CITY OF WILLARD
PARK BOARD
July 31, 2014
7:00 P.M.

Notice posted on July 29, 2014.

Notice is hereby given that the City of Willard Park Board will conduct a meeting at 7:00 p.m., July 31, 2014 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

Call the meeting to order.

1. Roll Call
2. Agenda Amendments/Approval of the Agenda
3. Approval of the Minutes from the meeting on June 19, 2014
4. Citizen's Input (5 minute limit)
5. Financial Statements
6. Directors Report
7. Christmas on the Frisco Discussion/Vote
8. Tractor Purchase Discussion
9. Old Business
10. New Business
11. Adjourn Meeting

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

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Dale Duvall, City Clerk

CITY OF WILLARD, MO
Park Board Meeting
June 19, 2014
7:00 P.M.

Board Present: President Blaine Kennard, Vice-President Valorie Simpson, Tricia Taylor, Laurie Pendergrass.

Angela Stevens and Secretary Becky Miller were not present.

Staff Present: Director of Community Services; J.C. Copeland and Alderman Larimore

President Blaine Kennard called the meeting to order at 7:02

Roll Call

Blaine Kennard -aye, Valorie Simpson-aye, Becky Miller-----, Tricia Taylor-aye, Laurie Pendergrass,-aye and Angela Stevens------.

Approval of Agenda

Motion made by Tricia Taylor to approve the agenda and seconded by Laurie Pendergrass. Blaine Kennard-aye, Valorie Simpson-aye, Tricia Taylor-aye, Laurie Pendergrass, aye, Angela Stevens----, Becky Miller-----. All votes aye. Motion passed.

Approval of Minutes

Two items needed to be changed. 1. Under approval of agenda, item four was removed because Building and Grounds committee had not yet had their meeting. 2. Under approval of agenda the motion was made by Valorie Simpson not Valorie Stevens. **Motion** made by Tricia Taylor to approve the minutes with the changes and seconded by Blaine Kennard. Blaine Kennard-aye, Valorie Simpson-aye, Tricia Taylor-aye, Laurie Pendergrass, aye, Angela Stevens----, Becky Miller-----. All votes aye. Motion passed.

Citizens Input

None

Financial Statement

The Director of Community Services answered questions under unpaid invoices and the disbursement journal. He also went discussed quicken books and how it is helping to keep track of daily operations. Motion made by Laurie Pendergrass to approve the financial statements and seconded by Valorie Simpson. Blaine Kennard-aye, Valorie Simpson-aye, Tricia Taylor-aye, Laurie Pendergrass, aye, Angela Stevens----, Becky Miller-----. All votes aye. Motion passed.

Directors Report

Enclosed in the Park Board packet is the director report for our review. Three items were included; Pool, 4th of July and summer day camp.

-The pool income for the first 25 day is $37,846 with 62 days left. Rental of party pads is going strong.

-The 4th of July event is exploding with 33 barbeque competitors and 78 vendors. Miss. Missouri has volunteers to MC the Miss. Firecracker pageant with 25 participants. McDonalds has donated $450.00. The Director of Community Services

discussed the need for more electricity availability at the Jackson St. Park and had met with Alderman Larimore and the City Administrator regarding the matter. It was decided to spend the money to do the upgrades for $18,000 with financial assistance from the Chamber of Commerce rather than continuing with temporary electricity.
-Sky Dive Missouri will again supply skydivers for Freedom Fest.
-Summer Day Camp is going strong. The enrollment numbers are moving towards 130 children for camp which is 40 more than last year.
-WOLF Radio station is doing public service announcements advertising Freedom Fest.

Capital Improvement Schedule Discussion

The Director of Community Services discussed the capital improvements schedule which is a work in progress document. Some of the items discussed were: the Parks tractor needs to be replaced and repairs are needed to the parking lot at the Jackson St. Park and at the pavilion by the pool. Not all things can be repaired as scheduled since emergency repairs will occur like the air conditioning unit for the fitness center this year.

Fees and Charges Discussion

Beside typo errors there was discussion that the family season passes descriptions need to be better explained on the fee schedule.

Day Camp Update

As mentioned earlier, a large camp registration is expected.

Old Business

None

New Business

-DNR will release the names in September for the recipients of trail grants.
-The bids for the bus were not accepted. The City will be looking to let for bids again, Blaine Kennard asked if the bus is scraped, would it be possible for the Sheriff Department to use it for practice.
-It was mentioned that there may be an exchange of service set up between Willard Schools and the City pertaining to bus leases and the school system lease space for antennas on the City's water tower.
-Blaine Kennard brought up the idea of a church band competition.
-Discussed line item for playground equipment that the Park Board members believe has been removed from the financials. Blaine Kennard and Tricia Taylor will look at past minutes and bring the item back to the Park Board.

Adjourn meeting

Motion made by Valorie Simpson to adjourn meeting with a second by Laurie Pendergrass. Blaine Kennard-Aye, Valorie Simpson-Aye, Tricia Taylor-Aye, Laurie Pendergrass-Aye, Angela Stevens----, Becky Miller, ----. All votes aye. Meeting adjourned.

Meeting adjourned at 8:30 p.m.

Submitted by Vice-President Valorie Simpson

Dale Duvall, City Clerk

Blaine Kennard, Park Board President

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CITY OF WILLARD
BALANCE SHEET
PARK FUND
May 31, 2014

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 103,282.04	
PARK FUND TDOA	147,759.40	
PETTY CASH	240.00	
DUE FROM GENERAL FUND	2,953.97	
2008 RESERVE FUND	301,000.00	
YOUTH SCHOLARSHIPS	840.00	
TOTAL ASSETS		$ 554,395.41

LIABILITIES AND EQUITY

PAYROLL TAXES PAYABLE	$ .00	
DUE TO GENERAL FUND	280,784.26	
DUE TO WATER/SEWER FUND	421,227.75	
MID-MISSOURI BANK	.00	
TOTAL LIABILITIES		$ 702,012.01
EQUITY		
FUND BALANCE	$ -38,965.71	
NET INCOME -LOSS	- 108,650.89	
TOTAL FUND EQUITY		$ - 147,616.60
TOTAL LIABILITIES AND EQUITY		$ 554,395.41

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 5 month period ended May 31, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
REVENUES							
ADULT PROGRAMS	$ 18500.00	$ 1130.00	$ 1541.67	$ 5802.95	$ 7708.35	$ -1905.40	$ -12697.05
ADVERTISING INCOME	30000.00	834.00	2500.00	6897.00	12500.00	-5603.00	-23103.00
CERTIFICATE OF PARTICIPAT	0.00	0.00	0.00	3350.00	0.00	3350.00	3350.00
CONCESSION INCOME	45000.00	2514.06	3750.00	8317.69	18750.00	-10432.31	-36682.31
FOURTH OF JULY	7500.00	300.00	625.00	1970.00	3125.00	-1155.00	-5530.00
INTEREST INCOME	1000.00	16.53	83.33	125.97	416.65	-290.68	-874.03
MISCELLANEOUS INCOME	1000.00	0.00	83.33	15.00	416.65	-401.65	-985.00
MOBILE PHONE TOWER	12500.00	1045.29	1041.67	5226.45	5208.35	18.10	-7273.55
PARK FEES	2500.00	0.00	208.33	0.00	1041.65	-1041.65	-2500.00
REAL ESTATE TAXES	56000.00	118.19	4666.67	35222.19	23333.35	11888.84	-20777.81
FACILITY INCOME	45000.00	3033.00	3750.00	17277.83	18750.00	-1472.17	-27722.17
SALES TAX	490000.00	50967.58	40833.33	181070.13	204166.65	-23096.52	-308929.87
SALES TAX - CAP IMP	120000.00	0.00	10000.00	0.00	50000.00	-50000.00	-120000.00
SPECIAL EVENT INCOME	15000.00	660.00	1250.00	3858.00	6250.00	-2392.00	-11142.00
SWIM POOL INCOME	100000.00	16620.85	8333.33	17350.85	41666.65	-24315.80	-82649.15
YOUTH PROGRAMS	160000.00	8082.79	13333.33	71425.49	66666.65	4758.84	-88574.51
TOTAL REVENUES	$ 1104000.00	$ 85322.29	$ 91999.99	$ 357909.55	$ 459999.95	$ -102090.40	$ -746090.45

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 5 month period ended May 31, 2014

	ANNUAL BUDGET	<---CURRENT BALANCE	BUDGET --->	<--- YEAR TO DATE BALANCE	BUDGET --->	<--- BUDGET TO DATE OVER/UNDER	UNEXPENDED --->
EXPENDITURES							
ADVERTISING	$ 1000.00	$ 0.00	$ 83.33	$ 568.00	$ 416.65	$ -151.35	$ 432.00
BUILDING MAINTENANCE (PAR	1000.00	0.00	83.33	550.00	416.65	-133.35	450.00
CAPITAL ASSET EXPENDITURE	10000.00	0.00	833.33	0.00	4166.65	4166.65	10000.00
CHEMICALS	8000.00	0.00	666.67	0.00	3333.35	3333.35	8000.00
CONCESSIONS	25000.00	2845.05	2083.33	5513.53	10416.65	4903.12	19486.47
CONTRACT LABOR	7000.00	0.00	583.33	6273.44	2916.65	-3356.79	726.56
DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	869.00	0.00	-869.00	-869.00
EQUIPMENT-SPORTS (PARK)	0.00	0.00	0.00	793.90	0.00	-793.90	-793.90
FIREWORKS	10000.00	707.50	833.33	4707.50	4166.65	-540.85	5292.50
FISCAL AGENT FEES	4000.00	750.00	333.33	1500.00	1666.65	166.65	2500.00
GROUP INSURANCE	30000.00	2175.85	2500.00	10833.95	12500.00	1666.05	19166.05
INSURANCE	34500.00	0.00	2875.00	0.00	14375.00	14375.00	34500.00
INTEREST EXPENSE	244000.00	122186.07	20333.33	123064.40	101666.65	-21397.75	120935.60
LANDSCAPING	1000.00	0.00	83.33	107.38	416.65	309.27	892.62
LEGAL	1000.00	0.00	83.33	700.00	416.65	-283.35	300.00
PROFESSIONAL	8000.00	0.00	666.67	2981.00	3333.35	352.35	5019.00
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	70.00	0.00	-70.00	-70.00
OFFICE SUPPLIES	6000.00	273.83	500.00	3025.29	2500.00	-525.29	2974.71
PAYROLL TAXES	27800.00	2306.95	2316.67	9758.22	11583.35	1825.13	18041.78
REPAIRS AND MAINTENANCE	10000.00	1527.19	833.33	4762.49	4166.65	-595.84	5237.51
RETIREMENT PLAN	8900.00	55.67	741.67	801.69	3708.35	2906.66	8098.31
SALARIES	222500.00	15025.44	18541.67	84736.17	92708.35	7972.18	137763.83
SALARIES-SEASONAL	140000.00	11878.93	11666.67	39567.39	58333.35	18765.96	100432.61
SALARIES-OVERTIME	1000.00	0.00	83.33	0.00	416.65	416.65	1000.00
SUPPLIES-GENERAL (PARK)	6000.00	278.61	500.00	2593.21	2500.00	-93.21	3406.79
SUPPLIES-SPORTS (PARK)	18000.00	1768.72	1500.00	7127.45	7500.00	372.55	10872.55
SUPPLIES-AQUATIC (PARK)	8000.00	4398.59	666.67	4941.89	3333.35	-1608.54	3058.11
SUPPLIES-SPECIAL ACTIVITY	20000.00	1179.52	1666.67	3503.03	8333.35	4830.32	16496.97
SUPPLIES - GROUNDS	500.00	191.90	41.67	191.90	208.35	16.45	308.10
TELEPHONE	7000.00	549.98	583.33	2782.93	2916.65	133.72	4217.07
TRAVEL AND TRAINING	2000.00	0.00	166.67	1221.14	833.35	-387.79	778.86
TREE CITY USA	10400.00	0.00	866.67	483.26	4333.35	3850.09	9916.74
TURF MAINTENANCE	500.00	0.00	41.67	0.00	208.35	208.35	500.00
UTILITIES-ELECTRIC (PARK)	40000.00	5626.43	3333.33	15052.56	16666.65	1614.09	24947.44
UTILITIES-GAS	6000.00	0.00	500.00	3641.81	2500.00	-1141.81	2358.19
UTILITIES-OTHER (PARK)	2500.00	540.34	208.33	2278.47	1041.65	-1236.82	221.53
VEHICLE EXPENSE-GAS	3000.00	528.46	250.00	1792.83	1250.00	-542.83	1207.17
VEHICLE EXPENSE-OTHER	1000.00	0.00	83.33	289.61	416.65	127.04	710.39
PRINCIPAL EXPENSE (MID-MO	154000.00	120000.00	12833.33	120000.00	64166.65	-55833.35	34000.00
TOTAL EXPENDITURES	$ 1079600.00	$ 294795.03	$ 89966.65	$ 467083.44	$ 449833.25	$ -17250.19	$ 612516.56
NET INCOME -LOSS	$ 24400.00	$ -209472.74	$ 2033.34	$ -109173.89	$ 10166.70	$ -119340.59	$ -133573.89

UNAUDITED

Additional Outstanding Bills
Monday, June 23, 2014

Vendor		Description	Amount
"Mary" Annette Finn		Water/Sewer/Trash Deposit Refund	30.16
Aaron Paddoch		Water/Sewer - Deposit Refund	17.68
AC Electrical Systems, Inc.		Water - Repairs	60.00
Alexander Open Systems		All Departments - Software, Hardware	4,105.04
Amanda Easter		Parks Dep Refund	17.00
American Business Systems		Copies and Rental Fee	783.83
Andrea Cheek		Water/Sewer - Deposit Refund	37.94
Beacon Refuse		Public Works - Trash	117.00
BJ Trophy Shop		Parks - Parade Trophys	63.00
BJs Trophy Shop		Parks - Supplies Sports	441.60
Bluedog Graphix	*	Parks - Supplies	188.50
Bluedog Graphix		Parks - Event Shirts	642.00
Brian Ball		Water/Sewer - Deposit Refund	14.30
Brock and Makenna		Parks - Band	$500.00
Burrell Enterprises		Landlord Account Refund	87.71
Buzzard Waste Services		Water/Sewer - Customer trash service	1,208.57
Calvin Frazier & Cody Demster		Water/Sewer - Deposit Refund	87.89
Cami Jennings		Parks - Deposit Refund	40.00
CaSi Consulting Analytical Srvs		Sewer - Testing	115.00
Charlene Nall		Parks - Deposit Refund	70.00
Christin Vallejo		Parks- Rental Deposit Refund	75.00
Christina Young		Water/Sewer - Deposit Refund	69.08
City of Springfield		Sewer - May charges	$35,148.16
City of Willard Utilites Dept		Police Department - Water	12.05
City of Willard Utilites Dept		City Hall - Water	48.03
Clean Uniforms		Water/Sewer - Uniforms	140.32
Commerce Commercial Cards		All Departments - supplies, etc	3,642.85
Connell Insurance	*	General - Work Comp, Liability	4,873.25
Courtney Rivera		Water/Sewer/Trash Deposit Refund	65.99
Dan Johnson		Parks - Deposit Refund	70.00
Darrell Biellier		Parks - Deposit Refund	75.00
David Dugger		Water/Sewer - Deposit Refund	64.68
David Hemphill		Water/Sewer - Deposit Refund	16.00
Daystar Distributing		Parks - Supplies	72.42
Dennis & Brenda Schmock		Water/Sewer - Deposit Refund	47.91
Dennis Edgar		Water/Sewer/Trash Deposit Refund	99.39
Diedre Rosel		Parks - Swim meet entry	35.00
Direct TV		Parks - Internet service	97.99
Donna Gordon		Emergency Management - Mileage	$78.25
Donna Gordon		Police Department - Uniforms	144.99
Donna Gordon		Emergency Management - Mileage	10.06
Donna Gordon		Emergency Management - Mileage	27.63
Downtown Furniture/ Harold Gambriel		Water/Sewer/Trash Deposit Refund	71.76
Emily Thomsett/Stanley Pyle		Water/Sewer/Trash Deposit Refund	65.73
Empire District Electric Co	*	Parks - Upgrades	1,300.00

Additional Outstanding Bills
Monday, June 23, 2014

Vendor		Description	Amount
Kenco Fire Equipment		Parks - Semi annual inspection	141.45
Kenco Fire Equipment		Parks - Maintenance supplies	37.95
Kim/Teddy Millikin		Parks - Deposit Refund	45.00
Krista Friend		Water/Sewer - Deposit Refund	20.00
Kubota of the Ozarks		Streets - supplies	248.52
Kubota of the Ozarks		Parks - Mower repairs	115.35
Kyla Hawk		Parks - Deposit Refund	35.00
Law Office of Kristoffer Barefield, LLC		Law - Court Appearance	714.38
Legal Shield		Police Department - Memberships	53.85
Leona Busse		Parks - Deposit Refund	70.00
Lowell Mason		Water/Sewer/Trash Deposit Refund	16.22
Lowes		Parks - Maintenance supplies	$12.97
Lowe's		Parks - Supplies	345.30
Lowe's		Parks - Toilet seats	23.72
Lowe's		Parks - Supplies for Freedom Fest	240.31
MailFinance		Water/Sewer - Folding Machine	210.02
Makenna & Brock	*	Parks - Entertainment for Freedom Fest	500.00
Marty / Maria Mingus		Water/Sewer - Deposit Refund	51.91
Mathew Hudson		Water/Sewer/Trash Deposit Refund	51.66
Mediacom		Water/Sewer - Online service	77.45
Mediacom		City Hall - Online service	10.25
Members only band		Parks - Fireworks	$2,250.00
Members Only Band	*	Parks - Entertainment for Freedom Fest	2,250.00
Mid-Missouri Bank	*	Parks - Interest Expense	302.54
Midwest Fibre Sales		Public Works - Recycle fees	75.00
Midwest Transit Equipment Inc	*	Parks - Bus Purchase	1,900.00
Mike Muhlenbruch		Police Department - Uniforms	212.59
Mike Payne		Police Department - Uniforms	650.00
Missouri Gas Energy		All Departments - Utilities	265.44
Missouri One Call		Water/Sewer Locate fees	197.60
MSHP Criminal Records		Parks - Criminal Records	$286.00
Murfin's Market		Parks/ Water - concessions, supplies	29.65
Nixa Monument		Veterans Brick Lettering	40.00
Norton Power Systems		Sewer - Labor Lift station	180.00
Olsson Associates		Water - Repairs	303.56
O'Reilly		Parks- Motor Oil	53.97
O'Reilly		Parks - Supplies	2.39
O'Reilly		Water - Vehicle supplies	6.90
O'Reilly		Police Department - Vehicle supplies	20.37
O'Reilly		Parks - Supplies	7.85
O'Reilly		Parks - Supplies	13.38
O'Reilly		Parks - Mower belt	13.48
O'Reilly		Parks - Nut and bolts	7.98
O'Reilly		Parks - Heater hose	1.26
Ozark Greenways		Water/Sewer - Rent	500.00

Additional Outstanding Bills
Monday, June 23, 2014

Vendor		Description	Amount
Walmart CC		All Departments - Misc items	3,303.54
Waste Corp of America		Water/Sewer - Trash	354.25
Waterworks Specialties		Parks - Supplies	84.51
Wehrenberg Campbell 16 Theater	*	Parks - Child Admissions	60.00
Wehrenberg Campbell 16 Theater	*	Parks - Child admissions	90.00
Willard Area Chamber of Commerce		General - June Luncheon	7.00
Willard Area Chamber of Commerce		Parks - June Luncheon	14.00
William & Tiffany Spray		Water/Sewer - Deposit Refund	50.44
Windstream Communications		All Departments - Phone service	2,317.41
Zotts Creamer	*	Parks - Child admissions	$90.00
Zotts Creamery	*	Parks - Child Admissions	$57.00
Zotts Creamery		Parks - Concessions	100.00
Zotts Creamery	*	Parks - Child Admissions	57.00
TOTAL			$109,545.16

* Invoices already paid

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
			2	760		-13.50	
			2	780		-24.35	
			2	1735		-25.05	
							11.52
13512	5/31/14	AMBERG EVENTS	2	150	353.75		
							353.75
20222	5/31/14	AMERICAN BUSINESS SYSTEMS	3	885	58.00		
							58.00
20223	5/31/14	AMERIPRIDE SERVICES	3	885	39.44		
							39.44
20224	5/31/14	BJ'S TROPHY SHOP	3	936	294.78		
							294.78
20225	5/31/14	BLUEDOG GRAPHIX	3	938	192.00		
							192.00
20226	5/31/14	BLUE WATER POOLS	3	937	1,226.82		
							1,226.82
20227	5/31/14	BRUCE HOLCOMB	3	375	50.00		
							50.00
20228	5/31/14	CENTRAL GARDEN & PET	3	936	400.00		
							400.00
20229	5/31/14	COMMERCE TRUST CO	3	855	750.00		
							750.00
20230	5/31/14	COMMERCE CR CD USPS	3	885	7.35		
			3	885	10.59		
			3	885	5.96		
			3	885	46.74		
			3	885	45.89		
			3	885	47.97		
			3	937	778.81		
			3	937	874.21		
			3	938	350.00		
							2,167.52
20231	5/31/14	CONCO QUARRIES	3	936	64.95		

City Of Willard
Disbursements Journal
May 31, 2014

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
							64.95
20232	5/31/14	DAYSTAR DISTRIBUTING	3	900	100.97		100.97
20233	5/31/14	DERENDA ROSIER	3	375	50.00		50.00
20234	5/31/14	DIRECT TV	3	959	102.99		102.99
20235	5/31/14	DALE DUVALL	3	375	40.00		40.00
20236	5/31/14	ELAINE VOGT	3	375	75.00		75.00
20237	5/31/14	EMPIRE ELECTRIC	3	955	2,748.50		2,748.50
20238	5/31/14	EWING IRRIGATION	3	900	131.93		131.93
20239	5/31/14	FOREMAN MECHANICAL SERVICES	3	900	108.00		108.00
20240	5/31/14	HARRY COOPER SUPPLY CO	3	935	61.14		61.14
20241	5/31/14	HILLYARD JANITORIAL SUPPLY	3	935	132.01		132.01
20242	5/31/14	LESLEY HAYTER	3	375	50.00		50.00
20243	5/31/14	LOWES CREDIT CARD SERVICES	3	900	10.23		
			3	900	362.92		
			3	900	65.16		
			3	900	54.22		
			3	900	7.26		
			3	900	14.97		
			3	900	19.60		
			3	936	386.80		
			3	936	34.44		

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
			3	937	207.39		
							1,162.99
20244	5/31/14	MEDIA COM	3	959	217.35		217.35
20245	5/31/14	MELISSA NATIONS	3	375	75.00		75.00
20246	5/31/14	HFA AGRI SERVICE	3	939	191.90		191.90
20247	5/31/14	MO STATE HIGHWAY PATROL	3	936	242.00		242.00
20248	5/31/14	MID MISSOURI BANK	3	870	610.44		610.44
20250	5/31/14	MIDWEST POOL AND SPA	3	937	331.80		331.80
20251	5/31/14	OREILLYS AUTO PARTS	3	935	55.46		55.46
20252	5/31/14	OZARKS COCA COLA	3	820	1,537.83		1,537.83
20253	5/31/14	PAM LONG	3	375	75.00		75.00
20254	5/31/14	PLAY IT AGAIN SPORTS	3	936	291.75		
			3	936	54.00		
			3	938	127.30		
							473.05
20255	5/31/14	ELISABETH RAY	3	755	40.00		40.00
20256	5/31/14	RENEGADE CHEMICALS	3	937	300.00		300.00
20257	5/31/14	REPUBLIC SERVICES	3	959	220.00		220.00

City Of Willard
Disbursements Journal
May 31, 2014

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
20258	5/31/14	REX SMITH OIL	3	960	299.09		299.09
20259	5/31/14	SANDI STEINBERG	3	375	100.00		100.00
20260	5/31/14	SKI SHACK	3	937	60.24		60.24
20261	5/31/14	SPRINGFIELD WATERWORKS	3	900	651.93		651.93
20262	5/31/14	SCHENDEL PEST SERVICES	3	935	30.00		30.00
20263	5/31/14	STAR MECHANICAL	3	937	619.32		619.32
20264	5/31/14	STEPHEN GRIFFIN	3	938	440.00		440.00
20265	5/31/14	TESSA BRITAIN	3	375	50.00		50.00
20266	5/31/14	VERIZON WIRELESS	3	940	89.61		89.61
20267	5/31/14	WALMART	3	820	750.66		
			3	820	557.20		
			3	885	139.45		1,447.31
20268	5/31/14	WILLARD CHAMBER OF COMMERCE	3	885	32.00		32.00
20269	5/31/14	WINDSTREAM COMMUNICATIONS	3	940	460.37		460.37
20270	5/31/14	WEX BANK	3	960	229.37		229.37
20271	5/31/14	APRIL PRUITT	3	375	40.00		40.00

City of Willard
Disbursements Journal
May 31, 2014

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
20272	5/31/14	MURPHINS MARKET	3	820		-3.42	
			3	820	2.78		
			3	938	67.00		
							66.36
20273	5/31/14	PETTY CASH GEN FUND	3	938	3.22		
							3.22
20274	5/31/14	TRISH ROBEY	3	375	75.00		
							75.00
31998	5/31/14	UNITED STATES TREASURY	1	140	1,616.49		
			1	150	248.69		
			1	890	576.57		
			1	1890	124.35		
							2,566.10
32032	5/31/14	EMPIRE ELECTRIC	1	140	3,238.18		
			1	140	7,215.23		
			1	150	2,877.93		
			1	955	187.92		
			1	1955	240.42		
			1	2930	5,212.80		
							18,972.48
32033	5/31/14	AMERICAN BUSINESS SYSTEMS	1	150	58.00		
			1	885	133.00		
			1	885	490.11		
			1	885	1,180.00		
			1	885	133.00		
			1	1885	58.00		
			1	1885	16.17		
			1	1885	58.00		
							2,126.28
32034	5/31/14	AMERIPRIDE SERVICES INC	1	885	14.40		
			1	1885	10.24		
							24.64
32035	5/31/14	BATTLEFIELD SEPTIC	1	140	250.00		
							250.00
32036	5/31/14	BLUE VALLEY PUBLIC SAFETY	1	5900	580.34		
							580.34

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
			1 4940	96.99		
						523.42
32084	5/31/14	VERIZON WIRELESS	1 1940	39.95		
						39.95
32085	5/31/14	WILLARD CHAMBER OF COMMERCE	1 885	16.00		
						16.00
32086	5/31/14	WINDSTREAM COMMUNICATIONS	1 940	460.37		
			1 1940	460.37		
						920.74
32087	5/31/14	WEX BANK	1 1960	2,416.14		
						2,416.14
32088	5/31/14	KELLYS POLICE & TACTICAL	1 1950	499.90		
						499.90
32089	5/31/14	GARY MARKENSON TRAINING	1 945	350.00		
						350.00
32090	5/31/14	MISSOURI MAINSTREET CONNECTION	1 945	13.00		
						13.00
32091	5/31/14	PETTY CASH GEN FUND	1 885	2.68		
			1 1935	8.00		
			1 1935	26.33		
						37.01
32049	5/31/14	DONNA GORDON TRAVEL/TRAINING	1 5945	63.39		
						63.39
	5/31/14	Contra Entry	1 100		-86,161.65	
						.00
	5/30/14	Contra Entry	1 125		-5,261.20	
						.00
	5/31/14	Contra Entry	2 100		- 123,950.98	
						.00
	5/31/14	Contra Entry	3 100		-19,070.69	
						.00

Revenues		May '14	May '13	Difference	Year '14	Year '13	Difference	% Left
Adult Programs	18,500.00	1,130.00	36.00	1,094.00	5,802.95	4,190.00	1,612.95	68.63%
Advertising Income	30,000.00	834.00	240.00	594.00	6,897.00	14,600.00	-7,703.00	77.01%
Certificate of Participat	0.00	0.00	0.00	0.00	3,350.00	0.00	3,350.00	#DIV/0!
Concession Income	45,000.00	2,514.06	3,757.54	-1,243.48	8,317.69	8,587.74	-270.05	81.52%
Fourth of July	7,500.00	300.00	515.00	-215.00	1,970.00	515.00	1,455.00	73.73%
Grant Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Interest Income	1,000.00	16.53	24.30	-7.77	125.97	147.00	-21.03	87.40%
Misc Income	1,000.00	0.00	-469.68	469.68	15.00	291.32	-276.32	98.50%
Mobile Phone Tower	12,500.00	1,045.29	1,024.79	20.50	5,226.45	5,123.95	102.50	58.19%
Park Fees	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00%
Real Estate Taxes	56,000.00	118.19	0.00	118.19	35,222.19	38,776.65	-3,554.46	37.10%
Facility Income	45,000.00	3,033.00	3,990.25	-957.25	17,277.83	15,169.25	2,108.58	61.60%
Sales Tax	490,000.00	50,967.58	45,301.98	5,665.60	181,070.13	193,096.99	-12,026.86	63.05%
Sales Tax Capital Imp	120,000.00	0.00	0.00	0.00	0.00	22,524.39	-22,524.39	100.00%
Special Event Income	15,000.00	660.00	35.00	625.00	3,858.00	152.00	3,706.00	74.28%
Swim Pool Income	100,000.00	16,620.85	11,235.20	5,385.65	17,350.85	12,315.20	5,035.65	82.65%
Youth Programs	160,000.00	8,082.79	15,945.63	-7,862.84	71,425.49	48,347.65	23,077.84	55.36%
Total	**1,104,000.00**	**85,322.29**	**81,636.01**	**3,686.28**	**357,909.55**	**363,837.14**	**-5,927.59**	**67.58%**
Programs	**423,500.00**	**33,174.70**	**35,754.62**	**-2,579.92**	**132,899.81**	**103,876.84**	**29,022.97**	**68.62%**
Taxes	**666,000.00**	**51,085.77**	**45,301.98**	**5,783.79**	**216,292.32**	**254,398.03**	**-38,105.71**	**67.52%**
Other Income	**14,500.00**	**1,061.82**	**579.41**	**482.41**	**8,717.42**	**5,562.27**	**3,155.15**	**39.88%**

Supplies/Services Expenses		May '14	May '13	Difference	Year '14	Year '13	Difference	% Left
Advertising	1,000.00	0.00	0.00	0.00	568.00	632.50	-64.50	43.20%
Building Maint	1,000.00	0.00	72.67	-72.67	550.00	507.23	42.77	45.00%
Capital Assest Expenses	10,000.00	0.00	7750.00	-7,750.00	0.00	12,271.00	-12,271.00	100.00%
Chemicals	8,000.00	0.00	0.00	0.00	0.00	2,922.60	-2,922.60	100.00%
Concessions	25,000.00	2,845.05	2,512.73	332.32	5,513.53	4,850.59	662.94	77.95%
Contract Labor	7,000.00	0.00	83.84	-83.84	6,273.44	5,214.78	1,058.66	10.38%
Dues & Subscriptions	0.00	0.00	0.00	0.00	869.00	0.00	869.00	#DIV/0!
Equipment - Sports	0.00	0.00	0.00	0.00	793.90	0.00	793.90	#DIV/0!
Fourth of July	10,000.00	707.50	40.00	667.50	4,707.50	6,644.76	-1,937.26	52.93%
Fiscal Agent Fees	4,000.00	750.00	1,350.00	-600.00	1,500.00	2,100.00	-600.00	62.50%
Group Insurance	30,000.00	2,175.85	820.94	1,354.91	10,833.95	6,364.81	4,469.14	63.89%
Insurance	34,500.00	0.00	23.52	-23.52	0.00	94.08	-94.08	100.00%
Interest Expense	244,000.00	122,186.07	124,975.72	-2,789.65	123,064.40	126,300.49	-3,236.09	49.56%
Landscaping	1,000.00	0.00	0.00	0.00	107.38	206.73	-99.35	89.26%
Lease Payment	145,000.00	0.00	115,000.00	-115,000.00	0.00	115,000.00	-115,000.00	100.00%
Legal	1,000.00	0.00	0.00	0.00	700.00	0.00	700.00	30.00%
Professional	8,000.00	0.00	641.45	-641.45	2,981.00	6,610.36	-3,629.36	62.74%
Miscellaneous Expense	0.00	0.00	259.00	-259.00	70.00	259.00	-189.00	#DIV/0!
Office Supplies	6,000.00	273.83	643.72	-369.89	3,025.29	3,791.51	-766.22	49.58%
Payroll Taxes	27,800.00	2,306.95	2,023.62	283.33	9,758.22	8,592.48	1,165.74	64.90%
Repairs & Maintenance	10,000.00	1,527.19	547.90	979.29	4,762.49	976.49	3,786.00	52.38%
Retirement	8,900.00	55.67	-77.17	132.84	801.69	491.05	310.64	90.99%
Salaries - Full Time	222,500.00	15,025.44	18,067.22	-3,041.78	84,736.17	72,391.40	12,344.77	61.92%
Salaries - Seasonal	140,000.00	11,878.93	8,385.03	3,493.90	39,567.39	39,860.26	-292.87	71.74%
Salaries - Overtime	1,000.00	0.00	0.00	0.00	0.00	66.00	-66.00	100.00%
Supplies - General	6,000.00	278.61	1,728.79	-1,450.18	2,593.21	4,008.61	-1,415.40	56.78%
Supplies - Sports	18,000.00	1,768.72	949.21	819.51	7,127.45	5,751.56	1,375.89	60.40%
Supplies - Aquatic	8,000.00	4,398.59	4,812.82	-414.23	4,941.89	6,420.02	-1,478.13	38.23%
Supplies-Special Activity	20,000.00	1,179.52	414.35	765.17	3,503.03	2,246.75	1,256.28	82.48%
Supplies - Grounds	500.00	191.90	77.28	114.62	191.90	439.10	-247.20	61.62%
Telephone	7,000.00	549.98	603.44	-53.46	2,782.93	3,504.05	-721.12	60.24%
Travel & Training	2,000.00	0.00	0.00	0.00	1,221.14	1,520.94	-299.80	38.94%
Tree City	10,400.00	0.00	0.00	0.00	483.26	0.00	483.26	95.35%

Turf Maintenance	500.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00%
Utilities - Electric	40,000.00	5,626.43	5,843.20	-216.77	15,052.56	13,957.70	1,094.86	62.37%
Utilities - Gas	6,000.00	0.00	588.60	-588.60	3,641.81	2,116.21	1,525.60	39.30%
Utilities - Other	2,500.00	540.34	207.70	332.64	2,278.47	1,441.77	836.70	8.86%
Vehicle Expense - Gas	3,000.00	528.46	25.01	503.45	1,792.83	1,180.06	612.77	40.24%
Vehicle Expense - Other	1,000.00	0.00	0.00	0.00	289.61	334.57	-44.96	71.04%
Principal (Mid-Missouri)	154,000.00	120,000.00	0.00	120,000.00	120,000.00	0.00	120,000.00	22.08%
Total	1,224,600.00	294,795.03	298,370.59	-3,575.56	467,083.44	459,069.46	8,013.98	61.86%

Full Time Salaries/Exp.	**324,700.00**	**19,563.91**	**20,858.13**	**-1,294.22**	**106,130.03**	**87,999.82**	**18,130.21**	67.31%
Seasonal Salaries	**140,000.00**	**11,878.93**	**8,385.03**	**3,493.90**	**39,567.39**	**39,860.26**	**-292.87**	71.74%
All Other Exp.	**614,900.00**	**263,352.19**	**154,127.43**	**109,224.76**	**320,592.12**	**216,209.38**	**104,382.74**	47.86%

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Willard Parks & Recreation
Department Sales Summary

Date: 1/1/2014 12:00:00 AM to 7/28/2014 11:59:59 PM

Department	Qty Sol	Ext Price
adult Sports	30	1,900.98
advertisment	32	8,889.00
Basketball Camp	27	880.00
Big gym	119	4,897.50
Buddy Swim	2	80.00
camp	1,826	56,016.78
cheerleading	25	580.00
comm. building	104	4,395.00
comp vball	6	300.00
concessions	1,754	23,997.15
dance	91	4,801.25
deposits	39	2,985.00
dog Days baseball	52	1,820.00
father/daughter ball	49	695.00
fitness punch cards	47	2,672.50
freedom 5k	14	275.00
freedom fest	95	3,050.00
Home School PE	58	450.00
Lifeguard Training	1	175.00
mommy & me	1	40.00
murray room	35	870.00
Pageant	48	1,910.00
pavilion	100.5	995.00
Rummage Sale	16	215.00
Scholarship Fund	1	155.00
Schools Out Camp	10	175.00
Small gym	82.5	1,560.00
Special Events	11	1,504.60
Sports	149	11,805.34
Swim Lessons	142	5,957.00
Swim Team	37	3,214.00
wac	969.5	59,323.83
Xtreme Fitness	155	1,149.30
yoga	96	477.50
youth baseball	381	17,037.00
youth basketball	134	5,348.00
youth Programs	25	10,317.00
youth soccer	266	10,473.00
youth vball	84	3,360.00
zumba	185	1,008.00
	7,299.5	**255,754.73**

Willard Parks and Recreation
Director's Report
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Programs

- **Zumba Class –** *The REC on Monday/Wednesday @ 6:30pm-7:30pm &Com. Build Sat. @ 9:30am*
- **X-treme Fitness-** *The REC on Mondays, Tuesdays, and Thursdays @ 5:30-6:30pm.*
- **Children's Dance Classes –** ~~Summer Break~~
- **Willard Playgroup –** *Jackson Park & Pool on Wednesdays @ 9:30 – 11:00am*
- **Tumbling Toddlers –** *Summer Break*
- **Youth Yoga-** *Summer Break*
- **Youth Cheerleading-** *Recreation Center:* TBA
- **Senior's Fitness Class -** *Murray Room on Monday, Wednesday, Fridays @ 10-11am.*
- **Summer Adv. Camp –** Camp days for May 29th-July 28th have grossed $56,016.78!
- **Kid-Venture Days –** Planning in progress for 2014-15 school year

Special Events

- **Splash N Bash –**
  - Date is set for May 26th.
- **Freedom Fest –** *Planning in Progress*
  - Date is set for Saturday, June 28, 2014
  - *Several Sponsors already*
  - *Adding a professional stage this year*
  - *Adding 5k and Little Miss Firecracker Pageant*
- **Frisco Runaway Triathlon / Splash n Dash Jr. Triathlon –** *Planning in Progress*
  - Date: August 30th
- **The Doggie Dive –** *Planning in Progress*
  - Date: September 6th
- **Halloween Events –** *Planning in Progress*
  - Date for 2014 Haunted House is October 24th and 25th
  - Date for 2014 Safe Halloween is October 25th
- **Christmas on the Frisco –** *Planning in Progress*
  - Date: November 21st 2014
  - Willard Area Chamber of Commerce and the Parks Department is a partner.
- **Turkey Trot –** *Planning in Progress*
  - Date for 2014 is November 27th
- **Santa's Workshop –** *Planning in Progress*
  - Date for 2014 is December 13th
- **Sweet Heart Dance –** *Planning in Progress*
  - Date for 2015 – February 6th 2015
- **The Great Egg Hunt and Activities –** *Planning in Progress*
  - Date for 2015 – March 28th 2015
- **Rummage Sale –** *Planning in Progress*
  - Date: TBA
- **Spring Clean Up –** *Planning in Progress*

Willard Parks and Recreation
Director's Report
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  - Partnering with Tim Roberts
  - Date: TBA
- **Father Daughter Ball** – *Planning in Progress*
  - Date: TBA

Aquatics

- **Budget and Expense** – *Planning for 2014 season*
  - Update in the financials
  - Pool days December 31st-July 28th have grossed $68,789.83
- **Programs** - *Planning for 2014 season*
  - Pool opened May 23rd
  - 8 Lifeguards have passed and completed lifeguard training.
  - Swim Team practice began May 27th.
    - We have 35 participants
  - Swimming lessons began June 9th.
  - Already having participants for Private Swimming Lessons.
  - Aqua Exercise (Aerobics and Aqua Zumba) classes began June 17th.
  - Private Rentals spots are filling up for June and July
    - **June (8)**
    - **July (12)**
  - Party Pad Rentals have sparked a lot of interest
    - **June (6)**
    - **July (7)**

Sports Section

- **Youth Soccer** – *Planning in Progress*
  - Registration begins Aug. 14
- **Youth Volleyball** – *Planning in Progress*
  - Registration begins Aug. 14
- **Youth Baseball/Softball** *Games Began May 19*
  - Practices began May 5th, with games began May 19th.
    - Registration has concluded for the Baseball and Softball league
    - Registration numbers are up (379 registrations)
      - By best estimate, last year's registration (new accounting methods) was approximately 270
  - Baseball has concluded-net revenue accounting for field upgrades, staffing, equipment costs, t-shirts, and medals, but not accounting for concession food cost and electrical =$15,792.03
  - The "Dog Days of Summer" league will begin July 14th, consist of 5 games, and will end by August 11th. This league will have a slightly reduced cost to register due to the abbreviated schedule.
    - Dog Days was not as successful as we would have liked.
      - We converted the structure to a skills camp, and offered refunds to those not interested in participating.
    - Camp attendees will receive a t-shirt and medal
- **Youth Basketball** – *Planning in Progress*

Willard Parks and Recreation
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   - Dates: TBA
- **Adult Volleyball –** *Planning in Progress*
   - Dates: TBA
- **Adult Basketball**– *Planning in Progress*
   - Dates: TBA
- **Special Basketball Camps –** *26 Participants*
   - We plan on offering additional camps prior to basketball season

Advertising

- Focusing on school year brochure

Facilities

- **June Rentals** – Willard Parks continues to promote the facility rentals.
   - Community Building (Private Rentals –4)
      - Ongoing – Senior Lunch, A.A. Group, Mayors Breakfast
   - Recreation Center (Private Rentals –8)
      - Ongoing – Xtreme Fitness, Yoga, Zumba, Sports Practice, Senior Exercise
   - Pavilion (Private Rentals –9)
- **July Rentals –** Willard Parks continues to promote the facility rentals.
   - Community Building (Private Rentals –5)
      - Ongoing – Senior Lunch, A.A. Group, Mayors Breakfast
   - Recreation Center (Private Rentals – 18)
      - Ongoing – Xtreme Fitness, Yoga, Zumba, Senior Exercise, Summer Camp
   - Pavilion (Private Rentals –7)
- **Maintenance**
   - Mowing all facilities
   - Cleaned/organized/inventoried maintenance building
   - Preparing soccer complex for fall leagues
   - Servicing all equipment
   - Dealing is a couple of equipment issues – Bat wing Tractor is down
      - Public works has loaned parks a tractor and finishing mower

Other Information

- **Website** – *Visitors as of 6/22/14*
   - www.willardparks.com – 17,173 unique visitors
   - www.willardfreedomfest.com – 5,086 unique visitors
   - www.willardaquatics.com – 5,521 unique visitors
- **Facebook –** *1008 likes as of 6/22/14*
   - https://www.facebook.com/WillardParksAndRec - 8,651 organic viewers reached

Tractor Purchase

John Deere

#094289 JD5220; 2001 mfg; 2940 hrs; 53 eng HP; 45 pto HP; 12F x 12R with power shuttle; 540 rpm pto; NO rear remotes;
Joystick/mid-mount valve; 7.50-16 ribbed front tires 50%;
14.9R28 rear tires 50%

Capital Improvements Budget = $10,000

New Bus = $1,900

New Tractor= $11,400–Trade in $4800 = $6,600+1 rear remote circuit $400 = $7,000

Capital Improvements Budget = $1,100

Capital Asset Sales

Old Bus = $1,000

Cub Cadet = $305

Capital Asset Sales Income = $1,305.00