

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

August 12, 2024

6:00 p.m.

Willard City Hall

224 W. Jackson St.

Mayor

Troy Smith

Board Members

Casey Biellier

Jeremy Hill

David Keene (Mayor Pro-Tem)

Joyce Lancaster

Scott Swatosh

Carol Wilson

CITY OF WILLARD, MISSOURI

224 W Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #2

Agenda Amendments/Approval of Agenda

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
August 12, 2024
6:00 P.M.**

Update Posted on August 6, 2024, at 1:30 p.m.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting on August 12, 2024, at **6:00 p.m.**, at the Willard City Hall, 224 W. Jackson St., Willard, MO.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order.

1. Roll Call

2. Agenda Amendments/Approval of Agenda

3. Consent Agenda:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- a. Minutes from the Regular Meeting July 22, 2024
- b. July/August 2024 Outstanding invoices, checks, and draft paid invoices
- c. Department Head Reports
- d. Board Attendance Report

**4. Current Outstanding Invoices, Draft and Check Paid Invoices for June/July 2024.
Discussion/Vote**

5. Citizen Input

6. Approve Appointments to the Board of Adjustments

- a. Debbie Ihrig
- b. Kolby Brooks

7. Approve Appointment to the Park Advisory Board

- a. Vanessa Keene

8. Recommendation to Transition Our Online Website to Apptegy to Improve Branding and Messaging

9. Ordinance Code of Ethics to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Officials (1st Read)

10. **Ordinance Providing for the General Levy and Imposition of Annual Tax for General Municipal Purposes for the Year 2024 and for Imposition of Annual Tax for Parks (1st Read)**
11. **Ordinance to Amend Section 115.060 of the Code of Ordinances to Establish How Compensation will be set for all Elected Officials, Appointed Officers, and Employees (1st Read)**
12. **Ordinance Recommending Consideration of Updating Section 130.040 of the City Code to Enhance our Purchasing and Contracting Procedures (2nd Read)**
13. **Ordinance Authorizing the Mayor to Enter into a Contract with B&B Concrete to Complete the Sidewalks of the ATM Square (2nd Read)**
14. **Resolution Supporting the Installation of an Underpass at the Junction of Highway AB & Hwy 160**
15. **Sanitary Sewer Project Status**
16. **City Administrator Remarks**
17. **New Business**
18. **Unfinished Business**
19. **Recess Open Session**
20. **Open Closed Session Pursuant to RSMO Section 610.021 #(1) Legal/RSMO Section 610.021 #(3) Personnel**
21. **Call the Meeting to Order**
22. **Roll Call**
23. **Close the Closed Session and Reconvene the Open Session**
24. **Adjourn Meeting**

If you have special needs which require accommodation, please notify personnel at the City Hall. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at 417-742-5302.

Janice Gargus, City Clerk



Consent Agenda Item #3

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from the Regular Meeting July 22, 2024
- b. July/August 2024 Outstanding Invoices, Checks, and Draft Paid Invoices
- c. Department Head Reports
- d. Board Attendance Report

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #3a

Minutes from the Regular Meeting July 22, 2024

**City of Willard
Board of Aldermen
Regular Meeting
July 22, 2024
6:00 p.m.**

Staff Present: City Administrator Wes Young, City Attorney Nate Dally, City Clerk Janice Gargus, City Project Manager Steve Bodenhamer, Planning & Zoning Director Mike Reusch, Police Officer JD Landon

Attendees: Terry Kathcart, Steve Cobb, Larry Whitman, Ricky Haase

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Mayor Smith led the Pledge of Allegiance

Call the Meeting to Order

Mayor Smith called the meeting to order @ 6:15 p.m.

Roll Call

The City Clerk conducted the Roll Call.

Present: Alderman Biellier, Alderman Keene, Alderman Swatosh, Alderman Wilson, Mayor Troy Smith

Agenda Amendments/ Approval of Agenda

Motion was made by Alderman Biellier and seconded by Alderman Wilson to approve the agenda. Motion carried with a 4-0 vote. Voting aye: Aldermen Biellier, Keene, Swatosh, Wilson.

Consent Agenda

Alderman Swatosh brought to attention that Item 3b, paragraph 2, on the last page of the Financials should have the word "delinquently" edited to say "diligently". Motion was made by Alderman Biellier and seconded by Alderman Keene to amend the Financials Item 3b, second paragraph, last page to change the word "delinquently" to the word "diligently". Motion carried with a 4-0 vote. Voting aye: Aldermen Biellier, Keene, Swatosh, Wilson. Motion was made by Alderman Biellier and seconded by Alderman Keene to approve the Consent Agenda. Motion carried with a 4-0 vote. Voting aye: Aldermen Biellier, Keene, Swatosh, Wilson.

Minutes from the Regular Meeting July 8, 2024 were amended to include Lumix will also be working on the older side of the Public Works building in addition to the new side. Motion made by Alderman Biellier and seconded by Alderman Wilson to approve the 7.8.24 meeting minutes with the amendment of adding that Lumix will also be working on the older side of the Public Works building in addition to the new side. Motion carried with a 4-0 vote. Voting aye: Aldermen Billier, Keene, Swatosh, Wilson.

Current Outstanding Invoices, Draft and Check Paid Invoices for June/July 2024.

Motion was made by Alderman Biellier and seconded by Alderman Keene to approve the Current Outstanding Invoices, Draft and Check Paid Invoices for June/July 2024. Motion carried with a 4-0 vote. Voting aye: Aldermen Biellier, Keene, Swatosh, Wilson.

Citizen Input – None

Approve Utility Clerk's Copier/Printer Maintenance Agreement

City Administrator Wes Young explained that this is the maintenance agreement for the previously purchased utility clerk's printer. He stated that the maintenance agreement came in late and that's why we're approving it tonight. Motion was made by Alderman Biellier and seconded by Alderman Keene to approve the Utility Clerk's Copier/Printer Maintenance Agreement. Motion carried with a 4-0 vote. Voting aye: Aldermen Biellier, Keene, Swatosh, Wilson.

Update the Appointment of City Administrator, Wes Young, as the Voting Alternate to the Ozarks Transportation Organization Board of Directors for the New Mayor Troy Smith

Wes Young explained that this is a replacement due to the election of Mayor Troy Smith replacing former interim Mayor Sam Baird. No vote was needed.

Recommendation Considering Approval of an Agreement with Placer.ai – Wes Young explained the information that can be gained from this item can be used to bring in much needed tax revenue for the city. Freedom Fest was a great example that showed us where the patrons went following the event. McDonald's was the top pick in Willard and Texas Roadhouse in Springfield was popular. It shows us what we need to bring in revenue such as a steakhouse. Easy budgetary response because it only requires moving money around to pay for it. Spending \$14 million in groceries in Willard but overall, \$40 million. Can take that information to that business and show them why they should build in Willard. Any member of staff can have access to the data. Can look at other cities information as well as to compare them to us. Only staff with the need to know will have access, however. There's a lot of data. Public Works could benefit as well. The data updates quickly and we can watch the growth and progressive movement. It will pay for itself and help us to pay for things we need as well. This gives us the ability to provide factual data. Motion was made by Alderman Billier and seconded by Alderman Wilson to approve a two-year contract and accept and approve the "Recommendation Considering Approval of an Agreement with Placer.ai". Motion carried with a 4-0 vote. Voting aye: Aldermen Biellier, Keene, Swatosh, Wilson.

Annual State Statutory Code Updates and Supplementation Process (2nd Read)

Wes Young reiterated the explanation from the last meeting that this is the State update that is mandatory to be done and it just needs to be approved by vote. Motion was made by Alderman Keene and seconded by Alderman Biellier to approve the State Statutory Code Updates and Supplementation Process. Motion carried with a 4-0 vote. Voting aye: Alderman Biellier, Keene, Swatosh, Wilson.

Ordinance Recommending Consideration of Updating Section 130.040 of the City Code to Enhance our Purchasing and Contracting Procedures (1st Read)

Wes Young explained the need for this, including it will increase our ability to respond and there will be a 10% incentive for local vendors. He stated we can't spend money we don't have, and it must be previously authorized, and we have to budget before and not after the fact and align the state and federal spending. Federal work and grants will be aligned, boosts administrator's limits, stays in legal limits, City Administrator will be authorized to sign if pre-approved. This was the first read of the Ordinance and it will be voted on at the second read at the meeting on 8.12.2024.

Ordinance Authorizing the Mayor to Enter into a Contract with B&B Concrete to Complete the Sidewalks of the ATM Square (1st Read)

Mike Ruesch explained the details. He stated the first option is to accept it as is for \$35,000. He stated the ordinance includes an additional \$5,000 to cover the added items. Mr. Ruesch spoke to Public Works, and this is the only concrete guy that responds to bids. This is what was submitted, and this is what we're proposing to move forward with to take care of our section of the ATM Square. It doesn't just include the ATM Square, it also includes connecting to AB, Barwick, New Melville. The bridge is not included. This allows the director of Public Works to move forward without having to come back for approval for each thing. Mr. Ruesch will follow up on the price of the bridge. Installation by the contractor should be completed in August. Mr. Ruesch will ask the director of Public Works to ask the contractor to also complete the small section on Hunt Road. CFO Carolyn Halverson confirmed it included \$20,000 in budget and the director of Public Works, Justin Sorgen, said the cost is \$16,000 so should be able to include the small area on Hunt Road. They also completed the pad on the new shop and the sidewalk in front. This was the first read of the Ordinance and it will be voted on at the second read of the Ordinance at the next meeting 8.12.2024.

Hoffman Hills Phase 2 Final Plat

Mr. Ruesch explained it's a smooth process and he has gone through the whole subdivision. There are no signs, but the signs have been ordered. Motion was made by Alderman Keene and seconded by Alderman Swatosh to approve the Hoffman Hills Phase 2 Final Plat. Motion carried with a 4-0 vote. Voting aye: Aldermen Biellier, Keene, Swatosh, Wilson.

Addition of Personal Storage to the M-1 Zone

Mr. Ruesch said in 2018 the BOA decided there shouldn't be personal storage units allowed in this zone. Mr. Ruesch is proposing to allow personal storage in the M-1 Zone but it will have to be zoned for manufacturing. He stated there hasn't been a big run on storage units but that's why he's wanting to push it through because there is an avenue for this need. In the future, this item will go to mixed use. If we want to entertain it in the future, then a business that may want to move here can see it in the code and it can open the conversation. If they think it's not allowed, they may not even look and pass us by. Mr. Ruesch said it's all commercial right now and he has a hard time trading commercial for manufacturing. As far as storage units, there's no return for the city on storage units and the city is giving up prime property. Mr. Ruesch talked with someone today about new storage units in Willard. He said it's ultimately up to P&Z and the BOA. P&Z had no concerns. Wes Young said this is more preparatory, someone can look at the code to see if mini storage is allowed. It's not permitting anything but the conversation. You have to give them an avenue, but they still have to go through P&Z and the BOA. Just trying to allow a process but there are certain places they would not be allowed such as 160. There is no ordinance tonight, just a discussion, but Nate Dally said we can do the first and second read next time.

Revision to the Variance Code for School Signage

See below.

Revision of the R-1 Zone for Signage Requirements

Mr. Ruesch explained that the Revision to the Variance Code for School Signage and Revision of the R-1 Zone for Signage Requirements are tied together. He stated that the R-1 Zone does not allow for signage

in a neighborhood and the school can't be granted a variance because the code says in order to get the variance, we can only give them one. The one benefit is when they came in and present one, if they submitted it with their building permit, it could be approved, and they didn't have to worry about the zoning. For anything future, if the school wants to change their signs, the R-1 does limit it to 40 square feet including building signs and illuminated signs. Mr. Ruesch will get this information updated with ordinances and re-submit for approval.

Sanitary Sewer Project Status

Mr. Bodenhamer gave an update on this item. He stated it's 80% complete, and there has been additional personnel added to get it completed. He stated plans for the Medows are subject to change if we have problems with easements. He said this leaves us with two other minor property owners and Mr. Bodenhamer will talk to them later. There are still issues with Farm Roads 106 & 103. He stated he will meet with the minority landowners to get an agreement then get this packaged out to go to bid and submit it to the DNR for approval. He stated he would like to accelerate Farm Road 94 and would like to have the 94 bids first to tell us where we stand financially for the city's cost. He said there are still improvements to make to the lift station.

City Administrator Remarks

Mr. Young explained what's trying to be accomplished with the sewage and the cost being charged to the city by Springfield. He stated Willard received an invoice from Springfield for \$180,000. He will be meeting with Trevor Hoffman to determine what needs to be bid out. He stated there is good news with the Jackson Street Overhaul and federal has approved the plans and documents are completed and will be published on Thursday in the News Leader. He said there should be asphalt on Jackson before year's end. Mr. Young also stated that everyone should be gearing up for the budget and a grant would help with that. He wants to work on trying to get plans, specs, quotes, etc. from everyone so we can plan accordingly. He said that regarding Facebook, the week of the 11th, both people who are authorized to post for the city were out so we couldn't make a Facebook post we needed. Mr. Young is looking for a program that is accessible to the website and he's looking for a product that will interface to Instagram, Twitter, and Facebook and give us a PI overhaul. We will approve the information first before allowing it to be posted. Mr. Young wants everyone to see more of the good of the city. The product he's looking at he likes because it has an app and costs less. It's also compatible with agenda items and an online public meeting space. This might fit what our community needs, which is access to meeting information. He stated that Planning & Zoning has put a survey out there to see what style of buildings the citizens want to see. He will be attending another coffee hour at The Hive on August 9th.

New Business

Mike Ruesch gave an update on the mixed-use ordinance coming down the road. He said it's complex and dynamic and dictates zoning and gives credit for different things like, for example, a grocery store can be built in a residential neighborhood because it allows for a mix of buildings in the same zone. The ordinance works for the developer in both the residential neighborhood and downtown. They can adjust their setbacks and present it to Planning & Zoning for approval. They'll be scored and, if they reach a certain score, they will become a preferred developer. Mayor Smith said this is more for the future, and our city attorney, Nate Dally needs to be involved because there are a lot of gray areas and there could be a lot of conflict. Mike Reusch stated this offers much better options and gives the developer options and the city gets some stuff back. It will apply to new neighborhoods only and not affect established neighborhoods. Mr. Ruesch stated there's lots of interpretation, but he foresees opportunity. He said the Planning Commission will vet it and Nate will treat it like all other ordinances.

Unfinished Business

None

Adjourn Meeting

Mayor Smith asked for a motion to adjourn the meeting. Motion was made by Alderman Keene and seconded by Alderman Wilson to adjourn the meeting at 7:50 p.m. Motion carried with a 4-0 vote.
Voting aye: Aldermen Biellier, Keene, Swatosh, Wilson

Janice Gargus
City Clerk

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #3b

**July/August 2024 Outstanding Invoices,
Checks, and Draft Paid Invoices**



City of Willard, MO

Expense Approval Report 1

By Vendor Name

Post Dates 7/23/2024 - 8/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AMA300 - ALLGEIER, MARTIN & ASSOCIATES, INC					
ALLGEIER, MARTIN & ASSOCIA...	7020007-160	08/01/2024	PROF FEES MDWS TRNK SWR - S	20-700-56400	20,195.00
Vendor AMA300 - ALLGEIER, MARTIN & ASSOCIATES, INC Total:					20,195.00
Vendor: ACS100 - AMAZON CAPITAL SERVICES INC					
AMAZON CAPITAL SERVICES I...	1XMC	08/01/2024	PHONE MSG BOOKS-OFFICE SPLY - STS / W / S	10-300-50130	4.00
AMAZON CAPITAL SERVICES I...	1XMC	08/01/2024	PHONE MSG BOOKS-OFFICE SPLY - STS / W / S	20-600-50130	7.99
AMAZON CAPITAL SERVICES I...	1XMC	08/01/2024	PHONE MSG BOOKS-OFFICE SPLY - STS / W / S	20-700-50130	7.99
AMAZON CAPITAL SERVICES I...	5821	08/01/2024	BS LIC ENVELOPES, FILE TABS, PMT DUE STAMP-GEN/W/S	10-100-50700	28.31
AMAZON CAPITAL SERVICES I...	5821	08/01/2024	BS LIC ENVELOPES, FILE TABS, PMT DUE STAMP-GEN/W/S	20-600-50700	4.79
AMAZON CAPITAL SERVICES I...	5821	08/01/2024	BS LIC ENVELOPES, FILE TABS, PMT DUE STAMP-GEN/W/S	20-700-50700	4.80
AMAZON CAPITAL SERVICES I...	6216	08/01/2024	WARRANT SERVED & DISMISSAL DOCKET STAMPS - CT	10-250-50700	29.82
AMAZON CAPITAL SERVICES I...	6D64	08/01/2024	MARKING PAINT - SHOP SPLYS - STS / W/ S	10-300-50130	48.23
AMAZON CAPITAL SERVICES I...	6D64	08/01/2024	MARKING PAINT - SHOP SPLYS - STS / W/ S	20-600-50130	96.46
AMAZON CAPITAL SERVICES I...	6D64	08/01/2024	MARKING PAINT - SHOP SPLYS - STS / W/ S	20-700-50130	96.46
AMAZON CAPITAL SERVICES I...	6FPW	08/01/2024	OUTDR WALL MNT FOR HVAC, GASKETS - STS / S / W	10-300-71100	9.54
AMAZON CAPITAL SERVICES I...	6FPW	08/01/2024	OUTDR WALL MNT FOR HVAC, GASKETS - STS / S / W	20-600-71100	19.07
AMAZON CAPITAL SERVICES I...	6FPW	08/01/2024	OUTDR WALL MNT FOR HVAC, GASKETS - STS / S / W	20-700-71100	19.07
AMAZON CAPITAL SERVICES I...	6NMQ	08/01/2024	DESK LAPTOP STAND - GEN	10-100-52000	49.69
AMAZON CAPITAL SERVICES I...	7MLG	08/01/2024	STENNER PUMP SPLYS - W	20-600-50130	158.65
AMAZON CAPITAL SERVICES I...	9041	08/01/2024	PRUNING GLOVES - PSK	30-800-52000	37.74
AMAZON CAPITAL SERVICES I...	9837	08/01/2024	REC CENTER AMERICAN FLAG - PKS	30-800-50130	25.88
AMAZON CAPITAL SERVICES I...	9W7M	08/01/2024	HOSE FITNGS, COUPLIERS GSKTS, WSHRS-SHP-STS/W/S	10-300-50130	9.40
AMAZON CAPITAL SERVICES I...	9W7M	08/01/2024	HOSE FITNGS, COUPLIERS GSKTS, WSHRS-SHP-STS/W/S	20-600-50130	18.79
AMAZON CAPITAL SERVICES I...	9W7M	08/01/2024	HOSE FITNGS, COUPLIERS GSKTS, WSHRS-SHP-STS/W/S	20-700-50130	18.80
AMAZON CAPITAL SERVICES I...	DKK6	08/01/2024	SPORTS TAPE BANDAGES - PKS	30-800-50140	4.98
AMAZON CAPITAL SERVICES I...	DKK6	08/01/2024	SPORTS TAPE BANDAGES - PKS	30-800-50177	9.00
AMAZON CAPITAL SERVICES I...	DKK6	08/01/2024	SPORTS TAPE BANDAGES - PKS	30-800-50180	9.00
AMAZON CAPITAL SERVICES I...	DLRG	08/01/2024	CORRECT TAPE,SCOTCH TAPE,SML NOTEBOOKS - LAW	10-200-50700	35.06
AMAZON CAPITAL SERVICES I...	MXG3	08/01/2024	TRLR HTCH LCK TOW BALL - FOR EQP TRLER-STS/W/S	10-300-52000	6.51
AMAZON CAPITAL SERVICES I...	MXG3	08/01/2024	TRLR HTCH LCK TOW BALL - FOR EQP TRLER-STS/W/S	20-600-52000	13.01
AMAZON CAPITAL SERVICES I...	MXG3	08/01/2024	TRLR HTCH LCK TOW BALL - FOR EQP TRLER-STS/W/S	20-700-52000	13.01
AMAZON CAPITAL SERVICES I...	4645	08/05/2024	TREADMILL SAFETY KEY - PKS	30-800-50400	70.95

Expense Approval Report 1

Post Dates: 7/23/2024 - 8/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AMAZON CAPITAL SERVICES I...	7846	08/05/2024	FITNESS RESISTANCE BANDS - PKS	30-800-50400	95.38
Vendor ACS100 - AMAZON CAPITAL SERVICES INC Total:					952.38
Vendor: BVM100 - AMERICAN TRAILER & STORAGE, INC.					
AMERICAN TRAILER & STORA...	2178	08/05/2024	STORAGE CONTAINER RENTALS - PKS	30-800-55850	305.00
AMERICAN TRAILER & STORA...	2179	08/05/2024	STORAGE CONTAINER RENTAL - PKS	30-800-55850	115.00
Vendor BVM100 - AMERICAN TRAILER & STORAGE, INC. Total:					420.00
Vendor: BBC100 - B&B CONCRETE SOLUTIONS LLC					
B&B CONCRETE SOLUTIONS L...	2638	08/01/2024	COMMERCIAL BOX CULVERT SOUTHVIEW - STS	10-300-95100	14,000.00
Vendor BBC100 - B&B CONCRETE SOLUTIONS LLC Total:					14,000.00
Vendor: BPV100 - BALL PAVING, INC.					
BALL PAVING, INC.	7-22-24	08/01/2024	99x20 PAVING ON SOUTHVIEW - STS	10-300-95100	12,050.00
BALL PAVING, INC.	5624	08/05/2024	PATCHING 99 X 20 FOR SOUTHVIEW ST PROJECT - STS	10-300-95100	12,050.00
Vendor BPV100 - BALL PAVING, INC. Total:					24,100.00
Vendor: BWP100 - BLUEWATER CAS					
BLUEWATER CAS	13087	08/01/2024	POOL CHLORINE - PKS	30-800-50000	9,785.48
Vendor BWP100 - BLUEWATER CAS Total:					9,785.48
Vendor: BWI200 - BULK WASTE LLC d/b/a BWI SANITATION					
BULK WASTE LLC d/b/a BWI S...	8328	08/01/2024	TOILET RENTALS FOR MILLER - PKS	30-800-55850	239.80
Vendor BWI200 - BULK WASTE LLC d/b/a BWI SANITATION Total:					239.80
Vendor: CWF300 - C3 WELDING & FABRICATION					
C3 WELDING & FABRICATION	112	08/01/2024	BACKHOE BUCKET REPAIR - STS/W/S	10-300-71100	60.00
C3 WELDING & FABRICATION	112	08/01/2024	BACKHOE BUCKET REPAIR - STS/W/S	20-600-71100	120.00
C3 WELDING & FABRICATION	112	08/01/2024	BACKHOE BUCKET REPAIR - STS/W/S	20-700-71100	120.00
Vendor CWF300 - C3 WELDING & FABRICATION Total:					300.00
Vendor: CFS100 - CANON FINANCIAL SERVICES, INC					
CANON FINANCIAL SERVICES, ...	6765	08/01/2024	COPIER LEASE-ALL	10-100-55850	63.00
CANON FINANCIAL SERVICES, ...	6765	08/01/2024	COPIER LEASE-ALL	10-200-55850	110.01
CANON FINANCIAL SERVICES, ...	6765	08/01/2024	COPIER LEASE-ALL	10-250-55850	7.00
CANON FINANCIAL SERVICES, ...	6765	08/01/2024	COPIER LEASE-ALL	10-400-55850	33.01
CANON FINANCIAL SERVICES, ...	6765	08/01/2024	COPIER LEASE-ALL	20-600-55850	31.99
CANON FINANCIAL SERVICES, ...	6765	08/01/2024	COPIER LEASE-ALL	20-700-55850	31.99
CANON FINANCIAL SERVICES, ...	6765	08/01/2024	COPIER LEASE-ALL	30-800-55850	51.79
Vendor CFS100 - CANON FINANCIAL SERVICES, INC Total:					328.79
Vendor: HVR100 - CAROLYN HALVERSON					
CAROLYN HALVERSON	PHONE	08/05/2024	REIM PHONE-GEN	10-100-61000	50.00
Vendor HVR100 - CAROLYN HALVERSON Total:					50.00
Vendor: CCG100 - CLEAR CREEK GOLF CAR & VEHICLES LLC					
CLEAR CREEK GOLF CAR & VEH...	6786	08/05/2024	GOLF CART MAINT - PKS	30-800-71100	848.88
Vendor CCG100 - CLEAR CREEK GOLF CAR & VEHICLES LLC Total:					848.88
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE...	5-29-24	07/29/2024	CRDT CRD INTRNATL SRVC FEE ON POOL CLNR-PKS	30-800-55500	6.50
COMMERCE CREDIT CARD SE...	.NET	08/01/2024	GODADDY CITYOFWILLARD.NET DOMAIN RENEWAL - GEN	10-100-57400	38.16
COMMERCE CREDIT CARD SE...	.ORG	08/01/2024	GODADDY CITYOFWILLARD.ORG DOMAIN RENEWAL - GEN	10-100-57400	36.16

Expense Approval Report 1

Post Dates: 7/23/2024 - 8/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE...	1190	08/01/2024	AFFINITY GROUP FUNDRAISING TRAINING - PKS	30-800-56950	119.00
COMMERCE CREDIT CARD SE...	40064	08/01/2024	CONTRCTRS TOOLS DUAL GRADE LASER - STS/W/S	10-300-52000	526.06
COMMERCE CREDIT CARD SE...	40064	08/01/2024	CONTRCTRS TOOLS DUAL GRADE LASER - STS/W/S	20-600-52000	1,052.13
COMMERCE CREDIT CARD SE...	40064	08/01/2024	CONTRCTRS TOOLS DUAL GRADE LASER - STS/W/S	20-700-52000	1,052.13
COMMERCE CREDIT CARD SE...	4262	08/01/2024	AMAZON 4" HD SPRNG SNP HOOKS - PKS	30-800-52000	32.99
COMMERCE CREDIT CARD SE...	5179	08/01/2024	SAMS CONCESSIONS-FOOD AND SUPP - PKS	30-800-50200	785.52
COMMERCE CREDIT CARD SE...	7-16-24	08/01/2024	CASEYS ICE - STS/W/S	10-300-50130	1.26
COMMERCE CREDIT CARD SE...	7-16-24	08/01/2024	CASEYS ICE - STS/W/S	20-600-50130	2.51
COMMERCE CREDIT CARD SE...	7-16-24	08/01/2024	CASEYS ICE - STS/W/S	20-700-50130	2.51
COMMERCE CREDIT CARD SE...	7-18-24	08/01/2024	RUTLEDGE WILSON FIELD TRIP - PKS	30-800-50177	238.00
COMMERCE CREDIT CARD SE...	7-19-24	08/01/2024	STAMPS.COM POSTAGE-ALL	10-100-50750	24.12
COMMERCE CREDIT CARD SE...	7-19-24	08/01/2024	STAMPS.COM POSTAGE-ALL	10-200-50750	2.15
COMMERCE CREDIT CARD SE...	7-19-24	08/01/2024	STAMPS.COM POSTAGE-ALL	10-250-50750	47.04
COMMERCE CREDIT CARD SE...	7-19-24	08/01/2024	STAMPS.COM POSTAGE-ALL	10-400-50750	9.04
COMMERCE CREDIT CARD SE...	7-19-24	08/01/2024	STAMPS.COM POSTAGE-ALL	20-600-50750	9.52
COMMERCE CREDIT CARD SE...	7-19-24	08/01/2024	STAMPS.COM POSTAGE-ALL	20-700-50750	8.13
COMMERCE CREDIT CARD SE...	7-26-24	08/01/2024	POSTMASTER STAMPS - ALL	10-100-50750	393.81
COMMERCE CREDIT CARD SE...	7-26-24	08/01/2024	POSTMASTER STAMPS - ALL	10-200-50750	1.18
COMMERCE CREDIT CARD SE...	7-26-24	08/01/2024	POSTMASTER STAMPS - ALL	10-250-50750	9.55
COMMERCE CREDIT CARD SE...	7-26-24	08/01/2024	POSTMASTER STAMPS - ALL	20-600-50750	16.73
COMMERCE CREDIT CARD SE...	7-26-24	08/01/2024	POSTMASTER STAMPS - ALL	20-700-50750	16.73
COMMERCE CREDIT CARD SE...	7483	08/01/2024	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	10-100-50700	40.23
COMMERCE CREDIT CARD SE...	7483	08/01/2024	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	10-200-50700	40.23
COMMERCE CREDIT CARD SE...	7483	08/01/2024	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	20-600-50700	40.23
COMMERCE CREDIT CARD SE...	7483	08/01/2024	ADMIRAL EXPRESS COPY PAPER - GEN/LAW/W/S	20-700-50700	40.23
COMMERCE CREDIT CARD SE...	8302	08/01/2024	STAMPS.COM MONTHLY FEE-GEN	10-100-50750	12.79
COMMERCE CREDIT CARD SE...	JULY	08/01/2024	SPFLD NEWS-LEADER MONTHLY SUBSC-GEN	10-100-55800	46.00
COMMERCE CREDIT CARD SE...	7-25-24	08/05/2024	PAINT SPRAYER - PKS	30-800-52000	79.99
COMMERCE CREDIT CARD SE...	7-31-24	08/05/2024	JUMP MANIA FIELD TRIP CAMP - PKS	30-800-50177	315.00
COMMERCE CREDIT CARD SE...	7-5-24	08/05/2024	FACEBOOK ADVERT FREEDOM FEST - PKS	30-800-50450	44.19
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					5,089.82
Vendor: CON170 - CONCO COMPANIES					
CONCO COMPANIES	9164	08/01/2024	1" DIRTY BASE , 6"X 2" ROCK-SOUTHVIEW PROJECT-STS	10-300-51000	225.83
CONCO COMPANIES	9675	08/01/2024	DIRTY BASE FOR SOUTHVIEW ST PROJECT - STS	10-300-51000	1,362.64
CONCO COMPANIES	9683	08/01/2024	1" DIRTY BASE - WTR LEAK REPR & CLEANUP JFK - W	20-600-51000	110.24
Vendor CON170 - CONCO COMPANIES Total:					1,698.71
Vendor: DAR200 - DAVIS AND SONS LLC					
DAVIS AND SONS LLC	53856	08/01/2024	MOWER TIRE FIX - PKS	30-800-71100	73.08
DAVIS AND SONS LLC	53952	08/01/2024	TRACTOR TIRE TUBE & INSTALL - LAGOON EQPT - S	20-700-71100	162.62
Vendor DAR200 - DAVIS AND SONS LLC Total:					235.70

Expense Approval Report 1

Post Dates: 7/23/2024 - 8/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: RED100 - DEXKO GLOBAL INC					
DEXKO GLOBAL INC	5525	08/01/2024	HUB & DRUM KIT, NUT, PIN TRAILER REPAIR - PKS	30-800-71100	152.91
Vendor RED100 - DEXKO GLOBAL INC Total:					152.91
Vendor: FRA555 - FIRST RESPONDER OUTFITTERS, INC					
FIRST RESPONDER OUTFITTER...	173-2	08/01/2024	SHIRT C. PRIKE - LAW	10-200-92500	65.99
FIRST RESPONDER OUTFITTER...	841-2	08/01/2024	UNIFORM ITEMS C. STEEN - LAW	10-200-92500	118.98
FIRST RESPONDER OUTFITTER...	14092-2	08/05/2024	UNIFORM ITEMS S COLLETTE- LAW	10-200-92500	57.99
FIRST RESPONDER OUTFITTER...	14093-2	08/05/2024	UNIFORM ITEMS S COLLETTE- LAW	10-200-92500	57.99
Vendor FRA555 - FIRST RESPONDER OUTFITTERS, INC Total:					300.95
Vendor: FRO560 - FROGS DETAILED SPECIALTIES					
FROGS DETAILED SPECIALTIES	4834	08/05/2024	DIRECTIONAL SIGNS - PKS	30-800-55200	639.19
Vendor FRO560 - FROGS DETAILED SPECIALTIES Total:					639.19
Vendor: GOTO100 - GOTO COMMUNICATIONS, INC					
GOTO COMMUNICATIONS, INC	7364	08/05/2024	INTERNET-ALL	10-100-61050	117.74
GOTO COMMUNICATIONS, INC	7364	08/05/2024	INTERNET-ALL	10-200-61050	117.74
GOTO COMMUNICATIONS, INC	7364	08/05/2024	INTERNET-ALL	10-250-61050	84.04
GOTO COMMUNICATIONS, INC	7364	08/05/2024	INTERNET-ALL	10-300-61050	86.86
GOTO COMMUNICATIONS, INC	7364	08/05/2024	INTERNET-ALL	10-400-61050	84.04
GOTO COMMUNICATIONS, INC	7364	08/05/2024	INTERNET-ALL	20-600-61050	128.92
GOTO COMMUNICATIONS, INC	7364	08/05/2024	INTERNET-ALL	20-700-61050	128.92
GOTO COMMUNICATIONS, INC	7364	08/05/2024	INTERNET-ALL	30-800-61050	131.74
Vendor GOTO100 - GOTO COMMUNICATIONS, INC Total:					880.00
Vendor: GCO100 - GOVCONNECTIONS INC					
GOVCONNECTIONS INC	2992	08/01/2024	MICROSOFT DEFENDR ANNUAL - ALL	10-100-57400	38.79
GOVCONNECTIONS INC	2992	08/01/2024	MICROSOFT DEFENDR ANNUAL - ALL	10-200-57400	131.19
GOVCONNECTIONS INC	2992	08/01/2024	MICROSOFT DEFENDR ANNUAL - ALL	10-250-57400	5.76
GOVCONNECTIONS INC	2992	08/01/2024	MICROSOFT DEFENDR ANNUAL - ALL	10-400-57400	18.20
GOVCONNECTIONS INC	2992	08/01/2024	MICROSOFT DEFENDR ANNUAL - ALL	20-600-57400	37.08
GOVCONNECTIONS INC	2992	08/01/2024	MICROSOFT DEFENDR ANNUAL - ALL	20-700-57400	37.08
GOVCONNECTIONS INC	2992	08/01/2024	MICROSOFT DEFENDR ANNUAL - ALL	30-800-57400	302.30
Vendor GCO100 - GOVCONNECTIONS INC Total:					570.40
Vendor: HLK100 - HARPER LOCK & KEY SERVICE					
HARPER LOCK & KEY SERVICE	107781	08/01/2024	REKEY & NEW KEYS NEW OFFICE - STS / S / W	10-300-95100	26.72
HARPER LOCK & KEY SERVICE	107781	08/01/2024	REKEY & NEW KEYS NEW OFFICE - STS / S / W	20-600-95100	53.43
HARPER LOCK & KEY SERVICE	107781	08/01/2024	REKEY & NEW KEYS NEW OFFICE - STS / S / W	20-700-95100	53.43
Vendor HLK100 - HARPER LOCK & KEY SERVICE Total:					133.58
Vendor: JUS100 - JUSTIN SORGEN					
JUSTIN SORGEN	APR	08/01/2024	PHONE REIM APR '24 - STS/W/S	10-300-61000	10.00
JUSTIN SORGEN	APR	08/01/2024	PHONE REIM APR '24 - STS/W/S	20-600-61000	20.00
JUSTIN SORGEN	APR	08/01/2024	PHONE REIM APR '24 - STS/W/S	20-700-61000	20.00
JUSTIN SORGEN	JUN	08/01/2024	PHONE REIM JUN '24 - STS/W/S	10-300-61000	10.00
JUSTIN SORGEN	JUN	08/01/2024	PHONE REIM JUN '24 - STS/W/S	20-600-61000	20.00

Expense Approval Report 1

Post Dates: 7/23/2024 - 8/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JUSTIN SORGEN	JUN	08/01/2024	PHONE REIM JUN '24 - STS/W/S	20-700-61000	20.00
JUSTIN SORGEN	MAY	08/01/2024	PHONE REIM MAY '24 - STS/W/S	10-300-61000	10.00
JUSTIN SORGEN	MAY	08/01/2024	PHONE REIM MAY '24 - STS/W/S	20-600-61000	20.00
JUSTIN SORGEN	MAY	08/01/2024	PHONE REIM MAY '24 - STS/W/S	20-700-61000	20.00
Vendor JUS100 - JUSTIN SORGEN Total:					150.00
Vendor: LOS200 - LAKELAND OFFICE SYSTEMS INC					
LAKELAND OFFICE SYSTEMS I...	4996	08/01/2024	COPIES-ALL	10-100-50700	141.32
LAKELAND OFFICE SYSTEMS I...	4996	08/01/2024	COPIES-ALL	10-200-50700	39.76
LAKELAND OFFICE SYSTEMS I...	4996	08/01/2024	COPIES-ALL	10-250-50700	28.83
LAKELAND OFFICE SYSTEMS I...	4996	08/01/2024	COPIES-ALL	10-400-50700	18.26
LAKELAND OFFICE SYSTEMS I...	4996	08/01/2024	COPIES-ALL	20-600-50700	109.70
LAKELAND OFFICE SYSTEMS I...	4996	08/01/2024	COPIES-ALL	20-700-50700	109.70
LAKELAND OFFICE SYSTEMS I...	4996	08/01/2024	COPIES-ALL	30-800-50700	51.28
Vendor LOS200 - LAKELAND OFFICE SYSTEMS INC Total:					498.85
Vendor: LML100 - LAUBER AND ASSOCIATES MUNICIPAL LAW LLC					
LAUBER AND ASSOCIATES M...	27618	08/05/2024	CITY ATTY FEES - ALL	10-100-56200	1,813.50
LAUBER AND ASSOCIATES M...	27618	08/05/2024	CITY ATTY FEES - ALL	10-300-56400	273.00
LAUBER AND ASSOCIATES M...	27618	08/05/2024	CITY ATTY FEES - ALL	10-400-56400	1,111.50
LAUBER AND ASSOCIATES M...	27618	08/05/2024	CITY ATTY FEES - ALL	20-700-56400	58.50
LAUBER AND ASSOCIATES M...	27619	08/05/2024	CITY PROSECUTOR FEES - LAW	10-200-56400	3,620.00
Vendor LML100 - LAUBER AND ASSOCIATES MUNICIPAL LAW LLC Total:					6,876.50
Vendor: LEG250 - LEGALSHIELD					
LEGALSHIELD	7-25-24	08/01/2024	GROUP INS MCCLAIN & SHIPLEY-LAW	10-200-93000	29.90
Vendor LEG250 - LEGALSHIELD Total:					29.90
Vendor: LOW505 - LOWE'S CREDIT SERVICES					
LOWE'S CREDIT SERVICES	85528	08/05/2024	HAMMER, STAPLES, INSULATION - NEW OFFC - STS/W/S	10-300-95100	220.08
LOWE'S CREDIT SERVICES	85528	08/05/2024	HAMMER, STAPLES, INSULATION - NEW OFFC - STS/W/S	20-600-95100	440.15
LOWE'S CREDIT SERVICES	85528	08/05/2024	HAMMER, STAPLES, INSULATION - NEW OFFC - STS/W/S	20-700-95100	440.16
LOWE'S CREDIT SERVICES	90774	08/05/2024	XMAS LIGHTS, (8) FENCE PICKETS - PKS	30-800-51000	109.89
Vendor LOW505 - LOWE'S CREDIT SERVICES Total:					1,210.28
Vendor: MATM100 - MATERIALS MANAGEMENT					
MATERIALS MANAGEMENT	1456	08/01/2024	1 " DIRTY BASE-SOUTHVIEW ST PROJECT - STS	10-300-51000	1,374.36
MATERIALS MANAGEMENT	7623	08/01/2024	5/8" COMMON STONE - SOUTHVIEW PROJECT - STS	10-300-51000	472.68
Vendor MATM100 - MATERIALS MANAGEMENT Total:					1,847.04
Vendor: MRT100 - MERIT ELECTRICAL LLC					
MERIT ELECTRICAL LLC	103	08/01/2024	LABR/MATRLS REPR HIGH LEVEL ALARM PRK EST LS-S	20-700-51000	315.00
MERIT ELECTRICAL LLC	115	08/05/2024	70% ELECTRICAL COMPLETION- NEW OFFICE-STS / W / S	10-300-95100	3,154.90
MERIT ELECTRICAL LLC	115	08/05/2024	70% ELECTRICAL COMPLETION- NEW OFFICE-STS / W / S	20-600-95100	6,309.80
MERIT ELECTRICAL LLC	115	08/05/2024	70% ELECTRICAL COMPLETION- NEW OFFICE-STS / W / S	20-700-95100	6,309.80
Vendor MRT100 - MERIT ELECTRICAL LLC Total:					16,089.50
Vendor: MOC100 - MISSOURI ONE CALL SYSTEM, INC					
MISSOURI ONE CALL SYSTEM, ...	70324	08/05/2024	PROF LOCATE FEES-W/S	20-600-56400	73.57

Expense Approval Report 1

Post Dates: 7/23/2024 - 8/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MISSOURI ONE CALL SYSTEM, ...	70324	08/05/2024	PROF LOCATE FEES-W/S	20-700-56400	73.58
Vendor MOC100 - MISSOURI ONE CALL SYSTEM, INC Total:					147.15
Vendor: MIS465 - MISSOURI STATE HIGHWAY PATROL					
MISSOURI STATE HIGHWAY P...	8501	08/01/2024	JUL-SEP 2024 MULES FEES...	10-200-57400	285.00
Vendor MIS465 - MISSOURI STATE HIGHWAY PATROL Total:					285.00
Vendor: NFC - NATIONAL FASTENER CORP					
NATIONAL FASTENER CORP	7816	08/05/2024	HEX WASHERS - SHP SPLYS - STS / W / S	10-300-50130	10.97
NATIONAL FASTENER CORP	7816	08/05/2024	HEX WASHERS - SHP SPLYS - STS / W / S	20-600-50130	21.93
NATIONAL FASTENER CORP	7816	08/05/2024	HEX WASHERS - SHP SPLYS - STS / W / S	20-700-50130	21.94
NATIONAL FASTENER CORP	8457	08/05/2024	HEX WASHERS - SHP SPLYS - STS / W / S	10-300-50130	14.26
NATIONAL FASTENER CORP	8457	08/05/2024	HEX WASHERS - SHP SPLYS - STS / W / S	20-600-50130	28.53
NATIONAL FASTENER CORP	8457	08/05/2024	HEX WASHERS - SHP SPLYS - STS / W / S	20-700-50130	28.53
Vendor NFC - NATIONAL FASTENER CORP Total:					126.16
Vendor: HYP100 - NITEL LLC					
NITEL LLC	5033	08/05/2024	INTERNET-ALL	10-100-61050	298.97
NITEL LLC	5033	08/05/2024	INTERNET-ALL	10-200-61050	298.97
NITEL LLC	5033	08/05/2024	INTERNET-ALL	10-250-61050	213.39
NITEL LLC	5033	08/05/2024	INTERNET-ALL	10-300-61050	220.54
NITEL LLC	5033	08/05/2024	INTERNET-ALL	10-400-61050	213.39
NITEL LLC	5033	08/05/2024	INTERNET-ALL	20-600-61050	327.35
NITEL LLC	5033	08/05/2024	INTERNET-ALL	20-700-61050	327.35
NITEL LLC	5033	08/05/2024	INTERNET-ALL	30-800-61050	334.49
Vendor HYP100 - NITEL LLC Total:					2,234.45
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	5825	08/01/2024	SFTY CBLS, HTCH BALL, CPLR, PIN/CLP, BSHNG-ST/S/W/S	10-300-71000	27.19
O'REILLY AUTOMOTIVE, INC	5825	08/01/2024	SFTY CBLS, HTCH BALL, CPLR, PIN/CLP, BSHNG-ST/S/W/S	20-600-71000	54.38
O'REILLY AUTOMOTIVE, INC	5825	08/01/2024	SFTY CBLS, HTCH BALL, CPLR, PIN/CLP, BSHNG-ST/S/W/S	20-700-71000	54.38
O'REILLY AUTOMOTIVE, INC	6052	08/01/2024	WIRE DRYERS, 19OZ ELCT PARTS CLNR - W	20-600-51000	26.07
O'REILLY AUTOMOTIVE, INC	6729	08/01/2024	MINI LAMP - CHEVY DMP TRUCK - STS / W / S	10-300-71000	0.33
O'REILLY AUTOMOTIVE, INC	6729	08/01/2024	MINI LAMP - CHEVY DMP TRUCK - STS / W / S	20-600-71000	0.65
O'REILLY AUTOMOTIVE, INC	6729	08/01/2024	MINI LAMP - CHEVY DMP TRUCK - STS / W / S	20-700-71000	0.65
O'REILLY AUTOMOTIVE, INC	6826	08/01/2024	(2).5GAL BLUEDEF - SOUTHVIEW PROJ- STS	10-300-51000	39.98
O'REILLY AUTOMOTIVE, INC	6924	08/01/2024	QT GEAR OIL , LOCKING PIN - STS / S / W	10-300-71100	4.48
O'REILLY AUTOMOTIVE, INC	6924	08/01/2024	QT GEAR OIL , LOCKING PIN - STS / S / W	20-600-71100	8.95
O'REILLY AUTOMOTIVE, INC	6924	08/01/2024	QT GEAR OIL , LOCKING PIN - STS / S / W	20-700-71100	8.95
O'REILLY AUTOMOTIVE, INC	6940	08/01/2024	SAND PAPER FOR GYM RAIL, OIL FILTER FOR MWR - PKS	30-800-50500	2.88
O'REILLY AUTOMOTIVE, INC	6940	08/01/2024	SAND PAPER FOR GYM RAIL, OIL FILTER FOR MWR - PKS	30-800-71100	10.85
O'REILLY AUTOMOTIVE, INC	7821	08/01/2024	MOWER HOSE BADBOY - PKS	30-800-71100	51.58
O'REILLY AUTOMOTIVE, INC	9299	08/01/2024	OIL FILTER, MOTOR OIL- LAWNMOWER MAINT - STS	10-300-71100	37.82
O'REILLY AUTOMOTIVE, INC	6012	08/05/2024	TRAILR BRK ASSMBLY,DRUM KIT,SEAL & BEARNG-KIT-PKS	30-800-71100	188.26

Expense Approval Report 1

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
O'REILLY AUTOMOTIVE, INC	9097	08/05/2024	BRAKE FLUID - PKS	30-800-71000	<u>7.64</u>
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					525.04
Vendor: OZA255 - OZARKS COCA COLA					
OZARKS COCA COLA	5085	08/01/2024	CONCESSIONS - PKS	30-800-50200	1,533.85
OZARKS COCA COLA	5090	08/01/2024	CONCESSIONS - PKS	30-800-50200	837.50
OZARKS COCA COLA	7421	08/01/2024	CONCESSIONS - PKS	30-800-50200	462.40
OZARKS COCA COLA	8092	08/01/2024	CONCESSIONS - PKS	30-800-50200	<u>919.96</u>
Vendor OZA255 - OZARKS COCA COLA Total:					3,753.71
Vendor: PIL100 - PILOT WIRELESS LLC					
PILOT WIRELESS LLC	7318	08/01/2024	PHONE-ALL	10-100-61000	87.77
PILOT WIRELESS LLC	7318	08/01/2024	PHONE-ALL	10-200-61000	87.76
PILOT WIRELESS LLC	7318	08/01/2024	PHONE-ALL	10-250-61000	62.68
PILOT WIRELESS LLC	7318	08/01/2024	PHONE-ALL	10-300-61000	62.68
PILOT WIRELESS LLC	7318	08/01/2024	PHONE-ALL	10-400-61000	62.68
PILOT WIRELESS LLC	7318	08/01/2024	PHONE-ALL	20-600-61000	87.76
PILOT WIRELESS LLC	7318	08/01/2024	PHONE-ALL	20-700-61000	87.76
PILOT WIRELESS LLC	7318	08/01/2024	PHONE-ALL	30-800-61000	<u>87.76</u>
Vendor PIL100 - PILOT WIRELESS LLC Total:					626.85
Vendor: PIO100 - PIONEER ATHLETICS					
PIONEER ATHLETICS	6436	08/01/2024	BASE PLUGS SPORTS - PKS	30-800-50180	<u>49.72</u>
Vendor PIO100 - PIONEER ATHLETICS Total:					49.72
Vendor: PPS200 - PLAY AND PARK STRUCTURES					
PLAY AND PARK STRUCTURES	70832	08/05/2024	HANDICAP PLAYGROUND EQUIPMENT - PKS	30-800-95500	66,400.05
Vendor PPS200 - PLAY AND PARK STRUCTURES Total:					66,400.05
Vendor: WPM100 - POSTMASTER					
POSTMASTER	8-2-24	08/05/2024	POSTAGE - W	20-600-50750	<u>9.68</u>
Vendor WPM100 - POSTMASTER Total:					9.68
Vendor: QUA150 - QUALITY TRIM & SIGN					
QUALITY TRIM & SIGN	139368	08/01/2024	INSTALL DECALS CHARGER VIN# 79628 - LAW	10-200-95500	279.50
Vendor QUA150 - QUALITY TRIM & SIGN Total:					279.50
Vendor: RAC450 - RACE BROS FARM SUPPLY, INC					
RACE BROS FARM SUPPLY, INC	765312	08/01/2024	STIHL LINE WEED EATER STRING - STS	10-300-51000	38.99
RACE BROS FARM SUPPLY, INC	5616	08/05/2024	WEED KILLER - PKS	30-800-50110	<u>54.99</u>
Vendor RAC450 - RACE BROS FARM SUPPLY, INC Total:					93.98
Vendor: RAN175 - RANDALL A. BROWN					
RANDALL A. BROWN	167281	08/05/2024	BLDG INSPECTIONS & ZONING CONSLT - P&D	10-400-56400	1,425.00
Vendor RAN175 - RANDALL A. BROWN Total:					1,425.00
Vendor: OHE100 - RAY O'HERRON CO INC					
RAY O'HERRON CO INC	4180	08/05/2024	UNIFORM ITEMS C. WEATHERFORD & D. CALE - LAW	10-200-92500	924.23
Vendor OHE100 - RAY O'HERRON CO INC Total:					924.23
Vendor: REX380 - REX SMITH OIL CO.					
REX SMITH OIL CO.	123736	08/01/2024	DEISEL - PKS	30-800-70100	<u>783.96</u>
Vendor REX380 - REX SMITH OIL CO. Total:					783.96
Vendor: LIN200 - ROTA L. STONEHOUSE					
ROTA L. STONEHOUSE	72024	08/01/2024	DATA COMPILATION-GEN/CT/LAW/PW	10-100-55600	30.00
ROTA L. STONEHOUSE	72024	08/01/2024	DATA COMPILATION-GEN/CT/LAW/PW	10-200-55600	15.00
ROTA L. STONEHOUSE	72024	08/01/2024	DATA COMPILATION-GEN/CT/LAW/PW	10-250-56400	<u>15.00</u>

Expense Approval Report 1

Post Dates: 7/23/2024 - 8/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ROTA L. STONEHOUSE	72024	08/01/2024	DATA COMPILATION- GEN/CT/LAW/PW	20-700-55600	30.00
Vendor LIN200 - ROTA L. STONEHOUSE Total:					90.00
Vendor: SPS150 - SCHENDEL PEST SERVICES					
SCHENDEL PEST SERVICES	1021823	08/01/2024	PEST CONTROL-ALL	10-100-50130	25.00
SCHENDEL PEST SERVICES	1021823	08/01/2024	PEST CONTROL-ALL	10-200-50130	35.00
SCHENDEL PEST SERVICES	1021823	08/01/2024	PEST CONTROL-ALL	10-250-50130	5.00
SCHENDEL PEST SERVICES	1021823	08/01/2024	PEST CONTROL-ALL	10-300-50130	10.00
SCHENDEL PEST SERVICES	1021823	08/01/2024	PEST CONTROL-ALL	10-400-50130	5.00
SCHENDEL PEST SERVICES	1021823	08/01/2024	PEST CONTROL-ALL	20-600-50130	30.00
SCHENDEL PEST SERVICES	1021823	08/01/2024	PEST CONTROL-ALL	20-700-50130	30.00
SCHENDEL PEST SERVICES	1021823	08/01/2024	PEST CONTROL-ALL	30-800-50130	40.00
Vendor SPS150 - SCHENDEL PEST SERVICES Total:					180.00
Vendor: SCH175 - SCHULTE SUPPLY, INC.					
SCHULTE SUPPLY, INC.	5860.001	08/01/2024	MAGSWITCH LIFT 600 BUDDY LIFTER W/ T HANDLE - W	20-600-51000	545.00
SCHULTE SUPPLY, INC.	6512.001	08/01/2024	(50) NEPTUNE WTR METERS W/ ITRON CONCT - W	20-600-95500	14,800.00
SCHULTE SUPPLY, INC.	7113.001	08/01/2024	NEPTUNE TRIDENT WTR METERS - W	20-600-95100	26,344.00
SCHULTE SUPPLY, INC.	7113.002	08/01/2024	NEPTUNE TIDENT WTR METERS W/ERTS - W	20-600-95100	3,256.00
Vendor SCH175 - SCHULTE SUPPLY, INC. Total:					44,945.00
Vendor: SCU425 - SCURLOCK INDUSTRIES					
SCURLOCK INDUSTRIES	1480	08/01/2024	BOX CULVERTS SOUTHVIEW - STS	10-300-95100	3,834.00
SCURLOCK INDUSTRIES	1481	08/01/2024	REINFORCED PIPE SOUTHVIEW - STS	10-300-95100	2,227.50
SCURLOCK INDUSTRIES	1482	08/01/2024	REINFORCED PIPE SOUTHVIEW - STS	10-300-95100	1,485.00
SCURLOCK INDUSTRIES	1507	08/01/2024	(3) CARTONS 1.5" x 3.5' RAM NEK SOUTHVIEW - STS	10-300-51000	186.00
SCURLOCK INDUSTRIES	1479	08/05/2024	BOX CULVERTS SOUTHVIEW - STS	10-300-95100	2,556.00
SCURLOCK INDUSTRIES	1483	08/05/2024	BOX CULVERTS SOUTHVIEW - STS	10-300-95100	2,556.00
Vendor SCU425 - SCURLOCK INDUSTRIES Total:					12,844.50
Vendor: SHP550 - SHANNON SHIPLEY					
SHANNON SHIPLEY	JULY	08/05/2024	REIM PHONE JULY - LAW	10-200-61000	50.00
Vendor SHP550 - SHANNON SHIPLEY Total:					50.00
Vendor: SPF100 - SPRINGFIELD FAMILY MEDICAL WALK-IN CLINICS INC					
SPRINGFIELD FAMILY MEDICAL..	7719	08/01/2024	ESCREEN A. HICKCOX, C. PRIKE - LAW	10-200-56400	142.00
Vendor SPF100 - SPRINGFIELD FAMILY MEDICAL WALK-IN CLINICS INC Total:					142.00
Vendor: GCT100 - SPRINGFIELD GREENE COUNTY OFFICE OF EM					
SPRINGFIELD GREENE COUNTY..	6/30/24	07/30/2024	C. PRIKE & A. HICKCOX ID CARDS - LAW	10-200-92500	8.00
Vendor GCT100 - SPRINGFIELD GREENE COUNTY OFFICE OF EM Total:					8.00
Vendor: SSE100 - SPRINGFIELD STAMP & ENGRAVING					
SPRINGFIELD STAMP & ENGR...	7028	08/01/2024	SIGNATURE STAMP MAYOR SMITH - GEN	10-100-50700	26.70
Vendor SSE100 - SPRINGFIELD STAMP & ENGRAVING Total:					26.70
Vendor: SPR200 - SPRINGFIELD-GREENE COUNTY HEALTH DEPARTMENT					
SPRINGFIELD-GREENE COUNTY..	080224	08/05/2024	WATER TESTS-W	20-600-50200	208.00
Vendor SPR200 - SPRINGFIELD-GREENE COUNTY HEALTH DEPARTMENT Total:					208.00
Vendor: SPB100 - SPRINGFIELD-GREENE COUNTY PARK BOARD					
SPRINGFIELD-GREENE COUNTY..	SW23.2409	08/05/2024	SHOW WAGON RENTAL FFEET - PKS	30-800-50450	175.00
Vendor SPB100 - SPRINGFIELD-GREENE COUNTY PARK BOARD Total:					175.00

Expense Approval Report 1

Post Dates: 7/23/2024 - 8/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SQB100 - SQUIBB MEDIA, LLC					
SQUIBB MEDIA, LLC	1142	08/01/2024	PUBLISH SUMM OF REV-GEN	10-100-55200	65.72
SQUIBB MEDIA, LLC	1148	08/05/2024	REC CTR ROOF REPR BIDS - PARKS	30-800-55200	19.70
Vendor SQB100 - SQUIBB MEDIA, LLC Total:					85.42
Vendor: STE300 - STATE TRACTOR & EQUIPMENT CO., INC					
STATE TRACTOR & EQUIPMEN...	1130B	08/01/2024	TIGER TEETH, LCK PIN, RETNER- EQP REPR-ST5 / W /S	10-300-71100	12.39
STATE TRACTOR & EQUIPMEN...	1130B	08/01/2024	TIGER TEETH, LCK PIN, RETNER- EQP REPR-ST5 / W /S	20-600-71100	24.78
STATE TRACTOR & EQUIPMEN...	1130B	08/01/2024	TIGER TEETH, LCK PIN, RETNER- EQP REPR-ST5 / W /S	20-700-71100	24.78
Vendor STE300 - STATE TRACTOR & EQUIPMENT CO., INC Total:					61.95
Vendor: SUP100 - Superior Rents- Springfield					
Superior Rents- Springfield	251560-2	08/01/2024	EQT RENT SKD STR,BKT,BIT AUGRS INCLSV PLYGRD-PKS	30-800-95500	2,980.80
Vendor SUP100 - Superior Rents- Springfield Total:					2,980.80
Vendor: TRH100 - TREVOR HOFFMAN					
TREVOR HOFFMAN	JUL	08/01/2024	REIM CELL PHONE JUL - STS/W/S	10-300-61000	10.00
TREVOR HOFFMAN	JUL	08/01/2024	REIM CELL PHONE JUL - STS/W/S	20-600-61000	20.00
TREVOR HOFFMAN	JUL	08/01/2024	REIM CELL PHONE JUL - STS/W/S	20-700-61000	20.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00
Vendor: WSP100 - TURN 2 APPAREL LLC					
TURN 2 APPAREL LLC	12671	08/01/2024	SUMMER CAMP SHIRTS REFILL - PKS	30-800-50177	138.00
Vendor WSP100 - TURN 2 APPAREL LLC Total:					138.00
Vendor: TYL100 - TYLER TECHNOLOGIES INC					
TYLER TECHNOLOGIES INC	025-472649	08/01/2024	TIME & ATTEND MEETNGS W/ MINDY - GEN	10-100-95500	435.00
Vendor TYL100 - TYLER TECHNOLOGIES INC Total:					435.00
Vendor: USA400 - USA BLUE BOOK					
USA BLUE BOOK	3784	08/01/2024	HACH DR300 CHLORINE, COLORIMETER - WTR SPLYS ...	20-600-50130	681.60
Vendor USA400 - USA BLUE BOOK Total:					681.60
Vendor: VKP100 - VAN KEPPEL					
VAN KEPPEL	1158-1	08/01/2024	CONSTRUCTION EQPT RENTAL- SOUNTVIEW PRJT - STS	10-300-55850	1,596.00
VAN KEPPEL	1158-2	08/01/2024	FUEL CHARGE ON EQUIPMENT RENTAL SOUTHVIEW - STS	10-300-55850	212.00
VAN KEPPEL	1158-3	08/01/2024	EQPT RENTAL FOR WRK ON SOUTHVIEW ST - STS	10-300-55850	950.00
Vendor VKP100 - VAN KEPPEL Total:					2,758.00
Vendor: VDS100 - VDS VISION LLC					
VDS VISION LLC	1606	08/01/2024	IT SERVICES-ALL	10-100-56400	288.00
VDS VISION LLC	1606	08/01/2024	IT SERVICES-ALL	10-200-56400	144.00
VDS VISION LLC	1606	08/01/2024	IT SERVICES-ALL	10-250-56400	36.00
VDS VISION LLC	1606	08/01/2024	IT SERVICES-ALL	10-300-56400	36.00
VDS VISION LLC	1606	08/01/2024	IT SERVICES-ALL	10-400-56400	72.00
VDS VISION LLC	1606	08/01/2024	IT SERVICES-ALL	20-600-56400	288.00
VDS VISION LLC	1606	08/01/2024	IT SERVICES-ALL	20-700-56400	288.00
VDS VISION LLC	1606	08/01/2024	IT SERVICES-ALL	30-800-56400	288.00
Vendor VDS100 - VDS VISION LLC Total:					1,440.00
Vendor: VER100 - VERIZON WIRELESS					
VERIZON WIRELESS	2804	08/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-100-61050	80.06

Expense Approval Report 1

Post Dates: 7/23/2024 - 8/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	2804	08/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-200-61000	121.15
VERIZON WIRELESS	2804	08/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-200-61050	160.05
VERIZON WIRELESS	2804	08/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-300-61000	16.05
VERIZON WIRELESS	2804	08/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-400-61000	40.36
VERIZON WIRELESS	2804	08/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	20-600-61000	32.16
VERIZON WIRELESS	2804	08/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	20-700-61000	32.28
VERIZON WIRELESS	2804	08/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	30-800-61000	85.77
VERIZON WIRELESS	2804	08/05/2024	INTERNET/CELL PHONES, EQUIP - ALL	30-800-61050	40.00
Vendor VER100 - VERIZON WIRELESS Total:					607.88
Vendor: AMK100 - VESTIS					
VESTIS	1108	08/05/2024	PW UNIFORM SERVICE - STS / W / S	10-300-92500	26.35
VESTIS	1108	08/05/2024	PW UNIFORM SERVICE - STS / W / S	20-600-92500	52.69
VESTIS	1108	08/05/2024	PW UNIFORM SERVICE - STS / W / S	20-700-92500	52.70
VESTIS	7330	08/05/2024	UNIFORM SERV FOR PW DEPT - STS / W / S	10-300-92500	26.35
VESTIS	7330	08/05/2024	UNIFORM SERV FOR PW DEPT - STS / W / S	20-600-92500	52.69
VESTIS	7330	08/05/2024	UNIFORM SERV FOR PW DEPT - STS / W / S	20-700-92500	52.70
VESTIS	9232	08/05/2024	PUBLIC WORKS UNIFORM SERVICE - STS / W / S	10-300-92500	26.35
VESTIS	9232	08/05/2024	PUBLIC WORKS UNIFORM SERVICE - STS / W / S	20-600-92500	52.69
VESTIS	9232	08/05/2024	PUBLIC WORKS UNIFORM SERVICE - STS / W / S	20-700-92500	52.70
Vendor AMK100 - VESTIS Total:					395.22
Vendor: WAL110 - WALMART CAPITAL ONE					
WALMART CAPITAL ONE	1240	08/01/2024	SAMS CONCESSIONS, LIQ IV DRINKS STAFF FFEST - PKS	30-800-50200	157.82
WALMART CAPITAL ONE	1240	08/01/2024	SAMS CONCESSIONS, LIQ IV DRINKS STAFF FFEST - PKS	30-800-50450	86.94
WALMART CAPITAL ONE	1325	08/01/2024	SAMS (2) POPUP CANOPIES SPEC EVNTS - PKS	30-800-50170	199.96
WALMART CAPITAL ONE	6864	08/01/2024	SAMS CLUB CONCESSIONS - PKS	30-800-50200	46.44
Vendor WAL110 - WALMART CAPITAL ONE Total:					491.16
Vendor: WEE100 - WESSLEY ENTERPRISE					
WESSLEY ENTERPRISE	2	08/01/2024	TROPICAL SNOW CONE INCLSV PLYGRND OPEN-PKS	30-800-50170	1,218.00
Vendor WEE100 - WESSLEY ENTERPRISE Total:					1,218.00
Vendor: WRI110 - WEX BANK					
WEX BANK	1057	08/01/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	10-200-70000	2,020.39
WEX BANK	1057	08/01/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	10-300-70000	610.54
WEX BANK	1057	08/01/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	10-400-70000	88.48
WEX BANK	1057	08/01/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	20-600-70000	1,252.79
WEX BANK	1057	08/01/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	20-700-70000	1,252.79

Expense Approval Report 1

Post Dates: 7/23/2024 - 8/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WEX BANK	1057	08/01/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	30-800-70000	734.42
WEX BANK	1057	08/01/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	30-800-70100	1,414.29
Vendor WRI110 - WEX BANK Total:					7,373.70
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	4729	08/01/2024	SNAP LINKS FOR BALL FIELDS EQUIP - PKS	30-800-50180	14.36
WILLARD HOME CENTER LLC	5372	08/01/2024	TUBE SAND 60# - SOUTHVIEW PROJ - STS	10-300-51000	137.43
WILLARD HOME CENTER LLC	5393	08/01/2024	10X25 4MIL CLR SHEETING - SOUTHVIEW PROJ - STS	10-300-51000	17.99
WILLARD HOME CENTER LLC	5512	08/01/2024	10LB WTR STOP CEMENT-SOUTHVIEW PROJ - STS	10-300-51000	14.84
WILLARD HOME CENTER LLC	5522	08/01/2024	HYDRAULIC CEMENT - SOUTHVIEW PROJ - STS	10-300-51000	36.43
WILLARD HOME CENTER LLC	5740	08/01/2024	4 GAL BRIWHT PREMIX GROUT-SHP SPLY-STS/W/S	10-300-50130	24.47
WILLARD HOME CENTER LLC	5740	08/01/2024	4 GAL BRIWHT PREMIX GROUT-SHP SPLY-STS/W/S	20-600-50130	48.95
WILLARD HOME CENTER LLC	5740	08/01/2024	4 GAL BRIWHT PREMIX GROUT-SHP SPLY-STS/W/S	20-700-50130	48.94
WILLARD HOME CENTER LLC	5836	08/01/2024	PVC PIPE, CEMENT WELD KIT, ELLS, CPLNG, HTCH PIN-W	20-600-51000	23.42
WILLARD HOME CENTER LLC	5890	08/01/2024	EQUIPMENT BELT, SPRAY WAND - PKS	30-800-51000	17.99
WILLARD HOME CENTER LLC	5890	08/01/2024	EQUIPMENT BELT, SPRAY WAND - PKS	30-800-52000	23.27
WILLARD HOME CENTER LLC	5904	08/01/2024	MISC O-RING, MISC NUTS WTR FOUNTAIN REPR - PKS	30-800-50500	29.10
WILLARD HOME CENTER LLC	5993	08/01/2024	STIHL 2.5 GAL HP MIX - LAGOON PMPS - S	20-700-51000	3.39
WILLARD HOME CENTER LLC	6035	08/01/2024	17OZ FLUO GRN MARKING PAINT- STS / W / S	10-300-50130	3.24
WILLARD HOME CENTER LLC	6035	08/01/2024	17OZ FLUO GRN MARKING PAINT- STS / W / S	20-600-50130	6.47
WILLARD HOME CENTER LLC	6035	08/01/2024	17OZ FLUO GRN MARKING PAINT- STS / W / S	20-700-50130	6.47
WILLARD HOME CENTER LLC	6071	08/01/2024	ROOF REPAIR MATERIALS - PKS	30-800-50500	38.91
WILLARD HOME CENTER LLC	6098	08/01/2024	MOSQUITO STUFF, BITS, DRILL, DRAIN, BELT - PKS	30-800-50130	90.41
WILLARD HOME CENTER LLC	6462	08/01/2024	ERGO 3PC TOOL SET - SHP SPLY - STS / W / S	10-300-52000	10.80
WILLARD HOME CENTER LLC	6462	08/01/2024	ERGO 3PC TOOL SET - SHP SPLY - STS / W / S	20-600-52000	21.59
WILLARD HOME CENTER LLC	6462	08/01/2024	ERGO 3PC TOOL SET - SHP SPLY - STS / W / S	20-700-52000	21.59
WILLARD HOME CENTER LLC	6604	08/01/2024	MALE CNTR, RED BRS BUSHING, BRS COUPLING - W	20-600-50130	23.91
WILLARD HOME CENTER LLC	6643	08/01/2024	ECONOMY FLAME KIT - SHP SPLY - STS / W / S	10-300-50130	13.32
WILLARD HOME CENTER LLC	6643	08/01/2024	ECONOMY FLAME KIT - SHP SPLY - STS / W / S	20-600-50130	26.63
WILLARD HOME CENTER LLC	6643	08/01/2024	ECONOMY FLAME KIT - SHP SPLY - STS / W / S	20-700-50130	26.64
WILLARD HOME CENTER LLC	6915	08/01/2024	MECH KNIFE, SPRYR, WEED SPRY, SHOVEL, RAKE -STS	10-300-50130	164.55
WILLARD HOME CENTER LLC	7540	08/01/2024	GE BULBS REC CTR LIGHTNG - PKS	30-800-50500	78.27
WILLARD HOME CENTER LLC	7541	08/01/2024	1X3/4 REDU FEM ADAPTER, 3/4" SXT FEM ADAPTR - W	20-600-51000	7.70
WILLARD HOME CENTER LLC	7633	08/01/2024	SEALANT, ADHESIVE FOR REC CTR TRIM - PKS	30-800-50500	32.30

Expense Approval Report 1

Post Dates: 7/23/2024 - 8/5/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WILLARD HOME CENTER LLC	7714	08/01/2024	60# MORTAR MIX - SOUTHVIEW PROJECT - STS	10-300-51000	18.85
WILLARD HOME CENTER LLC	7759	08/01/2024	1/2 WHT SXS COUPLING - WTR REPAIR SPLYS - W	20-600-51000	0.80
WILLARD HOME CENTER LLC	7802	08/01/2024	STRIPPING EQUIPMENT FOR GYM RAILS - PKS	30-800-50500	81.00
WILLARD HOME CENTER LLC	7864	08/01/2024	MP BASIC 3PC PAINT TRAY SET NW OFC FENCE-STS/W/S	10-300-95100	1.98
WILLARD HOME CENTER LLC	7864	08/01/2024	MP BASIC 3PC PAINT TRAY SET NW OFC FENCE-STS/W/S	20-600-95100	3.95
WILLARD HOME CENTER LLC	7864	08/01/2024	MP BASIC 3PC PAINT TRAY SET NW OFC FENCE-STS/W/S	20-700-95100	3.96
WILLARD HOME CENTER LLC	7887	08/01/2024	WASP SPRAY, SAND BELT, DOWEL - PKS	30-800-50130	17.95
WILLARD HOME CENTER LLC	7888	08/01/2024	WEED EATER SERVICING - PKS	30-800-71100	12.00
WILLARD HOME CENTER LLC	7915	08/01/2024	CLR LEXEL CAULK - SEWER MANHOLE REPAIR - S	20-700-51000	56.21
WILLARD HOME CENTER LLC	8159	08/01/2024	PNT BRSH,ROLL CVR,ENML PNT NW OFFC FENCE-STS/W/S	10-300-95100	32.94
WILLARD HOME CENTER LLC	8159	08/01/2024	PNT BRSH,ROLL CVR,ENML PNT NW OFFC FENCE-STS/W/S	20-600-95100	65.89
WILLARD HOME CENTER LLC	8159	08/01/2024	PNT BRSH,ROLL CVR,ENML PNT NW OFFC FENCE-STS/W/S	20-700-95100	65.88
WILLARD HOME CENTER LLC	8195	08/01/2024	OIL ABSORBENT - PKS	30-800-50130	14.39
WILLARD HOME CENTER LLC	6467	08/05/2024	BRIDGE REPAIR LUMBER - PKS	30-800-51000	50.61
WILLARD HOME CENTER LLC	6478	08/05/2024	TREATED WOOD FOR BRIDGE - PKS	30-800-51000	27.52
WILLARD HOME CENTER LLC	6609	08/05/2024	UNIV WHEEL POOL, FLAG SNAP LINK - PKS	30-800-50500	26.59
WILLARD HOME CENTER LLC	6609	08/05/2024	UNIV WHEEL POOL, FLAG SNAP LINK - PKS	30-800-51000	4.48
WILLARD HOME CENTER LLC	6990	08/05/2024	DECK STAIN BRIDGES - PKS	30-800-51000	104.38
WILLARD HOME CENTER LLC	7120	08/05/2024	ENAMEL FOR XMAS DECOR REPAIR - PKS	30-800-51000	19.04
WILLARD HOME CENTER LLC	7156	08/05/2024	CHIP BRUSHES, TRAY LNR, DECK STAIN PARK SIGN - PKS	30-800-51000	69.47
WILLARD HOME CENTER LLC	7157	08/05/2024	MISC SCREWS DUGOUT FIX - PKS	30-800-51000	9.88
WILLARD HOME CENTER LLC	7169	08/05/2024	MISC NUT/HARDWARE, WASHERS DUGOUT - PKS	30-800-51000	29.67
WILLARD HOME CENTER LLC	8268	08/05/2024	WASHER HOSE, DIABLO BLADE POOL REPAIR - PKS	30-800-50500	72.19
WILLARD HOME CENTER LLC	8268	08/05/2024	WASHER HOSE, DIABLO BLADE POOL REPAIR - PKS	30-800-52000	38.69
WILLARD HOME CENTER LLC	B265908	08/05/2024	TRIM ADHESIVE - PKS	30-800-50500	5.21
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					1,846.91
Grand Total:					264,520.98

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	80,257.81
20 - WATER AND SEWER FUND	89,324.00
30 - PARKS FUND	94,939.17
Grand Total:	264,520.98

Account Summary

Account Number	Account Name	Expense Amount
10-100-50130	SUPPLIES-GCG	25.00
10-100-50700	OFFICE SUPPLIES-GCG	236.56
10-100-50750	POSTAGE-GCG	430.72
10-100-52000	SUPPLIES SMALL EQUIP...	49.69
10-100-55200	ADVERTISING-GCG	65.72
10-100-55600	CONTRACT LABOR-GCG	30.00
10-100-55800	DUES AND SUBSCRIPTIO...	46.00
10-100-55850	EQUIPMENT RENTAL-GEN	63.00
10-100-56200	LEGAL-GCG	1,813.50
10-100-56400	PROFESSIONAL-GCG	288.00
10-100-57400	EQUIPMENT/SOFTWARE...	113.11
10-100-61000	TELEPHONE-GCG	137.77
10-100-61050	INTERNET-GCG	496.77
10-100-95500	CAPITAL ASSET EXP EQU...	435.00
10-200-50130	SUPPLIES-LAW	35.00
10-200-50700	OFFICE SUPPLIES-LAW	115.05
10-200-50750	POSTAGE-LAW	3.33
10-200-55600	CONTRACT LABOR-LAW	15.00
10-200-55850	EQUIPMENT RENTAL-L...	110.01
10-200-56400	PROFESSIONAL-LAW	3,906.00
10-200-57400	EQUIPMENT/SOFTWARE...	416.19
10-200-61000	TELEPHONE-LAW	258.91
10-200-61050	INTERNET-LAW	576.76
10-200-70000	VEHICLE EXPENSES FUEL...	2,020.39
10-200-92500	UNIFORMS-LAW	1,233.18
10-200-93000	GROUP INSURANCE-LAW	29.90
10-200-95500	CAPITAL ASSET EXP EQU...	279.50
10-250-50130	SUPPLIES-COURT	5.00
10-250-50700	OFFICE SUPPLIES-COURT	58.65
10-250-50750	POSTAGE-COURT	56.59
10-250-55850	EQUIPMENT RENTAL-C...	7.00
10-250-56400	PROFESSIONAL-COURT	51.00
10-250-57400	EQUIP/SOFTWARE CON...	5.76
10-250-61000	TELEPHONE-COURT	62.68
10-250-61050	INTERNET-COURT	297.43
10-300-50130	SUPPLIES-STREETS	303.70
10-300-51000	REPAIRS AND MAINTEN...	3,926.02
10-300-52000	SUPPLIES SMALL EQUIP...	543.37
10-300-55850	EQUIPMENT RENTAL-ST...	2,758.00
10-300-56400	PROFESSIONAL-STREETS	309.00
10-300-61000	TELEPHONE-STREETS	118.73
10-300-61050	INTERNET-STREETS	307.40
10-300-70000	VEHICLE EXPENSE FUEL...	610.54
10-300-71000	VEHICLE REPAIR & MAIN...	27.52
10-300-71100	EQUIPMENT REPAIR & ...	124.23
10-300-92500	UNIFORMS-STREETS	79.05
10-300-95100	CAPITAL ASSET EXP-STR...	54,195.12
10-400-50130	SUPPLIES-P&D	5.00
10-400-50700	OFFICE SUPPLIES-P&D	18.26
10-400-50750	POSTAGE-P&D	9.04

Account Summary

Account Number	Account Name	Expense Amount
10-400-55850	EQUIPMENT RENTAL-P...	33.01
10-400-56400	PROFESSIONAL-P&D	2,608.50
10-400-57400	EQUIPMENT/SOFTWARE...	18.20
10-400-61000	TELEPHONE-P&D	103.04
10-400-61050	INTERNET-P&D	297.43
10-400-70000	VEHICLE EXPENSE FUEL...	88.48
20-600-50130	SUPPLIES-WATER	1,152.42
20-600-50200	LABORATORY FEES-WAT...	208.00
20-600-50700	OFFICE SUPPLIES-WATER	154.72
20-600-50750	POSTAGE-WATER	35.93
20-600-51000	REPAIRS AND MAINTEN...	713.23
20-600-52000	SUPPLIES SMALL EQUIP...	1,086.73
20-600-55850	EQUIPMENT RENTAL-W...	31.99
20-600-56400	PROFESSIONAL-WATER	361.57
20-600-57400	EQUIPMENT/SOFTWARE...	37.08
20-600-61000	TELEPHONE WATER	199.92
20-600-61050	INTERNET-WATER	456.27
20-600-70000	VEHICLE EXPENSE FUEL...	1,252.79
20-600-71000	VEHICLE REPAIR & MAIN...	55.03
20-600-71100	EQUIPMENT REPAIR & ...	172.80
20-600-92500	UNIFORMS-WATER	158.07
20-600-95100	CAPITAL ASSET EXP-WA...	36,473.22
20-600-95500	CAPITAL ASSET EXP EQU...	14,800.00
20-700-50130	SUPPLIES-SEWER	288.28
20-700-50700	OFFICE SUPPLIES-SEWER	154.73
20-700-50750	POSTAGE-SEWER	24.86
20-700-51000	REPAIRS AND MAINTEN...	374.60
20-700-52000	SUPPLIES SMALL EQUIP...	1,086.73
20-700-55600	CONTRACT LABOR-SEW...	30.00
20-700-55850	EQUIPMENT RENTAL-S...	31.99
20-700-56400	PROFESSIONAL-SEWER	20,615.08
20-700-57400	EQUIPMENT/SOFTWARE...	37.08
20-700-61000	TELEPHONE-SEWER	200.04
20-700-61050	INTERNET-SEWER	456.27
20-700-70000	VEHICLE EXPENSE FUEL...	1,252.79
20-700-71000	VEHICLE REPAIR & MAIN...	55.03
20-700-71100	EQUIPMENT REPAIR & ...	335.42
20-700-92500	UNIFORMS-SEWER	158.10
20-700-95100	CAPITAL ASSET EXP-SEW...	6,873.23
30-800-50000	CHEMICALS-PKS	9,785.48
30-800-50110	SUPPLIES - GROUNDS	54.99
30-800-50130	SUPPLIES GENERAL-PKS	188.63
30-800-50140	SUPPLIES-AQUATIC	4.98
30-800-50170	SUPPLIES SPECIAL ACTIV...	1,417.96
30-800-50177	SUPPLIES-YOUTH CAMP	700.00
30-800-50180	SUPPLIES SPORTS-PKS	73.08
30-800-50200	CONCESSIONS-PKS	4,743.49
30-800-50400	FITNESS CENTER EXPENSE	166.33
30-800-50450	FREEDOM FEST EXPENSE	306.13
30-800-50500	BUILDING MAINTENANC...	366.45
30-800-50700	OFFICE SUPPLIES-PKS	51.28
30-800-51000	REPAIRS AND MAINTEN...	442.93
30-800-52000	SUPPLIES SMALL EQUIP...	212.68
30-800-55200	ADVERTISING-PKS	658.89
30-800-55500	BANK/CREDIT CARD FEES...	6.50
30-800-55850	EQUIPMENT RENTAL-PKS	711.59
30-800-56400	PROFESSIONAL-PKS	288.00
30-800-56950	TRAINING & EDUCATION...	119.00

Account Summary

Account Number	Account Name	Expense Amount
30-800-57400	EQUIPMENT/SOFTWARE...	302.30
30-800-61000	TELEPHONE-PKS	173.53
30-800-61050	INTERNET-PARKS	506.23
30-800-70000	VEHICLE EXPENSE FUEL...	734.42
30-800-70100	EQUIPMENT FUEL-PKS	2,198.25
30-800-71000	VEHICLE REPAIR & MAIN...	7.64
30-800-71100	EQUIPMENT REPAIR & ...	1,337.56
30-800-95500	CAPITAL ASSET EXP EQU...	69,380.85
	Grand Total:	264,520.98

Project Account Summary

Project Account Key	Expense Amount
None	178,090.64
2070095500-13	17,049.49
308009550011	69,380.85
	Grand Total:
	264,520.98

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #3c

Department Head Reports

**CITY OF WILLARD
BOARD OF ALDERMEN
08/12/2024**



City Clerk Report

1. Business license applications continue to come in. I am completing the new applications as they are received. I am continuing to attempt to process the older applications, however, I am not having much luck with people responding to my voice messages, emails, or letters asking for them to send me the additional information that is missing and needed to process their business license application.
2. I am communicating with Wes Young in reference to information I would like to see as part of a new business license software management program. Currently the two programs we're using are nothing but redundant and the information goes nowhere.
3. I am working to update paper files and computer files to match and show current information. I am combining older paper files and marking them with dates and filing them in an orderly and appropriate fashion. I hope to do this as well with the computer files soon.
4. I am working to update email lists, board member lists, etc.
5. I am striving to try to meet the newer deadlines for posting the tentative agenda for the board meetings and get the packets out sooner so the members have more time to review the information before the meetings.

Janice Gargus

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality: WILLARD	Reporting Period: Jul 1, 2024 - Jul 31, 2024	
Mailing Address: 224 W JACKSON ST, WILLARD, MO 65781				
Physical Address: 224 W JACKSON ST, WILLARD, MO 65781			County: Greene County	Circuit: 31
Telephone Number:		Fax Number:		
Prepared by: Terry Forshee		E-mail Address:		
Municipal Judge: DAVID W. DORAN				
II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		11	315	73
B. Cases (citations/informations) filed		0	30	4
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		1	30	2
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	11	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	2	2
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		1	43	4
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		10	302	73
E. Trial de Novo and/or appeal applications filed		0	0	0
III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS		
1. # Issued during reporting period	30	1. # Issued during period	0	
2. # Served/withdrawn during reporting period	29	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	319			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: WILLARD	Reporting Period: Jul 1, 2024 - Jul 31, 2024
--------------------------	-----------------------	--

V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$4,022.00	Court Automation	\$321.36
Clerk Fee - Excess Revenue	\$406.00	Due To Debt Collection	\$925.76
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$13.66	Judicial Facility Srchg CT31	\$472.50
Bond forfeitures (paid to city) - Excess Revenue	\$200.00	Law Enf Arrest-Local	\$87.91
Total Excess Revenue	\$4,641.66	Overpayments Detail Code	\$10.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Sheriff Retirement-CO/Muni	\$1.00
		Total Other Disbursements	\$1,818.53
Fines - Other	\$633.50	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$7,709.17
Clerk Fee - Other	\$99.00	Bond Refunds	\$97.98
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$45.91	Total Disbursements	\$7,807.15
Peace Officer Standards and Training (POST) Commission surcharge	\$45.91		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$327.33		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$3.33		
Law Enforcement Training (LET) Fund surcharge	\$94.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$1,248.98		

HUMAN RESOURCES

MONTHLY REPORT

JULY 2024

Our new time and attendance software, ExecuTime, is live and working for the most part. There are still a couple of problems with shift pay for the Police department calculating properly, and the timesheet approval workflow continues to be an issue but Tyler Technologies is working on these. We were still having issues with the timeclock at the pool but those have been resolved this week and the other clocks are functioning correctly. Employees are still trying to get used to the new clocks and software but seem to be adjusting well.

There is an issue with accrued leave balances for full-time employees not matching from the old timekeeping software, TimeForce, and ExecuTime. I am in the process of auditing all full-time employees' leave accruals to be sure the balances are correct.

I am currently completing a Group Size Survey for United Healthcare. This is done each year.

The Parks department hired a few new seasonal employees this month but hasn't seen the turnover they typically experience with summer help. The employees that returned from last year have continued to work this season.

The Police department added two full-time employees, Anthony Hickcox and Colton Prike.

Dona Slater

Director of Human Resources

Park Director's Report

August 2024

Quote of the Month:

"It behooves every man to remember that the work of the critic is of altogether secondary importance, and that, in the end, progress is accomplished by the man who does things." -Theodore Roosevelt

Aquatic Center

The Aquatic Center continues to excel, with impressive revenue increases this month. The sudden dip in temps mid-July slowed revenue, but as of August 1st (time of writing) we have already met the revenue goal for 2024, with 2 weeks of pool season remaining.

Summer Camps-Childcare

Our summer camps have experienced a notable increase in both attendance and revenue this month- corresponding to the end of summer school. The summer break has provided children with the perfect opportunity to engage in a variety of camp activities. We are currently working with the school districts Tiger Tales programs on a way to help reduce the waitlist while providing a service that is clearly needed- additional afterschool care.

Fall Soccer Registration

Registration for fall soccer is closed, with only a few stragglers yet to sign up. We have more than 200 participants registered this season. This enthusiasm promises a successful season ahead for our soccer programs.

Better Together Playground Update

The Better Together Playground, which opened on June 15th, continues to be highly trafficked. The donated lights and light poles for the playground have arrived, and final invoices for the equipment and construction portion of the project have been submitted. Reimbursements have been submitted to Abilities First for the \$100,000 grant they awarded, and we are finalizing the invoices/bids for the completion of the playground project. Remaining to finish the project are installation of electrical wiring and concrete pilings for the lights, and the installation thereof, and the security system. We are currently seeking quotes for security cameras to enhance the safety and protection of the playground area. The playground's popularity with families underscores its positive impact on our community.

Other Projects

We had a strong turnout for both the dog park and pump track projects, with positive feedback from the community. We are collaborating with Mike from the planning department on a master trails and parks plan, which will be prepared for sharing and public comment.

Ongoing Challenges

The parks department is working on a long-term solution for providing our parks maintenance team with adequate storage and workspace. This project has been delayed due to the emergence of a significant leak at the recreation center, which threatens the wooden gym floor. We are currently seeking bids for roof repairs to address this issue.



**Planning Department Report
 August 2024**

Permits - July

Permits Issued	Fees collected (July)	Est. Value of Work (July)	Permits Issued (YtD)	Fees Collected (YtD)	Est. Value of Work (YtD)
30	\$51,775.84	\$3,553,957.00	192	\$343,139.84	\$23,616,148.00

Sunshine requests included the US Census, Data Dodge Analytics, and Build-zoom

Current Development

Hoffman Hills: Phase 1 multiple lots have been sold and building permits have been submitted. Multiple buildings are under construction

Hoffman Hills Phase II: Building permits have started. They have started building residential homes.

West Ridge: There is only 1 open building permit remaining. The silo has been painted and finished. The builder is responsible for setting up the HOA, if they do not then they will remain the liable party for maintenance of common spaces and stormwater.

Stone Creek Phase II: Almost finished with subdivision. Have a few permits still out.

Generations Village: All building permits have been issued. They have started excavating.

Rocky Point: Has Preliminary plat. Working on construction drawings and utility installation.

Mike Ruesch
 Director of Planning and Development
 417-742-5310

Other Business

1. Mixed use code in review with PC.
2. New building codes and fees are in place.
3. Sign ordinance and variance codes to accommodate school signage on the BOA agenda
4. Looking for input on the downtown overlay, if you have ideas and suggestions please get with staff.
 - a. Had a meeting with Ozark Greenways on trails and downtown improvements and participation.
5. Starting information gathering for a Master Parks and Trails Plan
6. Coordinating information on a Master Transportation Plan
 - a. Master plans will coordinate with the comprehensive plan adopted by the BOA in 2019
7. Online Architectural survey on the website for people to use
 - a. 71-People submitted opinions to date.
8. Submitted for OTO grant for engineering on projects
 - a. AB & 160 underpass
9. Surveying easements for ATM Commercial and Jackson Street will be started in a couple weeks

Mike Ruesch
Director of Planning and Development
417-742-5310



Willard Police Department
July 2024 - Monthly Statistical Report



Administration	Officer – DSN	Case #'s
Tom McClain, Chief	1601-001	0
Shannon Shipley, Asst. Chief	1602-003	4
	Total	4

Squad #1	1607-050	Caleb Steen, Cpl.	0	Squad #2	1603-027	Steve Purdy, Sgt.	31
	1605-056	Mark Cole, Cpl.	28		1608-054	Stefan Collette, Cpl.	1
	1611-064	Danielle Cale, Officer	16		1610-061	Christian Smith, Officer	60
	1604-065	Anthony Hickox, Officer	60		1606-066	Colton Prike, Officer	59
	Total		104		Total		151

Reserves	Officer	Officer Names	Case #'s	Hours
	1609-063	Cody Weatherford, PT Officer	15	79.50
	1644-057	Matthew Hanson, PT Officer		11.50
	1641-014	Brian Gordon, Reserve		11.50
	1642-015	JD Landon, Reserve		18.50
	1645-047	Glenn Cozzens, Reserve		
	1646-031	Andrew Hunt, Reserve		
	1643-048	Tim Wheeler, Reserve		
	Total		15	
Total Incidents for the month...			274	

Incident Statistics

Felony	2	HBO (Handled by Officers)	97
Misdemeanor	2	Use of Force	0
Infraction	150	Dog at Large	2
Other (Services)	120	Neglect-0 /Abuse-0 /Bites-0	0

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Monthly Maintenance	Year to Date Maintenance
WPD-01 2021 Ford F-150	32,749	472	11	43	72.97	72.97
WPD-02 2021 Charger	65,782	999	18	56		221.99
WPD-04 2023 Durango	22,936	2,977	26	115	106.49	182.98
WPD-05 2023 Charger	23,338	3,383	25	135		352.47
WPD-06 2023 Durango	12,992	1,857	18	103		107.49
WPD-07 2017 Explorer	29,253	854	18	47		1,104.12
WPD-08 2008 Harley	6,231	16	1	16		95.73

Monthly Vehicle Maintenance Details

WPD-01: full service oil change; tire rotation	WPD-05:
WPD-02:	WPD-06:
WPD-04: oil change; tire rotation	WPD-07:

*Officer Anthony Hickox is working with FTO Cpl Caleb Steen and will be released soon.

*Officer Colton Prike is working with FTO Cpl Stefan Collette.

Public Works Report

July 2024

103 Service Orders

89 Rereads

3 After Hour Call ins

120 Locates

Water Department

1. Repaired water leaks on JFK, Willard well 1 and Haven Street
2. Completed dirt work and yard repairs from leaks
3. Completed water samples
4. 30 meters installed
5. 1 water tap on JFK completed
6. Flushed hydrants in meadows
7. Lead And Copper Inspections
8. Concrete Work at Willard well 1
9. Daily Checks at wells

Sewer Department

1. Completed fog inspections
2. Lagoon pond bank maintenance weed eating
3. Sewer Lagoons brush hogged
4. Weekly maintenance done at all lift stations completed
5. Daily lift station checks completed
6. Troubleshoot power issue at LS B
7. Removed 3 sewer flow monitors
8. Sewer Riser put on manhole on Southview project

Streets Department

1. Gabion baskets put together
2. Inspected storm drains after heavy rain
3. Southview project box culverts and elliptical pipe installed

4. 6 potholes patched
5. Southview drainage end walls completed need minor adjustments
6. Concrete base poured over culverts for strength
7. Southview road patch completed over culverts
8. 5 Road patches completed
9. Dirt work from water leaks completed
10. Signage done on Excalibur and commercial vehicle restriction signs installed on Southview
11. Boom mower maintenance completed
12. Tree removal done
13. Culverts jetted on old New Melville (Quarry Side)
14. Work on new building being done currently
15. All facilities mowed and brush hogged for water and sewer as well as easements and right of ways

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #3d

Board Attendance Report

2024 BOARD ATTENDANCE REPORT

ATTENDED: Y	<u>1/8/2024</u>	<u>1/22/2024</u>	<u>2/12/2024</u>	<u>2/26/2024</u>	SPECIAL SESSION	<u>3/4/2024</u>	SPECIAL SESSION
<u>NAME</u>							
MAYOR SAM BAIRD	Y	Y	Y	Y		Y	Y (LATE)
TROY SMITH (MAYOR PRO TEM)	Y	Y	Y	Y		Y	Y
DAVID KEENE	Y	Y	Y	Y		Y	Y
SCOTT SWATOSH	Y	Y	Y	Y		OUT	Y
LONDON HALL	OUT	Y	OUT	OUT		Y	OUT
CASEY BILLIER	Y	Y	Y	Y		Y	Y
JOYCE LANCASTER	Y	Y	Y	Y		Y	Y
	SPECIAL SESSION						
<u>NAME</u>	<u>3/21/2024</u>	<u>3/25/2024</u>	<u>4/3/2024</u>	<u>4/22/2024</u>		<u>5/13/2024</u>	<u>5/29/2024</u>
MAYOR SAM BAIRD	Y	OUT	Y	Y		Y	Y
MAYOR TROY SMITH	Y	Y	Y	Y		Y	Y
DAVID KEENE	Y (LATE)	Y	OUT	Y		Y	OUT
SCOTT SWATOSH	OUT	Y	Y	Y		Y	Y
LONDON HALL	Y	Y	Y	-		-	-
CASEY BILLIER	Y	Y	Y	Y		Y	Y
JOYCE LANCASTER	Y	Y	Y	Y		Y	Y
CAROL WILSON (4/2/24)	-	-	-	Y		Y	Y

<u>NAME</u>	<u>7/8/2024</u>	<u>7/22/2024</u>
MAYOR TROY SMITH	Y	Y
CASEY BIELLIER	Y	Y
JEREMY HILL	Y	OUT
DAVID KEENE (MAYOR PRO-TEM)	Y	Y
JOYCE LANCASTER	OUT	OUT
SCOTT SWATOSH	Y	Y
CAROL WILSON	Y	Y



Agenda Item #6

**Approve Appointments to the
Board of Adjustments**

- a. Debbie Ihrig**
- b. Kolby Brooks**

APPLICATION FOR APPOINTMENT TO BOARD

NAME: (Please Print) Debbie Ehrig DATE OF APPLICATION: 07-30-24

ADDRESS: 511 Osage Rd. Willard, Mo. 65781

PHONE NUMBER: 417-880-3121

Do you live within the city limits of Willard? YES NO

If YES, how long have you been a resident of Willard? 5 years

Please choose the areas of most interest:

Planning & Zoning Park Advisory Board Economic Development Task Force

Tree Board Board of Adjustments

Have you served in this capacity before? YES NO

If YES, please explain:

Please describe why you would like to serve:

I am retired, I have time to invest in serving my community, I regularly attend city meetings and very interested in the growth of Willard.

Please describe any education or experience that would assist you in serving:

I have had much experience in working in large groups of people, supervisor jobs, I am mature, level headed willing to work
I certify that the above information is correct. I understand that appointments are recommended by the Mayor to the Board of Aldermen for approval and that I may be asked to provide additional information.

Signature: Debbie Ehrig

Date: 07/30/24

Thank you for your interest and desire to serve your community!

Return this completed application to the City Clerk by mail at: PO Box 187, Willard, MO 65781

By fax at: (417) 742-3080 or drop off at Willard City Hall, 224 W. Jackson St.

APPLICATION FOR APPOINTMENT TO BOARD

NAME: (Please Print) Kolby Brooks DATE OF APPLICATION: August 1, 2024

ADDRESS: 404 Deer Run Willard, MO 65781

PHONE NUMBER: 417-988-8532

Do you live within the city limits of Willard? YES NO

If YES, how long have you been a resident of Willard? 1 year

Please choose the areas of most interest:

Planning & Zoning Park Advisory Board Economic Development Task Force

Tree Board Board of Adjustments

Have you served in this capacity before? YES NO

If YES, please explain:

Please describe why you would like to serve:

I would like to give back to my community in a way that benefits everyone. When asked if I wanted to serve, there was no hesitation in my response.

Please describe any education or experience that would assist you in serving:

I certify that the above information is correct. I understand that appointments are recommended by the Mayor to the Board of Aldermen for approval and that I may be asked to provide additional information.

Signature: Kolby Brooks

Date: August 1, 2024

Thank you for your interest and desire to serve your community!

Return this completed application to the City Clerk by mail at: PO Box 187, Willard, MO 65781

By fax at: (417) 742-3080 or drop off at Willard City Hall, 224 W. Jackson St.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #7

Approve Appointment to the Park Advisory Board

a. Vanessa Keene

APPLICATION FOR APPOINTMENT TO BOARD

NAME: (Please Print) Vanessa Keene DATE OF APPLICATION: August 2, 2024

ADDRESS: 607 John F Kennedy Drive Willard MO 6578

PHONE NUMBER: 661-578-8660

Do you live within the city limits of Willard? YES NO

If YES, how long have you been a resident of Willard? _____

Please choose the areas of most interest:

Planning & Zoning Park Advisory Board Economic Development Task Force

Tree Board Board of Adjustments

Have you served in this capacity before? YES NO

If YES, please explain:

Please describe why you would like to serve:

Since volunteering with P&R last year's Christmas event, it is a joy to be creative and involved with the community. Working with the P&R is the best way to meet neighbors

Please describe any education or experience that would assist you in serving:

Worked with United Way marketing and fundraising. Years of both with kids sports.

I certify that the above information is correct. I understand that appointments are recommended by the Mayor to the Board of Aldermen for approval and that I may be asked to provide additional information.

Signature: Vanessa Keene

Date: August 2, 2024

Thank you for your interest and desire to serve your community!

Return this completed application to the City Clerk by mail at: PO Box 187, Willard, MO 65781

By fax at: (417) 742-3080 or drop off at Willard City Hall, 224 W. Jackson St.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #8

Recommendation to Transition Our Online Website to Apptegy to Improve Branding and Messaging

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Introduction

In our ongoing efforts to enhance the online presence of Willard and provide a cohesive and professional resource for our residents, visitors, businesses, and potential future stakeholders, I recommend transitioning our online package to Apptegy. This move will improve city branding and messaging, as well as to present a unified and accessible platform for all our audiences.

Current Issues

As discussed in the previous board meeting, our current online presence is notably a little rough around the edges in its appearance and difficult to navigate. This inadequacy hinders our ability to effectively communicate with and engage our community, and does not present us in a professional light. Our reliance on Facebook as the primary source of information further diminishes the professionalism and reach of our communications. According to a Pew Research Center survey conducted between May and September 2023, 68% of US adults say they use Facebook. However, Pew further found that 31% of these social network members had engaged in activities with a civic or political focus. They report they found that works out to 10% of all internet users who have used a social networking site for some sort of political or civic engagement; we are not reaching everyone with Facebook therefore. At a rough estimate, 1700-2100 people in Willard don't even use Facebook.

Proposed Solution

Apptegy offers a comprehensive platform that will address our current deficiencies and provide several enhancements:

1. **App Interface:** A dedicated app for both iOS and Android platforms, offering residents and visitors easy access to city information.
2. **News Feeds:** Real-time updates and news feeds to keep the community informed.
3. **Social Media Connectivity:** Integration with Facebook, Twitter, and Instagram, allowing these to serve as secondary sources rather than primary, enhancing our direct communication channels.
4. **Professional Design:** A visually appealing and user-friendly website that aligns with our city branding efforts.



Additional Benefits

The new platform offers several advantages that a basic, self-built website would not afford us:

1. **Unified Communication Platform:** Thrillshare's publishing platform ensures consistent messaging across multiple channels.
2. **Content Management:** Easy-to-use content management tools for regular updates and engagement.
3. **Support and Training:** Comprehensive support and training included in the package, ensuring our team can effectively use and maintain the new system.
4. **Accessibility Compliance:** Tools to assist in meeting ADA and WCAG accessibility standards, making our platform inclusive for all users.
5. **Security and Reliability:** Enhanced security features and robust hosting solutions that a self-built website might lack.
6. **Scalability:** The ability to scale and adapt as the city grows and our communication needs evolve.

Implementation Timeline

The product can be ready in 9-10 weeks from the kick-off, tentatively planned for August 15, 2024, at 9 AM. This timeline allows us to ensure a smooth transition and adequate training for our staff.

Cost

Based on the proposal from Apptegy, the initial one-time development cost, along with the annual fee for the first year, totals \$17,080. A discount of \$3,000 is available if the agreement is signed by July 31, 2024, reducing the initial cost to \$14,080; they have agreed to honor this through 8/15. Subsequent annual fees are \$7,580, subject to a 5% increase for renewals.

Conclusion

Transitioning to Apptegy's platform represents a strategic investment in our city's digital future. The enhanced capabilities and professional support will significantly improve our communication effectiveness and city branding. I recommend we move forward with this proposal to ensure Willard is able to present a professional, consistent and accessible online resource for our residents, visitors, businesses, and potential future stakeholders

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Next Steps

- Review and sign the agreement by August 15, 2024, to avail the discount.
- The kick-off meeting has tentatively been set for August 15, 2024, at 9 AM.
- Begin the transition process and staff training as outlined.

Thank you for considering this recommendation. I am confident that this move will greatly benefit our city and its stakeholders.

For further details, please refer to the proposal document. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Wesley Young', written over a light blue horizontal line.

Wesley Young, MPA, CPM
City Administrator
City of Willard



Powering Your Online Identity

Apptegy started in 2014 with the goal of enabling schools to build a strong brand and communicate more effectively with their audiences. In 2015, we worked with our first three beta clients. Today, in 2024 we've partnered with more than 4,000 clients in all 50 states to build their website, custom mobile app, and the mass notification system.

What Makes Us Different

1 Thrillshare's Ease of Use

With our publishing platform, Thrillshare, **you don't need any programming knowledge** to update your city's website, app, or mass notification system. Now, you can promote your success stories across all communication channels right from your smartphone.

2 The User Experience for Your Community

Wherever your community engages with you online, **they'll be able to do so with ease.** No more pinching and pulling to view your website on a smartphone or being redirected somewhere else within your mobile app.

3 Your Experience Working With Us

From the beginning, Apptegy set out to be more than a software provider. We strive to be a true partner and resource for our clients. That commitment and our personal, fast, and easy support has earned Apptegy an unheard of **99% client retention rate.**

“ I have to tell you, this platform is **GREAT.** Thrillshare simplifies the process of posting things to various school online resources to the point where I can see where we will be sharing so much with parents, especially on the app.

...

All of you at Apptegy have been absolutely wonderful to work with. We have received great feedback on our new website and app, and one of our most recent posts reached more people than we ever have! That would never have happened without Thrillshare!

”



Scope & Deliverables

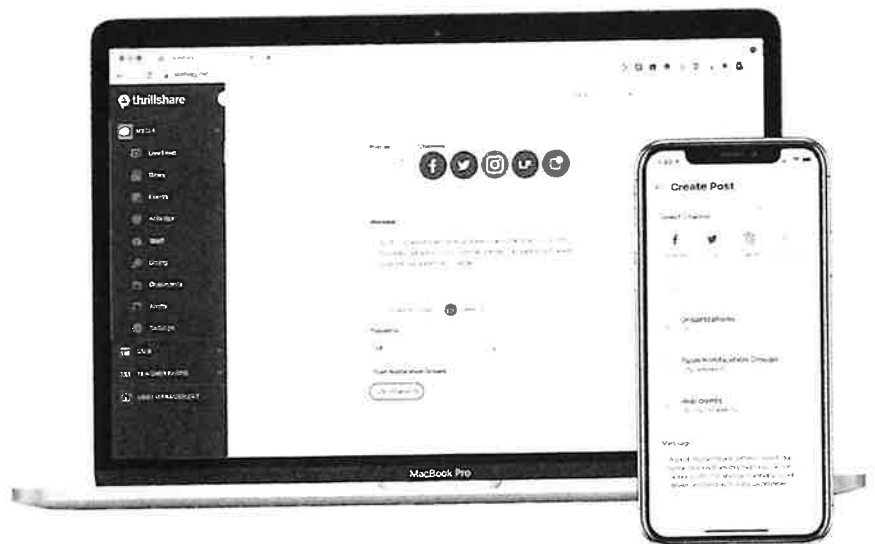
At Apptegy, we've developed the first publishing platform for school districts and municipalities, so your team manages all of your communication channels from a single place. This means you'll share more stories with your community without creating more work for your staff.

By eliminating the technological barrier required to communicate, Thrillshare makes it easy to assign roles and privileges to your team to update what they care most about. With this level of customization and control, you can be confident about consistent messaging being shared with your community.

Publishing Platform

From the beginning, Thrillshare was designed to contain all of your communication channels in one place.

Built specifically for school districts and municipalities, Thrillshare not only manages your website, but also your custom mobile app, all of your social media channels, and notification system. Keeping information up-to-date is **as easy as it gets**, from the staff directory to your calendar and news



Mobile Apps

We build beautiful mobile apps for **Android** and **iPhone** that focus on what really matters: the user experience. A user experience that delights community members means they will continue to come back to the app for meaningful information





Websites

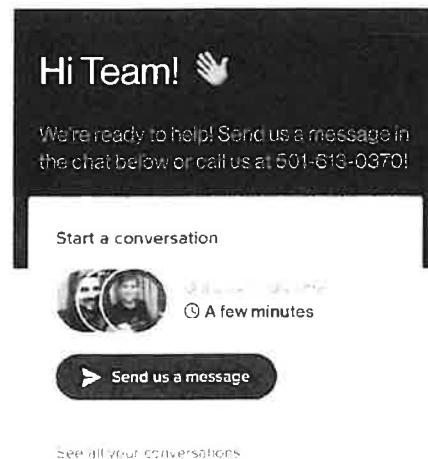
We will work with you to understand how you want your city's brand to come across by creating a new website. This gives you the opportunity to showcase what makes your city unique, while also allowing users to easily access information about your city. We want your website to stay fresh and never grow stale, so we **include a free re-design** with each year of our partnership.



Transition & Support

We handle all of the heavy lifting including design, development, static content migration, training and ongoing support. Your own dedicated contacts at Apptegy during implementation and after launch make it an easy transition for your team.

With **unlimited training and prompt support**, every Thrillshare user will always have someone to assist with any questions that arise.



Response Time

Our average response time is 60 seconds. and most requests for support are closed within 30 minutes. Here are some ways to reach us:

- Live Chat (online)
- Phone
- Email





I. Estimated Transition Timeline

Kick-off

Week 1

We get our partnership started with a meeting to introduce stakeholders on your side and ours. In this meeting, we will cover our detailed roadmap, initial designs, and the overall structure of the planned implementation.

Design

Weeks 2-3

We create a mockup as a first draft and iterate from there. Since we've already established a good understanding of what you're looking for in the kick-off call, this process is typically quite fast.

Development & Content Migration

Weeks 4-6

Once we're done with the development, we migrate your static content for you. After our team has gone through your entire website and app and confirmed that everything is working, we will ask you to approve the content and functionality as well.

Training Sessions

Weeks 7-8

An ideal training schedule will include a setup call with your project lead, in-depth sessions for all of your power users, and introduction sessions for casual users.

Launch Campaign

Weeks 9-10

Flipping the switch is all it takes: we just point your domain to our servers and the change to the new website will be instant.

Of course we don't want the switch to go unnoticed by your community. That's why we design an entire launch campaign around the app and website with you. You'll get a custom marketing playbook, including graphics, videos, and a launch plan.

Support

Ongoing

Now that you are live, we work together to drive adoption of your new website and mobile app. You will be working closely with your Client Success Manager on marketing strategies and our Support Team on any questions your users have after the switch



II. Order Form

Client Name: City Of Willard, MO

Address: Po Box 187, Willard

Missouri 65781

Email: ca@cityofwillard.org

Phone: 4177423033

Description	Price	Qty	Subtotal
Mobile App Development (one-time) One-time app development for iOS and Android apps for the Municipality *Billed one-time	\$9,500	1	\$9,500
App Development Discount (one-time) Discounting app development for agreement signed by 07/31/2024	-\$3,000	1	-\$3,000
Thrillshare (annual) Thrillshare Publishing Platform (desktop and mobile) for ~5800 population *Billed and payable in full annually *For Clients that elect automatic renewal pricing subject to 5% annual increases after last year of initial purchased term (see Terms for more info)	\$7,580	1	\$7,580
Website design and hosting Up to 1 re-design per contract year Included in Thrillshare cost	\$0	1	\$0
Support, service, and training Included in Thrillshare cost	\$0	1	\$0
Static content migration Included in Thrillshare cost	\$0	1	\$0



III. Payment Schedule

Payment Schedule: Payable subject to the terms of Agreement	Amount
Total of the above, collectively, the "Services"	\$14,080.00
Billed after signature	\$14,080 (one-time development cost + annual)
60 Days from signature ("Client Start Date")	
One year from Client Start Date	\$7,580 (annual, if renewed)
	*Subject to 5% increase for renewal

This Order Form and Master Services Agreement (collectively, the "Agreement") between Apptegy, Inc. ("Apptegy"), and the client listed above ("Client") is effective as of the date of Client's signature below. This Agreement includes and incorporates the above Order Form, as well as the attached Master Services Agreement ("MSA"). By signing below, Client acknowledges receipt of this Agreement, including the Order Form and the MSA, and hereby accepts and agrees to be bound by this Agreement.

Client

Apptegy, Inc.

By:  _____
Wes Young

By: 
2024-07-24 10:41:50 (CDT)

Name: Wes Young

Name: Jesse Garcia

Title: City Administrator

Title: Sales Representative

Date:



Master Services Agreement

The following terms and conditions are a binding part of the Order Form and Master Services Agreement of Apptegy, Inc. (together with its affiliates, agents, and assigns, "**Apptegy**") between Apptegy and the Client that is set out in the Order Form. References to the "**Agreement**" below collectively include the Order Form (including and incorporating the terms and conditions set out in the "**Estimated Transition Timeline**" and the "**Payment Schedule**" that is provided with this Agreement) and the following terms and conditions. This Agreement provides the terms and conditions for Client to purchase and use Apptegy's Services (as defined below). Capitalized terms used but not otherwise defined in the following terms and conditions will have the meanings given to them in the Order Form.

1. Integration with Other Documents. This Agreement is the entire agreement between Apptegy and Client with respect to the Services, except as expressly set out below. No separate written or online agreements or terms and conditions will be incorporated in this Agreement or otherwise bind the parties unless expressly set out in this Agreement or in a Client Addendum (as defined below). The Client Addendum will control and govern with respect to all matters expressly addressed in the Client Addendum, and this Agreement will control and govern with respect to all other matters. If you do not have a separate Client Addendum, this Agreement will control and govern in all circumstances. To be enforceable on the parties, any amendment, modification, or addition to the terms and conditions of this Agreement must be set out in a separate addendum confirming such amendments, modifications, and/or additions in writing (a "**Client Addendum**").

2. Services; License. During the License Term, Apptegy will provide, and Client and the individuals allowed to access the Services by or on behalf of Client ("**User(s)**") may access and use, the products and services set out in the Order Form (collectively, "**Services**").

Client hereby grants Apptegy a limited, nonexclusive, revocable, worldwide, fully-paid, royalty-free license to use, copy, and modify Client's information, material, data, photographs, videos, intellectual property (including without limitation all copyrights, trademarks, service marks, and similar rights), and other content (collectively, "**Client Content**") for providing and improving the Services. Client's right to access and use the Services, and Apptegy's license to Client Content, will automatically terminate upon termination or expiration of this Agreement.

3. Fees. Client will pay to Apptegy all fees set out in the Order Form. Apptegy will submit invoice(s) to Client for all fees due upon execution of the Agreement and/or on the Client Start Date(s) (as defined below) as set out in the Order Form. Apptegy will invoice all subsequent-year fees on or about the anniversary of the applicable Client Start Date(s). Client agrees to pay all invoices in full within 30 days of the date of the invoice. Client agrees that (i) development and implementation fees are due as set out in the Order Form, (ii) fees for use of the Services are payable in annual portions for each year of the License Term as set out in the Order Form, (iii) fees for use of the Services are subject to annual increases, starting the first renewal year after the last year of the term initially purchased by Client and continuing each year thereafter, as set out in the Order Form, and (iv) discounts for purchases of bundled Services will automatically expire if Client cancels any of the bundled Services and Client will thereafter be invoiced for the full price of the continuing Services. Client acknowledges that fees for Services do not include taxes, duties, and other government charges, including, sales, use, consumption, VAT, GST, and other withholding, as applicable, and Client is solely responsible for any such obligations, unless Client is a tax exempt entity. Client agrees to provide Apptegy with tax exemption certificate(s) or other proof of tax exempt status upon request.

4. License Term. The term of Client's license to use the Services (the "**License Term**") will start on the date(s) set out on the Order Form (the "**Client Start Date(s)**"). Clients that purchase multiple Apptegy products may have different license start dates for different products. If no license start date is set out on the Order Form, the Thrillshare Media Client Start Date will be the date that is 60 days after Apptegy receives an executed Agreement from Client and the Thrillshare Rooms Client Start Date will be the date that is 90 days after Apptegy receives an executed Agreement from Client.

The License Term will terminate on the anniversary of the applicable Client Start Date(s) that is after the number of license years initially purchased by Client, as set out in the Order Form, plus any renewal periods. This Agreement will renew for successive, additional periods of one (1) year from the anniversary of the Client Start Date(s), unless Client provides Apptegy with written notice of non-renewal before the end of the then-current License Term. Subject only to applicable procurement and appropriations law, Client agrees that it may not terminate this Agreement before the expiration of any then-current License Term without cause, unless Client pays Apptegy all fees in full for all license years of the then-current License Term, as set out in the Order Form, plus payment of any previously discounted amounts for the Services during the Term. All fees paid to Apptegy are non-refundable, subject only to applicable procurement and appropriations law.

5. Appropriations. Client's obligations under this Agreement for any year after the initial term year are contingent upon funds being appropriated or otherwise made available for the Services. If funds are not appropriated or otherwise made available for the Services, this Agreement will terminate at the end of the then-current term year and Client will be relieved of subsequent obligations under this Agreement. However, Client agrees to use its best efforts to have the amounts contemplated under this Agreement included in its budget.

6. Performance Terms. In addition to this Agreement, the rights and obligations of the Client and Apptegy with respect to providing, accessing, and using the Services will also be subject to and governed by the Apptegy Terms of Use ("**Terms of Use**") and Privacy Policy ("**Privacy Policy**"), available at the following links: <https://www.apptegy.com/terms-and-conditions/> and <https://www.apptegy.com/privacy-policy/>. The Terms of Use and Privacy Policy, as each may be amended, are incorporated into this Agreement in their entirety, as applicable to Client. Without limiting the generality of the foregoing, the Terms of Use and Privacy Policy set out and govern the terms and conditions for Services availability, User eligibility and acceptable use, data privacy and security, regulatory notices and information, warranties, disclaimers, and liability limitations, assignment, and other related terms. The applicability of the Terms of Use and Privacy Policy is limited to the order of priority set out below.

7. Carrier Restrictions. Apptegy provides text, voice, email, and other messaging to Client subject to restrictions placed on Apptegy by mobile and wireless carriers and network operators (collectively, "**Carriers**"). For example, Carriers have (i) placed limits on the number of characters that may be included in messages sent via the Services and (ii) placed restrictions on the type of messaging content that may be sent through the Services. Carrier restrictions are not within the control of Apptegy and are subject to change without notice. When a Carrier places new or modified restrictions on Apptegy, certain features and functions of the Services may change as a result without notice to you. Client agrees that Apptegy will not be responsible or liable for any change in Services that arise from or in connection with Carrier restrictions.

8. TCPA/CTIA Compliance. Client is exclusively responsible for complying with all applicable laws and regulations governing communications sent via the Services by Client and Users under Client's account, including, but not limited to, the Telephone Consumer Protection Act of 1991, as it may be amended ("**TCPA**"), and the requirements and policies of CTIA – The Wireless Association ("**CTIA**"). Client is encouraged to establish and implement methods and procedures to ensure compliance with applicable laws and regulations, including the TCPA and the CTIA, and to inform and train each of its employees, contractors, and representatives who use the Services on the methods and procedures. Apptegy may provide Client with materials and information about such laws and regulations, including the TCPA and the CTIA; Client acknowledges that all such materials and information is provided for general education purposes only. No such act by or information from Apptegy (whether individually or taken as a whole) will create or be deemed to create responsibility or liability on the part of Apptegy with respect to Client's compliance with the laws and regulations governing the communications sent via the Services by Client and Users under Client's account, including the TCPA and/or the CTIA.

9. Accessibility Compliance. Client is exclusively responsible for complying with all applicable laws and regulations governing accessibility of the parts of the Services under the control of Client (for example: Client's website and/or mobile applications), including, but not limited to, the Americans with Disabilities Act, as it may be amended ("**ADA**"), and the requirements and policies of Web Content Accessibility Guidelines ("**WCAG**").

Client is encouraged to establish and implement methods and procedures to ensure compliance with applicable laws and regulations, including the ADA and the WCAG, and to inform and train each of its employees, contractors, and representatives who use the Services on the methods and procedures. The Services include tools to assist Client with accessibility compliance, and Apptegy may provide Client with materials and information about such laws and regulations, including the ADA and the WCAG; Client acknowledges that all such tools, materials, and information are provided to assist Client with its compliance obligations and for general education purposes only. No such functionality, act by, or information from Apptegy (whether individually or taken as a whole) will create or be deemed to create responsibility or liability on the part of Apptegy with respect to Client's compliance with the laws and regulations governing accessibility of the parts of the Services under the control of Client (for example: Client's website and/or mobile applications), including the ADA and/or the WCAG.

10. Third Party Functions. Apptegy relies on third-party providers and partners for parts of the Services (for example: posting a message or communication on a Facebook or other social account; hosting Client websites). APPTEGY IS NOT RESPONSIBLE FOR ANY CONSEQUENCE, LOSS, OR DAMAGE (DIRECT OR INDIRECT) ARISING FROM OR RELATING TO THE PARTS OF THE SERVICES MANAGED OR MADE AVAILABLE BY OR VIA THIRD-PARTY PROVIDERS AND PARTNERS. Please see the Terms of Use and Privacy Policy for more information.

11. Disclaimers; Limited Liability. Apptegy provides the Services subject to certain disclaimers and limitations of liability. Please see the Terms of Use and Privacy Policy for more information.

12. Intellectual Property. Nothing in this Agreement or the performance of this Agreement will convey, license, or otherwise transfer any right, title, or interest in any intellectual property or other proprietary rights held by either party, except as expressly set out in the Agreement. Apptegy retains all right, title, and interest in all intellectual property rights, including patent, trademark, trade secret, and copyright (whether registered or unregistered), in and to the Services and the underlying software and technologies, all related technical documentation, and all derivative works, improvements, and modifications to any of the foregoing. Client agrees the foregoing is necessary to Apptegy providing the Services.

13. Public Records. Apptegy agrees that confidentiality or non-disclosure terms of this Agreement are subject to the freedom of information, open disclosure, and/or other government transparency laws (“**Public Records**” laws) of Client’s jurisdiction. Such Public Records laws are incorporated into this Agreement. Apptegy agrees to use reasonable efforts to assist Client in responding to Public Records requests received by Client; for example, by providing Client with a copy of any records maintained by Apptegy that are subject to a request. If Client receives a Public Records request concerning Apptegy: (i) before responding to the request, Client will notify Apptegy with sufficient time for Apptegy to explain whether any information is exempt from disclosure under Public Records law; and (ii) Apptegy will redact any exempt information and provide Client with redacted copies of applicable records.

14. Data Practices. Apptegy maintains comprehensive privacy and security practices and policies. They include industry-accepted administrative, technical, and physical security controls that promote the availability, integrity, and confidentiality of our Services and Client data in our care. Further, Apptegy implements industry-accepted safeguards to protect Client data from loss and unauthorized use and disclosure. Apptegy collects and uses Client information, on behalf of and under the control of the Client, only to provide and improve our Services in accordance with our Privacy Policy and applicable law. Our Privacy Policy details the information we collect from Clients, how we collect and store it, how we use it, and the Client’s rights and choices with respect to Client information. Please see the Privacy Policy for more information.

15. Compliance with Laws. The parties agree to comply with all laws applicable to the use of the Services and performance of this Agreement.

16. Insurance. Apptegy will, at its own expense, maintain and carry insurance in full force and effect with financially sound and reputable insurers sufficient to cover the performance of the Services. Upon request, Apptegy will provide applicable certificate(s) of insurance.

17. Miscellaneous. The Order Form and Master Services Agreement, together with (i) the Terms of Use and Privacy Policy, and (ii) the Client Addendum, if applicable, is the entire agreement between the parties with respect to the subject matter, and supersedes all prior agreements and understandings, whether written or oral. If any conflict or ambiguity exists with respect to any term or condition of any of the foregoing, the following priority will govern and control: (1) if applicable, the Client Addendum for all matters expressly addressed in the Client Addendum; then (2) this Order Form and Master Services Agreement for all other matters; and then (3) the Terms of Use and Privacy Policy. Apptegy is not subject to any obligations that are not expressly identified in this Agreement, a Client Addendum, or the Terms of Use and Privacy Policy.

This Agreement is governed by the laws of the state in which Client is located, without regard to conflict of law principles. The parties irrevocably submit to the exclusive jurisdiction and venue of the federal courts having jurisdiction where Client is located for any dispute that relates to the Services or this Agreement. Except as set out in this Agreement, this Agreement may not be amended or modified without the prior written consent of both parties. Neither party may assign this Agreement without the prior written consent of the other party, except in connection with a merger, acquisition, or sale of all or substantially all of a party's assets or voting securities. If any provision(s) of this Agreement is held invalid or unenforceable, such invalidity or unenforceability will not invalidate or render the Agreement unenforceable, but rather the Agreement will be construed as if not containing the unenforceable provision(s), and the rights and obligations of the parties will be construed and enforced to honor the parties' original intent to the maximum extent permitted under applicable law. This Agreement will inure to the benefit of the successors and assigns of the parties. The Agreement may be executed in multiple counterparts and executed by original, facsimile, or electronic signature (including PDF, Proposify, HelloSign, and similar methods), each of which when delivered will be deemed an original, and all of which together will constitute one agreement.

*** **



Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Apptegy, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
2201 Brookwood Drive Suite 115

6 City, state, and ZIP code
Little Rock, AR 72202

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

--	--	--	--	--	--	--	--	--	--

OR

Employer identification number

8	2	-	1	3	8	2	6	8	4
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *[Signature]* Date ▶ *1/2/2024*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #9

Ordinance Code of Ethics to Establish a Procedure to Disclose Potential Conflicts of Interest and Substantial Interests for Certain Officials (1st Read)

FIRST READING: 08-12-24

SECOND READING: 08-26-24

BILL NO.: 24-34

ORDINANCE NO.: 240812

“CODE OF ETHICS”

AN ORDINANCE OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS.

WHEREAS: The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of government structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the city.

NOW THEREFORE BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Conflicts of Interest

- a. All elected and appointed officials as well as employees of a political subdivision must comply with section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.
- b. Any member of the governing body of a political subdivision who has a “substantial or private interest” in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the secretary or clerk of such body and such disclosure shall be recorded in the appropriate journal of the governing body. Substantial or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity, or (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

Section 2: Disclosure Reports: Each Elected Official, the Chief Administrative Officer, the Chief Purchasing Officer, and full-time general counsel shall disclose the following information by May 1, if any such transactions occurred during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.
- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person

had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.

- c. The Chief Administrative Officer and the Chief Purchasing Officer also shall disclose by May 1 for the previous calendar year the following information:
1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement.
 2. The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Secretary of State; the name, address and general nature of business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;
 3. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

Section 3: Filing of Reports:

- a. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial statement in any calendar year;
1. Every person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the Board of Aldermen may supplement the financial interest statement to report additional interest acquired after December 31st of the covered year until the date of filing of the financial interest statement.
 2. Each person appointed to office shall file the statement within thirty days of such appointments or employment.
- b. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the local political subdivision and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

Section 4: Filing of Ordinance: A certified copy of this ordinance adopted prior to September 15th, shall be sent within ten days of its adoption to the Missouri Ethics Commission.

Section 5: Effective Date: This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect for two years from the date of passage.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF WILLARD, MISSOURI, ON THE _____ DAY OF _____ 2024.

Approved as to form: _____

Nate Dally, City Attorney

Approved by: _____

Troy Smith, Mayor

Attested by: _____

Janice Gargus, City Clerk

FIRST READING: 06-25-18

SECOND READING: 7/9/18

BILL NO. 18-27

ORDINANCE NO. 180625

“CODE OF ETHICS”

AN ORDINANCE OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS.

WHEREAS: The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of government structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the city.

NOW THEREFORE BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Conflicts of Interest

- a. All elected and appointed officials as well as employees of a political subdivision must comply with section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.
- b. Any member of the governing body of a political subdivision who has a “substantial or private interest” in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the secretary or clerk of such body and such disclosure shall be recorded in the appropriate journal of the governing body. Substantial or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity, or (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

Section 2: Disclosure Reports: Each Elected Official, the Chief Administrative Officer, the Chief Purchasing Officer, and full-time general counsel shall disclose the following information by May 1, if any such transactions occurred during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due

to the political subdivision, and other than transfers for no consideration to the political subdivision.

- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.
- c. The Chief Administrative Officer and the Chief Purchasing Officer also shall disclose by May 1 for the previous calendar year the following information:
 1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement.
 2. The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Secretary of State; the name, address and general nature of business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;
 3. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

Section 3: Filing of Reports:

- a. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial statement in any calendar year;
 1. Every person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the Board of Aldermen may supplement the financial interest statement to report additional interest acquired after December 31st of the covered year until the date of filing of the financial interest statement.
 2. Each person appointed to office shall file the statement within thirty days of such appointments or employment.

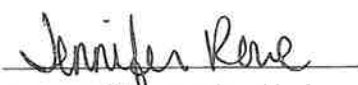
- b. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the local political subdivision and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

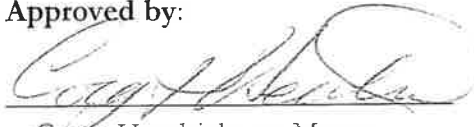
Section 4: Filing of Ordinance: A certified copy of this ordinance adopted prior to September 15th, shall be sent within ten days of its adoption to the Missouri Ethics Commission.

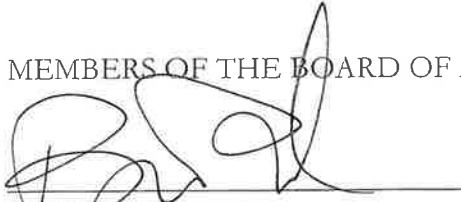


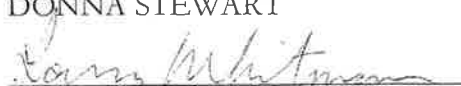


Section 5: Effective Date: This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect for two years from the date of passage.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, ON THE 9 DAY OF July 2018.

Approved as to form: 
 Ken Reynolds, City Attorney

Attested by:

 Jennifer Rowe, City Clerk

Approved by:

 Corey Hendrickson, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
 BRANDON BOND	<u>X</u>	_____	_____
 SAMUEL SNIDER	<u>X</u>	_____	_____
 DONNA STEWART	<u>X</u>	_____	_____
 LARRY WHITMAN	<u>X</u>	_____	_____
 SAM BAIRD	<u>X</u>	_____	_____
 JON JONES	<u>X</u>	_____	_____

2nd Read:

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED



BRANDON BOND



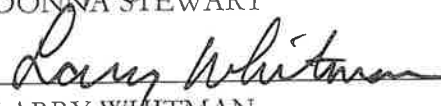
SAMUEL SNIDER

X



DONNA STEWART

X



LARRY WHITMAN

X

SAM BAIRD



JON JONES

X

City of Willard, MO
Monday, August 5, 2024

Chapter 119. Conflicts of Interests

Section 119.010. Conflicts of Interest.

[Ord. No. 970908-B §1, 9-8-1997; Ord. No. 990812C §1, 8-9-1999; Ord. No. 000911 §1, 9-11-2000; Ord. No. 010813 §1, 8-13-2001; Ord. No. 020812A §1, 8-12-2002; Ord. No. 030811D §1, 8-11-2003; Ord. No. 040809B §1, 8-9-2004; Ord. No. 050809E §1, 8-9-2005; Ord. No. 060814A §1, 8-14-2006; Ord. No. 070813B §1, 8-13-2007; Ord. No. 100913A §1, 9-13-2010; Ord. No. 120813 §1, 8-13-2012; Ord. No. 140714F §1, 7-14-2014; Ord. No. 160711E §1, 7-25-2016; Ord. No. 180625, 7-9-2018]

- A. All elected and appointed officials as well as employees of a political subdivision must comply with Section 105.454, RSMo., on conflicts of interest as well as any other State law governing official conduct.
- B. Any member of the Governing Body of a political subdivision who has a substantial or private interest in any measure, bill, order or ordinance proposed or pending before such Governing Body must disclose that interest to the Secretary or Clerk of such body, and such disclosure shall be recorded in the appropriate journal of the Governing Body. "*Substantial or private interest*" is defined as ownership by the individual, his/her spouse, or his/her dependent children, whether singularly or collectively, directly or indirectly, of:
1. Ten percent (10%) or more of any business entity; or
 2. An interest having a value of ten thousand dollars (\$10,000.00) or more; or
 3. The receipt of a salary, gratuity, or other compensation or remuneration of five thousand dollars (\$5,000.00) or more per year from any individual, partnership, organization, or association within any calendar year.

Willard Clerk

From: MEC - PFD Online <pfdonline@mec.mo.gov>
Sent: Thursday, July 25, 2024 6:58 AM
To: Willard Clerk
Subject: Ordinance Expires 2024 - Due September 15, 2024

July 22, 2024

City of Willard

The conflict of interest ordinance currently on file for [City of Willard](#) is set to expire on September 15, 2024.

In order to continue operating under your conflict of interest requirements, you will need to pass an ordinance, order, or resolution, at an open meeting, to establish, and make public, your own method of disclosing potential conflicts of interest and substantial interests pursuant to [§105.485.4 RSMo](#). We provide a [Sample Ordinance](#) online for your convenience. For additional information about this process please see our online publication [Guide for Local Election Authorities](#)

The conflict of interest ordinance, order, resolution, or policy **must be adopted by September 15, 2024**. A copy must be provided to the MEC within 10 days of adoption and can be sent via mail, email, or fax. The copy must include the date of passage, the entire text of the ordinance, resolution, or policy, and must be signed by both the presiding officer and the clerk of the governing body.

If a conflict of interest ordinance, resolution, or policy is **NOT** adopted by September 15th, then the following individuals will file a Personal Financial Interest Statement (long form) with the MEC:

- All elected officials,
- All candidates for elected office,
- Chief administrative officer,
- Chief purchasing officer,
- General Counsel (if employed full-time), and
- Any official or employee authorized by the political subdivision's governing body to promulgate rules and regulations or vote on the adoption or rules and regulations.

Should you have any questions or need assistance, contact the MEC at pfdonline@mec.mo.gov or by phone

Thank you,

Shawna Hillen
Reporting Specialist

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #10

Ordinance Providing for the General Levy and Imposition of Annual Tax for General Municipal Purposes for the Year 2024 and for Imposition of Annual Tax for Parks (1st Read)

First Reading: 08/12/24

Second Reading: 08/26/24

Bill No.: 24-39

Ordinance No.: 240812E

AN ORDINANCE

PROVIDING FOR THE GENERAL LEVY AND IMPOSITION OF ANNUAL TAX FOR GENERAL MUNICIPAL PURPOSES FOR THE YEAR 2024 AND FOR IMPOSITION OF ANNUAL TAX FOR PARKS.

WHEREAS, in accordance with Section 67.110 RsMO, 2011, the Board of Aldermen of the City of Willard shall fix its ad valorem property tax rates no later than the first of September; and

WHEREAS, the Board of Aldermen has available to it from the County Clerk an abstract from his assessment books of all property within the City subject to taxation; and

WHEREAS, a public meeting was advertised at City Hall and on the City Website for seven (7) days notifying the general public of the public hearing. Said public meeting, to receive resident's comments about said tax rate was held on the 26th of August 2024; and

WHEREAS, after due consideration of the public comment and assessments.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1. There is hereby levied and imposed a general tax for municipal purposes at the rate of on each One Hundred Dollars (\$100) assessed valuation on all real property, property of railroad companies, and telephone and telegraph companies and utilities within the City Limits of the City of Willard, Missouri, as the same are now fixed by law, all for the purpose of general revenue, except what property may be exempt by State Law.

Section 2. There is hereby levied and imposed a general tax for public parks at the rate of on each One Hundred Dollars (\$100) assessed valuation on all real property, property of railroad companies and telephone and telegraph companies and utilities within the City Limits of the City of Willard, Missouri, as the same is now fixed by law, or as may be exempt by State Law.

Section 3. No such tax is hereby levied or imposed on the personal property of residents of the City of Willard.

Section 4. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed insofar as any portion thereof shall conflict with this ordinance.

Section 5: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

BILL NO. 24-39

ORDINANCE NO. 240812E

Section 6: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Read two times and passed at the Board of Aldermen Meeting of the City of Willard, Missouri on the _____ day of _____ 2024.

Approved as to form: _____
Nate Dally, City Attorney

Approved by: _____
Troy Smith, Mayor

Attested by: _____
Janice Gargus, City Clerk



County of **GREENE** State of Missouri

GREENE COUNTY COURTHOUSE
940 N BOONVILLE ROOM 113
SPRINGFIELD, MO 65802
(417) 868-4055

SHANE SCHOELLER
COUNTY CLERK

NOTICE OF 2024
AGGREGATE ASSESSED VALUATION
July 24, 2024

Per RSMo.137.245.3, I, Shane Schoeller, Greene County Clerk, do hereby certify that the following is the aggregate assessed valuation of the City of Willard in Greene County, Missouri, for the year 2023 as shown on the assessment lists on May 31, 2023 plus railroad and utility valuations as reported by the State Tax Commission.

1. Real Estate - Residential	\$	62,275,620
2. Real Estate - Agricultural		141,400
3. Real Estate - Commercial		11,856,050
4. Real Estate - Commercial/Local RRU		54,810
5. Real Estate - Commercial/State RRU		1,526,651
6. Personal Property		16,825,990
7. Personal Property - Local RRU		101,311
8. Personal Property - State RRU		233,262
Total	\$	93,015,094

Real Estate - New Construction Value	\$	1,986,466
Tax Increment Financing (TIF) District Value		0
Newly Added Territory		
Newly Separated Territory		
Property Changed from Local to State - Real Estate		
Property Changed from Local to State - Personal Property		

This information is transmitted to you in compliance with R.S.Mo. § 67.110, which requires that notice be given and public hearings held before tax rates are set.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #11

Ordinance to Amend Section 115.060 of the Code of Ordinances to Establish How Compensation will be set for all Elected Officials, Appointed Officers, and Employees (1st Read)

First Reading: 08-12-24

Second Reading: 08-26-24

Bill No.: 24-38

Ordinance No.: 240812D

AN ORDINANCE TO AMEND SECTION 115.060 OF THE CODE OF ORDINANCES TO ESTABLISH HOW COMPENSATION WILL BE SET FOR ALL ELECTED OFFICIALS, APPOINTED OFFICERS AND EMPLOYEES.

WHEREAS, Section 115.060 of the code of the City of Willard requires the Board of Aldermen to fix the compensation of all officers and employees of the City, and

WHEREAS, the Board of Aldermen recognize that periodically employees leave employment and new employees are hired who may have different qualifications and this may dictate a higher or lower compensation for the new employee

WHEREAS, the Board of Aldermen recognize that organizational changes may dictate leaving existing positions vacant or establishment of a new job description to efficiently and cost effectively provide services to the community.

BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section I: Chapter 115.060 of the Code of Ordinances for the City of Willard is amended to read as follows:

Section 115.060 Salaries Fixed By Ordinance

- A. The Board of Aldermen shall fix the compensation of all the elected officers, appointed officers, and employees of the City by ordinance, through the budget approval process. Any changes increasing or decreasing salary of an elected officer shall not be changed during the current term for which he/she was elected.
- B. The Board of Aldermen will fix compensation through the budgeting process, each year. In the event that new positions are added, subtracted, or salary is changed for a current position, employee, or appointed officer during the year, the budget and stated salary shall be amended by Ordinance.
- C. Nothing in this Section shall prevent an elected officer from declining to accept that elected officer's salary or stipend. If the elected officer declines their salary or stipend, then he/she may recommend where the budgeted salary/stipend amount should be spent in the city and every effort should be used to spend the money in accordance with their wishes.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Read two times and passed at meeting: _____.

Approved as to form: _____
City Attorney

Attested by:

Approved by:

Janice Gargus, City Clerk

Troy Smith, Mayor

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #12

Ordinance Recommending Consideration of Updating Section 130.040 of the City Code to Enhance our Purchasing and Contracting Procedures (2nd Read)

First Reading: 7/22/2024
Bill No.: 24-31

Second Reading 8/12/2024
Ordinance No.: 240722A

AN ORDINANCE REPEALING AND REPLACING SECTION 130.040 OF THE CITY CODE

WHEREAS, the cost of inflation has raised prices, making a change to purchasing limits appropriate to ensure the efficiency of city operations; and,

WHEREAS, the Board of Alders of the City of Willard has determined that it is in the best interest of the City to update and replace Section 130.040 of the City Code to ensure compliance with state and federal laws and to streamline the City's purchasing and contracting procedures;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF THE CITY OF WILLARD, AS FOLLOWS:

SECTION 1. REPEAL OF SECTION 130.040

Section 130.040 of the City Code is hereby repealed in its entirety.

SECTION 2. REPLACEMENT OF SECTION 130.040

Section 130.040 of the City Code is hereby replaced with the following:

SECTION 130.040 PURCHASING AND CONTRACTS

COMPLIANCE WITH STATE AND FEDERAL LAWS:

The City will comply with all state and federal laws pertaining to purchasing and contracts. See Exhibit A for a listing of requirements and thresholds.

REQUISITIONS, PURCHASE ORDERS & INVOICES:

All purchases must conform to the requirements of the City's finance department. All invoices shall be directed to Accounts Payable in the Finance Department in accordance with City Administrator's directive, which sets the expectation that they shall be submitted within 2 business days of receipt at the time of this ordinance.

BUDGET COMPLIANCE:

Funds must be available in the Budget for all purchases. If funds are not available within the currently authorized Budget, and appropriate adjustments cannot be made to remain within authorized limits, a Budget Amendment must be obtained prior to the order or purchase.

PURCHASES \$1 TO \$5,000:

Items in this range may be purchased directly by Department Heads without obtaining

multiple quotes prior to purchase. Department Heads may give priority to local providers of goods and services of equal quality up to 10% of an established low price.

PURCHASES \$5,001 TO \$30,000:

Items in this range may be purchased by Department Heads after obtaining at least three (3) informal quotes via telephone, email, text, fax, quotation sheet, or other means. Approval by the City Administrator is required prior to authorizing a purchase and is contingent upon funds being available; or an amended budget approval being approved by the Board. Departments may repeat an order within this range if done within 30 days, provided the supplier agrees to sell the same item at the same price, and all other conditions are met.

PURCHASES \$30,001 TO \$50,000:

Purchases in this range require formal written bids. Approval by the City Administrator is required prior to the bid award. The City Administrator is authorized to enter into contracts as authorized by the City Board. Departments may repeat an order within this range if done within 30 days, provided the supplier agrees to utilize the same pricing, and all other conditions are met. Bids must be based on written specifications provided by the Department and shall be issued and opened by the Finance Department as follows:

- Specifications shall be written in a manner to allow competition.
- The Finance Department shall ensure the bid document includes instructions to bidders, contractual requirements, a bid number, an opening date, and the specifications. Bids will not be advertised without the approval of the Finance Department and the City Administrator.
- The Finance Department shall issue the Bid Document and solicit bids for the time specified. Bids shall be placed on the City's website for the time the bid is open. The City may utilize additional methods of advertising bids.
- The Finance Department shall receive all sealed bids, and shall hold them unopened until the designated opening time. At that time, bids will be opened, read aloud, and recorded unless the subject of the bid is allowed to be a closed record under the Missouri Sunshine Law (RSMo 610.021). Two City representatives, including one representing the Finance Department, shall be present at the Bid Opening. Bid originals shall remain with the Finance Department, and copies supplied to the requesting Department for analysis and feedback.
- The requesting Department shall evaluate all bids and make a recommendation to the Finance Department. The Finance Department will evaluate the Bid in conjunction with the requesting Department's recommendation to ensure the proposed award is in compliance with applicable laws and established purchasing

standards. All bids shall go to the best value bidder, considering price, quality, and other relevant factors. In the event formal bids of equal price and quality are received, preference will be given to local bidders. If the departmental recommendation conflicts with these criteria, the bids shall go back for reevaluation.

- If the departmental recommendation is approved, the Finance Department shall issue an award letter to the successful bidder.
- The Finance Department shall retain a Bid File containing bid originals for such time as required by state and local laws governing record retention.
- The City has the right to reject any and all bids.

PURCHASES \$50,001 AND UP:

Follow the same procedures as \$30,001 to \$50,000, but requires approval by the City Board.

SPECIAL PROVISIONS:

There are special circumstances that may allow for a deviation from the purchasing policy above, including the following:

PURCHASES FROM A COOPERATIVE BID:

The City has the ability to utilize cooperative bids and contracts originating from governmental and quasi-governmental agencies. The City will seek to utilize cooperative bids whenever advantageous, lawful, and practical. If utilized by an approved cooperative bid source, formal bids and informal quotes are not required.

SOLE SOURCE PURCHASES:

Formal bids and informal quotes need not be obtained if the item is being purchased from an approved sole source.

USED EQUIPMENT:

When used equipment purchases are acceptable and considered a good utilization of taxpayer funds in lieu of purchasing new, the City shall seek to either;

- 1) purchase from a cooperative purchasing site such as BuyBoard or GovDeals, or
- 2) provide substantial documentation of the fair market value of the item to ensure that the price is reasonable.

Used equipment utilizing the fair market value justification will require sign off from the City Administrator prior to purchase, and funds must be available or a budget amendment secured beforehand. Documentation regarding this purchase and the fair market value shall be retained by the Finance Department.

EMERGENCY PURCHASES:

Subject to the approval of the City Administrator, in consultation with the Mayor where possible/practical, purchasing rules set forth herein may be suspended in the event of an emergency.

BUDGET REVIEW AND AMENDMENTS

A budget review and amendment will be conducted each July and during the first regular Board meeting in December.

SELECTION OF ARCHITECTS, ENGINEERS, AND LAND SURVEYORS:

Contracts for professional services, such as engineering, surveying, and architectural services shall be awarded through a qualifications-based selection process complying with Missouri Statutes.

ADDITIONAL OR HEIGHTENED SELECTION:

The City has the option to increase the minimum requirements for selection as needed. Additional selection process requirements may be necessary to comply with federal, state, or MODOT rules for projects, particularly roadway construction projects involving state or federal funds.

SECTION 3. EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its passage and approval.

Read two times and passed at a meeting of the Board of Aldermen of the City of Willard, Missouri on the **12th** day of **August 2024**.

Mayor Troy Smith

Attested by City Clerk Janice Gargus

Approved as to Form by City Attorney Nate Dally

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #13

Ordinance Authorizing the Mayor to Enter into a Contract with B&B Concrete to Complete the Sidewalks of the ATM Square (2nd Read)

First Reading: 7/22/2024
Bill No.: 24-32

Second Reading 8/12/2024
Ordinance No.: 240722B

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH B&B CONCRETE SOLUTIONS FOR PROPOSED SIDEWALKS IN THE ATM COMMERCIAL DEVELOPMENT

WHEREAS, the City of Willard, Missouri has asked for bids on installation of sidewalks at the ATM Commercial Developments in Willard, Missouri, and

WHEREAS, B&B Concrete Solutions has submitted a bid for work, and

WHEREAS, the bid details are defined within this document to include the following:

- Approximately 925' of 5' sidewalks installed to the Willard sidewalk specification
- 320 tons of gravel
- Up to 60 yards of concrete
- Labor and materials to complete the job
- Truncated domes for ADA ramps
- Traffic control
- Extra material
- Bridge not included in the bid

NOW, THEREFORE, the contracted amount shall not be more than \$35,000 with a \$5,000 adjustment as prescribed by the Director of Public Works.

This ordinance shall be in full force and effect from and after its passage and approval.

Read two times and passed at a meeting of the Board of Aldermen of the City of Willard, Missouri on the **12th** day of **August 2024**.

Mayor Troy Smith

Attested by City Clerk Janice Gargus

Approved as to Form by City Attorney Nate Dally

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #14

Resolution Supporting the Installation of an Underpass at the Junction of Highway AB & Highway 160

City of Willard Missouri

Resolution No. 24-03

Resolution supporting the installation of an underpass at the junction of Highway AB & Hwy 160

WHEREAS, the residents, homeowners and visitors of Willard Missouri place a high value on health and safety and they understand that these characteristics are essential to any healthy community; and

WHEREAS, the Board of Aldermen supports opportunities for improvement of infrastructure and,

WHEREAS, the Board of Aldermen recognizes that interconnectivity within the city positively effects the local community; and

WHEREAS, the installation of this underpass will greatly enhance the safety of the local school children and general public at this intersection

NOW, THEREFORE, BE IT RESOLVED, that the Board of Aldermen for the City of Willard Mo recognizes the need for updating infrastructure for the sake of safety, connectivity and convenience in accordance to our Comprehensive plan

BE IT FURTHER RESOLVED, that the Board shall encourage and promote the installation and use of this project.

Passed and adopted this ____ Day ____ Month ____ Year

Attest: _____ Mayor

_____ City Clerk

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #15

Sanitary Sewer Project Status

CITY OF WILLARD
INTERNAL MEMORANDUM

DATE: August 12, 2024

TO: Mayor Smith and BOA

FROM: S. D. Bodenhamer

RE: Sanitary Sewer Project Status

COMMUNITY FUNDING PARTNERSHIP (94 Lift Station and Force Main)

Status of components:

- Design work continues.

MEADOWS CONNECTION TO CITY OF SPRINGFIELD

Status of components:

- We have met with all applicable landowners to discuss easement acquisition. We have an agreement with all in principle. Allgeier Martin will prepare easement documents.
- Allgeier Martin will submit engineering plans to the Missouri Department of Natural Resources for review.
- Allgeier Martin will submit plans to the Springfield Airport Authority for their comments.

