

# **CITY OF WILLARD, MISSOURI**

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



## **MEETING AGENDA AND PACKET**

### **BOARD OF ALDERMEN**

**Regular Meeting**

**January 12, 2015**

**7:00 p.m.**

**Willard City Hall**

**224 W. Jackson Street**

#### **Mayor**

**Wendell Forshee**

#### **Board Members**

**Michael Barr**

**David Larimore**

**Don Lee**

**Bradley Mowell**

**Meredith Reaves**

**David Roggensees**

**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
January 12, 2015  
7:00 P.M.**

Posted January 6, 2015  
Amended January 7, 2015

Notice is hereby given that the City of Willard, Missouri, Board of Aldermen will conduct a meeting at 7:00 p.m. January 12, 2015 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:  
**PLEDGE OF ALLEGIANCE**

Call the meeting to order

**Roll Call**

1. **Agenda Amendments/Approval of Agenda.**
2. **Approval of Meeting Minutes:**
  - a. Approve the minutes of the regular meeting on December 8, 2014.
  - b. Approve the minutes of the special meeting on December 22, 2014.
3. **Ceremonial Matters:**

Pinning Ceremony of Lieutenant Shipley and Corporal Purdy.
4. **Citizen Input (*5 minute limit per person*).**
5. **Financial Reports:**
  - a. November 2014 Budget Summaries.
  - b. November 2014 Financial Statements.
  - c. December 2014 and January 2015 Outstanding Invoices, Paid Invoices, Online Payments and Transfers.
  - d. November 2014 Check Register.
  - e. December Water Loss Report.
  - f. December Utility Adjustments Report.
6. **Department Head Reports.**
7. **Empire Electric Franchise Ordinance. (1<sup>st</sup> and 2<sup>nd</sup> Read).**

**Discussion/Vote.**
8. **Ordinance Repealing Ordinance #071113B Section 705.190.Owner and Occupant Jointly Responsible for Payments Due For Water and Sewerage Systems. (1<sup>st</sup> and 2<sup>nd</sup> Read).**

**Discussion/Vote.**
9. **Discussion of Credit Card Surcharges.**
10. **Discussion/Vote on the future of Fitness Center Operations.**
11. **Discussion of Traffic Analyst.**
12. **Discussion/Vote on bid approval for Parks Department Sports Team Photographs.**
13. **New Business.**

14. **Old Business.**
15. **Adjourn Meeting.**

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

Dale Duvall  
City Clerk



## AGENDA ITEM #2

### **Approval of Meeting Minutes:**

- a. Approve the minutes of the regular meeting on December 8, 2014.
- b. Approve the minutes of the special meeting on December 22, 2014.



**CITY OF WILLARD  
BOARD OF ALDERMEN  
REGULAR MEETING  
December 8, 2014**

Staff present: City Administrator, J. Everett Mitchell; City Clerk, Dale Duvall; Community Services Director, J.C. Loveland; Director of Development, Randy Brown; Finance Officer, Carolyn Halverson; Chief of Police, Tom McClain and Reserve Officer, Bill Lingensfielser.

City Attorney Ken Reynolds was present.

Citizens in attendance: Alice Mitchell, Jim Vaughn and Lucille Murray.  
James Hanson of the Cross Country Times newspaper was also present.

**Pledge of Allegiance.**

The Pledge of Allegiance was led by Mayor Forshee.

**Call to Order.**

Mayor Forshee called the meeting to order at 7:00 pm.

**Roll Call.**

The City Clerk conducted the roll call. Alderman Mowell-present, Alderman Roggensees-present by Skype, Alderman Barr-present, Alderman Lee-present, Alderman Larimore-present, Alderman Reaves-present and Mayor Forshee-present.

**Agenda Amendments/Agenda Approval**

**Motion** made by Alderman Larimore and seconded by Alderman Reaves to accept the agenda. The motion carried with a vote of 6-0. Voting aye: Aldermen Mowell, Lee, Larimore, Roggensees, Barr and Reaves.

**Approve the Minutes of the Regular Meeting on November 10, 2014.**

**Motion** made by Alderman Larimore and seconded by Alderman Reaves to approve the minutes. The motion carried with a vote of 6-0. Voting aye: Aldermen Mowell, Lee, Barr, Larimore, Roggensees and Reaves.

**Citizen Input.**

None.

**Financial Report.**

**a. October Budget Summaries.**

Informational only.

**b. October 2014 Financial Statements.**

**Motion** made by Alderman Larimore and seconded by Alderman Lee to approve the statements. The motion carried with a vote of 6-0. Voting aye: Aldermen Mowell, Lee, Barr, Larimore, Roggensees and Reaves.

**c. November-December 2014 Outstanding Invoices, Checks Written, Online Payments and Transfers.**

**Motion** made by Alderman Larimore and seconded by Alderman Lee to approve the submitted items. The motion carried with a vote of 6-0. Voting aye: Aldermen Mowell, Barr, Lee, Larimore, Roggensees and Reaves.

**d. September 2014 Check Register.**

Informational only.

**Second read was conducted by the City Clerk**

**Motion** was made by Alderman Larimore with a second by Alderman Roggensees to approve the fee changes. The vote was 3-3. Voting aye: Aldermen Roggensees, Larimore and Reaves. Voting nay: Aldermen Mowell, Barr and Lee. The Mayor broke the tie with a vote of aye. The motion carried 4-3.

**Ordinance accepting the 2015 Land O' Frost. (1<sup>st</sup> and 2<sup>nd</sup> Read).**

**Discussion/Vote.**

**BILL # 14-59**

**ORDINANCE #1411208C**

*AUTHORIZING the Mayor on behalf of the City of Willard, to execute an agreement between the City of Willard and Land O' Frost, Inc. to accept Land O' Frost as the exclusive jersey sponsor for the Willard Parks and Recreation 2015 sports programs.*

**First read was conducted by the City Clerk**

**Motion** was made by Alderman Roggensees with a second by Alderman Larimore to approve the contract. The vote was 4-2. Voting aye: Aldermen Larimore, Barr, Roggensees and Reaves. Voting nay: Aldermen Mowell and Lee.

**Second read was conducted by the City Clerk**

**Motion** was made by Alderman Larimore with a second by Alderman Roggensees to approve the contract. The vote was 4-2. Voting aye: Aldermen Roggensees, Barr, Larimore and Reaves. Voting nay: Aldermen Mowell and Lee.

**Discussion on the Willard Fitness Center. Presented by the Director of Community Services.**

The Director of Community Services discussed the fitness center and his desire for the City to take over the facility when the contract with Cox expires in July 2015. More information will be brought to the Board at the January Board meeting.

**New Business.**

Alderman Roggensees asked about the City putting up holiday banners as the City of Ashgrove does. The City Administrator stated that it would be looked into. The City Clerk announced that December 16<sup>th</sup> would be the first day of election sign up for the April 7, 2015 election.

**Old Business.**

Alderman Lee asked how the City Administrator had been able to get Springfield to lower the sewer costs to Willard an additional 9.7%. The City Administrator stated that he had been in talks with the City of Springfield for awhile.

**Adjourn meeting.**

**Motion** made by Alderman Larimore and seconded by Alderman Lee to adjourn the meeting. The motion carried with a vote of 6-0. Voting aye: Aldermen Mowell, Lee, Larimore, Barr, Roggensees and Reaves.

Meeting adjourned at 9:15 p.m.

\_\_\_\_\_  
Dale Duvall, City Clerk

\_\_\_\_\_  
Wendell Forshee, Mayor of Willard



**CITY OF WILLARD  
BOARD OF ALDERMEN  
CLOSED SESSION  
December 22, 2014**

**Roll Call.**

Alderman Lee-present, Alderman Mowell-present, Alderman Roggensees-present, Alderman Barr---, Alderman Larimore-present, Alderman Reaves-present and Mayor Forshee-present.

Staff Present: City Administrator, J. Everett Mitchell.

**Closed Session.**

**Motion** made by Alderman Larimore and seconded by Alderman Lee to go into closed session pursuant to section 610.021 (#3) Personnel and (#13) Personnel . Alderman Lee-Aye, Alderman Roggensees-Aye, Alderman Reaves-Aye, Alderman Larimore-Aye, Alderman Mowell--Aye and Alderman Barr----. All votes aye. Motion carried.

**Adjourn Closed Session.**

**Motion** made by Alderman Roggensees and seconded by Alderman Larimore to adjourn the closed meeting and go into open session. Alderman Lee-Aye, Alderman Roggensees-Aye, Alderman Reaves-Aye, Alderman Larimore-Aye, Alderman Mowell-Aye and Alderman Barr----. All votes aye. Motion carried.

**Adjourn Open Session**

**Motion** made by Alderman Mowell and seconded by Alderman Larimore to adjourn the open meeting. Alderman Lee-Aye, Alderman Roggensees-Aye, Alderman Reaves-Aye, Alderman Larimore-Aye, Alderman Mowell-Aye and Alderman Barr----. All votes aye. Motion carried.

Meeting adjourned at 7:35 p.m.

Minutes submitted by J. Everett Mitchell, City Administrator.

---

Dale Duvall, City Clerk

---

Wendell Forshee, Mayor



### AGENDA ITEM #3

## CEREMONIAL MATTERS

Pinning Ceremony of Lieutenant Shipley and Corporal Purdy

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #5  
FINANCE DEPARTMENT**

**Financial Reports**

- a. November 2014 Financial Summaries
- b. November 2014 Financial Statements
- c. December 2014 & January 2015 Outstanding Invoices, Paid Invoices, and Online Payments & Transfers
- d. November 2014 Check Register
- e. December Water Loss Report
- f. December Utility Adjustments Report

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (a)  
FINANCE DEPARTMENT**

**ACTION REQUIRED: INFORMATION ONLY**

**November 2014 Financial Summary Report**

## January BOA Meeting 2015

### Financial Summary Report

#### REVENUE AND EXPENSE

Summary of Revenue and Expense for all funds for November 2014:

##### General Fund

- Revenue Year to Date for 2014 has increased \$205,888.81 compared to the revenue Year to Date in 2013. The increases have been in Building Permits, Electric Fees, Motor Vehicle Tax and Sales Tax. The Building Permits have increased this year and if the City of Willard can continue to promote new businesses to open in the area this will help increase the sales tax as well.
- Expenses Year to Date for 2014 has decreased \$23,804.12 compared to the expense Year to Date in 2013 for the General City Government. There were some areas that increased and some areas that have decreased. Legal fees, group insurance and professional expense were higher in 2014, but Salaries, Vehicle Gas Expense, and Insurance were lower. Law and Public Safety expense has decreased \$34,806.39 compared to 2013. The Vehicle Gas decreased \$9,762.70 and Vehicle Other expenses decreased \$5,477.76. The Street Department expenses increased, but most of the increases were from paving and public improvements which were done throughout the year. Planning and Development expenses are \$5,108.74 less than 2013 and Emergency Management are \$1,259.40 less than 2013.
- The Net Income Year to Date has increased \$184,424.57 compared to 2013 even with the addition of the Paving and Public improvements completed this year.

##### Water & Sewer Fund

###### Water Department:

- Revenue Year to Date has increased \$31,099.23 compared to 2013 for the Water Department. A major part of the increase is from Meter Installation from the increase of building in the City. Water and Trash services have also increased due to the increase in the number of customers added to the community.
- Expenses Year to Date has increased \$1,688.72 compared to Year to Date 2013, but the majority of increase was from the Trash Expense.
- The Net Income Year to Date increased \$29,409.80 even with the increase in expenses. The revenue surpassed 2013 and resulted in an increase in the net income.

###### Sewer Department:

- Revenue Year to Date has increased \$25,772.19 compared to Year to Date 2013 revenues. Sewer Sales increased \$10,533.75 and fees from permits for infrastructure have increased the revenue as well.



- Expenses Year to Date increased \$100,936.95 compared to Year to Date 2013 expenses. One of the major areas of increase is the Springfield sewer charges which increased \$42,902.99 and Salary expense which increased \$53,045.89 compared to last year. Repairs and Maintenance has increased \$14,971.57 compared to 2013.
- The Net Income has decreased compared to last year by \$75,164.76, but in the previous month the decrease was \$95,513.97. So there have actually been some improvements since last month.

#### Park Fund

- Revenue Year to Date for 2014 increased \$4,866.20 compared to Year to Date revenue in 2013. The highest increase was for the Youth Programs.
- The Expense Year to Date for 2014 has increased \$15,434.41 compared to 2013. The two (2) main areas that showed increases were Building Maintenance and Salaries (full time and seasonal employees).
- The Net Income Year to Date shows a loss of \$10,668.21 which is higher than Year to Date 2013.

#### **DEBT**

Long Term Debt and Bond Debt balance as of December 31, 2014:

|                      |                     |
|----------------------|---------------------|
| Mid-Missouri (Parks) | \$ 32,920.42        |
| Water/Sewer 2014 COP | 2,295,000.00        |
| Park COP Refunding   | 1,070,000.00        |
| Aquatic Center       | <u>2,945,000.00</u> |
| Total                | 6,342,920.42        |

The last payment for the Parks Department was made in November in the amount of \$118,778.13. The payment was for interest only. The next payment due is in January 2015 for the Water and Sewer Department in the amount of \$169,239.69. The payment will include \$18,025.31 of interest and \$155,000.00 that will go against the principal balance. There will be \$3,785.62 credit that is available toward the payment from the reserve cash held on the COP.

#### **SUMMARY**

The amended budget passed on December 9, 2014 is not included in the November 30, 2014 Financial Statement. The amended budget did not get passed until December. The Amended 12/9/2014 Budget will be reflected in the December 31, 2014 Financial Statements and reports at the February BOA meeting.

The employees that will be using the Encode software are beginning to do on-line training to prepare for the conversion to the new software to prepare them for when Tyler Technologies actually comes in to train the staff. The staff is looking forward to the new software, which should increase efficiency and make information available faster resulting in better decisions concerning the operations of all the departments.

The Water and Sewer Fund should reach the goal of the Reserve balance and Operating balance estimated for the 2015 budget. The General Fund and Parks Fund will probably be less than the balances originally estimated. The General Fund is estimated to be \$100,000.00 less because of transfers to the Parks Department required funds. The Parks department is estimated to be \$80,000.00 less because of 2014 budget expenses that were higher than anticipated when the 2015 budget was prepared in October 2014. With several changes that have been made in preparing for the 2015 year, we should be able to change the Parks department where it will be more self-sufficient and rely less on the General Fund to provide additional funds to make the budget balance. In 2015 the Mid-Missouri Bank loan will be paid off and this will help with the expenses for the Parks Department, plus we are looking at refinancing the COP's in March 2015. This should help with the interest rate and lower the interest expense.

During this past year we have been able to meet almost all of our goals toward capital improvements, which are needed in order to improve the overall operations of the City and enable the staff to provide better services to the citizens of Willard.

| Year to Date                    | 2014 Projected<br>Revenues | Received<br>As of November 30, 2014 | %<br>Rec'd   | 2014 Budgeted<br>Expenses      | Expended<br>As of November 30, 2014 | %<br>Used    | Cumulative<br>Gains or (Losses)<br>Per Fund |
|---------------------------------|----------------------------|-------------------------------------|--------------|--------------------------------|-------------------------------------|--------------|---------------------------------------------|
| <b>General Fund</b>             |                            |                                     |              |                                |                                     |              |                                             |
| General City Administration     |                            |                                     |              | \$273,500.00                   | \$247,601.47                        | 90.5%        |                                             |
| Law and Public Safety Division  |                            |                                     |              | \$711,100.00                   | \$594,992.81                        | 83.7%        |                                             |
| Street Division                 |                            |                                     |              | \$525,650.00                   | \$232,346.05                        | 44.2%        |                                             |
| Planning & Development Division |                            |                                     |              | \$75,950.00                    | \$54,606.73                         | 71.9%        |                                             |
| Emergency Management Division   |                            |                                     |              | \$24,000.00                    | \$21,019.80                         | 87.6%        |                                             |
| <b>Sub-Total</b>                | <b>\$1,725,750.00</b>      | <b>\$1,525,769.76</b>               | <b>88.4%</b> | <b>\$1,610,200.00</b>          | <b>\$1,150,566.86</b>               | <b>71.5%</b> | <b>\$375,202.90</b>                         |
| <b>Park Fund</b>                |                            |                                     |              |                                |                                     |              |                                             |
| Water Fund                      | \$1,106,000.00             | \$831,963.80                        | 75.2%        | \$1,080,600.00                 | \$1,044,162.40                      | 96.6%        | (\$212,198.60)                              |
| Sewer Fund                      | \$1,202,500.00             | \$1,063,609.72                      | 88.4%        | \$1,202,230.00                 | \$1,033,299.62                      | 85.9%        | \$30,310.10                                 |
|                                 | \$1,505,135.00             | \$1,194,675.18                      | 79.4%        | \$1,505,135.00                 | \$1,065,120.95                      | 70.8%        | \$129,554.23                                |
| <b>Totals</b>                   | <b>\$5,539,385.00</b>      | <b>\$4,616,018.46</b>               | <b>83.3%</b> | <b>\$5,398,165.00</b>          | <b>\$4,293,149.83</b>               | <b>79.5%</b> | <b>\$322,868.63</b>                         |
| <b>Reserves</b>                 | <b>Total</b>               | <b>Total</b>                        |              | <b>Operating Cash</b>          | <b>Operating Cash</b>               |              |                                             |
|                                 | <b>Reserves Available</b>  | <b>Reserves Available</b>           |              | <b>As of November 30, 2014</b> | <b>As of November 30, 2014</b>      |              |                                             |
|                                 | <b>As of Jan 1, 2014</b>   | <b>As of November 30, 2014</b>      |              |                                |                                     |              |                                             |
| General Fund                    | \$137,109.54               | \$450,988.54                        |              | General Fund                   | \$34,065.54                         |              |                                             |
| Water & Sewer Fund              | \$911,241.63               | \$1,102,348.07                      |              | Water & Sewer Fund             | \$246,446.73                        |              |                                             |
| Park Fund                       | \$297,633.43               | \$147,844.05                        |              | Park Fund                      | \$54,807.78                         |              |                                             |

**Revenues by Month**
**2014**

|                     | Budget         | JAN                | FEB                | MAR            | APR                  | MAY                  | JUN                  |
|---------------------|----------------|--------------------|--------------------|----------------|----------------------|----------------------|----------------------|
| <b>General Fund</b> | \$1,630,780.00 | \$217,144.37       | \$189,455.17       | \$103,212.72   | \$117,969.83         | \$110,276.26         | \$121,728.39         |
| <b>Cumm. Total</b>  |                | \$217,144.37 13.3% | \$406,599.54 24.9% | \$509,812.26   | \$627,782.09 31.3%   | \$738,058.35 38.5%   | \$859,786.74 45.3%   |
|                     |                |                    |                    |                |                      |                      | 52.7%                |
| <b>Water</b>        | \$1,144,500.00 | \$93,602.19        | \$78,535.55        | \$94,012.03    | \$82,018.16          | \$89,229.08          | \$87,852.17          |
| <b>Cumm. Total</b>  |                | \$93,602.19 8.2%   | \$172,137.74 15.0% | \$266,149.77   | \$348,167.93 23.3%   | \$437,397.01 30.4%   | \$525,249.18 38.2%   |
|                     |                |                    |                    |                |                      |                      | 45.9%                |
| <b>Sewer</b>        | \$1,291,000.00 | \$114,342.28       | \$96,773.97        | \$118,470.55   | \$98,493.10          | \$109,695.53         | \$105,008.96         |
| <b>Cumm. Total</b>  |                | \$114,342.28 8.9%  | \$211,116.25 16.4% | \$329,586.80   | \$428,079.90 25.5%   | \$537,775.43 33.2%   | \$642,784.39 41.7%   |
|                     |                |                    |                    |                |                      |                      | 49.8%                |
| <b>Parks</b>        | \$1,104,000.00 | \$106,418.02       | \$52,001.65        | \$67,309.71    | \$46,857.88          | \$85,322.29          | \$110,102.51         |
| <b>Cumm. Total</b>  |                | \$106,418.02 9.6%  | \$158,419.67 14.3% | \$225,729.38   | \$272,587.26 20.4%   | \$357,909.55 24.7%   | \$468,012.06 32.4%   |
|                     |                |                    |                    |                |                      |                      | 42.4%                |
| <b>Totals</b>       | \$5,170,280.00 | \$531,506.86       | \$416,766.34       | \$383,005.01   | \$345,338.97         | \$394,523.16         | \$424,692.03         |
| <b>Cumm. Total</b>  |                | \$531,506.86 10.3% | \$948,273.20 18.3% | \$1,331,278.21 | \$1,676,617.18 25.7% | \$2,071,140.34 32.4% | \$2,495,832.37 40.1% |
|                     |                |                    |                    |                |                      |                      | 48.3%                |



# Revenues by Month

2014

|                     | Budget         | July           | Aug            | Sept           | Oct            | Nov            | Dec    |
|---------------------|----------------|----------------|----------------|----------------|----------------|----------------|--------|
| <b>General Fund</b> | \$1,725,750.00 | \$153,046.26   | \$132,534.78   | \$157,402.01   | \$167,692.66   | \$87,372.78    |        |
| <b>Cumm. Total</b>  |                | \$998,312.53   | \$1,130,847.31 | \$1,288,249.32 | \$1,438,396.98 | \$1,525,769.76 | 0.0%   |
|                     |                | 57.8%          | 65.5%          | 74.6%          | 83.3%          | 88.4%          |        |
| <b>Water</b>        | \$1,202,500.00 | \$99,012.09    | \$146,238.09   | \$98,600.77    | \$105,055.84   | \$84,508.75    |        |
| <b>Cumm. Total</b>  |                | \$624,261.27   | \$770,499.36   | \$869,100.13   | \$979,100.97   | \$1,063,609.72 | 0.0%   |
|                     |                | 51.9%          | 64.1%          | 72.3%          | 81.4%          | 88.4%          |        |
| <b>Sewer</b>        | \$1,505,135.00 | \$114,161.41   | \$106,444.41   | \$104,966.01   | \$113,857.62   | \$101,461.34   |        |
| <b>Cumm. Total</b>  |                | \$756,945.80   | \$863,390.21   | \$968,356.22   | \$1,093,213.84 | \$1,194,675.18 | 0.0%   |
|                     |                | 50.3%          | 57.4%          | 64.3%          | 72.6%          | 79.4%          |        |
| <b>Parks</b>        | \$1,106,000.00 | \$116,186.99   | \$58,180.94    | \$71,345.85    | \$61,857.70    | \$57,777.34    |        |
| <b>Cumm. Total</b>  |                | \$576,493.13   | \$635,184.07   | \$710,218.76   | \$774,176.46   | \$831,963.80   | 0.0%   |
|                     |                | 52.1%          | 57.4%          | 64.2%          | 70.0%          | 75.2%          |        |
| <b>Totals</b>       | \$5,539,385.00 | \$482,406.75   | \$443,398.22   | \$432,314.64   | \$448,463.82   | \$331,120.21   | \$0.00 |
| <b>Cumm. Total</b>  |                | \$2,956,012.73 | \$3,399,920.95 | \$3,835,924.43 | \$4,284,388.25 | \$4,615,508.46 | 83.3%  |
|                     |                | 53.4%          | 61.4%          | 69.2%          | 77.3%          | 83.3%          |        |

| REVENUE SOURCES<br>Year to Date | 2014                  | Received                | % of Projected                |
|---------------------------------|-----------------------|-------------------------|-------------------------------|
|                                 | Projected<br>Revenues | As of November 30, 2014 | Revenues<br>Collected to Date |

**General Fund**

|                                 |                       |                     |              |
|---------------------------------|-----------------------|---------------------|--------------|
| Asset Sales                     | \$0.00                | 0.00                | 0            |
| Building Permits                | \$30,000.00           | 73,617.10           | 245.4%       |
| Cable TV Franchise Fees         | \$16,000.00           | 14,185.35           | 88.7%        |
| County Road & Bridge Tax        | \$28,200.00           | 27,999.78           | 99.3%        |
| Electric Franchise Fees         | \$230,000.00          | 243,193.41          | 105.7%       |
| Gas Franchise Fees              | \$55,000.00           | 46,228.17           | 84.1%        |
| Grant Revenues                  | \$200,000.00          | 25,127.17           | 12.6%        |
| Interest Income                 | \$1,000.00            | 880.05              | 88.0%        |
| Law Enforcement Sales Tax       | \$23,750.00           | 23,748.00           | 100.0%       |
| Merchant Licenses               | \$5,500.00            | 3,105.00            | 56.5%        |
| Miscellaneous Revenues          | \$2,000.00            | 10,676.58           | 533.8%       |
| Mobile Phone Lease Fees         | \$89,000.00           | 64,603.21           | 72.6%        |
| Motor Vehicle Fuel Taxes        | \$187,000.00          | 183,721.87          | 98.2%        |
| Planning And Zoning             | \$2,400.00            | 669.00              | 27.9%        |
| Real Estate Taxes               | \$181,900.00          | 159,955.19          | 87.9%        |
| Recycling Center                | \$500.00              | 968.00              | 193.6%       |
| Sales & Use Taxes               | \$400,000.00          | 393,597.07          | 98.4%        |
| Sales Tax - Capital Improvement | \$195,000.00          | 195,471.56          | 100.2%       |
| State LET Account               | \$500.00              | 552.02              | 0.0%         |
| Traffic Court Fines             | \$55,000.00           | 34,632.39           | 63.0%        |
| Other Fines                     | \$20,000.00           | 22,037.44           | 110.2%       |
| Law Other Income                | \$2,000.00            | 24.55               | 1.2%         |
| Veterans' Memorial              | \$1,000.00            | 746.85              | 74.7%        |
| <b>Totals</b>                   | <b>\$1,725,750.00</b> | <b>1,525,739.76</b> | <b>88.4%</b> |

| Dedicated per fund                  | Budget                | Actual Year-to-date |
|-------------------------------------|-----------------------|---------------------|
| Dedicated funds for General         | \$1,286,300.00        | 1,230,510.55        |
| Dedicated funds for Streets & Roads | \$215,200.00          | 211,721.65          |
| Dedicated funds for Public Safety   | \$24,250.00           | 58,380.39           |
| Dedicated fund from Grants          | \$200,000.00          | 25,127.17           |
| <b>Total Funds</b>                  | <b>\$1,725,750.00</b> | <b>1,525,739.76</b> |

| REVENUE SOURCES<br>Year to Date | 2014<br>Projected<br>Revenues | Received<br>As of November 30, 2014 | % of Projected<br>Revenues<br>Collected to Date |
|---------------------------------|-------------------------------|-------------------------------------|-------------------------------------------------|
| <b>Water Fund</b>               |                               |                                     |                                                 |
| Asset Sales                     | 0.00                          | 0.00                                | 0.0%                                            |
| Certificates of Participation   | 0.00                          | 0.00                                | 0.0%                                            |
| Grant Receipts                  | 18,000.00                     | 0.00                                | 0.0%                                            |
| Interest Income                 | 1,500.00                      | 882.28                              | 58.8%                                           |
| Meter Installations             | 5,000.00                      | 47,150.00                           | 943.0%                                          |
| Miscellaneous Revenues          | 5,000.00                      | 5,595.00                            | 111.9%                                          |
| Penalty Income                  | 35,000.00                     | 30,252.99                           | 86.4%                                           |
| Trash Income                    | 210,000.00                    | 202,129.99                          | 96.3%                                           |
| Water Sales - Commercial        | 55,000.00                     | 43,638.44                           | 79.3%                                           |
| Water Sales - Residential       | 870,000.00                    | 733,961.02                          | 84.4%                                           |
| Transfer in Reserves            | 3,000.00                      | 0.00                                | 0.0%                                            |
| <b>Totals</b>                   | <b>1,202,500.00</b>           | <b>1,063,609.72</b>                 | <b>88.4%</b>                                    |
| <b>Sewer Fund</b>               |                               |                                     |                                                 |
| Development Lift Station Fees   | 0.00                          | 0.00                                | N/A                                             |
| Asset Sales                     | 0.00                          | 0.00                                | N/A                                             |
| Certificate of Participation    | 0.00                          | 0.00                                | N/A                                             |
| Hook-up Fees Received           | 7,000.00                      | 0.00                                | 0.0%                                            |
| Interest Income                 | 1,500.00                      | 882.17                              | 58.8%                                           |
| Miscellaneous Revenues          | 0.00                          | 11,900.00                           | 0.0%                                            |
| Penalty Income                  | 32,500.00                     | 29,897.44                           | 92.0%                                           |
| Sewer Sales                     | 1,250,000.00                  | 1,151,995.57                        | 92.2%                                           |
| Transfer in Reserves            | 214,135.00                    | 0.00                                | 0.0%                                            |
| <b>Totals</b>                   | <b>1,505,135.00</b>           | <b>1,194,675.18</b>                 | <b>79.4%</b>                                    |

| Year To Date | REVENUE<br>SOURCES              | Projected<br>Revenue | Received<br>As of November 30, 2014 | % of Projected<br>Revenues<br>Collected to Date |
|--------------|---------------------------------|----------------------|-------------------------------------|-------------------------------------------------|
|              | Park Fund                       |                      |                                     |                                                 |
|              | Adult Program Fees              | \$18,500             | 10,311.45                           | 55.7%                                           |
|              | Advertising Income              | \$30,000             | 19,072.00                           | 63.6%                                           |
|              | Asset Sales                     | \$0                  | 1,000.00                            | 0.0%                                            |
|              | Certificates of Participation   | \$0                  | 3,350.00                            | 0.0%                                            |
|              | Concession Income               | \$45,000             | 33,918.15                           | 75.4%                                           |
|              | Fourth of July                  | \$7,500              | 9,270.00                            | 0.0%                                            |
|              | Grant Receipts                  | \$0                  | 0.00                                | 0.0%                                            |
|              | Interest Income                 | \$1,000              | 210.62                              | 21.1%                                           |
|              | Miscellaneous Revenues          | \$1,000              | 2,600.00                            | 260.0%                                          |
|              | Mobile Phone Tower Fees         | \$12,500             | 11,592.62                           | 92.7%                                           |
|              | Park Fees                       | \$2,500              | 3,675.00                            | 147.0%                                          |
|              | Real Estate Taxes               | \$56,000             | 36,555.11                           | 65.3%                                           |
|              | Facility Rental Income          | \$45,000             | 32,970.51                           | 73.3%                                           |
|              | Sales Tax                       | \$255,000            | 249,348.47                          | 97.8%                                           |
|              | Sales Tax - Capital Improvement | \$175,000            | 167,534.43                          | 95.7%                                           |
|              | Special Event Income            | \$15,000             | 9,522.20                            | 63.5%                                           |
|              | Swimming Pool Income            | \$100,000            | 78,236.95                           | 78.2%                                           |
|              | Youth Programs                  | \$172,000            | 162,796.29                          | 94.6%                                           |
|              | Transfers In or Out             | \$170,000            | 0.00                                | 0.0%                                            |
|              | <b>Totals</b>                   | <b>\$1,106,000</b>   | <b>831,963.80</b>                   | <b>75.2%</b>                                    |



## Expenses

2014  
Budget

|                                 | JAN                | FEB          | MAR                  | APR                  | MAY                  | JUN                  |  |
|---------------------------------|--------------------|--------------|----------------------|----------------------|----------------------|----------------------|--|
| <b>General City Governance</b>  |                    |              |                      |                      |                      |                      |  |
|                                 | \$26,868.02        | \$24,872.97  | \$34,380.49          | \$47,276.05          | \$55,952.97          | \$21,811.39          |  |
| <b>Cumm. Total</b>              | \$26,868.02 10.4%  | \$51,740.99  | \$86,121.48 20.1%    | \$133,397.53 33.4%   | \$189,350.50 51.7%   | \$137,557.89 53.3%   |  |
| <b>Law &amp; Public Safety</b>  |                    |              |                      |                      |                      |                      |  |
|                                 | \$47,473.49        | \$47,121.14  | \$60,901.88          | \$49,125.42          | \$48,517.54          | \$63,668.34          |  |
| <b>Cumm. Total</b>              | \$47,473.49 6.6%   | \$94,594.63  | \$155,496.51 13.2%   | \$204,621.93 21.7%   | \$253,139.47 28.5%   | \$316,807.81 44.1%   |  |
| <b>Water</b>                    |                    |              |                      |                      |                      |                      |  |
|                                 | \$206,134.87       | \$40,220.84  | \$95,471.66          | \$37,517.96          | \$94,576.81          | \$61,933.55          |  |
| <b>Cumm. Total</b>              | \$206,134.87 16.2% | \$246,355.71 | \$341,827.37 19.4%   | \$379,345.33 26.9%   | \$473,922.14 37.3%   | \$569,932.69 44.9%   |  |
| <b>Sewer</b>                    |                    |              |                      |                      |                      |                      |  |
|                                 | \$168,244.38       | \$62,206.50  | \$79,844.76          | \$66,787.64          | \$84,323.90          | \$73,213.13          |  |
| <b>Cumm. Total</b>              | \$168,244.38 11.4% | \$230,450.88 | \$310,295.64 15.6%   | \$377,083.28 21.0%   | \$461,407.18 31.2%   | \$568,697.31 38.5%   |  |
| <b>Streets</b>                  |                    |              |                      |                      |                      |                      |  |
|                                 | \$14,937.55        | \$17,856.57  | \$13,811.04          | \$3,960.13           | \$14,083.49          | \$9,375.35           |  |
| <b>Cumm. Total</b>              | \$14,937.55 2.8%   | \$48,788.38  | \$62,599.42 9.2%     | \$66,559.55 11.8%    | \$80,643.04 12.6%    | \$95,468.39 18.0%    |  |
| <b>Planning &amp; Developme</b> |                    |              |                      |                      |                      |                      |  |
|                                 | \$21,432.16        | \$5,396.53   | \$7,346.74           | \$5,099.86           | \$4,087.49           | \$5,178.57           |  |
| <b>Cumm. Total</b>              | \$21,432.16 30.9%  | \$10,834.43  | \$18,181.17 15.6%    | \$23,281.03 26.3%    | \$27,368.52 33.6%    | \$32,547.09 47.0%    |  |
| <b>Parks</b>                    |                    |              |                      |                      |                      |                      |  |
|                                 | \$32,542.93        | \$42,119.76  | \$52,421.88          | \$45,203.84          | \$294,795.03         | \$100,879.93         |  |
| <b>Cumm. Total</b>              | \$32,542.93 3.0%   | \$74,662.69  | \$127,084.57 6.9%    | \$172,288.41 11.8%   | \$467,083.44 16.0%   | \$567,963.37 52.6%   |  |
| <b>Emergency Manage</b>         |                    |              |                      |                      |                      |                      |  |
|                                 | \$3,966.00         | \$205.21     | \$281.75             | \$1,084.14           | \$5,413.83           | \$783.15             |  |
| <b>Cumm. Total</b>              | \$3,966.00 16.2%   | \$4,171.21   | \$4,452.96 17.0%     | \$5,537.10 18.2%     | \$10,950.93 22.6%    | \$11,734.08 47.9%    |  |
| <b>Totals</b>                   |                    |              |                      |                      |                      |                      |  |
|                                 | \$521,599.40       | \$239,999.52 | \$344,460.20         | \$256,055.04         | \$601,751.06         | \$336,843.41         |  |
| <b>Cumm. Total</b>              | \$521,599.40 9.6%  | \$761,598.92 | \$1,106,059.12 14.0% | \$1,362,114.16 20.4% | \$1,963,865.22 25.1% | \$2,300,708.63 42.4% |  |



| Expenses          | 2014<br>Budget | JUL            | AUG            | SEPT           | OCT            | NOV            | DEC    |
|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|--------|
| General City Govt | \$273,500.00   | \$38,510.04    | \$13,587.11    | \$20,886.70    | \$15,278.11    | \$29,156.50    |        |
| Cumm. Total       |                | \$166,693.05   | \$182,280.16   | \$203,166.86   | \$218,444.97   | \$247,601.47   | 90.5%  |
|                   |                |                | 60.9%          | 66.6%          | 74.3%          | 79.9%          | 0.0%   |
| Law               | \$711,100.00   | \$62,711.61    | \$54,537.21    | \$64,780.29    | \$51,815.23    | \$44,340.66    |        |
| Cumm. Total       |                | \$379,519.42   | \$434,056.63   | \$498,836.92   | \$550,652.15   | \$594,992.81   | 83.7%  |
|                   |                |                | 53.4%          | 61.0%          | 70.2%          | 77.4%          | 0.0%   |
| Water             | \$1,202,230.00 | \$97,416.46    | \$196,418.60   | \$79,106.52    | \$70,068.41    | \$64,809.27    |        |
| Cumm. Total       |                | \$667,349.15   | \$819,315.42   | \$898,421.94   | \$968,490.35   | \$1,033,299.62 | 85.9%  |
|                   |                |                | 55.5%          | 68.1%          | 74.7%          | 80.6%          | 0.0%   |
| Sewer             | \$1,505,135.00 | \$115,895.20   | \$69,250.33    | \$82,732.60    | \$108,299.38   | \$75,793.80    |        |
| Cumm. Total       |                | \$684,592.51   | \$798,295.17   | \$881,027.77   | \$989,327.15   | \$1,065,120.95 | 70.8%  |
|                   |                |                | 45.5%          | 53.0%          | 58.5%          | 65.7%          | 0.0%   |
| Streets           | \$525,650.00   | \$13,774.44    | \$13,468.68    | \$44,254.65    | \$49,061.22    | \$16,318.67    |        |
| Cumm. Total       |                | \$109,242.83   | \$122,711.51   | \$166,966.16   | \$216,027.38   | \$232,346.05   | 44.2%  |
|                   |                |                | 20.8%          | 23.3%          | 31.8%          | 41.1%          | 0.0%   |
| Plan & Dev        | \$75,950.00    | \$4,540.04     | \$4,518.50     | \$4,836.97     | \$4,960.82     | \$3,203.31     |        |
| Cumm. Total       |                | \$37,087.13    | \$41,605.63    | \$46,442.60    | \$51,403.42    | \$54,606.73    | 71.9%  |
|                   |                |                | 48.8%          | 54.8%          | 61.1%          | 67.7%          | 0.0%   |
| Parks             | \$1,080,600.00 | \$104,946.62   | \$83,429.39    | \$93,400.23    | \$40,960.91    | \$155,561.00   |        |
| Cumm. Total       |                | \$672,355.94   | \$753,785.33   | \$847,185.56   | \$888,601.40   | \$1,044,162.40 | 96.6%  |
|                   |                |                | 62.2%          | 69.8%          | 78.4%          | 82.2%          | 0.0%   |
| Emg Mgmt          | \$24,000.00    | \$4,292.96     | \$416.52       | \$265.76       | \$172.24       | \$4,138.27     |        |
| Cumm. Total       |                | \$16,027.04    | \$16,443.56    | \$16,709.32    | \$16,881.56    | \$21,019.80    | 87.6%  |
|                   |                |                | 66.8%          | 68.5%          | 69.6%          | 70.3%          | 0.0%   |
| Totals            | \$5,398,165.00 | \$442,087.37   | \$435,626.34   | \$390,263.72   | \$340,616.32   | \$393,321.48   | \$0.00 |
| Cumm. Total       |                | \$2,732,867.07 | \$3,168,493.41 | \$3,558,757.13 | \$3,899,828.38 | \$4,293,149.83 | \$0.00 |
|                   |                |                | 50.6%          | 58.7%          | 65.9%          | 72.2%          | 0.0%   |

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (b)  
FINANCE DEPARTMENT**

**ACTION REQUIRED: APPROVAL REQUESTED**

**November 2014 Budget Financial Statements**

CITY OF WILLARD  
BALANCE SHEET  
GENERAL FUND  
November 30, 2014

ASSETS

CURRENT ASSETS

|                                 |              |
|---------------------------------|--------------|
| CASH IN BANK - CHECKING         | \$ 34,065.54 |
| CASH IN BANK- MID-MISSOURI BANK | 19,579.77    |
| CASH IN BANK - CD'S             | 76,291.87    |
| CASH IN BANK - JIS              | 2,673.90     |
| CASH IN REPURCHASE AGREEMENT    | 355,116.90   |
| PETTY CASH                      | 350.00       |
| DUE FROM WATER/SEWER FUND       | 138,101.27   |
| DUE FROM RECREATION FUND        | 353,019.55   |

TOTAL ASSETS \$ 979,198.80

=====

LIABILITIES AND EQUITY

LIABILITIES

|                          |             |
|--------------------------|-------------|
| PAYROLL TAXES PAYABLE    | \$ 3,284.47 |
| JUDICIAL EDUCATION FUND  | 441.02      |
| COURT BONDS PAYABLE      | 2,016.40    |
| CAPITAL IMPROVEMENT FUND | 18,244.51   |
| DRUG MONEY PAYABLE       | 656.00      |
| LAGERS PAYABLE           | 157.21      |
| GROUP INSURANCE PAYABLE  | 16,769.39   |
| DUE TO RECREATION FUND   | 20,392.34   |

TOTAL LIABILITIES \$ 61,961.34

EQUITY

|                  |               |
|------------------|---------------|
| FUND BALANCE     | \$ 542,284.56 |
| NET INCOME -LOSS | 374,952.90    |

TOTAL FUND EQUITY \$ 917,237.46

TOTAL LIABILITIES AND EQUITY \$ 979,198.80

=====

UNAUDITED

CITY OF WILLARD  
INCOME STATEMENT  
GENERAL FUND  
For the 11 month period ended November 30, 2014

|                           | ANNUAL<br>BUDGET | <--CURRENT<br>BALANCE | --> <--<br>BUDGET | YEAR TO DATE<br>BALANCE | --> <--<br>BUDGET | BUDGET TO DATE<br>OVER/UNDER | TO DATE<br>UNEXPENDED |
|---------------------------|------------------|-----------------------|-------------------|-------------------------|-------------------|------------------------------|-----------------------|
| REVENUES                  |                  |                       |                   |                         |                   |                              |                       |
| ASSET SALES               | \$ 0.00          | \$ 0.00               | \$ 0.00           | \$ 0.00                 | \$ 0.00           | \$ 0.00                      | \$ 0.00               |
| BUILDING PERMITS          | 30000.00         | 1548.00               | 2500.00           | 73647.10                | 27500.00          | 46147.10                     | 43647.10              |
| CABLE TV FRANCHISE        | 16000.00         | 0.00                  | 1333.33           | 14185.35                | 14666.63          | -481.28                      | -1814.65              |
| COUNTY ROAD AND BRIDGE TA | 28200.00         | 0.00                  | 2350.00           | 27999.78                | 25850.00          | 2149.78                      | -200.22               |
| ELECTRIC FRANCHISE FEES   | 230000.00        | 17588.78              | 19166.67          | 243193.41               | 210833.37         | 32360.04                     | 13193.41              |
| GAS FRANCHISE FEES        | 55000.00         | 1879.22               | 4583.33           | 46228.17                | 50416.63          | -4188.46                     | -8771.83              |
| GRANT REVENUES            | 200000.00        | 0.00                  | 16666.67          | 25127.17                | 183333.37         | -158206.20                   | -174872.83            |
| INTEREST INCOME           | 1000.00          | 28.85                 | 83.33             | 880.05                  | 916.63            | -36.58                       | -119.95               |
| LAW ENFORCEMENT SALES TAX | 23750.00         | 1979.00               | 1979.17           | 23748.00                | 21770.87          | 1977.13                      | -2.00                 |
| MERCHANTS LICENSES        | 5500.00          | 537.50                | 458.33            | 3105.00                 | 5041.63           | -1936.63                     | -2395.00              |
| MISCELLANEOUS             | 2000.00          | 2.00                  | 166.67            | 10676.58                | 1833.37           | 8843.21                      | 8676.58               |
| MOBILE PHONE LEASE FEES   | 89000.00         | 4136.00               | 7416.67           | 64603.21                | 81583.37          | -16980.16                    | -24396.79             |
| MOTOR VEHICLE TAXES       | 187000.00        | 17678.95              | 15583.33          | 183721.87               | 171416.63         | 12305.24                     | -3278.13              |
| PLANNING AND ZONING       | 2400.00          | 0.00                  | 200.00            | 669.00                  | 2200.00           | -1531.00                     | -1731.00              |
| REAL ESTATE TAXES         | 181900.00        | 519.25                | 15158.33          | 159955.19               | 166741.63         | -6786.44                     | -21944.81             |
| RECYCLE CENTER INCOME     | 500.00           | 0.00                  | 41.67             | 968.00                  | 458.37            | 509.63                       | 468.00                |
| SALES & USE TAX REVENUES  | 400000.00        | 23421.68              | 33333.33          | 393597.07               | 366666.63         | 26930.44                     | -6402.93              |
| SALES TAX - CAP IMP       | 195000.00        | 11457.42              | 16250.00          | 195471.56               | 178750.00         | 16721.56                     | 471.56                |
| STATE LET ACCOUNT         | 500.00           | 0.00                  | 41.67             | 552.02                  | 458.37            | 93.65                        | 52.02                 |
| TRAFFIC COURT FINES       | 55000.00         | 1945.73               | 4583.33           | 34632.39                | 50416.63          | -15784.24                    | -20367.61             |
| OTHER FINES               | 20000.00         | 4551.00               | 1666.67           | 22037.44                | 18333.37          | 3704.07                      | 2037.44               |
| LAW OTHER INCOME          | 2000.00          | 22.55                 | 166.67            | 24.55                   | 1833.37           | -1808.82                     | -1975.45              |
| VETERAN'S MEMORIAL        | 1000.00          | 76.85                 | 83.33             | 746.85                  | 916.63            | -169.78                      | -253.15               |
| TRANSFERS IN -OUT         | 0.00             | 0.00                  | 0.00              | 0.00                    | 0.00              | 0.00                         | 0.00                  |
| TOTAL REVENUES            | \$ 1725750.00    | \$ 87372.78           | \$ 143812.50      | \$ 1525769.76           | \$ 1581937.50     | \$ -56167.74                 | \$ -199980.24         |
| EXPENDITURES              |                  |                       |                   |                         |                   |                              |                       |
| COMMUNITY BUILDING:       |                  |                       |                   |                         |                   |                              |                       |
| ADVERTISING               | \$ 0.00          | \$ 0.00               | \$ 0.00           | \$ 0.00                 | \$ 0.00           | \$ 0.00                      | \$ 0.00               |
| UTILITIES-OTHER (CB)      | 0.00             | 0.00                  | 0.00              | 0.00                    | 0.00              | 0.00                         | 0.00                  |
| TOTAL COMM.BLDG. EXPENS   | \$ 0.00          | \$ 0.00               | \$ 0.00           | \$ 0.00                 | \$ 0.00           | \$ 0.00                      | \$ 0.00               |
| UNAUDITED                 |                  |                       |                   |                         |                   |                              |                       |

CITY OF WILLARD  
INCOME STATEMENT  
GENERAL FUND  
For the 11 month period ended November 30, 2014

|                           | ANNUAL<br>BUDGET | <--CURRENT<br>BALANCE | --> <--<br>BUDGET | YEAR TO DATE<br>BALANCE | --> <--<br>BUDGET | BUDGET TO DATE<br>OVER/UNDER | --><br>UNEXPENDED |
|---------------------------|------------------|-----------------------|-------------------|-------------------------|-------------------|------------------------------|-------------------|
| GENERAL CITY GOVERNMENT:  |                  |                       |                   |                         |                   |                              |                   |
| ADVERTISING               | \$ 2000.00       | \$ 160.00             | \$ 166.67         | \$ 1511.52              | \$ 1833.37        | \$ 321.85                    | \$ 488.48         |
| AUDIT FEE                 | 11300.00         | 0.00                  | 941.67            | 11300.00                | 10358.37          | -941.63                      | 0.00              |
| CAPITAL ASSET EXPENDITURE | 27000.00         | 10254.04              | 2250.00           | 25404.04                | 24750.00          | -654.04                      | 1595.96           |
| CONTRACT LABOR            | 500.00           | 0.00                  | 41.67             | 203.73                  | 458.37            | 254.64                       | 296.27            |
| DUES AND SUBSCRIPTIONS    | 4900.00          | 185.00                | 408.33            | 4343.63                 | 4491.63           | 148.00                       | 556.37            |
| ELECTION EXPENSE          | 3000.00          | 0.00                  | 250.00            | 3696.67                 | 2750.00           | -946.67                      | -696.67           |
| GROUP INSURANCE           | 17000.00         | 497.37                | 1416.67           | 20071.53                | 15583.37          | -4488.16                     | -3071.53          |
| INSURANCE                 | 17500.00         | 393.23                | 1458.33           | 7255.78                 | 16041.63          | 8785.85                      | 10244.22          |
| LEGAL                     | 30000.00         | 1880.00               | 2500.00           | 33327.53                | 27500.00          | -5827.53                     | -3327.53          |
| PROFESSIONAL (GCG)        | 20000.00         | 1540.00               | 1666.67           | 17221.97                | 18333.37          | 1111.40                      | 2778.03           |
| MISCELLANEOUS EXPENSE     | 500.00           | 0.00                  | 41.67             | 0.00                    | 458.37            | 458.37                       | 500.00            |
| OFFICE SUPPLIES           | 18000.00         | 992.26                | 1500.00           | 15289.57                | 16500.00          | 1210.43                      | 2710.43           |
| PAYROLL TAXES             | 7000.00          | 597.65                | 583.33            | 6275.59                 | 6416.63           | 141.04                       | 724.41            |
| REPAIRS AND MAINTENANCE   | 1000.00          | 83.68                 | 83.33             | 392.51                  | 916.63            | 524.12                       | 607.49            |
| RETIREMENT PLAN           | 4000.00          | 734.35                | 333.33            | 5861.63                 | 3666.63           | -2195.00                     | -1861.63          |
| SALARIES                  | 85000.00         | 9755.64               | 7083.33           | 72345.07                | 77916.63          | 5571.56                      | 12654.93          |
| SUPPLIES                  | 1500.00          | 258.21                | 125.00            | 2589.53                 | 1375.00           | -1214.53                     | -1089.53          |
| TELEPHONE                 | 8500.00          | 586.08                | 708.33            | 7387.81                 | 7791.63           | 403.82                       | 1112.19           |
| TRAVEL AND TRAINING       | 4700.00          | 725.75                | 391.67            | 5137.46                 | 4308.37           | -829.09                      | -437.46           |
| UTILITIES-ELECTRIC (GCG)  | 4400.00          | 359.83                | 366.67            | 5032.33                 | 4033.37           | -998.96                      | -632.33           |
| UTILITIES-GAS (GCG)       | 1700.00          | 40.95                 | 141.67            | 1034.49                 | 1558.37           | 523.88                       | 665.51            |
| UTILITIES-OTHER (GCG)     | 1500.00          | 112.46                | 125.00            | 1340.05                 | 1375.00           | 34.95                        | 159.95            |
| VEHICLE EXPENSES-GAS      | 500.00           | 0.00                  | 41.67             | 84.49                   | 458.37            | 373.88                       | 415.51            |
| VEHICLE EXPENSE-OTHER     | 500.00           | 0.00                  | 41.67             | 0.00                    | 458.37            | 458.37                       | 500.00            |
| VETERAN'S MEMORIAL EXPENS | 1500.00          | 0.00                  | 125.00            | 494.54                  | 1375.00           | 880.46                       | 1005.46           |
| TOTAL GENERAL CITY EXPE   | \$ 273500.00     | \$ 29156.50           | \$ 22791.68       | \$ 247601.47            | \$ 250708.48      | \$ 3107.01                   | \$ 25898.53       |

UNAUDITED



CITY OF WILLARD  
INCOME STATEMENT  
GENERAL FUND  
For the 11 month period ended November 30, 2014

|                                | ANNUAL<br>BUDGET    | <--CURRENT<br>BALANCE | --> <--<br>BUDGET  | YEAR TO DATE<br>BALANCE | --> <--<br>BUDGET   | BUDGET TO DATE<br>OVER/UNDER | TO DATE<br>UNEXPENDED |
|--------------------------------|---------------------|-----------------------|--------------------|-------------------------|---------------------|------------------------------|-----------------------|
| LAW AND PUBLIC SAFETY:         |                     |                       |                    |                         |                     |                              |                       |
| ADVERTISING                    | \$ 100.00           | \$ 0.00               | \$ 8.33            | \$ 0.00                 | \$ 91.63            | \$ 91.63                     | \$ 100.00             |
| BUILDING MAINTENANCE (LAW)     | 1000.00             | 0.00                  | 83.33              | 79.94                   | 916.63              | 836.69                       | 920.06                |
| CAPITAL ASSET EXPENDITURE      | 38900.00            | 0.00                  | 3241.67            | 17194.99                | 35658.37            | 18463.38                     | 21705.01              |
| CONTRACT LABOR                 | 400.00              | 0.00                  | 33.33              | 0.00                    | 366.63              | 366.63                       | 400.00                |
| CVC FEES PAID                  | 4400.00             | 274.83                | 366.67             | 3031.29                 | 4033.37             | 1002.08                      | 1368.71               |
| COURT AUTOMATION FEES          | 4400.00             | 269.82                | 366.67             | 2517.72                 | 4033.37             | 1515.65                      | 1882.28               |
| DARE                           | 2000.00             | 0.00                  | 166.67             | 1039.61                 | 1833.37             | 793.76                       | 960.39                |
| SHERIFF'S RETIREMENT FUND      | 1000.00             | 0.00                  | 83.33              | 405.00                  | 916.63              | 511.63                       | 595.00                |
| DUES AND SUBSCRIPTIONS         | 1500.00             | 0.00                  | 125.00             | 2600.00                 | 1375.00             | -1225.00                     | -1100.00              |
| GROUP INSURANCE                | 54500.00            | 433.06                | 4541.67            | 45895.95                | 49958.37            | 4062.42                      | 8604.05               |
| INSURANCE                      | 31000.00            | 807.55                | 2583.33            | 15004.27                | 28416.63            | 13412.36                     | 15995.73              |
| LEGAL AND PROFESSIONAL         | 20000.00            | 2295.38               | 1666.67            | 18427.34                | 18333.37            | -93.97                       | 1572.66               |
| PROFESSIONAL (LAW)             | 15000.00            | -42.42                | 1250.00            | 14660.01                | 13750.00            | -910.01                      | 339.99                |
| MISCELLANEOUS EXPENSE          | 0.00                | 48.94                 | 0.00               | 181.17                  | 0.00                | -181.17                      | -181.17               |
| OFFICE EXPENSE (LAW)           | 6000.00             | 561.60                | 500.00             | 7390.84                 | 5500.00             | -1890.84                     | -1390.84              |
| PAYROLL TAXES                  | 31000.00            | 2353.80               | 2583.33            | 27191.52                | 28416.63            | 1225.11                      | 3808.48               |
| POST FUND                      | 950.00              | 38.55                 | 79.17              | 439.33                  | 870.87              | 431.54                       | 510.67                |
| REPAIRS AND MAINTENANCE        | 2500.00             | 604.90                | 208.33             | 1301.17                 | 2291.63             | 990.46                       | 1198.83               |
| RETIREMENT PLAN                | 15450.00            | 1142.79               | 1287.50            | 15005.20                | 14162.50            | -842.70                      | 444.80                |
| SALARIES                       | 386500.00           | 30744.77              | 32208.33           | 352526.63               | 354291.63           | 1765.00                      | 33973.37              |
| SALARIES-OVERTIME              | 2500.00             | 23.86                 | 208.33             | 1706.63                 | 2291.63             | 585.00                       | 793.37                |
| SUPPLIES                       | 8000.00             | 120.62                | 666.67             | 5295.01                 | 7333.37             | 2038.36                      | 2704.99               |
| SUPPLIES-SMALL EQUIPMENT       | 7000.00             | 0.00                  | 583.33             | 4199.65                 | 6416.63             | 2216.98                      | 2800.35               |
| TELEPHONE                      | 10000.00            | 723.54                | 833.33             | 8110.17                 | 9166.63             | 1056.46                      | 1889.83               |
| TRAVEL AND TRAINING            | 6000.00             | 280.73                | 500.00             | 3169.59                 | 5500.00             | 2330.41                      | 2830.41               |
| UNIFORMS                       | 6500.00             | 376.00                | 541.67             | 7988.69                 | 5958.37             | -2030.32                     | -1488.69              |
| UTILITIES-ELECTRIC (LAW)       | 5000.00             | 344.77                | 416.67             | 4041.28                 | 4583.37             | 542.09                       | 958.72                |
| UTILITIES-GAS (LAW)            | 3500.00             | 0.00                  | 291.67             | 2435.56                 | 3208.37             | 772.81                       | 1064.44               |
| UTILITIES-OTHER (LAW)          | 1000.00             | 50.88                 | 83.33              | 1095.18                 | 916.63              | -178.55                      | -95.18                |
| VEHICLE EXPENSES-GAS           | 35000.00            | 2048.29               | 2916.67            | 24357.59                | 32083.37            | 7725.78                      | 10642.41              |
| VEHICLE EXPENSE-OTHER          | 10000.00            | 838.40                | 833.33             | 7701.48                 | 9166.63             | 1465.15                      | 2298.52               |
| <b>TOTAL LAW AND SAFETY EX</b> | <b>\$ 711100.00</b> | <b>\$ 44340.66</b>    | <b>\$ 59258.33</b> | <b>\$ 594992.81</b>     | <b>\$ 651841.63</b> | <b>\$ 56848.82</b>           | <b>\$ 116107.19</b>   |

UNAUDITED

CITY OF WILLARD  
INCOME STATEMENT  
GENERAL FUND  
For the 11 month period ended November 30, 2014

|                           | ANNUAL<br>BUDGET | <--CURRENT<br>BALANCE | --> <--<br>BUDGET | YEAR TO DATE<br>BALANCE | --> <--<br>BUDGET | BUDGET TO DATE<br>OVER/UNDER | --><br>TO DATE<br>UNEXPENDED |
|---------------------------|------------------|-----------------------|-------------------|-------------------------|-------------------|------------------------------|------------------------------|
| STREET DEPARTMENT:        |                  |                       |                   |                         |                   |                              |                              |
| ADVERTISING               | \$ 0.00          | \$ 0.00               | \$ 0.00           | \$ 0.00                 | \$ 0.00           | \$ 0.00                      | \$ 0.00                      |
| CAPITAL ASSET EXPENDITURE | 21000.00         | 0.00                  | 1750.00           | 6122.29                 | 19250.00          | 13127.71                     | 14877.71                     |
| CONTRACT LABOR            | 500.00           | 0.00                  | 41.67             | 0.00                    | 458.37            | 458.37                       | 500.00                       |
| GROUP INSURANCE           | 10900.00         | 0.00                  | 908.33            | 5450.00                 | 9991.63           | 4541.63                      | 5450.00                      |
| INSURANCE                 | 9000.00          | 229.39                | 750.00            | 6434.57                 | 8250.00           | 1815.43                      | 2565.43                      |
| PAVING                    | 100000.00        | 0.00                  | 8333.33           | 57962.46                | 91666.63          | 33704.17                     | 42037.54                     |
| PAYROLL TAXES             | 3000.00          | 161.17                | 250.00            | 2993.00                 | 2750.00           | -243.00                      | 7.00                         |
| PUBLIC IMPROVEMENTS (ST)  | 250000.00        | 0.00                  | 20833.33          | 37819.12                | 229166.63         | 191347.51                    | 212180.88                    |
| RECYCLE CENTER EXPENSE    | 2000.00          | 75.00                 | 166.67            | 750.00                  | 1833.37           | 1083.37                      | 1250.00                      |
| REPAIRS AND MAINTENANCE   | 2500.00          | 0.00                  | 208.33            | 2533.35                 | 2291.63           | -241.72                      | -33.35                       |
| RETIREMENT PLAN           | 1500.00          | 83.51                 | 125.00            | 1213.74                 | 1375.00           | 161.26                       | 286.26                       |
| SALARIES                  | 37000.00         | 2106.82               | 3083.33           | 39491.03                | 33916.63          | -5574.40                     | -2491.03                     |
| SALARIES-OVERTIME         | 1000.00          | 0.00                  | 83.33             | 0.00                    | 916.63            | 916.63                       | 1000.00                      |
| STREET LIGHTS             | 68000.00         | 4771.44               | 5666.67           | 52986.46                | 62333.37          | 9346.91                      | 15013.54                     |
| SUPPLIES                  | 12000.00         | 8402.20               | 1000.00           | 15699.63                | 11000.00          | -4699.63                     | -3699.63                     |
| UTILITIES-ELECTRIC (ST)   | 1750.00          | 251.79                | 145.83            | 1547.70                 | 1604.13           | 56.43                        | 202.30                       |
| UTILITIES-GAS (ST)        | 1300.00          | 0.00                  | 108.33            | 276.74                  | 1191.63           | 914.89                       | 1023.26                      |
| VEHICLE EXPENSES-GAS      | 3000.00          | 0.00                  | 250.00            | 0.00                    | 2750.00           | 2750.00                      | 3000.00                      |
| VEHICLE EXPENSE-OTHER     | 1200.00          | 237.35                | 100.00            | 1065.96                 | 1100.00           | 34.04                        | 134.04                       |
| TOTAL STREET EXPENSES     | \$ 525650.00     | \$ 16318.67           | \$ 43804.15       | \$ 232346.05            | \$ 481845.65      | \$ 249499.60                 | \$ 293303.95                 |

UNAUDITED

CITY OF WILLARD  
INCOME STATEMENT  
GENERAL FUND  
For the 11 month period ended November 30, 2014

|                            | ANNUAL<br>BUDGET | ---CURRENT<br>BALANCE | --> <--<br>BUDGET | YEAR TO DATE<br>BALANCE | --> <--<br>BUDGET | BUDGET TO DATE<br>OVER/UNDER | TO DATE<br>UNEXPENDED |
|----------------------------|------------------|-----------------------|-------------------|-------------------------|-------------------|------------------------------|-----------------------|
| PLANNING & DEVELOPMENT     |                  |                       |                   |                         |                   |                              |                       |
| CAPITAL ASSET EXPENDITURE  | 3000.00          | 0.00                  | 250.00            | 0.00                    | 2750.00           | 2750.00                      | 3000.00               |
| DUES & SUBSCRIPTIONS (P&D) | 200.00           | 40.00                 | 16.67             | 265.00                  | 183.37            | -81.63                       | -65.00                |
| GROUP INSURANCE (P&D)      | 5500.00          | 3.60                  | 458.33            | 4543.70                 | 5041.63           | 497.93                       | 956.30                |
| LEGAL (P&D)                | 0.00             | 63.00                 | 0.00              | 63.00                   | 0.00              | -63.00                       | -63.00                |
| PROFESSIONAL               | 18000.00         | 80.00                 | 1500.00           | 7810.09                 | 16500.00          | 8689.91                      | 10189.91              |
| OFFICE SUPPLIES (P&D)      | 500.00           | 6.17                  | 41.67             | 325.04                  | 458.37            | 133.33                       | 174.96                |
| PAYROLL TAXES (P&D)        | 3000.00          | 196.44                | 250.00            | 2759.72                 | 2750.00           | -9.72                        | 240.28                |
| REPAIRS/MAINTENANCE (P&D)  | 250.00           | 0.00                  | 20.83             | 0.00                    | 229.13            | 229.13                       | 250.00                |
| RETIREMENT (P&D)           | 2500.00          | 173.80                | 208.33            | 2088.21                 | 2291.63           | 203.42                       | 411.79                |
| SALARIES (P&D)             | 38500.00         | 2567.76               | 3208.33           | 35726.92                | 35291.63          | -435.29                      | 2773.08               |
| TELEPHONE (P&D)            | 1000.00          | 72.54                 | 83.33             | 943.10                  | 916.63            | -26.47                       | 56.90                 |
| TRAVEL & TRAINING (P&D)    | 2000.00          | 0.00                  | 166.67            | 81.95                   | 1833.37           | 1751.42                      | 1918.05               |
| VEHICLE EXPENSE-GAS        | 1000.00          | 0.00                  | 83.33             | 0.00                    | 916.63            | 916.63                       | 1000.00               |
| VEHICLE EXPENSE-OTHER      | 500.00           | 0.00                  | 41.67             | 0.00                    | 458.37            | 458.37                       | 500.00                |
| TOTAL P & D EXPENSES       | \$ 75950.00      | \$ 3203.31            | \$ 6329.16        | \$ 54606.73             | \$ 69620.76       | \$ 15014.03                  | \$ 21343.27           |
| EMERGENCY MANAGEMENT       |                  |                       |                   |                         |                   |                              |                       |
| CONTRACT LABOR (EM)        | 16000.00         | 3966.00               | 1333.33           | 15864.00                | 14666.63          | -1197.37                     | 136.00                |
| DUES & SUBSCRIPTIONS (EM)  | 100.00           | 0.00                  | 8.33              | 6.00                    | 91.63             | 85.63                        | 94.00                 |
| OFFICE SUPPLIES (EM)       | 0.00             | 0.00                  | 0.00              | 7.40                    | 0.00              | -7.40                        | -7.40                 |
| PAYROLL TAXES (EM)         | 200.00           | 12.24                 | 16.67             | 97.56                   | 183.37            | 85.81                        | 102.44                |
| REPAIRS/MAINTENANCE (EM)   | 1000.00          | 0.00                  | 83.33             | 580.34                  | 916.63            | 336.29                       | 419.66                |
| SALARIES (EM)              | 2500.00          | 160.00                | 208.33            | 1849.29                 | 2291.63           | 442.34                       | 650.71                |
| SUPPLIES (EM)              | 2200.00          | 0.00                  | 183.33            | 1197.72                 | 2016.63           | 818.91                       | 1002.28               |
| TELEPHONE (EM)             | 500.00           | 0.00                  | 41.67             | 250.00                  | 458.37            | 208.37                       | 250.00                |
| TRAVEL & TRAINING (EM)     | 1500.00          | 0.00                  | 125.00            | 1167.49                 | 1375.00           | 207.51                       | 332.51                |
| VEHICLE EXPENSE-OTHER      | 0.00             | 0.00                  | 0.00              | 0.00                    | 0.00              | 0.00                         | 0.00                  |
| TOTAL EMERGENCY MGMT EX    | \$ 24000.00      | \$ 4138.24            | \$ 1999.99        | \$ 21019.80             | \$ 21999.89       | \$ 980.09                    | \$ 2980.20            |
| TOTAL EXPENDITURES         | \$ 1610200.00    | \$ 97157.38           | \$ 134183.31      | \$ 1150566.86           | \$ 1476016.41     | \$ 325449.55                 | \$ 459633.14          |
| NET INCOME -LOSS           | \$ 115550.00     | \$ -9784.60           | \$ 9629.19        | \$ 375202.90            | \$ 105921.09      | \$ 269281.81                 | \$ 259652.90          |

UNAUDITED

CITY OF WILLARD  
BALANCE SHEET  
WATER AND SEWER FUND  
November 30, 2014

ASSETS

CURRENT ASSETS

|                                          |               |                 |
|------------------------------------------|---------------|-----------------|
| CASH IN BANK - CHECKING                  | \$ 246,446.73 |                 |
| WATER/SEWER FUND TDOA                    | 1,102,348.07  |                 |
| CASH - WATER PRINCIPAL AND INTEREST      | 935,718.71    |                 |
| 2005 RESERVE FUND                        | 49,500.00     |                 |
| 2005 CONSTRUCTION FUND                   | 905.36        |                 |
| DUE FROM RECREATION FUND                 | 421,227.75    |                 |
| 2008 RESERVE FUND                        | 231,192.21    |                 |
| RETURNED CHECKS                          | - 944.87      |                 |
| DEFERRED CHARGE-COI-2002 REFUNDING BONDS | .00           |                 |
| TOTAL CURRENT ASSETS                     |               | \$ 2,986,393.96 |

FIXED ASSETS

|                          |        |                 |
|--------------------------|--------|-----------------|
| LAND                     | \$ .00 |                 |
| ACCUMULATED DEPRECIATION | .00    |                 |
| NET FIXED ASSETS         |        | \$ .00          |
| TOTAL ASSETS             |        | \$ 2,986,393.96 |

=====

UNAUDITED

CITY OF WILLARD  
BALANCE SHEET  
WATER AND SEWER FUND  
November 30, 2014

LIABILITIES AND EQUITY

LIABILITIES

|                                        |    |            |
|----------------------------------------|----|------------|
| PAYROLL TAXES PAYABLE                  | \$ | .00        |
| SALES TAX PAYABLE                      |    | 2,084.59   |
| MISSOURI PRIMACY TAX                   |    | 15,795.77  |
| WATER POLLUTION SERVICE CONNECTION FEE |    | 9,728.95   |
| CUSTOMER DEPOSITS                      |    | 7,696.86   |
| DUE TO GENERAL FUND                    |    | 138,101.27 |
| DEFERRED LOSS ON REFINANCING           |    | .00        |
| TOTAL LIABILITIES                      | \$ | 173,407.44 |

EQUITY

|                              |    |              |
|------------------------------|----|--------------|
| CONT. CAPITAL - FED & STATE  | \$ | .00          |
| RETAINED EARNINGS            |    | 2,654,622.19 |
| NET INCOME -LOSS             |    | 158,364.33   |
| TOTAL FUND EQUITY            | \$ | 2,812,986.52 |
| TOTAL LIABILITIES AND EQUITY | \$ | 2,986,393.96 |
|                              |    | =====        |

UNAUDITED

8



CITY OF WILLARD  
INCOME STATEMENT  
WATER AND SEWER FUND  
For the 11 month period ended November 30, 2014

|                             | ANNUAL<br>BUDGET | <--CURRENT<br>BALANCE | --> <--<br>BUDGET | YEAR TO DATE<br>BALANCE | --> <--<br>BUDGET | BUDGET TO DATE<br>OVER/UNDER | --><br>UNEXPENDED |
|-----------------------------|------------------|-----------------------|-------------------|-------------------------|-------------------|------------------------------|-------------------|
| WATER DEPARTMENT            |                  |                       |                   |                         |                   |                              |                   |
| REVENUES                    |                  |                       |                   |                         |                   |                              |                   |
| GAIN -LOSS ON ASSET SALES\$ | 0.00 \$          | 0.00 \$               | 0.00 \$           | 0.00 \$                 | 0.00 \$           | 0.00 \$                      | 0.00              |
| GRANT RECEIPTS              | 18000.00         | 0.00                  | 1500.00           | 0.00                    | 16500.00          | -16500.00                    | -18000.00         |
| INTEREST INCOME             | 1500.00          | 78.17                 | 125.00            | 882.28                  | 1375.00           | -492.72                      | -617.72           |
| METER INSTALLATIONS         | 5000.00          | 0.00                  | 416.67            | 47150.00                | 4583.37           | 42566.63                     | 42150.00          |
| MISCELLANEOUS INCOME        | 5000.00          | 0.00                  | 416.67            | 5595.00                 | 4583.37           | 1011.63                      | 595.00            |
| PENALTY INCOME              | 35000.00         | 1667.75               | 2916.67           | 30252.99                | 32083.37          | -1830.38                     | -4747.01          |
| TRASH INCOME                | 210000.00        | 17539.08              | 17500.00          | 202129.99               | 192500.00         | 9629.99                      | -7870.01          |
| WATER SALES - COMMERCIAL    | 55000.00         | 3297.03               | 4583.33           | 43638.44                | 50416.63          | -6778.19                     | -11361.56         |
| WATER SALES - RESIDENTIAL   | 870000.00        | 61926.72              | 72500.00          | 733961.02               | 797500.00         | -63538.98                    | -136038.98        |
| TRANSFER IN RESERVES        | 3000.00          | 0.00                  | 250.00            | 0.00                    | 2750.00           | -2750.00                     | -3000.00          |
| TOTAL REVENUES              | \$ 1202500.00    | \$ 84508.75           | \$ 100208.34      | \$ 1063609.72           | \$ 1102291.74     | \$ -38682.02                 | \$ -138890.28     |
| EXPENSES                    |                  |                       |                   |                         |                   |                              |                   |
| ADVERTISING                 | \$ 100.00        | \$ 0.00               | \$ 8.33           | \$ 116.64               | \$ 91.63          | \$ -25.01                    | \$ -16.64         |
| AUDIT                       | 1600.00          | 0.00                  | 133.33            | 1600.00                 | 1466.63           | -133.37                      | 0.00              |
| BUILDING MAINTENANCE (WAT   | 2700.00          | 0.00                  | 225.00            | 559.07                  | 2475.00           | 1915.93                      | 2140.93           |
| CAPITAL ASSET EXPENDITURE   | 267000.00        | 2973.48               | 22250.00          | 183250.95               | 244750.00         | 61499.05                     | 83749.05          |
| CONTRACT LABOR              | 1000.00          | 0.00                  | 83.33             | 322.00                  | 916.63            | 594.63                       | 678.00            |
| DUES AND SUBSCRIPTIONS      | 1000.00          | 0.00                  | 83.33             | 89.76                   | 916.63            | 826.87                       | 910.24            |
| EQUIPMENT                   | 8250.00          | 0.00                  | 687.50            | 7725.02                 | 7562.50           | -162.52                      | 524.98            |
| FISCAL AGENT FEES           | 1500.00          | 0.00                  | 125.00            | 1701.93                 | 1375.00           | -326.93                      | -201.93           |
| GROUP INSURANCE             | 30000.00         | 52.00                 | 2500.00           | 28789.39                | 27500.00          | -1289.39                     | 1210.61           |
| INSURANCE                   | 25000.00         | 622.63                | 2083.33           | 15854.44                | 22916.63          | 7062.19                      | 9145.56           |
| INTEREST EXPENSE            | 55580.00         | 0.00                  | 4631.67           | 55580.00                | 50948.37          | -4631.63                     | 0.00              |
| LEGAL                       | 1000.00          | 0.00                  | 83.33             | 1064.83                 | 916.63            | -148.20                      | -64.83            |
| PROFESSIONAL (WATER)        | 40000.00         | 360.55                | 3333.33           | 36999.38                | 36666.63          | -332.75                      | 3000.62           |
| MISCELLANEOUS EXPENSE       | 0.00             | 0.00                  | 0.00              | 35.00                   | 0.00              | -35.00                       | -35.00            |
| OFFICE SUPPLIES             | 25000.00         | 1813.37               | 2083.33           | 23902.21                | 22916.63          | -985.58                      | 1097.79           |
| PAYROLL TAXES               | 26000.00         | 1495.36               | 2166.67           | 18409.70                | 23833.37          | 5423.67                      | 7590.30           |
| RENT (WATER)                | 3000.00          | 0.00                  | 250.00            | 2000.00                 | 2750.00           | 750.00                       | 1000.00           |
| REPAIRS AND MAINTENANCE     | 28000.00         | 1521.04               | 2333.33           | 28044.09                | 25666.63          | -2377.46                     | -44.09            |
| RETIREMENT PLAN             | 10000.00         | 376.05                | 833.33            | 5200.72                 | 9166.63           | 3965.91                      | 4799.28           |
| SALARIES                    | 270000.00        | 18842.17              | 22500.00          | 218279.24               | 247500.00         | 29220.76                     | 51720.76          |
| SALARIES-OVERTIME           | 6000.00          | 705.09                | 500.00            | 6001.48                 | 5500.00           | -501.48                      | -1.48             |
| SUPPLIES                    | 50000.00         | 9275.74               | 4166.67           | 56372.53                | 45833.37          | -10539.16                    | -6372.53          |
| SUPPLIES - PROJECT          | 0.00             | 54.00                 | 0.00              | 54.00                   | 0.00              | -54.00                       | -54.00            |
| TELEPHONE (WATER)           | 6000.00          | 561.95                | 500.00            | 6374.55                 | 5500.00           | -874.55                      | -374.55           |
| TRASH EXPENSE               | 200000.00        | 18133.89              | 16666.67          | 192470.41               | 183333.37         | -9137.04                     | 7529.59           |
| TRAVEL AND TRAINING         | 3500.00          | 450.46                | 291.67            | 4637.44                 | 3208.37           | -1429.07                     | -1137.44          |
| UTILITIES-ELECTRIC (WATER   | 82000.00         | 6897.13               | 6833.33           | 84632.88                | 75166.63          | -9466.25                     | -2632.88          |
| UTILITIES-OTHER (WATER)     | 4000.00          | 74.89                 | 333.33            | 3544.90                 | 3666.63           | 121.73                       | 455.10            |
| VEHICLE EXPENSES-GAS        | 10500.00         | 487.47                | 875.00            | 8315.12                 | 9625.00           | 1309.88                      | 2184.88           |
| VEHICLE EXPENSE-OTHER       | 6000.00          | 112.00                | 500.00            | 3871.94                 | 5500.00           | 1628.06                      | 2128.06           |
| PRINCIPAL EXPENSE (WATER)   | 37500.00         | 0.00                  | 3125.00           | 37500.00                | 34375.00          | -3125.00                     | 0.00              |
| TOTAL EXPENSES              | \$ 1202230.00    | \$ 64809.27           | \$ 100185.81      | \$ 1033299.62           | \$ 1102043.91     | \$ 68744.29                  | \$ 168930.38      |
| NET INCOME -LOSS            | \$ 270.00        | \$ 19699.48           | \$ 22.53          | \$ 30310.10             | \$ 247.83         | \$ 30062.27                  | \$ 30040.10       |
| =====                       |                  |                       |                   |                         |                   |                              |                   |
| UNAUDITED                   |                  |                       |                   |                         |                   |                              |                   |

CITY OF WILLARD  
INCOME STATEMENT  
WATER AND SEWER FUND  
For the 11 month period ended November 30, 2014

|                           | ANNUAL<br>BUDGET | <--CURRENT<br>BALANCE | --> <--<br>BUDGET | YEAR TO DATE<br>BALANCE | --> <--<br>BUDGET | BUDGET TO DATE<br>OVER/UNDER | <--><br>DATE<br>UNEXPENDED |
|---------------------------|------------------|-----------------------|-------------------|-------------------------|-------------------|------------------------------|----------------------------|
| SEWER DEPARTMENT          |                  |                       |                   |                         |                   |                              |                            |
| REVENUES                  |                  |                       |                   |                         |                   |                              |                            |
| GAIN -LOSS ON ASSET SALES | \$ 0.00          | \$ 0.00               | \$ 0.00           | \$ 0.00                 | \$ 0.00           | \$ 0.00                      | \$ 0.00                    |
| HOOK-UP FEES RECEIVED (SE | 7000.00          | 0.00                  | 583.33            | 0.00                    | 6416.63           | -6416.63                     | -7000.00                   |
| INTEREST INCOME           | 1500.00          | 78.16                 | 125.00            | 882.17                  | 1375.00           | -492.83                      | -617.83                    |
| MISCELLANEOUS INCOME      | 0.00             | 0.00                  | 0.00              | 11900.00                | 0.00              | 11900.00                     | 11900.00                   |
| PENALTY INCOME            | 32500.00         | 2908.54               | 2708.33           | 29897.44                | 29791.63          | 105.81                       | -2602.56                   |
| SEWER SALES               | 1250000.00       | 98474.64              | 104166.67         | 1151995.57              | 1145833.37        | 6162.20                      | -98004.43                  |
| TRANSFER IN RESERVES      | 214135.00        | 0.00                  | 17844.58          | 0.00                    | 196290.38         | -196290.38                   | -214135.00                 |
| TOTAL REVENUES            | \$ 1505135.00    | \$ 101461.34          | \$ 125427.91      | \$ 1194675.18           | \$ 1379707.01     | \$ -185031.83                | \$ -310459.82              |
| EXPENSES                  |                  |                       |                   |                         |                   |                              |                            |
| ADVERTISING               | \$ 100.00        | \$ 0.00               | \$ 8.33           | \$ 0.00                 | \$ 91.63          | \$ 91.63                     | \$ 100.00                  |
| AUDIT                     | 1600.00          | 0.00                  | 133.33            | 1600.00                 | 1466.63           | -133.37                      | 0.00                       |
| BUILDING MAINTENANCE (SEW | 2700.00          | 0.00                  | 225.00            | 557.81                  | 2475.00           | 1917.19                      | 2142.19                    |
| CAPITAL ASSET EXPENDITURE | 377500.00        | 2973.48               | 31458.33          | 5346.59                 | 346041.63         | 340695.04                    | 372153.41                  |
| CONTRACT LABOR            | 1000.00          | 0.00                  | 83.33             | 322.00                  | 916.63            | 594.63                       | 678.00                     |
| DUES AND SUBSCRIPTIONS    | 1000.00          | 0.00                  | 83.33             | 144.77                  | 916.63            | 771.86                       | 855.23                     |
| EQUIPMENT                 | 8250.00          | 0.00                  | 687.50            | 7725.02                 | 7562.50           | -162.52                      | 524.98                     |
| FISCAL AGENT FEES         | 1500.00          | 0.00                  | 125.00            | 576.92                  | 1375.00           | 798.08                       | 923.08                     |
| GROUP INSURANCE           | 30000.00         | 52.00                 | 2500.00           | 28789.40                | 27500.00          | -1289.40                     | 1210.60                    |
| HOOK-UP EXPENSE (SEWER)   | 5000.00          | 0.00                  | 416.67            | 0.00                    | 4583.37           | 4583.37                      | 5000.00                    |
| INSURANCE                 | 18000.00         | 0.00                  | 1500.00           | 15026.29                | 16500.00          | 1473.71                      | 2973.71                    |
| INTEREST EXPENSE          | 70485.00         | 0.00                  | 5873.75           | 68882.45                | 64611.25          | -4271.20                     | 1602.55                    |
| LEGAL                     | 2000.00          | 0.00                  | 166.67            | 1347.50                 | 1833.37           | 485.87                       | 652.50                     |
| PROFESSIONAL (SEWER)      | 15000.00         | 610.55                | 1250.00           | 12850.51                | 13750.00          | 899.49                       | 2149.49                    |
| MISCELLANEOUS EXPENSE     | 0.00             | 0.00                  | 0.00              | 35.00                   | 0.00              | -35.00                       | -35.00                     |
| OFFICE SUPPLIES           | 18000.00         | 1813.31               | 1500.00           | 21551.58                | 16500.00          | -5051.58                     | -3551.58                   |
| PAYROLL TAXES             | 19000.00         | 1380.34               | 1583.33           | 17190.40                | 17416.63          | 226.23                       | 1809.60                    |
| RENT (SEWER)              | 3000.00          | 0.00                  | 250.00            | 2000.00                 | 2750.00           | 750.00                       | 1000.00                    |
| REPAIRS AND MAINTENANCE   | 20000.00         | 4283.57               | 1666.67           | 20577.71                | 18333.37          | -2244.34                     | -577.71                    |
| RETIREMENT PLAN           | 10000.00         | 376.05                | 833.33            | 5200.70                 | 9166.63           | 3965.93                      | 4799.30                    |
| SALARIES                  | 232000.00        | 17392.75              | 19333.33          | 203123.13               | 212666.63         | 9543.50                      | 28876.87                   |
| SALARIES-OVERTIME         | 4000.00          | 650.87                | 333.33            | 5539.87                 | 3666.63           | -1873.24                     | -1539.87                   |
| SPRINGFIELD SEWER CHARGES | 435000.00        | 37745.09              | 36250.00          | 426989.97               | 398750.00         | -28239.97                    | 8010.03                    |
| SUPPLIES                  | 32000.00         | 1184.20               | 2666.67           | 29243.82                | 29333.37          | 89.55                        | 2756.18                    |
| SUPPLIES - PROJECT        | 0.00             | 3.99                  | 0.00              | 3.99                    | 0.00              | -3.99                        | -3.99                      |
| TELEPHONE (SEWER)         | 6000.00          | 561.95                | 500.00            | 6404.51                 | 5500.00           | -904.51                      | -404.51                    |
| TRAVEL AND TRAINING       | 3000.00          | 450.45                | 250.00            | 4672.39                 | 2750.00           | -1922.39                     | -1672.39                   |
| UTILITIES-ELECTRIC (SEWER | 52000.00         | 4294.57               | 4333.33           | 47978.76                | 47666.63          | -312.13                      | 4021.24                    |
| UTILITIES-OTHER (SEWER)   | 5000.00          | 116.50                | 416.67            | 2017.01                 | 4583.37           | 2566.36                      | 2982.99                    |
| VEHICLE EXPENSE-GAS       | 10000.00         | 487.46                | 833.33            | 7449.19                 | 9166.63           | 1717.44                      | 2550.81                    |
| VEHICLE EXPENSE-OTHER     | 4500.00          | 1416.67               | 375.00            | 4473.66                 | 4125.00           | -348.66                      | 26.34                      |
| PRINCIPAL EXPENSE (SEWER) | 117500.00        | 0.00                  | 9791.67           | 117500.00               | 107708.37         | -9791.63                     | 0.00                       |
| TOTAL EXPENSES            | \$ 1505135.00    | \$ 75793.80           | \$ 125427.90      | \$ 1065120.95           | \$ 1379706.90     | \$ 314585.95                 | \$ 440014.05               |
| NET INCOME -LOSS          | \$ 0.00          | \$ 25667.54           | \$ 0.01           | \$ 129554.23            | \$ 0.11           | \$ 129554.12                 | \$ 129554.23               |

UNAUDITED

CITY OF WILLARD  
BALANCE SHEET  
PARK FUND  
November 30, 2014

ASSETS

CURRENT ASSETS

|                         |    |            |            |
|-------------------------|----|------------|------------|
| CASH IN BANK - CHECKING | \$ | 54,807.78  |            |
| PARK FUND TDOA          |    | 147,844.05 |            |
| PETTY CASH              |    | 240.00     |            |
| DUE FROM GENERAL FUND   |    | 20,392.34  |            |
| 2008 RESERVE FUND       |    | 301,000.00 |            |
| YOUTH SCHOLARSHIPS      |    | 840.00     |            |
| TOTAL ASSETS            | \$ |            | 523,444.17 |

=====

LIABILITIES AND EQUITY

|                         |    |            |               |
|-------------------------|----|------------|---------------|
| PAYROLL TAXES PAYABLE   | \$ | .00        |               |
| DUE TO GENERAL FUND     |    | 353,019.56 |               |
| DUE TO WATER/SEWER FUND |    | 421,227.75 |               |
| MID-MISSOURI BANK       |    | .00        |               |
| TOTAL LIABILITIES       |    |            | \$ 774,247.31 |

EQUITY

|                   |    |              |                 |
|-------------------|----|--------------|-----------------|
| FUND BALANCE      | \$ | -38,965.71   |                 |
| NET INCOME -LOSS  |    | - 211,837.43 |                 |
| TOTAL FUND EQUITY |    |              | \$ - 250,803.14 |

|                              |    |  |            |
|------------------------------|----|--|------------|
| TOTAL LIABILITIES AND EQUITY | \$ |  | 523,444.17 |
|------------------------------|----|--|------------|

=====

UNAUDITED

CITY OF WILLARD  
INCOME STATEMENT  
PARK FUND  
For the 11 month period ended November 30, 2014

|                           | ANNUAL<br>BUDGET     | <--CURRENT<br>BALANCE | --> <--<br>BUDGET  | YEAR TO DATE<br>BALANCE | --> <--<br>BUDGET    | BUDGET TO DATE<br>OVER/UNDER | --><br>TO DATE<br>UNEXPENDED |
|---------------------------|----------------------|-----------------------|--------------------|-------------------------|----------------------|------------------------------|------------------------------|
| REVENUES                  |                      |                       |                    |                         |                      |                              |                              |
| ADULT PROGRAMS            | \$ 18500.00          | \$ 871.25             | \$ 1541.67         | \$ 10311.45             | \$ 16958.37          | \$ -6646.92                  | \$ -8188.55                  |
| ADVERTISING INCOME        | 30000.00             | 0.00                  | 2500.00            | 19072.00                | 27500.00             | -8428.00                     | -10928.00                    |
| CAPITAL ASSET SALES       | 0.00                 | 0.00                  | 0.00               | 1000.00                 | 0.00                 | 1000.00                      | 1000.00                      |
| CERTIFICATE OF PARTICIPAT | 0.00                 | 0.00                  | 0.00               | 3350.00                 | 0.00                 | 3350.00                      | 3350.00                      |
| CONCESSION INCOME         | 45000.00             | 1254.82               | 3750.00            | 33918.15                | 41250.00             | -7331.85                     | -11081.85                    |
| FOURTH OF JULY            | 7500.00              | 0.00                  | 625.00             | 9270.00                 | 6875.00              | 2395.00                      | 1770.00                      |
| INTEREST INCOME           | 1000.00              | 14.08                 | 83.33              | 210.62                  | 916.63               | -706.01                      | -789.38                      |
| MISCELLANEOUS INCOME      | 1000.00              | 0.00                  | 83.33              | 2600.00                 | 916.63               | 1683.37                      | 1600.00                      |
| MOBILE PHONE TOWER        | 12500.00             | 1066.20               | 1041.67            | 11592.62                | 11458.37             | 134.25                       | -907.38                      |
| PARK FEES                 | 2500.00              | 0.00                  | 208.33             | 3675.00                 | 2291.63              | 1383.37                      | 1175.00                      |
| REAL ESTATE TAXES         | 56000.00             | 244.34                | 4666.67            | 36555.11                | 51333.37             | -14778.26                    | -19444.89                    |
| FACILITY INCOME           | 45000.00             | 2638.17               | 3750.00            | 32970.51                | 41250.00             | -8279.49                     | -12029.49                    |
| SALES TAX                 | 255000.00            | 27528.75              | 21250.00           | 249348.47               | 233750.00            | 15598.47                     | -5651.53                     |
| SALES TAX - CAP IMP       | 175000.00            | 20148.00              | 14583.33           | 167534.43               | 160416.63            | 7117.80                      | -7465.57                     |
| SPECIAL EVENT INCOME      | 15000.00             | 965.00                | 1250.00            | 9522.20                 | 13750.00             | -4227.80                     | -5477.80                     |
| SWIM POOL INCOME          | 100000.00            | 250.00                | 8333.33            | 78236.95                | 91666.63             | -13429.68                    | -21763.05                    |
| TRANSFERS IN -OUT         | 170000.00            | 0.00                  | 14166.67           | 0.00                    | 155833.37            | -155833.37                   | -170000.00                   |
| YOUTH PROGRAMS            | 172000.00            | 2796.73               | 14333.33           | 162796.29               | 157666.63            | 5129.66                      | -9203.71                     |
| <b>TOTAL REVENUES</b>     | <b>\$ 1106000.00</b> | <b>\$ 57777.34</b>    | <b>\$ 92166.66</b> | <b>\$ 831963.80</b>     | <b>\$ 1013833.26</b> | <b>\$ -181869.46</b>         | <b>\$ -274036.20</b>         |

UNAUDITED

CITY OF WILLARD  
INCOME STATEMENT  
PARK FUND  
For the 11 month period ended November 30, 2014

|                           | ANNUAL<br>BUDGET | <--CURRENT<br>BALANCE | --> <--<br>BUDGET | YEAR TO DATE<br>BALANCE | --> <--<br>BUDGET | BUDGET TO DATE<br>OVER/UNDER | --><br>TO DATE<br>UNEXPENDED |
|---------------------------|------------------|-----------------------|-------------------|-------------------------|-------------------|------------------------------|------------------------------|
| EXPENDITURES              |                  |                       |                   |                         |                   |                              |                              |
| ADVERTISING               | \$ 2000.00       | \$ 25.00              | \$ 166.67         | \$ 1492.58              | \$ 1833.37        | \$ 340.79                    | \$ 507.42                    |
| BUILDING MAINTENANCE (PAR | 13000.00         | 0.00                  | 1083.33           | 13532.02                | 11916.63          | -1615.39                     | -532.02                      |
| CAPITAL ASSET EXPENDITURE | 10000.00         | 0.00                  | 833.33            | 9999.94                 | 9166.63           | -833.31                      | 0.06                         |
| CHEMICALS                 | 8000.00          | 0.00                  | 666.67            | 6819.08                 | 7333.37           | 514.29                       | 1180.92                      |
| CONCESSIONS               | 25000.00         | 1148.79               | 2083.33           | 17532.72                | 22916.63          | 5383.91                      | 7467.28                      |
| CONTRACT LABOR            | 7000.00          | 3097.50               | 583.33            | 9370.94                 | 6416.63           | -2954.31                     | -2370.94                     |
| DUES AND SUBSCRIPTIONS    | 900.00           | 0.00                  | 75.00             | 936.26                  | 825.00            | -111.26                      | -36.26                       |
| FIREWORKS                 | 10000.00         | 0.00                  | 833.33            | 12134.55                | 9166.63           | -2967.92                     | -2134.55                     |
| FISCAL AGENT FEES         | 4000.00          | 750.00                | 333.33            | 3000.00                 | 3666.63           | 666.63                       | 1000.00                      |
| GROUP INSURANCE           | 27300.00         | -81.26                | 2275.00           | 22853.21                | 25025.00          | 2171.79                      | 4446.79                      |
| INSURANCE                 | 34500.00         | 819.24                | 2875.00           | 11683.13                | 31625.00          | 19941.87                     | 22816.87                     |
| INTEREST EXPENSE          | 244000.00        | 118926.95             | 20333.33          | 243320.89               | 223666.63         | -19654.26                    | 679.11                       |
| LANDSCAPING               | 1000.00          | 0.00                  | 83.33             | 107.38                  | 916.63            | 809.25                       | 892.62                       |
| LEGAL                     | 1000.00          | 0.00                  | 83.33             | 700.00                  | 916.63            | 216.63                       | 300.00                       |
| PROFESSIONAL              | 7000.00          | 0.00                  | 583.33            | 4779.24                 | 6416.63           | 1637.39                      | 2220.76                      |
| MISCELLANEOUS EXPENSE     | 200.00           | 0.00                  | 16.67             | 70.00                   | 183.37            | 113.37                       | 130.00                       |
| OFFICE SUPPLIES           | 6000.00          | 185.91                | 500.00            | 6319.18                 | 5500.00           | -819.18                      | -319.18                      |
| PAYROLL TAXES             | 27800.00         | 1622.61               | 2316.67           | 28829.30                | 25483.37          | -3345.93                     | -1029.30                     |
| REPAIRS AND MAINTENANCE   | 10000.00         | 410.31                | 833.33            | 10694.43                | 9166.63           | -1527.80                     | -694.43                      |
| RETIREMENT PLAN           | 5000.00          | 110.29                | 416.67            | 706.65                  | 4583.37           | 3876.72                      | 4293.35                      |
| SALARIES                  | 222500.00        | 14327.98              | 18541.67          | 180206.71               | 203958.37         | 23751.66                     | 42293.29                     |
| SALARIES-SEASONAL         | 140000.00        | 6882.49               | 11666.67          | 189403.37               | 128333.37         | -61070.00                    | -49403.37                    |
| SALARIES-OVERTIME         | 1000.00          | 0.00                  | 83.33             | 0.00                    | 916.63            | 916.63                       | 1000.00                      |
| SUPPLIES-GENERAL (PARK)   | 6000.00          | 223.43                | 500.00            | 6380.23                 | 5500.00           | -880.23                      | -380.23                      |
| SUPPLIES-SPORTS (PARK)    | 16000.00         | 1827.40               | 1333.33           | 16314.43                | 14666.63          | -1647.80                     | -314.43                      |
| SUPPLIES-AQUATIC (PARK)   | 7000.00          | 0.00                  | 583.33            | 7206.39                 | 6416.63           | -789.76                      | -206.39                      |
| SUPPLIES-SPECIAL ACTIVITY | 15000.00         | 412.19                | 1250.00           | 17335.26                | 13750.00          | -3585.26                     | -2335.26                     |
| SUPPLIES - GROUNDS        | 500.00           | 0.00                  | 41.67             | 191.90                  | 458.37            | 266.47                       | 308.10                       |
| TELEPHONE                 | 7000.00          | 546.35                | 583.33            | 6298.81                 | 6416.63           | 117.82                       | 701.19                       |
| TRAVEL AND TRAINING       | 2000.00          | 54.60                 | 166.67            | 1275.74                 | 1833.37           | 557.63                       | 724.26                       |
| TREE CITY USA             | 10400.00         | 0.00                  | 866.67            | 528.76                  | 9533.37           | 9004.61                      | 9871.24                      |
| TURF MAINTENANCE          | 500.00           | 0.00                  | 41.67             | 0.00                    | 458.37            | 458.37                       | 500.00                       |
| UTILITIES-ELECTRIC (PARK) | 40000.00         | 3287.07               | 3333.33           | 43858.78                | 36666.63          | -7192.15                     | -3858.78                     |
| UTILITIES-GAS             | 6000.00          | 115.26                | 500.00            | 4438.63                 | 5500.00           | 1061.37                      | 1561.37                      |
| UTILITIES-OTHER (PARK)    | 5000.00          | 418.80                | 416.67            | 5164.94                 | 4583.37           | -581.57                      | -164.94                      |
| VEHICLE EXPENSE-GAS       | 3000.00          | 438.09                | 250.00            | 6061.34                 | 2750.00           | -3311.34                     | -3061.34                     |
| VEHICLE EXPENSE-OTHER     | 1000.00          | 12.00                 | 83.33             | 615.61                  | 916.63            | 301.02                       | 384.39                       |
| PRINCIPAL EXPENSE         | 154000.00        | 0.00                  | 12833.33          | 154000.00               | 141166.63         | -12833.37                    | 0.00                         |
| TOTAL EXPENDITURES        | \$ 1080600.00    | \$ 155561.00          | \$ 90049.98       | \$ 1044162.40           | \$ 990549.78      | \$ -53612.62                 | \$ 36437.60                  |
| NET INCOME -LOSS          | \$ 25400.00      | \$ -97783.66          | \$ 2116.68        | \$ -212198.60           | \$ 23283.48       | \$ -235482.08                | \$ -237598.60                |

UNAUDITED

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (c)  
FINANCE DEPARTMENT**

**ACTION REQUIRED: APPROVAL REQUESTED**

- **Outstanding Invoices December 2014 and January 2015**
- **Paid Invoices December 9, 2014 to January 12, 2015**
- **Online Payments and Transfers**



# Unpaid Invoices December 9, 2014 thru January 2, 2015

| Vendor                                   | Description                                      | Amount     |
|------------------------------------------|--------------------------------------------------|------------|
| Advanced Computer Services 1411025       | General - ACS annual software support            | 1,355.00   |
| Alston, Sarah 122314                     | Water/Sewer - Deposit refund                     | 9.05       |
| Beacon Refuse 1219                       | Water - Citizen Trash service                    | 429.00     |
| BJ's Trophy Shop 111803                  | Parks - Basketball medals                        | 250.20     |
| Blakemore, Dave 121314                   | Public Works - December cell phone reimbursement | 50.00      |
| BlueLine Rental 1705898                  | Public Works - Supplies                          | 200.00     |
| Bull's Trophy House 20150                | Police Department - Awards plaques               | 87.55      |
| Busse, Rick 122314                       | Water/Sewer - Deposit refund                     | 43.00      |
| City of Willard 122014                   | General - City Hall utility usage                | 47.69      |
| City of Willard 1220141                  | Police Department - Utility usage                | 14.25      |
| Clean Uniform 122714                     | Public Works - Uniform service                   | 203.48     |
| Coleman, Burnis 121514                   | Parks - Deposit refund                           | 75.00      |
| Commerce Trust Company 80-0947-01-2      | Public Works - Series 2014 Bond Debt             | 169,239.69 |
| Conco Quarries 121614                    | Public Works - Gravel for maintenance            | 84.51      |
| Conco Quarries 1216141                   | Public Works - Gravel for maintenance            | 382.59     |
| Consulting Analytical Services 35243     | Sewer - Routine water analysis                   | 115.00     |
| Directv 023424332                        | Parks - Internet service                         | 97.99      |
| Empire District 123014                   | Parks - Electric service                         | 89.89      |
| Federal Protection 05269801              | Parks - Quarterly security monitoring            | 114.00     |
| Fellers Food Service 609300              | Parks - Concessions supplies                     | 20.89      |
| Fouraker Printing 10229                  | Water/Sewer - Envelopes for Utility Billing      | 245.00     |
| Garrison, Cindy 121314                   | Parks - Deposit refund                           | 50.00      |
| Glenn's Automotive 3594                  | Police Department - Vehicle maintenance          | 162.50     |
| Hall, Melani 122314                      | Water/Sewer - Deposit refund                     | 58.63      |
| Halverson, Carolyn 111314                | General - November cell phone reimbursement      | 50.00      |
| Hensley, Richard 122314                  | Water/Sewer - Deposit refund                     | 13.58      |
| Hoffman, Trevor 120114                   | Public Works - November cell phone reimbursement | 50.00      |
| Hoy, Robert 122314                       | Water/Sewer - Deposit refund                     | 62.28      |
| Jerry's Transmission 121514              | Public Works - Vehicle repair                    | 1,185.00   |
| Journagan Construction 122314            | Water/Sewer - Deposit refund                     | 226.20     |
| Karsten, Juanita 123014                  | Parks - Deposit refund                           | 75.00      |
| Kelley's Police & Tactical Supply 133852 | Police Department - Uniforms                     | 81.90      |
| Kelley's Police & Tactical Supply 134205 | Police Department - Uniforms                     | 236.93     |
| Kelley's Police & Tactical Supply 134863 | Police Department - Uniforms                     | 324.74     |
| LegalShield 122514                       | Police Department - Insurance                    | 53.85      |
| Long, Rodney 122314                      | Water/Sewer - Deposit refund                     | 70.63      |
| Lowe's 03345                             | Parks - Maintenance supplies                     | 22.47      |
| Lowe's 03346                             | Parks - Maintenance supplies                     | 2.30       |
| Lowe's 04308                             | Parks - Maintenance supplies                     | 25.59      |
| Lowe's 09938                             | Parks - Maintenance supplies                     | 6.62       |
| Lowe's 39891                             | Water/Sewer - Supplies                           | 77.88      |
| Lynn Card Company 2141205                | Police Department - Supplies                     | 71.95      |
| MACA 121714                              | Law - Municipal Court 2015 Membership dues       | 100.00     |
| MailFinance N5052627                     | Water/Sewer - Folding machine lease              | 210.02     |
| McVay, Anita 122314                      | Water/Sewer - Deposit refund                     | 57.58      |

# Unpaid Invoices December 9, 2014 thru January 2, 2015

| Vendor                               | Description                                     | Amount   |
|--------------------------------------|-------------------------------------------------|----------|
| Mediacom 122014                      | Parks - Online service                          | 69.95    |
| Midwest Meter 0062570                | Public Works - Supplies                         | 253.33   |
| Mission Communications 40028170      | Public Works - Annual Service Package renewals  | 3,643.20 |
| Missouri Gas Energy (MGE) 121214     | All Departments - Gas utilities                 | 1,301.92 |
| News-Leader 4523473                  | Parks - Advertising for bids for Sport Pictures | 39.00    |
| O'Reilly 340079                      | Public Works - Vehicle supplies                 | 72.98    |
| O'Reilly 340284                      | Public Works - Vehicle supplies                 | 74.89    |
| O'Reilly 340377                      | Public Works - Vehicle supplies                 | 90.07    |
| O'Reilly 340411                      | Public Works - Vehicle supplies                 | 16.98    |
| O'Reilly 340456                      | Public Works - Supplies                         | 5.99     |
| O'Reilly 340593                      | Public Works - Supplies                         | 8.99     |
| O'Reilly 340823                      | Police Department - Light bulbs                 | 1.20     |
| O'Reilly 341386                      | Public Works - Supplies                         | 2.90     |
| O'Reilly 341452                      | Public Works - Supplies                         | 22.99    |
| O'Reilly 341603                      | Public Works - Vehicle supplies                 | 20.45    |
| Ozark Flag 6170                      | Veteran's Memorial - Flag pole repair           | 240.00   |
| Ozark Greenways 010115               | Public Works - January rent                     | 500.00   |
| Ozarks Coca-Cola 25369890            | Parks - Concessions soft drinks                 | 33.53    |
| Ozarks Coca-Cola 25372165            | Parks - Concessions soft drinks                 | 30.28    |
| Ozarks Coca-Cola 25374677            | Parks - Concessions soft drinks                 | 138.10   |
| Page, Brian 122314                   | Water/Sewer - Deposit refund                    | 38.52    |
| RGG Law 179070                       | All Departments - Attorney services             | 1,482.00 |
| Richter, Melissa 122314              | Water/Sewer - Deposit refund                    | 34.73    |
| Road Runner Safety Services 36399    | Streets - Supplies                              | 400.00   |
| Road Runner Safety Services 5886     | Streets - Supplies                              | 262.20   |
| Ruzicka, Amber 123014                | Parks - Deposit refund                          | 75.00    |
| Sasco Pavement Coatings Inc 18765    | Streets - Maintenance supplies                  | 37.50    |
| Sawyer Tire 617079                   | Police Department - Vehicle maintenance         | 34.95    |
| Sawyer Tire 617183                   | Police Department - Vehicle maintenance         | 34.95    |
| Sawyer Tire 617284                   | Police Department - Vehicle maintenance         | 43.96    |
| Schendel Pest Services 550227201     | All Departments - Pest control                  | 180.00   |
| Scott-Gross Co. 3504069              | Public Works - Acetylene Cylinder rental        | 20.00    |
| Shipley, Shannon 121714              | Police Department - Uniform reimbursement       | 312.50   |
| Smith, James 102714                  | Water/Sewer - October cell phone reimbursement  | 50.00    |
| Smith, James 112714                  | Water/Sewer - November cell phone reimbursement | 50.00    |
| Spfld-Greene Cnty. Health Dept. 630  | Water - Water testing                           | 117.00   |
| Springfield Stamp & Engraving 576593 | Police Department - Plaque                      | 35.00    |
| Springfield Winwater 295412          | Public Works - Supplies                         | 141.17   |
| Springfield Winwater 295412          | Public Works - Supplies                         | 154.00   |
| Squibb Media 121714                  | General - Election Publication Notice           | 114.00   |
| Taber, Julie 121814                  | Parks - Deposit refund                          | 35.00    |
| The Daily Events 121614              | General - Subscription                          | 98.00    |
| Tindell, Matt 122314                 | Water/Sewer - Deposit refund                    | 97.13    |
| Tucker, Donna 123014                 | Parks - Deposit refund                          | 75.00    |

**Unpaid Invoices December 9, 2014 thru January 2, 2015**

| <b>Vendor</b>             | <b>Description</b>                        | <b>Amount</b>        |
|---------------------------|-------------------------------------------|----------------------|
| USA BlueBook 520599       | Water - Supplies                          | 221.66               |
| Walmart/Sam's Club 111914 | Parks - Concessions supplies              | 36.94                |
| Walmart/Sam's Club 120514 | Parks - Concessions supplies              | 17.96                |
| Walmart/Sam's Club 121014 | Parks - Concessions supplies              | 44.69                |
| White, Mary 123014        | Parks - Deposit refund                    | 75.00                |
| Willard True Value A6177  | Police Department - Supplies              | 38.99                |
| Willard True Value A6207  | Police Department - Supplies              | 3.99                 |
| Willard True Value B7042  | Public Works - Vehicle supplies           | 10.76                |
| Windstream 13947990       | All Departments - Phone service           | 2,283.09             |
| Winston, Jason 092314     | Police Department - Uniform reimbursement | 208.90               |
| Winston, Jason 100114     | Police Department - Uniform reimbursement | 106.60               |
| Commerce Credit Card      | See Next Page for Breakdown               | 2,686.44             |
|                           |                                           |                      |
| <b>TOTAL</b>              |                                           | <b>\$ 192,653.81</b> |



# Unpaid Invoices December 9, 2014 thru January 2, 2015

| Vendor | Description | Amount |
|--------|-------------|--------|
|--------|-------------|--------|

## Invoices on Commerce Credit Card

|                                         |                                             |             |
|-----------------------------------------|---------------------------------------------|-------------|
| Amazon.com 6957868                      | Police Department - Ink cartridges          | 27.27       |
| Barracuda Networks 1134257              | General - 1 month Cloud storage             | 100.00      |
| Den of Metal Arts 112114                | Parks - Lighting Display                    | 850.00      |
| Dollar General 112614                   | Parks - Supplies for Turkey Trot            | 6.00        |
| Dollar General 120214                   | General - Supplies                          | 8.95        |
| Dollar General 121214                   | General - Office supplies                   | 13.00       |
| Dollar Tree 121214                      | Parks - Craft supplies                      | 14.00       |
| Dollar Tree 1212141                     | Parks - Craft supplies                      | 33.00       |
| Missouri Southern State University 0105 | Police Department - Continuing education    | 100.00      |
| Postmaster 181                          | General - Postage                           | 29.40       |
| Postmaster 191                          | General - Postage                           | 147.00      |
| Postmaster 235                          | Water/Sewer - Postage for Utility reminders | 205.80      |
| Postmaster 286                          | General - Postage for certified letters     | 19.47       |
| Rackspace 2892119                       | All Departments - Email & Apps              | 121.00      |
| Stamps.com 111414                       | All Departments - Postage                   | 112.65      |
| Stamps.com 121314                       | General - Monthly account fee               | 15.99       |
| Staples 121114                          | Public Works - Office supplies              | 67.46       |
| Staples 9716696332                      | All Departments - Office supplies           | 302.86      |
| Staples 9717221252                      | All Departments - Office supplies           | 155.51      |
| Staples 9717523943                      | All Departments - Supplies                  | 347.17      |
| Walmart 121214                          | Parks - Craft supplies                      | 9.91        |
|                                         |                                             |             |
| Total                                   |                                             | \$ 2,686.44 |
|                                         |                                             |             |

**Paid Invoices December 1, 2014 thru January 2, 2015**

| Vendor                                   | Check No | Issued   | Description                     | Amount             |
|------------------------------------------|----------|----------|---------------------------------|--------------------|
| Brad Harris Construction 121114          | 13664    | 12/12/14 | Water/Sewer - Deposit refund    | 38.61              |
| Willis, Megan 121214                     | 13665    | 12/12/14 | Water/Sewer - Deposit refund    | 52.50              |
| Hawkins, Craig 121214                    | 13666    | 12/12/14 | Water/Sewer - Deposit refund    | 47.88              |
| Moore, Amie 121214                       | 13667    | 12/12/14 | Water/Sewer - Deposit refund    | 152.64             |
| Mullins, Tim 121214                      | 13668    | 12/12/14 | Water/Sewer - Deposit refund    | 40.08              |
| Raby, Robert 121214                      | 13669    | 12/12/14 | Water/Sewer - Deposit refund    | 37.79              |
| Smith, Rita 121214                       | 13670    | 12/12/14 | Water/Sewer - Deposit refund    | 70.74              |
| Postmaster                               | 13671    | 12/19/14 | Water/Sewer - Utility billing   | 1476.14            |
| Mid-Missouri Bank 121114                 | 21186    | 12/17/14 | Parks - Interest expense        | 144.03             |
| MOPERM 125253                            | 21213    | 12/31/14 | Parks - Auto insurance          | 211.00             |
| Family Support Payment Center PPE 120614 | 33327    | 12/12/14 | General - Garnishment           | 196.15             |
| Family Support Registry PPE 120614       | 33328    | 12/12/14 | General - Garnishment           | 60.00              |
| Richard V Fink PPE 120614                | 33329    | 12/12/14 | General - Garnishment           | 59.00              |
| Family Support Payment Center PPE 122014 | 33363    | 12/23/14 | General - Garnishment           | 196.15             |
| Family Support Registry PPE 122014       | 33364    | 12/23/14 | General - Garnishment           | 60.00              |
| Richard V Fink PPE 122014                | 33365    | 12/23/14 | General - Garnishment           | 59.00              |
| Gulf States Distributors 1202092         | 33366    | 12/29/14 | Police Department - Ammunition  | 1070.00            |
| Great River Associates 13                | 33367    | 12/30/14 | Streets - Sidewalk improvements | 1516.16            |
|                                          |          |          |                                 |                    |
| <b>TOTAL</b>                             |          |          |                                 | <b>\$ 5,487.87</b> |

# Online Payments and Transfers November & December 2014

## General Fund

| <u>Nov</u>           |                   | <u>Dec</u>           |                  |
|----------------------|-------------------|----------------------|------------------|
| Cr Cd Proc. Fee      | 352.44            | Cr Cd Proc. Fee      | 0.00             |
| Coventry Health Ins  | 0.00              | Coventry Health Ins  | 0.00             |
| Lagers               | 6,626.73          | Lagers               | 6,732.24         |
| Delta Dental         | 838.36            | Delta Dental         | 1,132.20         |
| VSP                  | 0.00              | VSP                  | 300.00           |
| Colonial             | 170.05            | Colonial             | 170.05           |
| Hartford             | 446.00            | Hartford             | 119.88           |
| Payroll 11/8/14      | 38,433.89         | Payroll 12/6/14      | 29,018.77        |
| Payroll Tax 11/8/14  | 11,976.24         | Payroll Tax 12/6/14  | 11,635.10        |
| Payroll 11/22/14     | 29,583.63         | Payroll 12/20/14     | 30,502.94        |
| Payroll Tax 11/22/14 | 11,922.03         | Payroll Tax 12/20/14 | 11,813.38        |
| Tasc Flex Plan       | 588.96            | Tasc Flex Plan       | 526.12           |
| State PR Tax         | 3,644.50          | State PR Tax         | 3,707.50         |
| Transfer to 4593     | 0.00              | Transfer to 4593     | 0.00             |
| Sales/Use Tax        | 0.00              | Sales/Use Tax        | 0.00             |
|                      | 0.00              |                      | 0.00             |
|                      | 0.00              |                      | 0.00             |
|                      | <u>104,582.83</u> |                      | <u>95,658.18</u> |

## Water Sewer Fund

| <u>Nov</u>          |                   | <u>Dec</u>          |                   |
|---------------------|-------------------|---------------------|-------------------|
| Bank Service Charge | 1,383.35          | Bank Service Charge | 0.00              |
| Returned Items      | 256.71            | Transfer to 4592    | 50,000.00         |
| Transfer to 4592    | 100,000.00        | Transfer to 4595    | 50,000.00         |
|                     |                   | Transfer to 4592    | 250,000.00        |
|                     | <u>101,640.06</u> |                     | <u>350,000.00</u> |

## Parks Fund

| <u>Nov</u>          |                   | <u>Dec</u>          |                  |
|---------------------|-------------------|---------------------|------------------|
| Bank Service Charge | 96.77             | Bank Service Charge | 0.00             |
| Payroll 11/22/14    | 7,874.09          | Payroll 12/6/14     | 7,142.77         |
| Transfer to 4592    | 26,000.00         | Payroll 12/20/14    | 7,745.66         |
| COP Wire            | 118,778.13        | Transfer to 4592    | 50,000.00        |
|                     | 0.00              | Transfer to 4592    | 0.00             |
|                     | 0.00              |                     | 0.00             |
|                     | <u>152,748.99</u> |                     | <u>64,888.43</u> |

Payroll 11/8/14 was paid thru  
General Fund \$8653.71



**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (d)  
FINANCE DEPARTMENT**

**ACTION REQUIRED: INFORMATION ONLY**

**November 2014 Checks Register**

City of Willard  
Disbursements Journal  
November 30, 2014

| Reference<br>Number | Date     | Transaction<br>Description     | Account | Debit<br>Amount | Credit<br>Amount | NET      |
|---------------------|----------|--------------------------------|---------|-----------------|------------------|----------|
| 2596                | 11/30/14 | CITY OF WILLARD MUNI           | 1 740   | 250.00          |                  | 250.00   |
| 2597                | 11/30/14 | MELANIE WILKINS                | 1 740   | 32.00           |                  | 32.00    |
| 2598                | 11/30/14 | CHRISTOPHER ADAMS              | 1 740   | 36.50           |                  | 36.50    |
| 2599                | 11/30/14 | CLIENT SERVICES                | 1 740   | 438.00          |                  | 438.00   |
| 2600                | 11/30/14 | CLIENT SERVICES                | 1 740   | 78.00           |                  | 78.00    |
| 2601                | 11/30/14 | LARRY MCMATH                   | 1 740   | 46.50           |                  | 46.50    |
| 2602                | 11/30/14 | CLIENT SERVICES                | 1 740   | 87.00           |                  | 87.00    |
| 2603                | 11/30/14 | GARRETT DBLANC                 | 1 740   | 68.00           |                  | 68.00    |
| 2604                | 11/30/14 | BRANDON BOWEN                  | 1 740   | 26.50           |                  | 26.50    |
| 2605                | 11/30/14 | WILLARD POLICE DEPARTMENT      | 1 740   | 22.55           |                  | 22.55    |
| 2606                | 11/30/14 | DEPARTMENT OF REVENUE AUTO FUN | 1 1833  | 269.82          |                  | 269.82   |
| 2607                | 11/30/14 | MO SHERIFFS RETIREMENT         | 1 740   | 114.00          |                  | 114.00   |
| 2608                | 11/30/14 | DEPT OF REVENUE CRIME VICTIMS  | 1 1830  | 274.83          |                  | 274.83   |
| 2609                | 11/30/14 | TREASURER STATE OF MO POST     | 1 1905  | 38.55           |                  | 38.55    |
| 2610                | 11/30/14 | CITY OF WILLARD MUNI           | 1 740   | 7,239.66        |                  | 7,239.66 |

City of Willard  
Disbursements Journal  
November 30, 2014

| Reference<br>Number | Date     | Transaction<br>Description     | Account | Debit<br>Amount | Credit<br>Amount | NET      |
|---------------------|----------|--------------------------------|---------|-----------------|------------------|----------|
| 13662               | 11/30/14 | US POSTMASTER                  | 2 885   | 736.23          |                  |          |
|                     |          |                                | 2 1885  | 736.23          |                  | 1,472.46 |
| 21158               | 11/30/14 | MID MISSOURI BANK              | 3 870   | 148.82          |                  | 148.82   |
| 32950               | 11/30/14 | FAMILY SUPPORT PAYMENT CENTER  | 1 368   | 196.15          |                  | 196.15   |
| 32951               | 11/30/14 | FAMILY SUPPORT REGISTRY        | 1 368   | 75.00           |                  | 75.00    |
| 32952               | 11/30/14 | KENTUCKY CHILD SUPPORT ENFORCE | 1 368   | 185.00          |                  | 185.00   |
| 32953               | 11/30/14 | AC ELECTRICAL SYSTEMS          | 1 140   | 455.40          |                  | 455.40   |
| 32954               | 11/30/14 | AMERICAN BUSINESS SYSTEMS      | 1 150   | 58.00           |                  |          |
|                     |          |                                | 1 885   | 133.00          |                  |          |
|                     |          |                                | 1 1885  | 58.00           |                  | 249.00   |
| 32955               | 11/30/14 | AMERIPRIDE SERVICES            | 1 140   | 87.82           |                  |          |
|                     |          |                                | 1 140   | 87.83           |                  |          |
|                     |          |                                | 1 150   | 42.65           |                  |          |
|                     |          |                                | 1 935   | 24.65           |                  |          |
|                     |          |                                | 1 1935  | 19.55           |                  | 262.50   |
| 32956               | 11/30/14 | DANYEL ANDERSON                | 1 150   | 25.00           |                  | 25.00    |
| 32957               | 11/30/14 | BAKER MECHANICAL               | 1 900   | 83.68           |                  | 83.68    |
| 32958               | 11/30/14 | JEWELL BARLANQ                 | 1 150   | 210.00          |                  | 210.00   |
| 32959               | 11/30/14 | JUSTIN BEEZLEY                 | 1 140   | 54.41           |                  | 54.41    |

City of Willard  
Disbursements Journal  
November 30, 2014

| Reference<br>Number | Date     | Transaction<br>Description | Account                                                                                                                             | Debit<br>Amount                                                                                                   | Credit<br>Amount | NET       |
|---------------------|----------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|------------------|-----------|
| 32960               | 11/30/14 | BEACON REFUSE              | 1 140                                                                                                                               | 286.00                                                                                                            |                  | 286.00    |
| 32961               | 11/30/14 | BJ TROPHY SHOP             | 1 150                                                                                                                               | 465.65                                                                                                            |                  | 465.65    |
| 32962               | 11/30/14 | DAVID BLAKEMORE            | 1 140                                                                                                                               | 50.00                                                                                                             |                  | 50.00     |
| 32963               | 11/30/14 | BLUEDOG GRAPHIC            | 1 150                                                                                                                               | 1,493.75                                                                                                          |                  | 1,493.75  |
| 32964               | 11/30/14 | CHOATE AUTO ELECTRIC INC   | 1 1965                                                                                                                              | 81.00                                                                                                             |                  | 81.00     |
| 32965               | 11/30/14 | KIM CAIRD                  | 1 150                                                                                                                               | 10.00                                                                                                             |                  | 10.00     |
| 32966               | 11/30/14 | CITY OF WILLARD            | 1 959<br>1 1959                                                                                                                     | 52.19<br>12.00                                                                                                    |                  | 64.19     |
| 32967               | 11/30/14 | CITY OF SPRINGFIELD MO     | 1 140                                                                                                                               | 37,745.09                                                                                                         |                  | 37,745.09 |
| 32968               | 11/30/14 | CLEAN UNIFORM JOPLIN       | 1 140                                                                                                                               | 209.48                                                                                                            |                  | 209.48    |
| 32969               | 11/30/14 | COMMERCE TRUST CO          | 1 150                                                                                                                               | 750.00                                                                                                            |                  | 750.00    |
| 32970               | 11/30/14 | COMMERCE CR CD POSTMASTER  | 1 140<br>1 140<br>1 140<br>1 140<br>1 140<br>1 140<br>1 140<br>1 140<br>1 140<br>1 150<br>1 150<br>1 150<br>1 150<br>1 150<br>1 150 | 102.90<br>102.90<br>6.48<br>6.48<br>390.00<br>390.00<br>604.95<br>31.50<br>53.90<br>1.19<br>25.00<br>18.10<br>.48 |                  |           |

City of Willard  
Disbursements Journal  
November 30, 2014

| Reference<br>Number | Date     | Transaction<br>Description | Account | Debit<br>Amount | Credit<br>Amount | NET      |
|---------------------|----------|----------------------------|---------|-----------------|------------------|----------|
| 32971               | 11/30/14 | COMMERCE CR CD SGCHD       | 1 150   | 12.00           |                  |          |
|                     |          |                            | 1 800   | 99.00           |                  |          |
|                     |          |                            | 1 840   | 185.00          |                  |          |
|                     |          |                            | 1 876   | 100.00          |                  |          |
|                     |          |                            | 1 885   | 98.00           |                  |          |
|                     |          |                            | 1 885   | 23.52           |                  |          |
|                     |          |                            | 1 885   | 15.99           |                  |          |
|                     |          |                            | 1 885   | 121.00          |                  |          |
|                     |          |                            | 1 885   | 388.88          |                  |          |
|                     |          |                            | 1 935   | 79.49           |                  |          |
|                     |          |                            | 1 945   | 165.00          |                  |          |
|                     |          |                            | 1 1880  | 48.94           |                  |          |
|                     |          |                            | 1 1885  | 29.96           |                  |          |
|                     |          |                            | 1 1945  | 170.98          |                  |          |
|                     |          |                            | 1 4840  | 40.00           |                  |          |
|                     |          |                            | 1 4885  | 5.20            |                  |          |
|                     |          |                            |         |                 |                  | 3,316.84 |
|                     |          |                            | 1 140   | 31.50           |                  |          |
|                     |          |                            | 1 140   | 50.13           |                  |          |
|                     |          |                            | 1 140   | 50.15           |                  |          |
|                     |          |                            | 1 140   | 24.65           |                  |          |
|                     |          |                            | 1 140   | 24.68           |                  |          |
|                     |          |                            | 1 150   | 30.66           |                  |          |
|                     |          |                            | 1 885   | 85.26           |                  |          |
|                     |          |                            | 1 885   | 29.29           |                  |          |
|                     |          |                            | 1 1885  | 48.52           |                  |          |
|                     |          |                            | 1 1885  | 17.70           |                  |          |
|                     |          |                            | 1 4885  | .97             |                  |          |
|                     |          |                            |         |                 |                  | 393.51   |
| 32972               | 11/30/14 | CONSULTING SNALYTICAL SVC  | 1 140   | 250.00          |                  | 250.00   |
| 32973               | 11/30/14 | NATALIE COODY              | 1 150   | 10.00           |                  | 10.00    |
| 32974               | 11/30/14 | SCOTT COOK                 | 1 140   | 33.38           |                  | 33.38    |
| 32975               | 11/30/14 | DAYSTAR DISTRIBUTING       | 1 150   | 82.91           |                  | 82.91    |
| 32976               | 11/30/14 | DIRECT TV                  | 1 150   | 97.99           |                  |          |



City of Willard  
Disbursements Journal  
November 30, 2014

| Reference<br>Number | Date     | Transaction<br>Description | Account                                                        | Debit<br>Amount                                                            | Credit<br>Amount | NET       |
|---------------------|----------|----------------------------|----------------------------------------------------------------|----------------------------------------------------------------------------|------------------|-----------|
| 32977               | 11/30/14 | RYAN DUNCAN                | 1 140                                                          | 68.85                                                                      |                  | 97.99     |
| 32978               | 11/30/14 | RICHARD EAST               | 1 140                                                          | 26.16                                                                      |                  | 68.85     |
| 32979               | 11/30/14 | EMPIRE DISTRICT            | 1 140<br>1 140<br>1 150<br>1 955<br>1 1955<br>1 2930<br>1 2955 | 4,294.57<br>6,897.73<br>3,287.07<br>359.83<br>344.77<br>4,771.44<br>251.79 |                  | 26.16     |
| 32980               | 11/30/14 | AMY EWING                  | 1 150                                                          | 45.00                                                                      |                  | 20,207.20 |
| 32981               | 11/30/14 | EZ AUTO                    | 1 140                                                          | 75.00                                                                      |                  | 45.00     |
| 32982               | 11/30/14 | SAM FARMER                 | 1 140                                                          | 62.89                                                                      |                  | 75.00     |
| 32983               | 11/30/14 | FAHRLANDER CUSTOM HOMES    | 1 140                                                          | 71.59                                                                      |                  | 62.89     |
| 32984               | 11/30/14 | CRAIG FEEZELL              | 1 140                                                          | 74.63                                                                      |                  | 71.59     |
| 32985               | 11/30/14 | FERGUSON ENTERPRISES       | 1 140                                                          | 1,065.64                                                                   |                  | 74.63     |
| 32986               | 11/30/14 | PAMALA FIELDS              | 1 140                                                          | 63.74                                                                      |                  | 1,065.64  |
| 32987               | 11/30/14 | FOURAKER PRINTING          | 1 140<br>1 140<br>1 140<br>1 140<br>1 885<br>1 1885            | 122.50<br>122.50<br>78.75<br>78.75<br>77.00<br>52.00                       |                  | 63.74     |

City of Willard  
Disbursements Journal  
November 30, 2014

| Reference<br>Number | Date     | Transaction<br>Description | Account                           | Debit<br>Amount                       | Credit<br>Amount | NET      |
|---------------------|----------|----------------------------|-----------------------------------|---------------------------------------|------------------|----------|
| 32988               | 11/30/14 | FRANKS UNIFORMS            | 1 1950                            | 96.40                                 |                  | 531.50   |
| 32989               | 11/30/14 | GREEN COUNTY SHERIFFS DEPT | 1 1900                            | 598.32                                |                  | 96.40    |
| 32990               | 11/30/14 | GUTH LABORATORIES          | 1 1935                            | 55.10                                 |                  | 598.32   |
| 32991               | 11/30/14 | HACH COMPANY               | 1 140                             | 4,574.27                              |                  | 55.10    |
| 32992               | 11/30/14 | DARREL HALL                | 1 150                             | 40.00                                 |                  | 4,574.27 |
| 32993               | 11/30/14 | SHELLY HERRMAN             | 1 150                             | 50.00                                 |                  | 40.00    |
| 32994               | 11/30/14 | HILLYARD SPRINGFIELD       | 1 150<br>1 935                    | 150.78<br>104.89                      |                  | 50.00    |
| 32995               | 11/30/14 | JESSICA HOLLAND            | 1 150                             | 40.00                                 |                  | 255.67   |
| 32996               | 11/30/14 | KATHY HUGHES               | 1 150                             | 125.00                                |                  | 40.00    |
| 32997               | 11/30/14 | CAROLYN HALVERSON REIMB    | 1 150<br>1 945                    | 54.60<br>133.35                       |                  | 125.00   |
| 32998               | 11/30/14 | INDEPENDENT ELECTRIC       | 1 140                             | 4,283.57                              |                  | 187.95   |
| 32999               | 11/30/14 | ITX LLC                    | 1 140<br>1 140<br>1 876<br>1 4876 | 200.00<br>200.00<br>1,440.00<br>80.00 |                  | 4,283.57 |
| 33000               | 11/30/14 | J EVERETT MITCHELL         | 1 140                             | 50.00                                 |                  | 1,920.00 |

City of Willard  
Disbursements Journal  
November 30, 2014

| Reference<br>Number | Date     | Transaction<br>Description    | Account                                              | Debit<br>Amount                                          | Credit<br>Amount | NET      |
|---------------------|----------|-------------------------------|------------------------------------------------------|----------------------------------------------------------|------------------|----------|
|                     |          |                               | 1 945                                                | 69.05                                                    |                  | 119.05   |
| 33001               | 11/30/14 | JOSHUA JORDAN                 | 1 140                                                | 25.20                                                    |                  | 25.20    |
| 33002               | 11/30/14 | KELLYS POLICE TAXTICAL SUPPLY | 1 1950<br>1 1950<br>1 1950                           | 174.94<br>12.90                                          | - 166.89         | 20.95    |
| 33003               | 11/30/14 | TED LEE                       | 1 140                                                | 3.54                                                     |                  | 3.54     |
| 33004               | 11/30/14 | LEGAL SHEILD                  | 1 1865                                               | 53.85                                                    |                  | 53.85    |
| 33005               | 11/30/14 | PHILIP LLOYD                  | 1 140                                                | 16.60                                                    |                  | 16.60    |
| 33006               | 11/30/14 | KRISTOFFER BAREFIELD LLC      | 1 1875                                               | 751.88                                                   |                  | 751.88   |
| 33007               | 11/30/14 | LOWES CREDIT SERVICES         | 1 150                                                | 143.22                                                   |                  | 143.22   |
| 33008               | 11/30/14 | MEDIACOM                      | 1 140<br>1 140<br>1 150<br>1 959                     | 34.97<br>34.98<br>77.45<br>10.75                         |                  | 158.15   |
| 33009               | 11/30/14 | CHARLIE MEESE                 | 1 140                                                | 65.65                                                    |                  | 65.65    |
| 33010               | 11/30/14 | MISSOURI EMPLOYERS MUTUAL     | 1 140<br>1 140<br>1 150<br>1 865<br>1 1865<br>1 2865 | 458.78<br>622.63<br>819.24<br>393.23<br>753.70<br>229.39 |                  | 3,276.97 |
| 33011               | 11/30/14 | KARA MENGWASSER               | 1 150                                                | 40.00                                                    |                  |          |

01/02/15  
13:13:58

City of Willard  
Disbursements Journal  
November 30, 2014

| Reference<br>Number | Date     | Transaction<br>Description  | Account                                                                                | Debit<br>Amount                                                                    | Credit<br>Amount | NET    |
|---------------------|----------|-----------------------------|----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|------------------|--------|
| 33012               | 11/30/14 | MIDWEST METER               | 1 140                                                                                  | 87.50                                                                              |                  | 40.00  |
| 33013               | 11/30/14 | MIDWEST FIBRE SALES         | 1 2898                                                                                 | 75.00                                                                              |                  | 87.50  |
| 33014               | 11/30/14 | MISSOURI GAS ENERGY         | 1 140<br>1 140<br>1 150<br>1 958                                                       | 62.09<br>20.47<br>115.26<br>40.95                                                  |                  | 75.00  |
| 33015               | 11/30/14 | MISSOURI MUNICIPAL LEAGUE   | 1 800                                                                                  | 45.00                                                                              |                  | 238.77 |
| 33016               | 11/30/14 | MAILFINANCE                 | 1 140                                                                                  | 210.02                                                                             |                  | 45.00  |
| 33017               | 11/30/14 | MISSOURI ONE CALL           | 1 140                                                                                  | 133.90                                                                             |                  | 210.02 |
| 33018               | 11/30/14 | MURFINS MARKET              | 1 140<br>1 140<br>1 935                                                                | 4.99<br>4.99<br>9.18                                                               |                  | 133.90 |
| 33019               | 11/30/14 | OZARKS HOME REALTY          | 1 140                                                                                  | 73.11                                                                              |                  | 19.16  |
| 33020               | 11/30/14 | ONLINE INFORMATION SERVICES | 1 140                                                                                  | 124.20                                                                             |                  | 73.11  |
| 33021               | 11/30/14 | O'REILLYS AUTOMOTIVE        | 1 140<br>1 140<br>1 140<br>1 140<br>1 140<br>1 140<br>1 140<br>1 140<br>1 140<br>1 140 | 72.15<br>72.16<br>3.99<br>4.00<br>7.18<br>39.84<br>39.84<br>10.99<br>5.84<br>26.32 |                  | 124.20 |

11/02/15  
3:13:58City of Willard  
Disbursements Journal  
November 30, 2014

Page 9

| Reference<br>Number | Date     | Transaction<br>Description | Account | Debit<br>Amount | Credit<br>Amount | NET       |
|---------------------|----------|----------------------------|---------|-----------------|------------------|-----------|
|                     |          |                            | 1 150   | 78.95           |                  |           |
|                     |          |                            | 1 150   | 5.17            |                  |           |
|                     |          |                            | 1 150   | 2.19            |                  |           |
|                     |          |                            | 1 150   | 48.00           |                  |           |
|                     |          |                            | 1 150   | 39.85           |                  | 456.47    |
|                     |          |                            | 1 2965  |                 |                  |           |
| 33022               | 11/30/14 | OZARKS COCA COLA           | 1 150   | 396.13          |                  | 396.13    |
| 33023               | 11/30/14 | OZARKS GREENWAYS           | 1 140   | 500.00          |                  | 500.00    |
| 33024               | 11/30/14 | PATRICE TUTTLE             | 1 150   | 3,097.50        |                  | 3,097.50  |
| 33025               | 11/30/14 | PAVLICH INC                | 1 2935  | 4,225.00        |                  | 4,225.00  |
|                     |          |                            | 1 2935  | 4,177.20        |                  | 8,402.20  |
| 33026               | 11/30/14 | CHERLY BOUTON PETTY CASH   | 1 140   | 15.01           |                  |           |
|                     |          |                            | 1 140   | 4.00            |                  |           |
|                     |          |                            | 1 885   | 19.82           |                  |           |
|                     |          |                            | 1 1935  | 5.97            |                  | 44.80     |
| 33027               | 11/30/14 | CINDY PIPES                | 1 150   | 75.00           |                  | 75.00     |
| 33028               | 11/30/14 | STEPHEN PURDY              | 1 1945  | 10.01           |                  |           |
|                     |          |                            | 1 1945  | 99.74           |                  |           |
|                     |          |                            | 1 1950  | 90.25           |                  |           |
|                     |          |                            | 1 1950  | 155.90          |                  | 355.90    |
| 33029               | 11/30/14 | R&D COMPUTER SYSTEMS       | 1 140   | 1,067.70        |                  |           |
|                     |          |                            | 1 140   | 1,067.70        |                  |           |
|                     |          |                            | 1 810   | 8,541.60        |                  | 10,677.00 |
| 33030               | 11/30/14 | REPUBLIC SERVICES          | 1 140   | 19.44           |                  |           |
|                     |          |                            | 1 140   | 19.44           |                  |           |
|                     |          |                            | 1 140   | 12,937.79       |                  |           |
|                     |          |                            | 1 150   | 243.36          |                  |           |



City of Willard  
Disbursements Journal  
November 30, 2014

| Reference<br>Number | Date     | Transaction<br>Description | Account | Debit<br>Amount | Credit<br>Amount | NET       |
|---------------------|----------|----------------------------|---------|-----------------|------------------|-----------|
|                     |          |                            | 1 959   | 49.52           |                  |           |
|                     |          |                            | 1 1959  | 38.88           |                  |           |
|                     |          |                            |         |                 |                  | 13,308.43 |
| 33031               | 11/30/14 | REX SMITH OIL COMPANY      | 1 140   | 605.61          |                  |           |
|                     |          |                            | 1 140   | 605.62          |                  |           |
|                     |          |                            | 1 150   | 250.01          |                  |           |
|                     |          |                            |         |                 |                  | 1,461.24  |
| 33032               | 11/30/14 | REYNOLDS, GOLD, GROSSER PC | 1 875   | 1,880.00        |                  |           |
|                     |          |                            | 1 1875  | 1,543.50        |                  |           |
|                     |          |                            | 1 4875  | 63.00           |                  |           |
|                     |          |                            |         |                 |                  | 3,486.50  |
| 33033               | 11/30/14 | TIM RUBLE                  | 1 150   | 12.00           |                  |           |
|                     |          |                            |         |                 |                  | 12.00     |
| 33034               | 11/30/14 | AMANDA RUSSELL             | 1 140   | 76.60           |                  |           |
|                     |          |                            |         |                 |                  | 76.60     |
| 33035               | 11/30/14 | KAITI RUTLEDGE             | 1 150   | 63.00           |                  |           |
|                     |          |                            |         |                 |                  | 63.00     |
| 33036               | 11/30/14 | SPRINGFIELD BUILDERS INC   | 1 140   | 41.63           |                  |           |
|                     |          |                            | 1 140   | 87.71           |                  |           |
|                     |          |                            |         |                 |                  | 129.34    |
| 33037               | 11/30/14 | MICHAEL SCAMMELL           | 1 140   | 20.82           |                  |           |
|                     |          |                            |         |                 |                  | 20.82     |
| 33038               | 11/30/14 | LISA SCOTT                 | 1 140   | 30.71           |                  |           |
|                     |          |                            |         |                 |                  | 30.71     |
| 33039               | 11/30/14 | SGC OFFICE OF EM           | 1 5825  | 3,966.00        |                  |           |
|                     |          |                            |         |                 |                  | 3,966.00  |
| 33040               | 11/30/14 | JAMES SMITH                | 1 140   | 170.91          |                  |           |
|                     |          |                            |         |                 |                  | 170.91    |
| 33041               | 11/30/14 | GEORGE CLINTON SNIDER      | 1 140   | 10.01           |                  |           |
|                     |          |                            |         |                 |                  | 10.01     |
| 33042               | 11/30/14 | ALBERT SOHNEN              | 1 140   | 27.18           |                  |           |
|                     |          |                            |         |                 |                  | 27.18     |

City of Willard  
Disbursements Journal  
November 30, 2014

| Reference<br>Number | Date     | Transaction<br>Description    | Account                                                                     | Debit<br>Amount                                                         | Credit<br>Amount | NET      |
|---------------------|----------|-------------------------------|-----------------------------------------------------------------------------|-------------------------------------------------------------------------|------------------|----------|
| 33043               | 11/30/14 | RACHEL SPARGER                | 1 140                                                                       | 51.55                                                                   |                  | 51.55    |
| 33044               | 11/30/14 | SPFD FAMILY MEDICAL WALK IN   | 1 1876                                                                      | 35.00                                                                   |                  | 35.00    |
| 33045               | 11/30/14 | SPRINGFIELD WINWATER WORKS    | 1 140                                                                       | 1,075.17                                                                |                  | 1,075.17 |
| 33046               | 11/30/14 | SCHENDEL PEST SERVICES        | 1 140<br>1 140<br>1 150<br>1 935<br>1 1935                                  | 40.00<br>30.00<br>30.00<br>40.00<br>40.00                               |                  | 180.00   |
| 33047               | 11/30/14 | SQUIBB MEDIA                  | 1 800                                                                       | 16.00                                                                   |                  | 16.00    |
| 33048               | 11/30/14 | SPRINGFIELD STAMP & ENGRAVING | 1 1950                                                                      | 12.50                                                                   |                  | 12.50    |
| 33049               | 11/30/14 | SAWYER TIRE                   | 1 140<br>1 1965<br>1 1965<br>1 1965<br>1 1965<br>1 1965<br>1 1965<br>1 1965 | 765.06<br>34.95<br>302.50<br>34.95<br>34.95<br>34.95<br>12.60<br>302.50 |                  | 1,522.46 |
| 33050               | 11/30/14 | CHRISTY STROHM                | 1 150                                                                       | 135.00                                                                  |                  | 135.00   |
| 33051               | 11/30/14 | TANTASTIC                     | 1 140                                                                       | 70.85                                                                   |                  | 70.85    |
| 33052               | 11/30/14 | PAM TAYLOR                    | 1 140                                                                       | 65.26                                                                   |                  | 65.26    |
| 33053               | 11/30/14 | TREVOR HOFFMAN                | 1 140                                                                       | 50.00                                                                   |                  | 50.00    |

City of Willard  
Disbursements Journal  
November 30, 2014

| Reference<br>Number | Date     | Transaction<br>Description | Account | Debit<br>Amount | Credit<br>Amount | NET      |
|---------------------|----------|----------------------------|---------|-----------------|------------------|----------|
| 33054               | 11/30/14 | TRINITY ELECTRIC CO        | 1 150   | 180.00          |                  | 180.00   |
| 33055               | 11/30/14 | TYLER TECHNOLOGIES         | 1 140   | 1,905.78        |                  |          |
|                     |          |                            | 1 140   | 1,905.78        |                  |          |
|                     |          |                            | 1 810   | 1,712.44        |                  | 5,524.00 |
| 33056               | 11/30/14 | USA BLUE BOOK              | 1 140   | 170.09          |                  | 170.09   |
| 33057               | 11/30/14 | VERIZON WIRELESS           | 1 140   | 30.17           |                  |          |
|                     |          |                            | 1 140   | 30.17           |                  |          |
|                     |          |                            | 1 150   | 89.57           |                  |          |
|                     |          |                            | 1 940   | 129.28          |                  |          |
|                     |          |                            | 1 1940  | 266.76          |                  |          |
|                     |          |                            | 1 4940  | 72.54           |                  | 618.49   |
| 33058               | 11/30/14 | BECKY VILLARS              | 1 150   | 75.00           |                  | 75.00    |
| 33059               | 11/30/14 | WALMART COMMUNITY          | 1 150   | 731.57          |                  | 731.57   |
| 33060               | 11/30/14 | WATERWORK SPECIALITIES     | 1 140   | 1,997.54        |                  | 1,997.54 |
| 33061               | 11/30/14 | WCA WASTE CORPORATION      | 1 140   | 4,910.10        |                  | 4,910.10 |
| 33062               | 11/30/14 | WELLS TIRE SUPPLY          | 1 2965  | 197.50          |                  | 197.50   |
| 33064               | 11/30/14 | WINDSTREAM COMMUNICATIONS  | 1 140   | 456.78          |                  |          |
|                     |          |                            | 1 140   | 456.78          |                  |          |
|                     |          |                            | 1 150   | 456.78          |                  |          |
|                     |          |                            | 1 940   | 456.80          |                  |          |
|                     |          |                            | 1 1940  | 456.78          |                  | 2,283.92 |
| 33065               | 11/30/14 | WEX BANK                   | 1 140   | 487.46          |                  |          |
|                     |          |                            | 1 140   | 487.47          |                  |          |

01/02/15  
13:13:58

City of Willard  
Disbursements Journal  
November 30, 2014

Page 13

| Reference<br>Number | Date     | Transaction<br>Description     | Account | Debit<br>Amount | Credit<br>Amount | NET      |
|---------------------|----------|--------------------------------|---------|-----------------|------------------|----------|
|                     |          |                                | 1 150   | 188.08          |                  |          |
|                     |          |                                | 1 1960  | 2,048.29        |                  | 3,211.30 |
| 33066               | 11/30/14 | WILLARD TRUE VALUE             | 1 150   | 34.96           |                  |          |
|                     |          |                                | 1 1885  | 2.98            |                  |          |
|                     |          |                                | 1 1900  | 6.58            |                  | 44.52    |
| 33100               | 11/30/14 | DALE DUVALL REPLACE CK 32741   | 1 920   | 951.10          |                  | 951.10   |
| 33101               | 11/30/14 | DALE DUVALL REPLACE CK 32777   | 1 920   | 951.10          |                  | 951.10   |
| 33102               | 11/30/14 | DALE DUVALL REPLACE CK 32827   | 1 945   | 358.35          |                  | 358.35   |
| 33139               | 11/30/14 | FAMILY SUPPORT PAYMENT CENTER  | 1 368   | 196.15          |                  | 196.15   |
| 33140               | 11/30/14 | FAMILY SUPPORT REGISTRY        | 1 368   | 75.00           |                  | 75.00    |
| 33141               | 11/30/14 | KENTUCKY CHILD SUPPORT ENFORCE | 1 368   | 170.00          |                  | 170.00   |
| 33142               | 11/30/14 | RICHARD V FINK                 | 1 368   | 59.00           |                  | 59.00    |
| 33179               | 11/30/14 | FAMILY SUPPORT PAYMENT CENTER  | 1 368   | 196.15          |                  | 196.15   |
| 33180               | 11/30/14 | FAMILY SUPPORT REGISTRY        | 1 368   | 60.00           |                  | 60.00    |
| 33181               | 11/30/14 | RICHARD V FINK                 | 1 368   | 59.00           |                  | 59.00    |
|                     | 11/30/14 | Contra Entry                   | 1 100   |                 | -69,007.46       | .00      |
|                     | 11/30/14 | Contra Entry                   | 1 100   |                 | -91,330.08       | .00      |

City Of Willard  
Disbursements Journal  
November 30, 2014

| Reference<br>Number | Date     | Transaction<br>Description | Account        | Debit<br>Amount   | Credit<br>Amount    | NET        |
|---------------------|----------|----------------------------|----------------|-------------------|---------------------|------------|
|                     | 11/30/14 | Contra Entry               | 1 125          |                   | -9,021.91           | .00        |
|                     | 11/30/14 | Contra Entry               | 2 100          |                   | -1,472.46           | .00        |
|                     | 11/30/14 | Contra Entry               | 3 100          |                   | - 148.82            | .00        |
|                     |          |                            | Journal Totals | <u>171,147.62</u> | <u>- 171,147.62</u> | <u>.00</u> |



**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (e)  
FINANCE DEPARTMENT**

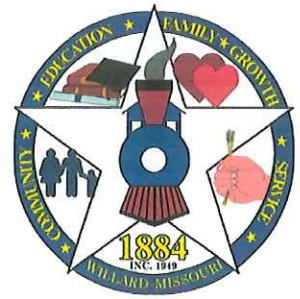
**ACTION REQUIRED: Information Only**

**December 2014 Water Loss Report**

# Monthly Water Loss 2014

| Month                       | Aug        | Sept       | Oct        | Nov        | Dec        |
|-----------------------------|------------|------------|------------|------------|------------|
| Amount of Gallons Pumped    | 30,504,400 | 27,548,400 | 23,654,600 | 23,921,600 | 24,163,800 |
| Dollar Amount Sold          | 81,153.73  | 83,837.46  | 65,884.93  | 64,710.93  | 62,956.30  |
| Gallons of Water Sold       | 21,870,030 | 23,223,429 | 15,166,882 | 14,754,078 | 13,903,793 |
| Flushing                    | 15,640     | 16,540     | 22,050     | 128,640    | 13,010     |
| Leaks                       | 10,000     | 566,000    | 400,000    | 650,000    | 900,000    |
| City Usage (not billed)     | 199,720    | 525,020    | 14,670     | 37,860     | 13,530     |
| Fire Department Usage       |            | 1,250      | 2,750      | 2,350      | 3,450      |
| Tower Overflows             |            |            |            |            |            |
| Residuals                   |            |            |            |            | 7,560      |
| Total Gallons Accounted For | 22,095,390 | 24,332,239 | 15,606,352 | 15,572,928 | 14,841,343 |
| % Water Loss                | 27.57%     | 11.67%     | 34.02%     | 34.90%     | 38.58%     |
| Amount of Water Lost        | 8,409,010  | 3,216,161  | 8,048,248  | 8,348,672  | 9,322,457  |

**CITY OF WILLARD  
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (f)  
FINANCE DEPARTMENT**

**ACTION REQUIRED: Approval Requested**

**December 2014 Utility Adjustments**

FROM 12/01/2014 TO 12/31/2014

| ACCOUNT # | SERV       | ADJ  | ADJ DATE | PERIOD | NAME                      | COMMENT                                                  |           |          |          |         |
|-----------|------------|------|----------|--------|---------------------------|----------------------------------------------------------|-----------|----------|----------|---------|
|           |            |      | SERVICE  |        | TAX                       | PENALTY                                                  | MISC SERV | MISC TAX | MISC PEN | TOTAL   |
| 401600005 | PR         | MISC | 12/02/14 | 1      | AMANDA/CHASE PLEMMING     | CB-Customer set up on SE in error.                       |           |          |          |         |
|           | PREVIOUS   |      | .00      |        | .00                       | .00                                                      | .00       | .00      | .00      | .00     |
|           | ADJUSTMENT |      | .70-     |        | .00                       | .00                                                      | .00       | .00      | .00      | .70-    |
|           | CURRENT    |      | .70-     |        | .00                       | .00                                                      | .00       | .00      | .00      | .70-    |
| 401600005 | SE         | MISC | 12/02/14 | 1      | AMANDA/CHASE PLEMMING     | CB-Customer set up with SE in error.                     |           |          |          |         |
|           | PREVIOUS   |      | .00      |        | .00                       | .00                                                      | .00       | .00      | .00      | .00     |
|           | ADJUSTMENT |      | 32.73-   |        | .00                       | .00                                                      | .00       | .00      | .00      | 32.73-  |
|           | CURRENT    |      | 32.73-   |        | .00                       | .00                                                      | .00       | .00      | .00      | 32.73-  |
| 502170106 | SE         | MISC | 12/02/14 | 1      | COLT/COURTNEY ANSTINE     | CB-SE billed in error. Under construction.               |           |          |          |         |
|           | PREVIOUS   |      | .00      |        | .00                       | .00                                                      | .00       | .00      | .00      | .00     |
|           | ADJUSTMENT |      | 42.02-   |        | .00                       | .00                                                      | .00       | .00      | .00      | 42.02-  |
|           | CURRENT    |      | 42.02-   |        | .00                       | .00                                                      | .00       | .00      | .00      | 42.02-  |
| 804750001 | WA         | LEAK | 12/03/14 | 1      | GAIL BLACK                | CB-Leak Adj/Plummer fixed.                               |           |          |          |         |
|           | PREVIOUS   |      | 90.75    |        | 2.15                      | .00                                                      | .00       | .00      | .00      | 92.90   |
|           | ADJUSTMENT |      | 166.00-  |        | 3.94-                     | .00                                                      | .00       | .00      | .00      | 169.94- |
|           | CURRENT    |      | 75.25-   |        | 1.79-                     | .00                                                      | .00       | .00      | .00      | 77.04-  |
| 954046502 | WA         | MISC | 12/04/14 | 1      | ELISABETH/NORMAN WILLIAMS | CB-Gave customer one time adjustment due to old meter.   |           |          |          |         |
|           | PREVIOUS   |      | 12.00    |        | .11                       | .00                                                      | .00       | .00      | .00      | 12.11   |
|           | ADJUSTMENT |      | 49.50-   |        | .44-                      | .00                                                      | .00       | .00      | .00      | 49.94-  |
|           | CURRENT    |      | 37.50-   |        | .33-                      | .00                                                      | .00       | .00      | .00      | 37.83-  |
| 200023508 | WA         | PNLT | 12/09/14 | 1      | JENNIFER MOON             | CB-PA not kept, non-payment penalty assessed.            |           |          |          |         |
|           | PREVIOUS   |      | 21.00    |        | .50                       | .00                                                      | .00       | .00      | .00      | 21.50   |
|           | ADJUSTMENT |      | .00      |        | .00                       | 50.00                                                    | .00       | .00      | .00      | 50.00   |
|           | CURRENT    |      | 21.00    |        | .50                       | 50.00                                                    | .00       | .00      | .00      | 71.50   |
| 200050505 | SE         | MISC | 12/09/14 | 1      | KELEA MADDUX              | CB-Final billed incorrectly. Should have been 10/10/2014 |           |          |          |         |
|           | PREVIOUS   |      | 37.78    |        | .00                       | .00                                                      | .00       | .00      | .00      | 37.78   |
|           | ADJUSTMENT |      | 37.78-   |        | .00                       | .00                                                      | .00       | .00      | .00      | 37.78-  |
|           | CURRENT    |      | .00      |        | .00                       | .00                                                      | .00       | .00      | .00      | .00     |
| 200050505 | WA         | MISC | 12/09/14 | 1      | KELEA MADDUX              | CB-Final billed incorrectly. Should have been 10/10/2014 |           |          |          |         |
|           | PREVIOUS   |      | 17.92    |        | .43                       | .00                                                      | .00       | .00      | .00      | 18.35   |
|           | ADJUSTMENT |      | 17.92-   |        | .43-                      | .00                                                      | .00       | .00      | .00      | 18.35-  |
|           | CURRENT    |      | .00      |        | .00                       | .00                                                      | .00       | .00      | .00      | .00     |
| 604580002 | WA         | PNLT | 12/09/14 | 1      | ANGELA TINDLE             | CB-PA not Kept, Non-payment Penalty assessed.            |           |          |          |         |
|           | PREVIOUS   |      | 21.00    |        | .50                       | .00                                                      | .00       | .00      | .00      | 21.50   |
|           | ADJUSTMENT |      | .00      |        | .00                       | 50.00                                                    | .00       | .00      | .00      | 50.00   |
|           | CURRENT    |      | 21.00    |        | .50                       | 50.00                                                    | .00       | .00      | .00      | 71.50   |
| 910017502 | SE         | MISC | 12/09/14 | 1      | JEREMY/ANGELA LYNN        | CB-Charged for sewer for 2 months in error.              |           |          |          |         |
|           | PREVIOUS   |      | .00      |        | .00                       | .00                                                      | .00       | .00      | .00      | .00     |
|           | ADJUSTMENT |      | 136.16-  |        | .00                       | .00                                                      | .00       | .00      | .00      | 136.16- |
|           | CURRENT    |      | 136.16-  |        | .00                       | .00                                                      | .00       | .00      | .00      | 136.16- |
| 932100251 | SE         | MISC | 12/09/14 | 1      | ROBERT/ANGELA MORELOCK    | CB-Charged for sewer in error since beginning.           |           |          |          |         |
|           | PREVIOUS   |      | .00      |        | .00                       | .00                                                      | .00       | .00      | .00      | .00     |
|           | ADJUSTMENT |      | 236.78-  |        | .00                       | .00                                                      | .00       | .00      | .00      | 236.78- |
|           | CURRENT    |      | 236.78-  |        | .00                       | .00                                                      | .00       | .00      | .00      | 236.78- |
| 907110001 | WA         | DEP  | 12/11/14 | 1      | JAMES RENARD              |                                                          |           |          |          |         |
|           | PREVIOUS   |      | 3.77-    |        | .29                       | .00                                                      | .00       | .00      | .00      | 3.48-   |
|           | ADJUSTMENT |      | 3.77     |        | .29-                      | .00                                                      | .00       | .00      | .00      | 3.48    |
|           | CURRENT    |      | .00      |        | .00                       | .00                                                      | .00       | .00      | .00      | .00     |
| 906560002 | SE         | PNLT | 12/12/14 | 1      | DAVID KUSMAUL             | CB-Penalty assessed in error.                            |           |          |          |         |
|           | PREVIOUS   |      | 37.78    |        | .00                       | 3.78                                                     | .00       | .00      | .00      | 41.56   |
|           | ADJUSTMENT |      | .00      |        | .00                       | 3.78-                                                    | .00       | .00      | .00      | 3.78-   |
|           | CURRENT    |      | 37.78    |        | .00                       | .00                                                      | .00       | .00      | .00      | 37.78   |
| 906560002 | WA         | PNLT | 12/12/14 | 1      | DAVID KUSMAUL             | CB-Penalty assessed in error.                            |           |          |          |         |
|           | PREVIOUS   |      | 18.75    |        | .04                       | 1.88                                                     | .00       | .00      | .00      | 20.67   |



FROM 12/01/2014 TO 12/31/2014

| ACCOUNT # | SERV | ADJ  | ADJ DATE | PERIOD | NAME                     | PENALTY | COMMENT                                                  | MISC TAX | MISC PEN | TOTAL  |
|-----------|------|------|----------|--------|--------------------------|---------|----------------------------------------------------------|----------|----------|--------|
|           |      |      | SERVICE  |        | TAX                      |         | MISC SERV                                                |          |          |        |
|           |      |      |          |        |                          | 1.88-   | .00                                                      | .00      | .00      | 1.88-  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 18.79  |
| 943855801 | WA   | MISC | 12/12/14 | 1      | BRIAN BEESON             |         | CB-CUST DIDN'T USE 4000 GAL, READER ERROR.               |          |          |        |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 18.91  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 6.75-  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 12.16  |
| 954009503 | WA   | PNLT | 12/12/14 | 1      | ANGEL DAVIS              |         | CB-Customer paid in time.                                |          |          |        |
|           |      |      |          |        |                          | 4.88    | .00                                                      | .00      | .00      | 32.87  |
|           |      |      |          |        |                          | 4.88-   | .00                                                      | .00      | .00      | 4.88-  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 27.99  |
| 965015101 | WA   | MISC | 12/12/14 | 1      | KEITH BURKE              |         | CB-READ ERROR PER JD.                                    |          |          |        |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | .01-   |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 2.25-  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 2.26-  |
| 110016602 | WA   | MISC | 12/16/14 | 1      | LUCINDA POWERS           |         | CB-Adjustment due to moving deposit.                     |          |          |        |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | .00    |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 79.90- |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 79.90- |
| 119010603 | SE   | PNLT | 12/17/14 | 1      | STEVEN/TAMMY PITTS       |         | CB-Payment posted on wrong acct.                         |          |          |        |
|           |      |      |          |        |                          | 4.28    | .00                                                      | .00      | .00      | 4.28   |
|           |      |      |          |        |                          | 4.28-   | .00                                                      | .00      | .00      | 4.28-  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | .00    |
| 119010603 | WA   | PNLT | 12/17/14 | 1      | STEVEN/TAMMY PITTS       |         | CB-Payment was posted on wrong acct.                     |          |          |        |
|           |      |      |          |        |                          | 2.55    | .00                                                      | .00      | .00      | 2.55   |
|           |      |      |          |        |                          | 2.55-   | .00                                                      | .00      | .00      | 2.55-  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | .00    |
| 965052001 | WA   | MISC | 12/17/14 | 1      | KEN MCCROSKEY            |         | CB-Per JD, incorrect read caused overcharge of 3000 gal. |          |          |        |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 91.61- |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 6.91-  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 98.52- |
| 110016101 | SE   | MISC | 12/19/14 | 1      | JENNIFER MORRIS          |         | CB-Transferred balance to acct 705430002.                |          |          |        |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 30.36  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 30.36- |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | .00    |
| 110016101 | WA   | MISC | 12/19/14 | 1      | JENNIFER MORRIS          |         | CB-Transferred balance to acct 705430002.                |          |          |        |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 14.58  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 14.58- |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | .00    |
| 110018502 | SE   | MISC | 12/19/14 | 1      | BONNIE HOBBS             |         | CB-Balance transferred to acct 330021502.                |          |          |        |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 44.11  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 44.11- |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | .00    |
| 110018502 | TR   | MISC | 12/19/14 | 1      | BONNIE HOBBS             |         | CB-Balance transferred to acct 330021502.                |          |          |        |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 13.50  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 13.50- |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | .00    |
| 110018502 | WA   | MISC | 12/19/14 | 1      | BONNIE HOBBS             |         | CB-Balance transfered to acct 330021502.                 |          |          |        |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 16.89  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 16.89- |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | .00    |
| 200009506 | SE   | MISC | 12/19/14 | 1      | CAMERON/JENNIFER STANTON |         | CB-Transfer balance to acct 943002502                    |          |          |        |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 44.11  |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | 44.11- |
|           |      |      |          |        |                          | .00     | .00                                                      | .00      | .00      | .00    |



FROM 12/01/2014 TO 12/31/2014

| ACCOUNT # | SERV       | ADJ  | ADJ DATE | PERIOD | NAME                     | PENALTY | COMMENT                                     | MISC TAX | MISC PEN | TOTAL  |
|-----------|------------|------|----------|--------|--------------------------|---------|---------------------------------------------|----------|----------|--------|
|           |            |      | SERVICE  |        | TAX                      |         | MISC SERV                                   |          |          |        |
| 200009506 | WA         | MISC | 12/19/14 | 1      | CAMERON/JENNIFER STANTON |         | CB-Transfer balance to acct 943002502       |          |          |        |
|           | PREVIOUS   |      | 18.75    |        | .44                      | .00     | .00                                         | .00      | .00      | 19.19  |
|           | ADJUSTMENT |      | 18.75-   |        | .44-                     | .00     | .00                                         | .00      | .00      | 19.19- |
|           | CURRENT    |      | .00      |        | .00                      | .00     | .00                                         | .00      | .00      | .00    |
| 330021502 | SE         | MISC | 12/19/14 | 1      | BONNIE HOBBS             |         | CB-Transferred balance from acct 110018502. |          |          |        |
|           | PREVIOUS   |      | 54.33    |        | .00                      | .00     | .00                                         | .00      | .00      | 54.33  |
|           | ADJUSTMENT |      | 44.11    |        | .00                      | .00     | .00                                         | .00      | .00      | 44.11  |
|           | CURRENT    |      | 98.44    |        | .00                      | .00     | .00                                         | .00      | .00      | 98.44  |
| 330021502 | TR         | MISC | 12/19/14 | 1      | BONNIE HOBBS             |         | CB-Transferred balance from acct 110018502. |          |          |        |
|           | PREVIOUS   |      | 13.50    |        | .00                      | .00     | .00                                         | .00      | .00      | 13.50  |
|           | ADJUSTMENT |      | 13.50    |        | .00                      | .00     | .00                                         | .00      | .00      | 13.50  |
|           | CURRENT    |      | 27.00    |        | .00                      | .00     | .00                                         | .00      | .00      | 27.00  |
| 330021502 | WA         | MISC | 12/19/14 | 1      | BONNIE HOBBS             |         | CB-Transferred balance from acct 110018502. |          |          |        |
|           | PREVIOUS   |      | 16.50    |        | .39                      | .00     | .00                                         | .00      | .00      | 16.89  |
|           | ADJUSTMENT |      | 16.50    |        | .39                      | .00     | .00                                         | .00      | .00      | 16.89  |
|           | CURRENT    |      | 33.00    |        | .78                      | .00     | .00                                         | .00      | .00      | 33.78  |
| 705430002 | SE         | MISC | 12/19/14 | 1      | JENNIFER MORRIS          |         | CB-Transferred balance from acct 110016101  |          |          |        |
|           | PREVIOUS   |      | 43.50    |        | .00                      | .00     | .00                                         | .00      | .00      | 43.50  |
|           | ADJUSTMENT |      | 30.36    |        | .00                      | .00     | .00                                         | .00      | .00      | 30.36  |
|           | CURRENT    |      | 73.86    |        | .00                      | .00     | .00                                         | .00      | .00      | 73.86  |
| 705430002 | WA         | MISC | 12/19/14 | 1      | JENNIFER MORRIS          |         | CB-Transferred balance from acct 110016101. |          |          |        |
|           | PREVIOUS   |      | 14.25    |        | .33                      | .00     | .00                                         | .00      | .00      | 14.58  |
|           | ADJUSTMENT |      | 14.25    |        | .33                      | .00     | .00                                         | .00      | .00      | 14.58  |
|           | CURRENT    |      | 28.50    |        | .66                      | .00     | .00                                         | .00      | .00      | 29.16  |
| 943002502 | WA         | MISC | 12/19/14 | 1      | CAMERON/JENNIFER STANTON |         | CB-Transfer balance from acct 200009506     |          |          |        |
|           | PREVIOUS   |      | 12.00    |        | .29                      | .00     | .00                                         | .00      | .00      | 12.29  |
|           | ADJUSTMENT |      | 18.75    |        | .44                      | .00     | .00                                         | .00      | .00      | 19.19  |
|           | CURRENT    |      | 30.75    |        | .73                      | .00     | .00                                         | .00      | .00      | 31.48  |
| 943002502 | WA         | MISC | 12/19/14 | 1      | CAMERON/JENNIFER STANTON |         | CB-Sewer balance from acct 200009506.       |          |          |        |
|           | PREVIOUS   |      | 30.75    |        | .73                      | .00     | .00                                         | .00      | .00      | 31.48  |
|           | ADJUSTMENT |      | 44.11    |        | .00                      | .00     | .00                                         | .00      | .00      | 44.11  |
|           | CURRENT    |      | 74.86    |        | .73                      | .00     | .00                                         | .00      | .00      | 75.59  |
| 404001002 | TR         | MISC | 12/24/14 | 1      | RODNEY/SHANNA LONG       |         | CB-We billed for 2 carts in error.          |          |          |        |
|           | PREVIOUS   |      | .00      |        | .00                      | .00     | .00                                         | .00      | .00      | .00    |
|           | ADJUSTMENT |      | 27.00-   |        | .00                      | .00     | .00                                         | .00      | .00      | 27.00- |
|           | CURRENT    |      | 27.00-   |        | .00                      | .00     | .00                                         | .00      | .00      | 27.00- |
| 404003503 | SE         | MISC | 12/29/14 | 4      | THOMAS ROSE              |         | CB-Moved balance to 200028506               |          |          |        |
|           | PREVIOUS   |      | 10.25    |        | .00                      | .00     | .00                                         | .00      | .00      | 10.25  |
|           | ADJUSTMENT |      | 10.25-   |        | .00                      | .00     | .00                                         | .00      | .00      | 10.25- |
|           | CURRENT    |      | .00      |        | .00                      | .00     | .00                                         | .00      | .00      | .00    |
| 404003503 | TR         | MISC | 12/29/14 | 4      | THOMAS ROSE              |         | CB-Moved balance to 200028506               |          |          |        |
|           | PREVIOUS   |      | 13.50    |        | .00                      | .00     | .00                                         | .00      | .00      | 13.50  |
|           | ADJUSTMENT |      | 13.50-   |        | .00                      | .00     | .00                                         | .00      | .00      | 13.50- |
|           | CURRENT    |      | .00      |        | .00                      | .00     | .00                                         | .00      | .00      | .00    |
| 404003503 | WA         | MISC | 12/29/14 | 4      | THOMAS ROSE              |         | CB-Moved balance to acct 200028506.         |          |          |        |
|           | PREVIOUS   |      | .00      |        | .32                      | .00     | .00                                         | .00      | .00      | .32    |
|           | ADJUSTMENT |      | .00      |        | .32-                     | .00     | .00                                         | .00      | .00      | .32-   |
|           | CURRENT    |      | .00      |        | .00                      | .00     | .00                                         | .00      | .00      | .00    |
| 110016602 | WA         | PNLT | 12/30/14 | 2      | LUCINDA POWERS           |         | CB-Penalty assessed in error.               |          |          |        |
|           | PREVIOUS   |      | .00      |        | .00                      | .00     | 50.00                                       | .00      | .00      | 50.00  |
|           | ADJUSTMENT |      | .00      |        | .00                      | .00     | 50.00-                                      | .00      | .00      | 50.00- |
|           | CURRENT    |      | .00      |        | .00                      | .00     | .00                                         | .00      | .00      | .00    |
| 502170106 | SE         | MISC | 12/30/14 | 1      | COLT/COURTNEY ANSTINE    |         | CB-Sewer billed in error.                   |          |          |        |
|           | PREVIOUS   |      | 37.78    |        | .00                      | .00     | .00                                         | .00      | .00      | 37.78  |

UBBADJRI Wed Dec 31, 2014 8:11 AM  
03.24.14

\*\*\* CITY OF WILLARD MO \*\*\*  
UTILITY BILLING ADJUSTMENTS REPORT

OPER: CB

PAGE 4

FROM 12/01/2014 TO 12/31/2014

| ACCOUNT #                 | SERV | ADJ  | ADJ DATE | PERIOD | NAME             | PENALTY  | COMMENT                                        | MISC TAX | MISC PEN | TOTAL    |
|---------------------------|------|------|----------|--------|------------------|----------|------------------------------------------------|----------|----------|----------|
|                           |      |      | SERVICE  |        | TAX              |          | MISC SERV                                      |          |          |          |
|                           |      |      |          |        |                  | .00      | .00                                            | .00      | .00      | 37.78-   |
|                           |      |      |          |        |                  | .00      | .00                                            | .00      | .00      | .00      |
| 932100001                 | WA   | LEAK | 12/30/14 | 1      | LARRY HALVERSON  |          | CB-Customer submitted proof of repair.         |          |          |          |
|                           |      |      |          |        |                  | .00      | .00                                            | .00      | .00      | 748.38   |
|                           |      |      |          |        |                  | .00      | .00                                            | .00      | .00      | 368.76-  |
|                           |      |      |          |        |                  | .00      | .00                                            | .00      | .00      | 379.62   |
| 965015503                 | WA   | MISC | 12/30/14 | 1      | KEITH BURKE      |          | CB-Billed in error. Service off.               |          |          |          |
|                           |      |      |          |        |                  | .00      | .00                                            | .00      | .00      | 12.11    |
|                           |      |      |          |        |                  | .00      | .00                                            | .00      | .00      | 12.11-   |
|                           |      |      |          |        |                  | .00      | .00                                            | .00      | .00      | .00      |
| 965108502                 | TR   | MISC | 12/31/14 | 1      | KELSEY/NICK GOIN |          | CB-TR Canceled in March but never inactivated. |          |          |          |
|                           |      |      |          |        |                  | .00      | .00                                            | .00      | .00      | 13.50    |
|                           |      |      |          |        |                  | .00      | .00                                            | .00      | .00      | 94.50-   |
|                           |      |      |          |        |                  | .00      | .00                                            | .00      | .00      | 81.00-   |
|                           |      |      |          |        |                  | .00      | .00                                            | .00      | .00      |          |
|                           |      |      |          |        |                  | 1372.06- | 50.00-                                         | .00      | .00      | 1348.32- |
|                           |      |      |          |        |                  | 8.89-    |                                                |          |          |          |
|                           |      |      |          |        |                  | 82.63    |                                                |          |          |          |
| *** ADJUSTMENT TOTALS *** |      |      |          |        |                  |          |                                                |          |          |          |
|                           |      |      |          |        |                  | 14.31    | 50.00                                          | .00      | .00      | 1485.03  |
|                           |      |      |          |        |                  | 17.37    | 50.00-                                         | .00      | .00      | 1348.32- |
|                           |      |      |          |        |                  | 82.63    | .00                                            | .00      | .00      | 136.71   |
|                           |      |      |          |        |                  | 5.42     |                                                |          |          |          |
|                           |      |      |          |        |                  | 100.00   |                                                |          |          |          |

FROM 12/01/2014 TO 12/31/2014

| ACCOUNT # | ADJ CODE      | DATE<br>SERVICE | NAME<br>TAX                   | PENALTY | COMMENT<br>MISC SERV                   | MISC TAX | MISC PEN             | TOTAL   |
|-----------|---------------|-----------------|-------------------------------|---------|----------------------------------------|----------|----------------------|---------|
| 965065501 | BAD           | 12/02/14        | CODY/WHITNEY HAMPTON (VACANT) |         | REVERSING B/D TO MAKE VACANT           |          | ACCT FOR NEW RES.-AW |         |
|           | PRIMACY FEE   | 3.00            | .00                           | .00     | .00                                    | .00      | .00                  | 3.00    |
| 965065501 | BAD           | 12/02/14        | CODY/WHITNEY HAMPTON (VACANT) |         | CONTINUE B/D, AFTER VACANT             |          | ACCT WAS MADE-AW     |         |
|           | PRIMACY FEE   | 3.00-           | .00                           | .00     | .00                                    | .00      | .00                  | 3.00-   |
| 965065501 | BAD           | 12/02/14        | CODY/WHITNEY HAMPTON (VACANT) |         | REVERSING B/D TO MAKE VACANT           |          | ACCT FOR NEW RES.-AW |         |
|           | WATER         | 60.00           | .54                           | 12.00   | 50.00                                  | .00      | .00                  | 122.54  |
| 965065501 | BAD           | 12/02/14        | CODY/WHITNEY HAMPTON (VACANT) |         | CONTINUE B/D, AFTER VACANT             |          | ACCT WAS MADE-AW     |         |
|           | WATER         | 60.00-          | .54-                          | 12.00-  | 50.00-                                 | .00      | .00                  | 122.54- |
|           |               | .00             | .00                           | .00     | .00                                    | .00      | .00                  | .00     |
| 200011503 | BAD           | 12/03/14        | SANDRA/WILLIAM ADAMS          |         |                                        |          |                      |         |
|           | PRIMACY FEE   | .00             | .00                           | .00     | .00                                    | .00      | .00                  | .00     |
| 200011503 | BAD           | 12/03/14        | SANDRA/WILLIAM ADAMS          |         |                                        |          |                      |         |
|           | SEWER CONNECT | .00             | .00                           | .00     | .00                                    | .00      | .00                  | .00     |
| 200011503 | BAD           | 12/03/14        | SANDRA/WILLIAM ADAMS          |         |                                        |          |                      |         |
|           | SEWER         | 67.78-          | .00                           | 18.90-  | .00                                    | .00      | .00                  | 86.68-  |
| 200011503 | BAD           | 12/03/14        | SANDRA/WILLIAM ADAMS          |         |                                        |          |                      |         |
|           | WATER         | 32.17-          | .76-                          | 3.81-   | 50.00-                                 | .00      | 5.00-                | 91.74-  |
|           |               | 99.95-          | .76-                          | 22.71-  | 50.00-                                 | .00      | 5.00-                | 178.42- |
| 200027507 | BAD           | 12/03/14        | RAVEN HOUGHTON                |         |                                        |          |                      |         |
|           | PRIMACY FEE   | .00             | .00                           | .00     | .00                                    | .00      | .00                  | .00     |
| 200027507 | BAD           | 12/03/14        | RAVEN HOUGHTON                |         |                                        |          |                      |         |
|           | SEWER CONNECT | .00             | .00                           | .00     | .00                                    | .00      | .00                  | .00     |
| 200027507 | BAD           | 12/03/14        | RAVEN HOUGHTON                |         |                                        |          |                      |         |
|           | SEWER         | 47.58-          | .00                           | 8.31-   | .00                                    | .00      | .00                  | 55.89-  |
| 200027507 | BAD           | 12/03/14        | RAVEN HOUGHTON                |         |                                        |          |                      |         |
|           | WATER         | 24.00-          | .58-                          | 3.15-   | 36.36-                                 | .00      | 5.00-                | 69.09-  |
|           |               | 71.58-          | .58-                          | 11.46-  | 36.36-                                 | .00      | 5.00-                | 124.98- |
| 301580701 | BAD           | 12/03/14        | GEORGIA JUSTICE               |         | REVERSE B/D TO GENERATE VACANT         |          |                      |         |
|           | PRIMACY FEE   | .00             | .00                           | .00     | .00                                    | .00      | .00                  | .00     |
| 301580701 | BAD           | 12/03/14        | GEORGIA JUSTICE               |         | PUTTING BACK IN B/D AFTER VAC.WAS MADE |          |                      |         |
|           | PRIMACY FEE   | .00             | .00                           | .00     | .00                                    | .00      | .00                  | .00     |
| 301580701 | BAD           | 12/03/14        | GEORGIA JUSTICE               |         | REVERSE B/D TO GENERATE VACANT         |          |                      |         |
|           | WATER         | 293.12          | 7.82                          | 19.02-  | 50.00                                  | .00      | 10.00                | 341.92  |
| 301580701 | BAD           | 12/03/14        | GEORGIA JUSTICE               |         | PUTTING BACK IN B/D AFTER VAC.WAS MADE |          |                      |         |
|           | WATER         | 293.12-         | 7.82-                         | 19.02   | 50.00-                                 | .00      | 10.00-               | 341.92- |
|           |               | .00             | .00                           | .00     | .00                                    | .00      | .00                  | .00     |
| 502620003 | BAD           | 12/03/14        | NATHANEAL ASHTON              |         |                                        |          |                      |         |
|           | PRIMACY FEE   | .00             | .00                           | .00     | .00                                    | .00      | .00                  | .00     |
| 502620003 | BAD           | 12/03/14        | NATHANEAL ASHTON              |         |                                        |          |                      |         |
|           | SEWER CONNECT | .00             | .00                           | .00     | .00                                    | .00      | .00                  | .00     |
| 502620003 | BAD           | 12/03/14        | NATHANEAL ASHTON              |         |                                        |          |                      |         |
|           | SEWER         | 77.88-          | .00                           | 8.56-   | .00                                    | .00      | .00                  | 86.44-  |
| 502620003 | BAD           | 12/03/14        | NATHANEAL ASHTON              |         |                                        |          |                      |         |
|           | TRASH         | 27.00-          | .00                           | .00     | .00                                    | .00      | .00                  | 27.00-  |
| 502620003 | BAD           | 12/03/14        | NATHANEAL ASHTON              |         |                                        |          |                      |         |
|           | WATER         | 34.28-          | .82-                          | 4.07-   | 11.38-                                 | .00      | 5.00-                | 55.55-  |



FROM 12/01/2014 TO 12/31/2014

| ACCOUNT #     | ADJ CODE | DATE<br>SERVICE | NAME<br>TAX       | PENALTY | COMMENT<br>MISC SERV | MISC TAX | MISC PEN | TOTAL   |
|---------------|----------|-----------------|-------------------|---------|----------------------|----------|----------|---------|
|               |          | 139.16-         | .82-              | 12.63-  | 11.38-               | .00      | 5.00-    | 168.99- |
| 603130102     | BAD      | 12/03/14        | CHRISTIAN PACE    |         |                      |          |          |         |
| PRIMACY FEE   |          | .00             | .00               | .00     | .00                  | .00      | .00      | .00     |
| 603130102     | BAD      | 12/03/14        | CHRISTIAN PACE    |         |                      |          |          |         |
| SEWER CONNECT |          | .00             | .00               | .00     | .00                  | .00      | .00      | .00     |
| 603130102     | BAD      | 12/03/14        | CHRISTIAN PACE    |         |                      |          |          |         |
| SEWER         |          | 26.97-          | .00               | .00     | .00                  | .00      | .00      | 26.97-  |
| 603130102     | BAD      | 12/03/14        | CHRISTIAN PACE    |         |                      |          |          |         |
| WATER         |          | .00             | .00               | .00     | .00                  | .00      | .00      | .00     |
|               |          | 26.97-          | .00               | .00     | .00                  | .00      | .00      | 26.97-  |
| 603210507     | BAD      | 12/03/14        | KAYLA WOODRUFF    |         |                      |          |          |         |
| PRIMACY FEE   |          | .00             | .00               | .00     | .00                  | .00      | .00      | .00     |
| 603210507     | BAD      | 12/03/14        | KAYLA WOODRUFF    |         |                      |          |          |         |
| SEWER CONNECT |          | .00             | .00               | .00     | .00                  | .00      | .00      | .00     |
| 603210507     | BAD      | 12/03/14        | KAYLA WOODRUFF    |         |                      |          |          |         |
| SEWER         |          | 57.68-          | .00               | 7.13-   | .00                  | .00      | .00      | 64.81-  |
| 603210507     | BAD      | 12/03/14        | KAYLA WOODRUFF    |         |                      |          |          |         |
| WATER         |          | 54.62-          | 1.29-             | 5.69-   | 21.10-               | .00      | 5.00-    | 87.70-  |
|               |          | 112.30-         | 1.29-             | 12.82-  | 21.10-               | .00      | 5.00-    | 152.51- |
| 603420507     | BAD      | 12/03/14        | SHAWNA BLAKE      |         |                      |          |          |         |
| PRIMACY FEE   |          | .00             | .00               | .00     | .00                  | .00      | .00      | .00     |
| 603420507     | BAD      | 12/03/14        | SHAWNA BLAKE      |         |                      |          |          |         |
| SEWER CONNECT |          | .00             | .00               | .00     | .00                  | .00      | .00      | .00     |
| 603420507     | BAD      | 12/03/14        | SHAWNA BLAKE      |         |                      |          |          |         |
| SEWER         |          | 39.39-          | .00               | 4.79-   | .00                  | .00      | .00      | 44.18-  |
| 603420507     | BAD      | 12/03/14        | SHAWNA BLAKE      |         |                      |          |          |         |
| TRASH         |          | 21.37-          | .00               | .00     | .00                  | .00      | .00      | 21.37-  |
| 603420507     | BAD      | 12/03/14        | SHAWNA BLAKE      |         |                      |          |          |         |
| WATER         |          | 18.75-          | .44-              | 2.20-   | .00                  | .00      | 4.90-    | 26.29-  |
|               |          | 79.51-          | .44-              | 6.99-   | .00                  | .00      | 4.90-    | 91.84-  |
| 112130204     | BAD      | 12/04/14        | SARA/TERRY FORD   |         |                      |          |          |         |
| PRIMACY FEE   |          | .00             | .00               | .00     | .00                  | .00      | .00      | .00     |
| 112130204     | BAD      | 12/04/14        | SARA/TERRY FORD   |         |                      |          |          |         |
| SEWER CONNECT |          | .00             | .00               | .00     | .00                  | .00      | .00      | .00     |
| 112130204     | BAD      | 12/04/14        | SARA/TERRY FORD   |         |                      |          |          |         |
| SEWER         |          | 98.56-          | .00               | 10.58-  | .00                  | .00      | .00      | 109.14- |
| 112130204     | BAD      | 12/04/14        | SARA/TERRY FORD   |         |                      |          |          |         |
| TRASH         |          | 27.00-          | .00               | .00     | .00                  | .00      | .00      | 27.00-  |
| 112130204     | BAD      | 12/04/14        | SARA/TERRY FORD   |         |                      |          |          |         |
| WATER         |          | 35.25-          | .84-              | 4.78-   | 24.24-               | .00      | 5.00-    | 70.11-  |
|               |          | 160.81-         | .84-              | 15.36-  | 24.24-               | .00      | 5.00-    | 206.25- |
| 310003101     | BAD      | 12/04/14        | DAVID CHAMBERLAIN |         |                      |          |          |         |
| PRIMACY FEE   |          | 3.00-           | .00               | .00     | .00                  | .00      | .00      | 3.00-   |
| 310003101     | BAD      | 12/04/14        | DAVID CHAMBERLAIN |         |                      |          |          |         |

|                      |          | BAD DEBT |                         | FROM 12/01/2014 TO 12/31/2014 |           |          |          |
|----------------------|----------|----------|-------------------------|-------------------------------|-----------|----------|----------|
| ACCOUNT #            | ADJ CODE | DATE     | NAME                    | COMMENT                       | MISC TAX  | MISC PEN | TOTAL    |
|                      |          | SERVICE  | TAX                     | PENALTY                       | MISC SERV |          |          |
| SEWER CONNECT        |          | .00      | .00                     | .00                           | .00       | .00      | .00      |
| 310003101            | BAD      | 12/04/14 | DAVID CHAMBERLAIN       |                               |           |          |          |
| SEWER                |          | 57.48-   | .00                     | 17.93-                        | .00       | .00      | 75.41-   |
| 310003101            | BAD      | 12/04/14 | DAVID CHAMBERLAIN       |                               |           |          |          |
| WATER                |          | 36.00-   | 1.13-                   | 6.00-                         | 43.48-    | .00      | 96.61-   |
|                      |          | -----    | -----                   | -----                         | -----     | -----    | -----    |
|                      |          | 96.48-   | 1.13-                   | 23.93-                        | 43.48-    | .00      | 175.02-  |
| 404003503            | BAD      | 12/29/14 | ** ACCOUNT NOT FOUND ** | Moved balance to 200028506    |           |          |          |
| PRIMACY FEE          |          | .00      | .00                     | .00                           | .00       | .00      | .00      |
| 404003503            | BAD      | 12/29/14 | ** ACCOUNT NOT FOUND ** | Moved balance to 200028506    |           |          |          |
| SEWER CONNECT        |          | .00      | .00                     | .00                           | .00       | .00      | .00      |
| 404003503            | BAD      | 12/29/14 | ** ACCOUNT NOT FOUND ** | Moved balance to 200028506    |           |          |          |
| SEWER                |          | 10.25    | .00                     | .00                           | .00       | .00      | 10.25    |
| 404003503            | BAD      | 12/29/14 | ** ACCOUNT NOT FOUND ** | Moved balance to 200028506    |           |          |          |
| TRASH                |          | 13.50    | .00                     | .00                           | .00       | .00      | 13.50    |
| 404003503            | BAD      | 12/29/14 | ** ACCOUNT NOT FOUND ** | Moved balance to 200028506    |           |          |          |
| WATER                |          | .00      | .32                     | .00                           | .00       | .00      | .32      |
|                      |          | -----    | -----                   | -----                         | -----     | -----    | -----    |
|                      |          | 23.75    | .32                     | .00                           | .00       | .00      | 24.07    |
| ** BAD DEBT TOTALS * |          | 763.01-  | 5.54-                   | 105.90-                       | 186.56-   | .00      | 39.90-   |
|                      |          |          |                         |                               |           |          | 1100.91- |



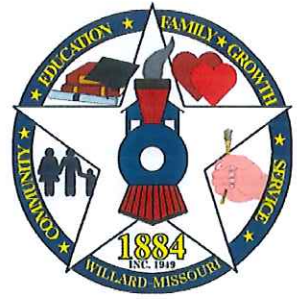
FROM 12/01/2014 TO 12/31/2014

|                      | SERVICE  | TAX    | PENALTY | MISC SERV | MISC TAX | MISC PEN | TOTAL    |
|----------------------|----------|--------|---------|-----------|----------|----------|----------|
| -----                |          |        |         |           |          |          |          |
| ADJUSTMENTS          |          |        |         |           |          |          |          |
| PRIMACY FEE          | .70-     | .00    | .00     | .00       | .00      | .00      | .70-     |
| SEWER                | 577.61-  | .00    | 8.06-   | .00       | .00      | .00      | 585.67-  |
| TRASH                | 135.00-  | .00    | .00     | .00       | .00      | .00      | 135.00-  |
| WATER                | 658.75-  | 8.89-  | 90.69   | 50.00-    | .00      | .00      | 626.95-  |
|                      | -----    | -----  | -----   | -----     | -----    | -----    | -----    |
|                      | 1372.06- | 8.89-  | 82.63   | 50.00-    | .00      | .00      | 1348.32- |
|                      |          |        |         |           |          |          |          |
| BAD DEBT             |          |        |         |           |          |          |          |
| PRIMACY FEE          | 3.00-    | .00    | .00     | .00       | .00      | .00      | 3.00-    |
| SEWER CONNECT        | .00      | .00    | .00     | .00       | .00      | .00      | .00      |
| SEWER                | 463.07-  | .00    | 76.20-  | .00       | .00      | .00      | 539.27-  |
| TRASH                | 61.87-   | .00    | .00     | .00       | .00      | .00      | 61.87-   |
| WATER                | 235.07-  | 5.54-  | 29.70-  | 186.56-   | .00      | 39.90-   | 496.77-  |
|                      | -----    | -----  | -----   | -----     | -----    | -----    | -----    |
|                      | 763.01-  | 5.54-  | 105.90- | 186.56-   | .00      | 39.90-   | 1100.91- |
| =====                |          |        |         |           |          |          |          |
| *** GRAND TOTALS *** | 2135.07- | 14.43- | 23.27-  | 236.56-   | .00      | 39.90-   | 2449.23- |

|               | ADJUSTMENTS | BAD DEBT | TOTAL    |
|---------------|-------------|----------|----------|
| -----         |             |          |          |
| PRIMACY FEE   | .70-        | 3.00-    | 3.70-    |
| SEWER CONNECT | .00         | .00      | .00      |
| SEWER         | 585.67-     | 539.27-  | 1124.94- |
| TRASH         | 135.00-     | 61.87-   | 196.87-  |
| WATER         | 626.95-     | 496.77-  | 1123.72- |
|               | -----       | -----    | -----    |
|               | 1348.32-    | 1100.91- | 2449.23- |

| ADJ DESC             | SERVICE  | TAX    | PENALTY | MISC CHRG | MISC TAX | MISC PEN | TOTAL    |
|----------------------|----------|--------|---------|-----------|----------|----------|----------|
| -----                |          |        |         |           |          |          |          |
| ADJUSTMENTS          |          |        |         |           |          |          |          |
| DEPOSIT REFUND       | 3.77     | .29-   | .00     | .00       | .00      | .00      | 3.48     |
| LEAK ADJUSTMENT      | 531.56-  | 7.14-  | .00     | .00       | .00      | .00      | 538.70-  |
| MISC ADJUSTMENT      | 844.27-  | 1.46-  | .00     | .00       | .00      | .00      | 845.73-  |
| PENALTY ADJUST       | .00      | .00    | 82.63   | 50.00-    | .00      | .00      | 32.63    |
|                      | -----    | -----  | -----   | -----     | -----    | -----    | -----    |
|                      | 1372.06- | 8.89-  | 82.63   | 50.00-    | .00      | .00      | 1348.32- |
|                      |          |        |         |           |          |          |          |
| BAD DEBT             |          |        |         |           |          |          |          |
| BAD DEBT             | 763.01-  | 5.54-  | 105.90- | 186.56-   | .00      | 39.90-   | 1100.91- |
|                      | -----    | -----  | -----   | -----     | -----    | -----    | -----    |
|                      | 763.01-  | 5.54-  | 105.90- | 186.56-   | .00      | 39.90-   | 1100.91- |
| =====                |          |        |         |           |          |          |          |
| *** GRAND TOTALS *** | 2135.07- | 14.43- | 23.27-  | 236.56-   | .00      | 39.90-   | 2449.23- |

|                 | ADJUSTMENTS | BAD DEBT | TOTAL    |
|-----------------|-------------|----------|----------|
|                 | -----       | -----    | -----    |
| BAD DEBT        | .00         | 1100.91- | 1100.91- |
| DEPOSIT REFUND  | 3.48        | .00      | 3.48     |
| LEAK ADJUSTMENT | 538.70-     | .00      | 538.70-  |
| MISC ADJUSTMENT | 845.73-     | .00      | 845.73-  |
| PENALTY ADJUST  | 32.63       | .00      | 32.63    |
|                 | -----       | -----    | -----    |
|                 | 1348.32-    | 1100.91- | 2449.23- |



## AGENDA ITEM #6

### Department Head Reports.

1. Emergency Management
2. Parks
3. Planning and Development
4. Police
5. Public Works

**EMERGENCY MANAGEMENT DEPARTMENT REPORT**  
JANUARY 2015

- The third quarter EMPG (Emergency Management Performance Grant) reimbursement documentation was never submitted to SEMA by the previous Emergency Management Director. This documentation was due by October 2014. I was told by the previous Emergency Management Director that this would be taken care of. When I spoke with Amy Lehman who is the grant coordinator for SEMA on this grant on December 22, 2014 she stated that the third quarter documentation had not been submitted. Mrs. Lehman stated that SEMA will not be able to reimburse for the third quarter. I have started the process of gathering all documents needed for the fourth quarter submission which is due by January 31, 2015. I will have this submitted before the deadline and get the grant back on track.
- All the updated documentation for Willard's Mitigation Plan has been submitted to the Greene County Office of Emergency Management for review and approval. I have been in contact with Jon Elmore who is in charge of this and he has stated that all of the documentation looks to be in order and will be submitted to FEMA for final approval. Once FEMA approves the plan I will bring it to the Board of Alderman for their approval.
- I have signed up to take the NIMS G402 Incident Command System (ICS) Overview for Executives and Senior Officials course in February. This NIMS class is tailored toward Senior Elected and Appointed Officials. In order for cities to receive the Emergency Management Performance Grant (EMPG) funding you must sign a National Incident Management System (NIMS) compliancy form for FEMA. The State then determines what it means to be NIMS compliant and their recommendations for compliancy for Senior Elected and Appointed Officials is ICS 100 AND ICS 700 (which are online courses, each of which FEMA says will take about 3 hours to complete) –OR– the G402. This is a seated course and lasts 2 hours. I will be waiting to talk to you more about this after elections in April.

Stacy Winters  
Emergency Management Director

**PARKS DEPARTMENT**  
**REPORT**  
January 12, 2015

**Programs**

- **Kid-Venture Days** – Planning in progress for 2014-15 school year
  - Dec Christmas break sessions – Average of 25 per day

**Special Events**

**Santa's Workshop 2014**

| Item                  | Income   | Expense  | Net             |
|-----------------------|----------|----------|-----------------|
| Payroll               |          | \$11.25  | -\$11.25        |
| Admission             | \$172.00 |          | \$172.00        |
| Maintenance           |          | \$0.00   | \$0.00          |
| Equipment-Santa       |          | \$50.00  | -\$50.00        |
| Food Supplies         |          | \$29.73  | -\$29.73        |
| Donations             | \$300.00 |          | \$300.00        |
| General               |          |          | \$0.00          |
| Craft Supplies        |          | \$56.91  | -\$56.91        |
| Subtotals             | \$472.00 | \$147.89 | \$346.61        |
| <b>Program Totals</b> |          |          | <b>\$346.61</b> |

**Aquatics**

- Planning in Progress for 2015 season

**Sports Section**

- **Youth Soccer** – *Spring season planning in progress*
  - Games begin April 11
- **Youth Volleyball** – *Spring season planning in progress*
  - Games begin April 7
  - Registration is underway for spring season.
    - Games begin January 17<sup>th</sup>

**Advertising**

- We have started sending out flyers with every months water bills
- Sending out invoices/contracts for gym advertising signs
- Compiled eblast & social media contact list
  - Weekly, daily, monthly email blasts and promotion & tracking

**Facilities**

- **December Rentals** – Willard Parks continues to promote the facility rentals.
  - Community Building (Private Rentals –4)
    - Ongoing – Senior Lunch, A.A. Group
  - Recreation Center (Private Rentals –4)
    - Ongoing – Tonefit, Yoga, Zumba, Senior Exercise, Kid-Venture Camp, Play Group
  - Pavilion (Private Rentals –0)
- **Maintenance**
  - Deep Cleaning Inside Facilities
  - Painting projects
  - Servicing all equipment

**Other Information**

- **Website** – *Visitors From 12/1/14 to 12/29/14*
  - www.willardparks.com – 1,811 unique visitors, 23,886 visitors
  - www.willardfreedomfest.com – 392 unique visitors, 1,279 visitors
  - www.willardaquatics.com – 566 unique visitors, 2,465 visitors
  - www.christmasonthefrisco.com – 520 unique visitors, 1,627 visitors
- **Facebook** – *1200 likes as of 12/29/14*
  - <https://www.facebook.com/WillardParksAndRec>



Planning and Development Report  
January 2015

**Ongoing Project Update**

ATM Commercial Subdivision – The construction phase has been completed on the storm water channel, the developer will insure maintenance of the improvement until vegetation is re-established.

True Value Store – The as-built survey information has been submitted to the City for future reference. The contractor still has to seed and straw the banks on the detention basin when weather permits.

Sidewalk Project # STP 9901 (806) Farmer Rd. – The final inspection has been performed by the Engineer and staff and MO DOT officials. Retainage is being held for the restriping of stop bars and reseeding and grading.

Fox River Development- The water main is 100% complete. The sewer main installation is 1000% complete. Curb and gutter has been poured. The sub grade on the street has been approved and Journegan Const. has put down the black base. All foundations are complete and framing on the community building and two apartment buildings is well underway.

Good Samaritan Girls Group Home- A final inspection has been performed by the State Fire Marshal, Raymond Hopper and myself. The facility is 98% complete. Staff has issued a 45 day Temporary Certificate of Occupancy.

DNR Source Water Protection Grant- Staff has confirmed that the fence grant is still being looked at by DNR. Due to budgeting issues funding has been delayed.

DNR Small Community Engineering Assistance Grant- Staff has received the grant award and is moving forward. Public Works is providing needed documentation to the design engineer.

TEAP Grant – Great River Associates has submitted the application to MO DOT. We should know by Feb. 2015.

Staff has requested assistance from Greene County Highway Dept. for traffic count information on Miller Rd. and Jackson St.

Reviewed and scored grant applications for the Transportation Alternatives Program- OTO. Attended TAP Subcommittee meeting at OTO on 1-7-15.

I have been working on year end paperwork to close out open permits, filing plans and sorting unneeded paperwork making room for more.

Randy Brown  
Director of Developmen

**POLICE DEPARTMENT**  
**REPORT**  
**JANUARY 2015**

|             | <b>Officer Statistics</b>  | <b>Case #'s</b> |             | <b>Reserves</b>            | <b>Case #'s</b> | <b>Hours</b> |
|-------------|----------------------------|-----------------|-------------|----------------------------|-----------------|--------------|
| <b>1601</b> | Tom McClain, Chief         | 13              | <b>1640</b> | Doug Thomas, Reserve       | 0               | 0            |
| <b>1603</b> | Shannon Shipley, Sgt./Det. | 20              | <b>1641</b> | Brian Gordon, Reserve      | 1               | 8            |
| <b>1604</b> | Robert Bell, Corporal      | 25              | <b>1642</b> | JD Landon, Reserve         | 0               | 8            |
| <b>1605</b> | Mike Payne, Senior Officer | 34              | <b>1643</b> | Davis Hughes, Reserve      | 0               |              |
| <b>1606</b> | Aaron Roberts, Officer     | 49              | <b>1644</b> | Bill Lingenfelter, Reserve | 0               | 2            |
| <b>1607</b> | Kyle Gramley, Officer      | 64              | <b>1645</b> | Reserve                    |                 |              |
| <b>1608</b> | Jeremiah Tayman, Officer   | 71              | <b>1646</b> | Andy Hunt, Reserve         | 2               | 9.5          |
| <b>1609</b> | Steve Purdy, Officer       | 32              |             | <b>TOTAL HRS</b>           |                 | <b>27.5</b>  |
| <b>1610</b> | Jason Winston, Officer     | 71              |             |                            |                 |              |
| <b>1630</b> | Glenn Cozzens, SRO         | 1               |             |                            |                 |              |
| <b>1631</b> | Clint Heimbach, SRO        | 1               |             |                            |                 |              |
|             |                            |                 |             |                            |                 |              |
|             | <b>TOTAL INCIDENTS</b>     | <b>384</b>      |             |                            |                 |              |

**INCIDENT STATISTICS**

|                           |     |
|---------------------------|-----|
| Felony                    | 8   |
| Misdemeanor               | 8   |
| Infraction                | 198 |
| Other (Services)          | 163 |
| HBO (Handled By Officers) | 311 |

| <b>VEHICLE</b>                             | <b>ODOMETER<br/>READING</b> | <b>MONTHLY<br/>MILEAGE</b> | <b>SHIFTS<br/>USED</b> | <b>MILES PER<br/>SHIFT</b> | <b>MAINTENANCE COST</b> |            |
|--------------------------------------------|-----------------------------|----------------------------|------------------------|----------------------------|-------------------------|------------|
|                                            |                             |                            |                        |                            | <b>MONTH</b>            | <b>YTD</b> |
| WPD-01 2009 Dodge<br>Charger               | 121189                      | 820                        | 20                     | 41                         | \$646.99                | \$1308.04  |
| WPD-02 2013 Dodge<br>Charger               | 26880                       | 1660                       | 28                     | 59                         | \$302.50                | \$825.37   |
| WPD-03 2013 Dodge<br>charger               | 29725                       | 1402                       | 23                     | 61                         | \$34.95                 | \$1381.75  |
| WPD-04 2013 Dodge<br>Charger               | 36938                       | 1074                       | 23                     | 46                         | \$43.96                 | \$1424.13  |
| WPD-05 2008 Dodge<br>Charger-              | 159817                      | 106                        | 9                      | 12                         | \$162.50                | 562.85     |
| WPD-06 2013 Dodge<br>Charger               | 24844                       | 1173                       | 20                     | 59                         | \$562.03                | \$1248.48  |
| WPD-08M 2008<br>Harley-Davidson Motorcycle | 4773                        | 0                          | 0                      | 0                          | \$0.00                  | \$0.00     |

**WILLARD POLICE DEPARTMENT  
ANNUAL STATISTICAL REPORT  
2014**

|             | <b>Officer Statistics</b>                          | <b>CASE #</b> |             | <b>Reserves</b>            | <b>CASE #</b> | <b>HOURS</b> |
|-------------|----------------------------------------------------|---------------|-------------|----------------------------|---------------|--------------|
| <b>1601</b> | Tom McClain, Chief                                 | 139           | <b>1640</b> | Doug Thomas, Reserve       | 0             | 0            |
| <b>1603</b> | Shannon Shipley, Sgt./Det.                         | 362           | <b>1641</b> | Brian Gordon, Reserve      | 12            | 47.5         |
| <b>1604</b> | Robert Bell, Corporal                              | 477           | <b>1642</b> | JD Landon, Reserve         | 3             | 80.5         |
| <b>1605</b> | Mike Payne, Senior Officer                         | 343           | <b>1643</b> | Davis Hughes, Reserve      | 23            | 81.5         |
| <b>1606</b> | Aaron Roberts, Officer                             | 607           | <b>1644</b> | Bill Lingenfelter, Reserve | 0             | 48.5         |
| <b>1607</b> | Mike Muhlenbruch, Officer<br>Kyle Gramley, Officer | 326<br>183    | <b>1645</b> |                            |               |              |
| <b>1608</b> | Jeremiah Tayman, Officer                           | 786           | <b>1646</b> | Andy Hunt, Reserve         | 43            | 82           |
| <b>1609</b> | Steve Purdy, Officer                               | 630           |             | <b>TOTAL</b>               |               | <b>340</b>   |
| <b>1610</b> | Jason Applegate, Officer<br>Jason Winston, Officer | 627<br>100    |             |                            |               |              |
| <b>1630</b> | Glenn Cozzens, SRO                                 | 2             |             |                            |               |              |
| <b>1631</b> | Clint Heimbach, SRO                                | 28            |             |                            |               |              |
|             |                                                    |               |             |                            |               |              |
|             | <b>TOTAL INCIDENTS</b>                             | <b>4691</b>   |             |                            |               |              |

**INCIDENT STATISTICS**

|                           |  |      |
|---------------------------|--|------|
| Felony                    |  | 87   |
| Misdemeanor               |  | 139  |
| Infraction                |  | 2128 |
| Other (Services)          |  | 2249 |
| HBO (Handled By Officers) |  | 3708 |

|                |     |                 |     |                |      |
|----------------|-----|-----------------|-----|----------------|------|
| AGENCY ASSIST  | 157 | DOMESTIC        | 57  | SEXUAL ABUSE   | 2    |
| ASSAULT        | 42  | DWI             | 23  | STEALING       | 89   |
| BURGLARY       | 12  | MEDICAL ASSIST  | 227 | TAMPERING      | 17   |
| CHILD ABUSE    | 3   | MIP             | 10  | 10-50          | 73   |
| CITIZEN ASSIST | 110 | MOTORIST ASSIST | 316 | TRAFFIC        | 1832 |
| DEATH INVEST.  | 4   | MURDER          | 1   | TRAFFIC (CITE) | 284  |
| DOG AT LARGE   | 62  | PCS             | 27  | VANDALISM      | 12   |



**PUBLIC WORKS DEPARTMENT**  
**REPORT**  
**JANUARY 2015**

**PUBLIC WORKS**  
**Water & Sewer**

- Continuing to camera sewer lines
- Meeting with Olsson Engineering on DNR Grant. Have started gathering the information on wastewater system that Olsson requested.
- Water leak repaired at 401 Miller Rd.
- Water leak repair at 5537 Farm Road 94 Trailer #4

**Streets & Right of Ways**

- Street repair at Miller Rd. and Knight St. (Large Pothole)
- New four way stop in at Main St. and Jackson St.
- Stop and street signs installed at intersection of South St. and Knight St.
- Street sign inventory is in progress for Willard. Will be replacing faded and damaged stop signs and replacing missing street signs.
- Purple Heart signs have been installed next to the Willard City Limits signs along Highway 160.

**Water Meter Update**

- Water meters are still being installed in areas that are manual read. Also replacing fogged and outdated meters in the meadows area as we come across them.
- Replacing old splices at the Northbrook Apartment meters with manufacturers recommended splice kits.
- Installed 2 Inch meter at new Fire station on Z Highway.

**Water Loss Update**

- Discussion

**Other**

- Mold has been cleaned off the walls of the old shop building.
- All tractors and mowing equipment has been moved to old shop for storage.
- The 1998 Dodge truck had transmission rebuilt and has been installed.

Justin Reaves  
Public Works Director



#### AGENDA ITEM #7

**Empire Electric Franchise Ordinance.  
(1<sup>st</sup> and 2<sup>nd</sup> Read).**

**Discussion/Vote.**

**This ordinance is to update the franchise agreement with Empire Electric. The current agreement expires in February 2015.**

**This ordinance is being sponsored by the City Administrator.**



**THE EMPIRE DISTRICT ELECTRIC COMPANY  
MUNICIPAL ELECTRIC SERVICE AGREEMENT**

**BILL NO:** \_\_\_\_\_

**ORDINANCE NO:** \_\_\_\_\_

"AN ORDINANCE authorizing and providing a contract between the CITY of **Willard**, Missouri (hereinafter sometimes called the CITY) and The Empire District Electric Company (hereinafter sometimes called the COMPANY), its successors or assigns, for electric service and equipment to light the CITY's streets, alleys, and public ways, electric service for light and power for the CITY's parks, other properties and public places, for a term of years, and specifying the prices to be paid for such lighting and power service, and the terms and conditions of such contract; and in consideration of COMPANY's covenants and obligations contained herein and COMPANY's acceptance of the terms and conditions contained herein for the establishment, operation and maintenance of the Company's facilities within the CITY; except providing further that nothing herein shall prohibit the CITY from lawfully collecting an Occupation Tax, License Tax, motor vehicle license fees and any ad valorem tax on the COMPANY's real estate and personal property."

"BE IT ORDAINED by the Board of Aldermen of the CITY of **Willard** as follows."

**ARTICLE 1:** That said CITY of **Willard**, Missouri is hereby authorized and does contract with The Empire District Electric Company, a corporation, its successors or assigns for electric service and equipment to light the CITY's streets, alleys and public ways; and electric service for light and power for the CITY's parks, other properties and public places.

**ARTICLE 2:** The CITY and the COMPANY mutually agree that this ordinance will constitute a contract and that all of its terms, conditions and provisions for payment shall be in effect for a period of two (2) years from the date of execution hereof as provided in Article 13; and shall be automatically extended for a further period of two (2) years from each successive expiration date unless one party shall notify the other in writing not less than sixty (60) days prior to any such expiration date of its desire to terminate this agreement; and further providing that this contract shall not be effective for a total period exceeding ten (10) years; and further provided that the terms of Article 5 are not limited by the terms of Article 2.

**ARTICLE 3:** The COMPANY agrees to furnish and the CITY agrees to use and pay for the street lighting service described in SPL Street Lighting data sheet, designated Exhibit A, attached hereto and made a part hereof, and for any and all additional street lighting service subsequently agreed upon under the terms of this contract or any amendment hereto, according to the rates and conditions set out in the Municipal Street Lighting Service Schedule SPL, attached hereto and made a part hereof.

**ARTICLE 4:** When, by agreement with the CITY, the COMPANY shall install, own, operate and maintain street lights charged for under Schedule SPL, or is required to provide special or excessive electric facilities to serve CITY owned street lighting systems served under Schedule SPL, there shall be charged, in addition to the rates hereinbefore set out, a Facilities Usage Charge, payable as herein provided, as mutually agreed upon by the parties.

**ARTICLE 5:** It is agreed that the Facilities Usage Charge shall be computed at the rate set forth in Municipal Street Lighting Service Schedule SPL as now or in the future approved by competent authority having jurisdiction. Said rate shall be applied to the investment in COMPANY owned street lights and special or excessive electric facilities to serve CITY owned street lights utilized by the CITY under Schedule SPL. The total of such investment by the COMPANY is **\$249,398.33** and the total of the Facilities Usage Charge shall be **\$22,445.85** until additional street lights are requested by the CITY and installed by the COMPANY and this contract amended by written agreement. Such Facilities Usage Charge shall be due and payable by the CITY of **Willard**, Missouri, to the COMPANY so long as the street lights and/or special electric facilities herein referred to in Article 4 and its references shall be utilized by said CITY, but for a term of not less than ten (10) years from date hereof, and shall be payable as provided in said Schedule SPL.

**ARTICLE 6:** The COMPANY agrees to change the location of any street lamp in use upon the written request of the CITY, provided the CITY shall pay the COMPANY the actual cost thereof.

**ARTICLE 7:** The COMPANY shall furnish and the CITY shall take and pay for all electric service for municipal use, other than street lighting service, as may be required from time to time by the CITY in its parks, buildings, properties and public places, according to the rates and provisions of the filed standard rate schedules of the COMPANY, and subject to the valid rates, rules and regulations of any competent regulating authority of COMPANY.

**ARTICLE 8:** The rates and conditions set forth in the attached Schedule SPL, and all applicable rates, rules and regulations of the COMPANY filed with competent authority having jurisdiction as now or hereafter promulgated, shall be allowed provided the CITY utilizes the COMPANY's service for its entire requirements for electric or power service and the COMPANY serves the CITY under the provisions of an electric franchise having an original term of not less than ten (10) year ; except for providing further that nothing herein shall prohibit the CITY from lawfully collecting an Occupation Tax, License Tax, motor vehicle license fees or any ad valorem tax on the COMPANY's real estate and personal property.

**ARTICLE 9:** The COMPANY agrees to protect the CITY and save it harmless from any and all loss, damage or expense to persons or property which is caused by the negligence of the COMPANY in its use or maintenance of any and all equipment owned by it, and used to supply service under this contract.

The CITY agrees to protect the COMPANY and save it harmless from any and all loss, damage or expense to persons or property which may arise due to the use or maintenance of any street lighting equipment owned by the CITY, unless such loss, damage or expense be the sole and proximate result of the COMPANY's negligence.

**ARTICLE 10:** The COMPANY agrees to exercise reasonable care in maintaining the facilities to be maintained by it and in rendering the service to be rendered by it in the performance of this contract, so that the said service and said facilities may be furnished and maintained in a satisfactory manner.

**ARTICLE 11:** The CITY agrees for the term of this contract to utilize the COMPANY's service for the purpose herein set forth, and that the electric service rendered the CITY hereunder shall be for its use alone, and shall not be resold, and that it will utilize no electric or power service from a source other than the COMPANY.

**ARTICLE 12:** This contract supersedes all prior representations or agreements, either verbal or written concerning matters herein contained, and shall inure to the benefit of and be binding upon the respective legal representatives, successors and assigns of the parties hereto.

**ARTICLE 13:** Upon the passage and approval of this Ordinance, two copies thereof shall be prepared by the Clerk, and shall be signed in the name of the CITY by the Mayor with the seal of the CITY affixed, attested by the Clerk, and shall also be signed for THE EMPIRE DISTRICT ELECTRIC COMPANY by a proper officer, with the seal of the COMPANY affixed, attested by Its Secretary,

and thereupon same shall be a valid and binding contract between the said parties. One counterpart shall be delivered to the Clerk, placed and kept in the records of the CITY and the other counterpart shall be delivered to the COMPANY.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(CITY SEAL)

CITY OF Willard, MISSOURI

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
MAYOR

The foregoing Ordinance having been duly passed and adopted, the CITY of \_\_\_\_\_, Missouri and THE EMPIRE DISTRICT ELECTRIC COMPANY hereby execute this contract in their respective corporate names by their proper officers with their respective corporate seals hereto affixed, as and for their contract covering all the terms of said Ordinance.

Done this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(CITY SEAL)

CITY OF Willard, MISSOURI

ATTEST:

\_\_\_\_\_  
CLERK

By \_\_\_\_\_  
MAYOR

\_\_\_\_\_  
THE EMPIRE DISTRICT ELECTRIC COMPANY

(COMPANY SEAL)

By \_\_\_\_\_  
VICE PRESIDENT

ATTEST:

\_\_\_\_\_  
SECRETARY

STATE OF MISSOURI )

COUNTY OF \_\_\_\_\_ ) SS.

CITY OF \_\_\_\_\_ )

I, \_\_\_\_\_, Clerk of the CITY of \_\_\_\_\_, Missouri do hereby certify that the above and foregoing is a full, true and correct copy of Ordinance No. \_\_\_\_\_, duly passed by the Governing Body of said CITY and the execution of the contract therein provided, as the same appears on the records of said CITY.

Witness my hand and the seal of said CITY, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
CLERK

(CITY SEAL)



FROM THE RECORDS OF THE CITY OF \_\_\_\_\_, MISSOURI

THE BOARD OF ALDERMEN of the CITY of \_\_\_\_\_, Missouri, met in regular session at \_\_\_\_\_, at \_\_\_\_\_ o'clock P.M. on \_\_\_\_\_, 20\_\_\_\_\_, with the following Board members present:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,

and with the following Board members absent:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
others present at meeting: \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

When and where the following, among other proceedings of the Board were had and made a matter of record, to-wit:

"AN ORDINANCE authorizing and providing a contract between the CITY of \_\_\_\_\_, Missouri (hereinafter sometimes called the CITY) and The Empire District Electric Company (hereinafter sometimes called the COMPANY), its successors or assigns, for electric service and equipment to light the CITY's streets, alleys, and public ways, electric service for light and power for the CITY's parks, other properties and public places, for a term of years, and specifying the prices to be paid for such lighting and power service, and the terms and conditions of such contract; and in consideration of COMPANY's covenants and obligations contained herein and COMPANY's acceptance of the terms and conditions contained herein for the establishment, operation and maintenance of the Company's facilities within the CITY; except providing further that nothing herein shall prohibit the CITY from lawfully collecting an Occupation Tax, License Tax, motor vehicle license fees and any ad valorem tax on the COMPANY's real estate and personal property."

CITY Clerk \_\_\_\_\_ reported that this bill had been on file with the CITY Clerk for public inspection since \_\_\_\_\_, 20\_\_\_\_\_. After considerable discussion of the matter by the Board with \_\_\_\_\_ of The Empire District Electric Company who was present at the meeting on behalf of the Empire company, it was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that any rules contrary thereto be suspended and the bill be placed on its first reading; was read in full and passed on its first reading by the following vote:

\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
Nay, None.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that the bill be give the title of Ordinance No. \_\_\_\_\_ be placed on second and final readings, and be adopted, and the same was adopted by the following vote:

\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
Nay, None.

Said instrument was then signed by the Mayor and attested by the Clerk, and being so passed and adopted, was made a part of the records of the Board of Aldermen.

\* \* \* \* \*

I, \_\_\_\_\_, Clerk of the CITY of \_\_\_\_\_, Missouri, do hereby certify that the above and foregoing is a true and correct copy of a part of the minutes of the meeting of the Board of Aldermen held \_\_\_\_\_, 20\_\_\_\_\_, being that part regarding the passage of Ordinance No. \_\_\_\_\_ as same appears in records of said CITY.

In testimony hereof, I have hereunto set my hand as said Clerk, and affixed the seal of said CITY at my office in \_\_\_\_\_, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
CITY CLERK

( S E A L )

## CERTIFICATION

I, \_\_\_\_\_, Clerk of the CITY of \_\_\_\_\_, Missouri do hereby certify that attached hereto is a true and correct copy of Ordinance No. \_\_\_\_\_ adopted at a meeting of the Board of Aldermen held on \_\_\_\_\_, 20\_\_\_\_.

I further certify that Bill No. \_\_\_\_\_ adopted as Ordinance No. \_\_\_\_\_ remained on file in my office for public inspection at least thirty (30) days before its final passage.

In Testimony Hereof, I have hereunto set my hand as said CITY Clerk and affixed the seal of said CITY at my office in \_\_\_\_\_, Missouri this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
CITY CLERK

(S E A L)



\_\_\_\_\_, 20\_\_\_\_

To the Mayor

of the CITY of \_\_\_\_\_, Missouri:

**THE EMPIRE DISTRICT ELECTRIC COMPANY** hereby accepts the terms and  
provisions of Ordinance No. \_\_\_\_\_, passed by your Honorable Body on  
\_\_\_\_\_, 20\_\_\_\_\_.

By \_\_\_\_\_  
Martin O. Penning  
Vice President

( S E A L )

ATTEST:

\_\_\_\_\_  
Janet S. Watson  
Secretary

FROM THE RECORDS OF THE CITY OF \_\_\_\_\_, MISSOURI

THE BOARD OF ALDERMEN of the CITY of \_\_\_\_\_, Missouri, met in regular session at \_\_\_\_\_, at \_\_\_\_\_ o'clock P.M. on \_\_\_\_\_, 20\_\_\_\_, with the following Board members present:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,

and with the following Board members absent:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
others present at meeting: \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

When and where the following, among other proceedings of the Board were had and made a matter of record, to-wit:

"AN ORDINANCE authorizing and providing a contract between the CITY of \_\_\_\_\_, Missouri (hereinafter sometimes called the CITY) and The Empire District Electric Company (hereinafter sometimes called the COMPANY), its successors or assigns, for electric service and equipment to light the CITY's streets, alleys, and public ways, electric service for light and power for the CITY's parks, other properties and public places, for a term of years, and specifying the prices to be paid for such lighting and power service, and the terms and conditions of such contract; and in consideration of COMPANY's covenants and obligations contained herein and COMPANY's acceptance of the terms and conditions contained herein for the establishment, operation and maintenance of the Company's facilities within the CITY; except providing further that nothing herein shall prohibit the CITY from lawfully collecting an Occupation Tax, License Tax, motor vehicle license fees and any ad valorem tax on the COMPANY's real estate and personal property."

After considerable discussion of the matter by the Board with \_\_\_\_\_ of The Empire District Electric Company who was present at the meeting on behalf of the Empire company, a motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the bill be placed on its first reading; the same was publicly read in full and passed on its first reading by the following vote:

\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
Nay, None.

The bill was then held for further reading at a subsequent meeting of the Board.

\* \* \* \* \*

I, \_\_\_\_\_, Clerk of the CITY of \_\_\_\_\_, Missouri, do hereby certify that the above and foregoing is a true and correct copy of a part of the minutes of the meeting of the Board of Aldermen held \_\_\_\_\_, 20\_\_\_\_, being that part regarding the passage on first reading of Bill No. \_\_\_\_\_, as same appears in the records of said CITY.

In testimony hereof, I have hereunto set my hand as said CITY Clerk, and affixed the seal of said CITY at my office in \_\_\_\_\_, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

( S E A L )

\_\_\_\_\_  
CITY CLERK

FROM THE RECORDS OF THE CITY OF \_\_\_\_\_, MISSOURI

THE BOARD OF ALDERMEN of the CITY of \_\_\_\_\_, Missouri, met in regular session at \_\_\_\_\_, at \_\_\_\_\_ o'clock P.M. on \_\_\_\_\_, 20\_\_\_\_, with the following Board members present:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,

and with the following Board members absent:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
others present at meeting: \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

When and where the following, among other proceedings of the Board were had and made a matter of record, to-wit:

"AN ORDINANCE authorizing and providing a contract between the CITY of \_\_\_\_\_, Missouri (hereinafter sometimes called the CITY) and The Empire District Electric Company (hereinafter sometimes called the COMPANY), its successors or assigns, for electric service and equipment to light the CITY's streets, alleys, and public ways, electric service for light and power for the CITY's parks, other properties and public places, for a term of years, and specifying the prices to be paid for such lighting and power service, and the terms and conditions of such contract; and in consideration of COMPANY's covenants and obligations contained herein and COMPANY's acceptance of the terms and conditions contained herein for the establishment, operation and maintenance of the Company's facilities within the CITY; except providing further that nothing herein shall prohibit the CITY from lawfully collecting an Occupation Tax, License Tax, motor vehicle license fees and any ad valorem tax on the COMPANY's real estate and personal property."

CITY Clerk \_\_\_\_\_ reported that this bill had been on file with the CITY Clerk for public inspection since \_\_\_\_\_, 20\_\_\_\_. She further reported that the bill was passed on first reading on \_\_\_\_\_, 20\_\_\_\_. After considerable discussion of the matter by the Board with \_\_\_\_\_ of The Empire District Electric Company who was present at the meeting on behalf of the Empire company, it was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that any rules contrary thereto be suspended and the bill be placed on its second and final reading; was read in full and passed on its second reading by the following vote:

\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
Nay, None.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that the bill be given the title of Ordinance No. \_\_\_\_\_ and be adopted and the same was adopted by the following vote:

\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
\_\_\_\_\_, Aye; \_\_\_\_\_, Aye; \_\_\_\_\_, Aye;  
Nay, None.

Said instrument was then signed by the Mayor and attested by the Clerk, and being so passed and adopted, was made a part of the records of the Board of Aldermen.

\* \* \* \* \*

I, \_\_\_\_\_, Clerk of the CITY of \_\_\_\_\_, Missouri, do hereby certify that the above and foregoing is a true and correct copy of a part of the minutes of the meeting of the Board of Aldermen held \_\_\_\_\_, 20\_\_\_\_\_, being that part regarding the passage of Ordinance No. \_\_\_\_\_ as same appears in records of said CITY.

In testimony hereof, I have hereunto set my hand as said Clerk, and affixed the seal of said CITY at my office in \_\_\_\_\_, Missouri, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
CITY CLERK

( S E A L )

### CERTIFICATION

I, \_\_\_\_\_, Clerk of the CITY of \_\_\_\_\_, Missouri do hereby certify that attached hereto is a true and correct copy of Ordinance No. \_\_\_\_\_ adopted at a meeting of the Board of Aldermen held on \_\_\_\_\_, 20\_\_\_\_\_.

I further certify that Bill No. \_\_\_\_\_ adopted as Ordinance No. \_\_\_\_\_ remained on file in my office for public inspection at least thirty (30) days before its final passage.

In Testimony Hereof, I have hereunto set my hand as said CITY Clerk and affixed the seal of said CITY at my office in \_\_\_\_\_, Missouri this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
CITY CLERK

(SEAL)



\_\_\_\_\_, 20\_\_\_\_

To the Mayor and Board of Aldermen

of the CITY of \_\_\_\_\_, Missouri:

**THE EMPIRE DISTRICT ELECTRIC COMPANY** hereby accepts the terms and  
provisions of Ordinance No. \_\_\_\_\_, passed by your Honorable Body on  
\_\_\_\_\_, 20\_\_\_\_.

By \_\_\_\_\_  
Martin O. Penning  
Vice President

( S E A L )

ATTEST:

\_\_\_\_\_  
Janet S. Watson  
Secretary

THE EMPIRE DISTRICT ELECTRIC COMPANY

P.S.C. Mo. No. 5 Sec. 3 17th Revised Sheet No. 1

Canceling P.S.C. Mo. No. 5 Sec. 3 16th Revised Sheet No. 1

For ALL TERRITORY

MUNICIPAL STREET LIGHTING SERVICE  
SCHEDULE SPL

AVAILABILITY:

This schedule is available to municipalities served by the Company under the provisions of an Electric Franchise having an original term of not less than ten (10) years, for outdoor lighting for streets, alleys, parks and public places under the provisions of the Company's standard Municipal Electric Service Agreement, having an original term of not less than two (2) years.

ANNUAL STREET LIGHTING CHARGE:

|                                                        | Annual<br>Charge<br>Per Lamp | Annual<br>kWh | Watts |
|--------------------------------------------------------|------------------------------|---------------|-------|
| Incandescent Lamp Sizes (No New Installation Allowed)  |                              |               |       |
| 4,000 lumen .....                                      | \$ 65.55                     | 1,088         |       |
| Mercury-Vapor Lamp Sizes:                              |                              |               |       |
| 7,000 lumen .....                                      | 89.02                        | 784           | 175   |
| 11,000 lumen .....                                     | 106.85                       | 1,186         | 250   |
| 20,000 lumen .....                                     | 152.97                       | 1,868         | 400   |
| 53,000 lumen .....                                     | 258.08                       | 4,475         | 1000  |
| High-Pressure Sodium-Vapor Lamp Sizes (Lucalox, etc.): |                              |               |       |
| 6,000 lumen .....                                      | 83.42                        | 374           | 70    |
| 16,000 lumen .....                                     | 104.43                       | 694           | 150   |
| 27,500 lumen .....                                     | 135.91                       | 1,271         | 250   |
| 50,000 lumen .....                                     | 193.68                       | 1,880         | 400   |
| 130,000 lumen .....                                    | 312.56                       | 4,313         | 1000  |
| Metal Halide Lamp Sizes:                               |                              |               |       |
| 12,000 lumen .....                                     | 130.55                       | 696           | 175   |
| 20,500 lumen .....                                     | 159.99                       | 1,020         | 250   |
| 36,000 lumen .....                                     | 214.03                       | 1,620         | 400   |
| 110,000 lumen .....                                    | 472.96                       | 4,056         | 1000  |

The monthly charge per lamp, is 1/12th of the annual charge.

FUEL ADJUSTMENT CLAUSE:

The above charges will be adjusted in an amount provided by the terms and provisions of the Fuel Adjustment Clause, Rider FAC.

DETERMINATION OF ENERGY (kWh) USAGE FOR NON-METERED FIXTURES:

The monthly energy for each type and size of lamp is determined by multiplying the annual kWh listed above, by the monthly usage factor listed in the table below:

| Month           | Jan  | Feb  | Mar  | Apr  | May  | Jun  | Jul  | Aug  | Sep  | Oct  | Nov  | Dec  | 12 month<br>total |
|-----------------|------|------|------|------|------|------|------|------|------|------|------|------|-------------------|
| Usage<br>Factor | .103 | .089 | .087 | .075 | .070 | .064 | .067 | .073 | .079 | .091 | .098 | .104 | 1.00              |

DATE OF ISSUE February 28, 2013  
ISSUED BY Kelly S. Walters, Vice President, Joplin, MO

DATE EFFECTIVE April 1, 2013

THE EMPIRE DISTRICT ELECTRIC COMPANY

P.S.C. Mo. No. 5 Sec. 3 7th Revised Sheet No. 1a

Canceling P.S.C. Mo. No. 5 Sec. 3 6th Revised Sheet No. 1a

For ALL TERRITORY

MUNICIPAL STREET LIGHTING SERVICE  
SCHEDULE SPL

MUNICIPALITY OWNERSHIP:

If the Municipality owns the Street Lighting System, the Company will furnish electric energy, will inspect street lights, replace broken lamps or glassware, specialty or decorative glass excluded, and repaint steel poles when necessary. However, replacement or repairs to poles, conduit, cable overhead conductors or fixtures other than glassware shall be paid for by the Municipality.

COMPANY OWNERSHIP - FACILITIES USAGE CHARGE:

When, by agreement with the Municipality, the Company shall install, own, operate and maintain street lights served under this schedule or is required to provide special or excessive electric facilities to serve Municipality-owned street lighting systems served under this schedule, a separate agreement shall be executed by and between the Municipality and the Company setting forth the investment in such street lighting facilities and a Facilities Usage Charge in the amount of .75% per month of such investment. The Facilities Usage Charge shall be payable by the Municipality to the Company in the manner prescribed in the aforementioned separate agreement and in addition to the Annual Street Lighting Charge as set forth herein.

MINIMUM:

The total annual net amount of the Annual Street Lighting Charge, plus the Facilities Usage Charge, shall not be less than an amount equal to twelve times the total of charges to the Municipality for street lighting service for the calendar month prior to the date of the contract.

PAYMENT:

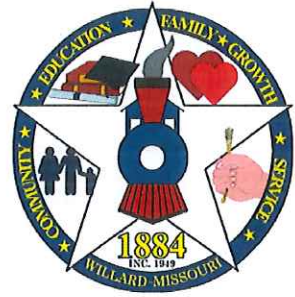
All bills shall be rendered monthly and shall be payable on or before the 25th day of each month succeeding the month during which service was rendered.

CONDITIONS OF SERVICE:

1. All lamps shall burn every night from dusk to dawn, subject to a reasonable maintenance schedule.
2. The character of street lighting circuit (series or multiple) shall be determined by the Company.
3. The Company Rules and Regulations, P.S.C. Mo. No. 5, Section 5, are a part of this schedule.

DATE OF ISSUE June 3, 2011  
ISSUED BY Kelly S. Walters, Vice President, Joplin, MO

DATE EFFECTIVE June 15, 2011



## AGENDA ITEM #8

**Ordinance Repealing Ordinance #071113B Section 705.190.Owner and Occupant Jointly Responsible for Payments Due For Water and Sewerage Systems. (1<sup>st</sup> and 2<sup>nd</sup> Read).  
Discussion/Vote.**

**This ordinance will repeal the existing ordinance that is in place that holds the owner and tenant equally responsible for City water and sewer utilities rendered.**

**This ordinance is being sponsored by the City Administrator.**



FIRST READING:

SECOND READING:

BILL NO.

ORDINANCE NO.

**AN ORDINANCE**

AN ORDINANCE REPEALING ORDINANCE # 071113B SECTION 705.190 OWNER AND OCCUPANT JOINTLY RESPONSIBLE FOR PAYMENTS DUE FOR WATER AND SEWERAGE SYSTEMS.

WHEREAS, Willard established Ordinance #071113B on November 13, 2007; and

WHEREAS, The City of Willard has determined there is no need for the continuation of Section 705.190 of Ordinance # 171113B.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI as follows:

Section 705.190 of Ordinance # 071113B shall be and is hereby repealed.

All Ordinances and parts of the Ordinance contrary to this are hereby amended.

This Ordinance shall be effective from and after its passage,

**READ TWO (2) TIMES AND PASSED AT THE MEETING OF THE BOARD OF ALDERMEN, THE CITY OF WILLARD, GREENE COUNTY, MISSOURI ON THIS 12th DAY OF January 2015.**

Approved as to form: \_\_\_\_\_

Ken Reynolds, City Attorney

| MEMBERS OF THE BOARD OF ALDERMEN:     | YES   | NO    | ABSTAINED |
|---------------------------------------|-------|-------|-----------|
| <b>FIRST( 1<sup>st</sup>) READING</b> |       |       |           |
| _____<br>DAVID ROGGENSEES             | _____ | _____ | _____     |
| _____<br>DAVID LARIMORE               | _____ | _____ | _____     |
| _____<br>BRADLEY MOWELL               | _____ | _____ | _____     |
| _____<br>MICHAEL BARR                 | _____ | _____ | _____     |
| _____<br>MEREDITH REAVES              | _____ | _____ | _____     |
| _____<br>DON LEE                      | _____ | _____ | _____     |



MEMBERS OF THE BOARD OF ALDERMEN:  
**SECOND( 2<sup>nd</sup>) READING**

YES NO ABSTAINED

\_\_\_\_\_  
DAVID ROGGENSEES

\_\_\_\_\_

\_\_\_\_\_  
DAVID LARIMORE

\_\_\_\_\_

\_\_\_\_\_  
BRADLEY MOWELL

\_\_\_\_\_

\_\_\_\_\_  
MICHAEL BARR

\_\_\_\_\_

\_\_\_\_\_  
MEREDITH REAVES

\_\_\_\_\_

\_\_\_\_\_  
DON LEE

\_\_\_\_\_

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Dale Duvall, City Clerk

\_\_\_\_\_  
Wendell Forshee, Mayor



## AGENDA ITEM #9

### Discussion of Credit Card Surcharges.

This item is to discuss the current expense to the City for the processing of credit cards used by customers and the feasibility of charging a surcharge for these transactions.

This discussion is being sponsored by the Chief Financial Officer and the City Administrator.



## AGENDA ITEM #10

### Discussion of Fitness Center Operations

This item is to discuss the future operations of the fitness center.

This discussion is being sponsored by the Director of Community Services and the City Administrator.

# Willard Express Fitness Cost Benefit Projection

Assuming \$50,000 @ 10% for 36 mo equipment ownership

Year 1

Year 2

Year 3

| Expense                      | Expense     | Expense                      |             |                              |             |
|------------------------------|-------------|------------------------------|-------------|------------------------------|-------------|
| Memberships Software         | \$2,388.00  | Equipment Payment            | \$18,333.00 | Equipment Payment            | \$18,333.00 |
| Cost of CC Transactions      | \$2,730.00  | Memberships Software         | \$2,388.00  | Membership Software          | \$2,388.00  |
| Payment Deposit Fee          | \$120.00    | Cost of CC Transactions      | \$4,074.00  | Cost of CC Transactions      | \$5,754.00  |
| PCI Compliance Maintenance   | \$239.88    | Payment Deposit Fee          | \$120.00    | Payment Deposit Fee          | \$120.00    |
| 24 Hour Entry Door Acc Maint | \$599.40    | PCI Compliance Maintenance   | \$239.88    | PCI Compliance Maintenance   | \$239.88    |
| CC Fees @ Ave 1.9%           | \$833.07    | 24 Hour Entry Door Acc Maint | \$599.40    | 24 Hour Entry Door Acc Maint | \$599.40    |
| Veriphone MX915 CC Processor | \$657.78    | CC Fees @ Ave 1.9%           | \$1,173.54  | CC Fees @ Ave 1.9%           | \$1,611.84  |
| Receipt Printer              | \$201.00    | Misc Maintenance             | \$2,000.00  | Misc Maintenance             | \$2,000.00  |
| Insurance                    | \$250.00    | Insurance                    | \$250.00    | Insurance                    | \$250.00    |
| Capitol Improvements         |             |                              |             |                              |             |
| Paint/Remodel                | \$500.00    |                              |             |                              |             |
| Media                        | \$2,000.00  |                              |             |                              |             |
| Workstation PC               | \$1,000.00  |                              |             |                              |             |
| Signage/Advertising          | \$1,000.00  |                              |             |                              |             |
| Equipment Payment            | \$18,333.00 |                              |             |                              |             |
| Total Needed From CI         | \$22,833.00 |                              |             |                              |             |
| Total Expense                | \$8,019.13  | Total Expense                | \$29,177.82 | Total Expense                | \$31,296.12 |

| Revenue                 |                    | Revenue                 |                    | Revenue                 |                    |
|-------------------------|--------------------|-------------------------|--------------------|-------------------------|--------------------|
| Memberships             | \$38,086.37        | Memberships             | \$56,917.01        | Memberships             | \$80,283.82        |
| Initiation Revenue      | \$5,760.00         | Initiation Revenue      | \$4,850.00         | Initiation Revenue      | \$4,550.00         |
| <i>Total Revenue</i>    | <i>\$43,846.00</i> | <i>Total Revenue</i>    | <i>\$61,765.21</i> | <i>Total Revenue</i>    | <i>\$84,833.82</i> |
|                         |                    |                         |                    |                         |                    |
| Profit/Loss             | <i>\$35,826.87</i> | Profit/Loss             | <i>\$32,587.39</i> | Profit/Loss             | <i>\$53,537.70</i> |
| Loss From Releasing Cox | \$18,000.00        | Loss From Releasing Cox | \$18,000.00        | Loss From Releasing Cox | \$18,000.00        |
| Total Profit            | <i>\$17,826.87</i> | Total Profit            | <i>\$14,587.39</i> | Total Profit            | <i>\$35,537.70</i> |

|                                    |             |
|------------------------------------|-------------|
| Year 4 Profit (-12,713.12 expense) | \$54,120.70 |
| Year 5 Profit (-12,713.12 expense) | \$54,120.70 |
| Year 6 Profit (-12,713.12 expense) | \$54,120.70 |
| Year 7 Profit (-12,713.12 expense) | \$54,120.70 |

|                                     |             |
|-------------------------------------|-------------|
| Year 8 Profit (-12,713.12 expense)  | \$54,120.70 |
| Year 9 Profit (-12,713.12 expense)  | \$54,120.70 |
| Year 10 Profit (-12,713.12 expense) | \$54,120.70 |

|                      |              |
|----------------------|--------------|
| 10 Year Total Profit | \$447,546.86 |
|----------------------|--------------|



Year 1 Twelve-Month Sales Forecast

Willard Parks and Rec

Fiscal Year Begins

Jul-15

| 12-Month Sales Forecast            |            |            |            |            |            |            |            |             |             |             |             |             | Annual Totals |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|-------------|-------------|-------------|-------------|-------------|---------------|
|                                    | Jul-15     | Aug-15     | Sep-15     | Oct-15     | Nov-15     | Dec-15     | Jan-16     | Feb-16      | Mar-16      | Apr-16      | May-16      | Jun-16      |               |
| Membership Units Sold              | 5          | 4          | 2          | 2          | 2          | 3          | 4          | 5           | 5           | 2           | 2           | 1           | 0             |
| Sale price @ unit                  | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00    | \$ 40.00    | \$ 40.00    | \$ 40.00    | \$ 40.00    |               |
| No Contract Memberships            | \$ 200.00  | \$ 360.00  | \$ 440.00  | \$ 520.00  | \$ 600.00  | \$ 720.00  | \$ 880.00  | \$ 1,080.00 | \$ 1,160.00 | \$ 1,240.00 | \$ 1,280.00 | \$ 1,280.00 |               |
| Membership Units Sold              | 15         | 4          | 6          | 8          | 8          | 4          | 11         | 5           | 3           | 2           | 2           | 2           |               |
| Sale price @ unit                  | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00     | \$30.00     | \$30.00     | \$30.00     | \$30.00     |               |
| 1 year Memberships                 | \$450.00   | \$570.00   | \$750.00   | \$990.00   | \$1,230.00 | \$1,350.00 | \$1,680.00 | \$1,830.00  | \$1,920.00  | \$1,980.00  | \$2,040.00  | \$2,100.00  |               |
| Membership Units Sold              | 8          | 4          | 10         | 10         | 10         | 6          | 10         | 9           | 4           | 3           | 2           | 2           |               |
| Sale price @ unit                  | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00     | \$25.00     | \$25.00     | \$25.00     | \$25.00     |               |
| 2 year Memberships                 | \$200.00   | \$300.00   | \$550.00   | \$800.00   | \$1,050.00 | \$1,200.00 | \$1,450.00 | \$1,675.00  | \$1,775.00  | \$1,850.00  | \$1,900.00  | \$1,950.00  |               |
| Membership Units Sold              | 5          | 1          | 2          | 2          | 2          | 2          | 2          | 1           | 1           | 1           | 0           | 1           |               |
| Sale price @ unit                  | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00     | \$20.00     | \$20.00     | \$20.00     | \$20.00     |               |
| 3 Year Memberships                 | \$100.00   | \$120.00   | \$160.00   | \$200.00   | \$240.00   | \$280.00   | \$320.00   | \$340.00    | \$360.00    | \$380.00    | \$380.00    | \$400.00    |               |
| Initiation Fees Sold (No Contract) | 5          | 4          | 2          | 2          | 2          | 3          | 4          | 5           | 2           | 2           | 1           | 2           |               |
| Sale price @ unit                  | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00     | \$40.00     | \$40.00     | \$40.00     | \$40.00     |               |
| TOTAL                              | \$200.00   | \$160.00   | \$80.00    | \$80.00    | \$80.00    | \$120.00   | \$160.00   | \$200.00    | \$80.00     | \$80.00     | \$40.00     | \$80.00     |               |
| Initiation Fees Sold (1 year)      | 15         | 4          | 6          | 8          | 8          | 4          | 11         | 5           | 3           | 2           | 2           | 2           |               |
| Sale price @ unit                  | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00     | \$35.00     | \$35.00     | \$35.00     | \$35.00     |               |
| TOTAL                              | \$525.00   | \$140.00   | \$210.00   | \$280.00   | \$280.00   | \$140.00   | \$385.00   | \$175.00    | \$105.00    | \$70.00     | \$70.00     | \$70.00     |               |
| Initiation Fees Sold (2 year)      | 8          | 4          | 10         | 10         | 10         | 6          | 10         | 9           | 4           | 3           | 2           | 2           |               |
| Sale price @ unit                  | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00     | \$25.00     | \$25.00     | \$25.00     | \$25.00     |               |
| TOTAL                              | \$200.00   | \$100.00   | \$250.00   | \$250.00   | \$250.00   | \$150.00   | \$250.00   | \$225.00    | \$100.00    | \$75.00     | \$50.00     | \$50.00     |               |
| Monthly totals: All Categories     | 33         | 46         | 66         | 88         | 110        | 125        | 152        | 172         | 182         | 190         | 195         | 200         |               |
| Total Members                      |            |            |            |            |            |            |            |             |             |             |             |             | Year 1 Totals |
| Membership Revenue                 | \$806.19   | \$1,123.78 | \$1,612.38 | \$2,149.84 | \$2,687.30 | \$3,053.75 | \$3,713.36 | \$4,201.96  | \$4,446.26  | \$4,641.70  | \$4,763.85  | \$4,886.00  | \$38,086.37   |
| Initiation Revenue                 | \$925.00   | \$400.00   | \$540.00   | \$610.00   | \$610.00   | \$410.00   | \$795.00   | \$600.00    | \$285.00    | \$225.00    | \$160.00    | \$200.00    | \$5,760.00    |
| Total Monthly Revenue              | \$1,731.04 | \$1,523.63 | \$2,152.23 | \$2,759.69 | \$3,297.15 | \$3,463.60 | \$4,508.21 | \$4,801.81  | \$4,731.11  | \$4,866.55  | \$4,923.70  | \$5,085.85  | \$43,844.57   |

\* Average Cost Membership-\$24.43

\* 30% Senior Discount

\*10 % Service Discount

\*30% Student Discount

\*15% Corporate Discount

\* \$20 for Each Additional Family Member

\* Assuming Average Gross Discount of 15%

\*Industry Average Membership \$40-\$50 per Month

\*Industry Average Enrollment - \$20-\$150



Year 2 Twelve-month sales forecast

Willard Parks and Rec

Fiscal Year Begins

Jul-15

12-Month Sales Forecast

|                                    | Jul-16     | Aug-16     | Sep-16     | Oct-16     | Nov-16     | Dec-16     | Jan-17     | Feb-17     | Mar-17     | Apr-17     | May-17     | Jun-17     | Annual Totals |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|---------------|
| Membership Units Sold              | 0          | 0          | 1          | 1          | 0          | 1          | 1          | 2          | 1          | 1          | 1          | 0          |               |
| Sale price @ unit                  | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   |               |
| No Contract Memberships            | \$ -       | \$ -       | \$ 40.00   | \$ 40.00   | \$ 80.00   | \$ 120.00  | \$ 200.00  | \$ 240.00  | \$ 280.00  | \$ 320.00  | \$ 320.00  | \$ 320.00  |               |
| Membership Units Sold              | 6          | 4          | 8          | 10         | 8          | 6          | 10         | 9          | 4          | 3          | 2          | 2          |               |
| Sale price @ unit                  | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    |               |
| 1 year Memberships                 | \$180.00   | \$300.00   | \$540.00   | \$840.00   | \$1,080.00 | \$1,260.00 | \$1,560.00 | \$1,830.00 | \$1,950.00 | \$2,040.00 | \$2,100.00 | \$2,160.00 |               |
| Membership Units Sold              | 5          | 1          | 2          | 2          | 2          | 2          | 2          | 1          | 1          | 1          | 0          | 1          |               |
| Sale price @ unit                  | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    |               |
| 2 year Memberships                 | \$125.00   | \$150.00   | \$200.00   | \$250.00   | \$300.00   | \$350.00   | \$400.00   | \$425.00   | \$450.00   | \$475.00   | \$475.00   | \$500.00   |               |
| Membership Units Sold              | 0          | 0          | 1          | 1          | 2          | 2          | 2          | 2          | 1          | 1          | 1          | 0          |               |
| Sale price @ unit                  | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    |               |
| 3 Year Memberships                 | \$0.00     | \$0.00     | \$20.00    | \$40.00    | \$80.00    | \$120.00   | \$160.00   | \$180.00   | \$200.00   | \$220.00   | \$240.00   | \$240.00   |               |
| Initiation Fees Sold (No Contract) | 0          | 0          | 1          | 0          | 1          | 1          | 1          | 2          | 1          | 1          | 1          | 0          |               |
| Sale price @ unit                  | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    |               |
| TOTAL                              | \$0.00     | \$0.00     | \$40.00    | \$0.00     | \$40.00    | \$40.00    | \$80.00    | \$40.00    | \$40.00    | \$40.00    | \$0.00     | \$0.00     |               |
| Initiation Fees Sold (1 year)      | 4          | 4          | 9          | 9          | 8          | 6          | 10         | 14         | 9          | 8          | 7          | 5          |               |
| Sale price @ unit                  | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    |               |
| TOTAL                              | \$140.00   | \$140.00   | \$315.00   | \$315.00   | \$280.00   | \$210.00   | \$350.00   | \$490.00   | \$315.00   | \$280.00   | \$245.00   | \$175.00   |               |
| Initiation Fees Sold (2 year)      | 2          | 2          | 2          | 2          | 2          | 3          | 12         | 8          | 8          | 6          | 3          | 1          |               |
| Sale price @ unit                  | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    |               |
| TOTAL                              | \$50.00    | \$50.00    | \$50.00    | \$50.00    | \$50.00    | \$75.00    | \$300.00   | \$200.00   | \$200.00   | \$150.00   | \$75.00    | \$25.00    |               |
| Total Members                      | 160        | 128        | 140        | 150        | 161        | 171        | 195        | 217        | 235        | 250        | 259        | 264        | Year 2 Totals |
| Membership Revenue                 | \$3,908.80 | \$3,127.04 | \$3,412.87 | \$3,674.27 | \$3,935.67 | \$4,172.64 | \$4,751.64 | \$5,306.20 | \$5,738.61 | \$6,097.73 | \$6,334.70 | \$6,456.85 | \$56,917.01   |
| Initiation Revenue                 | \$190.00   | \$190.00   | \$405.00   | \$365.00   | \$370.00   | \$325.00   | \$730.00   | \$730.00   | \$555.00   | \$470.00   | \$320.00   | \$200.00   | \$4,850.00    |
| Total Monthly Revenue              | \$4,098.65 | \$3,316.89 | \$3,817.72 | \$4,039.12 | \$4,305.52 | \$4,497.49 | \$5,481.49 | \$6,036.05 | \$6,293.46 | \$6,567.58 | \$6,654.55 | \$6,656.70 | \$61,765.21   |

\*Average Cost Membership-\$24.43

\* 30% Senior Discount

\*10 % Service Discount

\*30% Student Discount

\*15% Corporate Discount

\* \$20 for Each Additional Family Member

\*Assuming Average Gross Discount of 15%

\*Industry Average Membership \$40-\$50 per Month

\*Industry Average Enrollment - \$20-\$150



Year 3 Twelve-month sales forecast

Willard Parks and Rec

Fiscal Year Begins

Jul-15

12-Month Sales Forecast

|                                    | Jul-17     | Aug-17     | Sep-17     | Oct-17     | Nov-17     | Dec-17     | Jan-18     | Feb-18     | Mar-18     | Apr-18     | May-18     | Jun-18     | Annual Totals |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|---------------|
| Membership Units Sold              | 0          | 1          | 0          | 0          | 1          | 1          | 5          | 3          | 2          | 2          | 6          | 2          | 1             |
| Sale price @ unit                  | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 40.00   |               |
| No Contract Memberships            | \$ -       | \$ 40.00   | \$ 40.00   | \$ 40.00   | \$ 80.00   | \$ 120.00  | \$ 320.00  | \$ 440.00  | \$ 520.00  | \$ 760.00  | \$ 840.00  | \$ 880.00  |               |
| Membership Units Sold              | 11         | 5          | 11         | 11         | 10         | 13         | 14         | 14         | 7          | 9          | 7          | 5          |               |
| Sale price @ unit                  | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    | \$30.00    |               |
| 1 year Memberships                 | \$330.00   | \$480.00   | \$810.00   | \$1,140.00 | \$1,440.00 | \$1,830.00 | \$2,250.00 | \$2,670.00 | \$2,880.00 | \$3,150.00 | \$3,360.00 | \$3,510.00 |               |
| Membership Units Sold              | 2          | 3          | 3          | 3          | 4          | 5          | 7          | 8          | 5          | 9          | 4          | 1          |               |
| Sale price @ unit                  | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    |               |
| 2 year Memberships                 | \$50.00    | \$125.00   | \$200.00   | \$275.00   | \$375.00   | \$500.00   | \$675.00   | \$875.00   | \$1,000.00 | \$1,225.00 | \$1,325.00 | \$1,350.00 |               |
| Membership Units Sold              | 0          | 1          | 2          | 0          | 1          | 1          | 2          | 2          | 2          | 1          | 1          | 0          |               |
| Sale price @ unit                  | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    | \$20.00    |               |
| 3 Year Memberships                 | \$0.00     | \$20.00    | \$60.00    | \$60.00    | \$80.00    | \$100.00   | \$140.00   | \$180.00   | \$200.00   | \$220.00   | \$220.00   | \$220.00   |               |
| Initiation Fees Sold (No Contract) | 1          | 1          | 3          | 1          | 1          | 1          | 3          | 3          | 2          | 1          | 1          | 0          |               |
| Sale price @ unit                  | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    | \$40.00    |               |
| TOTAL                              | \$40.00    | \$40.00    | \$120.00   | \$40.00    | \$40.00    | \$40.00    | \$120.00   | \$120.00   | \$80.00    | \$40.00    | \$40.00    | \$0.00     |               |
| Initiation Fees Sold (1 year)      | 6          | 4          | 9          | 9          | 8          | 11         | 12         | 13         | 6          | 8          | 7          | 5          |               |
| Sale price @ unit                  | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    | \$35.00    |               |
| TOTAL                              | \$210.00   | \$140.00   | \$315.00   | \$315.00   | \$280.00   | \$385.00   | \$420.00   | \$455.00   | \$210.00   | \$280.00   | \$245.00   | \$175.00   |               |
| Initiation Fees Sold (2 year)      | 0          | 1          | 0          | 0          | 1          | 1          | 3          | 3          | 2          | 2          | 2          | 1          |               |
| Sale price @ unit                  | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    | \$25.00    |               |
| TOTAL                              | \$0.00     | \$25.00    | \$0.00     | \$0.00     | \$25.00    | \$25.00    | \$75.00    | \$75.00    | \$50.00    | \$50.00    | \$50.00    | \$25.00    |               |
| Total Members                      | 211        | 217        | 229        | 239        | 249        | 262        | 280        | 299        | 309        | 320        | 330        | 336        | Year 3 Totals |
| Membership Revenue                 | \$5,165.48 | \$5,312.06 | \$5,605.22 | \$5,849.52 | \$6,093.82 | \$6,411.41 | \$6,851.15 | \$7,315.32 | \$7,559.62 | \$7,828.35 | \$8,072.65 | \$8,219.23 | \$80,283.82   |
| Initiation Revenue                 | \$250.00   | \$205.00   | \$435.00   | \$355.00   | \$345.00   | \$450.00   | \$615.00   | \$650.00   | \$340.00   | \$370.00   | \$335.00   | \$200.00   | \$4,550.00    |
| Total Monthly Revenue              | \$5,415.33 | \$5,516.91 | \$6,040.07 | \$6,204.37 | \$6,438.67 | \$6,861.26 | \$7,466.00 | \$7,965.17 | \$7,899.47 | \$8,198.20 | \$8,407.50 | \$8,419.08 | \$84,833.82   |

\* Average Cost Membership - \$24.43

\* 30% Senior Discount

\* 10 % Service Discount

\* 30% Student Discount

\* 15% Corporate Discount

\* \$20 for Each Additional Family Member

\* Assuming Average Gross Discount of 15%

\* Industry Average Membership \$40-\$50 per Month

\* Industry Average Enrollment - \$20-\$150



# Express Fitness

**THE REC**  
*Willard Parks*

## 3YEAR MEMBERSHIP

- NO Sign-up fee
- \$20.00 per month
- Only \$240 per year
- \$10 per month family Add-on

## 2YEAR MEMBERSHIP

- \$25 Sign-up fee
- \$25.00 per month
- Only \$300 per year
- \$10 per month family Add-on

## 1YEAR MEMBERSHIP

- \$35 Sign-up fee
- \$30.00 per month
- Only \$360 per year
- \$10 per month family Add-on

## Month MEMBERSHIP

- \$40 Sign-up fee
- \$40.00 per month
- Only \$480 per year
- \$20 per month family Add-on

## Personal Training

- \$50.00 for 3 sessions
- \$80.00 for 6 sessions
- \$100.00 for 8 sessions

**30% Senior Discount**  
**10% Service Member Discount**  
**30% Student Discount**  
**15% Corporate Discount**  
**5% Willard Citizen Discount**

### Qualifications for Discounts

- Family members are legally married spouse and/or dependents in the home ages 12-21.
- A Willard resident is defined as a person or household maintaining a residence or owning a business within the city limits of Willard. Verification of this residency will be completed by providing any of the following:
  - ⇒ Picture ID with local address
  - ⇒ Current (within a month) water or utility bill
  - ⇒ Voter registration card
  - ⇒ Business license and check imprinted with a Willard address
- Seniors age (65+)
- Ask REC STAFF for qualification for Student/Corporate/Service Discounts

## Fitness Membership - 1 Year Contract Comparison

| Citizen Fee Structure       | Express | Cox     | Difference | 1yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$33.25 | \$50.00 | \$16.75    | \$16.75     |
| Monthly Fee                 | \$28.50 | \$36.00 | \$7.50     | \$90.00     |
| Family Add-on               | \$9.50  | \$9.00  | -\$0.50    | -\$6.00     |
| Total Savings 1 Year Period |         |         |            | \$100.75    |

| Non-Citizen Fee Structure   | Express | Cox     | Difference | 1yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$35.00 | \$50.00 | \$15.00    | \$15.00     |
| Monthly Fee                 | \$30.00 | \$36.00 | \$6.00     | \$72.00     |
| Family Add-on               | \$10.00 | \$9.00  | -\$1.00    | -\$12.00    |
| Total Savings 1 Year Period |         |         |            | \$75.00     |

| Senior Fee Structure        | Express | Cox     | Difference | 1yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$24.50 | \$25.00 | \$0.50     | \$0.50      |
| Monthly Fee                 | \$21.00 | \$21.00 | \$0.00     | \$0.00      |
| Family Add-on               | \$7.00  | \$8.00  | \$1.00     | \$12.00     |
| Total Savings 1 Year Period |         |         |            | \$12.50     |

## Fitness Membership - 2 Year Contract Comparison

| Citizen Fee Structure       | Express | Cox     | Difference | 2yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$23.75 | \$50.00 | \$26.25    | \$16.75     |
| Monthly Fee                 | \$23.75 | \$36.00 | \$12.25    | \$294.00    |
| Family Add-on               | \$9.50  | \$9.00  | -\$0.50    | -\$12.00    |
| Total Savings 2 Year Period |         |         |            | \$298.75    |

| Non-Citizen Fee Structure   | Express | Cox     | Difference | 2yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$25.00 | \$50.00 | \$25.00    | \$15.00     |
| Monthly Fee                 | \$25.00 | \$36.00 | \$11.00    | \$264.00    |
| Family Add-on               | \$10.00 | \$9.00  | -\$1.00    | -\$24.00    |
| Total Savings 2 Year Period |         |         |            | \$255.00    |

| Senior Fee Structure        | Express | Cox     | Difference | 2yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$17.50 | \$25.00 | \$7.50     | \$0.50      |
| Monthly Fee                 | \$17.50 | \$21.00 | \$3.50     | \$84.00     |
| Family Add-on               | \$7.00  | \$8.00  | \$1.00     | \$24.00     |
| Total Savings 2 Year Period |         |         |            | \$108.50    |

| Corporate Fee Structure     | Express | Cox     | Difference | 1yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$29.75 | \$25.00 | -\$4.75    | -\$4.50     |
| Monthly Fee                 | \$25.50 | \$30.00 | \$4.50     | \$54.00     |
| Family Add-on               | \$8.50  | \$6.00  | -\$2.50    | -\$30.00    |
| Total Savings 1 Year Period |         |         |            | \$19.50     |

| Student Fee Structure       | Express | Cox     | Difference | 1yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$24.50 | \$0.00  | -\$24.50   | -\$24.50    |
| Monthly Fee                 | \$21.00 | \$21.00 | \$0.00     | \$0.00      |
| Total Savings 1 Year Period |         |         |            | -\$24.50    |

| Corporate Fee Structure     | Express | Cox     | Difference | 2yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$21.25 | \$25.00 | \$3.75     | -\$4.50     |
| Monthly Fee                 | \$21.25 | \$30.00 | \$8.75     | \$210.00    |
| Family Add-on               | \$8.50  | \$6.00  | -\$2.50    | -\$60.00    |
| Total Savings 2 Year Period |         |         |            | \$145.50    |

| Student Fee Structure       | Express | Cox     | Difference | 2yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$17.50 | \$0.00  | -\$17.50   | -\$17.50    |
| Monthly Fee                 | \$17.50 | \$21.00 | \$3.50     | \$84.00     |
| Total Savings 2 Year Period |         |         |            | \$66.50     |



## Fitness Membership - 3 Year Contract Comparison

| Citizen Fee Structure       | Express | Cox     | Difference | 3yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$0.00  | \$50.00 | \$50.00    | \$50.00     |
| Monthly Fee                 | \$19.00 | \$36.00 | \$17.00    | \$612.00    |
| Family Add-on               | \$9.50  | \$9.00  | -\$0.50    | -\$18.00    |
| Total Savings 3 Year Period |         |         |            | \$644.00    |

| Corporate Fee Structure     | Express | Cox     | Difference | 3yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$0.00  | \$25.00 | \$25.00    | \$25.00     |
| Monthly Fee                 | \$17.00 | \$30.00 | \$13.00    | \$468.00    |
| Family Add-on               | \$8.50  | \$6.00  | -\$2.50    | -\$90.00    |
| Total Savings 3 Year Period |         |         |            | \$403.00    |

| Non-Citizen Fee Structure   | Express | Cox     | Difference | 3yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$0.00  | \$50.00 | \$50.00    | \$50.00     |
| Monthly Fee                 | \$20.00 | \$36.00 | \$16.00    | \$576.00    |
| Family Add-on               | \$10.00 | \$9.00  | -\$1.00    | -\$36.00    |
| Total Savings 3 Year Period |         |         |            | \$590.00    |

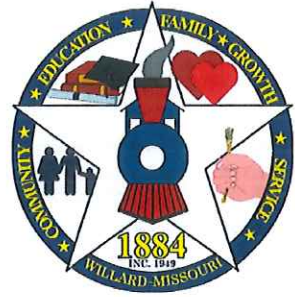
| Student Fee Structure       | Express | Cox     | Difference | 3yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$0.00  | \$0.00  | \$0.00     | \$0.00      |
| Monthly Fee                 | \$14.00 | \$21.00 | \$7.00     | \$252.00    |
| Total Savings 3 Year Period |         |         |            | \$252.00    |

| Senior Fee Structure        | Express | Cox     | Difference | 3yr Savings |
|-----------------------------|---------|---------|------------|-------------|
| Joining Fee                 | \$0.00  | \$25.00 | \$25.00    | \$25.00     |
| Monthly Fee                 | \$14.00 | \$21.00 | \$7.00     | \$252.00    |
| Family Add-on               | \$7.00  | \$8.00  | \$1.00     | \$36.00     |
| Total Savings 3 Year Period |         |         |            | \$313.00    |



## Potential Residual Income/Benefit Resources

- Personal Training
- Team/Sport Specific Training & Education
- Fitness Testing
- Corporate Membership Challenges
  - Biggest Loser Type Challenges
- Nutrition and Fitness Seminars/Lunch & Learn
- Wellness Programs
- Creates opportunity to offer a wider variety of classes
- Cross Promotion & REC class Branding
- Locker Rentals
- Membership Sale bundling with other programs
  - Pool & Fitness Membership
- Fitness Events
- Branding Sales (Tee Shirts/Water Bottles, Etc.)
- Supplement & Product Sales



## AGENDA ITEM #11

### Discussion of Traffic Analyst

This item is to discuss the role of a traffic analyst for the City.

This discussion is being sponsored by the Mayor.



**AGENDA ITEM #12**

**Discussion/Vote on bid approval for Parks Department Sports Team Photographs.**

**This is being sponsored by the Community Services Director.**

Picture Bid 2015

| Vendor                             | Lifetouch       | Creative Images | Action Shots               |
|------------------------------------|-----------------|-----------------|----------------------------|
| Package A                          | \$ 12.00        | \$ 20.00        | \$ 24.00                   |
| Package B (8 Wallets)              | \$ 8.00         | \$ 5.00         | \$ 12.00                   |
| Extra (1) 1 (5x7)                  | \$ 6.00         | \$ 5.00         | \$ 8.00                    |
| Extra (2) 2 (3x5)                  | \$ 6.00         | \$ 5.00         | \$ 10.00                   |
| Extra (3) 1 (8x10)                 | \$ 10.00        | \$ 5.00         | \$ 15.00                   |
| Incentive 1 (Rebate)               | 10% total sales | -               | 12% total sales            |
| Incentive 2 (Complimentary Banner) | \$ 500.00       | -               | -                          |
| Incentive 3 (Coaches Vouchers)     | \$ 30.00        | -               | -                          |
| Incentive 4 (Signing Bonus)        | \$ 1,000.00     | -               | -                          |
| Plaques                            | Included        | Included        | \$9 (withheld from rebate) |

Winning Bid is Lifetouch





**AGENDA ITEM #13 and #14**

**NEW BUSINESS**  
**OLD BUSINESS**

TO: The Mayor and Aldermen of the City of Willard

FROM: David Roggensees, Alderman Ward 3

DATE: December 21, 2014

SUBJECT: Recent newspaper article and parliamentary procedure.

In the December 10 issue of the *Cross Country Times* an article was written concerning the December 8 meeting of the Board of Aldermen for the City of Willard. The article was under the heading "Willard sets new building and developer fees, concern raised over lack of new business."

The meeting held that night was held under the rules of parliamentary procedure set down in *Robert's Rules of Order*. The article said that aldermen "Mowell, Lee, and Barr suggested that the item should be tabled." This was referred to by one of the aldermen but no action was taken. There are a couple of issues to be addressed here.

First of all a motion cannot be simply "tabled," that is not allowed under the rules of debate. However, this is a technicality. A motion can be "placed upon the table". Passing a motion to "place upon the table" will postpone debate until the next meeting if passed by a majority vote. However the motion to "place upon the table" was not made so it could not come to a vote. It is one of the mayor's primary jobs to guide the meeting and see that it is run according to the rules. The mayor could have asked Alderman Barr if he was moving to "place the motion upon the table." If this was the motion Alderman Barr wanted to make the mayor could have helped him frame the motion so that a vote could be held. This assistance was not offered by the chair.

Concerning the recommendation coming "after alderman David Roggensees made a motion to approve the fees" the motion did not block the actions of other aldermen in any way. My motion, with a second, simply allowed for us to debate the proposed ordinance. Without this motion the mayor would not allow an action to be brought up for debate. The mayor is in error in imposing this requirement since any motion placed before the board by a committee has an implied second. According to my understanding of *Robert's Rules* one of the six aldermen should sponsor the proposal, in effect making the motion. In this case it was me. Alderman Larimore should not have had to second the motion for debate to start. None the less the motion was debated.

When the motion on developer fees was passed the Mayor broke a three to three tie. While casting his vote he said that he "agreed with the opposition." If this was the case he could have voted no or simply not voted at all. The rules do not require the mayor to vote. This allows the mayor to stay neutral if he chooses to. The motion would have died since it did not secure a

majority vote. Then we would have had to go back to the drawing board and form legislation that a majority could support. That is OK. That is the way the system is supposed to work.

There is a problem with the way business is currently conducted that needs special attention. This is having first and second readings and votes for all legislation brought before the board of aldermen at only one meeting. This is a change that was implemented in the spring or summer of 2013. The change occurred when the mayor insisted on doing this to get things done faster. However what has occurred is aldermen and citizens are not getting a chance to reflect on legislation and check with constituents following the first round of debate. This practice is serving to limit debate over important issues. We need to go back to having first and second readings at separate meetings except in a case of an emergency.

I am asking my colleagues on the board of aldermen to begin implementing corrections to the way we do business starting with our January meeting. I hope we can implement the following changes 1. Have first and second readings for ordinances at separate meetings; 2. Follow proper parliamentary procedure. If we feel the meeting is on the wrong track and is not following the rules we can simply, at any time, state "Mr. Chairman, I rise to a point of order."

David Roggensees, Alderman Ward 3-