

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

July 8, 2024

6:00 p.m.

Willard City Hall

224 W. Jackson St.

Mayor

Troy Smith

Board Members

Casey Biellier

Jeremy Hill

David Keene

Joyce Lancaster

Scott Swatosh

Carol Wilson

CITY OF WILLARD, MISSOURI

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Agenda Item #2

Agenda Amendments/Approval of Agenda

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
July 8, 2024
6:00 P.M.**

Posted on July 2, 2024, at 10:00 a.m.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **6:00 p.m.** July 8, 2024, at the Willard City Hall, 224 W. Jackson St., Willard, MO.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order.

- 1. Roll Call**
- 2. Agenda Amendments/Approval of Agenda**
- 3. Oath of Office New Police Officer – Colton Prike**
- 4. Proclamation – Willard Tigers Day – July 19, 2024**

5. Consent Agenda:

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from the Regular Meeting June 24, 2024
- b. June/July 2024 Outstanding invoices, checks and draft paid invoices
- c. Department Head Reports
- d. Board Attendance Report

- 6. Current Outstanding Invoices, Draft and Check Paid Invoices for June/July 2024**
- 7. Citizen Input**
- 8. Mayor Appoint Jeremy Hill to the Board of Alderman**
- 9. Oath of Office Alderman Jeremy Hill**
- 10. Board of Alderman Appoint Mayor Pro-Tem**
- 11. Appointments to the Planning & Zoning Board**
 - a. Marianne Hill**
 - b. Sam Baird**

12. **Ordinance Adopting the Tyler Technologies App as a Payment Option for Utility Bills**
13. **Annual State Statutory Code Updates and Supplementation Process**
14. **Consider Proposal to Eliminate the Mayor's Stipend and Create an Annual Parks Department Line Item to Support Youth Program Participation and Access**
15. **Public Works Well #1: Public Works would like the Board to consider 2 quotes to replace the aging and undersized transformer.**
16. **Public Works Building: Public Works would like the Board to consider 2 quotes for wiring and data cable installation in the newly constructed side of the public works building.**
17. **414 East Jackson Legal Description Contract for Wilson Surveying**
18. **Legal Description Contract for Easements and Roadway for AB Highway Starting at EE South to Highway 266/Farm Road 91**
19. **Ordinance to Amend Chapter 500 – Building Code and Building Regulations of the Willard Code, by Adopting the International Code Council 2018 Codes as Supplemented or Amended and the 2017 NEC Code as Supplemented or Amended. (2nd Read) Discussion**
20. **Ordinance to Add a New Section Titled Commercial Construction, to the Willard Code of Ordinances Establishing an Ordinance for Regulations and Establishing Facility and Capacity Fees, in the City of Willard, Missouri. (2nd Read)**
21. **Ordinance to Add a New Section Titled Commercial Construction, to the Willard Code of Ordinances Establishing an Ordinance for Regulation and Establishing Connection Fees, in the City of Willard. (2nd Read)**
22. **Ordinance to Add a New Section Titled Commercial Construction to the Willard Code of Ordinances Establishing an Ordinance for Regulation and Establishing Fees for Commercial Construction, in the City of Willard, Missouri. (2nd Read)**
23. **Ordinance to Amend Section 500.110 Fee Schedule of the Willard Code of Ordinances in the City of Willard, Missouri. (2nd Read) Discussion**
24. **City Administrator Remarks**
25. **New Business**
26. **Unfinished Business**
27. **Adjourn Meeting**

If you have special needs which require accommodation, please notify the city personnel at City Hall. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at 417-742-5302.

Janice Gargus
City Clerk



Consent Agenda Item #5

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

- a. Minutes from the Regular Meeting June 24, 2024
- b. June/July 2024 Outstanding Invoices, Checks and Draft Paid Invoices
- c. Department Head Reports
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CITY OF WILLARD, MISSOURI

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Consent Agenda Item #5a

Minutes from the Regular Meeting June 24, 2024

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
June 24, 2024
6:00 p.m.

Staff present: City Administrator Wes Young, Director of Finance Carolyn Halverson, Police Officer J.D. Landon, Police Chief Thomas McClain, Director of Parks and Rec Jason Knight, City Clerk Janice Gargus, Municipal Court Clerk Terry Forshee, City Attorney Nate Dally, Planning and Zoning Director Mike Reusch, Project Manager Steven Bodenhamer.

Attendees: Burnis Coleman, Mindy Latham, Roscoe Killingsworth, Angie Wilson, Mark Lancaster, Larry Whitman, Jeremy Hill

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order.

Mayor Sam Baird called the meeting to order at 6:00 p.m.

1. Roll Call

The City Clerk conducted the Roll Call.

Present: Alderman/Mayor Elect Troy Smith, Alderman Casey Biellier, Alderman Keene, Alderman Joyce Lancaster, Alderman Scott Swatosh, Alderman Carol Wilson, and Mayor Sam Baird

2. Agenda Amendments/Agenda Approval

Mayor Baird said that Item #7 needs to be tabled until the next Board of Alderman meeting. Alderman David Keene was present at the last meeting, but his name was omitted from the Roll Call and needs to be amended. Motion was made by Alderman Biellier and seconded by Alderman Lancaster to amend the agenda to table Item #7 until the next Board of Alderman meeting and to amend the Roll Call to include Alderman Keene. Motion carried with a vote of 6-0. Voting aye: Mayor Elect/Aldermen Smith, Biellier, Keene, Lancaster, Swatosh, and Wilson.

3. Mayor Remarks

Mayor Sam Baird gave exiting words in reference to serving as the Interim Mayor and his family influences for doing so and staying committed through his years of service as an Alderman and Interim Mayor. He thanked the Board of Aldermen for not only being great to work with, but also for their support during his personal crisis and the loss of his wife. Mayor Baird said all the right people are in place now to move the City of Willard in the right direction. This includes Mayor Troy Smith, the current Board of Aldermen, the new City Administrator West Young, and the City Clerk, Janice Gargus. He highly commended the Interim City Administrator, Donna Stewart, for putting positivity and the best interest of the City of Willard in place through all the adversity she faced. He credits Donna for putting all the right people in place including using a recruiter to hire Wes Young. He said Wes absolutely is the right person to run the City of Willard because his background and experience highly qualifies him to bring the change and management the city needs. He also stated that the Director of Planning & Zoning, Mike Reusch, is another asset for the city and Mike has and will continue to bring the City of Willard into the 21st Century. Mayor Baird encouraged everyone to keep the best interests of the City of Willard at heart and to remain proactive at working together in a positive manner. He encouraged anyone who might be unhappy with anything to reach out to their

Alderman and do not turn to social media by posting information that causes anger to grow among our citizens. He said Facebook, etc., doesn't allow the truth, as only part of the issue gets told and opinions are formed by those who do not attend Board of Aldermen meetings or seek the entire truth from their Aldermen.

4. Oath of Office – Mayor Troy Smith

City Clerk, Janice Gargus, performed the Oath of Office of Mayor Troy Smith.

5. Consent Agenda

Motion was made by Alderman Lancaster and seconded by Alderman Biellier to approve the Consent Agenda with the amendments to be made to the meeting minutes of the previous meeting on 6/10/2024. Motion carried with a 5-0 vote. Voting aye: Aldermen Biellier, Keene, Lancaster, Swatosh, and Wilson.

6. Current Outstanding Invoices, Draft and Check Paid Invoices for May/June 2024.

Discussion/Vote

Mayor Baird asked if anyone had any questions or concerns before approving the financials. Chief Financial Officer, Carolyn Halverson, answered questions for clarification that did not pose any concerns. Motion was made by Alderman Biellier and seconded by Alderman Keene to approve the Current Outstanding Invoices, Draft and Check Paid Invoices for May/June 2024. Motion carried with a 5-0 vote. Voting aye: Aldermen Biellier, Keene, Lancaster, Swatosh, and Wilson.

7. Oath of Office – Alderman Ward 1 – Jeremy Hill as Appointed by Mayor Troy Smith

This item was tabled until the next meeting as the Aldermen were only made aware of this appointment tonight and will vote at the next meeting on 7/8/24 and then Jeremy Hill will take the Oath of Office, if the Board approves the appointment.

8. Proclamation – Willard Tigers Day – June 28, 2024

This item was put off until the next meeting on 7/8/24 as the team was not notified to attend tonight's meeting.

9. Citizen Input

Larry Whitman, 508 Pine, thanked the Parks Department for moving the playground equipment from Jackson Street Park to the Miller Farm Park and that it looks so much better now with the improvement to that park as well. Larry also thanked Mayor Baird for his nine years of service on the Board of Aldermen and as Interim Mayor. Additionally, Alderman Joyce Lancaster congratulated and thanked Parks Director, Jason Knight. Jason said thank you goes to the Better Together group.

10. Fireworks Sales Dates/Survey Results. Discussion/Vote

City Administrator, Wes Young, went over the results of the citizen survey. Motion was made by Alderman Keene and seconded by Alderman Wilson to keep the current fireworks dates with no amendments. Motion carried with a vote of 3-2. Voting aye: Aldermen Keene, Lancaster, and Wilson. Voting nay: Aldermen Biellier and Swatosh.

11. Orders of Destruction of Court Files Closed in 2017 and 2018. Discussion/Vote

Municipal Court Clerk, Terry Forshee, discussed the need to eliminate old files due to storage issues by stating there are too many files to keep. She said the process will start with destruction of files from 2017 and 2018 and eventually more will be destroyed as well. She stated that it is only the files, and no evidence is involved because the evidence is held at the Police Department. City Administrator, Wes Young, asked the City Clerk to put this into a blanket ordinance so it does not have to be voted on each time files are destroyed. Motion was made by Alderman Lancaster and seconded by Alderman Biellier to approve the destruction of court files for 2017 and 2018 and to put this item into a blanket

ordinance so the item does not have to be voted on each time files are destroyed. Motion carried with a vote of 5-0 vote. Voting aye: Aldermen Biellier, Keene, Lancaster, Swatosh, and Wilson.

12. Farm Road 94 Expansion Update. Discussion

Director of Planning & Zoning, Mike Reusch, reiterated his prior discussion comments and details concerning this issue and stating that the quarry owner has asked to take full responsibility for this project financially. It was recommended by the Board of Aldermen to get the written contract updated and signed by all of those involved before releasing approval for the work to start.

13. Recommendation to Approve WPD Take Home Vehicle Policy. Discussion/Vote

Chief McClain said there are two officers who are interested in taking advantage of this incentive, possibly a third officer. When asked, he stated that currently there are not enough vehicles for every officer to have a take home car, however, the cars will be issued by seniority status. Chief McClain stated that this is an incentive for the officers, but the officers have to live within a 20-mile radius to be able to take their car home. Questions were asked concerning the cost of this item and Wes reiterated that there are no additional costs at this time because there's enough money in the budget to cover this currently. Motion was made by Alderman Swatosh and seconded by Alderman Lancaster to approve the WPD Take Home Vehicle Policy. Motion carried with a 5-0 vote. Voting aye: Aldermen Biellier, Keene, Lancaster, Swatosh, and Wilson.

14. Ordinance Amended 2024 Budget. (2nd Read) Discussion/Vote

Carolyn Halverson went over the amended budget lines and totals and explained each of them. Wes answered questions clarifying that these are projections only and to have a more accurate assumption, the budget needs to be looked at later in the year. Motion was made by Alderman Biellier and seconded by Alderman Wilson to approve the Ordinance Amended 2024 Budget. Motion carried with a 5-0 vote. Voting aye: Aldermen Biellier, Keene, Lancaster, Swatosh, and Wilson.

15. Ordinance to Amend Chapter 500 – Building Code and Building Regulations of the Willard Code, by Adopting the International Code Council 2018 Codes as Supplemented or Amened and the 2017 NEC Code as Supplemented or Amended (1st Read) Discussion

Director of Planning & Zoning, Mike Reusch, explained the impact these fees would have regarding the city. He answered questions in complete detail and asked that the Board of Aldermen read the ordinance and be prepared to vote at the next meeting. Motion was made by Aldermen Lancaster and seconded by Alderman Biellier to approve the 1st Read. Motion carried with a 5-0 vote. Voting aye: Aldermen Biellier, Keene, Lancaster, Swatosh, and Wilson.

16. Ordinance to Add a New Section Titled Commercial Construction to the Willard Code of Ordinances Establishing and Ordinance for Regulation and Establishing Connection Fees, in the City of Willard. (1st Read) Discussion.

Director of Planning & Zoning, Mike Reusch, also explained the impact these fees would have on the city. He answered questions in complete detail and asked that the Board of Aldermen read the ordinance and be prepared to vote at the next meeting. Motion was made by Aldermen Keene and seconded by Alderman Swatosh to approve the 1st Read. Motion carried with a 5-0 vote. Voting aye: Aldermen Biellier, Keene, Lancaster, Swatosh, and Wilson.

17. Ordinance to Add a New Section Titled Commercial Construction to the Willard Code of Ordinances Establishing an Ordinance for Regulations and Establishing Facility and Capacity Fees, in the City of Willard, Missouri. (1st Read) Discussion

Director of Planning & Zoning, Mike Reusch, also explained the impact these fees would have on the city. He answered questions in complete detail and asked that the Board of Aldermen read the ordinance and be prepared to vote at the next meeting. Motion was made by Aldermen Keene and

seconded by Alderman Biellier to approve the 1st Read. Motion carried with a 5-0 vote. Voting aye: Aldermen Biellier, Keene, Lancaster, Swatosh, and Wilson.

18. Ordinance to Add a New Section Titled Commercial Construction to the Willard Code of Ordinances Establishing and Ordinance for Regulations and Establishing Fees for Commercial Construction in the City of Willard, Missouri. (1st Read) Discussion

Director of Planning & Zoning, Mike Reusch, also explained the impact these fees would have on the city. He answered questions in complete detail and asked that the Board of Aldermen read the ordinance and be prepared to vote at the next meeting. Motion was made by Aldermen Keene and seconded by Alderman Biellier to approve the 1st Read. Motion carried with a 5-0 vote. Voting aye: Aldermen Biellier, Keene, Lancaster, Swatosh, and Wilson.

19. Ordinance to Amend Section 500.110 Fee Schedule of the Willard Code of Ordinances in the City of Willard, Missouri. (1st Read) Discussion

Director of Planning & Zoning, Mike Reusch, also explained the impact these fees would have on the city. He answered questions in complete detail and asked that the Board of Aldermen read the ordinance and be prepared to vote at the next meeting. The Board recommended adding an option for “as needed” to the ordinance. Motion was made by Aldermen Keene and seconded by Alderman Swatosh to approve the 1st Read with the option of “as needed” being added for the 2nd Read at the next meeting. Motion carried with a 5-0 vote. Voting aye: Aldermen Biellier, Keene, Lancaster, Swatosh, and Wilson.

20. Sanitary Sewer Project

Project Manager, Steven Bodenhamer, gave an update on this project. He explained the status of the project and stated that there are plans for review in one week.

21. Water Tower Recoating

Project Manager, Steven Bodenhamer, also gave an update on this project including OSHA requirements and the issue of the cell phone items on top of the tower.

22. City Administrator Remarks

Wes explained that this is a new item on the agenda and will be from this meeting forward. This is an opportunity for him to give general updates and information on various items. He said that 1st Read, and 2nd Read is for clarity on ordinances and that the vote is to take place on the 2nd Read. He discussed the benefits and the possibility of agenda software and video recordings to record the meeting minutes. He said this could then be uploaded to the website, which Mike and Tammy are working on now to get updated by 2025. He said the community survey is out for feedback and this will be an annual tool. The current survey deadline is August 31, 2024. He also reminded everyone that the survey is a public record and folks should not use hateful language in their submissions. Wes will be at The Hive on July 2nd @ 11:00 a.m. for coffee and citizen input and discussion. He said the OTO – Jackson Street Overlay Project could go to bid mid to late July. In reference to the city sewer challenges, Wes asked engineering consultants he dealt with in the past to come and meet with him and Public Works Director, Justin Sorgen. The consultants will put their proposal together and come to a future meeting to present it to the Board.

23. New Business

Mayor Smith requested a wall of mailboxes for everyone, and he was told they already exist and where they can be found. He also requested that future meeting packets for the night of the meeting be placed in binders with tabs to eliminate loose papers and the issue of losing track of where the information being discussed is located. He and Casey said this would be great considering the packets sent via email are a mess with some pages being turned in the wrong direction and difficult to deal with.

24. Old Business

None

25. Adjourn Meeting

Motion was made by Alderman Biellier and seconded by Alderman Lancaster to adjourn the meeting. Motion carried with a 5-0 vote. Voting aye: Aldermen Biellier, Keene, Lancaster, Swatosh, and Wilson.

Meeting was adjourned at 8:22 p.m.

THE TENTAVIE AGENDA SHOWS THIS MEETING CLOSED PURSUANT TO RSMO SECTION 610.021 #(1) LEGAL

IF YOU HAVE SPECIAL NEEDS WHICH REQUIRE ACCOMODATION, PLEASE NOTIFY THE CITY PERSONNEL AT CITY HALL. ACCOMODATION WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Janice Gargus, City Clerk

Troy Smith, Mayor

CITY OF WILLARD, MISSOURI

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Consent Agenda Item #5b

**June/July 2024 Outstanding
Invoices, Draft and Check Paid Invoices**



City of Willard, MO

Expense Approval Report 1

By Vendor Name

Post Dates 6/25/2024 - 7/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ACS100 - AMAZON CAPITAL SERVICES INC					
AMAZON CAPITAL SERVICES I...	T3LL	07/02/2024	TODDLR SWNG (PLYGRND,SIDEWLK CHLK,CRD GAME - PKS	30-800-50177	23.32
AMAZON CAPITAL SERVICES I...	T3LL	07/02/2024	TODDLR SWNG (PLYGRND,SIDEWLK CHLK,CRD GAME - PKS	30-800-95500	122.47
AMAZON CAPITAL SERVICES I...	D91G	07/02/2024	VALCRUM ALUMINUM OIL CAPS-ST5/W/S	10-300-71100	41.80
AMAZON CAPITAL SERVICES I...	D91G	07/02/2024	VALCRUM ALUMINUM OIL CAPS-ST5/W/S	20-600-71100	83.60
AMAZON CAPITAL SERVICES I...	D91G	07/02/2024	VALCRUM ALUMINUM OIL CAPS-ST5/W/S	20-700-71100	83.60
AMAZON CAPITAL SERVICES I...	XFGX	07/02/2024	HD SWTCH WATERPROOF RELAY W/LED INDICATOR -W	20-600-50130	16.97
AMAZON CAPITAL SERVICES I...	6VJT	07/02/2024	MAP STORAGE RACK - P&D	10-400-52000	274.00
AMAZON CAPITAL SERVICES I...	G4Y6	07/02/2024	LAMINATOR SHTS, BASE PLUGS, ALARM CLOCK - PKS	30-800-50180	30.97
AMAZON CAPITAL SERVICES I...	G4Y6	07/02/2024	LAMINATOR SHTS, BASE PLUGS, ALARM CLOCK - PKS	30-800-50700	20.79
AMAZON CAPITAL SERVICES I...	HCRH	07/02/2024	POPCORN, OIL - PKS	30-800-50200	154.60
AMAZON CAPITAL SERVICES I...	9	07/02/2024	TONER, BINDERS, DIVIDERS, REPORT COVERS - GEN/CT	10-100-50700	245.03
AMAZON CAPITAL SERVICES I...	9	07/02/2024	TONER, BINDERS, DIVIDERS, REPORT COVERS - GEN/CT	10-250-50700	41.79
Vendor ACS100 - AMAZON CAPITAL SERVICES INC Total:					1,138.94
Vendor: BVM100 - AMERICAN TRAILER & STORAGE, INC.					
AMERICAN TRAILER & STORA...	4	07/02/2024	STORAGE CONTAINER RENTALS - PKS	30-800-55850	305.00
AMERICAN TRAILER & STORA...	5	07/02/2024	STORAGE CONTAINER RENTAL - PKS	30-800-55850	115.00
Vendor BVM100 - AMERICAN TRAILER & STORAGE, INC. Total:					420.00
Vendor: APAC100 - APAC CENTRAL, INC					
APAC CENTRAL, INC	1972	07/02/2024	COMM SURFACE ASPHALT- STREET PATCHING-ST5	10-300-51000	130.02
Vendor APAC100 - APAC CENTRAL, INC Total:					130.02
Vendor: APM100 - APPLE MARKET					
APPLE MARKET	6-25	07/02/2024	FREEDOM FEST WATER - PKS	30-800-50450	108.00
APPLE MARKET	6-25-24	07/02/2024	HOT DOGS, WTR FOR CAMP, WATER FOR FFEST - PKS	30-800-50177	55.08
APPLE MARKET	6-25-24	07/02/2024	HOT DOGS, WTR FOR CAMP, WATER FOR FFEST - PKS	30-800-50450	15.00
Vendor APM100 - APPLE MARKET Total:					178.08
Vendor: BWI200 - BULK WASTE LLC d/b/a BWI SANITATION					
BULK WASTE LLC d/b/a BWI S...	S24-7034	07/02/2024	TOILET RENTAL MILLER PARK - PKS	30-800-55850	239.80
BULK WASTE LLC d/b/a BWI S...	S24-7397	07/02/2024	PORTABLE TOILETS/WASH STNS FFEST - PKS	30-800-50450	2,050.00
Vendor BWI200 - BULK WASTE LLC d/b/a BWI SANITATION Total:					2,289.80
Vendor: HVR100 - CAROLYN HALVERSON					
CAROLYN HALVERSON	6-20	07/02/2024	REIM PHONE-GEN	10-100-61000	50.00
Vendor HVR100 - CAROLYN HALVERSON Total:					50.00
Vendor: CCG100 - CLEAR CREEK GOLF CAR & VEHICLES LLC					
CLEAR CREEK GOLF CAR & VEH..	01-196493	07/02/2024	RENTAL OF GOLF CARTS FREEDOM FEST - PKS	30-800-50450	795.00

Expense Approval Report 1

Post Dates: 6/25/2024 - 7/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CLEAR CREEK GOLF CAR & VEH... 6		07/02/2024	LABOR & PARTS - PKS	30-800-71100	848.88
Vendor CCG100 - CLEAR CREEK GOLF CAR & VEHICLES LLC Total:					1,643.88
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE... INV001414901		07/02/2024	KIEFER AQUATICS LIFE GUARD TUBE COVERS-PKS	30-800-50140	299.00
COMMERCE CREDIT CARD SE... 6-4-24		07/02/2024	SPFLD NEWS-LEADER MONTHLY SUBSC-GEN	10-100-55800	46.00
COMMERCE CREDIT CARD SE... KN9S		07/02/2024	VISTA PRNT BUS CARDS YOUNG, NEPHEW - GEN/P&D	10-100-50700	31.68
COMMERCE CREDIT CARD SE... KN9S		07/02/2024	VISTA PRNT BUS CARDS YOUNG, NEPHEW - GEN/P&D	10-400-50700	28.68
COMMERCE CREDIT CARD SE... 6-18		07/02/2024	FACEBOOK AD-FFEST-PKS	30-800-55200	55.81
COMMERCE CREDIT CARD SE... 6-18-24		07/02/2024	DLLR GEN TOILET PAPER,CLN SPLYS, HND SOAP-ST/S/W	10-300-50550	9.36
COMMERCE CREDIT CARD SE... 6-18-24		07/02/2024	DLLR GEN TOILET PAPER,CLN SPLYS, HND SOAP-ST/S/W	20-600-50550	18.72
COMMERCE CREDIT CARD SE... 6-18-24		07/02/2024	DLLR GEN TOILET PAPER,CLN SPLYS, HND SOAP-ST/S/W	20-700-50550	18.72
COMMERCE CREDIT CARD SE... 87496		07/02/2024	LOWES LUMBR,CONCRT ANCHRS,SCRWS-NEW OFFC-ST/S/W/S	10-300-95100	152.34
COMMERCE CREDIT CARD SE... 87496		07/02/2024	LOWES LUMBR,CONCRT ANCHRS,SCRWS-NEW OFFC-ST/S/W/S	20-600-95100	304.69
COMMERCE CREDIT CARD SE... 87496		07/02/2024	LOWES LUMBR,CONCRT ANCHRS,SCRWS-NEW OFFC-ST/S/W/S	20-700-95100	304.68
COMMERCE CREDIT CARD SE... 6-19		07/02/2024	SUNSHINE LANES BOWLING FIELD TRIP CAMP - PKS	30-800-50177	82.01
COMMERCE CREDIT CARD SE... 6-20-24		07/02/2024	BJS TROPHY STAGE SKIRT FFEST - PKS	30-800-50450	175.00
COMMERCE CREDIT CARD SE... 6-21-24		07/02/2024	RECORDER OF DEEDS FINAL PLAT RECRDNG - P&D	10-400-56400	70.63
COMMERCE CREDIT CARD SE... 143176038-001		07/02/2024	SITEONE STRAW SINGLE NET SOUTHVW PROJ-ST	10-300-51000	143.90
COMMERCE CREDIT CARD SE... 2502012-0		07/02/2024	ADMIRAL EXPRESS COPY PAPER - GEN/W/S/PKS	10-100-50700	40.23
COMMERCE CREDIT CARD SE... 2502012-0		07/02/2024	ADMIRAL EXPRESS COPY PAPER - GEN/W/S/PKS	20-600-50700	20.12
COMMERCE CREDIT CARD SE... 2502012-0		07/02/2024	ADMIRAL EXPRESS COPY PAPER - GEN/W/S/PKS	20-700-50700	20.12
COMMERCE CREDIT CARD SE... 2502012-0		07/02/2024	ADMIRAL EXPRESS COPY PAPER - GEN/W/S/PKS	30-800-50700	80.45
COMMERCE CREDIT CARD SE... 2		07/02/2024	SYNOLOGY DATA STRGE DIFF 7 TO 8 TB-GEN	10-100-95500	40.66
COMMERCE CREDIT CARD SE... 3		07/02/2024	SMARTSIGN (4) SIGNS-YIELD & HEAVY EQPT CRSNG-ST	10-300-51000	389.40
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					2,332.20
Vendor: CON170 - CONCO COMPANIES					
CONCO COMPANIES	7368	07/02/2024	6"x2" ROCK - SOUTHVIEW ST PROJECT - STS	10-300-51000	496.37
CONCO COMPANIES	7543	07/02/2024	6"x2" ROCK, 1" BASE TYPE 1 - SOUTHVW PROJ-ST	10-300-51000	158.80
Vendor CON170 - CONCO COMPANIES Total:					655.17
Vendor: DAV100 - DAVID DORAN, ATTORNEY AT LAW					
DAVID DORAN, ATTORNEY AT ... 4		07/02/2024	MUNICIPAL JUDGE FEES - CT	10-250-56400	900.00
Vendor DAV100 - DAVID DORAN, ATTORNEY AT LAW Total:					900.00
Vendor: DDG100 - DECKER & DEGOOD					
DECKER & DEGOOD	15580	07/02/2024	AUDIT - GEN	10-100-55400	15,000.00
Vendor DDG100 - DECKER & DEGOOD Total:					15,000.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: DNS100 - DNS EQUIPMENT LLC					
DNS EQUIPMENT LLC	24-1353	07/02/2024	HYPOCHLORITE SOLUTIONS FOR WELLS - W	20-600-50000	1,500.54
Vendor DNS100 - DNS EQUIPMENT LLC Total:					1,500.54
Vendor: DES200 - DOUBLE E SERVICES LLC					
DOUBLE E SERVICES LLC	9	07/02/2024	LABOR, WELDING SPLYS- REPAIRS ON JOHN DEERE-STS	10-300-71100	1,035.00
Vendor DES200 - DOUBLE E SERVICES LLC Total:					1,035.00
Vendor: EDG150 - EDGE SUPPLY					
EDGE SUPPLY	2500	07/02/2024	RIDG INTERNAL WRENCH - WTR DEPT TOOL - W	20-600-52000	92.12
Vendor EDG150 - EDGE SUPPLY Total:					92.12
Vendor: FED100 - FEDERAL PROTECTION INC					
FEDERAL PROTECTION INC	BD0179602	07/02/2024	QTR SECURITY MONITOR REC CTR-PKS	30-800-56450	165.00
Vendor FED100 - FEDERAL PROTECTION INC Total:					165.00
Vendor: FRA555 - FIRST RESPONDER OUTFITTERS, INC					
FIRST RESPONDER OUTFITTER...	2	07/02/2024	UNIFORM ITEM(S) A. HICKCOX ADDTL SPECIAL ORDER-LAW	10-200-92500	37.98
Vendor FRA555 - FIRST RESPONDER OUTFITTERS, INC Total:					37.98
Vendor: GNC100 - GENERAL CODE INC					
GENERAL CODE INC	9	07/02/2024	ANNUAL MAINT-GEN	10-100-50700	1,195.00
Vendor GNC100 - GENERAL CODE INC Total:					1,195.00
Vendor: GOTO100 - GOTO COMMUNICATIONS, INC					
GOTO COMMUNICATIONS, INC	9	07/02/2024	INTERNET-ALL	10-100-61050	117.74
GOTO COMMUNICATIONS, INC	9	07/02/2024	INTERNET-ALL	10-200-61050	117.74
GOTO COMMUNICATIONS, INC	9	07/02/2024	INTERNET-ALL	10-250-61050	84.04
GOTO COMMUNICATIONS, INC	9	07/02/2024	INTERNET-ALL	10-300-61050	86.86
GOTO COMMUNICATIONS, INC	9	07/02/2024	INTERNET-ALL	10-400-61050	84.04
GOTO COMMUNICATIONS, INC	9	07/02/2024	INTERNET-ALL	20-600-61050	128.92
GOTO COMMUNICATIONS, INC	9	07/02/2024	INTERNET-ALL	20-700-61050	128.92
GOTO COMMUNICATIONS, INC	9	07/02/2024	INTERNET-ALL	30-800-61050	131.74
Vendor GOTO100 - GOTO COMMUNICATIONS, INC Total:					880.00
Vendor: GCM100 - GREENE COUNTY TREASURER					
GREENE COUNTY TREASURER	I062024	07/02/2024	PREMIERONE MOBILE LICENSE 2024-LAW	10-200-57400	919.80
Vendor GCM100 - GREENE COUNTY TREASURER Total:					919.80
Vendor: JRM100 - JAMES ALLEN REA					
JAMES ALLEN REA	6292024	07/02/2024	MUSIC AND ENTERTAINMENT FREEDOM FEST - PKS	30-800-50450	2,500.00
Vendor JRM100 - JAMES ALLEN REA Total:					2,500.00
Vendor: JKN100 - JASON KNIGHT					
JASON KNIGHT	JUN	07/02/2024	REIM PHONE JUN - PKS	30-800-61000	50.00
JASON KNIGHT	MAR	07/02/2024	REIM PHONE MAR - PKS	30-800-61000	50.00
JASON KNIGHT	MAY	07/02/2024	REIM PHONE MAY - PKS	30-800-61000	50.00
Vendor JKN100 - JASON KNIGHT Total:					150.00
Vendor: JHC100 - JEREMY HILL					
JEREMY HILL	6-20-24	07/02/2024	GRADE AND SIDEWALK WRK NEW PLYGRND - PKS	30-800-95500	7,500.00
JEREMY HILL	4	07/02/2024	CONCRETE WORK INCLSV PLYGRND - PKS	30-800-95500	2,300.00
Vendor JHC100 - JEREMY HILL Total:					9,800.00
Vendor: LEG250 - LEGALSHIELD					
LEGALSHIELD	4	07/02/2024	GROUP INS MCCLAIN & SHIPLEY-LAW	10-200-93000	29.90
Vendor LEG250 - LEGALSHIELD Total:					29.90

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: LOW505 - LOWE'S CREDIT SERVICES					
LOWE'S CREDIT SERVICES	96646	07/02/2024	PAINT SUPLYS-PAINT, ROLLERS- PKS	30-800-50500	186.07
LOWE'S CREDIT SERVICES	86006	07/02/2024	ELECTRCL SUPLYS- BOXES,LIDS,TAPE,GSKTS FFEEST- PKS	30-800-50450	237.62
LOWE'S CREDIT SERVICES	95682	07/02/2024	ELECTRICAL WIRE FREEDOM FEST - PKS	30-800-50450	445.55
LOWE'S CREDIT SERVICES	79349	07/02/2024	BOX CVR, BOX EXTNDR, URD CABLE FFEEST ELECTRCL-PKS	30-800-50450	457.14
LOWE'S CREDIT SERVICES	1	07/02/2024	TREATED POSTS & FENCE PANELS NEW BLDG - STS/S/W	10-300-95100	35.09
LOWE'S CREDIT SERVICES	1	07/02/2024	TREATED POSTS & FENCE PANELS NEW BLDG - STS/S/W	20-600-95100	70.19
LOWE'S CREDIT SERVICES	1	07/02/2024	TREATED POSTS & FENCE PANELS NEW BLDG - STS/S/W	20-700-95100	70.18
LOWE'S CREDIT SERVICES	7	07/02/2024	TREATED LUMBER FOR FLATBED TRLR REPR-ST/S/W/S	10-300-71100	48.38
LOWE'S CREDIT SERVICES	7	07/02/2024	TREATED LUMBER FOR FLATBED TRLR REPR-ST/S/W/S	20-600-71100	96.75
LOWE'S CREDIT SERVICES	7	07/02/2024	TREATED LUMBER FOR FLATBED TRLR REPR-ST/S/W/S	20-700-71100	96.76
LOWE'S CREDIT SERVICES	9	07/02/2024	MISC PAINT SPLYS FOR REC CTR - PKS	30-800-50500	106.77
Vendor LOW505 - LOWE'S CREDIT SERVICES Total:					1,850.50
Vendor: LES100 - LOYD'S ELECTRIC SUPPLY INC					
LOYD'S ELECTRIC SUPPLY INC	00	07/02/2024	PARK ESTATES LS RELAY SWITCHES - S	20-700-51000	24.36
LOYD'S ELECTRIC SUPPLY INC	01	07/02/2024	ELECTRICAL SPLYS MEADWS E LFT STN - S	20-700-51000	213.27
Vendor LES100 - LOYD'S ELECTRIC SUPPLY INC Total:					237.63
Vendor: MOC100 - MISSOURI ONE CALL SYSTEM, INC					
MISSOURI ONE CALL SYSTEM, ...	1	07/02/2024	PROF LOCATE FEES-W/S	20-600-56400	81.00
MISSOURI ONE CALL SYSTEM, ...	1	07/02/2024	PROF LOCATE FEES-W/S	20-700-56400	81.00
Vendor MOC100 - MISSOURI ONE CALL SYSTEM, INC Total:					162.00
Vendor: MOC300 - MOCCFOA					
MOCCFOA	1	07/02/2024	MML 2024 MSTR ACDMY CLASS J. GARGUS - GEN	10-100-56950	135.00
Vendor MOC300 - MOCCFOA Total:					135.00
Vendor: MUA100 - MUNIAID LLC					
MUNIAID LLC	CE-24-08	07/02/2024	DUES AMERICAN ASSOC OF MUNCL EXEC FOR CA-GEN	10-100-55800	600.00
Vendor MUA100 - MUNIAID LLC Total:					600.00
Vendor: NFC - NATIONAL FASTENER CORP					
NATIONAL FASTENER CORP	6294042	07/02/2024	SHOP SPLYS - STS/W/S	10-300-50130	8.66
NATIONAL FASTENER CORP	6294042	07/02/2024	SHOP SPLYS - STS/W/S	20-600-50130	17.31
NATIONAL FASTENER CORP	6294042	07/02/2024	SHOP SPLYS - STS/W/S	20-700-50130	17.31
Vendor NFC - NATIONAL FASTENER CORP Total:					43.28
Vendor: HYP100 - NITEL LLC					
NITEL LLC	7	07/02/2024	INTERNET-ALL	10-100-61050	297.02
NITEL LLC	7	07/02/2024	INTERNET-ALL	10-200-61050	297.02
NITEL LLC	7	07/02/2024	INTERNET-ALL	10-250-61050	212.00
NITEL LLC	7	07/02/2024	INTERNET-ALL	10-300-61050	219.10
NITEL LLC	7	07/02/2024	INTERNET-ALL	10-400-61050	212.00
NITEL LLC	7	07/02/2024	INTERNET-ALL	20-600-61050	325.21
NITEL LLC	7	07/02/2024	INTERNET-ALL	20-700-61050	325.21
NITEL LLC	7	07/02/2024	INTERNET-ALL	30-800-61050	332.32
Vendor HYP100 - NITEL LLC Total:					2,219.88

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	2367-161518	07/02/2024	HEX KEY SET, 1QT-GEAR OIL-92 FRD WRK TRK-ST5/W/S	10-300-71100	6.40
O'REILLY AUTOMOTIVE, INC	2367-161518	07/02/2024	HEX KEY SET, 1QT-GEAR OIL-92 FRD WRK TRK-ST5/W/S	20-600-71100	12.79
O'REILLY AUTOMOTIVE, INC	2367-161518	07/02/2024	HEX KEY SET, 1QT-GEAR OIL-92 FRD WRK TRK-ST5/W/S	20-700-71100	12.79
O'REILLY AUTOMOTIVE, INC	2367-162738	07/02/2024	1GAL ANTIFREZ, 1QT MOTOR OIL-EQP MAINT-ST5/W/S	10-300-71100	4.70
O'REILLY AUTOMOTIVE, INC	2367-162738	07/02/2024	1GAL ANTIFREZ, 1QT MOTOR OIL-EQP MAINT-ST5/W/S	20-600-71100	9.39
O'REILLY AUTOMOTIVE, INC	2367-162738	07/02/2024	1GAL ANTIFREZ, 1QT MOTOR OIL-EQP MAINT-ST5/W/S	20-700-71100	9.39
O'REILLY AUTOMOTIVE, INC	2367-162814	07/02/2024	OIL FILTER & MOTOR OIL - LAWN MOWER MAINT - ST5	10-300-71100	37.82
O'REILLY AUTOMOTIVE, INC	1902	07/02/2024	LATEX GLOVES-PKS	30-800-50130	22.99
O'REILLY AUTOMOTIVE, INC	5	07/02/2024	WASHER FLD, BULBS - LAW	10-200-71000	38.13
O'REILLY AUTOMOTIVE, INC	8	07/02/2024	1 GAL ANTIFREEZE, 1Q MOTOR OIL- ST5 / W / S	10-300-71100	4.70
O'REILLY AUTOMOTIVE, INC	8	07/02/2024	1 GAL ANTIFREEZE, 1Q MOTOR OIL- ST5 / W / S	20-600-71100	9.39
O'REILLY AUTOMOTIVE, INC	8	07/02/2024	1 GAL ANTIFREEZE, 1Q MOTOR OIL- ST5 / W / S	20-700-71100	9.39
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					177.88
Vendor: PAW100 - PEARL AUTO WORKS					
PEARL AUTO WORKS	250	07/02/2024	REPR '23 DODGE DURANGO - LAW	10-200-71000	2,633.22
Vendor PAW100 - PEARL AUTO WORKS Total:					2,633.22
Vendor: DOS100 - PETTY CASH - DONA SLATER					
PETTY CASH - DONA SLATER	18	07/02/2024	104 SWIM MEET FEES AT REPUBLIC - PKS	30-800-47300	104.00
Vendor DOS100 - PETTY CASH - DONA SLATER Total:					104.00
Vendor: PIL100 - PILOT WIRELESS LLC					
PILOT WIRELESS LLC	5	07/02/2024	PHONE-ALL	10-100-61000	87.77
PILOT WIRELESS LLC	5	07/02/2024	PHONE-ALL	10-200-61000	87.76
PILOT WIRELESS LLC	5	07/02/2024	PHONE-ALL	10-250-61000	62.68
PILOT WIRELESS LLC	5	07/02/2024	PHONE-ALL	10-300-61000	62.68
PILOT WIRELESS LLC	5	07/02/2024	PHONE-ALL	10-400-61000	62.68
PILOT WIRELESS LLC	5	07/02/2024	PHONE-ALL	20-600-61000	87.76
PILOT WIRELESS LLC	5	07/02/2024	PHONE-ALL	20-700-61000	87.76
PILOT WIRELESS LLC	5	07/02/2024	PHONE-ALL	30-800-61000	87.76
Vendor PIL100 - PILOT WIRELESS LLC Total:					626.85
Vendor: PPS200 - PLAY AND PARK STRUCTURES					
PLAY AND PARK STRUCTURES	3	07/02/2024	HANDICAP PLAYGROUND EQUIPMENT - PKS	30-800-95500	136,568.28
PLAY AND PARK STRUCTURES	8	07/02/2024	HANDICAP PLAYGROUND EQUIPMENT - PKS	30-800-95500	1,269.11
Vendor PPS200 - PLAY AND PARK STRUCTURES Total:					137,837.39
Vendor: PAS100 - PLAY IT AGAIN SPORTS					
PLAY IT AGAIN SPORTS	30019	07/02/2024	BASEBLL INDICATRS,BASE PLGS,HOMEPLT, BAT TEES-PKS	30-800-50180	152.96
Vendor PAS100 - PLAY IT AGAIN SPORTS Total:					152.96
Vendor: RAC450 - RACE BROS FARM SUPPLY, INC					
RACE BROS FARM SUPPLY, INC	764567	07/02/2024	WEED EATR SPD HEAD CVR,NON-IONIC SURFACTANT- STS	10-300-50130	75.95
Vendor RAC450 - RACE BROS FARM SUPPLY, INC Total:					75.95

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: RIV100 - RANALD IVES CUMMINGS					
RANALD IVES CUMMINGS	4	07/02/2024	MC SERVICES FREEDOM FEST - PKS	30-800-50450	500.00
Vendor RIV100 - RANALD IVES CUMMINGS Total:					500.00
Vendor: REP100 - REPUBLIC PRINTING INC					
REPUBLIC PRINTING INC	042843	07/02/2024	UTILITY BILL ENVELOPES - W/S	20-600-50700	522.00
REPUBLIC PRINTING INC	042843	07/02/2024	UTILITY BILL ENVELOPES - W/S	20-700-50700	522.00
Vendor REP100 - REPUBLIC PRINTING INC Total:					1,044.00
Vendor: REX380 - REX SMITH OIL CO.					
REX SMITH OIL CO.	5	07/02/2024	DIESEL FUEL FOR LAGOON EQPT - S	20-700-70100	860.25
Vendor REX380 - REX SMITH OIL CO. Total:					860.25
Vendor: LIN200 - ROTA L. STONEHOUSE					
ROTA L. STONEHOUSE	062024	07/02/2024	DATA COMPILATION- GEN/CT/LAW/PW	10-100-55600	30.00
ROTA L. STONEHOUSE	062024	07/02/2024	DATA COMPILATION- GEN/CT/LAW/PW	10-200-55600	15.00
ROTA L. STONEHOUSE	062024	07/02/2024	DATA COMPILATION- GEN/CT/LAW/PW	10-250-56400	15.00
ROTA L. STONEHOUSE	062024	07/02/2024	DATA COMPILATION- GEN/CT/LAW/PW	20-700-55600	30.00
Vendor LIN200 - ROTA L. STONEHOUSE Total:					90.00
Vendor: SGU100 - SAMANTHA GUINN					
SAMANTHA GUINN	6-14-24 WALMART	07/02/2024	REIM- WALMART BALLOONS,RIBBN GRND OPEN PRK-PKS	30-800-50170	18.00
Vendor SGU100 - SAMANTHA GUINN Total:					18.00
Vendor: SPS150 - SCHENDEL PEST SERVICES					
SCHENDEL PEST SERVICES	1020544	07/02/2024	PEST CONTROL-ALL	10-100-50130	25.00
SCHENDEL PEST SERVICES	1020544	07/02/2024	PEST CONTROL-ALL	10-200-50130	35.00
SCHENDEL PEST SERVICES	1020544	07/02/2024	PEST CONTROL-ALL	10-250-50130	5.00
SCHENDEL PEST SERVICES	1020544	07/02/2024	PEST CONTROL-ALL	10-300-50130	10.00
SCHENDEL PEST SERVICES	1020544	07/02/2024	PEST CONTROL-ALL	10-400-50130	5.00
SCHENDEL PEST SERVICES	1020544	07/02/2024	PEST CONTROL-ALL	20-600-50130	30.00
SCHENDEL PEST SERVICES	1020544	07/02/2024	PEST CONTROL-ALL	20-700-50130	30.00
SCHENDEL PEST SERVICES	1020544	07/02/2024	PEST CONTROL-ALL	30-800-50130	40.00
Vendor SPS150 - SCHENDEL PEST SERVICES Total:					180.00
Vendor: SCH175 - SCHULTE SUPPLY, INC.					
SCHULTE SUPPLY, INC.	S1215710.001	07/02/2024	(25) WTR METRS W/GAL PROCODR & ITRON CONNCTR- W	20-600-95500	7,400.00
SCHULTE SUPPLY, INC.	02	07/02/2024	25 NEPTUNE WTR MTERS W/ ITRON CONNECTOR - W	20-600-95500	7,400.00
Vendor SCH175 - SCHULTE SUPPLY, INC. Total:					14,800.00
Vendor: SCU425 - SCURLOCK INDUSTRIES					
SCURLOCK INDUSTRIES	0041279-IN	07/02/2024	DEETER 1247 W/ SELF-SEAL COVER 24" CLEAR OPENING-S	20-700-50130	394.00
Vendor SCU425 - SCURLOCK INDUSTRIES Total:					394.00
Vendor: SPM100 - SPRINGFIELD MOW LLC					
SPRINGFIELD MOW LLC	008424	07/02/2024	LABOR & PARTS MOWER REPAIR DECK BELT ISSUE - PKS	30-800-71100	815.67
Vendor SPM100 - SPRINGFIELD MOW LLC Total:					815.67
Vendor: SSE100 - SPRINGFIELD STAMP & ENGRAVING					
SPRINGFIELD STAMP & ENGR...	3	07/02/2024	NAME TAGS GARGUS & YOUNG, NOTARY STMP - GEN	10-100-50700	44.40
Vendor SSE100 - SPRINGFIELD STAMP & ENGRAVING Total:					44.40

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SPR200 - SPRINGFIELD-GREENE COUNTY HEALTH DEPARTMENT					
SPRINGFIELD-GREENE COUNTY..WILLARD-060424		07/02/2024	WATER TESTS-W	20-600-50200	117.00
Vendor SPR200 - SPRINGFIELD-GREENE COUNTY HEALTH DEPARTMENT Total:					117.00
Vendor: SBR100 - SUNBELT RENTALS INC					
SUNBELT RENTALS INC	38	07/02/2024	LIGHT POLE RENTALS	30-800-50450	467.80
			FREEDOM FEST - PKS		
Vendor SBR100 - SUNBELT RENTALS INC Total:					467.80
Vendor: TRH100 - TREVOR HOFFMAN					
TREVOR HOFFMAN	JUN	07/02/2024	REIM CELL PHONE JUN - STS/W/S	10-300-61000	10.00
TREVOR HOFFMAN	JUN	07/02/2024	REIM CELL PHONE JUN - STS/W/S	20-600-61000	20.00
TREVOR HOFFMAN	JUN	07/02/2024	REIM CELL PHONE JUN - STS/W/S	20-700-61000	20.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00
Vendor: WSP100 - TURN 2 APPAREL LLC					
TURN 2 APPAREL LLC	12281	07/02/2024	BASEBALL SPORTS SHIRTS - PKS	30-800-50150	532.00
TURN 2 APPAREL LLC	12401	07/02/2024	BASEBALL SHIRTS - PKS	30-800-50150	36.60
Vendor WSP100 - TURN 2 APPAREL LLC Total:					568.60
Vendor: TYL100 - TYLER TECHNOLOGIES INC					
TYLER TECHNOLOGIES INC	025-467793	07/02/2024	TIME & ATTEND MEETNGS W/ KRISTIN, MINDY - GEN	10-100-95500	1,015.00
TYLER TECHNOLOGIES INC	025-469300	07/02/2024	TIME & ATTEND MEETNGS W/ MINDY - GEN	10-100-95500	2,610.00
TYLER TECHNOLOGIES INC	4	07/02/2024	TIME/ATTNDNC LIC & SUBSC YR JUL 2024-JUN 2025 -ALL	10-100-57400	968.10
TYLER TECHNOLOGIES INC	4	07/02/2024	TIME/ATTNDNC LIC & SUBSC YR JUL 2024-JUN 2025 -ALL	10-200-57400	145.22
TYLER TECHNOLOGIES INC	4	07/02/2024	TIME/ATTNDNC LIC & SUBSC YR JUL 2024-JUN 2025 -ALL	10-250-57400	145.22
TYLER TECHNOLOGIES INC	4	07/02/2024	TIME/ATTNDNC LIC & SUBSC YR JUL 2024-JUN 2025 -ALL	10-400-57400	145.22
TYLER TECHNOLOGIES INC	4	07/02/2024	TIME/ATTNDNC LIC & SUBSC YR JUL 2024-JUN 2025 -ALL	20-600-57400	1,645.75
TYLER TECHNOLOGIES INC	4	07/02/2024	TIME/ATTNDNC LIC & SUBSC YR JUL 2024-JUN 2025 -ALL	20-700-57400	1,645.77
TYLER TECHNOLOGIES INC	4	07/02/2024	TIME/ATTNDNC LIC & SUBSC YR JUL 2024-JUN 2025 -ALL	30-800-57400	145.22
TYLER TECHNOLOGIES INC	8	07/02/2024	UTIL BILLING NOTIFICATIONS-W/S	20-600-57400	40.90
TYLER TECHNOLOGIES INC	8	07/02/2024	UTIL BILLING NOTIFICATIONS-W/S	20-700-57400	40.90
Vendor TYL100 - TYLER TECHNOLOGIES INC Total:					8,547.30
Vendor: UMB100 - UMB BANK					
UMB BANK	6-12-24	07/02/2024	SERIES 2014 COP INTRST - W/S	20-600-96200	6,015.73
UMB BANK	6-12-24	07/02/2024	SERIES 2014 COP INTRST - W/S	20-700-96200	6,015.74
UMB BANK	80	07/02/2024	SERIES 2015 FISCAL AGENT FEES - PKS	30-800-96400	750.00
Vendor UMB100 - UMB BANK Total:					12,781.47
Vendor: USA400 - USA BLUE BOOK					
USA BLUE BOOK	INV00383504	07/02/2024	REPLACEMENT HANDLE FOR HYDRANT GATE VLVE-W	20-600-50130	49.50
Vendor USA400 - USA BLUE BOOK Total:					49.50
Vendor: VER100 - VERIZON WIRELESS					
VERIZON WIRELESS	48	07/02/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-100-61050	80.02
VERIZON WIRELESS	48	07/02/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-200-61000	121.14
VERIZON WIRELESS	48	07/02/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-200-61050	160.04

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	48	07/02/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-300-61000	16.07
VERIZON WIRELESS	48	07/02/2024	INTERNET/CELL PHONES, EQUIP - ALL	10-400-61000	40.38
VERIZON WIRELESS	48	07/02/2024	INTERNET/CELL PHONES, EQUIP - ALL	20-600-61000	32.16
VERIZON WIRELESS	48	07/02/2024	INTERNET/CELL PHONES, EQUIP - ALL	20-700-61000	32.16
VERIZON WIRELESS	48	07/02/2024	INTERNET/CELL PHONES, EQUIP - ALL	30-800-61000	85.76
VERIZON WIRELESS	48	07/02/2024	INTERNET/CELL PHONES, EQUIP - ALL	30-800-61050	40.01
Vendor VER100 - VERIZON WIRELESS Total:					607.74
Vendor: AMK100 - VESTIS					
VESTIS	4170249496	07/02/2024	PUBLIC WRKS UNIFORM SERVICE - STS / W / S	10-300-92500	26.82
VESTIS	4170249496	07/02/2024	PUBLIC WRKS UNIFORM SERVICE - STS / W / S	20-600-92500	53.65
VESTIS	4170249496	07/02/2024	PUBLIC WRKS UNIFORM SERVICE - STS / W / S	20-700-92500	53.65
VESTIS	4170251452	07/02/2024	PUBLIC WRKS DEPT UNIFORM SERV - STS/ W/ S	10-300-92500	26.82
VESTIS	4170251452	07/02/2024	PUBLIC WRKS DEPT UNIFORM SERV - STS/ W/ S	20-600-92500	53.65
VESTIS	4170251452	07/02/2024	PUBLIC WRKS DEPT UNIFORM SERV - STS/ W/ S	20-700-92500	53.65
VESTIS	85	07/02/2024	PUBLIC WRKS DEPT UNIFORM SERV - STS/ W/ S	10-300-92500	26.65
VESTIS	85	07/02/2024	PUBLIC WRKS DEPT UNIFORM SERV - STS/ W/ S	20-600-92500	53.31
VESTIS	85	07/02/2024	PUBLIC WRKS DEPT UNIFORM SERV - STS/ W/ S	20-700-92500	53.30
Vendor AMK100 - VESTIS Total:					401.50
Vendor: WAL110 - WALMART CAPITAL ONE					
WALMART CAPITAL ONE	6-18-24	07/02/2024	SAMS CONCESSIONS, CUPS, BAGS, LAUNDRY DET - PKS	30-800-50200	744.30
WALMART CAPITAL ONE	6-19-24	07/02/2024	SAMS CONCESSIONS - PKS	30-800-50200	842.44
Vendor WAL110 - WALMART CAPITAL ONE Total:					1,586.74
Vendor: WRI110 - WEX BANK					
WEX BANK	97796020	07/02/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	10-200-70000	1,720.23
WEX BANK	97796020	07/02/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	10-300-70000	519.57
WEX BANK	97796020	07/02/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	10-400-70000	75.30
WEX BANK	97796020	07/02/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	20-600-70000	1,066.91
WEX BANK	97796020	07/02/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	20-700-70000	1,066.91
WEX BANK	97796020	07/02/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	30-800-70000	625.11
WEX BANK	97796020	07/02/2024	VEH AND EQUIP FUEL-LAW/PKS/STS/W/S/P&D	30-800-70100	1,203.83
Vendor WRI110 - WEX BANK Total:					6,277.86
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	B259054	07/02/2024	LUMBER FOR PAVILION-PKS	30-800-50500	22.38
WILLARD HOME CENTER LLC	D102863	07/02/2024	FLOWERS - PKS	30-800-50110	27.93
WILLARD HOME CENTER LLC	D102972	07/02/2024	TRAY SET, TRAY LNRS, CVRS, PNT MIXR REC CTR - PKS	30-800-50500	24.05
WILLARD HOME CENTER LLC	B261429	07/02/2024	PAINT CUPS, BRSHS, TRAY LNRS REC CTR - PKS	30-800-50500	34.68

Expense Approval Report 1

Post Dates: 6/25/2024 - 7/2/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WILLARD HOME CENTER LLC	B263543	07/02/2024	1/2" WHT MPT PLUG - LAGOON REPR - S	20-700-51000	8.24
WILLARD HOME CENTER LLC	D106164	07/02/2024	55 GAL BAGS, 45 GAL BAGS- DEAD ANIMAL REMVL-STS	10-300-50130	30.86
WILLARD HOME CENTER LLC	B263611	07/02/2024	BASEBL RAKES, TOOL BOX, BUG CONTRL, PNT PADLS-PKS	30-800-50180	101.12
WILLARD HOME CENTER LLC	B263763	07/02/2024	READY-MIX W/ GRAVEL TENT WEIGHTS FFEST - PKS	30-800-50450	40.90
WILLARD HOME CENTER LLC	D106457	07/02/2024	GLUE FOR BASEBOARDS REC CENTER - PKS	30-800-50500	18.84
WILLARD HOME CENTER LLC	B264026	07/02/2024	SCREWDRVRS, MISC TOOL, MISC BOLTS FFEST ELECTRC-PKS	30-800-50450	18.30
WILLARD HOME CENTER LLC	B264042	07/02/2024	WING CONNCTRS, OUTLET ELECTRICAL FFEST-PKS	30-800-50450	19.33
WILLARD HOME CENTER LLC	B264043	07/02/2024	ELECTRICAL CONNECTORS FREEDOM FEST - PKS	30-800-50450	23.83
WILLARD HOME CENTER LLC	B264077	07/02/2024	48"x84" WINDOW SCREEN - S	20-700-51000	10.34
WILLARD HOME CENTER LLC	B264086	07/02/2024	LANDSCAPE SEED, TURF SPREADR-SOUTHVW PROJ-STS	10-300-51000	415.79
WILLARD HOME CENTER LLC	B264096	07/02/2024	STRAW BALES - SOUTHVIEW PROJECT - STS	10-300-51000	41.34
WILLARD HOME CENTER LLC	B264190	07/02/2024	OUTLET CVRS ELECRL FFEST, MOUSE TRAPS - PKS	30-800-50450	31.92
WILLARD HOME CENTER LLC	B264190	07/02/2024	OUTLET CVRS ELECRL FFEST, MOUSE TRAPS - PKS	30-800-50700	11.86
WILLARD HOME CENTER LLC	D106622	07/02/2024	REMCO PROF GRD PUMP FOR WEED CONTROL - PKS	30-800-52000	75.99
WILLARD HOME CENTER LLC	D106625	07/02/2024	COUPLNGS, PVC PIPE-LONE OAK LEAK-W	20-600-51000	26.67
WILLARD HOME CENTER LLC	B264355	07/02/2024	WHT ENAMEL PNT & BRSHS-FENCE NEW BLDG-STS/S/W	10-300-95100	13.82
WILLARD HOME CENTER LLC	B264355	07/02/2024	WHT ENAMEL PNT & BRSHS-FENCE NEW BLDG-STS/S/W	20-600-95100	27.63
WILLARD HOME CENTER LLC	B264355	07/02/2024	WHT ENAMEL PNT & BRSHS-FENCE NEW BLDG-STS/S/W	20-700-95100	27.64
WILLARD HOME CENTER LLC	10	07/02/2024	UPS SHIPPING CHARGE FOR PUMP REPR - W	20-600-51000	23.62
WILLARD HOME CENTER LLC	24	07/02/2024	FUSES FOR TRUCK - PKS	30-800-71000	26.99
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					1,104.07
Grand Total:					241,205.87

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	35,765.56
20 - WATER AND SEWER FUND	39,821.96
30 - PARKS FUND	<u>165,618.35</u>
Grand Total:	241,205.87

Account Summary

Account Number	Account Name	Expense Amount
10-100-50130	SUPPLIES-GCG	25.00
10-100-50700	OFFICE SUPPLIES-GCG	1,556.34
10-100-55400	AUDIT EXPENSE-GCG	15,000.00
10-100-55600	CONTRACT LABOR-GCG	30.00
10-100-55800	DUES AND SUBSCRIPTIO...	646.00
10-100-56950	TRAINING & EDUCATION...	135.00
10-100-57400	EQUIPMENT/SOFTWARE...	968.10
10-100-61000	TELEPHONE-GCG	137.77
10-100-61050	INTERNET-GCG	494.78
10-100-95500	CAPITAL ASSET EXP EQU...	3,665.66
10-200-50130	SUPPLIES-LAW	35.00
10-200-55600	CONTRACT LABOR-LAW	15.00
10-200-57400	EQUIPMENT/SOFTWARE...	1,065.02
10-200-61000	TELEPHONE-LAW	208.90
10-200-61050	INTERNET-LAW	574.80
10-200-70000	VEHICLE EXPENSES FUEL...	1,720.23
10-200-71000	VEHICLE REPAIR & MAIN...	2,671.35
10-200-92500	UNIFORMS-LAW	37.98
10-200-93000	GROUP INSURANCE-LAW	29.90
10-250-50130	SUPPLIES-COURT	5.00
10-250-50700	OFFICE SUPPLIES-COURT	41.79
10-250-56400	PROFESSIONAL-COURT	915.00
10-250-57400	EQUIP/SOFTWARE CON...	145.22
10-250-61000	TELEPHONE-COURT	62.68
10-250-61050	INTERNET-COURT	296.04
10-300-50130	SUPPLIES-STREETS	125.47
10-300-50550	CUSTODIAL SUPPLIES-ST...	9.36
10-300-51000	REPAIRS AND MAINTEN...	1,775.62
10-300-61000	TELEPHONE-STREETS	88.75
10-300-61050	INTERNET-STREETS	305.96
10-300-70000	VEHICLE EXPENSE FUEL...	519.57
10-300-71100	EQUIPMENT REPAIR & ...	1,178.80
10-300-92500	UNIFORMS-STREETS	80.29
10-300-95100	CAPITAL ASSET EXP-STR...	201.25
10-400-50130	SUPPLIES-P&D	5.00
10-400-50700	OFFICE SUPPLIES-P&D	28.68
10-400-52000	SUPPLIES-SMALL EQUIP...	274.00
10-400-56400	PROFESSIONAL-P&D	70.63
10-400-57400	EQUIPMENT/SOFTWARE...	145.22
10-400-61000	TELEPHONE-P&D	103.06
10-400-61050	INTERNET-P&D	296.04
10-400-70000	VEHICLE EXPENSE FUEL...	75.30
20-600-50000	CHEMICALS-WATER	1,500.54
20-600-50130	SUPPLIES-WATER	113.78
20-600-50200	LABORATORY FEES-WAT...	117.00
20-600-50550	CUSTODIAL SUPPLIES-W...	18.72
20-600-50700	OFFICE SUPPLIES-WATER	542.12
20-600-51000	REPAIRS AND MAINTEN...	50.29
20-600-52000	SUPPLIES SMALL EQUIP...	92.12
20-600-56400	PROFESSIONAL-WATER	81.00

Account Summary

Account Number	Account Name	Expense Amount
20-600-57400	EQUIPMENT/SOFTWARE...	1,686.65
20-600-61000	TELEPHONE WATER	139.92
20-600-61050	INTERNET-WATER	454.13
20-600-70000	VEHICLE EXPENSE FUEL...	1,066.91
20-600-71100	EQUIPMENT REPAIR & ...	211.92
20-600-92500	UNIFORMS-WATER	160.61
20-600-95100	CAPITAL ASSET EXP-WA...	402.51
20-600-95500	CAPITAL ASSET EXP EQU...	14,800.00
20-600-96200	INTEREST EXPENSE-WAT...	6,015.73
20-700-50130	SUPPLIES-SEWER	441.31
20-700-50550	CUSTODIAL SUPPLIES-S...	18.72
20-700-50700	OFFICE SUPPLIES-SEWER	542.12
20-700-51000	REPAIRS AND MAINTEN...	256.21
20-700-55600	CONTRACT LABOR-SEW...	30.00
20-700-56400	PROFESSIONAL-SEWER	81.00
20-700-57400	EQUIPMENT/SOFTWARE...	1,686.67
20-700-61000	TELEPHONE-SEWER	139.92
20-700-61050	INTERNET-SEWER	454.13
20-700-70000	VEHICLE EXPENSE FUEL-...	1,066.91
20-700-70100	EQUIPMENT FUEL-SEWER	860.25
20-700-71100	EQUIPMENT REPAIR & ...	211.93
20-700-92500	UNIFORMS-SEWER	160.60
20-700-95100	CAPITAL ASSET EXP-SEW...	402.50
20-700-96200	INTEREST EXPENSE-SEW...	6,015.74
30-800-47300	YOUTH SPORTS-PKS	104.00
30-800-50110	SUPPLIES - GROUNDS	27.93
30-800-50130	SUPPLIES GENERAL-PKS	62.99
30-800-50140	SUPPLIES-AQUATIC	299.00
30-800-50150	SUPPLIES-SPORTS SHIRTS...	568.60
30-800-50170	SUPPLIES SPECIAL ACTIV...	18.00
30-800-50177	SUPPLIES-YOUTH CAMP	160.41
30-800-50180	SUPPLIES SPORTS-PKS	285.05
30-800-50200	CONCESSIONS-PKS	1,741.34
30-800-50450	FREEDOM FEST EXPENSE	7,885.39
30-800-50500	BUILDING MAINTENANC...	392.79
30-800-50700	OFFICE SUPPLIES-PKS	113.10
30-800-52000	SUPPLIES SMALL EQUIP...	75.99
30-800-55200	ADVERTISING-PKS	55.81
30-800-55850	EQUIPMENT RENTAL-PKS	659.80
30-800-56450	CONTRACT SERVICES/SE...	165.00
30-800-57400	EQUIPMENT/SOFTWARE...	145.22
30-800-61000	TELEPHONE-PKS	323.52
30-800-61050	INTERNET-PARKS	504.07
30-800-70000	VEHICLE EXPENSE FUEL-...	625.11
30-800-70100	EQUIPMENT FUEL-PKS	1,203.83
30-800-71000	VEHICLE REPAIR & MAIN...	26.99
30-800-71100	EQUIPMENT REPAIR & ...	1,664.55
30-800-95500	CAPITAL ASSET EXP EQU...	147,759.86
30-800-96400	FISCAL AGENT FEES	750.00
	Grand Total:	241,205.87

Project Account Summary

Project Account Key	Expense Amount	
None	92,439.75	
2070095500-13	1,006.26	
308009550011	147,759.86	
	Grand Total:	241,205.87

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #5c

Department Head Reports

**CITY OF WILLARD
BOARD OF ALDERMEN
JUNE 2024**



City Clerk Report

1. I'm working with City Administrator, Wes Young, to streamline the deadline dates for tentative agenda items and meeting packet items.
2. Per Mayor Smith's request, I will be putting meeting packets in binders helping to keep items organized for more efficient accessibility during the meeting. Meeting binders are NOT to be taken home by BOA members. The packets will have to be removed from the binders and the binders left in the meeting room to be used at the next meeting.
3. I'm continuing to work on keeping up with Business License applications.
4. I renewed all but one liquor license on file, and that business has not presented their State Liquor License so that I can issue their City Liquor License. Due to exclusion of the form of punishment for this violation in the ordinance, nothing has been done to enforce this business to comply.
5. I'm working to clean out file cabinets in my immediate office and combining older files with the files in the closet.
6. I registered to attend one day of the MML Annual Conference on September 15, 2024, which is being held in Branson this year. The information on this day is directed to City Clerks.

Janice Gargus

HUMAN RESOURCES

MONTHLY REPORT

JUNE 2024

The Human Resources department has been very busy this past month. I have been working closely with Tyler Technologies to get the new time and attendance software, ExecuTime, working correctly. I have been on several web meetings with our consultant, Mindy Peacha. We ran two test pilots last month to identify problems. We have had issues with the new timeclocks, but it appears these have been resolved as of Friday, June 28, and the clocks are functioning properly at this time. We are in the process of comparing our old timekeeping software with the new to make sure nothing is falling through the cracks, and that all employee clock punches are being recorded. I am still in the process of getting all employees' fingerprints scanned into the new clocks. Our next payroll in two weeks will be imported from the new software. Our contract with the existing software, TimeForce, will expire as of July 1. Other than the timeclock problems everything seems to be working well. Some training with department heads and supervisors is still needed and hopefully will be completed in the next week.

The summer season is in full swing. We had several seasonal employees return from last year. This reduced the number of people that had to come to City Hall to complete new hire paperwork which helped to reduce foot traffic.

The shift differentials for the police department began June 10.

Several salaried employees have been changed to hourly based on the new rules put out by the Fair Labor Standards board. This change took affect June 23. Most department heads are still salaried employees.

Dona Slater

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to Instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality: WILLARD	Reporting Period: Jun 1, 2024 - Jun 28, 2024	
Mailing Address: 224 W JACKSON ST, WILLARD, MO 65781				
Physical Address: 224 W JACKSON ST, WILLARD, MO 65781			County: Greene County	Circuit: 31
Telephone Number:		Fax Number:		
Prepared by: Terry Forshee		E-mail Address:		
Municipal Judge: DAVID W. DORAN				
II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		10	321	82
B. Cases (citations/informations) filed		2	59	3
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		1	45	12
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	12	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	8	0
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		1	65	12
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		11	315	73
E. Trial de Novo and/or appeal applications filed		0	0	0
III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS		
1. # Issued during reporting period	36	1. # Issued during period		0
2. # Served/withdrawn during reporting period	15	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	322			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: WILLARD	Reporting Period: Jun 1, 2024 - Jun 28, 2024
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V. DISBURSEMENTS			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$2,774.00	Court Automation	\$329.00
Clerk Fee - Excess Revenue	\$341.00	Judicial Facility Srchg CT31	\$470.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$11.47	Law Enf Arrest Costs-E/R	\$87.87
		Law Enf Arrest-Local	\$477.27
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Overpayment	\$0.50
Total Excess Revenue	\$3,126.47	Overpayment-E/R	\$1.81
		Overpayments Detail Code	\$16.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Other Disbursements	\$1,382.45
		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$6,923.45
Fines - Other	\$1,709.50	Bond Refunds	\$0.00
Clerk Fee - Other	\$176.00	Total Disbursements	\$6,923.45
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$47.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$47.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$335.11		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$5.92		
Law Enforcement Training (LET) Fund surcharge	\$94.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$2,414.53		

Park Director's Report – July 2024

Quote of the Month:

“There is only one way to avoid criticism. Do nothing. Be nothing. Say nothing.” —Aristotle

Aquatic Center

The Aquatic Center continues to perform exceptionally well this month, with an increase in attendance and positive feedback from the community. The hot summer days have driven more visitors to seek out the aquatic center's refreshing offerings, contributing to a successful season. Overall, revenue is up more than \$8,000 to date from last year.

Summer Camps

With summer school out, we anticipate a significant increase in attendance for our summer camps. The extended break provides a perfect opportunity for children to engage in our diverse array of camp activities, promising a lively and enriching experience for all participants. The camp thoroughly enjoyed their visit to “Camp Character”- the hidden gem of the PAL Program- and it has been the most popular field trip this summer.

Summer Baseball

Summer baseball is in full swing, with games and practices keeping our fields busy. Participation rates are strong, and the community's support for the program is strong. We are currently in a rebuilding period with our sports programs, having some consistency in leadership after several years of “one and done” sports coordinators. The community support for the parks and rec “recreation” level programs continues to be strong.

Better Together Playground

The grand opening of the Better Together Playground was June 15th. The playground has now been open for a couple of weeks and has quickly become a popular destination. The heavy foot traffic underscores the community's appreciation for the new space, which offers a fun and safe environment for children and families.

Jackson St Park – Freedom Fest Preparation

A special commendation goes out to the entire parks team for their swift and efficient turnaround in preparing Jackson St Park for the Freedom Fest Event. The maintenance team, in particular, deserves recognition for their diligent work in preparing the electrical systems for the festivities. Their efforts ensured a seamless and enjoyable experience for all attendees.

Freedom Fest Success

Freedom Fest was a success, drawing a substantial crowd despite the heat advisory and the threat of severe weather. Although overall attendance was lower than in previous years, the event was still well-received by those who attended. The primary reason for the lower turnout was the earlier-than-scheduled fireworks display. Many community members typically arrive just for the fireworks, and the schedule change impacted their attendance.

Fireworks Timing and Safety Concerns

There was some negative feedback about the timing and communication regarding the decision to shoot the fireworks earlier than planned. These were largely due to the minimal advance notice, and lack of clear communication to those planning to arrive only for the fireworks show. The call to shoot early was made due to safety concerns for those already in the park. With lightning detected in the immediate area and the forecast for worsening lightning, the priority was ensuring the safety of those already present in the park. Although this decision affected attendance and resulted in negative feedback, it was the correct decision to protect our community from potential harm.

Overall, this month has been marked by successful events, high engagement in our programs, and a strong sense of community. I continue to extend my gratitude to all staff members for their hard work and dedication. Their commitment to excellence continues to make Willard Parks a highlight of our community.



Planning Department Report

July 2024

Permits - June

Permits Issued	Fees collected (April)	Est. Value of Work (April)	Permits Issued (YtD)	Fees Collected (YtD)	Est. Value of Work (YtD)
18	\$17935.00	\$1,020,042.00	162	\$291,364.00	\$20,062,191.00

Sunshine requests included the US Census, Data Dodge Analytics, and Build-zoom

Current Development

Hoffman Hills: Phase 1 multiple lots have been sold and building permits have been submitted. Multiple buildings are under construction

Hoffman Hills Phase II: Subdivision has been inspected and Final Plat is going to the Planning Commission July 16 2024

West Ridge: There is only 1 open building permit remaining. The silo has been painted and finished. The builder is responsible for setting up the HOA, if they do not then they will remain the liable party for maintenance of common spaces and stormwater.

Stone Creek: Flint Rock has received multiple building permits for homes in the new subdivision. Multiple homes under construction

Generations Village: All building permits have been issued. They have started excavating.

Rocky Point: Has Preliminary plat. Working on construction drawings and utility installation.

Mike Ruesch
Director of Planning and Development
417-742-5310

Other Business

1. Mixed use code revised going to PC July 16
2. Working on going paperless for all building submittals & online applications. Added online payment and online applications.
3. PC is reviewing the 160 overlay requirements to PC for review. This details the development requirements for new projects along the 160 corridors.
4. Will submit the sign ordinance and variance codes to accommodate school signage to PC in July
5. Revise animal code going to PC on July 16
6. Looking for input on the downtown overlay, if you have ideas and suggestions please get with staff.

Mike Ruesch
Director of Planning and Development
417-742-5310



Willard Police Department
June 2024 - Monthly Statistical Report



Administration	Officer – DSN	Case #'s
Tom McClain, Chief	1601-001	1
Shannon Shipley, Asst. Chief	1602-003	12
	Total	13

Squad #1	1607-050	Caleb Steen, Cpl.	16	Squad #2	1603-027	Steve Purdy, Sgt.	25
	1605-056	Mark Cole, Cpl.	17		1608-054	Stefan Collette, Cpl.	18
	1611-064	Danielle Cale, Officer	19		1610-061	Christian Smith, Officer	58
	1604-065	Anthony Hickox, Officer	6		1606-066	Colton Prike, Officer	23
	Total		58		Total		124

Reserves	Officer	Officer Names	Case #'s	Hours
	1609-063	Cody Weatherford, PT Officer	21	109.5
	1644-057	Matthew Hanson, PT Officer		17.5
	1641-014	Brian Gordon, Reserve		18.75
	1642-015	JD Landon, Reserve		18.5
	1645-047	Glenn Cozzens, Reserve		0
	1646-031	Andrew Hunt, Reserve		0
	1643-048	Tim Wheeler, Reserve		0
	Total		21	
Total Incidents for the month...			216	

Incident Statistics

Felony	6	HBO (Handled by Officers)	95
Misdemeanor	3	Use of Force	0
Infraction	90	Dog at Large	0
Other (Services)	117	Neglect-0 /Abuse-0 /Bites-0	0

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Monthly Maintenance	Year to Date Maintenance
WPD-01 2021 Ford F-150	32,277	730	19	38		0
WPD-02 2021 Charger	64,783	1,500	14	107	137.49	221.99
WPD-04 2023 Durango	19,959	1,241	13	95		76.49
WPD-05 2023 Charger	19,955	2,754	28	98	137.49	352.47
WPD-06 2023 Durango	11,135	2,062	23	90		107.49
WPD-07 2017 Explorer	28,399	712	14	51		1,104.12
WPD-08 2008 Harley	6,215	140	4	35		95.73

Monthly Vehicle Maintenance Details

WPD-01:	WPD-05: oil change; tire rotation; air filter
WPD-02: oil change; tire rotation; air filter	WPD-06:
WPD-04:	WPD-07:

Public Works Report

June 2024

Work Orders 114

Locates 135

Rereads 56

Shut Offs 34

Meter Changes 9

Water Department

DNR Water inspection. We are within compliance

Installed new Missions system for wells

Repairs made to Well #2 chlorination system

Met with Viking tower maintenance to discuss maintenance program

Lead & Copper water samples collected for DNR

Hoffman Hills walk through inspection

Leak repair Villa Park #1

Leak repair Villa Park # 2

Leak repair Villa Park #3

Leak repair Pershing

Pressure test high school's new water main

Sewer Department

DNR inspection we are within compliance

Canterbury clogged sewer mains cleared, bypass reported

Regional I&I relief needed due to wet weather event Battlefield Septic was called in to assist in avoiding bypass

Fog inspections conducted with local business's (Fats, Oil, Grease)

(Sewer Continued)

Hoffman Hills walk through inspection

Repairs made to 94 liftstation control probe

Repairs made to Wimpy's float controls and pump

Repairs made to D liftstation control board

Clean up Canterbury bypass and surrounding area

Streets Department

Tree removal's 103 & EE, Ross & Quarry RD

Sign repairs 103, New Melville, Hoffman Hills

Dirt Work, Water repair clean up Hawthorne, Sarah Court, Southview, Lone Oak, Villa Park

Sink Hole repair Knight St

Pothole repair's 103,94, Jackson, Arrowhead, Quarry Rd

Cleared blocked culverts Covington& New Melville

Monthly Water Loss 2024

Month							Current Month	
	January	February	March	April	May	Annual Average	5 Annual	
Amount of Gallons Pumped	22,132,300	25,487,800	22,794,600	23,592,100	25,331,000	23,867,560	119,337,800	
Dollar Amount Sold	\$81,280.17	\$85,823.98	\$79,830.51	\$82,738.98	\$99,169.12	\$85,768.55	\$428,842.76	
Gallons of Water Sold	14,708,000	16,491,009	14,190,044	15,238,017	18,627,025	15,850,819	79,254,095	
Flushing	45,000	45,000	200,000	200,000	500,000	198,000	990,000	
Leaks/Adjustments	950,000	850,000	130,000	130,000	1,400,000	692,000	3,460,000	
City Usage (not billed)	13,000	30,000	44,000	28,000	19,000	26,800	134,000	
Fire Dept	57,000	59,000	70,000	57,000	57,000	60,000	300,000	
Tower Overflows	0	0	0	0	0	0	0	
Residuals	160,000	160,000	160,000	160,000	160,000	160,000	800,000	
Total Gallons Accounted For	15,863,000	17,546,009	14,680,044	15,728,017	20,687,025	16,900,819	84,504,095	
% Water Loss	28.33%	31.16%	35.60%	33.33%	18.33%	29.19%		
Amount of Water Lost	6,269,300	7,941,791	8,114,556	7,864,083	4,643,975	6,966,741	34,833,705	
Willard North #1	1,346,700	2,079,500	1,604,800	963,700	1,999,800	1,598,900	7,994,500	
Willard South #2	1,718,400	2,143,000	2,119,900	2,570,200	2,233,800	2,157,060	10,785,300	
Meadows West #1	10,774,200	11,048,300	11,687,900	11,159,200	11,867,400	11,307,400	56,537,000	
Meadows East #2	8,293,000	10,217,000	7,382,000	8,899,000	9,230,000	8,804,200	44,021,000	
Correction per MRWA Willard Well 1&	0	0	0	0	0	0	0	
Total Water Pumped	22,132,300	25,487,800	22,794,600	23,592,100	25,331,000	23,867,560	119,337,800	
Customer Count								
City Commercial Irrigation	18	18	18	18	18	18		
City Commercial 1 SPF	141	138	138	140	139	139		
City Commercial 3 Water only	19	20	21	22	21	21	178	
City Residential Irrigation	2	2	2	3	3	2		
City Residential 1 SPF	2114	2114	2128	2145	2136	2,127		
City Residential 3 Water Only	72	72	71	72	72	72	2,202	
Rural Irrigation	3	3	4	4	5	4		
Rural Residential 1 SPF	2	2	2	2	2	2		
Rural Residential 2 Lagoon	274	274	274	273	276	274		
Rural Residential 3 Water Only	891	890	892	888	889	890	1,170	
Rural Commercial 2 Lagoon	3	3	3	3	3	3		
Rural Commercial 3 Water only	14	14	14	14	14	14		
Zero-Non Billed	8	8	9	9	10	9	26	
Number of Total Customers	3561	3558	3576	3593	3588	3575	3575	
Service Consumption								
City Commercial Irrigation	19,000	4,000	75,000	268,000	258,000	124,800		
City Commercial 1 SPF	1,261,000	1,545,000	1,421,000	1,708,000	2,269,001	1,640,800		
City Commercial 3 Water only	68,000	74,000	171,000	216,000	257,000	157,200	1,922,800	
City Residential Irrigation	1,000	-	1,000	-	2,000	800		
City Residential 1 SPF	7,711,000	8,755,007	7,267,039	7,559,010	8,987,010	8,055,813		
City Residential 3 Water Only	314,000	321,000	281,000	298,000	392,000	321,200	8,377,813	
Rural Irrigation	-	-	-	1,000	1,000	400		
Rural Residential 1 SPF	12,000	13,000	10,000	10,000	12,000	11,400		
Rural Residential 2 Lagoon	931,000	1,040,000	894,000	968,000	1,021,000	970,800		
Rural Residential 3 Water Only	4,258,000	4,601,002	3,905,005	4,064,007	4,725,014	4,310,606	5,293,206	
Rural Commercial 2 Lagoon	54,000	29,000	30,000	40,000	40,000	38,600		
Rural Commercial 3 Water only	58,000	71,000	62,000	61,000	62,000	62,800	101,400	
Zero-Non Billed	21,000	38,000	73,000	45,000	601,000	155,600	155,600	
Total Gallons of Consumption	14,708,000	16,491,009	14,190,044	15,238,017	18,627,025	15,850,819	15,850,819	

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Consent Agenda Item #5d

Board Attendance Report

2024 BOARD ATTENDANCE REPORT

ATTENDED: Y	1/8/2024	1/22/2024	2/12/2024	2/26/2024	3/4/2024	SPECIAL SESSION 3/6/2024	3/11/2024	SPECIAL SESSION 3/14/2024
MAYOR SAM BAIRD	Y	Y	Y	Y	Y	Y (LATE)	Y	OUT
TROY SMITH (MAYOR PRO TEM)	Y	Y	Y	Y	Y	Y	OUT	OUT
DAVID KEENE	Y	Y	Y	Y	Y	Y	OUT	Y
SCOTT SWATOSH	Y	Y	Y	Y	OUT	Y	OUT	Y
LANDON HALL	OUT	Y	OUT	OUT	Y	OUT	OUT	Y
CASEY BILLIER	Y	Y	Y	Y	Y	Y	Y	Y
JOYCE LANCASTER	Y	Y	Y	Y	Y	Y	Y	Y
	SPECIAL SESSION		SPECIAL SESSION					
NAME	3/21/2024	3/25/2024	4/3/2024	4/22/2024	5/13/2024	5/29/2024	6/10/2024	6/24/2024
MAYOR SAM BAIRD	Y	OUT	Y	Y	Y	Y	Y	Y
TROY SMITH (MAYOR PRO TEM)	Y	Y	Y	Y	Y	Y	Y	Y
DAVID KEENE	Y (LATE)	Y	OUT	Y	Y	OUT	Y	Y
SCOTT SWATOSH	OUT	Y	Y	Y	Y	Y	Y	Y
LANDON HALL	Y	Y	Y	-	-	-	-	-
CASEY BILLIER	Y	Y	Y	Y	Y	Y	Y	Y
JOYCE LANCASTER	Y	Y	Y	Y	Y	Y	Y	Y
CAROL WILSON (4/2/24)	-	-	-	Y	Y	Y	OUT	Y

CITY OF WILLARD, MISSOURI

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Agenda Item #11

Appointments to the Planning & Zoning Board

- a. Marianne Hill**
- b. Sam Baird**

APPLICATION FOR APPOINTMENT TO BOARD

NAME: (Please Print) Marianne Hill DATE OF APPLICATION: 10-20-24

ADDRESS: 127 N State Hwy E Willard MO 65781

PHONE NUMBER: 417-761-4328

Do you live within the city limits of Willard? YES NO

If YES, how long have you been a resident of Willard? 40 years

Please choose the areas of most interest:

Planning & Zoning Park Advisory Board Economic Development Task Force

Tree Board Board of Adjustments

Have you served in this capacity before? YES NO

If YES, please explain:

Please describe why you would like to serve:

I believe in the importance of civic engagement + want to address local challenges, promote sustainable development + enhance quality of life for our community members.

Please describe any education or experience that would assist you in serving:

Career as OT + volunteer work as Just Serve ambassador provides inclusive perspective for diverse population. Board Pres of Better Together Playground

I certify that the above information is correct. I understand that appointments are recommended by the Mayor to the Board of Aldermen for approval and that I may be asked to provide additional information.

Signature: M Hill

Date: 10-20-24

Thank you for your interest and desire to serve your community!

Return this completed application to the City Clerk by mail at: PO Box 187, Willard, MO 65781

By fax at: (417) 742-3080 or drop off at Willard City Hall, 224 W. Jackson St.

APPLICATION FOR APPOINTMENT TO BOARD

NAME: (Please Print) SAM BAIRD DATE OF APPLICATION: 6-27-24

ADDRESS: 618 MARK ST

PHONE NUMBER: 417-844-0636

Do you live within the city limits of Willard? YES NO

If YES, how long have you been a resident of Willard? 10+ YRS

Please choose the areas of most interest:

Planning & Zoning Park Advisory Board Economic Development Task Force

Tree Board Board of Adjustments

Have you served in this capacity before? YES NO

If YES, please explain:

AS ALDERMAN & MAYOR APPROX 3 YRS

Please describe why you would like to serve:

MIKE RUEGG IS FUN TO HANG AROUND

Please describe any education or experience that would assist you in serving:

22 YRS IN REAL ESTATE, 29 YRS ON BOA

I certify that the above information is correct. I understand that appointments are recommended by the Mayor to the Board of Aldermen for approval and that I may be asked to provide additional information.

Signature: 

Date: 6-27-24

Thank you for your interest and desire to serve your community!

Return this completed application to the City Clerk by mail at: PO Box 187, Willard, MO 65781

By fax at: (417) 742-3080 or drop off at Willard City Hall, 224 W. Jackson St.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #12

Ordinance Adopting the Tyler Technologies App as a Payment Option for Utility Bills



Sales Quotation For:
City of Willard
224 W Jackson
Willard MO 65781-9534

Quoted BY Clinton Pelletier
Quote Expiration 12/17/24
Quote Name Utility Access Mobile App

Tyler Software	License Total	Annual Maintenance
Description		
Tyler One		
My Civic Suite		
My Civic Utility Access Interface	\$ 0	\$ 0

	One Time Fees	Recurring Fees
Summary		
Total Tyler Software		
Total Tyler Services	\$ 0	\$ 0
Summary Total	\$ 0	\$ 0
Contract Total	\$ 0	

Comments

Work will be delivered remotely unless otherwise noted in this agreement.

Expenses associated with onsite services are invoiced as incurred according to Tyler's standard business travel policy.

SaaS is considered a term of one year unless otherwise indicated.

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement (" Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms in an agreement, amendment, or similar document in which this sales quotation is included:

- License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available accessible.
- Fees for hardware are invoiced upon delivery.
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software accessible to the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the Agreement.

Fees for services included in this sales quotation shall be invoiced as indicated below.

- Implementation and other professional services fees shall be invoiced as delivered.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.

- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment.

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler's SaaS Services terms found here: <https://www.tylertech.com/terms/tyler-saas-services>.

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #13

Annual State Statutory Code Updates and Supplementation Process

City of Willard
2023 Statutory Updates Incorporated During Supplement # 39

The Sections of the Code noted in the table below have been updated with the 2023 statutory material. The City’s attorney may want to review these changes to confirm these revisions are necessary. All revised Sections will be in effect following the City’s adoption of the Code.

Section/Subsection of the Code	Description of the Revision	Pursuant to RSMo. Section
120.020	A new Subsection (A)(15) regarding certain law enforcement and/or public safety agency information was added and subsequent Subsections were renumbered. In former Subsection (A)(15) [now (A)(16)], we deleted “which is or appears to be terrorist in nature and.”	610.021
210.840	Additional provisions were added to Subsection (G) of this Section setting out an exception to certain weapons regulations for certain school officers and school protection officers.	571.030
210.1230	Subsection (A) of this Section was revised to read in part, “...or utility regulated under Chapter 386 or 393, RSMo., including <u>twisted pair copper telecommunications wiring of pair or greater existing in 19, 22, 24, or 26 gauge burnt wire</u> , bleachers, guardrails...”	407.302
210.1880	We added this Section regarding “drug masking products.”	579.041

2024 ADOPTING ORDINANCE

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE OF ORDINANCES OF THE CITY OF WILLARD; ESTABLISHING THE SAME; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN, EXCEPT AS HEREIN EXPRESSLY PROVIDED; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE OF ORDINANCES; PROVIDING PENALTY FOR THE VIOLATION THEREOF; AND PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD AS FOLLOWS:

Section 1. That pursuant to Section 71.943 of the Revised Statutes of Missouri, the codification of ordinances, as set out in Titles I through VII, each inclusive, of the "Code of Ordinances of the City of Willard" is hereby adopted and enacted as the "Code of Ordinances of the City of Willard"; which shall supersede all other general and permanent ordinances of the City passed on or before April 8, 2024, to the extent provided in Section 3 hereof.

Section 2. That all provisions of such Code shall be in full force and effect from and after the effective date of this ordinance as set forth herein.

Section 3. That all ordinances of a general and permanent nature of the City adopted on final passage on or before April 8, 2024, and not included in such Code or recognized and continued in force by reference therein, are hereby repealed from and after the effective date of this ordinance, except those which may be specifically excepted by separate ordinance, and except the following which are hereby continued in full force and effect, unless specifically repealed by separate ordinance:

- a. Ordinances promising or guaranteeing the payment of money for the City, or authorizing the issuance of any bonds or notes of the City or any other evidence of the City's indebtedness, or authorizing any contract or obligation assumed by the City;
- b. Ordinances levying taxes or making special assessments;
- c. Ordinances appropriating funds or establishing salaries and compensation, and providing for expenses;
- d. Ordinances granting franchises or rights to any person, firm or corporation;
- e. Ordinances relating to the dedication, opening, closing, naming, establishment of grades, improvement, altering, paving, widening or vacating of streets, alleys, sidewalks or public places;
- f. Ordinances authorizing or relating to particular public improvements;
- g. Ordinances respecting the conveyances or acceptance of real property or easements in real property;

ADOPTING ORDINANCE

- h. Ordinances dedicating, accepting or vacating any plat or subdivision in the City or any part thereof, or providing regulations for the same;
- i. Ordinances annexing property to the City;
- j. All zoning and subdivision ordinances not specifically repealed and not included herein;
- k. Ordinances establishing TIF districts or redevelopment districts;
- l. Ordinances relating to traffic schedules (i.e. stop signs, parking limits, etc.);
- m. All ordinances relating to personnel regulations (i.e. pensions, retirement, job descriptions and insurance, etc.);
- n. Ordinances authorizing the establishment of industrial development corporations;
- o. Ordinances establishing tax rates for the City.

That the repeal provided for in this Section shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance which is repealed by this ordinance.

That the repeal provided for in this Section shall not affect any offense or act committed or done or any penalty or forfeiture incurred or any contract or right established or accruing before the effective date of this ordinance, nor shall it affect any prosecution, suit or proceeding pending or any judgment rendered prior to such date.

Section 4. That any and all additions and amendments to such Code when passed in such form as to indicate the intention of the Board of Aldermen to make the same a part thereof shall be deemed to be incorporated in such Code so that reference to the "Code of Ordinances of the City of Willard" shall be understood and intended to include such additions and amendments.

Section 5.

- a. Whenever in this Code or any other ordinance of the City of Willard any act is prohibited or is made or declared to be unlawful or an offense or a misdemeanor, or in the doing of any act as required or the failure to do any act is declared to be unlawful or an offense or a misdemeanor, where no specific penalty is provided therefore, the violation of any such provision of this Code or other ordinance of the City of Willard shall be punished by a fine of not more than five hundred dollars (\$500.00) or by imprisonment in jail for a period not exceeding ninety (90) days, or by both such fine and imprisonment.
- b. Whenever any provision of the Revised Statutes of Missouri or other Statute of the State limits the authority of the City to punish the violation of any particular provision of these ordinances or rules, regulations or orders promulgated pursuant thereto to a fine of less amount than that provided in this Section or imprisonment for a shorter term than that provided in this Section, the violation of such particular provision of these ordinances or rules, regulations or orders shall be punished by the imposition of not more than the maximum fine or imprisonment so authorized, or by both such fine and imprisonment.
- c. Whenever any provision of the Revised Statutes of Missouri or other Statute of the State establishes a penalty differing from that provided by this Section for an offense similar to any offense established by these ordinances, rules, regulations or other orders of the City, the violation

ADOPTING ORDINANCE

of such City law, ordinance, rule, regulation or order shall be punished by the fine or imprisonment established for such similar offense by such State law.

- d. Every day any violation of this Code or any other ordinance of this City of Willard shall continue shall constitute a separate offense.
- e. Whenever any act is prohibited by this Code, by an amendment thereof, or by any rule or regulation adopted thereunder, such prohibition shall extend to and include the causing, securing, aiding or abetting of another person to do said act. Whenever any act is prohibited by this Code, an attempt to do the act is likewise prohibited.

Section 6. That in case of the amendment by the Board of Aldermen of any Section of such Code for which a penalty is not provided, the general penalty as provided in Section 5 of this ordinance shall apply to the Section as amended; or in case such amendment contains provisions for which a penalty other than the aforementioned general penalty is provided in another Section in the same Chapter, the penalty so provided in such other Section shall be held to relate to the Section so amended, unless such penalty is specifically repealed therein.

Section 7. That a copy of such Code shall be kept on file in the office of the City Clerk, preserved in looseleaf form or in such other form as the City Clerk may consider most expedient. It shall be the express duty of the City Clerk, or someone authorized by said officer, to insert in their designated places all amendments and all ordinances or resolutions which indicate the intention of the Board of Aldermen to make the same part of such Code when the same have been printed or reprinted in page form and to extract from such Code all provisions which from time to time may be repealed by the Board of Aldermen. This copy of such Code shall be available for all persons desiring to examine the same.

Section 8. That it shall be unlawful for any person to change or alter by additions or deletions any part or portion of such Code, or to insert or delete pages or portions thereof, or to alter or tamper with such Code in any manner whatsoever which will cause the law of the City of Willard to be misrepresented thereby. Any person violating this Section shall be punished as provided in Section 5 of this ordinance.

Section 9. It is hereby declared to be the intention of the Board of Aldermen that the Sections, paragraphs, sentences, clauses and phrases of this ordinance and the Code hereby adopted are severable, and if any phrase, clause, sentence, paragraph or Section of this ordinance or the Code hereby adopted shall be declared unconstitutional or otherwise invalid by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and Sections of this ordinance or the Code hereby adopted.

Section 10. This ordinance and the Code adopted hereby shall become effective _____, 2024.

PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD THIS ____ DAY OF _____ 2024.

ADOPTING ORDINANCE

APPROVED BY THE MAYOR OF THE CITY OF WILLARD THIS ____ DAY OF _____
2024.

Mayor

ATTEST:

City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY
OF WILLARD, MISSOURI ON THE ____ DAY OF _____ 2024.

MEMBERS OF THE BOARD OF ALDERMEN:

Board Member	Votes		
	Yes	No	Abstained

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

Board Member	Votes		
	Yes	No	Abstained

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #14

Consider Proposal to Eliminate the Mayor's Stipend and Create an Annual Parks Department Line Item to Support Youth Program Participation and Access

First Reading: 02-10-14

Second Reading: 02-10-14

BILL NO. 14-02

ORDINANCE: 140210

AN ORDINANCE

FIXING the compensation of all officers and employees of the City of Willard for the 2014 Fiscal Year.

WHEREAS, Section 115.060 of the code of the City of Willard requires the Board of Aldermen to fix the compensation of all officers and employees, and

WHEREAS, The Board of Aldermen recognize that employees periodically terminate service and new employees are hired to fill their positions which, depending on their qualifications, may dictate that either a lower, or higher, level of compensation would be appropriate for the new employee, and

WHEREAS, The Board of Aldermen recognize that organizational changes may dictate leaving existing positions vacant or establishment of a new job description to efficiently and cost effectively provide the services to the community.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI AS FOLLOWS:

Section 1: The Board of Aldermen do hereby fix the compensation of all officers and employees for Fiscal Year 2014 as set forth in the attached Schedule A, which is incorporated herein by reference as if set forth in full.


Section 2: Severability Clause. If any Section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each Section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more Sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 3: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting

February 10th 2014

Approved as to form:


City Attorney

ATTESTED BY:

D. Duvall

DALE DUVALL, CITY CLERK

APPROVED BY:

W. Forshee

WENDELL FORSHEE, MAYOR

BILL NO. 14-02

ORDINANCE: 140210

READ TWO TIMES AND PASSED at the meeting of the Board of Aldermen of the City of Willard, Missouri, on the 10th day of February 2014.

MEMBERS OF THE BOARD OF ALDERMEN:

YES NO ABSTAINED

David Roggensees
DAVID ROGGENSEES

David Hemphill
DAVID HEMPHILL

Cyndi Cosby-Trapp
CYNDI COSBY-TRAPP

Paul Hood
PAUL HOOD

Kevin McDonald
KEVIN MCDONALD

Bryan Vincent
BRYAN VINCENT

COPY

SCHEDULE A

2014 COMPENSATION SCHEDULE

JOB DESCRIPTION	2014		COMPENSATION RANGE	
	COMPENSATION			
Mayor	\$ 300.00	per month	N/A**	
City Attorney	\$ 140.00	per hour	N/A	Appointed – not employee
Prosecuting Attorney	\$ 140.00	per hour	N/A	Appointed – not employee
Municipal Judge	\$ 140.00	per hour	N/A	Appointed – not employee
City Administrator	\$60,000.00	per year	N/A	
Chief Financial Officer	\$47,984.94	per year	N/A	Vacant-full time
Consultant	\$51,134.46	per year	N/A	Contracted – not employee
Finance Officer	\$38110.00	per year	N/A	
City Clerk	\$43,555.80	per year	N/A	
Director of Planning & Development	\$51,350.65	per year	N/A	
Utility Billing/Water Technician	\$ 12.36	per hour	\$10.00 - \$15.00	
Utility Billing/Water Technician	\$ 12.36	per hour	\$10.00 - \$15.00	
Receptionist/Deputy Court Clerk	\$ 12.62	per hour	\$11.00 - \$17.00	
Finance Clerk	\$ 13.75	per hour	\$12.00 - \$17.00	
Director of Public Works	\$ 44,032.50	per year	N/A	
Maintenance Supervisor	\$36,764.82	per year	\$31,200 - \$38,000	
Maintenance Supervisor	\$36,764.82	per year	\$31,200 - \$38,000	
Utility Maintenance Worker	\$ 16.34	per hour	\$11.00 - \$17.00	
Utility Maintenance Worker	\$ 15.51	per hour	\$11.00 - \$17.00	
Utility Maintenance Worker	\$ 13.52	per hour	\$11.00 - \$17.00	
Utility Maintenance Worker	\$ 13.00	per hour	\$11.00 - \$17.00	
Utility Maintenance Worker	\$ 11.00	per hour	\$11.00 - \$17.00	
Maintenance & Grounds Worker	\$ 12.02	per hour	\$10.00 - \$15.00	
Chief of Police	\$52,538.46	per year	N/A	
Sergeant/Detective	\$ 20.62	per hour	\$15.00 - \$22.00	
Corporal	\$ 17.86	per hour	\$14.00 - \$19.00	
Senior Patrolman	\$ 16.70	per hour	\$13.00 - \$17.00	
Police Officer	\$ 14.33	per hour	\$12.80 - \$16.00	
Police Officer	\$ 14.33	per hour	\$12.80 - \$16.00	
Police Officer	\$ 14.33	per hour	\$12.80 - \$16.00	

Police Officer	\$ 14.33	per hour	\$12.80 - \$16.00
Police Officer	\$ 13.95	per hour	\$12.80 - \$16.00
Administrative Assistant	\$ 14.58	per hour	\$10.00 - \$15.00
Municipal Court Clerk	\$ 18.57	per hour	\$15.00 - \$20.00
Director of Community Services	\$39,140.00	per year	N/A
Sports & Aquatics Supervisor	\$35,000.00	per year	\$31,200 - \$36,500
Operations Coordinator	\$32,960.00	per year	N/A
Recreation Specialist	\$25,750.00	per year	\$22,000 - \$28,000
Recreation Specialist/Front Desk	\$ 11.40	per hour	\$10.58-13.47
Maintenance/Landscaping	\$ 14.29	per hour	N/A
Maintenance Supervisor	\$ 14.30	per hour	N/A

Vacant/Part-Time/Seasonal Positions

Part-time position/Filled			
Sports Coordinator	\$	per year	\$24,000 - \$30,000
Program Coordinator	\$	per year	\$24,000 - \$30,000
Recreation Specialist	\$	per year	\$22,000 - \$28,000
Maintenance Worker	\$	per hour	\$12.00 - \$14.00
Equipment Operator	\$	per hour	\$14.00 - \$16.50
Deputy City Clerk	\$	per hour	\$10.50 - \$13.00
Community Relations Officer	\$	per year	\$25,000 - \$32,000
Planning & Development Technician	\$	per hour	\$13.00 - \$15.00
Building Codes Inspector	\$	per year	\$27,500 - \$35,000
Police Major	\$	per year	\$35,000 - \$45,000
Police Officer (Reserve Officers)	\$	per hour	\$10.00 - \$14.00
Purchasing Clerk	\$	per hour	\$11.00 - \$14.00
Sports, Program, Aquatic &			
Recreational Part-time and Seasonal	\$	per hour	\$7.35 - \$15.00
Emergency Management Director	\$ 14.58	per hour	\$12.50 - \$17.00
GIS Technician	\$	per hour	\$30.00 - \$50.00
IT Technician	\$	per hour	\$40.00 - \$75.00
			Vacant - full-time

** All compensation ranges labeled "N/A" shall be established by the Board of Aldermen on a case by case basis when the position is filled.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #15

Public Works Well #1: Public Works would like the Board to consider 2 quotes to replace the aging and undersized transformer.



Steve Flores 417-576-1072
Andrew Dishon 417-425-5532
3440 W. Division St. Ste A
Springfield, MO. 65802
PO Box 376 Springfield, MO. 65801

Date: 6/26/24
Company: City of Willard
Contact: Trevor
From: Andrew Dishon
Project Name: Well #1 Service
Proposal Number: 006

Inclusions: Labor and material for the following

- New feeder wire from existing 480v meter to MTS for upgrade to 200-amp service
- 50KVA transformer to be mounted outside to re-feed existing 240/120v panelboard inside well house
- All wiring from MTS to disconnect and disconnect to transformer
- New 100-amp main breaker at 240/120v panel inside well house
- Tie-in of existing panel located at sump pump (junction box to be provided to re-route feeder circuit to inside of well house)
- All existing 120v circuits at 240/120-meter combo to be relocated to panel inside well house for demo of meter
- New circuit added inside well house for future AC unit
- Demo of old transformer and disconnects inside well house
- Terminations and testing
- Normal business hours

Exclusions:

- Overtime
- Utility fees
- Concrete pad for transformer
- Taxes
- Anything not mentioned above

This pricing is valid for thirty days.

Base price: \$9,495.00

Acceptance Signature: _____

Date: _____



119 West Center ST
P.O. Box 475
Rogersville MO 65742
Richard Magruder
Stephen G. Magruder

Phone 417-753-3333 Fax 417-753-3398

PRICE QUOTATION

Date: 6/26/2024
Company: City of Willard
Contact: Public Works
From: Todd Wichmann
Ref: Well #1 service
Project Quote #:LS-024-129

Quotes Includes:

Labor and materials for the following:

- New wiring from existing 480v meter to manual transfer switch to accommodate 200-amp service
- Wiring from transfer switch to new disconnect for transformer feed
- Installation of new outdoor 45KVA transformer
- Tie-ins for secondary side of transformer to existing 240/120 panel located in well house
- Existing 240/120 panel shall be upsized to 100 amp to accommodate secondary panel feeder out to other building where sump pump is located (Conduit will be intercepted and junction box will be added for splicing)
- All circuits from low voltage pole will be relocated to existing 100-amp panel in well house for removal of pole (Confirmation on this from Liberty Utilities)
- New receptacle for AC unit located in well house
- Taxes
- Normal business hours

FOR THE SUM OF: \$9,903.00

Due to materials cost, proposal must be reviewed after 30 days

Excludes:

- Removal of power pole
- Overtime
- Anything not mentioned above

NET DUE UPON RECEIPT OF INVOICE

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: _____

Acceptance of Price Quote: _____

Date of Acceptance: _____

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #16

Public Works Building: Public Works would like the Board to consider 2 quotes for wiring and data cable installation in the newly constructed side of the public works building.



Steve Flores 417-576-1072
Andrew Dishon 417-425-5532
3440 W. Division St. Ste A
Springfield, MO. 65802
PO Box 376 Springfield, MO. 65801

Date: 6/27/24
Company: City of Willard
Contact: Trevor Hoffman
From: Andrew Dishon
Project Name: Public works new offices
Proposal number: 007

Inclusions: Labor and material for the following

Power:

- (15) quadplex receptacles throughout office area
- (1) outdoor GFI located near outdoor AC unit
- (2) duplex bathroom GFI's
- (1) dedicated fridge receptacle
- (1) 220v plug for heat/ac unit
- (1) 220v circuit for outdoor ac unit (with local disconnect)
- (2) dedicated quadplex receptacles at breakroom counter (GFI protected)

Lighting:

- (45) 6" surface mount LED lights
- (2) outdoor wall packs
- (2) exit emergency lights with remote heads
- (1) exit emergency light
- (3) emergency lights

Data:

- (8) data rough ins with cabling to switch location
- New ethernet cable ran from existing network area to new switch location

Service:

- New 100-amp breaker at existing panel to feed new office sub panel
- Feeder for sub panel to be ran in conduit using aluminum conductors
- 100-amp sub panel with all necessary breakers included
- Sub panel will have conduits ran to gutter in ceiling
- MC cable will be used throughout walls and ceiling

General:

- Normal business hours

Exclusions:

- Overtime
- Network switch
- Taxes
- Anything not mentioned above

This pricing is valid for thirty days.

Base price: \$18,361.00

Acceptance Signature: _____

Date: _____

LUMIX

ELECTRICAL, INC.

INDUSTRIAL POWER AND AUTOMATION & COMMERCIAL ELECTRICAL CONTRACTING LICENSED AND INSURED Phone 417-753-3333

119 West Center ST
P.O. Box 475
Rogersville MO 65742
Richard Magruder
Stephen G. Magruder
Fax 417-753-3398

PRICE QUOTATION

Date: 7/1/2024
Company: City of Willard
Contact: Public Works Department
From: Richard Magruder
Ref: City of Willard – Shop and Offices
Project Quote #: LS-24-124
Quotes Includes: Labor and material for the following

Office Electrical

- Labor Rough in and wire 34 Can Lights \$4,658.00
- Labor for Interior Wall Rough in Receptacles and Data as per Drawing \$3,625.00
- Labor and Materials 100 Amp Panel Fed from Shop Building \$4,414.00
- Electrical Materials for Wall and Ceilings Rough In \$4,950.26
 1. All required Electrical and Data Locations on Sheet Provided by City
 2. Power to Dedicated Equipment (Fridge, Microwave, ETC)
 3. Power to Relocated PTAC Unit
 4. Exterior GFCI
- Lighting and Panel Materials \$2,880.00

*All office receptacles will be Double Duplex except for Dedicated Duplexes for Fixed Equipment

Shop Electrical

- Demo Shop Electrical to bring up to code. \$3,900.00
- Install 10 New LED High Bays (Lights Included) \$4,750.36
- Shop (3) Welding Receptacles (6) Duplex and MISC \$4,680.00

Total: TBD upon Approvals

*Work can be done T&M if approved, Scope details can be Broken out if required.

NET DUE UPON RECEIPT OF INVOICE

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Acceptance of Price Quote: _____

Date of Acceptance: _____

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #17

414 East Jackson Legal Description Contract for Wilson Surveying



Wilson Surveying Company
Surveying, Engineering & Land Planning

1835 S Stewart, Suite 124
Springfield, Missouri 65804
417-522-7870

WORK ORDER ACKNOWLEDGEMENT

July 1, 2024

City of Willard
c/o Mike Ruesch
Director of Planning & Development
PO Box 187
Willard, MO 65781

Via Email: Planning@CityofWillard.com

Dear Mr. Ruesch;

Thank you for contacting Wilson Surveying Company for a **boundary survey** for the project at:

Property Boundary Survey for Lot Line Adjustment & Sale of 414 E. Jackson, Willard, Missouri;

The cost will be \$3,000.

This project will be Invoiced shortly before completion. Invoices are due upon receipt. Two hard-copies and a PDF of Plat of Survey are provided upon Payment In Full. Invoices remaining unpaid after 30 days are subject to a monthly charge of 1%. Projects remaining unpaid 90 days after invoicing may be subject to a mechanics lien.

Please let us know if you have any questions. Please sign this acknowledgement below and return it to our office.

Sincerely,

Acknowledgement/Notice to Proceed:

Rick Wilson

Rick Wilson, Professional Surveyor
Wilson Surveying Company

City of Willard

Date

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #18

**Legal Description Contract for Easements and Roadway
for AB Highway Starting at EE South to
Highway 266/Farm Road 91**



Wilson Surveying Company
Surveying, Engineering & Land Planning

1835 S Stewart, Suite 124
Springfield, Missouri 65804
417-522-7870

WORK ORDER ACKNOWLEDGEMENT

July 1, 2024

City of Willard
c/o Mike Ruesch
Director of Planning & Development
PO Box 187
Willard, MO 65781

Via Email: Planning@CityofWillard.com

Dear Mr. Ruesch;

Thank you for contacting Wilson Surveying Company for a **boundary survey** for the project at:

Right of Way, AB Hwy to Railroad/Elwood, Willard, Missouri;

The cost will be \$5,000.

This project will be Invoiced shortly before completion. Invoices are due upon receipt. Two hard-copies and a PDF of Plat of Survey are provided upon Payment In Full. Invoices remaining unpaid after 30 days are subject to a monthly charge of 1%. Projects remaining unpaid 90 days after invoicing may be subject to a mechanics lien.

Please let us know if you have any questions. Please sign this acknowledgement below and return it to our office.

Sincerely,

Acknowledgement/Notice to Proceed:

Rick Wilson

Rick Wilson, Professional Surveyor
Wilson Surveying Company

City of Willard

Date



Wilson Surveying Company
Surveying, Engineering & Land Planning

1835 S Stewart, Suite 124
Springfield, Missouri 65804
417-522-7870

WORK ORDER ACKNOWLEDGEMENT

July 1, 2024

City of Willard
c/o Mike Ruesch
Director of Planning & Development
PO Box 187
Willard, MO 65781

Via Email: Planning@CityofWillard.com

Dear Mr. Ruesch;

Thank you for contacting Wilson Surveying Company for a **boundary survey (#2)** for the project at:

Right of Way, AB Hwy/Railroad@Elwood to Hwy 266, Willard, Missouri;

The cost will be \$5,000.

This project will be Invoiced shortly before completion. Invoices are due upon receipt. Two hard-copies and a PDF of Plat of Survey are provided upon Payment In Full. Invoices remaining unpaid after 30 days are subject to a monthly charge of 1%. Projects remaining unpaid 90 days after invoicing may be subject to a mechanics lien.

Please let us know if you have any questions. Please sign this acknowledgement below and return it to our office.

Sincerely,

Acknowledgement/Notice to Proceed:

Rick Wilson

Rick Wilson, Professional Surveyor
Wilson Surveying Company

City of Willard

Date



Wilson Surveying Company
Surveying, Engineering & Land Planning

1835 S Stewart, Suite 124
Springfield, Missouri 65804
417-522-7870

WORK ORDER ACKNOWLEDGEMENT

July 1, 2024

City of Willard
c/o Mike Ruesch
Director of Planning & Development
PO Box 187
Willard, MO 65781

Via Email: Planning@CityofWillard.com

Dear Mr. Ruesch;

Thank you for contacting Wilson Surveying Company for a **boundary survey (#2)** for the project at:

Right of Way/Farm Road 99-Hwy 266 to I-44, Willard, Missouri;

The cost will be \$6,000.

This project will be Invoiced shortly before completion. Invoices are due upon receipt. Two hard-copies and a PDF of Plat of Survey are provided upon Payment In Full. Invoices remaining unpaid after 30 days are subject to a monthly charge of 1%. Projects remaining unpaid 90 days after invoicing may be subject to a mechanics lien.

Please let us know if you have any questions. Please sign this acknowledgement below and return it to our office.

Sincerely,

Acknowledgement/Notice to Proceed:

Rick Wilson

Rick Wilson, Professional Surveyor
Wilson Surveying Company

City of Willard

Date

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #19

Ordinance to Amend Chapter 500 – Building Code and Building Regulations of the Willard Code, by Adopting the International Code Council 2018 Codes as Supplemented or Amended and the 2017 NEC Codes as Supplemented or Amended. (2nd Read)

First Reading: **6-24-2024**

Second Reading: 07-08-2024

Council Bill No.: 24-26

Ordinance No 240624A

An Ordinance to amend Chapter 500 – Building Code and Building Regulations of the Willard Code, by adopting the International Code Council 2018 Codes as supplemented or amended and the 2017 NEC Code as supplemented or amended.

WHEREAS, the Board of Aldermen of the City of Willard, Missouri (the “Board”), has determined that certain updates and changes are necessary in their building codes and regulations; and

WHEREAS, the Board of Aldermen should review and adjust the building codes and regulations as they are updated and when deemed necessary

BE IT ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI as follows:

SECTION I: The publication known as the International Code Council 2018 codes; International Building Code, International Residential Code, International Plumbing Code, International Mechanical Code, International Fuel Gas Code, International Fire Code, International Energy Conservation Code, International Existing Building Code, International Property Maintenance code and the 2017 National Electrical Code, as published by the International Code Council, Inc., and the National Fire Protection Association and is hereby referred to, adopted and made part hereof as if fully set out in ordinance, with the additions, insertions, deletions and changes, prescribed in the attachment to this ordinance as Exhibit A.

SECTION II: That all previous ordinances 500.010 to 500.105 are repealed and replaced with the ordinances prescribed and set out in full in Exhibit A.

SECTION III: That all other ordinances and codes or parts of ordinances or codes in

conflict are hereby repealed.

SECTION IV: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Alderman and approval of the Mayor.

Read two times and passed at meeting: _____.

Approved as to form: _____
City Attorney

Attested by:

Janice Gargus, City Clerk

Approved by:

Troy Smith, Mayor

EXHIBIT "A"

Article I International Building Code

Section 500.010 Adoption Of International Building Code. (IBC) [Ord. No. 170213A § 2, 2-27-2017]

A certain document, one (1) copy of which is on file and open for public inspection in the office of the City Clerk of the City of Willard, Missouri, being marked and designated as the International Building Code 2018, including Appendices A, C, D, E, F, G, H, I and J as published by the International Code Council, be and is hereby adopted as the Building Code of the City of Willard for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said code are hereby referred to, adopted and made a part hereof, as if fully set out in this Chapter, with the additions, insertions, deletions and changes, if any, prescribed in Section 500.015 of this Chapter.

Section 500.015 Additions, Insertions And Changes. [Ord. No. 170213A § 2, 2-27-2017]

- A. The International Building Code 2018 adopted by Section 500.010 is hereby amended by substituting the following Sections or portions of Sections for those Sections or portions of Sections with corresponding numbers of the International Building Code 2018, or where there is no corresponding Section in the code, the following Sections shall be enacted as additions to the code.
1. Section 101.1 Insert: "The City of Willard."
 2. Fee "as adopted by City of Willard."
 3. Section 114.4 Violation Penalties. Is hereby amended to add an additional sentence to the end of the paragraph as follows: "The penalties are set forth in Section 500.150 of the Code of Ordinances of the City of Willard."
 4. Section 114.3 is amended to add an additional sentence to the end of the paragraph as follows: "The penalties are set forth in Section 500.150 of the Code of Ordinances of the City of Willard."
 5. Delete Section 1608.2 in its entirety and add in its place a new Section 1608.2 to read as follows: "1608.2 Ground Snow Load: The ground snow load for the City of Willard, Missouri, shall be a minimum of twenty (20) pounds per square foot."
 6. Section 1612.3 Insert: "City of Willard."
 7. Section 1612.3 Insert: "as adopted by the City of Willard."
 8. Section 423 is amended to include the following addition: Section 423.4.3 Group E Occupancy Campuses: Where a Group E Occupancy building having an aggregate occupant load of 50 or more is added to an existing Group E occupancy campus, a storm shelter complying with ICC 500 and capable of housing the total occupant load of all the Group E Occupancy buildings on campus shall be installed when the additional building increases the floor area of the classrooms, vocational rooms, and offices of the campus by more than 25%.

Article II
International Residential Code

Section 500.020 Adoption Of International Residential Code.(IRC)
[Ord. No. 170213A § 2, 2-27-2017]

A certain document, one (1) copy of which is on file and open for public inspection in the office of the City Clerk of the City of Willard, Missouri, being marked and designated as the International Residential Code 2018, including Appendices A, B, C, D, E, G, H, J, K, M, N and Q as published by the International Code Council, be and is hereby adopted as the Residential Code of the City of Willard for regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of one- and two-family dwellings and town houses not more than three (3) stories in height in the City of Willard; and each and all of the regulations, provisions, penalties, conditions and terms of said code are hereby referred to, adopted and made a part hereof, as if fully set out in this Chapter, with the additions, insertions, deletions and changes, if any, prescribed in Section **500.025** of this Chapter.

Section 500.025 Additions, Insertions And Changes.
[Ord. No. 170213A § 2, 2-27-2017]

- A. The International Residential Code 2018 adopted by Section **500.020** is hereby amended by substituting the following Sections or portions of Sections for those Sections or portions of Sections with corresponding numbers of the International Residential Code 2018, or where there is no corresponding Section in the code, the following Sections shall be enacted as additions to the code.

**Refer to the" City of Willard Missouri One & Two Family Residential Requirements" (IRC 2018)
Revised March 2024**

1. Section R101.1 Insert: "The City of Willard."
2. Section R103 "Department of Building Safety." Delete in its entirety. Insert, in lieu thereof, the following: "Refer to Section 103 of the International Building Code."
3. Section R113.4. Add a sentence to the end of the paragraph to read as follows: "The penalties are set forth in Section **500.150** of the Code of Ordinances of the City of Willard."
4. Insert the following values in Table R301.2(1):

Insert the following values in Table R301.2(1):

Climate Zone	4A
Ground Snow Load	20 PSF
Wind Speed (mph) *d	115 MPH
Seismic Design Category	B
Weathering *a	Severe
Frost Line Depth *b	18 Inches
Termite *c	Moderate to Heavy
Decay	Slight to Moderate
Ice Shield Underlayment Required	No
Flood Hazard*g	As adopted by City of Willard
Air Freezing Index	659
Winter Design Temp	9°F
Air Freezing Index	1500 or less
Mean Annual Temp	56°F
Elevation	1237 feet
Latitude	37°N, 93°W
Winter Heating	11°F
Summer Cooling	92°F
Altitude Correction Factor	0.96
Indoor Design Temperature	70°F
Wind Velocity Heating	15 mph if site specific speed unknown
Wind Velocity Cooling	15 mph if site specific speed unknown
Coincident Wet Bulb	74°F
Daily Range	M

For SI: 1 pound per square foot = 0.0479 kPa. 1 mile per hour = 0.447 m/s.

- a. Where weathering requires a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code, the frost line depth strength required for weathering shall govern. The weathering column shall be filled in with the weathering index, "negligible," "moderate" or "severe" for concrete as determined from Figure R301.2(4). The grade of masonry units shall be determined from ASTM C34, C55, C62, C73, C90, C129, C145, C216 or C652.
- b. Where the frost line depth requires deeper footings than indicated in Figure R403.1(1), the frost line depth strength required for weathering shall govern. The jurisdiction shall fill in the frost line depth column with the minimum depth of footing below finish grade.
- c. The jurisdiction shall fill in this part of the table to indicate the need for protection depending on whether there has been a history of local subterranean termite damage.
- d. The jurisdiction shall fill in this part of the table with the wind speed from the basic wind speed map [Figure R301.2(5)A]. Wind exposure category shall be determined on a site-specific basis in accordance with Section R301.2.1.4.
- e. The outdoor design dry-bulb temperature shall be selected from the columns of 97½-percent values for winter from Appendix D of the *International Plumbing Code*. Deviations from the Appendix D temperatures shall be permitted to reflect local climates or local weather experience as determined by the building official [Also see Figure R301.2(1)].
- f. The jurisdiction shall fill in this part of the table with the seismic design category determined from Section R301.2.2.1.
- g. The jurisdiction shall fill in this part of the table with (a) the date of the jurisdiction's entry into the National Flood Insurance Program (date of adoption of the first code or ordinance for management of flood hazard areas), (b) the date(s) of the Flood Insurance Study and (c) the panel numbers and dates of the currently effective FIRMs and FBFMs or other flood hazard map adopted by the authority having jurisdiction, as amended.
- h. In accordance with Sections R905.1.2, R905.4.3.1, R905.5.3.1, R905.6.3.1, R905.7.3.1 and R905.8.3.1, where there has been a history of local damage from the effects of ice damming, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall fill in this part of the table with "NO."
- i. The jurisdiction shall fill in this part of the table with the 100-year return period air freezing index (BF-days) from Figure R403.3(2) or from the 100-year (99 percent) value on the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32°F)."
- j. The jurisdiction shall fill in this part of the table with the mean annual temperature from the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32°F)."
- k. In accordance with Section R301.2.1.5, where there is local historical data documenting structural damage to buildings due to topographic wind speed-up effects, the jurisdiction shall fill in this part of the table with "YES." Otherwise, the jurisdiction shall indicate "NO" in this part of the table.
- l. In accordance with Figure R301.2(5)A, where there is local historical data documenting unusual wind conditions, the jurisdiction shall fill in this part of the table with "YES" and identify any specific requirements. Otherwise, the jurisdiction shall indicate "NO" in this part of the table.
- m. In accordance with Section R301.2.1.2 the jurisdiction shall indicate the wind-borne debris wind zone(s). Otherwise, the jurisdiction shall indicate "NO" in this part of the table.
- n. The jurisdiction shall fill in these sections of the table to establish the design criteria using Table 1a or 1b from ACCA Manual J or established criteria determined by the jurisdiction.
- o. The jurisdiction shall fill in this section of the table using the Ground Snow Loads in Figure R301.2(6).

1. Storage areas accessible from the exterior of the residence shall meet the requirements for dwelling/garage opening/penetration protection. R302.5 in the 2018 IRC.
2. Delete Section R302.13 Fire Protection of floors, in its entirety.
3. Amend Section R313 'Automatic Fire Sprinkler Systems' by deleting sub-section R313 in its entirety and enacting a new subsection which said new subsection shall read as follows: R313 Automatic Fire Sprinkler Systems. A builder of five or more connected units shall comply with the design and installation requirements of the 2012 International Residential Code suppressant separation as provided in Section R317 of the 2006 IRC or Section P2904 of the 2012 IRC at the builder's or purchaser's cost and option.
4. Repeal Section R315, Carbon monoxide alarms, subsection R315.3, as follows, where required in existing dwellings, in its entirety, and provide a new subsection R315.3 as follows:
5. R315.3 alterations and addition. When alterations or additions requiring a permit occur, or when one or more sleeping rooms are added or created in existing dwellings, the individual dwelling unit shall be equipped with carbon monoxide alarms as required for new dwellings.

Exceptions:

- a. Work involving the exterior surfaces of dwellings such as the replacement of roofing or siding, or the addition or replacement of windows or doors, or the addition of a porch or deck, are exempt from the requirements of this section.
 - b. Installation, alteration, or repairs of plumbing or mechanical systems are exempt from the requirements of this section.
6. **R403.1.7.3 Foundation Elevation.** The foundation stem wall / slab elevation shall be a minimum of eighteen (18) inches above the street curb top of elevation.

Foundations and Footings

The minimum dimensions for footings are based on loading and an assumed allowable soil pressure of 2,000 pounds per square foot. Footing widths or the depth of footings below natural grade may have to be increased if the supporting soil is of a type not having an allowable bearing pressure of at least 2,000 pounds per square foot.

Depth: Footings are to be poured on a solid bearing surface. The bearing surface shall be a minimum of 18 inches below finished grade.

	Load Bearing of Soil (psf)			
	1500	2000	1000	>4000
Conventional Light Frame Construction				
1 Story	12	12	12	12
2 Story	16	12	12	12
3 Story	24	17	12	12
4-inch Brick Veneer Over Light Frame or 8-inch Hollow Concrete Masonry				
1 Story	12	12	12	12
2 Story	24	16	12	12
3 Story	32	24	16	12
8-inch Solid or Fully Grouted Masonry				
1 Story	16	12	12	12
2 Story	30	21	14	12
3 Story	42	32	21	16

a. Where minimum footing width is 12 inches, use of a single wythe of solid or fully grouted 12-inch nominal concrete masonry units is permitted.

General (R403.1): All exterior walls shall be supported on continuous solid or fully grouted masonry or concrete footings, crushed stone footings, wood foundations, or other approved structural systems which shall be of sufficient design to accommodate all loads according to Section R301 and to transmit the resulting loads to the soil within the limitations as determined from the character of the soil. Footings shall be supported on undisturbed natural soils or engineered fill. Concrete footing shall be designed and constructed in accordance with the provisions of Section R403 or in accordance with ACI 332.

Minimum size (R403.1.1): Minimum sizes for concrete and masonry footings shall be as set forth in Table R403.1 and Figure R403.1(1). The footing width, *W*, shall be based on the load-bearing value of the soil in accordance with Table R401.4.1. Spread footings shall be at least 6 inches in thickness, *T*. Footing projections, *P*, shall be at least 2 inches and shall not exceed the thickness of the footing. The size of footings supporting piers and columns shall be based on the tributary load and allowable soil pressure in accordance with Table R401.4.1. Footings for wood foundations shall be in accordance with the details set forth in Section R403.2, and Figures R403.1(2) and R403.1(3).

Slope (R403.1.5): The top surface of footings shall be level. The bottom surface of footings shall not have a slope exceeding one unit vertical in 10 units horizontal (10-percent slope). Footings shall be stepped where it is necessary to change the elevation of the top surface of the footings or where the slope of the bottom surface of the footings will exceed one unit vertical in ten units horizontal (10-percent slope).

Horizontal: A minimum of 2 strands of ½ rebar (#4) placed three (3) inches from the side and located in the bottom third of the footing. Joints are to be lapped and tied a minimum of fifteen (15) inches. Rebar must be supported on steel chairs or wickets designed for that purpose.

Vertical: A minimum of one (1) ½ -inch (#4) rebar every 6 feet, extending vertically from the footing and terminating within 3-inches of the top of the foundation wall. Vertical steel may be placed in footings before the concrete sets or drilled in place before the foundation wall forms are placed.

Exception: Vertical steel is not required in foundation walls less than 24 inches high.

7.

Foundation Drains Drains shall be provided around all foundations. Drainage tiles, gravel or crushed stone drains, perforated pipe or other approved systems or materials shall be installed at or below the area to be protected and shall discharge by gravity or mechanical means into an approved drainage system. Gravel or crushed stone drains shall extend at least 1 foot beyond the outside edge of the footing and 6 inches above the top of the footing and be covered with an approved filter membrane material. The top of open joints of drain tiles shall be protected with strips of building paper. Perforated drains shall be surrounded with an approved filter membrane or the filter membrane shall cover the washed gravel or crushed rock covering the drain. Drainage tiles or perforated pipe shall be placed on a minimum of 2 inches of washed gravel or crushed rock at least one sieve size larger than the tile joint opening or perforation and covered with not less than 6 inches of the same material.

Exception: A drainage system is not required when the foundation is installed on well-drained ground or sand-gravel mixture soils as defined by the Unified soils classification system (Group I Soils) See IRC 2012 R405.1

8. Repeal Section R507, Decks subsection 507.3.1 and 507.3.2 and provide new subsection 507.3.1 and 507.3.2 as follows:
 - a. Exterior footings shall be placed not less than 12 inches below the undisturbed ground surface.
 - b. 18" below finished grade.
 - c. Ledger shall be attached with lag screws or bolts per R-507.2.1(1)
 - d. 20" square or 20" round diameter
 - e. Post size shall be 6 x 6 and a maximum height shall be 14'0".
 - f. Exception: landings and decks less than 30" in height can use 4 x 4 post.
9. Repeal Section 802.11 Roof Tie-Down subsection
10. Section 802.11.1 in its entirety and provide a new subsection R802.11.1 as follows:
11. 802.11.1 Uplift resistance, by adding the following; All rafters and trusses spaced not more than 24 inches on center shall be attached to their supporting wall assemblies by mechanical fasteners.
12. **Firewall Rated Construction:**

Townhouses (R302): Each townhouse shall be considered a separate building and shall be separated by fire-resistance-rated wall assemblies meeting the requirements of Section R302.1 for exterior walls & common walls. The common wall shall be a **two (2) hour block fire wall** from the top of the concrete footing continuously up to the underside of the roof decking material. The roof decking material shall be fire-retardant-treated wood for a distance of four (4) feet on each side of the wall with no penetrations through the sheathing.

Continuity (R302.2.1): The fire-resistance-rated wall or assembly separating townhouses shall be continuous from the foundation to the underside of the roof sheathing, deck or slab. The fire-resistance rating shall extend the full length of the wall or assembly, including wall extensions through and separating attached enclosed accessory structures.

The fire wall shall be labeled under the floor and in the attic area, in letters at least two (2) inches in height, stating "FIRE WALL: DO NOT PENETRATE OR DAMAGE" "No Penetrar O Dañar esta Pared Resistente al Fuego".
13. **Chapter 11 Energy Efficiency.** Repeal the language and all related references to this Chapter in the code and provide new language as follows:
14. **Section N1101 Certificate.** A permanent certificate shall be posted completed by the building or registered design professional. The certificate shall list the predominant R-values of insulation installed in or on the ceiling/roof, walls, foundation (slab, basement wall, crawlspace wall and/or floor), and ducts outside conditioned spaces; U-factors for fenestration; and solar heat gain coefficient (SHGC) of fenestration. Where there is more than one (1) value for each component, the certificate shall list the value covering the largest area. The certificate shall list the type and efficiency of heating, cooling and service water heating equipment.
15. **Section M1600 Ducts.** Supply and return air ducts in attics shall be insulated to a minimum of R-8, and in other areas a minimum of R-6.

16. **Section N1102 Minimum Insulation And Fenestration Requirements By Component.** Unfinished areas and areas without heating or cooling shall be exempt from the requirements.

Component insulation requirements for Climate Group 4A per 2012 IECC

Fenestration U Factor =0.35

Exception Skylights: Skylight U Factor = 0.60

Glazed Fenestration SHGC=NR- Applies to all Glazing

Attic = R-38

Wood Frame Wall R-Value= R-20 or R-13+3.8 - Cavity insulation - 13, continuous insulation is R-5 -1" Foam

Floors = R-19

Floor Cantilever = R-19

Basement Walls when finished = R-10/R-13 - 10/13 means r-10 continuous insulation on the interior or exterior of the building or r-13 cavity insulation on the interior of the basement wall

Slab = R-10 for 24" - 2" foam for two (2) feet

Crawl Space = R-10/13

17. **M1411.3 Condensate Disposal.** Amend as follows: Condensate shall not discharge into a building drain or sewer line, street, alley, or other area where it would cause a nuisance.
18. **M1501.1 Outdoor Discharge.** Exception 2. Mechanical exhaust from bathroom exhaust fans may be permitted to exhaust through the soffit provided that the duct shall terminate at the soffit pane with an approved mechanical louver or vent and the adjoining soffit space, for a distance of four (4) feet on either side of the penetration, shall be solid non-vented material.
19. **G2412.1 Scope.** Amend as follows: This Section shall govern the design, installation, modification, and maintenance of piping systems. The applicability of this code to piping extends from the point of delivery to the connections with the appliances and includes the design, materials, components, fabrication, assembly, installation, testing, inspection, operation, and maintenance of such piping system. The utility company gas meter location shall be in accordance with the requirements of the utility company.
20. **G2414.5.3 Copper Or Copper-Alloy Tubing.** Repeal this Section in its entirety.
21. **G2417.4.1 Test Pressure.** Delete in its entirety and provide new language as follows: The test pressure of the piping system for 2-pound gas pressure shall be twenty (20) psi.
22. **G2417.4.2 Test Duration.** Amend as follows: The test duration shall be not less than fifteen (15) minutes.
23. **Chapter 25 – Plumbing**
- a. Delete Section P2503.5.2 item 2 in its entirety.
 - b. Delete Section P2503.6
 - c. Residential Service Upgrades,
24. **P2603.6 Pipe Tracing.** All water service piping and building sewer piping shall be installed with a #14 tracer wire attached to the pipe from the point of connection to the water meter or sewer lateral to the point of entrance of the building.
25. **P2905 Heated Water Distribution Systems.** Delete this Section in its entirety.

26. **P3303.1.5 Ground Water Required Discharge.** Add the new Section as follows: A crawl space perimeter drain shall be installed along the outside of the crawlspace footing. The drain shall daylight and discharge a minimum of 10 feet from the building

Chapter 39 – Electrical

27. All structures used for residential purposes, requiring a service upgrade or modification, shall mandate the following electrical system improvements:
28. GFI receptacles in the kitchen(s) and bathroom(s) shall be installed if outlets are in existence at the time of the service upgrade.
29. Approved hard-wired, dual powered, interconnected smoke detectors shall be installed and located as per the adopted building code.
30. The kitchen shall be provided with a minimum of two (2) 20 amp GFCI Circuits
31. If a fire occurs, or other similar incident that damages any part of the electrical system within a residential structure, in addition to all damaged systems being repaired, it is mandated that all apparent hazards within the structure be corrected. Hard-wired, dual-powered, interconnected smoke detectors shall be installed and located as per the adopted building codes. If a service portion of the electrical system is damaged or upgraded as a result of a fire or other incident, it shall require that all affected electrical components be brought up to current code standards
32. A total partial upgrade of the electrical system may be required, if in the opinion of the Code Official, or his designee, the condition of the existing electrical system constitutes a potential threat to the safety and welfare of current or future occupants.
33. Amend Section E3902, Ground-fault and arc-fault circuit-interrupter protection, subsection E3902.2, Garage and accessory building receptacles, as follows:
34. E3902.2 Garage and accessory building receptacles. All 125-bolt, single phase, 15-or20- amp receptacles installed in garages and grade-level portions of unfinished accessory buildings used for storage or work areas shall have ground fault circuit-interrupter protection for personnel.
- a. Exception: The receptacle adjacent to and used solely for the purpose of providing power for the garage door opener does not have be GFCI protected.
35. Amend Section E3902, Ground-fault and arc fault circuit-interrupter protection, as follows:
36. E3902.12 Arc-fault circuit-interrupter protection. All branch circuits that supply 120+volt, single-phase, 15-and 20-ampere bedroom circuits
37. Repeal Section E4002, Receptacles, subsection E4002.14, Tamper-resistant receptacles, in its entirety.
38. **Sec. 36-1303. Adoption Of Appendices.** Only the following appendices, listed among others in the 2018 International Residential Code, are adopted.

Appendix A. Sizing and Capacities of Gas Piping

Appendix B. Sizing of Venting Systems Serving Appliances Equipped with Draft Hoods, Category-I Appliances, and Appliances Listed for use with Type B Vents

Appendix C. Exit Terminals of Mechanical Draft and Direct-Vent Venting Systems

Appendix D. Recommended Procedure for Safety Inspection of an Existing Appliance Installation

Appendix E. Manufactured Housing used as Dwellings.

Appendix G. Piping Standards for Various Applications

Appendix I. Private Sewage Disposal

Appendix J. Existing Building and Structures

Appendix P. Sizing of Water Piping System

Article III Electrical Code

Section 500.030 Adoption Of The National Electric Code.(NEC) [Ord. No. 170213A § 2, 2-27-2017]

A certain document, one (1) copy of which is on file and open for public inspection in the office of the City Clerk of the City of Willard, Missouri, being marked and designated as the National Electric Code (NEC) 2017, be and is hereby adopted and known as the Electric Code of the City of Willard. For the purpose of establishing rules and regulations for the design, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of electrical systems in the City of Willard; and each and all of the regulations, provisions, penalties, conditions and terms of said code are hereby referred to, adopted and made a part hereof, as if fully set out in this Chapter, with the additions, insertions, deletions and changes, if any, prescribed in Section 500.035 of this Chapter.

Section 500.035 Additions, Insertions And Changes. [Ord. No. 170213A § 2, 2-27-2017]

- A. The National Electric Code (NEC)/2017 adopted by Section 500.030 is hereby amended by substituting the following Sections or portions of Sections for those Sections or portions of Sections with corresponding numbers of the National Electric Code (NEC)/2017, or where there is no corresponding Section in the code, the following Sections shall be enacted as additions to the code.

It shall be unlawful for any person to install, or permit the installation of, any electrical wiring, equipment, or apparatus within the corporate limits of the City of Willard, unless the same shall be installed to conform with the standards and provisions of the 2017 NEC, the latest approved edition of the Electrical Service Standards of City Utilities of Springfield, and all other applicable City codes and ordinances. In the event of a conflict between these documents the most stringent or restrictive shall govern, or an administrative interpretation may be made by the Director of Building Development Services to resolve such conflicts.

210.8 Ground-Fault Circuit-Interrupter Protection for Personnel

Dwelling Units. All 125-volt, single-phase, 15- or 20-ampere receptacles installed in locations specified in 210.8(A)(1) through (10) shall have ground-fault circuit-interrupter protection for personnel.

1. Garages and accessory buildings that have a floor located at or below grade level and are: not intended as habitable rooms; and, limited to storage areas, work areas, and areas of similar use
 - a. Exception to (2): A single receptacle installed solely for electrical supply of a garage door opener.

210.12 Arc-Fault Circuit-Interrupter Protection

Dwelling Units. All 120-volt, single phase, 15- and 20-ampere branch circuits supplying outlets or devices installed in dwelling unit bedrooms, shall be protected by any of the means described in 210.12(A)(1) through (6).

210.52 Dwelling Unit Receptacle Outlets.

Basements, Garages, and Accessory Buildings.

Basements. In each separate, unfinished portion of a basement, framed, interior walls for separate rooms constitute finished areas and, therefore, must have branch circuits as required by Article 210, and any required smoke detectors. All wiring must be protected from physical damage by the wall framing or the wall must be covered with sheetrock applied to at least one side of the wall.

230.11. Residential service upgrades and repairs.

In all structures used for residential purposes, a service upgrade or modification must include:

1. GFI receptacles in kitchen(s) and bathroom(s) if outlets are in existence at the time of the service upgrade.
2. Approved hard-wired, dual-powered, interconnected smoke alarms installed and located per the adopted building code;
3. A minimum of two (2) 20 amp grounded small appliance branch circuits in kitchens.
4. Carbon monoxide detectors installed according to R315.1 where the structure has an attached garage or fuel-fired appliances; and,
5. Corrections to all apparent hazards.

Damage repair. If a fire or other similar incident damages any part of the electrical system within a residential structure, the system, in addition to all damaged systems, must be completely repaired and:

1. All apparent hazards within the structure must be corrected.
2. Hard-wired, dual-powered, interconnected smoke detectors and carbon-monoxide detectors must be installed and located per the adopted building codes.
3. A total or partial upgrade of the electrical system may be required if, in the opinion of an electrical expert in the Department of Building Development Services, the condition of the existing electrical system constitutes a potential threat to the safety and welfare of current or future occupants.

230.70 General.

Location.

Readily Accessible Location. The service disconnecting means shall be installed at a readily accessible location either outside of a building or structure or inside nearest the point of entrance to the service conductors. The maximum length of conduit between the meter back and service disconnect shall not exceed 36 inches, unless otherwise authorized by the Department of Building Development Services.

230.72 Grouping of Disconnects.

General. The two to six disconnects as permitted in 230.71 shall be grouped. The term "grouped" as used in this sub-article is defined as being within two feet of each other, on the same wall, with no intervening obstructions exceeding eight inches in depth from the wall surface, unless otherwise authorized by the Department of Building Development Services prior to installation. Each disconnect shall be marked to indicate the load served.

Article IV International Plumbing Code

Section 500.040 Adoption Of International Plumbing Code.(IPC) [Ord. No. 170213A § 2, 2-27-2017]

A certain document, one (1) copy of which is on file and open for public inspection in the office of the City Clerk of the City of Willard, Missouri, being marked and designated as the International Plumbing Code 2018, including Appendices E and F, as published by the International Code Council, be and is hereby adopted as the Plumbing Code of the City of Willard for regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of plumbing systems in the City of Willard; and each and all of the regulations, provisions, penalties, conditions and terms of said code are hereby referred to, adopted and made a part hereof, as if fully set out in this Chapter, with the additions, insertions, deletions and changes, if any, prescribed in Section 500.045 of this Chapter.

Section 500.045 Adoptions, Insertions and Changes.
[Ord. No. 170213A § 2, 2-27-2017]

The International Plumbing Code 2018 adopted by Section 500.040 is hereby amended by substituting the following Sections or portions of Sections for those Sections or portions of Sections with corresponding numbers of the International Plumbing Code 2018, or where there is no corresponding Section in the code, the following Sections shall be enacted as additions to the code.

Section 101.1 Insert: "City of Willard."

Delete Sections 103.1, 103.2 and 103.3 in their entirety and insert, in lieu thereof, the following statement: "See Chapter 1 of the International Building Code 2018"

106.6.3 "Fee Refunds" Delete the text in its entirety and insert the following statement: "See 109.6 of the International Building Code 2018."

Delete the text of Section 108.4 in its entirety and add a statement, in lieu thereof, which shall read: "See Section 500.150 of the Code of Ordinances of the City of Willard."

108.5 by deleting the last sentence of that Section and adding, in lieu thereof, the following: "Any person who shall continue any work on the system having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine as prescribed in Section 500.150 of the Code of Ordinances of the City of Willard."

305.4.1 Sewer depth. Building sewers that connect to private-sewage-disposal systems shall be installed a minimum of 18 inches below finished grade at the point of septic-tank connection. Building sewers shall be installed not less than 12 inches below grade.

312.1 Required tests. The permit holder shall make the applicable tests prescribed in Sections 312.2 through 312.10 to determine compliance with the provisions of this code. The permit holder shall give reasonable advance notice to the code official when the plumbing work is ready for tests. The code official, or the code official's duly authorized representative, may witness or require verification of these tests. The equipment, material, power, and labor necessary for the inspection and test shall be furnished by the permit holder and he or she shall be responsible for determining that the work will withstand the test pressure prescribed in the following tests. Plumbing-system piping shall be tested with either water or, for piping systems other than plastic, by air. After the plumbing fixtures have been set and their traps filled with water, the entire drainage system shall be submitted to final tests. The code official shall require the removal of any cleanouts, if necessary, to ascertain whether the pressure has reached all parts of the system.

Delete "Exceptions: 2 of Subsection 403.2, Separate facilities," in its entirety, and add the following: "2. Separate facilities shall not be required in structures or tenant spaces with a total occupant load, including both employees and customers, of forty-nine (49)

403.2 Separate facilities. Where plumbing fixtures are required, separate facilities shall be provided for each sex.

Exceptions:

1. Except for mercantile uses, occupancies which do not serve food or beverages to be consumed within the structure or tenant space, do not require separate facilities when the total occupant load, including both employees and customers, does not exceed 49.

In Section 410.3 Substitution, add the following: "Exception: In all use groups except Use Group A, where the occupant load is less than forty-nine (49), a two- or five-gallon water dispenser or water cooler may be substituted for the required drinking fountain."

Section 504.7 Required pan.

Exceptions:

1. A pan will not be required if the floor is concrete and a floor drain is adjacent to the device or the floor is a slab-on-grade, concrete floor.
2. A pan will not be required on a water heater changeout if the pre-existing conditions did not contain a pan.

604.8 Water pressure-reducing valve or regulator. An approved water-pressure-reducing valve conforming to ASSE 1003 with strainer shall be installed to reduce the pressure in the building water distribution piping to 80 psi (552 kPa) static or less.

606.3 Access to valves. Ready access shall be provided to all required full-open valves and shutoff valves.

608.1 General. A potable water supply system shall be designed, installed, and maintained in such a manner so as to prevent contamination from non-potable liquids, solids or gases being introduced into the potable and public water supply through cross connections or any other piping connections to the system. Backflow preventer applications shall conform to Table 608.1, except as specifically stated in Sections 608.2 through 608.17.10, and Missouri Department of Natural Resources regulations for backflow prevention in effect at the time of installation; where requirements differ the requirement that provides the highest level of protection shall govern. Installation of a backflow preventer is required as a condition for new systems not governed by the residential code and for permitted modifications to an existing system not governed by the residential code where more than four drainage fixture units, as defined in Table 709.1, are installed; the drainage fixture unit valve for a pot sink or three compartment sinks shall be defined as three fixture units. This backflow preventer shall be installed as close as possible to the point where the potable water service enters the building or as approved by the water purveyor. No branch lines or taps will be allowed between the water meter and the backflow preventer. Backflow preventers shall be tested and tagged prior to final plumbing inspection.

608.17.4.2 Location. All required automatic fire sprinkler and standpipe system backflow preventers shall be located in accordance with the requirements of the water purveyor. Location of backflow preventers shall be such that ready access for service and testing is achieved.

608.18 Protection of individual water supplies. An individual water supply shall be located and constructed so as to be safeguarded against contamination in accordance with standards established by the Springfield-Greene County Health Department, the water purveyor, and/or the Missouri Department of Natural Resources, for all site requirements related to protection of individual, water-supply systems. The more restrictive provisions specified for health, safety, and welfare shall apply whenever a conflict exists.

802.1.7 Food utensils, dishes, pots-and-pans sinks. Sinks, in other than dwelling units, used for the washing, rinsing, or sanitizing of utensils, dishes, pots, or pans; or, service ware, used in the preparation, serving, or eating of food, shall discharge indirectly through an air gap or an air break to the drainage system. The drainage system includes the grease interceptor.

903.1 Roof extension. Open vent pipes that extend through a roof shall be terminated not less than 12 inches above the roof. Where a roof is to be used for assembly or as a promenade, observation deck, sunbathing deck, or similar purposes, open vent pipes shall terminate not less than 7 feet (2134 mm) above the roof.

918.3 Where permitted. Individual, branch, and circuit vents shall be permitted to terminate with a connection to an individual or branch-type-air-admittance valve in accordance with Section 918.3.1 only with approval from the code official or the code official's duly authorized representative, prior to design or installation. Stack vents and vent stacks shall be permitted to terminate to stack-type-air-admittance valves in accordance with Section 918.3.2 only with approval from the code official or the code official's duly authorized representative prior to design or installation. The use of air-admittance valves shall be permitted only in the remodel of existing buildings and shall not be permitted in new structures and building additions, except for island fixtures, unless otherwise approved by the code official or the code official's duly authorized representative, prior to design or installation. Requests for approval shall be submitted separately in writing.

1003.3 Grease interceptors. Grease interceptors shall comply with the requirements of Sections 1003.3.1 through 1003.3.8 and the requirements and guidelines of the City of Springfield Fats, Oils, and Grease ("FOG") Management Plan, based on the anticipated conditions of use, and shall be subject to the approval of Clean Water Services.

1003.3.1 Grease interceptors and automatic grease removal devices required. A grease interceptor or an automatic, grease-removal device shall be required to receive the drainage from fixtures and equipment with grease-laden waste

located in food preparation areas, such as in restaurants, hotel kitchens, hospitals, school kitchens, bars, factory cafeterias, daycare centers, and clubs. Fixtures and equipment shall include: mop sinks; kitchen floor drains and sinks; culinary sinks; hand sinks; pot sinks; pre rinse sinks; soup kettles or similar devices; wok stations; floor drains or sinks into which kettles are drained; automatic hood wash units and dishwashers without pre rinse sinks. Grease interceptors and automatic grease removal devices shall receive waste only from fixtures and equipment that allow fats, oils, or grease to be discharged. Where the lack of space or other constraints prevent the installation or replacement of a grease interceptor, one or more grease interceptors shall be permitted to be installed on or above the floor and upstream of an existing grease interceptor.

1003.3.2 Food waste disposers restriction. A food-waste disposer shall discharge to a grease interceptor through a solids separator.

1003.3.3 Additives to grease interceptors. Dispensing systems that dispense interceptor performance additives to a grease interceptor shall not be installed. Systems that discharge emulsifiers, chemicals or enzymes to grease interceptors are prohibited.

1003.3.7 Gravity grease interceptors and gravity grease interceptors with fats, oils, and greases disposal systems. The required capacity of gravity grease interceptors and gravity grease interceptors with fats, oils, and greases disposal systems shall be determined by multiplying the peak drain flow into the interceptor in gallons per minute by a retention time of 30 minutes. Gravity grease interceptors shall be designed and tested in accordance with IAPMO/ANSI Z1001. Gravity grease interceptors with fats, oils, and greases disposal systems shall be designed and tested in accordance with ASME A112.14.6 and IAPMO/ANSI Z1001. Gravity grease interceptors and gravity grease interceptors with fats, oils, and greases disposal systems shall be installed in accordance with manufacturer's instructions. Where manufacturer's instructions are not provided, gravity grease interceptors and gravity grease interceptors with fats, oils, and greases disposal systems shall be installed in compliance with ASME A112.14.6 and IAPMO/ANSI Z1001. Concrete grease interceptors are prohibited.

1003.11 Sampling manhole. A sampling manhole shall be installed for all required interceptors in accordance with City of Willard Public Works standard details to monitor the entire building, or to monitor individual tenant space as determined by Clean Water Services.

Article V International Mechanical Code

Section 500.050 Adoption Of International Mechanical Code. (IMC) [Ord. No. 170213A § 2, 2-27-2017]

A certain document, one (1) copy of which is on file and open for public inspection in the office of the City Clerk of the City of Willard, Missouri, being marked and designated as the International Mechanical Code 2018, including Appendix A, as published by the International Code Council, be and is hereby adopted as the Mechanical Code of the City of Willard for regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems in the City of Willard; and each and all of the regulations, provisions, penalties, conditions and terms of said code are hereby referred to, adopted and made a part hereof, as if fully set out in this Chapter, with the additions, insertions, deletions and changes, if any, prescribed in Section 500.055 of this Chapter.

Section 500.055 Additions, Insertions And Changes. [Ord. No. 170213A § 2, 2-27-2017]

The International Mechanical Code 2018 adopted by Section 500.050 is hereby amended by substituting the following Sections or portions of Sections for those Sections or portions of Sections with corresponding numbers of the International Mechanical Code 2018 or where there is no corresponding Section in the code,

the following Sections shall be enacted as additions to the code.

Section 101.1 Insert: "City of Willard."

Delete Sections 103.1, 103.2 and 103.3 in their entirety and insert, in lieu thereof, the following statement:
"See Chapter 1 of the International Building Code .2018

Section 106.5.3. Delete the text and add the sentence to read as follows: "See Section 109.6 of the International Building Code."

Delete the text of Section 108.4 in its entirety and add a new sentence which shall read as follows: "The penalties are set forth in Section 500.150 of the Code of Ordinances of the City of Willard."

Amend Section 108.5 by deleting the last sentence of that Section and adding, in lieu thereof, the following:
"Any person who shall continue any work on the system having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine as prescribed in Section 500.150 of the Code of Ordinances of the City of Willard."

307.2.1 Condensate disposal. Condensate from all cooling coils and evaporators shall be conveyed from the drain-pan outlet to an approved place of disposal. Such piping shall maintain a minimum horizontal slope in the direction of discharge of not less than one-eighth unit vertical in 12 units horizontal (1 percent slope). Condensate shall not discharge into a street, alley, crawl space, or other areas to cause a nuisance.

502.14 Motor vehicle operation.

Exception: 4. If it can be shown, subject to the approval of the code official having jurisdiction, that the area of motor vehicle operation in an existing building was previously used as a motor vehicle operation area, a properly listed and labeled exhaust hose not greater than eight (8) feet in length may be used, provided it is connected to the vehicle while in operation and securely attached to a permanent opening through the exterior surface of the building.

506.3.2.5 Grease duct test. Prior to the use or concealment of any portion of a grease-duct system, a leakage test shall be performed. Ducts shall be considered to be concealed where installed in shafts or covered by coating or wraps that prevent the ductwork from being visually inspected on all sides. The permit holder shall be responsible to provide the necessary equipment and perform the grease-duct-leakage test. The grease duct shall be tested by drawing a vacuum on or pressurizing the installed, in place, grease duct to a minimum of 4 inches water column (995 pa, 0.144 psi). The test shall be witnessed by the code official or the code official's duly authorized agent. The grease duct will pass inspection if the pressure or vacuum applied holds for 15 minutes with zero leakage. Measurement shall be made with a digital manometer or pressure gauge with an accuracy of 0.5 percent. The measurement device shall be connected to the test cover of the hood and duct connection and shall be readily accessible for reading.

509.2 Domestic Uses. Cooking appliances required by section 505.6 to have a domestic, cooking-exhaust system shall be provided with a UL 300 A listed fire suppression system.

Article VI International Fuel Gas Code

Section 500.060 Adoption Of International Fuel Gas Code. (IFGC)
[Ord. No. 170213A § 2, 2-27-2017]

A certain document, one (1) copy of which is on file and open for public inspection in the office of the City Clerk of the City of Willard, Missouri, being marked and designated as the International Fuel Gas Code 2018 including Appendices A, B, C and D, as published by the International Code Council, be and is hereby adopted as the Fuel Gas Code of the City of Willard for the control of building and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said code are hereby referred to, adopted and made a part hereof, as if fully set out in this Chapter, with the additions, insertions, deletions and changes, if any, prescribed in Section 500.065 of this Chapter.

Section 500.065 Additions, Insertions And Changes.
[Ord. No. 170213A § 2, 2-27-2017]

- A. The International Fuel Gas Code 2018 adopted by Section 500.060 is hereby amended by substituting the following Sections or portions of Sections for those Sections or portions of Sections with corresponding numbers of the International Fuel Gas Code/2012, or where there is no corresponding Section in the code, the following Sections shall be enacted as additions to the code.
5. Section 108.4, delete the text of this Section in its entirety and add one (1) new sentence to read as follows: "See Section 500.150 of the Code of Ordinances of the City of Willard."
6. Section 108.5, delete the text of this Section in its entirety and add one (1) new sentence to read as follows: "See Section 500.150 of the Code of Ordinances of the City of Willard."

Article VII
International Fire Code

Section 500.070 Adoption Of International Fire Code.(IFC)
[Ord. No. 170213A § 2, 2-27-2017]

A certain document, one (1) copy of which is on file and open for public inspection in the office of the City Clerk of the City of Willard, Missouri, being marked and designated as the International Fire Code 2018, including Appendices B, C, D, E, F and G, as published by the International Code Council, be and is hereby adopted as the Fire Code of the City of Willard for the control of buildings, structures and premises as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said code are hereby referred to, adopted and made a part hereof, as if fully set out in this Chapter, with the additions, insertions, deletions and changes, if any, prescribed in Section 500.075 of this Chapter.

Section 500.075 Additions, Insertions And Changes.
[Ord. No. 170213A § 2, 2-27-2017]

- A. The International Fire Code 2018 adopted by Section 500.070 is hereby amended by substituting the following Sections or portions of Sections for those Sections or portions of Sections with corresponding numbers of the International Fire Code 2018, or where there is no corresponding Section in the code, the following Sections shall be enacted as additions to the code.
1. Section 101.1 Insert: "City of Willard."
2. Delete in its entirety Sections 103.2 and 103.3. Renumber Sections 103.4 and 103.4.1 to 103.2 and 103.2.1, respectively.
3. Delete Section 109.4 in its entirety and add, in lieu thereof, the following: "Section 109.4 Violation Penalties. Persons who shall be found guilty of violating a provision of this code or failing to comply with any of the requirements thereof or who erect, install, alter or repair any structure in violation of the approved construction documents or directive of the Code Official, or of a permit or certificate issued under the provisions of this code, shall be punished as set forth in Section 500.150 of the Code of Ordinances of the City of Willard."
4. Section 111.4 "Failure to Comply" Delete the text in its entirety and add, in lieu thereof, the following: "Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be punished in accordance with Section 500.150 of the Code of Ordinances of the City of Willard."
5. Section 505.1 Add four (4) new sentences to the end of the paragraph which shall read as follows:

"Address number size shall be increased by a minimum of two (2) inches for each fifty (50) feet the building is set back from the street, highway or road. If the building is not visible from the street, highway or road, the address shall be posted at the intersection of the driveway and the main road by separate signage. If separate signage is used, numbers shall be installed so there is not less than three (3) feet nor more than five (5) feet from ground level to the numbers. If the property has a rear access drive or road, the address shall be posted on the rear of the building or on the roadway."

6. **506.1.1 Locks.** Amended to read as follows: An approved lock shall be installed on gates or similar barriers and a Knox Box will be required.
7. **912.4.1 Locking Fire Department Connection Caps.** Delete in its entirety and insert as follows. All water based fire protection systems shall be provided with locking caps approved by the Fire Department on the Fire Department connection.
8. **5704.2.9.6.1 Locations Where Above Ground Tanks Are Prohibited.** Insert: as determined by the Fire Official.
9. **5706.2.4.4 Locations Where Above Ground Tanks Are Prohibited.** Insert: as determined by the Fire Official.
10. **Appendix B.** Fire Flow Requirements For Buildings.
11. **Appendix C.** Fire Hydrant Locations And Distribution.
12. **Appendix D.** Fire Apparatus Access Roads.
13. **Appendix E.** Hazard Categories.
14. **Appendix F.** Hazard Ranking.

Article VIII

International Energy Conservation Code (IECC)

Section 500.080 Adoption of the 2012 International Energy Conservation Code (IECC)

A certain document, one (1) copy of which is on file and open for public inspection in the office of the City Clerk of the City of Willard, Missouri, being marked and designated as the International Energy Conservation Code, as published by the International Code Council, be and is hereby adopted as the Energy Conservation Code of the City of Willard for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said code are hereby referred to, adopted and made a part hereof, as if fully set out in this Chapter, with the additions, insertions, deletions and changes, if any, prescribed in Section 500.095 of this Chapter.

Article IX

Existing Buildings Code

Section 500.090 Adoption Of The International Existing Buildings Code.(IEBC)

[Ord. No. 170213A § 2, 2-27-2017]

A certain document, one (1) copy of which is on file and open for public inspection in the office of the City Clerk of the City of Willard, Missouri, being marked and designated as the International Existing Buildings Code, 2018 including Appendices A and B, as published by the International Code Council, be and is hereby adopted as the Existing Buildings Code 2018 of the City of Willard for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said code are hereby referred to, adopted and made a part hereof, as if fully set out in this Chapter, with the additions, insertions, deletions and changes, if any, prescribed in Section 500.095 of this Chapter.

Section 500.095 Additions, Insertions And Changes.
[Ord. No. 170213A § 2, 2-27-2017]

- A. The International Existing Buildings Code 2018 adopted by Section **500.090** is hereby amended by substituting the following Sections or portions of Sections for those Sections or portions of Sections with corresponding numbers of the International Existing Buildings Code, 2018 or where there is no corresponding Section in the code, the following Sections shall be enacted as additions to the code.
1. Section 101.1 Insert: "City of Willard."
 2. Section 1301.2 Insert: "as adopted by the City of Willard."
 3. **108.2 Schedule Of Permit Fees.** Insert: Section 500.110.
 4. **707.1 Minimum Requirements.** 2012 International Energy Code.
 5. **810.1 Minimum Requirements.** 2012 International Energy Code.
 6. **907.1 Minimum Requirements.** 2012 International Energy Code.

Article X
International Property Maintenance Code

Section 500.100 Adoption Of International Property Maintenance Code.(IPMC)
[Ord. No. 170213A § 2, 2-27-2017]

A certain document, one (1) copy of which is on file and open for public inspection in the office of the City Clerk of the City of Willard, Missouri, being marked and designated as the International Property Maintenance Code, 2018 as published by the International Code Council, be and is hereby adopted as the Property Maintenance Code of the City of Willard for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said code are hereby referred to, adopted and made a part hereof, as if fully set out in this Chapter, with the additions, insertions, deletions and changes, if any, prescribed in Section **500.105** of this Chapter.

Section 500.105 Additions, Insertions And Changes.
[Ord. No. 170213A § 2, 2-27-2017]

- A. The International Property Maintenance Code 2018 adopted by Section **500.100** is hereby amended by substituting the following Sections or portions of Sections for those Sections or portions of Sections with corresponding numbers of the International Property Maintenance Code, 2018 or where there is no corresponding Section in the code, the following Sections shall be enacted as additions to the code.
1. Section 101.1 Insert: "The City of Willard."
 2. Section 106.4 "Violation Penalties" Add a new last sentence which shall read as follows: "See Section **500.150** of the Code of Ordinances of the City of Willard."
 3. **Section 202 Definitions**
 4. **VACANT STRUCTURE.** A structure not continuously and lawfully occupied by any person or persons.
 5. **301.3 Vacant structures and land.** All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure, and sanitary condition as provided herein so as not to cause or contribute to, area blight or adversely affect the public health or safety.
 6. **Section 301.4 Discharge of solids, liquids, or gases.** No solid, liquid, or gas may be discharged onto or from

- property in a manner that creates a nuisance on the property of origin or adjacent public or private property.
7. Subsections 302.4 Weeds and 302.8 Motor Vehicles are deleted in their entirety.
 8. Exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors, and skylights, shall be maintained weather resistant and watertight. Metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Surfaces designed for stabilization by oxidation are exempt from this requirement.
 9. Section 303.14 Insert: "March 15th" and "September 15th."

Section 304.2.1 Exterior finish.

10. All exterior finishes, including cladding and siding, must be well maintained. There shall be no exposed substrate, building wrap, or insulation.
11. Section 304.3 Premises identification is deleted in its entirety.
12. Section 304.14 Insect screens. During the period from April 1 to November 1, each year, every door, window, and other outside opening required for ventilation of habitable rooms, food preparation, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved, tightly-fitting screens of minimum 16 mesh per inch (16 mesh per 25mm), and every screen door for insect control shall have a self-closing device in good working condition.

Section 305 Interior Structure

13. 305.3 Interior surfaces. Interior surfaces, including Windows and doors, shall be maintained in a functional, clean, and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood, and other defective surface conditions shall be corrected.

Section 306 Component Serviceability

14. 306.1.2 Use of Cellar or Basement as Habitable Room.
15. 1. No cellar or basement space shall be used as a habitable room and no basement space may be used as a dwelling unit unless:
 16. 1.1 The floor and walls are impervious to leakage of underground and surface runoff water and are fully insulated against moisture intrusion and dampness.
 17. 1.2 The total window area in each room is equal to at least the minimum window area size as required in Section 402.
 18. 1.3 Such required minimum window area is located entirely above the grade of the ground adjoining such window area; and
 19. 1.4 The total operable-window area in each room is equal to at least the minimum as required under Section 403, except where there is supplied some other device affording adequate ventilation, which is approved by the director of the Department of Building Development Services in writing.
20. 2. Notwithstanding the provisions of this section, any basement or cellar space may be used for living, eating, cooking, or sleeping if, for each such use, there are other facilities complying with this article available within the same dwelling for the occupants thereof. The intent of this subsection is to allow any basement or cellar space to be used as a habitable room if it is supplemental to, or in addition to, a dwelling unit or habitable room complying with this article.
21. Section 308.2.1 Rubbish storage facilities. The owner of every occupied premises shall supply approved covered containers for rubbish and the owner of the premises shall be responsible for the removal of rubbish and garbage. Rubbish and garbage shall be removed from the premises at least every fourteen days.

Section 602 Heating Facilities

22. Section 602.3 Heat supply. Every owner and operator of any building who rents, leases, or lets one or more dwelling units or sleeping units on terms, either expressed or implied, shall furnish a heat source permitted by City Code to the occupants thereof during the period from September 15th to March 15th each year capable of maintaining a minimum temperature of 68 degrees F (20°C) in all habitable rooms, bathrooms, and toilet rooms.
23. Section 602.4 Insert: "September 15th" and "March 15th."
24. Section 606.1 "General" Add a new sentence to the end of the paragraph which shall read as follows: "All elevators shall be inspected and approved by the State Fire Marshal's Elevator Inspectors on an annual basis."

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #20

Ordinance to Add a New Section Titled Commercial Construction, to the Willard Code of Ordinances Establishing an Ordinance for Regulation and Establishing Facility and Capacity Fees, in the City of Willard. (2nd Read)

First Reading: 06/24/2024

Second Reading: 07/08/2024

Council Bill No.: 24-28

Ordinance No: 240624C

AN ORDINANCE TO ADD A NEW SECTION TITLED COMMERCIAL CONSTRUCTION, TO THE WILLARD CODE OF ORDINANCES ESTABLISHING AN ORDINANCE FOR REGULATION AND ESTABLISHING FACILITY AND CAPACITY FEES, IN THE CITY OF WILLARD, MISSOURI.

WHEREAS, the Board of Aldermen of the City of Willard, Missouri (the "Board"), has determined that certain fees and charges shall be listed in the City code for facility and capacity; and

WHEREAS, the Board of Aldermen should review and adjust the city fee schedules and establish proper fees when necessary

BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section I: Section 500 of the Willard Code of Ordinances in hereby amended by adding section 500.115 Facility and Capacity Fee to read as follows:

Section 500.115 Facility and Capacity Fees

1. This chapter shall be known as the "Facility & Capacity Fee Section."
2. Definitions and Rules of Development: The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Applicant means any person who files an application with the city for a development permit to undertake a new project within the city.

Boundaries means where a road right-of-way is used to define benefit district boundaries, that portion of the road right-of-way demarcating the boundary shall be considered as part of the benefit district it bounds.

Building permit. See Section 500.110

Capacity fee means a fee that:

- Is imposed on new development as a condition of the issuance of a plat or building permit.
- Is calculated to defray all or a portion of the costs of the public facilities required to accommodate new development at city-designated level of service.
- That provides a roughly proportionate benefit to new development; and is proportionate in amount to actual impact of new development on the public facilities to be funded with the capacity fee funds. See Section 500.115.B.

Capital Improvements budget means the portion of the city's budget that reflects capital improvements scheduled for a fiscal year.

Certificate of Occupancy means an official document evidencing that a building satisfies the requirements of the city for the occupancy of a building. See Section 400.290

Commencement of land development means and occurs upon any of the following events:

- The issuance of any permit to authorize building or development of any kind on the property; or
- The completion of a project ending in the issuance of any certificate of occupancy.

Contribution means construction, payment, or dedication of land accepted and received by the city, that increases the capacity of a public facility.

Credit means a reduction in the amount of an fee due pursuant to this chapter that:

- Is granted pursuant to an approved reimbursement and validly executed development agreement between the city and the applicant or a previous applicant; and
- Resulted in the provision of excess public facility capacity sufficient to offset the impacts of the proposed new development on public facilities.

Development order means any action by the applicable decision-making authority that approves any rezoning, use permit, special-use permit, preliminary plat, final plat, variance, appeal, or any other valid permit or decision that is needed to establish, or is part of a sequence of permits that is needed to establish, a capacity affecting land development.

Fee payer means a person commencing capacity affecting land development who is obligated to pay fees in accordance with the terms of this chapter.

Finance director means the finance director for the city, or an authorized designee of the finance director.

Capacity affecting land development means land development designed or intended to permit a use of the land that:

- Will contain more dwelling units or floor space than the then existing use of the land; or
- The making of any material change in the use of any structure or land in a manner that increases the generation of vehicular traffic or the demand on a public facility.
- The type of proposed incapacity affecting land development is based on the proposed use of the land.
- Fee Table See Section 500.115 (E),(F),(G),(H)

Land means the earth, water, and air above, below, or on the surface, and includes any improvements or structures customarily regarded as land.

Level of service means an indicator of the extent or degree of service provided by, or proposed to be provided by, a facility based on and related to the operational characteristics of the facility. The level of service is the capacity per unit of demand for each public facility.

New development means any construction, reconstruction, redevelopment, rehabilitation, structural alteration, structural enlargement, structural extension, or new use within the city that requires a building permit after the effective date of this chapter, including any change in use of an existing building, structure, or lot that increases the demand for public facilities.

Park or Park facility means land and improvements, such as playgrounds, fountains, or swimming pools, used or to be used for recreational purposes by the general public, including both the acquisition of such land, the construction of improvements on the land, and the expenditure of funds incidental to these purposes, including but not necessarily limited to planning, engineering and design of the park and improvements, utility relocation, provision of improvements, utility relocation, provision of pedestrian and vehicular access thereto and purchase of equipment, the need for which are attributable to new residential development. A park facility includes any recreational center such as a fitness center, aquatic center, or related building that provides opportunities for recreation, exercise, or leisure activities for the general public. See Section 500.155.6.A

Pocket Park: Pocket parks are small neighborhood parks designed as meeting places, play areas, trailheads, lunch spots and spaces for people to relax

Police facility means public facilities, including headquarters, land acquisition, auxiliary buildings, vehicles, and equipment that provide law enforcement services added capacity to serve new development. See Section 500.115.6.B

Public facility means any capital park, police, or sewer facility.

Reimbursement means repayment of fees in an amount that fairly reflects the value of public facilities dedicated or constructed by an applicant.

Sewer facility means any sanitary sewer, sewage treatment plant, sewage works, treatment works.

Technology Fee is assessed to all permits for the maintenance of the building department software. The technology fee shall be 25% of the building fee.

Time of payment. All capacity fees shall be collected prior to issuance of the final plat. Facility fees shall be collected before the issuance of the building permit..

Treatment Facility: Means all high-pressure sewer installations, pumpstations, pumps, ponds, generators and facilities.

Dedication of land or facilities. Any land or facilities agreed to be dedicated to the city as a condition of development approval shall be dedicated by either easement or deed, at the discretion of the city, no later than the time at which capacity fees are required to be paid under this section.

Fee agreement. At any time prior to issuance of a Final Plat, the owner of the property may enter into a fee agreement with the Board of Aldermen providing for payment of the fee pursuant to the terms of this chapter.

3. Authority and findings.

Capacity fees are charges or rents for the use of the city utilities, and that are paid by persons who develop and use the public infrastructure of the city.

4. Purpose.

This chapter requires all new capacity affecting land development to contribute its proportionate share of the funds, land, or public facilities necessary to accommodate any impacts on public facilities having a rational nexus to the proposed land development for which the need is reasonably attributable to the proposed development.

5. Applicability.

Land area. This chapter applies to the incorporated area of the city.

Fee obligation, determination, and payment.

After the effective date of the ordinance from which this chapter is derived, any person or governmental body who commences any capacity affecting land development shall pay a capacity fee.

The capacity fee shall be determined and paid to the city prior to the recording of the final plat, or any such approval as may be required to initiate a capacity affecting land development.

If the building permit or other approval is for less than the entire development, the fee shall be computed separately for the amount of development covered by the permit.

If the fee is required for capacity affecting land development that increases impact because of a change in use or the expansion of an existing use, the fee shall be determined by computing the difference in the fee schedule between the new capacity affecting land development and the existing capacity affecting land development.

The obligation to pay the capacity fees runs with the land.

Exemptions. The following development is exempt from the terms of this chapter. An exemption shall be claimed by the fee payer at the time of application for a building permit.

- Alterations or expansion of an existing building where no additional dwelling units are created, or no additional impact will be made on the demand for public facilities.
- The construction of accessory buildings or structures will not increase the demand for public facilities.
- The replacement of a residential building or structure of the same size and use if no additional dwellings are added.
- The replacement of a nonresidential building or structure with a building of the same size and use if there is no increase in the demand for public facilities.
- Any building permit issued pursuant to a final plat that was validly approved as of the date that this chapter was adopted.

6. Facility Fee Schedule

- a. Park Facility* \$400.00 Per Home - \$350.00 Per Unit
- b. Police Facility* \$350.00 - per residential unit (.22 per sq ft commercial)
- c. Technology Fee:* 15% of Building Fee
- d. Treatment Facility* Per Residential Unit
 - i. Meter Size

1. ¾" \$200.00
2. 1" \$500.00
3. 2" \$2200.00
4. 4" TBD++

e. Water Capacity* Section 705-095-Per Home

f. Meter Size

..

- | | | |
|----|----|-----------|
| 1. | ¾" | \$800.00 |
| 2. | 1" | \$1700.00 |
| 3. | 2" | \$4100.00 |
| 4. | 4" | \$9600.00 |

f. Sewer Capacity** section 710.475

iii. Meter Size

- | | | |
|----|----|-------------|
| 1. | ¾" | \$1000.00 |
| 2. | 1" | \$3000.00 |
| 3. | 2" | \$7200.00 |
| 4. | 3" | \$22,500.00 |
| 5. | 4" | \$45,500.00 |

g. Street Impact: \$1850.00

a. \$1850 Per acre Capacity Fee

h. Storm Drain Capacity: \$300.00

1. Unable to define at this time

*Fees to be accessed on the Building Permit.

**Fees to be accessed before recording of Preliminary Plat.

++Commercial Development Impact reviewed separately.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Read two times and passed at meeting: _____.

Approved as to form: _____
City Attorney

Attested by:

Approved by:

Janice Gargus, City Clerk

Troy Smith, Mayor

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #21

Ordinance to Add a New Section Titled Commercial Construction, to the Willard Code of Ordinances Establishing an Ordinance for Regulation and Establishing Connection Fees, in the City of Willard. (2nd Read)

First Reading: 06-24-2024

Second Reading: 07-07-2024

Council Bill No.: 24-27

Ordinance No - 240624B

AN ORDINANCE TO ADD A NEW SECTION TITLED COMMERCIAL CONSTRUCTION, TO THE WILLARD CODE OF ORDINANCES ESTABLISHING AN ORDINANCE FOR REGULATION AND ESTABLISHING CONNECTION FEES, IN THE CITY OF WILLARD, MISSOURI.

WHEREAS, the Board of Aldermen of the City of Willard, Missouri (the "Board"), has determined that certain fees and charges shall be listed in the City code for connection fees; and

WHEREAS, the Board of Aldermen should review and adjust the city fee schedules and establish proper fees when necessary

BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section I: Section 500 of the Willard Code of Ordinances in hereby amended by adding section 500.116 Connection Fee to read as follows:

Sec. 500.116 – Connection Fee-See section 705.090 pdate table)

1. Water Connection-High flow low flow meters for 2" and above

	Meter Size	Meter Only*subject to change
a.	¾"	\$650.00
b.	1"	\$750.00
c.	2"	\$1550.00
d.	4"	\$5500.00
e.	6"	\$9950.00

2. Sewer Connection

	Meter Size	
a.	¾"	\$200
b.	1"	\$350
c.	2"	\$500
d.	4"	\$850
e.	6"	\$1050
f.	8"	\$1550
g.	10"	\$1550

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Read two times and passed at meeting: _____.

Approved as to form: _____
City Attorney

Attested by:

Approved by:

Janice Gargus, City Clerk

Troy Smith, Mayor

Residential Permit			
3000	Gross Square Footage	Residential	
0.001616335034	Permit Fee Multiplier (modified)	230000*.50XBAS7611720	0.001016330039
		Building Budget X .50 Enforced by Building Department for the Year 2023 Divided by 20	0.03022660075
103.68	ICC Type of Construction 2018 IRC Modified	20	
A-1	Group		
204.71	Building Permit Fee		
52.10	Electrical Fee	20% of Building Permit Fee	
31.31	Plumbing Fee	15% of Building Permit Fee	
31.31	HVAC Fee	15% of Building Permit Fee	
31.31	Gas Fee	15% of Building Permit Fee	
31.31	Technology Fee	15% of Building Permit Fee	
50.00	Approach Fee		
650.00	Water Connection	Minna City See 500.116 3/4" Meter	
300.00	Water Capacity	See 500.118 3/4" Meter	
300.00	Sewer Connect		
400.00	Park Facility Fee		
350.00	Picker Family Fee		
200.00	Treatment Facility Fee		
50.00	Plan Review Fee	\$50 Per Hour-\$150 Per hour 2nd Party	
50.00	Certificate Of Occupancy		
25.00	Insurance Fee		
Building Permit Fee Total			\$ 3,161.12

Current Residential Permit Fees		
Current Permit	2000 2000 Square Feet	
70	Gross Area Modifier	
0.002	Permit Fee Modifier	
0.88	ICC Type of Construction	
160.4	Building Fee	
60.00	Drive Approachs	
66.04	Electric Fee	35% of Building Fee-\$50 Minimum
66.04	Plumbing Fee	35% of Building Fee-\$50 Minimum
66.04	HVAC Fee	35% of Building Fee-\$50 Minimum
450.00	Residential Infrastructure	
250.00	Park Fee	
1,100.00	Sewer Fee - W"	
850.00	Water Fee - W" - \$650.00 Water Meter Only	
30.00	Certificate of Occupancy -	
10.00	Insurance Fee	
2,620.33	Total Fee	
340.00	Price Difference	

Commercial Permit			
3000	Gross Square Footage	Commercial	
0.00475553554	Permit Fee Multiplier	330000*.50/985761175	5857911 0.006775633564
160	ICC Type of Construction IRC 2020-Modified		
A-1	Group		
2168.179747	Building Permit Fee		0.006775535564
433.63	Electrical Fee	20% of Building Permit Fee	See 500.110
216.82	Plumbing Fee	10% of Building Permit Fee	See 500.110
216.82	HVAC Fee	10% of Building Permit Fee	See 500.110
216.82	Gas Fee	10% of Building Permit Fee	See 500.110
216.82	Technology Fee	10% of Building Permit Fee	See 500.110
1,354.00	Water Connection Fee-Meter Only	See 500.116 2" Meter	
500.00	Water Capacity	See 500.118 2" Meter	
150.00	Commercial Approach	See 500.110	
400.00	Park Facility Fee	See 500.115 1 A	
440.00	Picker Family Fee	See 500.115, 1 B	
2,300.00	Treatment Facility Fee	See 500.115, 2" Meter	
300.00	Plan Review Fee	See 500.110 \$150 Per Hour-\$250 Per hour 2nd Party	
50.00	Certificate Of Occupancy	See 500.110.C	
25.00	Insurance Fee	See 500.110.C	
Building Permit Fee Total			\$ 13,189.07

Capacity Fees			
Columbus Capacity Study 2024			
Home per Acre	1	3	6
Sewer (1096)	1000	333.3333333	166.6666667
Water (2000)	Per Home	Per Home	Per Home
Streets (1859)	1850	616.6666667	308.3333333
	6050	2050	950
			475 Per Home

Option B Building Code Fees

2000	Gross Square Footage	0.001355106717
0.001355106717	Permit Fee Multiplier (modified)	230000*.50X5657611/15
102.68	ICC Type of Construction 2020 IBC Modified	Building Budget X .50 Divided by Building Valuation for the
R-1 Group		
\$ 278.28	Permit Fee	
\$ 69.57	Electrical Fee	25% of Building Permit Fee Was 35%
\$ 41.74	Plumbing Fee	15% of Building Permit Fee Was 35%
\$ 41.74	HVAC Fee	15% of Building Permit Fee Was 35%
\$ 41.74	Gas Fee	15% of Building Permit Fee Was 35%
\$ 41.74	Technology Fee	15% of Building Permit Fee
\$ 50.00	Approach Fee	
\$ 650.00	Water Connection	Meter Only See 500.116 3/4" Meter
\$ 800.00	Water Capacity	See 500.116 3/4" Meter
\$ 200.00	Sewer Connect	
\$ 400.00	Park Facility Fee	
\$ 350.00	Police Facility Fee	
\$ 200.00	Treatment Facility Fee	
\$ 50.00	Plan Review Fee	\$50 Per Hour-\$150 Per hour 3rd Party
\$ 50.00	Certificate Of Occupancy	2920.32
\$ 25.00	Issuance Fee	
	Building Permit Fee Total	\$ 3,289.83
		\$ 369.51

Option C Building Code Fees

2000	Gross Square Footage	<u>0.00203266007</u>
0.002032660075	Permit Fee Multiplier (modified)	230000*.50X5657611/10
102.68	ICC Type of Construction 2020 IBC Modified	Building Budget X .50 Divided by Building Valuation for the
R-1	Group	
\$ 417.43	Permit Fee	
\$ 104.36	Electrical Fee	25% of Building Permit Fee Was 35%
\$ 104.36	Plumbing Fee	25% of Building Permit Fee Was 35%
\$ 104.36	HVAC Fee	25% of Building Permit Fee Was 35%
\$ 104.36	Gas Fee	25% of Building Permit Fee Was 35%
\$ 104.36	Technology Fee	25% of Building Permit Fee
\$ 50.00	Approach Fee	
\$ 650.00	Water Connection	Meter Only See 500.116 3/4" Meter
\$ 800.00	Water Capacity	See 500.116 3/4" Meter
\$ 200.00	Sewer Connect	
\$ 400.00	Park Facility Fee	
\$ 350.00	Police Facility Fee	
\$ 200.00	Treatment Facility Fee	
\$ 50.00	Plan Review Fee	\$50 Per Hour-\$150 Per hour 3rd Party
\$ 50.00	Certificate Of Occupancy	2920.32
\$ 25.00	Issuance Fee	
	Building Permit Fee Total	\$ 3,714.21
		\$ 793.89

Option A Building Code Fees

2000	Gross Square Footage	<i>0.001016330038</i>
0.001016330038	Permit Fee Multiplier (modified)	230000*.50X5657611/20
102.68	ICC Type of Construction 2020 IBC Modified	Building Budget X .50 Divided by Building Valuation for the
R-1	Group	
\$ 208.71	Permit Fee	
\$ 52.18	Electrical Fee	25% of Building Permit Fee Was 35%
\$ 31.31	Plumbing Fee	15% of Building Fee Was 35%
\$ 31.31	HVAC Fee	15% of Building Fee Was 35%
\$ 31.31	Gas Fee	15% of Building Fee Was 35%
\$ 31.31	Technology Fee	15% of Building Fee
\$ 50.00	Approach Fee	
\$ 650.00	Water Connection	Meter Only See 500.116 3/4" Meter
\$ 800.00	Water Capacity	See 500.116 3/4" Meter
\$ 200.00	Sewer Connect	
\$ 400.00	Park Facility Fee	
\$ 350.00	Police Facility Fee	
\$ 200.00	Treatment Facility Fee	
\$ 50.00	Plan Review Fee	\$50 Per Hour-\$150 Per hour 3rd Party
\$ 50.00	Certificate Of Occupancy	
\$ 25.00	Issuance Fee	
	Building Permit Fee Total	\$ 3,161.12

Current Residential Permit Fees

Current Permit

2000 2000 Square Feet

70 Gross Area Modifier

0.002 Permit Fee Modifier

0.68 ICC Type of Construction

190.4 Building Fee

\$ 50.00 Drive Approach:

\$ 66.64 Electric Fee: 35% of Building Fee-\$50 Minimum

\$ 66.64 Plumbing Fee 35% of Building Fee-\$50 Minimum

\$ 66.64 HVAC Fee 35% of Building Fee-\$50 Minimum

\$ 450.00 Residential infrastructure

\$ 250.00 Park Fee

\$ 1,100.00 Sewer Fee - 3/4"

\$ 650.00 Water Fee - 3/4" - \$650.00 Water Meter Only

\$ 20.00 Certificate of Occupancy -

\$ 10.00 Issuance Fee

\$ 2,920.32 Total Fee

Difference

Option A	\$ 3,161.12	\$ 240.80	20% Plus 15% Trades
Option B	\$ 3,289.83	\$ 369.51	15% Plus 25% Trades
Option C	\$ 3,714.21	\$ 793.89	10% Plus 25% Trades
Option D	\$ 2,920.32	\$ -	Keep Fees The Same

Fee Name	Old	Proposed	Proposed increase is for:
		GREEN = NEW FEE ADDED	RED= CHANGES TO CURRENT FEE
BUILDING PERMIT ELECTRIC FEE	35% OF BUILDING FEE	25% OF BUILDING FEE	
BUILDING PERMIT PLUMBING FEE	35% OF BUILDING FEE	15% OF BUILDING FEE	
BUILDING PERMIT HVAC FEE	35% OF BUILDING FEE	15% OF BUILDING FEE	
BUILDING PERMIT GAS FEE	..	15% OF BUILDING FEE	ADDED A GAS INSPECTION AND PLAN REVIEW
TECHNOLOGY FEE	..	15% OF BUILDING FEE	FEE FOR USE OF THE BUILDING PERMIT SOFTWARE AND ONLINE FEATURES
CERTIFICATE OF OCCUPANCY ISSUANCE FEE	\$ 20.00	\$ 50.00	CHECKING FOR ALL REQUIRED CERTIFICATES & INSPECTIONS. CLOSING THE PERMIT. MAKING AND SENDING THE CERTIFICATE OF OCCUPANCY TO THE CONTRACTOR
OCCUPANCY WITHOUT A PERMIT	\$ 10.00	\$ 25.00	FEE FOR INPUTTING ALL INFORMATION INTO PERMITS AND CALCULATING FEES
PLAN REVIEW FEE	\$ 150.00	\$ 150.00	DAILY FEE
RE-INSPECTION FEES	\$ -	\$ 50.00	\$150 PER HOUR 3RD PARTY REVIEW
SEWER CONNECTION	\$ 100.00	\$ 100.00	1ST INSEPCION- \$100, 2ND & 3RD INSEPCION -\$200, 4TH INSEPCION \$500
	SEE SECTION 500.116		EDITED CONNECTION FEE
WATER CONNECTION	SEE SECTION 500.116		EDITED CONNECTION FEE
UPDATE OR CHANGE AN ACT	\$ 50.00	\$ 50.00	
BUILDING APPEALS APPLICATION	\$ 225.00	\$ 300.00	Standardizing fee schedule
AFTER HOURS OVERTIME	\$ -	\$ 45.00	(MINIMUM 2 HOURS) NEW POLICY IF CALLED OUT FOR SPECIAL INSPECTION AFTER HOURS
WORK WITHOUT A PERMIT	..	2X PERMIT FEES + \$200	IMPORTANT TO HAVE A PERMIT AND INSPECTIONS ON A PROJECT
ACCESSORY DWELLING APPROACH	\$ 50.00	\$ 50.00	\$50 MINIMUM PERMIT FEE=SQUARE FOOTAGE TIMES PERMIT MODIFIER TIMES TYPE OF CONSTRUCTION
APPROACH COMMERCIAL	\$ -	\$ 150.00	ADDED FEE FOR COMMERCIAL APPROACHES
ALL APPEALS	\$ 100.00	\$ 225.00	
ANNEXATION	\$ 100.00	\$ 100.00	
BLASTING PERMIT	\$ 50.00	\$ 50.00	
CONDITIONAL USE	\$ 100.00	\$ 100.00	
COMMERCIAL FILL IN (TENANT)	500.111		
DECKS	\$ 40.00	\$ 50.00	40 FOR UNDER 120 SQ FT,\$50 FOR OVER 120 SQ FT=STANDARDIZING THE FEE
DEMOLITION	\$ 100.00	\$ 100.00	\$500 CASH BOND NEEDED
ELEVATOR	\$ 150.00	\$ 150.00	
EXCAVATION PERMIT	\$ 50.00	\$ 100.00	PERFORMANCE BOND REQUIRED \$1000-GENERALL 2+ INSPECTIONS FOR JOBS PLUS APPLICATION FEE
FENCE-6 FT OR TALLER	\$ 10.00	\$ 25.00	SITE AND STRUCTURAL REVIEW INSPECTIONS
FIREWORKS			
DISPLAY	\$ 50.00	\$ 50.00	
DEALER	\$ 200.00	\$ 200.00	
FLOODPLAIN DEVELOPMENT	\$ 250.00	\$ 250.00	
FOG PERMIT	\$ 10.00	\$ 35.00	INSPECTION AND PAPERWORK

Fee Name	Old	Proposed	Proposed increase is for:
FIRE SUPPRESSION SYSTEMS			
PLAN REVIEW FEE	\$ 100.00	\$ 100.00	
NEW FIRE SYSTEM MODIFICATION	\$ 200.00	\$ 200.00	
GRADING PERMIT	\$ 75.00	\$ 75.00	
INFRASTRUCTURE FEE			
RESIDENTIAL/COMMERCIAL LOCATING FEE	\$450/\$600	DELETED	REDUNDANT FEE-PROPOSED DELETING
LOT SPLIT/LOT COMBINATION/PROPERTY LINE ADJUSTMENT/RE-PLAT	\$ 10.00	\$ 25.00	Time and materials
MECHANICAL - WATER HEATER FURNACE CHANGEOUT	\$ 300.00	\$ 100.00	\$10 a Lot
	\$ 40.00	\$ 40.00	
MODULAR HOMES			
MODULAR HOME PARK	\$ 100.00	\$ 250.00	SITE AND STRUCTURAL REVIEW-INSPECTIONS -5 INSPECTION AVERAGE
SINGLE MODULAR	\$ 100.00	\$ 250.00	SITE AND STRUCTURAL REVIEW-INSPECTIONS -6 INSPECTION AVERAGE
REPLACE EXISTING HOME	\$ 100.00	\$ 200.00	SITE AND STRUCTURAL REVIEW-INSPECTIONS -5 INSPECTION AVERAGE
	.15 PER 20,00 SQ FT	UNCHANGED	
PARKING LOTS (AREA)	SEE SECTION 400,146D		
PRO-RATE REIMBURSEMENT	\$ 25.00	\$ 25.00	
RE-ROOFING			
RECORDING FEES	TBD	INCLUDED IN PLAT FEES	REDUNDANT FEE - DELETE
REPLAT	\$ 300.00	COMBINED FEE	DELETE SINGLE FEE
REZONE	\$ 300.00	COMBINED FEE	DELETE SINGLE FEE
REZONE/REPLAT	\$ 300.00	\$ 300.00	
Rezone	\$ 300.00	\$ 300.00	
Replat	\$ 300.00	\$ 300.00	
MIXED USE (MU)	\$ 300.00	\$ 1,675.00	COMBINED REZONING AND PRELIMINARY & FINAL PLAT FEES WITH REVIEW OF DEVELOPMENT PLANS AND SUBDIVISION PLATS, COMPLYS WITH MU CODES, BONUS DENSITY, INFRASTRUCTURE INSPECTION, CORRECTIONS
MOVING A STRUCTURE PRE INSPECTION	\$ 45.00	\$ 45.00	CASH BOND REQUIRED OF \$1,600
MOVING A STRUCTURE	\$ 65.00	\$ 100.00	
SEPTIC-ONSITE WASTEWATER SKETCH PLAN	\$ 100.00	\$ 100.00	COVER INSPECTIONS FOR SETUP, ELECTRIC, PLUMBING HVAC AND GAS
SIGNS			
BILLBOARDS	.20 PER SQ FT	.50 PER SQ FT	
DETACHED SIGNS	\$ 25.00	\$ 50.00	Site & structural Review with minimum 2 inspection
ATTACHED SIGNS	\$ 25.00	\$ 50.00	Site & structural Review with minimum 2 inspection
ILLUMINATED SIGNS	\$ 35.00	\$ 65.00	Site & structural Review with minimum 3 inspection

Fee Name Old Proposed Proposed increase is for:
 GREEN =
 NEW FEE
 ADDED RED= CHANGES TO CURRENT FEE

P.C.C.
 SECTION
 500.111

COMMERCIAL SIGNAGE WITH DEVELOPMENT

SOLAR PERMIT				
RESIDENTIAL	\$ 60.00	\$ 150.00		SITE AND ELECTRICAL REVIEW-2+ INSPECTION AVERAGE-INCREASING COMPLEXITY OF SOLAR SYSTEMS AND BATTERY INSTALLATIONS
COMMERCIAL	\$ -	\$ 250.00		SITE AND ELECTRICAL REVIEW-2+ INSPECTION AVERAGE-LARGER SYSTEMS INCREASING COMPLEXITY OF SOLAR SYSTEMS AND BATTERY INSTALLATIONS

STORAGE TANKS

LESS THAN 500 GALLONS	\$ 75.00	\$ 75.00		
MORE THAN 500 GALLONS	\$ 100.00	\$ 100.00		
STORM SHELTER	\$ 50.00	\$ 50.00		

STORM WATER BUYOUT SEE SECTION
 400.1640.K

SUBDIVISION APPLICATION-M	\$ 50.00	\$ 75.00		
SUBDIVISION APPLICATION-M	\$ 50.00	\$ 50.00		

SUBDIVISION PLATING APPLICATION

HAD FEES FOR RESIDENTIAL/COMMERCIAL/PUD-REVISED AND SIMPLIFIED
 REVIEW HOURS, CODE COMPLIANCE, FLOOD ZONE REVIEW, EASEMENTS, STAFF DEVELOPMENT
 MEETING, CORRECTIONS, RECORDING, ONSITE INSPECTIONS, LEGAL REVIEW, ADVERTISEMENT
 ENGINEERING REVIEW/ONSITE INSPECTION

RESIDENTIAL PRELIMINARY PLAT - \$1.50 per lot

Filed to the developer before final plat submittal as added to section 400.1210	\$ 225.00	\$ 500.00		Sites less than ten (10) acres with no off-site drainage areas, with no sinkholes affected and no imminent downstream flooding problems.
Commercial Plat	\$ 335.00	\$ 600.00		Sites of ten (10) acres or more with no off-site drainage areas, with no sinkholes affected and no imminent downstream flooding problems.
		\$ 1,500.00		Sites greater in size than twenty (20) acres, when proposed development affects sinkholes or any site, regardless of size, with imminent downstream flooding problems.

FINAL PLAT RESIDENTIAL - \$

	\$ 300.00	\$ 600.00		REVIEW HOURS, CODE COMPLIANCE, INSPECTIONS, CORRESPONDENCE, COMPLETION OF UTILITIES, CORRECTIONS, RECORDING, ONSITE INSPECTIONS, LEGAL REVIEW, ADVERTISEMENT, SIGNOFF APPROVAL
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FINAL PLAT COMMERCIAL - \$5.00 per lot

	\$ 700.00			REVIEW HOURS, CODE COMPLIANCE, INSPECTIONS, CORRESPONDENCE, COMPLETION OF UTILITIES, CORRECTIONS, RECORDING, ONSITE INSPECTIONS, LEGAL REVIEW, ADVERTISEMENT, SIGNOFF APPROVAL
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SWIMMING POOLS

ABOVE GRADE	\$ 35.00	\$ 35.00		
BELOW GRADE	\$ 75.00	\$ 120.00		SITE AND STRUCTURAL REVIEW 3+ INSPECTIONS ON AVERAGE
COMMERCIAL POOL	\$ 185.00	\$ 185.00		
COMMERCIAL PLAN REVIEW	\$ 75.00	\$ 75.00		

TEMPORARY USE	\$ 100.00	\$ 100.00		
TEXT AMMENDMENT	\$ 100.00	\$ 100.00		

TOWERS-COMMUNICATION

TOWERS IN HEIGHT-PERMIT PLAN REVIEW	\$ 100.00	\$ 150.00		
ADDITIONAL 100 FEET	\$ 25.00	\$ -		
ADD ANTENNA	\$ 100.00	\$ 100.00		

15% OF
 BUILDING
 PERMIT
 FEE

TECHNOLOGY FEE

VACATION OF EASEMENT	\$ 500.00	\$ 500.00		
VARIANCE PERMIT	\$ 300.00	\$ 300.00		
WELL PERMIT	\$ 100.00	\$ 100.00		

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #22

**Ordinance to Add a New Section Titled Commercial
Construction, to the Willard Code of Ordinances
Establishing an Ordinance for Regulation and Establishing
Fees for Commercial Construction, in the City of Willard,
Missouri. (2nd Read)**

First Read: 06/24/2024

Second Read: 07/08/2024

Council Bill No: 24-29

Ordinance No: 240624D

AN ORDINANCE TO ADD A NEW SECTION TITLED COMMERCIAL CONSTRUCTION, TO THE WILLARD CODE OF ORDINANCES ESTABLISHING AN ORDINANCE FOR REGULATION AND ESTABLISHING FEES FOR COMMERCIAL CONSTRUCTION, IN THE CITY OF WILLARD, MISSOURI.

WHEREAS, the Board of Aldermen of the City of Willard, Missouri (the "Board"), has determined that certain fees and charges shall be listed in the City code for commercial construction; and

WHEREAS, the Board of Aldermen should review and adjust the city fee schedules and establish proper fees when necessary

BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section I: Section 500 of the Willard Code of Ordinances is hereby amended by adding section 500.111 Commercial Construction to read as follows:

Section 500.111 Commercial Construction

NEW BUILDINGS AND ADDITIONS: To calculate the building permit fee you will need the following minimum information: Permit Modifier × Construction Type × Gross Floor Area of Building or Addition (square footage)

Permit Modifier = $(2023 \text{ Department Budget}) \times (\text{percentage of budget to recoup}) \div (\text{by housing valuation for } 2023)$

ICC 2020 Modified Type of Construction Factor will be from a matrix of numbers based on Use Group and Construction Type as established by the IBC FEE CALCULATION DATA, and as amended by adoption of this Fee Ordinance.

$(\text{Gross area (Sq Ft) of the building or addition}) \times (\text{Permit Modifier multiply Type of Construction Factor}) = \text{Building Permit Fee}$

INFILLS (TENANT FINISH) AND RENOVATIONS: The building fee will be calculated in the same manner as a New Building or Addition, except the Group shall be S-1 and then the above formula will be used to calculate the Building Permit Fee. $(\text{Gross area (Square Feet)}) \times (\text{Permit Modifier Type of construction}) \div 2 = \text{Building Permit Fee}$

Associated Fees: (PLEASE NOTE PLAN REVIEW AND TECHNOLOGY FEES ARE NON-REFUNDABLE)

Commercial Plan Review: \$150 per hour or \$350 an hour if sent out to a 3rd party review service

Change Order/Revision Fee:(For each Occurrence) \$50.00

Technology Fee: 10% of the calculated Building Permit Fee, or minimum of \$50.00, whichever is greater.

Stormwater Detention Permit: \$175.00

Commercial Trade Fees: 10% of the Building Permit Fee per individual trade. 20% for Electrical

Commercial Trade Fees: (Non Associated with a Permit) \$100.00 Per trade

COMMERCIAL SIGNS AS PART OF THE DEVELOPMENT:

Detached Sign Permit Fee: \$100.00 Plan Review: \$150

Technology Fee: 25% of building Fee

Wall Mounted Signs Permit Fee: \$65.00 Plan Review:\$50.00

Technology Fee: 25% of building Fee

Temporary Banner: \$ 25.00/per 30 day period displayed

COMMERCIAL FLOODPLAIN DEVELOPMENT:

Permit Fee: \$250

Plan Review Fee: 75.00

Technology Fee: 25% OF PERMIT FEE- Technology Fee will not be applied if Floodplain Permit is associated with a Building Permit.

COMMERCIAL PARKING LOT AS STAND ALONE FACILITIES:

PERMIT FEE \$175.00

PLAN REVIEW FEE \$242.00

TECHNOLOGY FEE 25% OF PERMIT FEE

MISCELLANEOUS FEES COMMERCIAL RE-SUBMITTAL PLAN REVIEW FEE (Prior to Permit issuance) \$250.00 for 4th submittal. \$500.00 for 5th and each submittal thereafter. If the Re-Submittal of the design documents is due solely to an error or omission by the City no additional fee or penalty will be assessed.

FAILURE TO SUBMIT CHANGE ORDERS FOR REVIEW: The Penalty Fee for failure to submit change orders/field directives for review PRIOR to work performed after permit issuance: \$250.00 for the 1st infraction, \$500.00 for each infraction thereafter. This penalty fee covers those instances in which changes in the design are made in the field prior to Plan Revisions being submitted to the Department of Building Development Services. This penalty fee is not applicable to aesthetic changes.

RE-INSPECTION FEES:

After the 1st Re-Inspection \$100.00

After the 2nd and 3rd Re-Inspection \$200.00 /each

After 4th Re-inspection and each additional Re-Inspection \$500.00/each Re-Inspections are defined as:

1. Work not ready for requested inspection, i.e: work not installed or constructed when Inspector arrives on site.
2. Re-Inspecting previously inspected work that has not been corrected.
3. Jobsite not accessible after 2nd attempt when contractor has control of access.
4. Failure to have a set of Approved Plans and Specs on site: 1st time is a verbal or written warning; 2nd time and all future times, Re- Inspection Fee will be assessed.
5. Calling for Inspection when work has been done but not in substantial conformance with the adopted codes or approve plans. This penalty fee covers those instances in which changes in the design are made in the field prior to plan revisions being submitted to the Department of Building Development Services. This penalty fee is applicable to aesthetic changes.

AFTER HOURS OR OVERTIME INSPECTION FEES: \$ 45.00 per hour (minimum 2 hours)

PENALTY FEE FOR WORK DONE WITHOUT A PERMIT: The Associated (Permit Fee) × 2 + \$200.00. This penalty fee does not apply to emergency work performed when City Offices are closed. Contractor must obtain an applicable permit next open business day after the work is performed.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Read two times and passed at meeting: _____.

Approved as to form: _____
City Attorney

Attested by:

Approved by:

Janice Gargus, City Clerk

Troy Smith, Mayor

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #23

Ordinance to Amend Section 500.110 Fee Schedule of the Willard Code of Ordinances in the City of Willard, Missouri. (2nd Read)

AN ORDINANCE TO AMMEND SECTION 500.110 FEE SCEDULE OF THE WILLARD CODE OF ORDINANCES I NTHE CITY OF WILLARD, MISSOURI.

WHEREAS, the Board of Aldermen of the City of Willard, Missouri (the "Board"), has determined that certain fees and charges currently listed in the City Code Fee Schedule shall be updated; and

WHEREAS, the Board of Aldermen should review and adjust the city fee schedules and establish proper fees when necessary,

BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section I: Section 500.110 of the Willard Code of Ordinances in hereby amended by repealing the previous Section 500.110 and replacing it in its entirety with as follows:

Section 500.110 Fee Schedule.

A. **Adoption Of Fee Schedule.** The City of Willard thereby adopts a fee schedule for building fees and development fees associated with the construction, alteration, enlargement, repair, demolition, conversion, removal, remodeling use or maintenance of all buildings and structures within the City.

B. **Collection Of Fees.** All fees due and payable pursuant to the fee schedule herein adopted relating to commercial and residential buildings or structures shall be paid to the Willard City Clerk. All fees due and payable pursuant to the development fee schedule herein adopted shall be payable to the Willard City Clerk

C. **City Of Willard Building Fee Schedule.**

Permit Fee Modifier : (Building Department Budget) **Multiplied By** (Percentage of Recoup(50%))
Divided By (Yearly Building Valuation) **Divided By** (20)

Building Permit Fee: (Gross Square Footage) **Multiplied By** (Permit Fee Modifier) **Multiplied By** (Type of Construction/Group) per ICC Modified

ICC 2018 Type of Construction Factor

Finished Living area square footage (excludes garages & basements)

Residential garage, Addition, Accessory Structure Permit Fee: Square Feet × Permit Modifier × Type of construction

Existing Building – Remodel Permit Fee: (Square Feet) × (Permit Modifier) × (Type of construction) ÷ 2

- **Electrical Fee:** 25% of the Building Permit Fee
- **Plumbing Fee:** 15% of the Building Permit Fee
- **HVAC Fee:** 15% of the Building Permit Fee
- **Gas Fee:** 15% of the Building Permit Fee

Building Appeals Application Fee:	\$300.00
Certificate of Occupancy	\$50.00
Issuance Fee:	\$25.00
Occupancy Without a Permit	\$150.00 Daily
Plan Review Fee:	\$50.00 PER HOUR-\$150.00 3rd Party Per Hour
Re-inspection Fee:	
1st Reinspection	\$100.00
2nd & 3rd Reinspection	\$200.00
4th Reinspection	\$500.00

- Work not ready for requested inspection, i.e: work not installed or constructed when Inspector arrives on site
- Re-Inspecting previously inspected work that has not been corrected
- Jobsite not accessible after 2nd attempt when contractor has control of access
- Failure to have a set of Approved Plans and Specs on site: 1st time = warning; 2nd time and all future times, Re-Inspection Fee will be assessed.

Penalty for calling for inspection when work has been done but not in substantial conformance with the Adopted Code or approved plans \$250.00 for 1st time per Project, \$500.00 for each inspection thereafter.

After Hours Inspection Fee: \$45.00 per hour (minimum 2 hours)

Technology Fee: 15% of the Permit Fee

Sewer Connection SEE SECTION 500.116

Update an Active Permit \$50.00

Water Connection: SEE SECTION 500.116

Working without a Permit: Where work has commenced without proper permits, an additional fee equal to the amount of the 2 times the permit + \$200 will be charged. This penalty fee does not apply to emergency work performed. When City Offices are closed. Contractor must obtain an applicable permit within the next business day after offices have reopened.

Accessory Structure: \$50.00 Minimum Sq Ft X permit modifier X Type of construction= Permit Fee

Additional Fees:

Approach/Curb and Gutter \$50.00

Commercial \$150.00

Blasting Permit \$50.00

Decks: \$50.00

Demolition: \$100.00

- A cash bond of \$500.00 shall be deposited with the City of Willard. The bond shall be refunded after the proper inspections have been completed and all required documents are submitted.

Elevator: \$150.00

Excavation Permit: \$100.00

- A performance bond of \$1,000.00 cash as surety for performance shall be deposited with the Willard clerk for any excavation within the right of way limits of any street, alley, or sidewalk within the Municipal boundaries, such cash bond shall be refunded after meeting the requirements of Section 400.1500

Fence Permit: \$25.00

FIRE SUPPRESSION SYSTEMS

- Plan Review - \$100.00
- Permit for a new system - \$200.00
- Modification of a system - \$100.00

MODULAR HOME

- Park per Lot: \$250.00
- Single Home \$250.00
- Replacement with Existing Utilities \$200.00

MOVING OF A STRUCTURE

- Pre-inspection of Building \$45.00
- Moving Permit:\$100.00 Permit Fee - Electrical, Plumbing, Gas, HVAC Fees Extra
- A cash bond of \$1,500.00 shall be deposited with the Willard City Clerk. The cash bond shall be refunded after the structure has been moved, all proper inspections completed, and the certificate of occupancy permit is issued.

Onsite Wastewater (SEPTIC) \$100.00

Remodel: The fee for remodeling shall be based on added living space. All electrical, Plumbing, Hvac, & Gas will be fully paid per 500.110. If systems have been partially installed the fee will be 50% of the prescribed fee

Re-roof Permit: \$25.00

SIGNS

- Billboards \$0.50 per square foot
- Detached Signs \$50.00
- Attached Signs \$50.00
- Illuminated Signs \$65.00

COMMERCIAL SIGNAGE WITH DEVELOPMENT SEE SECTION 500.111

SOLAR PERMIT:

- RESIDENTIAL: \$150.00
- COMMERCIAL: \$250.00

STORAGE TANKS

- Less than 500 gallons: \$75.00
- More than 500 Gallons: \$100.00

STORM SHELTER: \$75.00

SWIMMING POOLS-Fee includes building electric, plumbing and mechanical

- Above Grade \$35.00
- Below Grade \$120.00
- Commercial \$185.00
- Commercial Plan Review \$75.00

Towers/Communications:(Including antenna upgrades and or collocates)

- Permit Fee: \$150.00
- Plan Review: \$200.00
- Add Antenna \$100.00
- Technology Fee: 25% of permit fee

Well Permit \$100.00

Areas (parking lots, tennis courts, etc.) \$0.15 per 100 square feet up to 20,000 square feet.
20,000 square feet or more \$30.00 plus \$0.10 for each additional 100 square feet. A minimum of \$25.00

Development Information

- GRADING PERMIT \$75.00
- ALL APPEALS \$300.00
- ANNEXATION \$100.00
- CONDITIONAL USE \$100.00
- Floodplain \$250.00
- Development Fee \$250.00
- FOG Permit \$25.00
- Locating Fee \$25.00

Lot Split, Lot Combination, Property Line Adjustment, Re-Plat \$100.00

Major Subdivision Application \$75.00

Minor Subdivision Application \$50.00

Subdivision Platting Application:

- Preliminary Plat
 - Residential \$1.50 per lot plus
 - \$500.00 Less than 10 acres and no flood plain and/or sinkholes
 - \$800.00 10 acres or more, no offsite drainage, sinkholes and/or floodplain
 - \$1500 10 acres or more, no offsite drainage, sinkholes and/or floodplain
 - Commercial \$5.00 per lot plus \$600.00

- Final Plat
 - Residential \$2.00 per lot \$600.00
 - Commercial \$5.00 per lot \$700.00

PRO-RATE REIMBURSEMENT-SEE SECTION 400.1460

REZONE \$300.00

Mixed Use (MU) \$2275.00

Text Amendment \$100.00

STORM WATER BUYOUT-SEE SECTION 400.1460.K

Vacation of Easement: \$500.00

Miscellaneous Fees

FIREWORKS

- Fireworks Display \$50
- Fireworks Dealer \$200.00

TEMPORARY USE/VENDOR \$100.00

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Read two times and passed at meeting: _____.

Approved as to form: _____
City Attorney

Attested by:

Janice Gargus, City Clerk

Approved by:

Troy Smith, Mayor