

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

May 8, 2017

7:00 p.m.

Willard City Hall

224 W. Jackson Street

Mayor

Corey Hendrickson

Board Members

Jamie Buckley

Samuel Snider

Sam Baird – Mayor Pro-Tem

Larry Whitman

David Roggensees

Donna Stewart

www.cityofwillard.org

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
May 8, 2017
7:00 P.M.**

Posted May 3, 2017.

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** May 8, 2017 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:
PLEDGE OF ALLEGIANCE

Call the meeting to order

- 1. Roll Call.**
- 2. Agenda Amendments/Approval of Agenda.**
- 3. Approval of the Minutes from the regular meeting April 24, 2017.**
- 4. Citizen Input.**
- 5. City Administrator Report.**
 - a. Financial Reports
 1. March 2017 Summaries.
 2. March 2017 Financial Statements.
 3. April 2017 and May 2017 Outstanding Invoices, Check and Draft Paid Invoices.
 4. March 2017 Check Register.
 5. April 2017 Utility Adjustment Report.
 - b. Parks Department.
 - c. Public Works.
 - d. Police Department.
 - e. Planning and Development.
- 6. Ordinance accepting the Developer's Agreement with Robertson Estates. (2nd Read) Discussion/Vote.**
- 7. Public Hearing on Annexation of four (4) Willard Properties.**
 - a. Parcel 881402200080.
 - b. Parcel 881402200049.
 - c. Parcel 881403400147.
 - d. Parcel 881403400138.
- 8. Ordinance authorizing the annexation of Parcel 881402200080 (1st Read) Discussion/Vote.**
- 9. Ordinance authorizing the annexation of Parcel 881402200049. (1st Read) Discussion/Vote.**

10. **Ordinance authorizing the annexation of Parcel 881403400147. (1st Read)
Discussion/Vote.**
11. **Ordinance authorizing the annexation of Parcel 881403400138. (1st Read)
Discussion/Vote.**
12. **Discussion/Vote on background checks for the Parks Department.**
13. **Discussion/Vote to accept new Park Board Member Troy Wisdom.**
14. **Discussion/Vote to accept the Storm Water Buyout for Robertson Estates.**
15. **New Business.**
16. **Unfinished Business.**
17. **Recess Open Session.**
18. **Open Executive Session.**
19. **Close Executive Session.**
20. **Adjourn Meeting.**

THE TENTATIVE AGENDA OF THIS MEETING INCLUDES A VOTE TO CLOSE PART OF THE MEETING PURSUANT TO RSMO SECTION 610.021 # (1) LEGAL.

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Jennifer Rowe
City Clerk

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING**

April 24, 2017

7:00 p.m.

Staff present: City Administrator, Brad Gray; City Clerk, Jennifer Rowe; Director of Public Works, Dave O'Connor; Director of Development, Randy Brown; Director of Finance, Carolyn Halverson; Director of Parks, J.C. Loveland; Assistant Director of Parks, Jason Knight; and Planning Assistant, Abigail Brixey.

The City Attorney Ken Reynolds was not present.

Citizens in attendance: Glenn Cozzens, Jose Casanova, Terry Kathcart, Dennis Twitchel, Cindy Twitchel, Tammy Connor, Kathie Lea, Kent Medlin, Scott Rowe, Stewart Pratt, Madison Ruley and Ashlynn Bradley.

Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Hendrickson.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:05 p.m.

Roll Call.

The City Clerk conducted the roll call. Alderman Buckley---, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Roggensees-present and Mayor Hendrickson-present. Student Representative Ashlynn Bradley was also present.

Agenda Amendments/Agenda Approval.

The City Clerk requested that the Island Oasis Ordinance be removed as it was no longer needed, and a second read on the Forte ordinance. Motion was made by Alderman Baird and seconded by Alderman Snider to approve the Agenda. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradley voted aye.

Approve the Minutes of the Regular Meeting on April 10, 2017 and the Work Study April 17, 2017.

Alderman Roggensees requested a change to the Business License discussion. Motion was made by Alderman Baird and seconded by Alderman Snider to approve the Minutes with changes from the regular meeting April 10, 2017 and the Work Study April 17, 2017. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradley voted aye.

Citizen Input.

None.

Ceremonial

Chief McClain presented a belt to honor Dr. Kent Medlin for his service to Willard and Willard Schools. Mayor Hendrickson then read a Proclamation to honor Jim Bentley for his service as Interim City Administrator for Willard.

Ordinance accepting the contract with Great River Engineering for the Miller Road Project. (1st and 2nd Read) Discussion/Vote.

Mr. O'Connor informed the Board that this was the contract for the Engineering and design of Miller Road from Highway "O" to New Melville Road. The total contract will be about three hundred and fifty-five thousand dollars (\$355,000). Alderman Snider asked why both reads were being done at this meeting. Mr. O'Connor stated that Staff was trying to move forward with the project quickly so it can be scheduled by the contracts before schedules are filled up. Alderman Snider then asked about the possibility of the businesses along that street chipping in funds for the project. Mr. O'Connor stated that would be uncommon unless the

businesses were expanding and creating more traffic to that area with development. Alderman Roggensees stated that four (4) of these businesses are in the top twelve (12) for revenue for the City, so he feels they already have contributed. Mr. O'Connor then informed the Board that this project would also cover the design of the water line relocation and upgrading of that line. Alderman Snider asked if Ken was good with the contract and Mr. O'Connor stated that he was.

The first read was conducted by the City Clerk.

Motion was made by Alderman Roggensees and seconded by Alderman Stewart to accept the contract with Great River Engineering for the Miller Road Project. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradley also voted aye.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the contract with Great River Engineering for the Miller Road Project. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradley also voted aye.

Ordinance accepting the contract with Blevins Construction for the Resurfacing of Hunt Road and Farm Road 103 Project. (2nd Read) Discussion/Vote.

The second read was conducted by the City Clerk.

Mayor Hendrickson asked if anything had changed and Mr. O'Connor said nothing had. Motion was made by Alderman Roggensees and seconded by Alderman Baird to accept the contract with Blevins Construction for the Resurfacing of Hunt Road and Farm Road 103 Project. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradley also voted aye.

Ordinance accepting the reappointment of the Willard Municipal Judge, Kristoffer Barefield. (2nd Read) Discussion/Vote.

Mayor Hendrickson asked if there were any changes, and the City Clerk said no.

The second read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Whitman to accept the reappointment of the Willard Municipal Judge, Kristoffer Barefield. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradley also voted aye.

Ordinance accepting the reappointment of the Willard City Attorney, Ken Reynolds. (2nd Read) Discussion/Vote.

Mayor Hendrickson asked if there were any changes, and the City Clerk said no.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Roggensees to accept the reappointment of the Willard City Attorney, Ken Reynolds. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradley also voted aye.

Ordinance accepting the contract with Hillyard for cleaning supplies. (1st and 2nd Read) Discussion/Vote

The Parks Director JC Loveland informed the Board that the City Clerk and City Attorney had worked up a contract which was included in their packet. This was for the cleaning supplies and paper products for the City buildings.

The first read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Whitman to accept the contract with Hillyard for cleaning supplies. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradley also voted aye.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the contract with Hillyard for cleaning supplies. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradley also voted aye.

Ordinance accepting contract with HM Benefits for Health Information Services. (2nd Read) Discussion/Vote.

Mayor Hendrickson asked the Director of Finance Carolyn Halverson if anything had changed since the first reading. Ms. Halverson stated nothing had changed. Alderman Stewart requested more information on what this contract would be for. Ms. Halverson stated that our last company we used was Connell, and they are a broker who research information on health insurance and services and supply that to the City.

The second read was conducted by the City Clerk.

Motion was made by Alderman Baird and seconded by Alderman Roggensees to accept the contract with HM Benefits for Health Information Services. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradly abstained.

Ordinance accepting the Intergovernmental Agreement with Greene County OEM. (1st and 2nd Read) Discussion/Vote.

The City Clerk informed the Board that this was the new five (5) year agreement with Greene County Office of Emergency Management. This agency supplies the training and exercises for Emergency Management, as well as assists in the event of an emergency. Alderman Baird asked if there would be an issue having a five (5) year term as other contracts did not go over three (3) years typically. Mayor Hendrickson stated there was no issue as this was more of an agreement to work together.

The first read was conducted by the City Clerk.

Motion was made by Alderman Roggensees and seconded by Alderman Baird to accept the Intergovernmental Agreement with Greene County OEM. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradly also voted aye.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the Intergovernmental Agreement with Greene County OEM. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradly also voted aye.

Ordinance accepting the agreement with Forte Payment Systems for the Parks Department payment processing services. (1st and 2nd Read) Discussion/Vote.

The Parks Director JC Loveland informed the Board that this software was required with REC Pro, and would be used for credit card processing. This would allow the online payments. He stated that staff was within two (2) hours of completing training on the new software so this needed to be passed so machines could be ordered. This will speed up the process for allowing online payments from citizens for parks department programs. Alderman Whitman asked what percentage was charged and Ms. Halverson stated it was comparable to other companies that the City uses. Mr. Loveland informed the Board that all data will be stored with the company removing the liability off the City.

The first read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the agreement with Forte Payment Systems for the Parks Department payment processing services. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradly also voted aye.

The second read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Whitman to accept the agreement with Forte Payment Systems for the Parks Department payment processing services. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradly also voted aye.

Ordinance accepting the Developer's Agreement with Robertson Estates. (1st Read) Discussion/Vote.

Director of Development Randy Brown informed the Board that this process was started over a year ago. The Developer had originally agreed to put the line in if the City would purchase the materials. However, bids were too high so the Developer requested supplying money and having the City install the new line. This Developer's Agreement will allow the Developer to supply twenty thousand dollars (\$20,000) to help

pay for the new water line. City staff will be responsible for placing the new water line. Alderman Snider asked if the City would have eventually done the job and Mr. Brown said yes, but it would not have been priority. Mr. O'Connor stated that there was a five thousand dollar (\$5,000) clause that would cover any boring that was needed if limestone was hit. Discussion was made regarding the amount of time and staff that would be needed for the project. Alderman Baird asked about the connection fee. Mr. Brown informed him that the twenty thousand dollars (\$20,000) helped cover part of it, so each residence would have only a six hundred and fifty dollar (\$650) fee. Alderman Stewart asked if staff could handle the work and Mr. O'Connor stated they could. Alderman Snider then asked how many staff members public works had and if this was feasible. Mr. O'Connor stated there were eleven (11) counting himself and this project would only use five (5) of them full time.

The first read was conducted by the City Clerk.

Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the Developer's Agreement with Robertson Estates. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees. Student Representative Ashlynn Bradley also voted aye.

Resolution authorizing Mid-Missouri Bank to update City Account. Discussion/Vote.

Mayor Hendrickson stated that this resolution was requested by Mid-Mo bank to remove employees no longer with the City and add himself and the Clerk to the account. Alderman Roggensees asked if Alderman Baird should also be on the account as David Larimore was a previous Mayor Pro-tem and was on there. Alderman Stewart stated she thought that was a good idea. Alderman Baird requested that this be watched closer to remove individuals immediately after termination of employment. Ms. Halverson informed the Board that this was a CD, not a checking account as well. Motion was made by Alderman Roggensees and seconded by Alderman Whitman to approve the resolution authorizing Mid-Missouri Bank to update the City Account with the addition of adding Alderman Baird as well. Motion carried with a vote of 4-1. Voting aye: Aldermen Snider, Stewart, Whitman and Roggensees. Voting nay: Alderman Baird. Student Representative Ashlynn Bradley also voted aye.

New Business.

Alderman Whitman stated that he feels there is a need for traffic control at Farm Road 103 and Hunt Road. He asked if a four (4) way stop was possible. He stated with repairing the road, and the addition of Miller Farm Park, there will be a lot more traffic. He is requesting a traffic count. Mr. O'Connor stated he would speak with County and get that accomplished. Alderman Roggensees stated he felt it was a good idea. Alderman Stewart stated she too had citizens citing concern over that intersection.

Mr. Gray informed the Board that the Public Works department did an excellent job over the weekend with the heavy rains and avoided sewer issues by having resources ready and working around the clock. He commended them for their efforts.

Mayor Hendrickson discussed the foster families in the City. He stated after discussing with a Foster Parent support group, he is curious if it would be feasible to give foster kids a free pool pass to make entertainment cheaper on the foster families. Alderman Baird asked how many foster kids were in the City. Mayor Hendrickson stated that after speaking with Chief McClain, just the PAL program alone had six or 7. Mr. Loveland stated that the Parks Department already accept State funding and submits paperwork giving foster families a cheaper rate. Alderman Snider stated that he was from a family with foster kids and they would have loved that. Mayor Hendrickson requested that the City Clerk reach out to other Cities in the area and see what they offer, if anything.

Unfinished Business.

Alderman Snider stated that the City should research what rates the CD's have and research more options if they are not good enough.

Mr. Gray updated the Board on Kim Haase and stated that he was permitted for twelve (12) more units with another twenty-four (24) coming. The future would include two more twenty-four (24) units, one more twelve (12) unit, a pool and a clubhouse. There is potential for a strip mall with three (3) units and storage facilities, or even assisted living facilities.

Adjourn.

Motion was made by Alderman Baird and seconded by Alderman Roggensees to adjourn. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

The meeting was adjourned at 8:15 p.m.

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor of Willard



AGENDA ITEM # 5

City Administrator Report.

- a. Financial Reports
 1. March 2017 Summaries.
 2. March 2017 Financial Statements.
 3. April 2017 and May 2017 Outstanding Invoices, Check and Draft Paid Invoices.
 4. March 2017 Check Register.
 5. April 2017 Utility Adjustment Report.
- b. Parks Department.
- c. Public Works.
- d. Police Department.
- e. Planning and Development.

Parks and Recreation - Director's Report – May 2017

Project Report

- **Employee Tasks**
 - 2017 Budget and Bids - Ongoing
 - Planning 2017-18 School Year Programs
 - Training on New Rec. Pro System
 - Hiring Summer Staff for 2017 Summer
- **2017 Capital Improvements**
 - Pool Sandblasting/Painting – Ongoing
 - Baseball Concession Stand Construction – Ongoing
 - Soccer Complex Parking Lot Gravel – Complete
 - Miller Farm Park Parking Lot – Ongoing
 - Miller Farm Park Trails - Ongoing
 - Soccer Complex Camping Spots – April 2017
- **2017 Improvements Plan**
 - Sub-Committee Meeting – 4/14/17
 - Committee updated a list of ideas to bring to the Park Board
- **Maintenance Department**
 - Edge Trail at Jackson Street Park
 - Clean Fence Lines at Jackson Street Park
 - Build Parking Lot at Miller Farm Park
 - Mowing has begun and is taking up a lot of staff time

Upcoming Programs / Events

- **The Great Easter Egg Hunt** – Finished / Great Event
- **Tae Kwan Do** – Ongoing
- **Youth Dance** – Ongoing
- **Spring Soccer Games Start** – Ongoing
- **Spring Volleyball Games Start** – Ongoing
- **Father Daughter Ball** – May 6
- **Pool Opening Day** – May 20
- **Summer Camp Starts** – May 24
- **Splash Bash @ THE WAC** – June 2
- **Farm Park Gun Mudder** – June 3
- **Dive in Movie @ THE WAC** – June 16
- **Freedom Fest** – June 24
- **Summer Baseball Registration Ends** – July 1
- **Dive in Movie @ THE WAC** – July 21

Other Information

- **Website** – *Visitors From 3/24/17 to 4/25/17*
 - www.willardparks.com – 4,795 unique visitors, 18,622 visitors
 - www.willardfreedomfest.com – 1,306 unique visitors, 2,332 visitors
 - www.willardaquatics.com – 1,354 unique visitors, 3,159 visitors
- **Facebook** – *1,872 likes as of 4/25/17*
 - <https://www.facebook.com/WillardParksAndRec>
- **Open Gym** – *Visitors From 4/19/16 to 3/6/17*
 - Individual Registrations: 324
 - Individual Sign-In: 2,761

Public Works Report

April 2017

The Public Works Department has been very active this month especially with the heavy rainfall causing flooding and sewer issues.

During the rain event of April 21-23, we were staffed 24 hours a day to manually operate the pumps at Regional and D lift stations. Because of this effort and the pumping and hauling done by three septic companies we prevented an overflow of the sewer system.

During the rain event of April 26-30, we again staffed continuously and used pump trucks but were unable to prevent the system from overflowing. Regional, D and Meadows East lift stations overflowed along with six manholes. The total overflow is estimated to be approximately 196,000 gallons.

Water

- Repaired a broken water main on Farm Rd. 97.
- Installed new service connections on Miller Rd, Farm Rd. 94 and Farm Rd. 97.
- Replaced 202 meters in Route 3.
- Completed 101 utility locates

Sewer

- Completed 30 manhole inspections in the Meadows and Villa Park subdivisions
- Repaired irrigation uprights at the lagoon.
- Installed new access hatch on the Regional wet well.
- Worked on the pump cooling system at Regional.
- Installed a new sump pump at Regional EQ basin
- Due to the rainfall during the last half of the month we have increased our monitoring of Regional and "D" lift stations.

Streets

- Patched potholes and repaired edge ruts.
- Replaced a culvert on Farm Rd. 103 in preparation for the resurfacing project.
- Replaced faulty ERTs on Routes 1 and 2.
- Assisted with the water meter replacement on Route 3.
- Assisted with reading meters and continued training new personnel to take over this task.

Monthly Water Loss 2017

[illegible]

Equipment Usage and Repairs

April 2017

Equipment No.	Description	April 1 Miles/Hours	May 1 Miles/Hours	Monthly Usage	Service and Repairs	YTD Repair Cost
1	2013 Ford F-150	34,853	37,268	2,415	\$23.73	\$ 23.73
2	2004 Chevy 1 Ton Dump	106,924	108,790	1,866		\$ 89.92
3	2003 Chevy 1 Ton Utility - Sewer	133,872	136,136	2,264		\$ 177.59
4	1998 Dodge 1/2 Ton FB	125,162	125,909	747	\$20.21	\$ 20.21
5	2001 Chevy 1500	86,543	88,251	1,708	\$105.04	\$ 105.04
6	2000 Chevy 3/4 Ton FB	136,311	137,710	1,399		\$ 33.57
7	1993 Ford 1 Ton Utility - Water	86,005	87,662	1,657	\$0.00	\$ -
8	2002 Dodge Dakota	117,600	117,690	90	\$0.00	\$ -
	2005 International 3200 Dump	17,556	18,163	607	\$0.00	\$ -
	2017 Chevy Silverado	7	406	399		
	Water Van	252	252	(0)	\$0.00	\$ -
	1998 Chevy S-10	153,519	153,696	177		\$ 3.89
	Case Backhoe	1,449	1,548	99	\$0.00	\$ -
	60XT Case Skid Steer	1,322	1,332	10		\$ 39.48
					<u>\$148.98</u>	<u>\$ 493.43</u>



Willard Police Department
April 2017 - Monthly Statistical Report



Administration	Officer	Case #'s
Tom McClain, Chief	1601	2
Shannon Shipley, Lt.	1602	15
	Total	17

Squad #1	1603	Robert Bell, Cpl. / FTO	29	Squad #2	1604	Steve Purdy, Cpl. Investigator	48
	1607	Joe Duran, Officer	74		1605	Peebles, Officer	45
	1608	Andrew Stone, Officer	61		1606	Aaron Roberts, Officer	37
	1610	Scott Rowe, Officer	80		1609	Dakota Radford, Officer	63
	Total		244		Total		193

Reserves	Officer	Officer Names	Case #'s	Hours
	1630	Clint Heimbach, SRO	4	
	1631	Wyatt Sharp, SRO	2	
	1641	Brian Gordon, Reserve	0	
	1642	JD Landon, Reserve	0	16
	1645	Brian Hinkle, Reserve	10	16
	1646	Andrew Hunt, Reserve	0	
		Glenn Cozzens, Reserve, Trainer	0	16.75
	Total		16	48.75
Total Incidents for the month...			453	

Incident Statistics

Felony	7	HBO (Handled by Officers)	365
Misdemeanor	17	Use of Force	0
Infraction	180	Use of Force with Injuries	0
Other (Services)	265	LPR Initiated	0

Vehicle Maintenance

Vehicle	Odometer Reading	Monthly Mileage	Shifts Used	Miles per Shift	Month to Date Maintenance	Year to Date Maintenance
WPD -01 2009	142,291	646	20	32	\$0.00	\$34.95
WPD-02 2013	66,737	2,223	31	75	\$1,052.66	\$2,194.77
WPD-03 2013	83,298	2,928	33	89	\$121.41	\$590.36
WPD-04 2013	74,580	1,649	27	61	\$0.00	\$547.08
WPD-05 2008	167,916	162	11	15	\$0.00	\$554.33
WPD-06 2013	76,301	2,001	32	63	\$0.00	\$649.9
WPD-08 M	0	0	0	0	\$0.00	\$0.0
Explorer	0	0	0	0	\$0	\$0

Vehicle Maintenance Details

1602: Coolant Hose Assembly, Temp sensor, Fan, Fan Blade, Radiator (\$1052.66)	
1603: New Tire (\$113.03); Fog Capsule (\$8.38)	
Explorer: Trailer Hitch (\$249.20; Outer print (242.50); Charger & LP Fastener (\$57.48) Toggle Switch (9.98)	

- Completed 2nd phase of Police Tactical Training at range on April 27 & 28 (16 hours POST credit)
- Final (for year) DARE graduation occurred on April 11, 2017 announced DARE Camp for June 30-July 1 (Bass Pro)

Planning and Development Report

May 8th, 2017

Robertson Subdivision- The contractor and owner's engineer are working with MO DOT to finalize the R.O.W. permit and driveway permits. Weather has delayed the start of the sanitary sewer and storm water berm. Planning and Zoning recommended approval of the storm water buyout for \$5,514.48. Please see the attached corresponding letters from the owner's engineer- Tate Consulting and the City's reviewing engineer – Great River. Staff ask for your consideration to approve the storm water buyout option in lieu of detention.

Fox River Subdivision Phase 2 - Staff has received approval from the Planning and Zoning Commission for the building façade proposal per requirements of the Willard Municipal Code Section 400.500, Highway 160 Parkway Corridor Overlay District and approval of the Landscaping Plan that has been submitted by the developer's architect. The developer has met the landscaping requirements as required in Section 400.730. This project is moving forward and the developer's schedule is to have all permits issued by the first of June so that construction can begin.

North Brooke Apartments – Staff has met with the developer and discussed what his future plans for final build out of his development is. Based on the information he has provided, his intent is to build a total of 96 more units, an additional clubhouse and an inground pool in the next three (3) to five (5) years. This would leave some additional space to the south of Hughes Rd. where he would entertain a commercial building which would require re-zoning from PDD to C-2. Staff provided the same information to the Planning and Zoning Commission for discussion and their recommendation was to allow staff to issue the current 12 unit building permit and one (1) more twenty-four (24) unit permit. Any additional permits would require additional information to be submitted before the Commission.

Walnut Lane Subdivision – Footings have been placed on the first of four lots.

Waste Water Improvement Plan – Design work has begun on the sanitary sewer force main and existing utility locations are being requested by the design engineer. Staff sent informational letters to all property owners in the adjacent area of the proposed project and invited them to an open forum Public Meeting to answer any questions they might have concerning the project. The meeting was held at City Hall on Thursday 4-20-17 from 5:30 -6:30 pm.

Meadows property annexation – The Planning and Zoning Commission unanimously approved the recommendation from Staff to annex the proposed City owned properties at the April 25th P/Z Meeting. Staff will be asking for your consideration to approve the Commission's recommendation.

Staff has issued six (6) permits this past month, 1 driveway, 2 fence, 2 electric, 1 accessory building.

· Staff has received four (4) nuisance complaints from citizens this past month, 405 Lester – brush, furniture, 116 Arrowhead- tall grass, Knight St.- tall grass, 202 Lynn Drive – tall grass.

The Planning Department assistant has provided approximately 25.5 hrs. support to the court department this month. Two hours of mapping training has been completed.

Staff attended a half -day training seminar at the Botanical Gardens hosted by the Southwest Missouri Code Officials Association. The training was on Fire Suppression Systems for Commercial Kitchens and Chapter 8 of the 2012 IBC -Interior Finish Requirements.

Staff has received two (2) re-zoning applications, 408 Lester Street, 404 Beam St. Staff is currently reviewing and processing them. Staff will be taking these to the May Planning and Zoning Meeting and will be bringing it to the Board of Aldermen in June.

If you have any questions or concerns about my report feel free to contact me at City Hall.

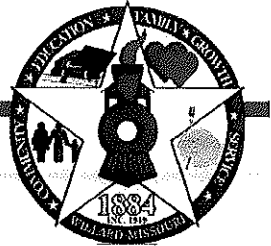
Randy Brown
Director of Development

If you have questions concerning my report please contact me at City Hall.

Randy Brown
Director of Development

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 6

Ordinance accepting the Developer's Agreement with Robertson Estates. (2nd Read) Discussion/Vote.

Sponsored by the Director of Development.

AGREEMENT

This agreement entered into this 19th day of December, 2016 by and between the City of Willard, (hereinafter called "City") and Taylor Robertson, (hereinafter called developer).

WHEREAS, the developer has requested water service to provide potable drinking water and fire protection for a subdivision known as Robertson Estates Phase 2 located along the west side of Farmer Rd.

WHEREAS, the developer has made application for service, the City has estimated the cost of the upgrade/extension

WHEREAS, the City Code requires the developer to deposit a cash amount no less than equal to the estimated charges before construction shall commence,

NOW THEREFORE, the parties hereunto agree on the following:

The City agrees to procure all materials, labor and permits for the total project,

The City agrees to build the project per drawings provided by the developer,

The City agrees to perform all testing and bacteriological sampling as required by Missouri Department of Natural Resources,

The City agrees to perform all necessary clean up to satisfy all property owners affected by this project,

Developer agrees to deposit \$20,000.00 with the City to cover the procurement of all materials, subcontractor labor and permits,

Developer agrees to pay an additional \$650.00 per meter as a connection fee associated with the building permit,

Developer agrees to reimburse the City for any surveying and staking necessitated by this project,

Developer agrees to provide survey markers establishing lot lines for water meter placement,

Should the total costs of the project be less than the amount deposited with the City, the City agrees to refund the developer the difference,

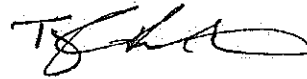
Should the total costs of the project be more than the amount deposited with the City, due to no subsurface investigation (limestone) the developer agrees to pay the City the difference. up to \$5,000 for rock excavation.^{TR}

This agreement is hereby approved by all parties on the date set forth.

Dated: City of Willard

Dated: 12/19/2016

Taylor Robertson



First Reading: 04-24-2017

Second Reading: _____

Council Bill No: 17-20

Ordinance No: 170424E

AN ORDINANCE

AUTHORIZING THE MAYOR OF THE CITY OF WILLARD TO EXECUTE AN AGREEMENT BETWEEN TAYLOR ROBERTSON AND THE CITY OF WILLARD.

WHEREAS, The City of Willard and developer Taylor Robertson, had determined there is a need to proceed with an agreement to develop certain property located in Willard, Missouri; and

WHEREAS, both parties have reached an agreement to proceed with the development.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to execute an agreement between the City of Willard and Taylor Robertson, for the purpose of allowing Taylor Robertson to purchase water line materials which will be placed by the City of Willard.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO (2) TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____, 2017.

MEMBERS OF THE BOARD OF ALDERMEN: YES NO ABSTAINED

JAMIE BUCKLEY

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

David Robertson

X

X

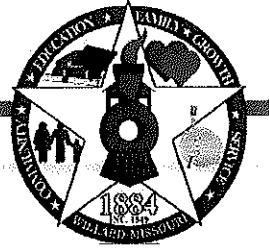
X

X

✓

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 8

Ordinance authorizing the annexation of Parcel 881402200080 (1st Read) Discussion/Vote.

Sponsored by the Director of Development.

First Read: 05/08/17
BILL NO. 17-21

Second Read: 05/22/17
ORDINANCE NO. 170508A

AN ORDINANCE

AN ORDINANCE ANNEXING A CERTAIN ADJACENT, UNINCORPORATED AREA INTO THE CITY OF WILLARD, MISSOURI.

WHEREAS, the City has determined a need to annex certain property into its City limits; and

WHEREAS, the real estate is adjacent and contiguous to the present corporate limits of the City of Willard, Missouri; and

WHEREAS, a public hearing concerning this matter was held at the City Hall in Willard, Missouri, at 7:00 p.m. on April 25, 2017; and

WHEREAS, notice of this public hearing was published on April 5, 2017 and April 12, 2017 in the Commonwealth, a daily newspaper of general circulation in the County of Greene, Missouri; and

WHEREAS, at the public hearing, all interested persons, corporations, and political subdivisions were afforded the opportunity to present evidence regarding the proposed annexation; and

WHEREAS, no written objection to the proposed annexation was filed with the Board of Aldermen of the City of Willard, Missouri, within seven days after the public hearing; and

WHEREAS, the Board of Aldermen of the City of Willard, Missouri, do find and determine that the annexation is reasonable and necessary to the proper development of the City; and

WHEREAS, the City is able to furnish normal municipal services to the area within a reasonable time after annexation; and

WHEREAS, the Board of Aldermen of the City of Willard finds that it is in the best interest of the City and its citizens to annex the property described in the verified Petition.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: Pursuant to §71.012 RSMo, the following-described real estate is hereby annexed into the City of Willard, Missouri, to-wit:

LEGAL DESCRIPTION PARCEL ID:881402200080

THAT CERTAIN PARCEL OR TRACT OF LAND LOCATED IN LOT FIVE (5) AND PART OF LOT FOUR (4) OF THE NORTHWEST FRACTIONAL QUARTER (NWFRL 1/4) OF SECTION TWO (2), TOWNSHIP TWENTY-NINE (29), RANGE TWENTY-THREE (23), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT AN EXISTING IRON PIN AT THE NORTHWEST CORNER OF SAID LOT FIVE (5); THENCE SOUTH, $89^{\circ}17'26''$ EAST, ALONG THE NORTH LINE OF SAID LOT FIVE (5), A DISTANCE OF 668.43 FEET TO AN EXISTING PIPE; THENCE SOUTH $89^{\circ}19'32''$ EAST, ALONG SAID NORTH LINE 668.82 FEET TO AN EXISTING PIPE; THENCE SOUTH $02^{\circ}29'08''$ WEST, ALONG THE EAST LINE OF THE WEST ONE HALF (W 1/2) OF SAID LOT FIVE (5), A DISTANCE OF 1325.53 FEET TO AN EXISTING IRON PIN AT THE SOUTHEAST CORNER OF THE WEST ONE HALF (W 1/2) OF SAID LOT FIVE (5); THENCE SOUTH $02^{\circ}30'04''$ WEST, ALONG THE EAST LINE OF THE WEST ONE HALF (W 1/2) OF SAID LOT FOUR (4), A DISTANCE OF 657.44 FEET TO THE SOUTH LINE OF THE NORTH ONE HALF (N 1/2) OF SAID LOT FOUR (4); THENCE NORTH $89^{\circ}19'20''$ WEST, ALONG SAID NORTH LINE, 667.49 FEET TO THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER (NW 1/4) OF THE WEST ONE HALF (W 1/2) OF SAID LOT FOUR (4); THENCE NORTH $02^{\circ}30'07''$ EAST, ALONG THE EAST LINE OF SAID NORTHWEST QUARTER (NW 1/4) OF THE WEST ONE HALF (W 1/2), 658.97 FEET TO A POINT ON THE SOUTH LINE OF SAID LOT FIVE (5); THENCE NORTH $89^{\circ}11'28''$ WEST, ALONG SAID SOUTH LINE OF LOT FIVE (5), 667.44 FEET TO AN EXISTING NAIL AT THE SOUTHWEST CORNER OF SAID LOT FIVE (5); THENCE NORTH $02^{\circ}23'09''$ EAST, ALONG THE WEST LINE OF SAID LOT FIVE (5), A DISTANCE OF 1322.74 FEET TO THE POINT OF BEGINNING, IN GREENE COUNTY, MISSOURI, EXCEPT THE FOLLOWING:

COMMENCING AT THE SOUTHWEST CORNER OF LOT FIVE (5), OF THE FRACTIONAL NORTHWEST QUARTER (NWFRL 1/4) OF SECTION TWO (2), TOWNSHIP TWENTY- NINE (29), RANGE TWENTY-THREE (23), SAID POINT ALSO BEING THE APPROXIMATE CENTERLINE OF COUNTY ROAD 101; THENCE EAST ALONG THE SOUTH LINE OF SAID LOT FIVE (5), OF SAID SECTION TWO (2), A DISTANCE OF 30 FEET TO A POINT FOR CORNER; THENCE NORTH AND PARALLEL TO THE WEST LINE OF SAID LOT FIVE (5) OF SAID SECTION TWO (2), A DISTANCE OF 150 FEET TO A POINT FOR CORNER; THENCE WEST AND PARALLEL TO SAID SOUTH LINE OF SAID LOT FIVE (5), TO A POINT ON THE WEST LINE OF SAID LOT FIVE (5) OF SAID SECTION TWO (2); THENCE SOUTH ALONG SAID WEST LINE TO THE POINT OF BEGINNING, IN GREENE COUNTY, MISSOURI, SUBJECT TO ANY PART THEREOF TAKEN, DEEDED, OR USED FOR ROAD OR HIGHWAY PURPOSES. SUBJECT TO AND TOGETHER WITH A 30 FOOT EASEMENT FOR INGRESS AND EGRESS AS RETAINED IN WARRANTY DEED RECORDED IN BOOK 2614, AT PAGE 1288, GREENE COUNTY RECORDER'S OFFICE.

Section 2: The boundaries of the City of Willard, Missouri, are hereby altered so as to encompass the above-described tract of land lying adjacent and contiguous to the present corporate limits.

Section 3: The City Clerk of the City of Willard is hereby ordered to cause three certified copies of this ordinance to be filed with the Greene County Clerk.

Section 4: The Director of Development and other pertinent City personnel are hereby authorized and directed to conform all maps, directories, drawings, plats, and other appropriate documents to the altered corporate limits of the City of Willard as herein provided.

Section 5: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed insofar as they may conflict with this ordinance.

Section 6: This ordinance being necessary for the preservation of the public peace, health, and safety of the citizens of the City of Willard, an emergency is hereby declared to exist, and this ordinance shall be in force and take effect from and after the date of its passage and approval.

Section 7: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 22, DAY OF May, 2017.

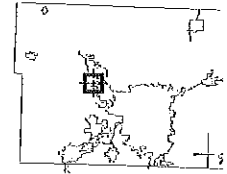
MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
<u>JAMIE BUCKLEY</u>	<u> </u>	<u> </u>	<u> </u>
<u>SAMUEL SNIDER</u>	<u> </u>	<u> </u>	<u> </u>
<u>DONNA STEWART</u>	<u> </u>	<u> </u>	<u> </u>
<u>LARRY WHITMAN</u>	<u> </u>	<u> </u>	<u> </u>
<u>SAM BAIRD</u>	<u> </u>	<u> </u>	<u> </u>
<u>DAVID ROGGENSEES</u>	<u> </u>	<u> </u>	<u> </u>

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
JAMIE BUCKLEY			
SAMUEL SNIDER			
DONNA STEWART			
LARRY WHITMAN			
SAM BAIRD			
DAVID ROGGENSEES			



Overview



Legend

Parcel Lines

- <all other values>
- DASHROW
- MUNIRWD
- PROPDASH
- PROPLINE
- RRROW
- ZONING

Section Lines

- Quarter Section Lines
- Section Lines

Streets

- <all other values>
- 8
- County Boundary
- Assessor's Parcels
- Floodplains
- City Limits

Parcel ID	881402200080	Alternate ID	n/a	Owner Address	WILLARD, CITY OF
Sec/Twp/Rng	2-29N-23W	Class	X		%MEADOWS WATER CO
Property Address	N FARM ROAD 101	Acreage	48.9		224 W JACKSON
	GREENE COUNTY				WILLARD MO 65781
District	181				
Brief Tax Description	NE1/4 W1/2 LOT 4 NW1/4 & W1/2 LOT 5 NW1/4 (EX S 150 FT W 30 FT) 2/29/23				
	(Note: Not to be used on legal documents)				

The sinkhole layer represents surface depressions from LiDAR imaging obtained in 2010 and 2011. Most of the sinkholes shown have not been field verified and are provided for informational purposes only. This layer should not be used as a substitute for a geological or geotechnical investigation. Questions regarding sinkholes should be directed to the Environmental Section of the Resource Management Department (417) 868-4147. For sinkhole information inside the city limits of Springfield, please call (417) 864-1901.

LEGAL DESCRIPTION PARCEL ID:881402200080

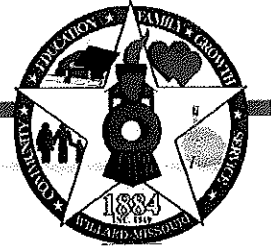
THAT CERTAIN PARCEL OR TRACT OF LAND LOCATED IN LOT FIVE (5) AND PART OF LOT FOUR (4) OF THE NORTHWEST FRACTIONAL QUARTER (NWFRL 1/4) OF SECTION TWO (2), TOWNSHIP TWENTY-NINE (29), RANGE TWENTY-THREE (23), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT AN EXISTING IRON PIN AT THE NORTHWEST CORNER OF SAID LOT FIVE (5); THENCE SOUTH, $89^{\circ}17'26''$ EAST, ALONG THE NORTH LINE OF SAID LOT FIVE (5), A DISTANCE OF 668.43 FEET TO AN EXISTING PIPE; THENCE SOUTH $89^{\circ}19'32''$ EAST, ALONG SAID NORTH LINE 668.82 FEET TO AN EXISTING PIPE; THENCE SOUTH $02^{\circ}29'08''$ WEST, ALONG THE EAST LINE OF THE WEST ONE HALF (W 1/2) OF SAID LOT FIVE (5), A DISTANCE OF 1325.53 FEET TO AN EXISTING IRON PIN AT THE SOUTHEAST CORNER OF THE WEST ONE HALF (W 1/2) OF SAID LOT FIVE (5); THENCE SOUTH $02^{\circ}30'04''$ WEST, ALONG THE EAST LINE OF THE WEST ONE HALF (W 1/2) OF SAID LOT FOUR (4), A DISTANCE OF 657.44 FEET TO THE SOUTH LINE OF THE NORTH ONE HALF (N 1/2) OF SAID LOT FOUR (4); THENCE NORTH $89^{\circ}19'20''$ WEST, ALONG SAID NORTH LINE, 667.49 FEET TO THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER (NW 1/4) OF THE WEST ONE HALF (W 1/2) OF SAID LOT FOUR (4); THENCE NORTH $02^{\circ}30'07''$ EAST, ALONG THE EAST LINE OF SAID NORTHWEST QUARTER (NW 1/4) OF THE WEST ONE HALF (W 1/2), 658.97 FEET TO A POINT ON THE SOUTH LINE OF SAID LOT FIVE (5); THENCE NORTH $89^{\circ}11'28''$ WEST, ALONG SAID SOUTH LINE OF LOT FIVE (5), 667.44 FEET TO AN EXISTING NAIL AT THE SOUTHWEST CORNER OF SAID LOT FIVE (5); THENCE NORTH $02^{\circ}23'09''$ EAST, ALONG THE WEST LINE OF SAID LOT FIVE (5), A DISTANCE OF 1322.74 FEET TO THE POINT OF BEGINNING, IN GREENE COUNTY, MISSOURI, EXCEPT THE FOLLOWING:

COMMENCING AT THE SOUTHWEST CORNER OF LOT FIVE (5), OF THE FRACTIONAL NORTHWEST QUARTER (NWFRL 1/4) OF SECTION TWO (2), TOWNSHIP TWENTY- NINE (29), RANGE TWENTY-THREE (23), SAID POINT ALSO BEING THE APPROXIMATE CENTERLINE OF COUNTY ROAD 101; THENCE EAST ALONG THE SOUTH LINE OF SAID LOT FIVE (5), OF SAID SECTION TWO (2), A DISTANCE OF 30 FEET TO A POINT FOR CORNER; THENCE NORTH AND PARALLEL TO THE WEST LINE OF SAID LOT FIVE (5) OF SAID SECTION TWO (2), A DISTANCE OF 150 FEET TO A POINT FOR CORNER; THENCE WEST AND PARALLEL TO SAID SOUTH LINE OF SAID LOT FIVE (5), TO A POINT ON THE WEST LINE OF SAID LOT FIVE (5) OF SAID SECTION TWO (2); THENCE SOUTH ALONG SAID WEST LINE TO THE POINT OF BEGINNING, IN GREENE COUNTY, MISSOURI, SUBJECT TO ANY PART THEREOF TAKEN, DEEDED, OR USED FOR ROAD OR HIGHWAY PURPOSES. SUBJECT TO AND TOGETHER WITH A 30 FOOT EASEMENT FOR INGRESS AND EGRESS AS RETAINED IN WARRANTY DEED RECORDED IN BOOK 2614, AT PAGE 1288, GREENE COUNTY RECORDER'S OFFICE.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 9

Ordinance authorizing the annexation of Parcel 881402200049. (1st Read) Discussion/Vote.

Sponsored by the Director of Development.

First Read: 05/08/17
BILL NO. 17-22

Second Read: 05/22/17
ORDINANCE NO. 170508B

AN ORDINANCE

AN ORDINANCE ANNEXING A CERTAIN ADJACENT, UNINCORPORATED AREA INTO THE CITY OF WILLARD, MISSOURI.

WHEREAS, the City has determined a need to annex certain property into its City limits; and

WHEREAS, the real estate is adjacent and contiguous to the present corporate limits of the City of Willard, Missouri; and

WHEREAS, a public hearing concerning this matter was held at the City Hall in Willard, Missouri, at 7:00 p.m. on April 25, 2017; and

WHEREAS, notice of this public hearing was published on April 5, 2017 and April 12, 2017 in the Commonwealth, a daily newspaper of general circulation in the County of Greene, Missouri; and

WHEREAS, at the public hearing, all interested persons, corporations, and political subdivisions were afforded the opportunity to present evidence regarding the proposed annexation; and

WHEREAS, no written objection to the proposed annexation was filed with the Board of Aldermen of the City of Willard, Missouri, within seven days after the public hearing; and

WHEREAS, the Board of Aldermen of the City of Willard, Missouri, do find and determine that the annexation is reasonable and necessary to the proper development of the City; and

WHEREAS, the City is able to furnish normal municipal services to the area within a reasonable time after annexation; and

WHEREAS, the Board of Aldermen of the City of Willard finds that it is in the best interest of the City and its citizens to annex the property described in the verified Petition.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: Pursuant to §71.012 RSMo, the following-described real estate is hereby annexed into the City of Willard, Missouri, to-wit:

LEGAL DESCRIPTION PARCEL ID:881402200049

THAT CERTAIN PARCEL OR TRACT OF LAND LOCATED IN THE NORTHWEST QUARTER (NW 1/4) OF LOT FOUR (4) OF THE NORTHWEST FRACTIONAL QUARTER (NWFRL 1/4) OF SECTION TWO (2), TOWNSHIP TWENTY-NINE (29), RANGE TWENTY-THREE (23), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT AN EXISTING IRON PIN AT THE NORTHWEST CORNER OF LOT FIVE (5) OF SAID NORTHWEST FRACTIONAL QUARTER (NWFRL 1/4); THENCE SOUTH 02°23'09" WEST, ALONG THE WEST LINE OF SAID LOT FIVE (5), A DISTANCE OF 1322.74 FEET TO AN EXISTING NAIL; THENCE SOUTH 89°11'28" EAST, 33.01 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF FARM ROAD 101 AND THE POINT OF BEGINNING; THENCE SOUTH 89°11'28" EAST, ALONG THE NORTH LINE OF SAID LOT FOUR (4), A DISTANCE OF 634.43 FEET TO THE NORTHEAST CORNER OF SAID NORTHWEST QUARTER (NW 1/4) OF THE WEST HALF (W 1/2) OF LOT FOUR (4); THENCE SOUTH 02°30'07" WEST, ALONG THE EAST LINE OF SAID NORTHWEST QUARTER (NW 1/4) OF THE WEST ONE HALF (W 1/2) OF LOT FOUR (4), A DISTANCE OF 658.97 FEET TO THE SOUTH OF THE NORTH ONE HALF (N 1/2) OF SAID LOT FOUR (4); THENCE NORTH 89°19'20" WEST, ALONG SAID NORTH LINE, 634.47 FEET TO A POINT ON SAID EAST RIGHT OF WAY LINE OF FARM ROAD 101; THENCE NORTH 02°30'09" EAST, ALONG SAID EAST RIGHT OF WAY LINE 660.42 FEET TO THE POINT OF BEGINNING, IN GREENE COUNTY, MISSOURI, SUBJECT TO ANY PART THEREOF TAKEN, DEEDED, OR USED FOR ROAD OR HIGHWAY PURPOSES.

Section 2: The boundaries of the City of Willard, Missouri, are hereby altered so as to encompass the above-described tract of land lying adjacent and contiguous to the present corporate limits.

Section 3: The City Clerk of the City of Willard is hereby ordered to cause three certified copies of this ordinance to be filed with the Greene County Clerk.

Section 4: The Director of Development and other pertinent City personnel are hereby authorized and directed to conform all maps, directories, drawings, plats, and other appropriate documents to the altered corporate limits of the City of Willard as herein provided.

Section 5: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed insofar as they may conflict with this ordinance.

Section 6: This ordinance being necessary for the preservation of the public peace, health, and safety of the citizens of the City of Willard, an emergency is hereby declared to exist, and this ordinance shall be in force and take effect from and after the date of its passage and approval.

Section 7: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 22, DAY OF May, 2017.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ JAMIE BUCKLEY	_____	_____	_____
_____ SAMUEL SNIDER	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____
_____ SAM BAIRD	_____	_____	_____
_____ DAVID ROGGENSEES	_____	_____	_____

2nd READ

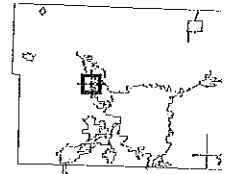
MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ JAMIE BUCKLEY	_____	_____	_____
_____ SAMUEL SNIDER	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____

SAM BAIRD

DAVID ROGGENSEES



Overview



Legend

Parcel Lines

- <all other values>
- - DASHROW
- MUNIRWD
- - PROPDASH
- PROPLINE
- RRROW
- - ZONING

Section Lines

- - Quarter Section Lines
- - Section Lines

Streets

- <all other values>
- 8

County Boundary

- Assessor's Parcels
- Floodplains
- City Limits

Parcel ID 881402200049
 Sec/Twp/Rng 2-29N-23W
 Property Address N FARM ROAD 101
 GREENE COUNTY

Alternate ID n/a
 Class X
 Acreage 10

Owner Address WILLARD, CITY OF
 224 W JACKSON ST
 WILLARD MO 65781

District 181
 Brief Tax Description W1/2 N 20A W1/2 LOT 4 NW1/4 2/29/23
 (Note: Not to be used on legal documents)

The sinkhole layer represents surface depressions from LiDAR imaging obtained in 2010 and 2011. Most of the sinkholes shown have not been field verified and are provided for informational purposes only. This layer should not be used as a substitute for a geological or geotechnical investigation. Questions regarding sinkholes should be directed to the Environmental Section of the Resource Management Department (417) 868-4147. For sinkhole information inside the city limits of Springfield, please call (417) 864-1901.

Lagoon small
tract - takes in the
large lagoon cell

LEGAL DESCRIPTION PARCEL ID:881402200049

THAT CERTAIN PARCEL OR TRACT OF LAND LOCATED IN THE NORTHWEST QUARTER (NW 1/4) OF LOT FOUR (4) OF THE NORTHWEST FRACTIONAL QUARTER (NWFRL 1/4) OF SECTION TWO (2), TOWNSHIP TWENTY-NINE (29), RANGE TWENTY-THREE (23), BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT AN EXISTING IRON PIN AT THE NORTHWEST CORNER OF LOT FIVE (5) OF SAID NORTHWEST FRACTIONAL QUARTER (NWFRL 1/4); THENCE SOUTH 02°23'09" WEST, ALONG THE WEST LINE OF SAID LOT FIVE (5), A DISTANCE OF 1322.74 FEET TO AN EXISTING NAIL; THENCE SOUTH 89°11'28" EAST, 33.01 FEET TO A POINT ON THE EAST RIGHT OF WAY LINE OF FARM ROAD 101 AND THE POINT OF BEGINNING; THENCE SOUTH 89°11'28" EAST, ALONG THE NORTH LINE OF SAID LOT FOUR (4), A DISTANCE OF 634.43 FEET TO THE NORTHEAST CORNER OF SAID NORTHWEST QUARTER (NW 1/4) OF THE WEST HALF (W 1/2) OF LOT FOUR (4); THENCE SOUTH 02°30'07" WEST, ALONG THE EAST LINE OF SAID NORTHWEST QUARTER (NW 1/4) OF THE WEST ONE HALF (W 1/2) OF LOT FOUR (4), A DISTANCE OF 658.97 FEET TO THE SOUTH OF THE NORTH ONE HALF (N 1/2) OF SAID LOT FOUR (4); THENCE NORTH 89°19'20" WEST, ALONG SAID NORTH LINE, 634.47 FEET TO A POINT ON SAID EAST RIGHT OF WAY LINE OF FARM ROAD 101; THENCE NORTH 02°30'09" EAST, ALONG SAID EAST RIGHT OF WAY LINE 660.42 FEET TO THE POINT OF BEGINNING, IN GREENE COUNTY, MISSOURI, SUBJECT TO ANY PART THEREOF TAKEN, DEEDED, OR USED FOR ROAD OR HIGHWAY PURPOSES.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 10

Ordinance authorizing the annexation of Parcel 881403400147. (1st Read) Discussion/Vote.

Sponsored by the Director of Development.

First Read: 05/08/17
BILL NO. 17-23

Second Read: 05/22/17
ORDINANCE NO. 170508C

AN ORDINANCE

AN ORDINANCE ANNEXING A CERTAIN ADJACENT, UNINCORPORATED AREA INTO THE CITY OF WILLARD, MISSOURI.

WHEREAS, the City has determined a need to annex certain property into its City limits; and

WHEREAS, the real estate is adjacent and contiguous to the present corporate limits of the City of Willard, Missouri; and

WHEREAS, a public hearing concerning this matter was held at the City Hall in Willard, Missouri, at 7:00 p.m. on April 25, 2017; and

WHEREAS, notice of this public hearing was published on April 5, 2017 and April 12, 2017 in the Commonwealth, a daily newspaper of general circulation in the County of Greene, Missouri; and

WHEREAS, at the public hearing, all interested persons, corporations, and political subdivisions were afforded the opportunity to present evidence regarding the proposed annexation; and

WHEREAS, no written objection to the proposed annexation was filed with the Board of Aldermen of the City of Willard, Missouri, within seven days after the public hearing; and

WHEREAS, the Board of Aldermen of the City of Willard, Missouri, do find and determine that the annexation is reasonable and necessary to the proper development of the City; and

WHEREAS, the City is able to furnish normal municipal services to the area within a reasonable time after annexation; and

WHEREAS, the Board of Aldermen of the City of Willard finds that it is in the best interest of the City and its citizens to annex the property described in the verified Petition.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: Pursuant to §71.012 RSMo, the following-described real estate is hereby annexed into the City of Willard, Missouri, to-wit:

LEGAL DESCRIPTION PARCEL ID: 881403400147

ALL OF LOT 2 OF THE MEADOWS WEST COMMERCIAL AREA REPLAT OF LOT 9, A RECORDED PLAT IN GREENE COUNTY, MISSOURI. SECTION 3, TOWNSHIP 29 NORTH, RANGE 23 WEST.

Section 2: The boundaries of the City of Willard, Missouri, are hereby altered so as to encompass the above-described tract of land lying adjacent and contiguous to the present corporate limits.

Section 3: The City Clerk of the City of Willard is hereby ordered to cause three certified copies of this ordinance to be filed with the Greene County Clerk.

Section 4: The Director of Development and other pertinent City personnel are hereby authorized and directed to conform all maps, directories, drawings, plats, and other appropriate documents to the altered corporate limits of the City of Willard as herein provided.

Section 5: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed insofar as they may conflict with this ordinance.

Section 6: This ordinance being necessary for the preservation of the public peace, health, and safety of the citizens of the City of Willard, an emergency is hereby declared to exist, and this ordinance shall be in force and take effect from and after the date of its passage and approval.

Section 7: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 22, DAY OF May, 2017.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ JAMIE BUCKLEY	_____	_____	_____
_____ SAMUEL SNIDER	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____

LARRY WHITMAN

SAM BAIRD

DAVID ROGGENSEES

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

JAMIE BUCKLEY

SAMUEL SNIDER

DONNA STEWART

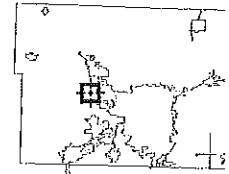
LARRY WHITMAN

SAM BAIRD

DAVID ROGGENSEES



Overview



Legend

Parcel Lines

- <all other values>
- DASHROW
- MUNIRWD
- PROPDASH
- PROPLINE
- RRROW
- ZONING

Section Lines

- Quarter Section Lines
- Section Lines

Streets

- <all other values>
- 8
- County Boundary
- Assessor's Parcels
- Floodplains
- City Limits

Parcel ID	881403400147	Alternate ID	n/a	Owner Address	WILLARD, CITY OF
Sec/Twp/Rng	3-29N-23W	Class	X		%MEADOWS WATER CO
Property Address	2454 N STATE HWY AB	Acreage	0.25		224 W JACKSON
	GREENE COUNTY				WILLARD MO 65781
District	181				
Brief Tax Description	THE MEADOWS WEST COMMERCIAL AREA REPLAT LOT 9 LOT 2				
	(Note: Not to be used on legal documents)				

The sinkhole layer represents surface depressions from LiDAR imaging obtained in 2010 and 2011. Most of the sinkholes shown have not been field verified and are provided for informational purposes only. This layer should not be used as a substitute for a geological or geotechnical investigation. Questions regarding sinkholes should be directed to the Environmental Section of the Resource Management Department (417) 868-4147. For sinkhole information inside the city limits of Springfield, please call (417) 864-1901.

water tower
and well site

LEGAL DESCRIPTION PARCEL ID:881403400147

ALL OF LOT 2 OF THE MEADOWS WEST COMMERCIAL AREA REPLAT LOT 9, A
RECORDED PLAT IN GREENE COUNTY, MISSOURI.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 11

Ordinance authorizing the annexation of Parcel 881403400138. (1st Read) Discussion/Vote.

Sponsored by the Director of Development.

First Read: 05/08/17
BILL NO. 17-24

Second Read: 05/22/17
ORDINANCE NO. 170508D

AN ORDINANCE

AN ORDINANCE ANNEXING A CERTAIN ADJACENT, UNINCORPORATED AREA INTO THE CITY OF WILLARD, MISSOURI.

WHEREAS, the City has determined a need to annex certain property into its City limits; and

WHEREAS, the real estate is adjacent and contiguous to the present corporate limits of the City of Willard, Missouri; and

WHEREAS, a public hearing concerning this matter was held at the City Hall in Willard, Missouri, at 7:00 p.m. on April 25, 2017; and

WHEREAS, notice of this public hearing was published on April 5, 2017 and April 12, 2017 in the Commonwealth, a daily newspaper of general circulation in the County of Greene, Missouri; and

WHEREAS, at the public hearing, all interested persons, corporations, and political subdivisions were afforded the opportunity to present evidence regarding the proposed annexation; and

WHEREAS, no written objection to the proposed annexation was filed with the Board of Aldermen of the City of Willard, Missouri, within seven days after the public hearing; and

WHEREAS, the Board of Aldermen of the City of Willard, Missouri, do find and determine that the annexation is reasonable and necessary to the proper development of the City; and

WHEREAS, the City is able to furnish normal municipal services to the area within a reasonable time after annexation; and

WHEREAS, the Board of Aldermen of the City of Willard finds that it is in the best interest of the City and its citizens to annex the property described in the verified Petition.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: Pursuant to §71.012 RSMo, the following-described real estate is hereby annexed into the City of Willard, Missouri, to-wit:

LEGAL DESCRIPTION PARCEL ID: 881403400138

ALL OF LOT TEN (10), OF THE MEADOWS WEST COMMERCIAL AREA, A RECORDED SUBDIVISION IN GREENE COUNTY, MISSOURI. SECTION 3, TOWNSHIP 29 NORTH, RANGE 23 WEST.

Section 2: The boundaries of the City of Willard, Missouri, are hereby altered so as to encompass the above-described tract of land lying adjacent and contiguous to the present corporate limits.

Section 3: The City Clerk of the City of Willard is hereby ordered to cause three certified copies of this ordinance to be filed with the Greene County Clerk.

Section 4: The Director of Development and other pertinent City personnel are hereby authorized and directed to conform all maps, directories, drawings, plats, and other appropriate documents to the altered corporate limits of the City of Willard as herein provided.

Section 5: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed insofar as they may conflict with this ordinance

Section 6: This ordinance being necessary for the preservation of the public peace, health, and safety of the citizens of the City of Willard, an emergency is hereby declared to exist, and this ordinance shall be in force and take effect from and after the date of its passage and approval.

Section 7: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 22, DAY OF May, 2017.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ JAMIE BUCKLEY	_____	_____	_____
_____ SAMUEL SNIDER	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____

SAM BAIRD

DAVID ROGGENSEES

2nd READ

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

JAMIE BUCKLEY

SAMUEL SNIDER

DONNA STEWART

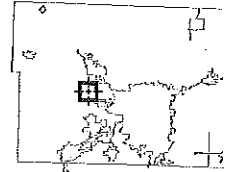
LARRY WHITMAN

SAM BAIRD

DAVID ROGGENSEES



Overview



Legend

Parcel Lines

- <all other values>
- DASHROW
- MUNIRWD
- PROPDASH
- PROPLINE
- RRROW
- ZONING

Section Lines

- Quarter Section Lines
- Section Lines

Streets

- <all other values>
- 8
- County Boundary
- Assessor's Parcels
- Floodplains
- City Limits

Parcel ID	881403400138	Alternate ID	n/a	Owner Address	WILLARD, CITY OF
Sec/Twp/Rng	3-29N-23W	Class	X		%MEADOWS WATER CO
Property Address	W STATE HWY EE	Acreage	0.6713		224 W JACKSON
	GREENE COUNTY				WILLARD MO 65781
District	181				
Brief Tax Description	THE MEADOWS WEST COMMERCIAL AREA LOT 10				
	(Note: Not to be used on legal documents)				

The sinkhole layer represents surface depressions from LiDAR imaging obtained in 2010 and 2011. Most of the sinkholes shown have not been field verified and are provided for informational purposes only. This layer should not be used as a substitute for a geological or geotechnical investigation. Questions regarding sinkholes should be directed to the Environmental Section of the Resource Management Department (417) 868-4147. For sinkhole information inside the city limits of Springfield, please call (417) 864-1901.

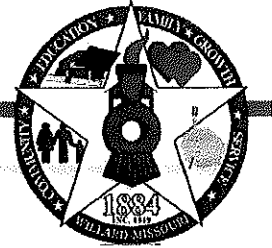
corner lot AB:EE
vacant

LEGAL DESCRIPTION PARCEL ID:881403400138

ALL OF LOT TEN (10), OF THE MEADOWS WEST COMMERCIAL AREA, A RECORDED
SUBDIVISION IN GREENE COUNTY, MISSOURI.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 12

Discussion/Vote on background checks for the Parks Department.

Sponsored by the Parks Director.



City of Willard - National Screening Program Details

Background Screening Package:

\$17.50 average price per applicant

- **Social Security Verification**
 - ❖ Verifies the applicant's name and date of birth (DOB) against the social security number (SSN) provided.
- **Address Trace**
 - ❖ Verifies the applicant's current address and identifies previous addresses.
- **Local Criminal Record Search**
 - ❖ State and/or County criminal record searches are performed to capture all available misdemeanor and felony records utilizing the Predominantly Used Index (PUI). Based on address history, **MULTIPLE county searches** may be performed. **As an important note, all of the county record searches are conducted on site in the appropriate courthouse. NO COURT FEES**
 - ❖ The minimum number of years available is 7 years with many states extending the minimum to 10 years (this fluctuates by jurisdiction). As a standard, felony convictions are typically not purged from court systems and therefore will be reported as long as they are publically available, regardless of age. Misdemeanors are handled differently depending on the jurisdiction; however, the minimum available is 7 years. The maximum history available is always provided to you, but again, this varies by jurisdiction. Important note; sealed and expunged cases will not be reported by the court system.
 - ❖ **NOTE:** If address history warrants a search in the following locations, SSCI may conduct a statewide investigation: CO, DC, GA, HI, MD, MT, NM, and WI
 - ❖ **Information specific to applicant address history in New York:**
OR
 - In NY when the county level search is unavailable, the O.C.A. search will be conducted in lieu of the Department of Corrections at the client's expense.
- **National Criminal Record Search**
 - ❖ Our national database search provides access to criminal data from all 50 states and OFAC history, including Guam and Puerto Rico (Over 800 million criminal records). **As an important note, all possible hits will be confirmed at the county courthouse. NO COURT FEES**
- **Sex Offender Registry Search**
 - ❖ Search of all 50 State repositories and the District of Columbia for known sex offenders. **As an important note, all possible hits will be confirmed at the county courthouse. NO COURT FEES**

The following services to be added to the national criminal package (included in the flat fee pricing):

- **Disqualification process**
 - ❖ SSCI will process the results using the approved disqualification criteria and will proceed with a disqualification package including the adverse action notice, final report, FCRA Summary of Your Rights, and the disqualification policy. This process includes notification by SSCI to all applicable parties. Additionally, SSCI will communicate directly with the applicant regarding any disputes and/or inaccuracies with the final report. Applicants that do not pass the background screening will be reflected in your online system with a red alert.
- **Verifications**
 - ❖ SSCI will validate the identifiers supplied by the applicant. This includes a comparison of the applicant's name, address, social security number (SSN), and date of birth (DOB). When discrepancies are identified during this comparison, we will request the necessary data be verified.



Who We Serve

SSCI is America's #1 Choice for Volunteer Background Checks

SSCI partners with volunteer driver organizations throughout the United States to provide consultation and assistance needed to implement a comprehensive, due diligent background screening program. This program will address the concerns for the safety and security of children and other vulnerable groups. Our national partners and loyal clients select SSCI due to our service commitment to provide the most cost effective and user friendly background screening program.

SSCI PROUDLY SERVES:

Operation TLC²

Over 1,500 Park & Recreation Agencies

United States Olympic Committee

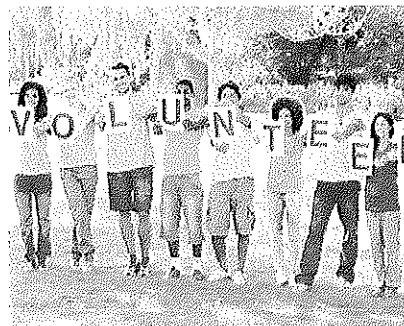
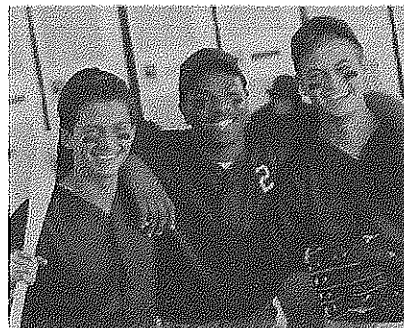
Supporting over 20 USA Governing Bodies with their compliance to SafeSport Standards

Volunteer Organizations

Church, Ministries and Youth Sports

Employment

Government Agencies and Various Private Sectors

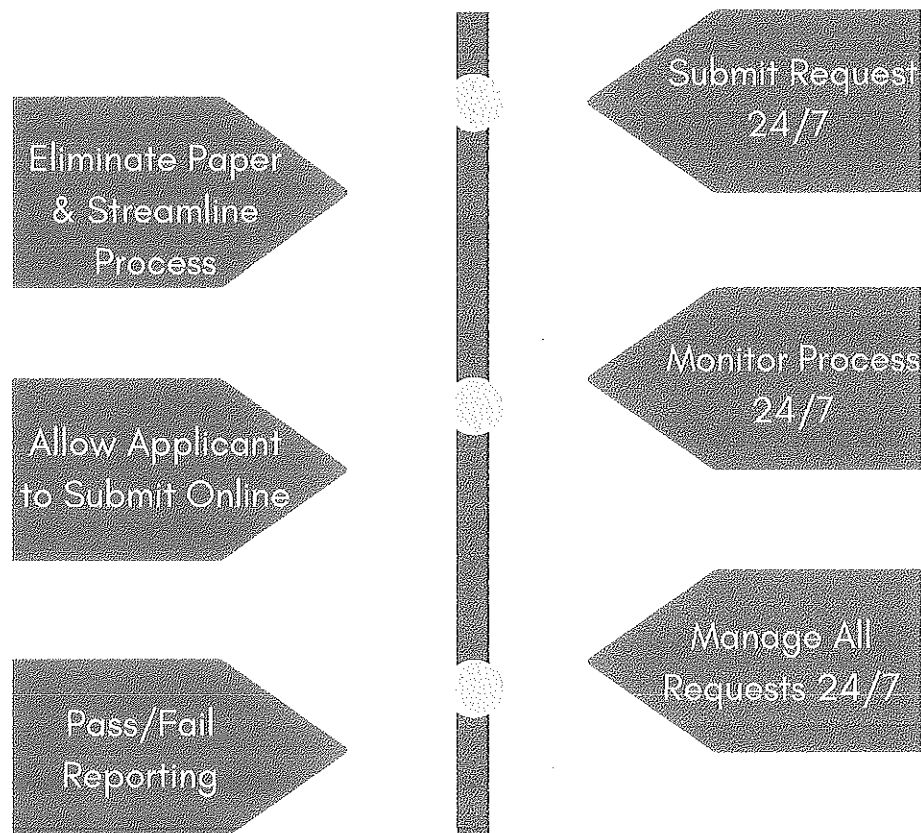


Online Management System

Each client will have access to their very own custom national online background screening platform with no set up fees, no maintenance fees and no additional court fees.

- Customized Online Background Screening Management System with around the clock authorized access
- Full protection of sensitive data
- Applicants to submit online with e-signature, tracking why they are going through the process and storing the documentation indefinitely.
- Applicant payment feature available
- Manual national request inside system, which can be done by coordinators, directors, etc.
- 24/7 refreshing every 30 minutes is a live status page inside your national system.

Customized Online Background Check System



SSCI USER GROUP MATRIX

Allows an agency to have complete control of ALL user groups in one system, while allowing EACH user group to have their own customized management system at no additional cost.

CITY/COUNTY PARK & RECREATION AGENCY

BENEFITS / RISK REDUCTION

- All User Groups meet same national standards
- Secure access to all reports online 24/7
- User Group / Applicant pay options



Soccer Association



Baseball Association



Football Association



Lacrosse Association

President/Board

Eliminate paperwork – Applicants can submit consent online

Track status of background screenings 24/7

Results online – Pass/Fail reporting is an option

Coaches/Volunteers

Conveniently submit background check online in less than 3 minutes

Have confidence knowing your information is Secure & Protected

Results are delivered to the association within 3 business days

KEY FEATURES:

Customized background check administration portal based on your specific needs.

Online access 24 hours a day, 7 days per week.

Unlimited number of User Groups under one Park & Recreation Agency.

Each User Group will have its own system with controlled access by user role.

No start up fees.

Only pay per background screening (Flat Fee).



A Better Way to Background Check

BIB offers background screening with integrity. We screen, test and verify the backgrounds of your employees and volunteers. Clients love our responsive service and how we accelerate their speed to hire while reducing their costs. With BIB, you get reliable results and easy technology. We're good at what matters and have been since 1995.

We've studied what drives satisfaction in users of background screening because you know better than we do. You want a quality screen performed quickly and at a good price. You require attentive service and easy to use technology.

BIB delivers on these drivers—just ask our customers. We did, and they told us they were satisfied with eight out of 10 giving us the highest ranking—pretty amazing when the industry average of that level of satisfaction is only 7.9%.

Let's talk about a better way to background screen.



www.bib.com | 877-439-3900 | sales@bib.com

© 2015 Background Investigation Bureau, LLC

Expect Attentive Service

We excel at service. BIB wants to be your partner; not your vendor. When you call, real people answer the phone, and most likely know who you are. 95% of your questions are answered during the first call. Clients think that's pretty special. We think it's just good business.

Accelerate Speed to Hire

BIB is an industry leader in turnaround time. You need results fast to onboard new employees or sign-up volunteers for your big event. You can hire or orientate sooner with BIB.

Demand Reliable Results

Not all screens are equal. Some methods only skim the surface, leaving you with only half the story. BIB employs screening practices that provide you every page of an applicant's background so you can select with confidence.

Reduce Costs

Get a better screen for less. Seven out of 10 companies save when they switch to BIB. Why? Our investment in technology helps us operate leaner and save you money.

Enjoy Easy Technology

No technical expertise required! BIB's intuitive platform was designed to process screening efficiently, featuring all the functionality you desire. And we can integrate with most any HR management system.

Our Solutions Portfolio Includes:

- > Employment and Volunteer Background Screening
- > Criminal, Civil, Credit and Motor Vehicle Records
- > Education, Employment and Credential Verifications
- > Drug Testing & Physical Exams
- > Identity Validation
- > International Background Checks
- > Policy Management

The Numbers

- > Founded in 1995
- > Annual Transactions: 1,000,000+
- > Accuracy Rate: 99.994%
- > Dispute Rate by Applicants: Less than 1%
- > We perform screens in all 50 states and over 200 countries.
- > Our customer base includes organizations and corporations headquartered in 38 states.

Talk to BIB today and discover a better way to screen.

BIB is a proud member of these associations:





Understanding Consumer Reports For Employers



BIB

www.bibinc.com | 877-243-6000

Sample Consumer Report

Consumer Report Elements

1 BIB 9710 NORTHCROSS CENTER COURT HUNTERSVILLE, NC 28078 704-439-3900 p 704-439-3901 f		Subject Profile By Service	
2 Subject Information Name: JOHN JOSEPH SMITH SSN: XXXXX225 DOB: 06/10/1955 Sex/Race: M Reference: STANDARD Record: 08/05/2008 10:18 AM		3 Client ABC COMPANY ATTN: BETTY SMITH 123 ANY STREET YOUTOWN, NC 12345 704-555-1111 p	
4 COURT CIVIL/CRIMINAL (Scope of Criminal Search: A Minimum of 7 Years) CRIMINAL RECORD MD - ANNE ARUNDEL SMITH, JOHN JOSEPH DOB: 06/10/1955 ----- COURT: MD/ANNE ARUNDEL-DISTRICT COURT CASE: 6V00074488 ARREST FILED: 03/23/2007 CHARGE: (PELONY) (1) BURGLARY 1ST DEGREE (2) THEFT \$500 PLUS VALUE ON DISP: (1) NOLE PROSEQUI (2) NOT GUILTY OFFENSE DATE: 03/23/2007 [SMITH, JOHN JOSEPH DOB 6/10/1955]			
5 FEDERAL CRIMINAL RECORD MD - STATEWIDE No Court Record Found for: JOHN JOSEPH SMITH CRIMINAL RECORD CC - COMPREHENSIVE CRIMINAL (CRIMINAL & SEX OFFENDER) AOC - VIRGINIA SMITH, JOHN JOSEPH OFFENSES: COURT: FAIRFAX COUNTY GD FILED: 12/02/1998 DISPOSED: 02/24/1999 ARST: DWI-ALCOHOL CHRG: (M) DWI-ALCOHOL DISP: (M) DWI-ALCOHOL CODE/STATUTE: 18.2-266 SENT: SENTENCE: 6M (SUSP: 6M) COURT COSTS: Y FINE: Y HEARING RESULT: FINAL ----- AOC - MARYLAND SMITH, JOHN JOSEPH ADDR: 10020 LARRISVILLE RD DOMTIRK MD 28754 OFFENSES: COURT: ANNE ARUNDEL COUNTY (DISTRICT COURT)			
6 Additional Searches You may see other types of searches on your report including the following: » Federal Criminal Record » National Sex Offender Registry (NSOR) » FACTS » Civil » Motor Vehicle Reports (MVRs)		7 Additional Searches You may see other types of searches on your report including the following: » Comprehensive Criminal Record » Security Watch List (SWL) » Credit » Motor Vehicle Reports (MVRs)	

- 1 Consumer Reporting Agency (CRA)**
The name and contact information of the CRA that has prepared and provided the consumer report is located in the top left corner of the consumer report.
- 2 Subject Information**
The provided applicant information is located in this section.
- 3 Client Information**
The name and contact information of your company is listed in this section.
- 4 Court Civil/Criminal** (Scope of Criminal Search: A Minimum of 7 Years)
This section provides all court records reported by our researchers and are broken down by jurisdictions or areas that were searched. The Scope of the Criminal Search is usually a minimum of seven (7) years, meaning the researcher has looked for records going back at least 7 years.
- 5 Jurisdiction**
This is the geographic location for CRIMINAL RECORD searches and will be listed as a County and/or State, Multi-State, Canadian Province, or International Country. Other types of searches may be listed under the Court Civil/Criminal section of your report.
- 6 Court Record**
Although the amount of information disclosed in your criminal court record will vary, it will generally provide the following components* (in no particular order):
 » Where the arrest or violation occurred
 » The case number
 » The date of arrest or filed date (This may also be the date of the Violation)
 » Charge severity: Felony, Misdemeanor, Traffic, Infraction or other violation
 » What the actual charge was
 » The disposition (Guilty, Not-Guilty, Prayer for Judgment, Nolle Prosequ, etc.)
 » The disposition date for the date the case was disposed of
 » Sentence received
 » The name of the offender and a combination of personal identifiers.
 Depending upon the jurisdiction, the record may include at least one or all of the following:
 » Date of Birth (DOB) » Address
 » Social Security Number (SSN)
 » Drivers License Number » Gender, Race
 » Height, Weight, Eye Color
 » Piercings, Tattoos, Scars and other markings » An Alias or AKA may also be listed
 *Note that all criminal records may not be listed in this order. The order in which criminal record information is reported is dependent upon the record retention and reporting layout from the court.
- 7 Additional Searches**
You may see other types of searches on your report including the following:
 » Comprehensive Criminal Record
 » National Sex Offender Registry (NSOR)
 » FACTS
 » Civil
 » Motor Vehicle Reports (MVRs)

EDUCATION VERIFICATION

BERKLEE COLLEGE OF MUSIC - BOSTON, MA

Discrepancies Found? NO

COMPLETE

Confirmed By: TERESA HUNTER
 Attendance Dates: 09/20/00 - 05/20/04
 Degree: BACHELOR - BUSINESS
 Received: 05/04

Comments: NONE

EMPLOYMENT VERIFICATION

Information Provided:

Company Name: ABC Company
 Company Address: Anywhere, NC
 Company Phone/Fax: 123-456-7890
 Position: Sales
 Start Date: 01/20/07
 End Date: 03/20/09
 Pay: \$40,000
 Reason for Leaving: Unable to verify - See Comments
 Unable to verify - See Comments

Rehire Eligible: Yes
 Comments: Per company policy, no further information was given. Please note the discrepancy in the dates/position provided and verified.

Confirmed by: Mary Jones - Human Resources



PERSONAL REFERENCE CHECK

REFERENCE NAME: JANE DOUGH
 LENGTH OF TIME YOU HAVE KNOWN APPLICANT: 11 YRS.
 RELATIONSHIP WITH APPLICANT: SUPERVISOR
 PERSONAL COMMENTS: HE'S A VERY GOOD WORKER. TRUST WORTHY. GIVE HIM ANY TASK AND IT WILL BE COMPLETED ON TIME. JOHN HAS BEEN TRYING TO STRAIGHTEN HIS LIFE UP. HE'S A GOOD PERSON.

Searched: June 05, 2010 10:18 AM
 Completed: June 07, 2010 10:42 PM

COMPLETE

DISCLAIMER: All items of the information provided within this report must adhere to the guidelines set forth by the Fair Credit Reporting Act (FCRA), and the Federal Privacy Protection Act (FPPA). In addition, all users of this information understand that the provider of these reports cannot guarantee or be held responsible for the accuracy or completeness of this report.

Education & License Verification

Education Verifications are performed based on information your applicant provided to you. This section may include the following information:

- » Who verified the information
- » The attendance dates
- » The Major listed by the applicant
- » The degree or diploma received.
- » Data the degree was issued
- » Grades or GPA
- » Number of credits accumulated
- » Any additional comments provided by the institution

BIB has created a list of verification codes to assist in the Education Verification process that will be listed in the comments section of the report. Please also note that an email will be sent to the person that requested the search if a discrepancy is found.

Verification Code Descriptions

SV-01-EDU: Verification Successful
 UV-01-EDU: Unverifiable: Non-Responsive After a Minimum of Six (6) Attempts
 UV-02-EDU: Unverifiable: Data No Longer Available
 UV-03-EDU: Unverifiable: Required Release Not Received
 UV-04-EDU: Unverifiable: School Hold on Records
 UV-05-EDU: Unverifiable: Applicant Unresponsive
 UV-06-EDU: Unverifiable: Additional Documents Required
 DS-01-EDU: Discrepancy: No Diploma/Degree Earned
 DS-02-EDU: Discrepancy: No Record of Enrollment
 DS-03-EDU: Discrepancy: Known/Suspected Diploma Mill
 DS-04-EDU: Discrepancy: Dates of Enrollment
 DS-05-EDU: Discrepancy: Type of Award/Certificate/Diploma/Degree
 DS-06-EDU: Discrepancy: School not accredited with State or US Dept. of Education
 VC-01-EDU: Verification Cancelled
 VC-02-EDU: Verification Closed: Package limited to one (1)
 VD-01-EDU: Verification Delayed
 SV-01-PRL: Successful License Verification
 VC-01-PRL: Verification Closed: Package limited to one (1)
 DS-01-PRL: Discrepancy: License Expired
 DS-02-PRL: Discrepancy: License Pending
 DS-03-PRL: Discrepancy: No Record on File

Employment Verification

Employment Verifications are performed based on information your applicant provided to you. This section may include the following information:

- » Dates of Employment
- » Title held
- » Salary/Pay
- » Reason for Leaving
- » Rehire Eligibility
- » Any additional comments provided by the employer

Verification Code Descriptions

SV-01-EMP: Verification Successful
 UV-01-EMP: Unverifiable: Non-Responsive After a Minimum of Six (6) Attempts
 UV-02-EMP: Unverifiable: Company Policy
 UV-03-EMP: Unverifiable: Employer No Longer in Business
 UV-04-EMP: Unverifiable: Company Acquired - Data No Longer Available
 UV-05-EMP: Unverifiable: Employer Not Found
 UV-06-EMP: Unverifiable: Required Release Not Received
 UV-07-EMP: Unable to Verify
 UV-08-EMP: Unverifiable: Applicant Not Responsive
 UV-09-EMP: Unverifiable: Required DD214 Not Received
 UV-10-EMP: Unverifiable: Due to the Work Number Requirements
 UV-11-EMP: Unverifiable: Additional Documents Required
 DS-01-EMP: Discrepancy: No Record of Employment
 DS-02-EMP: Discrepancy: Time Period
 DS-03-EMP: Discrepancy: Wage Reported
 DS-04-EMP: Discrepancy: Contract/Agency Position
 DS-05-EMP: Discrepancy: Non-Paid Position
 DS-06-EMP: Discrepancy: Title Reported
 DS-07-EMP: Discrepancy: Reason for leaving
 VC-01-EMP: Verification Cancelled
 VC-02-EMP: Verification Closed per Client
 VC-03-EMP: Verification Closed: Package limited to one (1)
 VD-01-EMP: Verification Delayed

Personal Reference Check

References are contacted and verified according to your unique set of questions.



BIB

Background Investigation Bureau (BIB) Comparison Matrix

BIB's Professional Grade Screen	National Database	Statewide/FBI Database
Address History Trace creates a geographical profile of the applicant to identify all jurisdictions associated with the applicant whether the applicant discloses to you or not	The Verification Trap- even if a vendor says they verify database hits at the county level, they are still only verifying the records found in the database; missing any criminal records associated with a residential history as per an Address History Trace (No geographical profile available)	No geographical profile available
Multi-County Search - search each jurisdiction identified in the Address History Trace for criminal records. BIB defines a criminal hit as a felony, misdemeanor and traffic violation (DWI)	Less than 50% of the counties do not report up to the state or national repositories. If you're applicant committed a crime in one of these jurisdictions, you will never know about it.	Only arrests that required a finger print will be in the FBI database. Any misdemeanor arrest that does not require a fingerprint will not be found in the FBI database.
National Criminal Record Locator - BIB's proprietary database product containing over 400 million unique records from over 2400 different sources. 10 time greater than that of the FBI's database. If a criminal records is found, BIB will then verify the data at the official source of record (normally county) before reporting to the client.	Beware of instant results. These records are not verified putting the client at risk of denying an applicant employment or placement on a record that may not belong to them. Also, when a database is used as a sole source and is instant result, FCRA is very clear that every applicant must receive what is called the 613A letter.	Results are not verified. Common name can produce several reports that may not belong to your applicant.
National Sex Offender Registry Search - BIB aggregates data from all 50 states, including Puerto Rico and Guam	A portion of the Sex Offender Registry data is included.	Must search the Sex Offender Registry separately. Will only be the registry of State
Adverse Action Administrator - BIB will automatically send pre-adverse and adverse FCRA action letters when required. FCRA looks at volunteers the same as employees. When an employer denies an applicant employment/placement due to the results of the criminal investigation, the FCRA requires the applicant to receive a copy of their report, FCRA consumer guidelines and the right to dispute. BIB facilitates and manages this process helping our clients stay compliant	Does not include Adverse Action Administrator	Does not include Adverse Action Administrator
Visual Credential ID Card- If an approval status of a "meets guidelines" is set, BIB will facilitate mailing of credential ID cards to each approved volunteer.	Does not include Credential ID Card	Does not include Credential ID Card

BIB goes and gets the data at the official court of record, reports as far back as reportable by law.	Reliant on State and County repositories to report up to National. Less than 50% counties report to national.	Reliant on States to report to FBI database. 28 States report a significant backlog in submitting records to the FBI. alone, 54,000 appeals challenging inaccurate or incomplete information from the FBI Database
BIB provides a full disposition - real time data	Data updated monthly	Over 1.8 million employment related background checks are conducted annually via the FBI database; at least 600,000 of these records contained inaccuracies. The FBI Database website has a disclaimer that the FBI database was never intended to be used for employment purposes, only as an arrest index. The FBI database makes its own claim of how substandard it is.



City of Willard

April 12, 2017

Secure Volunteer Package (estimated 300 yearly searches)

\$11.95

Address History Trace – Reveals various names, DOBs and addresses associated with a specific SSN. Information contained in BIB's AHT is aggregated from a variety of public and proprietary sources and is an excellent tool for determining where background searches should be conducted.

County Court Search (Multi-County) – A criminal records search in each unique jurisdiction discovered through BIB's Address History Trace. Jurisdictions are limited to the Subject's past seven (7) year residential history. Records include both felony and misdemeanor offenses and traffic citations when available.

Criminal Record Database – A database search of over 400 million unique criminal records regularly aggregated from over 2,400 different governmental and proprietary sources. Records include full dispositions and are verified through the official court of record before being reported.

Sex Offender Registry Search – A comprehensive database search of registered sex offenders regularly aggregated from all 50 states plus Washington DC, Puerto Rico, and Guam and Native American Tribal Registries.

Security Watch List – A database search of information obtained from over 30 global agencies including the Office of Foreign Assets (OFAC), Interpol, US Department of Justice, US Department of Commerce, US Secret Service, DEA, FBI, FTA, OIG and GSA.

Adverse Action Administrator – BIB will automatically send pre-adverse and adverse FCRA action letters when required.

Credential ID Card – Price includes BIB's credential ID card that will have your organization name, your school location, the volunteer level and your volunteer name.

Notes:

County Access Fees: Many county courts charge a statutory fee to access their criminal records. Fees generally range from \$2.50 to \$5.00 and in some jurisdictions as much as \$30.00. These fees will be paid by BIB and are included in our pricing with the exception of County searches that require the use of the NY statewide search will incur a \$65.00 access fee.

County Criminal Data: The upper court system is the default county court search. Availability of records maintained by county court systems is often limited to a seven (7) year historical record.

AKA Names: Each additional AKA name will be billed separately.

Signature

Date



City of Willard

April 12, 2017

Employee Package

\$11.95

Address History Trace – Reveals various names, DOBs and addresses associated with a specific SSN. Information contained in BIB's AHT is aggregated from a variety of public and proprietary sources and is an excellent tool for determining where background searches should be conducted.

County Court Search (Multi-County) – A criminal records search in each unique jurisdiction discovered through BIB's Address History Trace. Jurisdictions are limited to the Subject's past seven (7) year residential history. Records include both felony and misdemeanor offenses and traffic citations when available.

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Signature

Date



Understanding Consumer Reports For Employers



BIB

www.bib.com | 877-246-5666

Consumer Report Elements

1 Consumer Reporting Agency (CRA)

The name and contact information of the CRA that has prepared and provided the consumer report is located in the top left corner of the consumer report.

2 Subject Information

The provided applicant information is located in this section.

3 Client Information

The name and contact information of your company is listed in this section.

4 Court Civil/Criminal

(Scope of Criminal Search: A Minimum of 7 Years)
This section provides all court records reported by our researchers and are broken down by jurisdiction or areas that were searched. The Scope of the Criminal Search is usually a minimum of seven (7) years, meaning the researcher has looked for records going back at least 7 years.

5 Jurisdiction

This is the geographic location for CRIMINAL RECORD searches and will be listed as a County and/or State, Multi-State, Canadian Province, or International Country. Other types of searches may be listed under the Court Civil/Criminal section of your report.

6 Court Record

Although the amount of information disclosed in your criminal court record will vary it will generally provide the following components (in no particular order):

- » Where the arrest or violation occurred
- » The case number
- » The date of arrest or filed date (This may also be the date of the Violation)
- » Charge severity (Felony, Misdemeanor, Traffic, Infraction or other violation)
- » What the actual charge was
- » The disposition (Guilty, Not-Guilty, Payer for Judgment, Noile Prosequie, etc.)
- » The disposition date (or the date the case was disposed of)
- » Sentence received
- » The name of the offender and a combination of personal identifiers.

Depending upon the jurisdiction, the record may include at least one or all of the following:

- » Date of Birth (DOB)
- » Address
- » Drivers License Number
- » Gender, Race
- » Piercings, Tattoos, Scars and other markings
- » Social Security Number (SSN)
- » Height, Weight, Eye Color
- » An Alias or AKA may also be listed

*Note that all criminal records may not be listed in this order. The order in which criminal record information is reported is dependent upon the record retention and reporting layout from the court.

7 Additional Searches

You may see other types of searches on your report including the following:

- » Federal Criminal Record
- » National Sex Offender Registry (NSOR)
- » FACIS
- » Civil
- » Motor Vehicle Reports (MVRs)
- » Credit
- » Security Watch List (SWL)
- » Comprehensive Criminal Record

3 EDUCATION VERIFICATION

BERKLEE COLLEGE OF MUSIC - BOSTON, MA

Discrepancies Found? NO

COMPLETE

Confirmed By: TERESA HUNTER
Attendance Dates: 09/2000 - 05/2004
Degree: BACHELOR - BUSINESS
Received: 05/04

Comments: NONE

5 EMPLOYMENT VERIFICATION

Information Provided:

Company Name: ABC Company
Company Address: Anywhere, NC
Company Phone/Fax: 123-456-7890

Position: Sales Representative

Start Date: 01/2007

End Date: 05/2009

Pay: \$40,000

Reason for Leaving:

Rehire Eligible: Yes

Comments: Per company policy, no further information was given. Please note the discrepancy in the dates/position provided and verified.

Confirmed by: Mary Jones - Human Resources

Information Verified:

ABC Company

Anywhere, NC

123-456-7890

Sales Representative

05/2007

Unable to verify - See Comments

Unable to verify - See Comments

10 PERSONAL REFERENCE CHECK

REFERENCE NAME: JANE DOUGH

LENGTH OF TIME YOU HAVE KNOWN APPLICANT: 11 YRS.

RELATIONSHIP WITH APPLICANT: SUPERVISOR

PERSONAL COMMENTS: HE'S A VERY GOOD WORKER. TRUST WORTHY. GIVE HIM ANY TASK AND IT

WILL BE COMPLETED ON TIME. JOHN HAS BEEN TRYING TO STRAIGHTEN HIS LIFE UP. HE'S A GOOD

PERSON

Sources: Jane JS, 2010 10/10 2/11

Completed: June 17, 2010 12:42 PM

COMPLETE

8 Education & License Verification

Education Verifications are performed based on information your applicant provided to you. This section may include the following information:

- » Who verified the information
- » The attendance dates
- » The Major listed by the applicant
- » The degree or diploma received.
- » Date the degree was issued
- » Grades or GPA
- » Number of credits accumulated
- » Any additional comments provided by the institution

BIB has created a list of verification codes to assist in the Education Verification process that will be listed in the comments section of the report. Please also note that an email will be sent to the person that requested the search if a discrepancy is found.

Verification Code Descriptions

SV-01-EDU: Verification Successful
UV-01-EDU: Unverifiable: Non-Responsive After a Minimum of Six (6) Attempts
UV-02-EDU: Unverifiable: Data No Longer Available
UV-03-EDU: Unverifiable: Required Release Not Received
UV-04-EDU: Unverifiable: School Hold on Records
UV-05-EDU: Unverifiable: Applicant Unresponsive
UV-06-EDU: Unverifiable: Additional Documents Required
DS-01-EDU: Discrepancy: No Diploma/Degree Earned
DS-02-EDU: Discrepancy: No Record of Enrollment
DS-03-EDU: Discrepancy: Known/Suspected Diploma Mill
DS-04-EDU: Discrepancy: Dates of Enrollment
DS-05-EDU: Discrepancy: Type of Award/Certificate/Diploma/Degree
DS-06-EDU: Discrepancy: School not accredited with State or US Dept. of Education
VC-01-EDU: Verification Cancelled
VC-02-EDU: Verification Closed; Package limited to one (1)
VD-01-EDU: Verification Delayed
SV-01-PRL: Successful License Verification
DS-01-PRL: Discrepancy: License Expired
DS-02-PRL: Discrepancy: License Pending
DS-03-PRL: Discrepancy: No Record on File

9 Employment Verification

Employment Verifications are performed based on information your applicant provided to you. This section may include the following information:

- » Dates of Employment
- » Title held
- » Salary/Pay
- » Reason for Leaving
- » Rehire Eligibility
- » Any additional comments provided by the employer

Verification Code Descriptions

SV-01-EMP: Verification Successful
UV-01-EMP: Unverifiable: Non-Responsive After a Minimum of Six (6) Attempts
UV-02-EMP: Unverifiable: Company Policy
UV-03-EMP: Unverifiable: Employer No Longer in Business
UV-04-EMP: Unverifiable: Company Acquired - Data No Longer Available
UV-05-EMP: Unverifiable: Employer Not Found
UV-06-EMP: Unverifiable: Required Release Not Received
UV-07-EMP: Unable to Verify
UV-08-EMP: Unverifiable: Applicant Not Responsive
UV-09-EMP: Unverifiable: Required DD214 Not Received
UV-10-EMP: Unverifiable: Due to the Work Number Required
DS-01-EMP: Discrepancy: No Record of Employment
DS-02-EMP: Discrepancy: Time Period
DS-03-EMP: Discrepancy: Wage Reported
DS-04-EMP: Discrepancy: Contract/Agency Position
DS-05-EMP: Discrepancy: Non-Paid Position
DS-06-EMP: Discrepancy: Title Reported
DS-07-EMP: Discrepancy: Reason for leaving
VC-01-EMP: Verification Cancelled
VC-02-EMP: Verification Closed per Client
VC-03-EMP: Verification Closed; Package limited to one (1)
VD-01-EMP: Verification Delayed

10 Personal Reference Check

References are contacted and verified according to your unique set of questions.

DISCLAIMER: All users of this information provided within this report must adhere to the guidelines set forth by the Fair Credit Reporting Act (FCRA), and the Driver Privacy Protection Act (DPPA). In addition, all users of this information understand that the provider of these reports cannot guarantee or be held responsible for the accuracy or completeness of the report.



BIB

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 13

Discussion/Vote to accept new Park Board Member Troy Wisdom

Sponsored by the Parks Director.

APPLICATION FOR APPOINTMENT TO BOARD

NAME: (Please Print) Troy S. Wisdom DATE OF APPLICATION: 3 April 2017

ADDRESS: 7546 Persimmon Ct. Willard, MO 65781

PHONE NUMBER: 417-849-7436

Do you live within the city limits of Willard? ☐ YES ☒ NO

IF YES, how long have you been a resident of Willard? _____

Please choose the areas of most interest:

☐ Planning & Zoning ☒ Park Advisory Board ☐ Economic Development Task Force

Have you served in this capacity before? ☐ YES ☒ NO

If YES, please explain:

Please describe why you would like to serve:

I just recently retired from the Army after 24 years of service and would like to continue to serve

Please describe any education or experience that would assist you in serving:

Masters degree in Information Technology ; 24 years as an Army Officer

I certify that the above information is correct. I understand that appointments are recommended by the Mayor to the Board of Aldermen for approval and that I may be asked to provide additional information.

Signature: 

Date: 3 April 2017

Thank you for your interest and desire to serve your community!
Return this completed application to the City Clerk by mail at: PO Box 187, Willard, MO 65781
By fax at: (417) 792-3080 or drop off at Willard City Hall, 724 W. Jackson St.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 14

Discussion/Vote to accept the Storm Water Buyout for Robertson Estates.

Sponsored by the Director of Development.

July 14, 2016

Mr. Randy Brown
City Hall
224 W. Jackson St.
Willard, Mo. 65781

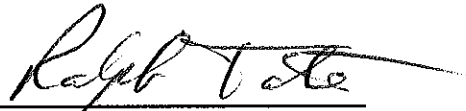
Mr. Brown:

This is to serve as the request to buy out the storm detention requirements for the Robertson Estates 2nd Addition in Willard, Mo. The buy out calculations are attached indicating a total volume required of 2757.24 cubic feet detention required. The required buy out amount is \$5,514.48.

Thank you for your consideration in this matter.

Please contact me if you have any questions.

Tate Engineering Consultants

By 
Ralph D. Tate, P. E.

ROBERTSON ESTATES
2nd ADDITION
STORM DETENTION BUY-OUT CALCULATIONS

July 15, 2016

Subdivision Area = 90,240 sq. ft. = 2.07 Ac.

Offsite Area = 36 Ac.

Total watershed drainage area = 38.07 Ac.

Subdivision area as percentage of watershed area = $2.07/38.07 = 0.05437 = 5.4\%$

Subdivision area less than 10% of total watershed area so detention buyout is permissible.

Detention Calculations

The subdivision area is 2.07 acres in size so simplified formula is acceptable for detention volume calculation.

$$\text{Vol.} = (C_d - C_u) (I100) (A) (t_c) (60)$$

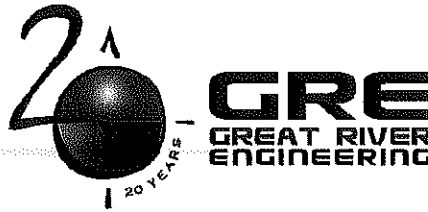
$$C_d = 0.47 \quad C_u = 0.10 \quad I100 = 12 \quad A = 2.07 \quad t_c = 5 \text{ min.}$$

$$\text{Vol.} = (0.47 - 0.10) (12) (2.07) (5) (60) = 2757.24 \text{ cu. ft.}$$

Buy Out Calculations

$$\text{Buy out amount} = \$2.00/\text{cubic foot}$$

$$= \$2.00 \times 2757.24 = \$5,514.48$$



September 2, 2016

Randy Brown
City of Willard
224 W. Jackson St.
Willard, MO 65781

RE: Storm Water Plan Review for Robertson Estates – 2nd Addition, Willard, MO
Plans and Calculations submitted August 30, 2016

Dear Mr. Brown,

This submittal is a response to the preliminary plat, construction plans, and storm water report covering the proposed development referenced above.

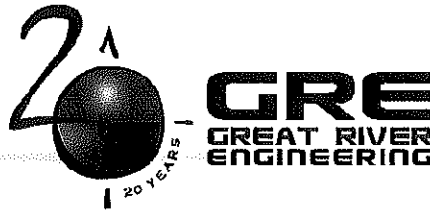
Preliminary Plat

Comment 1: It is my understanding this is an updated preliminary plat that reduced the duplex lots from 7 to 6. Referenced lot numbers need to be updated in the "Development Data" and "Description" sections. Lot numbers should also be updated for the lots listed as Lots 8 (16.93 acre tract) and 9 (1.0 acre tract) to Lots 7 and 8, respectively. It is my opinion this can be ultimately corrected on the Final Plat.

Storm Water Plans and Calculations

I have reviewed the submitted calculations and plans. Due to the location of this development within the drainage area, I am in agreement with the design engineer that this development would have "no substantial effect on the storm water runoff in the area." I am recommending approval of the storm water fee in lieu of detention in the amount of \$5,514.48.

I have completed my review of the revised preliminary plat, construction plans, and storm water calculations dated as shown above, for the referenced project. The drawings and calculations for the site appear to be in conformance with the City of Willard development regulations. Based upon the current design and submitted calculations I do recommend approval of these drainage plans.



This review is only for verification that the submittals generally conform to the City's standards. The reviewer is not approving the design or the suitability of the design for this application. This review shall not relieve the developer or his engineer from complying with all rules, regulations, ordinances, laws, or statutes that are in effect at the time of design or construction.

Please let me know if you have any questions or comments.

Sincerely,
GREAT RIVER ENGINEERING

A handwritten signature in black ink, appearing to read 'D. A. Lundstrom'.

David A. Lundstrom, P.E.
Project Engineer