

CITY OF WILLARD
BOARD OF ALDERMEN
OCTOBER 9TH, 2007
7:00 P.M.

Board present: Mayor Jamie Schoolcraft; Aldermen Gordon O'Quinn; and Aldermen Louie Amodeo.

Also in attendance: City Clerk, Kathy Blakemore; Municipal Court Clerk, Linda Murray; CFO, Karen Robson; Director of Development, Randy Brown; Director of Public Works, Charlie Jones; Chief of Police, Tom McClain; Director of Parks & Recreation, Kerri Gates; Emergency Management Director, Stacy Winters; Police Secretary, Donna Gordon; City Phone Operator, Tami Cobb; Planning & Zoning Vice Chairmen, Valorie Simpson; and City Attorney, Doug Harpool.

Guest present: Evans Ross, Lola Hosna, David Helton, Richard Simpson, Joe & Barbara Cosby, Kirk Reisner, Bill Tropepe, Mark Gordon, Tony & Melissa Smith and daughters.

Mayor led the Pledge of Allegiance.

Special Recognition (Awards, Certificates and Honors)

None

City Attorney Doug Harpool OPENED THE PUBLIC HEARING TO CONSIDER THE PROPOSED BUDGET FOR THE YEAR 2008.

City Attorney Doug Harpool asked if anyone wished to speak in favor or opposition. No one spoke. City Attorney Doug Harpool closed the Public Hearing.

Mayor Jamie Schoolcraft called the meeting to order.

Roll Call

City Clerk, Kathy Blakemore called the roll call, Mayor Jamie Schoolcraft-present, Aldermen Gordon O'Quinn-present, and Aldermen Louie Amodeo-present.

Agenda Amendments/Approval of agenda

Motion made by Louie Amodeo with second by Gordon O'Quinn to approve the agenda. All votes yes. Motion carried.

Minutes 09/24/07

Motion made by Gordon O'Quinn with second by Louie Amodeo to approve the minutes of the Regular Meeting on September 24th, 2007. All votes yes. Motion carried.

Citizens Input

Lola Hosna local business woman addressed her concerns regarding a complaint that she filed with the Missouri Ethics Commission.

Financial Report

CFO, Karen Robson requested approval to pay the outstanding bills. **Motion** made by Gordon O'Quinn with second by Louie Amodeo to approve to pay the outstanding bills. All votes yes. Motion carried.

Workman's Compensation Renewal

Kirk Resiner with Advisor Insurance stated that the city should be applauded for it's safety record for the last two years. This year the Workman's Compensation Renewal went down 22%. Last year the rate was \$44,000, this year the rate is \$34,602.00.

Motion made by Louie Amodeo with second by Gordon O'Quinn to approve the payment for Workman's Compensation Renewal upon receipt. All votes yes. Motion carried.

Bids for radio's for Police Department

Chief of Police, Tom McClain presented the bids for the radios for the Police Department. The city received three bids. Blake's Radio-\$19,870.00; Rayfield Communications-\$20,646.22; and Radiophone Eng.-\$18,511.00. Chief recommended to accept the bid from Blake's Radio in the amount of \$19,870.00. Blake's is a local vendor and would be easier to contact if there was a problem.

Motion made by Gordon O'Quinn with second by Louie Amodeo to approve the bid from Blake's Radio in the amount of \$19,870.00. All votes yes. Motion carried.

Police Department Report

Chief of Police, Tom McClain presented September's Statistical Report. There were seven (7) felonies, thirteen (13) misdemeanor's, one hundred and forty four (144) infraction's, one hundred and ninety three (193) Other services, and two hundred and sixty five (265) Handled by Officer. Chief stated that Officers Gary Dove & Tyler Follis completed the Advance Motorcycle Course. Several Police Officers and city staff have recently received CPR training from Officer Mike Payne. Chief stated that he would be attending The International Association of Chief's of Police Conference later this week. Chief requested that everyone stand and observe a moment of silence for Gary Daniel McCormick and his family. Gary, Greene County Officer was killed in the line of duty on October 6th, 2007.

Director of Development

Randy Brown, Director of Development stated that there is currently nine houses started in Stone Ridge's Subdivision. Randy stated that Park Estates II Subdivision process for approval has expired. Since then the regulations regarding PDD has been changed so it will be presented according to the new regulations. Next Thursday night there is a meeting scheduled for the West Ridge Subdivision for the PDD with the property owners within 185 feet for the proposed development. Randy stated that even though building is down right now, if you total up the subdivisions that are in development right now, there

are approximately 550 lots. The city is now issuing building permits. The final documents are being sent to Gary Weber at Missouri Rural Water on the Wellhead Protection Plan. Randy stated that he hoped to present the plan in November. Aldermen O'Quinn asked when the soccer fields would be completed. Randy stated that weather permitting it will be completed by the end of December.

Director of Public Works

Charlie Jones, Director of Public Works stated that the houses are now being connected to the new waterline on Willey St. Randy and Charlie attended a manhole rehab training in Bolivar. Charlie, Rick House, and Tyler Garrett attended Winwater classes. Also the Public Works Department has been working on the new soccer field. All of the grass seed has been sowed. This past weekend a Pit Bull was picked up and was injured really bad. The dog looked as if it was raised for fighting.

Charlie stated that he had received quotes for a 1 ton truck (to put a dump bed on and a snow plow) that was approved to purchase in the 2007 budget. The first is from Lindsey Chevrolet-\$24,900.00; Republic Ford-\$24,934.00; and Don Vance-\$25,632.00. Charlie recommended the truck from Lindsey Chevrolet in the amount of \$24,900.00.

Motion made by Louie Amodeo with second by Gordon O'Quinn to approve the quote from Lindsey Chevrolet in the amount of \$24,900.00 for the 1 ton truck. All votes yes. Motion carried.

Charlie requested approval to purchase a 15' batwing mower. This mower is approved for the 2008 budget. Charlie came across this mower and it would be a huge savings if the city purchased it now. The current owner of the mower is wanting to get out of the grass cutting business, and will sell it to the city for \$8,000.

Motion made by Gordon O'Quinn with second by Louie Amodeo to purchase the batwing mower in the amount of \$8,000. All votes yes. Motion carried.

Emergency Management

Stacy Winters Emergency Management Director stated that the Citizens Corp. Grant was submitted and approved in the amount of \$6300.00. Emergency Management Performance Grant paperwork has been submitted for this quarter. Stacy stated that AED's(Automatic Electronic Defibrillator) were rejected with the Citizens Corp. Grant. Absolute Medical quoted refurbished and new AED's. The refurbished are \$699.00 each but are not up to the new CPR standards. The new AED's are \$1500.00 each. If the city purchases five (5) they will be \$891.00 each (total-\$4,495.00). City staff feels like this is something that is needed for the safety of the citizens of Willard.

Motion made by Gordon O'Quinn with second by Louie Amodeo to purchase five (5) AED's in the amount of \$4,495.00 from Absolute Medical. All votes yes. Motion carried.

Community Services Report

Kerri Gates Director of Parks & Recreations stated that soccer, volleyball, are going on. Basketball practice has started. The games will be starting at the end of October. Safe Halloween Event is this month. This is a huge event. Last year there were approximately 950 kids. This year it is scheduled on October 27th from 5:30 p.m. to 8:30 p.m. at the Recreation Center. New event this year is a food drive. The food drive will be from the

end of October thru November. Canned goods will be collected at the Recreation Center. A 5-K run is scheduled on the Saturday of the Frisco Christmas Lighting Event. Kerri proposed new job description for a Recreation Specialist. The salary for this position would be \$24,000.

Motion made by Louie Amodeo with second by Gordon O'Quinn to approve a position for a Recreation Specialist. All votes yes. Motion carried.

Kerri proposed a new job description for Front Desk Program Specialist. Kerri wanted to change this position from hourly to salary. Karen stated that she needed to go over the job description with Kerri to make sure it was adequate with the Fair Labor Standards Laws. This item will be presented at the next meeting.

2008 Budget

BILL NO. 07-35

ORDINANCE NO. 071009

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WILLARD, MISSOURI FOR THE YEAR 2008.

First reading by City Clerk, Kathy Blakemore.

Motion made by Louie Amodeo with second by Gordon O'Quinn to approve the first reading. Louie Amodeo-yes. Gordon O'Quinn-yes. All votes yes. Motion carried.

Second reading by City Clerk, Kathy Blakemore.

Motion made by Gordon O'Quinn with second by Louie Amodeo to approve the second reading. Louie Amodeo-yes. Gordon O'Quinn-yes. All votes yes. Motion carried.

Yearly Municipal Election

BILL NO. 07-36

ORDINANCE NO. 071009A

AN ORDINANCE CALLING FOR THE REGULAR ELECTION IN THE CITY OF WILLARD, MISSOURI, FOR THE PURPOSE OF HAVING THE QUALIFIED VOTERS OF SAID CITY, ELECT FIVE (5) ALDERMEN, DESIGNATING A TIME OF HOLDING SAID ELECTION, PRESCRIBING THE INFORMATION FROM THE BALLOT TO BE USED THEREAT, AND AUTHORIZING THE CITY CLERK TO GIVE SUCH INFORMATION AND NOTICE OF SAID ELECTION TO THE COUNTY CLERK OF GREENE COUNTY.

First reading by City Clerk, Kathy Blakemore.

Motion made by Gordon O'Quinn with second by Louie Amodeo to approve the first reading. Louie Amodeo-yes. Gordon O'Quinn-yes. All votes yes. Motion carried.

Second reading by City Clerk, Kathy Blakemore.

Motion made by Louie Amodeo with second by Gordon O'Quinn to approve the second reading. Louie Amodeo-yes. Gordon O'Quinn-yes. All votes yes. Motion carried.

Safety Manual

BILL NO. 07-37

ORDINANCE NO. 071009B

**AN ORDINANCE AUTHORIZING AND ADOPTING A SAFETY MANUAL
REGARDING ALL EMPLOYEES OF THE CITY OF WILLARD, MISSOURI.**

First reading by City Clerk, Kathy Blakemore.

Motion made by Gordon O'Quinn with second by Louie Amodeo to approve the first reading. Louie Amodeo-yes. Gordon O'Quinn-yes. All votes yes. Motion carried.

Second reading by City Clerk, Kathy Blakemore.

Motion made by Louie Amodeo with second by Gordon O'Quinn to approve the second reading. Louie Amodeo-yes. Gordon O'Quinn-yes. All votes yes. Motion carried.

Resolution for Domestic Violence

Motion made by Louie Amodeo with second by Gordon O'Quinn to approve the Mayor to sign the Resolution for Domestic Violence for the month of October. Louie Amodeo-yes. Gordon O'Quinn-yes. All votes yes. Motion carried.

Old Business

Aldermen Louie Amodeo stated that there are two kinds of people in the world, those with a greedy spirit, and those with a servant heart. Louie stated that he just wanted to list some people who he feels has a servant heart, Karen Robson, CFO-15 years of experience with the City of Willard, Chief of Police, Tom McClain-14 years; Linda Murray, Court Clerk-8 years; Randy Brown, Director of Development-7 years; Charlie Jones, Director of Public Works-7 years; Kathy Blakemore, City Clerk-5 years; Tami Cobb, Receptionist-3 years; Kerri Gates, Director of Parks and Recreations-2 years; Donna Gordon, Administrative Assistant for Public Safety; Stacy Winters, Emergency Management. This is a combination of over sixty years experience of leadership for the city. Mayor stated that there has been some changes lately with the city and the employees have stepped up and have taken on extra projects. Also the Mayor stated that everyone works very hard and that the city is very fortunate to have a staff like ours.

Mayor Jamie Schoolcraft stated that the board would be going into closed session to discuss #1 & #3 issues under Chapter 610.021.

Motion made by Gordon O'Quinn with second by Louie Amodeo to adjourn the open meeting to the executive session. All votes yes. Motion carried.

Meeting adjourned.

Kathy Blakemore, City Clerk