

CITY OF WILLARD
BOARD OF ALDERMAN
REGULAR MEETING
June 11, 2012

Board present: Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Vincent-present and Alderman Johnson present. Alderman Simmons was not present.

Staff present: City Clerk, Dale Duvall; CFO, Karen Robson; City Administrator; Nicholas Heatherly; Director of Development, Randy Brown; and Willard Reserve Officer, Bill Lingenfielser.
City Attorney Ken Reynolds was also present.

Citizens in attendance: Lucille Murray, Sam Baird, Mindy Latham, Barbara Forshee, Wendell Forshee and Joel Rasmussen. Jacob Broz and 5 other unnamed citizens from the Boy Scout organization. April Crain of the Cross Country Times was also present.

Call to Order

Mayor Tom Keltner called the meeting to order at 7:00 pm.

Roll Call

The City Clerk called the roll call. Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Johnson-present, Alderman Vincent-present and Alderman Simmons----.

Agenda Amendments/Approval of Agenda

Motion made by Alderman Roggensees and seconded by Alderman Vincent to approve the agenda. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the Minutes of the Regular Meeting on May 14, 2012

Motion made by Alderman Vincent and seconded by Alderman Johnson. Alderman Vincent-Aye, Alderman Johnson--Aye, Alderman Simmons----, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the Minutes of the Special Meeting on May 14, 2012

Motion made by Alderman Hemphill and seconded by Alderman Trapp to accept the minutes from the special meeting on 5-14-2012. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. Six votes aye. Motion carried.

Ceremonial Matters-Mayor Keltner presented Eagle Scout Jacob Broz a Proclamation for his success in reaching Eagle Scout status.

Citizen Input

Wendell Forshee spoke regarding a neighborhood sign for the Fox Creek Subdivision that the residents of that subdivision have been trying to get approved by the Board. Mr. Forshee asked if the homeowners in Fox Creek would be allowed to place one neighborhood identifying sign in the common area and one on private property with the approval of the owner of the land.

The City Administrator stated that he would look into the matter.

The Mayor asked that a map and more information on the proposed sites be brought to the Board meeting next month.

Financial Report

May Outstanding Invoices- Motion made by Alderman Johnson and seconded by Alderman Trapp to approve the invoices. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

May Utility Adjustment Report- Motion made by Alderman Vincent and seconded by Alderman Hemphill to approve the adjustment report. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

The Financial Officer asked the Board if there were any objections to the utility adjustment report being presented quarterly instead of monthly. There were no objections.

Report from the City Administrator There was no report.

Economic Development Task Force Presentation/Discussion-Sam Baird of the Task Force spoke to the Board about the City sign ordinance. The task force presented the Board with recommendations for changes to the ordinance that they would like the Board to pass along to the Planning and Zoning Commission to consider. After discussion among the Board, a **Motion** was made by Alderman Vincent and seconded by Alderman Hemphill to send the information to Planning and Zoning. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried

Water and Sewer Rate Study Presentation- The City Administrator presented the results of the study that was the accumulation of four months of calculating. The information had been presented to the BOA at a special meeting on June 4th. The Mayor asked if there were any questions or comments from the Board or the citizens present. There were none.

SSO Draft Report- The City Administrator presented the study that City staff had put together. It was explained that this study was done to provide options available to ultimately eliminate the SSO's at Regional Lift Station. The City Administrator expressed that this information was to be used as a planning tool, not to provide a definitive answer to the problem. There was discussion among the Board and staff and a **Motion** was made by Alderman Vincent with a second by Alderman Hemphill to move ahead with the following staff's recommendations:

- Ask Springfield if we can borrow their flow meters so that we can begin gathering dry and wet weather flow data. If the is not possible, then the City will need to purchase them.
- Identify elements of the collection system to be rehabilitated to remove/eliminate some I&I, manholes and/or main line rehabilitation.
- Develop option for funding both interim and long term solutions.
- Amend the HDR Engineering contract to prepare a design and estimate of probable cost for and interim improvement pumping capabilities. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried

Ordinance rezoning 307 E. Proctor Rd. from C-1 to C2 (2nd Reading)

First Reading: 05-14-2012

Second Reading: 06-11-2012

Council Bill No.: 12-27

Ordinance No.: 120611

AN ORDINANCE

AMENDING the Willard Land Use Regulations, Section 400.380A, City of Willard Zoning Map, by rezoning parcel #880726402025, as shown in the records of the Greene County Assessor's office, known locally as 307 Procter Road, which is also identified as Lot 1 of the Re-plat of the Jerry's General Store Subdivision of the City of Willard.

Second read was conducted by the City Clerk.

Citizens Input –None

Discussion/Vote- **Motion** was made by Alderman Vincent and seconded by Alderman Roggensees to approve the second read. Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Ordinance for the Freedom Bank final plat (2nd Reading)

First Reading: 05-14-2012

Second Reading: 06-11-2012

Council Bill No.: 12-28

Ordinance No.: 120611A

AN ORDINANCE

AUTHORIZING the acceptance of the public streets and easements to the City of Willard as shown on the Preliminary Plat of ATM Square, generally located in the southeast corner of State Hwy AB and State Hwy 160, upon the applicant filing and recording a final plat that substantially conforms to the preliminary plat; and authorizing the City Clerk to sign the final plat upon compliance with the terms of this ordinance. (Planning and Zoning Commission and staff recommend that the Board of Aldermen accept the public streets and easements)

Second read was conducted by the City Clerk.

Citizen Input-None

Discussion/Vote- **Motion** was made by Alderman Hemphill and seconded by Alderman Johnson to approve the second read. Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Amendment to the Sewer Rate Ordinance(1st and 2nd Reading)

First Reading: 06-11-2012

Second Reading: 06-11-2012

Council Bill No.: 12-29

Ordinance No.:120611B

AN ORDINANCE

AN ORDINANCE repealing Title VII, Utilities, Chapter 710, Sewer Use and Sewer Rates, Article VII, Wastewater Charges and Rates, Section 710.470, Rates, of the Municipal Code of the City of Willard in its entirety and replaces it with a new Section 710.470 and declaring an emergency.

First read was conducted by the City Clerk.

Citizen Input- Sam Baird asked that the rate increase be explained to the residents of Villa Park.

Discussion/Vote-**Motion** was made by Alderman Vincent and seconded by Alderman Roggensees to approve the first read. Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk.

Citizen Input-None

Discussion/Vote- **Motion** was made by Alderman Trapp and seconded by Alderman Vincent to approve the second read. Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Amendment to the Water Rate Ordinance(1st and 2nd Reading)

First Reading: 06-11-2012

Second Reading: 06-11-2012

Council Bill No.12-30

Ordinance No.: 120611C

AN ORDINANCE

AN ORDINANCE repealing Title VII, Utilities, Chapter 705, Waterworks System, Article II, Water Service, Section 705.040, Water Rates, of the Municipal Code of the City of Willard in its entirety and replaces it with a new Section 710.470 and declaring an emergency.

First read was conducted by the City Clerk.

Citizen Input-None

Discussion/Vote- **Motion** was made by Alderman Vincent and seconded by Alderman Roggensees to approve the first read. Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk.

Citizen Input-None

Discussion/Vote- **Motion** was made by Alderman Hemphill and seconded by Alderman Trapp to approve the second read. Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Amendment to Ordinance #091214(Seatbelts) (1st Reading)

AN ORDINANCE

AN ORDINANCE approving municipal code amendments to Title III, Traffic Code, Chapter 370, Vehicle Equipment, Article II, Other Vehicle Equipment, Section 370.160, Seat Belts, of the Municipal Code of the City of Willard.

First read was conducted by the City Clerk.

Citizen Input-None

Discussion/Vote- Alderman Vincent stated that that the citizens wanted the ordinance and that he believes that they still do. **Motion** was made by Alderman Hemphill and seconded by Alderman Johnson to approve the first read. Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Nay and Alderman Johnson-Aye. Four votes aye. One vote Nay. Motion carried.

Old Business-Alderman Roggensees stated that he would like to see the information on the building code regulations put into a format that may make it easier for citizens to understand. The Board discussed the feasibility of accomplishing this request. The City Clerk informed the Board that there will be new software implemented soon that will assist in finding information on all City codes and regulations.

Adjourn Meeting- **Motion** was made by Alderman Hemphill and seconded by Alderman Vincent to adjourn the meeting. Alderman Simmons---, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Meeting adjourned at 9:30 p.m.

Dale Duvall, City Clerk

Tom Keltner, Mayor of Willard