

CITY OF WILLARD
BOARD OF ALDERMEN
AUGUST 10, 2009
7:00 P.M.

Board present: Mayor, Jamie Schoolcraft; Aldermen Pat Lloyd; Aldermen Paul Hood; Aldermen Louie Amodeo; Aldermen Bryan Vincent. Aldermen Richard Simpson and Aldermen Doug Johnson were not present.

Staff in attendance: City Clerk, Dale Duvall; Deputy City Clerk, Kate Gould; CFO, Karen Robson; Director of Development, Randy Brown; Tami Cobb, Head Cashier; Emergency Management Director, Stacy Winters; Interim Director of Public Works, Justin Reeves; Director of Parks and Recreation, Kevin Mc Donald; Chief of Police, Tom McClain; P&Z Vice-Chairman, Lucille Murray; City Attorney, Paul Link; and Police Officer Bill Lingenfiesler.

Guests: Lisa Officer, Dale Hamilton, Mrs. Hamilton, Rick Steinberg, Lucille Murray, Roscoe Killingsworth and Lin Schneider with the Cross Country Times newspaper.

Mayor Jamie Schoolcraft asked Boy Scout Dale Hamilton to lead the Pledge of Allegiance.

Special Recognition

Mayor Jamie Schoolcraft presented a Special Recognition plaque to Boy Scout, Dale Hamilton for the building of the signs at Jackson Street Park.

Mayor Schoolcraft called the meeting to order.

Roll Call

City Clerk, Dale Duvall called roll call-Aldermen Richard Simpson----; Aldermen Doug Johnson-----; Aldermen Pat Lloyd-present; Mayor Schoolcraft-present; Aldermen Paul Hood-present; Aldermen Louie Amodeo-present; Aldermen Bryan Vincent-present.

Agenda Amendments/Approval of Agenda

Motion made by Aldermen Vincent with second by Aldermen Lloyd to approve the agenda. Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Minutes 07/27/09

Motion made by Aldermen Hood with second by Aldermen Vincent to approve the minutes of the regular meeting on July 27, 2009. Aldermen Lloyd-Abstained; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. Three votes aye. One vote abstained. Motion carried.

Minutes 07/31/09

Motion made by Aldermen Lloyd with second by Aldermen Hood to approve the minutes of the special meeting on July 31, 2009. Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Citizens Input

There was no citizen input.

2009 Audit

Lisa Officer discussed the audit with the Board. The internal control procedures were discussed and Karen Robson stated that the new procedures ordinance had been recently passed and that they were currently being implemented. Mayor Schoolcraft stated that by the end of 2009 the city's purchasing and receiving department will more centralized. Aldermen Lloyd asked about the lack of formal investment policies and asked rhetorically if it would not be appropriate that the city adopt a policy. Lisa Officer stated yes and Aldermen Lloyd asked the other Aldermen to hold that thought.

Financial Report

Karen Robson informed the Board that she has been researching some investment policies and stated that she would bring it to the Board when she has more information. Karen Robson commended Kate Gould on the work she has done on the 2009 Citizens Budget Guide. Aldermen Lloyd agreed and thanked Mayor Schoolcraft and Karen Robson as well.

Financial Statements: **Motion** made by Aldermen Vincent with second by Aldermen Lloyd to approve the outstanding bills. Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Police Department Report

Chief McClain stated that there was a slight oversight on his part in planning for Officer Rackley to attend the DARE training in Jefferson City this year. The budget had been amended and the monies needed for the class were not in the amended budget, therefore he was withdrawing the request for approval. The Chief also stated that the Police Department had received a grant for hazardous moving violations for \$4700, that is to be used for officer overtime only.

Emergency Management Report

Stacy Winters reported that all of the sirens are working. The city received some information on the guidelines on the Pre-Disaster Mitigation and Hazard Mitigation grant program. The city will then have two grant applications for the storm shelter. He has been working on the Mitigation plan with Greene County. The emergency operations plan has been updated and approved by SEMA. Stacy informed the Board that he is working on a disaster tabletop exercise for the department heads and the Board. Stacy also asked the Aldermen to get their 700 A tests done for SEMA.

Development Report

Randy Brown spoke about Rocco's Pizza opening last week. He stated that Terry Whaley, President of the Greenways Trail, is allowing Rocco's to use their space for overflow parking. Randy also told the Board that Terry will be coming to meet with him in the next couple weeks to discuss the downtown area and ideas to spruce up the area and add more parking. Aldermen Lloyd stated that the Drury Park Plan that was completed contains a component regarding downtown parking.

Randy spoke about the new nuisance violation and stated that a few tickets have been issued and several letters have been written. Randy gave kudos to Justin Reaves for getting the nuisance violations abated so quickly.

Randy told the Council that Taco Bell is scheduled to open on 8/13/09 and the ribbon cutting will be on 8/14/09. Randy also told the Board that the City spent an extra \$700.00 to expand the turn area of Miller onto E. Walnut Lane where Taco Bell and St. Johns are located. Randy stated that we should have final approval on the Hwy Z sidewalk project and that bids should go out in the next couple of weeks.

Public Works Report

Justin Reaves told the Board that all 27 manhole covers going from the Meadows to Villa Park. have been raised and filled, however there is one manhole in a field that they still needed to locate to complete the project. Justin stated that the city is now ready for Ace Pipe to come out and start working on the project recently approved by the Aldermen.

Justin stated that several water leaks have been fixed lately and clean up of detention areas in violation of the nuisance ordinance has been done. He thanked everyone for helping him with the transition to Interim Public Works Director over the last week. Mayor Schoolcraft thanked him for stepping up.

Parks and Recreation Report

Kevin told the Board that the new program guides are out and he thanked Kate for her work on them. He stated that the silent auction for the new playground is going to be extended to try to raise more money. The Park has been working with Kelly Miller Circus to get that ready for October. Kevin stated that childcare at the recreation center starts on 8/18/09, dance classes start soon, summer camp ends on 8/14/09, and the aquatic center is going to limited hours on the week of 8/17/09 due to school starting.

Community Relations Report

Kate stated that she has been working on the program guide for the park as well as the 2009 budget guide. She is placing an insert in the utility bills so that residents are aware of the budget report and that it is available at city hall and online.

Reappointment of Board Members to Utility Board

Mayor Schoolcraft stated that he would like to reappoint James Rekus and Kelly Turner to the utility board for two year terms.

Motion made by Aldermen Vincent with a second by Aldermen Hood to accept the reappointments. Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Ordinance Accepting E. Walnut Lane as a Public Street
BILL NO. 09-20

ORDINANCE NO. 090810

AN ORDINANCE APPROVING THE ACCEPTANCE OF THE GRANT OF OWNERSHIP OF A PRIVATE ROAD KNOWN AS E. WALNUT LANE AS A PUBLIC STREET BY THE CITY OF WILLARD.

The Mayor stated that this is the street that the new Taco Bell is located on. Aldermen Amodeo asked if the city was satisfied the dirt work would be completed. Mayor Schoolcraft stated that the rain had caused a delay but that the work would be completed.

First reading was conducted by City Clerk, Dale Duvall.

Motion made by Aldermen Vincent with second by Aldermen Amodeo to approve the first read. Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Second read was conducted by City Clerk, Dale Duvall.

Motion made by Aldermen Lloyd with second by Aldermen Hood to approve the second read. Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Public Hearing

PUBLIC HEARING TO CONSIDER THE PROPERTY TAX LEVY FOR 2009, GENERAL FUND TAX LEVY IS 0.3529 AND PARK TAX LEVY IS 0.1080.

Mayor Schoolcraft stated that one public hearing would be held at this meeting and that another public hearing and the first and second reading of the ordinance will be held at the next meeting.

Attorney Link opened the Public Hearing for comment. No comments were made, and Attorney Link closed the Public Hearing.

Old Business

Attorney Link stated that he has been speaking with Richard Perrion from T-Mobile about the issue of placing the cell tower at the Recreation Center. Mr. Link stated that T-Mobile has agreed to shut it down immediately if there is any need due to 911 service or any other public safety agencies. Mr. Link informed the Board that Mr. Perrion wants to speak with the Planning and Zoning in September.

The Mayor stated that Legends Restaurant will be opening on September 7th. The Mayor also stated that we have a lot of growth occurring in the city currently and that the city is looking at doing our own commercial inspections instead of bringing in Greene County to do the inspections.

Mayor Jamie Schoolcraft stated that the board would be going into closed session to discuss Chapter 610.021 #1-Legal and #2-Real Estate and #3 Personnel.

Motion made by Aldermen Amodeo with second by Aldermen Lloyd to close the open session and open the executive session. Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Motion made by Aldermen Lloyd and seconded by Aldermen Vincent to close the executive session, open the open session, and adjourn.; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Meeting Adjourned.

Dale Duvall, City Clerk

Jamie Schoolcraft, Mayor of Willard