

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
September 13, 2010
7:00 pm**

Board present: Aldermen Richard Simpson, Aldermen David Hemphill, Mayor Jamie Schoolcraft, Aldermen Pat Lloyd, Aldermen Doug Johnson and Aldermen Bryan Vincent. Aldermen Tim Magee was not present.

Staff present: CFO, Karen Robson; Director of Development, Randy Brown; Emergency Management Director, Stacy Winters; Parks and Recreation Director, Kevin McDonald; Court Clerk, Linda Murray; Chief of Police, Tom McClain; Willard Reserve Officer, Bill Lingenfielser; and City Attorney, Paul Link.

Also in attendance: Don Johnson, and Lucille Murray.

Mayor Schoolcraft led the Pledge of Allegiance.

Call to Order

Mayor Schoolcraft called the meeting to order.

Roll Call

CFO, Karen Robson called the roll call. Aldermen Simpson-present, Aldermen Hemphill-present, Aldermen Lloyd-present, Mayor Schoolcraft-present, Aldermen Johnson-present, Aldermen Magee-----, Aldermen Vincent-present.

Agenda Amendments/Approval of Agenda

Motion made by Aldermen Simpson and seconded by Aldermen Vincent to approve the agenda. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Approve the Minutes of the Regular Meeting on August 23, 2010

Motion made by Aldermen Vincent and seconded by Aldermen Hemphill to approve the minutes of the meeting on August 23, 2010 Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Approve the Minutes of the Regular Meeting on August 11, 2010

Motion made by Aldermen Vincent and seconded by Aldermen Magee to approve the minutes. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Abstained, Aldermen Johnson-Abstained, Aldermen Magee----, Aldermen Vincent-Aye. Three(3) votes aye. Two(2) abstentions due to absence. Motion carried.

Citizen Input-None

Financial Report-CFO Karen Robson

July Financials- Motion made by Aldermen Simpson and seconded by Aldermen Johnson to approve the July financials. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

August Unpaid Invoices- Motion made by Aldermen Lloyd and seconded by Aldermen Johnson to pay the unpaid invoices. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Park Loan- Motion made by Aldermen Lloyd and seconded by Aldermen Vincent to pay \$50,000 on the loan and refinance the balance for one(1) year. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Utility Billing Adjustment Report-Motion made by Aldermen David Hemphill and seconded by Aldermen Johnson to approve the August report. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried

Employee Manual Update- Motion made by Aldermen Vincent and seconded by Aldermen Johnson to discuss making updates to the current employee manual. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Generator Purchase-Staff will be looking into purchasing generators for the City facilities. Upon finding the generators that fit the needs of the City, the Mayor will be contacted and has been authorized to approve the purchase. **Motion** made by Aldermen Simpson and seconded by Aldermen Johnson. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Police Department Report-Chief Tom McClain

Police Chief Tom McClain gave his monthly report to the Board.

Emergency Management Report-Stacy Winters

Stacy Winters gave his monthly report to the Board.

Public Works Report-Justin Reaves

Justin Reaves gave his monthly report.

Development Report-Randy Brown

Randy Brown gave his monthly report to the Board.

Parks and Recreation Report-Kevin McDonald

Kevin McDonald gave his monthly report to the Board.

Discussion of Building Fee Rate Increases-Randy Brown

Randy discussed the fee changes that pertain to the current building and construction fee ordinance that will be brought to the Board at the next meeting.

Water Rates Ordinance 2nd Reading

BILL NO. 10-21

ORDINANCE NO. 100913

AN ORDINANCE APPROVING THE NEW WATER RATES

Citizen Input for Bill NO. 10-21

There was no citizen input.

Discussion/Approval for Bill NO 10-21

Second reading by title was conducted by CFO Karen Robson. **Motion** by Aldermen Vincent and seconded by Aldermen Hemphill to accept the second reading. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Code of Ethics Ordinance 1st and 2nd Reading

BILL NO. 10-22

ORDINANCE NO. 100913A

AN ORDINANCE APPROVING THE CODE OF ETHICS PROCEDURES

Citizen Input for Bill NO. 10-22

There was no citizen input.

Discussion/Approval for Bill NO 10-22

First reading by title was conducted by CFO Karen Robson. **Motion** by Aldermen Simpson and seconded by Aldermen Lloyd to accept the first reading. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Second reading by title was conducted by CFO Karen Robson. **Motion** by Aldermen Vincent and seconded by Aldermen Johnson to accept the second reading. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Municipal Code Ordinance 1st Reading

BILL NO. 10-23

ORDINANCE NO.100927

AN ORDINANCE AMENDING THE MUNICIPAL CODE PERTAINING TO WATER SERVICE

Citizen Input for Bill NO. 10-23

There was no citizen input.

Discussion/Approval for Bill NO 10-23

First reading by title was conducted by CFO Karen Robson. **Motion** by Aldermen Vincent and seconded by Aldermen Hemphill to accept the first reading. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Old Business

There was no old business.

Adjourn

Motion made by Aldermen Vincent and seconded by Aldermen Lloyd to adjourn the open session and go into executive session pursuant to Chapter 610.021, (1) Legal. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Adjourn the Executive Session

Motion made by Aldermen Johnson and seconded by Aldermen Vincent to adjourn the executive session and go into open session and adjourn. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee----, Aldermen Vincent-Aye. All votes aye. Motion carried.

Meeting adjourned.

Dale Duvall, City Clerk

Mayor Jamie Schoolcraft