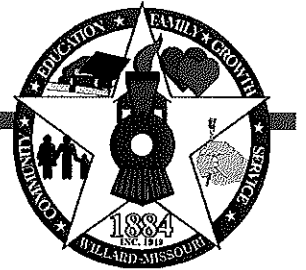


CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

November 28, 2016

7:00 p.m.

Willard City Hall

224 W. Jackson Street

Mayor

Corey Hendrickson

Board Members

Jamie Buckley

Samuel Snider

Sam Baird – Mayor Pro-Tem

Larry Whitman

David Roggensees

Donna Stewart

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
November 28, 2016
7:00 P.M.**

Posted November 23, 2016

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at **7:00 p.m.** November 28, 2016 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

- 1. Roll Call.**
- 2. Agenda Amendments/Approval of Agenda.**
- 3. Approval of the Minutes from the regular meeting and closed session on November 14, 2016, and the Special Meeting on November 21, 2016.**
- 4. Citizen Input. (5 minutes each)**
- 5. Ordinance adopting and enacting a new Chapter 210 to the Willard Municipal Code. (2nd Read) Discussion/Vote.**
- 6. Ordinance approving the proposed 2017 Park Fees. (2nd Read) Discussion/Vote.**
- 7. Ordinance amending the process of refunding deposits on Utility accounts. (2nd Read) Discussion/Vote.**
- 8. Ordinance approving the 2017 Proposed Budget. (1st Read) Discussion/Vote.**
- 9. New Business.**
- 10. Unfinished Business.**
- 11. Adjourn Meeting.**

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Jennifer Rowe
City Clerk

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
November 14, 2016
7:00 p.m.**

Staff present: Interim City Administrator, Jim Bentley; City Clerk, Jennifer Rowe; Director of Public Works, Dave O'Connor; Director of Finance, Carolyn Halverson; Director of Development, Randy Brown; Chief of Police, Tom McClain; Director of Parks, J.C. Loveland; and Assistant Director of Parks, Jason Knight.

The City Attorney Ken Reynolds was present.

Citizens in attendance: J.D. Landon, Mindy Latham, Jim Vaughn, Craig Baird and Ashton McMillen.

Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Hendrickson.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:10 p.m.

Roll Call.

The City Clerk conducted the roll call. Alderman Buckley---, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Roggensees-present and Mayor Hendrickson-present.

Agenda Amendments/Agenda Approval.

The City Clerk requested that item number thirteen (13) be changed from a Discussion/Vote to a Resolution at the City Attorney's request. Motion was made by Alderman Baird and seconded by Alderman Roggensees to accept the Agenda with changes. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Approve the Minutes of the Regular Meeting October 24, 2016.

Motion was made by Alderman Baird and seconded by Alderman Snider to approve the Minutes from the regular meeting October 24, 2016. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Citizen Input.

None.

City Administrator Report.

The Interim City Administrator Jim Bentley gave his report to the Board.

Financial Reports.

- a) Motion was made by Alderman Snider and seconded by Alderman Stewart to accept the Financial Statements. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.
- b) Motion was made by Alderman Roggensees and seconded by Alderman Baird to accept the Outstanding Invoices, Paid Invoices, Online Payments and Transfers. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.
- c) Motion was made by Alderman Roggensees and seconded by Alderman Snider to accept the Adjustments Report. The motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Department Head Reports.

The Department Heads gave their reports to the Board.

Ordinance amending the calling for the regular election in the City of Willard, Missouri, for the purpose of having the qualified voters of said City elect a Mayor and three (3) Aldermen. (1st and 2nd Read) Discussion/Vote.

The City Clerk informed the Board that there was an error in the first Ordinance calling for the election which left out the Mayors position. This Ordinance was just to add the Mayor's position in and everything else was the same. Motion was made by Alderman Snider and seconded by Alderman Whitman to amend the Ordinance authorizing the regular election in the City of Willard, Missouri, for the purpose of having the qualified voters of said City elect a Mayor and three (3) Aldermen. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

The City Clerk conducted the second read.

Motion was made by Alderman Snider and seconded by Alderman Whitman to amend the Ordinance calling for the regular election in the City of Willard, Missouri, for the purpose of having the qualified voters of said City elect a Mayor and three (3) Aldermen. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Ordinance adopting and enacting a new Chapter 210 to the Willard Municipal Code. (1st Read) Discussion/Vote.

The City Clerk informed the Board that General Code, who maintains the City Code Books, had analyzed the Willard Code to ensure compliance with the new laws pertaining to SB-461. This Ordinance was approving the update to the Code as requested by General Code. The City Attorney informed the Board that he had gone over their changes and was in agreement with them. Motion was made by Alderman Snider and seconded by Alderman Roggensees to approve adopting and enacting the new Chapter 210 of the Willard Municipal Code. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Public Hearing regarding the 2017 Proposed Budget.

The City Attorney Ken Reynolds opened the Public Hearing at 7:40 p.m. No citizens wished to speak so the Public Hearing was then closed by Mr. Reynolds at 7:41 p.m.

Ordinance approving the 2017 Proposed Budget. (1st Read) Discussion/Vote.

The Interim City Administrator Jim Bentley gave the Board an overview of the 2017 Proposed Budget talking about highlights within each department and how it was split up. The Board discussed the differences in revenues and expenditures compared to last year. Discussions were made regarding the possibility of raising the sewer connection fees to account for the overall cost of maintaining the sewer. Alderman Roggensees brought up the Streets projects that were predicted for 2017 and the Director of Public Works gave an overview of which projects he felt were priority. Discussion was made regarding the sewer system priorities and what would be accomplished within the 2017 budget year. Alderman Baird mentioned his desire to keep as much money set aside in the Sewer Department as possible as there will be large projects coming up soon and the money needs to be available. There was discussion regarding the approved new Lift Station and Force Main project that was recently agreed to by the Board. Mr. Bentley stated that the money was in the Budget for the Engineering on the project, but there were still some questions he had on the project. The Board asked if there were other options and he stated he felt there were. The Board asked Mr. Bentley to bring other options to them at a future meeting to be discussed. Mayor Hendrickson asked the City Attorney about State Statutes regarding transferring funds from water/sewer to the General Fund. Mr. Reynolds stated that debt must be taken care of first before transferring, but the City also needs to check their own Ordinances to ensure there are not any more rules pertaining to the transfer of funds. Discussion was then made regarding the Parks Department budget. Mr. Loveland informed the Board that the Sandblasting could be taken care of with money left in the 2016 Budget, allowing for more projects in 2017. His department was also requesting the addition of three (3) new employees as they have now taken over all mowing for the City. Mr. Loveland stated he has a lot of plans for the City and Parks Department and having an adequate Staff will allow them to move forward and increase the Parks Department even more. Discussion was then made

regarding the Finance Department. Ms. Halverson stated that the only big expense was that the main server needed to be replaced. The Parks Department would also benefit from the upgrade as they could piggyback onto it. Discussion was then made regarding the staff costs that were presented. Alderman Baird indicated his dislike in the dollar amount in pay rate changes that were proposed. Mr. Bentley asked if the Budget could get a first read minus the salary question. Mr. Reynolds stated that yes, the Board can do a first read as long as everything is changed and agreed to by the second read. Discussion was then made again regarding the new lift station and force main project. Mr. Bentley stated that he could bring new information within thirty (30) days regarding other options, but the timeline would depend on the cooperation of Engineers. Alderman Roggensees requested that the money predicted on sewer connections in the proposed Budget be changed back to the current rate of \$900 per connection, and the difference be made up with money from the Water department so the Budget still flows. The Board stated that it would be best to table the Budget until more information could be brought to them and they would have time to review the numbers. Motion was made by Alderman Baird and seconded by Alderman Snider to table the Budget talks until a Special Meeting could be held on Monday November 21, 2016. Motion carried with a vote of 5-0. Voting aye: Alderman Snider, Stewart, Whitman, Baird and Roggensees.

Discussion/Vote on the Comprehensive Plan Revision.

Mr. Bentley discussed changing the scope of the contract with Great River Engineering from doing the Comprehensive Plan to doing the engineering reports on the closure of the lagoons for DNR's approval. He feels as though Staff is capable enough to do the work on the Comprehensive Plan revision instead of spending fifty-thousand dollars (\$50,000) for an Engineer to do it. This contract would be better spent on the lagoon project to ensure that DNR is in agreement and allows the City to proceed with closing the Lagoons. Alderman Roggensees asked if there would be continuity if the Board agreed to allowing Staff to take the project over. Mr. Bentley stated that he felt confident it would be accomplished without a problem. Alderman Roggensees requested a committee be involved to ensure continuity, and stated he would be happy to sit on the committee along with the Mayor and Staff and help with the process. Mr. Bentley stated that the City Clerk would be heading up the project under his oversight and would welcome a committee to work together.

Motion was made by Alderman Snider and seconded by Alderman Roggensees to allow the City to complete the Comprehensive Plan Revision and to change the scope of Great River Engineering Contract to the Lagoon closure. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Resolution to approve Monthly Expense Payments.

The Interim City Administrator Jim Bentley informed the Board that these are payments that are reoccurring each month and the City has been paying late charges due to waiting for Board approval for payment. These would still go before the Board but after they have been paid instead of before. The City Attorney stated he had no problem with these payments being processed and then brought to the Board for information after the fact. Motion was made by Alderman Snider and seconded by Alderman Roggensees to approve the Monthly Expense Payments. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Discussion/Vote on Pool Sandblasting.

The Parks Director J.C. Loveland informed the Board that the City had received bids for the Pool Sandblasting and Staff recommended approving the bid by Blue Water Pools. Mr. Loveland also stated that the Director of Finance had informed him that the money was available on the 2016 Budget, so it could be completed before the end of the year. Motion was made by Alderman Snider and seconded by Alderman Stewart to approve the bid by Blue Water Pools. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Discussion/Vote on the Concession Drawings.

The Parks Director J.C. Loveland informed the Board that the building would be a basic floorplan like the building out at the Soccer Complex. Mr. Loveland would like to put the project out for bids in January or February so it is ready by Baseball season. He requested that the Board approve the design so he can move

forward with the project and put it out for bid. Alderman Roggensees asked if the building would include a water fountain, and also requested that there be a floor drain to keep the odor away from the Concessions area. Mr. Loveland stated that both of those would be included. Motion was made by Alderman Roggensees and seconded by Alderman Snider to approve the Concession Drawings. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Ordinance approving the proposed 2017 Park Fees. (1st Read) Discussion/Vote.

The Parks Director J.C. Loveland outlined the 2017 Park Fee Schedule. He indicated that there were no significant changes to the fees. Alderman Snider asked where purchases are made for concessions and Mr. Loveland informed him that the Department uses Sam's Club as it is the best deal. Alderman Baird asked if the Parks Department had considered lowering the pool pass prices. Mr. Loveland stated that the Park Board was open to lowering them if the Board decided to. Two of the options floating around were to offer an early bird special of twenty-five percent (25%) off of pool passes, or to lower them all across the board. Alderman Whitman asked how many are sold each year and Mr. Loveland stated anywhere from one hundred to one-hundred and fifty (100-150). Mr. Bentley stated that we could lower it to seventy-five dollars (\$75) and make the money up in concessions. Motion was made by Alderman Stewart and seconded by Alderman Roggensees to change the pool pass prices to seventy-five dollars (\$75) for a family of three (3), with ten dollars (\$10) each additional family member for residents; eighty-five dollars (\$85) for a non-resident family of three (3), with ten dollars (\$10) each additional family member; and students and those age fifty-five (55) and over would be \$50 for a resident and \$60 for a non-resident season pass. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

The Mayor and Board of Aldermen took a ten (10) minute recess from 12:10 a.m. to 12:20 a.m.

Ordinance approving the final plat for Green Acres Subdivision. (1st & 2nd Read) Discussion/Vote.

The Director of Development Randy Brown outlined the Green Acres Subdivision. He informed the Board that it was approved at the Planning and Zoning Meeting on October 25, 2016. The subdivision includes five (5) lots on six and a half (6 ½) acres of land. Water and sewer are already in place and Anderson Engineering has witnessed the testing of the sanitary sewer. Mr. Brown also asked that the Board consider amending the vote to do both the first (1st) and second (2nd) read in order to get the final plat recorded. Motion was made by Alderman Baird and seconded by Alderman Snider to amend the Agenda to do both a first (1st) and second (2nd) read on the Final Plat for Green Acres Subdivision. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Motion was made by Alderman Baird and seconded by Alderman Roggensees to approve the final plat for Green Acres Subdivision. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

The second read was conducted by the City Clerk.

Motion was made by Alderman Roggensees and seconded by Alderman Whitman to approve the final plat for Green Acres Subdivision. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Discussion/Vote on the Preliminary Plat for Autumn Brook 2nd Phase.

The Director of Development Randy Brown informed the Board that Phase One (1) of Autumn Brook had included these lots and had been approved in 2004, however the time had expired so it was now being brought back for approval. There will be twenty-two buildable lots near Becky Street. Water and Sewer was done during Phase One (1) of the project, but the Streets, Curb and Sidewalk will still need completed. Alderman Baird asked about the impact to Hunt Road. Mr. Brown informed him that a traffic study was completed during Phase One (1) and approved. Motion was made by Alderman Roggensees and seconded by Alderman Snider to approve the Preliminary Plat for Autumn Brook 2nd Phase.

Ordinance amending the process of refunding deposits on Utility Accounts. (1st Read)

Discussion/Vote.

The City Clerk informed the Board that the City currently has over sixty-six thousand dollars (\$66,000) in owed debt from Utility Accounts. If the City had retained all deposits until the accounts were closed and

final bills processed, at the least there would have been Thirty-eight Thousand Dollars (\$38,000) taken off the top of that debt amount. As the ordinance reads currently, individuals can request that their deposit be credited onto their account after twelve (12) months of no delinquency on the account. If the City were to hold deposits until accounts were closed to ensure money is available for the final bill, it could potentially save the City thousands of dollars in unpaid bills. Motion was made by Alderman Roggensees and seconded by Alderman Snider to amend the process of refunding deposits on Utility Accounts. Motion carried with a vote of 4-1. Voting aye: Aldermen Snider, Stewart, Whitman and Roggensees. Voting nay: Alderman Baird.

Resolution approving a contract with KPM CPA's for a three (3) year contract. Discussion/Vote.

The Interim City Administrator Jim Bentley informed the Board that KPM CPA's has done the City Audits for the past three (3) years and has done a good job. He feels that consistency has its merit and there is no reason to change as they know our books. Alderman Roggensees mentioned that there were issues in the past with not changing the Auditor every three (3) years, but he saw no issues with this company. The Mayor asked if bids had gone out and Mr. Bentley stated they had not. Alderman Stewart discussed changing and stated that the Director of Finance had informed her that it was the norm to change every three (3) years. The City Attorney Ken Reynolds stated that Walnut Grove has had theirs for four (4) years now, and he sees no problem with approving this, but the City will want to look at changing in the future. Motion was made by Alderman Snider and seconded by Alderman Baird to approve the contract with KPM Cpa's for a three (3) year contract. Motion carried with a vote of 4-1. Voting aye: Aldermen Snider, Stewart, Whitman and Baird. Voting nay: Alderman Roggensees.

Resolution approving the Salary Step Plan Pay Chart. Discussion/Vote.

The City Clerk informed the Board that they had approved the first read on the Ordinance at the last Board of Aldermen Meeting but had requested this Chart be adopted by Resolution instead. Motion was made by Alderman Snider and seconded by Alderman Stewart to approve the Salary Step Plan Pay Chart. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Resolution adopting a Revised Personnel Policies Manual for the City of Willard. Discussion/Vote.

The Interim City Administrator Jim Bentley informed the Board that it had been brought to them in October, but the Board requested that the City Attorney look it over before approval. He stated that the City Attorney had gone over changes with Staff and this was the edited version. Alderman Snider asked what changes were made. Mr. Bentley informed him that section ten (10) was removed as it was verbatim to information in section five (5), Comp Time was changed to Compensatory Time to be uniform throughout the Manual, and some other grammatical changes. The City Attorney stated it was ok legally, but the plan had eliminated the progressive discipline section. Alderman Snider asked how the discipline worked. Mr. Bentley informed him that there is an appeal process if the City Administrator is not doing his job. If Staff is undisciplined, tell the Administrator to fix it. If he does not fix it, then remove him/her. Alderman Roggensees also stated that the Grievance policy on page thirty-nine (39) is in place for problems that arise as well. Motion was made by Alderman Snider and seconded by Alderman Stewart to adopt the Revised Personnel Policies Manual for the City of Willard. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Resolution assigning a pay grade to each Position Description for the titled positions in City Employment. Discussion/Vote.

The Interim City Administrator Jim Bentley discussed the Pay Grades with the Board, and noted that the Board had requested the item at a past meeting be tabled until the budget was in front of them. Mr. Bentley felt that giving different raises to different people each year was the wrong way to approach Staff and can create a problem. Getting the Staff on a pay grade will assist in future budgets as the plan will run itself. Merit increases can be given of one or two (1 or 2) steps only, any additional would need Board approval. If the City is able to set an acceptable pay grade for each position, there will also be better retention and a better chance of getting more qualified applicants when and if positions do open. Alderman Snider commented that it was a huge increase that was being proposed. The total amount for new positions was less than the raises, so an option would be to not give any raises and just hire the new positions. Alderman Baird stated that only one department head made a strong case for the proposed raises as the amount for training new hires was

more than the requested salary raise to attempt to retain the employees they currently have. This would create a savings and allow for better trained personnel to be retained. Discussion was made regarding the City having a lot of talented staff currently, and there is a desire to keep them. Each Department head defended their employees and stressed the need to get the pay scale up so they stop losing employees to better paying jobs. The Parks Director stated that a flat rate raise would not fix the problem. The current problem is the salary range for each position in his department is well below average. His proposed numbers would bring each position up to still being below average compared to the Missouri Parks and Rec salary survey, but it would assist in retaining his talented staff he currently employs. Alderman Roggensees discussed his proposed salary grades for each of the departments. The Mayor stated that there is a four point seven percent (4.7%) increase across the board being proposed, but it should really be near two and a half percent (2.5%). Discussion was made regarding tabling this decision until the next meeting. Motion was made by Alderman Snider and seconded by Alderman Baird to table the salary discussion until a Special Meeting could be held on Monday November 21, 2016. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

New Business.

None.

Unfinished Business.

None.

Close Open Session.

Motion was made by Alderman Roggensees and seconded by Alderman Baird to Close the Open Session at 2:20 a.m. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Open Executive Session

Motion was made by Alderman Roggensees and seconded by Alderman Baird to open the Executive Session at 2:22 a.m. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Close Executive Session.

Motion was made by Alderman Baird and seconded by Alderman Roggensees to Close the Executive Session at 2:40 a.m. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Adjourn.

Motion was made by Alderman Roggensees and seconded by Alderman Whitman to adjourn. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

The meeting was adjourned at 2:40 a.m.

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor of Willard

**CITY OF WILLARD
BOARD OF ALDERMEN
SPECIAL MEETING
November 21, 2016
7:00 p.m.**

Staff present: Interim City Administrator, Jim Bentley; City Clerk, Jennifer Rowe; Chief of Police, Tom McClain; Director of Finance, Carolyn Halverson; Director of Public Works, Dave O'Connor; Director of Development, Randy Brown; Parks Director J.C. Loveland; and Assistant Parks Director, Jason Knight.

Citizens in attendance: Stuart Pratt and Mindy Latham.

Pledge of Allegiance.

The Pledge of Allegiance was led by Mayor Hendrickson.

Call to Order.

Mayor Hendrickson called the meeting to order at 7:02 p.m.

Roll Call.

The City Clerk conducted the roll call. Alderman Buckley---, Alderman Snider-present, Alderman Stewart-present, Alderman Whitman-present, Alderman Baird-present, Alderman Roggensees-present and Mayor Hendrickson-present.

Agenda Amendments/Approval of Agenda.

The City Clerk requested an addition to the Agenda to include a Citizen Input section as number three (3), and move the other items down one. She also requested to swap the current number four (4) and (5) in order to discuss the salary grades first, and then proceed with the Budget. Motion was made by Alderman Roggensees and seconded by Alderman Baird to approve the Agenda with changes. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

Citizen Input.

Stuart Pratt of 122 Arrowhead spoke in favor of the Parks Department and the desire to continue with a strong department with good employees that are properly compensated for their jobs.

Resolution assigning a pay grade to each Position Description for the titled positions in City Employment. Discussion/Vote.

Alderman Roggensees began the discussion by addressing his proposed salaries for the City Employees. He stated that he had worked with the charts and the numbers attempting to create an achievable number that still gave raises but also allowed additional money for other budget concerns. Alderman Baird asked how he came up with the numbers he was proposing and Alderman Roggensees explained. Alderman Baird stated that the City has been obtaining excellent employees at the current salaries and so he did not feel the need to have so many salaries jump up so much higher. The proposed salaries are all across the board with some much higher than others. The Interim City Administrator explained that this was solely to get each position at a level that would not only retain employees currently there, but it would create a competitive application process if any position ever needed to be filled. The Parks Director spoke at this time regarding the Parks turnover and financial impacts. He informed the Board that it has been hard to get people to apply at the salary ranges currently in place. He has been lucky to get the employees he has now and he would like to keep them. The current salaries however are far lower than what the Missouri Parks and Rec Association has as even an average salary for each position. Discussion was then made regarding the total figures of the salary increases. Mr. Bentley informed the Board that the City had also requested the wage survey from the Missouri Municipal League and had compared salaries to that for the proposed numbers.

Motion was made by Alderman Roggensees and seconded by Alderman Stewart for the Board to approve the proposed salaries he had drafted and set the grades at that level for each position. Motion failed with a vote of 2-3. Voting aye: Aldermen Stewart and Roggensees. Voting nay: Aldermen Snider, Whitman and Baird.

The Board proceeded to go through each individual position and get a consensus for what the salary and grade should be. Discussion was made regarding a cap on the positions requesting high raises with some exceptions. The Board decided collectively to place a five percent (5%) cap on the salary raises, but to exclude the Police Department salaries, the Mechanic, and the Public Works Maintenance Tech from that cap. Talk was also had to exclude the Sports and Concessions Specialist and the Facilities Maintenance Tech from the five percent (5%) raise cap and give them a seven and a half percent (7 ½%) raise to ensure new hires did not start out at a higher salary than them. Alderman Roggensees stated his disagreement with not allowing at least the Parks Director to be at the same salary level as all other department heads. Alderman Snider requested that the Parks Department come back with actual figures of other communities with similar parks departments and other citizen similar in size. Mr. Bentley informed the Board that these figures would not fix the problem. The City is right back to picking and choosing who deserves a raise instead of getting every position to a level that retains employees and creates a better pool of applicants if and when the position needs filled.

Mr. Bentley left the Meeting at 11:33 p.m.

The Board determined the final salaries for each position and the associated grade. Motion was made by Alderman Baird and seconded by Alderman Snider to approve the salaries and grades determined by the Board. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

The Board also decided to bring the salary discussions back to the Work Study on February 24, 2017.

Ordinance for the 2017 Budget. (1st Read) Discussion/Vote.

Alderman Baird stated he was not comfortable making a determination on the Budget until he could see the new figures placed in it with the salaries. He also discussed the Sewer Project and the fifty-thousand dollar (\$50,000) allocation for Economic Development that were missing from the current proposed budget. Motion was made by Alderman Snider and seconded by Alderman Baird to table the Budget discussion until more information can be brought to the meeting on November 28, 2016. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

New Business.

The Board decided to call a Special Meeting on Monday December 5, 2016 at 7:00 p.m. in order to ensure the Budget is completed on time.

Unfinished Business.

None.

Adjourn.

Motion was made by Alderman Snider and seconded by Alderman Stewart to adjourn. Motion carried with a vote of 5-0. Voting aye: Aldermen Snider, Stewart, Whitman, Baird and Roggensees.

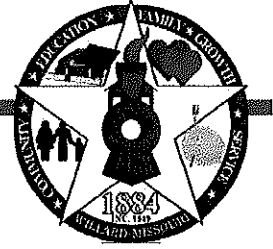
The meeting was adjourned at 12:13 a.m.

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor of Willard

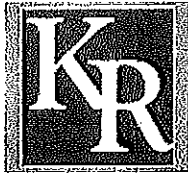
CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 5

**Ordinance adopting and enacting a new
Chapter 210 to the Willard Municipal Code.
(2nd Read) Discussion/Vote.**



**KEN
REYNOLDS**
ATTORNEY AT LAW, PC

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November 9, 2016

Jennifer Rowe
Willard City Clerk
Via Email: clerk@cityofwillard.org

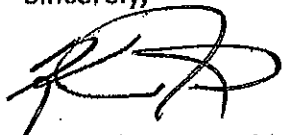
Re: Table of Offenses – Update due to Senate Bill 491

Dear Jennifer:

I have now reviewed all of the city's code sections that have been effected by the new Senate Bill 491. There are 107 separate ordinances with possible changes based on Senate Bill 491. It is my opinion that all the ordinances and their new chapter section should be kept and not removed by the Board of Aldermen from our ordinance book. Each ordinance is still relevant to the City and will assist the Willard Police Department in its work.

Please call me if you have any questions.

Sincerely,



Kenneth P. Reynolds

KPR/nl

FIRST READING: 11/14/16

SECOND READING:

BILL NO. 16-36

ORD. NO. 161114B

AN ORDINANCE ADOPTING AND ENACTING A NEW CHAPTER 210, OFFENSES, OF THE CODE OF ORDINANCES OF THE CITY OF WILLARD, COUNTY OF GREENE, STATE OF MISSOURI; AND PROVIDING FOR THE REPEAL OF EXISTING CODE CHAPTER 210; AND PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE

Be it ordained by the Board of Aldermen of the City of Willard, County of Greene, State of Missouri, as follows:

Section 1. Findings.

In the 2014 Legislative Session, the Missouri State Legislature enacted Senate Bill 491 and House Bill 1371 which resulted in numerous revisions to Title 38 (Crimes and Punishment) of the State Statutes, effective as of January 1, 2017. Therefore, Chapter 210, Offenses, of the Code of Ordinances of the City of Willard, County of Greene, State of Missouri, requires substantial revision and readoption to effect compliance with the Revised Statutes of Missouri.

Section 2. Adoption of Revised Chapter and Repeal of Existing Provisions; Effective Date.

- A. The entirety of Chapter 210, Offenses, attached hereto, is hereby adopted and enacted as Chapter 210 of the Code of Ordinances of the City of Willard; and such Chapter shall repeal and replace existing Code Chapter 210 as of the effective date provided in Subsection (C) hereof.
- B. The repeal of existing Chapter 210 set forth in Subsection (A) above shall not affect the following:
 - (1) Any ordinance adopted subsequent to June 13, 2106, which reflects the date of the last legislation reviewed for the most recent Code update (Supp. #18, 6/16).
 - (2) Any offense or act committed or done or any penalty or forfeiture incurred or any contract or right established or accruing before the effective date of this ordinance, nor shall it affect any prosecution, suit or proceeding pending or any judgment rendered prior to such date.
- C. All provisions of this ordinance and revised Chapter 210, Offenses, adopted hereby shall be in full force and effect on January 1, 2017.

Section 3. Severability.

It is hereby declared to be the intention of the Board of Aldermen that the Sections, paragraphs, sentences, clauses and phrases of this ordinance and Chapter 210, Offenses, hereby adopted are severable, and if any phrase, clause, sentence, paragraph or Section of this ordinance or Chapter 210 hereby adopted shall be declared unconstitutional or otherwise invalid by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any

of the remaining phrases, clauses, sentences, paragraphs and Sections of this ordinance or Chapter 210 hereby adopted.

Section 4. State Law Reference Table.

For ease of reference, the following State Law Reference Table outlines the Statutory authority, as revised through the 2014 Legislative Session and effective January 1, 2017, for each Section of Chapter 210, Offenses, hereby adopted.

Code Section	RSMo. Section
210.010	556.061, 565.002(14)
210.020	562.012
210.030	562.014
210.120	565.056
210.130	565.076
210.150	565.091
210.160	565.227
210.170	565.130
210.180	568.050
210.190	577.300
210.300	575.020
210.310	575.030
210.320	575.190
210.330	575.250
210.340	575.270
210.350	575.100
210.360	575.290
210.370	575.120
210.380	575.080
210.390	575.150
210.400	575.200
210.410	575.160
210.520	577.100
210.530	577.070
210.540	577.076
210.550	577.150
210.560	577.080
210.660	574.005
210.670	574.010
210.680	574.020
210.690	574.040
210.700	574.050
210.710	574.060
210.730	574.035
210.740	574.160
210.830	571.010
210.840	571.030
210.850	571.020
210.860	571.045.1
210.870	571.085
210.880	571.087
210.890	571.060.1(2),(3)
210.900	571.107
210.910	571.037
210.940	571.070

Code Section	RSMo. Section
210.1020	569.010
210.1030	569.090
210.1040	569.120
210.1050	569.130
210.1060	569.140
210.1070	569.150
210.1080	569.155
210.1090	569.060
210.1100	569.065
210.1110	570.030
210.1120	302.286
210.1140	570.145
210.1150	570.130
210.1160	570.140
210.1170	570.085
210.1180	570.057
210.1190	570.120
210.1200	537.125
210.1210	407.300
210.1220	407.301
210.1230	407.302
210.1240	407.303
210.1350	567.010
210.1360	567.020
210.1370	567.030
210.1390	567.080
210.1500	566.010
210.1510	566.093
210.1520	566.101
210.1530	566.148
210.1540	566.149
210.1550	589.426
210.1670	573.010
210.1680	573.030.1
210.1690	573.040
210.1800	579.015
210.1810	579.015
210.1820	195.418
210.1830	579.074
210.1840	579.097
210.1850	579.099
210.1860	579.101
210.2100	407.925
210.2105	407.926
210.2110	407.931
210.2120	407.933
210.2130	407.934.1
210.2140	407.927
210.2150	407.928
210.2160	407.929

PASSED by the Board of Aldermen of the City of Willard this ____ day of _____ 20____.

APPROVED by the Mayor of the City of Willard this ____ day of _____ 20____.

Approved as to form: _____
Ken Reynolds, City Attorney

ATTEST:

APPROVED:

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor

1st Read:

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
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JAMIE BUCKLEY

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

DAVID ROGGENSEES

2nd Read:

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
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JAMIE BUCKLEY

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

DAVID ROGGENSEES

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 6

Ordinance approving the proposed 2017 Park Fees. (2nd Read) Discussion/Vote.

First Reading: 11/14/16

Second Reading:

Council Bill No.: 16-38

Ordinance No.: 161114D

AN ORDINANCE

AN ORDINANCE APPROVING THE 2017 WILLARD PARKS AND RECREATION DEPARTMENT FEE REVISIONS.

WHEREAS, the Willard Park and Recreational Advisory Board has recommended to the Board of Aldermen the approval of the 2017 fee revisions for the Willard Parks and Recreation Department.

WHEREAS, the Board of Aldermen of the City of Willard, Missouri, has considered the 2017 update for the Willard Parks and Recreation Department;

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby approve the 2017 fee amendments for the Willard Parks and Recreation Department as that document is attached hereto and incorporated herein by reference as Exhibit "1".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Approved as to form: _____
Ken Reynolds, City Attorney

Attested by:

Approved by:

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
1 ST READ:			
_____ JAMIE BUCKLEY	_____	_____	_____
_____ SAMUEL SNIDER	_____	_____	_____
_____ DONNA STEWART	_____	_____	_____
_____ LARRY WHITMAN	_____	_____	_____
_____ SAM BAIRD	_____	_____	_____
_____ DAVID ROGGENSEES	_____	_____	_____

MEMBERS OF THE BOARD OF ALDERMEN:
2ND READ

JAMIE BUCKLEY

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

DAVID ROGGENSEES

Willard Parks and Recreation Fee Sheet 2017

A Willard resident is defined as a person or household maintaining a residence or owning a business within the city limits of Willard. Verification of this residency will be completed by providing any of the following:

1. Picture ID with local address
2. Current (within a month) water or utility bill
3. Voter registration card
4. Business license and check imprinted with a Willard address

Sports	Resident	Non-Resident	Late Fee		Notes	
Soccer	\$40.00	\$45.00	\$15.00		7 Game Season	
Volleyball	\$40.00	\$45.00	\$15.00		7 Game Season	
Flag Football	\$40.00	\$45.00	\$15.00		7 Game Season	
Competitive VB	\$40.00	\$45.00	\$15.00		7 Game Season	
Team Competitive VB	\$275.00	\$300.00	\$15.00		7 Game Season	
Basketball	\$40.00	\$45.00	\$15.00		7 Game Season	
Baseball #1	\$40.00	\$45.00	\$15.00		7 Game Season	
Baseball #2	\$35.00	\$45.00	\$15.00		5 Game Season	
Adult Team VB	\$200.00	\$225.00	\$25.00		7 Game Season	
Adult Softball	\$250.00	\$275.00	\$25.00		7 Game Season	
Mens Basketball	\$250.00	\$275.00	\$25.00		7 Game Season	
Fitness Programs	Resident	Non-Resident	PC - R/Non	PC - R/Non	Notes	
Fitness Programs	\$5.00	\$7.00	9 - \$40/\$56	12 - \$50/\$70	18 - \$75/\$105	
Child Care	\$1.00	\$3.00			Per Class	
Races	Early	Late			Notes	
Family Fun Run 13 Under	\$15.00	\$25.00				
Family Fun Run 13+	\$20.00	\$30.00				
Adventure Race	\$50.00	\$75.00				
Fitness Competition	\$50.00	\$75.00				
Splash 'n Dash Youth Triathlon	\$25.00	\$40.00				
Frisco Runaway Triathlon	\$50.00	\$75.00				
Youth Programs	Resident	Non-Resident	Late Fee	R - Week	Non - Week	Notes
Out of School Days	\$17.50	\$20.00	\$10.00	N/A	N/A	
Winter Camp	\$17.50	\$20.00	\$10.00	\$85.00	\$95.00	
Spring Break Camp	\$17.50	\$20.00	\$10.00	\$85.00	\$95.00	
Kids Night Out	\$7.00	\$10.00	\$10.00	N/A	N/A	
Summer Camp	\$17.50	\$20.00	\$10.00	\$85.00	\$95.00	
Summer Camp - State Pay Children	Fee Dependent on State Pay Sliding Scale					
Tumbling Toddlers	\$30.00	\$35.00	N/A	N/A	N/A	6 Week Session
Youth Yoga	\$30.00	\$35.00	N/A	N/A	N/A	6 Week Session
Cheerleading	\$40.00	\$45.00	\$10.00	N/A	N/A	
Pom Pom Rental	\$5.00	\$5.00	N/A	N/A	N/A	
Cheer Clinic	\$25.00	\$30.00	N/A	N/A	N/A	4 Hour Clinic
Home School PE	\$3.00	\$5.00	N/A	6/\$15	6/\$25	

Dance	Resident	Non-Resident	Late Fee		Notes
Creative Dance	\$50.00	\$55.00	N/A		8 Week Session
Ballet & Tap	\$50.00	\$55.00	N/A		8 Week Session
Ballet, Tap, & Jazz	\$65.00	\$70.00	N/A		8 Week Session
Rentals	Resident	Non-Resident	Late Fee	R - All Day	Non - All Day
Community Building	\$30 per hr	\$35 per hr	N/A	\$300.00	\$350.00
Kitchen Rental	\$30.00	\$30.00	N/A	N/A	N/A
Big Gym	\$25 per hr	\$30 per hr	N/A	\$250.00	\$300.00
Small Gym	\$20 per hr	\$25 per hr	N/A	\$200.00	\$250.00
Murray	\$25 per hr	\$30 per hr	N/A	N/A	N/A
Big Pavilion	\$10 per hr	\$15 per hr	N/A	N/A	N/A
Small Pavilion	\$5 per hr	\$10 per hr	N/A	N/A	N/A
Baseball Fields	\$35 per hr	\$40 per hr	N/A	\$350.00	\$400.00
Soccer	\$35 per hr	\$40 per hr	N/A	\$350.00	\$400.00
Special Events	Resident	Non-Resident			Notes
Dances	\$5.00	N/A			
Freedom Vendor 12x12	\$35.00	N/A			
Freedom Vendor 24x12	\$60.00	N/A			
Freedom Vendor 36 x 12	\$85.00	N/A			
Freedom Electric	\$10.00	N/A			
Freedom Pageant Main Age	\$30.00	N/A			
Freedom Pageant Main Age + Award	\$40.00	N/A			
Indoor Garage Sale 10x10	\$10.00	N/A			
Indoor Garage Sale 15x10	\$15.00	N/A			
Indoor Garage Sale 20x10	\$20.00	N/A			
Indoor Garage Table	\$5.00	N/A			
Santa Workshop Kid	\$3.00	N/A			
Santa Workshop Adult	\$5.00	N/A			
Haunted House	\$5.00	N/A			
Christmas on Frisco Lighting	\$35.00	N/A			
Father Daughter Ball	\$15.00	N/A			\$5 per additional daughter

Aquatics	Resident	Non-Resident	PC - R/Non	PC - R/Non	PC - R/Non	Notes
Children 3 under	N/A	N/A	N/A	N/A	N/A	
Ages 4+	\$4.00	\$5.00	N/A	N/A	N/A	
Ages 55+	\$3.00	\$5.00	10 - \$20/\$40	N/A	N/A	
Group Rate 10+ people	\$3.00	N/A	N/A	N/A	N/A	
Aqua Fitness Classes	\$5.00	\$7.00	9 - \$40/\$56	12 - \$50/\$70	18 - \$75/\$105	
Student Season Pass	\$50.00	\$60.00	N/A	N/A	N/A	
18+ Season Pass	\$50.00	\$60.00	N/A	N/A	N/A	
55+ Season Pass	\$50.00	\$60.00	N/A	N/A	N/A	
Family Season Pass *Family of 3	\$75.00	\$85.00	N/A	N/A	N/A	
Additional Members *Same Household	\$10.00	\$10.00	N/A	N/A	N/A	
Swim Team	\$90.00	\$100.00	N/A	N/A	N/A	
Lap Swim	\$1.00	\$3.00	N/A	N/A	N/A	
Doggie Dive	\$5.00	N/A	N/A	N/A	N/A	
Midnight Swim	\$5.00	N/A	N/A	N/A	N/A	
Splash Bash	\$5.00	N/A	N/A	N/A	N/A	
Swim Lessons - 1 child	\$75.00	\$90.00	N/A	N/A	N/A	6 Lessons
Swim Lessons - 2 Children	\$125.00	\$150.00	N/A	N/A	N/A	6 Lessons
Swim Lessons - 3 Children	\$200.00	\$225.00	N/A	N/A	N/A	6 Lessons
Party Pad #1	\$90.00	\$100.00	N/A	N/A	N/A	Soda Hotdogs & Chips for 2 hrs
Party Pad #2	\$110.00	\$120.00	N/A	N/A	N/A	Soda and Pizza for 2 hrs
Party Pad #3	\$60.00	\$70.00	N/A	N/A	N/A	Party Pad only for 2 hrs
Party Pad Add On	\$3.00	N/A	N/A	N/A	N/A	Per Person
75 people or less WAC Rental	\$125 per hr	\$135 per hr	N/A	N/A	N/A	Private Party
76-150 people WAC Rental	\$150 per hr	\$160 per hr	N/A	N/A	N/A	Private Party
151+ people WAC Rental	\$175 per hr	\$185 per hr	N/A	N/A	N/A	Private Party
150-250 people WAC Rental	\$200 per hr	\$210 per hr	N/A	N/A	N/A	Private Party
250+ people WAC Rental	\$225 per hr	\$235 per hr	N/A	N/A	N/A	Private Party
Lifeguard-Employee	\$150.00	N/A	N/A	N/A	N/A	Certification
Lifeguard-Non-employee	\$200.00	N/A	N/A	N/A	N/A	Certification

Notes:

Families with 3 or more children receive a 10% discount on all fees *Sports and Day Camp
Military/Service personnel receive a 10% discount on all fees upon request
City of Willard employees receive a 50% discount on all fees for themselves and for immediate family members living in same residence
Senior Discount 10%

2017 - 2018 Concession Stand Pricing

Packaged Food	Bulk Price	# per Bulk	Individual Cost	Sale Price	Total Markup
Reese's Cups	\$20.68	36	\$0.57	\$1.50	161.12%
Twix	\$20.68	36	\$0.57	\$1.50	161.12%
3 Musketeers	\$20.68	36	\$0.57	\$1.50	161.12%
Cookies & Cream	\$20.68	36	\$0.57	\$1.50	161.12%
M&M	\$20.68	36	\$0.57	\$1.50	161.12%
Peanut M&M	\$27.58	48	\$0.57	\$1.50	161.06%
Klt Kat	\$20.68	36	\$0.57	\$1.50	161.12%
Sour Punch Straws	\$11.68	24	\$0.49	\$1.50	208.22%
Skittles	\$21.94	36	\$0.61	\$1.50	146.13%
Snickers	\$27.58	48	\$0.57	\$1.50	161.06%
Ring Pops	\$12.58	44	\$0.29	\$0.75	162.32%
Laffy Taffy	\$7.28	145	\$0.05	\$0.25	397.94%
Cotton Candy	\$5.97	8	\$0.75	\$2.00	168.01%
Flavor Ice	\$6.91	200	\$0.03	\$0.25	623.59%
Peanuts	\$7.44	48	\$0.16	\$0.50	222.58%
Frozen Grapes	\$4.98	6	\$0.83	\$2.00	140.96%
Snow Cone Syrup	\$46.80	256	\$0.18	\$1.00	358.90%
Snow Cone Cup	\$175.49	5000	\$0.04	\$1.00	358.90%
Chips	\$12.78	50	\$0.26	\$1.00	291.24%
Ice Cream Treat	\$9.98	32	\$0.31	\$1.00	220.64%
Frozen Treat	\$9.98	24	\$0.42	\$1.00	140.48%
Sunflower Seeds	\$18.98	60	\$0.32	\$1.00	216.12%
Rice Crispy Treats	\$8.48	25	\$0.34	\$1.00	194.81%
Double Bubble	\$6.98	380	\$0.02	\$0.25	1261.03%
Animal Crackers	\$7.98	36	\$0.22	\$0.75	238.35%
Pretzels	\$9.98	48	\$0.21	\$0.75	260.72%
Granola Bars	\$8.98	60	\$0.15	\$0.50	234.08%
Fruit Snacks	\$9.98	90	\$0.11	\$0.50	350.90%

Hot Food	Bulk Price	# per Bulk	Individual Cost	Sale Price	Total Markup
Pretzel	\$8.97	20	\$0.45		
Plate	\$15.98	600	\$0.03	\$2.00	224.33%
Nacho Cheese	\$6.98	53	\$0.13		
Cup	\$24.57	2500	\$0.01		
Nacho Cheese	\$6.98	53	\$0.13		
Tortilla Chips	\$7.92	96	\$0.08	\$2.00	693.28%
Nacho Tray	\$4.74	125	\$0.04		
Extra Cheese	\$6.98	53	\$0.13	\$0.50	253.29%
Cup	\$24.57	2500	\$0.01		
Extra Chili	\$9.63	54	\$0.18	\$0.75	298.59%
Cup	\$24.57	2500	\$0.01		
Jalapenos	\$3.48	30	\$0.12	\$0.50	297.37%
Cup	\$24.57	2500	\$0.01		
Hamburger	\$23.98	40	\$0.60		
Burger Bun	\$2.28	16	\$0.14		
2 Lb Food Tray	\$8.74	250	\$0.03	\$2.00	146.70%
Mustard Packet	\$7.88	500	\$0.02		
Ketchup Packet	\$17.98	1000	\$0.02		
Cheese Burger	\$19.98	40	\$0.50		
Burger Bun	\$2.28	16	\$0.14		
2 Lb Food Tray	\$8.74	250	\$0.03	\$2.50	211.64%
Cheese Slice	\$10.98	120	\$0.09		
Mustard Packet	\$7.88	500	\$0.02		
Ketchup Packet	\$17.98	1000	\$0.02		
Hot Dog	\$19.98	80	\$0.25		
Hot Dog Bun	\$2.28	16	\$0.14		
Hot Dog Tray	\$5.36	500	\$0.01	\$1.50	243.48%
Mustard Packet	\$7.88	500	\$0.02		
Ketchup Packet	\$17.98	1000	\$0.02		
Chili Dog	\$19.98	80	\$0.25		
Hot Dog Bun	\$2.38	16	\$0.15		
Chili	\$9.63	54	\$0.18	\$2.00	221.91%
Hot Dog Tray	\$5.36	500	\$0.01		
Mustard Packet	\$7.88	500	\$0.02		
Ketchup Packet	\$17.98	1000	\$0.02		
Corn Dog	\$12.98	30	\$0.43	\$1.50	238.31%
Hot Dog Tray	\$5.36	500	\$0.01		
Pizza	\$11.98	12	\$1.00	\$3.00	192.93%
Plate	\$15.48	600	\$0.03		
Fritos Chili Pie	\$5.00	9	\$0.56		
Nacho Cheese	\$6.98	53	\$0.13		
Chili	\$9.63	54	\$0.18	\$3.00	227.10%
Spoon	\$9.97	600	\$0.0166		
2 Lb Food Tray	\$8.74	250	\$0.03		
Walking Taco*	\$12.72	50	\$0.25		
Nacho Cheese	\$6.98	53	\$0.13	\$3.00	416.31%
Chili	\$9.63	54	\$0.18		
Spoon	\$9.97	600	\$0.0166		
Pickle	\$4.18	20	\$0.21	\$1.00	355.12%
Hot dog Tray	\$5.36	500	\$0.01		
Popcorn	\$23.98	630	\$0.04		
Popcorn Bag	\$6.88	500	\$0.01	\$1.00	412.62%
Popcorn Salt	\$4.57	70	\$0.07		
Popcorn Oil	\$9.98	128	\$0.08		
* New Product			Average Food Markup		282.23%
Change Price 14-15			Food Cost - 100% for buy back cost		

Beverages	Bulk Price	# per Bulk	Individual Cost	Sale Price	Total Markup
Bottled Soda	\$18.31	24	\$0.76	\$1.75	129.38%
Bottled Power Ade	\$18.31	24	\$0.76	\$1.75	129.38%
Bottled Water	\$14.25	24	\$0.59	\$1.75	194.74%
Monster	\$36.50	24	\$1.52	\$3.00	97.26%
Bottled Juice	\$25.96	24	\$1.08	\$2.00	84.90%
Box Syrup 5 Gallon	\$78.26	180	\$0.43		
Soda Cup - 20 oz	\$46.00	1000	\$0.0460	\$1.75	246.72%
Soda Lid	\$31.00	2000	\$0.0155		
Straw	\$20.29	2400	\$0.0085		
Box Syrup 2.5 Gallon	\$42.55	90	\$0.47		
Soda Cup - 20 oz	\$46.00	1000	\$0.0460	\$1.75	222.44%
Soda Lid	\$31.00	2000	\$0.0155		
Straw	\$20.29	2400	\$0.0085		
Hot Chocolate	\$5.86	60	\$0.10		
Coffee Cup - 16 oz	\$17.33	500	\$0.0347	\$1.00	484.38%
Coffee Lid	\$36.68	1000	\$0.0367		
Coffee Straw	\$10.58	5000	\$0.0021		
Coffee	\$9.98	190	\$0.05		
Coffee Cup - 16 oz	\$17.33	500	\$0.0347		
Coffee Lid	\$36.68	1000	\$0.0367	\$1.00	480.61%
Coffee Straw	\$10.58	5000	\$0.0021		
Creamer	\$8.88	192	\$0.0463		
* New Product				Average Beverage Markup	229.98%
Change Price 14-15				Food Cost 100% for buy back cost	

Packaged Goods	Bulk Price	# per Bulk	Individual Cost
Soda Cup - 20 oz	\$46.00	1000	\$0.0460
Soda Lid	\$31.00	2000	\$0.0155
Straw	\$22.58	2400	\$0.0094
Coffee Cup - 16 oz	\$17.33	500	\$0.0347
Coffee Lid	\$36.68	1000	\$0.0367
Coffee Filter	\$2.98	700	\$0.0043
Coffee Straw	\$10.58	5000	\$0.0021
Creamer	\$8.88	192	\$0.0463
Sweet N Low	\$11.68	1500	\$0.0078
Popcorn Bag	\$6.88	500	\$0.01
Popcorn Salt	\$4.57	70	\$0.07
Popcorn Oil	\$9.98	128	\$0.08
2 Lb Food Tray	\$8.74	250	\$0.03
Portion Cups	\$24.57	2500	\$0.01
Paper Plates	\$15.48	600	\$0.03
Hot Dog Tray	\$5.36	500	\$0.01
Nacho Tray	\$4.74	125	\$0.04
Gloves	\$8.16	1500	\$0.0054
Foil Sheets	\$7.76	500	\$0.0155
Gallon Zip Bags	\$13.64	152	\$0.0897
Spoons	\$9.97	600	\$0.0166
Forks	\$9.97	600	\$0.0166

POOL CONCESSIONS 2017

Packaged Food	Sale Price
Reese's Cups	\$1.50
Twix	\$1.50
3 Musketeers	\$1.50
Cookles & Cream	\$1.50
M&M	\$1.50
Peanut M&M	\$1.50
Kit Kat	\$1.50
Sour Punch Straws	\$1.50
Snickers	\$1.50
Ring Pops	\$0.75
Laffy Taffy	\$0.25
Cotton Candy	\$2.00
Flavor Ice	\$0.25
Peanuts	\$0.50
Frozen Grapes	\$2.00
Snow Cone	\$1.00
Chips	\$1.00
Ice Cream Treat	\$1.00
Frozen Treat	\$1.00

Hot Food	Sale Price
Pretzel with Cheese	\$2.00
Nacho's	\$2.00
Extra Cheese	\$0.50
Extra Chili	\$0.75
Jalapenos	\$0.50
Hamburger	\$2.00
Cheese Burger	\$2.50
Hot Dog	\$1.50
Chili Dog	\$2.00
Corn Dog	\$1.50
Pizza	\$3.00
Fritos Chili Pie	\$3.00
Walking Taco*	\$3.00
Pickle	\$1.00
Popcorn	\$1.00

Beverages	Sale Price
Bottled Water	\$1.75
Monster*	\$2.50
Fountain 20oz	\$1.75

* New Product 2017

REC. CENTER CONCESSIONS 2017

Packaged Food	Sale Price
Reese's Cups	\$1.50
Twix	\$1.50
3 Musketeers	\$1.50
Cookies & Cream	\$1.50
M&M	\$1.50
Peanut M&M	\$1.50
Kit Kat	\$1.50
Sour Punch Straws	\$1.50
Snickers	\$1.50
Ring Pops	\$0.75
Laffy Taffy	\$0.25
Cotton Candy	\$2.00
Flavor Ice	\$0.25
Peanuts	\$0.50
Frozen Grapes	\$2.00
Chips	\$1.00
Ice Cream Treat	\$1.00
Frozen Treat	\$1.00
Sunflower Seeds	\$1.00

Hot Food	Sale Price
Pretzel with Cheese	\$2.00
Nacho's	\$2.00
Extra Cheese	\$0.50
Extra Chili	\$0.75
Jalapenos	\$0.50
Hamburger	\$2.00
Cheese Burger	\$2.50
Hot Dog	\$1.50
Chili Dog	\$2.00
Corn Dog	\$1.50
Pizza	\$3.00
Fritos Chili Pie	\$3.00
Walking Taco*	\$3.00
Pickle	\$1.00
Popcorn	\$1.00

Beverages	Sale Price
Bottled Soda	\$1.75
Bottled Power Ade	\$1.75
Bottled Water	\$1.75
Monster*	\$2.50
Bottled Juice	\$2.00
Hot Chocolate	\$1.00
Coffee	\$1.00

* New Product 2017

SOCER/BASEBALL CONCESSIONS 2017

Packaged Food	Sale Price
Reese's Cups	\$1.50
Twix	\$1.50
3 Musketeers	\$1.50
Cookies & Cream	\$1.50
M&M	\$1.50
Peanut M&M	\$1.50
Kit Kat	\$1.50
Sour Punch Straws	\$1.50
Skittles	\$1.50
Snickers	\$1.50
Ring Pops	\$0.75
Laffy Taffy	\$0.25
Cotton Candy	\$2.00
Flavor Ice	\$0.25
Peanuts	\$0.50
Frozen Grapes	\$2.00
Chips	\$1.00
Ice Cream Treat	\$1.00
Frozen Treat	\$1.00
Sunflower Seeds	\$1.00
Double Bubble	\$0.25

Hot Food	Sale Price
Pretzel with Cheese	\$2.00
Nacho's	\$2.00
Extra Cheese	\$0.50
Extra Chili	\$0.75
Jalapenos	\$0.50
Hamburger	\$2.00
Cheese Burger	\$2.50
Hot Dog	\$1.50
Chilli Dog	\$2.00
Corn Dog	\$1.50
Pizza	\$3.00
Fritos Chilli Pie	\$3.00
Walking Taco*	\$3.00
Pickle	\$1.00
Popcorn	\$1.00

Beverages	Sale Price
Bottled Soda	\$1.75
Bottled Power Ade	\$1.75
Bottled Water	\$1.75
Monster*	\$2.50
Bottled Juice	\$2.00
Hot Chocolate	\$1.00
Coffee	\$1.00

* New Product 2017

SPECIAL EVENT CONCESSIONS 2017

Packaged Food	Sale Price
Reese's Cups	\$1.00
Twix	\$1.00
3 Musketeers	\$1.00
Cookies & Cream	\$1.00
M&M	\$1.00
Peanut M&M	\$1.00
Kit Kat	\$1.00
Sour Punch Straws	\$1.00
Skittles	\$1.00
Snickers	\$1.00
Ring Pops	\$1.00
Cotton Candy	\$2.00
Flavor Ice x 4	\$1.00
Frozen Grapes	\$2.00
Chips	\$1.00
Ice Cream Treat	\$1.00
Frozen Treat	\$1.00

Hot Food	Sale Price
Pretzel with Cheese	\$2.00
Nacho's	\$2.00
Hot Dog	\$2.00
Corn Dog	\$2.00
Pizza	\$3.00
Pickle	\$1.00
Popcorn	\$1.00

Beverages	Sale Price
Bottled Soda	\$2.00
Bottled Power Ade	\$2.00
Bottled Water	\$2.00
Monster*	\$3.00
Bottled Juice	\$2.00

* New Product 2017

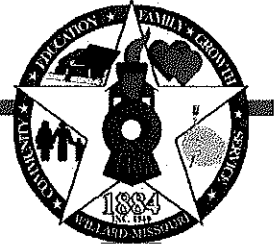
CAMP CONCESSIONS 2017

Packaged Food	Sale Price
Reese's Cups	\$1.50
Twix	\$1.50
3 Musketeers	\$1.50
Cookles & Cream	\$1.50
M&M	\$1.50
Peanut M&M	\$1.50
Kit Kat	\$1.50
Sour Punch Straws	\$1.50
Snickers	\$1.50
Ring Pops	\$0.75
Laffy Taffy	\$0.25
Cotton Candy	\$2.00
Flavor Ice	\$0.25
Peanuts	\$0.50
Frozen Grapes	\$2.00
Chips	\$1.00
Ice Cream Treat	\$1.00
Frozen Treat	\$1.00
Rice Crispy Treats	\$1.00
Animal Crackers	\$0.75
Pretzels	\$0.75
Granola Bars	\$0.50
Fruit Snacks	\$0.50

Beverages	Sale Price
Bottled Soda	\$1.75
Bottled Power Ade	\$1.75
Bottled Water	\$1.75
Bottled Juice	\$2.00

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 7

**Ordinance amending the process of
refunding deposits on Utility accounts. (2nd
Read) Discussion/Vote.**

AN ORDINANCE

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 705.100 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO WATER SERVICE.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title VII. Utilities, Chapter 705: Waterworks System, Article II. Water Service, Section 705.100 as follows:

SECTION 705.100: APPLICATION FOR WATER SERVICE-DEPOSIT-AUTHORITY OF CITY TREASURER

- A. Application to have water turned on shall be made in writing to the Utility Clerk and shall contain an agreement by the applicant to abide by and accept all of the provisions of this Article as conditions governing the use of the City water supply by the applicant.

A deposit of one-hundred dollars (\$100.00) or two-hundred dollars (\$200), for business and non-business use shall be paid with each such application. This sum shall be retained by the City, to ensure payment of all bills, for a one (1) year term. If all bills have been timely paid for a period of one (1) year, the applicant may request a review of his/her payment history in order to have the deposit credited against the depositor's future bills of the final bill. Once all debt has been satisfied and account has been closed, any remainder of the deposit will be sent to the forwarding address.

- ~~B. The Treasurer of the City of Willard is hereby authorized to apply any deposits now held or hereafter paid for water connection to water bills due or hereafter coming due from any individual or business that have timely paid all sums as due for water bills for the next preceding twelve (12) months.~~

~~Should an individual or business fail to timely pay a water bill or bills, then the deposit held may be applied against the sums then due or coming due, until such time as said deposit is used in its entirety.~~

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2016.

APPROVED AS TO FORM: _____ City Attorney.

APPROVED BY:

COREY HENDRICKSON, MAYOR

ATTEST:

JENNIFER ROWE, CITY CLERK

MEMBERS OF THE BOARD OF ALDERMEN:

1ST READ:

YES

NO ABSTAINED

JAMIE BUCKLEY

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

DAVID ROGGENSEES

MEMBERS OF THE BOARD OF ALDERMEN:

2ND READ:

YES

NO

ABSTAINED

JAMIE BUCKLEY

SAMUEL SNIDER

DONNA STEWART

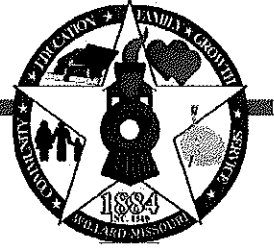
LARRY WHITMAN

SAM BAIRD

DAVID ROGGENSEES

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



AGENDA ITEM # 8

Ordinance approving the 2017 Proposed Budget. (1st Read) Discussion/Vote.

First Reading: 11/14/16

Second Reading: _____

BILL NO. 16-37

ORDINANCE: 161114C

AN ORDINANCE

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WILLARD,
MISSOURI FOR THE YEAR 2017.

WHEREAS, a study had been made by the Board of Aldermen as to the anticipated revenue, expenditures, and expenses of the City for the year of 2017; and

WHEREAS, one public hearing having been held, after legal notice thereof, as to the overall budget and the anticipated revenues and expenditures by categories.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI AS FOLLOWS:

Section 1: The City does hereby adopt the annual budget for the year 2017 set forth on the attached Schedule A, which is incorporated herein by reference as if set forth in full.

Section 2: The appropriate officers of the City are authorized to make all payments and issue checks from the City treasury in payment of items reflected in the approved budget.

Section 3: All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed in so far any portion thereof shall conflict with this Ordinance.

Section 4: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 5: Severability Clause. If any Section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each Section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more Sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 6: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO (2) TIMES AND PASSED at the meeting of the Board of Aldermen of the City of Willard, Missouri, on the ____ day of _____ 2016.

Approved as to form: _____

Ken Reynolds, City Attorney

Attested by:

Approved by:

Jennifer Rowe, City Clerk

Corey Hendrickson, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:**YES****NO****ABSTAINED****1ST READING**

JAMIE BUCKLEY

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

DAVID ROGGENSEES**MEMBERS OF THE BOARD OF ALDERMEN:****YES****NO****ABSTAINED****2ND READING:**

JAMIE BUCKLEY

SAMUEL SNIDER

DONNA STEWART

LARRY WHITMAN

SAM BAIRD

DAVID ROGGENSEES