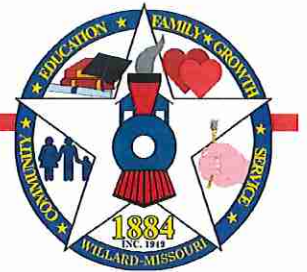


CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

July 10, 2017

7:00 p.m.

Willard City Hall

224 W. Jackson Street

Mayor

Corey Hendrickson

Board Members

Jamie Buckley

Samuel Snider

Sam Baird – Mayor Pro-Tem

Larry Whitman

David Roggensees

Donna Stewart

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
July 10, 2017
7:00 P.M.**

Posted July 5, 2017.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** July 10, 2017 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:
PLEDGE OF ALLEGIANCE

Call the meeting to order

- 1. Roll Call.**
- 2. Agenda Amendments/Approval of Agenda.**
- 3. Approval of the Minutes from the regular meeting June 26, 2017.**
- 4. Citizen Input.**
- 5. City Administrator Report.**
 - a. Financial Reports
 1. May 2017 Summaries.
 2. May 2017 Financial Statements.
 3. June 2017 and July 2017 Outstanding Invoices, Check and Draft Paid Invoices.
 4. May 2017 Check Register.
 5. June 2017 Utility Adjustment Report.
 - b. Parks Department.
 - c. Public Works.
 - d. Police Department.
 - e. Planning and Development.
- 6. Discussion/Vote on Sponsorship of Missouri BAM.**
- 7. Public Hearing on the Rezoning Request for Parcel #880726201089.**
- 8. Ordinance accepting the Rezoning Request for Parcel #880726201089. (1st & 2nd Read) Discussion/Vote.**
- 9. Ordinance accepting the Budget Amendment to the 2017 Budget. (2nd Read) Discussion/Vote.**
- 10. Ordinance to reduce speed on Watson Street. (1st Read) Discussion/Vote.**
- 11. Discussion/Vote to accept the resignation of Alderman Buckley.**

12. Discussion/Vote to accept the Preliminary Plat for ATM Commercial Square.
13. New Business.
14. Unfinished Business.
15. Recess Open Session.
16. Open Executive Session.
17. Close Executive Session.
18. Adjourn Meeting.

THE TENTATIVE AGENDA OF THIS MEETING INCLUDES A VOTE TO CLOSE PART OF THE MEETING PURSUANT TO RSMO SECTION 610.021 # (1) LEGAL.

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Jennifer Rowe
City Clerk

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
June 26, 2017
7:00 p.m.**

Staff present: City Administrator, Brad Gray; City Clerk, Jennifer Rowe; Chief of Police, Tom McClain; Police Officer, Kellyn Bailey; and Director of Finance, Carolyn Halverson.

The City Attorney Ken Reynolds was not present.

Citizens in attendance: Tina Tutor, Paul Tutor II, Paul Tutor, Jim Vaughn, Casey Beal, Kim Beal, Nik Fanning, Matt Fanning, Julianne Fanning, Jacqueline Bell, Rebeka Brymer, Adam Brymer, Chad Beal, Julie Beal, Josh Beal, Jenny Bolin, Chuck Bolin and Glenn Cozzens.

Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Hendrickson.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:05 p.m.

Roll Call.

The City Clerk conducted the roll call. Alderman Buckley---, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird---, Alderman Roggensees-present and Mayor Hendrickson-present.

Agenda Amendments/Agenda Approval.

The City Clerk requested that item nine (9) be tabled as the City Attorney would like more time to research. Motion was made by Alderman Roggensees and seconded by Alderman Snider to approve the Agenda with changes. Motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Whitman and Roggensees.

Ceremonial Matters.

Police Officer Kellyn Bailey was sworn in by Chief Tom McClain.
Chief McClain then presented the Presidential Fitness Awards to three (3) students of the PAL Program.

Approve the Minutes of the Regular Meeting on June 12, 2017.

Motion was made by Alderman Snider and seconded by Alderman Stewart to approve the Minutes from the Regular Meeting on June 12, 2017. Motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Whitman and Roggensees.

Citizen Input.

None.

Discussion/Vote on speed limit on Watson Street.

The City Administrator Brad Gray discussed the speed limit issue on Watson Street. The Board reviewed the petition signed by the residents along Watson. Discussion was made regarding the procedures the City follows when a request is made to change speed limits. Motion was made by Alderman Snider and seconded by Alderman Roggensees to table the discussion until a policy could be researched and an Ordinance drafted after speaking with Public Works and the Planning Department. Motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Whitman and Roggensees.

Discussion/Vote on COPS Grant.

The Chief of Police Tom McClain outlined the COPS grant to the Board. Discussion was made regarding budget funding and the current needs. Discussion was then made on the future of Willard and potential

growth. Motion was made by Alderman Snider and seconded by Alderman Stewart to not allow Chief McClain to submit the COPS Grant. Motion failed with a vote of 3-2. Voting aye: Aldermen Snider and Stewart. Voting Nay: Aldermen Whitman and Roggensees, and Mayor Hendrickson.

Motion was then made by Alderman Roggensees and seconded by Alderman Whitman to allow the Chief to apply for the COPS Grant. Motion carried with a vote of 3-2. Voting aye: Aldermen Whitman and Roggensees, and Mayor Hendrickson. Voting nay: Aldermen Snider and Stewart.

Ordinance accepting the Budget Amendment to the 2017 Budget. (1st Read) Discussion/Vote.

Discussion was made regarding the memo from City Attorney Ken Reynolds pertaining to the transfer of funds from Sewer and Water to General. Motion was made by Aldermen Roggensees and seconded by Alderman Stewart to accept the Budget Amendment to the 2017 Budget. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Roggensees. Alderman Snider abstained.

Discussion/Vote to appoint Melinda O'Quinn to the Economic Development Task Force.

Mayor Hendrickson discussed the appointment of Ms. O'Quinn, stating that while she was Alderman Snider's boss, there was no nepotism as she was not related to any current Board members. Alderman Roggensees requested that Alderman Snider not vote after incidents in the past that caused problems when Aldermen had a direct connection to the individual being appointed. Motion was made by Alderman Roggensees and seconded by Alderman Whitman to appoint Melinda O'Quinn to the Economic Development Task Force. Motion carried with a vote of 3-0. Voting aye: Aldermen Stewart, Whitman and Roggensees. Alderman Snider abstained.

New Business.

Alderman Roggensees discussed the stop signs on Knight Street at Howard and requested Staff to investigate the possibility of moving the stop sign onto Howard instead of Knight, or making it a four (4) way stop. Discussion was then made regarding the issue of Aldermen continuously not attending meetings, creating an issue if any other Aldermen had to be gone. Mayor Hendrickson agreed and stated he was dealing with the issue currently. Alderman Snider stated there should be a policy in place regarding attendance. Alderman Roggensees then discussed the role of the Board to set the tone for staff members. He discussed the Board's responsibility with budget issues from December 2016 and discussed the need for rules to be followed.

Unfinished Business.

None.

Recess.

Motion was made by Alderman Snider and seconded by Alderman Whitman to Recess at 9:05 p.m. before Closed Session. Motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Whitman and Roggensees.

Open Executive Session.

Motion was made by Alderman Roggensees and seconded by Alderman Whitman to open the Executive Session. Motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Whitman and Roggensees.

Close Executive Session.

Motion was made by Alderman Snider and seconded by Alderman Stewart to close the Executive Session. Motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Whitman and Roggensees.

Adjourn.

Motion was made by Alderman Snider and seconded by Alderman Stewart to Adjourn. Motion carried with a vote of 4-0. Voting aye: Aldermen Snider, Stewart, Whitman and Roggensees.

The meeting was adjourned at 10:22 p.m.

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor of Willard



AGENDA ITEM # 5

City Administrator Report.

- a. Financial Reports
 - 1. May 2017 Summaries.
 - 2. May 2017 Financial Statements.
 - 3. June 2017 and July 2017 Outstanding Invoices, Check and Draft Paid Invoices.
 - 4. May 2017 Check Register.
 - 5. June 2017 Utility Adjustment Report.
- b. Parks Department.
- c. Public Works.
- d. Police Department.
- e. Planning and Development.

Parks and Recreation - Director's Report – July 2017

Project Report

- **Employee Tasks**
 - 2017 Budget – Ongoing
 - 2018 Budget and Bids – Ongoing
 - Planning 2017-18 School Year Programs
 - Continuing to Implement New Rec. Pro System
- **2017 Capital Improvements**
 - Pool Sandblasting/Painting – Complete
 - Baseball Concession Stand Construction – Complete
 - Soccer Complex Parking Lot Gravel – Complete
 - Miller Farm Park Parking Lot – Ongoing
 - Miller Farm Park Trails – Ongoing
 - Miller Farm Park Disc Golf - Ongoing
 - Soccer Complex Camping Spots – September 2017
- **2017 Improvements Plan / Comprehensive Plan**
 - Sub-Committee Meeting – TBA
 - Staff Working on Survey Questions
- **Maintenance Department**
 - Freedom Fest
 - Prioritizing City Maintenance Requests
 - Miller Farm Park
 - Mowing City Properties

Upcoming Programs / Events

- **Tae Kwan Do** – Summer Break
- **Youth Dance** – Summer Break
- **Summer Baseball** – Ongoing
- **Summer Day Camp** – Ongoing
- **Aqua Fit / Aqua Tone** – Ongoing
- **Zumba / Yoga / Tone Fit** – Ongoing
- **Dive in Movie @ THE WAC** – July 21
- **Back to School Bash @ THE WAC** – August 4
- **Doggie Dive Under 30 Pounds** – August 19
- **Doggie Dive Over 30 Pounds** – August 26
- **Fall Soccer / Volleyball Registration Ends** – August 26

Other Information

- **Website** – *Visitors From 6/5/17 to 7/5/17*
 - www.willardparks.com – 3,867 unique visitors, 12,481 visitors
 - www.willardfreedomfest.com – 7,221 unique visitors, 18,413 visitors
 - www.willardaquatics.com – 3,720 unique visitors, 8,588 visitors
- **Facebook** – *1,973 likes as of 7/5/17*
 - <https://www.facebook.com/WillardParksAndRec>

Parks Equipment Usage and Maintenance Log (July)

Vehicle/ Equipment	Description	July Repair Cost	Ytd Cost
JD5220	John Deere (Batwing)	\$ 13.80	\$ 13.80
Woods FM	Batwing		\$ 164.20
JD997	John Deere Belly Mower		\$ 435.01
GH 928D1 Ter	Grasshopper Front Deck	\$ 250.50	\$ 408.41
GH928D2	Grasshopper Front Deck		
GH725D	Grasshopper Front Deck		\$ -
GH329	Grasshopper Belly Mower	\$ 29.40	\$ 29.40
Kubota ZD28	Kubota Belly Mower		\$ 232.67
Kubota RIV 400	RTV		\$ -
Kubota Tractor	Front Loader/Backhoe		\$ -
Chevy Pick Up	Chevy Pick-up		\$ 23.85
Ford Pick Up	Ford Pick-up		\$ -
Cop Car			\$ -
Box Truck			\$ -
Case International	Front loader/brush Hog		\$ 19.82
Ford F250	Tool Truck		\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ 1,327.16

Vehicle

JD5220

Belts

Woods FM

CBB

IBB

JD997

GH 928D1

Tires, Tires, Circuits, Fuses

GH928D2

GH725D

GH329G

Switch

Kubota ZD28

Kubota RIV 400

Kubota Tractor

Chevy Pick-up

Case Tractor

Public Works Report

June 2017

Water

- Repaired a service connection that appears to have been damaged by a plumber working for the property owner. We had turned the service off at the request of the property owner so their plumber could repair a leak. When the plumber attempted to turn the service back on he broke the shut-off valve. We had to go back the next day and install a new shut-off.
- Began installation of the waterline along Farmer Rd. We installed approximately 260 ft. and then encountered rock which has slowed the progress significantly.
- Continue to replace meters and ERTs as defective units are identified during the meter reading process.
- Completed 111 utility locates.

Sewer

- The crew replaced air release valves No. 2, 4 and 5 on the 10" force main to Springfield.
- Installation of the backup generators at Regional and D lift stations has been completed along with the installation of soft starts for the pumps at D lift station. With the completion of this project, the only lift station without backup power is Meadow's East.
- The Cues sewer camera was delivered on June 14. We received initial training from EJ Equipment and have in-depth training from Cues scheduled for July 24.
- Constructed a mounting system for the camera that fits in the back of the Kubota UTV. This includes the camera, generator, spray tank and all necessary parts and accessories.
- Routine maintenance on lift stations including cleaning probes, repairing/replacing filters and removing grease accumulation.

Streets

- Design of the Miller Road widening project has begun. Surveyors spent several days collecting data.
- Assessed all the streets in Willard to identify areas that need to be repaired. We then saw cut around these areas in preparation for patching.
- Assisted with the water meter replacements as needed.
- Assisted with the waterline installation.

Monthly Water Loss 2017

Month	January	February	March	April	May	June	July	August	September	October	November	December	Annual Average	Annual
Amount of Gallons Pumped	22,705,100	22,245,500	19,935,000	22,425,600	22,348,800	25,329,700	0	0	0	0	0	0	67,443,850	134,887,700
Dollar Amount Sold	\$75,321.72	\$64,879.85	\$67,594.30	\$68,547.74	\$69,680.76	\$71,743.56	0	0	0	0	0	0	\$208,883.97	\$417,767.93
Gallons of Water Sold	16,726,000	13,601,000	13,439,000	15,425,000	14,215,000	15,262,000	0	0	0	0	0	0	44,334,000	88,668,000
Flushing	2,080	2,100	5,000	17,000	2,050	100,000	0	0	0	0	0	0	84,115	128,230
Leaks	180,000	20,000	0	350,000	0	5,000	0	0	0	0	0	0	277,500	555,000
City Usage (not billed)	18,120	28,190	16,940	13,800	40,460	188,000	0	0	0	0	0	0	152,755	305,510
Fire Department Usage	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Tower Overflows	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Residuals	2,080	2,100	2,150	2,000	0	2,700	0	0	0	0	0	0	5,515	11,030
Total Gallons Accounted For	16,928,280	13,653,390	13,463,090	15,807,800	14,257,510	15,557,700	0	0	0	0	0	0	44,833,885	89,667,770
% Water Loss	25.44%	38.63%	32.11%	29.51%	36.20%	38.58%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	45,219,930
Amount of Water Lost	5,776,820	8,593,110	6,369,910	6,617,800	8,091,290	9,772,000	0	0	0	0	0	0	45,219,930	45,219,930
Willard North #1	6,208,200	5,870,900	3,775,500	4,686,100	4,500,600	7,088,800	0	0	0	0	0	0	0	0
Willard South #2	5,215,400	5,477,100	6,392,200	5,871,700	7,560,500	6,605,600	0	0	0	0	0	0	0	0
Meadows West #1	5,056,500	5,287,500	4,534,300	4,895,800	5,529,700	6,082,300	0	0	0	0	0	0	0	0
Meadows East #2	6,225,000	5,611,000	5,130,000	5,972,000	4,758,000	5,553,000	0	0	0	0	0	0	0	0
Total Water Pumped	22,705,100	22,245,500	19,935,000	22,425,600	22,348,800	25,329,700	0	0	0	0	0	0	0	0
City Commercial	141	142	137	140	141	140	0	0	0	0	0	0	0	0
City Irrigation	3	3	3	3	3	3	0	0	0	0	0	0	0	0
City Residential	1987	1990	2008	1999	2015	2010	0	0	0	0	0	0	0	0
Rural Residential	1121	1118	1123	1123	1132	1131	0	0	0	0	0	0	0	0
Rural Commercial	15	14	14	14	14	14	0	0	0	0	0	0	0	0
Non Billed	11	11	11	11	11	11	0	0	0	0	0	0	0	0
Number of Total Customers	3278	3278	3296	3290	3316	3309	0	0	0	0	0	0	0	0

Equipment Usage and Repairs

June 2017

Equipment No.	Description	June 1 Miles/Hours	July 1 Miles/Hours	Monthly Usage	Service and Repairs	YTD Repair Cost
1	2013 Ford F-150	38,316	39,662	1,346		\$ 23.73
2	2004 Chevy 1 Ton Dump	109,763	110,735	972	\$35.33	\$ 125.25
3	2003 Chevy 1 Ton Utility - Sewer	136,979	138,199	1,220		\$ 177.59
4	1998 Dodge 1/2 Ton FB	125,911	125,951	40		\$ 20.21
5	2001 Chevy 1500	89,352	89,980	628		\$ 105.04
6	2000 Chevy 3/4 Ton FB	138,285	139,092	807		\$ 33.57
7	1993 Ford 1 Ton Utility - Water	88,213	88,484	271		\$ 211.61
8	2002 Dodge Dakota	117,690	117,690	-		\$ -
	2005 International 3200 Dump	18,474	18,701	227		\$ -
	2017 Chevy Silverado	1,080	1,954	874		
	Water Van	252	252	-		\$ -
	1998 Chevy S-10	153,742	153,742	-		\$ 3.89
	Case Backhoe	1,579	1,680	101		\$ -
	60XT Case Skid Steer	1,349	1,352	3		\$ 39.48
					\$35.33	\$ 740.37

Description of Repair/Service

PD#1	2009 Dodge Charger	
PD#2	2013 Dodge Charger	Replaced front & rear brakes; Replaced fuse
PD#3	2009 Dodge Charger	Oil change/ filter; Rotate tires; Replaced thermostat
PD#4	2013 Dodge Charger	
PD#5	2008 Dodge Charger	
PD#6	2013 Dodge Charger	Replaced front and rear brakes.
PD#7	2017 Ford Explorer	
PD#8	2008 Harley Davidson	



Project Status Report Miller Road Improvements

Miller Road Improvements

July 5, 2017

Client Name: City of Willard

Client Contact: David O'Connor

Client Address: 224 W. Jackson Street
Willard, Missouri 65781

GRE Principal In Charge: Spencer Jones

GRE #: 3811

GRE Project Manager: Aaron Benson

GRE Project Engineer: Scott Keener

GRE Engineer: Shannon Shank

Project Summary:

Project improves Miller Road between W. State Highway O/Kime Street and W. New Melville Road/Farm Road 84, totaling approximately 4,070 linear feet. Improvement includes adding a center turn lane of 14 feet in width and establishing vehicle lanes of 12 feet in width, curbs and gutters on both sides of roadway, and a sidewalk on one side of the roadway. Project also includes designing for and constructing a new City waterline on the east side of Miller Road between E. Jackson Street and US Route 160. Project is expected to begin construction in early 2018.

Project Status:

Milestones	% Complete	Comments
Preliminary Design	41%	Estimated Completion July 2017
Right-of-Way Plans	0%	Estimated Completion August 2017
Right-of-Way Acquisition	0%	Estimated Completion October 2017
Final Design	0%	Estimated Completion November 2017
Bidding	0%	Estimated Completion February 2018
Construction	0%	Estimated Completion November 2017

417.886.7171 2826 South Ingram Mill Springfield, MO 65804

816.436.4440 1100 Main St. Suite 2890 Kansas City, MO 64105

www.greatriv.com

Project Status Report Miller Road Improvements

Actions Completed in Past 30 Days:

Conducted project kick-off meeting with Client on 6/8. Received environmental classification for project as Programmatic Categorical Exclusion from MoDOT on 6/14. Contacted Empire District Electric Company on 6/22 and they are reviewing the conceptual plan with feedback expected from them by mid-July. Completed initial field survey on 6/30. Contracted with Palmerton & Parrish, Inc., on 6/30 to conduct geotechnical core drilling starting as early as 7/5. Received proposal to perform portion of design services from Disadvantaged Business Enterprise, Hg Consult, Inc., on 7/1 (at least 8% of contract amount must be performed by DBE firm). Completed draft project rendering to inform stakeholders on 7/5. Requested titles of affected properties from title company to verify property ownership.

Planned work for Next 30 Days:

Complete geotechnical core drilling. Meet with key stakeholders (e.g., Willard Schools, affected businesses, Empire Electric) to introduce general aspects of project. Complete Preliminary Design and submit to Client for review. Complete Preliminary Construction Cost Estimate and submit to Client for review. Begin Right-of-Way Plans. Receive property titles and incorporate property details into Right-of-Way Plans.

Issues/Concerns:

- None at this time



Willard Police Department
June 2017 - Monthly Statistical Report



Administration	Officer	Case #'s
Tom McClain, Chief	1601	4
Shannon Shipley, Lt.	1602	23
	Total	27

Squad #1	1603	Robert Bell, Cpl. / FTO	25	Squad #2	1604	Steve Purdy, Cpl. Investigator	43
	1607	Joe Duran, Officer	82		1605	Peebles, Officer	58
	1608	Andrew Stone, Officer	47		1606	A. Roberts / K. Bailey, Officer	1 / 2
	1610	Scott Rowe, Officer	80		1609	Dakota Radford, Officer	108
	Total		234		Total		212

Reserves	Officer	Officer Names	Case #'s	Hours
	1630	Clint Heimbach, SRO	4	5.0
	1631	Wyatt Sharp, SRO		
	1641	Brian Gordon, Reserve		
	1642	JD Landon, Reserve		
	1645	Brian Hinkle, Reserve	6	14
	1646	Andrew Hunt, Reserve		
		Glenn Cozzens, Reserve, Trainer		
	Total		10	19
Total Incidents for the month...			456	

Incident Statistics

Felony	10	HBO (Handled by Officers)	369
Misdemeanor	12	Use of Force	0
Infraction	195	Use of Force with Injuries	0
Other (Services)	261	LPR Initiated	0

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	MTD Maint	YTD Maint
WPD -01 2009	144,030	770	20	38.5	\$0.0	\$152.89
WPD-02 2013	70,280	1,118	30	37	\$293.20	\$2,487.97
WPD-03 2013	88,734	2,574	26	99	\$0.0	\$590.36
WPD-04 2013	76,881	1,526	34	45	\$0.0	\$595.30
WPD-05 2008	167,960	14	1	14	\$0.0	\$554.33
WPD-06 2013	80,769	2,014	25	81	\$0.0	\$668.89
WPD-07 Exp	699	699	2		\$0.0	\$0.0
WPD-08 M	5,126	76	4	19	\$0.0	\$0.0

Vehicle Maintenance Details

1602: \$293.20 (\$201.84-NTK Sensor & labor; \$15.36-Capsule H11BP & 9005BP; \$76.00-Diagnostics & fuses)	
--	--

- New Officer Kellyn Bailey is doing well in field training
- DARE / PAL camp postponed to July 14/15, 2017

Planning and Development Report
July 10, 2017

Ongoing Projects-

Robertson Estates- Public Works has started the waterline installation along Farmer Rd.

Fox River Estates Phase 2 – Staff is finalizing the review of the storm water improvement drawings, staff has forwarded information to the developer's engineer for the sanitary sewer construction permit

North Brooke Apartments- Staff has issued a 12 unit building permit for lot #3 @931 Megan Lane. Footings have been placed and the underslab plumbing along with the sanitary sewer connection has been completed. Staff is reviewing building plans for a 24 unit building for lot #4.

Walnut Lane Subdivision – The developer has completed the foundations on all four (4) duplexes and should start framing soon.

Autumn Brooke Subdivision – The contractor (Blevins Asphalt) has completed the street paving and Danny Hall is placing sidewalks. Approximately 450 ft. has been installed to date.

ATM Commercial Subdivision- Staff presented the revised Preliminary Plat to the Planning and Zoning Commission at the June P/Z meeting and the Commission approved the plat.

Capacity Improvements – White River Engineering has completed a Preliminary Design Summary concerning sanitary sewer improvements. Staff met with the design group on 6-28-17 to go over details and discuss options. White River Engineers will be presenting their plan to the BOA on 7-24-17. As soon as we get updated numbers we will send the report to you, prior to the next BOA meeting.

Staff has issued 11 building permits for the month of June 2017. Please find the attached sheet for your review. In addition 13 final inspections were completed and the permits were closed out.

The Planning Assistant spent 30 hours on court time last month. She updated several permit applications including the information packets and assisted parks and OTO in advertising upcoming trail meetings.

New Business – No Doubt R/S – restaurant, bar
Carriage House Restaurant –

Staff attended waste water training in Jefferson City on 6-20-17.

Staff attended Leadership Training on 6-30-17 at the Fire District Office.

Director of Development
Randy Brown

2017 BUILDING PERMITS

Permit No.	Application Date	Address	Applicant Name	Contractor / purchaser	Permit Type	Permit Fee	Estimated Valuation of work
2017-0722	6/9/2017	520 E Jackson #9	Carriage House Restaurant	Superior Sign	Sign	\$ 35.00	
2017-0723	6/12/2017	415 E Stone Creek	Stephanie Hodge	Built Right Fence	Fence	\$ 25.00	\$ 3,000.00
2017-0724	6/15/2017	2483 N State Hwy AB	Anthony Smith	Wildcat Fireworks	Fireworks	\$ 185.00	
2017-0725	6/15/2017	500 S Miller Rd	Anthony Smith	Wildcat Fireworks	Fireworks	\$ 210.00	
2017-0726	6/20/2017	212 E New Melville	Patsy Sponholtz	Danny Ledbetter	Roof	\$ 35.00	
2017-0727	6/20/2017	101 S Main St	Glenns Automotive	The Sign Doctor	Sign	\$ 85.00	
2017-0728	6/23/2017	104 W Willowridge	Darin Rusher	self	Pool	\$ 45.00	\$ 100.00
2017-0729	6/26/2017	604 Chandler Dr.	Kevin Punch	Simple Solar	Electrical	\$ 60.00	
2017-0730	6/28/2017	508 Chandler Dr	Linda Glenn	Self	Deck	\$ 60.00	
2017-0731	6/29/2017	808 Mark St	Randy Brundridge	Aspen Contracting	Roof	\$ 35.00	\$ 13,500.00
2017-0732	6/29/2017	821 Mark St	Jason Walker	Aspen Contracting	Roof	\$ 35.00	\$ 8,000.00
				YTD		\$ 46,586.15	\$ 3,828,392.20



AGENDA ITEM # 6

Discussion/Vote on Sponsorship of Missouri BAM.

Sponsored by the Parks Director.



SPONSORSHIP
DETAILS

OVERNIGHT TOWN SPONSORSHIP INCLUDES

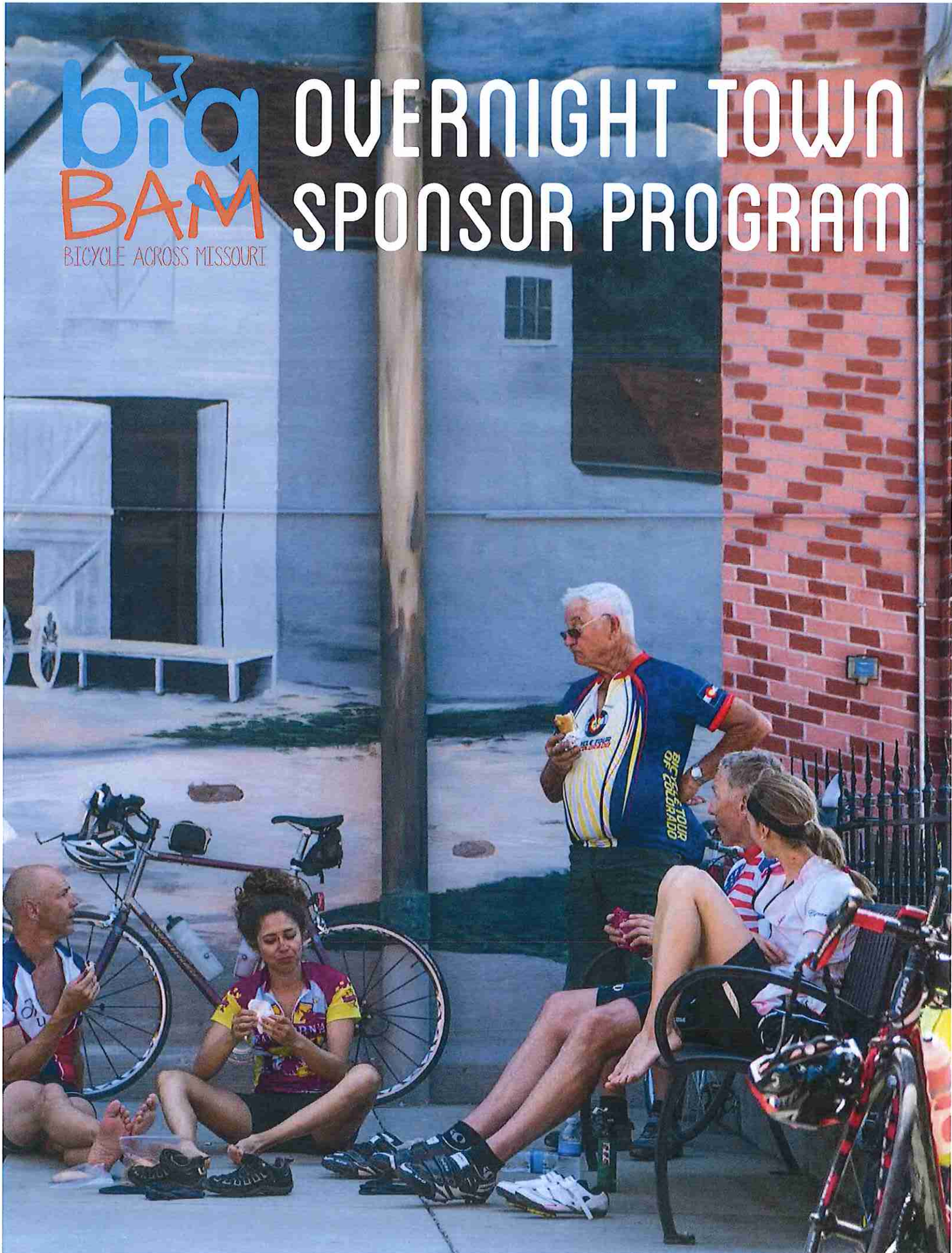
- Full page advertorial in the Big BAM 2018 Guide with 40,000 copies including 30,000 in *Missouri Life* magazine's April issue; 10,000 to bike shops, bike clubs and bike expos. The Big BAM Guide will feature all the communities we'll be staying in and passing through on the ride.
- Town logo in the Official Daily Rider Guide: 2,000 copies.
- Town logo in the Big BAM app, with live links to your website.
- Sponsored posts in the Big BAM app rider feed
- The Big BAM app will have pages with all of your towns restaurants, lodging, and bars listed.
- Your town will be named as a "Big BAM 2018 Overnight Town Sponsor," appearing in ads starting with the December 2017 issue of *Missouri Life* and continuing for the next three issues. A value of \$2,000+ (based on size of space you'll be receiving).
- Your town will be named on materials related to Big BAM 2018 including fliers and media partner advertising in Kansas City, St. Louis, Columbia and Springfield. Out-of-state promotions will be made in all surrounding states and major cities such as Overland Park, Des Moines, and Omaha.
- Fliers with your town logo will be distributed to bike shops and bike clubs in the Midwest and clients of Pork Belly Ventures (our gear transport and shower trailer service and one of RAGBRAI's biggest vendors with over 8,000 clients).
- Digital and Social Media: Your town's link and logo will be on BigBAMride.com and will be mentioned in social media posts through Big BAM and *Missouri Life* Magazine.
- Town logo on stage banner appearing at all overnight towns.
- Your town will be featured in the route section of BigBAMride.com with a directory of local businesses and events.
- Limited rights to use the official BigBAM logo. Have fun with it!

Sponsorship Fee

All overnight towns are asked to pay the sponsorship fee of \$5,000 by July 30, 2017. Your town logo is on all promotional material printed after we receive your payment. In addition, your town will be listed on all press releases that include the route. You also receive a page on bigbamride.com which you can use to add additional information about your town and any sponsors who may have helped you.

big
BAM
BICYCLE ACROSS MISSOURI

OVERNIGHT TOWN SPONSOR PROGRAM



1

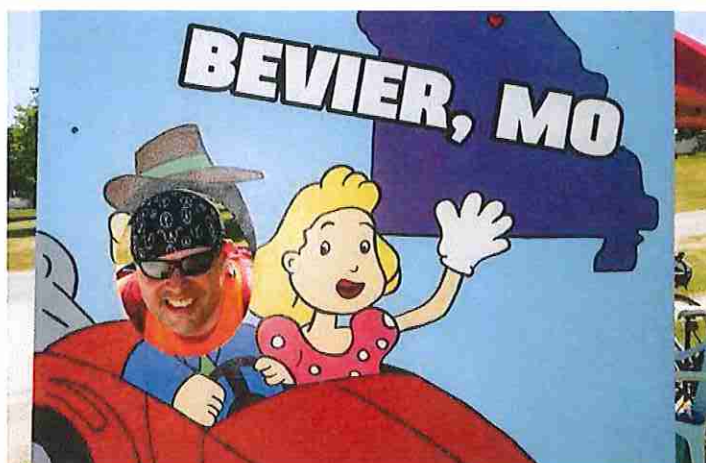
INTRODUCTION

Congratulations, your town is being considered as an overnight host for the 2018 Big BAM (Bicycle Across Missouri) from June 16 to 22, 2018.

Bicycling is one of the fastest growing recreational activities for people of all ages. Many states offer a cross state bicycle event. That's why we created Big BAM.

The 2018 Big BAM is the fourth annual running of Missouri's only cross state bike tour and music festival. Every summer, we take hundreds of cyclists on a tour through the beautiful vistas and unique small towns of Missouri.

The overnight host towns are an integral part of the experience as much as the roads and the ride itself. Big BAM brings hundreds of cyclists, their friends and families, and locals together for an experience that's memorable.





2

THE RIDE

Big BAM is a recreational ride not a race. Riders will camp in seven towns across Missouri and will ride for six days. An average day of riding will be around fifty miles with a total of about three hundred miles going across Missouri from west to east – prevailing winds and a drop in elevation from west to east are the primary reasons for running in that direction.

Here's what Big BAM will provide to the riders and participants:

1. Daily gear transport.
2. Enough showers to accommodate every rider. These are shower stalls built inside fifty-three-foot semi-trailers.
3. Camping area provided by the overnight town.
4. Enough food and drink vendors to keep riders and festival attendees happy!
6. SAG support: Big BAM will support registered riders who need assistance along the route. This includes minor bike repairs and transportation to the next town if needed.

Safety is our first priority, which is why we work very closely with local and state law enforcement agencies, local and state rescue, and fire agencies, as well as MoDOT to provide a safe riding environment. This includes lots of time and energy spent by Missouri's finest. We hold regular safety meetings with town organizers, representatives from local and state law enforcement, and rescue personnel.

The 2018 director is Greg Wood, publisher of Missouri Life.

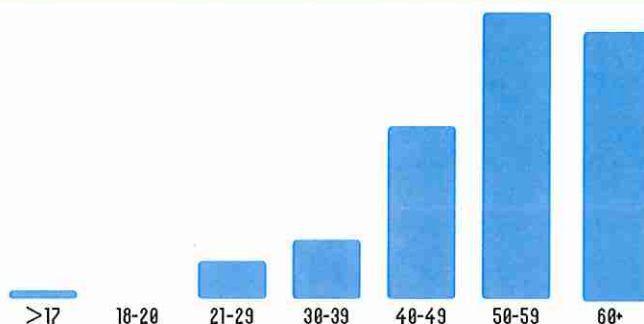
Big BAM associate director is Harry Katz.

You can contact Greg at greg@missourilife.com or call 660.882.9898, x106

You can contact Harry at hkatz@missourilife.com or call 660.882.9898, x206

3

OUR RIDERS



57%

OF RIDERS HAVE A INCOME OF
\$75,000 A YEAR OR HIGHER

86.8%

SATISFACTION RATING OF RIDERS
WHO RODE THE 2017 BIG BAM

82.8%

ENJOYED THE NORTHERN MISSOURI ROUTE

61%

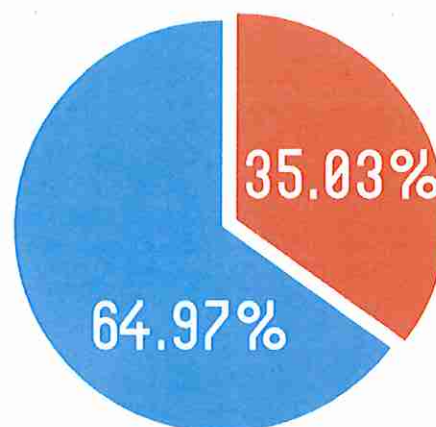
OF RIDERS WERE NEW TO BIG BAM

71.4%

OF RIDERS USED THE BIG BAM
SMART PHONE APPLICATION

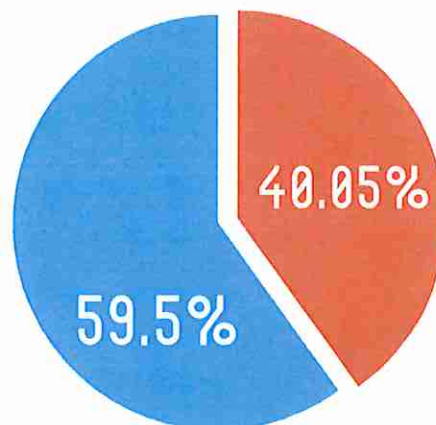
50%

OF RIDERS HAVE RIDDEN 5 OR MORE BIKE TOURS



MALE

FEMALE



RESIDE IN
MISSOURI

RESIDE OUT
OF STATE

4

**WHAT BIG BAM
BRINGS TO
YOUR TOWN**

- Extensive region-wide media exposure through several diverse outlets. Big BAM generates substantial positive media before, during, and after the ride, including major promotion packages in *Missouri Life* and on ML digital media. As part of the 2018 route your town will be mentioned in all press releases and media appearances in Missouri and the surrounding states.
- A covered portable stage,
or we can use your permanent stage if you prefer.
- A high-energy band and musicians (which you may choose to share with your community for free).
- A fun exciting event for your community that can be built into a festival day drawing hundreds of local and area participants.
- A full support crew to manage and maintain a clean and festive event.
- Final trash check before we leave town.
- Visitors to your town who will buy food and drink, fuel, services, hotel or bed-and-breakfast rooms, and tickets to enter museums and other attractions.
- Local businesses and Big BAM related events will be listed in the official Big BAM app and in the festival guide distributed to participants.





Big BAM
501 High Street Ste A
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MEDIA REACH

BIG BAM 2018 IS BEING PROMOTED VIA ALL OF THE MEDIA LISTED BELOW:

Including hundreds of Facebook postings and Tweets for a full six months before the event as a result of a comprehensive media reach measured in individual views or the number of times a set of eyes sees an image or ears hear a mention of Big BAM. Total exposure for the event via all print, digital and social media should exceed 2.32 million views.

Media Outlet/Event	Reach	Exposure Multiple	Total
Big BAM event attendees(riders, spectators, participants)			25,000
Missouri Life Magazine	120,000	5X	600,000
Missouri Life Magazine digital	5,500	5X	27,500
Big BAM Town Guide print	152,000	3 months	152,000
Big BAM Rider Guide	2,000	2x(readers per copy)	4,000
BigBAMride.com	5,000	10x(monthly)	50,000
Big BAM Facebook	2,500	60 posts	150,000
MissouriLife.com	20,500	9X(monthly)	184,500
Missouri Lifelines(email newsletter)	13,000	10X	130,000
Missouri Life Facebook posts	8,500	30X	255,000
Missouri Life Twitter/Instagram posts	5,000	40X	200,000
Pedlars Jamboree Facebook & Twitter	3,500	30X	105,000
Biking Magazines	25,000	4X	100,000
KMOS TV	35,000	10X(viewers)	350,000
KCPT TV	65,000	10X(viewers)	650,000
KBIA Radio	12,000	10X(listeners)	120,000
Iowa Bike Expo and Ragbrai announcement party	5,000	1X	5,000
Midwest Bike Expo	4,000	1X	4,000
Promotional Brochures	30,000	3X	90,000
Big BAM Event Exposure riders	2,500	7X(overnight towns)	17,500
Big BAM Event Exposure non-riders	2,500	7X(overnight towns only)	17,500

Total Quantifiable Exposure points:

Branded materials such as t-shirts and water bottles.

Additional non-trackable exposure:

Media exposure through multiple press releases

Viral social media via individual Facebook posts and Twitter tweets

Bike clubs, bike shops and participating sponsors will be promoting via their print and digital media.

Word-of-mouth



YOUR TOWN

HERES WHAT YOUR TOWN WOULD NEED TO PROVIDE

Town Representative

It is crucial that the organizers of Big BAM have one representative from your town to work with who will be the liaison with the rest of your local team. The town liaison will work out the details with the community and stay in communication with the event organizers, making sure that all of the necessary steps are taken in order to have a successful and safe event.

Safety Official

Safety is our number one concern on the ride. Your local law enforcement and town representative should find the safest route into and out of town and make sure that the designated venue area is safe from traffic. If the designated venue is in the downtown area or on a street, the area should be closed to traffic for the duration of the event.

In addition, your town is responsible for the following safety procedures and precautions

- Provide signage for bicyclists to follow the route in and out of town.
- Provide signage for accompanying Big BAM support vehicles to follow to their designated parking area.
- Provide road barriers and signage for any areas you block off for the event.
- Provide signage to parking for local visitors and bicyclists' support vehicles.

Event Area

We have found that the event will be most successful if we can plan the camping area adjacent to the food vendors, beverage garden, stage, and festival area.

- **Camping area:** We will need a substantial amount of "green space" for camping, approximately two to three acres, to accommodate 500 to 1,000 tents. Bicyclists are comfortable camping in rows with tents close together. Camping should be in a safe and quiet environment, away from busy roads and railroads.
- **Concert area:** We prefer green space to accommodate as many as 500 to 1,000 concert goers. Concerts end by 11 pm. Quiet time at the Big BAM camp begins at 11 p.m. Most riders get up early to ride the next day and want a good night's rest.
- **Vendor area:** We'll need enough space to accommodate vendor's and sponsor's booths.
- **Bag Drop Off and Pick Up area:** At the camping area, we will need space for a large tent which we provide (in case of rain) or sheltered area that will be used for bag drop off. Participants will pick up their bags from this area when they arrive in town and will drop their bags off in this area the following morning before they continue on their adventure. We will need room and easy access for two to four semi-trucks and trailers to get in and out of this area.

Food and Other Vendors

Towns must designate a person to coordinate food and other vendors. We have to ensure there is plenty of food available, so we will have a official Big BAM Food vendor and will be reviewing options and determining whether we need to bring in additional food trucks or service. Your local vendor coordinator, and local fund-raisers need to be aware that, if in Big BAM's opinion, we think the quantity or choices of food available are not sufficient by March 1, we reserve the right to bring in additional food vendors. Big BAM will have vendor booths from our sponsors and will need an area that can accommodate up to twenty spaces for these vendors. Your town may also have both food and non-food vendor booths in the same area. You may charge a fee of up to \$150 per booth.



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One concern from many riders in our first year was that not as many healthy options as they desired were provided. Healthy options would include a variety of salads, fruits, and vegetables. Many people will, of course, want the burgers and pulled pork sandwiches common at events like this, but you will get a greater response offering creative healthy options.

Beer/Beverage Garden Area

There will be an arrangement for a beer/beverage garden at the event venue, close to the stage. Since Big BAM works with beer/beverage sponsors, Big BAM will provide a vendor for the beer/beverage garden. This means that Big BAM has exclusive rights to operate the beer garden. Cyclists and festival attendees will need to be able to carry a beer/beverage to the location of the stage and entertainment. Proper permits will be obtained, drinking ages will be enforced, and all laws followed. Safety will be considered in the location of the beer garden. Please provide Big BAM with a list of any permits needed. No separate beer/beverage garden will be allowed in the event area. Local establishments are free to promote themselves.

Parking for Big BAM Crew

Parking for ten to twelve Big BAM staff vehicles will need to be right next to the venue, as close as possible, and in some cases we will need to park on grass or festival grounds.

Parking for Attendees

Parking for attendees should be available near the designated venue zones. Be prepared for a large number of support vehicles and RVs. There should be plenty of parking for local attendees as well. In past events, some communities have provided a circling shuttle from a parking facility to the venue area, although our experience shows substantial parking close to the venue area works best.

Bike Parking

With the large number of cyclists that come to town, it is helpful to provide a bicycle parking area. Cyclists tend to lean their bikes on existing fences or simply lay them on a grassy area if no parking is available. You can simply string a lariat-style rope or cable between trees and they can hang their bicycle handlebars on that. Please provide a "Bicycle Parking" sign or signs for this area.

Drinking Water Source

There will need to be adequate sources of drinking water for the riders. Big BAM requires a hydrant or hose with safe and potable water. We will hook up our portable water bottle filling station for riders. The Big BAM crew will be setting this up the day prior to the event at your town. One volunteer should provide direction to our crew for this.

Shower Water Source

We will be working with a shower trailer vendor to provide hot showers to our Big BAM riders, which is included in their rider's pass. Our vendor will need a fire hydrant and a sewer hook-up within 100 feet. The total amount of water used will be about two to three gallons per rider.

Port-a-potties

One unit should be supplied for every 200 attendees. This includes both registered riders and participants, and the expected local attendees. Include one ADA designated port-a-potty, unless one nearby can be opened and designated. Please supply us with a map of the designated locations for these units. They best serve attendees if they are near the food vending area, the beverage garden, and the stage, as well as a good supply near the camping area. Nothing leaves a worse impression than a porta-potty running out of toilet issue. Assign someone to restock if the units hold only two rolls.



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Boonville, MO 65233

Trash/Recycling Bins

To keep the venue clean, please place plenty of trash receptacles, and have a dumpster available for your volunteers and our Big BAM crew to empty trash as needed. Bicyclists are a courteous crowd, and they will use trash and recycling bins, but they need to be handy at the food vending area, at the campgrounds, at the stage, and around the festival area.

Shuttle Service to Hotels, B&Bs, Dorm Rooms, Etc.

Many Big BAM riders will seek out available commercial accommodations in your town. This will work best if the commercial accommodations and the town work together to provide a shuttle that stops at all of them. This shuttle can be free or fee-based, but we ask that information be provided by March 1 for inclusion in the Daily Rider Guide and for our web site.

We ask that you provide a shuttle service from noon until 11 pm running every half hour the afternoon and evening that riders are coming into your town. Departure morning shuttles should begin at 6 am and run until 8:30 am.

Electrical Service for Main Stage

Music on the main stage will start at 3 pm and will last until 10 pm. We will need reliable power outlets and a designated area set aside for our stage. A professional stage and sound crew will be on-hand, setting up and running sound checks before the shows begin.



**GUIDE FOR A
SUCCESSFUL EVENT**

HOW TO PULL OFF A SUCCESSFUL EVENT

Below is a list of items that we will need to pull off a successful event. The Big BAM organizers can assist, but we will need your community organizers to make sure that everything is accomplished and in order before riders arrive. Please contact us at any time with questions, concerns, or comments!

Hosting and Scheduling

Riders who get up at the crack of dawn will begin showing up in your town as early as 10 am. For this reason, and also to attract and accommodate non-rider event-goers to your community, we recommend that you have a full schedule of activities and exhibits to enhance the event. This should include enough food and drink vendors to provide for the amount of people expected in your community. We highly encourage your town to make a festival out of Big BAM. This is a very family-friendly event and we invite all members of your community to participate. From church suppers to pie-eating contests, it's all about having fun and enjoying what your community has to offer.



Food & Drink

Restaurants and bars in town should be prepared for great business, but you can also have local groups sell food, drinks, snacks, and desserts as fundraisers. They will get the most business at the venue, but past experience has also shown you can plan dinners at churches or schools, as well, as long as plenty of signage and hand-out maps identify locations and what food will be offered. Breakfast food vendors should plan to be open by 6 am. This information, as well as a list of local restaurants and bars, can be added to our "Daily Rider Guide", our ride app, and web site if provided to the Big BAM organizer six weeks in advance.

One concern from many riders in our first year was that not as many healthy options as desired were provided. Healthy options would include a variety of salads, fruits, and vegetables. Many people will of course want the burgers and pulled pork sandwiches common at events like this, but you will get great response offering creative healthy options, too. The cyclists tire of the same burger or pulled pork sandwich in every town.



Big BAM
501 High Street Ste A
Boonville, MO 65233

Other Vendors

Other vendors are welcome. You may have local artists or products for sale. Your town vendor coordinator will need to make sure all health and other applicable laws are followed by vendors.

Riders are typically a high income group, and they will buy products that appeal to them, even large items if they have their own support vehicles, or if the items can be shipped. Big BAM also reserves the right to allow non-local vendors in this category. The number of Big BAM vendors and their products will be provided to the local vendor coordinator.

Volunteers

Plan on having local volunteers welcome bicyclists and share information about your town, including any specials at local restaurants, bars, or retailers that you may wish to offer cyclists. Volunteers should be designated to monitor and empty trash cans as needed. Feel free to appoint a volunteer coordinator to assist your town liaison. It's a nice touch if your town volunteers can have some kind of identifying name tags, or even tee-shirts, so cyclists feel welcome to ask them questions.

Private Host Homes

Some of riders on Big BAM will be interested in finding private residences where they can stay overnight in your town. This may include a bed, floor space, a camping space in a backyard, or a place to park a car or RV, and provision of a shower. If you would like to have your town participate in providing host-homes on the ride, designate a host-home coordinator whose name and number, or email we can supply to connect willing host homes with cyclists who are interested in this kind of option. We prefer this remain an unpaid, volunteer service. If any homes require payment, they must meet all safety and legal requirements for such paid lodging.

Rider Welcome/Send-Off

We encourage locals to come out and welcome riders to town and see them off the next morning! This is as simple as giving high fives when people ride by to sitting in lawn chairs and waving. The bigger the welcome, the better the first impression the town can make. Some towns have had rider welcome decorating contests with posters, all sorts of displays, even local artists, and art class involvement. Riders will begin to leave early the next day (there are a lot of early birds in this crew). The Big BAM crew will be checking in new riders and loading the transport trucks with participants' bags in the morning. Some volunteers should be designated to help direct riders out of town in the morning, as well as some send-off hospitality from the town members as well!

Emergency Procedures

Local police will need to be aware of this event and of any emergency situations that might occur. The bicyclist crowd is known for being a very respectful and responsible group and incidents involving riders are rare. EMS assistance will need to be available at the venue location to help riders who may be experiencing heat exhaustion or minor injuries that may have occurred on the ride. Our SAG support will be available to pick up riders on the route who are having difficulties and drop them off in town for EMS support. In case of more severe situations on the route, the nearest ambulance service will need to be alerted to help riders in need. All of this contact information should be gathered and given to the Big BAM director in advance. Our SAG drivers and Big BAM officials will provide cell phone support to riders as needed to make emergency calls.

Severe Weather

Thunderstorms will drive participants into the nearest restaurant, bar or open building. We will need a designated shelter near the camp area available in case of a tornado. Designated safety shelters should be chosen and locations given to the Big BAM director in advance, and these will be shared with riders.



AGENDA ITEM # 8

**Ordinance accepting the Rezoning Request for Parcel
#880726201089. (1st & 2nd Read) Discussion/Vote.**

Sponsored by the Director of Development.

First Reading: 07-10-2017

Second Reading: 07-10-2017

Council Bill No.: 17-29

Ordinance No.: 170710A

AN ORDINANCE

AN ORDINANCE AMENDING THE WILLARD LAND USE REGULATIONS, SECTION 400.380A, CITY OF WILLARD ZONING MAP, BY REZONING A TWO POINT ONE (2.1) ACRE PARCEL OF LAND OWNED BY RANDALL BROWN KNOWN AS PARCEL # 880726201089 LOCATED ON N. CHARLOTTE AVENUE. ALL WITHIN THE CITY OF WILLARD, MO.

WHEREAS, an application has been filed for a zoning change of the tracts of land described in Exhibit "A" from R-2, Multi-Family to R-1 Single Family and;

WHEREAS, following proper notice; a public hearing was held before the Planning and Zoning Commission on June 27, 2017, and said Commission approved the recommendation; and

WHEREAS, proper notice was given of a public hearing to be held on July 10, 2017, before the Board of Aldermen and that said hearing was held in accordance with the law.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The property herein described as a two point one (2.1) acre parcel of land owned by Randall Brown known as Parcel #880726201089 located on N. Charlotte Avenue, and as more specifically described in Exhibit "A" attached hereto, all within the City of Willard be, and the same hereby is, rezoned from a R-2, Multi-Family or such zoning district as is designated on the Official Zoning Map adopted by the Board of Aldermen to R-1, Single Family; and the Willard Land Use Regulations, Section 400.380A thereof, Zoning Map, is hereby amended, changed and modified accordingly.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE __, DAY OF __, 2017.

Approved as to form: _____:City Attorney, Ken Reynolds.

APPROVED BY:

Corey Hendrickson, MAYOR

ATTEST:

Jennifer Rowe, CITY CLERK

MEMBERS OF THE BOARD OF ALDERMEN:
1ST READ:

YES NO ABSTAINED

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

DAVID ROGGENSEES

MEMBERS OF THE BOARD OF ALDERMEN:

YES NO ABSTAINED

2ND READ:

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

DAVID ROGGENSEES



City of Willard

Zoning Case No. _____
Application Date 5-31-17
Application Fee \$ 300.00

**APPLICATION
ZONING CHANGE (REZONING)**

We, the undersigned, ask the City of Willard, Missouri Board of Aldermen to approve a zoning change as requested in this application on the tract of land described below. We attest to the truth and correctness of all facts and information presented with this application and agree to pay all advertising and mail notification costs for the public hearings as required by the *Willard Land Development Regulations*. The City of Willard is authorized to prepare and publish all required legal advertising and mail notifications, the cost of which is to be billed to the name listed below for payment.

Present Zoning Classification R-2 Requested Zoning Classification R-1

Legal Description of Property Requested to be Rezoned (attach additional sheet if needed):

All of Lots 11, 12, 37, 38, 39, 40 in Weatherly Addition
except that part taken or used for roads.

Street Address or Other Common Property Description N Charlotte

Property Owner's Name(s) Randy Brown

If corporation, Corporate Official Name and Seal: _____

Mailing Address PO Box 414 Willard, Mo. 65781

Telephone Number 343-0285 Fax Number _____

PROPERTY OWNER'S SIGNATURE:

Randall A Brown

(Not necessary if there is an authorized representative. Authorized representative must sign below).

AUTHORIZED REPRESENTATIVE:

I hereby certify that I am authorized to represent all of the property owners of the above described tract in this application. A power of attorney is attached.

Name _____ Signature _____

Address _____ Telephone _____

BILL ADVERTISING AND NOTIFICATION COSTS TO:

Name Same Telephone Same

Address Same



Beacon™ Greene County, MO



Parcel Lines

- <all other values>

-- DASHROW

— MUNIRWD

 PROP DASH

— PROPLINE

 RRROW

ZONING

Streets

- <all other values>

— 8

County Boundary

Floodplains

 City Limits

(Note: Not to be used on legal documents)

Acreage 2.17

WILLARD MO 65781

Date created: 4/25/2017

Information inside the city limits of Springfield, please call (417) 864-1901.



Developed by
The Schneider Corporation



AGENDA ITEM # 9

**Ordinance accepting the Budget Amendment to the 2017
Budget. (2nd Read) Discussion/Vote.**

Sponsored by the Director of Finance.

FIRST READING: 06/26/17

SECOND READING:

BILL NO. 17-25

ORDINANCE NO. 170626A

AN ORDINANCE

AN ORDINANCE TO AMEND THE 2017 BUDGET.

WHEREAS, the City of Willard has deemed it necessary to provide amendments to the 2017 Budget.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: That the 2017 Budget Amendments are attached to this Ordinance and shall be incorporated herein by reference as if fully set forth herein.

SECTION 2: That these 2017 Budget Amendments are adopted as a part of the 2017 Budget.

SECTION 3: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

SECTION 4: Severability Clause. If any Section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each Section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more Sections, subsections, sentences, clauses, or phrases be declared invalid.

SECTION 5: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO (2) TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2017.

Approved as to form: _____
Ken Reynolds, City Attorney

Attested by:

Approved by:

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:
FIRST(1st) READING

YES NO ABSTAINED

JAMIE BUCKLEY

SAMUEL SNIDIER

DONNA STEWART

[Signature]

LARRY WHITMAN

[Signature]

SAM BAIRD

DAVID ROGGENSEES

[Signature]



AGENDA ITEM # 10

Ordinance to reduce speed on Watson Street. (1st Read)
Discussion/Vote.

Sponsored by the City Administrator.

Watson traffic

My name is Janet Taylor I live at 707 Watson Street. We live on a street that is shaped similar to an S.

Traffic comes off AB on one end and from Main Street on the other. Many people drive like they are in a hurry to get from one place to another. We have several families living on this street that have small children. I would like very much to see that there is a 20 MPH speed limit put in our area to help protect these children. It can also be difficult to pull out of our driveways as you look one way and then the other but cars are coming around the corners so fast you really have to be careful. It would be appreciated if you would put up these 20 MPH signs and possibly monitor them for awhile. All help will be appreciated. Thank you.

Daniel Dale 5/20/17 704 Watson Willard Mo
Steven Watson 5/20/17 705 Watson Willard Mo
Ladonna Rodriguez 5/20/17 706 Watson Willard Mo.
Jonathan Woodside 5/20/17 706 Watson Willard Mo
Lori Willard 5/20/17 710 Watson Willard, Mo
Sharon Sygel 5/23/17 709 Watson Willard, Mo.
Jill Jones 5/23/17 712 WATSON WILLARD, MO
Stephanie Jenkins 5/23/17 712 Watson Willard, MO
Shelly Kahler 5/23/17 714 Watson Willard, MO
Shirley Van Stamer 5/23/17 721 Watson, Willard, MO
Bobbie Simmons 5/23/17 722 Watson, Willard, MO
Russ Meeker 5/23/17 720 WATSON, MO
Mary Jane Elliot 5/23/17 702 Watson
Jan Doyle 5-23 767 Watson
5-23-17 703 Watson

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Ashley A. Brown
5-23-17
703 Watson

First Reading: 07/10/17

Second Reading: _____

Council Bill No.: 17-30

Ordinance No.: 170710B

AN ORDINANCE

AN ORDINANCE REDUCING THE SPEED LIMIT ON WATSON STREET, BETWEEN STATE HIGHWAY AB AND MAIN STREET, IN WILLARD, GREENE COUNTY, MISSOURI, FROM 30 M.P.H. TO 20 M.P.H., CALLING FOR THE ERECTION OF SIGNS THEREON; AND ESTABLISHING A PENALTY FOR VIOLATION THEREOF, AND AMENDING CONFLICTING ORDINANCES.

WHEREAS, the City has received a petition signed by a majority of the citizens living on that section of Watson Street between State Highway AB and Main Street requesting the reduction in the speed limit to 20 mph; and

WHEREAS, the Board of Aldermen has deemed it necessary to amend the Speed Limit of Watson Street from thirty (30) miles per hour to twenty (20) miles per hour.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby duly pass and approve a speed limit change on Watson Street, decreasing and changing the speed limit to twenty (20) miles per hour from the location where such street intersects with State Highway AB, Willard, MO traveling northeast to the location where such street ends as it intersects with Main Street.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor Corey Hendrickson

ATTEST: _____, Jennifer Rowe, City Clerk

Approved as to form: _____, Kenneth P. Reynolds, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____ 2017.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

Alderman Stewart

Alderman Snider

Alderman Baird

Alderman Whitman

Alderman Roggensees

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

Alderman Stewart

Alderman Snider

Alderman Baird

Alderman Whitman

Alderman Roggensees



AGENDA ITEM # 12

**Discussion/Vote to accept the Preliminary Plat for ATM
Commercial Square.**

Sponsored by the Director of Development.

Background Report
ATM SQUARE COMMERCIAL SUBDIVISION PHASE II

Date: July 10,2017

Location: The property is located south of US HWY 160 and north of New Melville Rd. east of the Freedom Bank location.

Applicant: ATM Square L.L.C.

Tract Size: Total acreage- 22.44 acres

Current Zoning: C-2, R-1

Proposed Zoning: C-2

History: The owner has previously final platted the ATM Square Subdivision Lots 1-3. The owner then created a re-plat of Lot 2 of the ATM Square followed by splitting that lot into lot 2A and 2B. The owner has requested to final plat lots # 3,4, & 6 for future development.

Utilities: City water and sewer are available

Staff Comments: The owner has submitted an application for the development of Phase II of the ATM Square Commercial Subdivision. It is staff's understanding the intent is to final plat lots for future development. The preliminary plat was taken to Planning Zoning on 6-27-2017 and unanimously approved with the recommendation for staff to discuss R.O.W. acquisition with Mr. Proctor. Please find the enclosed P/Z meeting minutes for your review.

If you have any questions feel free to contact me at City Hall to discuss this project.

Director of Development
Randy Brown

CITY OF WILLARD, MISSOURI
PLANNING AND ZONING
REGULAR MEETING
June 27, 2017
7:00 P.M.

Staff present; City Administrator, Brad Gray; City Clerk, Jennifer Rowe; and Director of Development, Randy Brown;

City Attorney Ken Reynolds was not present.

Citizens present: Matt Kelley.

Meeting opened by Vice-Chairman Lucille Murray at 7:00p.m.

Roll Call

Present: Lucille Murray, David Helton, Valorie Simpson, Mayor Corey Hendrickson, Jose Casanova and Terry Kathcart.

Approval of Agenda

Randy Brown requested that item seven (7) be tabled as the plat was not ready. Motion was made by Valorie Simpson with a second by Mayor Hendrickson to approve the Agenda with changes. Motion carried with a vote of 6-0. Voting aye: Lucille Murray, David Helton, Valorie Simpson, Mayor Hendrickson, Jose Casanova and Terry Kathcart.

Approval of minutes from May 23, 2017

Valorie Simpson stated that Marshall Buffington's name did not appear in the Citizens Present. Motion was made by Mayor Hendrickson with a second by Valorie Simpson to approve the Minutes from the May 23, 2017 Planning and Zoning Meeting with changes. Motion carried with a vote of 6-0. Voting aye: Lucille Murray, David Helton, Valorie Simpson, Mayor Hendrickson, Jose Casanova and Terry Kathcart.

Citizens Input

None.

Discussion/Vote to accept the Preliminary Plat for ATM Commercial Square.

Randy Brown discussed the Preliminary Plat for ATM Commercial Square. Discussion was made regarding Proctor Road and the requirements that should be set. Mr. Kelley informed the Commission that he is more than willing to give the right-of-way for Proctor Road through his property if the City can provide a statement in writing that they will begin negotiations with Jerry Proctor to provide the same on the other side. Discussion was made at the timeline of the project and what Mr. Kelley's immediate plans were. Discussion was then made on Mr. Kelley's plans for the lots. Motion was made by Valorie Simpson and seconded by Terry Kathcart to accept the Preliminary Plat for ATM Commercial Square. Motion carried with a vote of 6-0. Voting aye: Lucille Murray, David Helton, Valorie Simpson, Mayor Hendrickson, Jose Casanova and Terry Kathcart.

Public Hearing on the Rezoning Request for Parcel #880726201089.

Mayor Hendrickson opened the public hearing for the rezoning request for parcel #880726201089 at 7:45 p.m. No citizen wished to speak so Mayor Hendrickson closed the public hearing at 7:46 p.m.

Discussion/Vote to accept the rezoning request for Parcel #880726201089.

Mayor Hendrickson informed the Commission that Mr. Brown has a vested interest in this property as he owns it. Mr. Brown discussed the rezoning request for the property. Motion was made by David Helton and seconded by Mayor Hendrickson to accept the rezoning request for Parcel #880726201089. Motion carried with a vote of 6-0. Voting aye: Lucille Murray, David Helton, Valorie Simpson, Mayor Hendrickson, Jose Casanova and Terry Kathcart.

Discussion/vote on zoning classifications.

Mr. Brown presented options for an Office Zoning classification to the Commission for discussion. The City of Springfield incorporates more zoning classifications than Willard, and one in particular that they use is "O", or Office. Mr. Brown stated that staff cannot make text amendments or zoning changes so he was presenting the information to the Commission for their discussion and input. Discussion was made on what zoning was currently available in Willard and what the options were. Motion was made by Valorie Simpson and seconded by Jose Casanova to have staff draft the language for the "O" Office Zoning District and bring it back at the next Commission meeting. Motion carried with a vote of 6-0. Voting aye: Lucille Murray, David Helton, Valorie Simpson, Mayor Hendrickson, Jose Casanova and Terry Kathcart.

Old Business

Mr. Brown informed the Commission that No Doubt R&S would be opening on Thursday of this week for business. Carriage House is another restaurant opening soon as well. Discussion was then made on Northbrooke Apartments and their plans. Discussion was also made on road and intersection improvements.

New Business

Mr. Brown informed the Commission that Greene County had received a plat from the Fire District for a lot line adjustment so they can sell their building. This does not affect the City of Willard property and is just for informational purposes only.

Adjourn Meeting

Motion was made by Valorie Simpson and seconded by Jose Casanova to adjourn. Motion carried with a vote of 6-0. Voting aye: Lucille Murray, David Helton, Valorie Simpson, Mayor Hendrickson, Jose Casanova and Terry Kathcart.

Meeting adjourned at 8:35 p.m.

Valorie Simpson, Secretary

Lucille Murray, Vice-Chair P&Z