

CITY OF WILLARD
BOARD OF ALDERMAN
REGULAR MEETING
October 9, 2012

Board present: Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Vincent-present and Alderman Simmons –present. Alderman Johnson was not present.

Staff present: City Clerk, Dale Duvall; CFO, Karen Robson; City Administrator, Nicholas Heatherly; Director of Development, Randy Brown Police Chief Tom McClain , Officer Bob Bell and Police Reserve, Bill Lingenfielser .

City Attorney Ken Reynolds was also present.

Citizens in attendance: Ryan Jeepson, Jim Vaughn, Jared Rasmussen of Olsson Engineering, Mindy Latham, Barbara Farmer, Lucille Murray, Ed Welsh, Officer Mike Muhlenbruch, Crystal Muhlenbruch, Grace Muhlenbruch and Officer Clint Heimbach and his wife.

Call to Order

Mayor Tom Keltner called the meeting to order at 7:00 pm.

Roll Call

The City Clerk called the roll call. Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Johnson---, Alderman Vincent-present and Alderman Simmons-present.

Agenda Amendments/Approval of Agenda

Motion made by Alderman Simmons and seconded by Alderman Vincent to approve the agenda. Alderman Vincent-Aye, Alderman Johnson--- Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the minutes of the regular meeting on September 10, 2012

Motion made by Alderman Vincent and seconded by Alderman Simmons. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the minutes of the special meeting on September 24, 2012

Motion made by Alderman Simmons and seconded by Alderman Vincent to approve the minutes. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Abstained, Alderman Roggensees-Aye and Alderman Hemphill-Aye. Four votes aye. One abstention due to absence. Motion carried.

Ceremonial Matters – The Police Chief swore in Officer Heimbach and Officer Muhlenbruch .

Citizen Input

Lucille Murray asked about what the City had planned for the replacement of the cub cadet that had been used to help her in doing the landscaping for the City. The City Administrator stated that there is money in the 2013 park fund budget, not necessarily for that, but that options are being looked into. Lucille Murray also stated that the mulch that was at the recreation building is now at the soccer field. The City Administrator stated that he would find out about it from the parks department. Alderman Roggensees and Alderman Vincent asked that Lucille's request be accommodated.

Financial Report

- a. **September Outstanding Invoices- Motion** made by Alderman Simmons and seconded by Alderman Roggensees to approve the invoices. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Questions for the City Administrator Alderman Vincent asked about the progress on the Mill St project.

The City Administrator told him that the city clerk and himself were working on it and it is just been a matter of time constraints.

Order of Business (1st Reading)

AN ORDINANCE approving municipal code amendments to Title I, GOVERNMENT CODE, ARTICLE II, Section 110.090, ORDER OF BUSINESS, of the Municipal Code of the City of Willard.

First read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote- **Motion** made by Alderman Simmons and seconded by Alderman Vincent for approval. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye.

2013 Budget (1st Reading)

AN ORDINANCE adopting a budget for the City of Willard, Missouri, for the Fiscal Year January 1, 2013, through December 31, 2013.

First read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote- The City Administrator briefly discussed the updated 2013 budget. **Motion** made by Alderman Vincent and seconded by Alderman Simmons for approval. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Four votes aye. One vote nay. Motion passes.

Waterworks and Sewer Rates Ordinance (2nd Reading)

AN ORDINANCE approving municipal code amendments to Section 705.070, Section 710.230, and Section 710.460, of the Municipal Code of the City of Willard pertaining to the Waterworks System and Sewer Use and Sewer Rates.

First Reading: 09-10-2012

Second Reading: 10-09-2012

Council Bill No.: 12-43

Ordinance No.: 121009

Second read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote- Alderman Vincent stated that he does not like the fact that there is no actual date listed for shut offs. **Motion** was made by Alderman Hemphill and seconded by Alderman Roggensees to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Nay and Alderman Johnson---. Four votes aye. One vote nay. Motion carried.

2012 Waterline Improvement Project Ordinance (1st and 2nd Reading)

A SPECIAL ORDINANCE ACCEPTING the bid of Turner Excavating in the amount of \$346,728.00 for Construction of Water Line Improvements in the City of Willard and authorizing the Mayor on behalf of the City of Willard, to execute an agreement between the City of Willard and Turner Excavation, LLC to provide said improvements and authorizing progress payments to be made to the Contractor, and amending the Fiscal Year 2012 Budget in the amount of \$190,000.00, and declaring an emergency.

First Reading: 10-09-2012

Second Reading: 10-09-2012

Council Bill No.: 12-44

Ordinance No.: 120910A

First read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote- The City Administrator explained the purpose of this ordinance to the Board. **Motion** was made by Alderman Simmons and seconded by Alderman Vincent to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Second read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote-Motion was made by Alderman Trapp and seconded by Alderman Vincent to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

2012 Mid-Missouri Loan Renewal Ordinance (1st and 2nd Reading)

AN ORDINANCE AUTHORIZING the Mayor, or his designee, to execute a renewal of a loan between the City of Willard and Mid-Missouri Bank, Willard Location, for the purpose of completing capital improvements and street repairs, and declaring an emergency.

First Reading: 10-09-2012

Second Reading: 10-09-2012

Council Bill No.: 12-45

Ordinance No.: 120910B

First read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote-The City Administrator explained that this loan has been a yearly renewal for the last two years and that this time it is for a three(3) year period. Alderman Hemphill asked if staff had shopped for lower interest rates and the City Administrator stated that if the Board so instructed, that it would be done. The Administrator explained that this ordinance needed approval due to the date of renewal. There is no prepayment penalty, so if a better option is found and approved by the Board, there will be no extra costs to the City. The Board asked for staff to shop for lower interest rates for this loan. **Motion** was made by Alderman Vincent and seconded by Alderman Simmons to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Second read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote-Motion was made by Alderman Simmons and seconded by Alderman Vincent to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Discussion/Vote on the proposed preliminary plat for the ATM Commercial Subdivision

The City Administrator went over the plat of the proposed ATM Commercial subdivision. The Board was told that Planning and Zoning Commission had approved recommendation to the Board. The City Administrator told the Board that MoDOT has only completed the traffic studies for phase 1 of the project. Phase 2 would need to be completed before submitting plans for that area. **Motion** was made by Alderman Hemphill and seconded by Alderman Simmons to approve the preliminary plat. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Adjourn Meeting- **Motion** was made by Alderman Simmons and seconded by Alderman Hemphill to adjourn the meeting. Alderman Simmons--Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Meeting adjourned

Dale Duvall, City Clerk

Tom Keltner, Mayor of Willard