

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
JULY 12, 2010**

Board present: Aldermen Richard Simpson, Aldermen David Hemphill, Aldermen Pat Lloyd, Mayor Jamie Schoolcraft, Aldermen Doug Johnson, Aldermen Tim Magee, and Aldermen Bryan Vincent.

Also present: City Clerk, Dale Duvall; Deputy City Clerk, Kate Gould; CFO, Karen Robson; Director of Development, Randy Brown; Public Works Director, Justin Reaves; Emergency Management Director, Stacy Winters; Parks and Recreation Director, Kevin McDonald; Chief of Police, Tom McClain; Willard Reserve Officer, Bill Lingenfielser; and City Attorney, Doug Harpool.

Also in attendance: Kelly Probst, Darrell Biellier, Lucille Murray, Sherri Eldred, Gracie Vincent and Paul Hood.

Sarah Overstreet with the *Willard Cross Country Times* was also in attendance.

Mayor Schoolcraft lead the Pledge of Allegiance.

Call to Order

Mayor Schoolcraft called the meeting to order.

Roll Call

City Clerk, Dale Duvall called the roll call. Aldermen Simpson-present, Aldermen Hemphill-present, Aldermen Lloyd-present, Mayor Schoolcraft-present, Aldermen Johnson-present, Aldermen Magee-present, Aldermen Vincent-present.

Agenda Amendments/Approval of Agenda

Aldermen Hemphill asked that information on the attorney be added to Old Business. Aldermen Simpson asked that extra old business be added to Old Business. **Motion** made by Aldermen Simpson and seconded by Aldermen Hemphill to approve the agenda with the above changes. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Approve the Minutes of the Regular Meeting on June 28, 2010

Aldermen Hemphill asked that the minutes reflect more of the conversation the he had with the Mayor towards the end of the meeting. City Clerk, Dale Duvall stated that she would make the changes and bring the draft to the Board at the next meeting.

Approve the Minutes of the Special Meeting on June 28, 2010

Motion made by Aldermen Simpson and seconded by Aldermen Lloyd to approve the minutes. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Abstained, Aldermen Magee-Aye, Aldermen Vincent-Aye. Five votes aye. One vote Nay due to abstention. Motion carried.

Citizen Input

Kelly Probst spoke to the Board regarding the fireworks ordinance and stated that for safety reasons as well as noise levels that the fireworks ordinance be reversed.

Financial Report-CFO Karen Robson

June Outstanding Bills- Karen Robson answered questions that the Aldermen had regarding the bills. **Motion** made by Aldermen Lloyd and seconded by Aldermen Simpson to pay the outstanding bills. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Tractor Bids- Justin spoke to the Board regarding the bids that were received for the tractor that needs to be purchased for Public Works. **Motion** made by Aldermen Simpson and seconded by Aldermen Johnson to purchase the tractor through. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried

Greene County Health Department Memorandum of Understanding-Karen Robson informed the Board that this was for the hepatitis shots that are given to the Public Works Department and **Motion** made by Aldermen Lloyd and seconded by Aldermen Simpson to allow the Mayor to sign the memorandum.. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

June 2010 Budget Amendment-Karen went over the proposed budget amendment for 2010. She stated that first read would be done at this meeting and the 2nd read would be done at the regular meeting on July 26, 2010.

Police Department Report-Chief Tom McClain

Police Chief Tom McClain gave his monthly report to the Board. Chief McClain also asked for the Boards approval for the purchase of bullet proof vests. **Motion** made by Aldermen Simpson and seconded by Aldermen Magee to allow the Police Department to purchase new vests. The City's financial part of the grant will be \$2650.00. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried

Emergency Management Report-Stacy Winters

Stacy Winters spoke to the Board regarding the storm shelter grant application that had been received and told them that they would be getting more information on it soon. He stated that the Mayor would need to sign off on the application.

Public Works Report-Justin Reaves

Justin Reaves gave his monthly report to the Board. He spoke about the need for a new tractor to be able to keep up with all of the mowing that needs to be done on City property as well as tall grass nuisance violations. Justin told the Board that he would like to rent a laser and get an accurate idea of what is needed to formulate a plan for the ditch at 103 Grand Prairie. Aldermen Simpson asked Justin about the one lane bridge on Ross Road. Aldermen Simpson stated that the road is cracking and eroding and needs repair before the school buses start traveling down the road again. Aldermen Simpson also stated that he had spoken with the County and that they are willing to work with the City to help get the problem fixed. Justin stated that Public Works was going to try to patch it but that if the County is willing to help that he would really like to meet with them to see what can be done.

Development Report-Randy Brown

Randy Brown gave his monthly report to the Board. Randy told the Board that the monies for the Wellhead plugging program had been received. OTO is submitting for a federal grant that Randy has asked for the City to be included on to install a traffic light at Hunt Road and Hwy 160, a pedestrian/bike crosswalk and a sidewalk on Hunt Road from Fox Creek Subdivision to the Greenways Trail.

Parks and Recreation Report-Kevin McDonald

Kevin McDonald gave his monthly report to the Board. Kevin stated the Freedom Fest was very well received by the public. Summer rentals are going well and the aquatic center has been staying very busy.

Community Relations Report –Kate Gould

Kate Gould gave her monthly report to the Board. She spoke of her planned promotions that she has planned for the 2011 budget process.

Willard Parks and Recreation Tournament Facility Rental Agreement 2nd Reading **BILL NO. 10-15** **ORDINANCE NO. 100712**

AN ORDINANCE APPROVING THE WILLARD PARKS & RECREATION TOURNAMENT FACILITY RENTAL AGREEMENT

Citizen Input for Bill NO. 10-15

There was no citizen input.

Discussion/Approval for Bill NO 10-15

Second reading by title was conducted by City Clerk, Dale Duvall. **Motion** by Aldermen Simpson and seconded by Aldermen Vincent to accept the second reading. Aldermen Simpson-Aye; Aldermen Hemphill-Aye, Aldermen Lloyd-Aye; Aldermen Johnson-Aye; Aldermen Magee-Aye; and Aldermen Vincent-Aye. Motion carried.

2010 June Budget Amendment 1st Reading

BILL NO. 10-16

ORDINANCE NO. 1000809

AN ORDINANCE TO AUTHORIZE PASSAGE, ENFORCEMENT AND UTILIZATION OF THE 2010 BUDGET REVISION

Citizen Input for Bill NO. 10-16

There was no citizen input.

Discussion/Approval for Bill NO 10-16

First reading by title was conducted by City Clerk, Dale Duvall. **Motion** by Aldermen Vincent and seconded by Aldermen Magee to accept the first reading. Aldermen Simpson-Aye; Aldermen Hemphill-Aye, Aldermen Lloyd-Aye; Aldermen Johnson-Aye; Aldermen Magee-Aye; and Aldermen Vincent-Aye. Motion carried.

Old Business

- a. **In Home Daycare Ordinance Discussion-** The Aldermen discussed the current allowance for an in home daycare in an R-1 district. The City Attorney told the Board that he will draft an ordinance allowing up to 10 children in a R-1 district with a conditional use permit. There will need to be a public hearing with Planning and Zoning Commission and The Board of Aldermen.
- b. **103 Grand Prairie Storm Water Discussion-**Justin discussed this under his report.
- c. **Extra Old Business-** Aldermen Lloyd asked City Clerk, Dale Duvall about the information she received on the possibility of a stop sign at 160 and Z Hwy. Dale Duvall notified the Board that MODOT is going to do a stop sign survey to determine if there is a need and will get back to the City with the results. Dale Duvall also told the Board that there would need to be a new ordinance written to change the speed limit on Jackson as was proposed at the last Board meeting. The Board discussed the idea and the Mayor stated that he would have the City Attorney write a draft of an ordinance to increase the speed limit to 35 mph from City Hall heading west on Jackson St. Aldermen Simpson informed the Board that the City of Springfield has informed the City of Willard that there will be no more talks at the present time regarding hooking up the Meadows sewer system to Springfield. Springfield is meeting with the EPA and will get back to the City of Willard when they are ready to discuss the issue.

- d. **Information on Attorney-** Aldermen Hemphill stated that he had checked with MML and was informed that the motion that the Board had made to end the services of the City Attorney at the meeting on June 7, 2010 was a legal motion. Aldermen Hemphill asked for a compromise to come to an agreement for legal counsel representation for the remainder of the current Mayor's term. After discussion amongst the Board, the Mayor stated that he would have the City Attorney write an ordinance draft appointing Paul Link as the City Attorney for a full term.

Motion by Aldermen Lloyd and seconded by Aldermen Johnson to adjourn the meeting. Aldermen Simpson-Aye; Aldermen Hemphill-Aye, Aldermen Lloyd-Aye; Aldermen Johnson-Aye; Aldermen Magee-Aye; and Aldermen Vincent-Aye. Motion carried.

Meeting adjourned.

Dale Duvall, City Clerk

Mayor Jamie Schoolcraft