

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
February 28, 2011
7:00 pm**

Board present: Aldermen Richard Simpson, Aldermen David Hemphill, Aldermen Pat Lloyd, Aldermen Doug Johnson, Aldermen Tim Magee and Aldermen Bryan Vincent. Mayor Jamie Schoolcraft was not present.

Staff present: CFO, Karen Robson; City Clerk, Dale Duvall; Director of Development, Randy Brown; Court Clerk, Linda Murray; Emergency Management Director, Stacy Winters; Parks and Recreation Director, Kevin McDonald;; Chief of Police, Tom McClain; Willard Reserve Officer, Bill Lingenfiesler; and City Attorney, Doug Harpool.

Also in attendance: Tom Keltner, Ed Simmons, Gene Thomas, Lucille Murray, and 2 unknown guests.

Board President Tim Magee led the Pledge of Allegiance.

Call to Order

Board President Tim Magee called the meeting to order.

Roll Call

City Clerk, Dale Duvall called the roll call. Aldermen Simpson-present, Aldermen Hemphill-present, Aldermen Lloyd-present, Mayor Schoolcraft-present, Aldermen Johnson-present, Aldermen Magee--present and Aldermen Vincent-present.

Agenda Amendments/Approval of Agenda

Motion made by Aldermen Vincent and seconded by Aldermen Johnson to approve the agenda. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Approve the Minutes of the Regular Meeting on February 14, 2011

Motion made by Aldermen Simpson and seconded by Aldermen Lloyd to approve the minutes of the meeting on February 14, 2011 Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Citizen Input-None

Financial Report-CFO Karen Robson

December Financials- **Motion** made by Aldermen Lloyd and seconded by Aldermen Vincent to approve the January 2011 financials. Aldermen Simpson-Nay, Aldermen Hemphill-Nay, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. Four votes aye. Two votes nay. Motion carried.

Updated Mileage Rate- **Motion** made by Aldermen Simpson and seconded by Aldermen Johnson to approve the mileage rate of \$.51. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee--Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Finance Clerk Job Description - **Motion** made by Aldermen Lloyd and seconded by Aldermen Hemphill to allow Karen to begin the interviewing process for a clerk. There would be no hiring until the new Mayor is in office. It was also voted on and the motion was passed to have "CFO" added to the position's list of supervisors. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Proposed Safe Room Architect Approval- **Motion** made by Aldermen Hemphill and seconded by Aldermen Simpson to agree to the "rfq's" from Toth and Paragon Architecture. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Nay, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Nay. All votes aye. Motion carried.

January Account Transfers- Karen informed the Board that she had transferred monies between City bank funds.

Ozark Greenways Building –Karen asked for proval to worked during the storm. **Motion** made by Aldermen Vincent and seconded by Aldermen Lloyd. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Park Department Computer- **Motion** made by Aldermen Lloyd and seconded by Aldermen to purchase the desktop computer and Microsoft license. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Water Meter Reading Equipment Update- Karen informed the Board that Public Works is looking into options and that meters will continue to be read manually for now.

Backhoe Lease- **Motion** made by Aldermen Simpson and seconded by Aldermen Hemphill to retain the current backhoe for another two years. Aldermen Simpson-

Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Declaration of Disaster- Karen explained to the Board that Missouri has a limited Presidential Declaration for all counties. Karen told the Board that she will keep them informed of the situation.

Police Department Report-Chief Tom McClain

Police Chief Tom McClain gave his monthly report to the Board.

Emergency Management Report-Stacy Winters

Stacy Winters was not present. Karen Robson gave the emergency management report.

Public Works Report-Justin Reaves

Justin Reaves gave his monthly report.

Development Report-Randy Brown

Randy Brown gave his monthly report.

Parks and Recreation Report-Kevin McDonald

Kevin McDonald gave his monthly report to the Board. Kevin asked the Board to consider paying for half of the annual fireworks show and that he will bring it back to the next meeting for a vote.

Old Business

Karen asked that the Board approve the finance clerk position. The City Attorney stated that due to it not being an agenda item it should be brought back at the next Board meeting.

Adjourn Meeting- Motion made by Aldermen Johnson and seconded by Aldermen Lloyd to adjourn. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Meeting adjourned.

Attested by:

Dale Duvall, City Clerk

Approved by:

Tim Magee, Board President Acting as
Mayor