

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
December 9, 2013**

Board present: Alderman Trapp-present, Alderman Roggensees--present, Alderman Hemphill-present, Alderman McDonald-present, Alderman Vincent-present, Alderman Hood present and Mayor Forshee-present.

Staff present: City Clerk, Dale Duvall; Director of Development, Randy Brown; Community Services Director, J.C. Loveland; Finance Officer, Carolyn Halverson; Chief of Police, Tom McClain; and Reserve Officer, Bill Lingenfielser.

City Attorney Ken Reynolds was present.

Citizens in attendance: Jim Vaughn, Bradley Mowell, Mike and Jace Becker.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Forshee.

Call to Order

Mayor Forshee called the meeting to order at 7:00 pm.

Roll Call

The City Clerk called the roll call. Alderman Trapp-present, Alderman Hemphill-present, Alderman Vincent-present, Alderman McDonald-present, Alderman Roggensees---, Alderman Hood and Mayor Forshee-present.

Agenda Amendments/Approval of Agenda

Motion made by Alderman Vincent and seconded by Alderman McDonald to approve the agenda. Alderman Vincent-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees---, Alderman Hood and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the minutes of the regular meeting on November 4, 2013

Motion made by Alderman Hemphill and seconded by Alderman Hood to approve the minutes. Alderman Vincent-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees---, and Alderman Hemphill-Aye. Alderman Hood-Abstained. All votes aye. Motion carried.

Alderman Roggensees arrived at 7:04 p.m.

Citizen Input

None

Financial Report

October 2013 Financial Statements- **Motion** made by Alderman Vincent and seconded by Alderman McDonald to approve the statements. Alderman Vincent-Aye, Alderman Hood--Aye Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Five votes aye. One vote nay. Motion carried.

October 2013 Budget Summaries- Informational Only. No vote taken.

Year to Date Report Summaries- Informational Only. No vote taken.

July 2013 Financial Statements- Motion made by Alderman McDonald and seconded by Alderman Vincent to approve the statements. Alderman Vincent-Aye, Alderman Hood—Abstained, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. Five votes aye. One abstention. Motion carried.

November 2013 Outstanding Invoices- Motion made by Alderman Hood and seconded by Alderman Roggensees to approve the invoices. Alderman Vincent-Aye, Alderman Hood—Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Five votes aye. One vote nay. Motion carried.

Questions for the Department Heads

The department heads gave their reports-no questions from the Board.

The Public Works Director announced that due to the weather that water bills will be estimated this month.

Public Hearing to consider citizen comments to the proposed amendments to the Land Development Regulations Chapter 400: Article X. Signs.

The City Attorney opened the hearing for public comments and there was none. The hearing was closed.

Bill No. 13-61

Ordinance No.: 131209

Sign Amendment Ordinance (1st and 2nd Reading)

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO TITLE IV. LAND USE CHAPTER 400: LAND DEVELOPMENT REGULATIONS, ARTICLE X. SIGNS; SECTIONS: 400.840, 400.850, 400.860, 400.870, 400.880, 400.910, 400.920, 400.930, 400.940, 400.950 AND 400.970 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD, MO.

First read was conducted by the City Clerk

Motion made by Alderman Trapp and seconded by Alderman Vincent to approve the first reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Vincent and seconded by Alderman Trapp to approve the second reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye.. Motion carried.

Bill No. 13-62

Ordinance No. 131209A

Land O' Frost Sponsorship Contract Ordinance (1st and 2nd Reading)

Authorizing the Mayor on behalf of the City of Willard, to execute an agreement between the City of Willard and Land O' Frost, Inc. to accept Land O' Frost as the exclusive jersey sponsor for the Willard Parks and Recreation 2014 sports programs.

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Roggensees and seconded by Alderman Hemphill to approve the first reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman McDonald and seconded by Alderman Vincent to approve the second reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Bill No. 13-63

Ordinance No.: 131209B

Amendments to the Business License Ordinance (1st and 2nd Reading)

AN ORDINANCE APPROVING THE AMENDMENTS TO THE CITY OF WILLARD MUNICIPAL CODE BOOK; CHAPTER 605: BUSINESS REGULATIONS

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Hemphill and seconded by Alderman Trapp to approve the first reading. Alderman Vincent-Aye Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Vincent and seconded by Alderman McDonald to approve the second reading. Alderman Vincent-Aye, Alderman Hood-Aye Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Bill No. 13-64

Ordinance No.: 131209C

Ordinance to amend the Internal Control Policy(1st and 2nd Reading)

AN ORDINANCE APPROVING THE AMENDMENTS TO THE CITY OF WILLARD INTERNAL CONTROLS PROCEDURES POLICY ORDINANCE; ORDINANCE NO. 090727

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Vincent and seconded by Alderman Hood to approve the first reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Vincent and seconded by Alderman Roggensees to approve the second reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Bill No. 13-64

Ordinance No.: 131209D

2013 Budget Amendment (1st and 2 Reading)

AN ORDINANCE TO AUTHORIZE PASSAGE, ENFORCEMENT AND UTILIZATION OF THE 2013 BUDGET AMENDMENT

First read was conducted by the City Clerk

Discussion/Vote: The Board discussed in length their concern that the General Fund is having to transfer \$190,000 to the Park Fund. Alderman Roggensees asked why the capital improvement sales tax that was projected for the Parks fund was not met, but the projected amount for the General Fund was met. There was question as to whether the sales tax was dispersed correctly. After discussion without much resolve a **Motion** was made by Alderman McDonald seconded by Alderman Hood to approve the first reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Five votes aye. One vote nay. Motion carried.

Second read was conducted by the City Clerk

Motion made by Alderman Roggensees and seconded by AldermanTrapp to approve the second reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Five votes aye. One vote nay. Motion carried.

Bill No.

Ordinance No.:

Updates to the Willard Aquatic Center Fees (1st Reading)

AN ORDINANCE APPROVING THE 2014 WILLARD PARKS AND RECREATION PRICE UPDATE FOR THE WILLARD AQUATIC CENTER.

First read was conducted by the City Clerk

Discussion/Vote: **Motion** made by Alderman Roggensees and seconded by Alderman Hemphill to approve the first reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Discussion/Vote for the destruction of records according to the State retention schedule

Discussion/Vote: The City Clerk spoke with the Board about the list of documents that she was requesting to be destroyed. Alderman Hemphill stated that he was fine with the destruction of all of the documents except the audio tapes. **Motion** made by Alderman Hemphill and seconded by Alderman Hood to approve the destruction of all records listed except the audio tapes.. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried

New Business

The Board discussed and agreed on moving the Board meetings to the 4th Monday of the month and the work study to the 2nd Monday of the month. This is to allow the finance Officer more time to prepare the financials. This is to begin in February.

Old Business

There was no old business

Adjourn meeting

Motion made by Alderman Roggensees and seconded by Alderman McDonald to close the open session. Alderman Vincent-Aye, Alderman Hood--Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.
Open meeting adjourned at 9:35 p.m.

Closed Session

Motion made by Alderman Vincent and seconded by Alderman Hood to go into closed session pursuant to Section 610.021(#1) Legal, and (#2) Real Estate and (#13) Personnel. Alderman Vincent-Aye, Alderman Hood--Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Motion made by Alderman McDonald and seconded by Alderman Hood to close the closed session, open the open session and close the open session. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Meeting Adjourned at 10:30 p.m.

Dale Duvall, City Clerk

Wendell Forshee, Mayor of Willard