

CITY OF WILLARD
BOARD OF ALDERMEN
NOVEMBER 10TH, 2008
6:00 P.M.

Board members: Mayor Jamie Schoolcraft; Aldermen Louie Amodeo; Aldermen Richard Simpson; Aldermen Joe Cosby; Aldermen Paul C. Hood; Aldermen Dale Duvall; and Aldermen Bryan Vincent.

Also in attendance: City Clerk, Kathy Blakemore; Community Relations Officer/Deputy City Clerk, Kate Gould; CFO, Karen Robson; Director of Development, Randy Brown; Director of Public Works, Charlie Jones; Director of Parks and Recreations, Kevin McDonald; Sports Coordinator, Courtney Wendel; Park Board Chairmen, Pat Lloyd; PB Vice Chairmen, Lucille Murray; PB member, Blaine Kennard; PB member, Valorie Simpson; Phone Operator, Tami Cobb; and City Attorney, Doug Harpool.

Guest present: Patrick Thompson; Rohit Handa; Paul Peck; Elyse Garlock; Justin Petersburg; Jay G. Garrott; and Katherine Miles.

Mayor Jamie Schoolcraft led the Pledge of Allegiance.

City Attorney Doug Harpool opened the PUBLIC HEARING TO CONSIDER CODIFICATION AND REORGANIZATION OF PREVIOUSLY ENACTED ORDINANCES FOR THE CITY OF WILLARD WITH CLEAN-UP LANGUAGE TO COMPLY WITH STATE STATUTES.

City Attorney, Doug Harpool asked if anyone wished to speak in favor or opposition. No one spoke. City Attorney, Doug Harpool closed the Public Hearing.

Mayor Jamie Schoolcraft called the meeting to order.

Roll Call

City Clerk, Kathy Blakemore called roll call-Aldermen Simpson-present; Aldermen Cosby-present; Aldermen Amodeo-present; Aldermen Hood-present; Aldermen Duvall-present; and Aldermen Vincent-present.

Agenda Amendments/Approval of agenda

Motion made by Aldermen Vincent with second by Aldermen Hood to approve the agenda. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Minutes 10/27/08

Motion made by Aldermen Simpson with second by Aldermen Vincent to approve the minutes of the regular meeting on October 27th, 2008. Aldermen Simpson-I; Aldermen Cosby-I;

Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Drury Students-Park Master Plan

Drury Students-Paul Peck, Justin Petersburg, Rohit Handa, and Elyse Garlock presented the Park Master Plan. The Park Master Plan will be finalized at the Park Board Meeting on December 18th, 2008.

Citizens Input

None

Financial Report

Outstanding Bills: **Motion** made by Aldermen Cosby with second by Aldermen Simpson to approve to pay the outstanding bills. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Bids for Copy Machines: The city received three (3) bids. One from Inland Printing Company, Copy Products Inc., and Corporate Business Systems.

Motion made by Aldermen Cosby with second by Aldermen Vincent to approve the bid with Copy Products for lease on the following copiers per month; Police Department-\$102.00; Recreation Center-\$102.00; City Hall B/W copier-\$132.00; and City Hall color copier-\$202.00. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-no; Aldermen Duvall-I; and Aldermen Vincent-I. Motion carried.

Aquatic Center payment request: Karen Robson, CFO requested approval to pay the contractors payment for the Aquatic Center in the amount of \$193,758.06.

Motion made by Aldermen Cosby with second by Aldermen Amodeo to approve the payment to the contractors for the Aquatic Center in the amount of \$193,758.06. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Bid for portable generator/welder: The city received the following three (3) bids for a portable generator/welder, Scott-Gross Co., Inc.-\$3,867.40; Praxair-\$3,717.61; and Airgas-\$3,583.15. Staff is recommending approval of the bid with Airgas in the amount of \$3,583.15.

Motion made by Aldermen Vincent with second by Aldermen Cosby to approve the bid with Airgas in the amount of \$3,583.15 for the portable generator/welder. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Police Report

Chief of Police, Tom McClain stated that the PD received a D.O.J. (Department of Justice) Bulletproof Vest Partnership Grant (50%) in the amount of \$2,320.50. This grant application was completed by Corporal Bob Bell. Also, the department received a \$500 check from DPS (Department of Public Safety) to be used for training.

Officer Follis has turned in a resignation letter. His last day of service will be November 17th, 2008. Chief anticipates board interviews for his replacement on November 24th, 2008.

The City of Willard Police Department has been asked to participate in the SIFE (Students in Free Enterprises). This program teaches students about city government. Chief has accepted to participate in this program.

Chief informed the board that the lease for the Harley Davidson increased this year in the amount of \$1200. Chief stated that he did not need an answer on this issue tonight he just wanted the board to be informed so they can be thinking about what they would like to do.

Chief stated that he received an Acknowledgement of Notice from the IRS that they received the application for the PAL Program.

Emergency Management Report

Mayor Jamie Schoolcraft stated that Emergency Management Report was in the board packets and if anyone has any questions to call Stacy Winters. *(Stacy is working at his regular job and was not able to attend the meeting).*

Director of Development

Randy Brown, Director of Development stated that two (2) apartment buildings in North Brooke were under construction and the fourth apartment building is almost done.

Phase I of the Capacity Improvements Plan for US Highway 160 will be sent to the OTO Technical Committee on November 19th, 2008 for placement on the T.I.P. (Traffic Improvement Plan).

Randy and Karen met with representatives from the School and Olson and Associates on November 4th, 2008 to finalize details of contract and dates. The bid opening will be December 9th, 2008.

Randy stated that a lot of commercial development is in process. Old Wimpy's building is being renovated. Rocco's Pizza is working on a building in the downtown area. Also The Sandwich Shoppe is opening in the Sterling Square Shopping Center. The Prairie View Shopping Center is being updated and repainted.

Wellhead Protection meeting was last week. The city has a grant opportunity to plug abandoned wells. The deadline for this grant has been extended until the end of the year.

Randy stated that he attended Missouri Rural Water Conference for water and wastewater training. Also he attended Technical Class for Amateur Radio.

Public Works Report

Update on Interconnection and Chlorination Project: Has been sent back to the state for review. City was notified last week that they might be receiving more money. The bid the city received was a little higher than was anticipated.

Beam Street project is completed. All hook-ups are made and dirt work is complete.

Public Works Department tapped water main for pool at Cherry Lane and Dorcas. Also, rebuilt altitude valve with JCI Utility Services on old water tower. Repaired leak on Meadows water tower.

The city received (33) tons of salt from Greene County in preparation for the winter weather. Charlie, David Blakemore, Justin Reaves, and Rick House attended the Missouri Rural Water Association Seminar at the Lake of the Ozarks.

Parks Department Report

The Parks Department has been awarded a \$5000 grant from the Kansas City Royals Baseball Team. The money will be used to possibly expand one of the fields to enable the Parks Dept. to have an adult softball league. Also, the Parks Dept. will be receiving \$5000 from the St. Louis Cardinals.

Willard was awarded \$1000 for the 2008 Spirit Award for the Tour of Missouri. The money will be used toward the new Willard Soccer Complex for protective fencing around the irrigation boxes.

Safe Halloween was a huge success. Approximately 800 people attended this event. Also, Movie in the Park went very well. A little over 400 people attended the show.

Parks Department is looking to do Music in the Park for 2009. Bryan College is the sponsor of this event. Bryan has contributed \$900.

Christmas in Willard is scheduled for December 13th. Two movie showings of the "How the Grinch Stole Christmas" will be at the Recreation Center. Also, you can have your picture made with Santa Claus. A Silent Auction and a Bake Sale will also be part of the event.

Winter Camp registration will begin on November 17th. Fee will be \$95.00 for the entire week or \$17.50 per day.

Willard Parks Department will be offering games on Tuesdays and Thursdays from 1:00 to 3:00 p.m. beginning January 6th for senior citizens.

Kevin stated that he is in the process of officially naming two of city parks. Citizens can vote on line. Board of Aldermen will vote at the board meeting on November 24th.

Kevin stated that the Parks Department did not have an official Mission Statement when he took over as director. The following Mission Statement will stand as the Willard Park and Recreations Mission Statement:

1. To provide a Parks and Recreation system that is responsible and directed by the needs of the people of Willard.
2. To preserve, protect and enhance the city's park lands as a way to improve the physical and mental health of the people of Willard.
3. To invite and encourage individuals, families, schools, businesses and other community groups to become partners in our efforts to invigorate and sustain the city's natural and leisure resources.
4. To provide safe and fun sports programs, camps, senior activities, classes, courses and outings in an organized and positive manner.

Basketball/Cheerleading started on November 1st. This year is the largest signup since 2005. Competitive Basketball Tournament was Thursday, Friday, and Saturday. The event was coordinated by Courtney and was a great success. Parks and Recreations will be coordinating more tournaments in the future.

Kevin has been working on updating and adding advertising sponsors to the Recreation Center. Businesses need to purchase a sign by December 1st.

5K Race is scheduled for Saturday November 15th. The race will start at the Community Building at 8:00 a.m.

Upcoming sports registrations are as follows: Youth Basketball Session 2; Youth Cheerleading Session 2; Adult Basketball; and Competitive Basketball Registration December 1st to 31st.

Kevin stated that he has reviewed the NAYS program that the board approved a few months ago and he feels that the Parks Department can offer a better way to train the coaches. Courtney Wendel stated that she would like to do more hands on training with the coaches. After some discussion **motion** was made by Aldermen Vincent with second by Aldermen Duvall to switch

from the NAYS program to the program that Kevin and Courtney designed. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Community Relations Report

Kate Gould Community Relations Officer went over the Highway 160 Expansion Campaign for 2008 and encouraged the board to make all contacts as soon as possible to help get this project underway.

Kate stated that the city now has a new design for the newsletter. The city is currently working on the newsletter for December.

The Utility Board has had two meeting. Last Saturday the board met and toured the sewer facilities. Next meeting will be sometime in December.

Kate is still working on the Shop Local Campaign. This will be presented at a future meeting.

Codification Ordinance

BILL NO. 08-28

ORDINANCE NO. 081110

AN ORDINANCE ADOPTING THE CODIFICATION OF THE CITY OF WILLARD MUNICIPAL CODES; REPEALING OR AMENDING INCONSISTENT ORDINANCES AND PROVIDING FOR PENALTIES FOR VIOLATION HEREOF.

First reading by City Clerk, Kathy Blakemore.

Motion made by Aldermen Hood with second by Aldermen Vincent to approve the first reading. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Second reading by City Clerk, Kathy Blakemore.

Motion made by Aldermen Vincent with second by Aldermen Duvall to approve the second reading. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Election 2009 Ordinance

BILL NO. 08-29

ORDINANCE NO. 081110A

AN ORDINANCE CALLING FOR THE REGULAR ELECTION IN THE CITY OF WILLARD, MISSOURI, FOR THE PURPOSE OF HAVING THE QUALIFIED VOTERS OF SAID CITY, ELECT THREE (3) ALDERMEN, AND A MAYOR, DESIGNATING A TIME OF HOLDING SAID ELECTION, PRESCRIBING THE INFORMATION FROM THE BALLOT TO BE USED THEREAT, AND AUTHORIZING THE CITY CLERK TO GIVE SUCH INFORMATION AND NOTICE OF SAID ELECTION TO THE COUNTY CLERK OF GREENE COUNTY.

First reading by City Clerk, Kathy Blakemore.

Motion made by Aldermen Simpson with second by Aldermen Cosby to approve the first reading. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Second reading by City Clerk, Kathy Blakemore.

Motion made by Aldermen Duvall with second by Aldermen Vincent to approve the second reading. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Tree Board Appointment

Mayor Jamie Schoolcraft recommended the appointment of Kevin McDonald to the Tree Board.

Motion made by Aldermen Vincent with second by Aldermen Hood to approve the appointment of Kevin McDonald to the Tree Board. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

City Clerk, Kathy Blakemore gave Oath of Office to Kevin McDonald.

Park Board Appointment

Mayor Jamie Schoolcraft recommended the appointment of Katherine Miles to the Park Board.

Motion made by Aldermen Vincent with second by Aldermen Hood to approve the appointment of Katherine Miles to the Park Board. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

City Clerk, Kathy Blakemore gave Oath of Office to Katherine Miles.

Old Business

None

Mayor Jamie Schoolcraft stated that the board would be going into closed session due to Chapter 610.021 to discuss #1-Legal, #2-Real Estate, and #3-Personnel.

Motion made by Aldermen Amodeo with second by Aldermen Duvall to close the open meeting and open the executive session. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Meeting adjourned.

Kathy Blakemore, City Clerk