

CITY OF WILLARD
BOARD OF ALDERMAN
REGULAR MEETING
September 12, 2011

Board present: Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Vincent-present, Alderman Magee-present and Alderman Simmons-present.

Staff present: Court Clerk, Linda Murray; CFO, Karen Robson; Director of Development, Randy Brown; Parks and Recreation Director, Kevin McDonald; Sports Coordinator, Whitney Shoffner; Chief of Police, Tom McClain; and Willard Reserve Officer, Bill Lingenfielser.

Citizens in attendance: David and Linda Leeper, Addie and Paige Shoffner, Richard East, Roscoe Killingsworth, Samantha James, Michael James, Matt Kelley, Marchelle Roe, Toni Mc Fadden, Robert Nobuga, Craig Baird and Sam Baird.
Laura Scott from the Cross Country Times was also present.
Mayor Tom Keltner led the Pledge of Allegiance.

Ceremonial Matters

Mayor Keltner introduced Nick Heatherly as the new City Administrator.
Parks Director, Kevin McDonald presented Whitney Shoffner with an award for filling in as the interim Aquatics Director after the previous Aquatics Director, Brandon Eckhart resigned.

Call to Order

Mayor Tom Keltner called the meeting to order at 7:00 pm.

Roll Call

The Court Clerk called the roll call. Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Magee-present, Alderman Vincent-present and Alderman Simmons-present.

Agenda Amendments/Approval of Agenda

Motion made by Alderman Simmons and seconded by Alderman Vincent to approve the agenda. Alderman Vincent-Aye, Alderman Magee-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the Minutes of the Special Meeting on August 29, 2011

Motion made by Alderman Vincent and seconded by Alderman Roggensees to approve the minutes of the special meeting on August 29, 2011. Alderman Vincent-Aye, Alderman Magee-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the Minutes of the Regular Meeting on August 8, 2011

Motion made by Alderman Hemphill and seconded by Alderman Magee to approve the minutes of the regular meeting on August 8, 2011. Alderman Vincent-Aye, Alderman Magee-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Citizen Input- None.

Financial Report-CFO Karen Robson

July Financial Statements- Motion made by Alderman Simmons and seconded by Alderman Trapp to approve the July financial statements. Alderman Vincent-Aye, Alderman Magee-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

August Outstanding Invoices- Motion made by Alderman Vincent and seconded by Alderman Hemphill to pay the outstanding bills. Alderman Vincent-Aye, Alderman Magee-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

August Utility Adjustment Report- Motion made by Alderman Hemphill and seconded by Alderman Simmons to approve the adjustment report. Alderman Vincent-Aye, Alderman Magee-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Mileage Reimbursement- Died due to lack of a motion.

Budget Reports

The City Administrator asked the Board to approve to present only the outstanding financial invoices and the utility financial adjustment report to the Board monthly for their approval. All other financial statements would be brought quarterly. **Motion** made by Alderman Simmons and seconded by Alderman Magee. Alderman Vincent-Aye, Alderman Magee-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Questions for Department Heads-None

2011 Amended Budget Ordinance (2nd Reading)

AN ORDINANCE TO AUTHORIZE PASSAGE, ENFORCEMENT AND UTILIZATION OF THE 2011 BUDGET AMENDMENT.

Second read was conducted by the Court Clerk.

Citizens Input –None

Discussion/Vote- **Motion** made by Alderman Simmons and seconded by Alderman Vincent to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Magee-Aye. All votes aye. Motion carried.

Deputy Clerk Ordinance (1st Reading only)

AN ORDINANCE ESTABLISHING THE OFFICE AND DUTIES OF THE DEPUTY MUNICIPAL CLERK OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI.

First read was conducted by the Court Clerk.

Citizens Input –None

Discussion/Vote- **Motion** made by Alderman Vincent and seconded by Alderman Simmons to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Magee-Aye. All votes aye. Motion carried.

Economic Development Task Force Ordinance (1st Reading only)

AN ORDINANCE ESTABLISHING THE ORGANIZATION OF AN ECONOMIC DEVELOPMENT TASK FORCE FOR THE CITY OF WILLARD; AUTHORIZING THE MAYOR TO PROCEED WITH THE APPOINTMENT OF A NINE-MEMBER ADVISORY BOARD, WITH THE APPROVAL OF THE BOARD OF ALDERMEN, TO SERVE AS THE ECONOMIC DEVELOPMENT TASK FORCE.

First read was conducted by the Court Clerk.

Citizens Input –None

Discussion/Vote-**Motion** made by Alderman Vincent and seconded by Alderman Simmons to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Magee-Aye. All votes aye. Motion carried.

Amendment to the Sale and Distribution of Alcoholic Beverages Ordinance

Motion made by Alderman Simmons and seconded by Alderman Roggensees to table this item. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Magee-Aye. All votes aye. The item was tabled.

Board Appointments- Mayor Tom Keltner

Angie Nichols- Park Board– Mayor Keltner asked for the approval of the appointment of Angie Nichols to Park Board. **Motion** made by Alderman Vincent and seconded by Alderman Simmons to approve the appointment. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Magee-Aye. All votes aye. Motion carried.

Old Business- **Motion** made by Alderman Magee and seconded by Alderman Hemphill to present to the Board, an ordinance relating to fowl within city limits. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Magee-Aye. All votes aye. Motion carried.

Adjourn - **Motion** made by Alderman Vincent and seconded by Alderman Simmons to adjourn the open session. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Magee-Aye. All votes aye. Motion carried.

Meeting adjourned.

Submitted by Linda Murray, Court Clerk.

Dale Duvall, City Clerk

Tom Keltner, Mayor of Willard