CITY OF WILLARD, MISSOURI
224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax

MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

February 10, 2014

7:00 p.m.

Willard City Hall

224 W. Jackson Street

Mayor
Wendell Forshee

Board Members
David Hemphill
Paul Hood
David Roggensees
Kevin McDonald
Cyndi Trapp
Bryan Vincent

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
FEBRUARY 10, 2014
7:00 P.M.

Posted February 4, 2014

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., February 10, 2014 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE
Call the meeting to order

Roll Call

1. **Agenda Amendments/Approval of Agenda**
2. **Appointment of Angela Stevens to the Willard Park Board**
3. **Approval of Meeting Minutes:**
   Approve the minutes of the special closed meeting on November 18, 2013
   Approve the minutes of the special closed meeting on November 25, 2013
   Approve the minutes of the special closed meeting on November 27, 2013
   Approve the minutes of the regular meeting minutes on December 9, 2013
   Approve the minutes of the special closed meeting on December 23, 2013
   Approve the minutes of the regular meeting on January 13, 2014
   Approve the minutes of the special meeting on January 27, 2014
4. **Citizen Input** ***(5 minute limit per person)***
5. **Financial Reports**
   a. December 2013 financial statements
   b. December 2013 budget summaries
   c. January outstanding invoices
6. **Department Head Reports**
7. **Ordinance updating the Employee Salary Compensation Schedule (1st and 2nd Reading)**
   Discussion/Vote
8. **Discussion/Vote on submittal of DNR Grant for Recreation Trails**
9. **New Business**
10. **Old Business**
11. **Adjourn Open Meeting**
12. **Closed Session pursuant to Section 610.021 (#2) Real Estate, (#3) Personnel**
13. **Adjourn Meeting**

THE TENTATIVE AGENDA OF THIS MEETING INCLUDES A VOTE TO CLOSE PART OF THE MEETING PERSUANT TO SECTION 610.021 # (2) REAL ESTATE AND # (3) PERSONNEL

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN
02/10/14

AGENDA ITEM # 3

Approval of Meeting Minutes

CITY OF WILLARD
BOARD OF ALDERMAN
CLOSED SESSION
November 18, 2013
7:00 PM

Board Present: Alderman David Hemphill, Mayor Wendell Forshee, Alderman Bryan Vincent, Alderman Johnson and Alderman McDonald. Alderman David Roggensees and Alderman Cindy Trapp were not present.
Staff Present: Dale Duvall, City Clerk; and Karen Robson, CFO; and City Attorney, Ken Reynolds.

The Mayor called the meeting to order at 7:00 p.m.

Roll Call
The City Clerk called the roll call. Alderman Trapp----, Alderman Hemphill-present, Alderman Vincent-present. Alderman McDonald-present, Alderman Roggensees---- , Mayor Forshee-present.and Alderman Johnson-present.

Motion made by Alderman Vincent and seconded by Alderman Hemphill to go into closed session pursuant to section 610.021 (#3) Personnel and (#13) Personnel. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Motion made by Alderman Vincent and seconded by Alderman Hemphill to close closed session, go into open and close the open session. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Meeting adjourned at 9:00 p.m.

Dale Duvall, City Clerk

Mayor Wendell Forshee

CITY OF WILLARD
BOARD OF ALDERMEN
CLOSED SESSION
November 25, 2013
6:30 p.m.

Board Present: Alderman Hemphill, Mayor Forshee, Alderman Vincent, Alderman Roggensees, Alderman Hood and Alderman McDonald. Alderman Trapp was absent.

Staff Present: None.

The Mayor called the meeting to order at 6:30 pm.

The Mayor conducted roll call: Alderman Hemphill-Aye, Mayor Forshee-Aye, Alderman Vincent-Aye, Alderman Roggensees-Aye, Alderman Hood-Aye and Alderman McDonald-Aye. Alderman Trapp was absent.

Motion made by Alderman Vincent and seconded by Alderman Hemphill to close the open session to go into closed session pursuant to RSMo section 610.021(#3) Personnel and (#13) Personnel. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp---, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Motion made by Alderman Vincent and seconded by Alderman Hemphill to close closed session, go into open and close the open session. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp---, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Meeting adjourned
Submitted by Alderman David Roggensees

Dale Duvall , City Clerk | Mayor Wendell Forshee

CITY OF WILLARD
BOARD OF ALDERMEN
CLOSED SESSION
November 27, 2013
6:00 p.m.

Board Present: Alderman Hemphill, Mayor Forshee, Alderman Vincent, Alderman Roggensees, Alderman Hood and Alderman McDonald. Alderman Trapp was absent.

Staff Present: None.

The Mayor called the meeting to order at 6:00 pm.

The Mayor conducted roll call: Alderman Hemphill-Aye, Mayor Forshee-Aye, Alderman Vincent-Aye, Alderman Roggensees-Aye, Alderman Hood-Aye and Alderman McDonald-Aye. Alderman Trapp was absent.

Motion made by Alderman Vincent and seconded by Alderman Hood to close the open session to go into closed session pursuant to RSMo section 610.021 (#13) Personnel. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp---, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

The Board conducted a phone interview with Jim Donovan for the City Administrator position.
Motion made by Alderman Vincent and seconded by Alderman Hood to close closed session, go into open and close the open session. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp---, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Meeting adjourned
Submitted by Alderman David Roggensees

Dale Duvall, City Clerk | Mayor Wendell Forshee

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
December 9, 2013

Board present: Alderman Trapp-present, Alderman Roggensees--present, Alderman Hemphill-present, Alderman McDonald-present, Alderman Vincent-present, Alderman Hood present and Mayor Forshee-present.

Staff present: City Clerk, Dale Duvall; Director of Development, Randy Brown; Community Services Director, J.C. Loveland; Finance Officer, Carolyn Halverson; Chief of Police, Tom McClain; and Reserve Officer, Bill Lingenfielser.

City Attorney Ken Reynolds was present.

Citizens in attendance: Jim Vaughn, Bradley Mowell, Mike and Jace Becker.

Pledge of Allegiance
The Pledge of Allegiance was led by Mayor Forshee.

Call to Order
Mayor Forshee called the meeting to order at 7:00 pm.

Roll Call
The City Clerk called the roll call. Alderman Trapp-present, Alderman Hemphill-present, Alderman Vincent-present. Alderman McDonald-present, Alderman Roggensees---, Alderman Hood and Mayor Forshee-present.

Agenda Amendments/Approval of Agenda
Motion made by Alderman Vincent and seconded by Alderman McDonald to approve the agenda. Alderman Vincent-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees---, Alderman Hood and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the minutes of the regular meeting on November 4, 2013
Motion made by Alderman Hemphill and seconded by Alderman Hood to approve the minutes. Alderman Vincent-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees---, and Alderman Hemphill-Aye. Alderman Hood-Abstained. All votes aye. Motion carried.

Alderman Roggensees arrived at 7:04 p.m.

Citizen Input
None

Financial Report

October 2013 Financial Statements- Motion made by Alderman Vincent and seconded by Alderman McDonald to approve the statements. Alderman Vincent-Aye, Alderman Hood--Aye Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Five votes aye. One vote nay. Motion carried.

October 2013 Budget Summaries–Informational Only. No vote taken.

Year to Date Report Summaries- Informational Only. No vote taken.

Second read was conducted by the City Clerk
Discussion/Vote: Motion made by Alderman McDonald and seconded by Alderman Vincent to approve the second reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Bill No. 13-63 **Ordinance No.: 131209B**
Amendments to the Business License Ordinance (1st and 2nd Reading)
AN ORDINANCE APPROVING THE AMENDMENTS TO THE CITY OF WILLARD MUNICIPAL CODE BOOK; CHAPTER 605: BUSINESS REGULATIONS

First read was conducted by the City Clerk
Discussion/Vote: Motion made by Alderman Hemphill and seconded by Alderman Trapp to approve the first reading. Alderman Vincent-Aye Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk
Discussion/Vote: Motion made by Alderman Vincent and seconded by Alderman McDonald to approve the second reading. Alderman Vincent-Aye, Alderman Hood-Aye Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Bill No. 13-64 **Ordinance No.: 131209C**
Ordinance to amend the Internal Control Policy(1st and 2nd Reading)
AN ORDINANCE APPROVING THE AMENDMENTS TO THE CITY OF WILLARD INTERNAL CONTROLS PROCEDURES POLICY ORDINANCE; ORDINANCE NO. 090727

First read was conducted by the City Clerk
Discussion/Vote: Motion made by Alderman Vincent and seconded by Alderman Hood to approve the first reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk
Discussion/Vote: Motion made by Alderman Vincent and seconded by Alderman Roggensees to approve the second reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Bill No. 13-64 **Ordinance No.: 131209D**
2013 Budget Amendment (1st and 2 Reading)
AN ORDINANCE TO AUTHORIZE PASSAGE, ENFORCEMENT AND UTILIZATION OF THE 2013 BUDGET AMENDMENT
First read was conducted by the City Clerk
Discussion/Vote: The Board discussed in length their concern that the General Fund is having to transfer $190,000 to the Park Fund. Alderman Roggensees asked why the capital improvement sales tax that was projected for the Parks fund was not met, but the projected amount for the General Fund was met. There was question as to whether the sales tax was dispersed correctly. After discussion without much resolve a **Motion** was made by Alderman McDonald seconded by Alderman Hood to approve the first reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Five votes aye. One vote nay. Motion carried.

Second read was conducted by the City Clerk
Motion made by Alderman Roggensees and seconded by AldermanTrapp to approve the second reading. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Five votes aye. One vote nay. Motion carried.

Bill No. **Ordinance No.:**

CITY OF WILLARD
BOARD OF ALDERMEN
CLOSED SESSION
December 23, 2013
6:30 p.m.

Board Present: Alderman Hemphill, Mayor Forshee, Alderman Vincent, Alderman Roggensees, Alderman Hood and Alderman McDonald and Alderman Trapp.

Staff Present: None.

The Mayor called the meeting to order at 6:30 pm.

The Mayor conducted roll call: Alderman Hemphill-Aye, Mayor Forshee-Aye, Alderman Vincent-Aye, Alderman Roggensees-Aye, Alderman Hood-Aye, Alderman McDonald-Aye and Alderman Trapp-Aye.

Motion made by Alderman Roggensees and seconded by Alderman Hemphill to close the open session. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Motion made by Alderman Hemphill and seconded by Alderman Trapp to close the open session. to go into closed session pursuant to RSMo section 610.021 (#3) Personnel. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Alderman Roggensees left at this time.

Motion made by Alderman Vincent and seconded by Alderman Hood to accept the background check of Mr. Mitchell as acceptable. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees---- and Alderman Hemphill- Aye. All votes aye. Motion carried.

Motion made by Alderman Hood and seconded by Alderman Vincent to close closed session, go into open and close the open session. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees--- and Alderman Hemphill- Aye. All votes aye. Motion carried.

Meeting adjourned
Submitted by Mayor Forshee

City Clerk, Dale Duvall

Mayor Forshee

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
January 13, 2014

Board present: Alderman Trapp-present, Alderman Roggensees--present, Alderman Hemphill-present, Alderman McDonald-present, Alderman Vincent-present, Alderman Hood present and Mayor Forshee-present.

Staff present: City Clerk, Dale Duvall; Director of Development, Randy Brown; Community Services Director, J.C. Loveland; Finance Officer, Carolyn Halverson; and Chief of Police, Tom McClain City Attorney Ken Reynolds was present.

Citizens in attendance: Bradley Mowell, Barbara Forshee, Mindy Latham, Sam Baird, Donna Gordon, Ryan Nicholls, Erin Pope, Larry Woods and James Hansen of the Cross Country Times.

Pledge of Allegiance
The Pledge of Allegiance was led by Mayor Forshee.

Call to Order
Mayor Forshee called the meeting to order at 7:00 pm.

Roll Call
The City Clerk called the roll call. Alderman Trapp-present, Alderman Hemphill-present, Alderman Vincent-present. Alderman McDonald-present, Alderman Roggensees-present, Alderman Hood and Mayor Forshee-present.

Agenda Amendments/Approval of Agenda
Motion made by Alderman McDonald and seconded by Alderman Hood to approve the agenda. Alderman Vincent-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hood and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the minutes of the regular meeting on December 9, 2013
Alderman Hemphill asked that the minutes include the discussion that was had regarding the 2014 budget. He stated specifically that the General fund has to transfer $190,000 to the Park fund. There was discussion among the Board and it was decided to table the item, and have the City Clerk make the changes and bring the item back next month.

Citizen Input
Lucille Murray of the Tree Board asked if there were allotted monies available for the Tree City program. Lucille stated that she wanted to make sure that the monies would not be used for something else. The Board assured Lucille that the monies are there for the tree fund to utilize.

Presentation by Ryan Nicholls of the Greene County Emergency Management Department
Ryan Nicholls spoke to the Board about the contract that the City of Willard has with the Greene County Office of Emergency Management. He explained where the monies go and what is taken care of/supplied by the OEM office.
Ryan explained that our current mitigation plan is good until 2015. Without a mitigation plan, the City is not eligible for grants.
Ryan introduced Erin Pope as the new contact for the City. Robert Taylor has taken another position.
Alderman Roggensees asked Ryan to look into the feasibility of updating the City siren system and about a reverse 911 system. Ryan stated that he will get back to the Board with information on those items.

Financial Report

November 2013 Financial Statements- Motion made by Alderman Vincent and seconded by Alderman McDonald to approve the statements. Alderman Vincent-Aye, Alderman Hood--Aye Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Five votes aye. One vote nay. Motion carried.

November 2013 Budget Summaries–Informational Only. No vote taken.

December 2013 Outstanding Invoices- Motion made by Alderman Hood and seconded by Alderman Roggensees to approve the invoices. Alderman Vincent-Aye, Alderman Hood—Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye.. Motion carried.

Alderman Hemphill asked for the disbursement journals to be placed in the monthly packets, as they had been done in the past. Alderman Trapp asked that we go out for bids on the bank loans that we currently have. Alderman Trapp asked what the miscellaneous item was on the revenue section of the finance report. Carolyn Halverson stated that she will look into and get back to the Board.

Questions for the Department Heads

The department heads gave their reports- The Mayor thanked Public Works for the work that they had done with the recent snow storms. Alderman Hemphill asked if the utility department is under the Public Works payroll. He was informed that they were.

The City Clerk informed the Board that the Finance Office had decided not to change the dates of the Board of Aldermen meetings to the 4th Monday of the month. The meetings that fall on a holiday will be held on the following day, as is stated in the ordinance.

Discussion/Vote on changes to the operating hours at the Recreation Center- JC Loveland stated that he had taken this matter to the Park Board and that it had been approved. The hours on Saturday will change from 8-5 p.m. to 12-5 p.m. **Motion** made by Alderman McDonald and seconded by Alderman Vincent to approve the item. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Bill No.: 14-01 **Ordinance No.: 140113**

Ordinance Updating the Willard Aquatic Center Fees (2nd Reading)

AN ORDINANCE APPROVING THE 2014 WILLARD PARKS AND RECREATION PRICE UPDATE FOR THE WILLARD AQUATIC CENTER.

Second read was conducted by the City Clerk

Motion made by Alderman Trapp and seconded by Alderman Roggensees to approve the second read. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

New Business –The Finance Officer, Carolyn Halverson asked if a grant that has been approved by the Board comes due, can it be paid without coming back to the Board. Alderman Trapp stated that a special meeting could be called in that instance. Alderman Hood and Alderman Roggensees said that they would like to look at the situation when it arises.

Old Business-Alderman Hemphill stated that he had spoken with the computer teacher from the middle school regarding having some of the students help the City with the City website. Alderman Hemphill also stated that he had spoken with the shop teacher at the middle school about the potential for rain barrels.

Adjourn meeting

Motion made by Alderman Hemphill and seconded by Alderman McDonald to close the open session. Alderman Vincent-Aye, Alderman Hood--Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.
Open meeting adjourned at 8:45p.m.

Closed Session

Motion made by Alderman Vincent and seconded by Alderman Hood to go into closed session pursuant to Section 610.021(#1) Legal, and (#3) Personnel and (#13) Personnel. Alderman Vincent-Aye, Alderman Hood--Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.
Closed session opened at 8:50 p.m.

Motion made by Alderman Hemphill and seconded by Alderman Roggensees to close the closed session and go into open session. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Motion made by Alderman Hemphill and seconded by Alderman McDonald to close the open session. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

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Wendell Forshee, Mayor of Willard

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Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN
SPECIAL MEETING
January 27, 2014

Board present: Alderman Trapp-present, Alderman Roggensees--present, Alderman Hemphill-present, Alderman McDonald-present, Alderman Vincent-present, Alderman Hood present and Mayor Forshee-present.

Staff present: City Clerk, Dale Duvall; Finance Officer, Carolyn Halverson, and Administrative Assistant to the Chief of Police, Donna Gordon.
City Attorney Ken Reynolds was present.

Citizens in attendance: Bradley Mowell, David Larimore

Pledge of Allegiance
The Pledge of Allegiance was led by Mayor Forshee.

Call to Order
Mayor Forshee called the meeting to order at 7:00 pm.
Agenda Amendment-The City Clerk added that the Proclamation for the "Ronald McDonald House Week" was going to be presented tonight.

Roll Call
The City Clerk called the roll call. Alderman Trapp-present, Alderman Hemphill-present, Alderman Vincent-present. Alderman McDonald-present, Alderman Roggensees-present, Alderman Hood and Mayor Forshee-present.

Proclamation for the "Ronald McDonald House Week"
The City Clerk read from the proclamation and explained to the Board that this is in support of the "Share a Heart" charity drive that the Ronald McDonald House Charities of the Ozarks do at this time of year. Citizens will "adopt" red, pink and gold paper hearts for their contribution of $1, $ and $20. These hearts will be displayed at 63 local McDonalds Restaurants and at various other locations.
"Ronald McDonald House Week" will be February 10-16, 2014 in Willard, MO.

Appointment of Donna Gordon to Emergency Management Director
Donna Gordon handed information out to the Board showing the training certifications that she has. She will be finishing the necessary trainings as soon as possible.
Motion made by Alderman Vincent and seconded by Alderman Hemphill to approve the appointment. Alderman Vincent-Aye, Alderman Hood--Aye Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

The City Clerk swore Donna Gordon in as the new Emergency Management Director for Willard.

Adjourn meeting and go into Closed Session
Motion made by Alderman Vincent and seconded by Alderman Hemphill to close the open session and go into closed session pursuant to Section 610.021(#1) Legal, (#2) Real Estate and(#3)Personnel. Alderman Vincent-Aye, Alderman Hood--Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Open meeting adjourned at 7:15 p.m.
Dale Duvall was asked to leave the closed meeting at 8:15 p.m. At this point Ken Reynolds took over with the minute taking.

Adjourn Meeting

Motion made by Alderman McDonald and seconded by Alderman Roggensees to close the closed session. Alderman Vincent-Aye, Alderman Hood-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Wendell Forshee, Mayor of Willard

Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5
FINANCE DEPARTMENT

Financial Reports

a. December 2013 Financial Statements
b. December 2013 Budget Summaries
c. January 2014 Outstanding Invoices

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5 (A)
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

December 2013 Financial Statements

CITY OF WILLARD
BALANCE SHEET
GENERAL FUND
December 31, 2013

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 111,618.29	
CASH IN BANK- MID-MISSOURI BANK	19,560.20	
CASH IN BANK - CD'S	75,692.12	
CASH IN BANK - JIS	2,002.66	
CASH IN REPURCHASE AGREEMENT	39,854.56	
PETTY CASH	350.00	
DUE FROM WATER/SEWER FUND	40,349.82	
DUE FROM RECREATION FUND	248,982.54	
TOTAL ASSETS		$ 538,410.19

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	$ 5,551.55	
COURT BONDS PAYABLE	1,842.40	
LAGERS PAYABLE	- 374.25	
GROUP INSURANCE PAYABLE	5,705.67	
DUE TO WATER/SEWER FUND	654.48	
DUE TO RECREATION FUND	845.39	
TOTAL LIABILITIES		$ 14,225.24

EQUITY

FUND BALANCE	$ 446,764.75	
NET INCOME -LOSS	77,420.20	
TOTAL FUND EQUITY		$ 524,184.95

TOTAL LIABILITIES AND EQUITY		$ 538,410.19

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
December 31, 2013

ASSETS

CURRENT ASSETS		
CASH IN BANK - CHECKING	$ 159,351.30	
WATER/SEWER FUND TDOA	911,241.63	
CASH - WATER PRINCIPAL AND INTEREST	935,059.18	
DUE FROM GENERAL FUND	654.48	
2005 RESERVE FUND	49,500.00	
2005 CONSTRUCTION FUND	905.36	
DUE FROM RECREATION FUND	779.57	
2008 RESERVE FUND	231,192.21	
2008 CONSTRUCTION FUND	59,498.71	
RETURNED CHECKS	485.20	
DEFERRED CHARGE-COI-2002 REFUNDING BONDS	.00	
TOTAL CURRENT ASSETS		$ 2,348,667.64
FIXED ASSETS		
LAND	$ .00	
ACCUMULATED DEPRECIATION	.00	
NET FIXED ASSETS		$ .00
TOTAL ASSETS		$ 2,348,667.64

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
December 31, 2013

LIABILITIES AND EQUITY

LIABILITIES		
PAYROLL TAXES PAYABLE	$ .00	
SALES TAX PAYABLE	4,193.06	
MISSOURI PRIMACY TAX	16.80	
WATER POLLUTION SERVICE CONNECTION FEE	44.78	
CUSTOMER DEPOSITS	17,457.84	
DUE TO GENERAL FUND	40,349.82	
DUE TO RECREATION FUND	250.00	
DEFERRED LOSS ON REFINANCING	.00	
TOTAL LIABILITIES		$ 62,312.30
EQUITY		
CONT. CAPITAL - FED & STATE	$ .00	
RETAINED EARNINGS	1,983,782.42	
NET INCOME -LOSS	302,572.92	
TOTAL FUND EQUITY		$ 2,286,355.34
TOTAL LIABILITIES AND EQUITY		$ 2,348,667.64

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
PARK FUND
December 31, 2013

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 62,502.38	
PARK FUND TDOA	297,633.43	
PETTY CASH	240.00	
DUE FROM GENERAL FUND	845.39	
2009 B CERTIFICATE FUND	250.00	
2008 RESERVE FUND	301,000.00	
2008 COST OF ISSUANCE	3,420.57	
TOTAL ASSETS		$ 665,891.77

LIABILITIES AND EQUITY

PAYROLL TAXES PAYABLE	$ .00	
DUE TO GENERAL FUND	248,982.54	
DUE TO WATER/SEWER FUND	779.57	
MID-MISSOURI BANK	.00	
TOTAL LIABILITIES		$ 249,762.11
EQUITY		
FUND BALANCE	$ 419,768.52	
NET INCOME -LOSS	-3,638.86	
TOTAL FUND EQUITY		$ 416,129.66
TOTAL LIABILITIES AND EQUITY		$ 665,891.77

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
December 31, 2013

GENERAL FIXED ASSETS

ASSETS

FIXED ASSETS, UNDEPRECIATED	$ 3,132,701.57
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EQUITY

INVESTMENT IN GENERAL FIXED ASSETS	$ 3,132,701.57
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UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
December 31, 2013

GENERAL LONG-TERM DEBTS

ASSETS

AMOUNT AVAILABLE FOR DEBT RETIREMENT	$ 62,452.03	
AMOUNT AVAILABLE FOR DEBT RETIREMENT	158,044.38	
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT	397,547.97	
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT - 2001	1,366,955.62	
AMOUNT TO BE PROVIDED-POLICE STATION	245,000.00	
TOTAL ASSETS		$ 2,230,000.00

LIABILITIES

CERTIFICATES OF PARTICIPATION PAYABLE	460,000.00	
CERTIFICATE OF PARTICIPATION - 2001	1,525,000.00	
LEASE-PURCHASE-POLICE STATION (2002)	245,000.00	
TOTAL LIABILITIES		$ 2,230,000.00

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
REVENUES							
ASSET SALES	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
BUILDING PERMITS	30000.00	75.00	2500.00	29540.58	30000.00	-459.42	-459.42
CABLE TV FRANCHISE FEES	15750.00	0.00	1312.50	15751.88	15750.00	1.88	1.88
COUNTY ROAD AND BRIDGE TA	27921.00	1265.25	2326.75	29186.22	27921.00	1265.22	1265.22
ELECTRIC FRANCHISE FEES	235000.00	16479.80	19583.37	229880.28	235000.00	-5119.72	-5119.72
GAS FRANCHISE FEES	39000.00	2625.87	3250.00	39059.21	39000.00	59.21	59.21
GRANT REVENUES	19500.00	0.00	1625.00	19813.25	19500.00	313.25	313.25
INTEREST INCOME	1200.00	29.25	100.00	1143.08	1200.00	-56.92	-56.92
LAW ENFORCEMENT SALES TAX	24000.00	17932.00	2000.00	38269.47	24000.00	14269.47	14269.47
MERCHANTS LICENSES	5100.00	2487.50	425.00	5514.50	5100.00	414.50	414.50
MISCELLANEOUS	14000.00	157.71	1166.63	14269.13	14000.00	269.13	269.13
MOBILE PHONE LEASE FEES	55000.00	4136.00	4583.37	57317.03	55000.00	2317.03	2317.03
MOTOR VEHICLE TAXES	168900.00	19940.77	14075.00	167813.25	168900.00	-1086.75	-1086.75
PLANNING AND ZONING	9600.00	0.00	800.00	1196.70	9600.00	-8403.30	-8403.30
REAL ESTATE TAXES	178000.00	31294.60	14833.37	190365.49	178000.00	12365.49	12365.49
SALES & USE TAX REVENUES	424500.00	44495.22	35375.00	315692.53	424500.00	-108807.47	-108807.47
SALES TAX - CAP IMP	85000.00	22928.46	7083.37	253187.17	85000.00	168187.17	168187.17
STATE LET ACCOUNT	175.00	0.00	14.62	175.00	175.00	0.00	0.00
TRAFFIC COURT FINES	85000.00	6308.98	7083.37	81182.59	85000.00	-3817.41	-3817.41
VETERAN'S MEMORIAL	700.00	0.00	58.37	680.00	700.00	-20.00	-20.00
TRANSFERS IN -OUT	0.00	-197000.00	0.00	-197000.00	0.00	-197000.00	-197000.00
TOTAL REVENUES	$ 1418346.00	$ -26843.59	$ 118195.72	$ 1293037.36	$ 1418346.00	$ -125308.64	$ -125308.64
EXPENDITURES							
COMMUNITY BUILDING:							
ADVERTISING	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
UTILITIES-OTHER (CB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMM.BLDG. EXPENS	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
GENERAL CITY GOVERNMENT:							
ADVERTISING	$ 2000.00	$ 275.04	$ 166.63	$ 2252.00	$ 2000.00	$ -252.00	$ -252.00
AUDIT FEE	6000.00	0.00	500.00	25437.90	6000.00	-19437.90	-19437.90
CAPITAL ASSET EXPENDITURE	400.00	0.00	33.37	524.63	400.00	-124.63	-124.63
CONTRACT LABOR	1100.00	0.00	91.63	2055.46	1100.00	-955.46	-955.46
DUES AND SUBSCRIPTIONS	6500.00	983.06	541.63	6153.23	6500.00	346.77	346.77
ELECTION EXPENSE	3200.00	0.00	266.63	3163.35	3200.00	36.65	36.65
GROUP INSURANCE	19000.00	2280.25	1583.37	20035.01	19000.00	-1035.01	-1035.01
INSURANCE	16000.00	59.21	1333.37	16035.47	16000.00	-35.47	-35.47
LEGAL	20000.00	5298.00	1666.63	14483.84	20000.00	5516.16	5516.16
PROFESSIONAL (GCG)	28000.00	665.00	2333.37	26899.57	28000.00	1100.43	1100.43
MISCELLANEOUS EXPENSE	500.00	0.00	41.63	212.91	500.00	287.09	287.09
OFFICE SUPPLIES	18000.00	1958.66	1500.00	17579.09	18000.00	420.91	420.91
PAYROLL TAXES	9700.00	798.75	808.37	8598.37	9700.00	1101.63	1101.63
REPAIRS AND MAINTENANCE	4000.00	0.00	333.37	3156.18	4000.00	843.82	843.82
RETIREMENT PLAN	4500.00	330.57	375.00	4455.08	4500.00	44.92	44.92
SALARIES	125000.00	10441.48	10416.63	114725.76	125000.00	10274.24	10274.24
SUPPLIES	4000.00	19.72	333.37	3110.18	4000.00	889.82	889.82
TELEPHONE	13000.00	1074.11	1083.37	12625.63	13000.00	374.37	374.37
TRAVEL AND TRAINING	3500.00	4.00	291.63	3540.23	3500.00	-40.23	-40.23
UTILITIES-ELECTRIC (GCG)	4500.00	287.49	375.00	4198.71	4500.00	301.29	301.29
UTILITIES-GAS (GCG)	1400.00	0.00	116.63	1217.13	1400.00	182.87	182.87
UTILITIES-OTHER (GCG)	1400.00	144.91	116.63	1411.85	1400.00	-11.85	-11.85
VEHICLE EXPENSES-GAS	1800.00	22.19	150.00	1615.14	1800.00	184.86	184.86
VEHICLE EXPENSE-OTHER	250.00	0.00	20.87	0.00	250.00	250.00	250.00
VETERAN'S MEMORIAL EXPENS	2800.00	56.50	233.37	2617.81	2800.00	182.19	182.19
TOTAL GENERAL CITY EXPE	$ 296550.00	$ 24698.94	$ 24712.50	$ 296104.53	$ 296550.00	$ 445.47	$ 445.47

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
LAW AND PUBLIC SAFETY:							
ADVERTISING	$ 50.00	$ 0.00	$ 4.13	$ 14.00	$ 50.00	$ 36.00	$ 36.00
BUILDING MAINTENANCE (LAW	200.00	0.00	16.63	0.00	200.00	200.00	200.00
CAPITAL ASSET EXPENDITURE	58000.00	0.00	4833.37	57567.15	58000.00	432.85	432.85
CONTRACT LABOR	600.00	0.00	50.00	832.57	600.00	-232.57	-232.57
CVC FEES PAID	5000.00	282.59	416.63	4798.23	5000.00	201.77	201.77
COURT AUTOMATION FEES	5000.00	277.45	416.63	4710.74	5000.00	289.26	289.26
DARE	1000.00	0.00	83.37	999.99	1000.00	0.01	0.01
SHERIFF'S RETIREMENT FUND	900.00	126.00	75.00	564.00	900.00	336.00	336.00
DUES AND SUBSCRIPTIONS	550.00	0.00	45.87	515.00	550.00	35.00	35.00
GROUP INSURANCE	46000.00	4871.66	3833.37	44655.27	46000.00	1344.73	1344.73
INSURANCE	28600.00	53.85	2383.37	28590.39	28600.00	9.61	9.61
LEGAL AND PROFESSIONAL	40000.00	3949.00	3333.37	37399.84	40000.00	2600.16	2600.16
PROFESSIONAL (LAW)	7500.00	1811.92	625.00	8807.58	7500.00	-1307.58	-1307.58
OFFICE EXPENSE (LAW)	7500.00	462.68	625.00	7743.46	7500.00	-243.46	-243.46
PAYROLL TAXES	28800.00	1774.64	2400.00	26739.67	28800.00	2060.33	2060.33
POST FUND	750.00	39.62	62.50	672.94	750.00	77.06	77.06
REPAIRS AND MAINTENANCE	500.00	0.00	41.63	1390.86	500.00	-890.86	-890.86
RETIREMENT PLAN	15500.00	1026.11	1291.63	14908.22	15500.00	591.78	591.78
SALARIES	358000.00	23164.48	29833.37	346525.92	358000.00	11474.08	11474.08
SALARIES-OVERTIME	2000.00	33.76	166.63	1394.52	2000.00	605.48	605.48
SUPPLIES	6000.00	588.24	500.00	5805.46	6000.00	194.54	194.54
TELEPHONE	12000.00	844.86	1000.00	10840.19	12000.00	1159.81	1159.81
TRAVEL AND TRAINING	5500.00	360.52	458.37	5198.42	5500.00	301.58	301.58
UNIFORMS	6800.00	150.00	566.63	5337.78	6800.00	1462.22	1462.22
UTILITIES-ELECTRIC (LAW)	4700.00	233.14	391.63	4061.68	4700.00	638.32	638.32
UTILITIES-GAS (LAW)	2500.00	631.04	208.37	2698.63	2500.00	-198.63	-198.63
UTILITIES-OTHER (LAW)	800.00	49.15	66.63	457.87	800.00	342.13	342.13
VEHICLE EXPENSES-GAS	35000.00	1583.95	2916.63	31419.30	35000.00	3580.70	3580.70
VEHICLE EXPENSE-OTHER	20000.00	-323.45	1666.63	17140.73	20000.00	2859.27	2859.27
TOTAL LAW AND SAFETY EX	$ 699750.00	$ 41991.21	$ 58312.39	$ 671790.41	$ 699750.00	$ 27959.59	$ 27959.59

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2013

	ANNUAL <--CURRENT BUDGET	BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
STREET DEPARTMENT:							
ADVERTISING	$ 500.00	$ 0.00	$ 41.63	$ 312.00	$ 500.00	$ 188.00	$ 188.00
CAPITAL ASSET EXPENDITURE	20000.00	0.00	1666.63	19830.72	20000.00	169.28	169.28
CONTRACT LABOR	500.00	0.00	41.63	0.00	500.00	500.00	500.00
GROUP INSURANCE	3500.00	0.00	291.63	3017.94	3500.00	482.06	482.06
INSURANCE	2000.00	0.00	166.63	2748.81	2000.00	-748.81	-748.81
PAVING	12000.00	0.00	1000.00	11820.00	12000.00	180.00	180.00
PAYROLL TAXES	2800.00	97.28	233.37	2936.76	2800.00	-136.76	-136.76
PUBLIC IMPROVEMENTS (ST)	48000.00	2841.58	4000.00	6166.58	48000.00	41833.42	41833.42
RECYCLE CENTER EXPENSE	2500.00	75.00	208.37	1657.31	2500.00	842.69	842.69
REPAIRS AND MAINTENANCE	1000.00	0.00	83.37	601.60	1000.00	398.40	398.40
RETIREMENT PLAN	3000.00	342.33	250.00	3103.88	3000.00	-103.88	-103.88
SALARIES	35000.00	1271.74	2916.63	34336.01	35000.00	663.99	663.99
STREET LIGHTS	60000.00	4768.25	5000.00	56546.20	60000.00	3453.80	3453.80
SUPPLIES	10000.00	2502.80	833.37	11724.82	10000.00	-1724.82	-1724.82
TRAVEL AND TRAINING	1000.00	0.00	83.37	765.00	1000.00	235.00	235.00
TREE MAINTENANCE (ST)	5000.00	2659.84	416.63	2859.84	5000.00	2140.16	2140.16
UTILITIES-ELECTRIC (ST)	1500.00	165.75	125.00	1296.15	1500.00	203.85	203.85
VEHICLE EXPENSES-GAS	500.00	0.00	41.63	127.16	500.00	372.84	372.84
VEHICLE EXPENSE-OTHER	1000.00	0.00	83.37	776.95	1000.00	223.05	223.05
TOTAL STREET EXPENSES	$ 209800.00	$ 14724.57	$ 17483.26	$ 160627.73	$ 209800.00	$ 49172.27	$ 49172.27

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2013

		ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
PLANNING & DEVELOPMENT								
ADVERTISING (P&D)		200.00	34.60	16.63	143.60	200.00	56.40	56.40
DUES & SUBSCRIPTIONS (P&D		200.00	0.00	16.63	165.00	200.00	35.00	35.00
GROUP INSURANCE (P&D)		4950.00	454.01	412.50	4954.35	4950.00	-4.35	-4.35
PROFESSIONAL		2000.00	0.00	166.63	534.00	2000.00	1466.00	1466.00
OFFICE SUPPLIES (P&D)		600.00	0.00	50.00	462.94	600.00	137.06	137.06
PAYROLL TAXES (P&D)		4040.00	293.35	336.63	3852.09	4040.00	187.91	187.91
REPAIRS/MAINTENANCE (P&D)		200.00	0.00	16.63	0.00	200.00	200.00	200.00
RETIREMENT (P&D)		2400.00	176.41	200.00	2445.86	2400.00	-45.86	-45.86
SALARIES (P&D)		50500.00	3835.00	4208.37	50355.00	50500.00	145.00	145.00
STORMWATER/PLANNING		200.00	139.99	16.63	229.97	200.00	-29.97	-29.97
TELEPHONE (P&D)		1050.00	81.06	87.50	996.98	1050.00	53.02	53.02
TRAVEL & TRAINING (P&D)		500.00	176.40	41.63	361.83	500.00	138.17	138.17
VEHICLE EXPENSE-GAS		700.00	0.00	58.37	355.69	700.00	344.31	344.31
VEHICLE EXPENSE-OTHER		200.00	0.00	16.63	48.98	200.00	151.02	151.02
TOTAL P & D EXPENSES	$	67740.00 $	5190.82 $	5644.78 $	64906.29 $	67740.00 $	2833.71 $	2833.71
EMERGENCY MANAGEMENT								
CONTRACT LABOR (EM)		12000.00	0.00	1000.00	11898.00	12000.00	102.00	102.00
DUES & SUBSCRIPTIONS (EM)		50.00	0.00	4.13	20.00	50.00	30.00	30.00
GROUP INSURANCE (EM)		500.00	0.00	41.63	0.00	500.00	500.00	500.00
PROFESSIONAL (EM)		8000.00	0.00	666.63	7932.00	8000.00	68.00	68.00
REPAIRS/MAINTENANCE (EM)		2000.00	0.00	166.63	1923.20	2000.00	76.80	76.80
TRAVEL & TRAINING (EM)		500.00	-91.00	41.63	345.68	500.00	154.32	154.32
VEHICLE EXPENSE-GAS		50.00	0.00	4.13	39.32	50.00	10.68	10.68
VEHICLE EXPENSE-OTHER		50.00	0.00	4.13	30.00	50.00	20.00	20.00
TOTAL EMERGENCY MGMT EX	$	23150.00 $	-91.00 $	1928.91 $	22188.20 $	23150.00 $	961.80 $	961.80
TOTAL EXPENDITURES	$	1296990.00 $	86514.54 $	108081.84 $	1215617.16 $	1296990.00 $	81372.84 $	81372.84
NET INCOME -LOSS	$	121356.00 $	-113358.13 $	10113.88 $	77420.20 $	121356.00 $	-43935.80 $	-43935.80

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
WATER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES$	0.00 $	0.00 $	0.00 $	0.00 $	0.00 $	0.00 $	0.00
CERTIFICATES OF PARTICIPA	59500.00	0.00	4958.37	59498.71	59500.00	-1.29	-1.29
INTEREST INCOME	1650.00	93.66	137.50	1642.27	1650.00	-7.73	-7.73
METER INSTALLATIONS	5000.00	0.00	416.63	1950.00	5000.00	-3050.00	-3050.00
MISCELLANEOUS INCOME	10500.00	7993.46	875.00	18252.45	10500.00	7752.45	7752.45
PENALTY INCOME	20000.00	2092.26	1666.63	19408.80	20000.00	-591.20	-591.20
TRANSFERS IN -OUT	0.00	20000.00	0.00	20000.00	0.00	20000.00	20000.00
TRASH INCOME	190000.00	19942.19	15833.37	190257.69	190000.00	257.69	257.69
WATER SALES - COMMERCIAL	36000.00	3100.07	3000.00	35956.18	36000.00	-43.82	-43.82
WATER SALES - RESIDENTIAL	800000.00	73892.56	66666.63	795018.59	800000.00	-4981.41	-4981.41
CUSTOMER DEPOSITS RECEIVE	0.00	0.00	0.00	17640.00	0.00	17640.00	17640.00
TOTAL REVENUES $	1122650.00 $	127114.20 $	93554.13 $	1159624.69 $	1122650.00 $	36974.69 $	36974.69
EXPENSES							
ADVERTISING $	1200.00 $	0.00 $	100.00 $	1093.00 $	1200.00 $	107.00 $	107.00
AUDIT	9450.00	0.00	787.50	0.00	9450.00	9450.00	9450.00
CAPITAL ASSET EXPENDITURE	230000.00	0.00	19166.63	204046.69	230000.00	25953.31	25953.31
CONTRACT LABOR	2000.00	0.00	166.63	2055.47	2000.00	-55.47	-55.47
DUES AND SUBSCRIPTIONS	8000.00	4200.00	666.63	5592.00	8000.00	2408.00	2408.00
FISCAL AGENT FEES	1500.00	750.00	125.00	1800.00	1500.00	-300.00	-300.00
GROUP INSURANCE	32200.00	2359.65	2683.37	30609.58	32200.00	1590.42	1590.42
INSURANCE	25000.00	50.00	2083.37	24501.99	25000.00	498.01	498.01
INTEREST EXPENSE	57129.00	0.00	4760.75	73770.02	57129.00	-16641.02	-16641.02
LEGAL AND PROFESSIONAL	500.00	98.00	41.63	-867.00	500.00	1367.00	1367.00
PROFESSIONAL (WATER)	80000.00	882.95	6666.63	75717.28	80000.00	4282.72	4282.72
MISCELLANEOUS EXPENSE	600.00	93.50	50.00	945.00	600.00	-345.00	-345.00
OFFICE SUPPLIES	23000.00	2081.87	1916.63	22424.06	23000.00	575.94	575.94
PAYROLL TAXES	19000.00	1294.53	1583.37	15149.91	19000.00	3850.09	3850.09
REPAIRS AND MAINTENANCE	15000.00	81.13	1250.00	11432.17	15000.00	3567.83	3567.83
RETIREMENT PLAN	9500.00	534.07	791.63	8831.09	9500.00	668.91	668.91
SALARIES	225000.00	16483.08	18750.00	197558.38	225000.00	27441.62	27441.62
SALARIES-OVERTIME	2000.00	167.04	166.63	995.95	2000.00	1004.05	1004.05
SUPPLIES	35000.00	9709.69	2916.63	42320.18	35000.00	-7320.18	-7320.18
TRASH EXPENSE	180000.00	17236.34	15000.00	186347.41	180000.00	-6347.41	-6347.41
TRAVEL AND TRAINING	4000.00	374.86	333.37	3642.76	4000.00	357.24	357.24
UTILITIES-ELECTRIC (WATER	96000.00	7647.49	8000.00	86504.08	96000.00	9495.92	9495.92
UTILITIES-OTHER (WATER)	8500.00	404.59	708.37	7540.72	8500.00	959.28	959.28
VEHICLE EXPENSES-GAS	11000.00	579.57	916.63	10566.92	11000.00	433.08	433.08
VEHICLE EXPENSE-OTHER	7500.00	231.13	625.00	4292.02	7500.00	3207.98	3207.98
PRINCIPAL EXPENSE (WATER)	40000.00	0.00	3333.37	80000.00	40000.00	-40000.00	-40000.00
TOTAL EXPENSES $	1123079.00 $	65259.49 $	93589.77 $	1096869.68 $	1123079.00 $	26209.32 $	26209.32
NET INCOME -LOSS $	-429.00 $	61854.71 $	-35.64 $	62755.01 $	-429.00 $	63184.01 $	63184.01

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
SEWER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
INTEREST INCOME	950.00	93.65	79.13	1042.25	950.00	92.25	92.25
PENALTY INCOME	30000.00	2755.68	2500.00	29248.25	30000.00	-751.75	-751.75
SEWER SALES	1250000.00	117493.50	104166.63	1258955.32	1250000.00	8955.32	8955.32
TOTAL REVENUES	$ 1280950.00	$ 120342.83	$ 106745.76	$ 1289245.82	$ 1280950.00	$ 8295.82	$ 8295.82
EXPENSES							
ADVERTISING	$ 600.00	$ 0.00	$ 50.00	$ 419.00	$ 600.00	$ 181.00	$ 181.00
AUDIT	8000.00	0.00	666.63	0.00	8000.00	8000.00	8000.00
BUILDING MAINTENANCE (SEW	200.00	0.00	16.63	42.15	200.00	157.85	157.85
CAPITAL ASSET EXPENDITURE	70000.00	0.00	5833.37	27131.77	70000.00	42868.23	42868.23
CONTRACT LABOR	1500.00	0.00	125.00	2055.47	1500.00	-555.47	-555.47
DUES AND SUBSCRIPTIONS	1000.00	0.00	83.37	747.00	1000.00	253.00	253.00
EQUIPMENT	45000.00	0.00	3750.00	0.00	45000.00	45000.00	45000.00
FISCAL AGENT FEES	1500.00	0.00	125.00	1050.00	1500.00	450.00	450.00
GROUP INSURANCE	28500.00	2178.11	2375.00	26900.35	28500.00	1599.65	1599.65
INSURANCE	21000.00	50.00	1750.00	20830.12	21000.00	169.88	169.88
INTEREST EXPENSE	74170.00	0.00	6180.87	56728.75	74170.00	17441.25	17441.25
LEGAL AND PROFESSIONAL	500.00	167.11	41.63	1258.11	500.00	-758.11	-758.11
PROFESSIONAL (SEWER)	15000.00	630.95	1250.00	14065.92	15000.00	934.08	934.08
OFFICE SUPPLIES	23000.00	1931.91	1916.63	26844.73	23000.00	-3844.73	-3844.73
PAYROLL TAXES	15000.00	1194.95	1250.00	12701.28	15000.00	2298.72	2298.72
REPAIRS AND MAINTENANCE	27000.00	19917.32	2250.00	25523.46	27000.00	1476.54	1476.54
RETIREMENT PLAN	8500.00	492.98	708.37	7668.78	8500.00	831.22	831.22
SALARIES	175000.00	15466.22	14583.37	165543.46	175000.00	9456.54	9456.54
SALARIES-OVERTIME	1000.00	154.19	83.37	919.32	1000.00	80.68	80.68
SPRINGFIELD SEWER CHARGES	420000.00	35400.48	35000.00	419487.46	420000.00	512.54	512.54
SUPPLIES	25000.00	1377.52	2083.37	23935.39	25000.00	1064.61	1064.61
TRAVEL AND TRAINING	2000.00	374.86	166.63	2051.13	2000.00	-51.13	-51.13
UTILITIES-ELECTRIC (SEWER	50000.00	3944.25	4166.63	59243.95	50000.00	-9243.95	-9243.95
UTILITIES-OTHER (SEWER)	10500.00	1152.37	875.00	17969.76	10500.00	-7469.76	-7469.76
VEHICLE EXPENSE-GAS	12500.00	579.57	1041.63	11631.78	12500.00	868.22	868.22
VEHICLE EXPENSE-OTHER	5000.00	231.12	416.63	4678.77	5000.00	321.23	321.23
PRINCIPAL EXPENSE (SEWER)	60000.00	0.00	5000.00	120000.00	60000.00	-60000.00	-60000.00
TOTAL EXPENSES	$ 1101470.00	$ 85243.91	$ 91789.13	$ 1049427.91	$ 1101470.00	$ 52042.09	$ 52042.09
NET INCOME -LOSS	$ 179480.00	$ 35098.92	$ 14956.63	$ 239817.91	$ 179480.00	$ 60337.91	$ 60337.91

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
REVENUES							
ADULT PROGRAMS	$ 10000.00	$ 130.00	$ 833.37	$ 9520.25	$ 10000.00	$ -479.75	$ -479.75
ADVERTISING INCOME	16000.00	300.00	1333.37	15952.00	16000.00	-48.00	-48.00
CONCESSION INCOME	34000.00	202.75	2833.37	32520.55	34000.00	-1479.45	-1479.45
FOURTH OF JULY	4970.00	0.00	414.13	4970.00	4970.00	0.00	0.00
INTEREST INCOME	300.00	14.68	25.00	254.02	300.00	-45.98	-45.98
GRANT RECEIPTS	0.00	1979.00	0.00	1979.00	0.00	1979.00	1979.00
MISCELLANEOUS INCOME	3000.00	2010.00	250.00	4920.06	3000.00	1920.06	1920.06
MOBILE PHONE TOWER	11600.00	1045.29	966.63	12410.56	11600.00	810.56	810.56
REAL ESTATE TAXES	45500.00	0.00	3791.63	38776.65	45500.00	-6723.35	-6723.35
FACILITY INCOME	32500.00	2763.00	2708.37	34726.47	32500.00	2226.47	2226.47
SALES TAX	416000.00	37250.45	34666.63	488602.84	416000.00	72602.84	72602.84
SALES TAX - CAP IMP	114500.00	0.00	9541.63	36883.35	114500.00	-77616.65	-77616.65
SPECIAL EVENT INCOME	2500.00	157.00	208.37	2090.50	2500.00	-409.50	-409.50
SWIM POOL INCOME	65600.00	0.00	5466.63	64987.34	65600.00	-612.66	-612.66
TRANSFERS IN -OUT	0.00	177000.00	0.00	177000.00	0.00	177000.00	177000.00
YOUTH PROGRAMS	131000.00	6585.00	10916.63	130941.18	131000.00	-58.82	-58.82
TOTAL REVENUES	$ 887470.00	$ 229437.17	$ 73955.76	$ 1056534.77	$ 887470.00	$ 169064.77	$ 169064.77

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 12 month period ended December 31, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
EXPENDITURES							
ADVERTISING	$ 1100.00	$ 0.00	$ 91.63	$ 1073.59	$ 1100.00	$ 26.41	$ 26.41
BUILDING MAINTENANCE (PAR	600.00	0.00	50.00	597.23	600.00	2.77	2.77
CAPITAL ASSET EXPENDITURE	18500.00	0.00	1541.63	18254.82	18500.00	245.18	245.18
CHEMICALS	10300.00	0.00	858.37	10253.33	10300.00	46.67	46.67
CONCESSIONS	20000.00	70.63	1666.63	17514.23	20000.00	2485.77	2485.77
CONTRACT LABOR	8300.00	0.00	691.63	12464.65	8300.00	-4164.65	-4164.65
DUES AND SUBSCRIPTIONS	100.00	0.00	8.37	95.00	100.00	5.00	5.00
EQUIPMENT-SPORTS (PARK)	200.00	0.00	16.63	160.93	200.00	39.07	39.07
FIREWORKS	14850.00	0.00	1237.50	14822.18	14850.00	27.82	27.82
FISCAL AGENT FEES	4000.00	0.00	333.37	4350.00	4000.00	-350.00	-350.00
GROUP INSURANCE	20700.00	2175.85	1725.00	19234.70	20700.00	1465.30	1465.30
INSURANCE	34400.00	0.00	2866.63	34188.72	34400.00	211.28	211.28
INTEREST EXPENSE	247500.00	292.77	20625.00	247124.15	247500.00	375.85	375.85
LANDSCAPING	650.00	0.00	54.13	631.03	650.00	18.97	18.97
LEASE PAYMENTS	145000.00	0.00	12083.37	115000.00	145000.00	30000.00	30000.00
LEGAL	750.00	406.00	62.50	931.00	750.00	-181.00	-181.00
PROFESSIONAL	10000.00	910.00	833.37	10934.51	10000.00	-934.51	-934.51
MISCELLANEOUS EXPENSE	300.00	-185.26	25.00	294.54	300.00	5.46	5.46
OFFICE SUPPLIES	8000.00	316.53	666.63	7949.41	8000.00	50.59	50.59
PAYROLL TAXES	29500.00	1186.11	2458.37	26824.75	29500.00	2675.25	2675.25
REPAIRS AND MAINTENANCE	6000.00	0.00	500.00	5517.29	6000.00	482.71	482.71
RETIREMENT PLAN	1000.00	-47.02	83.37	857.69	1000.00	142.31	142.31
SALARIES	182000.00	13807.70	15166.63	179784.30	182000.00	2215.70	2215.70
SALARIES-SEASONAL	170725.00	1696.60	14227.12	166731.35	170725.00	3993.65	3993.65
SALARIES-OVERTIME	100.00	0.00	8.37	66.00	100.00	34.00	34.00
SUPPLIES-GENERAL (PARK)	9000.00	77.41	750.00	9531.08	9000.00	-531.08	-531.08
SUPPLIES-SPORTS (PARK)	17000.00	1548.45	1416.63	17383.03	17000.00	-383.03	-383.03
SUPPLIES-AQUATIC (PARK)	13000.00	80.37	1083.37	12988.50	13000.00	11.50	11.50
SUPPLIES-SPECIAL ACTIVITY	13000.00	383.17	1083.37	13267.61	13000.00	-267.61	-267.61
SUPPLIES - GROUNDS	2800.00	457.91	233.37	1689.17	2800.00	1110.83	1110.83
TELEPHONE	7000.00	627.12	583.37	7654.63	7000.00	-654.63	-654.63
TRAVEL AND TRAINING	2000.00	0.00	166.63	1819.44	2000.00	180.56	180.56
UTILITIES-ELECTRIC (PARK)	48000.00	2673.17	4000.00	49227.89	48000.00	-1227.89	-1227.89
UTILITIES-GAS	3500.00	0.00	291.63	3095.09	3500.00	404.91	404.91
UTILITIES-OTHER (PARK)	4000.00	450.68	333.37	4037.73	4000.00	-37.73	-37.73
VEHICLE EXPENSE-GAS	4000.00	135.40	333.37	3817.31	4000.00	182.69	182.69
VEHICLE EXPENSE-OTHER	2000.00	62.05	166.63	1586.75	2000.00	413.25	413.25
PRINCIPAL EXPENSE (MID-MO	149015.00	0.00	12417.88	34000.00	149015.00	115015.00	115015.00
TOTAL EXPENDITURES	$ 1208890.00	$ 27125.64	$ 100740.87	$ 1055753.63	$ 1208890.00	$ 153136.37	$ 153136.37
NET INCOME -LOSS	$ -321420.00	$ 202311.53	$ -26785.11	$ 781.14	$ -321420.00	$ 322201.14	$ 322201.14

UNAUDITED

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5 (B)
FINANCE DEPARTMENT

ACTION REQUIRED: INFORMATION ONLY

December 2013 Summary Reports

	2013 Budgeted Expenses	Expended As of December 30,20	% Used	2013 Projected Revenues	Received As of December 30,2(	% Rec'd	Cumulative Gains or (Losses) Per Fund
General Fund							
General City Administration	$296,550.00	$296,104.53	99.8%				
Law and Public Safety Division	$699,750.00	$671,790.41	96.0%				
Street Division	$209,800.00	$160,627.73	76.6%				
Planning & Development Division	$67,740.00	$64,906.29	95.8%				
Emergency Management Division	$23,150.00	$22,188.20	95.8%	$1,418,346.00	$1,490,037.30	105.1%	$274,420.14
				Less Transfers to Parks	$197,000.00		
Sub-Total	$1,296,990.00	$1,215,617.16	93.7%	Sub-Total	$1,293,037.36		$77,420.20
Park Fund	$1,020,390.00	$1,055,753.63	103.5%	$887,470.00	$879,534.70	99.1%	($176,218.93)
				Less Transfers from Gen Fund	$197,000.00		
				Less Transfer to Water/Sewer	($20,000.00)		
				Sub-Total	$1,056,534.70		$781.07
Water Fund	$1,123,079.00	$1,096,869.68	97.7%	$1,122,650.00	$1,159,624.69	103.3%	$62,755.01
Sewer Fund	$1,101,470.00	$1,049,427.91	95.3%	$1,280,950.00	$1,289,245.82	100.6%	$239,817.91
Totals	$4,541,929.00	$4,417,668.38	97.3%	$4,709,416.00	$4,798,442.57	101.9%	$478,975.40

	Total Reserves Available As of January 1, 2013	Total Operating Cash As of December 30,2013	Total Reserves Available As of December 30,2013
General Fund	$173,905.36	$111,618.29	$137,109.54
Water & Sewer Fund	$648,540.31	$159,351.30	$911,241.63
Park Fund	$229,679.04	$62,502.38	$297,633.43

Revenues by Month

	2013 Budget	JAN		FEB		MAR		APR		MAY		JUN	
General Fund	$1,418,346.00	$186,649.97		$169,177.02		$103,297.16		$101,331.17		$111,513.27		$115,276.83	
Cumm. Total		$186,649.97	13.2%	$355,826.99	25.1%	$459,124.15	32.4%	$560,455.32	39.5%	$671,968.59	47.4%	$787,245.42	55.5%
Water	$1,122,650.00	$162,822.58		$76,460.77		$96,060.88		$75,437.47		$75,387.34		$77,100.59	
Cumm. Total		$162,822.58	14.5%	$239,283.35	21.3%	$335,344.23	29.9%	$410,781.70	36.6%	$486,169.04	43.3%	$563,269.43	50.2%
Sewer	$1,280,950.00	$107,021.58		$96,521.98		$115,275.06		$93,382.23		$110,315.70		$115,055.88	
Cumm. Total		$107,021.58	8.4%	$203,543.56	15.9%	$318,818.62	24.9%	$412,200.85	32.2%	$522,516.55	40.8%	$637,572.43	49.8%
Parks	$887,470.00	$103,183.66		$60,118.43		$65,438.46		$53,461.08		$81,636.01		$123,102.13	
Cumm. Total		$103,183.66	11.6%	$163,302.09	18.4%	$228,740.55	25.8%	$282,201.63	31.8%	$363,837.64	41.0%	$486,939.77	54.9%
Totals	$4,709,416.00	$559,677.79		$402,278.20		$380,071.56		$323,611.95		$378,852.32		$430,535.43	
Cumm. Total		$559,677.79	11.9%	$961,955.99	20.4%	$1,342,027.55	28.5%	$1,665,639.50	35.4%	$2,044,491.82	43.4%	$2,475,027.05	52.6%

Revenues by Month

	2013 Budget	July		Aug		Sept		Oct		Nov		Dec	
General Fund	$1,418,346.00	$124,287.75		$94,425.18		$169,584.23		$106,015.91		$38,322.46		-$26,843.59	
Cumm. Total		$911,533.17	64.3%	$1,005,958.35	70.9%	$1,175,542.58	82.9%	$1,281,558.49	90.4%	$1,319,880.95	93.1%	$1,293,037.36	91.2%
Water	$1,122,650.00	$104,557.45		$99,720.38		$90,654.37		$101,226.03		$73,552.72		$127,114.20	
Cumm. Total		$667,356.99	59.4%	$767,077.37	68.3%	$857,731.74	76.4%	$958,957.77	85.4%	$1,032,510.49	92.0%	$1,159,624.69	103.3%
Sewer	$1,280,950.00	$111,814.74		$109,415.89		$105,773.58		$113,234.79		$91,091.56		$120,342.83	
Cumm. Total		$749,387.17	58.5%	$858,803.06	67.0%	$964,576.64	75.3%	$1,077,811.43	84.1%	$1,168,902.99	91.3%	$1,289,245.82	100.6%
Parks	$887,470.00	$96,756.04		$50,910.57		$68,800.16		$30,095.38		$93,596.68		$229,437.17	
Cumm. Total		$583,694.81	65.8%	$634,605.38	71.5%	$703,405.54	79.3%	$733,500.92	82.7%	$827,097.60	93.2%	$1,056,534.77	119.1%
Totals	$4,709,416.00	$437,415.98		$354,472.02		$434,812.34		$350,572.11		$296,563.42		$450,050.61	
Cumm. Total		$2,911,972.14	61.8%	$3,266,444.16	69.4%	$3,701,256.50	78.6%	$4,051,828.61	86.0%	$4,348,392.03	92.3%	$4,798,442.64	101.9%

Note: General Fund
The December revenue for General Fund includes the $197,000.00 transfer to Parks, which decreases the revenue and creates a negative balance for the month.

Note: Parks
The December revenue for Parks includes the $197,00.00 transfer from General Fund, which increases the amount of revenue received.
The December revenue for Parks includes the $20,000.00 transfer to Water/ Sewer Fund, which decreases the revenue

Note: Parks
The December revenue for Water includes a $20,000.00 transfer from the Parks Fund, which increases the revenue
This transfer is payment for previous year liability.

REVENUE SOURCES-Year to Date	2013 Projected Revenues	Received As of December 31, 2013	% of Projected Revenues Collected to Date
General Fund			
Asset Sales	$0	0.00	
Building Permits	$20,000	29540.58	147.7%
Cable TV Franchise Fees	$18,000	15751.88	87.5%
County Road & Bridge Tax	$27,921	29186.22	104.5%
Electric Franchise Fees	$235,000	229880.28	97.8%
Gas Franchise Fees	$50,000	39059.21	78.1%
Grant Revenues	$9,000	19813.25	N/A
Interest Income	$1,500	1143.08	76.2%
Law Enforcement Sales Tax	$24,000	38269.47	159.5%
Merchant Licenses	$5,100	5514.50	108.1%
Miscellaneous Revenues	$1,500	14269.13	951.3%
Mobile Phone Lease Fees	$60,000	57317.03	95.5%
Motor Vehicle Fuel Taxes	$187,200	167813.25	89.6%
Planning And Zoning	$5,000	1196.70	23.9%
Real Estate Taxes	$178,400	190365.49	106.7%
Recyling Center	$1,000	0.00	0.0%
Sales & Use Taxes	$420,000	315692.53	75.2%
Sales Tax - Capital Improvement	$85,000	253187.17	0.0%
State LET Account	$500	175.00	35.0%
Traffic Court Fines	$85,000	81182.59	95.5%
Trash Income	$0	0.00	0.0%
Veterans' Memorial	$1,000	680.00	68.0%
Transfer Out	$0	-197000.00	N/A
Totals	$1,415,121	$1,293,037.36	91.4%

REVENUE SOURCES-Year to Date	2013 Projected Revenues	Received As of December 31, 2013	% of Projected Revenues Collected to Date
Water Fund			
Asset Sales	$0	$0.00	N/A
Certificates of Particiation	$59,500	$59,498.71	N/A
Grant Receipts	$0	$0.00	N/A
Interest Income	$1,650	$1,642.27	99.5%
Meter Installations	$5,000	$1,950.00	39.0%
Miscellaneous Revenues	$10,500	$18,252.45	173.8%
Penalty Income	$20,000	$19,408.80	97.0%
Trash Income	$190,000	$190,257.69	100.1%
Water Sales - Commercial	$36,000	$35,956.18	99.9%
Water Sales - Residential	$800,000	$795,018.59	99.4%
Customer Deposits Rec.	$0	$17,640.00	N/A
Transfers In	$0	$20,000.00	N/A
	$1,122,650	$1,159,624.69	103.3%
Sewer Fund			
Development Lift Station Fees	$0	$0.00	N/A
Asset Sales	$0	$0.00	N/A
Certificate of Participation	$0	$0.00	N/A
Hook-up Fees Received	$0	$0.00	0.0%
Interest Income	$950	$1,042.25	109.7%
Miscellaneous Revenues	$0	$0.00	0.0%
Penalty Income	$30,000	$29,248.25	97.5%
Sewer Sales	$1,250,000	$1,258,955.32	100.7%
	$1,280,950	$1,289,245.82	100.6%

REVENUE SOURCES-Year to Date	Projected Revenue	Received As of December 31, 2013	% of Projected Revenues Collected to Date
Park Fund			
Adult Program Fees	$10,000	$9,520.25	95.2%
Advertising Income	$16,000	$15,952.00	99.7%
Asset Sales	$0	$0.00	N/A
Certificates of Participation	$0	$0.00	N/A
Concession Income	$34,000	$32,520.55	95.6%
Fourth of July	$4,970	$4,970.00	0.0%
Grant Receipts	$0	$1,979.00	0.0%
Interest Income	$300	$254.02	84.7%
Miscellaneous Revenues	$3,000	$4,920.06	164.0%
Mobile Phone Tower Fees	$11,600	$12,410.56	107.0%
Park Fees	$0	$0.00	N/A
Real Estate Taxes	$45,500	$38,776.65	85.2%
Facility Rental Income	$32,500	$34,726.47	106.9%
Sales Tax	$416,000	$488,602.84	117.5%
Sales Tax - Capital Improvement	$114,500	$36,883.35	32.2%
Special Event Income	$2,500	$2,090.50	83.6%
Swimming Pool Income	$65,600	$64,987.34	99.1%
Youth Programs	$131,000	$130,941.18	100.0%
Transfers In or Out	$0	$177,000.00	0.0%
	$887,470	$1,056,534.77	119.1%

Expenses	2013 Budget	JAN		FEB		MAR		APR		MAY		JUN	
General City Governme	$296,550.00	$15,788.23		$15,830.80		$20,514.99		$28,728.89		$18,015.04		$39,340.39	
Cumm. Total		$15,788.23	5.3%	$31,619.03	10.7%	$52,358.64	17.7%	$81,087.53	27.3%	$99,102.57	33.4%	$138,442.96	13.3%
Law & Public Safety	$699,750.00	$44,799.43		$68,836.37		$49,711.22		$63,980.39		$48,000.46		$99,928.99	
Cumm. Total		$44,799.43	6.4%	$113,635.80	16.2%	$164,016.95	23.4%	$227,906.46	32.6%	$275,906.92	39.4%	$375,835.91	14.3%
Water	$1,123,079.00	$122,689.83		$66,345.39		$61,485.43		$118,220.97		$44,790.13		$218,988.81	
Cumm. Total		$122,689.83	10.9%	$189,035.22	16.8%	$267,038.14	23.8%	$408,799.00	36.4%	$453,589.13	40.4%	$672,577.94	19.5%
Sewer	$1,101,470.00	$57,728.08		$39,984.35		$76,443.40		$102,003.62		$64,817.38		$40,948.99	
Cumm. Total		$57,728.08	5.2%	$97,712.43	8.9%	$175,015.14	15.9%	$292,280.36	26.5%	$357,097.74	32.4%	$398,046.73	3.7%
Streets	$209,800.00	$26,499.78		$16,092.85		$9,700.09		$8,359.28		$16,717.72		$33,482.49	
Cumm. Total		$26,499.78	12.6%	$42,592.63	20.3%	$52,277.97	24.9%	$60,637.25	28.9%	$77,354.97	36.9%	$110,837.46	16.0%
Planning & Developme	$67,740.00	$4,681.55		$4,796.75		$5,281.11		$7,011.83		$5,128.16		$5,103.52	
Cumm. Total		$4,681.55	6.9%	$9,478.30	14.0%	$14,937.28	22.1%	$21,949.11	32.4%	$27,077.27	40.0%	$32,180.79	7.5%
Parks	$1,208,890.00	$30,678.63		$30,063.85		$28,429.54		$58,776.72		$298,370.59		$143,773.33	
Cumm. Total		$30,678.63	2.5%	$60,742.48	5.0%	$94,087.16	7.8%	$160,698.87	13.3%	$459,069.46	38.0%	$602,842.79	11.9%
Emergency Manageme	$23,150.00	$10.00		$7,932.00		$0.00		$30.00		$3,966.00		$1,923.20	
Cumm. Total		$10.00	0.0%	$7,942.00	34.3%	$7,942.00	34.3%	$7,972.00	34.4%	$11,938.00	51.6%	$13,861.20	8.3%
Totals	$4,730,429.00	$302,875.53		$249,882.36		$251,565.78		$387,111.70		$499,805.48		$583,489.72	
Cumm. Total		$302,875.53	6.4%	$552,757.89	11.7%	$827,673.28	17.5%	$1,214,784.98	25.7%	$1,714,590.46	36.2%	$2,344,625.78	49.6%

Expenses	2013 Budget	JUL		AUG		SEPT		OCT		NOV		DEC	
General City Govt	$296,550.00	$25,762.41		$30,422.07		$38,794.19		$17,365.06		$20,779.87		$24,698.94	
Cumm. Total		$164,044.40	55.3%	$194,466.47	65.6%	$233,260.66	78.7%	$250,625.72	84.5%	$271,405.59	91.5%	$296,104.53	99.8%
Law	$699,750.00	$48,529.16		$54,662.89		$68,102.12		$43,133.36		$39,474.58		$41,991.21	
Cumm. Total		$424,426.25	60.7%	$479,089.14	68.5%	$547,191.26	78.2%	$590,324.62	84.4%	$629,799.20	90.0%	$671,790.41	96.0%
Water	$1,123,079.00	$84,563.55		$197,560.26		$120,952.42		-$93,978.94		$49,934.96		$65,259.49	
Cumm. Total		$757,141.49	67.4%	$954,701.75	85.0%	$1,075,654.17	95.8%	$981,675.23	87.4%	$1,031,610.19	91.9%	$1,096,869.68	97.7%
Sewer	$1,101,470.00	$83,005.04		$262,169.71		$76,800.17		$62,389.12		$81,773.23		$85,243.91	
Cumm. Total		$481,051.77	43.7%	$743,221.48	67.5%	$820,021.65	74.4%	$882,410.77	80.1%	$964,184.00	87.5%	$1,049,427.91	95.3%
Streets	$209,800.00	$8,409.81		$9,622.99		$13,491.09		-$16,854.88		$20,396.69		$14,724.57	
Cumm. Total		$119,247.27	56.8%	$128,870.26	61.4%	$142,361.35	67.9%	$125,506.47	59.8%	$145,903.16	69.5%	$160,627.73	76.6%
Plan & Dev	$67,740.00	$4,984.25		$5,145.60		$6,989.61		$5,111.94		$5,303.28		$5,190.82	
Cumm. Total		$37,165.04	54.9%	$42,310.64	62.5%	$49,300.25	72.8%	$54,412.19	80.3%	$59,715.47	88.2%	$64,906.29	95.8%
Parks	$1,208,890.00	$88,963.25		$111,993.52		$84,053.69		-$17,273.73		$158,048.47		$27,125.64	
Cumm. Total		$691,806.04	57.2%	$803,799.56	66.5%	$887,853.25	73.4%	$870,579.52	72.0%	$1,028,627.99	85.1%	$1,055,753.63	87.3%
Emg Mgmt	$23,150.00	$4,026.18		$0.00		$365.43		$3,966.00		$60.39		-$91.00	
Cumm. Total		$17,887.38	77.3%	$17,887.38	77.3%	$18,252.81	78.8%	$22,218.81	96.0%	$22,279.20	96.2%	$22,188.20	95.8%
Totals	$4,730,429.00	$348,243.65		$671,577.04		$409,548.72		$3,857.93		$375,771.47		$264,143.58	
Cumm. Total		$348,243.65	7.4%	$3,364,346.68	71.1%	$3,773,895.40	79.8%	$3,777,753.33	79.9%	$4,153,524.80	87.8%	$4,417,668.38	93.4%

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5 (C)
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

December 2013 Outstanding Invoices

CITY OF WILLARD
Unpaid Invoice Listing
February 03, 2014

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L	Number	Total Due
ACE150	AC ELECTRICAL SYSTEMS, INC.	143473WA	1/20/14	2/15/14	CHK LT WATER TOWR	2	1876	48.50
ACE150	AC ELECTRICAL SYSTEMS, INC.	143511WA	1/20/14	2/15/14	REPAIR LIFT STATN	2	1876	225.00
					Vendor Total			273.50
ADV170	ADVANCED COMPUTER SERVICES	1312021SE	12/31/13	2/15/14	BILLING SUPPORT	2	1876	25.00
ADV170	ADVANCED COMPUTER SERVICES	1312021WA	12/31/13	2/15/14	BILLING SUPPORT	2	876	25.00
					Vendor Total			50.00
AMB150	American Business Systems	30233GN	1/01/14	2/15/14	TONER BLACK	1	885	12.20
BEF100	Beacon Refuse, LLC	1110WA	1/17/14	2/15/14	CITIZEN TRASH SRVC	2	943	52.00
BLD150	BLUEDOG GRAPHIX	121880PK	1/25/14	2/15/14	PLASTIC CARD PASS	3	937	190.00
BUL165	BULL'S TROPHY HOUSE	1318996LW	12/23/13	2/15/14	PLAQUES	1	1885	88.45
BUZ100	Buzzard Waste Services	01282014WA	1/28/14	2/15/14	CITIZENS TRASH	2	943	975.42
CIT105	CITY OF WILLARD	01202014GN	1/20/14	2/15/14	UTILITIES	1	959	50.82
CIT105	CITY OF WILLARD	01202014LW	1/20/14	2/15/14	UTILITIES	1	1959	18.14
					Vendor Total			68.96
CLN100	Clean The Uniform Co Joplin	01272014SE	1/27/14	2/15/14	UNIFORMS	2	1935	30.06
CLN100	Clean The Uniform Co Joplin	01272014WA	1/27/14	2/15/14	UNIFORMS	2	935	30.06
CLN100	Clean The Uniform Co Joplin	43283053SE	1/21/14	2/15/14	UNIFORMS	2	1935	32.01
CLN100	Clean The Uniform Co Joplin	43283053WA	1/21/14	2/15/14	UNIFORMS	2	935	32.02
					Vendor Total			124.15
COMMGN	COMMERCE CREDIT CARD SERVICES	01092014GN	1/09/14	2/15/14	OFFICE SUPPLIES	1	885	46.74
COMMGN	COMMERCE CREDIT CARD SERVICES	01102014GN	1/10/14	2/15/14	OFFICE SUPPLIES	1	885	213.92
COMMGN	COMMERCE CREDIT CARD SERVICES	01132014GN	1/13/14	2/15/14	OFFICE SUPPLIES	1	885	293.71
COMMGN	COMMERCE CREDIT CARD SERVICES	01162014GN	1/16/14	2/15/14	MAILING	1	885	49.06
COMMGN	COMMERCE CREDIT CARD SERVICES	12302013GN	12/30/13	2/15/14	OFFICE SUPPLY	1	885	125.70
COMMGN	COMMERCE CREDIT CARD SERVICES	12312013GN	12/31/13	2/15/14	POSTAGE MR EVERETT	1	885	2.07
COMMGN	COMMERCE CREDIT CARD SERVICES	122320132GN	12/23/13	2/15/14	OFFICE SUPPLIES	1	885	23.37
					Vendor Total			754.57
COMMLW	COMMERCE CREDIT CARD SERVICES	01092014LW	1/09/14	2/15/14	OFFICE SUPPLIES	1	1885	30.78
COMMLW	COMMERCE CREDIT CARD SERVICES	12232013LW	12/23/13	2/15/14	OFFICE SUPPLIES	1	1885	82.13
					Vendor Total			112.91
COMMPD	COMMERCE CREDIT CARD SERVICES	12232013PD	12/23/13	2/15/14	OFFICE SUPPLIES	1	4935	19.99
COMMPK	COMMERCE CREDIT CARD SERVICES	01022014PK	1/02/14	2/15/14	EQUIPMENT REPAIR	3	900	238.00
COMMPK	COMMERCE CREDIT CARD SERVICES	01032014PK	1/03/14	2/15/14	POSTAGE	3	885	73.60
COMMPK	COMMERCE CREDIT CARD SERVICES	01062014PK	1/06/14	2/15/14	LIFEGUARD INSTRUC	3	937	318.30
COMMPK	COMMERCE CREDIT CARD SERVICES	01092014PK	1/09/14	2/15/14	OFFICE SUPPLIES	3	885	74.78
COMMPK	COMMERCE CREDIT CARD SERVICES	01102014PK	1/10/14	2/15/14	LAND O FROST PICS	3	936	3.14
COMMPK	COMMERCE CREDIT CARD SERVICES	12232013PK	12/23/13	2/15/14	OFFICE SUPPLIES	3	885	11.99
COMMPK	COMMERCE CREDIT CARD SERVICES	12302013PK	12/30/13	2/15/14	MPRA DUES	3	840	719.00
					Vendor Total			1438.81
COMMSE	COMMERCE CREDIT CARD SERVICES	01132014SE	1/13/14	2/15/14	POSTAGE	2	1885	138.00
COMMWA	COMMERCE CREDIT CARD SERVICES	01022014WA	1/02/14	2/15/14	SUPPLIES	2	935	179.94
COMMWA	COMMERCE CREDIT CARD SERVICES	01132014WA	1/13/14	2/15/14	POSTAGE	2	885	138.00
COMMWA	COMMERCE CREDIT CARD SERVICES	12232014WA	12/23/13	2/15/14	OFFICE SUPPLIES	2	885	15.29
					Vendor Total			333.23
CON165	CONCO QUARRIES, INC.	368442ST	1/13/14	2/15/14	SUPPLIES STREETS	3	936	313.33
CON165	CONCO QUARRIES, INC.	01162014SE	1/16/14	2/15/14	GRAVEL	2	1935	286.72
					Vendor Total			600.05
CON460	CONSULTING ANALYTICAL SVC	33739SE	1/10/14	2/15/14	TESTING SRVCS SEWR	2	1876	115.00
DAY425	DAYSTAR DISTRIBUTING INC.	114580PK	1/21/14	2/15/14	SUPPLIES	3	900	39.98
EVT300	Everything Aquatics	12373247PK	1/25/14	2/15/14	LIFEGUARD INSTRUCT	3	937	35.00
FOR325	Foreman Mechanical Services	320043ST	12/26/13	2/15/14	REPAIRS AND MAINT	3	900	74.00
FOR325	Foreman Mechanical Services	320044PK	1/08/14	2/15/14	REPAIRS AND MAINT	3	900	470.17
					Vendor Total			544.17
FOU325	FOURAKER PRINTING CO.	10139LW	1/23/14	2/15/14	OFFICE SUPPLIES	1	1885	145.35
FOU325	FOURAKER PRINTING CO.	10145SE	1/21/14	2/15/14	OFFICE SUPPLIES	2	1885	122.50
FOU325	FOURAKER PRINTING CO.	10145WA	1/21/14	2/15/14	OFFICE SUPPLIES	2	885	122.50
					Vendor Total			390.35

CITY OF WILLARD
Unpaid Invoice Listing
February 03, 2014

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
HIL100	HILLYARD JANITORIAL SUPPLY	601010348GN	1/24/14	2/15/14	SUPPLIES	1	885	40.80
JFS150	JAYHAWK FIRE SPRINKLER	18051APK	1/16/14	2/15/14	REPAIRS MAINTENANC	3	900	188.00
KEL425	KELLEY'S POLICE & TACTICAL SUP	01172014LW	1/17/14	2/15/14	UNIFORMS	1	1950	166.89
KEN435	KENCO FIRE EQUIPMENT, INC	36572WA	1/21/14	2/15/14	TESTS	2	876	86.50
KEN450	KENNEY HALL CONSTRUCTION CO	01302014ST	1/30/14	2/15/14	PROJ COMPLETION	1	2897	5849.52
KIM100	KIMBALL MIDWEST	3324332SE	12/18/13	2/15/14	MISC SUPPLIES	2	1935	171.36
KIM100	KIMBALL MIDWEST	3324332WA	12/18/13	2/15/14	MISC SUPPLIES	2	935	171.37
					Vendor Total			342.73
LEG250	LegalShield	01252014LW	1/25/14	2/15/14	MONTHLY INSURANCE	1	1865	53.85
LOW505	LOWES CREDIT SERVICES	01082014PK	1/08/14	2/15/14	MAINT REPAIRS	3	900	26.21
LOW505	LOWES CREDIT SERVICES	01152014PK	1/15/14	2/15/14	GAS POLE SAW	3	935	220.30
LOW505	LOWES CREDIT SERVICES	01212014PK	1/21/14	2/15/14	REPAIRS AND MAINT	3	900	34.10
LOW505	LOWES CREDIT SERVICES	01232014PK	1/23/14	2/15/14	REPAIRS AND MAINT	3	900	25.59
LOW505	LOWES CREDIT SERVICES	01282014PK	1/28/14	2/15/14	REC CTR REPAIR	3	900	8.53
LOW505	LOWES CREDIT SERVICES	12262013WA	12/26/13	2/15/14	SUPPLIES	2	935	85.47
					Vendor Total			400.20
MIS380	MISSOURI MUNICIPAL LEAGUE	300001469GN	1/13/14	2/15/14	MEMBERSHIP DUES	1	840	803.80
MLF100	MAILFINANCE	N4426536SE	12/16/13	2/15/14	FOLDING MACHINE	2	1935	105.01
MLF100	MAILFINANCE	N4426536WA	12/16/13	2/15/14	FOLDING MACHINE	2	935	105.01
					Vendor Total			210.02
MPI150	MELTON PROPANE, INC.	01172014LW	1/17/14	2/15/14	UTILITIES PROPANE	1	1958	478.00
MUR460	MURFIN'S MARKET	01172014PK	1/17/14	2/15/14	CONCESSIONS	3	820	3.42
MUR460	MURFIN'S MARKET	01292014PK	1/29/14	2/15/14	MAINT SUPPLIES	3	900	7.16
					Vendor Total			10.58
ORE145	O'REILLY'S AUTO PARTS	279628WA	1/02/14	2/15/14	SUPPLIES BRL PUMP	2	935	90.99
ORE145	O'REILLY'S AUTO PARTS	279827WA	1/03/14	2/15/14	SUPPLIES HYD OIL	2	935	24.98
ORE145	O'REILLY'S AUTO PARTS	280931LW	1/10/14	2/15/14	MAINTENANCE	1	1900	2.18
ORE145	O'REILLY'S AUTO PARTS	281136LW	1/11/14	2/15/14	MAINTENANCE	1	1900	5.39
ORE145	O'REILLY'S AUTO PARTS	281531PL	1/14/14	2/15/14	VEHICLE MAINTENAN	2	965	193.61
ORE145	O'REILLY'S AUTO PARTS	281589PK	1/14/14	2/15/14	MAINTENANCE	3	900	13.97
ORE145	O'REILLY'S AUTO PARTS	281687PK	1/15/14	2/15/14	MAINTENANCE	3	900	8.99
ORE145	O'REILLY'S AUTO PARTS	281885PK	1/16/14	2/15/14	VOLLEYBALL NET	3	936	17.98
ORE145	O'REILLY'S AUTO PARTS	282804PK	1/22/14	2/15/14	MAINTENANCE SUPPLY	3	900	4.99
ORE145	O'REILLY'S AUTO PARTS	282816PK	1/22/14	2/15/14	MAINTENANCE SUPPLY	3	900	4.99
ORE145	O'REILLY'S AUTO PARTS	01082014SE	1/08/14	2/15/14	SUPPLIES	2	1965	14.10
ORE145	O'REILLY'S AUTO PARTS	01082014WA	1/08/14	2/15/14	SUPPLIES	2	965	14.10
					Vendor Total			396.27
OZA100	OZARKS CHAPTER AGA	012820141GN	1/28/14	2/15/14	SEMINAR	1	840	25.00
OZA100	OZARKS CHAPTER AGA	012820142GN	1/28/14	2/15/14	SEMINAR	1	945	150.00
					Vendor Total			175.00
OZA255	OZARKS COCA COLA	638806PK	1/16/14	2/15/14	CONCESSIONS COKE	3	820	136.71
OZA255	OZARKS COCA COLA	641468PK	1/23/14	2/15/14	COKE DRINKS	3	820	103.72
					Vendor Total			240.43
PAT100	PATRICE TUTTLE	01232014PK	1/23/14	2/15/14	DANCE INSTRUCTOR	0	0	2801.25
RAC450	RACE BROS. FARM SUPPLY, INC.	660026WA	1/14/14	2/15/14	SUPPLIES	2	935	210.96
RAC450	RACE BROS. FARM SUPPLY, INC.	660173SE	1/21/14	2/15/14	VEHICLE SUPPLIES	2	1965	164.99
RAC450	RACE BROS. FARM SUPPLY, INC.	660173WA	1/21/14	2/15/14	VEHICLE SUPPLIES	2	965	164.99
RAC450	RACE BROS. FARM SUPPLY, INC.	660254SE	1/24/14	2/15/14	SUPPLIES	2	1843	627.11
RAC450	RACE BROS. FARM SUPPLY, INC.	660254WA	1/24/14	2/15/14	SUPPLIES	2	843	627.11
					Vendor Total			1795.16
REX380	REX SMITH OIL CO.	80074SE	1/21/14	2/15/14	DYED DIESEL	2	1935	747.94
REX380	REX SMITH OIL CO.	01142014SE	1/14/14	2/15/14	VEHICLE EXP DIESEL	2	1960	412.21
REX380	REX SMITH OIL CO.	01142014WA	1/14/14	2/15/14	VEHICLE EXP DIESEL	2	960	412.21
					Vendor Total			1572.36
SAM420	SAM'S CLUB	012320141PK	1/23/14	2/15/14	CONCESSIONS	3	820	64.92
SAM420	SAM'S CLUB	012320142PK	1/23/14	2/15/14	SUPPLIES	3	935	429.80
					Vendor Total			494.72
SCH175	SCHULTE SUPPLY, INC.	01162014WA	1/16/14	2/15/14	SUPPLIES	2	935	59.95
SCH175	SCHULTE SUPPLY, INC.	S1089769WA	1/17/14	2/15/14	SUPPLIES	2	935	59.95
					Vendor Total			119.90

CITY OF WILLARD
Unpaid Invoice Listing
February 03, 2014

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
SCO150	SCOTT GROSS CO.INC.	3100674ST	12/31/13	2/15/14	ACE TANK RENTAL	1	2935	30.72
SFG150	SAFEGUARD BUSINESS SYSTEMS	029479494LW	1/07/14	2/15/14	OFFICE SUPPLIES	1	1885	116.96
SGH150	SPFLD GREENE CO. HEALTH DEPT.	475WA	1/23/14	2/15/14	ROUTINE WATER TEST	2	876	117.00
SJD100	Saint Joe Distributing	40115034PK	1/15/14	2/15/14	CONCESSIONS	3	820	85.90
SJD100	Saint Joe Distributing	40122014PK	1/22/14	2/15/14	CONCESSIONS	3	820	354.29
					Vendor Total			440.19
SPR275	SPRINGFIELD WINWATER WORKS CO	110580SE	1/22/14	2/15/14	SUPPLIES	2	1935	38.52
SPR275	SPRINGFIELD WINWATER WORKS CO	110580WA	1/22/14	2/15/14	SUPPLIES	2	935	38.52
SPR275	SPRINGFIELD WINWATER WORKS CO	110591SE	1/20/14	2/15/14	SUPPLIES	2	1935	400.00
SPR275	SPRINGFIELD WINWATER WORKS CO	110591WA	1/20/14	2/15/14	SUPPLIES	2	935	400.00
SPR275	SPRINGFIELD WINWATER WORKS CO	01212014WA	1/21/14	2/15/14	SUPPLIES	2	935	77.04
SPR275	SPRINGFIELD WINWATER WORKS CO	29150901WA	1/14/14	2/15/14	SUPPLIES	2	935	149.47
					Vendor Total			1103.55
STG300	Stephen Griffin	101PK	1/23/14	2/15/14	DJ MUSIC SERVICE	3	938	300.00
STI150	SAWYER TIRE INC.	611384LW	1/22/14	2/15/14	MAINTENANCE REPAIR	1	1965	626.10
STI150	SAWYER TIRE INC.	611407LW	1/27/14	2/15/14	VEHICLE MAINTENANC	1	1965	45.45
STI150	SAWYER TIRE INC.	611515LW	1/29/14	2/15/14	VEHICLE MAINTENANC	1	1965	45.45
					Vendor Total			717.00
WCA100	WCA MO - CITY BILLING	1790362WA	1/20/14	2/15/14	CITIZEN TRASH	2	943	786.50
WIL295	WILLARD CHAMBER OF COMMERCE	2116PK	1/16/14	2/15/14	JAN LUNCHEON PARKS	3	885	24.00
WIL295	WILLARD CHAMBER OF COMMERCE	2122GN	1/23/14	2/15/14	DUES	1	885	150.00
					Vendor Total			174.00
					Final Total			26368.64

0		0		0.00
			TOTAL	0.00
1	840	0	DUES AND SUBSCRIPTIONS (GCG)	828.80
1	885	0	OFFICE SUPPLIES (GCG)	957.57
1	945	0	TRAVEL AND TRAINING (GCG)	150.00
1	959	0	UTILITIES-OTHER (GCG)	50.82
1	1865	0	INSURANCE (LAW)	53.85
1	1885	0	OFFICE EXPENSE (LAW)	463.67
1	1900	0	REPAIRS & MAINTENANCE (LAW)	7.57
1	1950	0	UNIFORMS (LAW)	166.89
1	1958	0	UTILITIES-GAS (LAW)	478.00
1	1959	0	UTILITIES-OTHER (LAW)	18.14
1	1965	0	VEHICLE EXPENSE-OTHER	717.00
1	2897	0	PUBLIC IMPROVEMENTS (ST)	5849.52
1	2935	0	SUPPLIES (STREETS)	30.72
1	4935	0	SUPPLIES (P&D)	19.99
			Total for Fund #: 1	9792.54
2	843	0	EQUIPMENT	627.11
2	876	0	PROFESSIONAL (WATER)	228.50
2	885	0	OFFICE SUPPLIES (WATER)	275.79
2	935	0	SUPPLIES (WATER)	1715.73
2	943	0	TRASH EXPENSE	1813.92
2	960	0	VEHICLE EXPENSES-GAS	412.21
2	965	0	VEHICLE EXPENSE-OTHER	372.70
2	1843	0	EQUIPMENT	627.11
2	1876	0	PROFESSIONAL (SEWER)	413.50
2	1885	0	OFFICE SUPPLIES (SEWER)	260.50
2	1935	0	SUPPLIES (SEWER)	1811.62
2	1960	0	VEHICLE EXPENSES-GAS	412.21
2	1965	0	VEHICLE EXPENSE-OTHER	179.09
			Total for Fund #: 2	9149.99
3	820	0	CONCESSIONS	748.96
3	825	0	CONTRACT LABOR	2801.25
3	840	0	DUES AND SUBSCRIPTIONS	719.00
3	885	0	OFFICE SUPPLIES	184.37
3	900	0	REPAIRS AND MAINTENANCE	1144.68
3	935	0	SUPPLIES-GENERAL (PARK)	650.10
3	936	0	SUPPLIES-SPORTS	334.45
3	937	0	SUPPLIES-AQUATIC	543.30
3	938	0	SUPPLIES-SPECIAL ACTIVITY (PARK)	300.00
			Total for Fund #: 3	7426.11

CITY OF WILLARD
BOARD OF ALDERMEN
02/10/14

AGENDA ITEM # 6

Department Head Reports

CITY CLERK REPORT

1. All except 4 business licenses have been renewed for 2014.
2. I have attended meetings and created the agendas, packets and minutes for the boards.
3. Filled numerous sunshine requests.
4. Getting together files that I have together for Carolyn Halverson and Donna Gordon for their jobs.
5. Continue working on filing projects.
6. Continue to work with the City Attorney on various legal issues.
7. I will be attending a Professional Management training class on Feb. 25 and 26th in Springfield.
8. I will be attending the City Clerks meeting on Feb 26th- at night.
9. I coordinated and attended the Greene County Mayors meeting that was held at the Community Building on January 30th.
10. Finished the election candidate procedures.
11. Have contacted Summit to begin looking at the issues that we have with the permit software.
12. Have been speaking with someone who is interested in opening a Chinese Restaurant in town.
13. Have received a liquor license application from El Venero Restaurant. And have issued them a letter of intent to take to the state.
14. Have sent in all ordinances through Dec. 2013 and hope to have them back by March for codification and update of the website.
15. I will receive my Missouri Registered Clerks Continuing Status Award at the Spring Institute in March.
16. Have hopefully found a solution for the microphone issue in the chambers.
17. Have issued a couple of nuisance letters and have closed out those still open from 2013 with the assistance of Randy Brown.
18. Have closed out 2013 permits and documented the issuance information on my spreadsheet.
19. Have worked on the following ordinances:

    -Codification

    -Salary Compensation

Dale Duvall, City Clerk

Willard Parks and Recreation
Director's Report
February 10, 2014

Programs

- **Zumba Class**–*Community Building* on Mondays and Wednesdays @630pm-730pm beginning Feb 3rd.
- **Yoga** – *Murray Room* Beginning Feb 3 on Monday and Wednesday @ 6-7pm
- **X-treme Fitness**- *Community Building on Mondays and Wednesdays @ 530-630pm.* Beginning Feb 3, adding Tuesdays at 530-630pm
- **Children's Dance Classes** - *Murray Room on Tuesdays and Thursdays @ 4:00 – 7:30pm.*
- **Willard Playgroup** - *Recreation Center on Wednesdays @ 9:30am – 11:00am.*
- **Tumbling Toddlers** - *Recreation Center on Wednesdays @ 830-930am begins Jan 15th.*
- **Youth Yoga**-*Murray Room* on Mondays 845a-930a began January 13th
- **Youth Cheerleading**-*Murray Room* Fridays @ 400pm-445pm began January 17th
    - Will be performing at Youth Basketball games 9am-11am
- **Senior's Fitness Class** - *Murray Room on Monday, Wednesday, Fridays @ 10-11am.*
- **Summer Adventure Camp** – *Planning in progress for 2014 Registration forms all updated and posted to website*
- **Kid-Venture Days** – *We will be hosting Kid-Venture Days for schools out days.*
    - Pre-registration is required, and is ongoing.
    - $4,443 for October, Thanksgiving and Christmas schools out camp.
    - Spring Break camp is only one scheduled because of snow make up days.
- **Homeschool P.E.** –*Recreation Center* Wednesdays @ 1:00pm-3:00pm

Special Events

- **Splash N Bash** – *Planning in Progress*
    - Date: May 26th.
- **Freedom Fest** – *Planning in Progress*
    - Date is set for Saturday, June 28, 2014
    - Had first meeting to discuss moving car show and adding a few events
- **Frisco Runaway Triathlon / Splash n Dash Jr. Triathlon** – *Planning in Progress*
    - Date: August 30th.
- **The Doggie Dive** – *Planning in Progress*
    - Date: September 6th 12pm-4pm
- **Halloween Events** –
    - Halloween Dance & haunted house profit- $1619.23
    - Trunk or Treat had over 600 kids participate and 16 businesses set up trunks and hand out candy
- **Christmas on the Frisco** – *Planning in Progress*
    - Date: November 22nd.
    - The event is sponsored by the Willard Area Chamber of Commerce and the Parks Department is a partner.
- **Turkey Trot** – *Planning in Progress*
    - Date: November 28th.
- **Santa's Workshop** –
    - Date was for December 14th from 9-10:30am
    - We had pictures with Santa, Games, and Craft for the kids to do at the workshop

Willard Parks and Recreation
Director's Report
February 10, 2014

- Junction Café and Pillbox sponsored the event
- Program profit $299.76—didn't know if we wanted to include that?
- We had 31 adult participants and 27 children 3 years or older participate

- **Sweet Heart Dance** – *Planning in Progress*
  - Date is set for Friday, February 7th from 7-10pm.
  - DJ has been hired and flyers have been distributed
- **Kid's Night Out** – Planning *in Progress*
  - February 14th from 5pm-9pm
- **The Great Egg Hunt and Activities** – *Planning in Progress*
  - Date for event is April 12th
  - We are going to plan with the churches this year to volunteer at event
- **Rummage Sale** – *Planning in Progress*
  - Date is Set for April 5th
- **Spring Clean Up** – Partnering with Jim Roberts
  - Date is set for April 26th
- **Father Daughter Ball** – Planning in Progress
  - Date for event is May 3rd
  - This will be for Pre-K through 6th Grade.

Aquatics

- **Budget and Expense** – *Planning for 2014 season*
  - Staff is currently looking for ways to streamline all staffing, expenses, and revenue.
- **Programs** - *Planning for 2014 season*
  - Swim lessons, Day time party rentals, triathlon training, family swim, midnight swim, aqua fitness classes, swim team
  - Information has been updated and posted online
  - Party Pad picnic tables will be made by the middle school shop class

Sports Section

- **Youth Soccer**
  - Youth Spring Soccer Registration begins
- **Youth Volleyball**
  - Youth Spring Volleyball Registration ended Feb. 7th
- **Youth Basketball**
  - Youth basketball games began 11/9/13.
  - There are 154 children registered for Fall basketball, on twenty teams.
  - Fall Basketball games are finally complete. Many games had to be rescheduled due to snow days.
  - After calculating costs associated with staffing, equipment, and t-shirts, measured against concessions, gate proceeds, and registration, revenue for the basketball program totals approximately $3646.
  - There are 160 children registered for Spring Basketball
  - Spring Basketball Games begin February 8th.
- **Mighty Mites**
  - Planning in Progress

Willard Parks and Recreation
Director's Report
February 10, 2014

- **Adult Volleyball**
  - Adult volleyball took in $600 in registrations for 1st session.
  - Adult Volleyball has $1200 in registration for 2nd session.

Advertising

- **GYM Signs**
  - As of January 27th we have secured 4 new signs & 6 paid returning.
  - Sent out a letter to all Willard businesses inviting them to advertise with us.
- **Pool Days of Fame**
  - We are still looking at ways to promote and sell. (Summer 2014)
- **Special Events**
  - Staff is currently looking at new and positive ways to include local businesses in special events. Not only with advertising, but also products.

Facilities

- **November Rentals** – Willard Parks continues to promote the facility rentals.
  - Community Building (Private Rentals –4)
    - Ongoing – Zumba, Yoga, Senior Lunch, A.A. Group, Mayors Breakfast
  - Recreation Center (Private Rentals –7)
    - Ongoing – Xtreme Fitness, Dance, Volleyball Practice, Senior Exercise, Tumbling Toddlers, Play Group
  - Pavilion (Private Rentals –0)
- **December Rentals** – Willard Parks continues to promote the facility rentals.
  - Community Building (Private Rentals –3)
    - Ongoing – Zumba, Senior Lunch, A.A. Group, Mayors Breakfast
  - Recreation Center (Private Rentals –10)
    - Ongoing – Xtreme Fitness, Yoga, Senior Exercise, Play Group, Volleyball Practice, Tumbling Toddlers, Dance
  - Pavilion (Private Rentals –0)
- **Maintenance**
  - Staff is working together to form an ongoing list of jobs and maintenance needs.
  - Staff continues to work on grounds.
  - Small and Big gyms have been cleaned from top to bottom.
  - 9 new trees have been planted in Jackson Park

Other Information

- **Internal Projects**
  - All fulltime staff is working on internal procedures and paperwork to enhance productivity.
- **Website**
  - Please go check it out: **www.willardparks.com**
- **Facebook**
  - Please go check out: **https://www.facebook.com/WillardParksAndRec**

Planning and Development Report

ONGOING Project Updates

ATM Commercial Subdivision – The City has received a letter granting conditional approval from MO DOT for a break in access along STATE HWY 160 BETWEEN Miller Rd. and State HWY AB.
The contractor has been working with the Public Works Dept. to schedule the completion of the waterline connections. Storm water work is ongoing. Staff has reviewed a excavation site plan for the lot adjacent to the Freedom Bank and we are waiting on the revised plan.

True Value Hardware Store – The fire hydrant installation has been completed by the contractor. Public Works is scheduling the installation of the meter pit for water service.
The weather has been a factor on the dirt work but the upper pad for the main building is well under way. Footings should be going in soon weather permitting, electric service has been ordered and the temporary service should be installed next week, again weather permitting. The owner has plans to attend a TRUE VALUE MARKETING CONVENTION the last week of February to purchase fall inventory.

Mill Street Sidewalk Project – A walk thru inspection was conducted by John Forrester (Olsson Associates), Dan Kenney (Kenney – Hall Construction) and myself on January 30th,2014 to verify the work that had been completed to date and to note any incomplete items. After inspection it was agreed that the project is substantially completed and the warranty period should start on that date. A payment request for the remaining contract funds, $5,849.52 less 5% of the total contract amount or $1149.67 was with held for retainage until final completion is determined. It was agreed by all parties that final grading, additional topsoil and seeding will be completed in March/ April as growing temperatures and weather allows. Staff recommends approval of pay application #2.

PROJECT STP-9901 (806) Enhancement Grant – I met with Great River Engineer David Lundstrom to go over the needed easements, both temporary and permanent. I met with the owner of 101 Cherry Lane on January 29th,2014 and have the signed, notarized temporary easement documents. On February 5th I have a meeting scheduled with Terry Whaley,(Ozarks Greenways)to discuss the needed easements from him. I have a verbal commitment from him at this time that there shouldn't be any problem. We are hopeful that this project might go out for bid in April, 2014. As an added safety measure Solar Powered LED Lighting will be incorporated into the signage.

NEW DEVELOPMENTS

ATM Commercial Subdivision – 5600 sq. ft. Office / Professional - HWY 160 Frontage

North Brooke Residential Planned Development – 2 – 16 unit apartment complexes – Megan Lane

Fox River Development – 12 – 4 plex units and 1 community bldg.- Hughes Rd.

Willard Fire Department - 15,000 sq.ft. multiuse facility – State HWY Z

Willard Schools – 5000 sq.ft. indoor baseball training facility

Antennae Upgrades for Verizon on the 3000,000 gallon water tower - Tower Rd.

GENERAL INFORMATION

Met with the Fire Chief, Gary Wirth to discuss site plan requirements for new Fire Station.
Issued 1 - R-1 building permit – 407 Stone Creek lot 12
Answered 2 nuisance violations for unregistered vehicles, Willow Lane and Logan Street, 1 violation for swimming pool and unsightly debris- Berry Lane
Worked with Police Dept. concerning animal neglect on Ross Rd.
Reported water main leak on Mill St. to Public Works Director
Closed out several misc. building permits
Coordinated water repair/ upgrade with the Facility Manager at the Church of Later Day Saints and the Public Works Director.
Building Inspections as requested
Notified owner and Mayor, posted R-1 property dangerous / unsafe at 304 Willey St. due to structure fire. The structure was a complete loss. The owners are receiving bids for the clean up. The City received a check from the Insurance Company to hold that will insure that the clean up work will be completed in a timely manner. I am working with the owner to make sure all local, state and federal regulations are followed.
Followed up on a call from DNR, concerning hazardous materials mishandling relating to a paint and body shop. – located at 5751 N Charlotte Ave.(outside City Limits)
Assisted other Departments as needed

TRAINING Attended ADA for Municipalities concerning AMERICAN DISABILITY ACT AND 2010 ADAAG STANDARDS

Director of Development

Randy Brown

POLICE DEPARTMENT REPORT

	Officer Statistics	Case #'s		Reserves	Case #'s	Hours
1601	Tom McClain, Chief	7	**1640**	Doug Thomas, Reserve	0	0
1603	Shannon Shipley, Sgt./Det.	21	**1641**	Brian Gordon,Reserve	0	0
1604	Robert Bell, Corporal	33	**1642**	JD Landon, Reserve	0	0
1605	Mike Payne, Senior Officer	11	**1643**	Davis Hughes,Reserve	0	0
1606	Aaron Roberts, Officer	52	**1644**	Bill Lingenfelser, Reserve	0	0
1607	Mike Muhlenbruch, Officer	45	**1645**	Michele Lappin, Reserve	0	0
1608	Jeremiah Tayman, Officer	34	**1646**	Andy Hunt, Reserve	9	
1609	Steve Purdy, Officer	46		**TOTAL HRS**		
1610	Jason Applegate, Officer	67				
1630	Glenn Cozzens, SRO	0				
1631	Clint Heimbach, SRO	4				
	TOTAL INCIDENTS	**329**				

INCIDENT STATISTICS

Felony	8
Misdemeanor	5
Infraction	176
Other (Services)	134
HBO (Handled By Officers)	262

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST MONTH	YTD
WPD-01 2009 Dodge Charger	113645	463	20	23	$626.10	$626.10
WPD-02 2013 Dodge Charger	9616	IN FOR REPAIRS			$0.00	$0.00
WPD-03 2013 Dodge charger	13021	2044	36	57	$10.50	$10.50
WPD-04 2013 Dodge Charger	21925	1307	29	45	$45.45	$45.45
WPD-05 2008 Dodge Charger-	157200	210	7	30	$0.00	$0.00
WPD-06 2013 Dodge Charger	9409	1829	29	63	$45.45	$45.45
WPD-08M 2008 Harley-Davidson Motorcycle	4755	7	1	7	$0.00	$0.00

PUBLIC WORKS REPORT

Water & Sewer

- Check wells and lift stations daily (including weekends)
- Take chlorine residual samples daily (weekends included)
- Locates daily or as needed
- In's & Out's/Work orders daily
- Lagoon samples daily
- Run lagoon irrigation daily or as needed; weather permitting
- Monthly Bac-T samples taken and delivered to Greene Co. Health Dept
- Monthly lagoon samples taken and delivered to CASI Labs in Springfield
- Monthly lagoon DMR paperwork and annual sewer report delivered to Springfield DNR office
- Read Meters Jan 13th thru Jan 17th /Meter Re-reads
- Perform water shutoff's Jan 28th for accounts with nonpayment
- Repaired water leaks @ 410 Howard, Main Street & West Robberson,
- High PSI alarm @ Meadows Wells – Reset mission alarm system and both wells
- Create ERT database for future reference and use
- Jet and clean sewer line behind Murfin's Market
- Cover up exposed live water line @ Freedom Bank due to cold weather
- Randy with A/C Electrical replaced fuse and restored power to Regional lift station
- Thaw out frozen water line in the attic @ City Hall
- Clean probes and floats at all lift stations
- Install 2 fire hydrants on Hunt Rd across street from new hardware store
- Replaced unusable meter setter and installed new meter @ 3091 N Pacific Lane
- Inspect sewer line and for possible private connection @ corner of Willey & Charlotte
- Thaw out numerous frozen meters due to extreme cold temperatures throughout the month

Streets, Vehicle Maintenance & Misc.

- Push snow and spread salt numerous times throughout month
- Clean shop, move offices downstairs, take out trash, and build desk @ PW shop
- Replaced heater blower motor on PW truck #106
- Haul 3 loads of chips from Quarry to replenish what was used during bad weather on streets
- Replaced hydraulic fitting on sewer jetter machine
- Repair calcium chloride tanks on flatbed and grey truck
- Potter Equipment repaired skidsteer (would not start – no power)
- Repair faucet and toilet @ police station
- Picked up tools, tire machines, and air compressor that were purchased from auto shop going out of business in Willard
- Picked up SCBA @ Kinn Co after testing of apparatus completed
- Pick up trees and shrubs @ Wickman's Gardens and help Lucille plant trees in Jackson St. Park
- Install air compressor and hose reel on service truck
- Replaced batteries on S-10 & service truck
- Replaced rotating light switch on Dodge truck
- Repaired flat tire on PW truck #103
- Pick up 2 stray dogs and take to Springfield Animal Shelter
- Clean up trash @ recycling center numerous times throughout the month
- Take plastic recycling trailer to Midwest Fiber in Springfield 5X
- Take metal recycling trailer to Midwest Fiber in Springfield 1X

First Reading: 02-10-14 Second Reading: 02-10-14

BILL NO. 14-02 ORDINANCE: 140210

AN ORDINANCE

FIXING the compensation of all officers and employees of the City of Willard for the 2014 Fiscal Year.

WHEREAS, Section 115.060 of the code of the City of Willard requires the Board of Aldermen to fix the compensation of all officers and employees, and

WHEREAS, The Board of Aldermen recognize that employees periodically terminate service and new employees are hired to fill their positions which, depending on their qualifications, may dictate that either a lower, or higher, level of compensation would be appropriate for the new employee, and

WHEREAS, The Board of Aldermen recognize that organizational changes may dictate leaving existing positions vacant or establishment of a new job description to efficiently and cost effectively provide the services to the community.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI AS FOLLOWS:

Section 1: The Board of Aldermen do hereby fix the compensation of all officers and employees for Fiscal Year 2014 as set forth in the attached Schedule A, which is incorporated herein by reference as if set forth in full.

Section 2: Severability Clause. If any Section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each Section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more Sections, subsections, sentences, clauses, or phases be declared invalid.

Section 3: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting ______________________

Approved as to form: ______________________________
City Attorney

ATTESTED BY: APPROVED BY:

______________________________ ______________________________

DALE DUVALL, CITY CLERK WENDELL FORSHEE, MAYOR

SCHEDULE A

2014 COMPENSATION SCHEDULE

JOB DESCRIPTION	2014 COMPENSATION		COMPENSATION RANGE	
Mayor	$ 300.00	per month	N/A**	
City Attorney	$ 140.00	per hour	N/A	Appointed – not employee
Prosecuting Attorney	$ 140.00	per hour	N/A	Appointed – not employee
Municipal Judge	$ 140.00	per hour	N/A	Appointed – not employee
City Administrator	$60,000.00	per year	N/A	
Chief Financial Officer	$47,984.94	per year	N/A	Vacant-full time
Consultant	$51,134.46	per year	N/A	Contracted – not employee
Finance Officer	$38110.00	per year	N/A	
City Clerk	$43,555.80	per year	N/A	
Director of Planning & Development	$51,350.65	per year	N/A	
Utility Billing/Water Technician	$ 12.36	per hour	$10.00 - $15.00	
Utility Billing/Water Technician	$ 12.36	per hour	$10.00 - $15.00	
Receptionist/Deputy Court Clerk	$ 12.62	per hour	$11.00 - $17.00	
Finance Clerk	$ 13.75	per hour	$12.00 - $17.00	
Director of Public Works	$ 44,032.50	per year	N/A	
Maintenance Supervisor	$36,764.82	per year	$31,200 - $38,000	
Maintenance Supervisor	$36,764.82	per year	$31,200 - $38,000	
Utility Maintenance Worker	$ 16.34	per hour	$11.00 - $17.00	
Utility Maintenance Worker	$ 15.51	per hour	$11.00 - $17.00	
Utility Maintenance Worker	$ 13.52	per hour	$11.00 - $17.00	
Utility Maintenance Worker	$ 13.00	per hour	$11.00 - $17.00	
Utility Maintenance Worker	$ 11.00	per hour	$11.00 - $17.00	
Maintenance & Grounds Worker	$ 12.02	per hour	$10.00 - $15.00	
Chief of Police	$52,538.46	per year	N/A	
Sergeant/Detective	$ 20.62	per hour	$15.00 - $22.00	
Corporal	$ 17.86	per hour	$14.00 - $19.00	
Senior Patrolman	$ 16.70	per hour	$13.00 - $17.00	
Police Officer	$ 14.33	per hour	$12.80 - $16.00	
Police Officer	$ 14.33	per hour	$12.80 - $16.00	
Police Officer	$ 14.33	per hour	$12.80 - $16.00	

Police Officer	$ 14.33	per hour	$12.80 - $16.00	
Police Officer	$ 13.95	per hour	$12.80 - $16.00	
Administrative Assistant	$ 14.58	per hour	$10.00 - $15.00	
Municipal Court Clerk	$ 18.57	per hour	$15.00 - $20.00	
Director of Community Services	$39,140.00	per year	N/A	
Sports & Aquatics Supervisor	$35,000.00	per year	$31,200 - $36,500	
Operations Coordinator	$32,960.00	per year	N/A	
Recreation Specialist	$25,750.00	per year	$22,000 - $28,000	
Recreation Specialist/Front Desk	$ 11.40	per hour	$10.58-13.47	
Maintenance/Landscaping	$ 14.29	per hour	N/A	
Maintenance Supervisor	$ 14.30	per hour	N/A	

Vacant/Part-Time/Seasonal Positions

Part-time position/Filled				
Sports Coordinator	$	per year	$24,000 - $30,000	
Program Coordinator	$	per year	$24,000 - $30,000	
Recreation Specialist	$	per year	$22,000 - $28,000	
Maintenance Worker	$	per hour	$12.00 - $14.00	
Equipment Operator	$	per hour	$14.00 - $16.50	
Deputy City Clerk	$	per hour	$10.50 - $13.00	
Community Relations Officer	$	per year	$25,000 - $32,000	
Planning & Development Technician	$	per hour	$13.00 - $15.00	
Building Codes Inspector	$	per year	$27,500 - $35,000	Vacant - full-time
Police Major	$	per year	$35,000 - $45,000	
Police Officer (Reserve Officers)	$	per hour	$10.00 - $14.00	
Purchasing Clerk	$	per hour	$11.00 – $14.00	
Sports, Program, Aquatic & Recreational Part-time and Seasonal	$	per hour	$7.35 - $15.00	
Emergency Management Director	$ 14.58	per hour	$12.50 - $17.00	
GIS Technician	$	per hour	$30.00 - $50.00	
IT Technician	$	per hour	$40.00 - $75.00	

** All compensation ranges labeled "N/A" shall be established by the Board of Aldermen on a case by case basis when the position is filled.

CITY OF WILLARD
BOARD OF ALDERMEN
02/10/14

AGENDA ITEM # 8

Discussion/Vote on the Submittal of the DNR Grant for Recreation Trails

Presented by J.C. Loveland