

CITY OF WILLARD  
BOARD OF ALDERMEN  
SPECIAL SESSION  
MARCH 6, 2024  
6:00 p.m.

Staff present: Interim City Administrator Donna Stewart, and City Clerk Dona Slater.

Attorney James Newell attended virtually.

Citizen Attendees: None

**Call to Order**

Mayor Pro Tem Troy Smith called the meeting to order at 6:00 p.m.

**Pledge of Allegiance**

Mayor Pro Tem Smith led the Pledge of Allegiance.

**Roll Call**

The City Clerk conducted the Roll Call.

Alderman Smith-present; Alderman Hall-not present; Alderman Swatosh- present; Alderman Biellier-present; Alderman Lancaster-present; Alderman Keene-present; Mayor Baird- not present.

Mayor Baird arrived at 6:11 p.m.

**Agenda Amendments/Agenda Approval**

Motion was made by Alderman Keene and seconded by Alderman Biellier to approve the Agenda.

Motion carried with a vote of 5-0. Voting aye: Aldermen Smith, Biellier, Lancaster, Keene, and Swatosh.

**Recess Open Session**

Motion was made by Alderman Keene and seconded by Alderman Biellier to recess the Open Session.

Motion carried with a vote of 5-0. Voting aye: Aldermen Keene, Swatosh, Lancaster, Biellier, and Smith.

The Open Session was recessed at 6:05 p.m.

**Open the Executive Session**

Motion was made by Alderman Keene and seconded by Alderman Lancaster to open the Executive Session.

Motion carried with a vote of 5-0. Voting aye: Aldermen Biellier, Smith, Lancaster, Swatosh, and Keene.

The Executive Session opened at 6:05 p.m.

**Close the Executive Session**

Motion was made by Alderman Smith and seconded by Alderman Biellier to close the Executive Session.

Motion carried with a vote of 5-0. Voting aye: Aldermen Swatosh, Biellier, Keene, Lancaster, and Smith.

The Executive Session closed at 7:05 p.m.

**Reconvene Open Session**

Motion was made by Alderman Lancaster and seconded by Alderman Smith to reconvene the Open Session.

Motion carried with a vote of 5-0. Voting aye: Aldermen Swatosh, Keene, Lancaster, Smith, and Biellier.

The Open Session reconvened at 7:05 p.m.

**Adjourn Meeting**

Motion was made by Alderman Smith and seconded by Alderman Lancaster to adjourn the meeting.  
Motion carried with a vote of 5-0. Voting aye: Aldermen Lancaster, Biellier, Keene, Swatosh, and Smith.

The meeting adjourned at 7:05 p.m.

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Dona Slater, City Clerk

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Sam Baird, Mayor