

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

December 12, 2022

7:00 p.m.

Willard City Hall

224 W. Jackson

Mayor

Samuel Snider

Board Members

Corey Hendrickson-Mayor Pro-Tem

Sam Baird

Ryan Simmons

Larry Whitman

Landon Hall

www.cityofwillard.org

CITY OF WILLARD, MISSOURI

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Agenda Item #2

Agenda Amendments / Approval of Agenda.

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
December 12, 2022
7:00 P.M.**

Posted December 7, 2022.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** December 12, 2022 at the Willard City Hall, 224 W. Jackson.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

1. Roll Call.

2. Agenda Amendments/Approval of Agenda.

3. Consent Agenda:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- a. Minutes from regular meeting November 28, 2022.
- b. November/December 2022 Outstanding Invoices, Check and Draft Paid Invoices.
- c. Department Head Reports.
- d. Board Attendance Report.

4. Discussion/Vote on current Outstanding Invoices, Check and Draft Paid Invoices for November/December 2022.

5. Administrator's Report.

6. Economic Development Director Report.

7. Citizen Input.

8. Ordinance accepting the proposed 2023 Budget for the City of Willard. (2nd Read) Discussion/Vote.

9. **Ordinance Extending the On Call Consulting Engineering Agreement with SW Missouri Engineering, LLC d/b/a Cochran. (1st & 2nd Read) Discussion/Vote.**
10. **Ordinance accepting the 2023 Park Fees for the City of Willard. (1st & 2nd Read) Discussion/Vote.**
11. **Ordinance accepting Parks Donation Policy. (1st & 2nd Read) Discussion/Vote.**
12. **Ordinance granting utility easement to DGOGWILLARDMO03092022, LLC d/b/a Dollar General. (1st & 2nd Read) Discussion/Vote.**
13. **Ordinance approving of notice of non-renewal of building lease with Ozarks Greenways. (1st & 2nd Read) Discussion/Vote.**
14. **Ordinance approving agreement with IWORQ for Planning software. (1st & 2nd Read) Discussion/Vote.**
15. **Discussion/Vote to approve Liberty Utility Streetlight changes.**
 - a. **Hughes and Granite**
 - b. **104 Sawmill**
 - c. **Arrowhead and Holly Ridge**
16. **Approval of Job Description and advertising for position of City Clerk. Discussion/Vote.**
17. **Discussion of sewer collection system logistics.**
18. **New Business.**
19. **Unfinished Business.**
20. **Recess Open Session.**
21. **Open Executive Session.**
22. **Close Executive Session.**
23. **Adjourn Meeting.**

THE TENTATIVE AGENDA SHOWS THIS MEETING CLOSED PURSUANT TO
RSMO SECTION 610.021 # (1) LEGAL.

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Dona Slater
Acting City Clerk



Agenda Item# 3

Consent Agenda:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- a. Minutes from regular meeting November 28, 2022.
- b. November/December 2022 Outstanding Invoices, Check and Draft Paid Invoices.
- c. Department Head Reports.
- d. Board Attendance Report.

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
November 28, 2022
7:00 p.m.**

Staff present: Interim City Administrator, Steve Bodenhamer; Acting City Clerk, Dona Slater; Parks Director, Jason Knight; Police Officer, JD Landon; Director of Public Works, Justin Sorgen; and Director of Finance, Carolyn Halverson.

City Attorney Ken Reynolds was present.

Citizens in attendance: Jen Rowe, Bradley Mowell, Mindy Latham, and Steve Cobb.

Call to Order.

Mayor Snider called the meeting to order at 7:00 p.m.

Roll Call.

The Acting City Clerk conducted the Roll Call. Alderman Simmons-present, Alderman Hendrickson-present, Alderman Whitman-present, Alderman Hall-present and Mayor Snider-present, Alderman Baird-not present.

Agenda Amendments/Agenda Approval.

Motion was made by Alderman Simmons and seconded by Alderman Whitman to approve the Agenda. Motion carried with a vote of 4-0. Voting aye: Aldermen Hendrickson, Simmons, Whitman and Hall.

Consent Agenda.

Motion was made by Alderman Hall and seconded by Alderman Simmons to approve the Consent Agenda. Motion carried with a vote of 4-0. Voting aye: Aldermen Hendrickson, Simmons, Whitman and Hall.

Discussion/Vote on current Outstanding Invoices, Draft and Check Paid Invoices for October/November 2022.

Motion was made by Alderman Hendrickson and seconded by Alderman Hall to approve the current Outstanding Invoices, Draft and Check Paid Invoices for October/November 2022. Motion carried with a vote of 4-0. Voting aye: Aldermen Hendrickson, Simmons, Whitman and Hall.

Administrator's Report.

The Interim City Administrator presented his report.

Ordinance accepting the 2022 Final Amended Budget for the City of Willard (2nd Read) Discussion/Vote.

The second (2nd) read was conducted by the Acting City Clerk. Motion was made by Alderman Whitman and seconded by Alderman Hendrickson to accept the 2022 Final Amended Budget for the City of Willard. Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman and Hall.

Ordinance accepting the Proposed 2023 Budget for the City of Willard (1st Read) Discussion/Vote.

The first (1st) read was conducted by the Acting City Clerk. Motion was made by Alderman Simmons and seconded by Alderman Whitman to accept the Proposed 2023 Budget for the City of Willard. Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman and Hall.

Appointment to fill vacancy of Ward I Alderman.

Discussion was made to make no Appointment to fill the vacant Ward I Alderman seat and to wait until the April 4, 2023 City of Willard, Missouri election.

Citizen Input.

None.

Ordinance Accepting the Operation and Maintenance of the Sewage Pump for the Foxfire Development (1st & 2nd Read) Discussion/Vote.

The first (1st) read was conducted by the Acting City Clerk.

Motion was made by Alderman Hendrickson and seconded by Alderman Hall to approve the Ordinance accepting the Operation and Maintenance of the Sewage Pump for the Foxfire Development. Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman and Hall.

The second (2nd) read was conducted by the Acting City Clerk.

Motion was made by Alderman Whitman and seconded by Alderman Simmons to approve the Ordinance accepting the Operation and Maintenance of the Sewage Pump for the Foxfire Development. Motion carried 4-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman and Hall.

Ordinance Extending the On Call Consulting Engineering Agreement with Allgeier, Martin and Associates, Inc. (1st & 2nd Read) Discussion/Vote.

The first (1st) read was conducted by the Acting City Clerk.

Motion was made by Alderman Hendrickson and seconded by Alderman Simmons to approve the Ordinance Extending the On Call Consulting Engineering Agreement with Allgeier, Martin and Associates, Inc. Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman and Hall.

The second (2nd) read was conducted by the Acting City Clerk.

Motion was made by Alderman Hall and seconded by Alderman Whitman to approve the Ordinance Extending the On Call Consulting Engineering Agreement with Allgeier, Martin and Associates, Inc. Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman and Hall.

Ordinance accepting the 2023 Park Fees for the City of Willard. (1st & 2nd Read) Discussion/Vote

This Agenda item was postponed.

Discussion/Vote to approve Liberty Utility Streetlight Changes.

- a. Southwest and Emily
- b. Behind 105 Robberson

Motion was made by Alderman Simmons and seconded by Alderman Hendrickson to approve Liberty Utility Streetlight Changes at Southwest & Emily and Behind 105 Robberson. Motion carried with a vote of 4-0.

Voting aye: Aldermen Hall, Whitman, Hendrickson and Simmons.

Set Time and Date for Second Board of Aldermen Meeting for December 2022. Discussion.

Discussion was made and it was decided by the Board of Aldermen to move the Second Board of Aldermen meeting to Tuesday, December 27, 2022 at 7:00 p.m. as City Hall will be closed Monday, December 26, 2022 for the Observance of Christmas Day.

New Business.

Justin Sorgen, Director of Public Works said a citizen was not happy about ruts left in his yard after utility maintenance performed Wednesday, November 23, 2022. He stated that as soon as the ground dries out his department will perform yard repair. The Aldermen would like to see an I & I flow report included in the Public Works Department's monthly reports. Mr. Sorgen stated that the flow meters are controlled by Springfield but that we also monitor ourselves. He also stated that we have enough salt for the first winter event of the season and all equipment is in good working condition. Mr. Bodenhamer inquired if the City has a contractual agreement with the Willard School System to supply salt. It is unknown as no documentation has been found. The order of any new development in the City was discussed. Plans are received by Scott Hayes, City Planner. He then submits this to the Planning and Zoning Commission. If approved by the

Commission the plans will be presented to the Board of Aldermen. It was asked if Greg Williams, Economic Development Director, would be available to attend the next Board of Aldermen meeting to give the Aldermen an update on any new developments. Mr. Bodenhamer stated that the nature of Economic Development is very confidential and the City does not want to betray the trust of potential new businesses. Mr. Bodenhamer said Mr. Williams can give a report to the Aldermen but it will not include names or the type of business or services being offered. It was stated that the limitations for growth are based on the City's sewer capacities.

Unfinished Business.

It was noted that the Board of Aldermen will begin recruiting for a new City Administrator in January 2023 and will discuss recruitment of a City Clerk at the next Board of Aldermen meeting December 12, 2022.

Adjourn Meeting.

Motion was made by Alderman Simmons and seconded by Alderman Whitman to adjourn the meeting. Motion carried with a vote of 4-0. Voting aye: Aldermen Simmons, Hendrickson, Whitman and Hall. The meeting was adjourned at 9:30 p.m.

Dona Slater, Acting City Clerk

Samuel Snider, Mayor

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #3b
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

- **November 2022/December 2022 Outstanding Invoices**
- **November 2022/December 2022 Check Paid Invoices and Draft Paid Invoices**



City of Willard, MO

Pending Expense Approval Report 1

By Vendor Name

Post Dates 11/30/2022 - 12/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AMA300 - ALLGEIER, MARTIN & ASSOCIATES, INC					
ALLGEIER, MARTIN & ASSOCIA	WILL7020007-117	12/06/2022	LIFT STATION 94-VFDS SCHEMATIC DESIGN-SEWER	20-700-56400	945.00
Vendor AMA300 - ALLGEIER, MARTIN & ASSOCIATES, INC Total:					945.00
Vendor: REP425 - ALLIED SERVICES, LLC					
ALLIED SERVICES, LLC	0394-007038085	12/06/2022	RECYCLE CENTER EXPENSE - PW	20-700-57200	94.60
Vendor REP425 - ALLIED SERVICES, LLC Total:					94.60
Vendor: BDC100 - BADGER DAYLIGHTING CORP					
BADGER DAYLIGHTING CORP	2430782	12/06/2022	FORCE MAIN & HYDRANT REPR HYDROVAC W/OPERATO	20-600-55600	4,410.95
BADGER DAYLIGHTING CORP	2430782	12/06/2022	FORCE MAIN & HYDRANT REPR HYDROVAC W/OPERATO	20-700-55600	1,890.41
Vendor BDC100 - BADGER DAYLIGHTING CORP Total:					6,301.36
Vendor: BWI200 - BULK WASTE LLC d/b/a BWI SANITATION					
BULK WASTE LLC d/b/a BWI S	S22-13142	12/06/2022	CHRISTMAS PARADE PORT-A- POTTIES - PKS	30-800-50170	235.00
Vendor BWI200 - BULK WASTE LLC d/b/a BWI SANITATION Total:					235.00
Vendor: CSC200 - CHRIS STRAW CONSULTING LLC					
CHRIS STRAW CONSULTING LL	511302022	12/06/2022	LOT INSPECTIONS & REINSPECTIONS- P&D	10-400-56400	1,050.00
Vendor CSC200 - CHRIS STRAW CONSULTING LLC Total:					1,050.00
Vendor: COMMGN - COMMERCE CREDIT CARD SERVICES					
COMMERCE CREDIT CARD SE	12898	12/06/2022	Jared Hoffpauir STAFF PHOTOS -ALL DEPT	10-100-56400	220.00
COMMERCE CREDIT CARD SE	12898	12/06/2022	Jared Hoffpauir STAFF PHOTOS -ALL DEPT	10-200-56400	55.00
COMMERCE CREDIT CARD SE	12898	12/06/2022	Jared Hoffpauir STAFF PHOTOS -ALL DEPT	10-300-56400	165.00
COMMERCE CREDIT CARD SE	12898	12/06/2022	Jared Hoffpauir STAFF PHOTOS -ALL DEPT	10-400-56400	165.00
COMMERCE CREDIT CARD SE	12898	12/06/2022	Jared Hoffpauir STAFF PHOTOS -ALL DEPT	20-600-56400	220.00
COMMERCE CREDIT CARD SE	12898	12/06/2022	Jared Hoffpauir STAFF PHOTOS -ALL DEPT	20-700-56400	220.00
COMMERCE CREDIT CARD SE	12898	12/06/2022	Jared Hoffpauir STAFF PHOTOS -ALL DEPT	30-800-56400	440.00
COMMERCE CREDIT CARD SE	112-0634552-4518649	12/06/2022	AMAZON DESK CHAIR - PW	10-100-95500	120.85
COMMERCE CREDIT CARD SE	112-8534666-0409020	12/06/2022	AMAZON-CHAIR AND JUMPER CABLE KIT - PW	10-100-95500	179.99
COMMERCE CREDIT CARD SE	112-8534666-0409020	12/06/2022	AMAZON-CHAIR AND JUMPER CABLE KIT - PW	10-300-52000	11.99
COMMERCE CREDIT CARD SE	112-8534666-0409020	12/06/2022	AMAZON-CHAIR AND JUMPER CABLE KIT - PW	20-600-52000	24.00
COMMERCE CREDIT CARD SE	112-8534666-0409020	12/06/2022	AMAZON-CHAIR AND JUMPER CABLE KIT - PW	20-700-52000	24.00
COMMERCE CREDIT CARD SE	112-8820625-8617856	12/06/2022	AMAZON-FILE FOLDERS 3 TAB -PW	10-300-50700	2.76
COMMERCE CREDIT CARD SE	112-8820625-8617856	12/06/2022	AMAZON-FILE FOLDERS 3 TAB -PW	20-600-50700	5.51
COMMERCE CREDIT CARD SE	112-8820625-8617856	12/06/2022	AMAZON-FILE FOLDERS 3 TAB -PW	20-700-50700	5.51
COMMERCE CREDIT CARD SE	114-8625050-3887457	12/06/2022	AMZN XMAS SANTA CRAFTS PPE - PKS	30-800-50170	202.65

Pending Expense Approval Report 1

Post Dates: 11/30/2022 - 12/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE	114-8625050-3887457	12/06/2022	AMZN XMAS SANTA CRAFTS PPE - PKS	30-800-56500	23.98
COMMERCE CREDIT CARD SE	112-1333340-6086661	12/06/2022	AMAZON DEWALT BENCH BATTERY CHARGER - PW	10-300-52000	23.80
COMMERCE CREDIT CARD SE	112-1333340-6086661	12/06/2022	AMAZON DEWALT BENCH BATTERY CHARGER - PW	20-600-52000	47.60
COMMERCE CREDIT CARD SE	112-1333340-6086661	12/06/2022	AMAZON DEWALT BENCH BATTERY CHARGER - PW	20-700-52000	47.60
COMMERCE CREDIT CARD SE	113-1323264-3009009047	12/06/2022	AMAZON EXPANDING FILES- GEN/CT/W/S/PKS	10-100-50700	15.73
COMMERCE CREDIT CARD SE	113-1323264-3009009047	12/06/2022	AMAZON EXPANDING FILES- GEN/CT/W/S/PKS	10-250-50700	1.74
COMMERCE CREDIT CARD SE	113-1323264-3009009047	12/06/2022	AMAZON EXPANDING FILES- GEN/CT/W/S/PKS	20-600-50700	8.74
COMMERCE CREDIT CARD SE	113-1323264-3009009047	12/06/2022	AMAZON EXPANDING FILES- GEN/CT/W/S/PKS	20-700-50700	8.73
COMMERCE CREDIT CARD SE	113-1323264-3009009047	12/06/2022	AMAZON EXPANDING FILES- GEN/CT/W/S/PKS	30-800-50700	8.74
COMMERCE CREDIT CARD SE	11292022	12/06/2022	STAMPS.COM POSTAGE - ALL DEPTS	10-100-50750	18.00
COMMERCE CREDIT CARD SE	11292022	12/06/2022	STAMPS.COM POSTAGE - ALL DEPTS	10-200-50750	9.00
COMMERCE CREDIT CARD SE	11292022	12/06/2022	STAMPS.COM POSTAGE - ALL DEPTS	10-250-50750	60.00
COMMERCE CREDIT CARD SE	11292022	12/06/2022	STAMPS.COM POSTAGE - ALL DEPTS	10-400-50750	2.00
COMMERCE CREDIT CARD SE	11292022	12/06/2022	STAMPS.COM POSTAGE - ALL DEPTS	20-600-50750	28.00
COMMERCE CREDIT CARD SE	11292022	12/06/2022	STAMPS.COM POSTAGE - ALL DEPTS	20-700-50750	42.00
COMMERCE CREDIT CARD SE	03345914	12/06/2022	HARBOR FREIGHT MEGAPHONE - PKS	10-100-52000	38.96
COMMERCE CREDIT CARD SE	113022	12/06/2022	STAMPS.COM-STAMP PRINTER & STAMPS-GCG	10-100-50750	56.49
COMMERCE CREDIT CARD SE	114-3749197-6839437	12/06/2022	AMAZON-HOLE PUNCH & MICROWAVE - ALL DEPT	10-100-52000	107.55
COMMERCE CREDIT CARD SE	114-3749197-6839437	12/06/2022	AMAZON-HOLE PUNCH & MICROWAVE - ALL DEPT	30-800-52000	66.49
COMMERCE CREDIT CARD SE	1427	12/06/2022	BEYER-94 LS INSPECT REDUCED PRESSURE ROUTINE	20-600-56450	75.00
COMMERCE CREDIT CARD SE	2052663640	12/06/2022	DELUXE-GENERAL FUND CKS- GEN	10-100-50700	328.54
COMMERCE CREDIT CARD SE	2052663640	12/06/2022	DELUXE-GENERAL FUND CKS- GEN	10-250-50700	69.29
COMMERCE CREDIT CARD SE	2052663640	12/06/2022	DELUXE-GENERAL FUND CKS- GEN	20-600-50700	31.10
COMMERCE CREDIT CARD SE	2052663640	12/06/2022	DELUXE-GENERAL FUND CKS- GEN	20-700-50700	31.10
COMMERCE CREDIT CARD SE	2052663640	12/06/2022	DELUXE-GENERAL FUND CKS- GEN	30-800-50700	25.90
COMMERCE CREDIT CARD SE	3280850669	12/06/2022	HILTON - SORGEN ROOM FOR EM CONFERENCE - EM	10-500-56950	296.98
COMMERCE CREDIT CARD SE	039276	12/06/2022	DOLLAR TREE XMAS SANTA CRAFT - PKS	30-800-50170	17.57
COMMERCE CREDIT CARD SE	10020458942	12/06/2022	SAM'S KLEENEX, CUTLERY, NAPKINS - GEN/CT/W/S/PKS	10-100-50130	12.14
COMMERCE CREDIT CARD SE	10020458942	12/06/2022	SAM'S KLEENEX, CUTLERY, NAPKINS - GEN/CT/W/S/PKS	10-100-50550	11.48
COMMERCE CREDIT CARD SE	10020458942	12/06/2022	SAM'S KLEENEX, CUTLERY, NAPKINS - GEN/CT/W/S/PKS	10-250-50130	4.04
COMMERCE CREDIT CARD SE	10020458942	12/06/2022	SAM'S KLEENEX, CUTLERY, NAPKINS - GEN/CT/W/S/PKS	20-600-50700	5.39
COMMERCE CREDIT CARD SE	10020458942	12/06/2022	SAM'S KLEENEX, CUTLERY, NAPKINS - GEN/CT/W/S/PKS	20-700-50700	5.39

Pending Expense Approval Report 1

Post Dates: 11/30/2022 - 12/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMMERCE CREDIT CARD SE	10020458942	12/06/2022	SAM'S KLEENEX, CUTLERY, NAPKINS - GEN/CT/W/S/PKS	30-800-50200	31.76
COMMERCE CREDIT CARD SE	113-2268754-3341053	12/06/2022	AMAZON KEYBOARD, MOUSE, SCISSORS - GEN/CT/W/S	10-100-50700	9.59
COMMERCE CREDIT CARD SE	113-2268754-3341053	12/06/2022	AMAZON KEYBOARD, MOUSE, SCISSORS - GEN/CT/W/S	10-250-50700	5.72
COMMERCE CREDIT CARD SE	113-2268754-3341053	12/06/2022	AMAZON KEYBOARD, MOUSE, SCISSORS - GEN/CT/W/S	20-600-50700	19.58
COMMERCE CREDIT CARD SE	113-2268754-3341053	12/06/2022	AMAZON KEYBOARD, MOUSE, SCISSORS - GEN/CT/W/S	20-700-50700	19.58
COMMERCE CREDIT CARD SE	114-0748550-8472209	12/06/2022	AMZN WINDOW SHADES FRONT DOORS OF REC CNT - PKS	30-800-50500	71.24
Vendor COMMGN - COMMERCE CREDIT CARD SERVICES Total:					3,748.80
Vendor: FER105 - FITNESS E.R.					
FITNESS E.R.	5694	12/06/2022	TREADMILL MACHINE MAINT - PKS	30-800-50400	75.00
Vendor FER105 - FITNESS E.R. Total:					75.00
Vendor: JKN100 - JASON KNIGHT					
JASON KNIGHT	OCT 2022	12/06/2022	CELL PHONE REIMBURSEMENT - PKS	30-800-61000	50.00
JASON KNIGHT	NOV 2022	12/06/2022	CELL PHONE REIMBURSEMENT - PKS	30-800-61000	50.00
Vendor JKN100 - JASON KNIGHT Total:					100.00
Vendor: LOL100 - LEADS ONLINE					
LEADS ONLINE	401650	12/06/2022	ONLINE INVESTIGATION SERVICE SOFTWARE - LAW	10-200-57400	2,635.00
Vendor LOL100 - LEADS ONLINE Total:					2,635.00
Vendor: LOW505 - LOWE'S CREDIT SERVICES					
LOWE'S CREDIT SERVICES	907247	12/06/2022	CHRISTMAS LED C9 LIGHTS - PKS	30-800-50170	28.48
Vendor LOW505 - LOWE'S CREDIT SERVICES Total:					28.48
Vendor: MPI150 - MELTON PROPANE, INC.					
MELTON PROPANE, INC.	38845	12/06/2022	MAINTENANCE BDLG PROPANE GAS - W/S/PKS	20-600-62100	419.80
Vendor MPI150 - MELTON PROPANE, INC. Total:					419.80
Vendor: MIS440 - MISSOURI RURAL WATER ASSOC					
MISSOURI RURAL WATER ASS	2023MBRSH	12/06/2022	2022 MEMBERSHIP DUES - WATER	20-600-55800	1,400.00
Vendor MIS440 - MISSOURI RURAL WATER ASSOC Total:					1,400.00
Vendor: ORE145 - O'REILLY AUTOMOTIVE, INC					
O'REILLY AUTOMOTIVE, INC	2367-461765	12/06/2022	SHACKLES FOR REAR OF DODGE - PW	10-300-71000	14.39
O'REILLY AUTOMOTIVE, INC	2367-461765	12/06/2022	SHACKLES FOR REAR OF DODGE - PW	20-600-71000	28.79
O'REILLY AUTOMOTIVE, INC	2367-461765	12/06/2022	SHACKLES FOR REAR OF DODGE - PW	20-700-71000	28.78
Vendor ORE145 - O'REILLY AUTOMOTIVE, INC Total:					71.96
Vendor: PAS100 - PLAY IT AGAIN SPORTS					
PLAY IT AGAIN SPORTS	20375	12/06/2022	SPORTS BASKETBALLS - PKS	30-800-50180	54.00
Vendor PAS100 - PLAY IT AGAIN SPORTS Total:					54.00
Vendor: RAC450 - RACE BROS FARM SUPPLY, INC					
RACE BROS FARM SUPPLY, INC	746778	12/06/2022	STIHL 20" CHAINSAW - PKS	30-800-50190	529.99
Vendor RAC450 - RACE BROS FARM SUPPLY, INC Total:					529.99
Vendor: RAD610 - RADIOPHONE ENGINEERING, INC.					
RADIOPHONE ENGINEERING, I	CI54206	12/06/2022	MIC REPAIRS - LAW	10-200-71100	71.25
Vendor RAD610 - RADIOPHONE ENGINEERING, INC. Total:					71.25

Pending Expense Approval Report 1

Post Dates: 11/30/2022 - 12/6/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: RAN175 - RANDALL A. BROWN					
RANDALL A. BROWN	167252	12/06/2022	CONSULTING MTG WITH CA, P&D, PW DIRECTOR - GEN/S	10-400-55600	120.00
RANDALL A. BROWN	167252	12/06/2022	CONSULTING MTG WITH CA, P&D, PW DIRECTOR - GEN/S	20-600-55600	20.00
Vendor RAN175 - RANDALL A. BROWN Total:					140.00
Vendor: REC300 - REJIS COMMISSION					
REJIS COMMISSION	496750	12/06/2022	POLICE DEPT SOFTWARE SUBSCRIPTION- LAW	10-200-57400	1,333.25
Vendor REC300 - REJIS COMMISSION Total:					1,333.25
Vendor: SHP550 - SHANNON SHIPLEY					
SHANNON SHIPLEY	22224105	12/06/2022	SHIPLEY LIGHTBEARING HOLSTER - LAW	10-200-92500	39.04
Vendor SHP550 - SHANNON SHIPLEY Total:					39.04
Vendor: SPR200 - SPRINGFIELD-GREENE COUNTY HEALTH DEPARTMENT					
SPRINGFIELD-GREENE COUNT	WILLARD-120122	12/06/2022	ROUTINE & SPECIAL LAB TESTS - WATER	20-600-50200	117.00
Vendor SPR200 - SPRINGFIELD-GREENE COUNTY HEALTH DEPARTMENT Total:					117.00
Vendor: SQB100 - SQUIBB MEDIA, LLC					
SQUIBB MEDIA, LLC	951	12/06/2022	PLANNING & ZONING MEETING ADVERTISING - P&D	10-400-55200	41.35
Vendor SQB100 - SQUIBB MEDIA, LLC Total:					41.35
Vendor: PUR200 - STEPHEN PURDY					
STEPHEN PURDY	952579	12/06/2022	OFFICER PURDY DRINKS FOR TRAINING - LAW	10-200-56950	20.28
Vendor PUR200 - STEPHEN PURDY Total:					20.28
Vendor: TRH100 - TREVOR HOFFMAN					
TREVOR HOFFMAN	NOV 2022	12/06/2022	CELL PHONE REIMBURSEMENT - STS/W/S	10-300-61000	10.00
TREVOR HOFFMAN	NOV 2022	12/06/2022	CELL PHONE REIMBURSEMENT - STS/W/S	20-600-61000	20.00
TREVOR HOFFMAN	NOV 2022	12/06/2022	CELL PHONE REIMBURSEMENT - STS/W/S	20-700-61000	20.00
Vendor TRH100 - TREVOR HOFFMAN Total:					50.00
Vendor: USS100 - UNITED SYSTEMS & SOFTWARE INC					
UNITED SYSTEMS & SOFTWARE	94878	12/06/2022	ITRON 100W+ WATER PIT ENCODER -PW	20-600-95100	14,607.64
Vendor USS100 - UNITED SYSTEMS & SOFTWARE INC Total:					14,607.64
Vendor: WTV100 - WILLARD HOME CENTER LLC					
WILLARD HOME CENTER LLC	B219994	12/06/2022	ENAMEL COATING AND PAINT FOR SNOWPLOW - STS	10-300-71100	62.98
WILLARD HOME CENTER LLC	B219131	12/06/2022	BATTERY, FAUCET COVER, BAR OIL AND PPE - PKS	30-800-50170	165.11
WILLARD HOME CENTER LLC	B219131	12/06/2022	BATTERY, FAUCET COVER, BAR OIL AND PPE - PKS	30-800-56500	29.98
WILLARD HOME CENTER LLC	D74842	12/06/2022	GLOVES - PW	10-300-50130	0.72
WILLARD HOME CENTER LLC	D74842	12/06/2022	GLOVES - PW	20-600-50130	1.43
WILLARD HOME CENTER LLC	D74842	12/06/2022	GLOVES - PW	20-700-50130	1.43
WILLARD HOME CENTER LLC	INV0023919	12/06/2022	BLUE PAINT WATER LINE MARKING - W	20-600-50130	31.96
WILLARD HOME CENTER LLC	B220189	12/06/2022	MARKER PAINT - W	20-600-50130	15.98
WILLARD HOME CENTER LLC	D74987	12/06/2022	ADAPTER - S	20-700-51000	29.95
WILLARD HOME CENTER LLC	D74988	12/06/2022	HDW CLOTHES & REBAR -S	20-700-51000	30.88
WILLARD HOME CENTER LLC	B220224	12/06/2022	BLACK COUPLING - W	20-600-51000	2.49
WILLARD HOME CENTER LLC	D75032	12/06/2022	CLAMPS, CONNECTORS, FLARES - WATER	20-600-50130	45.90
WILLARD HOME CENTER LLC	D75060	12/06/2022	SCREW FOR MAINT - WATER	20-600-51000	8.98
Vendor WTV100 - WILLARD HOME CENTER LLC Total:					427.79
Grand Total:					34,536.59

Report Summary

Fund Summary

Fund	Expense Amount
10 - GENERAL FUND	7,389.90
20 - WATER AND SEWER FUND	25,040.80
30 - PARKS FUND	2,105.89
Grand Total:	34,536.59

Account Summary

Account Number	Account Name	Expense Amount
10-100-50130	SUPPLIES-GCG	12.14
10-100-50550	CUSTODIAL SUPPLIES-GC	11.48
10-100-50700	OFFICE SUPPLIES-GCG	353.86
10-100-50750	POSTAGE-GCG	74.49
10-100-52000	SUPPLIES SMALL EQUIP	146.51
10-100-56400	PROFESSIONAL-GCG	220.00
10-100-95500	CAPITAL ASSET EXP EQUI	300.84
10-200-50750	POSTAGE-LAW	9.00
10-200-56400	PROFESSIONAL-LAW	55.00
10-200-56950	TRAINING & EDUCATION	20.28
10-200-57400	EQUIPMENT/SOFTWARE	3,968.25
10-200-71100	EQUIPMENT REPAIR &	71.25
10-200-92500	UNIFORMS-LAW	39.04
10-250-50130	SUPPLIES-COURT	4.04
10-250-50700	OFFICE SUPPLIES-COURT	76.75
10-250-50750	POSTAGE-COURT	60.00
10-300-50130	SUPPLIES-STREETS	0.72
10-300-50700	OFFICE SUPPLIES-STREET	2.76
10-300-52000	SUPPLIES SMALL EQUIP	35.79
10-300-56400	PROFESSIONAL-STREETS	165.00
10-300-61000	TELEPHONE-STREETS	10.00
10-300-71000	VEHICLE REPAIR & MAIN	14.39
10-300-71100	EQUIPMENT REPAIR &	62.98
10-400-50750	POSTAGE-P&D	2.00
10-400-55200	ADVERTISING-P&D	41.35
10-400-55600	CONTRACT LABOR-P&D	120.00
10-400-56400	PROFESSIONAL-P&D	1,215.00
10-500-56950	TRAINING & EDUCATION	296.98
20-600-50130	SUPPLIES-WATER	95.27
20-600-50200	LABORATORY FEES-WAT	117.00
20-600-50700	OFFICE SUPPLIES-WATER	70.32
20-600-50750	POSTAGE-WATER	28.00
20-600-51000	REPAIRS AND MAINTEN	11.47
20-600-52000	SUPPLIES SMALL EQUIP	71.60
20-600-55600	CONTRACT LABOR--WAT	4,430.95
20-600-55800	DUES AND SUBSCRIPTIO	1,400.00
20-600-56400	PROFESSIONAL-WATER	220.00
20-600-56450	CONTRACT SERVICES/SE	75.00
20-600-61000	TELEPHONE WATER	20.00
20-600-62100	UTILITIES GAS-WATER	419.80
20-600-71000	VEHICLE REPAIR & MAIN	28.79
20-600-95100	CAPITAL ASSET EXP-WAT	14,607.64
20-700-50130	SUPPLIES-SEWER	1.43
20-700-50700	OFFICE SUPPLIES-SEWER	70.31
20-700-50750	POSTAGE-SEWER	42.00
20-700-51000	REPAIRS AND MAINTEN	60.83
20-700-52000	SUPPLIES SMALL EQUIP	71.60
20-700-55600	CONTRACT LABOR-SEWE	1,890.41
20-700-56400	PROFESSIONAL-SEWER	1,165.00
20-700-57200	RECYCLE CENTER EXPEN	94.60

Account Summary

Account Number	Account Name	Expense Amount
20-700-61000	TELEPHONE-SEWER	20.00
20-700-71000	VEHICLE REPAIR & MAIN	28.78
30-800-50170	SUPPLIES SPECIAL ACTIV	648.81
30-800-50180	SUPPLIES SPORTS-PKS	54.00
30-800-50190	TREE CITY USA-PKS	529.99
30-800-50200	CONCESSIONS-PKS	31.76
30-800-50400	FITNESS CENTER EXPENS	75.00
30-800-50500	BUILDING MAINTENANC	71.24
30-800-50700	OFFICE SUPPLIES-PKS	34.64
30-800-52000	SUPPLIES SMALL EQUIP	66.49
30-800-56400	PROFESSIONAL-PKS	440.00
30-800-56500	SAFETY PROGRAM-PKS	53.96
30-800-61000	TELEPHONE-PKS	100.00
	Grand Total:	34,536.59

Project Account Summary

Project Account Key	Expense Amount
None	34,536.59
Grand Total:	34,536.59



City of Willard, MO

Check Report

By Check Number

Date Range: 11/30/2022 - 12/06/2022

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: CITY-CITY							
CPE100	CROWN POWER & EQUIPMENT		11/30/2022	Regular	0.00	407.95	47516
12606V	Invoice	08/02/2022	SPINDLE & SHEAVE FOR KUBOTA - PKS		0.00	339.05	
95158B	Invoice	08/08/2022	SHEAVES GRASSHPR- PKS		0.00	336.49	
CM0000354	Credit Memo	07/29/2022	ITEMS FOR KUBOTA WERE RETURNED		0.00	-267.59	
DEL106	DELTA DENTAL OF MISSOURI		11/30/2022	Regular	0.00	173.51	47517
DEC 2022	Invoice	11/30/2022	DEC 2022 GROUP VISION INSURANCE		0.00	173.51	
REP425	ALLIED SERVICES, LLC		12/05/2022	Regular	0.00	13,540.10	47518
0394-007039081	Invoice	12/05/2022	TRASH EXPENSE - ALL DEPTS		0.00	813.81	
0394.007040550	Invoice	12/05/2022	CITIZEN TRASH EXPENSE - SEWER		0.00	12,726.29	
LOK155	LAW OFFICES OF KRISTOFFER BAREFIELD LLC		12/05/2022	Regular	0.00	464.56	47519
06402	Invoice	12/05/2022	MUNICIPAL JUDGE FEES - CT		0.00	464.56	
LEG250	LEGALSHIELD		12/05/2022	Regular	0.00	29.90	47520
11/29/2022	Invoice	12/05/2022	GROUP INSURANCE - LAW		0.00	29.90	
EMP210	LIBERTY UTILITIES-EMPIRE DISTRICT		12/05/2022	Regular	0.00	20,143.01	47521
12/1/2022	Invoice	12/05/2022	ELECTRIC UTILITIES - ALL DEPTS		0.00	20,143.01	
MOC100	MISSOURI ONE CALL SYSTEM, INC		12/05/2022	Regular	0.00	110.00	47522
2110316	Invoice	12/06/2022	LOCATE FEES - W/S		0.00	110.00	
OZA280	OZARK GREENWAYS, INC		12/05/2022	Regular	0.00	500.00	47523
DEC 2022	Invoice	12/01/2022	December 2022 RENT - W/S		0.00	500.00	
PAD100	PATRIOT DISPOSAL		12/05/2022	Regular	0.00	3,276.00	47524
12/1/2022	Invoice	12/05/2022	CITIZEN TRASH EXPENSE - PW		0.00	3,276.00	
PIL100	PILOT WIRELESS LLC		12/05/2022	Regular	0.00	626.85	47525
1535	Invoice	12/01/2022	PILOT WIRELESS EXPENSE - ALL DEPTS		0.00	626.85	
SPS150	SCHENDEL PEST SERVICES		12/05/2022	Regular	0.00	630.00	47526
550386361	Invoice	12/05/2022	PEST CONTROL AT RECE CENTER BIG GYM		0.00	450.00	
550386509	Invoice	12/06/2022	PEST CONTROL SERVICE - ALL DEPTS		0.00	180.00	
VER100	VERIZON WIRELESS		12/05/2022	Regular	0.00	566.94	47527
9921296017	Invoice	12/06/2022	CELL PHONE SERVICE - GEN/LAW/P&D/W		0.00	566.94	
LOW505	LOWE'S CREDIT SERVICES		12/05/2022	Regular	0.00	329.72	47528
14797	Credit Memo	11/04/2022	ITEM WAS MIS-CHARGED TO TICKET		0.00	-7.58	
940721	Invoice	11/04/2022	FIRE HYDRANT PAINTING SUPPLIES - WAT		0.00	337.30	

Bank Code CITY Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	18	13	0.00	40,798.54
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	18	13	0.00	40,798.54

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	18	13	0.00	40,798.54
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	18	13	0.00	40,798.54

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	11/2022	581.46
99	POOLED CASH	12/2022	40,217.08
			40,798.54

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: WILLARD		Reporting Period: Nov 1, 2022 - Nov 30, 2022	
Mailing Address: 224 W JACKSON ST, WILLARD, MO 65781					
Physical Address: 224 W JACKSON ST, WILLARD, MO 65781				County: Greene County	
Telephone Number:		Fax Number:			
Prepared by: TERRY FORSHEE		E-mail Address:			
Municipal Judge: KRISTOFFER BAREFIELD					
<u>II. MONTHLY CASELOAD INFORMATION</u>					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		10	307	95	
B. Cases (citations/informations) filed		0	53	2	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	0	0	
3. court/bench trial - NOT GUILTY		0	0	0	
4. plea of GUILTY in court		0	43	8	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	8	1	
6. dismissed by court		0	6	0	
7. <i>nolle prosequi</i>		0	0	0	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
9. TOTAL CASE DISPOSITIONS		0	57	9	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		10	303	88	
E. Trial de Novo and/or appeal applications filed		0	0	0	
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>			
1. # Issued during reporting period	27	1. # Issued during period		0	
2. # Served/withdrawn during reporting period	21	<input checked="checked" type="checkbox"/> Court staff does not process parking tickets			
3. # Outstanding at end of reporting period	314				

MUNICIPAL DIVISION SUMMARY REPORTING FORM

<u>COURT INFORMATION</u>	Municipality: WILLARD	Reporting Period: Nov 1, 2022 - Nov 30, 2022
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$4,004.70	Court Automation	\$367.82
Clerk Fee - Excess Revenue	\$378.00	Due To Debt Collection	\$743.32
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$12.71	Judicial Facility Srchg CT31	\$520.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Law Enf Arrest-Local	\$88.31
Total Excess Revenue	\$4,395.41	Total Other Disbursements	\$1,719.45
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$9,935.33
		Bond Refunds	\$275.43
		Total Disbursements	\$10,210.76
Fines - Other	\$3,030.00		
Clerk Fee - Other	\$200.00		
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$52.55		
Peace Officer Standards and Training (POST) Commission surcharge	\$52.54		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$374.65		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$6.73		
Law Enforcement Training (LET) Fund surcharge	\$104.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$3,820.47		

Director's Report

Parks & Recreation – Director's Report –December 2022

Quote of the Month

"A long December and there's reason to believe, maybe this year will be better than the last." — Adam Duritz

Budget

We are about to wrap this year's spending. Many of our revenue areas had strong showings, meeting or exceeding revenue projections. On the flip side of the coin, most of our expense accounts also met or exceeded projections. Moving into 2023, we are taking a hard look at our expenses, specifically labor, in an effort to reduce overall outlay. This year, (2022) salaries and related expenses accounted for roughly 52% of our overall budget, which is higher than we would like. (Ideally, most industries aim for 20%-30% for salaries, although it is typically higher in service industries, up to 50%). *(Secondwindconsultants.com) Our immediate goal for 2023 is to reduce that percentage to around 40%-though the increase in minimum wage will make that more difficult, since we are making only moderate changes to our fee structure, with those mostly in the "facility rentals" area.

Event/Program Planning & Recap

Christmas on the Frisco was well received; however, this event is not a revenue driver. We had approximately 30 families participate, with 44 children completing crafts and visiting Santa. The parade had 23 participants. The lighting of the trailhead was without fanfare; however, we have received several compliments on the lights and decorations downtown. Closing out the year we will have the Christmas Schools out camp, the week between Christmas and New Years and the Monday and Tuesday immediately following.

Maintenance/Improvement

The maintenance team has primarily transitioned to tree maintenance, removing downed trees as well as standing nuisance trees (Bradford pears, hedge, and locust) from the soccer park and Miller Farm Park. We are performing annual trimming at Jackson Street and the Rec Center. As we enter the new year, equipment will be winterized and/or prepped for spring use. Also, on the spring/new budget to do list are painting bridges and fences, graffiti removal from pavilions, and flower bed preparation. In terms of roundabout beautification, in addition to seeking quotes, I am considering the ramifications of an "adopt a roundabout" program. I would welcome feedback from the Board on this idea, including pros/cons from an administrative level.

Other Updates

We have received several applications for Parks donations in the form of tangible items (benches, fountains, etc.), so I am working on a policy to be able to apply consistency in the accepting/granting of permission. The current policy proposal has been sent to the Park Board for feedback, and upon making the necessary changes, I will submit it for BOA feedback and awareness.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Planning Department Report December 2022

Permits - November

Permits Issued	Fee's collected (Oct)	Est. Value of Work (Oct)	Fee's Collected (YtD)	Est. Value of Work (YtD)
15	\$1,380	\$271,960	\$51442.75	\$4,243,458.50

Sunshine requests included the US Census, Data Dodge Analytics, and Buildzoom

Nuisance

There were 2 calls for nuisances in the month of November, of which 2 required action by the city. both have been abated.

Current Development

ATM Subdivision: There are no updates at this time.

Hoffman Hills: sewer installation is nearing completion.

Canterbury Place: Construction is winding down. There are 5 open permits left to be completed.

West Ridge: Construction and inspections continue on the west side.

Stone Creek: Water line testing has begun but not completed. Project is expected to be completed in the next few months.

Generations Village: Finalizing a development plan with their engineers.

TR Fitness: Dry-in is nearly complete. Electrical inspection has taken place.

Dollar General: Dry in is complete. Utilities are being hooked up. Project is expected to be completed by the end of the year.

Scott Hayes
City Planner
417-742-5310



Willard Police Department
November 2022 - Monthly Statistical Report



Administration	Officer – DSN	Case #'s
Tom McClain, Chief	1601-001	3
Shannon Shipley, Major	1602-003	4
	Total	7

Squad #1	1604-044	Billie Deckard, Cpl.	3	Squad #2	1603-027	Steve Purdy, Sgt.	18
	1607-050	Caleb Steen, Officer	19		1608-054	Stefan Collette, Officer	23
	1605-056	Mark Cole, Officer	42		1610-061	Christian Smith, Officer	32
	1606-059	Nicholas Browitt, Officer	15		1609-062	Jon Bea, Officer	15
	Total		79		Total		88

Reserves	Officer	Officer Names	Case #'s	Hours
	1647-051	Wayne Hansen, PT Officer		
	1644-057	Matthew Hanson, PT Officer	7	47
	1630-024	Andrew Benjamin, SRO		
	1641-014	Brian Gordon, Reserve	3	32.50
	1642-015	JD Landon, Reserve	1	25.75
	1645-047	Glenn Cozzens, Reserve	3	34.25
	1646-031	Andrew Hunt, Reserve		5.25
	1643-048	Tim Wheeler, Reserve		
	Total		14	
Total Incidents for the month...			188	

Incident Statistics

Felony	4	HBO (Handled by Officers)	95
Misdemeanor	8	Use of Force	0
Infraction	60	Dog at Large	1
Other (Services)	116	Neglect-0 /Abuse-0 /Bites-1	1

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Monthly Maintenance	Year to Date Maintenance
WPD-01 2021 Ford F-150	16,400	581	18	32		92.49
WPD-02 2021 Charger	27,704	7,264	28	259		311.92
WPD-04 2018 Explorer	103,924	1,220	14	87		1,590.63
WPD-05 2019 Charger	80,897	455	4	114	4.48	585.03
WPD-06 2020 Charger	78,601	1,932	20	97		326.58
WPD-07 2017 Explorer	21,788	144	6	24		0
WPD-08 2008 Harley	5,942	0	0	0		0

Monthly Vehicle Maintenance Details

WPD-01:	WPD-05: bulb
WPD-02:	WPD-06:
WPD-04:	WPD-07:

Misc. Dept. Info: The extra hours noted for our reserve department reflects our full-time officers taking their stockpiled (holidays worked) off before they lost them at year's end.

12-12-22 BOA

Agenda Item 3c

Public Works Director has been at MRWA Conference.

His report will be transmitted as an addendum when he returns on Thursday

NAME	1/10/2022	1/24/2022	2/14/2022	2/28/2022	3/14/2022	3/28/2022	4/11/2022	4/25/2022
SAMUEL SNIDER	OUT	Y	Y	Y	Y	Y	Y	Y
TYLER KELLY	Y	Y	Y	Y	OUT	Y	OUT	Y
RYAN SIMMONS	Y	Y	Y	Y	Y	Y	Y	Y
DONNA STEWART/HENDRICKSON	Y	OUT	Y	Y	Y	Y	Y	Y(HENDRICKSON)
LARRY WHITMAN	Y	Y	Y	Y	Y	Y	Y	Y
SAM BAIRD	Y	Y	Y	Y	Y	Y	Y	Y
LONDON HALL	OUT	OUT	OUT	Y	Y	Y	Y	Y
ATTENDED: Y								
NAME	5/9/2022	5/23/2022	6/13/2022	6/27/2022	7/11/2022	7/25/2022	8/8/2022	8/29/2022
SAMUEL SNIDER	Y	Y	Y	Y	Y	Y	Y	Y
TYLER KELLY	Y	Y	Y	OUT	OUT	OUT	RESIGNED	
RYAN SIMMONS	Y	Y	Y	OUT	Y	Y	Y	Y
COREY HENDRICKSON	Y	Y	Y	Y	Y	OUT	Y	Y
LARRY WHITMAN	Y	Y	Y	Y	Y	Y	Y	Y
SAM BAIRD	Y	Y	Y	Y	Y	Y	OUT	Y
LONDON HALL	Y	Y	Y	OUT	Y	Y	Y	Y
ATTENDED: Y								
NAME	9/12/2022	9/26/2022	10/10/2022	10/24/2022	11/14/2022	11/28/2022	12/12/2022	12/26/2022
SAMUEL SNIDER	Y	Y	Y	Y	Y	Y		
RYAN SIMMONS	Y	Y	Y	Y	Y	Y		
COREY HENDRICKSON	Y	Y	Y	Y	Y	Y		
LARRY WHITMAN	OUT	Y	Y	Y	Y	Y		
SAM BAIRD	Y	Y	Y	Y	Y	Y		
LONDON HALL	Y	Y	Y	Y	Y	OUT		
ATTENDED: Y						Y		
NAME								
SAMUEL SNIDER								
TYLER KELLY								
RYAN SIMMONS								
COREY HENDRICKSON								
LARRY WHITMAN								
SAM BAIRD								
LONDON HALL								
ATTENDED: Y								

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #5

Administrator's Report

CITY ADMINISTRATOR'S REPORT

December 12, 2022

TO: Mayor Snider and Board of Aldermen

FROM: S. D. Bodenhamer, Interim City Administrator

Meadows Water Tower

Ground penetrating radar (GPR) performed on December 1 to determine the interconnection of the well, tower and related valves. Due to the excessive ground disturbance, GPR was unable to differentiate between disturbed soil and piping, rendering it unsuccessful.

We have located a set of drawings by Archer Engineering that Allgeier Martin had indicating valving at the tower. Public works will try to field verify the information.

Election Filing

The filing period for Alderman and Mayor opened on December 6 and will close on December 27.

Personnel

Christy White has been hired as Accounts Payable Clerk. She began her duties, part time on December 7 and will begin full time on December 12. Christy White replaces Tammy Taylor whose last day is December 12.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #6

Economic Development Director's Report

The Importance of Confidentiality in Economic Development

Author: Greg Williams, Director of Economic Development

Submitted to: Willard MO Board of Aldermen

December 2022

In the economic development profession, practitioners are often made aware of a particular company that is investigating their region for a new location. Leads are generated by “umbrella organizations” like the *Missouri Partnership*, a public-private economic development organization that markets the location advantages of the state of Missouri, coordinates projects and works directly with cities to attract high-quality jobs, capital investment, payroll and new tax revenue, or with regional economic development organizations like *Springfield’s Regional Economic Partnership* that performs important marketing and business development services for cities, counties and Chambers throughout southwest Missouri.

More often than not, project code names are assigned to the company’s deal and, early on, community economic development professionals will not know who the prospect is. As an example, when serving as Senior Vice President of Economic Development at the Springfield Chamber, I received a lead notification directly from a nationally-recognized site location consulting firm based in Chicago in August 1995. It was known as “Project Diamond” and the only information provided to our team was the company did business in the financial services industry, was seeking a new location in a community of 100,000+, required a minimum of 30 acres of developable property and would be seeking abundant economic development incentives from the state and community selected. Managing that project for more than 11 months, which included numerous site visits by company leadership, developing an aggressive package of incentives, submittal of numerous sites that met the client’s requirements, etc. our team had no idea who we were dealing with. We knew it was a high-profile project being recruited by more than 15 states and upwards of 35 cities. Springfield ultimately “won the deal”. Today, the employer is known as Chase Card Services, employing well over 1,400 people working in more than 350,000 square feet of office space.

Why is it so critical to maintain confidentiality? Believe me, it’s not due to local and state economic development officials simply wanting to keep something a secret. Having to be tight lipped can create a delicate and often frustrating balancing act when attempting to demonstrate value in our organization.

Companies with which we interact operate in the private sector and in a competitive market. Each company has reasons for wanting to keep its name from becoming widely known. One may have the need to maintain good labor union/management relationships; others are protective of trade secrets and don't want their competitors to become aware of expansion plans or entry into new markets, while many must be keenly aware of the impact public discussions will have on their stock price. Perhaps some are facing difficult economic issues, trying to avoid layoffs or there's an array of other issues that the company doesn't want to make public. In essence, it's classified information until the firm is ready to announce plans to relocate, build a new facility or expand an existing operation. And it's the professional economic development practitioner who guarantees confidentiality from day one and protects the covenant of trust throughout the process.

The premature release of information may lead to even more serious ramifications and could terminate the project. Additionally, funding and/or incentives may be lost. A competing business could catch wind of the deal or a local land owner could unfairly increase the property's price once they learn about the interested party. The "Deep Pocket Syndrome" can kick in when it's discovered that a new company might be coming to town, real or imagined, things start to get more expensive and take longer. Anyone engaged in economic development has either experienced this or witnessed this. There's no more effective way to lose a project.

Be assured, there isn't a genie behind the curtain pulling the strings. Economic developers advocate for the deal whether it's a multi-national conglomerate or a small, home-owned enterprise. And it is paramount that, to get to the finish line where we all can celebrate together, trust and honesty, maintaining utmost confidentiality is the name of the game.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #8

Ordinance accepting the 2023 Budget for the City of Willard. (2nd Read) Discussion/Vote

City of Willard



BUDGET 2023

Date

December 12, 2022

2023 Budget Message

Honorable Mayor, City Council and Citizens of Willard:

The City of Willard, Missouri Budget for the fiscal year January 1, 2023, through December 31, 2023, is hereby submitted for your consideration in accordance with Missouri State Statute Section 67.010. The aftermath of the Coronavirus Pandemic has affected our residents, our businesses and our City and has negatively impacted us with rising wages, cost for supplies skyrocketing and many products limited availability needed to maintain the infrastructure. As we have made our way into what is being considered the new normal, we have once again shown our strength and perseverance through times of crisis. Not only have we survived, but we have come to the other side of the storm successfully.

Every effort has been made to implement the policy direction of the City Council, provide services to the citizens, and maintain the City's financial health. The City of Willard adheres to Generally Accepted Accounting Principles (GAAP) applicable to governments. Governmental finance is based upon fund accounting. Fund accounting is an accounting system emphasizing accountability rather than profitability. Government agencies have special requirements to show, in financial statements and reports, how money is spent, rather than how much profit was earned. Each Fund operates like a separate business within the greater organization. Each fund accounts for different services and activities. Budget development is neither a quick nor an easy process and represents hundreds of personnel hours, operating expenditures, capital asset purchases and infrastructure improvement decisions that are all encompassed in the final document. The budget provides the financial plan for the various City funds and departments to deliver services to the citizens of Willard and provide infrastructure for future City development. The various departments funded under this budget are organized by the fund and by the department as set out in the administration ordinance of the City. These departments include General Administrative Services, Court Services, Public Safety, Street Maintenance, City Planning, Economic Development, Emergency Management Services, Water/Sewer Utilities, and Parks and Recreation. Each Department is defined by the following budget categories: 1) Revenue; 2) Salaries and related expense; 3) Services and Supplies; 4) Debt Service; and 5) Capital Improvement Projects and Equipment. A summary of the City's Budget by department is included at the beginning of the Budget and summarizes revenue, expenses, and transfers between funds.

The General Fund includes General Administrative Services Department which administers fiscal accountability, payroll, human resources, utility billing and provides counsel to staff for fiscal responsibility. The Municipal Court is responsible for supervision of the City court. The Public Safety Department is responsible for law enforcement and the protection of Willard's citizens and their property. The Streets Department maintains the City public roads and works

with other government agencies to maintain County and State roads and highways. Public Works staff is responsible for over 30 miles of roads and streets. Planning and Economic Development coordinates activities that pertain to infrastructure, construction, and community development. The Emergency Management Department works to organize the City in the chance of a catastrophic event that would affect our citizens. The operating budget for the General Fund expense is \$3,369,875. This amount includes \$763,694 in transfer funds to the Sewer Fund (\$300,000) and Parks Fund (\$463,875). It will require \$655,044 in General Fund reserve funds to provide funding for the Sewer and Park Funds.

The Water and Sewer Fund includes the services of providing Water and Sewer to the community. The Public Works staff is responsible for operation of the City's water and sewer systems. This department currently serves over 3400 utility accounts and is continuing to grow. Public Works staff maintains 4 wells, 3 water towers, and 73 miles of water lines. The sewer department includes almost 12 miles of force mains, 44 miles of sewer line, lift stations and the Meadows 48.9 acres of lagoon system. Responsibilities include shared maintenance with the Parks Department for all City property. The operating budget for the Water and Sewer Fund expense is \$5,660,140. This amount will require grant funding to finance the projects included in the expense. It will require \$953,337 of reserve funds from the Water and Sewer Fund plus transfers from the General Fund to finance the Water/Sewer Fund projects.

The Parks Fund includes the responsibility of over 100 acres of grounds maintenance that includes parks, soccer fields, ball fields, Frisco Highline Trail and numerous areas around city buildings and public areas. Services are provided to the community for numerous programs and events, plus the maintenance of several facilities and buildings that belong to the city. The operating budget for Parks Fund expense is \$1,527,653. The two main expenses include Payroll and related expense at 49% and Debt Service is 21% of the expense.

Our focus in this budget is to acknowledge as a City the infrastructure issues we are facing and the financial impact it will have on our community. Financial planning is essential for sound fiscal management and the stewardship of resources. At the forefront of any decision made, is how to fund the core and essential city service needs of the citizens in the most effective and efficient manner possible.

REVENUES

Although growth has been considered, a conservative approach was used to estimate the revenues for 2023. Revenues were based on the following factors: Challenges in the last two years; review of revenue history; economic trends; and fee increases needed to support the services provided by the City.

General Fund Revenue is generally totally supported by general taxes and accounts for the basic functions of the police, court, streets, and development revenue. In 2023 Sales Tax is our main source of revenue. The projected revenues are as follows:

Source of Revenue	Amount	% of Total Fund
Real Estate Tax	\$216,000	8%
Sales Tax	\$795,000	29%
Capital Improvement Tax	\$315,000	12%
Franchise Tax	\$466,030	17%
License & Permits	\$45,555	2%
Fines	\$89,000	3%
Motor Fuel/Bridge Tax	\$278,489	10%
Grants	\$360,416	13%
Other Revenue	\$149,341	6%

The total revenue for the General Fund is \$2,714,831.

Water and Sewer Fund Revenue projections include commercial city, commercial rural, residential city, and residential rural which are directly related to usage, number of users and the current utility rate. The rates for water and sewer include a 5% increase for the 2023 fiscal year. The budget also includes trash service which includes a one dollar (\$1.00) increase. This would bring the trash service to \$15.00 a month.

Meter Installation is determined by the development in any given year. The projected revenue for the Meter Installation is \$40,000. The past few months is showing rising interest rates and is forecast to continue to increase into the later part of 2023 before rates lower again. This increase of interest rates tends to slow down development. Water service is 91 % of the projected revenue for the Water Department. The applied for ARPA Grant Funds was not available so no grant money will be available for the Water Tower Restoration project. Instead, the project has \$150,000 set aside for water tower improvements. The total Water Department projected revenue is \$1,260,893.

Sewer fee revenue is 54% of the revenue received in the Sewer Department. The trash service is 11 % of the total department revenue. Projected Grant Funds from the original ARPA Funds received include 32% of the revenue source any sewer projects. The total Sewer Department projected revenue is \$3,007,742.

The Parks Fund Revenue is supported mainly by taxes and with basic services providing the balance of revenue. The projected revenues are:

Source of Revenue	Amount	% of Total Fund
Real Estate Tax	\$65,000	6%
Sales Tax	\$330,000	31%
Capital Improvement Tax	\$310,000	29%
Services and Events	\$359,051	34%

The total revenue projected for the Parks Fund is \$1,064,051.

EXPENSES

Payroll

Staff in the total budget account for 44 full time, 15 part-time, plus approximately 125 seasonal employees with varying hours that result in a total operating staff budget of \$2,475,818 for all funds. The total payroll for all operations by department with related expenses is provided with the separation of taxes and fringe benefits. Fringe benefit expenses include health and life insurance and LAGERS for retirement for full time employees. Related expenses total \$847,418 making the total expense for staff \$3,323,236. Public and private employers continue to seek quality employees, and the competition between agencies to recruit and retain good employees is very competitive. The City is no exception to this, and staffing problems continue to exist due to increasing wage pressure and turnover of employees. The COLA rate of 2.5% stated in the Grade and Step scale has been applied to employee salary schedules and with the continued employee shortage increases have been included in this budget to retain good employees.

Debt Service

Following is the Long-Term Debt and COP Debt balances beginning January 2023 and annual payments for the 2023 fiscal year.

Water/Sewer Fund

The 2014 COP current balance is \$1,085,000. The ending payment date is February 1, 2028. Current rate is 3.25%.

The 2018 COP current balance is \$3,328,250.30. The ending payment date is April 15, 2043. Current rate is 5.00%.

The payments for the Water/Sewer fund for 2023 are as follows:

- Water annual payments:
 - Principal \$82,500
 - Interest \$16,295
- Sewer annual payments:
 - Principal \$192,500
 - Interest \$127,591

Parks/Aquatic Center Fund

The 2015 COP current balance is \$2,660,000. The ending payment date is June 1, 2032. Current rate is 5.00%.

The payments for the Parks fund for 2023 are as follows:

- Principal \$230,000
- Interest \$81,857

Capital Improvements

Capital Improvements are considered by the priority level of the project in comparison to other projects. Capital Improvements include several areas that are distributed according to the department or fund to which it pertains. Purchases such as vehicles, computers, and other equipment that needs to be replaced on a reoccurring basis is set up on a schedule so funds will be available when the equipment needs to be replaced.

- Computer upgrades are spread across departments as needed. This year it is time to replace the 2nd server, purchase off-site backup, upgrades to our wireless system and there is a need for mobile device management system and software deployment with more and more mobile devices being used.
- The Public Safety department includes a vehicle purchase. The City purchases big ticket items on a rotating schedule. We also have the lease option with Enterprise, but unfortunately vehicles are not readily available and there is a back order of 6 months to a year to receive a vehicle. The Police department has in the budget a police vehicle through the state bid system and vehicles for lease through the Enterprise.
- The Planning department includes Permitting software upgrades. The current software is not compatible with our current system and is very outdated.
- The Streets Department capital improvement for equipment includes \$8,000 for a salt spreader and \$4,000 for a plow. A larger project is the resurfacing of Jackson Street (\$408,750) which is being funded by a grant match through OTO in the amount of \$327,000.
- The Public Works department has a shop building included that the cost is shared between Streets, Water and Sewer in the amount of \$300,000 with each department sharing the cost of \$100,000 for the building.

- Water improvements includes converting the water system from chloring gas to liquid sodium hypochlorite. The liquid sodium hypochlorite system is much safer than gas. An interconnect control replacement is needed between the Meadows and the City proper so they systems can operate at two different pressures. Funding has been allocated for water loss detection to help alleviate some of the water loss the City has experienced.
- The water tower restoration project totals \$150,000. No funding will be available from additional ARPA grant funds, so the amount is limited to improvements only.
- Sewer Improvements include I&I and other small projects to improve the sewer system.
- The main project is for the 94-lift station and force main improvements, but it is limited to the current \$875,000 ARPA funds from the original grant funds. An additional \$100,000 in ARPA funds are for general improvements.
- Mowers are purchased on a reoccurring basis to maintain the City property. Playground equipment for Jackson Park for special needs citizens will cost \$12,000. Various building maintenance upgrades include the Rec Center roof for \$40,000 and with the older Heat Pump funds have been allocated in the event the system needs replaced.

Services and Supplies

With rising costs expenses are projected to increase. Some areas with the highest increases include:

- Professional Fees-Engineer and IT. With the growth the City is seeing it is necessary to plan ahead. To do this, professionals are needed to do the required services that Willard will need for the water and sewer systems as well as future development within the City.
- Supplies for Streets, Water and Sewer Departments.
- The projected trend of rising costs will continue with the shortage of many supplies.

SUMMARY

The City strives to maintain a cumulative reserve fund to provide a fund balance to protect the City from unforeseen contingencies and to allow resources to finance projected general government capital projects. The City's goal is to maintain a reserve fund balance of 30% (three months) of operating expenditures in the General, Parks, and Water and Sewer Funds commensurate with maintaining core services and personnel levels as specified by budgeted expenses. The budget will leave funds with the following projected percentage of reserves and ending fund balances:

- General Fund 120.88 % reserve fund and a projected fund balance of \$3,150,421.
- Water & Sewer 34.99 % reserve fund and a projected fund balance of \$1,826,520.
- Parks 1.05 % reserve fund and a projected fund balance of \$16,082.

The ongoing growth of the City and the current economic factors have been considered when projecting goals and priorities for the fiscal 2023 budget and beyond. The projects planned to address the infrastructure needs are the water/sewer system, and streets. The City General Fund will still be in a good place at the end of the 2023 year, but planned projects will reduce the overall fund balances \$1,306,457. In order for the City to maintain the current services and to be able to grow, it will be necessary to look at options available to finance the future projects and needs of the City.

ACKNOWLEDGEMENTS

The preparation of this budget document was a team effort, and its preparation could not have been accomplished without the cooperation of the entire City Staff. The cooperative effort to balance this budget was done in such a way as to reflect the goals and objectives of the City of Willard. I sincerely hope this budget will be well received by the Mayor, City Council, and the Citizens of Willard.

Respectfully Submitted,

Carolyn Halverson Director of Finance

Year to Date 2023

	2023 Original Revenues	Transfers	Total Revenues and Transfers	2023 Original Expenses	Transfers	Total Expense and Transfers	Cumulative Gains or (Losses) Per Fund
General Fund							
General City Administration	\$ 1,875,826	\$ 555,044	\$ 2,530,870	\$ 239,079	\$ 763,694	\$ 1,002,773	\$ 1,528,097
Law and Public Safety	\$ 125,800	\$ -	\$ 125,800	\$ 1,027,833	\$ -	\$ 1,027,833	\$ (902,033)
Court	\$ 89,200	\$ -	\$ 89,200	\$ 100,543	\$ -	\$ 100,543	\$ (11,343)
Streets	\$ 605,589	\$ -	\$ 605,589	\$ 842,233	\$ -	\$ 842,233	\$ (236,644)
Planning	\$ 10,000	\$ -	\$ 10,000	\$ 236,385	\$ -	\$ 236,385	\$ (226,385)
Economic Development	\$ -	\$ -	\$ -	\$ 141,668	\$ -	\$ 141,668	\$ (141,668)
EM	\$ 8,416	\$ -	\$ 8,416	\$ 18,440	\$ -	\$ 18,440	\$ (10,024)
Sub-Total	\$ 2,714,831	\$ 655,044	\$ 3,369,875	\$ 2,606,181	\$ 763,694	\$ 3,369,875	\$ -
Park Fund							
	\$ 1,064,051	\$ 463,694	\$ 1,527,745	\$ 1,527,653	\$ -	\$ 1,527,653	\$ 92
Sub-Total	\$ 1,064,051	\$ 463,694	\$ 1,527,745	\$ 1,527,653	\$ -	\$ 1,527,653	\$ 92
Water Fund							
	\$ 1,260,893	\$ 953,337	\$ 2,214,230	\$ 1,773,717	\$ 440,000	\$ 2,213,717	\$ 513
Sewer Fund							
	\$ 3,007,742	\$ 740,000	\$ 3,747,742	\$ 3,446,423	\$ -	\$ 3,446,423	\$ 301,320
Sub-Total	\$ 4,268,635	\$ 1,693,337	\$ 5,961,972	\$ 5,220,140	\$ 440,000	\$ 5,660,140	\$ 301,833
Totals	\$ 8,047,516	\$ 2,812,076	\$ 10,204,548	\$ 9,353,974	\$ 1,203,694	\$ 10,557,668	\$ 301,925
	Total Funds Available As of Jan 1, 2023	Annual 30% Reserve Recommended	Amount Above/Below Recommended 30 Percent	Cash Operating Average Per Month	Current Percentage	Total Funds Available As of December 31, 2023	
General Fund	\$ 3,805,465	\$ 781,854	\$ 2,368,567	\$ 280,823	120.88%	\$ 3,150,421	
Water & Sewer Fund	\$ 2,478,024	\$ 1,566,042	\$ 260,478	\$ 471,678	34.99%	\$ 1,826,520	
Park Fund	\$ 15,990	\$ 458,296	\$ (442,214)	\$ 127,304	1.05%	\$ 16,082	
Totals	\$ 6,299,479	\$ 2,806,192	\$ 2,186,830	\$ 879,806		\$ 4,993,022	

GENERAL FUND

GENERAL FUND BUDGET -

		Actual 2021	Amended 6/30/2022 2022	Proposed Amended December 2022	2023
Beginning Fund Cash & Equivalents		\$ 2,397,812.33	\$ 3,500,917.18	\$ 3,500,917.18	\$ 3,805,465
REVENUES					
10-100-40800	Miscellaneous Income	\$ 1,927.13	\$ 6,500.00	\$ 6,500.00	\$ 6,000
10-100-40850	Convenience Fee	\$ 1,043.22	\$ 2,000.00	\$ 2,000.00	\$ 2,000
10-100-40980	Veterans Memorial	\$ 360.00	\$ 240.00	\$ 240.00	\$ 240
10-100-41000	Franchise Cable TV	\$ 17,224.80	\$ 18,090.00	\$ 18,090.00	\$ 18,180
10-100-41100	Franchise Electric	\$ 272,647.74	\$ 276,375.00	\$ 300,000.00	\$ 301,500
10-100-41200	Franchise Gas	\$ 52,998.39	\$ 52,260.00	\$ 70,000.00	\$ 70,350
10-100-41300	Franchise Mobile Phone	\$ 96,731.57	\$ 96,480.00	\$ 80,000.00	\$ 76,000
10-100-42000	Grants	\$ -	\$ 7,920.00	\$ 7,920.00	\$ -
10-100-43000	Interest Income	\$ 1,839.35	\$ 3,000.00	\$ 25,000.00	\$ 25,000
10-100-44100	Merchant License	\$ 7,525.00	\$ 5,527.50	\$ 5,527.50	\$ 5,555
10-100-44110	Building Permits	\$ 56,727.05	\$ 45,000.00	\$ 35,000.00	\$ 40,000
10-100-45300	Real Estate Tax	\$ 218,491.76	\$ 215,070.00	\$ 215,070.00	\$ 216,000
10-100-45400	Sales and Use Tax	\$ 764,050.95	\$ 703,500.00	\$ 790,000.00	\$ 795,000
10-100-45500	Sales Capital Improvements	\$ 306,525.14	\$ 291,450.00	\$ 310,000.00	\$ 315,000
10-100-49000	Capital Asset Sales	\$ -	\$ 12,000.00	\$ 15,000.00	\$ 5,000
	SUBTOTAL REVENUES	\$ 1,798,092.10	\$ 1,735,412.50	\$ 1,880,347.50	\$ 1,875,826
10-100-46000	Transfer in Reserves	\$ -	\$ 81,053.19	\$ -	\$ 655,044
10-100-46200	Transfer In - Law	\$ -	\$ -	\$ -	\$ -
10-100-46250	Transfer In - Court	\$ -	\$ -	\$ -	\$ -
10-100-46300	Transfer In - Streets	\$ -	\$ -	\$ -	\$ -
10-100-46400	Transfer In - Planning & Dev	\$ -	\$ -	\$ -	\$ -
10-100-46500	Transfer In - EM	\$ -	\$ -	\$ -	\$ -
10-100-46600	Transfer In - Water	\$ -	\$ -	\$ -	\$ -
10-100-46700	Transfer In - Sewer	\$ -	\$ -	\$ -	\$ -
10-100-46000	Transfer In - Parks	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ 81,053.19	\$ -	\$ 655,044
TOTAL - ANNUAL REVENUE		\$ 1,798,092.10	\$ 1,816,465.69	\$ 1,880,347.50	\$ 2,530,870

GENERAL FUND

		Actual 2021	6/30/2022 2022	December 2022	2023
EXPENSES					
SALARIES & RELATED					
	SALARIES				
	Administrative Distribution	\$ -	\$ 320,849.68	\$ 320,849.68	\$ 284,184
	City Administrator		\$ 85,936.36	\$ 95,000.00	\$ 98,020
	City Clerk		\$ 52,300.00	\$ 52,300.00	\$ 46,574
	Director of Finance		\$ 62,500.00	\$ 62,500.00	\$ 64,127
	Finance Operations Director/Court Clerk		\$ 44,100.00	\$ 44,100.00	\$ -
	Finance Clerk AP		\$ 33,927.09	\$ 33,927.09	\$ 35,645
	Finance Clerk HR/Interim Clerk		\$ 37,449.15	\$ 39,000.00	\$ 41,312
	Utility Clerk -Vacant		\$ 34,775.26	\$ 34,775.26	\$ 34,775
	Utility Clerk/Deputy Court Clerk		\$ 33,927.09	\$ 34,775.26	\$ 35,645
	Utility Clerk 24 hours		\$ -	\$ -	\$ -
	Interns Part-time		\$ 11,150.00	\$ 5,000.00	\$ 5,000
	Salary Contengencies		\$ 20,000.00	\$ 12,000.00	\$ 9,467
10-100-90000	SUBTOTAL SALARIES	\$ 64,131.03	\$ 95,215.27	\$ 92,527.94	\$ 86,382
10-100-91000	Stipends Elected Officials	\$ 5,399.94	\$ 5,400.00	\$ 5,400.00	\$ 5,400
10-100-90500	Overtime	\$ 125.07	\$ 600.00	\$ 300.00	\$ 500
	SUBTOTAL OT & ELECTED OFFICIALS	\$ 5,525.01	\$ 6,000.00	\$ 5,700.00	\$ 5,900
TOTAL SALARIES		\$ 69,656.04	\$ 101,215.27	\$ 98,227.94	\$ 92,282
10-100-91500	Payroll Taxes	\$ 6,667.29	\$ 8,097.22	\$ 7,858.23	\$ 7,383
10-100-92000	Retirement	\$ 4,398.31	\$ 5,050.00	\$ 5,050.00	\$ 4,886
10-100-93000	Group Insurance	\$ 12,886.62	\$ 15,967.51	\$ 16,000.00	\$ 21,150
	TOTAL RELATED EXPENSE	\$ 23,952.22	\$ 29,114.73	\$ 28,908.23	\$ 33,419
TOTAL SALARIES & RELATED		\$ 93,608.26	\$ 130,330.00	\$ 127,136.17	\$ 125,700

GENERAL FUND

		Actual 2021	6/30/2022 2022	December 2022	2023
SERVICES & SUPPLIES					
10-100-50130	Supplies-Other	\$ 737.04	\$ 2,000.00	\$ 1,500.00	\$ 1,500
10-100-50310	Veterans Memorial Expense	\$ 335.67	\$ 350.00	\$ 600.00	\$ 600
10-100-50500	Building Maintenance	\$ 316.45	\$ 300.00	\$ 1,200.00	\$ 1,000
10-100-50550	Custodial Supplies	\$ 516.28	\$ 600.00	\$ 600.00	\$ 600
10-100-50600	Miscellaneous Expense	\$ 127.34	\$ 200.00	\$ 200.00	\$ 200
10-100-50700	Office Supplies	\$ 6,176.58	\$ 7,537.50	\$ 7,537.50	\$ 7,575
10-100-50750	Postage	\$ 1,351.23	\$ 1,500.00	\$ 1,500.00	\$ 1,600
10-100-51000	Repairs & Maintenance	\$ 60.02	\$ 100.50	\$ 100.50	\$ 100
10-100-52000	Supplies-Small Equipment	\$ 199.98	\$ 1,000.00	\$ 1,000.00	\$ 1,000
10-100-55200	Advertising Expense	\$ 726.69	\$ 800.00	\$ 800.00	\$ 800
10-100-55400	Audit Expense	\$ 3,550.00	\$ 3,600.00	\$ 3,600.00	\$ 4,000
10-100-55500	Bank/Credit Card Fees	\$ 502.39	\$ 500.00	\$ 700.00	\$ 700
10-100-55600	Contract Labor	\$ 53.45	\$ 1,300.00	\$ 500.00	\$ 500
10-100-55800	Dues & Subscriptions	\$ 2,444.15	\$ 3,200.00	\$ 3,200.00	\$ 3,200
10-100-55850	Equipment Rental/Lease	\$ 435.57	\$ 475.00	\$ 475.00	\$ 475
10-100-55900	Election Expense	\$ 4,916.00	\$ 6,300.00	\$ 6,300.00	\$ 6,300
10-100-56000	Insurance	\$ 4,645.77	\$ 5,600.00	\$ 5,600.00	\$ 6,000
10-100-56200	Legal Expense	\$ 10,290.35	\$ 12,960.00	\$ 12,960.00	\$ 13,608
10-100-56400	Professional Fees	\$ 4,458.21	\$ 5,000.00	\$ 11,000.00	\$ 6,000
10-100-56450	Contract Services/Security	\$ 396.00	\$ 400.00	\$ 400.00	\$ 500
10-100-56500	Safety Program	\$ 94.75	\$ 100.00	\$ 100.00	\$ 100
10-100-56890	Travel Expense-Elected Officials	\$ -	\$ 500.00	\$ 500.00	\$ 500
10-100-56900	Travel Expense-Gen	\$ 669.80	\$ 1,000.00	\$ 1,000.00	\$ 1,000
10-100-56910	Travel Expense-Fin	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000
10-100-56940	Training & Education-Elected Officials	\$ -	\$ 500.00	\$ 500.00	\$ 500
10-100-56950	Training & Education-Gen	\$ 255.00	\$ 500.00	\$ 500.00	\$ 500
10-100-56960	Training & Education-Fin	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000
10-100-57300	Rent	\$ -	\$ 600.00	\$ 300.00	\$ 1,200
10-100-57400	Equip/Software Maintenance Contracts	\$ 8,460.13	\$ 11,300.00	\$ 11,495.00	\$ 12,000
10-100-61000	Telephone	\$ 3,233.18	\$ 2,000.00	\$ 2,000.00	\$ 2,000
10-100-61050	Internet Services	\$ 4,454.44	\$ 7,400.00	\$ 7,400.00	\$ 7,400
10-100-62000	Utilities- Electric	\$ 4,691.24	\$ 7,035.00	\$ 7,035.00	\$ 7,070
10-100-62100	Utilities- Gas	\$ 1,356.16	\$ 1,507.50	\$ 1,507.50	\$ 1,600
10-100-62300	Utilities-Other	\$ 679.68	\$ 700.00	\$ 700.00	\$ 700
10-100-70000	Vehicle Fuel	\$ -	\$ 200.00	\$ 200.00	\$ 200
10-100-71000	Vehicle Repairs & Maintenance	\$ -	\$ 100.00	\$ 100.00	\$ 100
10-100-75000	Vehicle Lease	\$ 496.41	\$ 700.00	\$ 750.00	\$ 750
SUBTOTAL SERVICES & SUPPLIES		\$ 66,629.96	\$ 89,865.50	\$ 95,860.50	\$ 93,878

GENERAL FUND

		Actual 2021	6/30/2022 2022	December 2022	2023
CAPITAL OUTLAY					
	CAPITAL PROJECTS				
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
10-100-95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
	CAPITAL EQUIPMENT				
		\$ -	\$ 13,000.00	\$ 10,000.00	\$ 7,000
		\$ 4,637.52	\$ 2,000.00	\$ 2,000.00	\$ 12,000
		\$ 1,377.23	\$ 5,000.00	\$ 4,000.00	\$ 500
		\$ 3,678.50	\$ -	\$ 600.00	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
10-100-95500	SUBTOTAL EQUIP	\$ 9,693.25	\$ 20,000.00	\$ 16,600.00	\$ 19,500
TOTAL CAPITAL OUTLAY		\$ 9,693.25	\$ 25,000.00	\$ 21,600.00	\$ 19,500
TOTAL EXPENSES		\$ 169,931.47	\$ 245,195.50	\$ 244,596.67	\$ 239,079
10-100-97320	Transfer to Law Enforcement	\$ -	\$ -	\$ -	\$ -
10-100-97325	Transfer to Court	\$ -	\$ -	\$ -	\$ -
10-100-97330	Transfer to Streets function	\$ -	\$ -	\$ -	\$ -
10-100-97320	Transfer to P&D Function	\$ -	\$ -	\$ -	\$ -
10-100-97320	Transfer to EM	\$ -	\$ -	\$ -	\$ -
10-100-97360	Transfer to Water	\$ -	\$ -	\$ -	\$ -
10-100-97370	Transfer to Sewer	\$ -	\$ -	\$ 100,000.00	\$ 300,000
10-100-97380	Transfer to Parks	\$ 75,000.00	\$ 330,000.00	\$ 214,000.00	\$ 463,694
	TOTAL TRANSFERS	\$ 75,000.00	\$ 330,000.00	\$ 314,000.00	\$ 763,694
TOTAL ANNUAL EXPENSES		\$ 244,931.47	\$ 575,195.50	\$ 558,596.67	\$ 1,002,773
LAW-STREETS-PD-EM PROFIT/LOSS		\$ (1,108,992.42)	\$ (1,241,270.17)	\$ (1,017,202.99)	\$ (1,528,097)
GENERAL PROFIT/LOSS		\$ 1,553,160.63	\$ 1,241,270.19	\$ 1,321,750.83	\$ 1,528,097
NET REVENUES OVER EXPENSES		\$ 444,168.21	\$ 0.01	\$ 304,547.84	\$ -
Projected Ending Fund Reserves-Gen		\$ 3,500,917.18	\$ 3,419,864.00	\$ 3,805,465.02	\$ 3,150,421

12

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

			Actual	Amended	Amended	
			2021	6/30/2022	December	2023
				2022	2022	
REVENUES						
10-200-40800	Miscellaneous Income	\$	-	\$ 200.00	\$ 200.00	\$ 200
10-200-42000	Grant revenues	\$	74,184.35	\$ 26,000.00	\$ 26,000.00	\$ 25,000
10-200-44520	Law Income Other	\$	8,081.68	\$ 1,500.00	\$ 1,500.00	\$ 1,500
10-200-45100	Law Enf. Sales Tax	\$	100,441.49	\$ 98,098.00	\$ 98,098.00	\$ 99,000
10-200-45600	LET State Acct.	\$	-	\$ 100.00	\$ 100.00	\$ 100
	SUBTOTAL REVENUES	\$	182,707.52	\$ 125,898.00	\$ 125,898.00	\$ 125,800
10-200-46000	Transfers In - Gen Fnd	\$	-	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$	-	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE			\$ 182,707.52	\$ 125,898.00	\$ 125,898.00	\$ 125,800

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

		Actual 2021	Amended 6/30/2022 2022	Amended December 2022	2023
EXPENSES					
SALARIES & RELATED:					
	SALARY				
	Admin Distributions	\$ -	\$ -	\$ -	\$ -
	Chief of Police	\$ -	\$ 69,057.80	\$ 69,057.80	\$ 70,784
	Major	\$ -	\$ 58,199.73	\$ 58,199.73	\$ 59,655
	Corporal FTO	\$ -	\$ 44,409.45	\$ 44,409.45	\$ 45,520
	Sergeant/Investigator	\$ -	\$ 49,019.72	\$ 49,019.72	\$ 50,245
	Patrol Officers 17-10	\$ -	\$ -	\$ -	\$ 43,378
	Patrol Officers 17-9	\$ -	\$ 42,319.88	\$ 42,319.88	\$ 84,640
	Patrol Officers 17-8	\$ -	\$ 133,000.00	\$ 133,000.00	\$ 123,863
	Patrol Officers 17-7	\$ -	\$ 120,842.03	\$ 120,842.03	\$ 40,281
	Administrative Assistant Police	\$ -	\$ 31,504.67	\$ 31,504.67	\$ 33,099.60
	Office Ass't P/T (2)	\$ -	\$ 1,350.00	\$ 1,255	\$ 1,255
	Reserves SRO	\$ -	\$ 15,248.00	\$ 15,248.00	\$ 14,876
	Salary Contingencies	\$ -	\$ 42,000.00	\$ 42,000.00	\$ 7,101
10-200-90000	SUBTOTAL SALARIES POLICE	\$ 429,791.12	\$ 606,951.28	\$ 606,856.28	\$ 574,697
10-200-90500	Overtime	\$ 1,850.57	\$ 3,000.00	\$ 3,000.00	\$ 3,000
	TOTAL OT SALARIES	\$ 1,850.57	\$ 3,000.00	\$ 3,000.00	\$ 3,000
TOTAL SALARIES		\$ 431,641.69	\$ 609,951.28	\$ 609,856.28	\$ 577,697
10-200-91500	Employee taxes	\$ 30,497.63	\$ 48,796.10	\$ 48,788.50	\$ 46,216
10-200-92000	Retirement	\$ 26,351.16	\$ 36,128.98	\$ 36,128.98	\$ 35,134
10-200-93000	Group Insurance	\$ 66,155.95	\$ 84,253.75	\$ 84,253.75	\$ 101,506
	SUBTOTAL RELATED EXPENSE	\$ 123,004.74	\$ 169,178.83	\$ 169,171.23	\$ 182,856
TOTAL SALARIES & RELATED		\$ 554,646.43	\$ 779,130.11	\$ 779,027.51	\$ 760,553

LAW ENFORCEMENT

LAW ENFORCEMENT BUDGET

			Actual 2021	Amended 6/30/2022 2022	Amended December 2022	2023
SERVICES & SUPPLIES						
10-200-50130	Supplies General	\$	1,647.22	\$ 2,500.00	\$ 2,500.00	\$ 2,500
10-200-50300	DARE Program	\$	1,699.20	\$ 1,700.00	\$ 1,700.00	\$ 1,700
10-200-50500	Building Maintenance	\$	514.53	\$ 1,000.00	\$ 1,000.00	\$ 1,000
10-200-50550	Custodial Supplies	\$	484.29	\$ 700.00	\$ 700.00	\$ 700
10-200-50600	Miscellaneous Expense	\$	-	\$ 200.00	\$ 200.00	\$ 200
10-200-50700	Office Expense	\$	1,349.89	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
10-200-50750	Postage	\$	186.07	\$ 250.00	\$ 250.00	\$ 250.00
10-200-51000	Repairs & Maintenance	\$	368.35	\$ 500.00	\$ 500.00	\$ 500.00
10-200-52000	Supplies Small Tools (Ammo)	\$	7,418.12	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
10-200-55200	Advertising Expense	\$	-	\$ 200.00	\$ 200.00	\$ 200
10-200-55500	Bank/Credit Card Fees	\$	-	\$ 50.00	\$ 50.00	\$ 50.00
10-200-55600	Contract Labor	\$	158.89	\$ 2,500.00	\$ 500.00	\$ 500
10-200-55800	Dues & Subscriptions	\$	410.00	\$ 550.00	\$ 550.00	\$ 550
10-200-55850	Equipment Rental	\$	872.92	\$ 1,000.00	\$ 1,000.00	\$ 1,500
10-200-56000	Insurance	\$	37,329.18	\$ 38,595.32	\$ 38,595.32	\$ 40,525
10-200-56200	Legal	\$	682.50	\$ 1,000.00	\$ 1,000.00	\$ 1,000
10-200-56400	Professional	\$	18,961.57	\$ 68,000.00	\$ 55,000.00	\$ 68,000
10-200-56450	Contract Service/Security	\$	-	\$ 100.00	\$ 100.00	\$ 100
10-200-56500	Safety Program	\$	143.70	\$ 325.00	\$ 400.00	\$ 400
10-200-56900	Travel Law	\$	248.43	\$ 1,000.00	\$ 1,000.00	\$ 1,000
10-200-56950	Training & Education Law	\$	13,341.96	\$ 2,500.00	\$ 2,500.00	\$ 2,500
10-200-57400	Equip/Software Contracts	\$	9,757.76	\$ 13,000.00	\$ 13,000.00	\$ 12,500
10-200-61000	Telephone	\$	5,344.46	\$ 3,200.00	\$ 3,500.00	\$ 3,500
10-200-61050	Internet Services	\$	4,454.45	\$ 6,900.00	\$ 6,900.00	\$ 6,900
10-200-62000	Utilities - Electric	\$	3,717.06	\$ 5,025.00	\$ 5,025.00	\$ 5,050
10-200-62100	Utilities - Gas	\$	2,392.99	\$ 2,815.00	\$ 2,815.00	\$ 2,815
10-200-62300	Utilities - Other	\$	456.96	\$ 500.00	\$ 500.00	\$ 500
10-200-70000	Vehicle Fuel	\$	18,152.29	\$ 18,090.00	\$ 26,000.00	\$ 25,000
10-200-71000	Vehicle Repair & Maint	\$	6,275.07	\$ 10,000.00	\$ 10,000.00	\$ 10,000
10-200-71100	Equipment Repair & Maint	\$	535.98	\$ 500.00	\$ 500.00	\$ 500
10-200-75000	Vehicle Lease	\$	3,952.44	\$ 6,500.00	\$ 6,500.00	\$ 12,000
10-200-92500	Uniform Expense	\$	4,262.32	\$ 8,000.00	\$ 8,000.00	\$ 8,040
SUBTOTAL SERVICES & SUPPLIES			\$ 145,118.60	\$ 203,900.32	\$ 197,185.32	\$ 216,680
CAPITAL OUTLAY						
CAPITAL PROJECTS						
		\$	17,146.00	\$ 5,000.00	\$ 3,000.00	\$ 2,000
		\$	-	\$ 1,000.00	\$ -	\$ -
		\$	-	\$ 2,000.00	\$ 1,000.00	\$ -
		\$	-	\$ -	\$ -	\$ -
10-200-95100	SUBTOTAL CAPITAL PROJECTS	\$	17,146.00	\$ 8,000.00	\$ 4,000.00	\$ 2,000
CAPITAL EQUIPMENT						
		\$	31,651.00	\$ 33,233.55	\$ 33,233.55	\$ 45,000
		\$	1,674.00	\$ 12,320.00	\$ 12,320.00	\$ 3,600
		\$	2,754.46	\$ -	\$ -	\$ -
		\$	1,260.00	\$ -	\$ -	\$ -
		\$	1,514.26	\$ -	\$ -	\$ -
10-200-95500	SUBTOTAL EQUIP	\$	7,713.72	\$ 45,553.55	\$ 45,553.55	\$ 48,600
TOTAL CAPITAL OUTLAY		\$	24,859.72	\$ 53,553.55	\$ 49,553.55	\$ 50,600
TOTAL ANNUAL EXPENSES		\$	724,624.75	\$ 1,036,583.98	\$ 1,025,766.38	\$ 1,027,833
NET REVENUES OVER EXPENSES		\$	(541,917.23)	\$ (910,685.98)	\$ (899,868.38)	\$ (902,033)

COURT

COURT DEPARTMENT

		Actual 2021	Amended 6/30/2022 2022	Amended December 2022	2023
REVENUES					
10-250-40800	Miscellaneous Income	\$ -	\$ 100.00	\$ 100.00	\$ 100
10-250-40850	Convenience Fee	\$ -	\$ -	\$ -	\$ -
10-250-42000	Grant revenues	\$ -	\$ -	\$ -	\$ -
10-250-44500	Traffic Ct.Fines	\$ 51,283.29	\$ 62,000.00	\$ 80,000.00	\$ 80,000.00
10-250-44510	Other Fines	\$ 8,884.50	\$ 10,050.00	\$ 9,000.00	\$ 9,000.00
10-250-44520	Court Income Other	\$ 2.00	\$ 100.50	\$ 100.50	\$ 100
	SUBTOTAL REVENUES	\$ 60,169.79	\$ 72,250.50	\$ 89,200.50	\$ 89,200
10-250-46000	Transfers In - Gen Fnd	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 60,169.79	\$ 72,250.50	\$ 89,200.50	\$ 89,200
EXPENSES					
SALARIES & RELATED:					
	SALARY				
	Admin Distributions	\$ -	\$ -	\$ -	\$ 9,109
	Court Clerk	\$ -	\$ -	\$ -	\$ 45,547
	Deputy Court Clerk	\$ 15,000.00	\$ 10,000.00	\$ -	\$ -
	Court Baliff	\$ 1,650.00	\$ 1,650.00	\$ 2,291	\$ -
	Court Baliff	\$ 1,650.00	\$ 1,650.00	\$ 2,291	\$ -
	Salary Contengencies	\$ 37,000.00	\$ 37,000.00	\$ 2,490	\$ -
10-250-90000	SUBTOTAL SALARIES	\$ 31,078.06	\$ 55,300.00	\$ 50,300.00	\$ 43,510
10-250-90500	Overtime	\$ 24.47	\$ 100.00	\$ 100.00	\$ 100
	TOTAL OT SALARIES	\$ 24.47	\$ 100.00	\$ 100.00	\$ 100
	TOTAL SALARIES	\$ 31,102.53	\$ 55,400.00	\$ 50,400.00	\$ 43,610
10-250-91500	Employee taxes	\$ 2,328.61	\$ 4,432.00	\$ 4,032.00	\$ 3,489
10-250-92000	Retirement	\$ 2,023.07	\$ 2,502.46	\$ 2,502.46	\$ 2,381
10-250-93000	Group Insurance	\$ 6,285.58	\$ 11,470.46	\$ 11,470.46	\$ 11,922
	TOTAL RELATED EXPENSE	\$ 10,637.26	\$ 18,404.92	\$ 18,004.92	\$ 17,791
TOTAL SALARIES & RELATED		\$ 41,739.79	\$ 73,804.92	\$ 68,404.92	\$ 61,401

16

COURT

COURT DEPARTMENT

		Actual 2021	Amended 5/30/2022 2022	Amended December 2022	2023
SERVICES & SUPPLIES					
10-250-50130	Supplies General	\$ 95.39	\$ 200.00	\$ 200.00	\$ 100
10-250-50500	Building Maintenance	\$ 3.00	\$ 100.00	\$ 150.00	\$ 100
10-250-50550	Custodial Supplies	\$ 29.12	\$ 100.00	\$ 100.00	\$ 100
10-250-50600	Miscellaneous Expense	\$ -	\$ 100.00	\$ 100.00	\$ 100
10-250-50700	Office Expense	\$ 546.85	\$ 1,000.00	\$ 1,000.00	\$ 1,000
10-250-50750	Postage	\$ 355.23	\$ 500.00	\$ 500.00	\$ 500
10-250-51000	Repairs & Maintenance	\$ 60.02	\$ 100.50	\$ 100.50	\$ 100
10-250-52000	Supplies Small Tools	\$ 108.59	\$ 150.00	\$ 100.00	\$ 100
10-250-55200	Advertising Expense	\$ -	\$ 100.50	\$ 100.50	\$ 100
10-250-55500	Bank/Credit Card Fees	\$ 334.91	\$ 400.00	\$ 400.00	\$ 400
10-250-55600	Contract Labor	\$ -	\$ -	\$ -	\$ -
10-250-55800	Dues & Subscriptions	\$ 60.00	\$ 180.00	\$ 180.00	\$ 250
10-250-55850	Equipment Rental	\$ 72.66	\$ 100.00	\$ 100.00	\$ 100
10-250-56000	Insurance	\$ 2,683.20	\$ 2,696.62	\$ 2,696.62	\$ 2,831
10-250-56200	Legal	\$ 70.00	\$ 100.00	\$ 100.00	\$ 100
10-250-56400	Professional (Judge)	\$ 12,420.52	\$ 17,250.00	\$ 17,250.00	\$ 17,250
10-250-56450	Contract Service/Security	\$ -	\$ 100.00	\$ 100.00	\$ 100
10-250-56910	Travel Court	\$ 474.37	\$ 1,000.00	\$ 1,200.00	\$ 1,200
10-250-56960	Training & Education Court	\$ 219.60	\$ 500.00	\$ 500.00	\$ 500
10-250-57400	Equip/Software Contracts	\$ 1,211.43	\$ 1,500.00	\$ 1,500.00	\$ 1,500
10-250-61000	Telephone	\$ 1,534.01	\$ 760.00	\$ 760.00	\$ 760
10-250-61050	Internet Services	\$ 3,179.38	\$ 3,550.00	\$ 3,550.00	\$ 3,550
10-250-62000	Utilities - Electric	\$ -	\$ 100.50	\$ 100.50	\$ 100
10-250-62100	Utilities - Gas	\$ -	\$ -	\$ -	\$ -
10-250-62300	Utilities - Other	\$ -	\$ -	\$ -	\$ -
10-250-70000	Vehicle Fuel	\$ -	\$ -	\$ -	\$ -
10-250-71000	Vehicle Repair & Maint	\$ -	\$ -	\$ -	\$ -
10-250-71100	Equipment Repair & Maint	\$ -	\$ 100.00	\$ 100.00	\$ 100
10-250-75000	Vehicle Lease	\$ -	\$ -	\$ -	\$ -
10-250-80000	Court Automation	\$ 3,003.25	\$ 3,517.50	\$ 4,200.00	\$ 3,500
10-250-81000	CVC Fees	\$ 3,059.02	\$ 3,517.50	\$ 4,200.00	\$ 3,500
10-250-81100	POST Fund	\$ 430.02	\$ 502.50	\$ 580.00	\$ 500
10-250-82000	Sheriff's Retirement Fund	\$ 861.00	\$ 200.00	\$ 200.00	\$ 200
10-250-92500	Uniform Expense	\$ -	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 30,811.57	\$ 38,425.62	\$ 40,068.12	\$ 38,641
CAPITAL OUTLAY					
CAPITAL PROJECTS					
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
10-250-95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -
CAPITAL EQUIPMENT					
		\$ -	\$ -	\$ -	\$ 500
		\$ 1,377.23	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
10-250-95500	SUBTOTAL EQUIP	\$ 1,377.23	\$ -	\$ -	\$ 500
TOTAL CAPITAL OUTLAY		\$ 1,377.23	\$ -	\$ -	\$ 500
TOTAL ANNUAL EXPENSES		\$ 73,928.59	\$ 112,230.54	\$ 108,473.04	\$ 100,543
NET REVENUES OVER EXPENSES		\$ (13,758.80)	\$ (39,980.04)	\$ (19,272.54)	\$ (11,343)

STREETS

STREETS DEPARTMENT

		Actual 2021	Amended 6/30/22 2022	Amended December 2022	2023
REVENUES					
10-300-40800	Misc Income (Traffic Impact & Other I	\$ -	\$ 100.00	\$ 100.00	\$ 100
10-300-42000	GRANT-Federal Funds	\$ 37,157.03	\$ 82,423.07	\$ 195,000.00	\$ 327,000
10-300-45410	Tax Motor Vehicle	\$ 226,748.51	\$ 215,000.00	\$ 250,000.00	\$ 240,000
10-300-45450	Road & Bridge Tax	\$ 37,056.88	\$ 38,108.00	\$ 38,108.00	\$ 38,489
	SUBTOTAL REVENUES	\$ 300,962.42	\$ 335,631.07	\$ 483,208.00	\$ 605,589
10-300-46000	Transfer in from General	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 300,962.42	\$ 335,631.07	\$ 483,208.00	\$ 605,589

EXPENSES**SALARIES & RELATED:**

SALARY					
	Admin distributions	\$ -	\$ 40,192.08	\$ 50,192.08	\$ 78,434
	Director Public Works 20%	\$ 8,500.00	\$ 10,545.00	\$ 10,545.00	\$ 12,513
	Assistant Public Works Dir. 20%	\$ 2,000.00	\$ 7,850.30	\$ 7,850.30	\$ 9,332
	Continuity Director			\$ 8,000.00	\$ 10,558
	Public Works Asset Supervisor - Stret	\$ -	\$ 35,623.44	\$ 35,623.44	\$ 45,574
	Maint Tech I Streets	\$ -	\$ 33,079.91	\$ 35,602.25	\$ 36,492.30
	Maint Tech I Streets	\$ -	\$ -	\$ 35,602.25	\$ 36,492.30
	Maint Tech I Streets	\$ -	\$ -	\$ -	\$ -
	Mechanic 20%	\$ 7,200.00	\$ 7,485.38	\$ -	\$ -
	Salary Contingencies	\$ 5,267.14	\$ 21,300.00	\$ 5,000.00	\$ 38,026
10-300-90000	SUBTOTAL SALARIES	\$ 49,410.78	\$ 75,691.93	\$ 88,031.15	\$ 110,553
		\$ -		\$ -	\$ -
10-300-90500	Overtime	\$ 1,101.38	\$ 2,000.00	\$ 2,000.00	\$ 2,000
	TOTAL OT SALARIES	\$ 1,101.38	\$ 2,000.00	\$ 2,000.00	\$ 2,000
TOTAL SALARIES		\$ 50,512.16	\$ 77,691.93	\$ 90,031.15	\$ 112,553
10-300-91500	Payroll taxes	\$ 3,798.26	\$ 6,215.35	\$ 7,202.49	\$ 9,004
10-300-92000	Retirement	\$ 3,407.66	\$ 5,230.72	\$ 3,000.00	\$ 6,866
10-300-93000	Group Insurance	\$ 13,538.72	\$ 8,817.77	\$ 10,270.00	\$ 16,035
	SUBTOTAL RELATED EXPENSE	\$ 20,744.64	\$ 20,263.84	\$ 20,472.49	\$ 31,905
TOTAL SALARIES & RELATED		\$ 71,256.80	\$ 97,955.77	\$ 110,503.64	\$ 144,458

18

STREETS

STREETS DEPARTMENT

			Actual 2021	Amended 6/30/22 2022	Amended December 2022	2023
SERVICES & SUPPLIES						
10-300-50130	Street R&M Supplies	\$	19,451.75	\$ 26,000.00	\$ 23,000.00	\$ 23,115
10-300-50500	Building Maintenance	\$	19.16	\$ 2,000.00	\$ 2,000.00	\$ 2,000
10-300-50550	Custodial Expense	\$	51.69	\$ 100.00	\$ 200.00	\$ 100
10-300-50600	Miscellaneous Expense	\$	-	\$ 100.00	\$ 100.00	\$ 100
10-300-50700	Office Supplies	\$	36.07	\$ 100.00	\$ 100.00	\$ 100
10-300-50750	Postage	\$	2.27	\$ 50.00	\$ 50.00	\$ 50
10-300-51000	Street R&M	\$	14,145.23	\$ 15,000.00	\$ 20,000.00	\$ 15,000
10-300-52000	Supplies-Small Equip	\$	692.42	\$ 2,000.00	\$ 2,000.00	\$ 2,000
10-300-55200	Advertising	\$	552.14	\$ 500.00	\$ 200.00	\$ 300
10-300-55600	Contract Labor	\$	-	\$ 3,000.00	\$ 3,000.00	\$ 3,000
10-300-55800	Dues & Subscriptions	\$	2,647.04	\$ 3,000.00	\$ 3,000.00	\$ 3,000
10-300-55850	Equipment Rental	\$	-	\$ 3,000.00	\$ 5,500.00	\$ 4,500
10-300-56000	Insurance	\$	11,818.19	\$ 12,219.04	\$ 12,219.04	\$ 12,830
10-300-56200	Legal	\$	235.20	\$ 1,000.00	\$ 500.00	\$ 1,000
10-300-56400	Professional (Engineering)	\$	21,979.15	\$ 10,000.00	\$ 7,000.00	\$ 7,000
10-300-56500	Safety Program	\$	-	\$ 500.00	\$ 200.00	\$ 200
10-300-56900	Travel Expense	\$	228.64	\$ 300.00	\$ 300.00	\$ 300
10-300-56950	Training & Education	\$	-	\$ 100.00	\$ 100.00	\$ 100
10-300-57200	Recycle Center	\$	-	\$ -	\$ -	\$ -
10-300-57400	Equip/Software Contracts	\$	-	\$ 500.00	\$ 500.00	\$ 500
10-300-61000	Telephone	\$	2,050.28	\$ 1,200.00	\$ 1,250.00	\$ 1,250
10-300-61050	Internet Services	\$	3,285.96	\$ 3,800.00	\$ 3,800.00	\$ 3,800
10-300-61110	Street Lights	\$	58,727.87	\$ 60,000.00	\$ 67,000.00	\$ 67,000
10-300-62000	Utilities-Electricity	\$	2,508.96	\$ 3,015.00	\$ 3,015.00	\$ 3,030
10-300-62100	Utilities-Natural gas	\$	-	\$ 300.00	\$ 300.00	\$ 300
10-300-62300	Utilities-Other	\$	-	\$ -	\$ -	\$ -
10-300-70000	Vehicles Fuel	\$	2,996.57	\$ 3,200.00	\$ 4,500.00	\$ 3,500
10-300-70100	Equipment Fuel	\$	1,056.19	\$ 1,000.00	\$ 2,500.00	\$ 2,500
10-300-71000	Vehicles Repair & Maint	\$	705.41	\$ 1,000.00	\$ 2,000.00	\$ 2,000
10-300-71100	Equip Repair & Maint	\$	2,763.00	\$ 3,000.00	\$ 8,000.00	\$ 5,000
10-300-75000	Vehicle Lease	\$	622.12	\$ 5,000.00	\$ 3,500.00	\$ 6,000
10-300-92500	Uniforms	\$	-	\$ 450.00	\$ 450.00	\$ 450
SUBTOTAL SERVICES & SUPPLIES			\$ 146,575.31	\$ 161,434.04	\$ 176,284.04	\$ 170,025

STREETS

STREETS DEPARTMENT

		Actual 2021	Amended 6/30/22 2022	Amended December 2022	2023
CAPITAL OUTLAY					
	CAPITAL PROJECTS				
		\$ -	\$ 60,000.00	\$ 60,000.00	\$ 408,750
		\$ 242,505.68	\$ 5,000.00	\$ 5,000.00	\$ 5,000
		\$ -	\$ 100,000.00	\$ -	\$ 100,000
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
10-300-95100	SUBTOTAL CAPITAL PROJECTS	\$ 325,854.16	\$ 165,000.00	\$ 65,000.00	\$ 513,750
	CAPITAL EQUIPMENT				
		\$ 6,010.00	\$ 6,100.00	\$ 6,100.00	\$ 2,000
		\$ -	\$ 490.81	\$ 490.81	\$ 8,000
		\$ -	\$ -	\$ -	\$ 4,000
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
10-300-95500	SUBTOTAL EQUIP	\$ -	\$ 6,590.81	\$ 6,590.81	\$ 14,000
TOTAL CAPITAL OUTLAY		\$ 325,854.16	\$ 171,590.81	\$ 71,590.81	\$ 527,750
TOTAL ANNUAL EXPENSES		\$ 543,686.27	\$ 430,980.62	\$ 358,378.50	\$ 842,233
NET REVENUES OVER EXPENSES		\$ (242,723.85)	\$ (95,349.55)	\$ 124,829.50	\$ (236,644)

PLANNING DEVELOPMENT

PLANNING DEPARTMENT

		Actual 2021	Amended 6/30/22 2022	Amended December 2022	2023
REVENUES					
10-400-40930	Planning and Zoning	\$ 11,598.23	\$ 10,000.00	\$ 10,000.00	\$ 10,000
10-400-42000	Grant Revenues	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL REVENUES	\$ 11,598.23	\$ 10,000.00	\$ 10,000.00	\$ 10,000
10-400-46000	Transfer in from General	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE		\$ 11,598.23	\$ 10,000.00	\$ 10,000.00	\$ 10,000

EXPENSES

SALARIES & RELATED:

SALARY					
	Admin Distribution	\$ 33,595.50	\$ 33,595.50	\$ 8,686	
	City Planner	\$ 63,350.00	\$ 63,350.00	\$ 47,881	
	Planning Ass't	\$ 43,980.00	\$ 43,980.00	\$ 45,080	
	Economic Development	\$ 29,000.00			
	Salary Contingencies	\$ 9,600.00	\$ 9,600.00	\$ 5,697	
10-400-90000	SUBTOTAL SALARIES	\$ 44,014.27	\$ 83,334.50	\$ 112,334.50	\$ 89,971
	Overtime	\$ 14.33	\$ 200.00	\$ 200.00	\$ 500
	TOTAL OT SALARIES	\$ 14.33	\$ 200.00	\$ 200.00	\$ 500
TOTAL SALARIES		\$ 44,028.60	\$ 83,534.50	\$ 112,534.50	\$ 90,471
10-400-91500	Payroll taxes	\$ 3,319.20	\$ 6,682.76	\$ 6,000.00	\$ 7,238
10-400-92000	Retirement	\$ 3,107.31	\$ 3,292.68	\$ 7,877.42	\$ 5,400
10-400-93000	Group Insurance	\$ 8,010.04	\$ 8,724.00	\$ 8,724.00	\$ 13,116
	SUBTOTAL RELATED EXP	\$ 14,436.55	\$ 18,699.44	\$ 22,601.42	\$ 25,754
TOTAL SALARIES & RELATED		\$ 58,465.15	\$ 102,233.94	\$ 135,135.92	\$ 116,225

PLANNING DEVELOPMENT

PLANNING DEPARTMENT

		Actual 2021	Amended 6/30/22 2022	Amended December 2022	2023
SERVICES & SUPPLIES					
10-400-50130	Supplies	\$ 67.55	\$ 200.00	\$ 200.00	\$ 300
10-400-50550	Custodial Supplies	\$ -	\$ 100.00	\$ 100.00	\$ 100
10-400-50600	Misc exp	\$ -	\$ 100.00	\$ 100.00	\$ 100
10-400-50700	Office supplies	\$ 211.73	\$ 300.00	\$ 500.00	\$ 500
10-400-50750	Postage	\$ 172.48	\$ 200.00	\$ 200.00	\$ 300
10-400-51000	Repairs & Maint	\$ 60.03	\$ 100.00	\$ 250.00	\$ 500
10-400-52000	Supplies-Small Equipmen	\$ -	\$ 100.00	\$ 250.00	\$ 500
10-400-55200	Advertising	\$ 405.36	\$ 500.00	\$ 500.00	\$ 503
10-400-55800	Dues and Subscriptions	\$ 185.00	\$ 6,250.00	\$ 7,000.00	\$ 250
10-400-55850	Equipment Rental	\$ 32.50	\$ 100.50	\$ 100.50	\$ 500
10-400-56000	Insurance	\$ 4,164.90	\$ 4,306.16	\$ 4,306.16	\$ 4,328
10-400-56200	Legal	\$ 9,345.92	\$ 10,000.00	\$ 6,000.00	\$ 12,500
10-400-56400	Professional	\$ 33,079.16	\$ 57,000.00	\$ 55,000.00	\$ 75,000
10-400-56450	Contract Labor	\$ -	\$ -	\$ -	\$ -
10-400-56900	Travel Expense	\$ -	\$ 250.00	\$ 500.00	\$ 1,500
10-400-56950	Training & Education	\$ 50.00	\$ 500.00	\$ 500.00	\$ 1,000
10-400-57400	Equipment /Software Co	\$ 3,633.10	\$ 4,100.00	\$ 4,100.00	\$ 9,500
10-400-61000	Telephone	\$ 2,096.51	\$ 1,480.00	\$ 1,480.00	\$ 1,480
10-400-61050	Internet Services	\$ 3,179.37	\$ 3,800.00	\$ 3,800.00	\$ 3,800
10-400-70000	Vehicle Fuel	\$ -	\$ -	\$ -	\$ -
10-400-71000	Vehicles Repair & Maint	\$ -	\$ -	\$ -	\$ -
10-400-75000	Vehicle Lease	\$ -	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 56,683.61	\$ 89,386.66	\$ 84,886.66	\$ 112,660
CAPITAL OUTLAY					
CAPITAL PROJECTS					
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
10-400-95100	SUBTOTAL CAPITAL PRO	\$ -	\$ -	\$ -	\$ -
CAPITAL EQUIPMENT					
		\$ -	\$ 1,600.00	\$ 1,300.00	\$ 7,500
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
10-400-95500	SUBTOTAL EQUIP	\$ -	\$ 1,600.00	\$ 1,300.00	\$ 7,500
TOTAL CAPITAL OUTLAY		\$ -	\$ 1,600.00	\$ 1,300.00	\$ 7,500
TOTAL ANNUAL EXPENSES		\$ 115,148.76	\$ 193,220.60	\$ 221,322.58	\$ 236,385
NET REVENUES OVER EXPENSES		\$ (103,550.53)	\$ (183,220.60)	\$ (211,322.58)	\$ (226,385)

ECONOMIC DEVELOPMENT DEPARTMENT

		Actual 2021	Amended 6/30/22 2022	Amended December 2022	2023
REVENUES					
10-450-40800	Miscellaneous Income			\$ -	\$ -
10-400-42000	Grant Revenues	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL REVENUES	\$ -	\$ -	\$ -	\$ -
10-400-46000	Transfer in from General	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS	\$ -	\$ -	\$ -	\$ -
TOTAL ANNUAL REVENUE		\$ -	\$ -	\$ -	\$ -
EXPENSES					
SALARIES & RELATED:					
	SALARY				
	Admin Distribution		\$ -	\$ -	\$ -
	Economic Dev. Director		\$ -	\$ -	\$ 90,287
	Salary Contingencies		\$ -	\$ -	\$ 2,927
10-400-90000	SUBTOTAL SALARIES	\$ -	\$ -	\$ -	\$ 93,214
	Overtime	\$ -	\$ -	\$ -	\$ 100
	TOTAL OT SALARIES	\$ -	\$ -	\$ -	\$ 100
TOTAL SALARIES		\$ -	\$ -	\$ -	\$ 93,314
10-400-91500	Payroll taxes	\$ -	\$ -	\$ -	\$ 7,465
10-400-92000	Retirement	\$ -	\$ -	\$ -	\$ 5,692
10-400-93000	Group Insurance	\$ -	\$ -	\$ -	\$ 14,697
	SUBTOTAL RELATED EXP	\$ -	\$ -	\$ -	\$ 27,854
TOTAL SALARIES & RELATED		\$ -	\$ -	\$ -	\$ 121,168

ECONOMIC DEVELOPMENT DEPARTMENT

		Actual 2021	Amended 6/30/22 2022	Amended December 2022	2023
SERVICES & SUPPLIES					
10-400-50130	Supplies	\$ -	\$ -	\$ -	\$ -
10-400-50550	Custodial Supplies	\$ -	\$ -	\$ -	\$ -
10-400-50600	Misc exp	\$ -	\$ -	\$ -	\$ -
10-400-50700	Office supplies	\$ -	\$ -	\$ -	\$ 500
10-400-50750	Postage	\$ -	\$ -	\$ -	\$ -
10-400-51000	Repairs & Maint	\$ -	\$ -	\$ -	\$ -
10-400-52000	Supplies-Small Equipmen	\$ -	\$ -	\$ -	\$ -
10-400-55200	Advertising	\$ -	\$ -	\$ -	\$ -
10-400-55800	Dues and Subscriptions	\$ -	\$ -	\$ -	\$ 5,500
10-400-55850	Equipment Rental	\$ -	\$ -	\$ -	\$ -
10-400-56000	Insurance	\$ -	\$ -	\$ -	\$ -
10-400-56200	Legal	\$ -	\$ -	\$ -	\$ -
10-450-56300	Marketing Expense	\$ -	\$ -	\$ -	\$ 500
10-400-56400	Professional	\$ -	\$ -	\$ -	\$ 10,000
10-400-56450	Contract Labor	\$ -	\$ -	\$ -	\$ -
10-400-56900	Travel Expense	\$ -	\$ -	\$ -	\$ 3,000
10-400-56950	Training & Education	\$ -	\$ -	\$ -	\$ 1,000
10-400-57400	Equipment /Software Co	\$ -	\$ -	\$ -	\$ -
10-400-61000	Telephone	\$ -	\$ -	\$ -	\$ -
10-400-61050	Internet Services	\$ -	\$ -	\$ -	\$ -
10-400-70000	Vehicle Fuel	\$ -	\$ -	\$ -	\$ -
10-400-71000	Vehicles Repair & Maint	\$ -	\$ -	\$ -	\$ -
10-400-75000	Vehicle Lease	\$ -	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ -	\$ -	\$ -	\$ 20,500
CAPITAL OUTLAY					
CAPITAL PROJECTS					
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
10-400-95100	SUBTOTAL CAPITAL PRO.	\$ -	\$ -	\$ -	\$ -
CAPITAL EQUIPMENT					
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
10-400-95500	SUBTOTAL EQUIP	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -
TOTAL ANNUAL EXPENSES		\$ -	\$ -	\$ -	\$ 141,668
NET REVENUES OVER EXPENSES		\$ -	\$ -	\$ -	\$ (141,668)

EMERGENCY MANAGEMENT

EMERGENCY MANAGEMENT DEPARTMENT

			Actual 2021	Amended 6/30/22 2022	Amended December 2022	2023
<u>REVENUES</u>						
10-500-42000	Grant Revenues		\$ 8,416.00	\$ 8,416.00	\$ 8,416.00	\$ 8,416
	SUBTOTAL REVENUES		\$ 8,416.00	\$ 8,416.00	\$ 8,416.00	\$ 8,416
10-500-46000	Transfer In from General		\$ -	\$ -	\$ -	\$ -
	SUBTOTAL TRANSFERS		\$ -	\$ -	\$ -	\$ -
TOTAL - ANNUAL REVENUE			\$ 8,416.00	\$ 8,416.00	\$ 8,416.00	\$ 8,416
<u>EXPENSES</u>						
SALARIES & RELATED:						
	SALARY					
10-500-42000	EM PERSONNEL		\$ -	\$ -	\$ -	\$ -
	SUBTOTAL SALARIES		\$ -	\$ -	\$ -	\$ -
10-500-90500	Overtime		\$ -	\$ -	\$ -	\$ -
	TOTAL OT SALARIES		\$ -	\$ -	\$ -	\$ -
	TOTAL SALARIES		\$ -	\$ -	\$ -	\$ -
10-500-91500	Payroll taxes		\$ -	\$ -	\$ -	\$ -
10-500-92000	Retirement		\$ -	\$ -	\$ -	\$ -
10-500-93000	Group Insurance		\$ -	\$ -	\$ -	\$ -
	SUBTOTAL RELATED EXPENSE		\$ -	\$ -	\$ -	\$ -
TOTAL SALARIES & RELATED			\$ -	\$ -	\$ -	\$ -

EMERGENCY MANAGEMENT

EMERGENCY MANAGEMENT DEPARTMENT

		Actual 2021	Amended 6/30/22 2022	Amended December 2022	2023
SERVICES & SUPPLIES					
10-500-50700	Office Supplies	\$ -	\$ 350.00	\$ 100.00	\$ 100
10-500-51000	Repairs & Maintenance	\$ 23.75	\$ 200.00	\$ 2,200.00	\$ 200
10-500-52000	Supplies - Small equipment	\$ -	\$ 200.00	\$ 200.00	\$ 200
10-500-55600	Contract Labor	\$ 16,832.00	\$ 19,100.00	\$ 16,835.00	\$ 17,340
10-500-55800	Dues & Subscriptions	\$ -	\$ -	\$ -	\$ -
10-500-56000	Insurance	\$ -	\$ -	\$ -	\$ -
10-500-56200	Legal	\$ -	\$ 100.00	\$ 150.00	\$ 100
10-500-56900	Travel Expense	\$ 268.32	\$ 300.00	\$ 300.00	\$ 300
10-500-56950	Training & Education	\$ 125.00	\$ 200.00	\$ 200.00	\$ 200
10-500-61000	Telephone	\$ -	\$ -	\$ -	\$ -
10-500-70000	Vehicle Expense-Fuel	\$ -	\$ -	\$ -	\$ -
10-500-71000	Vehicle Expense-Other	\$ -	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 17,249.07	\$ 20,450.00	\$ 19,985.00	\$ 18,440
CAPITAL OUTLAY					
CAPITAL PROJECTS					
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
10-500-95100	SUBTOTAL CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -
CAPITAL EQUIPMENT					
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
10-500-95500	SUBTOTAL EQUIP	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ -
TOTAL ANNUAL EXPENSES		\$ 17,249.07	\$ 20,450.00	\$ 19,985.00	\$ 18,440
NET REVENUES OVER EXPENSES		\$ (8,833.07)	\$ (12,034.00)	\$ (11,569.00)	\$ (10,024)

ENTERPRISE FUND - WATER

WATER DEPARTMENT

		Actual 2021	Amended 6/30/22 2022	Amended December 2022	2023
Beginning Fund Cash & Equivalents		\$ 2,723,893.86	\$ 3,165,279.23	\$ 3,165,279.23	\$ 2,360,437
REVENUES					
20-600-40700	Meter Installation	\$ 49,505.00	\$ 45,000.00	\$ 25,000.00	\$ 40,000
20-600-40800	Miscellaneous Income	\$ 7,030.27	\$ 1,500.00	\$ 2,000.00	\$ 1,000
20-600-40850	Convenience Fee	\$ 16,805.87	\$ 15,000.00	\$ 17,000.00	\$ 17,000
20-600-40920	Penalty Income	\$ 35,138.96	\$ 32,000.00	\$ 40,000.00	\$ 40,000
20-600-44200	Grant Revenue	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -
20-600-43000	Interest Income	\$ 873.69	\$ 1,000.00	\$ 9,000.00	\$ 7,000
20-600-49500	COP Proceeds	\$ -	\$ -	\$ -	\$ -
20-600-48510	Water City Commercial	\$ 93,341.21	\$ 97,469.40	\$ 115,000.00	\$ 120,750
20-600-48515	Water Rural Commercial	\$ 7,352.42	\$ 7,350.00	\$ 7,350.00	\$ 7,718
20-600-48520	Water City Residential	\$ 532,137.63	\$ 630,600.00	\$ 586,000.00	\$ 615,300
20-600-48525	Water Rural Residential	\$ 360,774.71	\$ 391,760.25	\$ 392,500.00	\$ 412,125
TOTAL REVENUES		\$ 1,102,959.76	\$ 1,229,679.65	\$ 1,201,850.00	\$ 1,260,893
	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -
	Transfer from Sewer	\$ -	\$ -	\$ -	\$ -
	Transfer from Reserves	\$ 373,000.00	\$ 1,042,100.00	\$ 806,000.00	\$ 953,337
20-600-46000	SUBTOTAL TRANSFERS	\$ 373,000.00	\$ 1,042,100.00	\$ 806,000.00	\$ 953,337
TOTAL - ANNUAL REVENUE		\$ 1,475,959.76	\$ 2,271,779.65	\$ 2,007,850.00	\$ 2,214,230

ENTERPRISE FUND - WATER

		Actual 2021	6/30/22 2022	December 2022	2023
EXPENSES					
SALARIES & RELATED					
	SALARIES				
	Admin distributions	\$	\$	\$	\$
	Director Public Works 40%	\$	22,290.00	22,290.00	25,025
	Assistant Public Works Dir. 40%	\$	15,700.59	15,700.59	18,663
	Continuity Director	\$	-	20,600.54	21,116
	Maint Tech Superintendent	\$	41,312.27	41,312.27	22,231
	Maint Tech II	\$	44,488.79	44,488.79	50,305
	Maint Tech I	\$	37,426.88	37,426.88	41,288
	Maint Tech i	\$	34,754.58	34,754.58	36,492
	Maint Tech II	\$	-	-	-
	Mechanic 40%	\$	14,970.75	7,000.00	-
	Utility Clerk	\$	-	-	-
	Salary Contingencies	\$	230,600.00	250,000.00	229,293
20-600-90000	SUBTOTAL SALARIES	\$ 333,980.07	\$ 441,549.86	\$ 473,573.64	\$ 444,413
20-600-90500	Overtime	\$ 4,144.00	\$ 3,000.00	\$ 6,000.00	\$ 4,000
	TOTAL OT SALARIES	\$ 4,144.00	\$ 3,000.00	\$ 6,000.00	\$ 4,000
	TOTAL SALARIES	\$ 338,124.07	\$ 444,543.86	\$ 479,573.64	\$ 448,413
20-600-91500	Employee taxes	\$ 24,831.23	\$ 35,563.51	\$ 38,365.89	\$ 35,873
20-600-92000	Retirement	\$ 20,909.19	\$ 31,523.98	\$ 25,000.00	\$ 27,353
20-600-92500	Pension	\$ (30,986.00)	\$ 40,000.00	\$ 40,000.00	\$ 40,000
20-600-93000	Group Insurance	\$ 78,591.98	\$ 80,760.08	\$ 94,000.00	\$ 110,370
	TOTAL RELATED	\$ 93,346.40	\$ 187,847.57	\$ 197,365.89	\$ 213,596
TOTAL SALARIES & RELATED		\$ 431,470.47	\$ 632,391.43	\$ 676,939.54	\$ 662,009

ENTERPRISE FUND - WATER

		Actual 2021	6/30/22 2022	December 2022	2023
SERVICES & SUPPLIES					
20-600-50130	Supplies	\$ 14,259.46	\$ 22,000.00	\$ 20,000.00	\$ 20,000
20-600-50200	Laboratory Fees	\$ 1,903.00	\$ 2,512.50	\$ 2,512.50	\$ 2,525
20-600-50300	Laboratory Supplies	\$ 7,148.66	\$ 20,000.00	\$ 20,000.00	\$ 29,300
20-600-50350	Permit Fees	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000
20-600-50500	Building Maintenance	\$ 107.23	\$ 1,000.00	\$ 1,000.00	\$ 1,000
20-600-50550	Custodial Supplies	\$ 115.25	\$ 200.00	\$ 500.00	\$ 500
20-600-50600	Miscellaneous Expense	\$ -	\$ 100.00	\$ 100.00	\$ 100
20-600-50700	Office Expense	\$ 1,987.45	\$ 2,311.50	\$ 2,500.00	\$ 2,500
20-600-50750	Postage	\$ 9,858.07	\$ 12,060.00	\$ 12,060.00	\$ 12,060
20-600-51000	Repairs & Maintenance	\$ 16,151.59	\$ 20,100.00	\$ 46,000.00	\$ 45,000
20-600-51100	Telemetry O&M	\$ -	\$ -	\$ -	\$ -
20-600-52000	Supplies - Small Equipment	\$ 1,606.21	\$ 1,500.00	\$ 6,000.00	\$ 6,000
20-600-52500	Meter Replacement	\$ 11,238.34	\$ 94,520.00	\$ 80,000.00	\$ 25,000
20-600-55200	Advertising	\$ 1,544.80	\$ 1,500.00	\$ 1,500.00	\$ 1,500
20-600-55400	Audit Expense	\$ 6,850.00	\$ 6,884.25	\$ 7,000.00	\$ 7,500
20-600-55500	Bank/Credit Card Fees	\$ 12,681.91	\$ 15,000.00	\$ 16,300.00	\$ 16,300
20-600-55600	Contract Labor	\$ 5,409.02	\$ 12,000.00	\$ 14,000.00	\$ 12,000
20-600-55800	Dues & Subscriptions	\$ 7,230.50	\$ 8,100.00	\$ 8,100.00	\$ 8,100
20-600-55850	Equipment Rental	\$ 1,818.52	\$ 2,200.00	\$ 3,500.00	\$ 2,200
20-600-56000	Insurance	\$ 23,696.65	\$ 24,500.39	\$ 24,500.39	\$ 25,725
20-600-56200	Legal	\$ 935.90	\$ 1,507.50	\$ 1,507.50	\$ 1,500
20-600-56400	Professional	\$ 57,485.33	\$ 75,000.00	\$ 70,000.00	\$ 75,000
20-600-56500	Safety Program	\$ -	\$ 200.00	\$ 200.00	\$ 200
20-600-56900	Travel Expense	\$ 228.70	\$ 400.00	\$ 500.00	\$ 500
20-600-56950	Training & Education	\$ 17.50	\$ 1,000.00	\$ 1,000.00	\$ 1,000
20-600-57300	Rent	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000
20-600-57400	Equipment/Software Contracts	\$ 12,157.92	\$ 18,010.00	\$ 20,000.00	\$ 20,000
20-600-61000	Telephone	\$ 3,169.63	\$ 2,100.00	\$ 2,100.00	\$ 2,100
20-600-61050	Internet Services	\$ 5,342.37	\$ 5,995.00	\$ 5,995.00	\$ 5,995
20-600-62000	Utilities - Electric	\$ 97,764.79	\$ 102,510.00	\$ 115,000.00	\$ 120,000
20-600-62100	Utilities - Gas	\$ 2,131.25	\$ 2,000.00	\$ 3,200.00	\$ 3,200
20-600-62300	Utilities - Other	\$ 1,472.08	\$ 1,400.00	\$ 1,400.00	\$ 1,407
20-600-70000	Vehicle Fuel	\$ 5,923.25	\$ 8,040.00	\$ 8,500.00	\$ 8,200
20-600-70100	Equipment Fuel	\$ 2,141.16	\$ 2,600.00	\$ 4,500.00	\$ 4,500
20-600-71000	Vehicle Repairs/Maint	\$ 852.86	\$ 1,500.00	\$ 6,000.00	\$ 3,000
20-600-71100	Equipment Repairs/Maint	\$ 2,042.69	\$ 3,000.00	\$ 3,500.00	\$ 3,000
20-600-75000	Vehicle Lease	\$ 1,244.25	\$ 10,000.00	\$ 7,500.00	\$ 15,000
20-600-92500	Uniforms Expense	\$ -	\$ 502.50	\$ 502.50	\$ 500
20-600-97100	Bad Debt Expense	\$ -	\$ 2,000.00	\$ 3,000.00	\$ 3,000
20-600-97200	Depreciation Expense	\$ 86,379.55	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 408,895.89	\$ 490,253.64	\$ 525,977.89	\$ 491,412

ENTERPRISE FUND - WATER

			Actual 2021	6/30/22 2022	December 2022	2023
DEBT SERVICE						
20-600-96000	Debt service principle	\$	77,500.00	\$ 82,500.00	\$ 82,500.00	\$ 82,500
20-600-96200	Debt service interest	\$	18,639.10	\$ 18,975.00	\$ 18,975.00	\$ 16,295
20-600-96400	Fiscal Agent Fees	\$	1,125.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500
TOTAL DEBT SERVICE		\$	19,764.10	\$ 102,975.00	\$ 102,975.00	\$ 100,295
CAPITAL OUTLAY						
CAPITAL PROJECTS						
		\$	7,656.68	\$ 10,000.00	\$ 6,000.00	\$ 200,000.00
		\$	-	\$ 40,000.00	\$ 40,000.00	\$ 150,000
		\$	370.00	\$ 3,000.00	\$ 20,000.00	\$ 20,000
		\$	10,440.40	\$ 100,000.00	\$ 10,000.00	\$ 100,000.00
		\$	-	\$ 50,000.00	\$ 50,000.00	\$ 25,000
				\$ 200,000.00	\$ 13,000.00	
				\$ 20,000.00	\$ -	
				\$ 1,000.00	\$ -	
20-600-95100	SUBTOTAL CAPITAL PROJECTS	\$	18,467.08	\$ 424,000.00	\$ 139,000.00	\$ 495,000
CAPITAL EQUIPMENT						
		\$	3,808.00	\$ 1,600.00	\$ 1,300.00	\$ 25,000
		\$	1,377.23	\$ 490.81	\$ 500.00	\$ -
		\$	-	\$ 35,000.00	\$ 40,000.00	\$ -
		\$	7,154.85	\$ -	\$ -	\$ -
		\$	-	\$ -	\$ -	\$ -
20-600-95500	SUBTOTAL EQUIP	\$	12,340.08	\$ 37,090.81	\$ 41,800.00	\$ 25,000
TOTAL CAPITAL OUTLAY		\$	30,807.16	\$ 461,090.81	\$ 180,800.00	\$ 520,000
TOTAL EXPENSES		\$	890,937.62	\$ 1,686,710.88	\$ 1,486,692.43	\$ 1,773,717
20-600-97300	Transfer to Sewer	\$	585,000.00	\$ 585,000.00	\$ 520,000.00	\$ 440,000
	TOTAL TRANSFERS	\$	585,000.00	\$ 585,000.00	\$ 520,000.00	\$ 440,000
TOTAL ANNUAL EXPENSES		\$	1,475,937.62	\$ 2,271,710.88	\$ 2,006,692.43	\$ 2,213,717
NET REVENUES OVER EXPENSES		\$	22.14	\$ -	\$ 1,157.57	\$ 513
Projected Ending Fund Reserves-Water		\$	3,165,279.23	\$ 2,123,179.23	\$ 2,360,436.80	\$ 1,407,612
Sewer Reserves		\$	165,259.62	\$ 112,083.66	\$ 117,587.68	\$ 418,907
W/S Projected Ending Fund Reserves		\$	3,330,538.85	\$ 2,235,262.89	\$ 2,478,024.48	\$ 1,826,520

ENTERPRISE FUND - SEWER

SEWER DEPARTMENT

		Actual 2021	Amended 6/30/22 2022	Amended December 2022	2023
Beginning Fund Cash & Equivalents		\$ 690,865.39	\$ 165,259.62	\$ 165,259.62	117,588
REVENUES					
20-700-40800	Miscellaneous Revenue	\$ 6,903.02	\$ 3,000.00	\$ 1,000.00	1,000
20-700-40850	Convenience Fee	\$ 16,890.72	\$ 16,000.00	\$ 16,000.00	16,000
20-700-40920	Penalty Revenue	\$ 27,428.42	\$ 30,030.00	\$ 30,030.00	30,060
20-700-40960	Trash Income	\$ 303,660.37	\$ 310,000.00	\$ 315,000.00	340,000
20-700-42000	Grants	\$ 186,243.21	\$ 382,256.79	\$ -	975,449
20-700-42100	Hook UR Fees	\$ 54,000.00	\$ 55,000.00	\$ 20,000.00	25,000
20-700-43000	Interest	\$ 903.12	\$ 800.00	\$ 9,000.00	7,000
20-700-48800	Sewer Fees	\$ 1,437,690.44	\$ 1,536,412.50	\$ 1,536,412.50	1,613,233
20-700-49500	COP Proceeds	\$ -	\$ -	\$ -	-
20-700-49550	COP Proceeds	\$ -	\$ -	\$ -	-
TOTAL REVENUES		\$ 2,033,719.30	\$ 2,333,499.29	\$ 1,927,442.50	3,007,742
	Transfer from General Fun	\$ -	\$ -	\$ 100,000.00	300,000
	Transfer from Water	\$ -	\$ 585,000.00	\$ 520,000.00	440,000
	Transfer from Reserves	\$ 526,000.00	\$ 54,000.00	\$ 100,000.00	-
20-700-46000	SUBTOTAL TRANSFERS	\$ 526,000.00	\$ 639,000.00	\$ 720,000.00	740,000
TOTAL - ANNUAL REVENUE		\$ 2,559,719.30	\$ 2,972,499.29	\$ 2,647,442.50	3,747,742

ENTERPRISE FUND - SEWER

		Actual	6/30/22	December	
		2021	2022	2022	2023
EXPENSES					
SALARIES & RELATED					
	Admin distributions	\$ -	\$ -	\$ -	-
	Director Public Works 40%		\$ 22,290.00	\$ 22,290.00	25,025
	Assistant Public Works Dir, 40%		\$ 15,700.59	\$ 15,700.59	18,663
	Continuity Director		\$ 33,000.00	\$ 33,000.00	21,116
	Public Works Sewer Supervisor		\$ -	\$ 20,600.54	22,231
	Maint Tech I		\$ 33,906.90	\$ 33,906.90	33,907
	Maint Tech 1		\$ 33,079.91	\$ 33,079.91	41,288
	Maint Tech 1		\$ 33,079.91	\$ -	-
	Maint Tech 1		\$ -	\$ -	-
	Mechanic / Trainer		\$ 14,970.75	\$ 8,000.00	-
	Utility Clerk II		\$ -	\$ -	-
	Salary Contingency		\$ 230,600.00	\$ 198,000.00	228,838
20-700-90000	SUBTOTAL SALARIES	\$ 325,486.40	\$ 416,628.06	\$ 364,577.94	391,067
20-700-90500	Overtime	\$ 5,830.14	\$ 5,000.00	\$ 5,000.00	5,000
	TOTAL OT SALARIES	\$ 5,830.14	\$ 5,000.00	\$ 5,000.00	5,000
	TOTAL SALARIES	\$ 331,316.54	\$ 421,628.06	\$ 369,577.94	396,067
20-700-91500	Employee taxes	\$ 24,292.22	\$ 33,730.24	\$ 29,566.23	31,685
20-700-92000	Retirement	\$ 19,192.33	\$ 29,935.29	\$ 21,000.00	24,160
20-700-92500	Pension	\$ (28,602.00)	\$ 40,000.00	\$ 40,000.00	40,000
20-700-93000	Group Insurance	\$ 71,280.84	\$ 74,818.13	\$ 60,000.00	85,352
	SUBTOTAL RELATED	\$ 86,163.39	\$ 178,483.66	\$ 150,566.23	181,198
TOTAL SALARIES & RELATED		\$ 417,479.93	\$ 600,111.72	\$ 520,144.17	577,265

ENTERPRISE FUND - SEWER

		Actual	6/30/22	December	
		2021	2022	2022	2023
SERVICES & SUPPLIES					
20-700-50130	Supplies	\$ 45,209.69	\$ 15,000.00	\$ 10,000.00	10,000
20-700-50350	Permit Fees	\$ -	\$ -	\$ -	-
20-700-50500	Building Maintenance	\$ 205.64	\$ 1,000.00	\$ 1,000.00	1,000
20-700-50550	Custodial Supplies	\$ 126.73	\$ 200.00	\$ 500.00	500
20-700-50600	Miscellaneous Expense	\$ -	\$ 100.00	\$ 100.00	100
20-700-50700	Office Supplies	\$ 2,048.01	\$ 2,100.00	\$ 2,800.00	2,500
20-700-50750	Postage	\$ 9,112.68	\$ 12,060.00	\$ 12,060.00	12,120
20-700-51000	Repairs and Maintenance	\$ 76,178.34	\$ 21,000.00	\$ 26,000.00	25,000
20-700-51100	Telemetry O&M	\$ -	\$ -	\$ -	-
20-700-52000	Supplies - Small Equip	\$ 2,513.11	\$ 2,500.00	\$ 3,500.00	2,500
20-700-55100	Hook up Expense	\$ -	\$ 100.50	\$ 100.50	100
20-700-55200	Advertising	\$ 1,240.13	\$ 500.00	\$ 300.00	500
20-700-55400	Audit Expense	\$ 6,900.00	\$ 6,934.50	\$ 7,000.00	8,000
20-700-55500	Bank Fees/Credit Card	\$ 12,681.91	\$ 12,000.00	\$ 16,300.00	16,300
20-700-55600	Contract Labor	\$ 4,497.51	\$ 6,000.00	\$ 15,000.00	6,000
20-700-55800	Dues & Subscriptions	\$ 46.25	\$ 300.00	\$ 300.00	300
20-700-55850	Equipment Rental	\$ 1,738.35	\$ 2,010.00	\$ 2,010.00	2,020
20-700-56000	Insurance	\$ 35,104.11	\$ 36,294.77	\$ 36,294.77	36,476
20-700-56200	Legal	\$ 13,701.65	\$ 114,000.00	\$ 50,000.00	114,000
20-700-56400	Professional	\$ 185,991.45	\$ 100,000.00	\$ 75,000.00	100,000
20-700-56500	Safety Program	\$ -	\$ 201.00	\$ 201.00	200
20-700-56600	Citizen Trash	\$ 282,025.20	\$ 271,350.00	\$ 324,000.00	324,000
20-700-56900	Travel Expense	\$ 228.64	\$ 500.00	\$ 1,000.00	1,000
20-700-56950	Training & Education	\$ 17.50	\$ 6,000.00	\$ 4,000.00	2,000
20-700-57200	Recycle Center	\$ 922.01	\$ 1,200.00	\$ 1,700.00	1,200
20-700-57300	Rent	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	3,000
20-700-57400	Equipment/Software Cont	\$ 12,157.92	\$ 22,000.00	\$ 22,000.00	22,000
20-700-58000	Springfield Sewer Charges	\$ 597,265.70	\$ 679,460.00	\$ 465,000.00	600,000
20-700-61000	Telephone	\$ 3,766.81	\$ 2,700.00	\$ 2,700.00	2,700
20-700-61050	Internet Services	\$ 5,342.38	\$ 5,900.00	\$ 5,900.00	5,900
20-700-62000	Utilities - Electric	\$ 63,865.84	\$ 65,325.00	\$ 68,000.00	75,000
20-700-62100	Utilities - Gas	\$ 1,343.58	\$ 1,470.00	\$ 1,600.00	1,600
20-700-62300	Utilities - Other	\$ 1,472.12	\$ 1,800.00	\$ 1,800.00	1,800
20-700-70000	Vehicle Fuel	\$ 6,041.00	\$ 8,040.00	\$ 8,500.00	8,500
20-700-70100	Equipment Fuel	\$ 4,272.64	\$ 6,120.45	\$ 8,000.00	8,000
20-700-71000	Vehicle Repair & Maintena	\$ 1,359.81	\$ 2,500.00	\$ 6,500.00	3,000
20-700-71100	Equipment Repairs/Maint	\$ 4,911.57	\$ 5,000.00	\$ 7,000.00	6,000
20-700-75000	Vehicle Lease	\$ 1,244.25	\$ 10,000.00	\$ 7,500.00	15,000
20-700-92500	Uniform Expense	\$ -	\$ 502.50	\$ 500.00	500
20-700-97100	Bad Debt Expense	\$ -	\$ 1,500.00	\$ 3,000.00	3,000
20-700-97200	Depreciation Expense	\$ 189,174.37	\$ -	\$ -	-
SUBTOTAL SERVICES & SUPPLIES		\$ 1,575,706.90	\$ 1,426,668.72	\$ 1,200,166.27	1,421,817

ENTERPRISE FUND - SEWER

			Actual 2021	6/30/22 2022	December 2022	2023
DEBT SERVICE						
	20-700-96000	Debt service principle	\$ 177,500.00	\$ 187,500.00	\$ 187,500.00	192,500
	20-700-96200	Debt service interest	\$ 143,371.40	\$ 135,650.00	\$ 135,650.00	127,591
	20-700-96400	Fiscal Agent Fees	\$ 1,875.00	\$ 2,250.00	\$ 2,250.00	2,250
TOTAL DEBT SERVICE			\$ 145,246.40	\$ 325,400.00	\$ 325,400.00	322,341
CAPITAL OUTLAY						
		CAPITAL PROJECTS				
			\$ 58,467.26	\$ 61,200.00	\$ 61,200.00	50,000
			\$ 42,344.00	\$ 350,000.00	\$ 350,000.00	100,000
			\$ -	\$ 100,000.00	\$ 10,500.00	875,000
			\$ -	\$ -	\$ 20,000.00	100,000
			\$ -	\$ 93,204.00	\$ 93,204.00	-
			\$ 318,703.35	\$ 13,000.00	\$ 13,000.00	-
20-700-95100	SUBTOTAL CAPITAL PROJE		\$ 419,514.61	\$ 617,404.00	\$ 547,904.00	1,125,000
		CAPITAL EQUIPMENT				
			\$ -	\$ 1,600.00	\$ 1,000.00	-
			\$ 1,377.23	\$ 490.81	\$ 500.00	-
			\$ -	\$ -	\$ -	-
			\$ -	\$ -	\$ -	-
			\$ -	\$ -	\$ -	-
			\$ -	\$ -	\$ -	-
20-700-95500	SUBTOTAL EQUIP		\$ 1,377.23	\$ 2,090.81	\$ 1,500.00	-
TOTAL CAPITAL OUTLAY			\$ 420,891.84	\$ 619,494.81	\$ 549,404.00	1,125,000
TOTAL EXPENSES			\$ 2,559,325.07	\$ 2,971,675.25	\$ 2,595,114.44	3,446,423
		Transfer to Water	\$ -	\$ -	\$ -	-
		TOTAL TRANSFERS	\$ -	\$ -	\$ -	-
TOTAL ANNUAL EXPENSES			\$ 2,559,325.07	\$ 2,971,675.25	\$ 2,595,114.44	3,446,423
NET REVENUES OVER EXPENSES			\$ 394.23	\$ 824.04	\$ 52,328.06	301,320
Projected Ending Fund Reserves-Sewer			\$ 165,259.62	\$ 112,083.66	\$ 117,587.68	418,907

PARKS AND RECREATION

PARKS & RECREATION

		Actual 2021	Amended 6/30/22 2022	Amended December 2022	2023
Beginning Fund Cash & Equivalents-Parks		\$ 86,432.09	\$ 176,647.91	\$ 176,647.91	\$ 15,990
REVENUES					
30-800-40000 Advertising		\$ 21,966.00	\$ 25,000.00	\$ 29,000.00	\$ 30,000
30-800-40400 Concessions		\$ 21,778.89	\$ 25,000.00	\$ 35,000.00	\$ 35,000
30-800-40600 Facility Income		\$ 34,114.15	\$ 35,000.00	\$ 22,000.00	\$ 20,000
30-800-40650 Fitness Center		\$ 3,083.50	\$ 40,000.00	\$ 40,000.00	\$ 40,000
30-800-40800 Miscellaneous Income		\$ 4,193.10	\$ 2,000.00	\$ 2,000.00	\$ 2,000
30-800-40850 Convenience Fees		\$ 1,940.83	\$ 2,000.00	\$ -	\$ -
30-800-40900 Park Fees		\$ 12,500.00	\$ 15,000.00	\$ 2,500.00	\$ 3,000
30-800-40950 Pool Income		\$ 74,215.81	\$ 75,375.00	\$ 99,500.00	\$ 75,500
30-800-41300 Franchise Fees		\$ 14,540.96	\$ 13,771.69	\$ 18,900.00	\$ 19,100
30-800-42000 Grant Revenue		\$ 26,090.28	\$ -	\$ -	\$ -
30-800-43000 Interest Income		\$ 97.77	\$ 250.00	\$ 400.00	\$ 251
30-800-45300 Real Estate Tax		\$ 65,350.29	\$ 63,817.50	\$ 63,817.50	\$ 65,000
30-800-45400 Sales Tax Income		\$ 300,824.21	\$ 301,500.00	\$ 320,000.00	\$ 330,000
30-800-45500 Capital Improvement Tax		\$ 287,963.05	\$ 288,435.00	\$ 300,000.00	\$ 310,000
30-800-47000 Adult Programs		\$ 5,466.34	\$ 9,000.00	\$ 6,500.00	\$ 6,500
30-800-47100 Youth Programs		\$ 540.00	\$ 2,500.00	\$ 4,600.00	\$ 4,600
30-800-47200 Youth Camp		\$ 45,633.84	\$ 65,000.00	\$ 68,000.00	\$ 70,000
30-800-47300 Youth Sports		\$ 34,951.45	\$ 40,000.00	\$ 40,000.00	\$ 40,000
30-800-48000 Freedom Fest		\$ 3,234.00	\$ 3,500.00	\$ 11,840.00	\$ 6,000
30-800-48100 Event Income Other		\$ 6,569.50	\$ 10,000.00	\$ 3,000.00	\$ 7,000
30-800-48200 Shirt Sales		\$ 349.00	\$ -	\$ 100.00	\$ 100
30-800-49000 Asset Sales		\$ 3,700.00	\$ -	\$ -	\$ -
30-800-49500 COP Proceeds		\$ -	\$ -	\$ -	\$ -
30-800-49550 Cop Premium		\$ -	\$ -	\$ -	\$ -
SUBTOTAL REVENUES		\$ 969,102.97	\$ 1,017,149.19	\$ 1,067,157.50	\$ 1,064,051
Transfer from Reserves		\$ -	\$ 70,000.00	\$ 170,000.00	\$ -
Transfer in General		\$ 75,000.00	\$ 330,000.00	\$ 214,000.00	\$ 463,694
30-800-46000 SUBTOTAL TRANSFERS		\$ 75,000.00	\$ 400,000.00	\$ 384,000.00	\$ 463,694
TOTAL - ANNUAL REVENUE		\$ 1,044,102.97	\$ 1,417,149.19	\$ 1,451,157.50	\$ 1,527,745

PARKS AND RECREATION

		Actual 2021	6/30/22 2022	December 2022	2023
EXPENSES					
SALARIES & RELATED					
	SALARIES				
	Admin Distributions	\$ -	\$ 88,988.94	\$ 88,988.94	\$ 91,214
	Director of Parks and Recreation	\$ -	\$ 52,694.72	\$ 52,694.72	\$ 54,012
	Assistant Parks Director	\$ -	\$ 41,214.05	\$ 41,214.05	\$ 42,244
	Marketing & Special Events Coord	\$ -	\$ 35,602.25	\$ 34,733.90	\$ 35,602
	Adult Programs & Facility Coord	\$ -	\$ 36,200.00	\$ 34,733.90	\$ 35,602
	Youth Rec Programs Coordinator	\$ -	\$ 35,602.25	\$ 34,733.90	\$ 35,602
	Sports and Concessions Specialist	\$ -	\$ -	\$ -	\$ -
	Landscaping/Grounds Foreman	\$ -	\$ -	\$ -	\$ -
	Landscaping/Grounds Team Lead	\$ -	\$ 35,623.44	\$ 35,623.44	\$ 36,514
	Building and Grounds Maintenance	\$ -	\$ 36,514.03	\$ 36,514.03	\$ 37,427
	Grounds Tech I	\$ -	\$ 33,906.90	\$ 33,079.91	\$ 33,907
	Grounds Tech I	\$ -	\$ 33,906.90	\$ 33,079.91	\$ 33,907
	Facilities Maintenance Tech	\$ -	\$ 19,690.42	\$ 19,690.42	\$ 20,183
	Contingent salaries	\$ -	\$ 13,000.00	\$ 13,000.00	\$ 9,624
30-800-90000	SUBTOTAL SALARIES	\$ 181,064.83	\$ 284,966.02	\$ 280,109.23	\$ 283,411
30-800-90500	Overtime	\$ 3,961.51	\$ 3,000.00	\$ 3,500.00	\$ 3,600
30-800-91000	Seasonal Employees	\$ 147,208.14	\$ 300,000.00	\$ 335,000.00	\$ 335,000
	SUBTOTAL OVERTIME & SEASONAL	\$ 151,169.65	\$ 303,000.00	\$ 338,500.00	\$ 338,600
	TOTAL SALARIES	\$ 332,234.48	\$ 587,966.02	\$ 618,609.23	\$ 622,011
30-800-91500	Employee taxes	\$ 24,771.84	\$ 47,037.28	\$ 49,488.74	\$ 49,761
30-800-92000	Retirement	\$ 9,698.46	\$ 18,658.58	\$ 15,000.00	\$ 17,213
30-800-93000	Group INS	\$ 32,557.42	\$ 58,866.01	\$ 45,000.00	\$ 59,425
	Related Expense	\$ 67,027.72	\$ 124,561.87	\$ 109,488.74	\$ 126,399
	TOTAL SALARIES & RELATED	\$ 399,262.20	\$ 712,527.89	\$ 728,097.97	\$ 748,410

PARKS AND RECREATION

		Actual 2021	6/30/22 2022	December 2022	2023
SERVICES & SUPPLIES					
30-800-50000	Chemicals	\$ 12,491.04	\$ 15,000.00	\$ 20,100.00	\$ 15,000
30-800-50110	Supplies Grounds	\$ 528.95	\$ 1,000.00	\$ 1,000.00	\$ 1,000
30-800-50130	Supplies General	\$ 1,698.47	\$ 1,500.00	\$ 2,700.00	\$ 2,500
30-800-50140	Supplies Aquatic	\$ 5,962.38	\$ 7,000.00	\$ 8,500.00	\$ 7,035
30-800-50150	Supplies Sports Shirts	\$ 3,522.24	\$ 10,000.00	\$ 10,000.00	\$ 10,000
30-800-50170	Supplies Special Activity	\$ 9,016.35	\$ 9,000.00	\$ 8,500.00	\$ 6,000
30-800-50175	Supplies Youth Program	\$ 19.98	\$ 1,000.00	\$ 500.00	\$ 1,000
30-800-50177	Supplies Youth Camp	\$ 4,005.49	\$ 6,000.00	\$ 9,000.00	\$ 6,000
30-800-50180	Supplies Sports	\$ 4,787.12	\$ 9,000.00	\$ 7,000.00	\$ 9,000
30-800-50190	Tree City	\$ 565.00	\$ 12,700.00	\$ 12,700.00	\$ 12,700
30-800-50200	Concession Costs	\$ 13,356.32	\$ 14,000.00	\$ 30,000.00	\$ 30,000
30-800-50210	Turf Maintenance	\$ 666.07	\$ 4,500.00	\$ 4,000.00	\$ 4,500
30-800-50400	Fitness Center	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 3,000
30-800-50450	Freedom Fest	\$ 16,812.46	\$ 18,000.00	\$ 22,000.00	\$ 22,110
30-800-50500	Building Maint.	\$ 8,551.55	\$ 9,000.00	\$ 10,000.00	\$ 10,000
30-800-50550	Custodial Supplies	\$ 4,059.49	\$ 4,000.00	\$ 5,000.00	\$ 5,000
30-800-50600	Miscellaneous	\$ -	\$ 100.00	\$ 100.00	\$ 100
30-800-50700	Office Expense	\$ 1,058.88	\$ 1,000.00	\$ 1,400.00	\$ 1,400
30-800-50750	Postage	\$ 98.53	\$ 100.50	\$ 100.50	\$ 100
30-800-51000	Repairs & Maintenance	\$ 4,161.61	\$ 5,000.00	\$ 5,500.00	\$ 5,000
30-800-52000	Supplies-Small Equip	\$ 4,240.73	\$ 5,000.00	\$ 6,000.00	\$ 5,000
30-800-55200	Advertising	\$ 5,487.92	\$ 7,000.00	\$ 7,000.00	\$ 7,000
30-800-55400	Audit Expense	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000
30-800-55500	Bank/Credit Card Fees	\$ 1,607.32	\$ 2,000.00	\$ 2,000.00	\$ 2,000
30-800-55600	Contract Labor	\$ -	\$ 500.00	\$ 2,400.00	\$ 500
30-800-55800	Dues & Subscriptions	\$ 2,343.12	\$ 3,800.00	\$ 3,800.00	\$ 3,800
30-800-55850	Equipment Rental	\$ 2,507.81	\$ 2,000.00	\$ 3,300.00	\$ 3,000
30-800-56000	Insurance	\$ 33,922.28	\$ 38,039.22	\$ 38,039.22	\$ 38,229
30-800-56200	Legal Expense	\$ 588.00	\$ 1,000.00	\$ 1,000.00	\$ 1,005
30-800-56400	Professional	\$ 3,583.80	\$ 5,000.00	\$ 5,000.00	\$ 5,025
30-800-56450	Contract Services / Security	\$ 600.00	\$ 600.00	\$ 1,000.00	\$ 1,000
30-800-56500	Safety Program	\$ 1,599.21	\$ 2,000.00	\$ 2,000.00	\$ 2,000
30-800-56900	Travel Expense	\$ 656.37	\$ 2,000.00	\$ 1,000.00	\$ 2,000
30-800-56950	Training & Education	\$ 2,502.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500
30-800-57400	Equip & Software Cont	\$ 13,696.26	\$ 11,000.00	\$ 12,100.00	\$ 12,100
30-800-61000	Telephone	\$ 3,243.21	\$ 2,682.00	\$ 2,682.00	\$ 2,682
30-800-61050	Internet Services	\$ 4,983.80	\$ 5,900.00	\$ 5,900.00	\$ 5,900
30-800-62000	Utilities - Electricity	\$ 35,538.85	\$ 48,000.00	\$ 55,000.00	\$ 61,000
30-800-62100	Utilities - Natural Gas	\$ 4,172.93	\$ 5,000.00	\$ 6,400.00	\$ 6,200
30-800-62300	Utilities - Other	\$ 3,172.68	\$ 4,250.00	\$ 4,800.00	\$ 5,000
30-800-7000	Vehicles Fuel	\$ 5,365.94	\$ 7,500.00	\$ 9,000.00	\$ 8,500
30-800-70100	Equipment Fuel	\$ 3,307.73	\$ 6,000.00	\$ 8,000.00	\$ 8,000
30-800-71000	Vehicles R & M	\$ 1,627.23	\$ 1,500.00	\$ 3,000.00	\$ 1,500
30-800-71100	Equipment R&M	\$ 7,001.96	\$ 8,000.00	\$ 13,000.00	\$ 10,000
30-800-75000	Vehicle Lease	\$ 6,527.50	\$ 16,000.00	\$ 14,000.00	\$ 26,000
30-800-92500	Uniforms	\$ 568.76	\$ 500.00	\$ 500.00	\$ 500
30-800-96500	COP Insurance Costs	\$ -	\$ -	\$ -	\$ -
30-800-92503	Bad Debt Expense	\$ -	\$ -	\$ -	\$ -
SUBTOTAL SERVICES & SUPPLIES		\$ 240,707.34	\$ 319,671.72	\$ 371,521.72	\$ 373,886

PARKS AND RECREATION

			Actual 2021	6/30/22 2022	December 2022	2023
DEBT SERVICE						
30-800-96000	Principal Expense		\$ 200,000.00	\$ 205,000.00	\$ 205,000.00	\$ 230,000
30-800-96200	Interest Expense		\$ 94,453.94	\$ 89,000.00	\$ 89,000.00	\$ 81,857
30-800-96400	Fiscal Agent Fees		\$ 2,284.24	\$ 1,500.00	\$ 1,500.00	\$ 1,500
TOTAL DEBT SERVICE			\$ 296,738.18	\$ 295,500.00	\$ 295,500.00	\$ 313,357
PARKS CAPITAL OUTLAY						
CAPITAL PROJECTS						
			\$ 2,548.12	\$ 5,000.00	\$ 10,000.00	\$ 10,000
			\$ 25,087.02	\$ 15,000.00	\$ -	\$ 15,000
			\$ -	\$ 12,000.00	\$ 7,055.00	\$ 40,000
			\$ -	\$ 10,000.00	\$ -	\$ -
			\$ -	\$ -	\$ 3,000.00	\$ -
30-800-95100	SUBTOTAL CAPITAL PROJEC		\$ 27,635.14	\$ 42,000.00	\$ 20,055.00	\$ 65,000
CAPITAL EQUIPMENT						
			\$ 19,138.00	\$ 17,500.00	\$ 9,050.00	\$ 15,000
			\$ -	\$ 5,100.00	\$ 5,100.00	\$ 12,000
				\$ 12,000.00	\$ 11,000.00	\$ -
			\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
				\$ 6,000.00	\$ -	\$ -
				\$ 2,000.00	\$ -	\$ -
			\$ -	\$ 3,000.00	\$ 490.82	\$ -
			\$ -	\$ 490.82	\$ -	\$ -
30-800-95500	SUBTOTAL EQUIP		\$ 19,138.00	\$ 47,090.82	\$ 26,640.82	\$ 27,000
TOTAL CAPITAL OUTLAY			\$ 46,773.14	\$ 89,090.82	\$ 46,695.82	\$ 92,000
TOTAL ANNUAL EXPENSES			\$ 983,480.86	\$ 1,416,790.44	\$ 1,441,815.51	\$ 1,527,653
REVENUES OVER EXPENSES			\$ 60,622.11	\$ 358.76	\$ 9,341.99	\$ 92
Projected Ending Fund Reserves			\$ 176,647.91	\$ 107,006.67	\$ 15,989.90	\$ 16,082

Budget Capital Improvement and Equipment

2023

General Fund

Capital Assets		Capital Assets Equipment	
	-	2nd Server Replacement	7,000
	-	Misc Equipment	12,000
	-	Security Cameras	500
	-		-
Total Capital Improvements	-	Total Capital Improvement:	19,500

2023

Public Safety (Law)

Capital Assets		Capital Assets Equipment	
Building upgrades	2,000	Vehicle	45,000
	-	Computers 3	3,600
	-		-
	-		-
Total Capital Improvements	2,000	Total Capital Improvement:	48,600

2023

Court

Capital Assets		Capital Assets Equipment	
	-	Security Cameras	500
	-		-
	-		-
Total Capital Improvements	-	Total Capital Improvement:	500

2023

Streets

Capital Assets		Capital Assets Equipment	
Jackson Street Resurfacing Project	408,750	Equipment	2,000
Storm Water Improvements	5,000	Salt Spreader	8,000
Building PW	\$ 100,000.00	Plow	4,000
	-		-
	-		-
Total Capital Improvements	513,750	Total Capital Improvement:	14,000

2023

Planning

Capital Assets		Capital Assets Equipment	
	-	Permit software setup	7,500
	-		-
	-		-
Total Capital Improvements	-	Total Capital Improvement:	7,500

2023

Economic Development

Capital Assets		Capital Assets Equipment	
	-		-
	-		-
	-		-
Total Capital Improvements	-	Total Capital Improvement:	-

Budget Capital Improvement and Equipment

2023

Emergency Management

Capital Assets

Capital Assets Equipment

Total Capital Improvements

Total Capital Improvement:

2023

Water

Capital Assets

Capital Assets Equipment

Conv. chloring gas to liquid sodium hypochlorite \$ 200,000.00
 Water Towers Restoration 150,000
 5 Yr Water Loss Project 20,000
 Building PW \$ 100,000.00
 Interconnect Control Replacement 25,000

Equipment 25,000
 -
 -
 -
 -

Total Capital Improvements

495,000

Total Capital Improvement:

25,000

2023

Sewer

Capital Assets

Capital Assets Equipment

I&I 50,000
 Sewer Improvements 100,000
 94 Lift Station/force Main Project 875,000
 Building PW \$ 100,000.00

-
 -
 -
 -

Total Capital Improvements

1,125,000

Total Capital Improvement:

-

2023

Parks

Capital Assets

Capital Assets Equipment

Improvements 10,000
 Heat Pump Replacement Rec Center \$ 15,000
 Roof on Rec Center 40,000

Mower 15,000
 Playground equip Jackson 12,000
 -
 -

Total Capital Improvements

65,000

Total Capital Improvement:

27,000

40

2023 SALARY SUMMARY

		WAGES	(Tax-Lagers-Ins) RELATED COSTS	TOTAL EXPENSE
GENERAL FUND				
	GENERAL	92,282	33,527	125,809
	PUBLIC SAFETY	577,697	182,961	760,658
	COURT	43,610	17,791	61,401
	STREETS	112,553	31,905	144,458
	PLANNING	89,971	31,905	121,877
	ECONOMIC DEV	93,314	27,854	121,168
	EMERGENCY MGT	0	0	0
TOTAL GENERAL FUND		1,009,426	325,945	1,335,371
WATER-SEWER FUND				
	WATER	448,413	213,596	662,009
	SEWER	396,067	181,198	577,265
TOTAL WATER-SEWER FUND		844,481	394,794	1,239,275
PARKS FUND				
	PARKS	621,911	126,680	748,591
TOTAL PARKS FUND		621,911	126,680	748,591
TOTAL ALL FUNDS		2,475,818	847,418	3,323,236

EMPLOYEE	DEPT	POSITION	2023	TOTAL SALARY										DISTRIBUTION										TOTAL																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													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GENERAL

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PLANNING DEPARTMENT

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ECONOMIC DEVELOPMENT DEPT

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public works

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TOTAL STREETS

[illegible]

TOTAL WATER

[illegible]

TOTAL PUBLIC WORKS

[illegible]

GENERAL

PARKS		22-9	20-8	17-2	17-1	17-1	16-5	16-4	16-6	16-2	16-2	15-1	TOTAL FULL TIME	SEASONAL	Seasonal/Temporary - Various Programs	Seasonal	TOTAL PARKS
KINGST, JASON P	PARKS	Director of Parks and Recreation	Full Time														
MAHES, SAMATHA	PARKS	Assistant Parks Director	Vacant														
MCCALL, EMILY	PARKS	Marketing & Special Events Coordinator	Full Time														
PEARSON, BRENDA	PARKS	Adult Programs & Facility Coordinator	Full Time														
WEATHERMON	PARKS	Youth Rec Programs Coordinator	Part Time														
Vacant	PARKS	Sports and Concessions Specialist	Full Time														
Vacant	PARKS	Landscaping/Grounds Foreman	Full Time														
OPFER, BRETT L	PARKS	Landscaping/Grounds Team Lead	Full Time														
BURBAUGH, JOSEPH N	PARKS	Building and Grounds Maintenance Supervisor	Full Time														
TAYLOR, JEREMY	PARKS	Grounds Tech I	Full Time														
STONE, JOSEPH	PARKS	Grounds Tech I	Full Time														
MORRIS, VIRGINIA	PARKS	Facilities Maintenance Tech	Part Time														
													\$ 346,895.94	\$ 100.90	\$ 100.90	\$ 100.90	\$ 346,895.94
													\$ 335,000.00				\$ 335,000.00
													\$ 681,895.94	\$ 100.90	\$ 100.90	\$ 100.90	\$ 681,895.94

Total Salaries		Comp-Time, Vac, Sick Pld out	\$ 24,000.00	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
		Total Contingencies	\$ 533,463.28	\$ 9,467.30	\$ 7,100.90	\$ 2,490.15	\$ 38,022.81	\$ 5,696.74	\$ 2,927.17	\$ 2,927.17	\$ 2,927.17	\$ 2,927.17	\$ 9,623.81	\$ 9,623.81	\$ 9,623.81	\$ 9,623.81	\$ 9,623.81
		Overtime	\$ 18,400.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
TOTAL ALL DEPARTMENTS			\$ 2,327,353.95	\$ 90,499.31	\$ 575,971.16	\$ 43,609.05	\$ 112,552.65	\$ 48,521.46	\$ 99,334.06	\$ 99,334.06	\$ 99,334.06	\$ 99,334.06	\$ 396,067.47	\$ 396,067.47	\$ 396,067.47	\$ 396,067.47	\$ 396,067.47
		None/None															
		Lagers Rates	116,501.21	4,886.07	35,134.24	2,360.68	6,865.71	5,399.81	5,692.16	5,692.16	5,692.16	5,692.16	17,212.82	17,212.82	17,212.82	17,212.82	17,212.82
		General															
		Police															

First Reading: 11/28/22

Second Reading: 12/12/22

BILL NO. 22-36

ORDINANCE: 22114C

AN ORDINANCE

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WILLARD,
MISSOURI FOR THE YEAR 2023.

WHEREAS, a study had been made by the Board of Aldermen as to the anticipated revenue, expenditures, and expenses of the City for the year of 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI AS FOLLOWS:

Section 1: The City does hereby adopt the annual budget for the year 2023 set forth on the attached Schedule A, which is incorporated herein by reference as if set forth in full.

Section 2: The appropriate officers of the City are authorized to make all payments and issue checks from the City treasury in payment of items reflected in the approved budget.

Section 3: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed in so far any portion thereof shall conflict with this Ordinance.

Section 4: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 5: Severability Clause. If any Section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each Section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more Sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 6: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO (2) TIMES AND PASSED at the meeting of the Board of Aldermen of the City of Willard, Missouri, on the ____ day of _____ 2022.

Approved as to form: _____
Ken Reynolds, City Attorney

Attested by:

Approved by:

Dona Slater, Acting City Clerk

Samuel Snider, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

1ST READING



COREY HENDRICKSON

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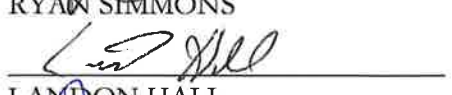


RYAN SIMMONS

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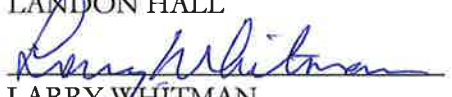


LANDON HALL

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LARRY WHITMAN

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MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

2ND READING:

COREY HENDRICKSON

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RYAN SIMMONS



LANDON HALL

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LARRY WHITMAN

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SAM BAIRD

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CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #9

Ordinance extending the On Call Consulting Engineering Agreement with SW Missouri Engineering, LLC, d/b/a Cochran (1st & 2nd Read) Discussion/Vote

12-12-22 BOA

Agenda Item 9

The agreement for Cochran has not been reviewed by their legal counsel (but has been reviewed by the City's legal counsel) at the time of packet transmission. The agreement will be transmitted as an addendum when received.

First Reading: 12/12/22

Second Reading: 12/12/22

Council Bill No.: 22-41

Ordinance No.: 221212A

AN ORDINANCE

EXTENDING THE AGREEMENT WITH SW MISSOURI ENGINEERS, LLC, d/b/a COCHRAN FOR ENGINEERING SERVICES, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard has made a determination that it would benefit from a Professional Services Agreement for Professional Services to be provided for the City; and

WHEREAS, the City of Willard made a Request for Qualifications for Professional services and Cochran Engineering was selected and awarded the contract for said services to be provided to the CITY on a non-exclusive basis; and

WHEREAS, Cochran Engineering and the City of Willard have agreed to certain benefits which are set forth below; and

WHEREAS, the agreement provides for an extension for up to three (3) additional two (2) year terms at the City 's sole option; and

WHEREAS, the City of Willard wishes to employ Cochran Engineering primarily on a Time and Expense Contract basis, but in some cases on a lump sum basis, for the term of the above referenced Agreement.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to extend the agreement with SW Missouri Engineering, LLC d/b/a Cochran to provide the services described in Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, Acting City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF DECEMBER, 2022.

First Reading: 12/12/22

Second Reading: 12/12/22

Council Bill No.: 22-41

Ordinance No.: 221212A

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
<u>CORY HENDRICKSON</u>	<u></u>	<u></u>	<u></u>
<u>RYAN SIMMONS</u>	<u></u>	<u></u>	<u></u>
<u>LANDON HALL</u>	<u></u>	<u></u>	<u></u>
<u>LARRY WHITMAN</u>	<u></u>	<u></u>	<u></u>
<u>SAM BAIRD</u>	<u></u>	<u></u>	<u></u>

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
<u>CORY HENDRICKSON</u>	<u></u>	<u></u>	<u></u>
<u>RYAN SIMMONS</u>	<u></u>	<u></u>	<u></u>
<u>LANDON HALL</u>	<u></u>	<u></u>	<u></u>
<u>LARRY WHITMAN</u>	<u></u>	<u></u>	<u></u>
<u>SAM BAIRD</u>	<u></u>	<u></u>	<u></u>

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #10

Ordinance accepting the 2023 Park Fees for the City of Willard. (1st & 2nd Read) Discussion/Vote

Sports	Credit Card Fee	2022		2022 Late Fee	2023 Proposed	2023 Late Fee Proposed	Change from 2022	Notes
Soccer	3.00%	\$ 50.00		\$ 20.00	\$ 50.00	\$ 20.00	\$ -	7 Game Season
Volleyball	3.00%	\$ 50.00		\$ 20.00	\$ 50.00	\$ 20.00	\$ -	7 Game Season
Flag Football	3.00%	\$ 50.00		\$ 20.00	\$ 50.00	\$ 20.00	\$ -	7 Game Season
Soccer	3.00%	\$ 50.00		\$ 20.00	\$ 50.00	\$ 20.00	\$ -	7 Game Season
Basketball	3.00%	\$ 50.00		\$ 20.00	\$ 50.00	\$ 20.00	\$ -	7 Game Season
Baseball #1	3.00%	\$ 50.00		\$ 20.00	\$ 50.00	\$ 20.00	\$ -	7 Game Season
Baseball #2	3.00%	\$ 50.00		\$ 20.00	\$ 50.00	\$ 20.00	\$ -	5 Game Season
Soccer Team Registration	3.00%	\$ 225.00		\$ 50.00	\$ 50.00	\$ 20.00	\$ -	7 Game Season
Baseball Team Registration	3.00%	\$ 250.00		\$ 50.00			N/A	7 Game Season
Volleyball Team Registration	3.00%	\$ 200.00		\$ 50.00			N/A	7 Game Season
Basketball Team Registration	3.00%	\$ 200.00		\$ 50.00			N/A	7 Game Season
Adult Team VB	3.00%	\$ 250.00		\$ 50.00	\$ 250.00	\$ 50.00	\$ -	7 Game Season
Adult Softball	3.00%	\$ 300.00		\$ 50.00	\$ 300.00	\$ 50.00	\$ -	7 Game Season
Adult Mens Basketball	3.00%	\$ 300.00		\$ 50.00	\$ 300.00	\$ 50.00	\$ -	7 Game Season
Fitness Programs								Notes
Per Course Fee (8 classes)		PRN: Set by instructors						
Races								
Family Fun Run 13 Under	Credit Card Fee							
Family Fun Run 13+	3.00%	\$ 15.00		\$ 10.00	\$ 15.00	\$ 10.00	\$ -	
Adventure Race	3.00%	\$ 20.00		\$ 10.00	\$ 25.00	\$ 10.00	\$ 5.00	
Fitness Competition	3.00%	\$ 50.00		\$ 15.00	\$ 50.00	\$ 15.00	\$ -	
Bonnie and Clyde Blitz	3.00%	\$ 50.00		\$ 15.00	\$ 50.00	\$ 15.00	\$ -	
Bonnie and Clyde Blitz Kids	3.00%	\$ 75.00		\$ 15.00	\$ 80.00	\$ 15.00	\$ 5.00	
Disc Golf Tournament	3.00%	\$ 75.00		\$ 15.00	\$ 50.00	\$ 15.00	(25.00)	
Disc Golf Tournament	3.00%	\$ 25.00		\$ 15.00	\$ 25.00	\$ 15.00	\$ -	
Youth Programs Childcare								Notes
Summer Camp	Credit Card Fee							
Summer Camp - State Assistance	3.00%	No Daily Registration	2022	2023 00	2022 Weekly	2023 Weekly	Admin. Fee	Change from 2022
Out of School Days	3.00%	No Daily Registration	No Daily Registration		\$ 100.00	\$ 150.00	\$ 50.00	\$ 50.00
Winter Camp	3.00%	\$ 20.00	\$ 20.00	\$ 30.00			\$20.00*	* Includes administrative fees and camp shirt
Spring Break Camp	3.00%	\$ 20.00	\$ 20.00	\$ 30.00			\$ 10.00	
Kids/Parents Night Out	3.00%	\$ 15.00	\$ 15.00	\$ 20.00			\$ 10.00	
Kids/Parents Night Out	3.00%	\$ 15.00	\$ 15.00	\$ 20.00			\$ 5.00	
Youth Programs								
Tumbling Toddlers	Credit Card Fee							
Youth Yoga	3.00%	\$ 35.00	2022	2023	Registration Fee		Change from 2022	
Cheerleading	3.00%	\$ 35.00	\$ 40.00	\$ 40.00	\$ 10.00	\$ 5.00	\$ 5.00	6 Week Session
Cheerleading	3.00%	\$ 45.00	\$ 50.00	\$ 50.00	\$ 10.00	\$ 5.00	\$ 5.00	6 Week Session
Cheerleading								
Adult Programs								
Paint Night-Simple	Credit Card Fee							
Paint Night-Complex		\$ 15.00	2022	2023	Late Registration Fee		Change from 2022	
Craft Night- Simple		\$ 30.00						
Craft Night- Complex		\$ 15.00						
Craft Night- Complex		\$ 30.00						

Special Events	Credit Card Fee	2022	2023					
Dances								
Freedom Vendor 12x12	3.00%	\$ 5.00	\$ 5.00					
Freedom Vendor 24x12	3.00%	\$ 65.00	\$ 145.00					Includes \$80 fee for insurance
Freedom Vendor 36 x 12	3.00%	\$ 85.00	\$ 160.00					Includes \$80 fee for insurance
Licensed Food Vendor (Food Truck) has own liability policy	3.00%	\$ 120.00	\$ 185.00					Includes \$80 fee for insurance
Licensed Food Vendor (Food Truck) W/O liability policy	3.00%	N/A	\$ 160.00					does not include insurance
Freedom Electric	3.00%	N/A	\$ 240.00					Includes \$80 fee for insurance
Veterans Day Vendor 12x12		\$ 20.00	\$ 30.00					
Veterans Day Vendor 24x12		\$ 80.00	\$ 130.00					
Veterans Day Vendor 36x12								
Veterans Day Electric		\$ 20.00	\$ 20.00					includes \$80 fee for insurance
Indoor Garage Sale 10x10	3.00%	\$ 15.00	\$ 15.00					
Indoor Garage Sale 15x10	3.00%	\$ 20.00	\$ 20.00					
Indoor Garage Sale 20x10	3.00%	\$ 25.00	\$ 25.00					
Indoor Garage Table	3.00%	\$ 10.00	\$ 10.00					
Santa Workshop Kid	3.00%	\$ 3.00	\$ 3.00					
Christmas on Frisco Lighting	3.00%	\$ 5.00	\$ 5.00					
Father Daughter Ball	3.00%	\$ 30.00	\$ 35.00					\$5 per additional daughter (Meal Included)
Facility Use Fees	Credit Card Fee	2022 Daily	2023 Daily					
Basketball Gym Fees (youth discount) 2 hours	3.00%		\$ 2.00					*To increase/encourage facility usage by teens in winter months
Rec Center	3.00%		\$ 8.00					
Fitness Center	3.00%							
Rec Center/Aquatic Center Annual Membership		2022/2023**						**only change is removing annual option for Rec/Wac Combined membership
		Rec Center Only						
Senior Couple		\$20 monthly	\$85 Monthly (x3)					
Individual		\$15 monthly	\$50 Monthly (x3)					
Family (all members residing in same household)		\$25 monthly	\$85 Monthly (x3)					
Families with 3 or more children participating receive a 10% discount on sports and day camp registrations. Camp administration fees not included. City of Willard (full time) employees receive a 50% discount on all fees for themselves and for immediate family members living in same residence.								Military/Service personnel receive a 10% discount on all fees upon request Senior Discount 10%

First Reading: 12/12/22

Second Reading: 12/12/22

Council Bill No.: 22-40

Ordinance No.: 221212B

AN ORDINANCE

AN ORDINANCE APPROVING THE 2023 WILLARD PARKS AND RECREATION DEPARTMENT FEE REVISIONS.

WHEREAS, the Willard Park and Recreational Advisory Board has recommended to the Board of Aldermen the approval of the 2023 fee revisions for the Willard Parks and Recreation Department; and

WHEREAS, the Board of Aldermen of the City of Willard, Missouri, has considered the 2023 update for the Willard Parks and Recreation Department.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby approve the 2023 fee amendments for the Willard Parks and Recreation Department as that document is attached hereto and incorporated herein by reference as Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Approved as to form: _____
Ken Reynolds, City Attorney

Attested by:

Approved by:

Dona Slater, Acting City Clerk

Samuel Snider, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

1ST READ:

COREY HENDRICKSON

RYAN SIMMONS

LARRY WHITMAN

SAM BAIRD

LONDON HALL

First Reading: 11/28/22

Second Reading: 11/28/22

Council Bill No.: 22-40

Ordinance No.: 221128C

MEMBERS OF THE BOARD OF ALDERMEN:
2ND READ

COREY HENDRICKSON

RYAN SIMMONS

LARRY WHITMAN

SAM BAIRD

LANDON HALL

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #11

Ordinance accepting the Parks Donation Policy (1st & 2nd Read) Discussion/Vote

City of Willard
Park Donation and Memorial Policy

PURPOSE

The purpose of the City's Park Donation and Memorial Policy is to establish guidelines and standards for donations, purchases, and maintenance of donated items. This policy does not apply to donations of buildings or land.

ELEMENTS

The City's Park Donation and Memorial Policy identifies elements such as, but not limited to, benches, bicycle racks, trees, picnic tables, public art, drinking fountains, flags, and flag poles and kiosks. All donated elements are chosen by the Parks Department to complement the character of a park facility.

COMMERATION

Commemorative plaques may only be applied to the 'Giving Tree' located inside the foyer of the Willard Recreation Center. After receiving public comments that numerous plaques make parks and trails look like cemeteries, the Parks Department chose to consolidate commemorative plaques on the 'Giving Tree' at the Willard Recreation Center. Donors and loved ones are recognized by engraving acknowledgements on tree leaves or boulders beneath it.

DONATIONS

Options: 1) donation of money, which will be held in a Parks Donation Fund to purchase elements for the park you prefer; 2) Donor's contact information will be placed on a waiting list and when the specific requested item is available, the donor will be contacted and given the opportunity to donate; or 3) Donations may be made to another park facility.

For a park element, a donation covers the purchase cost of an item(s), shipping and installation. Monetary donations are deposited into the Parks Donation Fund to be used for parks and trails elements. Donations of more than \$100 are recognized with an engraved leaf or boulder on the 'Giving Tree.' Parks and Recreation staff will be responsible to choose the styles and purchase all park elements, and to coordinate engraving leaves and boulders for the 'Giving Tree.'

Leaf colors and boulders are associated with donation amounts:

Boulder \$1,500 or more

Gold Leaf \$1,000 - \$1,499

Silver Leaf \$600 - \$999

Bronze Leaf \$250-\$599

Green Leaf \$100-\$249

MAINTENANCE AND REPAIR

The Parks Department will make every effort to maintain/repair a park element through its expected life cycle. If an element is not repairable, the Parks Department will contact the donor and give the option to replace the element at the donor's expense, or the Parks Department may remove the element. The Parks Department is not responsible to replace the damaged item. Parks Department staff selects, installs, maintains, and repairs the elements.

First Reading: 12/12/22

Second Reading: 12/12/22

Bill No.: 22-42

Ordinance No.: 221212C

AN ORDINANCE

**AN ORDINANCE ADOPTING THE CITY OF WILLARD PARKS DEPARTMENT DONATION
AND MEMORIAL POLICY.**

WHEREAS, the City of Willard Parks Department operates and maintains various parks; and

WHEREAS, citizens of the City of Willard and the surrounding area occasionally wish to make donations of elements in someone's memory; and

WHEREAS, the City of Willard Parks Department has found it necessary to establish a policy relating to donations and memorials.

**NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF
ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:**

Section 1: The City does hereby adopt the City of Willard Parks Department, Park Donation and Memorial Policy, as that document is attached hereto and incorporated herein by reference as Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Approved as to form: _____
Ken Reynolds, City Attorney

Attested by:

Approved by:

Dona Slater, Acting City Clerk

Samuel Snider, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

1ST READ:

CORY HENDRICKSON

RYAN SIMMONS

LARRY WHITMA

SAM BAIRD

LANDON HALL

First Reading: 12/12/22

Second Reading: 12/12/22

Bill No.: 22-42

Ordinance No.: 221212C

MEMBERS OF THE BOARD OF ALDERMEN:
2ND READ

CORY HENDRICKSON

RYAN SIMMONS

LARRY WHITMAN

SAM BAIRD

LANDON HALL

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #12

Ordinance granting a utility easement to DGOGWILLARDMO03092022, LLC d/b/a Dollar General (1st & 2nd Read) Discussion/Vote

UTILITY EASEMENT

KNOW ALL MEN BY THESE PRESENTS

That in consideration of One Dollar (\$1.00) and other good and valuable consideration paid to the CITY OF WILLARD, MISSOURI, herein referred to as GRANTOR, by

DGOGWILLARDM003092022, LLC, herein referred to as GRANTEE, the receipt of which is hereby acknowledged, the GRANTOR hereby grants, bargains, sells, transfers, and conveys unto GRANTEE, its successors, and assigns, a Perpetual Easement as described herein with the right to use, operate, inspect, repair, maintain, replace and/or remove Utility Facilities and Appurtenances, hereinafter referred to as the FACILITIES over, under, across and through the land of GRANTORS situated in Greene County, State of Missouri. Said lands being more particularly described as follows:

SEE EXHIBIT A.

Together with the right of ingress and egress over the adjacent lands of the GRANTOR his heirs, assigns and successors for the purposes of this easement.

It is understood and agreed that the consideration herein stated shall be full consideration due the GRANTORS, his successors, and assigns, from said GRANTEE for going upon said lands and installing said FACILITIES, and that GRANTEE shall be liable for any unreasonable damage to said property and other improvements as may incur during use, maintenance, repair, inspection and/or operation of said FACILITIES. GRANTEE covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent lands of GRANTOR, its successors, and assigns. GRANTOR reserves the right to use and enjoy its interest in the perpetual easement area insofar as the exercise thereof does not endanger or interfere with the operation and maintenance of said FACILITIES. Said perpetual easement shall be kept free from buildings and any other structures or obstructions (except sidewalks, walls, roadways, pavement, or curbs) which will interfere with the GRANTEE in excavating upon said land for the purpose of laying, constructing, reconstructing, operating, repairing, replacing and maintaining such public sewer mains, structures, conduits and appurtenances; and no excavation or fill shall be made, and no other operations of any kind or nature shall be performed or authorized by the GRANTORS to be performed which will reduce or increase the earth coverage in such a manner and to such extent so as to interfere with or jeopardize or threaten the normal and proper operation and maintenance of such public sewer mains, structures, conduits and appurtenances.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of the GRANTEE, its successors, and assigns.

IN WITNESS WHEREOF said GRANTOR has caused these presents these executed this
_____ day of _____, 2022.

By _____
Samuel Snider, Mayor
CITY OF WILARD, MISSOURI

Attest:

ACKNOWLEDGMENT

STATE OF _____]
COUNTY OF _____]

SS.

On this _____ day of _____, in the year 2022, before me _____, a Notary Public in and for said state, personally appeared _____, _____, known to me to be the person who executed the within utility easement on behalf of the City of Willard and acknowledged to me that he or she executed the same for the purposes therein stated.

Notary Public

My commission expires _____

EXHIBIT A

A part of the S 1/2 of Lot 2 of the NW 1/4 (fractional) of Section 31, Township 30 North, Range 22 West of the Fifth Principal Meridian, in the City of Willard, Greene County, Missouri, being more particularly described as follows; BEGINNING at an existing 5/8" rebar at the southeast corner of Lot 1 of Crighton and Goodwyn Industrial Park Subdivision, the plat of which is recorded in Greene County Plat Book WW at Page 128, said rebar also being at the northeast corner of a tract described in a General Warranty Deed conveying to the City of Willard, Missouri, being recorded in Greene County Deed Book 2916 at Page 1828; thence southerly, along the west line of Lot 2 of said Crighton and Goodwyn Industrial Park Subdivision, and along the east line of said City of Willard tract, South $15^{\circ}37'12''$ East, 12.18 feet; thence South $84^{\circ}16'27''$ West, 205.65 feet to the west line of said City of Willard tract; thence northerly, along said west line, North $02^{\circ}23'26''$ East, 12.12 feet to an existing 5/8" rebar at the northwest corner of said City of Willard tract, said rebar also being at the southwest corner of said Lot 1 of Crighton and Goodwyn Industrial Park Subdivision; thence easterly, along the south line of said Lot 1 and along the north line of said City of Willard tract, North $84^{\circ}16'27''$ East, 201.84 feet to the point of beginning, containing 0.06 acres. This description prepared by Ray L. Riggs, PLS2003000966 and is referenced to Riggs Brothers Surveying, LLC, Project No. R22018.

EXHIBIT A

A part of the S 1/2 of Lot 2 of the NW 1/4 (fractional) of Section 31, Township 30 North, Range 22 West of the Fifth Principal Meridian, in the City of Willard, Greene County, Missouri, being more particularly described as follows; BEGINNING at an existing 5/8" rebar at the southeast corner of Lot 1 of Crighton and Goodwyn Industrial Park Subdivision, the plat of which is recorded in Greene County Plat Book WW at Page 128, said rebar also being at the northeast corner of a tract described in a General Warranty Deed conveying to the City of Willard, Missouri, being recorded in Greene County Deed Book 2916 at Page 1828; thence southerly, along the west line of Lot 2 of said Crighton and Goodwyn Industrial Park Subdivision, and along the east line of said City of Willard tract, South $15^{\circ}37'12''$ East, 12.18 feet; thence South $84^{\circ}16'27''$ West, 205.65 feet to the west line of said City of Willard tract; thence northerly, along said west line, North $02^{\circ}23'26''$ East, 12.12 feet to an existing 5/8" rebar at the northwest corner of said City of Willard tract, said rebar also being at the southwest corner of said Lot 1 of Crighton and Goodwyn Industrial Park Subdivision; thence easterly, along the south line of said Lot 1 and along the north line of said City of Willard tract, North $84^{\circ}16'27''$ East, 201.84 feet to the point of beginning, containing 0.06 acres. This description prepared by Ray L. Riggs, PLS2003000966 and is referenced to Riggs Brothers Surveying, LLC, Project No. R22018.

First Reading: 12/12/22

Second Reading: 12/12/22

Bill No.: 22-43

Ordinance No.: 221212D

AN ORDINANCE

**AN ORDINANCE GRANTING A UTILITY EASEMENT TO DGOGWILLARDMO03092022,
LLC, d/b/a DOLLAR GENERAL, 797 E. HUGHES ROAD.**

WHEREAS, Dollar General is in the process of construction of a new store at 797 E. Hughes Road, Willard, MO; and

WHEREAS, Dollar General has requested a utility easement for water and sewer laterals across the north side of the Willard Police Department property located at 795 E. Hughes Road; and

WHEREAS, the request for a utility easement is the only method available for Dollar General to achieve municipal water and sewer service; and

WHEREAS, Dollar General has prepared a Utility Easement document and such document has been reviewed and approved by the Planning and Public Works Departments.

**NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF
ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:**

Section 1: The City does hereby authorize the Mayor to execute the Utility Easement document attached hereto and incorporated herein by reference as Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Approved as to form: _____
Ken Reynolds, City Attorney

Attested by:

Approved by:

Dona Slater, Acting City Clerk

Samuel Snider, Mayor

First Reading: 12/12/22

Second Reading: 12/12/22

Bill No.: 22-43

Ordinance No. 221212D

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

1ST READ:

CORY HENDRICKSON

RYAN SIMMONS

LARRY WHITMAN

SAM BAIRD

LONDON HALL

MEMBERS OF THE BOARD OF ALDERMEN:

2ND READ

CORY HENDRICKSON

RYAN SIMMONS

LARRY WHITMAN

SAM BAIRD

LONDON HALL

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #13

Ordinance approving Notice of Non-Renewal of Building Lease with Ozarks Greenways (1st & 2nd Read) Discussion/Vote

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



December 13, 2022

Ms. Mary Kromrey
Executive Director
Ozark Greenways
600 North Booneville Ave., Suite 201
Springfield, MO 65806

Ms. Kromrey:

Please accept this letter as notification of our intent not renew our lease on the building located at 115 East Jackson Street in Willard, Missouri. As noted in the Lease Agreement, the unit will be vacant as of May 31, 2023. This letter should serve as the City's six (6) month notice of non-renewal. However, in the event the firm contemplating the re-purposing of the facility chooses not to pursue the project, the City of Willard would be grateful to continue as a lessee.

We have enjoyed our relationship with Ozark Greenways through out the duration of our lease and look forward to many years of quality partnership opportunities with your organization.

If you have questions, please contact Mr. Greg Willams, Director, Economic Development at 417-742-5315, ecodev@cityofwillard.org or Mr. Jason Knight, Parks Director at 417-742-5381, parkdir@cityofwillard.org.

Sincerely,

Samuel Snider
Mayor

LEASE AGREEMENT – City of Willard

THIS LEASE, made and entered into this 11 day of March, 2022 by and between Ozark Greenways, Incorporated, hereinafter referred to as "Landlord," and City of Willard, hereinafter referred to as "Tenant", hereby memorializes the following mutual terms, conditions, promises and covenants:

WITNESSETH, that the Landlord hereby leases to the Tenant, subject to the terms and conditions as set forth in this Lease Agreement, the building and property located at 115 East Jackson Street, Willard, Missouri 65781, which includes the building and property, and all fixed improvement and the following described personal property:

One story brick storage building located at the west portion of property, building size 5,000 sq. ft. (hereinafter collectively referred to as the "demised premises.").

TO HAVE AND TO HOLD the demised premises for a period of one year, commencing on FIRST day of JUNE through the LAST day of MAY. Thereafter, Tenant shall have the option to renew its tenancy for an additional 1-year period, so long as the terms of this Agreement have been complied with to Landlord's satisfaction. If Tenant intends exercise this renewal option, Tenant must exercise such option with six (6) months written notice.

Tenant shall pay as rent \$500.00 per month, due and payable in full on or before the first day of each month. If the Landlord does not receive the rent by the 5th of each month, Tenant agrees to pay an additional rent in the amount of \$25.00, plus \$5.00 per day until the rent of or the current month is paid in full. Tenant agrees to pay an additional \$20.00 should any rent check be returned to the Landlord by the Tenant's bank. Tenant acknowledges and agrees that all permanently affixed in-kind improvements and contributions to the demised premises will become and remain the property of the Landlord, and Tenant shall not be allowed to remove any such in-kind improvements upon the termination of this agreement. Tenant also agrees that all improvements shall meet the building code requirements of the City of Willard, and Greene County, Missouri.

~~If Tenant is to occupy the demised premises prior to the date of the first regularly scheduled lease payment, then prorate rent in the amount of \$_____ is due at the time of possession for the balance of \$_____. It is expressly agreed that all of the provisions of this agreement, except the in-kind rent requirement of the Tenant, will be in full force and effect during such prorate period.~~

Landlord, to secure the Tenant's performance of all obligations of this lease, has received a Security and Clean-up Deposit in the amount of \$ 0 . The Tenant hereby acknowledges that said demised premises have been inspected by Tenant and found to be in an acceptable condition. Tenant agrees to surrender all keys and deliver possession of the demised premises to Landlord at the end of the lease term, or any year-to-year extension thereof, in a clean and undamaged condition. In the event the property is not ready for new Tenants, the cost to make ready including cleaning, repair, plumbing and exterminating of pests will be deducted from the deposits, provided however, that the deposits will not be applied toward all routine maintenance and normal wear and tear. In the event of default in the payment of any periodic lease payment, Tenant hereby waives all rights to the refund of deposits and shall be liable for all damage in excess of the amount of said deposits.

It is expressly agreed that the premises are leased only to the above named tenant, and this lease shall not be assignable by the Tenant nor shall Tenant be permitted to sublease all or any portion of the demised premises without the written consent of Landlord.

1. The Landlord covenants and agrees as follows:

- a. To put the Tenant in possession of the demised premises on the date of the commencement of this agreement, and to allow the Tenant to hold and enjoy the premises peaceably and quietly during the term without any interruption by the Landlord, provided that the Tenant observes all condition set forth in this agreement.
- b. If demised premises are totally destroyed or rendered wholly uninhabitable by fire or otherwise, without fault or negligence of the tenant, this lease shall be terminated as of the date of destruction and a prorate proportion of the prepaid rent shall be refunded to the Tenant.
- c. To allow Tenant to erect no more than one identification or advertising sign, not exceeding twenty-five (25) square feet in size, on or about the demised premises. Any signs erected must be in good taste and promote the style of the Frisco Highline Trail, in the sole discretion of the Landlord. Before the Tenant erects any such signs, they must obtain written permission from the Landlord.
- d. To allow Tenant to install a security system, water, electric or sewer improvements as needed to conduct business or operations at the site at their expense. The Tenant may also install a floor lift rack or such device as needed for safe practice of business.
- e. The leased premises shall be structurally sound and free of material defects. Said premises shall have adequate utility services to the building including electricity, water and sewage disposal to allow tenant to conduct its commercial business as authorized herein.
- f. Tenant shall be responsible for the behavior and any damage done by guests, employees, agents, independent contractors, family members, or any person that the Tenant specifically allows or requests on the demised premises. Should either party elect to take legal action to endorse the terms and provisions of this Lease Agreement, or to take action against the other party relating to this tenancy or the demised premises, the losing party agrees to pay any and all costs and expenses incurred by the prevailing party, including reasonable attorney fees.

2. The Tenant covenants and agrees as follows:

- a. To pay all lease payment and notices provided for herein, by check or money order made payable to Ozark Greenways, Incorporated and mailed to: P.O. Box 50733, Springfield, Missouri 65805, unless otherwise advised in writing, by the Landlord or their agent.
- b. Tenant agrees not to do or permit to be done anything, which would cause cancellation or an increase in the rate of property insurance.

- c. Tenant agrees to arrange for the transfer of all utilities to Tenant's name on or before the date of possession, and to pay for all utilities provided to the demised premises during this the term of this Lease or any extension thereof. Possession of the property shall not be granted until said transfer of utilities is completed.
- d. Tenant agrees that Landlord, or Landlord's agents, shall have free and unencumbered access to the demised premises at all reasonable times for the purpose of examining the condition of the property and making repairs, and improvements, and also for six months prior to the termination of this lease agreement for the purpose of showing the property to new prospective tenants. The Tenant agrees to keep walks and porches free from ice and snow.
- e. Tenant agrees to make no alteration, repairs, or improvements to the property without the consent of the Landlord. No outside placement or storage of materials, supplies or equipment shall be allowed unless prior approval of the Landlord is obtained. Any alteration, repairs, or improvements made by the tenant shall become part of the premises and may not be removed at the expiration of this lease.
- f. Any damage to the premises that occurs during the Tenants occupancy, including, but not limited to broken glass, clogged toilets, sinks, or any other damage caused by the Tenant will be repaired and paid for by the Tenant when such damage occurs. Such damage will be immediately reported to the Landlord in writing. In the event that the Tenant does not make such repairs in a reasonable time, the Landlord shall make such repairs and recover the costs thereof from the Tenant. The amount of the damage will be determined by the actual cost of repair, including all labor and materials. Failure to report and repair any damage done to the demised premises, regardless of the nature or sources of such damage may, at the option of the Landlord, be considered a breach of the lease and be grounds for termination by the Landlord. The Tenant agrees to forfeit any prepaid rent for the month that a termination is effected by the Landlord, as liquidated damages.
- g. Any non-payment of rent, consistent late payment of rent, or any disruptive or illegal behavior of the Tenant is grounds for termination of this lease by the Landlord. Tenant shall be responsible for the behavior and any damage done by guests, employees, agents, independent contractors, family members, or any persons that the Tenant allows or requests on the demised premises. Should it be necessary for the Landlord to enforce the terms and provisions of this lease, or to take legal action against Tenant relating to this tenancy or the demised premises, the Tenant agrees to pay any and all costs and expenses incurred by the Landlord thereby, including reasonable attorney's fees.
- h. Should the rent not be paid by the fifth day of each month and the Tenant is unable to be found, the Landlord may leave a notice in the building stating that the rent must be paid within 48 hours. Should the rent remain unpaid and the Landlord remain unable to find the Tenant, the Tenant hereby agrees that the premises may be declared vacated and the personal property, if any, remaining shall be deemed abandoned. The Tenant hereby agrees to give the Landlord the power to remove any and all personal property

from the premises and have it stored at the Tenant's expense. Should the Tenant not be heard from or located by the Landlord for an additional 20 days after removal of said property, the Tenant hereby gives the Landlord permission to dispose of said property in a reasonable manner. The net proceeds, if any, from the sale or disposal of the Tenant's property shall be held by the Landlord for a period of 90 days. Should the Tenant fail to claim such proceeds, the said proceeds shall go to the Landlord as liquidated damages. Nothing in this paragraph shall apply if the Tenant provides notice to the Landlord that the Tenant shall be away from the Springfield area for a period of time not greater than two weeks, and the Landlord agrees in writing to extend the time that rent will be due.

- i. All notices given to the Tenant may be served upon the Tenant personally, or by mail addressed to the Tenant at the demised premises. Any notice by the Tenant to the Landlord must be in writing and delivered to the Landlord personally, or delivered as required by the Landlord.
- j. Landlord shall not be liable to Tenant or Tenant's agents, guests, or employees for any damage to them or their persons or property, by theft or burglary, water, rain, snow, ice, sleet, fire, explosion, frost, storm and accidents or by breakage, stoppage or leakage of water, gas, heating and sewer pipes, electric wiring or current or plumbing upon, about or adjacent to said premises, nor for any negligence of others that may cause damage of any character whatsoever. The Tenant further agrees to hold harmless, indemnify, save and defend the Landlord from any claims or any other persons or entities, for damages relating to or arising out of the Tenant's possession of the demised premises, Tenant's acts, actions, or omissions, or the condition of the demised premises, during this tenancy, no matter how such damages are caused, to the extent allowed by law.
- k. Tenant agrees to keep the demised premises in a clean and tidy condition, and free from dirt, trash and refuse. Tenant agrees that no outdoor storage or equipment or materials is to be allowed.
- l. Tenant agrees that if he/she/they/it hold-over and retain possession of the demised premises beyond the time set forth herein, that the terms and conditions of this lease shall remain in full force and effect during the entirety of the Tenant's possession.
- m. Tenant hereby understands and agrees that there have been no representations other than those contained herein, and that this agreement is a total agreement and understanding between the parties, and is binding on the Tenant's heirs, assigns, successors, executors or administrators.

3. Insurance and Indemnity:

- a. The Tenant shall provide, pay the premiums for, and keep in force during the entire term of this Lease and any extensions or renewals thereof, general liability insurance with a good and solvent insurance company licensed to do business in the State of Missouri, naming the Landlord as an additional insured, in the amounts of at least \$2,000,000 per occurrence, \$500,000 with respect to injuries of any one person,

\$500,000 with respect to any one accident, and \$300,000 with respect to property damage, and shall deliver certificates of such insurance to the Landlord within 30 days from the date this Lease commences.


- b. The Tenant agrees to defend and hold the Landlord harmless from any and all liability, suits, causes of action, claims for damages, including but not limited to costs and attorney's fees, due to injury or damage to any person or property or any environmental claims, losses, damages, cleanup costs, fines or penalties resulting from or arising out of any actions or omissions of the Tenant, its agents, servants, employees, contractors or business invitees, or any defect in the premises first appearing or arising during the Tenant's possession.
- c. The Tenant shall obtain and maintain any property or casualty insurance it desires regarding the Tenant's personal property, fixtures, contents or business interruption coverage at the Tenant's sole cost, and the Tenant agrees that in no event shall the Landlord be liable to the Tenant for any damages to the Tenant's goods, inventory or personal property. Every insurance policy obtained by either party pursuant to this Agreement shall expressly waive any and all rights of subrogation against the other party, its agents and employees. The Tenant shall deliver to the Landlord, certificates of such insurance, which shall declare that the respective insurer may not cancel the same in whole or in part without giving the Landlord written notice of its intention to do so at least ten (10) days in advance.

4. Fire and Other Casualty:

- a. If the Leased Premises, or any portion thereof, are partially or totally destroyed or damaged by fire or other casualty covered by any fire and extended coverage insurance carried by the Landlord on the demised premises, the Landlord shall repair and restore the damaged portion of the premises (excluding any tenant fit up work in excess of the building standard and any additions, equipment, furniture and alterations made by the Tenant) as soon as it is reasonably practicable to substantially the same condition in which the Leased Premises were before such damage to the extent permitted by the available insurance proceeds. Provided, however, that if the Leased Premises are completely destroyed or badly damaged that such repairs cannot be completed within six (6) months thereafter, the Lease Agreement may be terminated immediately by either party hereto by serving written notice upon the other, and in such event, all insurance proceeds shall be the sole property of the Landlord. Under no circumstances shall the Landlord be liable to the Tenant for business interruption or the consequential losses or damages except to the extent of available insurance.
- b. In the event of Leased Premises, or any portion thereof, is destroyed or damaged by fire or other casualty covered by the fire and extended coverage insurance carried by the Landlord that such damaged portion can not reasonably be used by the Tenant for the purpose herein provided and the Lease Agreement is not terminated as above provided, there shall be an abatement of rent to the extent that the damaged portion of the Leased Premises is unfit for use by the Tenant in the ordinary course of its business until said damaged portion of the Leased Premises is made useable.


- c. In the event the Leased premises, or any portion, shall be destroyed or damaged by fire or other casualty resulting from the fault or negligence of the Tenant, or the agents, employees, licensees or invitees of the Tenant, such damage shall be repaired by and at the expense of the Tenant (to the extent that such destruction or damage is not covered by the fire and extended coverage insurance carried by the Landlord) under the direction and supervision of the Landlord, and rent shall continue without abatement.
- d. The Tenant shall obtain and maintain any property or casualty insurance it desires regarding tenant's personal property, fixtures, contents or business interruption coverage at the Tenant's sole cost, and the Tenant agrees that in no event shall the Landlord be liable to the Tenant for any damage to the Tenant's goods, inventory or personal property unless said damage is caused by the Landlord's negligence and/or breach of this agreement. The Tenant shall request any insurance company which issues a policy of insurance on the demised premises to provide to the tenant a certificate of said insurance, which shall declare that the respective insurer may not cancel the same in whole or in part without giving the Landlord written notice of its intention to do so at least 10 days in advance.

"LANDLORD"
Ozark Greenways, Inc.

By 
Mary Kromrey, Executive Director

Date 9/28/2022

"TENANT"
City of Willard

By 

Date 4/25/22

Approved by: Ozark Greenways, Inc. Board of Directors: July 23, 2014

Approved by:

First Reading: 12/12/22

Second Reading: 12/12/22

Council Bill No.: 22-44

Ordinance No.: 221212E

AN ORDINANCE

AUTHORIZING THE NOTICE OF NON-RENEWAL OF THE LEASE AGREEMENT WITH OZARK GREENWAYS FOR RENTING 115 E. JACKSON, WILLARD, MO, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, Ozark Greenways owns the building at 115 E. Jackson and has leased it to the City of Willard for use; and

WHEREAS, the City of Willard Economic Development Department has identified a potential tenant willing to lease said building from Ozark Greenways for development as a local venue; and

WHEREAS, the current lease agreement contains a six (6) month notice requirement for non-renewal of the lease agreement; and

WHEREAS, the proposed venue will be desirable for the economic development of the City of Willard; and

WHEREAS, the proposed venue will generate sales tax to the benefit of the City of Willard.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the City of Willard recognizes the economic development value of the proposed venue.

Section 2: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to issue the notice of non-renewal to Ozark Greenways, attached as Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor, Samuel Snider

ATTEST: _____, Acting City Clerk

Approved as to form: _____, City Attorney

First Reading: 12/12/22

Second Reading: 12/12/22

Council Bill No.: 22-44

Ordinance No.: 221212E

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF
THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2022.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
<u>COREY HENDRICKSON</u>	<u> </u>	<u> </u>	<u> </u>
<u>RYAN SIMMONS</u>	<u> </u>	<u> </u>	<u> </u>
<u>SAM BAIRD</u>	<u> </u>	<u> </u>	<u> </u>
<u>LARRY WHITMAN</u>	<u> </u>	<u> </u>	<u> </u>
<u>LANDON HALL</u>	<u> </u>	<u> </u>	<u> </u>

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
<u>COREY HENDRICKSON</u>	<u> </u>	<u> </u>	<u> </u>
<u>RYAN SIMMONS</u>	<u> </u>	<u> </u>	<u> </u>
<u>SAM BAIRD</u>	<u> </u>	<u> </u>	<u> </u>
<u>LARRY WHITMAN</u>	<u> </u>	<u> </u>	<u> </u>
<u>LANDON HALL</u>	<u> </u>	<u> </u>	<u> </u>

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #14

Ordinance approving Agreement with IWORQ for Planning Software (1st & 2nd Read) Discussion/Vote

Planning Department Software
Bid Comparison

<u>Vendor</u>	<u>Cost</u>			<u>Note</u>
	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	
IWORQ	\$ 7,500	\$ 4,500	\$ 4,500	Preferred Vendor
GovPilot	\$ 21,699	\$ 20,004	\$ 20,004	
Citizen Serve	\$ 31,000	\$ 13,500	\$ 13,500	

IWORQ SERVICE AGREEMENT

For iWorQ applications and services

Willard here after known as ("Customer"), enters into THIS SERVICE AGREEMENT ("Agreement") with iWorQ Systems Inc. ("iWorQ") with its principal place of business 1125 West 400 North, Suite 102, Logan, Utah 84321.

1. SOFTWARE AS A SERVICE (SaaS) TERMS OF ACCESS:

iWorQ grants Customer a non-exclusive, non-transferable limited access to use iWorQ service(s), application(s) on iWorQ's authorized website for the fee(s) and terms listed in Appendix A. This agreement will govern all application(s) and service(s) listed in the Appendix A.

2. CUSTOMER RESPONSIBILITY:

Customer acknowledges that they are receiving only a limited subscription to use the application(s), service(s), and related documentation, if any, and shall obtain no titles, ownership nor any rights in or to the application(s), service(s), and related documentation, all of which title and rights shall remain with iWorQ. Customer shall not permit any user to reproduce, copy, or reverse engineer any of the application(s), service(s) and related documentation.

iWorQ is not responsible for the content entered into iWorQ's database or uploaded as a document or image. Access to iWorQ cannot be used to record personal or confidential information such as driver license numbers, social security numbers, financial data, credit card information or upload any images or documents considered personal or confidential.

3. TRAINING AND IMPLEMENTATION:

Customer agrees to provide the time, resources, and personnel to implement iWorQ's service(s) and application(s). iWorQ will assign a senior account manager and an account management team to implement service(s) and application(s). Typical implementation will take less than 60 days. iWorQ account managers will call twice per week, provide remote training once per week, and send weekly summary emails to the customer implementation team. iWorQ can provide project management and implementation documents upon request. iWorQ will do ONE import of the Customer's data. This import consists of importing data, sent by the Customer, in an electronic relational database format. Customer must have clear ownership of all forms, letters, inspections, checklists, and data sent to iWorQ.

Data upload and storage is provided to every Customer. This includes uploading files up to 3MB and 10 GB of managed data storage on AWS GovCloud. Additional upload file sizes and managed data storage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

4. CUSTOMER DATA:

Customer data will be stored on **AWS** GovCloud. iWorQ will use commercially reasonable efforts to backup, store and manage Customer data. iWorQ does backups twice per week and offsite backups twice per week. The subscription will renew each year on the anniversary date of this Agreement unless terminated (see 7. **TERMINATION**).

Customer can run reports and export data from iWorQ application(s) at any time.

Customer can pay iWorQ for additional data management service(s), onsite backups, application(s) and other service(s).

Data upload and storage is provided to every Customer. This includes uploading files up to 3MB and 10 GB of managed data storage on AWS GovCloud. Additional upload file sizes and managed data storage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

5. CUSTOMER SUPPORT:

Customer support and training are FREE and available Monday-Friday, from 6:00 A.M. to 5:00 P.M. MST, for any authorized user with a login. iWorQ provides unlimited remote Customer training (through webinars), phone support, help files, and documentation. Basic support request is typically handled the same day. iWorQ provides "Service NOT Software".

6. BILLING:

iWorQ will invoice Customer on an annual basis. iWorQ will send invoice by mail and by email to the address(s) listed in Appendix A. Terms of the invoice are net 30 days. Any billing changes will require that a new Service(s) Agreement be signed by Customer.

Any additional costs imposed by the Customer including business licenses, fees, or taxes will be added to the Customer's invoice yearly. Support and services fees may increase in subsequent years, but will increase no more than 5% per year.

7. TERMINATION:

Either party may terminate this agreement, after the initial 3-YEAR TERM, without cause if the terminating party gives the other party sixty (60) days written notice. Should Customer

terminate any application(s) and or service(s) the remaining balance will immediately become due. Should Customer terminate any part of the application(s) and or service(s) a new Service(s) Agreement will need to be signed.

Upon termination (7. TERMINATION), iWorQ will discontinue all application(s) and or service(s) under this Agreement; iWorQ will provide customer with an electronic copy of all of Customer's data, if requested by the Customer (within 3-5 business days).

During the term of the Agreement, the Customer may request a copy of all of Customer's data for a cost of no more than \$2,500; and all provisions of this Agreement will continue.

8. ACCEPTABLE USE:

Customer represents and warrants that the application(s) and service(s) will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, and policies, terms and procedures. iWorQ may restrict access to users upon misuse of application(s) and service(s).

9. MISCELLANEOUS PROVISIONS:

This Agreement will be governed by and construed in accordance with the laws of the State of Utah.

10. CUSTOMER IMPLEMENTATION INFORMATION:

Primary Implementation Contact _____ Title _____

Office Phone _____ Cell _____

Email _____

Secondary Implementation Contact _____ Title _____

Office Phone _____ Cell _____

Email _____

11. CUSTOMER BILLING INFORMATION:

Billing Contact _____ Title _____

Billing Address: _____

Office Phone _____ Cell _____

Email _____



PO# _____ (if required) Tax Exempt ID # _____

12. ACCEPTANCE:

The effective date of this Agreement is listed below. Authorized representative of Customer and iWorQ have read the Agreement and agree and accept all the terms.

Signature _____

Effective Date: _____

Printed Name _____

Title _____

Office Number _____

Cell Number _____

www.iworq.com



iWorQ Service(s) Agreement

APPENDIX A



iWorQ Price Proposal

Willard	Population- 6,344
224 W Jackson St, Willard, MO 65781, USA	Prepared by: Ben Freeman and Mike McKee

Annual Subscription Fees

Application(s) and Service(s)	Package Price	Billing
Community Development (Basic) *Permit Management *Code Enforcement -Available on any computer, tablet, or mobile device using Chrome Browser -Track permits and cases with customizable reporting -Track fees and payments -Inspection and plan review tracking -Track violations, activities and follow ups -Includes Premium Data (25MB Uploads, 100GB Total Storage) -OpenStreetMap tracking abilities with quarterly updates -Free forms, letters, and/or permits utilizing iWorQ's template library, and up to 3 custom letters/forms	\$4,500	Annual
Subscription Fee Total (This amount will be invoiced each year)	\$4,500	Annual

One-Time Setup, GIS integration, and Data Conversion Fees

Service(s)	Full Price Cost	Package Price	Billing
Implementation and Setup cost year 1	\$3,000	\$3,000	Year One
Up to 5 hours of GIS integration and data conversion	\$1,000	Included	Year One
Data Conversion	\$4,900	Included	Year One
One-Time Setup Total (This amount will be added year 1)	\$8,900	\$3,000	Year One
Grand Total Due Year 1	\$13,400	\$7,500	Year One



NOTES AND SERVICE DESCRIPTION

- I. Invoice for the (Annual Subscription Fee Total + One-Time Total) will be sent out on Jan. 1st, 2023.
- II. This subscription Fee and Agreement have been provided at the Customer's request and is valid until December 30th, 2022.
- III. This cost proposal cannot be disclosed or used to compete with other companies.

Willard Planning Manager

From: Austin Talty <atalty@govpilot.com>
Sent: Friday, December 2, 2022 1:59 PM
To: Willard Planning Manager
Subject: RE: [EXTERNAL] RE: General Demo Follow up

Hi Scott,

You can use the smallest (5 module) pricing for this quote, from the pricing link I sent you. We can't produce formal quotes without knowing what you really need. Permits may be more than 5 modules, although I doubt it. But to get a formal quote, we would need to demo the modules, to be sure we know what you need, a scope call & to incorporate all of that into the proposal. And we could possibly get more aggressive pricing at that point as well.

Thanks,



Austin Talty
Account Executive
C: 732.403.6506
atalty@govpilot.com | www.govpilot.com
[Book My Calendar Here](#)
GovTech 100 Award Winner
2022, 2021, 2020, 2019, 2018



From: Willard Planning Manager <planning@cityofwillard.org>
Sent: Friday, December 2, 2022 12:46 PM
To: Austin Talty <atalty@govpilot.com>
Subject: [EXTERNAL] RE: General Demo Follow up

[EXTERNAL]

Austin,

Is there any way you all can provide me with a solid quote in the next few days? I am trying to get a service implemented by the beginning of the year and am at the point where I will need a definitive quote to progress any further. As we discussed my main needs are permitting generation and tracking and nuisance tracking software. Essentially what I need to know is what the smallest package you can put together that would include those two services would be. I don't have a need for payment service as we have that through another vendor that our financial department has to run everything through.

Thank you,

From: Austin Talty <atalty@govpilot.com>
Sent: Wednesday, November 23, 2022 11:02 AM
To: Willard Planning Manager <planning@cityofwillard.org>
Subject: General Demo Follow up

Hi Scott,

Great speaking with you again. Here is a recap of what we talked about and some next steps. I am also including the Zoom recording and pricing page.

https://govpilot.zoom.us/rec/share/qyxDcnWxzUVEC7atgUHGOYCDYwen_n9EW9WtP9kZGV4y65KAHk3l0_w-OAel3KNE.xNcLBGPT56BJ2JKZ?startTime=1669219010000

[GovPilot Pricing Page](#)

Summary:

Challenges:

1. Antiquated processes- all paper
2. Haphazard documentation- limited documentation of processes
3. Neglected benchmarking- limited reporting
4. Storage- server is in house, paper

Notes:

1. Looking to streamline the processing for planning, code enforcement, and inspections
2. Becoming digital will eliminate paper and antiquated system
3. Property profile is going to reduce the calls coming in for property related info

Next steps:

1. Follow up with recap of our meeting and pricing page
2. Set up dept demo tomorrow after Scott looks at pricing

Austin Talty

Account Executive

C: 732.403.6506

atalty@govpilot.com | www.govpilot.com

[Book My Calendar Here](#)

GovTech 100 Award Winner

2022, 2021, 2020, 2019, 2018



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Digital Transformation that Scales for *Your* Government

Get your instant price estimate below!

State *	Government Type *	County *	Municipality *	Government Email Address *
Missouri	Municipality	GREENE	WILLARD CITY	planning@cityofwillard.org
Calculate				

Packages

	ESSENTIALS	PROFESSIONAL	ENTERPRISE	UNLIMITED
	5 Templated Modules	10 Templated Modules	20 Templated Modules	125 Templated Modules
Getting started is easy. Book a 15-minute Consultation	\$ 1,667 per month (billed annually) \$ 333 Price per Module	\$ 3,030 per month (billed annually) \$ 303 Price per Module	\$ 5,051 per month (billed annually) \$ 252 Price per Module	\$ 7,215 per month (billed annually) \$ 57 Price per Module
Book Consultation	Learn More	Learn More	Learn More	Learn More
GIS Map	✓	✓	✓	✓
Report a Concern App	✓	✓	✓	✓
Unlimited Users & Support	✓	✓	✓	✓
Weekly Engagement Reporting	✗	✗	✓	✓
Dedicated Account Manager	✗	✗	✓	✓
4 Days in Person Training	✗	✗	✗	✓

*Prices may vary. Pricing based on a 5 year contract.

Willard Planning Manager

From: Ray Barker <ray@citizenserve.com>
Sent: Monday, November 7, 2022 2:55 PM
To: Willard Planning Manager
Subject: Citizenserve Pricing Form

Follow Up Flag: Follow up
Flag Status: Flagged

[You don't often get email from ray@citizenserve.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Citizenserve pricing is simple, your fees are based on how many staff members will use the system. Your citizens and contractors have access to all of your online services for free. You have complete access to all citizenserve features as well as unlimited support and unlimited training as part of your subscription.

Citizenserve is easy to buy. You can purchase citizenserve directly or through a reseller (Dell, Insight or SHI International). Dell, Insight and SHI International are on almost all State and Federal purchasing contracts, so no need to go through an expensive and time consuming RFP process.

Number of Users: 5
Annual Subscription: \$13,500
Setup & Training Fee: \$7,500
Estimated Data Migration Fee*: \$10,000
Estimated Integration Fee*: \$0

First Year Total Fees: \$31,000
Each Additional Year Fees: \$13,500

*data migration and integration costs are estimates based on what we typically see with a municipality of your size. When you're ready let us know and we will take a look at your data and systems then give you a final fixed price for these services.

Best,

Ray Barker
Citizenserve Account Manager
ray@citizenserve.com
800-325-9818 x708

First Reading: 12/12/22

Second Reading: 12/12/22

Bill No.: 22-45

Ordinance No.: 221212F

AN ORDINANCE

ACCEPTING THE AGREEMENT WITH IWORQ FOR PLANNING SOFTWARE SERVICES, AND AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS, ON BEHALF OF THE CITY OF WILLARD.

WHEREAS, the City of Willard has decided that it would benefit from new updated software for the Planning Department; and

WHEREAS, the City of Willard made request for three (3) proposals from qualified specialty software vendors; and

WHEREAS, IWORQ was the lowest and best bid and requires a three (3) year agreement.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to enter into an agreement with IWORQ to provide planning software services described in the agreement attached as Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, Acting City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF DECEMBER, 2022.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
-----------------------------------	-----	----	-----------

_____ CORY HENDRICKSON	_____	_____	_____
---------------------------	-------	-------	-------

_____ RYAN SIMMONS	_____	_____	_____
-----------------------	-------	-------	-------

_____ LANDON HALL	_____	_____	_____
----------------------	-------	-------	-------

_____ LARRY WHITMAN	_____	_____	_____
------------------------	-------	-------	-------

_____ SAM BAIRD	_____	_____	_____
--------------------	-------	-------	-------

First Reading: 12/12/22

Second Reading: 12/12/22

Bill No.: 22-45

Ordinance No.: 221212F

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

CORY HENDRICKSON

RYAN SIMMONS

LANDON HALL

LARRY WHITMAN

SAM BAIRD

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #15

Discussion/Vote to approve Liberty Utility Streetlight changes.

- a. Hughes & Granite**
- b. 104 Sawmill**
- c. Arrowhead & Holly Ridge**

The Empire District Electric CompanyWork Order # 981315**Request for Change in Street Lighting Service**

Missouri

City of Willard

hereinafter called CITY, on the

Pursuant to a Resolution adopted by the governing body of the

28th day of November, 2022 The Empire District Electric Company, hereinafter called COMPANY, is hereby requested to make the following changes in street lighting service pursuant to the provisions of the Municipal Electric Service Agreement, hereinafter called AGREEMENT, executed by the CITY and the COMPANY.

STREET LIGHT REQUEST	ADDRESS - LOCATION STREET LIGHTS and EXCESS FACILITIES	SIZE and TYPE STREET LIGHTS	Q T Y	ANNUAL ENERGY CHARGE		FACILITY USAGE CHARGE	
				Installed	Removed	Installed	Removed
Install	HUGHES & GRANITE UFLID 701583	7,500L-9,500L 150W eq LED 1 Cobrahead	1	\$74.03		\$ 350.76	
Remove	HUGHES & GRANITE UFLID 701583	7,000L 175W MV Open Bottom	1		\$91.62		\$ 53.47
Subtotals - Annual Energy Charge and Facility Usage Charge for this Request				\$74.03	\$91.62	\$ 350.76	\$ 53.47
A Annual Energy Charge for this Request (Install minus Remove)				-\$17.59			
B Total Facility Usage Charge for this Street Light Request (Install minus Remove)						\$ 297.29	

The CITY agrees that the AGREEMENT shall be amended as follows:

C	Total Facility Usage Charge for this Request (Total Line B)	\$297.29
D	Annual Facility Usage Charge to City for this Request (Total Line C X 9%)	\$26.76
E	Annual Energy Charge for this Request (Total Line A)	-\$17.59
F	Annual Facility Usage and Energy Charge for this Request (Total Line D plus/minus Line E)	\$9.17
G	Monthly Increase/Decrease to be Paid by City for this Request (Total Line F divided by 12 months)	\$0.76

This request for change shall be effective from and after its execution and is supplemental to, forms a part of and is to be construed with and subject to the terms, conditions and provisions of the Agreement herein referred to which, in all other particulars except as hereinafter amended, is ratified and confirmed. This contract and any ancillary agreements may be executed in counterparts, each of which shall be deemed an original and all of which, taken together, shall be deemed to be one agreement, and signatures by fax or other electronic transmission are acceptable and shall constitute an original signature for all purposes.

Executed at _____ this _____ day of _____

(SEAL)

ATTEST:

By _____

Clerk of Willard

Mayor or Board Chairman

ACCEPTANCE

The COMPANY hereby approves and consents to the aforesaid request for change in street lighting service and all terms and provisions included therein, and agrees that the Municipal Electric Service Agreement shall be amended accordingly. The number of street lights in service in said CITY will, after completion of the above changes and until our approval of further changes, be as follows:

Mercury Vapor Lights		High Pressure Sodium Lights		Metal Halide Lights		Light Emitting Diode Lights	
7,000L - 175W	101	6,000L - 70W	21	12,000L - 175W	0	7,500 - 9,500L - 150W	27
11,000L - 250W	10	16,000L - 150W	195	20,500L - 250W	0	13,000 - 16,000L - 250W	12
20,000L - 400W	1	27,500L - 250W	6	36,000L - 400W	0	19,000 - 22,000L - 250W	0
3,000L - 1,000W	0	50,000L - 400W	1	110,000L - 1,000W	0		
		130,000L - 1,000W	0				

WO# 981315

DATE COMPLETED _____

CURRENT INVESTMENT CHARGE

ANNUAL FACILITY USAGE CHARGE

ACCUMULATIVE INVESTMENT CHARGE

\$297.29

\$27,784.52

\$308,716.92

The Empire District Electric CompanyCompany Representative Completing Contract: Mary Krueger

Executed at Joplin, Mo this _____ day of _____

By _____

(VICE PRESIDENT)

The Empire District Electric CompanyWork Order # **981285*****Request for Change in Street Lighting Service***

Missouri

City of Willard

hereinafter called CITY, on the

Pursuant to a Resolution adopted by the governing body of the
23rd day of November, 2022 The Empire District Electric Company, hereinafter called COMPANY, is hereby requested to make the
 following changes in street lighting service pursuant to the provisions of the Municipal Electric Service Agreement,
 hereinafter called AGREEMENT, executed by the CITY and the COMPANY.

STREET LIGHT REQUEST	ADDRESS - LOCATION STREET LIGHTS and EXCESS FACILITIES	SIZE and TYPE STREET LIGHTS	QTY	ANNUAL ENERGY CHARGE		FACILITY USAGE CHARGE	
				Installed	Removed	Installed	Removed
Install	104 SAWMILL UFLID 715102	7,500L-9,500L 150W eq LED 1 Cobrahead	1	\$74.03		\$ 350.76	
Remove	104 SAWMILL UFLID 715102	16,000L 150W HPS Cobrahead	1		\$107.46		\$ 214.83
Subtotals - Annual Energy Charge and Facility Usage Charge for this Request				\$74.03	\$107.46	\$ 350.76	\$ 214.83
A Annual Energy Charge for this Request (Install minus Remove)				- \$33.43			
B Total Facility Usage Charge for this Street Light Request (Install minus Remove)						\$ 135.93	

The CITY agrees that the AGREEMENT shall be amended as follows:

C	Total Facility Usage Charge for this Request (Total Line B)	\$135.93
D	Annual Facility Usage Charge to City for this Request (Total Line C X 9%)	\$12.23
E	Annual Energy Charge for this Request (Total Line A)	-\$33.43
F	Annual Facility Usage and Energy Charge for this Request (Total Line D plus/minus Line E)	-\$21.20
G	Monthly Increase/Decrease to be Paid by City for this Request (Total Line F divided by 12 months)	-\$1.77

This request for change shall be effective from and after its execution and is supplemental to, forms a part of and is to be construed with and subject to the terms, conditions and provisions of the Agreement herein referred to which, in all other particulars except as hereinafter amended, is ratified and confirmed. This contract and any ancillary agreements may be executed in counterparts, each of which shall be deemed an original and all of which, taken together, shall be deemed to be one agreement, and signatures by fax or other electronic transmission are acceptable and shall constitute an original signature for all purposes.

Executed at _____ this _____ day of _____
 (SEAL)
 ATTEST: _____
 _____ By _____
 Clerk of Willard Mayor or Board Chairman

ACCEPTANCE

The COMPANY hereby approves and consents to the aforesaid request for change in street lighting service and all terms and provisions included therein, and agrees that the Municipal Electric Service Agreement shall be amended accordingly. The number of street lights in service in said CITY will, after completion of the above changes and until our approval of further changes, be as follows:

Mercury Vapor Lights		High Pressure Sodium Lights		Metal Halide Lights		Light Emitting Diode Lights	
7,000L - 175W	102	6,000L - 70W	21	12,000L - 175W	0	7,500 - 9,500L - 150W	26
11,000L - 250W	10	16,000L - 150W	195	20,500L - 250W	0	13,000 - 16,000L - 250W	12
20,000L - 400W	1	27,500L - 250W	6	36,000L - 400W	0	19,000 - 22,000L - 250W	0
53,000L - 1,000W	0	50,000L - 400W	1	110,000L - 1,000W	0		
		130,000L - 1,000W	0				

WO# 981285

DATE COMPLETED _____

CURRENT INVESTMENT CHARGE

ANNUAL FACILITY USAGE CHARGE

ACCUMULATIVE INVESTMENT CHARGE

\$135.93

\$27,757.77

\$308,419.63

The Empire District Electric CompanyCompany Representative Completing Contract: Mary Krueger

Executed at Joplin, Mo this _____ day of _____

By _____
(VICE PRESIDENT)

The Empire District Electric Company***Request for Change in Street Lighting Service***Work Order # 981282

Missouri

City of Willard

Pursuant to a Resolution adopted by the governing body of the **City of Willard** hereinafter called CITY, on the **23rd** day of **November, 2022** **The Empire District Electric Company**, hereinafter called COMPANY, is hereby requested to make the following changes in street lighting service pursuant to the provisions of the Municipal Electric Service Agreement, hereinafter called AGREEMENT, executed by the CITY and the COMPANY.

STREET LIGHT REQUEST	ADDRESS - LOCATION STREET LIGHTS and EXCESS FACILITIES	SIZE and TYPE STREET LIGHTS	Q T Y	ANNUAL ENERGY CHARGE		FACILITY USAGE CHARGE	
				Installed	Removed	Installed	Removed
Install	ARROWHEAD & HOLLY RIDGE UFLID 715104	7,500L-9,500L 150W eq LED 1 Cobrahead	1	\$74.03		\$ 350.76	
Remove	ARROWHEAD & HOLLY RIDGE UFLID 715104	16,000L 150W HPS Cobrahead	1		\$107.46		\$ 214.83
Subtotals - Annual Energy Charge and Facility Usage Charge for this Request				\$74.03	\$107.46	\$ 350.76	\$ 214.83
A Annual Energy Charge for this Request (Install minus Remove)				- \$33.43			
B Total Facility Usage Charge for this Street Light Request (Install minus Remove)						\$ 135.93	

The CITY agrees that the AGREEMENT shall be amended as follows:

C	Total Facility Usage Charge for this Request (Total Line B)	\$135.93
D	Annual Facility Usage Charge to City for this Request (Total Line C X 9%)	\$12.23
E	Annual Energy Charge for this Request (Total Line A)	-\$33.43
F	Annual Facility Usage and Energy Charge for this Request (Total Line D plus/minus Line E)	-\$21.20
G	Monthly Increase/Decrease to be Paid by City for this Request (Total Line F divided by 12 months)	-\$1.77

This request for change shall be effective from and after its execution and is supplemental to, forms a part of and is to be construed with and subject to the terms, conditions and provisions of the Agreement herein referred to which, in all other particulars except as hereinafter amended, is ratified and confirmed. This contract and any ancillary agreements may be executed in counterparts, each of which shall be deemed an original and all of which, taken together, shall be deemed to be one agreement, and signatures by fax or other electronic transmission are acceptable and shall constitute an original signature for all purposes.

Executed at _____ this _____ day of _____
 (SEAL)
 ATTEST: _____
 _____ By _____
 Clerk of Willard Mayor or Board Chairman

ACCEPTANCE

The COMPANY hereby approves and consents to the aforesaid request for change in street lighting service and all terms and provisions included therein, and agrees that the Municipal Electric Service Agreement shall be amended accordingly. The number of street lights in service in said CITY will, after completion of the above changes and until our approval of further changes, be as follows:

Mercury Vapor Lights		High Pressure Sodium Lights		Metal Halide Lights		Light Emitting Diode Lights	
7,000L - 175W	102	6,000L - 70W	21	12,000L - 175W	0	7,500 - 9,500L - 150W	25
11,000L - 250W	10	16,000L - 150W	196	20,500L - 250W	0	13,000 - 16,000L - 250W	12
20,000L - 400W	1	27,500L - 250W	6	36,000L - 400W	0	19,000 - 22,000L - 250W	0
53,000L - 1,000W	0	50,000L - 400W	1	110,000L - 1,000W	0		
		130,000L - 1,000W	0				

WO# 981282

DATE COMPLETED _____

CURRENT INVESTMENT CHARGE

ANNUAL FACILITY USAGE CHARGE

ACCUMULATIVE INVESTMENT CHARGE

\$135.93

\$27,745.53

\$308,283.70

The Empire District Electric CompanyCompany Representative Completing Contract: Mary Krueger

Executed at Joplin, Mo this _____ day of _____

By _____
(VICE PRESIDENT)

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #16

Approval of Job Description and advertising for the position of City Clerk Discussion/Vote

12-12-22 BOA

Agenda Item 16

Job Description and related documentation for City Clerk is not complete at the time of packet transmission. Job Description and related documentation for City Clerk will be transmitted as an addendum when completed.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Agenda Item #17

Discussion of Sewer Collection System Logistics

12-12-22 BOA

Agenda Item 17

Presentation and supporting documentation for Sewer Collection System Logistics is not complete at the time of packet transmission. This information will be transmitted as an addendum when completed.