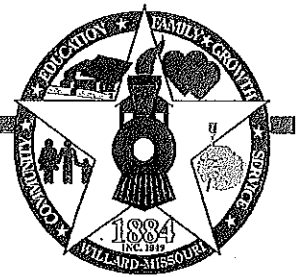


CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

June 9, 2014

7:00 p.m.

Willard City Hall

224 W. Jackson Street

Mayor

Wendell Forshee

Board Members

Michael Barr

David Larimore

Bradley Mowell

Meredith Reaves

David Roggensees

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING**

**June 9, 2014
7:00 P.M.**

Posted June 4, 2014

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m. June 9, 2014 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:
PLEDGE OF ALLEGIANCE

Call the meeting to order

Roll Call

1. **Agenda Amendments/Approval of Agenda.**
2. **Approval of Meeting Minutes:**
Approve the minutes of the regular meeting on May 12, 2014.
3. **Ceremonial Matters:**
Reappointment to the Park Board:
 - a. Valorie Simpson
 - b. Laurie PendergrassAppointment of Darryl Proctor to the Economic Development Task Force
4. **Citizen Input (*5 minute limit per person*).**
5. **Financial Reports:**
 - a. February 2014 Financial Statements
 - b1. April 2014 Budget
 - b2. April Comparative Financial Statements
 - c. April 2014 Budget Summaries
 - d. May 2014 Outstanding Invoices
 - e. April 2014 Checks Written
 - f. 2013 End Of Year Financial Statements
6. **Department Head Reports.**
7. **Public Hearing to consider citizen input on the conditional use permit request from Kings Ministries, Inc. for 300 S. Main St.**
8. **Ordinance accepting the Conditional Use Permit request from Kings Ministries, Inc. for 300 S. Main St. (1st and 2nd Read).**
Discussion/Vote
9. **Public Hearing to consider citizen input on the request of Doug McDaris of 5537 Farm Rd 94 from R-1 to R-4:**

10. **Ordinance accepting the request of Doug McDaris of 5537 W. Farm Rd 94 from R-1 to R-4. (1st and 2nd Read).**
Discussion/Vote
11. **Ordinance accepting the Gas Franchise Agreement between City Utilities and the City of Willard. (1st and 2nd Read).**
Discussion/Vote
12. **Ordinance accepting the Electric Franchise Agreement between City Utilities and the City of Willard. (1st and 2nd Read).**
Discussion/Vote
13. **Ordinance accepting the Midwest Meters Contract (1st and 2nd Read).**
Discussion/Vote
14. **Ordinance Accepting the Makenna and Brock Band Contract Agreement (1st and 2nd Read).**
Discussion/Vote
15. **2014 Codification Ordinance (1st and 2nd Read).**
Discussion/Vote
16. **Amendment to Ordinance # 101012A (1st and 2nd Read).**
Discussion/Vote
17. **City Administrator Ordinance (1st and 2nd Read).**
Discussion/Vote
18. **Ordinance amending the Willard Employee Manual (1st and 2nd Read).**
Discussion/Vote
19. **2014 Property and Casualty Insurance Ordinance (1st and 2nd Read).**
Discussion/Vote
20. **Workers Compensation Insurance Ordinance (1st and 2nd Read).**
Discussion/Vote
21. **New Business.**
22. **Old Business.**
23. **Adjourn Meeting.**

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING THE CITY CLERK AT 417-742-5302.

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**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
May 12, 2014**

Staff present: City Administrator, J. Everett Mitchell; City Clerk, Dale Duvall; Public Works Director, Justin Reaves; Director of Development, Randy Brown; Community Services Director, J.C. Loveland; Finance Officer, Carolyn Halverson, Reserve Officer, Bill Lingenfielser; Chief of Police, Tom McClain; and Emergency Management Director, Donna Gordon.

City Attorney Ken Reynolds was present.

Citizens in attendance: Alice Mitchell, David Hemphill, Mark Jones, Mindy Latham, Robert Latham, Jim Vaughn, Mindy Latham, Roscoe Killingsworth, Lee McLean, Dwayne Waterworth, Gaytha Yates, Christopher Herndon of Midwest Meters, and James Hansen of the Cross Country Times.

Roll Call

Alderman Mowell-present, Alderman Roggensees-present, Alderman Barr-present, Alderman Larimore-present by videoconference, Alderman Reaves-present and Mayor Forshee-present.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Forshee.

Call to Order

Mayor Forshee called the meeting to order at 7:00 pm.

Agenda Amendments/Approval of Agenda

The City Clerk noted that item 14 would need to be removed from the agenda accordingly. Motion made by Alderman Mowell and seconded by Alderman Barr. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Roggensees, Larimore and Reaves.

Approve the Minutes of the Regular Meeting on April 14, 2014

Motion made by Alderman Larimore and seconded by Alderman Barr to approve the minutes. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Roggensees, Larimore and Reaves.

Approve the Minutes of the Special Meeting on April 22, 2014

Motion made by Alderman Mowell and seconded by Alderman Barr to approve the minutes. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Roggensees, Larimore and Reaves.

Approve the Minutes of the Special Meeting on April 28, 2014

Alderman Mowell asked that the minutes reflect that the representative from Brightergy had told the Board that making the change to the bulbs would be less expensive if done in-house rather than outsourced.

Motion made by Alderman Larimore and seconded by Alderman Mowell to approve the minutes with an amendment to the above mentioned items. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Roggensees, Larimore and Reaves.

Approve the Minutes of the Special Meeting on May 2, 2014

Alderman Mowell asked that the reason for the previous Board not approving the three (3) year firework contract be included in the minutes and that the update given by the City Administrator in reference to the meters be added also. **Motion** made by Alderman Mowell and seconded by Alderman Roggensees to approve the minutes. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Roggensees, Larimore and Reaves.

Ceremonial Matters:

a. Presentation of the Police Week and Peace Officers Memorial Day Proclamation.

The Mayor read the proclamation.

b. Appointment of a Board of Aldermen representative to the Board of Adjustment.

The Mayor asked for a motion to accept the appointment of Alderman Roggensees to the Board of Adjustment. **Motion** made by Alderman Larimore. Alderman Mowell made the second. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Larimore, Roggensees and Reaves.

c. Appointment of a Board of Aldermen representative to the Economic Development Task Force.

The Mayor asked for a motion to accept the appointment of Alderman Larimore to the Economic Development Task Force. **Motion** made by Alderman Barr. Alderman Reaves made the second. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Larimore, Roggensees and Reaves.

d. Appointment of a Board of Aldermen representative to the Economic Development Task Force.

The Mayor asked for a motion to accept the appointment of Alderman Barr to the Economic Development Task Force. **Motion** made by Alderman Mowell. Alderman Roggensees made the second. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Larimore, Roggensees and Reaves.

e. Reappointment of Lucille Murray to the Tree Board.

The Mayor asked for a motion to accept the reappointment of Lucille Murray to the Tree Board. **Motion** made by Alderman Larimore. Alderman Roggensees made the second. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Larimore, Roggensees and Reaves.

Citizen Input

None

2013 Audit Report Presentation

Rebecca Friedrich of KPM CPA., presented and reviewed the 2013 City audit with the Board. Ms. Friedrich answered the Board's questions regarding the audit. Some of the items discussed were: budgetary compliance, bank depository agreements, accounting software and the transferring of City funds.

Financial Report.

March 2014 Financial Statements.

Alderman Larimore requested a breakdown of each department's payroll and taxes paid. Alderman Mowell requested a breakdown of the City's certificates of participation. Alderman Larimore asked for clarification as to where the disbursements for the EMD costs are accounted for. Alderman Mowell asked which specific department a portion of the Director of Development's salary was coming from. The Finance Officer stated that it was pulled from other departments that work had been done for. Alderman Barr asked for a comparison of the previous year's sewer revenue. **Motion** was made by Alderman Roggensees and seconded by Alderman Larimore to approve the statements. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Larimore, Roggensees and Reaves.

March 2014 Budget Summaries.

Alderman Larimore asked for the correction of a clerical error on the summary.
Informational Only. No vote taken.

April 2014 Outstanding Invoices and Additional Outstanding Invoices.

Motion made by Alderman Larimore and seconded by Alderman Barr to approve the payment of the invoices. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Larimore, Roggensees and Reaves.

Department Head Reports

Alderman Roggensees asked the Emergency Management Director to look into the cost and feasibility of a reverse 911 system.

Alderman Mowell asked the Community Services Director if there had been any progress made on the capital improvements 5-10 year plan.

Alderman Mowell stated that he would like to discuss at a later time the reasons why the City needs six (6) police vehicles.

Meter Bids

The Director of Public Works explained that the request for meter bids had been completed and that Midwest Meters was the lowest bidder. There had been discussion with the previous Board to utilize a portion of the street funds monies for purchasing new meters. Alderman Mowell suggested going to quarterly readings and abandoning this project. The City Administrator explained that this meter update will increase the accuracy of the readings and that the quarterly readings are something that is being looked into by staff.

Staff recommended that the Board approve the Midwest Meters proposal. The ordinance will be brought to the Board at the next meeting. **Motion** made by Alderman Larimore and seconded by Alderman Barr to approve the meter bid proposal. The motion carried with a vote of 4-1. Voting aye: Alderman Barr, Larimore, Roggensees and Reaves. Voting nay: Alderman Mowell.

Public Hearing to consider citizen input on the rezoning request from R-1 to R-3 for Kings Ministries, Inc.

The City Attorney opened the Public Hearing for public comment. Gaytha Yates addressed the Board with various concerns regarding infrastructure and storm water impact issues. No other comments were presented and the public hearing was closed.

Ordinance accepting the Rezoning request for Kings Ministries, Inc. (1st and 2nd Read).

Discussion/Vote

BILL #

ORDINANCE#

AMENDING THE WILLARD LAND USE REGULATIONS, SECTION 400.380A, CITY OF WILLARD ZONING MAP, BY REZONING 300 S. MAIN ST. WILLARD, MO "R-1" TO "R-3" MULTIPLE FAMILY RESIDENCE DISTRICT:

First read was conducted by the City Clerk

Discussion/Vote

Alderman Mowell stated that he is against the rezoning per the residents responses at the Planning and Zoning Commission public hearing that was held on the matter. The City Administrator expressed to the Board that the City Attorney had reviewed this developers request further, and had determined that it is an allowable conditional use under R-1 zoning. The City Administrator stated that the item would be brought to the Planning and Zoning Commission and the Board of Aldermen for a conditional use request. **No motion was made.**

Public Hearing to consider citizen input on the following changes to the City of Willard Municipal Code Book:

- a. Amendments to Chapter 400, Title IV. Land Use, Article III, Administration and Review, Part V. Review Section 400.340 Site Plan Review (F) Major Site Plan Review Process of the City of Willard Municipal Code Book. **OR**
- b. Amendments to Chapter 400, Title IV. Land Use, Article III, Administration and Review, Part 2. Commissions and Boards; Section 400.160 Planning and Zoning Commission (D) Powers and Duties of Planning and Zoning Commission of the City of Willard Municipal Code Book.

The City Attorney opened the Public Hearing for public comment. No comments were presented and the public hearing was closed.

Ordinance accepting the amendments to Section 400.340 of the Willard Municipal Code Book (1st and 2nd Read) or Ordinance accepting the amendments to Section 400.160 of the Willard Municipal Code Book (1st and 2nd Read).

Discussion/Vote

BILL # _

ORDINANCE#

AN ORDINANCE AMENDING CHAPTER 400, TITLE IV: LAND USE, ARTICLE III: ADMINISTRATION AND REVIEW, PART 2. COMMISSIONS AND BOARDS; SECTION 400.160 PLANNING AND ZONING COMMISSION (D) POWERS AND DUTIES OF PLANNING AND ZONING COMMISSION OF THE CITY OF WILLARD MUNICIPAL CODE BOOK.

First read was conducted by the City Clerk

Discussion/Vote.

The City Administrator explained that this was an item that needed clarification for the code enforcement on major site plans. The current ordinance states that the Planning and Zoning Commission has the final decision on major site plans approval. This is not conducive with the Commission being an advisory board. The City Administrator asked the Board to vote to either keep this code as it reads, and change the advisory status, or make the change to have the process go through the Board of Aldermen for a final decision.

No motion was made.

BILL # 14-07

ORDINANCE# 140512

AN ORDINANCE AMENDING CHAPTER 400, TITLE IV. LAND USE, ARTICLE III, ADMINISTRATION AND REVIEW, PART V. REVIEW SECTION 400.340 SITE PLAN REVIEW (F) MAJOR SITE PLAN REVIEW PROCESS OF THE CITY OF WILLARD MUNICIPAL CODE BOOK.

First read was conducted by the City Clerk

Discussion/Vote. **Motion** made by Alderman Roggensees with a second by Alderman Mowell. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Larimore, Roggensees and Reaves.

Second read was conducted by the City Clerk

Motion made by Alderman Barr and seconded by Alderman Reaves to approve the amendment. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Larimore, Roggensees and Reaves.

Ordinance accepting the Intergovernmental Agreement between Greene County and the City of Willard (1st and 2nd Read).

Discussion/Vote

BILL # 14-08

ORDINANCE# 140512A

AUTHORIZING THE MAYOR ON BEHALF OF THE CITY OF WILLARD, TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF WILLARD AND GREENE COUNTY TO PROVIDE ASPHALT OVERLAY SERVICES.

First read was conducted by the City Clerk

Discussion/Vote. The Public Works Director explained that this is an agreement that the City "piggybacks" on with Greene County for asphalt. It allows the City to get a better price on asphalt when needed. It does not commit the City to buying or using a minimum amount. **Motion** made by Alderman Larimore with a second by Alderman Roggensees. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Larimore, Roggensees and Reaves.

Second read was conducted by the City Clerk

Motion made by Alderman Roggensees and seconded by Alderman Barr to approve the amendment. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Larimore, Roggensees and Reaves.

Commerce Bank/Willard Sports Complex Lease Renewal Ordinance (1st and 2nd Read).

Discussion/Vote

BILL # 14-09

ORDINANCE#140512B

AUTHORIZING THE CITY OF WILLARD TO RENEW THE LEASE AGREEMENT BETWEEN COMMERCE BANK, AS TRUSTEE, AND THE CITY OF WILLARD, MISSOURI, ORIGINALLY DATED APRIL 1, 2001 AND RENEWED THEREAFTER, ANNUALLY, AND AS NOW RENEWED FOR ONE (1) YEAR PERIOD AS SPECIFIED IN SECTION 3.3 OF SAID LEASE AGREEMENT FOR THE WILLARD SPORTS COMPLEX, OTHERWISE KNOWN AS THE RECREATION CENTER.

First read was conducted by the City Clerk

Discussion/Vote. Alderman Mowell expressed concern that the City was too far in debt and that he did not think that renewing the lease agreement was making the debt problem any better.

Motion made by Alderman Roggensees and seconded by Alderman Barr to approve the lease renewal. The motion carried with a vote of 4-1. Voting aye: Alderman Barr, Larimore, Roggensees and Reaves. Voting nay- Alderman Mowell.

Second read was conducted by the City Clerk

Motion made by Alderman Roggensees and seconded by Alderman Reaves to approve the lease renewal. The motion carried with a vote of 4-1. Voting aye: Alderman Barr, Larimore, Roggensees and Reaves. Voting nay- Alderman Mowell.

Resolution accepting the AED Medical Director Agreement.

Discussion/Vote.

This resolution will allow the City to utilize, at no cost, the services of Dr. Fusco for AED services, as needed by the City of Willard. **Motion** made by Alderman Barr and seconded by Alderman Mowell to approve the resolution. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Larimore, Roggensees and Reaves.

New Business

Alderman Roggensees asked that the topic of committees be discussed at the next work study session.

Old Business

The City Administrator mentioned that the City is currently looking to hire a utility clerk and a utility services supervisor. The Board asked about the stop sign for Cherry and Dorcas road, the status on Brightergergy and the cost if the project is done in-house instead of through the company, and there was mention of the business license issue of contractors and subcontractors. These item are items to be discussed at the work study session.

Adjourn meeting

Motion made by Alderman Barr and seconded by Alderman Roggensees to adjourn the meeting. The motion carried with a vote of 5-0. Voting aye: Alderman Mowell, Barr, Larimore, Roggensees and Reaves.

The meeting adjourned at 9:50 p.m.

Dale Duvall, City Clerk

Wendell Forshée, Mayor of Willard



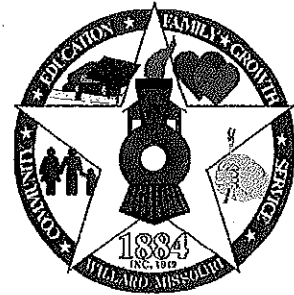
Finance Department Report

AGENDA ITEM #5

Financial Reports:

- A. February 2014 Financial Statements
- B1. April 2014 Budget
- B2. April Comparative Financial Statements
- C. April 2014 Budget Summaries
- D. May 2014 Outstanding Invoices
- E. April 2014 Checks Written
- F. 2013 End Of Year Financial Statements

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (A)
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

February 2014 Financial Statements

CITY OF WILLARD
BALANCE SHEET
GENERAL FUND
February 28, 2014

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$	80,249.47	
CASH IN BANK- MID-MISSOURI BANK		19,565.14	
CASH IN BANK - CD'S		75,931.90	
CASH IN BANK - JTS		1,652.56	
CASH IN REPURCHASE AGREEMENT		239,873.13	
PETTY CASH		350.00	
DUE FROM WATER/SEWER FUND		94,993.26	
DUE FROM RECREATION FUND		304,798.37	
TOTAL ASSETS	\$	817,413.83	

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	\$	3,391.55	
JUDICIAL EDUCATION FUND		45.34	
COURT BONDS PAYABLE		1,241.40	
DRUG MONEY PAYABLE		656.00	
DEVELOPERS ESCROW		19,044.75	
LAGERS PAYABLE		5,657.49	
GROUP INSURANCE PAYABLE		6,397.72	
DUE TO WATER/SEWER FUND		1,954.48	
DUE TO RECREATION FUND		40,270.64	
TOTAL LIABILITIES	\$	78,659.37	

EQUITY

FUND BALANCE	\$	542,284.56	
NET INCOME -LOSS		196,469.90	
TOTAL FUND EQUITY	\$	738,754.46	

TOTAL LIABILITIES AND EQUITY	\$	817,413.83	
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UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 2 month period ended February 28, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> DATE UNEXPENDED
REVENUES							
ASSET SALES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BUILDING PERMITS	20000.00	6147.00	1666.67	8791.00	3333.34	5457.66	-11209.00
CABLE TV FRANCHISE	16000.00	3666.38	1333.33	3666.38	2666.66	999.72	-12333.62
COUNTY ROAD AND BRIDGE TA	28200.00	27999.78	2350.00	27999.78	4700.00	23299.78	-200.22
ELECTRIC FRANCHISE FEES	230000.00	20040.33	19166.67	38162.25	38333.34	-171.09	-191837.75
GAS FRANCHISE FEES	55000.00	6431.21	4583.33	10749.88	9166.66	1583.22	-44250.12
GRANT REVENUES	208000.00	0.00	17333.33	0.00	34666.66	-34666.66	-208000.00
INTEREST INCOME	630.00	257.05	52.50	261.68	105.00	156.68	-368.32
LAW ENFORCEMENT SALES TAX	23750.00	1979.00	1979.17	5937.00	3958.34	1978.66	-17813.00
MERCHANTS LICENSES	5400.00	405.00	450.00	1205.00	900.00	305.00	-4195.00
MISCELLANEOUS	1500.00	23.20	125.00	395.26	250.00	145.26	-1104.74
MOBILE PHONE LEASE FEES	68000.00	20472.43	5666.67	24608.43	11333.34	13275.09	-43391.57
MOTOR VEHICLE TAXES	187000.00	16155.38	15583.33	32166.63	31166.66	999.97	-154833.37
PLANNING AND ZONING	2400.00	119.00	200.00	119.00	400.00	-281.00	-2281.00
REAL ESTATE TAXES	181900.00	40017.96	15158.33	154909.65	30316.66	124592.99	-26990.35
RECYCLE CENTER INCOME	500.00	0.00	41.67	0.00	83.34	-83.34	-500.00
SALES & USE TAX REVENUES	456000.00	24735.85	38000.00	56415.55	76000.00	-19584.45	-399584.45
SALES TAX - CAP IMP	70000.00	11147.03	5833.33	26006.79	11666.66	14340.13	-43993.21
STATE LET ACCOUNT	500.00	0.00	41.67	0.00	83.34	-83.34	-500.00
TRAFFIC COURT FINES	75000.00	8368.56	6250.00	12077.75	12500.00	-422.25	-62922.25
OTHER FINES	0.00	1490.01	0.00	3127.51	0.00	3127.51	3127.51
VETERAN'S MEMORIAL	1000.00	0.00	83.33	0.00	166.66	-166.66	-1000.00
TRANSFERS IN -OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	\$ 1630780.00	\$ 189455.17	\$ 135898.33	\$ 406599.54	\$ 271796.66	\$ 134802.88	\$ -1224180.46
EXPENDITURES							
COMMUNITY BUILDING:							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
UTILITIES-OTHER (CB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMM.BLDG. EXPENS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 2 month period ended February 28, 2014

	ANNUAL BUDGET	---CURRENT BALANCE	--> <--- BUDGET	YEAR TO DATE BALANCE	--> <--- BUDGET	BUDGET TO DATE OVER/UNDER	TO DATE UNEXPENDED
GENERAL CITY GOVERNMENT:							
ADVERTISING	\$ 1600.00	\$ 174.00	\$ 133.33	\$ 593.00	\$ 266.66	\$ -326.34	\$ 1007.00
AUDIT FEE	11300.00	0.00	941.67	0.00	1883.34	1883.34	11300.00
CAPITAL ASSET EXPENDITURE	27000.00	0.00	2250.00	0.00	4500.00	4500.00	27000.00
CONTRACT LABOR	500.00	0.00	41.67	0.00	83.34	83.34	500.00
DUES AND SUBSCRIPTIONS	4900.00	828.80	408.33	860.00	816.66	-43.34	4040.00
ELECTION EXPENSE	2600.00	0.00	216.67	0.00	433.34	433.34	2600.00
GROUP INSURANCE	17000.00	1762.73	1416.67	3636.76	2833.34	-803.42	13363.24
INSURANCE	17500.00	0.00	1458.33	0.00	2916.66	2916.66	17500.00
LEGAL	18000.00	2923.46	1500.00	4088.46	3000.00	-1088.46	13911.54
PROFESSIONAL (GCG)	20000.00	1690.00	1666.67	7686.56	3333.34	-4353.22	12313.44
MISCELLANEOUS EXPENSE	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
OFFICE SUPPLIES	10000.00	1817.65	833.33	2491.05	1666.66	-824.39	7508.95
PAYROLL TAXES	7000.00	996.17	583.33	2021.48	1166.66	-854.82	4978.52
REPAIRS AND MAINTENANCE	1000.00	0.00	83.33	180.00	166.66	-13.34	820.00
RETIREMENT PLAN	4000.00	449.48	333.33	780.05	666.66	-113.39	3219.95
SALARIES	85000.00	13021.73	7083.33	26424.50	14166.66	-12257.84	58575.50
SUPPLIES	4500.00	158.94	375.00	198.94	750.00	551.06	4301.06
TELEPHONE	8500.00	450.54	708.33	1490.34	1416.66	-73.68	7009.66
TRAVEL AND TRAINING	4700.00	150.00	391.67	304.00	783.34	479.34	4396.00
UTILITIES-ELECTRIC (GCG)	4400.00	158.87	366.67	482.41	733.34	250.93	3917.59
UTILITIES-GAS (GCG)	1700.00	129.03	141.67	129.03	283.34	154.31	1570.97
UTILITIES-OTHER (GCG)	1000.00	161.57	83.33	313.78	166.66	-147.12	686.22
VEHICLE EXPENSES-GAS	1300.00	0.00	108.33	0.00	216.66	216.66	1300.00
VEHICLE EXPENSE-OTHER	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
VETERAN'S MEMORIAL EXPENS	2500.00	0.00	208.33	60.63	416.66	356.03	2439.37
TOTAL GENERAL CITY EXPE	\$ 258000.00	\$ 24872.97	\$ 21499.98	\$ 51740.99	\$ 42999.96	\$ -8741.03	\$ 206259.01

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 2 month period ended February 28, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
LAW AND PUBLIC SAFETY:							
ADVERTISING	\$ 100.00	\$ 0.00	\$ 8.33	\$ 0.00	\$ 16.66	\$ 16.66	\$ 100.00
BUILDING MAINTENANCE (LAW)	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
CAPITAL ASSET EXPENDITURE	38900.00	0.00	3241.67	0.00	6483.34	6483.34	38900.00
CONTRACT LABOR	400.00	0.00	33.33	0.00	66.66	66.66	400.00
CVC FEES PAID	4400.00	230.75	366.67	697.56	733.34	35.78	3702.44
COURT AUTOMATION FEES	4400.00	226.55	366.67	226.55	733.34	506.79	4173.45
DARE	2000.00	0.00	166.67	0.00	333.34	333.34	2000.00
SHERIFF'S RETIREMENT FUND	0.00	93.00	0.00	177.00	0.00	-177.00	-177.00
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	200.00	83.34	-116.66	300.00
GROUP INSURANCE	54500.00	4263.01	4541.67	8606.72	9083.34	476.62	45893.28
INSURANCE	31000.00	0.00	2583.33	53.85	5166.66	5112.81	30946.15
LEGAL AND PROFESSIONAL	20000.00	1294.10	1666.67	4082.74	3333.34	-749.40	15917.26
PROFESSIONAL (LAW)	15000.00	1547.60	1250.00	1991.73	2500.00	508.27	13008.27
OFFICE EXPENSE (LAW)	6000.00	950.55	500.00	1408.88	1000.00	-408.88	4591.12
PAYROLL TAXES	29750.00	2235.71	2479.17	4397.71	4958.34	560.63	25352.29
POST FUND	950.00	32.36	79.17	65.41	158.34	92.93	884.59
REPAIRS AND MAINTENANCE	2500.00	7.57	208.33	7.57	416.66	409.09	2492.43
RETIREMENT PLAN	15450.00	1222.61	1287.50	2482.97	2575.00	92.03	12967.03
SALARIES	386000.00	29048.32	32166.67	57229.14	64333.34	7104.20	328770.86
SALARIES-OVERTIME	2500.00	21.50	208.33	102.13	416.66	314.53	2397.87
SUPPLIES	8500.00	762.90	708.33	1595.73	1416.66	-179.07	6904.27
TELEPHONE	12000.00	450.53	1000.00	1324.50	2000.00	675.50	10675.50
TRAVEL AND TRAINING	6000.00	0.00	500.00	850.00	1000.00	150.00	5150.00
UNIFORMS	6800.00	750.24	566.67	750.24	1133.34	383.10	6049.76
UTILITIES-ELECTRIC (LAW)	5000.00	283.53	416.67	529.48	833.34	303.86	4470.52
UTILITIES-GAS (LAW)	2500.00	1096.31	208.33	1715.38	416.66	-1298.72	784.62
UTILITIES-OTHER (LAW)	2500.00	54.14	208.33	123.29	416.66	293.37	2376.71
VEHICLE EXPENSES-GAS	42000.00	1832.86	3500.00	3390.00	7000.00	3610.00	38610.00
VEHICLE EXPENSE-OTHER	17000.00	717.00	1416.67	2586.05	2833.34	247.29	14413.95
TOTAL LAW AND SAFETY EX	\$ 717650.00	\$ 47121.14	\$ 59804.18	\$ 94594.63	\$ 119608.36	\$ 25013.73	\$ 623055.37

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 2 month period ended February 28, 2014

	ANNUAL BUDGET	---CURRENT BALANCE	---> <--- BUDGET	YEAR TO DATE BALANCE	---> <--- BUDGET	BUDGET TO DATE OVER/UNDER	---> TO DATE UNEXPENDED
STREET DEPARTMENT:							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00
CAPITAL ASSET EXPENDITURE	21000.00	0.00	1750.00	0.00	3500.00	3500.00	21000.00
CONTRACT LABOR	500.00	0.00	41.67	0.00	83.34	83.34	500.00
GROUP INSURANCE	10900.00	0.00	908.33	0.00	1816.66	1816.66	10900.00
INSURANCE	9000.00	0.00	750.00	0.00	1500.00	1500.00	9000.00
PAVING	100000.00	0.00	8333.33	0.00	16666.66	16666.66	100000.00
PAYROLL TAXES	2900.00	267.38	241.67	510.29	483.34	-26.95	2389.71
PUBLIC IMPROVEMENTS (ST)	250000.00	8527.58	20833.33	26723.98	41666.66	14942.68	223276.02
RECYCLE CENTER EXPENSE	3000.00	75.00	250.00	150.00	500.00	350.00	2850.00
REPAIRS AND MAINTENANCE	2000.00	0.00	166.67	0.00	333.34	333.34	2000.00
RETIREMENT PLAN	1500.00	115.47	125.00	233.47	250.00	16.53	1266.53
SALARIES	37000.00	3495.07	3083.33	6670.40	6166.66	-503.74	30329.60
SALARIES-OVERTIME	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
STREET LIGHTS	68000.00	5231.36	5666.67	5231.36	11333.34	6101.98	62768.64
SUPPLIES	12000.00	119.71	1000.00	3516.38	2000.00	-1516.38	8483.62
UTILITIES-ELECTRIC (ST)	1750.00	0.00	145.83	5295.60	291.66	-5003.94	-3545.60
UTILITIES-GAS (ST)	1300.00	0.00	108.33	0.00	216.66	216.66	1300.00
VEHICLE EXPENSES-GAS	6000.00	0.00	500.00	0.00	1000.00	1000.00	6000.00
VEHICLE EXPENSE-OTHER	1200.00	25.00	100.00	456.90	200.00	-256.90	743.10
TOTAL STREET EXPENSES	\$ 529050.00	\$ 17856.57	\$ 44087.49	\$ 48788.38	\$ 88174.98	\$ 39386.60	\$ 480261.62

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 2 month period ended February 28, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
PLANNING & DEVELOPMENT							
CAPITAL ASSET EXPENDITURE	3000.00	0.00	250.00	0.00	500.00	500.00	3000.00
DUES & SUBSCRIPTIONS (P&D)	100.00	0.00	8.33	0.00	16.66	16.66	100.00
GROUP INSURANCE (P&D)	5500.00	454.01	458.33	908.02	916.66	8.64	4591.98
LEGAL (P&D)	0.00	0.00	0.00	443.80	0.00	-443.80	-443.80
PROFESSIONAL	20000.00	400.00	1666.67	414.00	3333.34	2919.34	19586.00
OFFICE SUPPLIES (P&D)	500.00	96.48	41.67	96.48	83.34	-13.14	403.52
PAYROLL TAXES (P&D)	2450.00	302.19	204.17	604.37	408.34	-196.03	1845.63
REPAIRS/MAINTENANCE (P&D)	250.00	0.00	20.83	0.00	41.66	-41.66	250.00
RETIREMENT (P&D)	1260.00	173.80	105.00	350.21	210.00	-140.21	909.79
SALARIES (P&D)	31500.00	3950.06	2625.00	7900.12	5250.00	-2650.12	23599.88
STORMWATER/PLANNING	200.00	19.99	16.67	19.99	33.34	13.35	180.01
TELEPHONE (P&D)	1000.00	0.00	83.33	97.44	166.66	69.22	902.56
TRAVEL & TRAINING (P&D)	2000.00	0.00	166.67	0.00	333.34	333.34	2000.00
VEHICLE EXPENSE-GAS	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
VEHICLE EXPENSE-OTHER	500.00	0.00	41.67	0.00	83.34	83.34	500.00
TOTAL P & D EXPENSES	\$ 69260.00	\$ 5396.53	\$ 5771.67	\$ 10834.43	\$ 11543.34	\$ 708.91	\$ 58425.57
EMERGENCY MANAGEMENT							
CONTRACT LABOR (EM)	16000.00	0.00	1333.33	3966.00	2666.66	-1299.34	12034.00
OFFICE SUPPLIES (EM)	0.00	48.25	0.00	48.25	0.00	-48.25	-48.25
PAYROLL TAXES (EM)	500.00	0.00	41.67	0.00	83.34	83.34	500.00
SALARIES (EM)	5000.00	156.96	416.67	156.96	833.34	676.38	4843.04
SUPPLIES (EM)	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
TELEPHONE (EM)	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
TRAVEL & TRAINING (EM)	500.00	0.00	41.67	0.00	83.34	83.34	500.00
VEHICLE EXPENSE-GAS	500.00	0.00	41.67	0.00	83.34	83.34	500.00
VEHICLE EXPENSE-OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MGMT EX	\$ 24500.00	\$ 205.21	\$ 2041.67	\$ 4171.21	\$ 4083.34	\$ -87.87	\$ 20328.79
TOTAL EXPENDITURES	\$ 1598460.00	\$ 95452.42	\$ 133204.99	\$ 210129.64	\$ 266409.98	\$ 56280.34	\$ 1388330.36
NET INCOME -LOSS	\$ 32320.00	\$ 94002.75	\$ 2693.34	\$ 196469.90	\$ 5386.68	\$ 191083.22	\$ 164149.90

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
February 28, 2014

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$ 71,250.57	
WATER/SEWER FUND TDOA	1,051,433.75	
CASH - WATER PRINCIPAL AND INTEREST	860,180.73	
DUE FROM GENERAL FUND	1,954.48	
2005 RESERVE FUND	49,500.00	
2005 CONSTRUCTION FUND	905.36	
DUE FROM RECREATION FUND	421,124.00	
2008 RESERVE FUND	231,192.21	
RETURNED CHECKS	976.04	
DEFERRED CHARGE-COI-2002 REFUNDING BONDS	.00	
TOTAL CURRENT ASSETS		\$ 2,688,517.14

FIXED ASSETS

LAND	\$.00	
ACCUMULATED DEPRECIATION	.00	
NET FIXED ASSETS		\$.00
TOTAL ASSETS		\$ 2,688,517.14

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
February 28, 2014

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	\$	.00	
SALES TAX PAYABLE		2,500.37	
MISSOURI PRIMACY TAX		26,208.22	
WATER POLLUTION SERVICE CONNECTION FEE		3,432.61	
CUSTOMER DEPOSITS		463.09	
DUE TO GENERAL FUND		94,593.26	
DUE TO RECREATION FUND		250.00	
DEFERRED LOSS ON REFINANCING		.00	
TOTAL LIABILITIES			\$ 127,447.55

EQUITY

CONT. CAPITAL - FED & STATE	\$	.00	
RETAINED EARNINGS		2,654,622.19	
NET INCOME -LOSS		-93,552.60	
TOTAL FUND EQUITY			\$ 2,561,069.59
TOTAL LIABILITIES AND EQUITY			\$ 2,688,517.14

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 2 month period ended February 28, 2014

	ANNUAL BUDGET	---CURRENT BALANCE	---> <--- BUDGET	YEAR TO DATE BALANCE	---> <--- BUDGET	BUDGET TO DATE OVER/UNDER	TO DATE UNEXPENDED
WATER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES\$	0.00 \$	0.00 \$	0.00 \$	0.00 \$	0.00 \$	0.00 \$	0.00
INTEREST INCOME	1500.00	71.27	125.00	156.09	250.00	-93.91	-1343.91
METER INSTALLATIONS	5000.00	100.00	416.67	1300.00	833.34	466.66	-3700.00
MISCELLANEOUS INCOME	5000.00	0.00	416.67	0.00	833.34	-833.34	-5000.00
PENALTY INCOME	25000.00	1699.82	2083.33	6166.62	4166.66	1999.96	-18833.38
TRASH INCOME	183000.00	16191.41	15250.00	35183.14	30500.00	4683.14	-147816.86
WATER SALES - COMMERCIAL	55000.00	2752.75	4583.33	5609.27	9166.66	-3557.39	-49390.73
WATER SALES - RESIDENTIAL	870000.00	57720.30	72500.00	123722.62	145000.00	-21277.38	-746277.38
CUSTOMER DEPOSITS RECEIVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	\$ 1144500.00	\$ 78535.55	\$ 95375.00	\$ 172137.74	\$ 190750.00	\$ -18612.26	\$ -972362.26
EXPENSES							
ADVERTISING	\$ 500.00	\$ 0.00	\$ 41.67	\$ 0.00	\$ 83.34	\$ 83.34	\$ 500.00
AUDIT	5000.00	0.00	416.67	0.00	833.34	833.34	5000.00
BUILDING MAINTENANCE (WAT	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
CAPITAL ASSET EXPENDITURE	355000.00	0.00	29583.33	37557.00	59166.66	21609.66	317443.00
CONTRACT LABOR	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
DUES AND SUBSCRIPTIONS	1500.00	0.00	125.00	0.00	250.00	250.00	1500.00
EQUIPMENT	18250.00	627.11	1520.83	627.11	3041.66	2414.55	17622.89
FISCAL AGENT FEES	1500.00	375.00	125.00	525.00	250.00	-275.00	975.00
GROUP INSURANCE	27500.00	2271.85	2291.67	4317.32	4583.34	266.02	23182.68
INSURANCE	25000.00	0.00	2083.33	0.00	4166.66	4166.66	25000.00
INTEREST EXPENSE	28175.00	0.00	2347.92	31525.60	4695.84	-26829.76	-3350.60
LEGAL	500.00	35.00	41.67	35.00	83.34	48.34	465.00
PROFESSIONAL (WATER).	50000.00	826.20	4166.67	5458.20	8333.34	2875.14	44541.80
OFFICE SUPPLIES	15000.00	2285.78	1250.00	6365.71	2500.00	-3865.71	8634.29
PAYROLL TAXES	26000.00	928.22	2166.67	1872.43	4333.34	2460.91	24127.57
REPAIRS AND MAINTENANCE	30000.00	570.01	2500.00	570.01	5000.00	4429.99	29429.99
RETIREMENT PLAN	14000.00	519.63	1166.67	1051.49	2333.34	1281.85	12948.51
SALARIES	311250.00	11641.96	25937.50	23271.15	51875.00	28603.85	287978.85
SALARIES-OVERTIME	2500.00	491.69	208.33	1205.02	416.66	-788.36	1294.98
SUPPLIES	30000.00	2894.32	2500.00	11394.69	5000.00	-6394.69	18605.31
SUPPLIES - PROJECT	0.00	0.00	0.00	64.73	0.00	-64.73	-64.73
TRASH EXPENSE	175000.00	5324.62	14583.33	22560.83	29166.66	6605.83	152439.17
TRAVEL AND TRAINING	4500.00	0.00	375.00	0.00	750.00	750.00	4500.00
UTILITIES-ELECTRIC (WATER	82000.00	8321.62	6833.33	15428.50	13666.66	-1761.84	66571.50
UTILITIES-OTHER (WATER)	6000.00	1127.08	500.00	2193.44	1000.00	-1193.44	3806.56
VEHICLE EXPENSES-GAS	14000.00	1709.24	1166.67	2363.56	2333.34	-30.22	11636.44
VEHICLE EXPENSE-OTHER	8000.00	271.51	666.67	468.92	1333.34	864.42	7531.08
PRINCIPAL EXPENSE (WATER)	37500.00	0.00	3125.00	77500.00	6250.00	-71250.00	-40000.00
TOTAL EXPENSES	\$ 1270675.00	\$ 40220.84	\$ 105889.59	\$ 246355.71	\$ 211779.18	\$ -34576.53	\$ 1024319.29
NET INCOME -LOSS	\$ -126175.00	\$ 38314.71	\$ -10514.59	\$ -74217.97	\$ -21029.18	\$ -53188.79	\$ 51957.03

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 2 month period ended February 28, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
SEWER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
HOOK-UP FEES RECEIVED (SE	7000.00	0.00	583.33	0.00	1166.66	-1166.66	-7000.00
INTEREST INCOME	1500.00	71.25	125.00	156.06	250.00	-93.94	-1343.94
PENALTY INCOME	32500.00	2968.63	2708.33	6384.79	5416.66	968.13	-26115.21
SEWER SALES	1250000.00	93734.09	104166.67	204575.40	208333.34	-3757.94	-1045424.60
TOTAL REVENUES	\$ 1291000.00	\$ 96773.97	\$ 107583.33	\$ 211116.25	\$ 215166.66	\$ -4050.41	\$ -1079883.75
EXPENSES							
ADVERTISING	\$ 100.00	\$ 0.00	\$ 8.33	\$ 0.00	\$ 16.66	\$ 16.66	\$ 100.00
AUDIT	5000.00	0.00	416.67	0.00	833.34	833.34	5000.00
BUILDING MAINTENANCE (SEW	750.00	0.00	62.50	0.00	125.00	125.00	750.00
CAPITAL ASSET EXPENDITURE	375000.00	0.00	31250.00	0.00	62500.00	62500.00	375000.00
CONTRACT LABOR	1500.00	0.00	125.00	0.00	250.00	250.00	1500.00
DUES AND SUBSCRIPTIONS	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
EQUIPMENT	18250.00	627.11	1520.83	627.11	3041.66	2414.55	17622.89
FISCAL AGENT FEES	1500.00	375.00	125.00	525.00	250.00	-275.00	975.00
GROUP INSURANCE	27500.00	2271.85	2291.67	4317.33	4583.34	266.01	23182.67
HOOK-UP EXPENSE (SEWER)	5000.00	0.00	416.67	0.00	833.34	833.34	5000.00
INSURANCE	18000.00	0.00	1500.00	0.00	3000.00	3000.00	18000.00
INTEREST EXPENSE	36500.00	0.00	3041.67	31525.59	6083.34	-25442.25	4974.41
LEGAL	1000.00	35.00	83.33	35.00	166.66	131.66	965.00
PROFESSIONAL (SEWER)	45000.00	737.70	3750.00	1322.70	7500.00	6177.30	43677.30
OFFICE SUPPLIES	18000.00	2270.50	1500.00	5274.28	3000.00	-2274.28	12725.72
PAYROLL TAXES	18000.00	856.82	1500.00	1728.39	3000.00	1271.61	16271.61
REPAIRS AND MAINTENANCE	10000.00	296.50	833.33	296.50	1666.66	1370.16	9703.50
RETIREMENT PLAN	10000.00	519.63	833.33	1051.50	1666.66	615.16	8948.50
SALARIES	231750.00	10746.42	19312.50	21481.05	38625.00	17143.95	210268.95
SALARIES-OVERTIME	2500.00	453.86	208.33	1112.31	416.66	-695.65	1387.69
SPRINGFIELD SEWER CHARGES	437000.00	35328.86	36416.67	70193.47	72833.34	2639.87	366806.53
SUPPLIES	12000.00	1367.29	1000.00	2614.09	2000.00	-614.09	9385.91
TRAVEL AND TRAINING	4500.00	0.00	375.00	0.00	750.00	750.00	4500.00
UTILITIES-ELECTRIC (SEWER	52000.00	4316.47	4333.33	7059.03	8666.66	1607.63	44940.97
UTILITIES-OTHER (SEWER)	10000.00	847.19	833.33	1710.57	1666.66	-43.91	8289.43
VEHICLE EXPENSE-GAS	13500.00	884.81	1125.00	1497.66	2250.00	752.34	12002.34
VEHICLE EXPENSE-OTHER	4500.00	271.49	375.00	579.30	750.00	170.70	3920.70
PRINCIPAL EXPENSE (SEWER)	117500.00	0.00	9791.67	77500.00	19583.34	-57916.66	40000.00
TOTAL EXPENSES	\$ 1477350.00	\$ 62206.50	\$ 123112.49	\$ 230450.88	\$ 246224.98	\$ 15774.10	\$ 1246899.12
NET INCOME -LOSS	\$ -186350.00	\$ 34567.47	\$ -15529.16	\$ -19334.63	\$ -31058.32	\$ 11723.69	\$ 167015.37

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
PARK FUND
February 28, 2014

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$	83,493.24	
PARK FUND TDOA		347,684.76	
PETTY CASH		240.00	
DUE FROM GENERAL FUND		40,270.64	
DUE FROM WATER/SEWER FUND		250.00	
2008 RESERVE FUND		301,000.00	
YOUTH SCHOLARSHIPS		840.00	
TOTAL ASSETS	\$		772,098.64

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LIABILITIES AND EQUITY

PAYROLL TAXES PAYABLE	\$	.00	
DUE TO GENERAL FUND		304,798.37	
DUE TO WATER/SEWER FUND		421,124.00	
MID-MISSOURI BANK		.00	

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TOTAL LIABILITIES \$ 725,922.37

EQUITY

FUND BALANCE	\$	-38,965.71	
NET INCOME -LOSS		85,141.98	

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TOTAL FUND EQUITY \$ 46,176.27

TOTAL LIABILITIES AND EQUITY \$ 772,098.64

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UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 2 month period ended February 28, 2014

	ANNUAL	<--CURRENT		<--	YEAR TO DATE		<--	BUDGET TO DATE		<--
	BUDGET	BALANCE	BUDGET	BALANCE	BUDGET	OVER/UNDER	UNEXPENDED			
REVENUES										
ADULT PROGRAMS	\$ 18500.00	\$ 917.75	\$ 1541.67	\$ 2288.40	\$ 3083.34	\$ -794.94	\$ -16211.60			
ADVERTISING INCOME	30000.00	1530.00	2500.00	4170.00	5000.00	-830.00	-25830.00			
CONCESSION INCOME	45000.00	1627.20	3750.00	3198.85	7500.00	-4301.15	-41801.15			
FOURTH OF JULY	7500.00	0.00	625.00	0.00	1250.00	-1250.00	-7500.00			
INTEREST INCOME	1000.00	23.93	83.33	51.33	166.66	-115.33	-948.67			
MISCELLANEOUS INCOME	1000.00	0.00	83.33	0.00	166.66	-166.66	-1000.00			
MOBILE PHONE TOWER	12500.00	1045.29	1041.67	2090.58	2083.34	7.24	-10409.42			
PARK FEES	2500.00	0.00	208.33	0.00	416.66	-416.66	-2500.00			
REAL ESTATE TAXES	56000.00	0.00	4666.67	34318.30	9333.34	24984.96	-21681.70			
FACILITY INCOME	45000.00	2098.00	3750.00	6308.83	7500.00	-1191.17	-38691.17			
SALES TAX	490000.00	27459.98	40833.33	78559.58	81666.66	-3107.08	-411440.42			
SALES TAX - CAP IMP	120000.00	0.00	10000.00	0.00	20000.00	-20000.00	-120000.00			
SPECIAL EVENT INCOME	15000.00	2148.00	1250.00	2828.00	2500.00	328.00	-12172.00			
SWIM POOL INCOME	100000.00	40.00	8333.33	40.00	16666.66	-16626.66	-99960.00			
YOUTH PROGRAMS	160000.00	15111.50	13333.33	24565.80	26666.66	-2100.86	-135434.20			
TOTAL REVENUES	\$ 1104000.00	\$ 52001.65	\$ 91999.99	\$ 158419.67	\$ 183999.98	\$ -25580.31	\$ -945580.33			

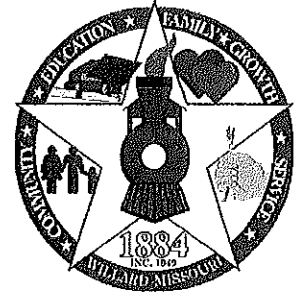
UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 2 month period ended February 28, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	TO DATE UNEXPENDED
EXPENDITURES							
ADVERTISING	\$ 1000.00	\$ 0.00	\$ 83.33	\$ 0.00	\$ 166.66	\$ 166.66	\$ 1000.00
BUILDING MAINTENANCE (PAR	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
CAPITAL ASSET EXPENDITURE	10000.00	0.00	833.33	0.00	1666.66	1666.66	10000.00
CHEMICALS	8000.00	0.00	666.67	0.00	1333.34	1333.34	8000.00
CONCESSIONS	25000.00	783.18	2083.33	971.36	4166.66	3195.30	24028.64
CONTRACT LABOR	7000.00	3441.25	583.33	3441.25	1166.66	-2274.59	3558.75
DUES AND SUBSCRIPTIONS	0.00	719.00	0.00	719.00	0.00	-719.00	-719.00
FIREWORKS	10000.00	0.00	833.33	0.00	1666.66	1666.66	10000.00
FISCAL AGENT FEES	4000.00	0.00	333.33	750.00	666.66	-83.34	3250.00
GROUP INSURANCE	30000.00	2175.85	2500.00	4351.70	5000.00	648.30	25648.30
INSURANCE	34500.00	0.00	2875.00	0.00	5750.00	5750.00	34500.00
INTEREST EXPENSE	244000.00	302.53	20333.33	605.07	40666.66	40061.59	243394.93
LANDSCAPING	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
LEGAL	1000.00	0.00	83.33	154.00	166.66	12.66	846.00
PROFESSIONAL	8000.00	400.00	666.67	599.50	1333.34	733.84	7400.50
OFFICE SUPPLIES	6000.00	953.38	500.00	1299.32	1000.00	-299.32	4700.68
PAYROLL TAXES	27800.00	1594.58	2316.67	3148.04	4633.34	1485.30	24651.96
REPAIRS AND MAINTENANCE	10000.00	1557.67	833.33	1557.67	1666.66	108.99	8442.33
RETIREMENT PLAN	8900.00	57.32	741.67	605.32	1483.34	878.02	8294.68
SALARIES	222500.00	16084.68	18541.67	31239.54	37083.34	5843.80	191260.46
SALARIES-SEASONAL	140000.00	4760.05	11666.67	9911.75	23333.34	13421.59	130088.25
SALARIES-OVERTIME	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
SUPPLIES-GENERAL (PARK)	6000.00	220.30	500.00	764.78	1000.00	235.22	5235.22
SUPPLIES-SPORTS (PARK)	18000.00	1826.08	1500.00	1826.08	3000.00	1173.92	16173.92
SUPPLIES-AQUATIC (PARK)	8000.00	543.30	666.67	543.30	1333.34	790.04	7456.70
SUPPLIES-SPECIAL ACTIVITY	20000.00	450.00	1666.67	1982.54	3333.34	1350.80	18017.46
SUPPLIES - GROUNDS	500.00	0.00	41.67	0.00	83.34	83.34	500.00
TELEPHONE	7000.00	450.53	583.33	1077.65	1166.66	89.01	5922.35
TRAVEL AND TRAINING	2000.00	826.26	166.67	826.26	333.34	-492.92	1173.74
TREE CITY USA	10400.00	0.00	866.67	0.00	1733.34	1733.34	10400.00
TURF MAINTENANCE	500.00	0.00	41.67	0.00	83.34	83.34	500.00
UTILITIES-ELECTRIC (PARK)	40000.00	3595.43	3333.33	6200.69	6666.66	465.97	33799.31
UTILITIES-GAS	6000.00	811.93	500.00	811.93	1000.00	188.07	5188.07
UTILITIES-OTHER (PARK)	2500.00	220.00	208.33	854.66	416.66	-438.00	1645.34
VEHICLE EXPENSE-GAS	3000.00	152.83	250.00	227.67	500.00	272.33	2772.33
VEHICLE EXPENSE-OTHER	1000.00	193.61	83.33	193.61	166.66	-26.95	806.39
PRINCIPAL EXPENSE (MID-MO	154000.00	0.00	12833.33	0.00	25666.66	25666.66	154000.00
TOTAL EXPENDITURES	\$ 1079600.00	\$ 42119.76	\$ 89966.65	\$ 74662.69	\$ 179933.30	\$ 105270.61	\$ 1004937.31
NET INCOME -LOSS	\$ 24400.00	\$ 9881.89	\$ 2033.34	\$ 83756.98	\$ 4066.68	\$ 79690.30	\$ 59356.98

UNAUDITED

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (B)
FINANCE DEPARTMENT**

**ACTION REQUIRED: APPROVAL REQUESTED AND
INFORMATION ONLY**

April 2014 Financial Statements

- 1. Budget Financial - Approval Requested**
- 2. Comparative Financial – Information Only**

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (B - 1)
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

April 2014 Budget Financial Statements

CITY OF WILLARD
BALANCE SHEET
GENERAL FUND
April 30, 2014

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$ 41,116.24
CASH IN BANK- MID-MISSOURI BANK	19,568.41
CASH IN BANK - CD'S	75,931.90
CASH IN BANK - JIS	1,181.26
CASH IN REPURCHASE AGREEMENT	329,919.19
PETTY CASH	350.00
DUE FROM WATER/SEWER FUND	39,873.07
DUE FROM RECREATION FUND	263,654.02

TOTAL ASSETS \$ 771,594.09

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LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	\$ 3,656.12
JUDICIAL EDUCATION FUND	149.30
COURT BONDS PAYABLE	896.00
DRUG MONEY PAYABLE	656.00
LAGERS PAYABLE	4,529.50
GROUP INSURANCE PAYABLE	23,130.32
GARNISHMENTS PAYABLE	392.30
DUE TO WATER/SEWER FUND	77.59
DUE TO RECREATION FUND	1,437.45

TOTAL LIABILITIES \$ 34,924.58

EQUITY

FUND BALANCE	\$ 542,284.56
NET INCOME -LOSS	194,384.95

TOTAL FUND EQUITY \$ 736,669.51

TOTAL LIABILITIES AND EQUITY \$ 771,594.09

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UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2014

	ANNUAL BUDGET	<---CURRENT BALANCE	--> <--- BUDGET	YEAR TO DATE BALANCE	--> <--- BUDGET	BUDGET TO DATE OVER/UNDER	<---> DATE UNEXPENDED
REVENUES							
ASSET SALES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BUILDING PERMITS	20000.00	2847.00	1666.67	12217.50	6666.68	5550.82	-7782.50
CABLE TV FRANCHISE	16000.00	0.00	1333.33	3666.38	5333.32	-1666.94	-12333.62
COUNTY ROAD AND BRIDGE TA	28200.00	0.00	2350.00	27999.78	9400.00	18599.78	-200.22
ELECTRIC FRANCHISE FEES	230000.00	18242.80	19166.67	75409.80	76666.68	-1256.88	-154590.20
GAS FRANCHISE FEES	55000.00	5580.63	4583.33	22505.36	18333.32	4172.04	-32494.64
GRANT REVENUES	208000.00	848.12	17333.33	4973.57	69333.32	-64359.75	-203026.43
INTEREST INCOME	630.00	26.69	52.50	311.01	210.00	101.01	-318.99
LAW ENFORCEMENT SALES TAX	23750.00	0.00	1979.17	7916.00	7916.68	-.68	-15834.00
MERCHANTS LICENSES	5400.00	480.00	450.00	1855.00	1800.00	55.00	-3545.00
MISCELLANEOUS	1500.00	0.60	125.00	670.86	500.00	170.86	-829.14
MOBILE PHONE LEASE FEES	68000.00	7874.78	5666.67	36619.21	22666.68	13952.53	-31380.79
MOTOR VEHICLE TAXES	187000.00	15630.20	15583.33	63136.37	62333.32	803.05	-123863.63
PLANNING AND ZONING	2400.00	50.00	200.00	169.00	800.00	-631.00	-2231.00
REAL ESTATE TAXES	181900.00	1052.96	15158.33	156882.71	60633.32	96249.39	-25017.29
RECYCLE CENTER INCOME	500.00	0.00	41.67	0.00	166.68	-166.68	-500.00
SALES & USE TAX REVENUES	456000.00	40264.72	38000.00	131012.72	152000.00	-20987.28	-324987.28
SALES TAX - CAP IMP	70000.00	19016.22	5833.33	60527.01	23333.32	37193.69	-9472.99
STATE LET ACCOUNT	500.00	0.00	41.67	0.00	166.68	-166.68	-500.00
TRAFFIC COURT FINES	75000.00	4657.29	6250.00	14808.08	25000.00	-10191.92	-60191.92
OTHER FINES	0.00	1337.82	0.00	7041.73	0.00	7041.73	7041.73
VETERAN'S MEMORIAL	1000.00	60.00	83.33	60.00	333.32	-273.32	-940.00
TRANSFERS IN -OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	\$ 1630780.00	\$ 117969.83	\$ 135898.33	\$ 627782.09	\$ 543593.32	\$ 84188.77	\$ -1002997.91
EXPENDITURES							
COMMUNITY BUILDING:							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
UTILITIES-OTHER (CB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMM.BLDG. EXPENS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
UNAUDITED							

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
GENERAL CITY GOVERNMENT:							
ADVERTISING	\$ 1600.00	\$ 10048.00	\$ 133.33	\$ 10641.00	\$ 533.32	\$ -10107.68	\$ -9041.00
AUDIT FEE	11300.00	0.00	941.67	1590.00	3766.68	2176.68	9710.00
BUILDING MAINTENANCE (GCG)	0.00	0.00	0.00	200.00	0.00	-200.00	-200.00
CAPITAL ASSET EXPENDITURE	27000.00	0.00	2250.00	0.00	9000.00	9000.00	27000.00
CONTRACT LABOR	500.00	203.73	41.67	203.73	166.68	-37.05	296.27
DUES AND SUBSCRIPTIONS	4900.00	2420.63	408.33	3366.63	1633.32	-1733.31	1533.37
ELECTION EXPENSE	2600.00	0.00	216.67	2923.00	866.68	-2056.32	-323.00
GROUP INSURANCE	17000.00	17778.87	1416.67	23320.64	5666.68	-17653.96	-6320.64
INSURANCE	17500.00	0.00	1458.33	0.00	5833.32	5833.32	17500.00
LEGAL	18000.00	1855.00	1500.00	9626.46	6000.00	-3626.46	8373.54
PROFESSIONAL (GCG)	20000.00	415.00	1666.67	8685.56	6666.68	-2018.88	11314.44
MISCELLANEOUS EXPENSE	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
OFFICE SUPPLIES	10000.00	963.11	833.33	4688.00	3333.32	-1354.68	5312.00
PAYROLL TAXES	7000.00	748.87	583.33	4156.22	2333.32	-1822.90	2843.78
REPAIRS AND MAINTENANCE	1000.00	105.96	83.33	285.96	333.32	47.36	714.04
RETIREMENT PLAN	4000.00	674.22	333.33	1903.75	1333.32	-570.43	2096.25
SALARIES	85000.00	9789.60	7083.33	54329.86	28333.32	-25996.54	30670.14
SPECIAL EVENT	0.00	0.00	0.00	107.28	0.00	-107.28	-107.28
SUPPLIES	4500.00	80.00	375.00	419.80	1500.00	1080.20	4080.20
TELEPHONE	8500.00	590.52	708.33	3073.45	2833.32	-240.13	5426.55
TRAVEL AND TRAINING	4700.00	879.48	391.67	1291.12	1566.68	275.56	3408.88
UTILITIES-ELECTRIC (GCG)	4400.00	0.00	366.67	1076.40	1466.68	390.28	3323.60
UTILITIES-GAS (GCG)	1700.00	518.22	141.67	818.39	566.68	-251.71	881.61
UTILITIES-OTHER (GCG)	1000.00	120.35	83.33	545.16	333.32	-211.84	454.84
VEHICLE EXPENSES-GAS	1300.00	84.49	108.33	84.49	433.32	348.83	1215.51
VEHICLE EXPENSE-OTHER	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
VETERAN'S MEMORIAL EXPENS	2500.00	0.00	208.33	60.63	833.32	772.69	2439.37
TOTAL GENERAL CITY EXPENSE	\$ 258000.00	\$ 47276.05	\$ 21499.98	\$ 133397.53	\$ 85999.92	\$ -47397.61	\$ 124602.47

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2014

	ANNUAL BUDGET	---CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	---> TO DATE UNEXPENDED
LAW AND PUBLIC SAFETY:							
ADVERTISING	100.00	\$ 0.00	\$ 8.33	\$ 0.00	\$ 33.32	\$ 33.32	100.00
BUILDING MAINTENANCE (LAW)	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
CAPITAL ASSET EXPENDITURE	38900.00	0.00	3241.67	0.00	12966.68	12966.68	38900.00
CONTRACT LABOR	400.00	0.00	33.33	0.00	133.32	133.32	400.00
CVC FEES PAID	4400.00	218.22	366.67	1267.71	1466.68	198.97	3132.29
COURT AUTOMATION FEES	4400.00	214.24	366.67	786.30	1466.68	680.38	3613.70
DARE	2000.00	0.00	166.67	0.00	666.68	666.68	2000.00
SHERIFF'S RETIREMENT FUND	0.00	84.00	0.00	405.00	0.00	-405.00	-405.00
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	400.00	166.68	-233.32	100.00
GROUP INSURANCE	54500.00	4814.48	4541.67	17871.93	18166.68	294.75	36628.07
INSURANCE	31000.00	53.85	2583.33	161.55	10333.32	10171.77	30838.45
LEGAL AND PROFESSIONAL	20000.00	2520.06	1666.67	7200.80	6666.68	-534.12	12799.20
PROFESSIONAL (LAW)	15000.00	416.18	1250.00	2992.88	5000.00	2007.12	12007.12
OFFICE EXPENSE (LAW)	6000.00	411.64	500.00	2802.26	2000.00	-802.26	3197.74
PAYROLL TAXES	29750.00	2388.40	2479.17	10179.14	9916.68	-262.46	19570.86
POST FUND	950.00	30.61	79.17	145.38	316.68	171.30	804.62
REPAIRS AND MAINTENANCE	2500.00	0.00	208.33	97.57	833.32	735.75	2402.43
RETIREMENT PLAN	15450.00	1853.49	1287.50	5560.81	5150.00	-410.81	9889.19
SALARIES	386000.00	31047.53	32166.67	132035.00	128666.68	-3368.32	253965.00
SALARIES-OVERTIME	2500.00	0.00	208.33	437.55	833.32	395.77	2062.45
SUPPLIES	8500.00	427.14	708.33	2661.99	2833.32	171.33	5838.01
TELEPHONE	12000.00	487.52	1000.00	2957.20	4000.00	1042.80	9042.80
TRAVEL AND TRAINING	6000.00	975.99	500.00	1825.99	2000.00	174.01	4174.01
UNIFORMS	6800.00	-230.09	566.67	291.08	2266.68	1975.60	6508.92
UTILITIES-ELECTRIC (LAW)	5000.00	0.00	416.67	772.92	1666.68	893.76	4227.08
UTILITIES-GAS (LAW)	2500.00	0.00	208.33	2435.56	833.32	-1602.24	64.44
UTILITIES-OTHER (LAW)	2500.00	49.28	208.33	223.73	833.32	609.59	2276.27
VEHICLE EXPENSES-GAS	42000.00	2497.50	3500.00	7612.70	14000.00	6387.30	34387.30
VEHICLE EXPENSE-OTHER	17000.00	865.38	1416.67	3496.88	5666.68	2169.80	13503.12
TOTAL LAW AND SAFETY EX	\$ 717650.00	\$ 49125.42	\$ 59804.18	\$ 204621.93	\$ 239216.72	\$ 34594.79	\$ 513028.07

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2014

	ANNUAL BUDGET	<---CURRENT BALANCE	--> <--- BUDGET	YEAR TO DATE BALANCE	--> <--- BUDGET	BUDGET TO DATE OVER/UNDER	<---> UNEXPENDED
STREET DEPARTMENT:							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00
CAPITAL ASSET EXPENDITURE	21000.00	0.00	1750.00	0.00	7000.00	7000.00	21000.00
CONTRACT LABOR	500.00	0.00	41.67	0.00	166.68	166.68	500.00
GROUP INSURANCE	10900.00	0.00	908.33	0.00	3633.32	3633.32	10900.00
INSURANCE	9000.00	0.00	750.00	0.00	3000.00	3000.00	9000.00
PAVING	100000.00	0.00	8333.33	0.00	33333.32	33333.32	100000.00
PAYROLL TAXES	2900.00	170.31	241.67	1022.00	966.68	-55.32	1878.00
PUBLIC IMPROVEMENTS (ST)	250000.00	701.25	20833.33	28485.40	83333.32	54847.92	221514.60
RECYCLE CENTER EXPENSE	3000.00	75.00	250.00	300.00	1000.00	700.00	2700.00
REPAIRS AND MAINTENANCE	2000.00	0.00	166.67	2595.43	666.68	-1928.75	-595.43
RETIREMENT PLAN	1500.00	168.44	125.00	491.61	500.00	8.39	1008.39
SALARIES	37000.00	2226.14	3083.33	13359.49	12333.32	-1026.17	23640.51
SALARIES-OVERTIME	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
STREET LIGHTS	68000.00	0.00	5666.67	10087.69	22666.68	12578.99	57912.31
SUPPLIES	12000.00	616.40	1000.00	4158.59	4000.00	-158.59	7841.41
TREE MAINTENANCE (ST)	0.00	0.00	0.00	9.99	0.00	-9.99	-9.99
UTILITIES-ELECTRIC (ST)	1750.00	0.00	145.83	5295.60	583.32	-4712.28	-3545.60
UTILITIES-GAS (ST)	1300.00	0.00	108.33	0.00	433.32	433.32	1300.00
VEHICLE EXPENSES-GAS	6000.00	0.00	500.00	0.00	2000.00	2000.00	6000.00
VEHICLE EXPENSE-OTHER	1200.00	2.59	100.00	753.75	400.00	-353.75	446.25
TOTAL STREET EXPENSES	\$ 529050.00	\$ 3960.13	\$ 44087.49	\$ 66559.55	\$ 176349.96	\$ 109790.41	\$ 462490.45

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2014

	ANNUAL BUDGET	---CURRENT BALANCE	---> <--- BUDGET	YEAR TO DATE BALANCE	---> <--- BUDGET	BUDGET TO DATE OVER/UNDER	---> TO DATE UNEXPENDED
PLANNING & DEVELOPMENT							
CAPITAL ASSET EXPENDITURE	3000.00	0.00	250.00	0.00	1000.00	1000.00	3000.00
DUES & SUBSCRIPTIONS (P&D)	100.00	0.00	8.33	0.00	33.32	33.32	100.00
GROUP INSURANCE (P&D)	5500.00	454.01	458.33	1816.04	1833.32	17.28	3683.96
LEGAL (P&D)	0.00	217.00	0.00	814.80	0.00	-814.80	-814.80
PROFESSIONAL	20000.00	1395.96	1666.67	1809.96	6666.68	4856.72	18190.04
OFFICE SUPPLIES (P&D)	500.00	0.00	41.67	96.48	166.68	70.20	403.52
PAYROLL TAXES (P&D)	2450.00	196.43	204.17	1254.03	816.68	-437.35	1195.97
REPAIRS/MAINTENANCE (P&D)	250.00	0.00	20.83	0.00	83.32	83.32	250.00
RETIREMENT (P&D)	1260.00	260.70	105.00	784.71	420.00	-364.71	475.29
SALARIES (P&D)	31500.00	2567.76	2625.00	16392.97	10500.00	-5892.97	15107.03
STORMWATER/PLANNING	200.00	0.00	16.67	19.99	66.68	46.69	180.01
TELEPHONE (P&D)	1000.00	0.00	83.33	284.05	333.32	49.27	715.95
TRAVEL & TRAINING (P&D)	2000.00	8.00	166.67	8.00	666.68	658.68	1992.00
VEHICLE EXPENSE-GAS	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
VEHICLE EXPENSE-OTHER	500.00	0.00	41.67	0.00	166.68	166.68	500.00
TOTAL P & D EXPENSES	\$ 69260.00	\$ 5099.86	\$ 5771.67	\$ 23281.03	\$ 23086.68	\$ -194.35	\$ 45978.97
EMERGENCY MANAGEMENT							
CONTRACT LABOR (EM)	16000.00	0.00	1333.33	3966.00	5333.32	1367.32	12034.00
OFFICE SUPPLIES (EM)	0.00	0.00	0.00	48.25	0.00	-48.25	-48.25
PAYROLL TAXES (EM)	500.00	0.00	41.67	0.00	166.68	166.68	500.00
SALARIES (EM)	5000.00	173.34	416.67	590.31	1666.68	1076.37	4409.69
SUPPLIES (EM)	1000.00	810.80	83.33	810.80	333.32	-477.48	189.20
TELEPHONE (EM)	1000.00	100.00	83.33	100.00	333.32	233.32	900.00
TRAVEL & TRAINING (EM)	500.00	0.00	41.67	21.74	166.68	144.94	478.26
VEHICLE EXPENSE-GAS	500.00	0.00	41.67	0.00	166.68	166.68	500.00
VEHICLE EXPENSE-OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MGMT EX	\$ 24500.00	\$ 1084.14	\$ 2041.67	\$ 5537.10	\$ 8166.68	\$ 2629.58	\$ 18962.90
TOTAL EXPENDITURES	\$ 1598460.00	\$ 106545.60	\$ 133204.99	\$ 433397.14	\$ 532819.96	\$ 99422.82	\$ 1165062.86
NET INCOME -LOSS	\$ 32320.00	\$ 11424.23	\$ 2693.34	\$ 194384.95	\$ 10773.36	\$ 183611.59	\$ 162064.95

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
April 30, 2014

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$ 136,814.65	
WATER/SEWER FUND TDOA	1,051,636.43	
CASH - WATER PRINCIPAL AND INTEREST	860,297.54	
DUE FROM GENERAL FUND	77.59	
2005 RESERVE FUND	49,500.00	
2005 CONSTRUCTION FUND	905.36	
DUE FROM RECREATION FUND	420,874.00	
2008 RESERVE FUND	231,192.21	
RETURNED CHECKS	132.19	
DEFERRED CHARGE-COI-2002 REFUNDING BONDS	.00	
TOTAL CURRENT ASSETS		\$ 2,751,429.97

FIXED ASSETS

LAND	\$.00	
ACCUMULATED DEPRECIATION	.00	
NET FIXED ASSETS		\$.00
TOTAL ASSETS		\$ 2,751,429.97

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
April 30, 2014

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	\$	.00	
SALES TAX PAYABLE		1,120.52	
MISSOURI PRIMACY TAX		26,757.43	
WATER POLLUTION SERVICE CONNECTION FEE		7,782.03	
CUSTOMER DEPOSITS		1,455.51	
DUE TO GENERAL FUND		39,873.07	
DEFERRED LOSS ON REFINANCING		.00	
TOTAL LIABILITIES	\$		76,988.56

EQUITY

CONT. CAPITAL - FED & STATE	\$	.00	
RETAINED EARNINGS		2,654,622.19	
NET INCOME -LOSS		19,819.22	
TOTAL FUND EQUITY	\$		2,674,441.41
TOTAL LIABILITIES AND EQUITY	\$		2,751,429.97
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UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 4 month period ended April 30, 2014

	ANNUAL BUDGET	<---CURRENT BALANCE	---> <--- BUDGET	YEAR TO DATE BALANCE	---> <--- BUDGET	BUDGET TO DATE OVER/UNDER	---> UNEXPENDED
WATER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES\$	0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
INTEREST INCOME	1500.00	78.57	125.00	315.84	500.00	-184.16	-1184.16
METER INSTALLATIONS	5000.00	0.00	416.67	2300.00	1666.68	633.32	-2700.00
MISCELLANEOUS INCOME	5000.00	0.00	416.67	0.00	1666.68	-1666.68	-5000.00
PENALTY INCOME	25000.00	4419.98	2083.33	14372.08	8333.32	6038.76	-10627.92
TRASH INCOME	183000.00	17485.82	15250.00	72259.88	61000.00	11259.88	-110740.12
WATER SALES - COMMERCIAL	55000.00	2398.38	4583.33	11057.01	18333.32	-7276.31	-43942.99
WATER SALES - RESIDENTIAL	870000.00	57635.41	72500.00	247863.12	290000.00	-42136.88	-622136.88
CUSTOMER DEPOSITS RECEIVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	\$ 1144500.00	\$ 82018.16	\$ 95375.00	\$ 348167.93	\$ 381500.00	\$ -33332.07	\$ -796332.07
EXPENSES							
ADVERTISING	\$ 500.00	\$ 0.00	\$ 41.67	\$ 0.00	\$ 166.68	\$ 166.68	\$ 500.00
AUDIT	5000.00	0.00	416.67	705.00	1666.68	961.68	4295.00
BUILDING MAINTENANCE (WAT	1000.00	0.00	83.33	135.87	333.32	197.45	864.13
CAPITAL ASSET EXPENDITURE	355000.00	795.00	29583.33	38779.36	118333.32	79553.96	316220.64
CONTRACT LABOR	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
DUES AND SUBSCRIPTIONS	1500.00	0.00	125.00	0.00	500.00	500.00	1500.00
EQUIPMENT	18250.00	0.00	1520.83	8352.13	6083.32	-2268.81	9897.87
FISCAL AGENT FEES	1500.00	0.00	125.00	576.93	500.00	-76.93	923.07
GROUP INSURANCE	27500.00	3622.68	2291.67	11112.67	9166.68	-1945.99	16387.33
INSURANCE	25000.00	0.00	2083.33	0.00	8333.32	8333.32	25000.00
INTEREST EXPENSE	28175.00	0.00	2347.92	31525.60	9391.68	-22133.92	-3350.60
LEGAL	500.00	70.00	41.67	343.00	166.68	-176.32	157.00
PROFESSIONAL (WATER)	50000.00	332.00	4166.67	7309.99	16666.68	9356.69	42690.01
OFFICE SUPPLIES	15000.00	2254.65	1250.00	10898.33	5000.00	-5898.33	4101.67
PAYROLL TAXES	26000.00	1368.99	2166.67	4916.90	8666.68	3749.78	21083.10
REPAIRS AND MAINTENANCE	30000.00	420.00	2500.00	1998.45	10000.00	8001.55	28001.55
RETIREMENT PLAN	14000.00	757.82	1166.67	2213.19	4666.68	2453.49	11786.81
SALARIES	311250.00	16057.37	25937.50	60683.17	103750.00	43066.83	250566.83
SALARIES-OVERTIME	2500.00	444.37	208.33	2196.70	833.32	-1363.38	303.30
SUPPLIES	30000.00	4157.39	2500.00	17922.14	10000.00	-7922.14	12077.86
SUPPLIES - PROJECT	0.00	0.00	0.00	64.73	0.00	-64.73	-64.73
TRASH EXPENSE	175000.00	5030.87	14583.33	69299.76	58333.32	-10966.44	105700.24
TRAVEL AND TRAINING	4500.00	0.00	375.00	500.00	1500.00	1000.00	4000.00
UTILITIES-ELECTRIC (WATER	82000.00	0.00	6833.33	23106.00	27333.32	4227.32	58894.00
UTILITIES-OTHER (WATER)	6000.00	885.55	500.00	4271.60	2000.00	-2271.60	1728.40
VEHICLE EXPENSES-GAS	14000.00	991.76	1166.67	3812.48	4666.68	854.20	10187.52
VEHICLE EXPENSE-OTHER	8000.00	212.51	666.67	1004.33	2666.68	1662.35	6995.67
PRINCIPAL EXPENSE (WATER)	37500.00	117.00	3125.00	77617.00	12500.00	-65117.00	-40117.00
TOTAL EXPENSES	\$ 1270675.00	\$ 37517.96	\$ 105889.59	\$ 379345.33	\$ 423558.36	\$ 44213.03	\$ 891329.67
NET INCOME -LOSS	\$ -126175.00	\$ 44500.20	\$ -10514.59	\$ -31177.40	\$ -42058.36	\$ 10880.96	\$ 94997.60

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 4 month period ended April 30, 2014

	ANNUAL BUDGET	---CURRENT BALANCE	--> <--- BUDGET	YEAR TO DATE BALANCE	--> <--- BUDGET	BUDGET TO DATE OVER/UNDER	TO DATE UNEXPENDED
SEWER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
HOOK-UP FEES RECEIVED (SE	7000.00	0.00	583.33	0.00	2333.32	-2333.32	-7000.00
INTEREST INCOME	1500.00	78.56	125.00	315.80	500.00	-184.20	-1184.20
PENALTY INCOME	32500.00	2502.49	2708.33	11917.34	10833.32	1084.02	-20582.66
SEWER SALES	1250000.00	95912.05	104166.67	415846.76	416666.68	-819.92	-834153.24
TOTAL REVENUES	\$ 1291000.00	\$ 98493.10	\$ 107583.33	\$ 428079.90	\$ 430333.32	\$ -2253.42	\$ -862920.10
EXPENSES							
ADVERTISING	\$ 100.00	\$ 0.00	\$ 8.33	\$ 0.00	\$ 33.32	\$ 33.32	\$ 100.00
AUDIT	5000.00	0.00	416.67	705.00	1666.68	961.68	4295.00
BUILDING MAINTENANCE (SEW	750.00	0.00	62.50	135.87	250.00	114.13	614.13
CAPITAL ASSET EXPENDITURE	375000.00	795.00	31250.00	795.00	125000.00	124205.00	374205.00
CONTRACT LABOR	1500.00	0.00	125.00	0.00	500.00	500.00	1500.00
DUES AND SUBSCRIPTIONS	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
EQUIPMENT	18250.00	0.00	1520.83	8352.13	6083.32	-2268.81	9897.87
FISCAL AGENT FEES	1500.00	0.00	125.00	576.92	500.00	-76.92	923.08
GROUP INSURANCE	27500.00	3622.68	2291.67	11112.68	9166.68	-1946.00	16387.32
HOOK-UP EXPENSE (SEWER)	5000.00	0.00	416.67	0.00	1666.68	1666.68	5000.00
INSURANCE	18000.00	0.00	1500.00	0.00	6000.00	6000.00	18000.00
INTEREST EXPENSE	36500.00	0.00	3041.67	31525.59	12166.68	-19358.91	4974.41
LEGAL	1000.00	35.00	83.33	707.00	333.32	-373.68	293.00
PROFESSIONAL (SEWER)	45000.00	447.00	3750.00	2687.49	15000.00	12312.51	42312.51
OFFICE SUPPLIES	18000.00	2234.64	1500.00	9786.88	6000.00	-3786.88	8213.12
PAYROLL TAXES	18000.00	1263.69	1500.00	4538.68	6000.00	1461.32	13461.32
REPAIRS AND MAINTENANCE	10000.00	557.87	833.33	2082.83	3333.32	1250.49	7917.17
RETIREMENT PLAN	10000.00	757.81	833.33	2213.19	3333.32	1120.13	7786.81
SALARIES	231750.00	14822.19	19312.50	56015.24	77250.00	21234.76	175734.76
SALARIES-OVERTIME	2500.00	410.18	208.33	2027.70	833.32	-1194.38	472.30
SPRINGFIELD SEWER CHARGES	437000.00	35538.08	36416.67	140612.67	145666.68	5054.01	296387.33
SUPPLIES	12000.00	4115.10	1000.00	7965.49	4000.00	-3965.49	4034.51
TRAVEL AND TRAINING	4500.00	0.00	375.00	535.00	1500.00	965.00	3965.00
UTILITIES-ELECTRIC (SEWER	52000.00	0.00	4333.33	9790.83	17333.32	7542.49	42209.17
UTILITIES-OTHER (SEWER)	10000.00	990.57	833.33	3431.31	3333.32	-97.99	6568.69
VEHICLE EXPENSE-GAS	13500.00	991.74	1125.00	2946.56	4500.00	1553.44	10553.44
VEHICLE EXPENSE-OTHER	4500.00	206.09	375.00	1039.22	1500.00	460.78	3460.78
PRINCIPAL EXPENSE (SEWER)	117500.00	0.00	9791.67	77500.00	39166.68	-38333.32	40000.00
TOTAL EXPENSES	\$ 1477350.00	\$ 66787.64	\$ 123112.49	\$ 377083.28	\$ 492449.96	\$ 115366.68	\$ 1100266.72
NET INCOME -LOSS	\$ -186350.00	\$ 31705.46	\$ -15529.16	\$ 50996.62	\$ -62116.64	\$ 113113.26	\$ 237346.62

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
PARK FUND
April 30, 2014

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$	96,973.84	
PARK FUND TDOA		347,742.87	
PETTY CASH		240.00	
DUE FROM GENERAL FUND		1,437.45	
2008 RESERVE FUND		301,000.00	
YOUTH SCHOLARSHIPS		840.00	
TOTAL ASSETS	\$		746,554.16

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LIABILITIES AND EQUITY

PAYROLL TAXES PAYABLE	\$	.00	
DUE TO GENERAL FUND		263,654.02	
DUE TO WATER/SEWER FUND		420,874.00	
MID-MISSOURI BANK		.00	
TOTAL LIABILITIES			\$ 684,528.02

EQUITY

FUND BALANCE	\$	-38,965.71	
NET INCOME -LOSS		100,991.85	
TOTAL FUND EQUITY			\$ 62,026.14

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TOTAL LIABILITIES AND EQUITY	\$		746,554.16
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UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 4 month period ended April 30, 2014

	ANNUAL BUDGET	<---CURRENT BALANCE	--> <--- BUDGET	YEAR TO DATE BALANCE	--> <--- BUDGET	BUDGET TO DATE OVER/UNDER	TO DATE UNEXPENDED
REVENUES							
ADULT PROGRAMS	\$ 18500.00	\$ 1597.80	\$ 1541.67	\$ 4672.95	\$ 6166.68	\$ -1493.73	\$ -13827.05
ADVERTISING INCOME	30000.00	93.00	2500.00	6063.00	10000.00	-3937.00	-23937.00
CERTIFICATE OF PARTICIPAT	0.00	0.00	0.00	3350.00	0.00	3350.00	3350.00
CONCESSION INCOME	45000.00	1153.85	3750.00	5803.63	15000.00	-9196.37	-39196.37
FOURTH OF JULY	7500.00	390.00	625.00	1670.00	2500.00	-830.00	-5830.00
INTEREST INCOME	1000.00	28.58	83.33	109.44	333.32	-223.88	-890.56
MISCELLANEOUS INCOME	1000.00	-45.00	83.33	15.00	333.32	-318.32	-985.00
MOBILE PHONE TOWER	12500.00	1045.29	1041.67	4181.16	4166.68	14.48	-8318.84
PARK FEES	2500.00	0.00	208.33	0.00	833.32	-833.32	-2500.00
REAL ESTATE TAXES	56000.00	332.52	4666.67	35104.00	18666.68	16437.32	-20896.00
FACILITY INCOME	45000.00	4588.00	3750.00	14244.83	15000.00	-755.17	-30755.17
SALES TAX	490000.00	17361.14	40833.33	130102.55	163333.32	-33230.77	-359897.45
SALES TAX - CAP IMP	120000.00	0.00	10000.00	0.00	40000.00	-40000.00	-120000.00
SPECIAL EVENT INCOME	15000.00	190.00	1250.00	3198.00	5000.00	-1802.00	-11802.00
SWIM POOL INCOME	100000.00	465.00	8333.33	730.00	33333.32	-32603.32	-99270.00
YOUTH PROGRAMS	160000.00	19657.70	13333.33	63342.70	53333.32	10009.38	-96657.30
 TOTAL REVENUES	 \$ 1104000.00	 \$ 46857.88	 \$ 91999.99	 \$ 272587.26	 \$ 367999.96	 \$ -95412.70	 \$ -831412.74

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 4 month period ended April 30, 2014

EXPENDITURES	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
ADVERTISING	\$ 1000.00	\$ 0.00	\$ 83.33	\$ 568.00	\$ 333.32	\$ -234.68	\$ 432.00
BUILDING MAINTENANCE (PAR	1000.00	550.00	83.33	550.00	333.32	-216.68	450.00
CAPITAL ASSET EXPENDITURE	10000.00	0.00	833.33	0.00	3333.32	3333.32	10000.00
CHEMICALS	8000.00	0.00	666.67	0.00	2666.68	2666.68	8000.00
CONCESSIONS	25000.00	1430.80	2083.33	2668.48	8333.32	5664.84	22331.52
CONTRACT LABOR	7000.00	2832.19	583.33	6273.44	2333.32	-3940.12	726.56
DUES AND SUBSCRIPTIONS	0.00	150.00	0.00	869.00	0.00	-869.00	-869.00
EQUIPMENT-SPORTS (PARK)	0.00	793.90	0.00	793.90	0.00	-793.90	-793.90
FIREWORKS	10000.00	0.00	833.33	4000.00	3333.32	-666.68	6000.00
FISCAL AGENT FEES	4000.00	0.00	333.33	750.00	1333.32	583.32	3250.00
GROUP INSURANCE	30000.00	2175.85	2500.00	8658.10	10000.00	1341.90	21341.90
INSURANCE	34500.00	0.00	2875.00	0.00	11500.00	11500.00	34500.00
INTEREST EXPENSE	244000.00	0.00	20333.33	878.33	81333.32	80454.99	243121.67
LANDSCAPING	1000.00	0.00	83.33	107.38	333.32	225.94	892.62
LEGAL	1000.00	56.00	83.33	700.00	333.32	-366.68	300.00
PROFESSIONAL	8000.00	2134.00	666.67	2981.00	2666.68	-314.32	5019.00
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	70.00	0.00	-70.00	-70.00
OFFICE SUPPLIES	6000.00	765.52	500.00	2751.46	2000.00	-751.46	3248.54
PAYROLL TAXES	27800.00	1684.10	2316.67	7451.27	9266.68	1815.41	20348.73
REPAIRS AND MAINTENANCE	10000.00	911.75	833.33	3235.30	3333.32	98.02	6764.70
RETIREMENT PLAN	8900.00	362.03	741.67	746.02	2966.68	2220.66	8153.98
SALARIES	222500.00	14866.32	18541.67	69710.73	74166.68	4455.95	152789.27
SALARIES-SEASONAL	140000.00	7147.57	11666.67	27688.46	46666.68	18978.22	112311.54
SALARIES-OVERTIME	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
SUPPLIES-GENERAL (PARK)	6000.00	1029.53	500.00	2314.60	2000.00	-314.60	3685.40
SUPPLIES-SPORTS (PARK)	18000.00	3417.65	1500.00	5358.73	6000.00	641.27	12641.27
SUPPLIES-AQUATIC (PARK)	8000.00	0.00	666.67	543.30	2666.68	2123.38	7456.70
SUPPLIES-SPECIAL ACTIVITY	20000.00	25.00	1666.67	2323.51	6666.68	4343.17	17676.49
SUPPLIES - GROUNDS	500.00	0.00	41.67	0.00	166.68	166.68	500.00
TELEPHONE	7000.00	350.88	583.33	2232.95	2333.32	100.37	4767.05
TRAVEL AND TRAINING	2000.00	271.47	166.67	1221.14	666.68	-554.46	778.86
TREE CITY USA	10400.00	483.26	866.67	483.26	3466.68	2983.42	9916.74
TURF MAINTENANCE	500.00	0.00	41.67	0.00	166.68	166.68	500.00
UTILITIES-ELECTRIC (PARK)	40000.00	0.00	3333.33	9426.13	13333.32	3907.19	30573.87
UTILITIES-GAS	6000.00	2158.74	500.00	3641.81	2000.00	-1641.81	2358.19
UTILITIES-OTHER (PARK)	2500.00	663.47	208.33	1738.13	833.32	-904.81	761.87
VEHICLE EXPENSE-GAS	3000.00	847.81	250.00	1264.37	1000.00	-264.37	1735.63
VEHICLE EXPENSE-OTHER	1000.00	96.00	83.33	289.61	333.32	43.71	710.39
PRINCIPAL EXPENSE (MID-MO	154000.00	0.00	12833.33	0.00	51333.32	51333.32	154000.00
TOTAL EXPENDITURES	\$ 1079600.00	\$ 45203.84	\$ 89966.65	\$ 172288.41	\$ 359866.60	\$ 187578.19	\$ 907311.59
NET INCOME --LOSS	\$ 24400.00	\$ 1654.04	\$ 2033.34	\$ 100298.85	\$ 8133.36	\$ 92165.49	\$ 75898.85

UNAUDITED

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (B - 2)
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

April 2014 Comparative Financial Statements

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2014

	CURRENT YEAR				PRIOR YEAR			
	CURRENT	YEAR TO DATE	CURRENT	YEAR TO DATE	CURRENT	YEAR TO DATE	CURRENT	YEAR TO DATE
REVENUES								
ASSET SALES	\$.00	.00%	\$.00	.00%	\$.00	.00%	\$.00	.00%
BUILDING PERMITS	2,847.00	6.08	12,217.50	4.48	815.00	1.52	14,697.54	5.21
CABLE TV FRANCHISE	.00	.00	3,666.38	1.35	3,687.75	6.90	7,584.85	2.69
COUNTY ROAD AND BRIDGE TAX	.00	.00	27,999.78	10.27	.00	.00	27,920.97	9.89
ELECTRIC FRANCHISE FEES	18,242.80	38.93	75,409.80	27.66	.00	.00	50,120.34	17.76
GAS FRANCHISE FEES	5,580.63	11.91	22,505.36	8.26	5,576.24	10.43	19,981.74	7.08
GRANT REVENUES	848.12	1.81	4,973.57	1.82	.00	.00	2,076.63	.74
INTEREST INCOME	26.69	.06	311.01	.11	29.48	.06	133.29	.05
LAW ENFORCEMENT SALES TAX	.00	.00	7,916.00	2.90	.00	.00	3,958.00	1.40
MERCHANTS LICENSES	480.00	1.02	1,855.00	.68	225.00	.42	2,050.00	.73
MISCELLANEOUS	.60	.00	670.86	.25	79.80	.15	1,020.10	.36
MOBILE PHONE LEASE FEES	7,874.78	16.81	36,619.21	13.43	3,086.00	5.77	27,379.03	9.70
MOTOR VEHICLE TAXES	15,630.20	33.36	63,136.37	23.16	15,615.25	29.21	62,864.28	22.28
PLANNING AND ZONING	50.00	.11	169.00	.06	-30.00	-.06	1,146.70	.41
REAL ESTATE TAXES	1,052.96	2.25	156,882.71	57.55	1,551.82	2.90	149,441.16	52.96
SALES & USE TAX REVENUES	40,264.72	85.93	131,012.72	48.06	43,013.32	80.46	135,492.23	48.01
SALES TAX - CAP IMP	19,016.22	40.58	60,527.01	22.20	18,151.43	33.95	26,240.44	9.30
TRAFFIC COURT FINES	4,657.29	9.94	14,808.08	5.43	9,290.08	17.38	28,108.02	9.96
OTHER FINES	1,337.82	2.86	7,041.73	2.58	.00	.00	.00	.00
VETERAN'S MEMORIAL	60.00	.13	60.00	.02	240.00	.45	240.00	.09
TRANSFERS IN -OUT	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL REVENUES	\$ 117,969.83	251.76%	\$ 627,782.09	230.31%	\$ 101,331.17	189.54%	\$ 560,455.32	198.60%
EXPENDITURES								
COMMUNITY BUILDING:								
ADVERTISING	\$.00	.00%	\$.00	.00%	\$.00	.00%	\$.00	.00%
UTILITIES-OTHER (CB)	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL COMM.BLDG. EXPENSES	\$.00	.00%	\$.00	.00%	\$.00	.00%	\$.00	.00%
UNAUDITED								

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND

For the 4 month period ended April 30, 2014

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2014

	CURRENT YEAR				PRIOR YEAR			
	CURRENT		YEAR TO DATE		CURRENT		YEAR TO DATE	
LAW AND PUBLIC SAFETY:								
ADVERTISING	\$.00	.00%	\$.00	.00%	\$.00	.00%	\$.00	.00%
CAPITAL ASSET EXPENDITURES	.00	.00	.00	.00	657.86	1.23	24,429.11	8.66
CONTRACT LABOR	.00	.00	.00	.00	.00	.00	505.78	.18
CVC FEES PAID	218.22	.47	1,267.71	.47	449.84	.84	1,679.33	.60
COURT AUTOMATION FEES	214.24	.46	786.30	.29	441.64	.83	1,648.69	.58
SHERIFF'S RETIREMENT FUND	84.00	.18	405.00	.15	.00	.00	.00	.00
DUES AND SUBSCRIPTIONS	.00	.00	400.00	.15	.00	.00	400.00	.14
GROUP INSURANCE	4,814.48	10.27	17,871.93	6.56	2,038.02	3.81	13,909.04	4.93
INSURANCE	53.85	.11	161.55	.06	130.29	.24	398.28	.14
LEGAL AND PROFESSIONAL	2,520.06	5.38	7,200.80	2.64	.00	.00	2,167.33	.77
PROFESSIONAL (LAW)	416.18	.89	2,992.88	1.10	1,009.66	1.89	8,021.49	2.84
MISCELLANEOUS EXPENSE	.00	.00	.00	.00	.00	.00	-60.00	-.02
OFFICE EXPENSE (LAW)	411.64	.88	2,802.26	1.03	926.63	1.73	2,890.63	1.02
PAYROLL TAXES	2,388.40	5.10	10,179.14	3.73	3,208.82	6.00	10,054.50	3.56
POST FUND	30.61	.07	145.38	.05	63.09	.12	235.52	.08
REPAIRS AND MAINTENANCE	.00	.00	97.57	.04	.00	.00	30.46	.01
RETIREMENT PLAN	1,853.49	3.96	5,560.81	2.04	1,085.69	2.03	3,201.69	1.13
SALARIES	31,047.53	66.26	132,035.00	48.44	41,945.54	78.46	131,431.44	46.57
SALARIES-OVERTIME	.00	.00	437.55	.16	.00	.00	.00	.00
SUPPLIES	427.14	.91	2,661.99	.98	57.50	.11	1,085.21	.38
TELEPHONE	487.52	1.04	2,957.20	1.08	768.70	1.44	3,612.99	1.28
TRAVEL AND TRAINING	975.99	2.08	1,825.99	.67	1,252.00	2.34	1,583.58	.56
UNIFORMS	- 230.09	-.49	291.08	.11	.00	.00	.00	.00
UTILITIES-ELECTRIC (LAW)	.00	.00	772.92	.28	245.11	.46	928.47	.33
UTILITIES-GAS (LAW)	.00	.00	2,435.56	.89	.00	.00	.00	.00
UTILITIES-OTHER (LAW)	49.28	.11	223.73	.08	439.61	.82	2,132.36	.76
VEHICLE EXPENSES-GAS	2,497.50	5.33	7,612.70	2.79	8,147.29	15.24	13,738.41	4.87
VEHICLE EXPENSE-OTHER	865.38	1.85	3,496.88	1.28	1,113.10	2.08	3,882.15	1.38
TOTAL LAW AND SAFETY EXPENSE	\$ 49,125.42	104.84%	\$ 204,621.93	75.07%	\$ 63,980.39	119.68%	\$ 227,906.46	80.76%

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2014

	CURRENT YEAR				PRIOR YEAR			
	CURRENT		YEAR TO DATE		CURRENT		YEAR TO DATE	
STREET DEPARTMENT:								
ADVERTISING	\$.00	.00%	\$.00	.00%	\$.00	.00%	\$.00	.00%
CAPITAL ASSET EXPENDITURES	.00	.00	.00	.00	.00	.00	5,943.00	2.11
GROUP INSURANCE	.00	.00	.00	.00	892.80	1.67	2,140.45	.76
MISCELLANEOUS EXPENSE	.00	.00	.00	.00	.00	.00	225.00	-.08
PAYROLL TAXES	170.31	.36	1,022.00	.37	74.90	.14	663.93	.24
PUBLIC IMPROVEMENTS (ST)	701.25	1.50	28,485.40	10.45	.00	.00	.00	.00
RECYCLE CENTER EXPENSE	75.00	.16	300.00	.11	75.00	.14	998.61	.35
REPAIRS AND MAINTENANCE	.00	.00	2,595.43	.95	.00	.00	453.03	.16
RETIREMENT PLAN	168.44	.36	491.61	.18	312.37	.58	557.88	.20
SALARIES	2,226.14	4.75	13,359.49	4.90	979.13	1.83	8,678.89	3.08
STREET LIGHTS	.00	.00	10,087.69	3.70	4,600.35	8.61	18,397.86	6.52
SUPPLIES	616.40	1.32	4,158.59	1.53	1,270.62	2.38	2,794.09	.99
TRASH EXPENSE	.00	.00	.00	.00	.00	.00	18,819.99	6.67
TRAVEL AND TRAINING	.00	.00	.00	.00	.00	.00	765.00	.27
TREE MAINTENANCE (ST)	.00	.00	9.99	.00	.00	.00	.00	.00
UTILITIES-ELECTRIC (ST)	.00	.00	5,295.60	1.94	52.14	.10	104.71	.04
VEHICLE EXPENSES-GAS	.00	.00	.00	.00	101.97	.19	101.97	.04
VEHICLE EXPENSE-OTHER	2.59	.01	753.75	.28	.00	.00	442.84	.16
TOTAL STREET EXPENSES	\$ 3,960.13	8.45%	\$ 66,559.55	24.42%	\$ 8,359.28	15.64%	\$ 60,637.25	21.49%

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2014

	CURRENT YEAR				PRIOR YEAR			
	CURRENT		YEAR TO DATE		CURRENT		YEAR TO DATE	
PLANNING & DEVELOPMENT								
GROUP INSURANCE (P&D)	454.01	.97	1,816.04	.67	446.40	.83	1,521.08	.54
LEGAL (P&D)	217.00	.46	814.80	.30	.00	.00	.00	.00
PROFESSIONAL	1,395.96	2.98	1,809.96	.66	.00	.00	.00	.00
OFFICE SUPPLIES (P&D)	196.43	.42	96.48	.04	22.50	.04	23.96	.01
PAYROLL TAXES (P&D)	260.70	.56	1,254.03	.46	440.04	.82	1,358.43	.48
RETIREMENT (P&D)	2,567.76	5.48	784.71	.29	176.41	.33	704.76	.25
SALARIES (P&D)	.00	.00	16,392.97	6.01	5,752.50	10.76	17,757.50	6.29
STORMWATER/PLANNING	.00	.00	19.99	.01	.00	.00	.00	.00
TELEPHONE (P&D)	.00	.00	284.05	.10	83.97	.16	331.87	.12
TRAVEL & TRAINING (P&D)	8.00	.02	8.00	.00	.00	.00	60.00	.02
VEHICLE EXPENSE-GAS	.00	.00	.00	.00	90.01	.17	191.51	.07
VEHICLE EXPENSE-OTHER	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL P & D EXPENSES	\$ 5,099.86	10.88%	\$ 23,281.03	8.54%	\$ 7,011.83	13.12%	\$ 21,949.11	7.78%
EMERGENCY MANAGEMENT								
CONTRACT LABOR (EM)	.00	.00	3,966.00	1.45	.00	.00	7,932.00	2.81
DUES & SUBSCRIPTIONS (EM)	.00	.00	.00	.00	.00	.00	10.00	.00
OFFICE SUPPLIES (EM)	.00	.00	48.25	.02	.00	.00	.00	.00
SALARIES (EM)	173.34	.37	590.31	.22	.00	.00	.00	.00
SUPPLIES (EM)	810.80	1.73	810.80	.30	.00	.00	.00	.00
TELEPHONE (EM)	100.00	.21	100.00	.04	.00	.00	.00	.00
TRAVEL & TRAINING (EM)	.00	.00	21.74	.01	.00	.00	.00	.00
VEHICLE EXPENSE-OTHER	.00	.00	.00	.00	30.00	.06	30.00	.01
TOTAL EMERGENCY MGMT EXPENSE	\$ 1,084.14	2.31%	\$ 5,537.10	2.03%	\$ 30.00	.06%	\$ 7,972.00	2.82%
TOTAL EXPENDITURES	\$ 106,545.60	227.38%	\$ 433,397.14	158.99%	\$ 108,110.39	202.22%	\$ 399,552.35	141.58%
NET INCOME -LOSS	\$ 11,424.23	24.38%	\$ 194,384.95	71.31%	\$ -6,779.22	-12.68%	\$ 160,902.97	57.02%

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 4 month period ended April 30, 2014

	CURRENT YEAR				PRIOR YEAR			
	CURRENT		YEAR TO DATE		CURRENT		YEAR TO DATE	
WATER DEPARTMENT								
REVENUES								
GAIN -LOSS ON ASSET SALES	\$.00	.00%	\$.00	.00%	\$.00	.00%	\$.00	.00%
CERTIFICATES OF PARTICIPATION	.00	.00	.00	.00	.00	.00	59,498.71	21.08
INTEREST INCOME	78.57	.17	315.84	.12	126.62	.24	552.52	.20
METER INSTALLATIONS	.00	.00	2,300.00	.84	.00	.00	.00	.00
MISCELLANEOUS INCOME	.00	.00	.00	.00	.00	.00	13,275.09	4.70
PENALTY INCOME	4,419.98	9.43	14,372.08	5.27	1,387.92	2.60	6,651.85	2.36
TRASH INCOME	17,485.82	37.32	72,259.88	26.51	15,647.88	29.27	65,774.90	23.31
WATER SALES - COMMERCIAL	2,398.38	5.12	11,057.01	4.06	3,221.46	6.03	11,499.89	4.08
WATER SALES - RESIDENTIAL	57,635.41	123.00	247,863.12	90.93	55,053.59	102.98	253,528.74	89.84
CUSTOMER DEPOSITS RECEIVED	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL REVENUES	\$ 82,018.16	175.04%	\$ 348,167.93	127.73%	\$ 75,437.47	141.11%	\$ 410,781.70	145.56%
EXPENSES								
ADVERTISING	\$.00	.00%	\$.00	.00%	\$.00	.00%	\$.00	.00%
AUDIT	.00	.00	705.00	.26	.00	.00	.00	.00
BUILDING MAINTENANCE (WATER)	.00	.00	135.87	.05	.00	.00	.00	.00
CAPITAL ASSET EXPENDITURES	795.00	1.70	38,779.36	14.23	38,396.49	71.82	116,913.51	41.43
DUES AND SUBSCRIPTIONS	.00	.00	.00	.00	.00	.00	1,347.00	.48
EQUIPMENT	.00	.00	8,352.13	3.06	.00	.00	.00	.00
FISCAL AGENT FEES	.00	.00	576.93	.21	.00	.00	150.00	.05
GROUP INSURANCE	3,622.68	7.73	11,112.67	4.08	2,347.20	4.39	11,966.32	4.24
INTEREST EXPENSE	.00	.00	31,525.60	11.57	.00	.00	37,690.32	13.36
LEGAL	70.00	.15	343.00	.13	.00	.00	.00	.00
PROFESSIONAL (WATER)	332.00	.71	7,309.99	2.68	5,332.66	9.97	29,544.77	10.47
MISCELLANEOUS EXPENSE	.00	.00	.00	.00	.00	.00	225.00	.08
OFFICE SUPPLIES	2,254.65	4.81	10,898.33	4.00	2,061.24	3.86	7,185.87	2.55
PAYROLL TAXES	1,368.99	2.92	4,916.90	1.80	1,802.29	3.37	5,682.65	2.01
REPAIRS AND MAINTENANCE	420.00	.90	1,998.45	.73	15,677.55	29.33	23,616.07	8.37
RETIREMENT PLAN	757.82	1.62	2,213.19	.81	706.26	1.32	3,349.48	1.19
SALARIES	16,057.37	34.27	60,683.17	22.26	25,278.05	47.28	76,001.58	26.93
SALARIES-OVERTIME	444.37	.95	2,196.70	.81	.00	.00	.00	.00
SUPPLIES	4,157.39	8.87	17,922.14	6.57	1,090.06	2.04	13,731.12	4.87
SUPPLIES - PROJECT	.00	.00	64.73	.02	67.98	.13	188.49	.07
TRASH EXPENSE	5,030.87	10.74	69,299.76	25.42	16,620.76	31.09	47,155.17	16.71
TRAVEL AND TRAINING	.00	.00	500.00	.18	427.40	.80	1,209.90	.43
UTILITIES-ELECTRIC (WATER)	.00	.00	23,106.00	8.48	6,599.91	12.35	26,573.18	9.42
UTILITIES-OTHER (WATER)	885.55	1.89	4,271.60	1.57	393.44	.74	1,925.77	.68
VEHICLE EXPENSES-GAS	991.76	2.12	3,812.48	1.40	1,053.27	1.97	2,853.82	1.01
VEHICLE EXPENSE-OTHER	212.51	.45	1,004.33	.37	366.41	.69	1,488.98	.53
PRINCIPAL EXPENSE (WATER)	117.00	.25	77,617.00	28.47	.00	.00	.00	.00
TOTAL EXPENSES	\$ 37,517.96	80.07%	\$ 379,345.33	139.16%	\$ 118,220.97	221.13%	\$ 408,799.00	144.86%
NET INCOME -LOSS	\$ 44,500.20	94.97%	\$ -31,177.40	-11.44%	\$ -42,783.50	-80.03%	\$ 1,982.70	.70%

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 4 month period ended April 30, 2014

	CURRENT YEAR		PRIOR YEAR	
	CURRENT	YEAR TO DATE	CURRENT	YEAR TO DATE
SEWER DEPARTMENT				
REVENUES				
GAIN -LOSS ON ASSET SALES	\$.00	.00% \$.00	.00	.00% \$.00
INTEREST INCOME	78.56	.17 315.80	47.39	.09 187.82
PENALTY INCOME	2,502.49	5.34 11,917.34	2,161.80	4.04 10,020.19
SEWER SALES	95,912.05	204.69 415,846.76	91,173.04	170.54 401,992.84
TOTAL REVENUES	\$ 98,493.10	210.20% \$ 428,079.90	93,382.23	174.67% \$ 412,200.85
EXPENSES				
ADVERTISING	\$.00	.00% \$.00	.00	.00% \$.00
AUDIT	.00	.00 705.00	.00	.00 .26
BUILDING MAINTENANCE (SEWER)	.00	.00 135.87	42.15	.08 .05
CAPITAL ASSET EXPENDITURES	795.00	1.70 795.00	.00	.00 .29
DUES AND SUBSCRIPTIONS	.00	.00 .00	.00	.00 .00
EQUIPMENT	.00	.00 8,352.13	.00	.00 3.06
FISCAL AGENT FEES	.00	.00 576.92	.00	.00 .21
GROUP INSURANCE	3,622.68	7.73 11,112.68	1,787.37	3.34 4.08
INTEREST EXPENSE	.00	.00 31,525.59	.00	.00 11.57
LEGAL	35.00	.07 707.00	.00	.00 .26
PROFESSIONAL (SEWER)	447.00	.95 2,687.49	218.00	.41 .99
OFFICE SUPPLIES	2,234.64	4.77 9,786.88	2,071.94	3.88 3.59
PAYROLL TAXES	1,263.69	2.70 4,538.68	1,359.62	2.54 1.67
REPAIRS AND MAINTENANCE	557.87	1.19 2,082.83	1,057.99	1.98 .76
RETIREMENT PLAN	757.81	1.62 2,213.19	532.79	1.00 .81
SALARIES	14,822.19	31.63 56,015.24	19,069.41	35.67 20.55
SALARIES-OVERTIME	410.18	.88 2,027.70	.00	.00 .74
SPRINGFIELD SEWER CHARGES	35,538.08	75.84 140,612.67	66,547.00	124.48 51.58
SUPPLIES	4,115.10	8.78 7,965.49	-10.08	-.02 2.92
TRAVEL AND TRAINING	.00	.00 535.00	365.76	.68 .20
UTILITIES-ELECTRIC (SEWER)	.00	.00 9,790.83	4,437.43	8.30 3.59
UTILITIES-OTHER (SEWER)	990.57	2.11 3,431.31	3,253.08	6.08 1.26
VEHICLE EXPENSE-GAS	991.74	2.12 2,946.56	1,180.74	2.21 1.08
VEHICLE EXPENSE-OTHER	206.09	.44 1,039.22	90.42	.17 .38
PRINCIPAL EXPENSE (SEWER)	.00	.00 77,500.00	.00	.00 28.43
TOTAL EXPENSES	\$ 66,787.64	142.53% \$ 377,083.28	102,003.62	190.80% \$ 292,280.36
NET INCOME -LOSS	\$ 31,705.46	67.66% \$ 50,996.62	-8,621.39	-16.13% \$ 119,920.49
UNAUDITED				

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 4 month period ended April 30, 2014

	CURRENT		CURRENT YEAR		YEAR TO DATE		CURRENT		PRIOR YEAR		YEAR TO DATE	
REVENUES												
ADULT PROGRAMS	\$	1,597.80	3.41%	\$	4,672.95	1.71%	\$	1,011.00	1.89%	\$	4,154.00	1.47%
ADVERTISING INCOME		93.00	.20		6,063.00	2.22		720.00	1.35		14,360.00	5.09
CERTIFICATE OF PARTICIPATION P		.00	.00		3,350.00	1.23		.00	.00		.00	.00
CONCESSION INCOME		1,153.85	2.46		5,803.63	2.13		1,966.35	3.68		4,830.20	1.71
FOURTH OF JULY		390.00	.83		1,670.00	.61		.00	.00		.00	.00
INTEREST INCOME		28.58	.06		109.44	.04		32.59	.06		122.70	.04
MISCELLANEOUS INCOME		-45.00	-.10		15.00	.01		462.00	.86		761.00	.27
MOBILE PHONE TOWER		1,045.29	2.23		4,181.16	1.53		1,024.79	1.92		4,099.16	1.45
REAL ESTATE TAXES		332.52	.71		35,104.00	12.88		.00	.00		38,776.65	13.74
FACILITY INCOME		4,588.00	9.79		14,244.83	5.23		3,315.25	6.20		11,179.00	3.96
SALES TAX		17,361.14	37.05		130,102.55	47.73		36,694.36	68.64		147,795.01	52.37
SALES TAX - CAP IMP		.00	.00		.00	.00		.00	.00		22,524.39	7.98
SPECIAL EVENT INCOME		190.00	.41		3,198.00	1.17		.00	.00		117.50	.04
SWIM POOL INCOME		465.00	.99		730.00	.27		1,015.00	1.90		1,080.00	.38
YOUTH PROGRAMS		19,657.70	41.95		63,342.70	23.24		7,219.74	13.50		32,402.02	11.48
TOTAL REVENUES	\$	46,857.88	100.00%	\$	272,587.26	100.00%	\$	53,461.08	100.00%	\$	282,201.63	100.00%

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 4 month period ended April 30, 2014

	CURRENT		CURRENT YEAR		YEAR TO DATE		CURRENT		PRIOR YEAR		YEAR TO DATE	
EXPENDITURES												
ADVERTISING	\$	.00	.00%	\$	568.00	.21%	\$	.00	.00%	\$	632.50	.22%
BUILDING MAINTENANCE (PARK)		550.00	1.17		550.00	.20		48.50	.09		434.56	.15
CAPITAL ASSET EXPENDITURES		.00	.00		.00	.00		3,295.00	6.16		4,521.00	1.60
CHEMICALS		.00	.00		.00	.00		2,922.60	5.47		2,922.60	1.04
CONCESSIONS		1,430.80	3.05		2,668.48	.98		777.00	1.45		2,337.86	.83
CONTRACT LABOR		2,832.19	6.04		6,273.44	2.30		2,441.25	4.57		5,130.94	1.82
DUES AND SUBSCRIPTIONS		150.00	.32		869.00	.32		.00	.00		.00	.00
EQUIPMENT-SPORTS (PARK)		793.90	1.69		793.90	.29		.00	.00		.00	.00
FIREWORKS		.00	.00		4,000.00	1.47		5,804.76	10.86		6,604.76	2.34
FISCAL AGENT FEES		.00	.00		750.00	.28		.00	.00		750.00	.27
GROUP INSURANCE		2,175.85	4.64		8,658.10	3.18		2,012.17	3.76		5,543.87	1.96
INSURANCE		.00	.00		.00	.00		23.52	.04		70.56	.03
INTEREST EXPENSE		.00	.00		878.33	.32		.00	.00		1,324.77	.47
LANDSCAPING		.00	.00		107.38	.04		116.73	.22		206.73	.07
LEGAL		56.00	.12		700.00	.26		.00	.00		.00	.00
PROFESSIONAL		2,134.00	4.55		2,981.00	1.09		2,332.00	4.36		5,968.91	2.12
MISCELLANEOUS EXPENSE		.00	.00		70.00	.03		.00	.00		.00	.00
OFFICE SUPPLIES		765.52	1.63		2,751.46	1.01		1,115.93	2.09		3,147.79	1.12
PAYROLL TAXES		1,684.10	3.59		7,451.27	2.73		2,212.51	4.14		6,568.86	2.33
REPAIRS AND MAINTENANCE		911.75	1.95		3,235.30	1.19		23.22	.04		428.59	.15
RETIREMENT PLAN		362.03	.77		746.02	.27		-24.98	-.05		568.22	.20
SALARIES		14,866.32	31.73		69,710.73	25.57		19,545.11	36.56		54,324.18	19.25
SALARIES-SEASONAL		7,147.37	15.25		27,688.46	10.16		9,375.88	17.54		31,475.23	11.15
SALARIES-OVERTIME		.00	.00		.00	.00		.00	.00		66.00	.02
SUPPLIES-GENERAL (PARK)		1,029.53	2.20		2,314.60	.85		473.96	.89		2,279.82	.81
SUPPLIES-SPORTS (PARK)		3,417.65	7.29		5,358.73	1.97		2,161.38	4.04		4,802.35	1.70
SUPPLIES-AQUATIC (PARK)		.00	.00		543.30	.20		1,407.70	2.63		1,607.20	.57
SUPPLIES-SPECIAL ACTIVITY (PAR		25.00	.05		2,323.51	.85		237.00	.44		1,832.40	.65
SUPPLIES - GROUNDS		.00	.00		.00	.00		361.82	.68		361.82	.13
TELEPHONE		350.88	.75		2,232.95	.82		239.53	.45		2,900.61	1.03
TRAVEL AND TRAINING		271.47	.58		1,221.14	.45		622.33	1.16		1,520.94	.54
TREE CITY USA		483.26	1.03		483.26	.18		.00	.00		.00	.00
UTILITIES-ELECTRIC (PARK)		.00	.00		9,426.13	3.46		52.14	.10		8,114.50	2.88
UTILITIES-GAS		2,158.74	4.61		3,641.81	1.34		529.39	.99		1,527.61	.54
UTILITIES-OTHER (PARK)		663.47	1.42		1,738.13	.64		302.69	.57		1,234.07	.44
VEHICLE EXPENSE-GAS		847.81	1.81		1,264.37	.46		616.95	1.15		1,155.05	.41
VEHICLE EXPENSE-OTHER		96.00	.20		289.61	.11		-249.37	-.47		334.57	.12
PRINCIPAL EXPENSE (MID-MO)		.00	.00		.00	.00		.00	.00		.00	.00
TOTAL EXPENDITURES	\$	45,203.84	96.47%	\$	172,288.41	63.20%	\$	58,776.72	109.94%	\$	160,698.87	56.94%
NET INCOME -LOSS	\$	1,654.04	3.53%	\$	100,298.85	36.80%	\$	-5,315.64	-9.94%	\$	121,502.76	43.06%
UNAUDITED												

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #6 (C)
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

April 2014 Budget Summary Reports

Year to Date	2014 Projected Revenues	Received As of April 30, 2014	% Rec'd	2014 Budgeted Expenses	Expended As of April 30, 2014	% Used	Cumulative Gains or (Losses) Per Fund
General Fund							
General City Administration				\$258,000.00	\$133,397.53	51.7%	
Law and Public Safety Division				\$717,650.00	\$204,621.93	28.5%	
Street Division				\$529,050.00	\$66,559.55	12.6%	
Planning & Development Division				\$69,260.00	\$23,281.03	33.6%	
Emergency Management Division				\$24,500.00	\$5,537.10	22.6%	
Sub-Total	\$1,630,780.00	\$627,782.09	38.5%	\$1,598,460.00	\$433,397.14	27.1%	\$194,384.95
Park Fund							
Water Fund	\$1,104,000.00	\$272,587.26	24.7%	\$1,079,600.00	\$172,288.41	16.0%	\$100,298.85
Sewer Fund	\$1,144,500.00	\$348,167.93	30.4%	\$1,270,675.00	\$379,345.33	29.9%	(\$31,177.40)
	\$1,291,000.00	\$428,079.90	33.2%	\$1,477,350.00	\$377,083.28	25.5%	\$50,996.62
Totals	\$5,170,280.00	\$1,676,617.18	32.4%	\$5,426,085.00	\$1,362,114.16	25.1%	\$314,503.02
Reserves	Total	Total		Operating Cash	Operating Cash		
	Reserves Available	Reserves Available		As of April 30, 2014	As of April 30, 2014		
	As of Jan 1, 2014	As of April 30, 2014					
General Fund	\$137,109.54	\$425,419.50		General Fund	\$41,116.24		
Water & Sewer Fund	\$911,241.63	\$1,051,636.43		Water & Sewer Fund	\$136,814.65		
Park Fund	\$297,633.43	\$347,714.29		Park Fund	\$96,973.84		

Revenues by Month

2014

	Budget	JAN	FEB	MAR	APR	MAY	JUN
General Fund	\$1,630,780.00	\$217,144.37	\$189,455.17	\$103,212.72	\$117,969.83		
Cumm. Total		\$217,144.37 13.3%	\$406,599.54 24.9%	\$509,812.26 31.3%	\$627,782.09 38.5%	0.0%	0.0%
Water	\$1,144,500.00	\$93,602.19	\$78,535.55	\$94,012.03	\$82,018.16		
Cumm. Total		\$93,602.19 8.2%	\$172,137.74 15.0%	\$266,149.77 23.3%	\$348,167.93 30.4%	0.0%	0.0%
Sewer	\$1,291,000.00	\$114,342.28	\$96,773.97	\$118,470.55	\$98,493.10		
Cumm. Total		\$114,342.28 8.9%	\$211,116.25 16.4%	\$329,586.80 25.5%	\$428,079.90 33.2%	0.0%	0.0%
Parks	\$1,104,000.00	\$106,418.02	\$52,001.65	\$67,309.71	\$46,857.88		
Cumm. Total		\$106,418.02 9.6%	\$158,419.67 14.3%	\$225,729.38 20.4%	\$272,587.26 24.7%	0.0%	0.0%
Totals	\$5,170,280.00	\$531,506.86	\$416,766.34	\$383,005.01	\$345,338.97	\$0.00	\$0.00
Cumm. Total		\$531,506.86 10.3%	\$948,273.20 18.3%	\$1,331,278.21 25.7%	\$1,676,617.18 32.4%	0.0%	0.0%

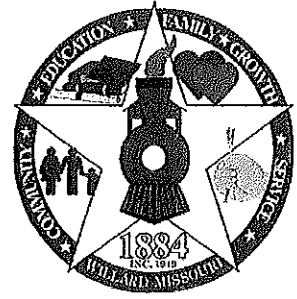
REVENUE SOURCES Year to Date	2014 Projected Revenues	Received As of April 30, 2014	% of Projected Revenues Collected to Date
General Fund			
Asset Sales	\$0	0.00	0
Building Permits	\$20,000	12217.50	61.1%
Cable TV Franchise Fees	\$16,000	3666.38	22.9%
County Road & Bridge Tax	\$28,200	27999.78	99.3%
Electric Franchise Fees	\$230,000	75409.80	32.8%
Gas Franchise Fees	\$55,000	22505.36	40.9%
Grant Revenues	\$208,000	4973.57	2.4%
Interest Income	\$630	311.01	49.4%
Law Enforcement Sales Tax	\$23,750	7916.00	33.3%
Merchant Licenses	\$5,400	1855.00	34.4%
Miscellaneous Revenues	\$1,500	670.86	44.7%
Mobile Phone Lease Fees	\$68,000	36619.21	53.9%
Motor Vehicle Fuel Taxes	\$187,000	63136.37	33.8%
Planning And Zoning	\$2,400	169.00	7.0%
Real Estate Taxes	\$181,900	156882.71	86.2%
Recycling Center	\$500	0.00	0.0%
Sales & Use Taxes	\$456,000	131012.72	28.7%
Sales Tax - Capital Improvement	\$70,000	60527.01	0.0%
State LET Account	\$500	0.00	0.0%
Traffic Court Fines	\$75,000	14808.08	19.7%
Other Fines	\$0	7041.73	100.0%
Veterans' Memorial	\$1,000	60.00	6.0%
Totals	\$1,630,780	\$627,782.09	38.5%

REVENUE SOURCES	2014	Received	% of Projected
Year to Date	Projected	As of April 30, 2014	Revenues
	Revenues		Collected to Date
Water Fund			
Asset Sales	\$0	0	N/A
Certificates of Participation	\$0	0.00	N/A
Grant Receipts	\$0	0.00	N/A
Interest Income	\$1,500	315.84	21.1%
Meter Installations	\$5,000	2,300.00	46.0%
Miscellaneous Revenues	\$5,000	0.00	0.0%
Penalty Income	\$25,000	14,372.08	57.5%
Trash Income	\$183,000	72,259.88	39.5%
Water Sales - Commercial	\$55,000	11,057.01	20.1%
Water Sales - Residential	\$870,000	247,863.12	28.5%
Customer Deposits Rec.			
Totals	\$1,144,500	348,167.93	30.4%
Sewer Fund			
Development Lift Station Fees	\$0	0.00	N/A
Asset Sales	\$0	0.00	N/A
Certificate of Participation	\$0	0.00	N/A
Hook-up Fees Received	\$7,000	0.00	0.0%
Interest Income	\$1,500	315.80	21.1%
Miscellaneous Revenues	\$0	0.00	0.0%
Penalty Income	\$32,500	11,917.34	1.0%
Sewer Sales	\$1,250,000	415,846.76	33.3%
Totals	\$1,291,000	428,079.90	33.2%

Year To Date	REVENUE SOURCES	Projected Revenue	Received As of April 30, 2014	% of Projected Revenues Collected to Date
	Park Fund			
	Adult Program Fees	\$18,500	4,672.95	25.3%
	Advertising Income	\$30,000	6,063.00	20.2%
	Asset Sales	\$0	0.00	N/A
	Certificates of Participation	\$0	3,350.00	N/A
	Concession Income	\$45,000	5,803.63	12.9%
	Fourth of July	\$7,500	1,670.00	0.0%
	Grant Receipts	\$0	0.00	0.0%
	Interest Income	\$1,000	109.44	10.9%
	Miscellaneous Revenues	\$1,000	15.00	1.5%
	Mobile Phone Tower Fees	\$12,500	4,181.16	33.4%
	Park Fees	\$2,500	0.00	0.0%
	Real Estate Taxes	\$56,000	35,104.00	62.7%
	Facility Rental Income	\$45,000	14,244.83	31.7%
	Sales Tax	\$490,000	130,102.55	26.6%
Sales Tax - Capital Improvement		\$120,000	0.00	0.0%
	Special Event Income	\$15,000	3,198.00	21.3%
	Swimming Pool Income	\$100,000	730.00	0.7%
	Youth Programs	\$160,000	63,342.70	39.6%
	Transfers In or Out	\$0	0.00	0.0%
	Totals	\$1,104,000	272,587.26	24.7%

Expenses	2014 Budget	JAN					FEB		MAR		APR		MAY		JUN	
General City Governme	\$258,000.00	\$26,868.02		\$24,872.97		\$34,380.49		\$47,276.05								
Cumm. Total		\$26,868.02	10.4%	\$51,740.99	20.1%	\$86,121.48	33.4%	\$133,397.53	51.7%					0.0%		0.0%
Law & Public Safety	\$717,650.00	\$47,473.49		\$47,121.14		\$60,901.88		\$49,125.42								
Cumm. Total		\$47,473.49	6.6%	\$94,594.63	13.2%	\$155,496.51	21.7%	\$204,621.93	28.5%					0.0%		0.0%
Water	\$1,270,675.00	\$206,134.87		\$40,220.84		\$95,471.66		\$37,517.96								
Cumm. Total		\$206,134.87	16.2%	\$246,355.71	19.4%	\$341,827.37	26.9%	\$379,345.33	29.9%					0.0%		0.0%
Sewer	\$1,477,350.00	\$168,244.38		\$62,206.50		\$79,844.76		\$66,787.64								
Cumm. Total		\$168,244.38	11.4%	\$230,450.88	15.6%	\$310,295.64	21.0%	\$377,083.28	25.5%					0.0%		0.0%
Streets	\$529,050.00	\$14,937.55		\$17,856.57		\$13,811.04		\$3,960.13								
Cumm. Total		\$14,937.55	2.8%	\$48,788.38	9.2%	\$62,599.42	11.8%	\$66,559.55	12.6%					0.0%		0.0%
Planning & Developme	\$69,260.00	\$21,432.16		\$5,396.53		\$7,346.74		\$5,099.86								
Cumm. Total		\$21,432.16	30.9%	\$10,834.43	15.6%	\$18,181.17	26.3%	\$23,281.03	33.6%					0.0%		0.0%
Parks	\$1,079,600.00	\$32,542.93		\$42,119.76		\$52,421.88		\$45,203.84								
Cumm. Total		\$32,542.93	3.0%	\$74,662.69	6.9%	\$127,084.57	11.8%	\$172,288.41	16.0%					0.0%		0.0%
Emergency Manageme	\$24,500.00	\$3,966.00		\$205.21		\$281.75		\$1,084.14								
Cumm. Total		\$3,966.00	16.2%	\$4,171.21	17.0%	\$4,452.96	18.2%	\$5,537.10	22.6%					0.0%		0.0%
Totals	\$5,426,085.00	\$521,599.40		\$239,999.52		\$344,460.20		\$256,055.04								
Cumm. Total		\$521,599.40	9.6%	\$761,598.92	14.0%	\$1,106,059.12	20.4%	\$1,362,114.16					\$0.00			\$0.00

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #6 (D)
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

May 2014 Outstanding Invoices

CITY OF WILLARD
Unpaid Invoice Listing
June 02, 2014

Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number	Total Due
AMB100	AMBERG EVENTS	05282014PK	5/28/14	6/15/14	BOUNCE HOUSE FF	3 850	1061.25
AMP100	AmeriPride Services, Inc	340049198GN	5/23/14	6/15/14	MATS AND TOWELS	1 885	24.65
AMP100	AmeriPride Services, Inc	340049198LW	5/23/14	6/15/14	MATS AND TOWELS	1 1885	12.80
AMP100	AmeriPride Services, Inc	340049198PK	5/23/14	6/15/14	MATS AND TOWELS	3 885	42.65
AMP100	AmeriPride Services, Inc	340049198SE	5/23/14	6/15/14	MATS AND TOWELS	2 1885	87.83
AMP100	AmeriPride Services, Inc	340049198WA	5/23/14	6/15/14	MATS AND TOWELS	2 885	87.82
					Vendor Total		255.75
BAK565	BAKER MECHANICAL SERVICES	05072014PK	5/07/14	6/15/14	ELEC FOR NEW AC	3 808	786.70
BAK565	BAKER MECHANICAL SERVICES	10024906PK	5/16/14	6/15/14	AC REPLACEMENT	3 808	10680.00
					Vendor Total		11466.70
BEF100	Beacon Refuse, LLC	0528WA	5/31/14	6/15/14	CITIZEN TRASH SRVC	2 943	117.00
BLD150	BLUEDOG GRAPHIX	12-1968PK	5/14/14	6/15/14	POOL REC SHIRTS	3 937	722.75
BLD150	BLUEDOG GRAPHIX	12-1986PK	5/16/14	6/15/14	BROCHURES	3 800	442.18
					Vendor Total		1164.93
BRM100	BRIAN MIREs	052414PKREF	5/24/14	6/15/14	DEPOSIT REFUND	3 375	30.00
CAD100	CASSIE DOWNS	0519PKDEPREF	5/19/14	6/15/14	DEP REFUND	3 375	75.00
CAR450	CARSON'S NURSERIES	144314PK	5/20/14	6/15/14	SUPPLIES	3 949	45.50
CIT105	CITY OF WILLARD	05202014GN	5/20/14	6/15/14	UTILITY-WATER	1 959	50.39
CIT105	CITY OF WILLARD	05202014LW	5/20/14	6/15/14	UTILITY-WATER	1 1959	13.04
					Vendor Total		63.43
DAY425	DAYSTAR DISTRIBUTING INC.	117003PK	5/12/14	6/15/14	POOL LIGHTS	3 900	67.38
DAY425	DAYSTAR DISTRIBUTING INC.	117143PK	5/19/14	6/15/14	BASEBALL SB LIGHTS	3 936	39.60
DAY425	DAYSTAR DISTRIBUTING INC.	117293PK	5/27/14	6/15/14	SCOREBOARD LIGHTS	3 900	22.25
					Vendor Total		129.23
DUV100	DUVALL, DALE	05282014GN	5/28/14	6/15/14	MILEAGE REIMB	1 945	64.41
DUV100	DUVALL, DALE	052820142GN	5/28/14	6/15/14	MILEAGE REIMB	1 945	6.00
					Vendor Total		70.41
EWI110	EWING IRRIGATION	7987203PK	5/10/14	6/15/14	SUPPLIES	3 900	-22.66
EWI110	EWING IRRIGATION	7987204PK	5/10/14	6/15/14	SUPPLIES	3 900	86.61
					Vendor Total		63.95
FAS500	FASTENAL COMPANY	177949PK	5/15/14	6/15/14	SUPPLIES	3 900	537.51
FAS500	FASTENAL COMPANY	178111PK	5/15/14	6/15/14	SUPPLIES	3 900	47.41
					Vendor Total		584.92
FER100	Ferguson Enterprises	0428543SE	5/19/14	6/15/14	CLAMPS	2 1935	707.03
FER100	Ferguson Enterprises	0428543WA	5/19/14	6/15/14	CLAMPS	2 935	707.03
					Vendor Total		1414.06
FRA555	FRANK'S UNIFORMS	72624LW	5/12/14	6/15/14	UNIFORMS	1 1950	205.90
GLA200	Glenn's Automotive LLC	2943LW	5/22/14	6/15/14	RADIATOR REPAIR	1 1900	598.70
GNC100	General Code	14168GN	5/21/14	6/15/14	SUPPLEMENT CODE BK	1 875	2514.00
GRR100	GREAT RIVER ENGINEERING	140549PD	5/15/14	6/15/14	PROF ENGINEER SRVC	1 4930	486.00
HAR160	HARRY COOPER SUPPLY COMPANY	53706552WA	5/21/14	6/15/14	LCD GRAPHIC KEYPAD	2 935	133.50
IRW150	Irwin Printing	140504PK	5/28/14	6/15/14	POSTERS FOR FF	3 850	40.00
JEM100	J. EVERETT MITCHELL	05212014GN	5/21/14	6/15/14	MILEAGE REIMB	1 945	106.79
KPM100	KPM CPAS	44894GN	5/20/14	6/15/14	AUDIT	1 805	500.00
KPM100	KPM CPAS	44894SE	5/20/14	6/15/14	AUDIT	2 1805	500.00
KPM100	KPM CPAS	44894WA	5/20/14	6/15/14	AUDIT	2 805	500.00
					Vendor Total		1500.00
KUB275	KUBOTA OF THE OZARKS	KC101808PK	5/15/14	6/15/14	MOWER REPAIRS	3 900	27.28
LEG250	LegalShield	05252014LW	5/25/14	6/15/14	LAW INSURANCE	1 1865	53.85
LIN200	LIN STONEHOUSE	052714GN	5/27/14	6/15/14	MILAGE REIMB	1 945	4.56
LOK155	KRISTOFFER BAREFIELD, LLC	00005LW	5/21/14	6/15/14	LEGAL MUNIC COURT	1 1875	716.62
LOW505	LOWES CREDIT SERVICES	04252014PK	4/25/14	6/15/14	BB BATHROOM SUPPLY	3 900	63.09
LOW505	LOWES CREDIT SERVICES	04292014PK	4/29/14	6/15/14	BBALL CONCESSIONS	3 900	111.00

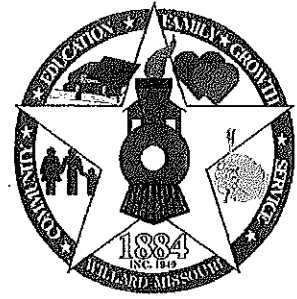
CITY OF WILLARD
Unpaid Invoice Listing
June 02, 2014

Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number	Total Due
LOW505	LOWES CREDIT SERVICES	05062014PK	5/06/14	6/15/14	POOL PAINT	3 900	51.24
LOW505	LOWES CREDIT SERVICES	05072014PK	5/07/14	6/15/14	BALL VALVE	3 900	12.62
LOW505	LOWES CREDIT SERVICES	05082014PK	5/08/14	6/15/14	POWER WASHER HOSE	3 900	28.48
LOW505	LOWES CREDIT SERVICES	05122014PK	5/12/14	6/15/14	BALL VALVE PLUGS	3 900	11.03
LOW505	LOWES CREDIT SERVICES	05152014PK	5/15/14	6/15/14	THERMOSTAT	3 937	6.61
LOW505	LOWES CREDIT SERVICES	05192014PK	5/19/14	6/15/14	ACRYLIC ADHESIVES	3 900	18.60
LOW505	LOWES CREDIT SERVICES	05212014PK	5/21/14	6/15/14	ZIP TIES	3 900	18.57
LOW505	LOWES CREDIT SERVICES	042520142PK	4/25/14	6/15/14	BB BR SUPPLIES	3 900	93.10
					Vendor Total		414.34
LRI100	LEADERSHIP RANCH, INC.	70688PK	5/28/14	6/15/14	FIELD TRIP	3 938	119.00
MAC100	MARSH COURTAS	0519PKDEPREF	5/19/14	6/15/14	DEP REFUND	3 375	75.00
MIS315	MISSOURI GAS ENERGY	05022014GN	5/07/14	6/15/14	ELECTRIC	1 958	54.34
MIS315	MISSOURI GAS ENERGY	05022014PK	5/07/14	6/15/14	ELECTRIC	2 958	92.42
MIS315	MISSOURI GAS ENERGY	05022014SE	5/07/14	6/15/14	ELECTRIC	2 1959	42.80
MIS315	MISSOURI GAS ENERGY	05022014WA	5/07/14	6/15/14	ELECTRIC	2 959	42.22
MIS315	MISSOURI GAS ENERGY	050720141PK	5/07/14	6/15/14	ELECTRIC	3 958	84.92
					Vendor Total		316.70
MLF100	MAILFINANCE	N4682115SE	5/09/14	6/15/14	LEASE ON FOLD MACH	2 1885	105.01
MLF100	MAILFINANCE	N4682115WA	5/09/14	6/15/14	LEASE ON FOLD MACH	2 885	105.01
					Vendor Total		210.02
MOC100	MISSOURI ONE CALL	4050339SE	5/31/14	6/15/14	LOCATE FEE	2 1876	66.95
MOC100	MISSOURI ONE CALL	4050339WA	5/31/14	6/15/14	LOCATE FEE	2 876	66.95
					Vendor Total		133.90
MPI150	MELTON PROPANE, INC.	13204PK	2/05/14	6/15/14	PROPANE-REC CTR	3 959	340.00
MWP100	MIDWEST POOL AND SPA	129601PK	5/20/14	6/15/14	DIV LADDER STEPS	3 937	27.57
MWP100	MIDWEST POOL AND SPA	129607PK	5/20/14	6/15/14	DIVING LADDER	3 937	36.76
MWP100	MIDWEST POOL AND SPA	129609PK	5/20/14	6/15/14	DIV BOARD MNTG KIT	3 937	512.95
					Vendor Total		577.28
OZA260	OZARK FLAG DISTRIBUTORS	5716GN	5/21/14	6/15/14	FLAGS	1 970	170.91
PAW100	Pearl Auto Works	05162014LW	5/16/14	6/15/14	AUTO REPAIR	1 1965	120.00
RAC450	RACE BROS. FARM SUPPLY, INC.	663052PK	5/23/14	6/15/14	STUMP KILLER	3 900	75.35
RAN175	RANDY BROWN	05132014PD	5/13/14	6/15/14	ICC CARD REIMBURSE	1 4945	73.95
RAY100	RACHEL YOUNG	0521PKDEPREF	5/21/14	6/15/14	DEP REFUND	3 375	45.00
ROT100	ROBERT TODD	052714PKREF	5/27/14	6/15/14	DEPOSIT REFUND	3 375	75.00
ROT200	ROB TARDIE	052414PKREF	5/24/14	6/15/14	DEPOSIT REFUND	3 375	121.50
SBP100	SPRINGFIELD BLUE PRINT & PHOTO	0318788-INWA	3/24/14	6/15/14	SCAN AND COPY	2 885	149.00
SCH175	SCHULTE SUPPLY, INC.	S1093319SE	5/13/14	6/15/14	SUPPLIES	2 1935	24.00
SCH175	SCHULTE SUPPLY, INC.	S1093319WA	5/13/14	6/15/14	SUPPLIES	2 935	24.00
					Vendor Total		48.00
SGH150	SPFLD GREENE CO. HEALTH DEPT.	525WA	5/22/14	6/15/14	ROUTINE WATER TEST	2 876	117.00
SMA100	SO MO AGRI SUPPLY INC.	315932PK	5/19/14	6/15/14	FIELD CHALK	3 936	59.94
SPR275	SPRINGFIELD WINWATER WORKS CO	292895SE	5/14/14	6/15/14	LIFT STATION SEWER	2 1935	800.00
STA160	STAR MECHANICAL	3914668SE	5/09/14	6/15/14	STAINLESS HANDLES	2 1935	144.20
STA160	STAR MECHANICAL	3914668WA	5/09/14	6/15/14	STAINLESS HANDLES	2 935	144.21
					Vendor Total		288.41
STG300	Stephen Griffin	102PK	5/20/14	6/15/14	SCORBOARD CONNECT	3 808	200.00
STI150	SAWYER TIRE INC.	613282LW	5/14/14	6/15/14	VEHICLE MAINT REP	1 1965	10.00

CITY OF WILLARD
Unpaid Invoice Listing
June 02, 2014

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
WEL100	WELLS TIRE SUPPLY	042994SE	5/16/14	6/15/14	TIRE REPAIR STREET	2 1965	66.55
WEL100	WELLS TIRE SUPPLY	042994WA	5/16/14	6/15/14	TIRE REPAIR STREET	2 965	66.55
Vendor Total							133.10
WES150	WHITE RIVER VALLEY	8167SE	5/01/14	6/15/14	LIBERTY PUMP	2 1900	195.00
WES150	WHITE RIVER VALLEY	8167WA	5/01/14	6/15/14	LIBERTY PUMP	2 900	195.00
Vendor Total							390.00
WIL295	WILLARD CHAMBER OF COMMERCE	2179PK	5/14/14	6/15/14	CHAMBER LUNCH APR	3 885	24.00
WIN100	WINDSTREAM COMMUNICATIONS	13537408GN	5/20/14	6/15/14	PHONE SERVICE	1 940	463.36
WIN100	WINDSTREAM COMMUNICATIONS	13537408LW	5/20/14	6/15/14	PHONE SERVICE	1 1940	463.36
WIN100	WINDSTREAM COMMUNICATIONS	13537408PK	5/20/14	6/15/14	PHONE SERVICE	3 940	463.36
WIN100	WINDSTREAM COMMUNICATIONS	13537408SE	5/20/14	6/15/14	PHONE SERVICE	2 1959	463.36
WIN100	WINDSTREAM COMMUNICATIONS	13537408WA	5/20/14	6/15/14	PHONE SERVICE	2 959	463.36
Vendor Total							2316.80
ZOT100	Zotts Creamery	00000014PK	5/22/14	6/15/14	CONCESSIONS	3 820	100.00
Final Total							35300.55
1	805	0	AUDIT FEE (GCG)		500.00		
1	875	0	LEGAL (GCG)		2514.00		
1	885	0	OFFICE SUPPLIES (GCG)		24.65		
1	940	0	TELEPHONE (GCG)		463.36		
1	945	0	TRAVEL AND TRAINING (GCG)		181.76		
1	958	0	UTILITIES-GAS		54.34		
1	959	0	UTILITIES-OTHER (GCG)		50.39		
1	970	0	VETERAN'S MEMORIAL EXPENSES		170.91		
1	1865	0	INSURANCE (LAW)		53.85		
1	1875	0	LEGAL (LAW)		716.62		
1	1885	0	OFFICE EXPENSE (LAW)		12.80		
1	1900	0	REPAIRS & MAINTENANCE (LAW)		598.70		
1	1940	0	TELEPHONE (LAW)		463.36		
1	1950	0	UNIFORMS (LAW)		205.90		
1	1959	0	UTILITIES-OTHER (LAW)		13.04		
1	1965	0	VEHICLE EXPENSE-OTHER		467.45		
1	4930	0	STORMWATER/PLANNING		486.00		
1	4945	0	TRAVEL & TRAINING		73.95		
Total for Fund #: 1					7051.08		
2	805	0	AUDIT (WATER)		500.00		
2	876	0	PROFESSIONAL (WATER)		183.95		
2	885	0	OFFICE SUPPLIES (WATER)		341.83		
2	900	0	REPAIRS AND MAINTENANCE (WATER)		195.00		
2	935	0	SUPPLIES (WATER)		1008.74		
2	943	0	TRASH EXPENSE		4013.97		
2	959	0	UTILITIES-OTHER (WATER)		505.58		
2	965	0	VEHICLE EXPENSE-OTHER		72.85		
2	1805	0	AUDIT (SEWER)		500.00		
2	1876	0	PROFESSIONAL (SEWER)		66.95		
2	1885	0	OFFICE SUPPLIES (SEWER)		192.84		
2	1900	0	REPAIRS AND MAINTENANCE (SEWER)		195.00		
2	1935	0	SUPPLIES (SEWER)		1675.23		
2	1959	0	UTILITIES-OTHER (SEWER)		506.16		
2	1965	0	VEHICLE EXPENSE-OTHER		72.85		
Total for Fund #: 2					10030.95		
3	375	0	CUSTOMER DEPOSITS		466.50		
3	800	0	ADVERTISING		442.18		
3	808	0	BUILDING MAINTENANCE (PARK)		11666.70		
3	820	0	CONCESSIONS		100.00		
3	850	0	FIREWORKS		1676.25		
3	885	0	OFFICE SUPPLIES		66.65		
3	900	0	REPAIRS AND MAINTENANCE		1248.86		
3	936	0	SUPPLIES-SPORTS		99.54		
3	937	0	SUPPLIES-AQUATIC		1306.64		
3	938	0	SUPPLIES-SPECIAL ACTIVITY (PARK)		119.00		
3	940	0	TELEPHONE		463.36		
3	949	0	TREE CITY USA		45.50		
3	958	0	UTILITIES-GAS (PARK)		177.34		
3	959	0	UTILITIES-OTHER (PARK)		340.00		
Total for Fund #: 3					18218.52		

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (E)
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATION ONLY

April 2014 Checks Written

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City of Willard
Disbursements Journal
April 30, 2014

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
2521	4/30/14	ANDREW LUPESCU	1 740	17.50		17.50
2522	4/30/14	RICKY KELLY	1 740	31.40		31.40
2523	4/30/14	JOSHUA HAWS	1 740	17.50		17.50
2524	4/30/14	BRITTANY COURTOIS	1 740	24.90		24.90
2525	4/30/14	CLIENT SERVICES	1 740	155.40		155.40
2526	4/30/14	DAVEY HICKS	1 740	46.50		46.50
2527	4/30/14	DEPT OF REVENUE AUTO FUND	1 1833	214.24		214.24
2528	4/30/14	MO SHERIFFS RETIREMENT	1 1838	84.00		84.00
2529	4/30/14	DEPT OF REVENUE CRIME VICTIMS	1 1830	218.22		218.22
2530	4/30/14	TREASURE STATE OF MO POST	1 1905	30.61		30.61
2531	4/30/14	CITY WILLARD MINI DIV	1 740	3,931.35		3,931.35
13386	4/30/14	AMERIPRIDE SERVICES	2 885 2 1885	70.26 70.26		140.52
13387	4/30/14	BEACON REFUSE	2 943	91.00		91.00
13388	4/30/14	BLUELINE RENTAL	2 935 2 1935	92.50 92.50		185.00

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City of Willard
Disbursements Journal
April 30, 2014

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
13389	4/30/14	BUZZARD WASTE SERVICE	2 943	1,065.54		1,065.54
13390	4/30/14	CARTER WATER CONSTRUCTION	2 935 2 1935	50.00 50.00		100.00
13391	4/30/14	CITY OF SPRINGFIELD	2 1930	35,538.08		35,538.08
13392	4/30/14	CLEAN THE UNIFORM JOPLIN	2 935 2 1935	82.63 82.63		165.26
13393	4/30/14	COMMERCE CR CD STAPLES	2 1885 2 1885 2 1959	67.61 122.50 303.36		493.47
13394	4/30/14	COMMERCE CR CD STAPLES	2 885 2 885 2 885 2 885 2 935 2 959 2 1885	67.62 12.70 122.50 19.98 161.10 303.36 12.70		699.96
13395	4/30/14	CONCO QUARRIES	2 935 2 1935	36.69 36.69		73.38
13396	4/30/14	CONSULTING ANALYTICAL SVC	2 1876	115.00		115.00
13397	4/30/14	DATA TECHNOLOGIES	2 810 2 1810	795.00 795.00		1,590.00
13398	4/30/14	FASTENAL COMPANY	2 1900	6.00		6.00
13399	4/30/14	FLYNN DRILLING	2 900 2 1900	400.00 400.00		

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Disbursements Journal
April 30, 2014

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
13400	4/30/14	FOURAKER PRINTING	2 885 2 1885	227.50 227.50		800.00
13401	4/30/14	GREENE CO HEALTH DEPT	2 970	117.00		455.00
13402	4/30/14	GLENNS AUTO SUPPLY	2 965 2 1965	106.14 106.14		117.00
13403	4/30/14	ITX LLC	2 876 2 1876	280.00 280.00		212.28
13404	4/30/14	LIN STONEHOUSE REIMB POSTAGE	2 885 2 1885	8.48 8.47		560.00
13405	4/30/14	LOWES CREDIT SERVICES	2 935 2 1935	29.78 29.77		16.95
13406	4/30/14	MIDWEST FIBRE SALES	2 140	75.00		59.55
13407	4/30/14	MAILFINANCE	2 885 2 1885	105.01 105.01		75.00
13409	4/30/14	MELTON PROPANE	2 959 2 1959 2 1959	200.00 200.00 135.02		210.02
13410	4/30/14	O'REILLYS AUTO PARTS	2 140 2 935 2 935 2 935 2 935 2 935 2 935	2.59 6.00 7.97 10.99 225.00 6.44		535.02
					-6.00	

City of Willard
Disbursements Journal
April 30, 2014

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
			2 935	5.99		
			2 965	6.47		
			2 965	20.40		
			2 965	35.16		
			2 965	34.27		
			2 965	10.07		
			2 1900	131.88		
			2 1935	5.99		
			2 1935	10.99		
			2 1935	225.00		
			2 1935	6.43		
			2 1935		-5.99	
			2 1965	6.47		
			2 1965	35.16		
			2 1965	34.27		
			2 1965	10.06		
			2 1965	13.99		
13411	4/30/14	OZARK GREENWAYS	2 1885	250.00		839.60
13412	4/30/14	OZARK LASER & SHORING	2 935	266.25		250.00
13413	4/30/14	RACE BROTHERS SPREADER	2 900	20.00		266.25
			2 1900	19.99		
13414	4/30/14	REPUBLIC SERVICES	2 959	18.00		39.99
			2 1959	18.00		
13415	4/30/14	REX SMITH OIL	2 960	249.12		36.00
			2 1935	676.01		
			2 1960	249.11		
13416	4/30/14	REYNOLDS GOLD & GROSSER	2 875	70.00		1,174.24
			2 1875	35.00		
13417	4/30/14	SCOTT GROSS CO	2 935	19.33		105.00
						19.33

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City of Willard
Disbursements Journal
April 30, 2014

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
13418	4/30/14	SPRINGFIELD WINWATER	2 935	96.03		
			2 935	129.24		
			2 935	234.08		
			2 1935	96.02		
			2 1935	129.24		
			2 1935	234.08		918.69
13419	4/30/14	SCENDEL PEST SERVICES	2 935	40.00		
			2 935	40.00		
			2 1935	30.00		
			2 1935	30.00		140.00
13420	4/30/14	STAR MECHANICAL	2 935	55.75		55.75
13421	4/30/14	USA BLUE BOOK	2 935	291.72		291.72
13422	4/30/14	VERIZON WIRELESS	2 959	30.19		
			2 1959	30.19		60.38
13423	4/30/14	WATER WORKS	2 935	604.83		
			2 1935	604.82		1,209.65
13424	4/30/14	WATERWORK SPECIALIST	2 935	440.92		
			2 1935	440.92		881.84
13425	4/30/14	WCA MO	2 943	23.63		
			2 943	3,486.70		3,874.33
			2 943	364.00		
13426	4/30/14	WINDSTREAM COMMUNICATIONS	2 959	261.28		
			2 1959	261.28		522.56
13427	4/30/14	WEX BANK	2 960	742.64		
			2 1960	742.63		

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Disbursements Journal
April 30, 2014

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
13428	4/30/14	DAVID BLAKEMORE	2 935 2 1935	167.50 167.50		1,485.27
13429	4/30/14	KEN HERBERT	2 935 2 1935	167.50 167.50		335.00
13430	4/30/14	DUSTIN LONG	2 935 2 1935	167.50 167.50		335.00
13431	4/30/14	MARK GOTT	2 935 2 1935	167.50 167.50		335.00
13432	4/30/14	JUSTIN REAVES	2 935 2 1935	167.50 167.50		335.00
13433	4/30/14	JAMES SMITH	2 935 2 1935	167.50 167.50		335.00
13434	4/30/14	STACY WINTERS	2 935 2 1935	167.50 167.50		335.00
13435	4/30/14	TREVOR HOFFMAN	2 935 2 1935	167.50 167.50		335.00
13436	4/30/14	TOM BARRETT	2 685	1,975.00		1,975.00
13437	4/30/14	MISSOURI GAS ENERGY	2 959 2 1959	72.72 42.72		115.44
13438	4/30/14	POSTMASTER	2 885 2 1885	724.04 724.04		1,448.08

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City of Willard
Disbursements Journal
April 30, 2014

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
13439	4/30/14	BRYAN CHITTUM	2 370 2 390 2 780 2 1735	75.00	-.29 -12.00 -25.31	37.40
13440	4/30/14	CATHERINE ROUFS	2 390	75.00		75.00
13442	4/30/14	DONALD STATON	2 370 2 390 2 780 2 1735	100.00	-.29 -12.00 -19.46	68.25
13443	4/30/14	J BROTHERTON	2 370 2 390 2 760 2 780 2 1735	125.00	-.67 -13.50 -28.25 -39.25	43.33
13444	4/30/14	JOSEF MAINKA	2 370 2 390 2 780 2 1735	75.00	-.29 -12.00 -31.86	30.85
13445	4/30/14	james johnson	2 370 2 390 2 780	100.00	-.13 -14.50	85.37
13446	4/30/14	PETER ADAMS	2 370 2 390 2 760 2 780 2 1735	125.00	-.43 -13.50 -17.85 -38.15	55.07
13447	4/30/14	PATTI JEAN OGLESBY	2 370 2 390 2 780	100.00	-.36 -15.24	

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
			2 1735		-29.98	54.42
13448	4/30/14	STEPHANIE COLLETT	2 370		-.68	
			2 385		-.70	
			2 390	100.00		
			2 705		-4.88	
			2 780		-28.93	
			2 1735		-49.85	
						14.96
20069	4/30/14	A TO Z PARTY	3 938	25.00		25.00
20104	4/30/14	CHRISTINA MCHAFFIE	3 375	75.00		75.00
20105	4/30/14	CORA PARRISH	3 375	150.00		150.00
20106	4/30/14	HOLLY MAPLES	3 375	75.00		75.00
20107	4/30/14	JEFF LEPOLD	3 375	17.00		17.00
20108	4/30/14	RAMONA WAGGONER	3 375	75.00		75.00
20109	4/30/14	SALLY GROESBECK	3 375	75.00		75.00
20110	4/30/14	SCOTT MILES	3 375	75.00		75.00
20111	4/30/14	STEPHIN GRIFFIN	3 808	400.00		400.00
20112	4/30/14	TERESA BARR	3 375	75.00		75.00
20113	4/30/14	WANDA ANDERSON	3 375	75.00		75.00

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April 30, 2014

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
20114	4/30/14	ARBOR DAY FOUNDATION	3 949	75.00		75.00
20115	4/30/14	ACE HOOD CLEANING	3 808	150.00		150.00
20116	4/30/14	AMERIPRIDE SERVICES	3 885	39.44		39.44
20117	4/30/14	AMTEC	3 876	1,950.00		1,950.00
20118	4/30/14	BLUEDOG GRAPHIX	3 936 3 965	230.00 96.00		326.00
20119	4/30/14	BEST REFRIGERATION	3 900	80.05		80.05
20120	4/30/14	CARSON NURSERIES	3 949	350.00		350.00
20121	4/30/14	COMMERCE CR CD WEEBLY WEBSITE	3 885 3 885 3 885 3 935 3 936 3 945 3 958 3 959 3 959	49.00 99.00 39.95 19.98 450.46 271.47 1,751.96 202.98 69.95		2,954.75
20122	4/30/14	CONCO QUARRY	3 936	84.99		84.99
20123	4/30/14	DAYSTAR DISTRIBUTING	3 900	76.50		76.50
20124	4/30/14	DIRECT TV	3 959	100.59		100.59
20125	4/30/14	FEDERAL PROTECTION	3 876	114.00		114.00

City of Willard
Disbursements Journal
April 30, 2014

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
20126	4/30/14	FELLERS FIXTURES	3 820	327.12		327.12
20127	4/30/14	GRAYSTONE GRAPHICS	3 936	2,275.80		2,275.80
20128	4/30/14	HILLARD JANITORIAL SUPPLY	3 885	102.83		102.83
20129	4/30/14	IDC SERVCO	3 885	349.00		349.00
20130	4/30/14	JAY KEY SERVICE	3 900 3 900 3 935	328.00 4.30 13.45		345.75
20131	4/30/14	JAYHAWK FIRE SPRINKLER	3 900	260.00		260.00
20132	4/30/14	LOWES	3 900 3 900 3 935 3 949	5.21 75.31 91.10 58.26		229.88
20133	4/30/14	MEDIACOM	3 959	69.95		69.95
20134	4/30/14	MO DEPT OF NATURAL RESOURCE	3 840	150.00		150.00
20135	4/30/14	MO STATE HIGHWAY PATROL	3 936	110.00		110.00
20136	4/30/14	MURPHINS MARKET	3 820	12.10		12.10
20137	4/30/14	O'REILLY AUTO PARTS	3 900	7.98		7.98
20138	4/30/14	OZARKS COCA COLA	3 820	763.55		763.55

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Disbursements Journal
April 30, 2014

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
20139	4/30/14	PLAY IT AGAIN SPORTS	3 936	266.40		266.40
20140	4/30/14	PATRICE TUTTLE	3 825	2,832.19		2,832.19
20141	4/30/14	PRIME STRIP INC	3 845	793.90		793.90
20142	4/30/14	REPUBLIC SERVICES	3 959	220.00		220.00
20143	4/30/14	REX SMITH OIL CO	3 960	300.18		300.18
20144	4/30/14	REYNOLDS GOLD & GROSSER	3 875	56.00		56.00
20145	4/30/14	SAINT JOE DISTRIBUTING	3 820	211.24		211.24
20146	4/30/14	SPFD FAMILY MEDICAL WALKIN	3 876	70.00		70.00
20147	4/30/14	SPRINGFIELD WINNATER WORKS	3 900 3 935	74.40 845.00		919.40
20148	4/30/14	SCHENDEL PEST SERVICES	3 935	60.00		60.00
20149	4/30/14	VERIZON WIRELESS	3 940	89.59		89.59
20150	4/30/14	WALMART	3 820	116.79		116.79
20151	4/30/14	WINDSTREAM COMMUNICATIONS	3 940	261.29		261.29
20152	4/30/14	WEX BANK	3 960	547.63		547.63

City of Willard
Disbursements Journal
April 30, 2014

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City of Willard
Disbursements Journal
April 30, 2014

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
31929	4/30/14	COMMERCE CR CD STAPLES	1 945	15.59		
			1 945	13.08		
			1 945	6.24		
			1 958	417.23		2,112.94
31930	4/30/14	CROSS COUNTRY TIMES CCT SUBST	1 885	44.26		
			1 1885	25.27		
			1 1885	71.28		
			1 1885	6.49		
			1 1885	6.49		
			1 1945	150.00		
			1 1965	42.48		
			1 5935	810.80		1,157.07
31930	4/30/14	CROSS COUNTRY TIMES CCT SUBST	1 840	62.40		62.40
31931	4/30/14	DALE DUVALLE MILEAGE REIMB	1 945	198.34		198.34
31932	4/30/14	ECONO SIGNS	1 2935	644.10		644.10
31933	4/30/14	FAMILY SUPPORT PAYMENT	1 368	588.45		588.45
31934	4/30/14	GREENE CTY TREASURER BADGE AH	1 885	4.00		4.00
31935	4/30/14	DONNA GORDON MILEAGE REIMB	1 1945	25.99		
			1 5940	50.00		
			1 5940	50.00		125.99
31936	4/30/14	GULF STATE DISTRIBUTORS AMMO	1 1935	269.00		269.00
31937	4/30/14	HILLYARD JANITORIAL SUPPLY	1 1935	78.14		78.14
31938	4/30/14	ITX LLC	1 876	280.00		
			1 1876	280.00		

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City of Willard
Disbursements Journal
April 30, 2014

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
31939	4/30/14	J EVERETT MITCHELL PHONE REMB	1 940	100.00		560.00
			1 945	33.64		
31940	4/30/14	KPM CPAS AUDIT 2013	1 800	10,000.00		133.64
31941	4/30/14	LEGAL SHIELD	1 1865	53.85		10,000.00
31942	4/30/14	LOWES CREDIT SERVICES	1 900	105.96		53.85
31944	4/30/14	MEDIACOM	1 959	10.75		105.96
31945	4/30/14	MORRIS LOAN AND INVESTMENT	1 140	350.00		10.75
31946	4/30/14	OLSSON ASSC	1 2897	701.25		350.00
31947	4/30/14	OZARKS TRANSPORTATION ORG	1 840	2,215.23		701.25
31948	4/30/14	PEARL AUTO WORKS	1 1965	284.40		2,215.23
31949	4/30/14	RANDY BROWN CHAMBER REIMB	1 4945	8.00		284.40
31950	4/30/14	REPUBLIC SERVICES	1 959	45.75		8.00
			1 1959	36.00		
31951	4/30/14	REYNOLDS GOLD & GROSSER PC	1 875	100.00		81.75
			1 875	1,755.00		
			1 1876	2,068.90		
			1 4875	217.00		
			1 4876	565.00		
						4,705.90

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City of Willard
Disbursements Journal
April 30, 2014

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
31952	4/30/14	SPFLD FREENE CO HEALTH DEPT	1 1876	160.00		160.00
31953	4/30/14	STATE OF MO COMMISSIONS	1 1876	25.00		25.00
31954	4/30/14	SPRINGFIELD POLICE DEPT	1 1945	800.00		800.00
31955	4/30/14	SPFLD FAMILY MEDICAL WALKIN	1 876	35.00		35.00
31956	4/30/14	SCHENDEL PEST SERVICES	1 885 1 885 1 1885	40.00 40.00 40.00		120.00
31957	4/30/14	SQUIBB MEDIA	1 800 1 840	48.00 33.00		81.00
31958	4/30/14	SPFLD STAMP AND ENGRAVING	1 885	22.50		22.50
31959	4/30/14	SAWYER TIRE INC	1 1965	486.00		486.00
31960	4/30/14	SW MO COUNCIL OF GOVERNMENTS	1 840	60.00		60.00
31961	4/30/14	VERIZON WIRELESS	1 940 1 940 1 1940	259.20 226.24	-29.97	455.47
31962	4/30/14	WINDSTREAM COMMUNICATIONS	1 940 1 1940	261.29 261.28		522.57
31963	4/30/14	WEX BANK	1 960 1 1960	84.49 2,497.50		2,581.99
31964	4/30/14	MANN WALTER BISHOP & SHERMAN	1 1876	452.06		

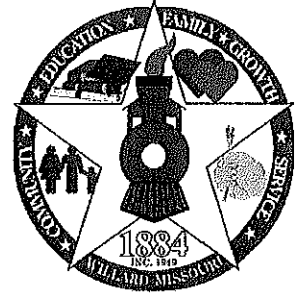
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City of Willard
Disbursements Journal
April 30, 2014

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
31965	4/30/14	MISSOURI GAS ENERGY	1 958	100.99		452.06
13408	4/30/14	MISSOURI ONE CALL	2 876 2 1876	52.00 52.00		100.99
13411	4/30/14	OZARK GREENWAYS	2 885	250.00		104.00
31956	4/30/14	SCHENDEL PEST SERVICES	1 1885	40.00		250.00
	4/30/14	Contra Entry	1 100		-30,838.74	40.00
	4/30/14	Contra Entry	1 100		- 553.05	.00
	4/30/14	Contra Entry	1 125		-4,771.62	.00
	4/30/14	Contra Entry	2 100		-55,828.63	.00
	4/30/14	Contra Entry	2 100		-4,655.00	.00
	4/30/14	Contra Entry	2 100		-2,028.17	.00
	4/30/14	Contra Entry	3 100		-1,092.00	.00
	4/30/14	Contra Entry	3 100		-18,481.67	.00
Journal Totals				118,701.19	- 118,701.19	

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #5 (F)
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

2013 End of Year Financial Statements

CITY OF WILLARD
BALANCE SHEET
GENERAL FUND
December 31, 2013

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING
CASH IN BANK - MID-MISSOURI BANK
CASH IN BANK - CD'S
CASH IN BANK - JIS
CASH IN REPURCHASE AGREEMENT
PETTY CASH
DUE FROM WATER/SEWER FUND
DUE FROM RECREATION FUND

\$ 111,618.29
19,561.81
75,692.12
2,002.66
39,854.56
350.00
32,990.27
279,472.91

TOTAL ASSETS

\$ 561,542.62

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE
DUE TO WATER/SEWER FUND
DUE TO RECREATION FUND

TOTAL LIABILITIES

\$.00
654.48
845.39

\$ 1,499.87

EQUITY

FUND BALANCE
NET INCOME -LOSS

TOTAL FUND EQUITY

\$ 486,553.90
73,488.85

\$ 560,042.75

TOTAL LIABILITIES AND EQUITY

\$ 561,542.62

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	<---CURRENT BALANCE	--> <--- BUDGET	YEAR TO DATE BALANCE	--> <--- BUDGET	BUDGET TO DATE OVER/UNDER	DATE UNEXPENDED
REVENUES							
ASSET SALES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BUILDING PERMITS	30000.00	75.00	2500.00	29540.58	30000.00	-459.42	-459.42
CABLE TV FRANCHISE FEES	15750.00	0.00	1312.50	15751.88	15750.00	1.88	1.88
COUNTY ROAD AND BRIDGE TA	27921.00	1265.25	2326.75	29186.22	27921.00	1265.22	1265.22
ELECTRIC FRANCHISE FEES	235000.00	16479.80	19583.37	229880.28	235000.00	-5119.72	-5119.72
GAS FRANCHISE FEES	39000.00	2625.87	3250.00	39059.21	39000.00	59.21	59.21
GRANT REVENUES	19500.00	0.00	1625.00	19813.25	19500.00	313.25	313.25
INTEREST INCOME	1200.00	29.25	100.00	1143.08	1200.00	-56.92	-56.92
LAW ENFORCEMENT SALES TAX	24000.00	17932.00	2000.00	38269.47	24000.00	14269.47	14269.47
MERCHANTS LICENSES	5100.00	2487.50	425.00	5514.50	5100.00	414.50	414.50
MISCELLANEOUS	14000.00	-498.29	1166.63	13613.13	14000.00	-386.87	-386.87
MOBILE PHONE LEASE FEES	55000.00	4136.00	4583.37	57317.03	55000.00	2317.03	2317.03
MOTOR VEHICLE TAXES	168900.00	19940.77	14075.00	167813.25	168900.00	-1086.75	-1086.75
PLANNING AND ZONING	9600.00	0.00	800.00	1196.70	9600.00	-8403.30	-8403.30
REAL ESTATE TAXES	178000.00	31294.60	14833.37	190365.49	178000.00	12365.49	12365.49
SALES & USE TAX REVENUES	424500.00	44495.22	35375.00	315692.53	424500.00	-108807.47	-108807.47
SALES TAX - CAP IMP	85000.00	22928.46	7083.37	253187.17	85000.00	168187.17	168187.17
STATE LET ACCOUNT	175.00	0.00	14.62	175.00	175.00	0.00	0.00
TRAFFIC COURT FINES	85000.00	6308.98	7083.37	81182.59	85000.00	-3817.41	-3817.41
VETERAN'S MEMORIAL	700.00	0.00	58.37	680.00	700.00	-20.00	-20.00
TRANSFERS IN -OUT	0.00	-197000.00	0.00	-197000.00	0.00	-197000.00	-197000.00
TOTAL REVENUES	\$ 1418346.00	\$ -27499.59	\$ 118195.72	\$ 1292381.36	\$ 1418346.00	\$ -125964.64	\$ -125964.64
EXPENDITURES							
COMMUNITY BUILDING:							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
UTILITIES-OTHER (CB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMM.BLDG. EXPENS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
GENERAL CITY GOVERNMENT:							
ADVERTISING	\$ 2000.00	\$ 275.04	\$ 166.63	\$ 2252.00	\$ 2000.00	\$ -252.00	\$ -252.00
AUDIT FEE	6000.00	0.00	500.00	25437.90	6000.00	-19437.90	-19437.90
CAPITAL ASSET EXPENDITURE	400.00	0.00	33.37	524.63	400.00	-124.63	-124.63
CONTRACT LABOR	1100.00	0.00	91.63	2055.46	1100.00	-955.46	-955.46
DUES AND SUBSCRIPTIONS	6500.00	983.06	541.63	6153.23	6500.00	346.77	346.77
ELECTION EXPENSE	3200.00	0.00	266.63	3163.35	3200.00	36.65	36.65
GROUP INSURANCE	19000.00	2280.25	1583.37	20035.01	19000.00	-1035.01	-1035.01
INSURANCE	16000.00	59.21	1333.37	16035.47	16000.00	-35.47	-35.47
LEGAL	20000.00	5298.00	1666.63	14483.84	20000.00	5516.16	5516.16
PROFESSIONAL (GCG)	28000.00	665.00	2333.37	26899.57	28000.00	1100.43	1100.43
MISCELLANEOUS EXPENSE	500.00	0.00	41.63	212.91	500.00	287.09	287.09
OFFICE SUPPLIES	18000.00	1958.66	1500.00	17579.09	18000.00	420.91	420.91
PAYROLL TAXES	9700.00	898.55	808.37	8698.17	9700.00	1001.83	1001.83
REPAIRS AND MAINTENANCE	4000.00	0.00	333.37	3156.18	4000.00	843.82	843.82
RETIREMENT PLAN	4500.00	948.59	375.00	5073.10	4500.00	-573.10	-573.10
SALARIES	125000.00	10441.48	10416.63	114725.76	125000.00	10274.24	10274.24
SUPPLIES	4000.00	19.72	333.37	3110.18	4000.00	889.82	889.82
TELEPHONE	13000.00	1074.11	1083.37	12625.63	13000.00	374.37	374.37
TRAVEL AND TRAINING	3500.00	4.00	291.63	3540.23	3500.00	-40.23	-40.23
UTILITIES-ELECTRIC (GCG)	4500.00	287.49	375.00	4198.71	4500.00	301.29	301.29
UTILITIES-GAS (GCG)	1400.00	0.00	116.63	1217.13	1400.00	182.87	182.87
UTILITIES-OTHER (GCG)	1400.00	144.91	116.63	1411.85	1400.00	-11.85	-11.85
VEHICLE EXPENSES-GAS	1800.00	22.19	150.00	1615.14	1800.00	184.86	184.86
VEHICLE EXPENSE-OTHER	250.00	0.00	20.87	0.00	250.00	250.00	250.00
VETERAN'S MEMORIAL EXPENSE	2800.00	56.50	233.37	2617.81	2800.00	182.19	182.19
TOTAL GENERAL CITY EXPE	\$ 296550.00	\$ 25416.76	\$ 24712.50	\$ 296822.35	\$ 296550.00	\$ -272.35	\$ -272.35

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended december 31, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	<--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	<--> DATE UNEXPENDED
LAW AND PUBLIC SAFETY:							
ADVERTISING	\$ 50.00	\$ 0.00	\$ 4.13	\$ 14.00	\$ 50.00	\$ 36.00	\$ 36.00
BUILDING MAINTENANCE (LAW)	200.00	0.00	16.63	0.00	200.00	200.00	200.00
CAPITAL ASSET EXPENDITURE	58000.00	0.00	4833.37	57567.15	58000.00	432.85	432.85
CONTRACT LABOR	600.00	0.00	50.00	832.57	600.00	-232.57	-232.57
CVC FEES PAID	5000.00	282.59	416.63	4798.23	5000.00	201.77	201.77
COURT AUTOMATION FEES	5000.00	-277.45	416.63	4710.74	5000.00	289.26	289.26
DARE	1000.00	0.00	83.37	999.99	1000.00	0.01	0.01
SHERIFF'S RETIREMENT FUND	900.00	126.00	75.00	564.00	900.00	336.00	336.00
DUES AND SUBSCRIPTIONS	550.00	0.00	45.87	515.00	550.00	35.00	35.00
GROUP INSURANCE	46000.00	4871.66	3833.37	44655.27	46000.00	1344.73	1344.73
INSURANCE	28600.00	53.85	2383.37	28590.39	28600.00	9.61	9.61
LEGAL AND PROFESSIONAL	40000.00	3949.00	3333.37	37399.84	40000.00	2600.16	2600.16
PROFESSIONAL (LAW)	7500.00	1811.92	625.00	8807.58	7500.00	-1307.58	-1307.58
OFFICE EXPENSE (LAW)	7500.00	462.68	625.00	7743.46	7500.00	-243.46	-243.46
PAYROLL TAXES	28800.00	1774.64	2400.00	26739.67	28800.00	2060.33	2060.33
POST FUND	750.00	39.62	62.50	672.94	750.00	77.06	77.06
REPAIRS AND MAINTENANCE	500.00	0.00	41.63	1390.86	500.00	-890.86	-890.86
RETIREMENT PLAN	15500.00	2879.58	1291.63	16761.69	15500.00	-1261.69	-1261.69
SALARIES	358000.00	23164.48	29833.37	346525.92	358000.00	11474.08	11474.08
SALARIES-OVERTIME	2000.00	33.76	166.63	1394.52	2000.00	605.48	605.48
SUPPLIES	6000.00	588.24	500.00	5805.46	6000.00	194.54	194.54
TELEPHONE	12000.00	844.86	1000.00	10840.19	12000.00	1159.81	1159.81
TRAVEL AND TRAINING	5500.00	360.52	458.37	5198.42	5500.00	301.58	301.58
UNIFORMS	6800.00	150.00	566.63	5337.78	6800.00	1462.22	1462.22
UTILITIES-ELECTRIC (LAW)	4700.00	233.14	391.63	4061.68	4700.00	638.32	638.32
UTILITIES-GAS (LAW)	2500.00	631.04	208.37	2698.63	2500.00	-198.63	-198.63
UTILITIES-OTHER (LAW)	800.00	49.15	66.63	457.87	800.00	342.13	342.13
VEHICLE EXPENSES-GAS	35000.00	1583.95	2916.63	31419.30	35000.00	3580.70	3580.70
VEHICLE EXPENSE-OTHER	20000.00	-323.45	1666.63	17140.73	20000.00	2859.27	2859.27
TOTAL LAW AND SAFETY EX.	\$ 699750.00	\$ 43844.68	\$ 58312.39	\$ 673643.88	\$ 699750.00	\$ 26106.12	\$ 26106.12

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
STREET DEPARTMENT:							
ADVERTISING	\$ 500.00	\$ 0.00	\$ 41.63	\$ 312.00	\$ 500.00	\$ 188.00	\$ 188.00
CAPITAL ASSET EXPENDITURE	20000.00	0.00	1666.63	19830.72	20000.00	169.28	169.28
CONTRACT LABOR	500.00	0.00	41.63	0.00	500.00	500.00	500.00
GROUP INSURANCE	3500.00	0.00	291.63	3017.94	3500.00	482.06	482.06
INSURANCE	2000.00	0.00	166.63	2748.81	2000.00	-748.81	-748.81
PAVING	12000.00	0.00	1000.00	11820.00	12000.00	180.00	180.00
PAYROLL TAXES	2800.00	97.28	233.37	2936.76	2800.00	-136.76	-136.76
PUBLIC IMPROVEMENTS (ST)	48000.00	2841.58	4000.00	6166.58	48000.00	41833.42	41833.42
RECYCLE CENTER EXPENSE	2500.00	75.00	208.37	1657.31	2500.00	842.69	842.69
REPAIRS AND MAINTENANCE	1000.00	0.00	83.37	601.60	1000.00	398.40	398.40
RETIREMENT PLAN	3000.00	716.58	250.00	3478.13	3000.00	-478.13	-478.13
SALARIES	35000.00	1271.74	2916.63	34336.01	35000.00	663.99	663.99
STREET LIGHTS	60000.00	4768.25	5000.00	56546.20	60000.00	3453.80	3453.80
SUPPLIES	10000.00	2502.80	833.37	11724.82	10000.00	-1724.82	-1724.82
TRAVEL AND TRAINING	1000.00	0.00	83.37	765.00	1000.00	235.00	235.00
TREE MAINTENANCE (ST)	5000.00	2659.84	416.63	2859.84	5000.00	2140.16	2140.16
UTILITIES-ELECTRIC (ST)	1500.00	165.75	125.00	1296.15	1500.00	203.85	203.85
VEHICLE EXPENSES-GAS	500.00	0.00	41.63	127.16	500.00	372.84	372.84
VEHICLE EXPENSE-OTHER	1000.00	0.00	83.37	776.95	1000.00	223.05	223.05
TOTAL STREET EXPENSES	\$ 209800.00	\$ 15098.82	\$ 17483.26	\$ 161001.98	\$ 209800.00	\$ 48798.02	\$ 48798.02

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
PLANNING & DEVELOPMENT							
ADVERTISING (P&D)	200.00	34.60	16.63	143.60	200.00	56.40	56.40
DUES & SUBSCRIPTIONS (P&D)	200.00	0.00	16.63	165.00	200.00	35.00	35.00
GROUP INSURANCE (P&D)	4950.00	454.01	412.50	4954.35	4950.00	-4.35	-4.35
PROFESSIONAL	2000.00	0.00	166.63	534.00	2000.00	1466.00	1466.00
OFFICE SUPPLIES (P&D)	600.00	0.00	50.00	462.94	600.00	137.06	137.06
PAYROLL TAXES (P&D)	4040.00	293.35	336.63	3852.09	4040.00	187.91	187.91
REPAIRS/MAINTENANCE (P&D)	200.00	0.00	16.63	0.00	200.00	200.00	200.00
RETIREMENT (P&D)	2400.00	506.22	200.00	2775.67	2400.00	-375.67	-375.67
SALARIES (P&D)	50500.00	3835.00	4208.37	50355.00	50500.00	145.00	145.00
STORMWATER/PLANNING	200.00	139.99	16.63	229.97	200.00	-29.97	-29.97
TELEPHONE (P&D)	1050.00	81.06	87.50	996.98	1050.00	53.02	53.02
TRAVEL & TRAINING (P&D)	500.00	176.40	41.63	361.83	500.00	138.17	138.17
VEHICLE EXPENSE-GAS	700.00	0.00	58.37	355.69	700.00	344.31	344.31
VEHICLE EXPENSE-OTHER	200.00	0.00	16.63	48.98	200.00	151.02	151.02
TOTAL P & D EXPENSES	\$ 67740.00	\$ 5520.63	\$ 5644.78	\$ 65236.10	\$ 67740.00	\$ 2503.90	\$ 2503.90
EMERGENCY MANAGEMENT							
CONTRACT LABOR (EM)	12000.00	0.00	1000.00	11898.00	12000.00	102.00	102.00
DUES & SUBSCRIPTIONS (EM)	50.00	0.00	4.13	20.00	50.00	30.00	30.00
GROUP INSURANCE (EM)	500.00	0.00	41.63	0.00	500.00	500.00	500.00
PROFESSIONAL (EM)	8000.00	0.00	666.63	7932.00	8000.00	68.00	68.00
REPAIRS/MAINTENANCE (EM)	2000.00	0.00	166.63	1923.20	2000.00	76.80	76.80
TRAVEL & TRAINING (EM)	500.00	-91.00	41.63	345.68	500.00	154.32	154.32
VEHICLE EXPENSE-GAS	50.00	0.00	4.13	39.32	50.00	10.68	10.68
VEHICLE EXPENSE-OTHER	50.00	0.00	4.13	30.00	50.00	20.00	20.00
TOTAL EMERGENCY MGMT EX	\$ 23150.00	\$ -91.00	\$ 1928.91	\$ 22188.20	\$ 23150.00	\$ 961.80	\$ 961.80
TOTAL EXPENDITURES	\$ 1296990.00	\$ 89789.89	\$ 108081.84	\$ 1218892.51	\$ 1296990.00	\$ 78097.49	\$ 78097.49
NET INCOME -LOSS	\$ 121356.00	\$ -117289.48	\$ 10113.88	\$ 73488.85	\$ 121356.00	\$ -47867.15	\$ -47867.15

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
December 31, 2013

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING
WATER/SEWER FUND TDOA
CASH - WATER PRINCIPAL AND INTEREST
DUE FROM GENERAL FUND
2005 RESERVE FUND
2005 CONSTRUCTION FUND
DUE FROM RECREATION FUND
2008 RESERVE FUND
DEFERRED CHARGE-COI-2002 REFUNDING BONDS

\$ 159,351.30
911,241.63
935,059.18
654.48
49,500.00
905.36
421,124.00
231,192.21
.00

TOTAL CURRENT ASSETS

\$ 2,709,028.16

FIXED ASSETS

LAND
ACCUMULATED DEPRECIATION

\$.00
.00

NET FIXED ASSETS

\$.00

TOTAL ASSETS

\$ 2,709,028.16

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
December 31, 2013

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE
DUE TO GENERAL FUND
DUE TO RECREATION FUND
DEFERRED LOSS ON REFINANCING

\$.00
32,990.27
250.00
.00

TOTAL LIABILITIES

 \$ 33,240.27

EQUITY

CONT. CAPITAL - FED & STATE
RETAINED EARNINGS
NET INCOME -LOSS

\$.00
2,375,855.42
299,932.47

TOTAL FUND EQUITY

 \$ 2,675,787.89

TOTAL LIABILITIES AND EQUITY

 \$ 2,709,028.16
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CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	---CURRENT BALANCE	BUDGET	--- BALANCE	YEAR TO DATE BUDGET	--- BALANCE	BUDGET TO DATE OVER/UNDER	--- UNEXPENDED
WATER DEPARTMENT								
REVENUES								
GAIN -LOSS ON ASSET SALES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CERTIFICATES OF PARTICIPA	59500.00	0.00	4958.37	59498.71	59500.00	-1.29	-1.29	
INTEREST INCOME	1650.00	93.66	137.50	1642.27	1650.00	-7.73	-7.73	
METER INSTALLATIONS	5000.00	0.00	416.63	1950.00	5000.00	-3050.00	-3050.00	
MISCELLANEOUS INCOME	10500.00	7993.46	875.00	18252.45	10500.00	7752.45	7752.45	
PENALTY INCOME	20000.00	2092.26	1666.63	19408.80	20000.00	-591.20	-591.20	
TRANSFERS IN -OUT	0.00	20000.00	0.00	20000.00	0.00	20000.00	20000.00	
TRASH INCOME	190000.00	19942.19	15833.37	190257.69	190000.00	257.69	257.69	
WATER SALES - COMMERCIAL	36000.00	3100.07	3000.00	35956.18	36000.00	-43.82	-43.82	
WATER SALES - RESIDENTIAL	800000.00	73892.56	66666.63	795018.59	800000.00	-4981.41	-4981.41	
CUSTOMER DEPOSITS RECEIVE	0.00	0.00	0.00	17640.00	0.00	17640.00	17640.00	
TOTAL REVENUES	\$ 1122650.00	\$ 127114.20	\$ 93554.13	\$ 1159624.69	\$ 1122650.00	\$ 36974.69	\$ 36974.69	
EXPENSES								
ADVERTISING	\$ 1200.00	\$ 0.00	\$ 100.00	\$ 1093.00	\$ 1200.00	\$ 107.00	\$ 107.00	
AUDIT	9450.00	0.00	787.50	0.00	9450.00	9450.00	9450.00	
CAPITAL ASSET EXPENDITURE	230000.00	0.00	19166.63	204046.69	230000.00	25953.31	25953.31	
CONTRACT LABOR	2000.00	0.00	166.63	2055.47	2000.00	-55.47	-55.47	
UES AND SUBSCRIPTIONS	8000.00	4200.00	666.63	5592.00	8000.00	2408.00	2408.00	
ISCAL AGENT FEES	1500.00	750.00	125.00	1800.00	1500.00	-300.00	-300.00	
GROUP INSURANCE	32200.00	2359.65	2683.37	30609.58	32200.00	1590.42	1590.42	
NSURANCE	25000.00	50.00	2083.37	24501.99	25000.00	498.01	498.01	
INTEREST EXPENSE	57129.00	0.00	4760.75	73770.02	57129.00	-16641.02	-16641.02	
LEGAL AND PROFESSIONAL	500.00	98.00	41.63	-867.00	500.00	1367.00	1367.00	
ROFESSIONAL (WATER)	80000.00	882.95	6666.63	75717.28	80000.00	4282.72	4282.72	
ISCELLANEOUS EXPENSE	600.00	93.50	50.00	945.00	600.00	-345.00	-345.00	
FFICE SUPPLIES	23000.00	2081.87	1916.63	22424.06	23000.00	575.94	575.94	
AYROLL TAXES	19000.00	1294.53	1583.37	15149.91	19000.00	3850.09	3850.09	
PAIRS AND MAINTENANCE	15000.00	81.13	1250.00	11432.17	15000.00	3567.83	3567.83	
ETIREMENT PLAN	9500.00	1854.30	791.63	10151.32	9500.00	-651.32	-651.32	
ALARIES	225000.00	16483.08	18750.00	197558.38	225000.00	27441.62	27441.62	
ALARIES-OVERTIME	2000.00	167.04	166.63	995.95	2000.00	1004.05	1004.05	
APPLIES	35000.00	9709.69	2916.63	42320.18	35000.00	-7320.18	-7320.18	
DASH EXPENSE	180000.00	17236.34	15000.00	186347.41	180000.00	-6347.41	-6347.41	
AVEL AND TRAINING	4000.00	374.86	333.37	3642.76	4000.00	357.24	357.24	
ILITIES-ELECTRIC (WATER	96000.00	7647.49	8000.00	86504.08	96000.00	9495.92	9495.92	
ILITIES-OTHER (WATER)	8500.00	404.59	708.37	7540.72	8500.00	959.28	959.28	
HICLE EXPENSES-GAS	11000.00	579.57	916.63	10566.92	11000.00	433.08	433.08	
HICLE EXPENSE-OTHER	7500.00	231.13	625.00	4292.02	7500.00	3207.98	3207.98	
INCIPAL EXPENSE (WATER)	40000.00	0.00	3333.37	80000.00	40000.00	-40000.00	-40000.00	
TOTAL EXPENSES	\$ 1123079.00	\$ 66579.72	\$ 93589.77	\$ 1098189.91	\$ 1123079.00	\$ 24889.09	\$ 24889.09	
NET INCOME -LOSS	\$ -429.00	\$ 60534.48	\$ -35.64	\$ 61434.78	\$ -429.00	\$ 61863.78	\$ 61863.78	

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
SEWER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	0.00 \$	0.00 \$	0.00 \$	0.00 \$	-0.00 \$	-0.00 \$	0.00
INTEREST INCOME	950.00	93.65	79.13	1042.25	950.00	92.25	92.25
PENALTY INCOME	30000.00	2755.68	2500.00	29248.25	30000.00	-751.75	-751.75
SEWER SALES	1250000.00	117493.50	104166.63	1258955.32	1250000.00	8955.32	8955.32
TOTAL REVENUES	\$ 1280950.00	\$ 120342.83	\$ 106745.76	\$ 1289245.82	\$ 1280950.00	\$ 8295.82	\$ 8295.82
EXPENSES							
ADVERTISING	\$ 600.00	\$ 0.00	\$ 50.00	\$ 419.00	\$ 600.00	\$ 181.00	\$ 181.00
AUDIT	8000.00	0.00	666.63	0.00	8000.00	8000.00	8000.00
BUILDING MAINTENANCE (SEW)	200.00	0.00	16.63	42.15	200.00	157.85	157.85
CAPITAL ASSET EXPENDITURE	70000.00	0.00	5833.37	27131.77	70000.00	42868.23	42868.23
CONTRACT LABOR	1500.00	0.00	125.00	2055.47	1500.00	-555.47	-555.47
DUES AND SUBSCRIPTIONS	1000.00	0.00	83.37	747.00	1000.00	253.00	253.00
EQUIPMENT	45000.00	0.00	3750.00	0.00	45000.00	45000.00	45000.00
FISCAL AGENT FEES	1500.00	0.00	125.00	1050.00	1500.00	450.00	450.00
GROUP INSURANCE	28500.00	2178.11	2375.00	26900.35	28500.00	1599.65	1599.65
INSURANCE	21000.00	50.00	1750.00	20830.12	21000.00	169.88	169.88
INTEREST EXPENSE	74170.00	0.00	6180.87	56728.75	74170.00	17441.25	17441.25
LEGAL AND PROFESSIONAL	500.00	167.11	41.63	1258.11	500.00	-758.11	-758.11
PROFESSIONAL (SEWER)	15000.00	630.95	1250.00	14065.92	15000.00	934.08	934.08
OFFICE SUPPLIES	23000.00	1931.91	1916.63	26844.73	23000.00	-3844.73	-3844.73
PAYROLL TAXES	15000.00	1194.95	1250.00	12701.28	15000.00	2298.72	2298.72
REPAIRS AND MAINTENANCE	27000.00	19917.32	2250.00	25523.46	27000.00	1476.54	1476.54
RETIREMENT PLAN	8500.00	1813.20	708.37	8989.00	8500.00	-489.00	-489.00
SALARIES	175000.00	15466.22	14583.37	165543.46	175000.00	9456.54	9456.54
SALARIES-OVERTIME	1000.00	154.19	83.37	919.32	1000.00	80.68	80.68
SPRINGFIELD SEWER CHARGES	420000.00	35400.48	35000.00	419487.46	420000.00	512.54	512.54
SUPPLIES	25000.00	1377.52	2083.37	23935.39	25000.00	1064.61	1064.61
TRAVEL AND TRAINING	2000.00	374.86	166.63	2051.13	2000.00	-51.13	-51.13
UTILITIES-ELECTRIC (SEWER)	50000.00	3944.25	4166.63	59243.95	50000.00	-9243.95	-9243.95
UTILITIES-OTHER (SEWER)	10500.00	1152.37	875.00	17969.76	10500.00	-7469.76	-7469.76
VEHICLE EXPENSE-GAS	12500.00	579.57	1041.63	11631.78	12500.00	868.22	868.22
VEHICLE EXPENSE-OTHER	5000.00	231.12	416.63	4678.77	5000.00	321.23	321.23
PRINCIPAL EXPENSE (SEWER)	60000.00	0.00	5000.00	120000.00	60000.00	-60000.00	-60000.00
TOTAL EXPENSES	\$ 1101470.00	\$ 86564.13	\$ 91789.13	\$ 1050748.13	\$ 1101470.00	\$ 50721.87	\$ 50721.87
NET INCOME -LOSS	\$ 179480.00	\$ 33778.70	\$ 14956.63	\$ 238497.69	\$ 179480.00	\$ 59017.69	\$ 59017.69

CITY OF WILLARD
BALANCE SHEET
PARK FUND
December 31, 2013

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING
PARK FUND TDOA
PETTY CASH
DUE FROM GENERAL FUND
DUE FROM WATER/SEWER FUND
2008 RESERVE FUND
TOTAL ASSETS

\$ 62,502.38
297,633.43
240.00
845.39
250.00
301,000.00
\$ 662,471.20
=====

LIABILITIES AND EQUITY

PAYROLL TAXES PAYABLE
DUE TO GENERAL FUND
DUE TO WATER/SEWER FUND
MID-MISSOURI BANK

\$.00
279,472.91
421,124.00
.00
\$ 700,596.91

TOTAL LIABILITIES

EQUITY

FUND BALANCE
NET INCOME -LOSS

\$ -37,031.48
-1,094.23
\$ -38,125.71

TOTAL FUND EQUITY

TOTAL LIABILITIES AND EQUITY

\$ 662,471.20
=====

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 12 month period ended December 31, 2013

REVENUES	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
ADULT PROGRAMS	\$ 10000.00	\$ 130.00	\$ 833.37	\$ 9520.25	\$ 10000.00	\$ -479.75	\$ -479.75
ADVERTISING INCOME	16000.00	300.00	1333.37	15952.00	16000.00	-48.00	-48.00
CONCESSION INCOME	34000.00	202.75	2833.37	32520.55	34000.00	-1479.45	-1479.45
FOURTH OF JULY	4970.00	0.00	414.13	4970.00	4970.00	0.00	0.00
INTEREST INCOME	300.00	14.68	25.00	254.02	300.00	-45.98	-45.98
GRANT RECEIPTS	0.00	1979.00	0.00	1979.00	0.00	1979.00	1979.00
MISCELLANEOUS INCOME	3000.00	1170.00	250.00	4080.06	3000.00	1080.06	1080.06
MOBILE PHONE TOWER	11600.00	1045.29	966.63	12410.56	11600.00	810.56	810.56
REAL ESTATE TAXES	45500.00	0.00	3791.63	38776.65	45500.00	-6723.35	-6723.35
FACILITY INCOME	32500.00	2763.00	2708.37	34726.47	32500.00	2226.47	2226.47
SALES TAX	416000.00	37250.45	34666.63	488602.84	416000.00	72602.84	72602.84
SALES TAX - CAP IMP	114500.00	0.00	9541.63	36883.35	114500.00	-77616.65	-77616.65
SPECIAL EVENT INCOME	2500.00	157.00	208.37	2090.50	2500.00	-409.50	-409.50
SWIM POOL INCOME	65600.00	0.00	5466.63	64987.34	65600.00	-612.66	-612.66
TRANSFERS IN -OUT	0.00	177000.00	0.00	177000.00	0.00	177000.00	177000.00
YOUTH PROGRAMS	131000.00	6585.00	10916.63	130941.18	131000.00	-58.82	-58.82
TOTAL REVENUES	\$ 887470.00	\$ 228597.17	\$ 73955.76	\$ 1055694.77	\$ 887470.00	\$ 168224.77	\$ 168224.77

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 12 month period ended December 31, 2013

EXPENDITURES	ANNUAL BUDGET	<--CURRENT BALANCE	BUDGET	<-- YEAR TO DATE BALANCE	BUDGET	<-- OVER/UNDER	BUDGET TO DATE UNEXPENDED
ADVERTISING	\$ 1100.00	\$ 0.00	\$ 91.63	\$ 1073.59	\$ 1100.00	\$ 26.41	\$ 26.41
BUILDING MAINTENANCE (PAR	600.00	0.00	50.00	597.23	600.00	2.77	2.77
CAPITAL ASSET EXPENDITURE	18500.00	0.00	1541.63	18254.82	18500.00	245.18	245.18
CHEMICALS	10300.00	0.00	858.37	10253.33	10300.00	46.67	46.67
CONCESSIONS	20000.00	70.63	1666.63	17514.23	20000.00	2485.77	2485.77
CONTRACT LABOR	8300.00	0.00	691.63	12464.65	8300.00	-4164.65	-4164.65
DUES AND SUBSCRIPTIONS	100.00	0.00	8.37	95.00	100.00	5.00	5.00
EQUIPMENT-SPORTS (PARK)	200.00	0.00	16.63	160.93	200.00	39.07	39.07
FIREWORKS	14850.00	0.00	1237.50	14822.18	14850.00	27.82	27.82
FISCAL AGENT FEES	4000.00	0.00	333.37	4350.00	4000.00	-350.00	-350.00
GROUP INSURANCE	20700.00	2175.85	1725.00	19234.70	20700.00	1465.30	1465.30
INSURANCE	34400.00	0.00	2866.63	34188.72	34400.00	211.28	211.28
INTEREST EXPENSE	247500.00	292.77	20625.00	247124.15	247500.00	375.85	375.85
LANDSCAPING	650.00	0.00	54.13	631.03	650.00	18.97	18.97
LEASE PAYMENTS	145000.00	0.00	12083.37	115000.00	145000.00	30000.00	30000.00
LEGAL	750.00	406.00	62.50	931.00	750.00	-181.00	-181.00
PROFESSIONAL	10000.00	910.00	833.37	10934.51	10000.00	-934.51	-934.51
MISCELLANEOUS EXPENSE	300.00	-185.26	25.00	294.54	300.00	5.46	5.46
OFFICE SUPPLIES	8000.00	316.53	666.63	7949.41	8000.00	50.59	50.59
PAYROLL TAXES	29500.00	1186.11	2458.37	26824.75	29500.00	2675.25	2675.25
REPAIRS AND MAINTENANCE	6000.00	0.00	500.00	5517.29	6000.00	482.71	482.71
RETIREMENT PLAN	1000.00	988.35	83.37	1893.06	1000.00	-893.06	-893.06
SALARIES	182000.00	13807.70	15166.63	179784.30	182000.00	2215.70	2215.70
SALARIES-SEASONAL	170725.00	1696.60	14227.12	166731.35	170725.00	3993.65	3993.65
SALARIES-OVERTIME	100.00	0.00	8.37	66.00	100.00	34.00	34.00
SUPPLIES-GENERAL (PARK)	9000.00	77.41	750.00	9531.08	9000.00	-531.08	-531.08
SUPPLIES-SPORTS (PARK)	17000.00	1548.45	1416.63	17383.03	17000.00	-383.03	-383.03
SUPPLIES-AQUATIC (PARK)	13000.00	80.37	1083.37	12988.50	13000.00	11.50	11.50
SUPPLIES-SPECIAL ACTIVITY	13000.00	383.17	1083.37	13267.61	13000.00	-267.61	-267.61
SUPPLIES - GROUNDS	2800.00	457.91	233.37	1689.17	2800.00	1110.83	1110.83
TELEPHONE	7000.00	627.12	583.37	7654.63	7000.00	-654.63	-654.63
TRAVEL AND TRAINING	2000.00	0.00	166.63	1819.44	2000.00	180.56	180.56
UTILITIES-ELECTRIC (PARK)	48000.00	2673.17	4000.00	49227.89	48000.00	-1227.89	-1227.89
UTILITIES-GAS	3500.00	0.00	291.63	3095.09	3500.00	404.91	404.91
UTILITIES-OTHER (PARK)	4000.00	450.68	333.37	4037.73	4000.00	-37.73	-37.73
VEHICLE EXPENSE-GAS	4000.00	135.40	333.37	3817.31	4000.00	182.69	182.69
VEHICLE EXPENSE-OTHER	2000.00	62.05	166.63	1586.75	2000.00	413.25	413.25
PRINCIPAL EXPENSE (MID-MO	149015.00	0.00	12417.88	34000.00	149015.00	115015.00	115015.00
TOTAL EXPENDITURES	\$ 1208890.00	\$ 28161.01	\$ 100740.87	\$ 1056789.00	\$ 1208890.00	\$ 152101.00	\$ 152101.00
NET INCOME -LOSS	\$ -321420.00	\$ 200436.16	\$ -26785.11	\$ -1094.23	\$ -321420.00	\$ 320325.77	\$ 320325.77



Department Head Reports

AGENDA ITEM # 6

- a. Emergency Management
- b. Parks Department
- c. Planning and Development
- d. Police Department
- e. Public Works Department

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JUNE 9, 2014

EMERGENCY MANAGEMENT DEPARTMENT

- I scheduled a meeting with the Mayor and City Administrator concerning the sustainability of the CERT (Community Emergency Response Team) program and trailer. It was decided that we would get the word out to our community and see what kind of interest there is for maintaining the CERT program in Willard. We will have the CERT trailer with volunteers at the National Trails Day celebration at our trailhead on June 7th and at the Freedom Fest celebration on June 28th. Informational brochures will be available to the public at these events. Greene County CERT provides the training for our local CERT at this time.
- I was able to get my Emergency Management 800 MHz radio reprogrammed with updated channels without cost thanks to Roger Brogue of City Utilities.
- I am researching the possibility of getting TEEN CERT into the schools (Middle and High).

Donna Gordon
Emergency Management Director

Parks Department Report
June 9, 2014

Programs

- **Zumba Class** – *The REC on Monday/Wednesday @ 6:30pm-7:30pm & Com. Build Sat. @ 9:30am*
- **Yoga** – *Murray Room on Mondays and Wednesdays @ 6:00-7:00pm.*
- **X-treme Fitness- The REC on Mondays, Tuesdays, and Thursdays @ 5:30-6:30pm.**
- **Willard Playgroup** – *Jackson Park & Pool on Wednesdays @ 9:30 – 11:00am*
- **Senior's Fitness Class** - *Murray Room on Monday, Wednesday, Fridays @ 10-11am.*
- **Summer Adv. Camp** – *Camp starts May 29th. Registration packets available online.*
- **Kid-Venture Days** – *Planning in progress for 2014-15 school year*

Special Events

- **Splash N Bash** – *Planning in Progress*
 - Date is set for May 26th.
- **Freedom Fest** – *Planning in Progress*
 - Date is set for Saturday, June 28, 2014
 - *Several Sponsors already*
 - *Adding a professional stage this year*
 - *Adding 5k and Little Miss Firecracker Pageant*
- **Frisco Runaway Triathlon / Splash n Dash Jr. Triathlon** – *Planning in Progress*
 - Date: August 30th
- **The Doggie Dive** – *Planning in Progress*
 - Date: September 6th
- **Halloween Events** – *Planning in Progress*
 - Date for 2014 Haunted House is October 24th and 25th
 - Date for 2014 Safe Halloween is October 25th
- **Christmas on the Frisco** – *Planning in Progress*
 - Date: November 21st 2014
 - Willard Area Chamber of Commerce and the Parks Department is a partner.
- **Turkey Trot** – *Planning in Progress*
 - Date for 2014 is November 27th
- **Santa's Workshop** – *Planning in Progress*
 - Date for 2014 is December 13th
- **Sweet Heart Dance** – *Planning in Progress*
 - Date for 2015 – February 6th
- **The Great Egg Hunt and Activities** – *Planning in Progress*
 - Date for 2015 – March 28th

- **Rummage Sale – *Planning in Progress***
 - Date: TBA
- **Father Daughter Ball –**
 - Date for event was May 3rd
 - The event profited \$410.47
 - We had 94 total in attendance

Aquatics

- **Budget and Expense – *Planning for 2014 season***
 - Staff is currently looking for ways to streamline all staffing, expenses, and revenue.
 - Most of the equipment has been ordered for the upcoming season.
 - Maintenance is underway
 - Pool was filled 5-5-14
 - Pool chemicals are reading normal
- **Programs - *Planning for 2014 season***
 - Pool opened May 23rd
 - 8 Lifeguards have passed and completed lifeguard training.
 - Swim Team tryouts is May 24th.
 - Practice begins May 27th.
 - Swimming lessons begin June 9th.
 - Already having participants for Private Swimming Lessons.
 - Aqua Exercise (Aerobics and Aqua Zumba) classes begins June 17th.
 - Private Rentals spots are filling up for June and July. First private rental is 5/30/14.
 - Party Pad Rentals have sparked a lot of interest and already have rentals set up.

Sports Section

- **Youth Soccer – *Games Ended May 17***
 - We had 263 children registered for Spring Soccer
 - We escaped the season with no rainouts or rain delays
 - Soccer netted a revenue of \$5890.93
 - We are currently in the process of preparing the fields for the summer off season
 - Reseeding bare and high traffic areas
 - Removing goals, benches, and trash cans to facilitate mowing and even grass growth
 - Closing the concession stand and reassigning inventory to other concessions
- **Youth Volleyball – *Games Ended April 22***
 - Registration for spring leagues is complete; we had 81 girls register to play in the recreational league.
 - Volleyball netted a revenue of \$2774.45

- **Youth Baseball/Softball Games Began May 19**
 - Practices began May 5th, with games began May 19th.
 - Registration has concluded for the Baseball and Softball league
 - Registration numbers are up (379 registrations)
 - By best estimate, last year's registration (new accounting methods) was approximately 270
 - Planning is in progress for a second session of summer baseball. The "Dog Days of Summer" league will begin July 7th, consist of 5 games, and will end by August 11th. This league will have a slightly reduced cost to register due to the abbreviated schedule.
 - Registration for the summer session began 5/19
 - Expected income for the league is approximately \$6000.
- **Youth Basketball – Planning in Progress**
 - Dates: TBA
- **Adult Volleyball – Planning in Progress**
 - Dates: TBA
- **Adult Basketball– Planning in Progress**
 - Dates: TBA
- **Special Camps**
 - We are in the development stage of a series of Mini-Camps for basketball
 - These camps will be 5-6 week programs that focus on various levels of development for individual skills
 - Registration is currently underway for the first Mini-Camp. Out of 40 available spots, we have 23 paid registrations, and an additional 5 spots are pending confirmation of registration.
 - Camps are underway, receiving a positive response to the developmental nature
 - We plan on offering additional camps prior to basketball season

Advertising

- **Summer Park Board Brochure**
 - We have now begun looking for sponsors. To help with the cost of creating a summer brochure

Facilities

- **April Rentals – Willard Parks continues to promote the facility rentals.**
 - Community Building (Private Rentals – 7)
 - Ongoing – Senior Lunch, A.A. Group, Mayors Breakfast
 - Recreation Center (Private Rentals –11)
 - Ongoing – Xtreme Fitness, Yoga, Zumba, Sports Practice, Senior Exercise
 - Pavilion (Private Rentals –6)
- **May Rentals – Willard Parks continues to promote the facility rentals.**
 - Community Building (Private Rentals –7)
 - Ongoing – Senior Lunch, A.A. Group, Mayors Breakfast

- Recreation Center (Private Rentals –9)
 - Ongoing – Xtreme Fitness, Yoga, Zumba, Senior Exercise, Summer Camp
- Pavilion (Private Rentals –11)
- **Maintenance**
 - Closing down soccer complex for the summer
 - Final touches on the pool facility
 - Mowing all facilities
 - Completing projects to the baseball facility
 - A high level of interest remains for adult basketball
 - We have observed some damage to the floor finish, are exploring refinishing the floor before offering another league.

Other Information

- **Website**
 - www.willardparks.com
- **Facebook**
 - <https://www.facebook.com/WillardParksAndRec>

J.C. Loveland
Community Services Director

JUNE 9, 2014

PLANNING AND DEVELOPMENT DEPARTMENT

Ongoing Project Updates

ATM Commercial Subdivision – Servers Construction is working on final grading for paving completion, a proof roll test failed due to softness where the abandoned water line was removed. The contractor has requested a reduction in the retainage amount that is currently being held in escrow. Staff is awaiting word from the engineer on items that still need to be addressed.

True Value Hardware Store – Framing is ongoing, the main building is dried in and the foundation is in place on the second building.

Sidewalk Project #STP 9901 (806) – The project has been advertised for bids. The bids will be opened and read at City Hall on June 12, 2014 at 10:00 am.

Fox River Development – Staff has completed the review of the construction drawings for the public improvements and structural buildings. The City Administrator and City Attorney are reviewing the developer agreement. Staff has been working on the building permit fees for the development process.

Willard Baseball Training facility – The contractor is working on the site grading, they are close to digging the footings.

Dollar General – Staff has completed the review of the revised site plan and construction drawings. We are currently waiting on a drainage easement from the owner/ developer.

General Information

Joshua House – On May 27, 2014 the Planning and Zoning Commission voted in opposition of the Conditional Use Permit.

Bids have been advertised for the security fence at Willard Well #1.

Staff has issued two (2) building permits for Rich Kramer, Cardinal Hills Subdivision.

Willard Fire Protection District-Staff has calculated the building permit fee, and is currently reviewing options for infrastructure placement.

Staff has advertised for request for qualifications (RFQs) for engineering firms to provide services relating to the Small Community Engineering Assistance Grant (DNR Sewer Grant).

Randy Brown
Director of Development

06-09-2014 BOA Meeting

Police Department Report
June 9, 2014

	Officer Statistics	Case #s		Reserves	Case #s	Hours
1601	Tom McClain, Chief	14	1640	Doug Thomas, Reserve	0	0
1603	Shannon Shipley, Sgt./Det.	27	1641	Brian Gordon, Reserve	1	7
1604	Robert Bell, Corporal	25	1642	JD Landon, Reserve	0	8
1605	Mike Payne, Senior Officer	18	1643	Davis Hughes, Reserve	0	0
1606	Aaron Roberts, Officer	39	1644	Bill Lingenfelter, Reserve	0	3
1607	Mike Muhlenbruch, Officer	31	1645	Michele Lappin, Reserve	0	0
1608	Jeremiah Tayman, Officer	38	1646	Andy Hunt, Reserve	4	16
1609	Steve Purdy, Officer	47		TOTAL HRS		34
1610	Jason Applegate, Officer	42				
1630	Glenn Cozzens, SRO	0				
1631	Clint Heimbach, SRO	0				
	TOTAL INCIDENTS	286				

INCIDENT STATISTICS

Felony	8
Misdemeanor	14
Infraction	99
Other (Services)	163
HBO (Handled By Officers)	206

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST MONTH	YTD
WPD-01 2009 Dodge Charger	117178	831	20	42	\$0.00	\$626.10
WPD-02 2013 Dodge Charger	14862	1516	24	63	\$0.00	\$45.45
WPD-03 2013 Dodge charger	18714	1185	21	56	\$0.00	\$101.40
WPD-04 2013 Dodge Charger	27143	2118	35	60	\$422.50	\$817.60
WPD-05 2008 Dodge Charger-	158059	397	11	36	\$34.95	\$319.35
WPD-06 2013 Dodge Charger	15498	1628	19	86	\$45.45	\$136.35
WPD-08M 2008 Harley-Davidson Motorcycle	4755	0	0	0	\$0.00	\$0.00

JUNE 9, 2014

PUBLIC WORKS DEPARTMENT

Water & Sewer

- Replaced shutoff valve and meter @ 405 Beam St
- Power washed privacy fence @ Whispering Oaks
- Repaired inoperable switchover @ D lift station
- Low water PSI Alarm @ Willard well #1 – Randy Myers from A/C Electrical checked and diagnosed a problem with Mission Control Monitoring System
- Cleared sewer backup causing SSO @ Sonic Drive-In (cleaned up sludge after clog cleared)
- Sonar tested meters @ water wells to ensure accuracy
- Repaired leaking water main @ 6810 Lone Oak
- Removed and rebuilt leaking hydraulic pump on sewer jetter machine
- Randy Myers replaced disconnect box @ Willard Well #2 due to failure
- Remove, reassemble, and repair 6" line, 6" tee fitting, and 6" valve @ swimming pool
- Replaced shutoff valve on drain @ swimming pool
- Deliver Parks Department blue Ford tractor to S&H in Rogersville for inspection of engine and diagnosis (to call with estimate of repairs).

Streets & Right of Ways

- Mowing of lift stations, wells, right of ways, and walking trail is being performed on an ongoing basis

Water Meter Update

To be presented by Justin Reaves

Water Loss Update

To be presented by Justin Reaves

Justin Reaves

Public Works Director



**Conditional Use Permit for 300 S. Main St.
King Ministries, Inc.**

AGENDA ITEM #7 and #8

7. **Public Hearing** to consider citizen input on the Conditional Use Permit request from Kings Ministries, Inc. for 300 S. Main St.
8. **Ordinance** accepting the Conditional Use Permit request from Kings Ministries, Inc. for 300 S. Main St.



City of Willard

Zoning Case No. 5/16/14
Application Date 5/16/14
Application Fee \$15.00 + \$10.00 issuance

waived

APPLICATION CONDITIONAL USE PERMIT

We, the undersigned, request that the City of Willard, Missouri Board of Aldermen approve a conditional use permit for the tract of land as described in this application. We attest to the truth and correctness of all facts and information presented with this application and agree to pay all advertising and mail notification costs for the public hearings as required by the *Willard Land Development Regulations*. The City of Willard is authorized to prepare and publish all required legal advertising, and mail notifications, the cost of which is to be billed to the name listed below.

Legal Description of Property (attach additional sheet if necessary) Attached

Street Address of Property 300 S. MAIN

Current Zoning Classification of Property R-1

Current Use of Property CHURCH

Conditional Use Requested TRANSITIONAL LIVING GROUP HOME - GOOD SAMARITAN

Property Owner's Name Kings Business Ministries of Springfield, MO, Inc.
BOYS RANCH

If Corporation, Corporate Official and Seal _____

Mailing Address 300 S. Main Willard, MO

Telephone Number 417-742-7446 Fax Number _____

PROPERTY OWNER'S SIGNATURE:

Barbara Pine
[Signature] - GOOD SAMARITAN BOYS RANCH
CEO

Applicant's Name (if different than property owner): Good Samaritan Boys Ranch

I hereby certify that I am authorized to represent all of the property owners of the above described tract in this application. A power of attorney is attached.

Name _____

If Corporation, Corporate Official and Seal _____

Mailing Address PO BOX 617 Brighton MO 65617

Telephone Number 370 2230 Fax Number _____

Applicant's Signature:

See 1st page.

Indicate the applicant's legal interest in the property: Is under contract to purchase the property.

BILL LEGAL ADVERTISING AND MAIL NOTIFICATION COSTS TO:

Name City of Willard

Address _____

Attach to the conditional use permit application written responses to the following questions:

1. Provide evidence how the proposed conditional use will comply with the applicable standards in the *Willard Land Development Regulations*, Article III, Section 400.330 (see Attachment A).
2. If the proposed conditional use is a telecommunication tower, also provide information as required in the *Willard Land Development Regulations*, Section 400.600 and Section 400.330(H) (see Attachment B).
3. Indicate how the proposed conditional use is to be designed, arranged and operated in order to ensure that development and use of neighboring property in accordance with the applicable zoning district regulations will not be prevented or made unlikely, and that the value, use and reasonable enjoyment of such property will not be impaired or adversely affected.
4. Identify any potentially adverse effects that may be associated with the proposed conditional use, and the means proposed to avoid or minimize such effects.
5. Indicate the hours of operation of the proposed conditional use.

Attach a site plan as required by the *Willard Land Development Regulations*, Article XIV, Section 400.1160.

ALL OF LOTS ONE (1), TWO (2) AND THREE (3) IN BLOCK "B", FINAL PLAT OF A.C. PERSINGS ADDITION TO THE TOWN OF WILLARD, GREENE COUNTY, MISSOURI, ACCORDING TO THE RECORDED PLAT THEREOF IN PLAT BOOK E PAGE 32, EXCEPT THAT PART TAKEN OR USED FOR ROAD OR STREET PURPOSES

AND

BEGINNING AT THE NORTHEAST CORNER OF LOT ONE (1) BLOCK "B" OF A.C. PERSINGS ADDITION TO THE TOWN OF WILLARD; THENCE NORTH 115 FEET, MORE OR LESS, TO THE SOUTHEASTERLY RIGHT-OF-WAY OF MAIN STREET; THENCE SOUTHWESTERLY ALONG SAID RIGHT-OF-WAY TO THE NORTH LINE OF SAID LOT ONE (1) OF A.C. PERSINGS ADDITION TO THE TOWN OF WILLARD; THENCE EAST TO THE POINT OF BEGINNING, IN THE TOWN OF WILLARD, GREENE COUNTY, MISSOURI, EXCEPT THAT PART TAKEN OR USED FOR ROAD OR STREET PURPOSES

RGGLaw

REYNOLDS, GOLD & GROSSER, P.C.

PRINCIPALS:
KENNETH P. REYNOLDS*^
JON M. GOLD*
ROBERT A. GROSSER*#
SAM M. CORING*

OF COUNSEL:
MARTIN F. SPIEGEL*
WAYNE FALKENSTEIN^
*Former Social Security
Administrative Law Judges*

NANCY SPENCE*
*Former Social Security
Attorney Advisor*

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TOLL FREE (888) 834-3902
FACSIMILE (417) 864-4774
TOLL FREE FAX (800) 854-0050

April 24, 2014

Sent via email to:

J. Everett Mitchell
ca@cityofwillard.org

RE: Conditional Use Permit-Joshua House

Dear Mitch:

In response to your April 23rd, 2014 message to me regarding the above matter, it is my opinion that a Boys Ranch cannot simultaneously make application for a conditional use permit at the same that the Planning and Zoning commission is taking up the text amendment to allow a group home within an R-1 setting.

In reading Willard's Land Development Regulations, specifically Section 400.420: R-1 single family residential districts allow for conditional uses to include "non-commercial, not for profit neighborhood facilities, including indoor and outdoor recreation facilities, operated by a neighborhood or community organization or a property owners association." In my reading of the Land Development Regulations the change requested by the Boys Ranch could come under this conditional use. I realize that you would probably question the fact that under Section 400.440 sub paragraph six (6) it specifically allows for custodial group homes and residential group homes, but, If you look to the definitions in our Land Development regulations, specifically 400.120-**Group Home Custodial**: is defined as a dwelling in which more than ten (10) unrelated physically and mentally impaired persons reside with house parents or guardians. **Group Home Residential** is defined as a single family dwelling where no more than ten (10) persons reside, comprised of the following: eight (8) or fewer unrelated mentally or physically handicap or impaired persons, no more than two (2) persons acting as house parent or guardian who need not be related to each other or to any of the mentally or physically handicap persons residing in the dwelling and the children of the house parents or guardians.

Based on these two (2) definitions what the Boys Ranch is purposing would not come under the definition of a Group Home Custodial or Group Home Residential. In the situation with the Boys Ranch, the girls placed there do not have any mental or physical

Areas of Practice

SOCIAL SECURITY DISABILITY • BANKRUPTCY • DIVORCE/FAMILY LAW • CIVIL PRACTICE • TRAFFIC

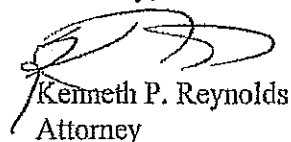
We are a designated debt relief agency. We can help people file for bankruptcy relief under the Bankruptcy Code.

handicaps. As a result, Custodial Group Homes and Residential Group Homes is not applicable. Again referring back to section 400.420- R-1 single family residential district, conditional uses allow for a non commercial non for profit neighborhood facility operated by a neighborhood or community organization which the Boys Ranch would definitely fall under.

To summarize, it is my legal opinion the type of facility the Boys Ranch is trying to place in the R-1 district could come under conditional uses and specifically sub paragraph three (3) under Section 400.420. In addition, the Custodial Group Home and Residential Group Home mentioned in R-3 under section 400.440 is not applicable due to the fact that the girls that are being placed in this facility are not mentally or physically handicapped and therefore under the definitions of Group Home Custodial and Group Home Residential this facility would not apply.

Call me if you have any questions regarding this matter.

Cordially,



Kenneth P. Reynolds
Attorney

KPR/keb



To whom it may concern,

The Good Samaritan Boys was established in 1959 as an orphanage. Since that time the Boys Ranch has made it its mission to serve children and families in need. In 1999 the Good Samaritan Boys Ranch extended its mission to older boys in the Foster Care System. This Transitional Living Program known as Footsteps, supports, equips, and educates older youth who are preparing to exit the Foster Care System because of age.

It is often hard to find Foster Homes that are willing to bring older youth into their homes. As a result of this, the State of Missouri has issued contracts with various agencies, including the Good Samaritan Boys to provide these services to youth. The youth begin in a group living situation, much like a college dormitory. In this setting the youth attend High School, begin College or Vocational School, obtain employment, and begin to learn how to manage their finances, cook, clean, etc. Once they have shown themselves proficient in these areas, the youth have an opportunity to move into their own apartment, while still receiving periodic supervision, and support from the program.

At this stage the youth have the opportunity to begin to save money and prepare to exit the Foster Care System. All the rent the youth would normally pay goes into their savings account. They are provided with a furnished apartment, as well as a food allowance. When the time is right, they exit custody into their own apartment and are given access to all the money they have been able to save during their time in the program.

In 2010, the boys Transitional Living Program, Footsteps, opened a 1.6 million dollar facility on the North side of Springfield. Beginning in 2009 various representatives from the State of Missouri began asking if we would consider building a girls program. This was taken under consideration, and as the boys program was taken to new heights, the request began all the more for a "quality" program for girls. After months of planning and searching, we were able to find the Joshua House in Willard.

We feel this location provides an excellent opportunity for the girls. One that would not be afforded in a larger city such as Springfield. Willard provides employment opportunities, but the safety and intimacy of a smaller community for the girls to begin to learn and develop the skills necessary to live on their own. We would like to place 10 girls in that facility. Each girl would have her own room. The program would be staffed 24 hours a day, with awake night staff. The staff are charged with not just supervising the girls, but helping them to build the everyday skills necessary to live independently. We also encourage our youth to give back to the community, and look forward to finding ways for the Good Samaritan Boys Ranch to become a part of the Willard community.

If you have any questions please feel free to contact us. We look forward to partnering with your community in the future.

Sincerely,

Kevin Killian CEO

Good Samaritan Boys Ranch

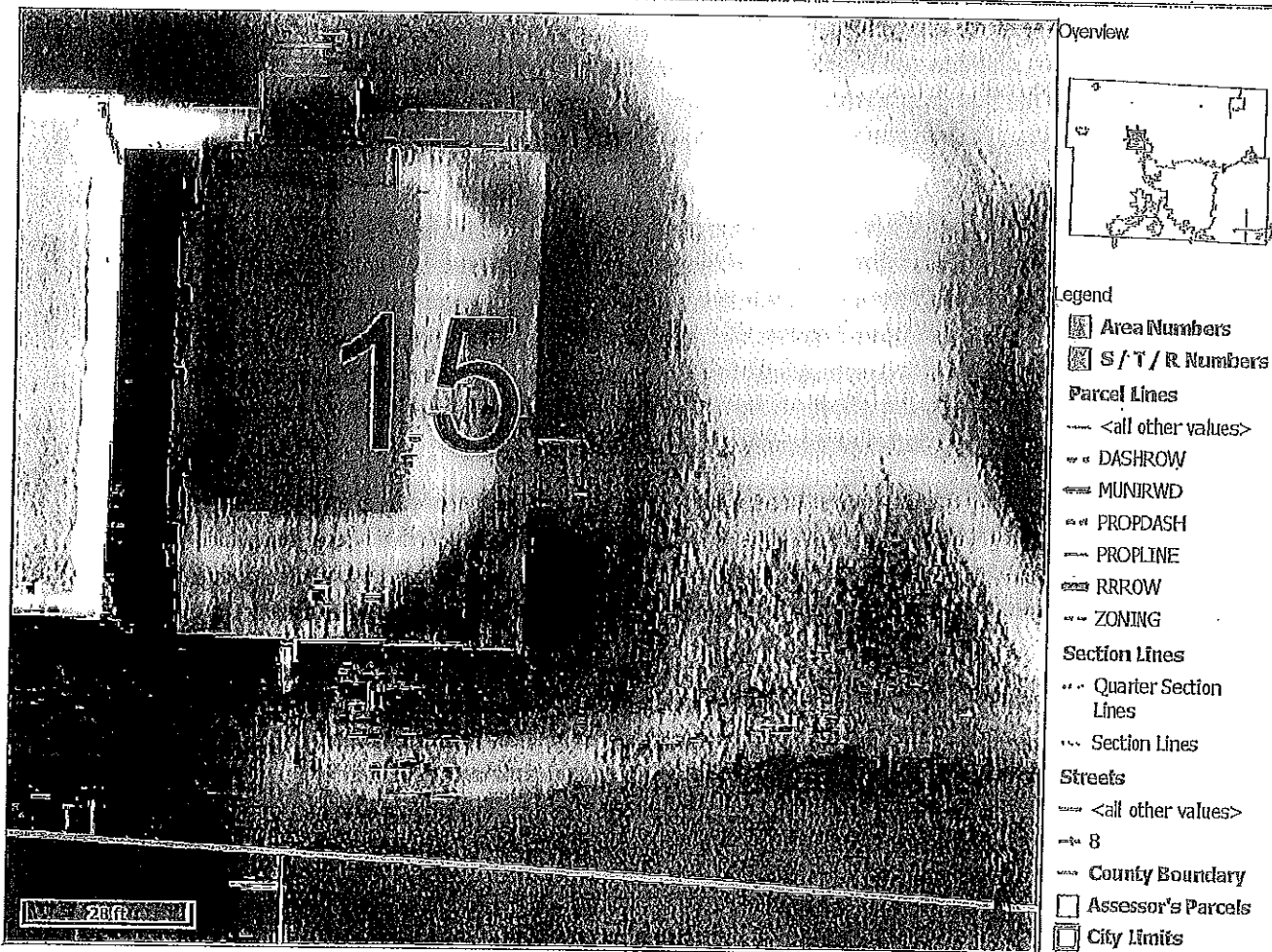
kkillian@ranchlife.org 376-2238

Casey A. Wray MS LPC

Director of Transitional Living

casey@footstepsliving.com 864-6698

Date Created: 4/9/2014



Parcel ID	88072611015	Alternate ID	n/a	Owner Address	KINGS BUSINESS MINISTRY SPED MO
Sec/Twp/Rng	26-30-23	Class	X		PO BOX 632
Property Address	300 S MAIN ST	Acreage	0.98		WILLARD MO 65781
	WILLARD				
District	180				
Brief Tax Description	WILLARD IRR BEG NE COR LOT 1 PERSINGS ADD N 115 FT SWLY 150 FT E TO BEG & LOTS 12 & 3 BLK B PERSINGS 26/30/23				
	(Note: Not to be used on legal documents)				

Last Data Upload: 4/8/2014 11:14:55 PM

The sinkhole layer on the map is only intended to show a general location of sink holes and cannot be used to determine the exact locations. Confusion over this has necessitated the removal of this layer. At sometime in the future we hope to replace this layer with the Lidar



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BILL NO. __

ORDINANCE NO. __

AN ORDINANCE

AN ORDINANCE GRANTING A CONDITIONAL USE AND AUTHORIZING A CONDITIONAL USE PERMIT PERMITTING A NON-PROFIT, NON-COMMERCIAL NEIGHBORHOOD FACILITY AT 300 S. MAIN ST. WILLARD MISSOURI, IN R-1 DISTRICT.

WHEREAS, King Ministries Inc., owner of the residential dwelling at 300 S. Main St., Willard Missouri (the "Applicant") has filed an application on behalf of Good Samaritan Boys Ranch, for a Conditional Use Permit for a non-profit, non-commercial neighborhood facility at 300 S. Main St., Willard Missouri; and

WHEREAS, the application was referred to the Planning and Zoning Commission of the City of Willard, Missouri; and

WHEREAS, at their meeting on May 27, 2014 the Planning and Zoning Commission recommended that the Conditional Use Permit not be approved by a vote of 4-2; and

WHEREAS, due and proper notice of public hearing on said application to be held on June 9, 2014, at 7:00 p.m. before the Board of Aldermen of the City of Willard, Missouri, was duly published in the Cross Country Times, a newspaper of general circulation in the City of Willard, Missouri; and

WHEREAS, due notice by first-class mail of the public hearing at the time and date aforesaid was given to all property owners within one hundred eight-five (185) feet of the subject property, as shown on the tax records of Greene County, Missouri; and

WHEREAS, City of Willard caused to be posted a sign giving notice of the public hearing at the time and date aforesaid; and

WHEREAS, said hearing was opened by the Board of Aldermen at the time and place advertised, and all statements, comments and objections made by those present concerning the application and issuance of said Conditional Use Permit were duly heard and considered by the Board; and

WHEREAS, Conditional Use is to comply with the following standards as set forth in Section 400.330 (G) of the City of Willard Land Development Regulations adopted April 13, 2009:

1. The conditional use will be consistent with the policies and intent of the Willard Comprehensive Plan and the Willard Land Development Regulations.
2. The conditional use will not increase flood or water damage hazard to adjoining properties.
3. The conditional use will not generate noise that exceeds the sound levels that are typical of uses permitted in the district.
4. Adequate access roads or entrance and exit drives will be designed and provided to prevent traffic hazards and to minimize traffic congestion at the site.

5. Street right-of-way and pavement width in the vicinity of the conditional use is or will be adequate for traffic reasonably expected to be generated by the proposed use.
6. Glare of stationary or vehicular lights from conditional use will not adversely affect the character of the neighborhood, and if such lights will be visible from the residential district, measures to shield or direct lights to mitigate glare are proposed.
7. The conditional use will not have any substantial adverse effect upon the use or enjoyment of adjacent and nearby property or conditions affecting the public, health, safety and welfare.
8. The conditional use will be designed, constructed and operated so as not to interfere with the development and use of adjacent property in accordance with the applicable zoning district regulations.
9. In the case of existing structures to be converted to a use requiring a conditional use permit, the structure shall meet all fire, health, building, plumbing and electrical requirements of the City of Willard.
10. The conditional use otherwise complies with all applicable regulations of this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1. Pursuant to Article 400.330 et seq; of the Land Development Regulations for the City of Willard, Missouri, a Conditional Use, subject to the aforementioned conditions, is authorized and granted to King Ministries Inc., on behalf of Good Samaritan Boys Ranch.

Section 2. Pursuant to Article 400.330, the Board of Aldermen, in authorizing the conditional use permit, imposed no additional conditions.

Section 3. The City Clerk is authorized and directed to issue a Conditional Use Permit as authorized herein.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 9th DAY OF June 2014.

Approved as to form: _____
Ken Reynolds, City Attorney

Attested by:

Dale Duvall, City Clerk

Approved by:

Wendell Forshee, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

DAVID ROGGENSEES

DAVID LARIMORE

BRADLEY MOWELL

MICHAEL BARR

MEREDITH REAVES



AGENDA ITEM #9 and #10

9. Public Hearing to consider citizen input on the request of Doug McDaris of 5537 W. Farm Rd. 94 from R-1 to R-4:

10. Ordinance accepting the request of Doug McDaris of 5537 W. Farm Rd. 94 from R-1 to R-4 (1st and 2nd Read).

Discussion/Vote



City of Willard

Zoning Case No. _____

Application Date _____

Application Fee ~~\$50.00~~ *waved per C.A.*

**APPLICATION
ZONING CHANGE (REZONING)**

We, the undersigned, ask the City of Willard, Missouri Board of Aldermen to approve a zoning change as requested in this application on the tract of land described below. We attest to the truth and correctness of all facts and information presented with this application and agree to pay all advertising and mail notification costs for the public hearings as required by the *Willard Land Development Regulations*. The City of Willard is authorized to prepare and publish all required legal advertising and mail notifications, the cost of which is to be billed to the name listed below for payment.

Present Zoning Classification R-1 Requested Zoning Classification R-4

Legal Description of Property Requested to be Rezoned (attach additional sheet if needed):

Attached

Street Address or Other Common Property Description 5537 W. Farm Rd 94
Willard, MO

Property Owner's Name(s) Doug McDaris

If corporation, Corporate Official Name and Seal: _____

Mailing Address 5537 W. FARM Rd. 94 Springfield, Mo. 65803

Telephone Number 742-2644 Fax Number _____

PROPERTY OWNER'S SIGNATURE:

Doug McDaris

(Not necessary if there is an authorized representative. Authorized representative must sign below).

AUTHORIZED REPRESENTATIVE:

I hereby certify that I am authorized to represent all of the property owners of the above described tract in this application. A power of attorney is attached.

Name _____ Signature _____

Address _____ Telephone _____

BILL ADVERTISING AND NOTIFICATION COSTS TO:

Name _____ Telephone _____

Address _____

QUESTIONS ON REZONING APPLICATION

(Attach additional sheets if necessary)

1. What is the current use of the property? mobile home PARK
2. Why are you requesting a change in zoning? to establish correct zoning
3. Are there any deed restrictions or restrictive covenants that would affect the use of this property? If so, what are they?
No
4. Has a rezoning ever been requested for this property in the past by the current owner? What zoning classification was requested and when?
No
5. If the rezoning is approved, does the applicant intend to develop the property?
No

Ken Cunningham
5542 W. FR 94
Spfld MO 65803

Lyle Kotel.
5609 W. FR 105
Willard 65781

Melissa Smith Anthony
5704 W. FR 94
Spfld MO 65803

Conrad Quarles Jr.

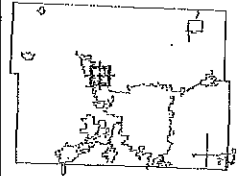
Zoning Change (Rezoning) Application

PO BOX 50685 Spfld 65805

Date Created: 4/25/2014



Overview



Legend

-  Area Numbers
-  S / T / R Numbers

Parcel Lines

-  <all other values>
-  DASHROW
-  MUNIRWD
-  PROPDASH
-  PROPLINE
-  RRROW
-  ZONING

Section Lines

-  Quarter Section Lines
-  Section Lines

Streets

-  <all other values>
-  8
-  County Boundary

Assessor's Parcels

City Limits

Parcel ID 880831400007
 Sec/Twp/Rng 31-30-22
 Property Address 5537 W FARM ROAD 94
 WILLARD

Alternate ID n/a
 Class R
 Acreage 8.00

Owner Address MCDARIS, DOUG
 5537 W FARM ROAD 94
 SPRINGFIELD MO 65803

District 180
 Brief Tax Description WILLARD IRR S 8A SW1/4 SE1/4 N OF RR (EX E 30 FT) 31/30/22
 (Note: Not to be used on legal documents)

Last Data Upload: 4/15/2014 11:16:04 PM

The sinkhole layer on the map is only intended to show a general location of sink holes and cannot be used to determine the exact locations. Confusion over this has necessitated the removal of this layer. At sometime in the future we hope to replace this layer with the Lidar



developed by
 The Schneider Corporation
www.schneidercorp.com

All of the South Eight acres of the following described tract: Beginning Thirty feet West of the East Property line and the North line to run parallel with the South property line: All of the Southwest Quarter of the Southeast Quarter of Section 31, Township 30, Range 22, lying North and East of the Railroad right-of-way, in Greene County, Missouri, except that part taken or used for roads.

Att: Dale Duwall
From: Judy McDann
4-25-14



First Reading: 06-09-2014

Second Reading: 06-09-2014

Council Bill No.:

Ordinance No.:

AN ORDINANCE

AMENDING the Willard Land Use Regulations, Section 400.380A, City of Willard Zoning Map, by rezoning parcel the Willard Land Use Regulations, Section 400.380A, City of Willard Zoning Map, by rezoning parcel #880831400007, as shown in the records of the Greene County Assessor's office, known locally as 5537 W. Farm Rd. 94 Willard, MO.

WHEREAS, an application has been filed for a zoning change of the following described tract of land from R-1 Single Family Residential District to a R-4, Manufactured Home District; and

WHEREAS, following proper notice; a public hearing was held before the Planning and Zoning Commission, a copy of the record of proceedings from said public hearing being attached hereto as Exhibit "A", and said Commission made its recommendation; and

WHEREAS, proper notice was given of a public hearing before the Board of Aldermen and that said hearing was held in accordance with the law.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The property herein described as 5537 W. Farm Rd. 94 Willard, MO. be, and the same hereby is, rezoned from a R-1 Single Family Residential District or such zoning district as is designated on the Official Zoning Map adopted by the Board of Aldermen to a R-4, Manufactured Home District; and the Willard Land Use Regulations, Section 400.380A thereof, Zoning Map, Is hereby amended, changed and modified accordingly.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Mayor, Wendell Forshee

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF
ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 9TH DAY OF
JUNE, 2014.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ DAVID ROGGENSEES	_____	_____	_____
_____ DAVID LARIMORE	_____	_____	_____
_____ BRADLEY MOWELL	_____	_____	_____
_____ MICHAEL BARR	_____	_____	_____
_____ MEREDITH REAVES	_____	_____	_____



City Utility Franchise Ordinance

AGENDA ITEM #11

AN ORDINANCE

An ordinance granting the Board of Public Utilities of Springfield, Missouri, its successors and assigns, a non-exclusive franchise to operate a gas distribution system in a limited portion of the city of Willard, Missouri; and imposing a franchise fee (license tax) relating thereto.

1st and 2nd Reading

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE GRANTING THE BOARD OF PUBLIC UTILITIES OF SPRINGFIELD, MISSOURI, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE FRANCHISE TO OPERATE A GAS DISTRIBUTION SYSTEM IN A LIMITED PORTION OF THE CITY OF WILLARD, MISSOURI; AND IMPOSING A FRANCHISE FEE (LICENSE TAX) RELATING THERETO.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI:

Section 1: That there is hereby granted to the Board of Public Utilities of Springfield, Missouri, herein called the Grantee, its successors and assigns, the right, privilege, and non-exclusive franchise for a period of twenty (20) years from the effective date hereof to construct, maintain, and operate on the streets, alleys, bridges, and public ways, and public places in the City of Willard, a gas distribution system together with the right, privilege, and franchise to acquire, construct, maintain, and operate therein and thereon such additions and extensions thereto as may be necessary or desirable, all for the purpose of supplying gas to the inhabitants and consumers of a limited portion of said city legally described and reflected on Exhibit A and attached hereto and for all purposes made a part of the ordinance as if set out herein in full. The City of Willard may terminate this franchise on the first anniversary of this franchise or any subsequent anniversary by giving ninety (90) days' written notice to Grantee.

Section 2: All rates established and charges made by Grantee for gas distributed and sold hereunder shall be subject to valid and lawful orders of the Public Service Commission of the state of Missouri, if it has jurisdictional authority thereof, or other competent authority having jurisdiction in the premises and the sale of gas to consumers shall be governed by the present operating rules, regulations, and customers of Grantee and such rules and regulation as may hereafter be prescribed or approved. The Grantee shall never establish rates to the patrons and consumers served within the city limits of Willard in excess of rates charged by Grantee for comparable patrons and consumers of Grantee located outside the city limits of Springfield.

Section 3: All mains, pipes and services, which shall be laid or installed under this grant, shall be so located and laid so as not to obstruct or interfere with any water pipes, drains, sewers or other structures already installed; and Grantee shall, in working in connection with such mains, pipes and services, avoid, so far as may be practicable, interfering with the use of any street, alley or public thoroughfare, and where Grantee disturbs the surface of a street, alley or public thoroughfare, it shall at its own expense and in a manner satisfactory to the duly authorized representatives of the City of Willard replace such pavement or surface in substantially as good condition as before said work was commenced and in accordance with all city ordinances pertaining thereto.

Section 4: Whenever because of public necessity or welfare, the City of Willard engages in any public improvement construction project or any property owned by the City of

Willard or dedicated portion of Grantee's system interferes with or obstructs such public improvement project, Grantee shall, as soon as reasonably possible after written request from the City of Willard, alter, reset, or relocate at its own expense such portions of Grantee's system located on such property for which the sole legal basis for occupancy is this franchise ordinance; provided, however, that where the City acquires additional property or right-of-way over Grantee's existing plant system, and thereafter requires Grantee to alter, reset or relocate its system, such alteration, resetting or relocation shall be at the expense of the City of Willard.

Section 5: Grantee shall, not later than October 31 of each year, make a report to the Governing Body of the City of Willard of its gross receipts from the sale of gas for domestic and commercial purposes within the corporate limits of Willard for the previous fiscal year beginning October 1 and ending on September 30. The report shall provide an accounting showing how Grantee calculated the franchise fee. At the time of making such reports, Grantee shall pay into the City of Willard's treasury a sum equal to three percent (3%) of said gross receipts subsequent to the effective date of this franchise, which shall be charged to the operating expenses of the Grantee and not passed onto the customers. So long as Grantee shall be required by any regulatory authority having jurisdiction to state separately the franchise tax increment on its charges for gas service rendered under the franchise hereby granted, the term, "gross receipts" as used herein shall not include the separately stated tax increment. Said percentage of Grantee's gross receipts is hereby levied and assessed as an occupation and license tax [in lieu of all other occupation or license fees (not ad valorem taxes)] for the privilege of engaging in the business herein recited during the term hereof; and as a further consideration for this franchise, Grantee agrees to recognize the same as a valid tax and make said payments during such period.

Section 6: This ordinance and the franchise herein granted has remained on file with the City Clerk of Willard for public inspection at least thirty (30) days before the effective date of the ordinance. The franchise herein granted shall be fully effective upon the Board of Public Utilities of Springfield, Missouri, filing its written acceptance of the franchise; unless within thirty days after the adoption of this ordinance by the Board of Aldermen and its approval by the Mayor a petition signed by twenty-five percent (25%) of the voters of Willard, as appears from the number of voters who voted for the Mayor at the last preceding municipal election, files with the City Clerk, a petition in the following form, calling for the submission of the question of approval or disapproval of the grant of the franchise or contract to the voters of Willard at a special election or at a regular municipal election:

To the City Clerk of Willard:

We, the undersigned, hereby request the appropriate election authority to submit the grant of the gas franchise by the City of Willard to the Board of Public Utilities of Springfield, Missouri, to the electors of the City of Willard for approval.

Section 7: This ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval by the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 9th DAY OF JUNE, 2014.

Approved as to form: _____
Ken Reynolds, City Attorney

Attested by:

Approved by:

Dale Duvall, City Clerk

Wendell Forshee, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
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DAVID ROGGENSEES

DAVID LARIMORE

BRADLEY MOWELL

MICHAEL BARR

MEREDITH REAVES

ACCEPTANCE OF FRANCHISE

The Board of Public Utilities of the City of Springfield, Missouri, hereby accepts the franchise granted in the foregoing ordinance and agrees to comply with the terms thereto.

Dated this _____ day of _____, 2014.

BOARD OF PUBLIC UTILITIES OF THE
CITY OF SPRINGFIELD, MO

EXHIBIT A

All of Sections 31 and 32 of Township 30 North, Range 22 West,
within the city limits of Willard, lying North and East of U.S.
Highway 160, all in Willard, Greene County, Missouri.



City Utility Franchise Ordinance

AGENDA ITEM #12

AN ORDINANCE

An ordinance granting the Board of Public Utilities of Springfield, Missouri, its successors and assigns, a non-exclusive franchise to operate an electric distribution system in a limited portion of the city of Willard, Missouri; and imposing a franchise fee (license tax) relating thereto.

1st and 2nd Reading

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE GRANTING THE BOARD OF PUBLIC UTILITIES OF SPRINGFIELD, MISSOURI, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE FRANCHISE TO OPERATE AN ELECTRIC DISTRIBUTION SYSTEM IN A LIMITED PORTION OF THE CITY OF WILLARD, MISSOURI; AND IMPOSING A FRANCHISE FEE (LICENSE TAX) RELATING THERETO.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI:

Section 1: That there is hereby granted to the Board of Public Utilities of Springfield, Missouri, herein called the Grantee, its successors and assigns, the right, privilege, and non-exclusive franchise for a period of twenty (20) years from the effective date hereof to construct, maintain, and operate on the streets, alleys, bridges, and public ways, and public places in the City of Willard, an electric distribution system together with the right, privilege, and franchise to acquire, construct, maintain, and operate therein and thereon such additions and extensions thereto as may be necessary or desirable, all for the purpose of supplying electricity to the inhabitants and consumers of a limited portion of said city legally described and reflected on Exhibit A and attached hereto and for all purposes made a part of the ordinance as if set out herein in full. The City of Willard may terminate this franchise on the first anniversary of this franchise or any subsequent anniversary by giving ninety (90) days' written notice to Grantee.

Section 2: All rates established and charges made by Grantee for electricity distributed and sold hereunder shall be subject to valid and lawful orders of the Public Service Commission of the state of Missouri, if it has jurisdictional authority thereof, or other competent authority having jurisdiction in the premises and the sale of electricity to consumers shall be governed by the present operating rules, regulations, and customers of Grantee and such rules and regulation as may hereafter be prescribed or approved. The Grantee shall never establish rates to the patrons and consumers served within the city limits of Willard in excess of rates charged by Grantee for comparable patrons and consumers of Grantee located outside the city limits of Springfield.

Section 3: All lines, poles, wires, and fixtures, which shall be laid or installed under this grant, shall be so located and laid so as not to obstruct or interfere with any water pipes, drains, sewers or other structures already installed; and Grantee shall, in working in connection with such lines, poles, wires, and fixtures, avoid, so far as may be practicable, interfering with the use of any street, alley or public thoroughfare, and where Grantee disturbs the surface of a street, alley or public thoroughfare, it shall at its own expense and in a manner satisfactory to the duly authorized representatives of the City of Willard replace such pavement or surface in substantially as good condition as before said work was commenced and in accordance with all city ordinances pertaining thereto.

Section 4: Whenever because of public necessity or welfare, the City of Willard engages in any public improvement construction project or any property owned by the City of Willard or dedicated portion of Grantee's system interferes with or obstructs such public improvement project, Grantee shall, as soon as reasonably possible after written request from the City of Willard, alter, reset, or relocate at its own expense such portions of Grantee's system located on such property for which the sole legal basis for occupancy is this franchise ordinance; provided, however, that where the City acquires additional property or right-of-way over Grantee's existing plant system, and thereafter requires Grantee to alter, reset or relocate its system, such alteration, resetting or relocation shall be at the expense of the City of Willard.

Section 5: Grantee shall, not later than October 31 of each year, make a report to the Governing Body of the City of Willard of its gross receipts from the sale of electricity for domestic and commercial purposes within the corporate limits of Willard for the previous fiscal year beginning on October 1 and ending on September 30. The report shall provide an accounting showing how Grantee calculated the franchise fee. At the time of making such reports, Grantee shall pay into the City of Willard's treasury a sum equal to three percent (3%) of said gross receipts subsequent to the effective date of this franchise, which shall be charged to the operating expenses of the Grantee and not passed onto the customers. So long as Grantee shall be required by any regulatory authority having jurisdiction to state separately the franchise tax increment on its charges for electric service rendered under the franchise hereby granted, the term, "gross receipts" as used herein shall not include the separately stated tax increment. Said percentage of Grantee's gross receipts is hereby levied and assessed as an occupation and license tax [in lieu of all other occupation or license fees (not ad valorem taxes)] for the privilege of engaging in the business herein recited during the term hereof; and as a further consideration for this franchise, Grantee agrees to recognize the same as a valid tax and make said payments during such period.

Section 6: This ordinance and the franchise herein granted has remained on file with the City Clerk of Willard for public inspection at least thirty (30) days before the effective date of the ordinance. The franchise herein granted shall be fully effective upon the Board of Public Utilities of Springfield, Missouri, filing its written acceptance of the franchise; unless within thirty days after the adoption of this ordinance by the Board of Aldermen and its approval by the Mayor a petition signed by twenty-five percent (25%) of the voters of Willard, as appears from the number of voters who voted for the Mayor at the last preceding municipal election, files with the City Clerk, a petition in the following form, calling for the submission of the question of approval or disapproval of the grant of the franchise or contract to the voters of Willard at a special election or at a regular municipal election:

To the City Clerk of Willard:

We, the undersigned, hereby request the appropriate election authority to submit the grant of the electric franchise by the City of Willard to the Board of Public Utilities of Springfield, Missouri, to the electors of the City of Willard for approval.

Section 7: - This Ordinance will be in full force and effect from and after passage.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 9th DAY OF JUNE, 2014.

Approved as to form: _____
Ken Reynolds, City Attorney

Attested by:

Dale Duvall, City Clerk

Approved by:

Wendell Forshee, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
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DAVID ROGGENSEES

DAVID LARIMORE

BRADLEY MOWELL

MICHAEL BARR

MEREDITH REAVES

ACCEPTANCE OF FRANCHISE

The Board of Public Utilities of the City of Springfield, Missouri, hereby accepts the franchise granted in the foregoing ordinance and agrees to comply with the terms thereto.

Dated this _____ day of _____, 2014.

BOARD OF PUBLIC UTILITIES OF THE
CITY OF SPRINGFIELD, MO

By: _____

EXHIBIT A

All of Sections 30, 31, and 32 of Township 30 North, Range 22
West, within the city limits of Willard, Greene County, Missouri.



Midwest Meters Contract

AGENDA ITEM # 13

AN ORDINANCE

AUTHORIZING the Mayor, or his designee, to enter into a municipal agreement with Midwest Meters for the purpose of providing water meters and equipment for the City of Willard Water System.

1st and 2nd Reading

First Reading: 06-09-2014

Second Reading: 06-09-2014

Council Bill No.

Ordinance No.:

AN ORDINANCE

AUTHORIZING the Mayor, or his designee, to enter into a municipal agreement with Midwest Meters for the purpose of providing water meters and equipment for the City of Willard Water System.

WHEREAS, in accordance with Chapter 70, Section 70.210 and Section 70.220 of RSMo; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, as follows:

Section 1 – The Board of Aldermen of the City of Willard hereby authorize the Mayor to execute the agreement between the City of Willard and Midwest Meters for water meters and equipment; and

Section 2 – Said agreement will be in the form attached hereto as Exhibit A; and

Section 3 - This Ordinance will be in full force and effect from and after passage.

Passed at meeting: _____

_____, Mayor

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ___ DAY OF ___, 2014

Approved as to form: _____
Ken Reynolds, City Attorney

Attested by:

Dale Duvall, City Clerk

Approved by:

Wendell Forshee, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

DAVID ROGGENSEES

DAVID LARIMORE

BRADLEY MOWELL

MICHAEL BARR

MEREDITH REAVES

**CITY OF WILLARD
BID FORM PROPOSAL
IFB #001-2014**

SUBMITTED BY Midwest Meter, Inc.
Company Name

Pursuant to and in accordance with the above stated Invitation for Bid, the undersigned hereby declares that they have examined the IFB documents and specifications for the item(s) listed below. The undersigned proposes and agrees, if their Bid is accepted to furnish the item(s) submitted below, including delivery to Willard, Missouri in accordance with the delivery schedule indicated below and according to the prices products/services information submitted.

ALL PRODUCTS DELIVERED SHALL BE NEW.

ITEM	ESTIMATED ANNUAL QTY	DESCRIPTION	PRICE EACH	EXTENDED AMT
1.	300	Water Meter, positive displacement, magnetic drive, cold water, 5/8" X 3/4", with ITRON 100W ERT. <u>20 yrs - Encoder/ERT</u> Warranty <u>5 yrs / 750,000 gallon-meter</u> Delivery <u>3-6 weeks</u>	\$ <u>163.00</u>	\$ <u>48,900.00</u>
2.	300	ERT Holder, Warranty <u>N/A</u> Delivery <u>3-6 weeks</u>	\$ <u>3.00</u>	\$ <u>900.00</u>
3.	600	Gasket, rubber, for Item 1. Warranty <u>N/A</u> Delivery <u>2-3 days</u>	\$ <u>0.10</u>	\$ <u>60.00</u>

Bidder offers discount of 5 % from list price on repair or replacement items the City chooses to purchase which are not listed above. Price list to be attached to bid and updated whenever price list changes.

DELIVERY: F.O.B. DESTINATION

MINIMUM DELIVERY AMOUNT \$ 15,000.00

ACCEPT CREDIT CARD: YES X NO

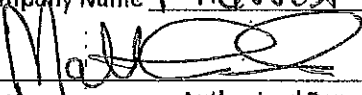
Prompt Payment Discount Not allowed % Days, Net 30 Days

AFFIDAVIT OF COMPLIANCE
IFB #001-2014

To be submitted with Vendor's Bid

☒ We DO NOT take exception to the IFB Documents/Requirements.
☐ We TAKE exception to the IFB Documents/Requirements as follows:

Specific exceptions are as follows:

Company Name Midwest Meter, Inc.By 

Authorized Person's Signature

Matt Carls Vice President

Print or type name and title of signer

Company

Address Midwest Meter, Inc.200 E. Franklin Edinburg, IL 62531Telephone number 217-623-4604**Addenda****Bidder acknowledges receipt of the following addendum:**Addendum No. Fax number Date

CITY OF WILLARD
INVITATION FOR BID #001-2014
EXHIBIT A

STATEMENT OF BIDDER'S QUALIFICATIONS

All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. Add separate sheets if necessary. This statement is to be submitted with Bid.

1. Name of Bidder
2. Permanent Main Office Address
3. Form of Entity
4. When Organized
5. Where Organized
6. How many years have you been in business under your present name; also state names and dates of previous firm names, if any.
7. Have you ever defaulted on a contract?
X (no) _____ (yes). If so, where and why?

Dated at Tuesday this 5th day of May, 2014.

Matt Carls
Name of Bidder

By: Print Name Matt Carls

Sign [Signature]

Title Vice President

State of Illinois

County of Christian

Susan J. Davis being duly sworn, deposes and says that the bidder is

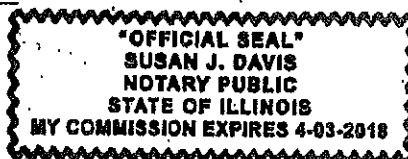
Matt Carls of Midwest Meter, Inc.
(Name of Organization)

and answers to the foregoing questions and all statements contained therein are true and correct.

Sworn to before me this 6th day of May, 2014

Susan J. Davis
Notary of Public

My Commission expires 04-03-18





Badger Meter

Recordall® Disc Meters

Lead-Free Bronze Alloy, Sizes 5/8", 5/8" x 3/4", 3/4" & 1"
NSF/ANSI Standards 61 and 372 Certified

Model LP—5/8", 5/8" x 3/4"

Model 25—5/8", 5/8" x 3/4"

Model 35—3/4"

Model 55—1"

Model 70—1"

DESCRIPTION

The Recordall Disc Series meters meet or exceed the most recent revision of AWWA Standard C700 and are available in a lead-free bronze alloy. The meters comply with the lead-free provisions of the Safe Drinking Water Act, are certified to NSF/ANSI Standards 61 and 372 (Trade Designations: MLP-LL, M25-LL, M35-LL, M55-LL, M70-LL) and carry the NSF-61 mark on the housing. All components of the lead-free bronze alloy meter (housing, measuring element, seals, and so on) comprise the certified system.

Applications: For use in measurement of potable cold water in residential, commercial and industrial services where flow is in one direction only.

Operation: Water flows through the meter's strainer and into the measuring chamber where it causes the disc to rotate. The disc, which moves freely, rotates on its own ball, guided by a thrust roller. A drive magnet transmits the motion of the disc to a follower magnet located within the permanently sealed register. The follower magnet is connected to the register gear train. The gear train reduces the disc rotations into volume totalization units displayed on the register or encoder face.

Operating Performance: The Recordall Disc Series meters meet or exceed registration accuracy for the low flow rates (95%), normal operating flow rates ($100 \pm 1.5\%$), and maximum continuous operation flow rates as specifically stated in AWWA Standard C700.

Construction: Recordall Disc meter construction, which complies with ANSI/AWWA standard C700, consists of three basic components: meter housing, measuring chamber, and permanently sealed register or encoder. The meter is available in a lead-free bronze alloy with externally-threaded spuds. A corrosion-resistant engineered polymer material is used for the measuring chamber.

Magnetic Drive: Direct magnetic drive, through the use of high-strength magnets, provides positive, reliable and dependable register coupling for straight-reading or AMR/AMI meter reading options.

Tamper-Proof Features: Unauthorized removal of the register or encoder is inhibited by the option of a tamper detection seal wire screw, TORX® tamper-resistant seal screw or the proprietary tamper-resistant keyed seal screw. Each can be installed at the meter site or at the factory.

Maintenance: Badger Meter Recordall Disc Series meters are designed and manufactured to provide long-term service with minimal maintenance. When maintenance is required, it can be performed easily either at the meter installation or at any other convenient location.

To simplify maintenance, the register, measuring chamber, and strainer can be replaced without removing the meter housing from the installation. No change gears are required for accuracy calibration. Interchangeability of parts among like-sized meters and meter models also minimizes spare parts inventory investment. The built-in strainer has an effective straining area of twice the inlet size.

Connections: Tailpieces/Unions for installations of meters on various pipe types and sizes, including misaligned pipes, are available as an option.

Meter Spud and Connection Sizes

Model	Size Designation	"I" Laying Length	"B" Bore Dia.	Coupling Nut and Spud Thread	Tailpiece Pipe Thread (NPT)
LP	5/8" x	7-1/2"	5/8"	3/4" (5/8")	1/2"
	5/8" x 3/4" x	7-1/2"	5/8", 3/4"	1" (3/4")	3/4"
25	5/8" x	7-1/2"	5/8"	3/4" (5/8")	1/2"
	5/8" x 3/4" x	7-1/2"	5/8", 3/4"	1" (3/4")	3/4"
35	3/4" x	7-1/2"	3/4"	1" (3/4")	3/4"
	3/4" x	9"	3/4"	1" (3/4")	3/4"
	3/4" x 1" x	9"	3/4"	1-1/4" (1")	1"
55	1" x	10-3/4"	1"	1-1/4" (1")	1"
70	1" x	10-3/4"	1"	1-1/4" (1")	1"

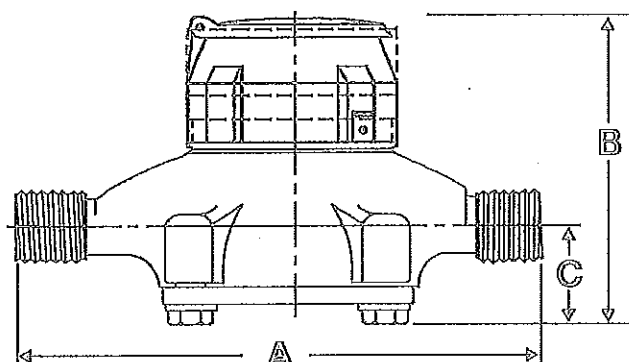
SPECIFICATIONS

	Model LP (5/8" & 5/8" x 3/4")	Model 25 (5/8" & 5/8" x 3/4")	Model 35 (3/4")	Model 55 (1")	Model 70 (1")
Typical Operating Range (100% ± 1.5%)	0.5...20 gpm (0.11...4.5 m³/hr)	0.5...25 gpm (0.11...5.7 m³/hr)	0.75...35 gpm (0.17...7.9 m³/hr)	1...55 gpm (0.23...12.5 m³/hr)	1.25...70 gpm (0.28...16 m³/hr)
Low Flow	0.25 gpm (0.057 m³/hr) Min. 95%	0.25 gpm (0.057 m³/hr) Min. 98.5%	0.375 gpm (0.085 m³/hr) Min. 97%	0.5 gpm (0.11 m³/hr) Min. 95%	0.75 gpm (0.17 m³/hr) Min. 95%
Maximum Continuous Operation	10 gpm (2.3 m³/hr)	15 gpm (3.4 m³/hr)	25 gpm (5.7 m³/hr)	40 gpm (9.1 m³/hr)	50 gpm (11.3 m³/hr)
Pressure Loss at Maximum Continuous Operation	5/8" size: 2 psi @ 10 gpm (0.14 bar @ 2.3 m³/hr) 5/8" x 3/4" size: 1.5 psi @ 10 gpm (0.10 bar @ 2.3 m³/hr)	5/8" size: 3.5 psi @ 15 gpm (0.24 bar @ 3.4 m³/hr) 5/8" x 3/4" size: 2.8 psi @ 15 gpm (0.19 bar @ 3.4 m³/hr)	5 psi @ 25 gpm (0.37 bar @ 5.7 m³/hr)	3.4 psi @ 40 gpm (0.23 bar @ 9.1 m³/hr)	6.5 psi @ 50 gpm (0.45 bar @ 11.3 m³/hr)
Maximum Operating Temperature	80° F (26° C)				
Maximum Operating Pressure	150 psi (10 bar)				
Measuring Element	Nutating disc, positive displacement				
Meter Connections	Available in NL bronze and engineered polymer to fit spud thread bore diameter sizes:				
	5/8" or 3/4" (DN 15 mm)	5/8" size: 5/8" (DN 15 mm) 5/8" x 3/4" size: 3/4" (DN 15 mm)	3/4" (DN 20 mm)	1" (DN 25 mm)	1" (DN 25 mm)

MATERIALS

	Model LP (5/8" & 5/8" x 3/4")	Model 25 (5/8" & 5/8" x 3/4")	Model 35 (3/4")	Model 55 (1")	Model 70 (1")
Meter Housing	Lead-free bronze alloy				
Housing Bottom Plates	Lead-free bronze alloy, cast iron, engineered polymer		Cast iron, lead-free bronze alloy		
Measuring Chamber	Engineered polymer				
Disc	Engineered polymer				
Trim	Stainless steel				
Strainer	Engineered polymer				
Disc Spindle	Engineered polymer	Stainless steel	Stainless steel	Engineered polymer	Stainless steel
Magnet	Ceramic	Ceramic	Ceramic	Polymer bonded	Ceramic
Magnet Spindle	Engineered polymer	Stainless steel	Stainless steel	Engineered polymer	Stainless steel
Register Lid and Shroud	Engineered polymer, bronze				

DIMENSIONS



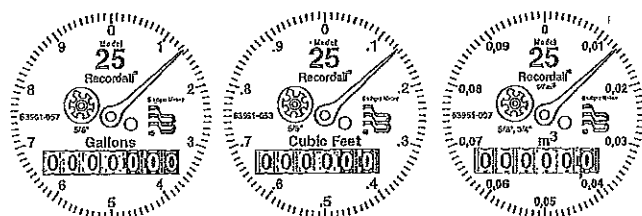
Meter Size	Model	A Laying Length	B Height Reg.	C Centerline Base	Width	Approx. Shipping Weight
5/8" and 5/8" x 3/4" (15 mm)	LP	7-1/2" (190 mm)	3.70" (94 mm)	1.26" (32 mm)	3.75" (95 mm)	3 lb (1.4 kg)
5/8" (15 mm)	25	7-1/2" (190 mm)	4-15/16" (125 mm)	1-11/16" (42 mm)	4-1/4" (108 mm)	4-1/2 lb (2 kg)
5/8" x 3/4" (15 mm)		7-1/2" (190 mm)	4-15/16" (125 mm)	1-11/16" (42 mm)	4-1/4" (108 mm)	4-1/2 lb (2 kg)
3/4" (20 mm)	35	7-1/2" (190 mm)	5-1/4" (133 mm)	1-5/8" (41 mm)	5" (127 mm)	5-1/2 lb (2.5 kg)
3/4" (20 mm)		9" (229 mm)	5-1/4" (133 mm)	1-5/8" (41 mm)	5" (127 mm)	5-3/4 lb (2.6 kg)
3/4" x 1" (20 mm)		9" (229 mm)	5-1/4" (133 mm)	1-5/8" (41 mm)	5" (127 mm)	6 lb (2.7 kg)
1" (25 mm)	55	10-3/4" (273 mm)	6" (152 mm)	2-1/32" (52 mm)	6-1/4" (159 mm)	8-3/4 lb (3.9 kg)
1" (25 mm)	70	10-3/4" (273 mm)	6-1/2" (165 mm)	2-5/16" (59 mm)	7-3/4" (197 mm)	11-1/2 lb (5.2 kg)

REGISTERS / ENCODERS

Standard—Sweep-Hand Registration

The standard register is a straight-reading, permanently sealed magnetic drive register. Dirt, moisture, tampering and lens fogging problems are eliminated. The register has a six-odometer wheel totalization display, 360° test circle with center sweep hand, and flow finder to detect leaks. Register gearing is made of self-lubricating engineered polymer, which minimizes friction and provides long life. The multi-position register simplifies meter installation and reading. The register capacity is 10,000,000 gallons (1,000,000 ft³, 100,000 m³).

A Model 25 register is used in the following example:



Model	Gallon	Cubic Feet	Cubic Meter
LP	10	1	0.1
25 (5/8")	10	1	0.1/0.01
25 (5/8" x 3/4")	10	1	0.1/0.01
35	10	1	0.1
55	10	1	0.1
70	10	1	0.1

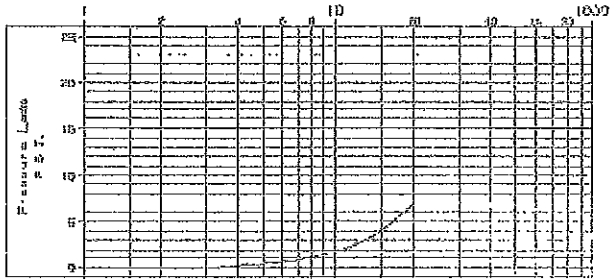
Optional—Encoders for AMR/AMI Reading Solutions

AMR/AMI solutions are available for all Recordall Disc Series meters. All reading options can be removed from the meter without disrupting water service. Badger Meter encoders provide years of reliable, accurate readings for a variety of applications and are also available pre-wired to Badger Meter approved AMR/AMI solutions. See details at www.badgermeter.com.

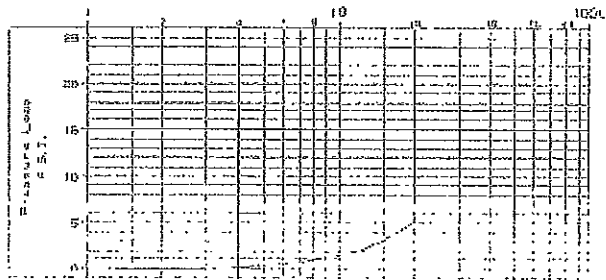
PRESSURE LOSS CHARTS

Rate of Flow in Gallons per Minute

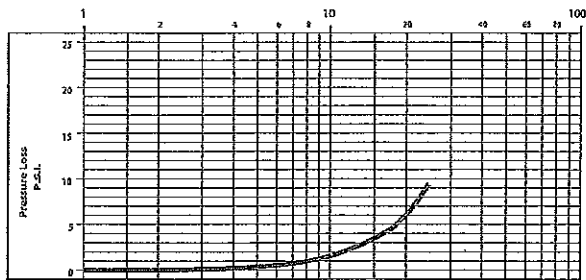
Model LP 5/8"



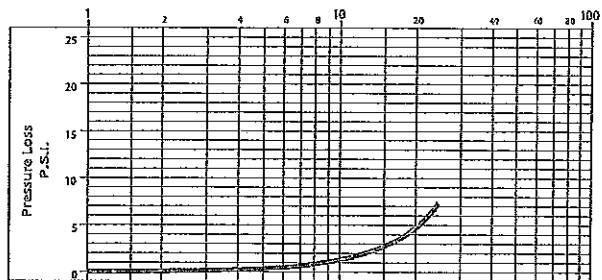
Model LP 5/8" x 3/4"



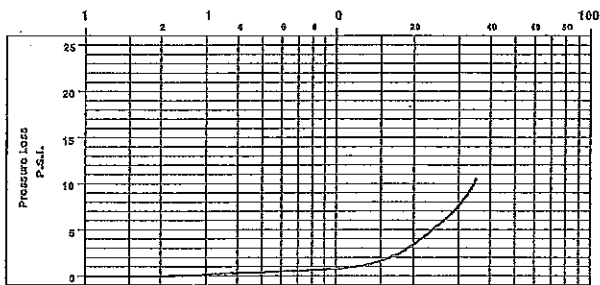
Model 25 5/8"



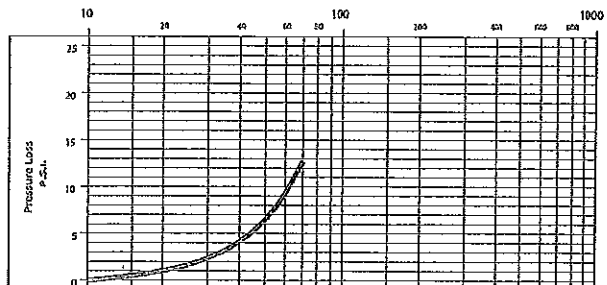
Model 25 5/8" x 3/4"



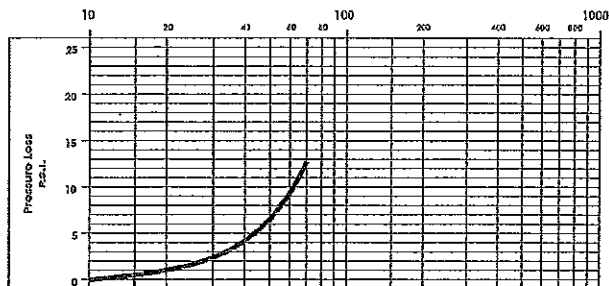
Model 35 3/4"



Model 55 1"

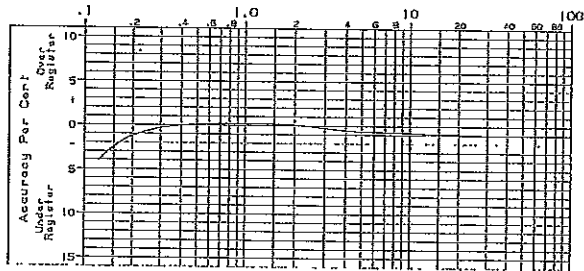


Model 70 1"

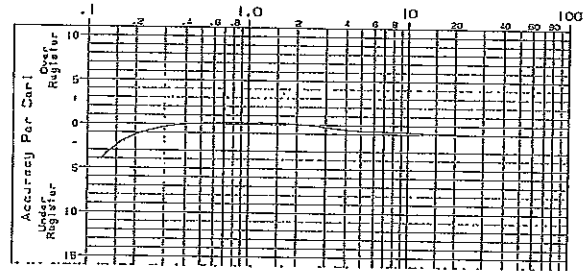


ACCURACY CHARTS

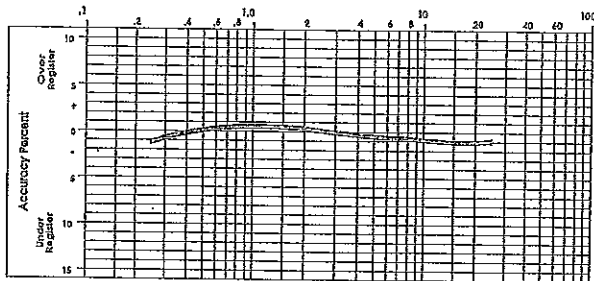
Model LP 5/8"



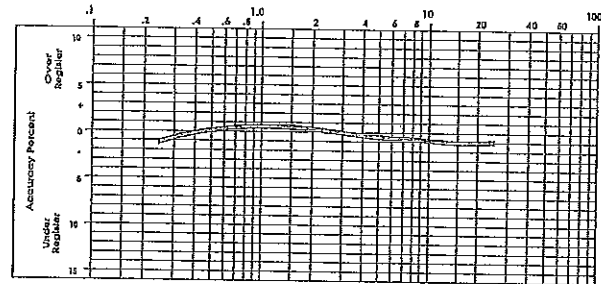
Model LP 5/8" x 3/4"



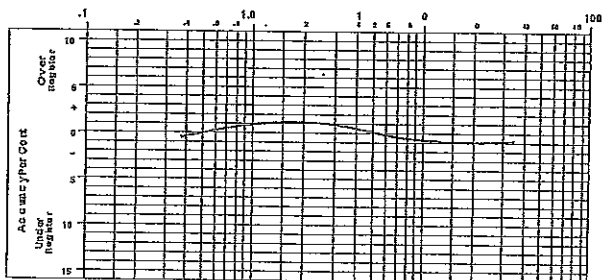
Model 25 5/8"



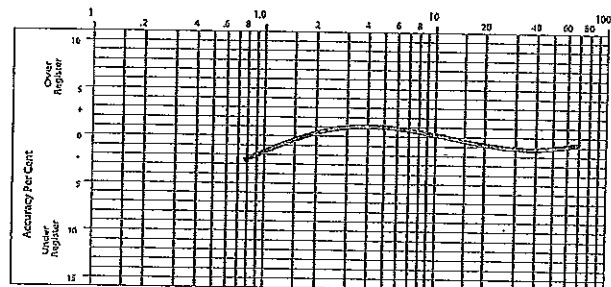
Model 25 5/8" x 3/4"



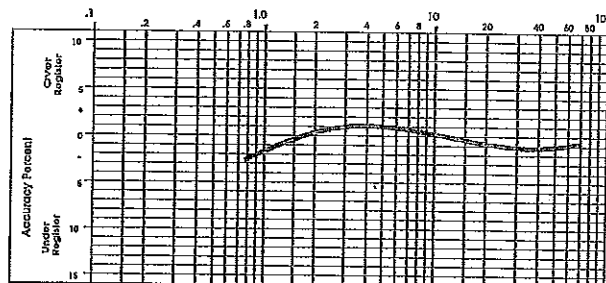
Model 35 3/4"



Model 55 1"



Model 70 1"





Makenna and Brock Band Contract

AGENDA ITEM # 14

AN ORDINANCE

ACCEPTING the proposal of Makenna and Brock to provide entertainment at the 2014 Freedom Fest event for the City of Willard, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard, to accept the proposal.

1st and 2nd Reading

First Reading:
Council Bill No.:

Second Reading:
Ordinance No.:

AN ORDINANCE

ACCEPTING the proposal of Makenna and Brock to provide entertainment at the 2014 Freedom Fest event for the City of Willard, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard, to accept the proposal.

WHEREAS, the City of Willard has selected Makenna and Brock to provide said services as itemized in detail in Exhibit A as attached hereto;

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the proposal of Brock and McKennas to provide the services described in Exhibit A.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: _____

MAYOR

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

Approved as to form: _____
Ken Reynolds, City Attorney

Attested by:

Approved by:

Dale Duvall, City Clerk

Wendell Forshee, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

DAVID ROGGENSEES

DAVID LARIMORE

BRADLEY MOWELL

MICHAEL BARR

MEREDITH REAVES

Exhibit "A"



PERFORMANCE AGREEMENT

Agreement made as of the 30 day of May, 20 14,
between the parties identified below. The Employer listed below agrees to hire
the below identified Artist to perform and the Artist agrees to provide such
performance services under the following terms and conditions:

Artist: Makenna & Brock

Employer: City of Willard
(Promoter or Club Name)

Address: City of Willard PO Box 187 Willard, MO 65781

Phone: (417) 761-2439

Place of Performance: Willard Jackson Park

Address: 220 W Jackson St.

Willard, MO 65781

Dates of Performance: 6-28-2014

Time of Perf./Set Length: 3:00 pm./120 mins. (2 hours)

Load In/Sound Check Time: 1:00 pm

Payment (Guaranteed) \$ 500.00

Percentage of Ticket Sales: N/A (%)

Club (%) of Merchandise: N/A (%)

Sound System Provided By: Venue (Members Only Band)

Free Tickets/Guest List # Free Event

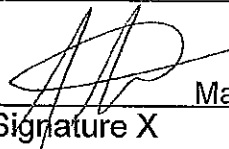
Hospitality: N/A

Employer shall give no less than Fifteen (15) days notice to band of cancellation of performance or employer agrees to pay band as liquidated damages either one-half (1/2) of the guaranteed fee or \$150.00 whichever is greater.

Employer shall be responsible for all matters pertaining to the promotion and production of the scheduled performance including but not limited to venue rentals, security and advertising. Employer agrees to reasonably promote the performance through its usual course of promotion and advertising efforts.

Employer agrees to return signed copy via regular mail or fax to Manager, no later than Three (3) days of dated contract.

Additional Terms:

Purchaser: _____ Artist:  Management
Signature X Signature X

Address: City of Willard
PO Box 187
Willard, MO 65781

Address: Highway Promotions., LLC
PO Box 554
Stockton, MO 65785 USA

Telephone: 417-761-2439

Telephone: 417.809.8704

You can email, fax, or mail this contract back to:

Highway Promotion's., LLC

PO Box 554,

Stockton, Mo 65785

john@highwaypromotionsllc.com

F. 417-276-0207

P. 417.809.8704

Agent: John Wilson

Copyright © 2013 Highway Promotion's., LLC. All rights reserved<>You are receiving this from Highway Promotion's., LLC Booking Department<>Both parties agree this agreement is made between themselves and Highway Promotion's., LLC is solely working as a third party agent/contractor, and his not held responsible.



2014 Codification Ordinance

AGENDA ITEM # 15

AN ORDINANCE

An ordinance adopting and enacting a new Code of Ordinances of the City of Willard; establishing the same; providing for the repeal of certain ordinances not included therein, except as herein expressly provided; providing for the manner of amending such Code of Ordinances; providing penalty for the violation thereof; and providing when this ordinance shall become effective.

1st and 2nd Reading

An ordinance adopting and enacting a new Code of Ordinances of the City of Willard; establishing the same; providing for the repeal of certain ordinances not included therein, except as herein expressly provided; providing for the manner of amending such Code of Ordinances; providing penalty for the violation thereof; and providing when this ordinance shall become effective.

Be it ordained by the Board of Aldermen of the City of Willard as follows:

Section 1. That pursuant to Section 71.943 of the Revised Statutes of Missouri, the codification of ordinances, as set out in Titles I through VII, each inclusive, of the "Code of Ordinances of the City of Willard" is hereby adopted and enacted as the "Code of Ordinances of the City of Willard"; which shall supersede all other general and permanent ordinances of the City passed on or before December 10, 2012, to the extent provided in Section 3 hereof.

Section 2. That all provisions of such Code shall be in full force and effect from and after the effective date of this ordinance as set forth herein.

Section 3. That all ordinances of a general and permanent nature of the City adopted on final passage on or before December 31, 2013, and not included in such Code or recognized and continued in force by reference therein, are hereby repealed from and after the effective date of this ordinance, except those which may be specifically excepted by separate ordinance, and except the following which are hereby continued in full force and effect, unless specifically repealed by separate ordinance:

- a. Ordinances promising or guaranteeing the payment of money for the City, or authorizing the issuance of any bonds or notes of the City or any other evidence of the City's indebtedness, or authorizing any contract or obligation assumed by the City;
- b. Ordinances levying taxes or making special assessments;
- c. Ordinances appropriating funds or establishing salaries and compensation, and providing for expenses;
- d. Ordinances granting franchises or rights to any person, firm or corporation;
- e. Ordinances relating to the dedication, opening, closing, naming, establishment of grades, improvement, altering, paving, widening or vacating of streets, alleys, sidewalks or public places;
- f. Ordinances authorizing or relating to particular public improvements;
- g. Ordinances respecting the conveyances or acceptance of real property or easements in real property;
- h. Ordinances dedicating, accepting or vacating any plat or subdivision in the City or any part thereof, or providing regulations for the same;
- i. Ordinances annexing property to the City;
- j. All zoning and subdivision ordinances not specifically repealed and not included herein;
- k. Ordinances establishing TIF districts or redevelopment districts;

- l. Ordinances relating to traffic schedules (i.e. stop signs, parking limits, etc.);
- m. All ordinances relating to personnel regulations (i.e. pensions, retirement, job descriptions and insurance, etc.);
- n. Ordinances authorizing the establishment of industrial development corporations;
- o. Ordinances establishing tax rates for the City.

That the repeal provided for in this Section shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance which is repealed by this ordinance.

That the repeal provided for in this Section shall not affect any offense or act committed or done or any penalty or forfeiture incurred or any contract or right established or accruing before the effective date of this ordinance, nor shall it affect any prosecution, suit or proceeding pending or any judgment rendered prior to such date.

Section 4. That any and all additions and amendments to such Code when passed in such form as to indicate the intention of the Board of Aldermen to make the same a part thereof shall be deemed to be incorporated in such Code so that reference to the "Code of Ordinances of the City of Willard" shall be understood and intended to include such additions and amendments.

Section 5.

- a. Except as hereinafter provided, whenever in any rule, regulation or order promulgated pursuant to such ordinances of the City, any act is prohibited or is made or declared to be unlawful or an offense or a misdemeanor, or whenever in such City ordinance, rule, regulation or order doing of any act is required or the failure to do any act is declared to be unlawful, where no specific penalty is provided therefor, the violation of any such ordinance of the City, or of any rule, regulation or order promulgated pursuant to such City ordinance, shall be punished by a fine of not less than five dollars (\$5.00) and not more than five hundred dollars (\$500.00) or by imprisonment for a period not to exceed ninety (90) days, or by both such fine and imprisonment.
- b. Whenever any provision of the Revised Statutes of Missouri or other Statute of the State limits the authority of the City to punish the violation of any particular provision of these ordinances or rules, regulations or orders promulgated pursuant thereto to a fine of less amount than that provided in this Section or imprisonment for a shorter term than that provided in this Section, the violation of such particular provision of these ordinances or rules, regulations or orders shall be punished by the imposition of not more than the maximum fine or imprisonment so authorized, or by both such fine and imprisonment.
- c. Whenever any provision of the Revised Statutes of Missouri or other Statute of the State establishes a penalty differing from that provided by this Section for an offense similar to any offense established by these ordinances, rules, regulations or other orders of the City, the violation of such City law, ordinance, rule, regulation or order shall be punished by the fine or imprisonment established for such similar offense by such State law.

- d. Each day any violation of these ordinances, rules, regulations or orders promulgated pursuant thereto shall continue shall constitute a separate offense, unless otherwise provided.
- e. Whenever any act is prohibited by this Code, by an amendment thereof, or by any rule or regulation adopted thereunder, such prohibition shall extend to and include the causing, securing, aiding or abetting of another person to do said act. Whenever any act is prohibited by this Code, an attempt to do the act is likewise prohibited.

Section 6. That in case of the amendment by the Board of Aldermen of any Section of such Code for which a penalty is not provided, the general penalty as provided in Section 5 of this ordinance shall apply to the Section as amended; or in case such amendment contains provisions for which a penalty other than the aforementioned general penalty is provided in another Section in the same Chapter, the penalty so provided in such other Section shall be held to relate to the Section so amended, unless such penalty is specifically repealed therein.

Section 7. That a copy of such Code shall be kept on file in the office of the City Clerk, preserved in looseleaf form or in such other form as the City Clerk may consider most expedient. It shall be the express duty of the City Clerk, or someone authorized by said officer, to insert in their designated places all amendments and all ordinances or resolutions which indicate the intention of the Board of Aldermen to make the same part of such Code when the same have been printed or reprinted in page form and to extract from such Code all provisions which from time to time may be repealed by the Board of Aldermen. This copy of such Code shall be available for all persons desiring to examine the same.

Section 8. That it shall be unlawful for any person to change or alter by additions or deletions any part or portion of such Code, or to insert or delete pages or portions thereof, or to alter or tamper with such Code in any manner whatsoever which will cause the law of the City of Willard to be misrepresented thereby. Any person violating this Section shall be punished as provided in Section 5 of this ordinance.

Section 9. It is hereby declared to be the intention of the Board of Aldermen that the Sections, paragraphs, sentences, clauses and phrases of this ordinance and the Code hereby adopted are severable, and if any phrase, clause, sentence, paragraph or Section of this ordinance or the Code hereby adopted shall be declared unconstitutional or otherwise invalid by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and Sections of this ordinance or the Code hereby adopted.

Section 10. This ordinance and the Code adopted hereby shall become effective June 9, 2014.

PASSED by the Board of Aldermen of the City of Willard this 9th day of June 2014.

APPROVED by the Mayor of the City of Willard this 9th day of June 2014.

_____, Mayor of the City of Willard

ATTEST: _____, City Clerk

Journal of "ayes" and "nays"

First reading

Board Member

Votes

Aye

Nay

Bradley Mowell

David Roggensees

David Larimore

Meredith Reaves

Michael Barr

Vacant

Journal of "ayes" and "nays"

Second reading

Board Member

Votes

Aye

Nay

Bradley Mowell

David Roggensees

David Larimore

Meredith Reaves

Michael Barr

Vacant



Amendment to Ordinance # 101012A

Building and Construction fees.

AGENDA ITEM #16

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 500.330(B) OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO BUILDING AND CONSTRUCTION FEES.

1st and 2nd Read

This is to address an error that was made in 2010.

There were amendments made to Ordinance #101012A and the verbiage from the previous ordinance was not carried over.

FIRST READ _____

SECOND READ _____

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 500.330(B) OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO BUILDING AND CONSTRUCTION FEES.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title V, Building and Construction, Chapter 500: Building Code and Building Regulations, Article VIII. Fees, Section 500.330 (B) as follows:

SECTION 500.330: FEE SCHEDULE

B. *Collection Of Fees.* All fees due and payable pursuant to the fee schedule herein adopted relating to **commercial and** ~~one- and two-family~~ residential buildings or structures shall be paid to the Willard City Clerk. ~~All fees due and payable pursuant to the fee schedule herein adopted relating to any building or structure other than a one- and two-family residential building or structure shall be payable to the Willard City Clerk.~~ All fees due and payable pursuant to the development fee schedule herein adopted shall be payable to the Willard City Clerk.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 9th DAY OF JUNE, 2014.

Approved as to form: _____

Ken Reynolds, City Attorney

Attested by:

Approved by:

Dale Duvall, City Clerk

Wendell Forshee, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

ABSTAINED

DAVID ROGGENSEES

DAVID LARIMORE

BRADLEY MOWELL

MICHAEL BARR

MEREDITH REAVES



Administrator Ordinance

AGENDA ITEM #17

AN ORDINANCE

An ordinance establishing additional duties for the City Administrator.

1st and 2nd Reading

FIRST READ _____

SECOND READ _____

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE ESTABLISHING ADDITIONAL DUTIES FOR THE CITY ADMINISTRATOR.

WHEREAS the Board of Alderman have determined the need for uniformity in the appointment, discharge, and discipline of city employees; and

WHEREAS, the City of Willard has previously established the position of a City Administrator; and

WHEREAS, the Board of Aldermen wishes to delegate the authority to the City Administrator to appoint, discharge, and discipline city employees, subject to review by the Board of Aldermen.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI AS FOLLOWS:

1. That the City Administrator shall have the authority to appoint, discharge, and discipline city employees.
2. That the authority of the City Administrator to appoint, discharge, and discipline city employees is subject to review by the Board of Aldermen as set forth in the City of Willard's employee policy manual.
3. The Ordinance shall be effective from and after its passage.

Approved as to form: _____

Ken Reynolds, City Attorney

Attested by:

Approved by:

Dale Duvall, City Clerk

Wendell Forshee, Mayor

READ TWO TIMES AND PASSED AT THE MEETING OF THE BOARD OF ALDERMEN, THE CITY OF WILLARD, GREENE COUNTY, MISSOURI ON THIS _____ DAY OF _____, 2014.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO	ABSTAINED
_____ DAVID ROGGENSEES	_____	_____	_____
_____ DAVID LARIMORE	_____	_____	_____
_____ BRADLEY MOWELL	_____	_____	_____
_____ MICHAEL BARR	_____	_____	_____
_____ MEREDITH REAVES	_____	_____	_____



Employee Policy Manual Ordinance

AGENDA ITEM #18

AN ORDINANCE

An ordinance establishing changes in the Willard Employee Policy Manual.

1st and 2nd Reading

First Reading: _____

Second Reading: _____

Council Bill No. _____

Ordinance No. _____

AN ORDINANCE

AN ORDINANCE establishing changes in the City of Willard Employee Policy Manual.

WHEREAS, the Board of Aldermen have approved changes to allow the City Administrator more authority to appoint, discipline, and dismiss employees; and

WHEREAS, the City of Willard Employee Policy Manual requires changes to be made to be in compliance with the City Administrator's new authority.

NOW THEREFORE, THE CITY OF WILLARD EMPLOYEE POLICY MANUAL IS HEREBY AMENDED AS SET FORTH ON THE ATTACHED EXHIBIT A TO REFLECT THE CITY ADMINISTRATOR'S AUTHORITY TO APPOINT, DISCIPLINE, AND DISCHARGE EMPLOYEES.

Section 1: The City of Willard hereby adopts and approves the changes in the City of Willard Employee Policy Manual.

Mayor, Wendell Forshee

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMAN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF ____ 2014.

MEMBERS OF THE BOARD OF ALDERMAN:

YES

NO

ALDERMAN MICHAEL BARR

ALDERMAN DAVID LARTMORE

ALDERMAN BRADLEY MOWELL

ALDERMAN MEREDITH REAVES

ALDERMAN DAVID ROGGENSEES

CITY OF WILLARD

EMPLOYEE POLICY MANUAL

Adopted October, 2008
Amended December, 2010
Amended March, 2012
Amended August 12, 2013
Amended June 9, 2014

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Introduction

This informational handbook contains policies and procedures for the City of Willard officials and employees as they exist on the date of its printing and shall be followed in the administration of City Policies in personnel matters. It is the duty of all City employees, including supervisors, department heads, city officials, the City Administrator and the Mayor to fairly administer and enforce these policies, and all employees are expected to abide by and follow them. The provisions of the Employee Policy Manual apply to all officials and employees of the City of Willard, regardless of the time of the creation of the position or the time of the appointment of the officer. In addition, the City of Willard has a separate Police Department Personnel Policy Manual. All employees and officers of the police department are required to familiarize themselves with the Police Department Personnel Policy which contains additional information, policies and procedures which apply to their employment. In the event there is any conflict between the guidelines in this Employee Handbook and any Police Department Personnel Policy, Police Department Personnel Policy will prevail and take precedence.

This booklet has been prepared to inform you about the City of Willard and its current policies, procedures, rules, and regulations. The guidelines may be changed by the City of Willard at any time. Changes will apply to all existing and future employees. Employees shall be vigilant in keeping current in changes in City Policy. Changes to or interpretations of policies may or may not be reflected in written updates of this handbook, written notices or other written documents. In the event there is any conflict between the guidelines in this Employee Handbook and any City of Willard policy, the City's policy will prevail and take precedence. No statement or promise by a supervisor, manager or department head, past or present, may be interpreted as a change in policy or practice, nor will such statements constitute an agreement of any kind with any employee regarding the City of Willard's policies, procedures or any other matter.

Should any provision in this Employee Handbook be found to be unenforceable and invalid, such finding does not invalidate the entire Employee Handbook, but only that particular provision.

This Employee Handbook replaces and supersedes any and all other previous City of Willard employee informational manuals and handbooks.

At Will Employment

None of the policies described herein or any other written or verbal communication are intended to create a contract of employment; nor is this handbook a guarantee of employment for any period of time. All employment is at will and either the employee or the City of Willard may terminate or modify the employment relationship at any time, with or without cause, and with or without notice. No provision of this informational handbook should be construed to alter the at will nature of employment with the City of Willard.

Equal Employment Opportunity

The City of Willard is an equal opportunity employer. Interaction with applicants for employment and with our employees are administered without regard to race, color, religion, sex, age, national origin, disability, military status, or any other characteristics protected by applicable laws. The City of Willard actively promotes this policy by conducting all employment transactions

strictly on the basis of job related qualifications. All employment decisions are based on merit and the City's equal employment opportunity philosophy applies to all aspects of employment with the City of Willard. The City of Willard strictly prohibits harassment or discrimination of any individual on the basis of any characteristic listed above.

The City of Willard will promptly undertake an investigation of any claim or allegation of harassment or discrimination as confidentially as possible. If the City of Willard determines that a violation of this policy has occurred, effective remedial action will be taken commensurate with the severity of the offense. Any employee who is found to have violated this guideline will be subject to disciplinary action up to and including termination of employment.

Any employee who feels that he or she has been treated contrary to this guideline should immediately report such conduct to the Mayor City Administrator. However, if the report involves the Mayor City Administrator, the employee may take their concerns to the Board of Aldermen. In addition, employees and applicants can raise concerns and make reports without fear of reprisal, harassment, intimidation, threats, coercion or discrimination.

Harassment

The City of Willard has adopted a policy of "zero-tolerance" regarding unlawful employee harassment, and the City of Willard is committed to providing a work environment free of harassment. The City of Willard's policy prohibits discrimination or harassment on the basis of sex (including pregnancy), race, religion, color, national origin or ancestry, disability, age, military status, or status in any group protected by federal, state or local law, or any other basis protected by law.

It is the City of Willard's position that all employees have the right to work in an environment free from all forms of conduct, which can be considered discriminatory or harassing, and that any harassment is a form of misconduct that undermines the integrity of the employment relationship. Improper interference with the ability of the City of Willard's employees to perform their expected job duties will not be tolerated. No employee, either male or female, should be subject to unsolicited and unwelcome inappropriate verbal, non-verbal, visual or physical conduct. All such prohibited harassment in violation of City policy is unlawful, and will not be tolerated.

No manager, supervisor, lead person, employee, or other third party shall threaten or insinuate that another employee's or applicant's refusal to submit to sexual advances will adversely affect any aspect of that person's employment. Similarly, no employee shall promise, imply, or grant any preferential treatment to another employee, applicant, or other third party in exchange for engaging in sexual conduct. Harassment may also include, among other things, unwelcome propositions, flirtations, and requests -- whether express or implied -- for sexual favors. The same holds true for any contractors, temporary agency employees, customers, guests, and visitors on our premises or anyone with whom we are conducting business.

Prohibited harassment includes unwelcome conduct of a verbal, non-verbal, visual or physical nature. Prohibited harassment includes, but is not limited to the following:

- Verbal statements such as graphic comments about an individual's body, skin color, or ethnicity; degrading verbal abuse, threats, epithets, offensive jokes, derogatory comments, or

- racial or sexual slurs;
- Nonverbal conduct such as suggestive or insulting noises, leering, whistling or obscene gestures;
- Visual conduct such as making sexual gestures, or displaying sexually suggestive material such as derogatory posters, photographs, cartoons, drawings, pictures, objects, letters, notes, invitations, pictures or cartoons;
- Physical conduct such as assault, rape, unnecessary touching, unwanted touching or blocking another person's movement;
- Retaliation for reporting harassment or threatening to report harassment;
- Unwanted sexual advances or propositions;
- Offering employment benefits in exchange for sexual favors;
- Making or threatening reprisals after a negative response to sexual advances; or

Examples of the types of conduct expressly prohibited by this policy include, but are not limited to the following:

1. Unwelcome sexual advances, requests for sexual favors, and all other verbal or physical conduct of a sexual or otherwise offensive nature, especially where:
 - Submission to such conduct is made either explicitly or implicitly a term or condition of employment;
 - Submission to or rejection of such conduct is used as the basis for decisions affecting an individual's employment; or
 - Such conduct has the purpose or effect of creating an intimidating, hostile, or offensive working environment.
2. Offensive comments, jokes, innuendos, and other sexually oriented statements.
 - Touching, such as rubbing or massaging someone's neck or shoulders, stroking someone's hair, or brushing against another's body.
 - Sexually suggestive touching.
 - Grabbing, groping, kissing, fondling.
 - Violating someone's "personal space".
 - Lewd or suggestive whistling. Wolf whistles.
 - Lewd, off-color, sexually oriented comments or jokes.
 - Foul or obscene language.
 - Leering, staring, stalking.
 - Suggestive or sexually explicit posters, calendars, photographs, graffiti, cartoons on company property, clothing (including PPE).
 - Unwanted or offensive letters or poems.
 - Sitting or gesturing sexually.
 - Offensive e-mail.
 - Sexually oriented or explicit remarks, including written or oral references to sexual conduct, gossip regarding one's sex life, body, sexual activities, deficiencies, or prowess.
 - Questions about one's sex life or experiences.
 - Repeated requests for dates.
 - Sexual favors in return for employment rewards, or threats if sexual favors are not provided.

- Any other conduct or behavior deemed inappropriate by the City of Willard's management.

Every City employee is responsible for creating an atmosphere free of discrimination and harassment, sexual or otherwise. Further, employees are responsible for respecting the rights of their coworkers.

If any employee believes he or she has been subjected to, or has observed other employees being subjected to, conduct which may constitute harassment, that individual should immediately report the offensive conduct directly to the Mayor City Administrator. In the case of a complaint against the Mayor City Administrator, the employee should immediately report the conduct to any individual on the Board of Aldermen.

All allegations of discrimination, harassment or retaliation will be taken seriously and will be thoroughly investigated as promptly and confidentially as reasonably possible. It is imperative that all parties involved in a complaint are aware of the need to maintain strict confidentiality while the complaint is being investigated and evaluated. After an investigation of the individual's complaint, the individual who complained of the harassment and the harasser will be advised of the results of the investigation.

If there is reasonable evidence substantiating that harassment has occurred, the City of Willard will take the necessary and appropriate remedial action to prevent further harassment from occurring. An employee who, after an investigation, is determined to have engaged in any form of discrimination, harassment, or retaliation is in violation of this guideline and will be subject to appropriate disciplinary action, up to and including immediate termination of employment.

Individuals can be assured that there will be no retaliation against those who make a complaint with the reasonable belief that harassment has occurred. If an employee makes a report of what he or she in good faith believes to be harassment or retaliation, the employee will not be subject to disciplinary actions even if the employee turns out to have been mistaken.

If you have any questions about the guideline on harassment, discrimination, or the procedure for filing complaints, please contact the Mayor City Administrator.

Personnel Management

The Mayor City Administrator is responsible for the hiring and firing of all city employees. With regard to the City's department heads or police officers, the Mayor City Administrator hires and fires these employees with the consent of a majority of the Board of Aldermen.

The Mayor City Administrator with the consent of a majority of all the members elected to the Board of Aldermen, may remove from office any appointive officer of the City at will. Additionally, any such appointive officer may be removed by a two-thirds (2/3) vote of all the members elected to the Board of Aldermen, independently of the Mayor's City Administrator's approval or recommendation.

Elected officers of the City may only be removed as provided by the Revised Statutes of Missouri.

The ~~Mayer~~ **City Administrator** may suspend any appointed official of the City, department head or police officer, with pay, for a period of not more than fifteen days whenever the ~~Mayer~~ **City Administrator** believes the suspension is necessary for the safety and security of the City, its citizens, or its property. No later than fifteen days from said suspension the issue shall be brought before a regular or special meeting of the Board of Aldermen for review and action.

Employees will be selected from qualified applicants, on the basis of qualifications alone, without regard to race, creed, color, age, national origin, sex or occupationally irrelevant physical requirements, in accordance with objective standards which permit review, after a full and fair opportunity for application; and this program shall be operated on a completely nondiscriminatory basis.

Safety Statement

Employees are expected to be familiar with the safety manual and to conduct themselves in a manner consistent with the provisions set forth in the safety manual.

Personnel involved in, or having any knowledge of, any accident whereby any person employed by the City or any property or equipment owned or operated by the City is involved, shall immediately report the accident and pertinent information to the department supervisor who shall forward such information to the office of the City Clerk-**Administrator**. The City Clerk **Administrator** shall record the information on ~~three~~ **two** copies of the applicable accident form, one copy to be forwarded to the Finance Office, **and** one copy to the ~~Mayer~~ **City Administrator**, and one copy retained on file in the City Clerk's office.

Work Rules and Discipline

It shall be the duty of all City employees to comply with the personnel rules and regulations of the City. Employees who are found to violate the City of Willard's rules and regulations will be subject to discipline, up to and including immediate termination of employment. All employees of the City of Willard are at will and may be subject to immediate termination of employment with or without cause and with or without notice.

Supervisors and department heads may issue verbal warnings to employees for violations of City personnel rules, regulations or other misconduct. Supervisors and department heads should inform the ~~Mayer~~ **City Administrator** of any warnings given to employees. In the event an employee's violation of City personnel rules, regulations or other misconduct requires a written warning, reprimand or discipline, the issue should be taken to the ~~Mayer~~ **City Administrator** for action. Written documentation of employee counseling, warnings, reprimands or discipline must be placed in an employee's personnel file with the consent and approval of the ~~Mayer~~ **City Administrator**. Disciplinary actions, other than verbal warnings, including all written warnings, reprimands, counseling, suspensions or demotions, must be approved by the ~~Mayer~~ **City Administrator**.

Violation of the City of Willard's personnel rules, regulations, policies and procedures may be cause for disciplinary action, up to and including immediate termination of employment. The following are examples of violations which may result in discipline up to and including immediate termination of employment. This list is not intended to be a complete list of all types of conduct that

can result in disciplinary action. The City of Willard may in its discretion determine other behaviors that are unacceptable.

1. Conviction of a felony or other crime involving moral turpitude;
2. Acts of incompetence, inadequate performance, inefficiency, negligence in the performance of duties.;
3. Unauthorized absence, habitual absences or tardiness, or excessive tardiness;
4. Acts of insubordination; Intentional failure or refusal to carry out instructions or assignments;
5. Misappropriation, destruction, theft or conversion of City property;
6. Refusal or neglect to pay just debts. Maintenance of effort to pay debts must be shown to clear employee of neglect charges;
7. Acts of misconduct while on duty;
8. Dishonesty;
9. Falsification of any information required by the City;
10. Failure to properly report accidents or personal injuries;
11. Neglect or carelessness resulting in damage to city property or equipment;
12. Repeated convictions during employment on misdemeanor and/or traffic charges;
13. Introduction, possession or use on city property or in city equipment of intoxicating liquors or illegal controlled substances (drugs) or proceeding to or from work under the influence of liquor or an illegal controlled substance, including any violation of the City's Substance Abuse Policy.

Nothing in this section alters the employment at will status.

Job Performance Evaluation

Each employee's work performance shall be evaluated by his or her immediate supervisor yearly during the months of August or September and / approved by the Mayor **City Administrator** or his/her designee. Employees may from time to time be furnished with a performance rating and evaluation slip to help them improve in their job and continued service with this City. A copy of any evaluations will be kept in the employee's personnel file.

An employee may discuss any issues pertaining to a job performance evaluation with their supervisor or the Mayor **City Administrator**. Employees are encouraged to frankly discuss any problems, concerns or comments which they feel are pertinent to the evaluation.

Grievance Policy

If any employee wishes to file a grievance regarding their employment, including but not limited to, discipline, job evaluations, job assignments, supervisors, or work hours, an employee must submit the grievance in writing and provide it to the Mayor City Administrator. The City will make its best effort to address the grievance within two weeks.

Employees who have received written reprimand, been suspended, demoted or terminated have the right to appeal the action to the Board of Aldermen. Any such appeal must be submitted to the Mayor City Administrator in writing within two weeks of the suspension, demotion or termination.

If an employee requests a hearing, the Board of Aldermen will attempt to schedule a hearing within two weeks of receiving the notice of the appeal. An employee has a right to an attorney or support person to assist them in the hearing. The Board of Aldermen will attempt to issue a decision regarding the appeal within two weeks of any hearing; or in the case where no hearing is requested, within two weeks of the appeal. The Mayor City Administrator makes any decisions regarding the above types of discipline, therefore, there is a need to have an appeal presented to the Board of Aldermen.

Nothing in this policy alters the employment at will status. Further, nothing in this policy applies to any appointed officials of the City whose employment or termination is governed by Missouri statutes.

Release of Information

Personnel and employment records are the property of the City and except for records and information that the City is required to provide by law will not be released. Access to personnel records within the City is limited to the Mayor and City Administrator and those designated by the Mayor and City Administrator.

Pre-Employment Requirements

All full-time employees will be required to undergo a pre-employment physical and drug screen before beginning work. Part-time or seasonal employees will undergo the drug screen only at the request of the supervisor.

Residence

Employees of the City of Willard shall not be required to live within the city limits, unless required to do so by law, but they are encouraged to do so. This suggestion is intended to foster a greater interest in and concern for the welfare of the community on the part of the city employees.

Employee Classification

Part-time/seasonal employees do not receive vacation, holiday, sick or other fringe benefits enjoyed by the full-time employees. Part-time/seasonal employees may have holidays off, or other days by request (with the permission of their department supervisor or foreman) but without pay.

All City of Willard employees are employees at will. As such, either the employee or the City of Willard can terminate employment with or without cause and with or without notice.

Probationary Period

Each new employee must serve a probationary period of ~~ninety (90)~~ **one hundred eighty (180)** days before they will be considered a regular employee. During the employee's probationary period, the employee's work habits, abilities, attitude, promptness and other pertinent characteristics will be observed and evaluated by their supervisor, department head, and other appropriate city officials. If the probationary employee fails to meet required standards of performance, they may be dismissed and will not be entitled to any hearing, grievance or other procedures set forth in this handbook. During the probationary period, the new employee is not eligible for sick leave or vacation. Wages for designated holidays falling within the probationary period will be paid to probationary full time employees.

Political Activities.

City employees shall not be coerced to take part in political campaigns, to solicit votes, to contribute or to solicit funds or support, for the purpose of supporting or opposing the appointment or election of candidates for any office.

Dress Code

The dress code for each department shall be established by the department head. The code shall be developed with all consideration for employee safety, citizen recognition, etc. This code shall be strictly enforced.

Oath

Every officer of the city shall, before entering upon their duties, take the oath prescribed by law.

Termination of Office

Every officer and employee of the city, upon the termination of their term or employment for any cause whatsoever, shall deliver to the City all City property, including books, records, documents, papers or other equipment which may be the property of the City.

Outside Employment

No municipal employee shall engage in any outside employment without the prior written consent of the Mayor **City Administrator**. Further, consent will not be given unless such outside employment does not conflict, impair or interfere with the employee's performance of duties for the City of Willard.

Employment of Relatives

Applicants for any full-time positions or vacancy may not be employed if the applicant is related to any full-time employee on the payroll within the same department and under the jurisdiction of the same department head. In this context, related shall mean or include: parent, child, spouse, common-law spouse, brother, sister, grandparents, grandchildren, uncle, aunt, nephew, or niece, cousins including step, half, foster, or in-laws.

Nepotism

If employees employed in the same department become related to each other after employment begins, it will be necessary for one of those related employees to either terminate their employment or change to another department within the city organization if a position is available and the necessary qualifications are met. This policy is not to be made retroactive and will not effect employment relationships in existence prior to the passage of this policy.

Holidays

All full-time employees and appointed officers shall receive normal compensation for legal holidays and any other day or any part of a day during which the public offices of the city shall be closed by special proclamation by the Mayor with the approval of the Board of Aldermen.

Holidays presently observed include:

1. New Year's Day - January 1
2. Martin Luther King Day
3. President's Day
4. Personal Holiday
5. Memorial Day - Last Monday in May
6. Independence Day - July 4
7. Labor Day - First Monday in September
8. Columbus Day
9. Veteran's Day
10. Thanksgiving Day + Friday following
11. Christmas Eve - Close at noon
12. Christmas Day - December 25
13. Employee's Birthday
14. Personal Holiday
15. New Year's Eve - close at noon

Any employee who shall be required to work during a scheduled holiday by reason of the

work scheduled by their department head, shall be entitled to receive and must take during each calendar year, a selected and scheduled day off to compensate the employee for the lost holiday on which he worked. Any compensating day off not taken prior to the end of each calendar year shall be lost, as the same shall not accumulate to another year.

Vacation

Employees and appointed officials of the municipality who work full time for the municipality shall receive annual vacation periods with full pay on the following basis:

(1) One week vacation for those who have served the municipality for a period of one year prior to their anniversary date;

(2) Two weeks vacation for such employees or officers whose service has continued for two years or more prior to such date; and

(3) Three weeks vacation for those whose service has continued for five years or more prior to such date.

(4) Four weeks vacation for those whose service has continued for twelve years or more prior to such date.

(5) Five weeks vacation for those whose service has continued for fifteen years or more prior to such date.

Employees wishing to use earned vacation time should submit their request to their department head or supervisor for approval. Department heads or appointed officials must have their vacation approved by the Mayor City Administrator.

Vacation days are accrued annually on January 1st. Two weeks of vacation time may be carried over to the following year if unused during the current year. After two years of continuous employment, every employee or appointed official will use January 1 of each year as their anniversary date. Employees may not carry over more than two weeks of vacation each year.

Holidays recognized by the City are not considered vacation time. If a holiday should fall within the time an employee is on vacation, it will not be deducted from vacation days earned.

Employees who have served their one-year continuous service and have taken part or none of their vacation days earned, upon termination of employment, will be paid for the vacation which will be pro-rated up to the time of termination.

Health Insurance

The City provides life and health insurance. Vision and dental are available at the employee's expense. This is for coverage of the employee only. Additional insurance for the employee's dependents may be purchased at the employee's expense. The insurance becomes effective thirty (30) days from your date of employment. Details and forms may be obtained from the Finance Department at the time of employment.

Workers Compensation Insurance

The City of Willard carries workers compensation insurance coverage as required by law to protect employees who are injured on the job. This insurance provides medical, surgical and hospital treatment in addition to loss or earnings from work-related injuries. If an employee should suffer an on-the-job injury or illness, regardless of how minor or severe, the following steps must be followed:

1. Notify a supervisor or someone at City Hall immediately. If a supervisor is unavailable and/or City Hall is closed, any such injury must be reported directly to the City Administrator or in the absence of a City Administrator, the Mayor. If the injury is of a severity that the employee is unable to immediately report the same, such employee should, at the earliest opportunity, request a family member or friend to report the injury.
2. Employees in need of medical attention should go to a physician or facility which has been approved by the City's insurance carrier. Such approval should be obtained before any employee receives treatment unless the injury sustained is of such severity so as to require immediate medical attention. Any employee receiving medical attention for any on the job injury may be subjected to testing to determine the presence of illegal or unauthorized controlled substances.

Unreported on-the-job injuries may place an employee in the position of losing any workers compensation benefits for which they might have been eligible. If any employee has any questions regarding the workers compensation program, please contact the Finance Department.

Retirement Plan

Upon an employee reaching their six month anniversary with the City, the City shall enroll each full time employee in the Missouri Local Government Employees Retirement System. At this time the employee shall pay 4% of their gross wages into the account with the City paying the amount stipulated under the terms of the agreement with LAGERS. This is not an optional program. Enrollment in the program is a condition of employment for every full time employee. If any employee has any questions regarding the retirement plan, please contact the Finance Department.

Uniform Policy.

Police Department: Each officer of the Willard Police Department will receive a \$650.00 uniform allowance issued once each year in July after showing proof of purchase. This allowance is to be used for dress uniforms and equipment required by the Department policy. Uniforms may be purchased at approved vendors under the City's name to be repaid by payroll deduction under the following schedule:

\$100.00 - \$200.00	Three months' deductions
\$201.00 - \$450.00	Four months' deductions

Charges for less than \$100.00 will be deducted from one paycheck.

Public Works Department: Each employee of the City of Willard Public Works Department will receive a \$200.00 clothing allowance to be used for pants and winter wear. In addition, a \$135.00 boot allowance will be provided. The clothing and boot allowance will be added once per year to the first payroll in July to each employee's paycheck. The City will provide five t-shirts per employee every summer plus uniform shirts (long sleeved and short sleeved) with one jacket and vest. The uniform shirts, jacket and vest will be provided through a uniform company who will also launder these items weekly as returned by the employee. The employee is expected to report to work in clean, well mended attire that is appropriate for the work to be accomplished. If, in the opinion of the supervisor, the employee fails to comply with this expectation, appropriate disciplinary action shall be taken.

Emergency Declaration

In the event the Mayor issues an emergency declaration, affected exempt employees shall receive payment for overtime worked in excess of forty (40) hours per week. Overtime pay for exempt employees will be based on an hourly rate calculated from their current annual salary divided by 2080 times 1.5 times the number of overtime hours worked. In order to be considered for overtime pay, the affected exempt employee shall be responsible for completing the required time sheet and submitting same to the Chief Financial Officer/**Finance Officer.**

The purpose of this policy is to provide a mechanism to fairly compensate exempt employees for the extensive amount of time required to manage the resources within the community during and after a significant disaster or emergency and to provide a mechanism to recover those additional costs from state and federal agencies.

Voicemail and Electronic Mail

All electronic and telephone communication systems and all communications and information transmitted by, received from or stored in these systems are the property of the City of Willard and as such are intended for job related purposes. Personal use should be kept to a minimum. Electronic or telephone communication systems may not be used to transmit messages that may be considered inappropriate under the City of Willard's policies, including those prohibiting harassment. All pass codes are the property of the City of Willard and may be used by the City of Willard to access electronic and telephone communications at any time. The City of Willard reserves the right to monitor any electronic or other communications made using the City of Willard systems or property.

The City of Willard provides computer access, e-mail, facsimiles, internet and voice mail access for business use only. All electronic and telephonic communication systems and all communications and information submitted by, received from, or stored in these systems are the property of the City of Willard and are to be used solely for job-related purposes. All use of any of the City of Willard-provided technology is information subject to audit and monitoring in accordance with all applicable laws to enforce compliance with this policy. Users are specifically advised that they should have no expectation of privacy for any use of the City of Willard-provided systems.

Overtime

The Fair Labor Standards Act (FLSA) governs the payment of overtime. All employees, unless exempt due to position or other provision of the FLSA, are eligible for overtime pay in excess of 40 hours per work period. To receive overtime pay, the employee must work beyond the City's normal forty hour workweek.

Each department head must approve any overtime pay requested. Overtime pay slips are available at the Finance Office.

The overtime rate paid will be at one and one-half times the employee's normal hourly rate. The base workweek for computing overtime compensation will be the actual hours worked. This does not include sick, vacation, or holiday hours. Original, signed time sheets must be submitted to the Finance Office for each pay period.

Paychecks

The City pays all employees every two weeks. Payroll checks will be distributed by the Finance Department. If you think an error has been made in your paycheck, please bring the check immediately to the City Treasurer.

Unpaid Leave

Due to special and extraordinary circumstances, an employee may wish to request, in writing, to take unpaid leave. The City Administrator, or in his/her absence, the Mayor **City Administrator** shall have the authority to grant such unpaid leave for up to forty (40) hours per calendar year, in no less than eight (8) hour increments. All vacation and sick leave due the employee must be exhausted prior to any such unpaid leave request being granted. Long periods of absence shall be addressed in accordance with the section entitled Leaves of Absence.

Leaves of Absence

Leave of absence without pay may be granted for a period not to exceed sixty days when the granting of such leave is in the mutual interest of the city and the employee, or otherwise required by law. The employee may make a written request to the Mayor **City Administrator** for any authorized leave of absence stating the time required and the reason for such a request. Only the Mayor **City Administrator** may approve such a leave. Vacation, sick leave, and holiday rights will not be accrued, or paid for, during an extended leave of absence, unless otherwise required by law.

The employee will not, however, lose any vacation, sick leave, or holiday benefits which were earned prior to the commencement of the leave of absence. If such sick leave, vacation, or holiday benefits should carry past an anniversary date due to a leave of absence, authorization from the Mayor is required to carry it over.

An employee absent for three consecutive working days without notice and without sufficient reason shall be considered to have voluntarily terminated their employment.

A. Sick Leave.

Employees and appointed officials of the municipality who work full time for the municipality and who are not on an hourly pay basis, shall receive pay during unavoidable absence from work due to sickness or accident during any one year on the following basis:

<u>Length of Employment or Service</u>	<u>Full Pay For</u>
3 months to 1 year	40 hours
1 year to 3 years	80 hours
3 years to 6 years	80 hours
6 years to 10 years	120 hours
10 years to 15 years	160 hours
Over 15 years	200 hours

Sick leave is earned by the hour and used by the hour. Where payment is due to such employees or officer under worker's compensation, the amount received by reason of worker's compensation shall be deducted from the allowance above provided for.

Employees shall be allowed to accumulate 35 (working) days (280 hours) in sick leave, which may be carried over from one year to the next. If a holiday should fall within the time you are absent on sick leave, it will not be deducted from your available number of sick leave days. Employees do not get paid for sick leave upon termination of employment.

An employee who is sick must call their immediate supervisor as soon as possible if they are unable to work. If an employee fails to do so within four hours after the beginning of the work day, they may be denied pay for the period of absence. If sick leave is more than three days, the department head may require a doctor's certification; however, a certificate of verification may be required by a supervisor or department head in any case.

B. Family and Medical Leave - FMLA

Eligibility Requirements: Employees may be entitled to job-protected family or medical leaves of absence if the following conditions are met:

- You have worked for the City of Willard for the last 12 months.
- You are currently employed by the City of Willard.

- During the last 12 months of employment with the City of Willard you have worked at least 1250 hours.

Types of Leave: Employee leaves of absence under the FMLA may include:

- The birth of your child, or the placement of a child with you for adoption or foster care;
- A serious health condition that makes you unable to perform the essential functions of your job; or
- A serious health condition affecting your spouse, child or parent for which you are needed to provide care.

How and When to Request Leave: Except as explained below, an eligible employee has a right under the FMLA for up to 12 weeks of unpaid leave in a 12-month period for any of the reasons listed above. An eligible employee must provide timely and adequate notice of his or her need for FMLA-qualifying leave. To request leave, you must contact the Mayor **City Administrator** for the appropriate forms. When the need for FMLA leave is foreseeable, such as with planned medical treatment or expected birth, the employee must provide at least 30 days advance notice before FMLA leave is to begin. When an employee's need for FMLA is unforeseeable, the requisite notice must be provided as soon as practicable under the facts and circumstances. Your notice, when possible, should be in writing, and it should provide the City of Willard with enough information to determine whether the leave qualifies as family or medical leave. Failure to provide proper notice may result in delay or denial of leave.

Continuation of Benefits: An employee's health benefits, if any, will be maintained during any period of unpaid leave under the same conditions as if he or she continued to work. The employee will be reinstated to the same or equivalent job with the same pay, benefits and terms and conditions of employment on return from FMLA leave.

Further, if the employee normally pays a portion of the premiums for his or her health insurance, these payments will continue during the period of FMLA leave. Arrangements for payment will be discussed with the employee. The employee will have a minimum 30-day grace period in which to make premium payments. If payment is not made timely, the employee's group health insurance may be cancelled.

If an employee does not return to work following FMLA leave for a reason other than the continuation, recurrence, or onset of a serious health condition which would entitle the employee to FMLA leave, or other circumstances beyond the employee's control, the employee may be required to reimburse the City for its share of health insurance premiums paid on the employee's behalf during the FMLA leave.

Medical Certification Requirement: An employee's requested leave may be counted against the employee's annual FMLA leave entitlement. Further, the employee will be required to furnish medical certification if the leave is due to a serious health condition. Certification of Health Care Provider forms are available from the Mayor **Chief Financial Officer/Finance Officer**. Failure to provide the required certification may result in delay, denial or cancellation of leave. If the certification shows that your absence does not qualify under the FMLA, the FMLA designation will be revoked retroactive to the first day of your leave. The City of Willard may require recertification during your leave.

Application of Accrued Paid Leave: Family and medical leave is generally unpaid leave. However, any accrued paid leave, including sick leave, vacation time or other leave, shall be applied to time off available under this section. Time off under worker's compensation or short-term disability will also be applied to a leave under this section.

Fitness-for-Duty and Status Reports: The employee may be required to present a fitness-for-duty certificate prior to being restored to employment. If such certification is required but not received, the employee's return to work may be delayed until the certification is provided. Further, while on leave, the employee may be required to furnish the City of Willard with periodic reports of the employee's status and intent to return to work. If the circumstances of the employee's leave change, and he or she is able to return to work earlier than the date indicated above, the employee may be required to notify the Mayor **City Administrator** at least two weeks prior to the date the employee intends to report to work. The employee may be required to furnish recertification to a serious health condition.

C. Military Leave of Absence

The City of Willard complies with all applicable laws applying to military leave.

D. Funeral Leave

An employee may be granted up to three working days of leave with full pay as needed in the event of the death of spouse, child, mother, father, sister, brother, mother-in-law, father-in-law, grandfather, grandmother, or any relative residing permanently with and dependent upon the employee.

E. Jury Duty

An employee may be granted leave with pay when required to be absent from work for jury duty or as trial witness. Compensation for such leave shall be limited to the difference between pay received for this service and normal pay.

Substance Abuse Policy

It is the policy of the City of Willard to provide safe, dependable, and quality services to its citizens, to provide safe and healthy working conditions for its employees, and to comply with the requirements of federal law and regulations related to the Drug Free Work Place Act of 1988 and the Omnibus Transportation Employee Testing Act of 1991.

It is the policy of the City of Willard to ensure that its employees are not impaired in their ability to perform assigned duties in a safe, productive and healthy manner. The City desires to create a work environment free from the adverse effect of alcohol and controlled substances abuse or misuse. Employees are strictly prohibited from engaging in the unlawful manufacture, distribution, dispensing, possession or use of controlled substances or alcohol while conducting any work on behalf of the City or on any City premises. Employees are also prohibited from the unauthorized possession of alcohol while on duty and are prohibited from the unauthorized possession or use of unauthorized controlled substances at any time, whether on or off duty. No employee shall use

alcohol or non-prescribed drugs in the workplace or in operation of the City's motor vehicles or equipment.

This policy applies to all employees and/or applicants who apply for employment with the City of Willard. All employees, regardless of their date of hire, will be required by the City of Willard to comply with all sections of this policy including: pre-employment, post-accident, reasonable suspicion, return to work, and follow-up testing for both alcohol and controlled substances. Further, as set forth herein, the City encourages employees to seek professional assistance when personal problems, including alcohol and controlled substance dependency, adversely affect their ability to perform assigned duties.

Any employee convicted of illegal conduct related to alcohol or controlled substances, including a conviction of a criminal drug statute occurring in the workplace, must notify the Mayor City Administrator within five calendar days of any such conviction. Failure to timely report any such conviction will result in disciplinary action, up to and including termination of employment. Further, any employee whose job performance requires the possession of a valid driver's license and who subsequently loses the driver's license as a consequence of drug or alcohol related convictions, pleas or other legal means, shall be subject to disciplinary action, up to and including termination from employment. The employee shall notify the Mayor City Administrator of the loss of the driver's license immediately after revocation or temporary suspension of their license. Failure to notify the Mayor City Administrator of the loss of the driver's license shall result in disciplinary action, up to and including termination of employment.

Any employee who is using a prescribed or authorized controlled substance which may inhibit or impair the employee's performance shall provide written notice to the Mayor City Administrator of such use upon returning to work and prior to engaging in any work related activity.

As a condition of employment, both present and future employees shall be subject to alcohol and controlled substances testing including the following types of tests: pre-employment testing, random testing, reasonable suspicion testing, post-accident testing, return to work testing, and follow-up testing. Tests shall be conducted by a facility certified and approved by the City of Willard.

An employee who fails a test or who fails to submit to a test under this policy may be discharged by the City for misconduct connected to work.

1) Pre-Employment Testing

Pre-employment urine drug testing shall be required of all applicants for all positions as a condition of employment, regardless of the status of the position. Receipt of satisfactory test results is required prior to commencement of employment. A positive alcohol or controlled substance test result disqualifies an applicant from appointment to employment for a period of at least two (2) years. Applicants must submit to a pre-employment urine drug test within twenty-four (24) hours of being ordered to test. Failure to submit to testing or failure to submit in a timely manner will result in the withdrawal of the City's conditional offer of employment. The applicant will be disqualified from further consideration for a period of two (2) years. Applicants who fail to test or who fail to submit in a timely manner

for a second timely manner for a second time will be permanently disqualified for consideration for employment with the City of Willard. Any deviation from this practice must be documented and approved in writing by the City Administrator.

2) Reasonable Suspicion Testing

Reasonable suspicion testing applies to all City of Willard employees regardless of their status or position. Reasonable suspicion testing shall be used to determine fitness for duty evaluations, including appropriate urine and/or breath testing when there are objective observable reasons to believe that alcohol or a controlled substance use is adversely affecting an employee's job performance or that the employee has violated this policy. Reasonable suspicion referrals for testing shall be made on the basis of documented objective facts and circumstances consistent with the effects of substance use. Reasonable suspicion observations and reports can only be made by supervisory or management personnel. The observing supervisor or manager, regardless of the direct reporting relationship with the affected employee, is required to complete the appropriate required documentation concurrently with the observation and consideration to impose reasonable suspicion testing.

All employees may be subject to testing following any type of accident if reasonable suspicion is determined, regardless of whether the accident meets the guidelines as noted under the post-accident provisions of this policy. A supervisor or ~~manager~~ Department Head who fails to report an observation and, subsequently, fails to order a confirmed reasonable suspicion will be subject to disciplinary action up to and including termination.

Reasonable suspicion testing shall be required and completed whenever possible within two (2) hours of the observation, but in any case, no later than eight (8) hours after the observation for breath alcohol testing and thirty-two (32) hours for controlled substance testing. An employee who is ordered to submit to a reasonable suspicion drug test should be transported to the testing site by City personnel.

3) Random Testing. Random testing is applicable to all employees. Random testing shall be conducted at the direction of the Mayor City Administrator. An employee who is notified to submit to a random drug test must report immediately to the collection site. No delay in reporting is acceptable. An employee who is ordered to submit and does not report to the collection site, without delay, must document circumstances causing the delay to be tested.

4) Post Accident Testing. Post accident testing is applicable to any employee involved in an accident or in which the employee injures the person or property of another.

5) Return to Work or Follow up Testing. Return to work or follow up testing may be required at the direction of the Mayor City Administrator.

C. Rehabilitation Effort

Employees are encouraged to seek help with alcohol or chemical dependency problems voluntarily through a provider of their choice. Employees will not be disciplined for seeking assistance, if assistance is sought voluntarily.

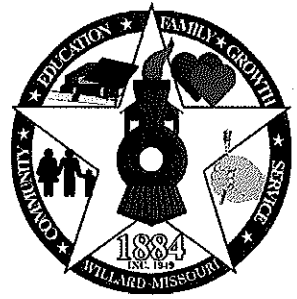
Rehabilitation assistance, due to the refusing to submit to an alcohol or controlled substance test, may only be granted to an employee one time while employed by the City of Willard. Failure to complete the rehabilitation evaluation and any subsequent treatment plan and/or comply with the provisions of this policy will result in termination of employment.

The following items must be completed for a rehabilitation process to be successful and complete:

1. The employee shall agree to be evaluated by a rehabilitation professional acceptable to the City of Willard and shall successfully complete the rehabilitation treatment plan established for the employee by such; and
2. The employee shall agree to refrain from any violation of this policy and the use of alcohol and/or controlled substances as is consistent with the treatment plan for rehabilitation and this policy; and
3. The employee shall provide a release of all medical records for use and review by the City of Willard, specifically relating to the rehabilitation treatment plan for assistance and compliance; and
4. The employee shall agree to submit to return to work testing demonstrating that the employee has tested negative for alcohol and/or controlled substance test standards; and
5. The employee shall agree to unannounced follow-up testing for a period of time as determined by the administrator or designee subsequent to the employee's return to work and consistent with this policy; and
6. The employee will continue to be a participant of the random drug testing pool and ordered to submit to a random drug test as outlined in this policy; and
7. The employee shall agree that any future alcohol or controlled substance violations will result in the termination of employment.

Violation of this policy will be considered misconduct connected to work and will result in disciplinary action, up to and including termination of employment.

Property and Casualty Insurance Ordinance



AGENDA ITEM #19

AN ORDINANCE

ACCEPTING the proposal of MOPERM to provide property and casualty insurance for the City of Willard, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard, MO.

1st and 2nd Reading

left

Blank

unexceptionally

First Reading: _____ Second Reading: _____

Council Bill No.: _____ Ordinance No.: _____

AN ORDINANCE

ACCEPTING the proposal of MOPERM to provide property and casualty insurance for the City of Willard, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard.

WHEREAS, the City of Willard, Missouri did advertise and seek Proposals from qualified firms for the purpose of providing property and casualty insurance, and

WHEREAS, the City of Willard has selected MOPERM to provide said services as itemized in detail in Exhibit "A" as attached hereto, and

WHEREAS, it is necessary to ensure the City of Willard provides continuous property and casualty insurance coverage without a lapse in coverage.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the proposal of MOPERM to provide the services described in Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 9th DAY OF June, 2014.

APPROVED BY:

MAYOR

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

DAVID LARIMORE

MEREDITH REAVES

BRADLEY MOWELL

MICHAEL BARR

DAVID ROGGENSEES

EXHIBIT^hAⁿ

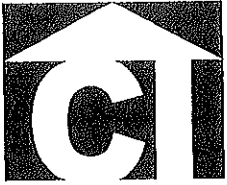
MOPERM

ANNUAL PREMIUM

\$91350.00

5668.00 Optional Prior Acts Coverage

\$97018.00



Connell Insurance, Inc.

Complete **COVERAGE** Complete **PEACE OF MIND**

June 3, 2014

City of Willard
224 W Jackson
Willard, MO 65781

Re: Request for Proposal #05-2014

Ladies and Gentlemen,

I would like to thank you for allowing Connell Insurance, Inc. to present a quote to you for the City's property and casualty insurance. I am happy to bring you a quote from MOPERM that is competitive on both premium and services offered. The scope of services, requirements, terms, and conditions of this request for proposal are understood.

Please review the attached request for proposal that provides adequate information for both our agency and MOPERM. I look forward to meeting with all of you to discuss this opportunity in more detail.

Sincerely,

Greg Williams
Risk Mitigation Specialist

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City of Willard
Request for Proposal #05-2014
Schedule of Prices
Connell Insurance/MOPERM

Item	Insurance Type	Deductible	Annual Premium
1	General Liability	\$ 1,000	\$ 25,680
2	Law Enforcement Liability	\$ 5,000	\$ 5,413
3	Employee Benefits Liability	\$ 1,000	\$ 415
4	Employment Practices Liability	\$ 5,000	\$ 9,738
5	Property	\$ 2,500	\$ 33,774
6	Public Officials E&O	\$ 5,000	Included
7	Inland Marine	\$ 2,500	\$ 590
8	Automobile	\$500 comp/coll	\$ 15,740
			\$ 91,350

***An optional one time charge for two years' prior acts coverage is available for \$5,668

***MOPERM renews all members January 1 of each year. Therefore, a prorated premium for the period 7/1/14 - 12/31/14 would be invoiced to the City.

REQUEST FOR PROPOSAL #05-2014

AFFIDAVIT OF COMPLIANCE

To be submitted with vendor's Proposal

☒ We DO NOT take exception to the RFP Documents/Requirements.

☐ We TAKE exception to the RFP Documents/Requirements as follows:

I have carefully examined the Request for Proposal and agree to abide by all submitted pricing, delivery, terms and conditions of this bid unless otherwise stipulated herein. If awarded the bid, a corporate officer must sign the contract. If someone other than a corporate officer signs the contract, a letter signed by a corporate officer, stating the authority of the individual signing the contract must be submitted.

SIGNATURE AND IDENTITY OF BIDDER: The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the Individual Bidder, (2) each partner or joint venture (whether individuals or corporations, and whether doing business under a fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; that (if not signing the intention of binding himself to become the responsible and sole Contractor) he is duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below).

☐ sole individual ☐ partnership ☐ joint venture

☒ corporation State Incorporated: Missouri

Company Name Connell Insurance, Inc, ADDENDA

By [Signature]
(Authorized Person's Signature)

Bidder acknowledges receipt of the following amendment:

Greg Williams, Risk Mitigation Specialist
(Print or type name and title of signer)

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Company Address 1691 S Bus 65

Addendum No. _____ Date _____

Branson, MO 65615

Addendum No. _____ Date _____

Telephone Number 417-973-0817

Email gwilliams@connellinsurance.com

Fax: 417-973-0717

FEID No. 43-1172249

Date: 6/3/14

Connell Insurance and MOPERM

With a staff of 38 employees, Connell Insurance, Inc. has been in business for more than 44 years now. We have become the agency specialist in municipal business in southern Missouri, therefore we intend to be in the municipal environment for many years to come. Please see our municipal reference list (attached) and please pay close attention to this with other bidders.

The Missouri Public Entity Risk Management Fund (MOPERM) was established in 1986 in response to a liability insurance crisis that left many public entities unable to afford adequate protection. Commonly known as a "shared risk pool", MOPERM is a self insurance fund offering Missouri local governments coverages at reasonable and stable costs. Consistency of pricing is a hallmark of the shared-risk concept.

MOPERM has consistently provided eligible public entities with broad liability coverages to meet their unique exposures and coverage challenges. In 2003, in response to members' increasing coverage needs, the Board of Trustees voted to expand the coverage lines to include property and crime. Presently MOPERM meets the property and liability needs of close to 900 participating members.

As a pool, MOPERM does not have a rating such as AM Best. However, pools are required to carry reinsurance and file reports with governmental agencies on a routine basis. Examples of other pools with similar structure are Missouri Rural Services, Missouri Intergovernmental Risk Management Association (MIRMA), and Missouri Association of Counties (MAC).

MOPERM
P.O. Box 7110
Jefferson City, MO 65102
(888) 389-8198

The bid specs provided by the City have been reviewed thoroughly to ensure that all items on the schedules (property, auto, etc.) have been included in the quote from MOPERM.

Effective risk management requires communication from all parties involved. Quarterly meetings are highly recommended to review and discuss loss history (both open and closed claims), recent changes or needs for the City, and to discuss any loss control activities that both the agent and carrier can be of assistance with.

Connell Insurance appreciates the current partnership with the City and looks forward to working with you for many years to come!

Municipal References

City of Aurora – (417) 678-5121

Tony Stonecypher-City Administrator
 Kathie Needham-City Clerk

City of Branson – (417) 337-8558

Nancy Haskins – Benefits Administrator

City of Branson West – (417) 272-3313

Kenny Smith – City Administrator

City of Cassville – (417) 847-4441

Noelle Harmon – Deputy City Clerk

City of Clever – (417) 743-2544

Kristy Stewart – City Clerk

City of Crane – (417) 723-8305

Beth Murphy – City Clerk

City of Exeter – (417) 835-2823

Myrna Eisenbraun – City Clerk

City of Forsyth – (417) 546-4763

Mike Chipman – Mayor
 Cheyenne Beasley – Clerk

City of Galena – (417) 357-6226

Lisa Chambers – City Clerk

City of Greenfield – (417) 637-2532

Cathy Harrington – City Clerk

City of Hollister – (417) 335-5327

Rick Ziegenfuss-City Administrator
 Bridgette Epps – City Clerk

City of Kimberling City – (417) 739-4903

Judy Sims – City Clerk

City of Marshfield – (417) 859-2352

Renee Lawson – Accountant

City of Noel – (417) 475-3696

Denae Murphy – City Clerk

City of Ozark – (417) 581-2407

Steve Childers – City Administrator
 Chandra Hodges – Asst City Clerk

City of Pierce City – (417) 476-2323

Julie Johnson – City Clerk

City of Pineville – (417) 223-4368

Melissa Ziemianin – City Clerk

City of Purdy – (417) 442-3273

Debbie Redshaw – City Clerk

City of Reeds Spring – (417) 272-3309

Cindy Kirkpatrick – City Clerk

City of Republic – (417) 732-3111

Jim Kirschke – City Administrator

City of Rockaway Beach – (417) 561-4424

Susan Kettelkamp – City Clerk

City of Salem – (573) 729-4811

Clayton E. Lucas, II – City Administrator
 Mary Happel – City Clerk

City of Sarcoxie – (417) 548-7242

Don Triplett – Mayor

City of Seligman – (417) 662-3600

Kari Short – City Clerk

City of Seneca – (417) 776-2723

Cyndy Hutchings – City Clerk

City of Willard – (417) 742-3033

Dale Duvall – City Clerk

Airport Drive – (417) 623-6744

Frances Bebee

Barry County – (417) 847-2561

Cherry Warren – Presiding Commissioner
 Gary Youngblood – County Clerk

Cedar County – (417) 276-6700

Peggy Kenney – County Clerk
 Heather York – Human Resources

Christian County – (417) 581-9947

Sam Yarnell – Auditor

Crawford County – (573) 775-2376

Leo Sanders – Presiding Commissioner
 Mardy Leathers – County Clerk

Dade County – (417) 345-2632

Melinda Wright – County Clerk

Dallas County – (417) 356-2632

Pam Louderbaugh – County Clerk

Greene County – (417) 868-4895

Camille Knowles – Human Resource Director

Lawrence County – (417) 466-2638

Sam Goodman – Presiding Commissioner
 Rodney Barnes – Associate Commissioner

Newton County – (417) 451-8223

Marilyn Ruestman – Presiding Commissioner
 Kay Baum – County Clerk

Polk County – (417) 326-4031

Melinda Robertson – County Clerk

Pulaski County – (573) 774-4701

Brent Bassett – County Clerk

Stone County – (417) 357-6127

Judy Berkstressor – County Clerk
 Dennis Wood – Presiding Commissioner

Webster County – (417) 859-8683

Stan Whitehurst – County Clerk



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/27/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Connell Insurance, Inc. 1691 S Business Highway 65 Hollister MO 65672		CONTACT NAME: Cindy Marriott PHONE (A/C No. Ext): (417) 334-2000 FAX (A/C No.): (417) 334-4906 E-MAIL ADDRESS: cmarriott@connellinsurance.com	
INSURED Connell Insurance, Inc P.O. Box 1840 Branson MO 65615-1840		INSURER(S) AFFORDING COVERAGE INSURER A: United Fire & Casualty NAIC # 13021 INSURER B: Agents Marketing Corporation 0012 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL1311413779

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000			UL90685683	7/28/2013	7/28/2014	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATU-TORY LIMITS ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Errors & Omissions			WED4MO004684607	7/28/2013	7/28/2014	Limits \$2,000,000
A	Employee Dishonesty			60347190	4/1/2013	4/1/2014	Limits \$ 55,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Insured's Copy

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cindy Marriott/CDM

Cindy Marriott

ACORD 25 (2010/05)

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INS025 (201005) 01

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Workers Compensation Insurance Ordinance



AGENDA ITEM #20

AN ORDINANCE

ACCEPTING

the proposal of Missouri Employers Mutual (MEM) to provide workers' compensation insurance for the City of Willard, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard, MO.

1st and 2nd Reading

First Reading: _____ Second Reading: _____

Council Bill No.: _____ Ordinance No.: _____

AN ORDINANCE

ACCEPTING the proposal of Missouri Employers Mutual (MEM) to provide workers' compensation insurance for the City of Willard, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard, MO.

WHEREAS, the City of Willard, Missouri did advertise and seek Proposals from qualified firms for the purpose of providing workers' compensation insurance, and

WHEREAS, the City of Willard has selected MEM to provide said services as itemized in detail in Exhibit "A" as attached hereto, and

WHEREAS, it is necessary to ensure the City of Willard provides continuous workers' compensation insurance coverage without a lapse in coverage.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the proposal of MEM to provide the services described in Exhibit "A".

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 9th DAY OF June, 2014.

APPROVED BY:

MAYOR

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

DAVID LARIMORE

MEREDITH REAVES

BRADLEY MOWELL

MICHAEL BARR

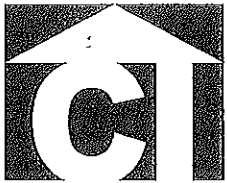
DAVID ROGGENSEES

EXHIBIT "A"

MISSOURI EMPLOYERS MUTUAL

ANNUAL PREMIUM

\$31049.00



Connell Insurance, Inc.

Complete **COVERAGE** Complete **PEACE OF MIND**

June 3, 2014

City of Willard
224 W Jackson
Willard, MO 65781

Re: Request for Proposal #06-2014

Ladies and Gentlemen,

I would like to thank you for allowing Connell Insurance, Inc. to present a quote to you for the City's workers' compensation insurance. I am happy to bring you a quote from Missouri Employers Mutual (MEM) in the amount of \$31,049. The scope of services, requirements, terms, and conditions of this request for proposal are understood.

Please review the attached request for proposal that provides adequate information for both our agency and MEM. I look forward to meeting with all of you to discuss this opportunity in more detail.

Sincerely,

Greg Williams
Risk Mitigation Specialist

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EXHIBIT A
CITY OF WILLARD
REQUEST FOR PROPOSAL #06-2014
SCHEDULE OF PRICES

	8810 Clerical	5065 St. Const.	7580 Sewage Op.	9015 Build. Op.	7720 Police Off.	9102 Park Emp.	7520 Water. Op.
Proposed Premium	\$184	\$1,755	\$3,476	\$1,391	\$8,877	\$8,244	\$7,122

Annual Premium: \$31,049.

REQUEST FOR PROPOSAL #06-2014

AFFIDAVIT OF COMPLIANCE

To be submitted with vendor's Proposal

☒ We DO NOT take exception to the RFP Documents/Requirements.

☐ We TAKE exception to the RFP Documents/Requirements as follows:

I have carefully examined the Request for Proposal and agree to abide by all submitted pricing, delivery, terms and conditions of this bid unless otherwise stipulated herein. If awarded the bid, a corporate officer must sign the contract. If someone other than a corporate officer signs the contract, a letter signed by a corporate officer, stating the authority of the individual signing the contract must be submitted.

SIGNATURE AND IDENTITY OF BIDDER: The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual Bidder, (2) each partner or joint venture (whether individuals or corporations, and whether doing business under a fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; that (if not signing the intention of binding himself to become the responsible and sole Contractor) he is duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below).

☐ sole individual ☐ partnership ☐ joint venture

☒ corporation State Incorporated: Missouri

Company Name Connell Insurance, Inc ADDENDA

By [Signature]
(Authorized Person's Signature)

Bidder acknowledges receipt of the following amendment:

Greg Williams, Risk Mitigation Specialist
(Print or type name and title of signer)

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Company Address 1691 S Bu 65

Addendum No. _____ Date _____

Holister, MO 65672

Addendum No. _____ Date _____

Telephone Number 40-973-0817

Email gwilliams@connellinsurance.com

Fax: 40-973-0717

FEID No. 43-1172249

Date: 6/3/14

Connell Insurance and Missouri Employers Mutual

With a staff of 38 employees, Connell Insurance, Inc. has been in business for more than 44 years now. We have become the agency specialist in municipal business in southern Missouri, therefore we intend to be in the municipal environment for many years to come. Please see our municipal reference list (attached) and please pay close attention to this with other bidders.

Established in 1995, Missouri Employers Mutual (MEM) is the state's #1 provider of workers' compensation insurance. Both Connell and MEM are committed to proactive, hands on loss control services and claims management. MEM is proud to be an A- (Excellent) rated carrier by A.M. Best.

Missouri Employers Mutual
101 N Keene St.
Columbia, MO 65201
(800) 442-0593

The bid specs provided by the City have been reviewed thoroughly to ensure that all items on the schedules (property, auto, etc.) have been included in the quote from MOPERM.

Effective risk management requires communication from all parties involved. Quarterly meetings are highly recommended to review and discuss loss history (both open and closed claims), recent changes or needs for the City, and to discuss any loss control activities that both the agent and carrier can be of assistance with.

Connell Insurance appreciates the current partnership with the City and looks forward to working with you for many years to come!

Municipal References

- City of Aurora -- (417) 678-5121**
Tony Stonecypher-City Administrator
Kathie Needham-City Clerk
- City of Branson -- (417) 337-8558**
Nancy Haskins -- Benefits Administrator
- City of Branson West -- (417) 272-3313**
Kenny Smith -- City Administrator
- City of Cassville -- (417) 847-4441**
Noelle Harmon -- Deputy City Clerk
- City of Clever -- (417) 743-2544**
Kristy Stewart -- City Clerk
- City of Crane -- (417) 723-8305**
Beth Murphy -- City Clerk
- City of Exeter-- (417) 835-2823**
Myrna Eisenbraun -- City Clerk
- City of Forsyth -- (417) 546-4763**
Mike Chipman - Mayor
Cheyenne Beasley - Clerk
- City of Galena -- (417) 357-6226**
Lisa Chambers -- City Clerk
- City of Greenfield -- (417) 637-2532**
Cathy Harrington -- City Clerk
- City of Hollister -- (417) 335-5327**
Rick Ziegenfuss-City Administrator
Bridgette Epps -- City Clerk
- City of Kimberling City -- (417) 739-4903**
Judy Sims -- City Clerk
- City of Marshfield -- (417) 859-2352**
Renee Lawson -- Accountant
- City of Noel -- (417) 475-3696**
Denae Murphy -- City Clerk
- City of Ozark -- (417) 581-2407**
Steve Childers -- City Administrator
Chandra Hodges -- Asst City Clerk
- City of Pierce City -- (417) 476-2323**
Julie Johnson -- City Clerk
- City of Pineville -- (417) 223-4368**
Melissa Ziemianin -- City Clerk
- City of Purdy -- (417) 442-3273**
Debbie Redshaw -- City Clerk
- City of Reeds Spring -- (417) 272-3309**
Cindy Kirkpatrick -- City Clerk
- City of Republic -- (417) 732-3111**
Jim Krischke -- City Administrator
- City of Rockaway Beach -- (417) 561-4424**
Susan Kettelkamp -- City Clerk
- City of Salem -- (573) 729-4811**
Clayton E. Lucas, II -- City Administrator
Mary Happel -- City Clerk
- City of Sarcoxie -- (417) 548-7242**
Don Triplett -- Mayor
- City of Seligman -- (417) 662-3600**
Kari Short -- City Clerk
- City of Seneca -- (417) 776-2723**
Cyndy Hutchings -- City Clerk
- City of Willard -- (417) 742-3033**
Dale Duvall -- City Clerk
- Airport Drive -- (417) 623-6744**
Frances Bebee
- Barry County -- (417) 847-2561**
Cherry Warren -- Presiding Commissioner
Gary Youngblood -- County Clerk
- Cedar County -- (417) 276-6700**
Peggy Kenney -- County Clerk
Heather York -- Human Resources
- Christian County -- (417) 581-9947**
Sam Yarnell -- Auditor
- Crawford County -- (573) 775-2376**
Leo Sanders - Presiding Commissioner
Mardy Leathers -- County Clerk
- Dade County -- (417) 345-2632**
Melinda Wright -- County Clerk
- Dallas County -- (417) 356-2632**
Pam Louderbaugh-County Clerk
- Greene County -- (417) 868-4895**
Camille Knowles-Human Resource Director
- Lawrence County -- (417) 466-2638**
Sam Goodman -- Presiding Commissioner
Rodney Barnes -- Associate Commissioner
- Newton County -- (417) 451-8223**
Marilyn Ruestman - Presiding Commissioner
Kay Baum -- County Clerk
- Polk County -- (417) 326-4031**
Melinda Robertson -- County Clerk
- Pulaski County -- (573) 774-4701**
Brent Bassett -- County Clerk
- Stone County -- (417) 357-6127**
Judy Berkstressor -- County Clerk
Dennis Wood -- Presiding Commissioner
- Webster County -- (417) 859-8683**
Stan Whitehurst-County Clerk



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/27/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Connell Insurance, Inc.
1691 S Business Highway 65

Hollister MO 65672

INSURED

Connell Insurance, Inc
P.O. Box 1840

Branson MO 65615-1840

CONTACT NAME: Cindy Marriott

PHONE (A/C No. Exh): (417) 334-2000

FAX (A/C No.): (417) 334-4906

E-MAIL ADDRESS: cmarriott@connellinsurance.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: United Fire & Casualty

13021

INSURER B: Agents Marketing Corporation

0012

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER: CL1311413779

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY					
	☐ COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$
	☐ CLAIMS-MADE ☐ OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$
						GENERAL AGGREGATE \$
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COM/OP AGG \$
	☐ POLICY ☐ PROJECT ☐ LOC					\$
	AUTOMOBILE LIABILITY					
	☐ ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB	☒ OCCUR ☐ CLAIMS-MADE	OL90685683	7/28/2013	7/28/2014	EACH OCCURRENCE \$ 1,000,000
	DED ☒ RETENTION \$ 10,000					AGGREGATE \$ 1,000,000
						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N				WC STATUTORY LIMITS
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				OTH-ER
B	Errors & Omissions		WED4MO004684607	7/28/2013	7/28/2014	E.L. EACH ACCIDENT \$
A	Employee Dishonesty		60347190	4/1/2013	4/1/2014	E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
						Limits \$2,000,000
						Limits \$ 55,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

Insured's Copy

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cindy Marriott/CDM

Cindy Marriott

ACORD 25 (2010/05)

INS025 (2010/05) 01

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