

**CITY OF WILLARD
BOARD OF ALDERMAN
REGULAR MEETING
July 8, 2013**

Board present: Alderman Trapp-present, Alderman Roggensees--present, Alderman Hemphill-present, Alderman McDonald, Alderman Vincent-present and Mayor Forshee-present. Alderman Johnson was not present.

Staff present: City Clerk, Dale Duvall; Director of Development, Randy Brown; Chief Financial Officer, Karen Robson; Public Works Director; Justin Reaves, Community Services Director; J.C. Loveland, Dustin Long, Carolyn Halverson, Finance Clerk and Sergeant Shipley.

City Attorney Ken Reynolds was present.

Citizens in attendance: Jim Vaughn, Brad Mowell, Lucille Murray, and Tim Perriman.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Forshee.

Call to Order

Mayor Forshee called the meeting to order at 7:00 pm.

Roll Call

The City Clerk called the roll call. Alderman Trapp-present, Alderman Hemphill-present, Alderman Vincent-present. Alderman McDonald-present, Alderman Roggensees-present and Mayor Forshee-present. Alderman Johnson-absent.

Agenda Amendments/Approval of Agenda

The City Clerk announced two additions to the agenda. Utility reading radios and security cameras.

Motion made by Alderman Vincent and seconded by Alderman McDonald to approve the agenda with the recommend additions. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the minutes of the work study session on June 24 2013

Motion made by Alderman Hemphill and seconded by Alderman Roggensees to approve the minutes. Alderman Vincent-Abstained, Alderman Johnson---, Alderman McDonald-Abstained, Alderman Trapp-Abstained, Alderman Roggensees-Aye, and Alderman Hemphill-Aye. Three votes aye. Three abstentions due to absence. Motion carried.

Approve the minutes of the special meeting on June 10, 2013

Motion made by Alderman Hemphill and seconded by Alderman Trapp to approve the minutes. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill--Aye. All votes aye. Motion carried.

Citizen Input

Brad Mowell addressed the Board regarding the rights of citizens in reference to the denial of the beer garden at the Freedom Fest.

Financial Report

May 2013 Financial Statements-The Chief Financial Officer presented the May statements. **Motion** made by Alderman McDonald and seconded by Alderman Vincent to approve the statements. Alderman

Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Four votes aye. One vote Nay. Motion carried.

May 2013 Budget Summaries—Informational Only. No vote taken.

June 2013 outstanding invoices- Motion made by Alderman McDonald and seconded by Alderman Vincent to approve the invoices. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. Five votes aye. Motion carried.

Motor Fuel Sales Tax Spreadsheet—Informational Only.

Utility Reading Radios Discussion/Vote

The City Administrator presented a proposal to the Board for new radios. A company named RG3 was offering to make Willard a pilot city for this new system and that the city would receive the field computer, route software receiver and training at no cost. The total cost to replace 3000 meters and radios would be \$325,000.00. The Board discussed the proposal, asking questions of the Public works Director, and decided that they want a bidding process to be done with at least three vendors.

Security Cameras Discussion/Votes

The City Administrator presented a proposal for security cameras to be placed at City Hall and the Aquatic Center. **Motion** made by Alderman Roggensees and seconded by Alderman Hemphill to approve the purchase. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Questions for the Department Heads

The Department Heads gave their reports and answered questions from the Board.

Council Bill No. 13-34

Ordinance No.: 130708

Amendment to the Tree Board Ordinance (1st and 2nd Reading)

AN ORDINANCE REGULATING THE PLANTING, MAINTENANCE, AND REMOVAL OF TREES, SHRUBS, AND OTHER PLANTS; AND CREATING A TREE BOARD IN THE CITY OF WILLARD, STATE OF MISSOURI.

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Roggensees and seconded by Alderman Vincent to approve the first reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Roggensees and seconded by Alderman Hemphill to approve the second reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Ethics Policy Discussion

The City Clerk stated that this item would be brought to the work study session for more clarification from the Board as to what they want this policy to contain.

Council Bill No. 13-35

Ordinance No.: 130708A

Amendment to the Notice to Abate Ordinance (1st and 2nd Reading)

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Vincent and seconded by Alderman Roggensees to approve the first reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Trapp and seconded by Alderman Hemphill to approve the second reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

New Business

The City Clerk spoke to the Board about a letter of support for the Hamilton Group project. This is a multi-family housing development that would be across from the Willard police department. The clerk stated that she would be rafting a letter and asked the Board members to sign it, to assist the Hamilton Group in getting funding for the project.

Old Business

None

Adjourn meeting

Motion made by Alderman McDonald and seconded by Alderman Hemphill to adjourn the meeting. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried. The Mayor announced that the Board would be going into closed session pursuant to RSMo Section 610.021 (#1) Legal and (#3) Personnel.

Open meeting adjourned at 9:08 p.m.

Closed Session

Motion made by Alderman McDonald and seconded by Alderman Vincent to go into closed session pursuant to Section 610.021(#1) Legal and (#3) Personnel. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried. 9:20 p.m.

Motion made by Alderman Hemphill and seconded by Alderman Vincent to close the closed session, open the open session and close the open session. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Meeting Adjourned at 10:30 p.m.

Dale Duvall, City Clerk

Wendell Forshee, Mayor of Willard