CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax

MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

March 10, 2014

7:00 p.m.

Willard City Hall

224 W. Jackson Street

Mayor
Wendell Forshee

Board Members
David Hemphill
Paul Hood
David Roggensees
Cyndi Trapp
Bryan Vincent

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
March 10, 2014
7:00 P.M.

Posted March 6, 2014

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., March 10, 2014 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE
Call the meeting to order

Roll Call

1. **Agenda Amendments/Approval of Agenda**
2. **Approval of Meeting Minutes:**
   Approve the minutes of the regular meeting on February 10, 2014
   Approve the minutes of the special meeting on February 24, 2014
3. **Citizen Input** ***(5 minute limit per person)***
4. **Financial Reports**
   a. January 2014 financial statements
   b. January 2014 budget summaries
   c. February outstanding invoices
5. **Department Head Reports**
6. **EMPG Grant Discussion presented by Donna Gordon**
7. **Board discussion of various environmental improvement programs**
8. **Board discussion of city website improvement options**
9. **New Business**
10. **Old Business**
11. **Adjourn Meeting**

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
February 10, 2014

Board present: Alderman Trapp, Alderman Roggensees, Alderman Hemphill, Alderman McDonald, Alderman Vincent, Alderman Hood and Mayor Forshee.

Staff present: City Clerk, Dale Duvall; City Administrator, J. Everett Mitchell; Director of Development, Randy Brown; Community Services Director, J.C. Loveland; Finance Officer, Carolyn Halverson; Director of Public Works, Justin Reaves; Public Works Utility Maintenance employee, Dustin Long, Maintenance Supervisor, Jimmy Smith; Corporal Bob Bell; Reserve Officer, Bill Lingensfielser; Police Department Administrative Assistant and EMD, Donna Gordon and Chief of Police, Tom McClain.
City Attorney Ken Reynolds was present.

Citizens in attendance: Bradley Mowell, Barbara Forshee, David Larimore, Michael Barr, Melinda O'Quinn, John O'Quinn, Meredith Reaves, Jon Jones, Gary Wirth, Lucille Murray, Mrs. Mitchell, and James Hansen of the Cross Country Times.

Pledge of Allegiance
The Pledge of Allegiance was led by Mayor Forshee.

Call to Order
Mayor Forshee called the meeting to order at 7:00 pm.

Roll Call
The City Clerk called the roll call. Alderman Trapp-present, Alderman Hemphill-present, Alderman Vincent-present. Alderman McDonald-present, Alderman Roggensees-present, Alderman Hood and Mayor Forshee-present.

Agenda Amendments/Approval of Agenda
Motion made by Alderman Vincent and seconded by Alderman Hemphill to approve the agenda. The motion carried with a vote of 6-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, Hood and Hemphill.

Approve the minutes of the regular meeting on November 18, 2013
Motion made by Alderman Hemphill and seconded by Alderman Roggensees to approve the minutes. The motion carried with a vote of 6-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, Hood and Hemphill.

Approve the minutes of the regular meeting on November 25, 2013
Motion made by Alderman Hemphill and seconded by Alderman Vincent to approve the minutes. The motion carried with a vote of 6-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, Hood and Hemphill.

Approve the minutes of the regular meeting on November 27, 2013
Motion made by Alderman Hemphill and seconded by Alderman Vincent to approve the minutes. The motion carried with a vote of 6-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, Hood and Hemphill.

Approve the minutes of the regular meeting on December 9, 2013
Motion made by Alderman McDonald and seconded by Alderman Hemphill to approve the minutes. The motion carried with a vote of 6-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, Hood and Hemphill.

Approve the minutes of the regular meeting on December 23, 2013
Motion made by Alderman Hemphill and seconded by Alderman Roggensees to approve the minutes. The motion carried with a vote of 6-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, Hood and Hemphill.

Approve the minutes of the regular meeting on January 13, 2014
Motion made by Alderman Hemphill and seconded by Alderman Hood to approve the minutes. The motion carried with a vote of 6-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, Hood and Hemphill.

Approve the minutes of the regular meeting on January 27, 2014
Motion made by Alderman Hemphill and seconded by Alderman Trapp to approve the minutes. The motion carried with a vote of 6-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, Hood and Hemphill.

Citizen Input
No Citizen Input

Financial Report

December 2013 Financial Statements- Alderman Hemphill asked the Finance Officer about the $60,000 that she had told Alderman Hemphill was a deficit in the water/sewer fund. The Finance Officer stated that it was an error made in the budget. **Motion** made by Alderman Vincent and seconded by Alderman McDonald to approve the statements. The motion carried with a vote of 5-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, and Hood. Nay: Hemphill

December 2013 Budget Summaries–Informational Only. No vote taken.

January 2014 Outstanding Invoices and Additional Outstanding Invoices- Alderman Hemphill asked if any bills were paid prior to this authorization. The Finance Officer stated that a $40,800 bond payment was due and that she had spoken to the Mayor and that he had told her to go ahead and make the payment, due to time constraints.
Motion made by Alderman Vincent and seconded by Alderman Hood to approve the payment of the invoices. The motion carried with a vote of 6-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, Hood and Hemphill.

Questions for the Department Heads
There were no questions for any of the department heads, except for Public Works Director, Justin Reaves.

Justin Reaves, Public Works Department spoke to the Board about what Midwest Meters was able to accomplish while they were here last week training the utility and public works departments. Justin stated that the representatives from Midwest Meters would like to come and speak to the Board at the next meeting. The representatives from Midwest Meters want to give recommendations and suggestions to enable the City to complete meter reading more efficiently. Alderman Hemphill stated that he had spoken with Chris Herndon of Midwest Meters and had been told that the delay in this training has been the utility department. Alderman Hemphill said that this training has been put off for six months and that the City has wasted approximately $4000.00 a month reading the meters that way that they are currently being read. Alderman Roggensees stated that the meters have been a topic of discussion since 2011 and that he would like to fix the problem and move on. The City Clerk asked the Board if they wanted to have Midwest Meters representatives out for the work study session on 2/24. The Board thought that it was a good idea. Justin Reaves will take care of scheduling it with Midwest Meters.

Bill No. 14-02 **Ordinance No.: 1400210**

Ordinance updating the Employee Salary Compensation Schedule (1st and 2nd Reading)

AN ORDINANCE APPROVING THE 2014 WILLARD FIXING THE COMPENSATION OF ALL OFFICERS AND EMPLOYEES OF THE CITY OF WILLARD FOR THE 2014 FISCAL YEAR

First read was conducted by the City Clerk

Discussion/Vote Alderman Vincent had a couple of questions regarding the figures. Alderman Hemphill asked about the secondary raises that the Finance Officer had stated were not budgeted for in the 2014 budget. The Finance Officer stated that the monies ended up being within budget. The Mayor stated concern over the manner in which the Administrative Asst /EMD was being listed. Alderman Roggensees stated that the Board had clarified that issue at the last meeting and that the manner in which it is listed on the Compensation Schedule is acceptable. **Motion** made by Alderman Vincent and seconded by Alderman Hood to approve the first read. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Five votes aye. One vote nay. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote Motion made by Alderman Vincent and seconded by Alderman Hood to approve the second read. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Five votes aye, One vote nay. Motion carried.

Discussion/Vote on the submittal of the DNR Grant for Recreational Trails

The Community Services Director spoke to the Board about the potential to get an 80-20 grant to build a trail way around the Recreation Building property.

Mr. Loveland stated that he is looking at a $48,000 grant.

This would cost the City $12,000. The match can be from donations, labor, and donated labor.

After discussion, **Motion** made by Alderman Vincent and seconded by AldermanTrapp to approve the submittal of the grant. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Abstained and Alderman Hemphill-Aye. Five votes aye. One vote abstained. Motion carried.

New Business –The City Clerk informed the Board that the company that currently does the codification of our ordinances has merged with another company.

There will be a 6-8 week delay in getting the information back to us due to an upgrade in software on the new company's part.

Alderman Hood asked that the time clocks be fixed. The Finance Officer stated that she has been in contact with the company and it is $50.00 to diagnose the problem.

The contract ended in 2011 and has not been renewed.

The Board asked the Finance Officer to look into possible solutions and prices to get the time clocks up and working for the hourly employees.

Alderman Hood commented that the City Clerk had been doing a good job of answering questions in an unbiased nature on the Willard Issues and Trends Face book page. Alderman Hood stated that perhaps the City should look at having a Face book page that is monitored by the City.

Alderman Roggensees asked when payroll was due by the employees. The Finance Officer stated that the cut off is on Saturday and that payday is Monday. She stated that she would like to move payroll to Friday to allow her more time to do the payroll.

The City Administrator stated that it will be a topic ant the next work study meeting. Direct Deposit will also be discussed at the work study, per the City Administrator.

Old Business- Alderman McDonald announced that due to family medical issues that he would be resigning from the Board of Aldermen. The Board will vote on accepting his resignation at the next meeting on 2/25/14. It will be the Mayor's responsibility to appoint someone for the Board to approve for a term ending in April 2015.

The Mayor introduced the new City Administrator to those present.

Adjourn meeting

Motion made by Alderman Roggensees and seconded by Alderman Hemphill to close the open session. The motion carried with a vote of 6-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, Hood and Hemphill.

Open meeting adjourned at 8:45p.m.

Closed Session

Motion made by Alderman Vincent and seconded by Alderman McDonald to go into closed session pursuant to Section 610.021(#2) Real Estate and (#3) Personnel. The motion carried with a vote of 5-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, and Hemphill. Nay: Hood.

Closed session opened at 9:15 p.m.

Motion made by Alderman Hood and seconded by Alderman Hemphill to close the closed session, open the open session and close the open session. The motion carried with a vote of 6-0. Voting aye: Alderman Vincent, McDonald, Trapp, Roggensees, Hood and Hemphill.

Meeting adjourned at 9:55 p.m.

Wendell Forshee, Mayor of Willard

Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
February 24, 2014

Board present: Alderman Trapp, Alderman Roggensees, Alderman Hemphill, Alderman Vincent, Alderman Hood and Mayor Forshee.

Staff present: City Clerk, Dale Duvall; City Administrator, J. Everett Mitchell; Director of Development, Randy Brown; Community Services Director, J.C. Loveland; Finance Officer, Carolyn Halverson; Director of Public Works, Justin Reaves and Public Works Utility Maintenance employee, Dustin Long,

City Attorney Ken Reynolds was present.

Citizens in attendance: Bradley Mowell, Michael Barr, Chris Herndon of Midwest Meters, Terry Kathcart and Mr. and Mrs. Cunningham.

Pledge of Allegiance
The Pledge of Allegiance was led by Mayor Forshee.

Call to Order
Mayor Forshee called the meeting to order at 7:00 pm.

Roll Call
The City Clerk called the roll call. Alderman Trapp-present, Alderman Hemphill-present, Alderman Vincent-present, Alderman Roggensees-present, Alderman Hood and Mayor Forshee-present.

Appointment of Tim Perryman to the Economic Development Task Force
Motion made by Alderman Hemphill and seconded by Alderman Trapp to approve the appointment. The motion carried with a vote of 5-0. Voting aye: Alderman Vincent, Trapp, Roggensees, Hood and Hemphill.

Vote to accept the resignation of Alderman Kevin McDonald
Motion made by Alderman Hemphill and seconded by Alderman Hood to accept the resignation. The motion carried with a vote of 5-0. Voting aye: Alderman Vincent, Trapp, Roggensees, Hood and Hemphill.

Presentation/Discussion from Midwest Meters
Chris Herndon spoke to the Board about the progress of the training of the Public Works Department and the Utility Department on the hand held meter readers . The meters readers will be used for the next billing cycle.
The Public Works Director spoke to the Board about the possibility of using the $200,000 that is set aside for the waterline project to finish the purchasing of the electronic read meters. The project will cost approximately $250,000. There was discussion of an additional $50,000 that had been set aside in the water sewer portion of the budget and the feasibility of using that to complete the project. The Public Works Director and the Finance Officer will review the numbers for this.

Authorization of Board for the Mayor to sign the Seat Belt Grant for the Police Department -**Motion** made by Alderman Roggensees and seconded by Alderman Vincent to approve the grant acceptance. The motion carried with a vote of 5-0. Voting aye: Alderman Vincent, Trapp, Roggensees, Hood and Hemphill.

Authorization of Board for the Mayor to sign the Willard Fire Protection District Mutual Use Agreement for generators - **Motion** made by Alderman Roggensees and seconded by Alderman

Hood to accept the agreement. The motion carried with a vote of 5-0. Voting aye: Alderman Vincent, Trapp, Roggensees, Hood and Hemphill.

Vote of Board for a City Representative to be named to the OTO Long Term Transportation Committee- Motion made by Alderman Vincent and seconded by Alderman Hemphill to appoint the City Administrator as the representative for the City.. The motion carried with a vote of 5-0. Voting aye: Alderman Vincent, Trapp, Roggensees, Hood and Hemphill.

Discussion of the proposed agenda for March 10, 2014

-Rain barrels and other ways to be more environmentally friendly

-Options for improving the City's website

-City Utilities Gas/Electric Contract

Adjourn Meeting - Motion made by Alderman Roggensees and seconded by Alderman Hood to close the meeting and adjourn. The motion carried with a vote of 5-0. Voting aye: Alderman Vincent, Trapp, Roggensees, Hood and Hemphill.

Meeting adjourned at 7:45 p.m.

Wendell Forshee, Mayor of Willard

Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #4 (A)
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

January 2014 Financial Statements

CITY OF WILLARD
BALANCE SHEET
GENERAL FUND
January 31, 2014

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 77,795.84	
CASH IN BANK- MID-MISSOURI BANK	19,563.53	
CASH IN BANK - CD'S	75,692.12	
CASH IN BANK - JIS	988.90	
CASH IN REPURCHASE AGREEMENT	189,857.47	
PETTY CASH	350.00	
DUE FROM WATER/SEWER FUND	73,696.33	
DUE FROM RECREATION FUND	262,710.02	
TOTAL ASSETS		$ 700,654.21

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	$ 5,944.38	
COURT BONDS PAYABLE	745.06	
DRUG MONEY PAYABLE	656.00	
DEVELOPERS ESCROW	19,044.75	
LAGERS PAYABLE	6,226.46	
GROUP INSURANCE PAYABLE	6,009.73	
GARNISHMENTS PAYABLE	392.30	
DUE TO WATER/SEWER FUND	1,304.48	
DUE TO RECREATION FUND	37,608.69	
TOTAL LIABILITIES		$ 77,931.85

EQUITY

FUND BALANCE	$ 520,255.21	
NET INCOME -LOSS	102,467.15	
TOTAL FUND EQUITY		$ 622,722.36
TOTAL LIABILITIES AND EQUITY		$ 700,654.21

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
January 31, 2014

ASSETS

CURRENT ASSETS		
CASH IN BANK - CHECKING	$ 33,921.40	
WATER/SEWER FUND TDOA	976,344.84	
CASH - WATER PRINCIPAL AND INTEREST	860,127.12	
DUE FROM GENERAL FUND	1,304.48	
2005 RESERVE FUND	49,500.00	
2005 CONSTRUCTION FUND	905.36	
DUE FROM RECREATION FUND	779.57	
2008 RESERVE FUND	231,192.21	
2008 CONSTRUCTION FUND	59,498.71	
RETURNED CHECKS	993.38	
DEFERRED CHARGE-COI-2002 REFUNDING BONDS	.00	
TOTAL CURRENT ASSETS		$ 2,214,567.07
FIXED ASSETS		
LAND	$ .00	
ACCUMULATED DEPRECIATION	.00	
NET FIXED ASSETS		$ .00
TOTAL ASSETS		$ 2,214,567.07

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
January 31, 2014

LIABILITIES AND EQUITY

LIABILITIES		
PAYROLL TAXES PAYABLE	$ .00	
SALES TAX PAYABLE	1,315.20	
MISSOURI PRIMACY TAX	1,547.81	
WATER POLLUTION SERVICE CONNECTION FEE	44.78	
CUSTOMER DEPOSITS	20,382.84	
DUE TO GENERAL FUND	73,746.33	
DUE TO RECREATION FUND	250.00	
DEFERRED LOSS ON REFINANCING	.00	
TOTAL LIABILITIES		$ 97,286.96
EQUITY		
CONT. CAPITAL - FED & STATE	$ .00	
RETAINED EARNINGS	2,283,714.89	
NET INCOME -LOSS	- 166,434.78	
TOTAL FUND EQUITY		$ 2,117,280.11
TOTAL LIABILITIES AND EQUITY		$ 2,214,567.07

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
PARK FUND
January 31, 2014

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 112,179.18	
PARK FUND TDOA	297,660.83	
PETTY CASH	240.00	
DUE FROM GENERAL FUND	37,608.69	
2009 B CERTIFICATE FUND	250.00	
2008 RESERVE FUND	301,000.00	
2008 COST OF ISSUANCE	3,420.57	
YOUTH SCHOLARSHIPS	840.00	
TOTAL ASSETS		$ 751,519.27

LIABILITIES AND EQUITY

PAYROLL TAXES PAYABLE	$ .00	
DUE TO GENERAL FUND	262,710.32	
DUE TO WATER/SEWER FUND	779.57	
MID-MISSOURI BANK	.00	
TOTAL LIABILITIES		$ 263,489.89

EQUITY

FUND BALANCE	$ 418,674.29	
NET INCOME -LOSS	69,355.09	
TOTAL FUND EQUITY		$ 488,029.38

TOTAL LIABILITIES AND EQUITY		$ 751,519.27

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
January 31, 2014

GENERAL FIXED ASSETS

ASSETS

FIXED ASSETS, UNDEPRECIATED	$ 3,132,701.57

EQUITY

INVESTMENT IN GENERAL FIXED ASSETS	$ 3,132,701.57

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
January 31, 2014

GENERAL LONG-TERM DEBTS

ASSETS

AMOUNT AVAILABLE FOR DEBT RETIREMENT	$ 62,452.03	
AMOUNT AVAILABLE FOR DEBT RETIREMENT	158,044.38	
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT	397,547.97	
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT - 2001	1,366,955.62	
AMOUNT TO BE PROVIDED-POLICE STATION	245,000.00	
TOTAL ASSETS		$ 2,230,000.00

LIABILITIES

CERTIFICATES OF PARTICIPATION PAYABLE	460,000.00	
CERTIFICATE OF PARTICIPATION - 2001	1,525,000.00	
LEASE-PURCHASE-POLICE STATION (2002)	245,000.00	
TOTAL LIABILITIES		$ 2,230,000.00

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 1 month period ended January 31, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
REVENUES							
ASSET SALES	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
BUILDING PERMITS	20000.00	2644.00	1666.67	2644.00	1666.67	977.33	-17356.00
CABLE TV FRANCHISE	16000.00	0.00	1333.33	0.00	1333.33	-1333.33	-16000.00
COUNTY ROAD AND BRIDGE TA	28200.00	0.00	2350.00	0.00	2350.00	-2350.00	-28200.00
ELECTRIC FRANCHISE FEES	230000.00	18121.92	19166.67	18121.92	19166.67	-1044.75	-211878.08
GAS FRANCHISE FEES	55000.00	4318.67	4583.33	4318.67	4583.33	-264.66	-50681.33
GRANT REVENUES	208000.00	0.00	17333.33	0.00	17333.33	-17333.33	-208000.00
INTEREST INCOME	630.00	4.63	52.50	4.63	52.50	-47.87	-625.37
LAW ENFORCEMENT SALES TAX	23750.00	3958.00	1979.17	3958.00	1979.17	1978.83	-19792.00
MERCHANTS LICENSES	5400.00	800.00	450.00	800.00	450.00	350.00	-4600.00
MISCELLANEOUS	1500.00	372.06	125.00	372.06	125.00	247.06	-1127.94
MOBILE PHONE LEASE FEES	68000.00	4136.00	5666.67	4136.00	5666.67	-1530.67	-63864.00
MOTOR VEHICLE TAXES	187000.00	16011.25	15583.33	16011.25	15583.33	427.92	-170988.75
PLANNING AND ZONING	2400.00	0.00	200.00	0.00	200.00	-200.00	-2400.00
REAL ESTATE TAXES	181900.00	114891.69	15158.33	114891.69	15158.33	99733.36	-67008.31
RECYCLE CENTER INCOME	500.00	0.00	41.67	0.00	41.67	-41.67	-500.00
SALES & USE TAX REVENUES	456000.00	31679.70	38000.00	31679.70	38000.00	-6320.30	-424320.30
SALES TAX - CAP IMP	70000.00	14859.76	5833.33	14859.76	5833.33	9026.43	-55140.24
STATE LET ACCOUNT	500.00	0.00	41.67	0.00	41.67	-41.67	-500.00
TRAFFIC COURT FINES	75000.00	5346.69	6250.00	5346.69	6250.00	-903.31	-69653.31
VETERAN'S MEMORIAL	1000.00	0.00	83.33	0.00	83.33	-83.33	-1000.00
TRANSFERS IN -OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	$ 1630780.00	$ 217144.37	$ 135898.33	$ 217144.37	$ 135898.33	$ 81246.04	$ -1413635.63

EXPENDITURES

COMMUNITY BUILDING:

	ANNUAL BUDGET	CURRENT BALANCE	BUDGET	YEAR TO DATE BALANCE	BUDGET	OVER/UNDER	UNEXPENDED
ADVERTISING	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
UTILITIES-OTHER (CB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMM.BLDG. EXPENS	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 1 month period ended January 31, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
GENERAL CITY GOVERNMENT:							
ADVERTISING	$ 1600.00	$ 419.00	$ 133.33	$ 419.00	$ 133.33	$ -285.67	$ 1181.00
AUDIT FEE	11300.00	0.00	941.67	0.00	941.67	941.67	11300.00
CAPITAL ASSET EXPENDITURE	27000.00	0.00	2250.00	0.00	2250.00	2250.00	27000.00
CONTRACT LABOR	500.00	0.00	41.67	0.00	41.67	41.67	500.00
DUES AND SUBSCRIPTIONS	4900.00	31.20	408.33	31.20	408.33	377.13	4868.80
ELECTION EXPENSE	2600.00	0.00	216.67	0.00	216.67	216.67	2600.00
GROUP INSURANCE	17000.00	1874.03	1416.67	1874.03	1416.67	-457.36	15125.97
INSURANCE	17500.00	0.00	1458.33	0.00	1458.33	1458.33	17500.00
LEGAL	18000.00	1165.00	1500.00	1165.00	1500.00	335.00	16835.00
PROFESSIONAL (GCG)	20000.00	5961.56	1666.67	5961.56	1666.67	-4294.89	14038.44
MISCELLANEOUS EXPENSE	1000.00	35.00	83.33	35.00	83.33	48.33	965.00
OFFICE SUPPLIES	10000.00	713.40	833.33	713.40	833.33	119.93	9286.60
PAYROLL TAXES	7000.00	1025.31	583.33	1025.31	583.33	-441.98	5974.69
REPAIRS AND MAINTENANCE	1000.00	180.00	83.33	180.00	83.33	-96.67	820.00
RETIREMENT PLAN	4000.00	330.57	333.33	330.57	333.33	2.76	3669.43
SALARIES	85000.00	13402.77	7083.33	13402.77	7083.33	-6319.44	71597.23
SUPPLIES	4500.00	0.00	375.00	0.00	375.00	375.00	4500.00
TELEPHONE	8500.00	1039.80	708.33	1039.80	708.33	-331.47	7460.20
TRAVEL AND TRAINING	4700.00	154.00	391.67	154.00	391.67	237.67	4546.00
UTILITIES-ELECTRIC (GCG)	4400.00	323.54	366.67	323.54	366.67	43.13	4076.46
UTILITIES-GAS (GCG)	1700.00	0.00	141.67	0.00	141.67	141.67	1700.00
UTILITIES-OTHER (GCG)	1000.00	152.21	83.33	152.21	83.33	-68.88	847.79
VEHICLE EXPENSES-GAS	14000.00	0.00	1166.67	0.00	1166.67	1166.67	14000.00
VEHICLE EXPENSE-OTHER	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
VETERAN'S MEMORIAL EXPENS	2500.00	60.63	208.33	60.63	208.33	147.70	2439.37
TOTAL GENERAL CITY EXPE	$ 270700.00	$ 26868.02	$ 22558.32	$ 26868.02	$ 22558.32	$ -4309.70	$ 243831.98

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 1 month period ended January 31, 2014

	ANNUAL	<--CURRENT	-->	<-- YEAR TO DATE	-->	<-- BUDGET TO DATE	-->
	BUDGET	BALANCE	BUDGET	BALANCE	BUDGET	OVER/UNDER	UNEXPENDED
LAW AND PUBLIC SAFETY:							
ADVERTISING	$ 100.00	$ 0.00	$ 8.33	$ 0.00	$ 8.33	$ 8.33	$ 100.00
BUILDING MAINTENANCE (LAW	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
CAPITAL ASSET EXPENDITURE	38900.00	0.00	3241.67	0.00	3241.67	3241.67	38900.00
CONTRACT LABOR	400.00	0.00	33.33	0.00	33.33	33.33	400.00
CVC FEES PAID	4400.00	466.81	366.67	466.81	366.67	-100.14	3933.19
COURT AUTOMATION FEES	4400.00	0.00	366.67	0.00	366.67	366.67	4400.00
DARE	2000.00	0.00	166.67	0.00	166.67	166.67	2000.00
SHERIFF'S RETIREMENT FUND	0.00	84.00	0.00	84.00	0.00	-84.00	-84.00
DUES AND SUBSCRIPTIONS	500.00	200.00	41.67	200.00	41.67	-158.33	300.00
GROUP INSURANCE	54500.00	4343.71	4541.67	4343.71	4541.67	197.96	50156.29
INSURANCE	31000.00	53.85	2583.33	53.85	2583.33	2529.48	30946.15
LEGAL AND PROFESSIONAL	20000.00	0.00	1666.67	0.00	1666.67	1666.67	20000.00
PROFESSIONAL (LAW)	15000.00	3232.77	1250.00	3232.77	1250.00	-1982.77	11767.23
MISCELLANEOUS EXPENSE	0.00	800.00	0.00	800.00	0.00	-800.00	-800.00
OFFICE EXPENSE (LAW)	6000.00	498.33	500.00	498.33	500.00	1.67	5501.67
PAYROLL TAXES	29750.00	2162.00	2479.17	2162.00	2479.17	317.17	27588.00
POST FUND	950.00	33.05	79.17	33.05	79.17	46.12	916.95
REPAIRS AND MAINTENANCE	2500.00	0.00	208.33	0.00	208.33	208.33	2500.00
RETIREMENT PLAN	15450.00	1260.36	1287.50	1260.36	1287.50	27.14	14189.64
SALARIES	386000.00	28180.82	32166.67	28180.82	32166.67	3985.85	357819.18
SALARIES-OVERTIME	2500.00	80.63	208.33	80.63	208.33	127.70	2419.37
SUPPLIES	8500.00	792.83	708.33	792.83	708.33	-84.50	7707.17
TELEPHONE	12000.00	873.97	1000.00	873.97	1000.00	126.03	11126.03
TRAVEL AND TRAINING	6000.00	50.00	500.00	50.00	500.00	450.00	5950.00
UNIFORMS	6800.00	0.00	566.67	0.00	566.67	566.67	6800.00
UTILITIES-ELECTRIC (LAW)	5000.00	0.00	416.67	0.00	416.67	416.67	5000.00
UTILITIES-GAS (LAW)	2500.00	0.00	208.33	0.00	208.33	208.33	2500.00
UTILITIES-OTHER (LAW)	2500.00	934.17	208.33	934.17	208.33	-725.84	1565.83
VEHICLE EXPENSES-GAS	42000.00	1557.14	3500.00	1557.14	3500.00	1942.86	40442.86
VEHICLE EXPENSE-OTHER	17000.00	1869.05	1416.67	1869.05	1416.67	-452.38	15130.95
TOTAL LAW AND SAFETY EX	$ 717650.00	$ 47473.49	$ 59804.18	$ 47473.49	$ 59804.18	$ 12330.69	$ 670176.51

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 1 month period ended January 31, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	BUDGET -->	<-- YEAR TO DATE BALANCE	BUDGET -->	<-- BUDGET TO DATE OVER/UNDER	UNEXPENDED -->
STREET DEPARTMENT:							
ADVERTISING	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
CAPITAL ASSET EXPENDITURE	21000.00	1176.86	1750.00	1176.86	1750.00	573.14	19823.14
CONTRACT LABOR	500.00	0.00	41.67	0.00	41.67	41.67	500.00
GROUP INSURANCE	10900.00	0.00	908.33	0.00	908.33	908.33	10900.00
INSURANCE	9000.00	0.00	750.00	0.00	750.00	750.00	9000.00
MISCELLANEOUS EXPENSE	0.00	497.01	0.00	497.01	0.00	-497.01	-497.01
PAVING	100000.00	0.00	8333.33	0.00	8333.33	8333.33	100000.00
PAYROLL TAXES	2900.00	242.91	241.67	242.91	241.67	-1.24	2657.09
PUBLIC IMPROVEMENTS (ST)	250000.00	528.27	20833.33	528.27	20833.33	20305.06	249471.73
RECYCLE CENTER EXPENSE	3000.00	75.00	250.00	75.00	250.00	175.00	2925.00
REPAIRS AND MAINTENANCE	2000.00	0.00	166.67	0.00	166.67	166.67	2000.00
RETIREMENT PLAN	1500.00	118.00	125.00	118.00	125.00	7.00	1382.00
SALARIES	37000.00	3175.33	3083.33	3175.33	3083.33	-92.00	33824.67
SALARIES-OVERTIME	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
STREET LIGHTS	68000.00	0.00	5666.67	0.00	5666.67	5666.67	68000.00
SUPPLIES	12000.00	3396.67	1000.00	3396.67	1000.00	-2396.67	8603.33
TREE MAINTENANCE (ST)	5000.00	0.00	416.67	0.00	416.67	416.67	5000.00
UTILITIES-ELECTRIC (ST)	1750.00	5295.60	145.83	5295.60	145.83	-5149.77	-3545.60
UTILITIES-GAS (ST)	1300.00	0.00	108.33	0.00	108.33	108.33	1300.00
VEHICLE EXPENSES-GAS	6000.00	0.00	500.00	0.00	500.00	500.00	6000.00
VEHICLE EXPENSE-OTHER	1200.00	431.90	100.00	431.90	100.00	-331.90	768.10
TOTAL STREET EXPENSES	$ 534050.00	$ 14937.55	$ 44504.16	$ 14937.55	$ 44504.16	$ 29566.61	$ 519112.45

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 1 month period ended January 31, 2014

	ANNUAL <--CURRENT		--> <--	YEAR TO DATE	--> <--	BUDGET TO DATE	-->
	BUDGET	BALANCE	BUDGET	BALANCE	BUDGET	OVER/UNDER	UNEXPENDED
PLANNING & DEVELOPMENT							
CAPITAL ASSET EXPENDITURE	3000.00	0.00	250.00	0.00	250.00	250.00	3000.00
DUES & SUBSCRIPTIONS (P&D	100.00	0.00	8.33	0.00	8.33	8.33	100.00
GROUP INSURANCE (P&D)	5500.00	454.01	458.33	454.01	458.33	4.32	5045.99
LEGAL (P&D)	0.00	443.80	0.00	443.80	0.00	-443.80	-443.80
PROFESSIONAL	20000.00	14.00	1666.67	14.00	1666.67	1652.67	19986.00
MISCELLANEOUS (P&D)	0.00	15994.26	0.00	15994.26	0.00	-15994.26	-15994.26
OFFICE SUPPLIES (P&D)	500.00	0.00	41.67	0.00	41.67	41.67	500.00
PAYROLL TAXES (P&D)	2450.00	302.18	204.17	302.18	204.17	-98.01	2147.82
REPAIRS/MAINTENANCE (P&D)	250.00	0.00	20.83	0.00	20.83	20.83	250.00
RETIREMENT (P&D)	1260.00	176.41	105.00	176.41	105.00	-71.41	1083.59
SALARIES (P&D)	31500.00	3950.06	2625.00	3950.06	2625.00	-1325.06	27549.94
STORMWATER/PLANNING	200.00	0.00	16.67	0.00	16.67	16.67	200.00
TELEPHONE (P&D)	1000.00	97.44	83.33	97.44	83.33	-14.11	902.56
TRAVEL & TRAINING (P&D)	2000.00	0.00	166.67	0.00	166.67	166.67	2000.00
VEHICLE EXPENSE-GAS	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
VEHICLE EXPENSE-OTHER	500.00	0.00	41.67	0.00	41.67	41.67	500.00
TOTAL P & D EXPENSES	$ 69260.00	$ 21432.16	$ 5771.67	$ 21432.16	$ 5771.67	$ -15660.49	$ 47827.84
EMERGENCY MANAGEMENT							
CONTRACT LABOR (EM)	16000.00	0.00	1333.33	0.00	1333.33	1333.33	16000.00
DUES & SUBSCRIPTIONS (EM)	50.00	0.00	4.17	0.00	4.17	4.17	50.00
GROUP INSURANCE (EM)	500.00	0.00	41.67	0.00	41.67	41.67	500.00
PROFESSIONAL (EM)	8000.00	3966.00	666.67	3966.00	666.67	-3299.33	4034.00
PAYROLL TAXES (EM)	500.00	0.00	41.67	0.00	41.67	41.67	500.00
REPAIRS/MAINTENANCE (EM)	2000.00	0.00	166.67	0.00	166.67	166.67	2000.00
SALARIES (EM)	5000.00	0.00	416.67	0.00	416.67	416.67	5000.00
SUPPLIES (EM)	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
TELEPHONE (EM)	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
TRAVEL & TRAINING (EM)	500.00	0.00	41.67	0.00	41.67	41.67	500.00
VEHICLE EXPENSE-GAS	500.00	0.00	41.67	0.00	41.67	41.67	500.00
VEHICLE EXPENSE-OTHER	50.00	0.00	4.17	0.00	4.17	4.17	50.00
TOTAL EMERGENCY MGMT EX	$ 35100.00	$ 3966.00	$ 2925.02	$ 3966.00	$ 2925.02	$ -1040.98	$ 31134.00
TOTAL EXPENDITURES	$ 1626760.00	$ 114677.22	$ 135563.35	$ 114677.22	$ 135563.35	$ 20886.13	$ 1512082.78
NET INCOME -LOSS	$ 4020.00	$ 102467.15	$ 334.98	$ 102467.15	$ 334.98	$ 102132.17	$ 98447.15

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 1 month period ended January 31, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	BUDGET -->	<-- YEAR TO DATE BALANCE	BUDGET -->	<-- BUDGET TO DATE OVER/UNDER	UNEXPENDED -->
WATER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES$	0.00 $	0.00 $	0.00 $	0.00 $	0.00 $	0.00 $	0.00
CERTIFICATES OF PARTICIPA	59500.00	0.00	4958.33	0.00	4958.33	-4958.33	-59500.00
INTEREST INCOME	1500.00	84.82	125.00	84.82	125.00	-40.18	-1415.18
METER INSTALLATIONS	5000.00	1200.00	416.67	1200.00	416.67	783.33	-3800.00
MISCELLANEOUS INCOME	5000.00	0.00	416.67	0.00	416.67	-416.67	-5000.00
PENALTY INCOME	25000.00	4466.80	2083.33	4466.80	2083.33	2383.47	-20533.20
TRASH INCOME	183000.00	18991.73	15250.00	18991.73	15250.00	3741.73	-164008.27
WATER SALES - COMMERCIAL	55000.00	2856.52	4583.33	2856.52	4583.33	-1726.81	-52143.48
WATER SALES - RESIDENTIAL	870000.00	66002.32	72500.00	66002.32	72500.00	-6497.68	-803997.68
CUSTOMER DEPOSITS RECEIVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES $	1204000.00 $	93602.19 $	100333.33 $	93602.19 $	100333.33 $	-6731.14 $	-1110397.81
EXPENSES							
ADVERTISING $	500.00 $	0.00 $	41.67 $	0.00 $	41.67 $	41.67 $	500.00
AUDIT	5000.00	0.00	416.67	0.00	416.67	416.67	5000.00
BUILDING MAINTENANCE (WAT	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
CAPITAL ASSET EXPENDITURE	355000.00	37557.00	29583.33	37557.00	29583.33	-7973.67	317443.00
CONTRACT LABOR	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
DUES AND SUBSCRIPTIONS	1500.00	0.00	125.00	0.00	125.00	125.00	1500.00
EQUIPMENT	18250.00	0.00	1520.83	0.00	1520.83	1520.83	18250.00
FISCAL AGENT FEES	1500.00	150.00	125.00	150.00	125.00	-25.00	1350.00
GROUP INSURANCE	27500.00	2045.47	2291.67	2045.47	2291.67	246.20	25454.53
INSURANCE	25000.00	0.00	2083.33	0.00	2083.33	2083.33	25000.00
INTEREST EXPENSE	28175.00	31525.60	2347.92	31525.60	2347.92	-29177.68	-3350.60
LEGAL AND PROFESSIONAL	500.00	0.00	41.67	0.00	41.67	41.67	500.00
PROFESSIONAL (WATER)	50000.00	4632.00	4166.67	4632.00	4166.67	-465.33	45368.00
OFFICE SUPPLIES	15000.00	4119.93	1250.00	4119.93	1250.00	-2869.93	10880.07
PAYROLL TAXES	26000.00	944.21	2166.67	944.21	2166.67	1222.46	25055.79
REPAIRS AND MAINTENANCE	30000.00	0.00	2500.00	0.00	2500.00	2500.00	30000.00
RETIREMENT PLAN	14000.00	531.86	1166.67	531.86	1166.67	634.81	13468.14
SALARIES	311250.00	11629.19	25937.50	11629.19	25937.50	14308.31	299620.81
SALARIES-OVERTIME	2500.00	713.33	208.33	713.33	208.33	-505.00	1786.67
SUPPLIES	30000.00	8460.37	2500.00	8460.37	2500.00	-5960.37	21539.63
SUPPLIES - PROJECT	0.00	64.73	0.00	64.73	0.00	-64.73	-64.73
TRASH EXPENSE	175000.00	17236.21	14583.33	17236.21	14583.33	-2652.88	157763.79
TRAVEL AND TRAINING	4500.00	0.00	375.00	0.00	375.00	375.00	4500.00
UTILITIES-ELECTRIC (WATER	82000.00	7106.88	6833.33	7106.88	6833.33	-273.55	74893.12
UTILITIES-OTHER (WATER)	6000.00	1066.36	500.00	1066.36	500.00	-566.36	4933.64
VEHICLE EXPENSES-GAS	11000.00	654.32	916.67	654.32	916.67	262.35	10345.68
VEHICLE EXPENSE-OTHER	8000.00	197.41	666.67	197.41	666.67	469.26	7802.59
PRINCIPAL EXPENSE (WATER)	37500.00	77500.00	3125.00	77500.00	3125.00	-74375.00	-40000.00
TOTAL EXPENSES $	1267675.00 $	206134.87 $	105639.59 $	206134.87 $	105639.59 $	-100495.28 $	1061540.13
NET INCOME -LOSS $	-63675.00 $	-112532.68 $	-5306.26 $	-112532.68 $	-5306.26 $	-107226.42 $	-48857.68

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 1 month period ended January 31, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
SEWER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
HOOK-UP FEES RECEIVED (SE	7000.00	0.00	583.33	0.00	583.33	-583.33	-7000.00
INTEREST INCOME	1500.00	84.81	125.00	84.81	125.00	-40.19	-1415.19
PENALTY INCOME	32500.00	3416.16	2708.33	3416.16	2708.33	707.83	-29083.84
SEWER SALES	1250000.00	110841.31	104166.67	110841.31	104166.67	6674.64	-1139158.69
TOTAL REVENUES	$ 1291000.00	$ 114342.28	$ 107583.33	$ 114342.28	$ 107583.33	$ 6758.95	$ -1176657.72
EXPENSES							
ADVERTISING	$ 100.00	$ 0.00	$ 8.33	$ 0.00	$ 8.33	$ 8.33	$ 100.00
AUDIT	5000.00	0.00	416.67	0.00	416.67	416.67	5000.00
BUILDING MAINTENANCE (SEW	750.00	0.00	62.50	0.00	62.50	62.50	750.00
CAPITAL ASSET EXPENDITURE	375000.00	0.00	31250.00	0.00	31250.00	31250.00	375000.00
CONTRACT LABOR	1500.00	0.00	125.00	0.00	125.00	125.00	1500.00
DUES AND SUBSCRIPTIONS	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
EQUIPMENT	18250.00	0.00	1520.83	0.00	1520.83	1520.83	18250.00
FISCAL AGENT FEES	1500.00	150.00	125.00	150.00	125.00	-25.00	1350.00
GROUP INSURANCE	27500.00	2045.48	2291.67	2045.48	2291.67	246.19	25454.52
HOOK-UP EXPENSE (SEWER)	5000.00	0.00	416.67	0.00	416.67	416.67	5000.00
INSURANCE	18000.00	0.00	1500.00	0.00	1500.00	1500.00	18000.00
INTEREST EXPENSE	36500.00	31525.59	3041.67	31525.59	3041.67	-28483.92	4974.41
LEGAL AND PROFESSIONAL	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
PROFESSIONAL (SEWER)	45000.00	585.00	3750.00	585.00	3750.00	3165.00	44415.00
OFFICE SUPPLIES	18000.00	3033.78	1500.00	3033.78	1500.00	-1533.78	14966.22
PAYROLL TAXES	18000.00	871.57	1500.00	871.57	1500.00	628.43	17128.43
REPAIRS AND MAINTENANCE	10000.00	0.00	833.33	0.00	833.33	833.33	10000.00
RETIREMENT PLAN	10000.00	531.87	833.33	531.87	833.33	301.46	9468.13
SALARIES	231750.00	10734.63	19312.50	10734.63	19312.50	8577.87	221015.37
SALARIES-OVERTIME	2500.00	658.45	208.33	658.45	208.33	-450.12	1841.55
SPRINGFIELD SEWER CHARGES	437000.00	34864.61	36416.67	34864.61	36416.67	1552.06	402135.39
SUPPLIES	12000.00	1216.80	1000.00	1216.80	1000.00	-216.80	10783.20
TRAVEL AND TRAINING	4500.00	0.00	375.00	0.00	375.00	375.00	4500.00
UTILITIES-ELECTRIC (SEWER	52000.00	2742.56	4333.33	2742.56	4333.33	1590.77	49257.44
UTILITIES-OTHER (SEWER)	10000.00	863.38	833.33	863.38	833.33	-30.05	9136.62
VEHICLE EXPENSE-GAS	13500.00	612.85	1125.00	612.85	1125.00	512.15	12887.15
VEHICLE EXPENSE-OTHER	4500.00	307.81	375.00	307.81	375.00	67.19	4192.19
PRINCIPAL EXPENSE (SEWER)	117500.00	77500.00	9791.67	77500.00	9791.67	-67708.33	40000.00
TOTAL EXPENSES	$ 1477350.00	$ 168244.38	$ 123112.49	$ 168244.38	$ 123112.49	$ -45131.89	$ 1309105.62
NET INCOME -LOSS	$ -186350.00	$ -53902.10	$ -15529.16	$ -53902.10	$ -15529.16	$ -38372.94	$ 132447.90

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 1 month period ended January 31, 2014

	ANNUAL	<--CURRENT	-->	<-- YEAR TO DATE	-->	<-- BUDGET TO DATE	-->
	BUDGET	BALANCE	BUDGET	BALANCE	BUDGET	OVER/UNDER	UNEXPENDED
REVENUES							
ADULT PROGRAMS	$ 18500.00	$ 1370.65	$ 1541.67	$ 1370.65	$ 1541.67	$ -171.02	$ -17129.35
ADVERTISING INCOME	30000.00	2640.00	2500.00	2640.00	2500.00	140.00	-27360.00
CONCESSION INCOME	45000.00	1571.65	3750.00	1571.65	3750.00	-2178.35	-43428.35
FOURTH OF JULY	7500.00	0.00	625.00	0.00	625.00	-625.00	-7500.00
INTEREST INCOME	1000.00	27.40	83.33	27.40	83.33	-55.93	-972.60
MISCELLANEOUS INCOME	1000.00	0.00	83.33	0.00	83.33	-83.33	-1000.00
MOBILE PHONE TOWER	12500.00	1045.29	1041.67	1045.29	1041.67	3.62	-11454.71
PARK FEES	2500.00	0.00	208.33	0.00	208.33	-208.33	-2500.00
REAL ESTATE TAXES	56000.00	34318.30	4666.67	34318.30	4666.67	29651.63	-21681.70
FACILITY INCOME	45000.00	4210.83	3750.00	4210.83	3750.00	460.83	-40789.17
SALES TAX	490000.00	51099.60	40833.33	51099.60	40833.33	10266.27	-438900.40
SALES TAX - CAP IMP	120000.00	0.00	10000.00	0.00	10000.00	-10000.00	-120000.00
SPECIAL EVENT INCOME	15000.00	680.00	1250.00	680.00	1250.00	-570.00	-14320.00
SWIM POOL INCOME	100000.00	0.00	8333.33	0.00	8333.33	-8333.33	-100000.00
YOUTH PROGRAMS	160000.00	9454.30	13333.33	9454.30	13333.33	-3879.03	-150545.70
TOTAL REVENUES	$ 1104000.00	$ 106418.02	$ 91999.99	$ 106418.02	$ 91999.99	$ 14418.03	$ -997581.98

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 1 month period ended January 31, 2014

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
EXPENDITURES							
ADVERTISING	$ 1000.00	$ 0.00	$ 83.33	$ 0.00	$ 83.33	$ 83.33	$ 1000.00
BUILDING MAINTENANCE (PAR	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
CAPITAL ASSET EXPENDITURE	10000.00	0.00	833.33	0.00	833.33	833.33	10000.00
CHEMICALS	8000.00	0.00	666.67	0.00	666.67	666.67	8000.00
CONCESSIONS	25000.00	1206.14	2083.33	1206.14	2083.33	877.19	23793.86
CONTRACT LABOR	7000.00	0.00	583.33	0.00	583.33	583.33	7000.00
DUES AND SUBSCRIPTIONS	100.00	0.00	8.33	0.00	8.33	8.33	100.00
EQUIPMENT-SPORTS (PARK)	200.00	0.00	16.67	0.00	16.67	16.67	200.00
FIREWORKS	10000.00	0.00	833.33	0.00	833.33	833.33	10000.00
FISCAL AGENT FEES	4000.00	750.00	333.33	750.00	333.33	-416.67	3250.00
GROUP INSURANCE	30000.00	2175.85	2500.00	2175.85	2500.00	324.15	27824.15
INSURANCE	34500.00	0.00	2875.00	0.00	2875.00	2875.00	34500.00
INTEREST EXPENSE	244000.00	302.54	20333.33	302.54	20333.33	20030.79	243697.46
LANDSCAPING	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
LEASE PAYMENTS	145000.00	0.00	12083.33	0.00	12083.33	12083.33	145000.00
LEGAL	1000.00	154.00	83.33	154.00	83.33	-70.67	846.00
PROFESSIONAL	8000.00	199.50	666.67	199.50	666.67	467.17	7800.50
MISCELLANEOUS EXPENSE	300.00	0.00	25.00	0.00	25.00	25.00	300.00
OFFICE SUPPLIES	6000.00	454.68	500.00	454.68	500.00	45.32	5545.32
PAYROLL TAXES	27800.00	1553.46	2316.67	1553.46	2316.67	763.21	26246.54
REPAIRS AND MAINTENANCE	10000.00	0.00	833.33	0.00	833.33	833.33	10000.00
RETIREMENT PLAN	8900.00	548.00	741.67	548.00	741.67	193.67	8352.00
SALARIES	222500.00	15154.86	18541.67	15154.86	18541.67	3386.81	207345.14
SALARIES-SEASONAL	140000.00	5151.70	11666.67	5151.70	11666.67	6514.97	134848.30
SALARIES-OVERTIME	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
SUPPLIES-GENERAL (PARK)	6000.00	623.92	500.00	623.92	500.00	-123.92	5376.08
SUPPLIES-SPORTS (PARK)	18000.00	0.00	1500.00	0.00	1500.00	1500.00	18000.00
SUPPLIES-AQUATIC (PARK)	8000.00	0.00	666.67	0.00	666.67	666.67	8000.00
SUPPLIES-SPECIAL ACTIVITY	20000.00	326.40	1666.67	326.40	1666.67	1340.27	19673.60
SUPPLIES - GROUNDS	500.00	0.00	41.67	0.00	41.67	41.67	500.00
TELEPHONE	7000.00	627.12	583.33	627.12	583.33	-43.79	6372.88
TRAVEL AND TRAINING	2000.00	0.00	166.67	0.00	166.67	166.67	2000.00
TURF MAINTENANCE	500.00	0.00	41.67	0.00	41.67	41.67	500.00
UTILITIES-ELECTRIC (PARK)	40000.00	2605.26	3333.33	2605.26	3333.33	728.07	37394.74
UTILITIES-GAS	6000.00	0.00	500.00	0.00	500.00	500.00	6000.00
UTILITIES-OTHER (PARK)	2500.00	634.66	208.33	634.66	208.33	-426.33	1865.34
VEHICLE EXPENSE-GAS	3000.00	74.84	250.00	74.84	250.00	175.16	2925.16
VEHICLE EXPENSE-OTHER	1000.00	0.00	83.33	0.00	83.33	83.33	1000.00
PRINCIPAL EXPENSE (MID-MO	154000.00	0.00	12833.33	0.00	12833.33	12833.33	154000.00
TOTAL EXPENDITURES	$ 1214800.00	$ 32542.93	$ 101233.31	$ 32542.93	$ 101233.31	$ 68690.38	$ 1182257.07
NET INCOME -LOSS	$ -110800.00	$ 73875.09	$ -9233.32	$ 73875.09	$ -9233.32	$ 83108.41	$ 184675.09

UNAUDITED

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #4 (B)
FINANCE DEPARTMENT

ACTION REQUIRED: INFORMATION ONLY

January 2014 Summary Reports

	2014 Budgeted Expenses	Expended As of Jan 31, 2014	% Used	2014 Projected Revenues	Received As of Jan 31, 2014	% Rec'd	Cumulative Gains or (Losses) Per Fund
General Fund							
General City Administration	$270,700.00	$26,868.02	9.9%				
Law and Public Safety Division	$717,650.00	$47,473.49	6.6%				
Street Division	$534,050.00	$14,937.55	2.8%				
Planning & Development Division	$69,260.00	$21,432.16	30.9%				
Emergency Management Division	$35,100.00	$3,966.00	11.3%				
Sub-Total	$1,626,760.00	$114,677.22	7.0%	$1,630,780.00	$217,144.37	13.3%	$102,467.15
Park Fund	$1,214,800.00	$32,542.93	2.7%	$1,104,000.00	$106,418.02	9.6%	$73,875.09
Water Fund	$1,267,675.00	$206,134.87	16.3%	$1,204,000.00	$93,602.19	7.8%	($112,532.68)
Sewer Fund	$1,477,350.00	$168,244.38	11.4%	$1,291,000.00	$114,342.28	8.9%	($53,902.10)
Totals	$5,586,585.00	$521,599.40	9.3%	$5,229,780.00	$531,506.86	10.2%	$9,907.46

	Total Reserves Available As of January 1, 2014	Total Operating Cash As of Jan 31, 2014	Total Reserves Available As of Jan 31, 2014
General Fund	$137,109.54	$77,795.84	$285,113.12
Water & Sewer Fund	$911,241.63	$33,921.40	$976,344.84
Park Fund	$297,633.43	$112,179.18	$297,660.83

Revenues by Month

	2014 Budget	JAN		FEB		MAR		APR		MAY		JUN	
General Fund	$1,630,780.00	$217,144.37											
Cumm. Total		$217,144.37	13.3%		0.0%		0.0%		0.0%		0.0%		0.0%
Water	$1,204,000.00	$93,602.19											
Cumm. Total		$93,602.19	7.8%		0.0%		0.0%		0.0%		0.0%		0.0%
Sewer	$1,291,000.00	$114,342.28											
Cumm. Total		$114,342.28	8.9%		0.0%		0.0%		0.0%		0.0%		0.0%
Parks	$11,040,000.00	$106,418.02											
Cumm. Total		$106,418.02	1.0%		0.0%		0.0%		0.0%		0.0%		0.0%
Totals	$15,165,780.00	$531,506.86		$0.00		$0.00		$0.00		$0.00		$0.00	
Cumm. Total		$531,506.86	3.5%	$0.00	0.0%	$0.00	0.0%	$0.00	0.0%	$0.00	0.0%	$0.00	0.0%

REVENUE SOURCES	2014 Projected Revenues	Received As of Jan 31, 2014	% of Projected Revenues Collected to Date
General Fund			
Asset Sales	$0	0.00	
Building Permits	$20,000	2644.00	13.2%
Cable TV Franchise Fees	$16,000	0.00	0.0%
County Road & Bridge Tax	$28,200	0.00	0.0%
Electric Franchise Fees	$230,000	18121.92	7.9%
Gas Franchise Fees	$55,000	4318.67	7.9%
Grant Revenues	$208,000	0.00	N/A
Interest Income	$630	4.63	0.7%
Law Enforcement Sales Tax	$23,750	3958.00	16.7%
Merchant Licenses	$5,400	800.00	14.8%
Miscellaneous Revenues	$1,500	372.06	24.8%
Mobile Phone Lease Fees	$68,000	4136.00	6.1%
Motor Vehicle Fuel Taxes	$187,000	16011.25	8.6%
Planning And Zoning	$2,400	0.00	0.0%
Real Estate Taxes	$181,900	114891.69	63.2%
Recyling Center	$500	0.00	0.0%
Sales & Use Taxes	$456,000	31679.70	6.9%
Sales Tax - Capital Improvement	$70,000	14859.76	0.0%
State LET Account	$500	0.00	0.0%
Traffic Court Fines	$75,000	5346.69	7.1%
Trash Income	$0	0.00	0.0%
Veterans' Memorial	$1,000	0.00	0.0%
Totals	$1,630,780	$217,144.37	13.3%
	$1,183,330		

REVENUE SOURCES	2014 Projected Revenues	Received As of Jan 31, 2014	% of Projected Revenues Collected to Date
Water Fund			
Asset Sales	$0	0	N/A
Certificates of Particiation	$59,500	0.00	N/A
Grant Receipts	$0	0.00	N/A
Interest Income	$1,500	84.82	5.7%
Meter Installations	$5,000	1,200.00	24.0%
Miscellaneous Revenues	$5,000	0.00	0.0%
Penalty Income	$25,000	4,466.80	17.9%
Trash Income	$183,000	18,991.73	10.4%
Water Sales - Commercial	$55,000	2,856.52	5.2%
Water Sales - Residential	$870,000	66,002.32	7.6%
Customer Deposits Rec.			
	$1,204,000	93,602.19	7.8%
Sewer Fund			
Development Lift Station Fees	$0	0.00	N/A
Asset Sales	$0	0.00	N/A
Certificate of Participation	$0	0.00	N/A
Hook-up Fees Received	$7,000	0.00	0.0%
Interest Income	$1,500	84.81	5.7%
Miscellaneous Revenues	$0	0.00	0.0%
Penalty Income	$32,500	3,416.16	1.0%
Sewer Sales	$1,250,000	110,841.31	8.9%
	$1,291,000	114,342.28	8.9%

REVENUE SOURCES	Projected Revenue	Received As of Jan 31, 2014	% of Projected Revenues Collected to Date
Park Fund			
Adult Program Fees	$18,500	1,370.65	7.4%
Advertising Income	$30,000	2,640.00	8.8%
Asset Sales	$0	0.00	N/A
Certificates of Participation	$0	0.00	N/A
Concession Income	$45,000	1,571.65	3.5%
Fourth of July	$7,500	0.00	0.0%
Grant Receipts	$0	0.00	0.0%
Interest Income	$1,000	27.40	2.7%
Miscellaneous Revenues	$1,000	0.00	0.0%
Mobile Phone Tower Fees	$12,500	1,045.29	8.4%
Park Fees	$2,500	0.00	0.0%
Real Estate Taxes	$56,000	34,318.30	61.3%
Facility Rental Income	$45,000	4,210.83	9.4%
Sales Tax	$490,000	51,099.60	10.4%
Sales Tax - Capital Improvement	$120,000	0.00	0.0%
Special Event Income	$15,000	680.00	4.5%
Swimming Pool Income	$100,000	0.00	0.0%
Youth Programs	$160,000	9,454.30	5.9%
Transfers In or Out	$0	0.00	0.0%
	$1,104,000	106,418.02	9.6%

Expenses	2014 Budget	JAN		FEB		MAR		APR		MAY		JUN	
General City Governm	$270,700.00	$26,868.02											
Cumm. Total		$26,868.02	9.9%		0.0%		0.0%		0.0%		0.0%		0.0%
Law & Public Safety	$717,650.00	$47,473.49											
Cumm. Total		$47,473.49	6.6%		0.0%		0.0%		0.0%		0.0%		0.0%
Water	$1,267,675.00	$206,134.87											
Cumm. Total		$206,134.87	16.3%		0.0%		0.0%		0.0%		0.0%		0.0%
Sewer	$1,477,350.00	$168,244.38											
Cumm. Total		$168,244.38	11.4%		0.0%		0.0%		0.0%		0.0%		0.0%
Streets	$534,050.00	$14,937.55											
Cumm. Total		$14,937.55	2.8%		0.0%		0.0%		0.0%		0.0%		0.0%
Planning & Developme	$69,260.00	$21,432.16											
Cumm. Total		$21,432.16	30.9%		0.0%		0.0%		0.0%		0.0%		0.0%
Parks	$1,214,800.00	$32,542.93											
Cumm. Total		$32,542.93	2.7%		0.0%		0.0%		0.0%		0.0%		0.0%
Emergency Manageme	$35,100.00	$3,966.00											
Cumm. Total		$3,966.00	11.3%		0.0%		0.0%		0.0%		0.0%		0.0%
Totals	$5,586,585.00	$521,599.40		$0.00		$0.00		$0.00		$0.00			
Cumm. Total		$521,599.40	9.3%	$521,599.40	9.3%	$0.00		$0.00		$0.00		$0.00	

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #4 (C)
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

February 2014 Outstanding Invoices

CITY OF WILLARD
Unpaid Invoice Listing
March 06, 2014

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
ACE150	AC ELECTRICAL SYSTEMS, INC.	143658SE	2/27/14	3/06/14	PUMP REPAIRS	2	1900	72.75
ACE150	AC ELECTRICAL SYSTEMS, INC.	143658WA	2/27/14	3/06/14	PUMP REPAIRS	2	900	72.75
					Vendor Total			145.50
AMB150	American Business Systems	C000GF	3/03/14	4/04/14	COPIES & RENTAL	1	885	362.25
AMB150	American Business Systems	COOOLW	3/03/14	3/03/14	COPIES & RENTAL	1	1885	58.00
AMB150	American Business Systems	S04274	2/25/14	2/28/14	COPY TONER	1	1885	12.04
AMB150	American Business Systems	C000LW2	3/03/14	3/03/14	COPIES & RENTAL	1	1885	61.07
					Vendor Total			493.36
AMP100	AmeriPride Services, Inc	3400231358GN	2/27/14	3/03/14	CARPET RENTAL	1	808	4.93
AMP100	AmeriPride Services, Inc	3400231359GN	2/27/14	3/03/14	CARPET RENTAL	1	808	3.60
AMP100	AmeriPride Services, Inc	3400231360PK	2/27/14	3/04/14	CARPET/MAT RENTAL	3	808	4.93
AMP100	AmeriPride Services, Inc	3400231365LW	2/27/14	3/04/14	CARPET/MAT RENTAL	1	1808	2.56
					Vendor Total			16.02
BAT150	BATTLEFIELD SEPTIC, LLC	022114SE	2/24/14	2/28/14	LIFT STATION PUMPD	2	1876	160.00
BEF100	Beacon Refuse, LLC	1120WA	2/25/14	3/15/14	TRASH-WA	2	943	65.00
BLD150	BLUEDOG GRAPHIX	121891PK	2/10/14	3/15/14	BLUE DOG ADVTSG	3	800	208.00
BLD150	BLUEDOG GRAPHIX	121902PK	2/25/14	2/25/14	ADVERTISING SIGNS	3	800	360.00
					Vendor Total			568.00
BLU200	BLUMENSTOCK, DAN	022814PKDREF	2/28/14	3/03/14	PARK RENTAL REFUND	3	375	75.00
BUZ100	Buzzard Waste Services	332902WA	2/20/14	3/15/14	TRASH-WA	2	943	1033.30
CLN100	Clean The Uniform Co Joplin	20989521	2/03/14	2/28/14	UNIFORMS	2	935	30.06
CLN100	Clean The Uniform Co Joplin	20988227WA	1/27/14	2/28/14	UNIFORMS	2	935	30.06
CLN100	Clean The Uniform Co Joplin	20990829SE	2/10/14	2/28/14	UNIFORMS	2	1935	30.06
CLN100	Clean The Uniform Co Joplin	20992042SE	2/17/14	2/28/14	UNIFORMS	2	1935	30.06
					Vendor Total			120.24
COM385	COMMERCE TRUST CO	02032014SE	2/03/14	3/15/14	COMTRUST BOND 2003	2	1885	51.92
COM385	COMMERCE TRUST CO	02032014WA	2/03/14	3/15/14	COMTRUST BOND 2003	2	885	51.93
					Vendor Total			103.85
COMMGN	COMMERCE CREDIT CARD SERVICES	013114GN	1/31/14	3/06/14	PREPAID POSTAGE	1	885	100.00
COMMGN	COMMERCE CREDIT CARD SERVICES	021414GN	2/14/14	3/06/14	STAMP ACCOUNT FEES	1	885	15.99
COMMGN	COMMERCE CREDIT CARD SERVICES	01242014GN	1/24/14	3/15/14	STAPLES OFFICE SUP	1	885	41.37
COMMGN	COMMERCE CREDIT CARD SERVICES	01292014GN	1/29/14	3/15/14	STAPLES OFFICE SUP	1	885	15.62
COMMGN	COMMERCE CREDIT CARD SERVICES	02062014GN	2/06/14	3/15/14	STAPLES SUPPLIES	1	885	32.77
COMMGN	COMMERCE CREDIT CARD SERVICES	012420142GN	1/24/14	3/15/14	STAPLES OFFICE SUP	1	885	84.59
COMMGN	COMMERCE CREDIT CARD SERVICES	013020142GN	1/30/14	3/15/14	MURFINS MAYOR DINR	1	930	107.28
COMMGN	COMMERCE CREDIT CARD SERVICES	013120142GN	1/31/14	3/15/14	USPS STAMPS	1	885	49.00
					Vendor Total			446.62
COMMLW	COMMERCE CREDIT CARD SERVICES	011514LW	1/15/14	3/15/14	STAPLES OFFICE SUP	1	1885	200.16
COMMLW	COMMERCE CREDIT CARD SERVICES	01242014LW	1/24/14	3/15/14	STAPLES OFFICE SUP	1	1885	14.37
COMMLW	COMMERCE CREDIT CARD SERVICES	01282014LW	1/28/14	3/15/14	USPS MAIL RADR UNT	1	1885	23.85
COMMLW	COMMERCE CREDIT CARD SERVICES	01292014LW	1/29/14	3/15/14	STAPLES OFFICE SUP	1	1885	15.62
COMMLW	COMMERCE CREDIT CARD SERVICES	02052014LW	2/05/14	3/15/14	STAPLES SUPPLIES	1	1885	30.78
COMMLW	COMMERCE CREDIT CARD SERVICES	02062014LW	2/06/14	3/15/14	STAPLES SUPPLIES	1	1885	24.97
COMMLW	COMMERCE CREDIT CARD SERVICES	012820142LW	1/28/14	3/15/14	WALMART MICROWAVE	1	1935	62.67
					Vendor Total			372.42
COMMPK	COMMERCE CREDIT CARD SERVICES	0214142PK	2/14/14	3/15/14	USPS GRANT PAPERS	3	885	5.60
COMMPK	COMMERCE CREDIT CARD SERVICES	01292014PK	1/29/14	3/15/14	STAPLES OFFICE SUP	3	885	51.59
COMMPK	COMMERCE CREDIT CARD SERVICES	02032014PK	2/03/14	3/15/14	WHENTOWORK SUSCRIP	3	885	315.00
COMMPK	COMMERCE CREDIT CARD SERVICES	02142014PK	2/14/14	3/15/14	PIZZAHUT VAL DANCE	3	938	30.97
					Vendor Total			403.16
COMMSE	COMMERCE CREDIT CARD SERVICES	013014SE	1/30/14	3/15/14	STAPLES SUPPLIES	2	1885	70.74
COMMSE	COMMERCE CREDIT CARD SERVICES	021414SE	2/14/14	3/06/14	USPS	2	1885	122.50
COMMSE	COMMERCE CREDIT CARD SERVICES	338805SE	2/11/14	2/11/14	HEADLIGHT SWITCH	2	1900	111.98
COMMSE	COMMERCE CREDIT CARD SERVICES	01292014SE	1/29/14	3/15/14	STAPLES OFFICE SUP	2	1885	36.74
COMMSE	COMMERCE CREDIT CARD SERVICES	013120142SE	1/31/14	3/15/14	USPS STAMPS	2	1885	24.50
					Vendor Total			366.46
COMMWA	COMMERCE CREDIT CARD SERVICES	021414WA	2/14/14	3/06/14	USPS	2	885	122.50
COMMWA	COMMERCE CREDIT CARD SERVICES	338805WA	2/11/14	2/11/14	PUMP TRUCK REPAIR	2	900	111.99
COMMWA	COMMERCE CREDIT CARD SERVICES	01292014WA	1/29/14	3/15/14	STAPLES OFFICE SUP	2	885	36.75
COMMWA	COMMERCE CREDIT CARD SERVICES	16733403WA	1/30/14	3/06/14	STAPLES	2	885	70.74
COMMWA	COMMERCE CREDIT CARD SERVICES	013120142WA	1/31/14	3/15/14	USPS STAMPS	2	885	24.50
					Vendor Total			366.48
CON165	CONCO QUARRIES, INC.	368839ST	2/07/14	3/15/14	CONCO QUAR STREETS	1	2900	327.39

CITY OF WILLARD
Unpaid Invoice Listing
March 06, 2014

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
CON460	CONSULTING ANALYTICAL SVC	33861SE	2/14/14	2/28/14	SEWER TESTING	2	1876	115.00
CRS100	CRS COMPUTER SOLUTIONS	793	1/14/14	1/14/14	MICS, CABLES,ETC.	1	935	67.50
DUV100	DUVALL, DALE	022614ER	2/26/14	3/04/14	MILEAGE TO MPR	1	945	94.22
EAG125	EAGLEBURGER,JOHN	211356SE	2/02/14	2/28/14	ROOF REPAIR	2	1808	112.50
EAG125	EAGLEBURGER,JOHN	211356WA	2/02/14	2/28/14	ROOF REPAIR	2	808	112.50
EAG125	EAGLEBURGER,JOHN	211357GN	2/27/14	2/28/14	ROOF REPAIR	1	808	200.00
					Vendor Total			425.00
EPM150	EPEMA, STACY	22414PKRDEF	2/24/14	3/03/14	RENTAL DEPOSIT	3	375	75.00
FER100	Ferguson Enterprises	0421820	2/21/14	2/28/14	2X20 FT PVC	2	1965	142.27
FER100	Ferguson Enterprises	0421820WA	2/21/14	3/04/14	2 X20 PVC PIPE	2	965	142.27
					Vendor Total			284.54
FOU325	FOURAKER PRINTING CO.	10148LW	2/11/14	2/27/14	PLEA OFFER SETS	1	1885	130.00
FOU325	FOURAKER PRINTING CO.	10149SE	2/20/14	2/27/14	ENVELOPES	2	1885	122.50
FOU325	FOURAKER PRINTING CO.	10149WA	2/20/14	2/27/14	ENVELOPES	2	885	122.50
					Vendor Total			375.00
GDN250	GORDON, DONNA	0290102LW	2/21/14	2/28/14	INDOOR FLOOD LIGHT	1	1935	16.00
GDN250	GORDON, DONNA	3887306LW	12/24/14	12/28/14	TRAINING	1	1945	21.74
					Vendor Total			37.74
GIL200	GILBERT, KRISTIN	022414PLREF	2/24/14	3/03/14	RENTAL DEPOSIT	3	375	75.00
GRE370	GREENE COUNTY, MISSOURI	021814GN	2/18/14	3/18/14	ELECTION COSTS	1	845	2923.00
GSG100	Graystone Graphics, Inc	181833PK	2/13/14	3/15/14	GRAYSTONE SHIRTS	3	936	95.00
GSG100	Graystone Graphics, Inc	181921PK	2/20/14	2/27/14	BASKETBALL SHIRTS	3	936	20.00
					Vendor Total			115.00
HAW145	HAWKINS INC.	3566536WA	2/20/14	2/28/14	CHLORINE CYLINDER	2	935	681.26
HOW550	HOWALD'S LLC	2039ST	1/26/14	3/06/14	ROCK REMOVAL & HYD	1	2900	1660.00
HOW550	HOWALD'S LLC	2040ST	1/26/14	2/28/14	ROCK REMOVAL	1	2900	250.00
					Vendor Total			1910.00
KEL425	KELLEY'S POLICE & TACTICAL SUP	18505	2/26/14	3/04/14	UNIFORMS	1	1950	99.98
KPM100	KPM CPAs	43901GN	2/26/14	2/28/14	AUDIT	1	805	1590.00
KPM100	KPM CPAs	43901SE	2/26/14	2/28/14	AUDIT	2	1805	705.00
KPM100	KPM CPAs	43901WA	2/26/14	2/28/14	AUDIT	2	805	705.00
					Vendor Total			3000.00
KUB275	KUBOTA OF THE OZARKS	KC100250	2/20/14	2/28/14	MOWER REPAIRS	3	900	301.53
LEG250	LegalShield	022514LW	2/25/14	2/25/14	LAW INSURANCE	1	1865	53.85
LON100	LONG, DUSTIN	3030253095WA	2/21/14	2/21/14	CELL PHONE REIMB	2	959	50.00
LOP200	LOPEZ, STEVE	022814PKDREF	2/28/14	3/03/14	SOCCER REG. REFUND	3	375	40.00
LOW505	LOWES CREDIT SERVICES	82425PK	2/24/14	2/28/14	FILTERS RETURNED	3	900	-58.99
LOW505	LOWES CREDIT SERVICES	012714SE	1/27/14	3/15/14	LOWES-SHOP SUPPLY	2	1808	23.37
LOW505	LOWES CREDIT SERVICES	012714WA	1/27/14	3/15/14	LOWES-SHOP SUPPLY	2	808	23.37
LOW505	LOWES CREDIT SERVICES	012814SE	1/28/14	3/15/14	LOWES-SHOP SUPPLY	2	1935	106.57
LOW505	LOWES CREDIT SERVICES	021814PK	2/18/14	3/15/14	LOWES-GROUNDS MAIN	3	871	107.38
LOW505	LOWES CREDIT SERVICES	1798516PK	2/24/14	2/28/14	WOOD STAIN SUPPLY	3	900	254.17
LOW505	LOWES CREDIT SERVICES	01282014PK	1/28/14	3/15/14	LOWES-REPAIRS	3	900	8.53
LOW505	LOWES CREDIT SERVICES	01282014WA	1/28/14	3/15/14	LOWES-SHOP SUPPLY	2	935	106.58
LOW505	LOWES CREDIT SERVICES	02102014PK	2/10/14	3/15/14	LOWES-AIR FILTERS	3	900	262.18
					Vendor Total			833.16
MID400	MIDWEST RADAR & EQUIPMENT	0014203LW	2/11/14	2/28/14	RADAR REPAIR/LABOR	1	1900	90.00
MIS440	MISSOURI RURAL WATER ASSOCIATI	022114WA	2/21/14	2/28/14	LEG ASSESSMENT	2	840	600.00
MIS445	MISSOURI STATE UNIVERSITY	022614GN	2/26/14	2/26/14	MRCC CONT. CERT.	1	945	40.00
MLF100	MAILFINANCE	N4475684	2/06/14	2/28/14	FOLDING MAC LEASE	2	1935	105.01
MLF100	MAILFINANCE	N4475684WA	2/06/14	2/28/14	FOLDING MAC LEASE	2	935	105.01
					Vendor Total			210.02
MOC100	MISSOURI ONE CALL	4020339SE	2/28/14	3/04/14	REGULAR LOCATE FEE	2	1876	50.70
MOC100	MISSOURI ONE CALL	4020339WA	2/28/14	3/04/14	REGULAR LOCATE FEE	2	876	50.70
					Vendor Total			101.40

CITY OF WILLARD
Unpaid Invoice Listing
March 06, 2014

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
MPC460	MISSOURI POLICE CHIEFS ASSC	037530	2/20/14	2/28/14	ANNUAL DUES	1	1840	200.00
MPI150	MELTON PROPANE, INC.	022814LW	2/28/14	2/28/14	PROPANE	1	1958	720.18
MUR460	MURFIN'S MARKET	0129142PK	1/29/14	3/15/14	MURFINS-MISC	3	820	3.27
OIS160	ONLINE INFORMATION SERVICES	554192SE	1/31/14	3/15/14	ONLINE INFO REPTS	2	1876	24.30
OIS160	ONLINE INFORMATION SERVICES	554192WA	1/31/14	3/15/14	ONLINE INFO REPTS	2	876	24.30
					Vendor Total			48.60
OLC150	ON LINE COLLECTIONS	136800027SE	1/31/14	2/27/14	COLLECTION FEE	2	1876	67.79
OLC150	ON LINE COLLECTIONS	1368000027WA	1/31/14	2/27/14	COLLECTION FEE	2	876	67.79
					Vendor Total			135.58
ORE145	O'REILLY'S AUTO PARTS	284010WA	1/29/14	2/28/14	WATER TK COMPRESSO	2	965	36.96
ORE145	O'REILLY'S AUTO PARTS	284100ST	1/30/14	2/28/14	VEHICLE PARTS	1	2965	22.44
ORE145	O'REILLY'S AUTO PARTS	284362WA	1/31/14	2/27/14	IMPACT ADAPTER	2	935	11.99
ORE145	O'REILLY'S AUTO PARTS	285167LW	2/05/14	3/15/14	OREILLY-SUPPLIES	1	935	3.49
ORE145	O'REILLY'S AUTO PARTS	285196SE	2/06/14	2/27/14	VEHICLE SUPPLIES	2	1965	3.99
ORE145	O'REILLY'S AUTO PARTS	285244SE	2/06/14	2/27/14	BALL& HITCH	2	1935	65.47
ORE145	O'REILLY'S AUTO PARTS	285244WA	2/06/14	2/24/14	BALL MOUNT & HITCH	2	935	65.48
ORE145	O'REILLY'S AUTO PARTS	285332SE	2/07/14	2/27/14	OIL & FILTER	2	1935	67.35
ORE145	O'REILLY'S AUTO PARTS	285332ST	2/07/14	2/27/14	OIL & FILTER	1	2935	67.36
ORE145	O'REILLY'S AUTO PARTS	285332WA	2/07/14	2/27/14	OIL & FILTER	2	935	67.35
ORE145	O'REILLY'S AUTO PARTS	285376SE	2/07/14	2/27/14	BACK HOE FILTER	2	935	26.64
ORE145	O'REILLY'S AUTO PARTS	285377WA	2/07/14	2/27/14	RETURN FILTER	2	965	-5.90
ORE145	O'REILLY'S AUTO PARTS	285718PK	2/10/14	3/15/14	OREILLY-SUPPLIES	3	935	4.49
ORE145	O'REILLY'S AUTO PARTS	286238LW	2/13/14	2/27/14	FEBREZ & AIR FRESH	1	1935	9.08
ORE145	O'REILLY'S AUTO PARTS	288379PD	2/25/14	2/28/14	BATTERY	1	4965	80.84
ORE145	O'REILLY'S AUTO PARTS	289308ST	3/02/14	3/06/14	STRAIGHT KEY	1	2965	2.59
ORE145	O'REILLY'S AUTO PARTS	289507WA	3/04/14	3/06/14	COUPLERS	2	1965	12.94
ORE145	O'REILLY'S AUTO PARTS	2367284899	2/04/14	3/15/14	CHEVY 3/4 TN TRK	2	1935	47.02
ORE145	O'REILLY'S AUTO PARTS	2367284721WA	2/03/14	3/15/14	SHOP SUPPLIES-WA	2	1935	24.92
ORE145	O'REILLY'S AUTO PARTS	2367284899WA	2/04/14	3/15/14	CHEVY 3/4 TN TRK	2	965	47.02
ORE145	O'REILLY'S AUTO PARTS	2367284908SE	2/04/14	3/15/14	SHOP SUPPLIES-SE	2	1935	24.92
ORE145	O'REILLY'S AUTO PARTS	2367285881LW	2/11/14	3/15/14	TAPE MEASURER	1	1935	10.47
ORE145	O'REILLY'S AUTO PARTS	2367287756LW	2/13/14	3/15/14	SUPPLIES-LW	1	1935	51.88
					Vendor Total			748.79
OZA255	OZARKS COCA COLA	1035950PK	2/25/14	3/04/14	COKE DRINKS	3	820	130.87
OZA280	Ozark Greenways, Inc	010113WA	1/01/14	2/28/14	RENT	2	885	250.00
OZA280	Ozark Greenways, Inc	010114SE	1/01/14	3/06/14	RENT	2	1885	250.00
OZA280	Ozark Greenways, Inc	030114SE	3/01/14	3/01/14	RENT	2	1885	250.00
OZA280	Ozark Greenways, Inc	030114WA	3/06/14	3/06/14	RENT	2	885	250.00
					Vendor Total			1000.00
PUR200	PURDY, STEVE	030314LW	3/03/14	3/03/14	ICE MELT	1	1935	6.22
REA200	REAVES, JUSTIN	020414ER	2/04/14	3/04/14	CELL PHONE	2	959	50.00
REP400	Republic Services	4070907WA	1/31/14	2/27/14	CITIZEN TRASH	2	943	12314.50
SCO150	SCOTT GROSS CO.INC.	3136695WA	1/31/14	2/27/14	TANK RENTAL	1	2935	24.36
SHP550	SHIPLEY, SHANNON	68126220LW	2/11/14	2/28/14	SUPPLIES	1	1935	30.00
SHP550	SHIPLEY, SHANNON	68923129LW	2/11/14	2/28/14	SUPPLIES EVIDENCE	1	1935	8.25
					Vendor Total			38.25
SMI200	SMITH, JAMES	3030252667WA	2/21/14	3/04/14	CELL PHONE REIMB	2	959	50.00
SPF100	SPFD FAMILY MEDICAL WALK-IN	14026PK	2/06/14	2/27/14	LAB UDS ESCREEN	3	876	35.00
SPR275	SPRINGFIELD WINWATER WORKS CO	110625WA	3/04/14	3/06/14	WATER SUPPLIES	2	935	470.40
SPS150	SCHENDEL PEST SERVICES	550209308GN	2/25/14	3/15/14	PEST CONTROL	1	1885	80.00
SPS150	SCHENDEL PEST SERVICES	550209308PK	2/25/14	3/15/14	PEST CONTROL PK	3	885	30.00
SPS150	SCHENDEL PEST SERVICES	550209308SE	2/25/14	3/15/14	PEST CONTROL SEWER	2	1885	30.00
SPS150	SCHENDEL PEST SERVICES	550209308WA	2/25/14	3/15/14	PEST CONTROL WA	2	885	40.00
					Vendor Total			180.00
STI150	SAWYER TIRE INC.	611700LW	2/11/14	2/27/14	VEH MAINTENANCE	1	1965	45.45
VER100	VERIZON WIRELESS	9718930587GN	1/23/14	2/28/14	CELL PHONE	1	940	147.30
VER100	VERIZON WIRELESS	9718930587LW	1/23/14	2/28/14	CELL PHONE	1	1940	292.04
VER100	VERIZON WIRELESS	9718930587PD	1/23/14	2/28/14	CELL PHONE	1	4940	97.44
VER100	VERIZON WIRELESS	9718930587PK	1/23/14	2/28/14	CELL PHONE	3	940	88.01
VER100	VERIZON WIRELESS	9718930587SE	1/23/14	2/28/14	CELL PHONE	2	1959	30.10
VER100	VERIZON WIRELESS	9718930587WA	1/23/14	2/28/14	CELL PHONE	2	959	30.12
					Vendor Total			685.01
VLV100	Volvo Rents/BlueLine Rental	798155SE	2/19/14	3/15/14	BLUELINE EQUIP REN	2	900	92.50
VLV100	Volvo Rents/BlueLine Rental	798155WA	2/19/14	3/15/14	BLUELINE EQUIP REN	2	900	92.50

CITY OF WILLARD
Unpaid Invoice Listing
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Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
					Vendor Total			185.00
VSP130	VISION SERVICE PLAN - (IC)	021814LW	2/18/14	3/04/14	PD VISION INSUR	1	365	253.06
WAL110	Walmart Community/GEMB	002254PK	3/14/14	2/28/14	CONCESSION	3	820	132.18
WAL110	Walmart Community/GEMB	012414PK	1/23/14	3/06/14	CONCESSIONS	3	935	494.72
WAL110	Walmart Community/GEMB	013114PK	1/31/14	3/06/14	CONCESSIONS	3	820	67.26
WAL110	Walmart Community/GEMB	020614PK	2/06/14	3/06/14	SUPPLIES	3	938	68.00
WAL110	Walmart Community/GEMB	0002254PK	3/15/14	2/28/14	SUPPLIES	3	938	497.80
					Vendor Total			1259.96
WAT200	WATER WORKS, INC.	127590SE	2/25/14	3/06/14	GRINDER PUMP	2	1900	604.82
WAT200	WATER WORKS, INC.	127590WA	2/25/14	3/06/14	GRINDER PUMP	2	900	604.83
					Vendor Total			1209.65
WAT250	WATERWORK SPECIALITIES, INC.	213883GN	2/18/14	2/28/14	METER & METER SET	2	810	427.36
WCA150	WCA WASTE CORPORATION	1801550	2/20/14	2/28/14	CITIZEN TRASH	1	2940	3562.04
WCA150	WCA WASTE CORPORATION	1794554ST	2/12/14	2/28/14	CITIZEN TRASH	1	2940	67.12
					Vendor Total			3629.16
WEN100	WENDELL FORSHEE	022114GNEMR	2/21/14	3/15/14	MAYOR REIMB KEYS	1	885	5.75
WIL295	WILLARD CHAMBER OF COMMERCE	2131	2/11/14	2/28/14	CHAMBE LUNCHEON	1	935	8.00
WIL295	WILLARD CHAMBER OF COMMERCE	2130PK	2/11/14	2/28/14	CHAMBER LUNCH	0	0	48.00
					Vendor Total			56.00
WIN100	WINDSTREAM COMMUNICATIONS	13349807GN	2/20/14	3/17/14	PHONE SERVICE	1	940	626.84
WIN100	WINDSTREAM COMMUNICATIONS	13349807LW	2/20/14	3/17/14	PHONE SERVICE	1	1940	626.82
WIN100	WINDSTREAM COMMUNICATIONS	13349807PK	2/20/14	3/17/14	PHONE SERVICE	3	940	626.82
WIN100	WINDSTREAM COMMUNICATIONS	13349807SE	2/20/14	3/17/14	PHONE SERVICE	2	954	626.82
WIN100	WINDSTREAM COMMUNICATIONS	13349807WA	2/20/14	3/17/14	PHONE SERVICE	2	959	626.82
					Vendor Total			3134.12
WPM100	POSTMASTER	022514SE	2/25/14	2/28/14	BILLING POSTAGE	2	1885	728.64
WPM100	POSTMASTER	022514WA	2/25/14	2/28/14	BILLING POSTAGE	2	885	728.64
WPM100	POSTMASTER	030314GN	3/03/14	3/04/14	PO BOX SERVICE FEE	1	840	86.00
					Vendor Total			1543.28
					Final Total			46250.82

Fund	Account		Description	Amount
0	0			24.00
			TOTAL	24.00
1	365	0	GROUP INSURANCE PAYABLE	253.06
1	805	0	AUDIT FEE (GCG)	1590.00
1	808	0	BUILDING MAINTENANCE (GCG)	208.53
1	840	0	DUES AND SUBSCRIPTIONS (GCG)	86.00
1	845	0	ELECTION EXPENSE (GCG)	2923.00
1	885	0	OFFICE SUPPLIES (GCG)	747.34
1	930	0	SPECIAL EVENT	107.28
1	935	0	SUPPLIES (GCG)	78.99
1	940	0	TELEPHONE (GCG)	774.14
1	945	0	TRAVEL AND TRAINING (GCG)	134.22
1	1808	0	BUILDING MAINTENANCE (LAW)	2.56
1	1840	0	DUES & SUBSCRIPTIONS (LAW)	200.00
1	1865	0	INSURANCE (LAW)	53.85
1	1885	0	OFFICE EXPENSE (LAW)	610.86
1	1900	0	REPAIRS & MAINTENANCE (LAW)	90.00
1	1935	0	SUPPLIES (LAW)	194.57
1	1940	0	TELEPHONE (LAW)	918.86
1	1945	0	TRAVEL & TRAINING (LAW)	21.74
1	1950	0	UNIFORMS (LAW)	99.98
1	1958	0	UTILITIES-GAS (LAW)	720.18
1	1965	0	VEHICLE EXPENSE-OTHER	45.45
1	2900	0	REPAIRS AND MAINTENANCE (STREETS)	2237.39
1	2935	0	SUPPLIES (STREETS)	91.72
1	2940	0	TRASH EXPENSE	3629.16
1	2965	0	VEHICLE EXPENSE-OTHER	25.03
1	4940	0	TELEPHONE (P&D)	97.44
1	4965	0	VEHICLE EXPENSE-OTHER	80.84
			Total for Fund #: 1	16022.19
2	805	0	AUDIT (WATER)	705.00
2	808	0	BUILDING MAINTENANCE (WATER)	135.87
2	810	0	CAPITAL ASSET EXPENDITURES	427.36
2	840	0	DUES AND SUBSCRIPTIONS (WATER)	600.00
2	876	0	PROFESSIONAL (WATER)	142.79
2	885	0	OFFICE SUPPLIES (WATER)	1697.56
2	900	0	REPAIRS AND MAINTENANCE (WATER)	974.57
2	935	0	SUPPLIES (WATER)	1594.83

CITY OF WILLARD
Unpaid Invoice Listing
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Payee #	Payee Name		Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due

2	943	0	TRASH EXPENSE	13412.80
2	954	0	1959	626.82
2	959	0	UTILITIES-OTHER (WATER)	806.94
2	965	0	VEHICLE EXPENSE-OTHER	226.82
2	1805	0	AUDIT (SEWER)	705.00
2	1808	0	BUILDING MAINTENANCE (SEWER)	135.87
2	1876	0	PROFESSIONAL (SEWER)	417.79
2	1885	0	OFFICE SUPPLIES (SEWER)	1687.54
2	1900	0	REPAIRS AND MAINTENANCE (SEWER)	789.55
2	1935	0	SUPPLIES (SEWER)	501.38
2	1959	0	UTILITIES-OTHER (SEWER)	30.10
2	1965	0	VEHICLE EXPENSE-OTHER	152.73
			Total for Fund #: 2	25771.32
3	375	0	CUSTOMER DEPOSITS	265.00
3	800	0	ADVERTISING	568.00
3	808	0	BUILDING MAINTENANCE (PARK)	4.93
3	820	0	CONCESSIONS	398.50
3	871	0	LANDSCAPING	107.38
3	876	0	PROFESSIONAL	35.00
3	885	0	OFFICE SUPPLIES	402.19
3	900	0	REPAIRS AND MAINTENANCE	767.42
3	935	0	SUPPLIES-GENERAL (PARK)	888.09
3	936	0	SUPPLIES-SPORTS	115.00
3	938	0	SUPPLIES-SPECIAL ACTIVITY (PARK)	166.97
3	940	0	TELEPHONE	714.83
			Total for Fund #: 3	4433.31

City Clerk Report
March 10, 2014

- I met with Mike Perry of Sullivan Publications to discuss their merge with MuniCode and the options that are now available to make the online code book more efficient and user friendly.
- I attended a two day Professional Academy course offered through MPR (our insurance pool company). One day was on attitude and finished my Phase 1 of the series. The second day was on risk management and I will attend three more classes this year to finish that phase. These are offered at no cost to the City and I have shown the information to the CA to review for other employees to attend.
- I am organizing the Mayors breakfast for March 22nd. I will be sending out letters to the Chamber of Commerce, the School and other entities to invite them so that they can meet the new City Administrator. The meeting will also be posted as a public meeting.
- I have ordered name plaques, business cards and name tags for the CA and Carolyn.
- I have submitted my certification documentation to the IIMC (International Institute of Municipal Clerks) and am now am in the waiting period to receive my CMC (Certified Municipal Clerk) classification.
- I am getting costs to order new name badges for all employees/Board members who do not have one. These are used during emergency situations to determine the level of security for each person.
- I met with Carolyn and the CA on March 6th with the representatives from MPR to reviews the benefits and requirements to fully utilize MPR's services.
- I have set up to have passwords put onto the printer/copier at City Hall. This will allow each department to have their own code/sub-codes and will allow for the tracking of use from each department.
- I will be attending the MOCCFOA City Clerks Spring Institute the week of March 10th.
- I have been working closely with the CA on various issues and discussion options.
- I have been working to assist in setting up the Meet the Candidate Night.
- I expect El Venero to come in for the City liquor license. This should be in the next week or so.
- I assisted in the issuing of building permits.
- I have issued five new business licenses (3 contractors and two door to door salesmen).
- I have met with a citizen who is interested in opening a commercial day care facility. I gave her the required information and she is looking for a site.
- I am assisting Randy in the submittal of his ISO Building Code Effectiveness Grading survey.
- I have been working with Randy and the CA on the site plan for the Willard Fire Protection District.
- I am looking at website options for the City.
- I am looking at various cities social media policies for employees and ethic policies for the Board of Aldermen.
- I have attended meetings and created the agendas, packets and minutes for the boards.
- I have filled numerous sunshine requests.
- I continue working on filing projects.
- I continue to work with the City Attorney on various legal issues.

Dale Duvall, City Clerk

Parks and Recreation Report
March 10, 2014

Programs

- **Zumba Class** – *Community Building on Mondays and Wednesdays @ 6:30pm-7:30pm.*
- **Yoga** – *Murray Room* on *Mondays and Wednesdays @ 6:00-7:00pm.*
- **X-treme Fitness**-*Community Building on Mondays, Tuesdays, and Thursdays @ 5:30-6:30pm.*
- **Children's Dance Classes** - *Murray Room on Tuesdays and Thursdays @ 4:00 – 7:30pm.*
- **Willard Playgroup** - *Recreation Center on Wednesdays @ 9:30 – 11:00am.*
- **Tumbling Toddlers** - *Recreation Center on Wednesdays @ 830-930am begins Jan 15th.*
- **Youth Yoga**- *Recreation Center* on Mondays @ 845a-930a begins Jan. 13th.
- **Youth Cheerleading**- *Recreation Center* on Fridays @ 4p-4:45pm begins Jan 17th.
- **Kid's Night Out**- *Recreation Center* on Friday Feb. 14th 5:00pm-9:00pm.
- **Senior's Fitness Class** - *Murray Room on Monday, Wednesday, Fridays @ 10-11am.*
- **Summer Adv. Camp** – *Planning in progress for 2014. Registration Packets available online*
- **Kid-Venture Days** – Upcoming day are March 10th-14th for Spring Break
    - Pre-registration is required, and is ongoing
- **Homeschool P.E.** – *Recreation Center on Wednesdays @ 1:00 – 3:00pm.*

Special Events

- **Splash N Bash** – *Planning in Progress*
    - Date is set for May 26th.
- **Freedom Fest** – *Planning in Progress*
    - Date is set for Saturday, June 28, 2014
- **Frisco Runaway Triathlon / Splash n Dash Jr. Triathlon** – *Planning in Progress*
    - Date: August 30th
- **The Doggie Dive** – *Planning in Progress*
    - Date: September 6th
- **Halloween Events** – *Planning in Progress*
    - Date for 2014 Haunted House is October 24th and 25th
    - Date for 2014 Safe Halloween is October 25th
- **Christmas on the Frisco** – *Planning in Progress*
    - Date: November 21st 2014
    - Willard Area Chamber of Commerce and the Parks Department is a partner.
- **Turkey Trot** – *Planning in Progress*
    - Date for 2014 is November 27th
- **Santa's Workshop** – *Planning in Progress*
    - Date for 2014 is December 13th
- **Sweet Heart Dance** –
    - Dance was held Friday, February 7th from 7-10pm.
    - We had 289 kids attend plus several parents.
    - Dance Profit was $1620.65
- **The Great Egg Hunt and Activities** – *Planning in Progress*
    - Date for event is April 12th
- **Rummage Sale** – *Planning in Progress*
    - Date is Set for April 5th
- **Spring Clean Up** – Partnering with Jim Roberts: *Jim has passed so Tim will help (his son)*
    - Date is set for April 26th

- **Father Daughter Ball** – Planning in Progress
  - Date for event is May 3rd
  - This will be for Pre-K through 6th Grade.

<u>Aquatics</u>

- **Budget and Expense** – *Planning for 2014 season*
  - Staff is currently looking for ways to streamline all staffing, expenses, and revenue.
  - Anne is LGI certified: This will make us able to train all Life Gaurds
    - Instead of them going elsewhere the will be trained in house at THE WAC the way we want them to be trained.
- **Programs** - *Planning for 2014 season*
  - Website has been updated for the 2014 season
    - We are now taking reservations for all activities

<u>Sports Section</u>

- **Youth Soccer** – *Planning in Progress*
  - Registration ended with 255 compared to 229 for spring 2013.
- **Youth Volleyball** – *Planning in Progress*
  - Registration for spring leagues is complete; we had 80 girls register to play in the recreational league.
  - Registration for the competitive league begins March 17.
- **Youth Baseball/Softball** – *Planning in Progress*
  - Planning in progress for Summer leagues
- **Youth Basketball** – *Planning in Progress*
  - Winter session basketball is underway, with games beginning February 8th.
  - We had registration totaling 163 kids.
- **Adult Volleyball** – *Planning in Progress*
  - Adult volleyball is underway for the second session.
  - We have 7 teams registered to play this session, an increase of 3 teams.
  - We are considering a 1 day, 3 game guaranteed tournament on a Saturday.

<u>Advertising</u>

- **GYM Signs**
  - Final invoices for the 2014 sponsorship year have been mailed out.
  - We have also mailed sponsorship opportunity flyers to all Willard businesses.
- **Pool Days of Fame**
  - We are still looking at ways to promote and sell. (Summer 2014)
- **Special Events**
  - Staff is currently looking at new and positive ways to include local businesses in special events. Not only with advertising, but also products.

<u>Facilities</u>

- **January Rentals** – Willard Parks continues to promote the facility rentals.
  - Community Building (Private Rentals –7)
    - Ongoing – Zumba, Yoga, Senior Lunch, A.A. Group, Mayors Breakfast
  - Recreation Center (Private Rentals –22)
    - Ongoing – Xtreme Fitness, Dance, Sports Practice, Senior Exercise, Tumbling Toddlers, Play Group, Youth Yoga
  - Pavilion (Private Rentals –0)

- **February Rentals** – Willard Parks continues to promote the facility rentals.
    - Community Building (Private Rentals –3)
        - Ongoing – Zumba, Senior Lunch, A.A. Group, Mayors Breakfast
    - Recreation Center (Private Rentals –14)
        - Ongoing – Xtreme Fitness, Yoga, Senior Exercise, Play Group, Volleyball Practice, Tumbling Toddlers, Dance
    - Pavilion (Private Rentals –0)
- **Maintenance**
    - Working with Lucille trimming trees at all facilities
    - Staff have changed focus and started working on inside tasks
        - Kid-Venture room is receiving final touches
        - GYM's and Community Center are receiving minor updates
        - Deep Cleaned both gyms
    - Beginning maintenance and ordering parts for mowers and summer equipment

<u>Other Information</u>

- **Organization**
    - Starting the process to prepare all facilities for the 2014 spring/summer activities
- **Gift Certificates**
    - Now available
- **Website**
    - **www.willardparks.com**
- **Facebook**
    - **https://www.facebook.com/WillardParksAndRec**

Planning and Development Report
March 10, 2014

Ongoing Project Updates

ATM Commercial Subdivision – Due to inclement weather no work has been completed during this reporting period.

True Value Hardware Store – The owners are ready to start concrete work as soon as weather permits.

Mill Street Sidewalk Project – Final grading and seeding should be completed later this month. The City is holding 5% of the contractors wages until final completion of the sidewalk project.

Project STP- 9901 (806) – Farmer Rd. sidewalk, we are awaiting MO DOT and FHWA approval of the final construction documents. Pay application #6 for the amount of $2,678.06 has been submitted by Great River Engineering. FHWA will reimburse the City $2,142.45

New Developments

FOX River Development – Staff is working with Barron Design Group, concerning the development process. Staff has received a revised preliminary site plan that shows 48 units. The revised plan shows eight (8) duplexes and four (4) eight unit apartment buildings and one (1) community building.

Willard Fire Protection District – The site plan was presented to Planning and Zoning Commissioners on 2-25-14 for approval. After several items were discussed it was approved with no conditions. Staff is awaiting a revised final copy of the site plan and the architect is moving forward with the required construction plans. I have enclosed my site plan review letter addressed to the Willard Fire Protection District for your future reference or concern.

Willard Schools Indoor Training facility – Staff is working with the architects to insure the Fire Codes are met. After initial discussion and Code analysis it was discovered that fire protection was an issue based on the schools selected location of the proposed facility. It was further determined that moving the location of the building was the solution to meet the fire protection requirement.

General Information

Reviewed site plan for Fire Station and prepared comments for Planning and Zoning.
Issued building permits as needed.
Performed routine building inspections as needed.
Assisted other departments as needed.
Researched building codes concerning fire protection requirements for duplexes and four unit apartments.
Issued demolition permit and monitored progress on demolition at 304 Willey.
Met with Dale and Raymond Hopper to discuss information requirements concerning an upcoming ISO Building Code Effectiveness Grading.

Training/ Meetings

Attended OTO Board of Director meeting with the City Administrator.
Attended an 8 hour seminar hosted by Tech Electronics on fire alarm codes/ fire protection requirements.
Attended a 3 hour Lunch and Learn seminar on fundamentals of geogrid reinforcement in road applications.

Randy Brown
Director of Development

Police Department Report
March 10, 2014.

	Officer Statistics	Case #'s		Reserves	Case #'s	Hours
1601	Tom McClain, Chief	7	**1640**	Doug Thomas, Reserve	0	0
1603	Shannon Shipley, Sgt./Det.	22	**1641**	Brian Gordon,Reserve	4	9
1604	Robert Bell, Corporal	29	**1642**	JD Landon, Reserve	0	8
1605	Mike Payne, Senior Officer	12	**1643**	Davis Hughes,Reserve	0	0
1606	Aaron Roberts, Officer	54	**1644**	Bill Lingenfelser, Reserve	0	2.5
1607	Mike Muhlenbruch, Officer	37	**1645**	Michele Lappin, Reserve	0	0
1608	Jeremiah Tayman, Officer	27	**1646**	Andy Hunt, Reserve	3	16
1609	Steve Purdy, Officer	41		**TOTAL HRS**		**35.5**
1610	Jason Applegate, Officer	49				
1630	Glenn Cozzens, SRO	0				
1631	Clint Heimbach, SRO	2				
	TOTAL INCIDENTS	**287**				

INCIDENT STATISTICS

Felony	7
Misdemeanor	16
Infraction	119
Other (Services)	145
HBO (Handled By Officers)	220

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST MONTH	YTD
WPD-01 2009 Dodge Charger	114662	1017	20	51	$0.00	$626.10
WPD-02 2013 Dodge Charger	10731	1115	19	59	$45.45	$45.45
WPD-03 2013 Dodge charger	14639	1638	25	66	$0.00	$10.50
WPD-04 2013 Dodge Charger	23120	1195	29	41	$0.00	$45.45
WPD-05 2008 Dodge Charger-	157351	151	11	14	$0.00	$0.00
WPD-06 2013 Dodge Charger	10664	1255	23	55	$0.00	$45.45
WPD-08M 2008 Harley-Davidson Motorcycle	4755	0	0		$0.00	$0.00

Public Works Report
March 10, 2014

Water & Sewer

- Check wells and lift station daily (including weekends)
- Take chlorine residual samples daily (including weekends)
- Locates daily or as needed
- In's & Out's/Work orders daily
- Lagoon samples daily
- Run lagoon irrigation daily or as needed; weather permitting
- Monthly Bac-T samples taken and delivered to Greene Co Health Dept
- Monthly lagoon samples taken and delivered to CASI Lab in Springfield
- Monthly DMR completed and delivered to Springfield DNR Office
- Read meters Feb 11th thru Feb 19th
- Meter re-reads
- Thaw out frozen meter @ 618 Mark Street
- Flush lines throughout the water system
- Installed new water service (setter and meter) @ 3091 North Pacific Lane & Mormon Church on Jackson Street
- Fill out annual Tier 2 reports and deliver to Greene Co OEM, Willard Fire Department, and mail to Missouri Emergency Response Commission Office in Jefferson City
- Repair water leaks @ 618 Mark St, 119 Mill Street, 8807 West Farm Road 112
- Receive delivery of new chlorine bottles and rebuilt switchover boxes from Hawkins Water Treatment Group
- Replaced switchover box on chlorine system @ Willard North Well #1
- Meeting @ new hardware store construction site to discuss access to new fire hydrants that were installed in Ron Crighton's field just off of water line
- Flow test hydrants on Miller, Hughes, Barwick, and Pershing
- Horton Construction replaced pump @ grinder station for Foxfire Mini Storage/Car Wash
- Clean Probes and Floats @ all lift stations
- Add dawn soap to all lift stations to cut down on grease buildup
- Meter handheld training hosted by Midwest Meter & Itron (handhelds, reading, uploads and downloads of routes)

Streets, Vehicle Maintenance & Misc.

- Replaced battery on PW truck #102
- Mount hose reel on PW truck #120 (service truck)
- Replace L/S door handle and mechanism on PW truck #106
- Complete service on backhoe (fluid & filter changes, grease)
- Replace headlight switch assembly on PW truck #108 (International dump truck)
- Repair R/R tire on PW truck #103
- Build cutting/welding stand for shop
- Clean up Recycle Center numerous times during month
- Plastic recycling trailer to Midwest Fiber 6X
- Metal recycling trailer to Midwest Fiber 1X
- Plow snow and spread salt on streets during month
- Pick up 1 dog and 1 cat during month and delivered to the Springfield Animal Shelter
- Cut limbs in drainage ditch behind Crighton St

Justin Reaves
Public Works Director