

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
August 11, 2010
7:00 pm**

Board present: Aldermen Richard Simpson, Aldermen David Hemphill, Mayor Jamie Schoolcraft, Aldermen Tim Magee, and Aldermen Bryan Vincent. Aldermen Pat Lloyd, and Aldermen Doug Johnson were not present.

Staff present: City Clerk, Dale Duvall; CFO, Karen Robson; Director of Development, Randy Brown; Emergency Management Director, Stacy Winters; Parks and Recreation Director, Kevin McDonald; Court Clerk, Linda Murray; Chief of Police, Tom McClain; Willard Reserve Officer, Bill Lingenfielser; and City Attorney, Doug Harpool.

Also in attendance: Jim Vaughn, Paul Hood, Lucille Murray, Bill Caplinger, Sherri Eldred, Roscoe Killingsworth, David Gardner of Gardner Engineering, and Jered Rasmusson of Olsson Engineering.

Sarah Overstreet with the *Willard Cross Country Times* was also in attendance.

Mayor Schoolcraft led the Pledge of Allegiance.

City Attorney Doug Harpool opened the PUBLIC HEARING TO CONSIDER A CONDITIONAL USE PERMIT TO BE ISSUED TO SHERRI ELDRED FOR AN IN-HOME DAYCARE IN R-1 DISTRICT.

There was no Citizen input.
There was no Board Input.

City Attorney Doug Harpool opened the PUBLIC HEARING TO CONSIDER THE PROPERTY TAX LEVY FOR 2010, GENERAL FUND TAX LEVY IS 0.3422& PARK TAX LEVY IS 0.1047.

There was no Citizen input.
There was no Board Input.

Call to Order

Mayor Schoolcraft called the meeting to order.

Roll Call

City Clerk, Dale Duvall called the roll call. Aldermen Simpson-present, Aldermen Hemphill-present, Aldermen Lloyd---, Mayor Schoolcraft-present, Aldermen Johnson---, Aldermen Magee-present, Aldermen Vincent-present.

Agenda Amendments/Approval of Agenda

Motion made by Aldermen Vincent and seconded by Aldermen Simpson to approve the agenda. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen

Lloyd---, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Approve the Minutes of the Regular Meeting on July 26, 2010

Motion made by Aldermen Vincent and seconded by Aldermen Magee to approve the minutes. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd---, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Approve the Minutes of the Regular Meeting on June 28, 2010

Motion made by Aldermen Vincent and seconded by Aldermen Magee to approve the minutes. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd---, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Citizen Input

Jim Vaughn addressed the Board about his concerns for the proposed speed limit change on Jackson St. He questioned the various speed zones within the City and expressed his unhappiness over the Police patrolling of his neighborhood in regard to speeding. It is his opinion the neighborhood is not being patrolled enough.

Financial Report-CFO Karen Robson

July Outstanding Bills- **Motion** made by Aldermen Vincent and seconded by Aldermen Simpson to pay the outstanding bills Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd---, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Computer Service Tower Donations- Karen Robson asked the Board for permission to donate the old computers from the City to the City of Everton.

Motion made by Aldermen Simpson and seconded by Aldermen Magee. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd---, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Paperless Meetings-Karen Robson spoke to the Board about the feasibility of doing paperless Board meetings. This would entail either purchasing netbooks for the Aldermen that needed one of the Aldermen could use their own computer. The meeting agenda and packet could be sent via email or placed on a flash drive for the Aldermen to use. Karen Robson stated that the City would be able to save on the cost of printing the packets and the labor time that is used putting the packets together and delivering them. Aldermen Hemphill asked about the time frame for recouping of the costs and Karen stated that she estimated about (1)one year to a (1 ½) years. This time would be lessened if the City did not have to purchase six (6) netbooks. Aldermen Vincent suggested to give it a test run for the next meeting. The City Clerk will deliver the hard copy of the packets along with a flash drive for each Aldermen to try out and see what they think. **Motion** made by Aldermen Simpson and seconded by Aldermen Magee to give the flash drive a test

run along with the hard copy packet for the next meeting. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd----, Aldermen Johnson----, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Doors for City Hall-Karen told the Aldermen that she is looking into alternatives for the locks on the doors at City Hall. Karen is looking into price quotes for key cards for one door access for all employees as well as rekeying all of City Hall.

Police Department Report-Chief Tom McClain

Police Chief Tom McClain gave his monthly report to the Board. The Chief addressed Citizen Jim Vaughn's question regarding the speed limits in the City stating that the speed limit is determined by traffic flow and congestion. The Chief also stated that speeding issues in neighborhoods are monitored if a complaint is received.

Emergency Management Report-Stacy Winters

Stacy Winters gave his monthly report to the Board. Stacy told the Board that he is working with Roy Blunts office on possible alternative funding for the storm shelter. Stacy has also spoke with Chris Upp of Conco who is very receptive to the idea. Stacy stated that Kevin McDonald and Stacy are looking into doing fundraisers to raise money for the shelter as well.

Public Works Report-Justin Reaves

Justin Reaves was not present for the meeting. Karen Robson advised the Board that the radius at Lester and Miller had been widened to accommodate the new O'Reillys. Karen also informed the Board that the sewer issue at Park Estates was finished as well as the storm drainage on Grand Prairie by Darrell Biellier's.

Development Report-Randy Brown

Randy Brown gave his monthly report to the Board. Randy told the Board that T-Mobile is in the beginning stages of the building of the cell tower. Randy stated that P&Z had recommended the approval of the site plan and that it would be brought to the Board soon.

Parks and Recreation Report-Kevin McDonald

Kevin McDonald gave his monthly report to the Board. Kevin discussed that Mighty Mites would be using the City baseball outfield to play football this year. The City is looking into taking over the program and this will give them the ability to look into it further. Mighty Mites will cover the lighting expenses and the City will supply the concessions to be sold. Kevin told the Board that summer rentals are going well and the aquatic center has been staying very busy. Kevin told the Board that the beginning stages of the Veterans Memorial Garden have begun.

Water Rates Ordinance Discussion

Karen Robson spoke to the Board about an ordinance that she has been working on with Utilities Supervisor, Kayme Steele. The new ordinance would cut out the reminder notice of an unpaid utility bill, saving the City approximately \$500-\$1000.00 a month in costs.

Aldermen Simpson asked about the increase of the deposit to \$100.00 from \$75.00 and Karen said that the deposit was increased due to the formula of doubling the 2-3 month average. The ordinance will be brought to the Board soon.

Speed Limit Change on Jackson Street 2nd Reading

BILL NO. 10-18

ORDINANCE NO. 10081110

AN ORDINANCE APPROVING A SPEED LIMIT CHANGE ON JACKSON STREET

Citizen Input for Bill NO. 10-18

There was no citizen input.

Discussion/Approval for Bill NO 10-18

Second reading by title was conducted by City Clerk, Dale Duvall. **Motion** by Aldermen Simpson and seconded by Aldermen Hemphill to accept the second reading. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd---, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Conditional Ues Permit for an In-Home Daycare for Sherri Eldred 1st and 2nd Reading

BILL NO. 10-19

ORDINANCE NO. 1000811A

AN ORDINANCE GRANTING A CONDITIONAL USE AND GRANTING A CONDITIONAL USE PERMIT PERMITTING AN IN-HOME DAYCARE AT 406 WATSON, WILLARD,MO, IN R-1 DISTRICT

Citizen Input for Bill NO. 10-19

There was no citizen input.

Discussion/Approval for Bill NO 10-19

First reading by title was conducted by City Clerk, Dale Duvall. **Motion** by Aldermen Simpson and seconded by Aldermen Hemphill to accept the first reading. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd---, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Second reading by title was conducted by City Clerk, Dale Duvall. **Motion** by Aldermen Simpson and seconded by Aldermen Vincent to accept the second reading. . Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd---, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Old Business

Randy Brown spoke to the Board about the Tiger II Grant and asked that the Board sign a resolution allowing the Mayor or designee to sign the application to start the process. City Clerk, Dale Duvall read Resolution 10-2 to the Board and then a vote was taken. **Motion** by Aldermen Simpson and seconded by Aldermen Magee to accept the signing of the resolution. . Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd---, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Aldermen Hemphill asked why the ordinance nominating Paul Link as City Attorney was not on the agenda and the Mayor responded that the appointment had been removed from the table by the Mayor on 7/27/10. Aldermen Hemphill asked the Mayor why the City Attorney was still the appointed Attorney when Doug Harpool had stated that he did not wish to stay on as legal counsel for the City. Aldermen Hemphill also stated that the Board did not want him as legal counsel for the City. Aldermen Hemphill questioned if the city attorney could give 100% if he did not really want to be there. The Mayor told Aldermen Hemphill that he was choosing to keep Doug Harpool as the City Attorney.

Aldermen Simpson asked that the written records reflect that the Board is against this action to retain Doug Harpool and not Paul Link.

Adjourn

Motion made by Aldermen Simpson and seconded by Aldermen Magee to adjourn the open session and go into executive session pursuant to Chapter 610.021, (1) Legal and (3) Personnel). Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd---; Aldermen Johnson---; Aldermen Magee-Aye; Aldermen Vincent-Aye. All votes aye. Motion carried.

Meeting adjourned at 8:10 p.m.

Mayor Schoolcraft left at this point and was not present for closed session.

Adjourn the Executive Session

Motion made by Aldermen Hemphill and seconded by Aldermen Magee to adjourn the executive session and go into open session and adjourn. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd---; Aldermen Johnson---; Aldermen Magee-Aye; Aldermen Vincent-Aye. All votes aye. Motion carried.

Meeting adjourned at 9:30 p.m.

Meeting adjourned.

Dale Duvall, City Clerk

Mayor Jamie Schoolcraft