

CITY OF WILLARD
BOARD OF ALDERMEN
MAY 12TH, 2008
7:00 P.M.

Board present: Mayor, Jamie Schoolcraft; Aldermen Richard Simpson; Aldermen Joe Cosby; Aldermen Louie Amodeo; Aldermen Paul Hood; Aldermen Dale Duvall; and Aldermen Bryan Vincent.

Also in attendance: City Clerk, Kathy Blakemore; Community Relations Officer/Deputy City Clerk/Deputy Court Clerk, Kate Gould; CFO, Karen Robson; Municipal Court Clerk, Linda Murray; Director of Development, Randy Brown; Director of Public Works, Charlie Jones; Director of Parks & Recreation, Kerri Gates; Emergency Management Director, Stacy Winters; Chief of Police, Tom McClain; Utility Clerk, Tyler Garrett; Planning & Zoning Executive Secretary, Lucille Murray; Park Board President, Pat Lloyd; and City Attorney, Doug Harpool.

Guest present: Ray Drennan, Mike Herrin; John Hearod; Rod Brown; Cindy Hiatt; Alvina Broz; Kenna Gannon; Kelly Turner; Sue Chenias; Gail Black; and Ruth Hunter.

Mayor Jamie Schoolcraft led the Pledge of Allegiance.

Special Recognition (Awards, Certificates and Honors)

None

Mayor Jamie Schoolcraft called the meeting to order.

Roll Call

City Clerk, Kathy Blakemore called the roll call-Aldermen Simpson-present; Aldermen Cosby-present; Aldermen Amodeo-present; Mayor Jamie Schoolcraft-present; Aldermen Hood-present; Aldermen Duvall-present; and Aldermen Vincent-present.

Agenda Amendments/Approval of agenda

Mayor Jamie Schoolcraft stated that that he would like to add to the agenda "Update on Hope House", and "Community Relations Officer Report".

Motion made by Aldermen Simpson with second by Aldermen Vincent to approve the agenda with the amendments listed above. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Minutes

Motion made by Aldermen Vincent with second by Aldermen Duvall to approve the minutes of the April 14th, 2008 meeting. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Motion made by Aldermen Simpson with second by Aldermen Cosby to approve the minutes of the April 28th, 2008 meeting. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Update on Hope House

City Attorney, Doug Harpool discussed state statutes pertaining to handicapped persons and foster homes. Doug stated that he has sent Hope House a letter requesting information on their services. At this time he has not received any information. Doug did receive a call from Hope House attorney and they will be sending the information tomorrow. Also they have requested to speak at the next board meeting on this issue.

Mayor stated that they would be able to speak at the next board meeting. City Attorney Doug Harpool would do further research on this issue.

Citizens Input

Ray Drennan spoke representing Shon Drennan on a sewer issue at 107 Southview.

Rod Brown and Gail Black spoke on concerns with the Hope House.

Financial Report

Motion made by Aldermen Duvall with second by Aldermen Cosby to approve the outstanding bills. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Trailer Bids: The city received three bids: Yarbrough Equipment in the amount of \$8,623.00; Trux in the amount of \$9,181.00; and Evans Trailer & Equipment in the amount of \$8,495.00. Staff recommended approval of the Evans Trailer & Equipment.

Motion made by Aldermen Simpson with second by Aldermen Hood to approve the trailer bid from Evans Trailer & Equipment in the amount of \$8,495.00. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Backhoe Purchase: Clarification of contract was defined as one year not to exceed 500 hours. This agreement states that the city will be able to trade for a new unit in one year for a cost of \$6000. Any hours after 500 will be the cost of \$18.00 per hour.

Motion made by Aldermen Hood with second by Aldermen Amodeo to approve the backhoe agreement. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Karen Robson CFO stated that on the Safe Routes to School project, the city received notice to proceed on the preliminary engineering designs. Kelly Turner with Olsson Engineering has started on this project.

Archer Engineering Survey Agreement: This agreement is for a topographical survey of the Meadows Lagoon site in the amount of \$3,740.00.

Motion made by Aldermen Simpson with a second by Aldermen Cosby to approve the Mayor to sign the agreement with Archer Engineering for a topographical survey. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Addendum with Archer Engineering: Mayor Jamie Schoolcraft stated that the topographical survey would need to be done first. This addendum will be presented at a future meeting. *(No action was taken on this issue)*

Police Department Report

Chief of Police, Tom McClain stated that for the month of April 2008 there were 337 total incidents, two (2) of those incidents involved car thefts. The final D.A.R.E. graduation occurred on April 29th, 2008. Chief reported that the Charity Boxing went very well this year, total earnings over \$8,000. Also, chief attended Stinger Systems training in Illinois. Corporal Bob Bell attended 40 hour 1st line Supervisor School. Sergeant Shannon Shipley graduated from her Advance Investigator School.

Emergency Management

Director of Emergency Management, Stacy Winters stated that he had sent in paperwork to SEMA for EMPG reimbursement. Also, submitted grant paperwork for the new Citizens Corp Grant in the amount of \$6900.00. On May 3rd Stacy taught a CERT refresher class. The Emergency Operation Plan is close to being updated for the year. All aldermen need to be NIMS (National Incident Management System) certified. On June 3rd, at the request of Greene County Emergency Management, Stacy will be instructing CERT (Citizens Emergency Response Team) at OTO. Had Safety Committee meeting on April 3rd with staff.

Development Report

Randy Brown Director of Development stated that the city has been getting a lot of complaints on tall grass. Randy is currently working with Archer Engineering on the sewer study and chlorination drawings. Also he is working with Kelly Turner with Olsson Engineering on Jackson and Highway 160 improvements. Randy and City Clerk, Kathy Blakemore attended SEMA and FEMA Floodplain Administration Training at OTC. Willard Schools is currently working on the locker rooms and the new AG building. Another permit was issued for the next apartment building in North Brooke.

Public Works Report

Director of Public Works, Charlie Jones thanked the board for approving the purchase of the backhoe and trailer. The new tractor for Public Works Department was delivered today. Monitoring equipment has been installed at the lift stations and wells in the Meadows area. Charlie, Rick, and Tyler attended water training and were certified. Also, poured sidewalks for Cox Fitness Center at the Recreation Center.

Community Service Report

Kerri Gates, Director of Parks and Recreations stated that soccer and volleyball will end this week if it doesn't rain again. Pitch, hit, and run got rained out last weekend. Baseball and softball are getting underway. The new Competitive Volleyball is starting tomorrow. Adult Flag Football Tournament was cancelled due to not enough entries. Swimming registration came out today. The pool will be opening Memorial Day. Big Truck Petting Zoo event is scheduled for May 30th. This event is for preschool to 5th grade.

Kerri discussed NAYS (National Alliance for Youth Sports) training for the coaches. NAYS is training for the volunteer coaches for the youth sports.

Motion made by Aldermen Hood with a second by Aldermen Cosby to approve the NAYS program in the amount not to exceed \$3000. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Community Relations Officer Report

Kate Gould, Community Relations Officer stated that she has been working on the following items: City newsletter, website, city events on Springfield News-Leader Website, new resident packets, website commercial real estate listings, flyers and public information in utility bills, answering citizen complaints, power points for board meetings, and eight press releases have been sent to date. Kate has finished the following project: Organized Meadows public meeting, helped get the Farmers Market up and running, organized the Open House event, publicized for Spring Clean up, helped Steve Brinegar launch the new website. Current projects that Kate is working on: Business Survey, Shop Local Campaign, Community Breakfast, locations for commercial real estate, TRIM grant, and collecting addresses for the Chamber of Commerce City Wide Garage Sale. Also, since Kate has been appointed Deputy Court Clerk and Deputy City Clerk she has been training with Linda on court process and will be training with Kathy in the weeks to come on City Clerk business.

Agreements concerning Highway 160 & Jackson Intersection:

Agreement with Greene County:

Willard Schools approached the Board of Aldermen a few meeting ago to discuss the Highway 160 & Jackson intersection problem. The city contacted MoDot (Missouri Department of Transportation) and MoDot said it would cost approximately \$500,000 to do the improvements that are needed for that intersection. MoDot agreed to pay \$250,000 (50%), Willard Schools agreed to pay \$125,000. Mayor stated after meeting with Greene County officials, the County agreed to pay \$125,000 if the city would pay the county \$10,000 for the next five (5) years.

Motion made by Aldermen Simpson with second by Aldermen Amodeo to approve the Mayor to sign an Intergovernmental Agreement with Greene County. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Olsson Associates Intersection Study:

Motion made by Aldermen Duvall with second by Aldermen Vincent to approve the Mayor to sign the agreement for the Intersection Study prepared by Olsson Engineering in the amount of \$2,583.00. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Archer Engineering Survey Agreement

This item was addressed under the Financial Report section.

Municipal Judge Ordinance

BILL NO. 08-07

ORDINANCE NO. 080512

AN ORDINANCE APPOINTING THE MUNICIPAL COURT JUDGE FOR THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, FOR THE TERM COMMENCING ON MAY 12TH, 2008 THROUGH MAY 2010, AND ESTABLISHING THE JUDGES HOURLY RATE.

First reading by City Clerk, Kathy Blakemore.

Motion made by Aldermen Simpson with second by Aldermen Hood to approve the first reading. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent. All votes yes. Motion carried.

Second reading by City Clerk, Kathy Blakemore.

Motion made by Aldermen Cosby with second by Aldermen Vincent to approve the second reading. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

City Attorney Ordinance

BILL NO. 08-08

ORDINANCE NO. 080512A

AN ORDINANCE APPOINTING THE CITY ATTORNEY FOR THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, FOR THE TERM COMMENCING MAY 12TH, 2008 THROUGH MAY, 2010.

First reading by City Clerk, Kathy Blakemore.

Motion made by Aldermen Simpson with second by Aldermen Amodeo to approve the first reading. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Second reading by City Clerk, Kathy Blakemore.

Motion made by Aldermen Amodeo with second by Aldermen Duvall to approve the second reading. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Utility Board Ordinance

BILL NO. 08-09

ORDINANCE NO. 080512B

AN ORDINANCE ESTABLISHING A UTILITY BOARD.

First reading by City Clerk, Kathy Blakemore.

Motion made by Aldermen Cosby with second by Aldermen Simpson to approve the first reading. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

West Ridge Subdivision R-1 to PD

BILL NO. 08-10

ORDINANCE NO. 080512C

AN ORDINANCE REZONING REAL ESTATE IN THE CITY OF WILLARD, MISSOURI FROM R-1 DISTRICT TO PLANNED DEVELOPMENT DISTRICT (PDD) CLASSIFICATION.

First reading by City Clerk, Kathy Blakemore.

Motion made by Aldermen Simpson with second by Aldermen Hood to approve the first reading. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Second reading by City Clerk, Kathy Blakemore.

Motion made by Aldermen Vincent with second by Aldermen Amodeo to approve the second reading. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Tree Board Appointments

Mayor stated that Lucille Murray and Blaine Kennard are up for reappointment for the Tree Board for a two (2) year term 2008-2010.

Motion made by Aldermen Cosby with second by Aldermen Duvall to approve the reappointments of Lucille Murray and Blaine Kennard to the Tree Board for a two (2) year term. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Old Business

None

Mayor stated that the board would be going into executive session to discuss Chapter 610.021 #1-Legal, #2-Real Estate, and #3-Personnel.

Motion made by Aldermen Simpson with second by Aldermen Duvall to close the open session and go into executive session. Aldermen Simpson-I; Aldermen Cosby-I; Aldermen Amodeo-I; Aldermen Hood-I; Aldermen Duvall-I; and Aldermen Vincent-I. All votes yes. Motion carried.

Meeting adjourned.

Kathy Blakemore, City Clerk