

**CITY OF WILLARD
BOARD OF ALDERMEN
SPECIAL MEETING
January 13, 2011
6:00 P.M.**

Notice posted on January 12, 2011.

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a special meeting at 6:00 p.m., January 13, 2011, at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

1. Roll Call
2. Agenda Amendments/Approval of Agenda
3. Approval of Meeting Minutes;
 - a. December 28, 2010 Meeting
4. Citizen Input (*5 minute limit per person*)
5. Chief Financial Officer Report, Karen Robson
 - a. Outstanding Bills
 - b. December Adjustment Report
 - c. Street Lighting
 - d. Audit Update
 - e. Utility Billing Update
6. Planning and Development, Randy Brown
 - a. Preliminary Plat for Freedom Bank
 1. Citizen Input
 2. Discussion/Vote
 - b. Annexation request from Willard Fire Protection District
 1. Citizen Input
 2. Discussion/Vote

7. Employee Manual Discussion
8. Department Heads Job Description Discussion
 - a. Stacy Winters
 - b. Tom McClain
 - c. Karen Robson
 - d. Justin Reaves
 - e. Linda Murray
 - f. Dale Duvall
 - g. Randy Brown
9. Old Business
10. Adjourn meeting

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall or Kendra Adams
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

Dale Duvall, City Clerk