

**CITY OF WILLARD
PARK BOARD
November 21, 2013
7:00 P.M.**

Notice posted on November 19, 2013.

Notice is hereby given that the City of Willard Park Board will conduct a meeting at 7:00 p.m., November 21, 2013 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

Call the meeting to order.

1. Roll Call
2. Agenda Amendments/Approval of the Agenda
3. Minutes Approval *of October 24, 2013*
4. Citizen's Input (5 minute limit)
5. Financial Statements
6. Directors Report
7. Halloween Activities Report
8. Soccer Report
9. Volleyball Report
10. Party Pad Fee's Discussion/Vote
11. Bi-Laws Discussion
12. Committees Discussion
13. Old Business
14. New Business
15. Adjourn Meeting

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

Dale Duvall, City Clerk

**CITY OF WILLARD
PARK BOARD
October 24, 2013
7:00 p.m.**

Board present: Vice-President Valorie Simpson, Secretary Becky Miller, Tricia Taylor and Laurie Pendergrass.

Staff present: Director of Community Services, J.C. Loveland; Mayor Forshee and City Administrator, David Gardner

Vice-President Valorie Simpson called the meeting to order at 7:01 p.m.

Roll Call

President Blaine Kennard---, Vice-President Valorie Simpson- aye, Secretary Becky Miller- aye, Tricia Taylor- aye and Laurie Pendergrass- aye.

Approval of the Agenda

Motion made by Valorie Simpson to add and list "Approval of the Minutes of the September 26, 2013 meeting" as number three on the agenda and seconded by Laurie Pendergrass.

Blaine Kennard---, Valorie Simpson- aye, Becky Miller- aye, Tricia Taylor- aye and Laurie Pendergrass- aye.

Approval of the Minutes

Motion made by Becky Miller and seconded by Valorie Simpson to approve the minutes from the September 26, 2013 meeting.

Blaine Kennard---, Valorie Simpson- aye, Becky Miller- aye, Tricia Taylor- aye and Laurie Pendergrass- aye.

Citizens Input

None

Financial Report

October Unpaid Invoice Report- Motion made by Valorie Simpson and seconded by Laurie Pendergrass to approve the October unpaid invoices.

Blaine Kennard---, Valorie Simpson- aye, Becky Miller- aye, Tricia Taylor- aye and Laurie Pendergrass- aye.

Directors Report

The Director of Community Services updated the board on current programs. Yoga is down to one day a week until another instructor can be hired, Golden Grooves has a low attendance and the staff is looking into ways to improve that program. Kid Venture has 20 children signed up for Friday, October 25. The park staff has been assembling the haunted house for Safe Halloween/Haunted House and 30 volunteers have already signed to help at the event. The 2013 Turkey Trot will help raise money in a scholarship fund to be used towards any Willard parks program. Valorie Simpson suggested the 2014 Rummage Sale be on the same day as the Willard city wide garage sale in June.

Halloween Dance Report

J.C. Loveland updated the board on the Halloween Costume Party Dance that was held October 18. The parks department had a successful event with \$1244.20 in profit and 191 children in attendance. Majority of the children wore costumes.

Old Business

J.C. Loveland informed the board that the Alderman approved the purchase of a new ice machine from Best Refrigeration for the community center. Members Only has been booked and confirmed to perform at the 2014 Freedom Fest.

New Business

J.C. Loveland informed the board that the chamber would like to donate \$7000 to put towards fireworks at the 2014 Freedom Fest. Ozark Greenways plan to meet with our Director of Community Services soon to discuss possible future events to be held in Willard.

The November meeting was scheduled for November 21, 2013, due to the regular scheduled meeting falling on Thanksgiving.

Adjourn Meeting

Motion made by Valorie Simpson and seconded by Becky Miller to adjourn the meeting. Blaine Kennard----, Valorie Simpson- aye, Becky Miller- aye, Tricia Taylor- aye and Laurie Pendergrass- aye.

Meeting adjourned at 7:36 p.m.

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CITY OF WILLARD
Unpaid Invoice Listing
October 25, 2013

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
ACE150	AC ELECTRICAL SYSTEMS, INC.	133070SE	10/08/13	11/15/13	RREPAIR CHATTER BO	2 1876	1103.99
ACE150	AC ELECTRICAL SYSTEMS, INC.	133162SE	10/17/13	11/15/13	REPAIR LIFT MEADOW	2 1876	479.32
ACE150	AC ELECTRICAL SYSTEMS, INC.	133164WA	10/11/13	11/15/13	INSTRUCT RESET#2	2 876	60.00
					Vendor Total		1643.31
APC100	APAC Missouri, Inc	208189ST	10/03/13	11/15/13	D MIX/RAP	1 2935	608.72
BLD150	BLUEDOG GRAPHIX	121771PK	10/07/13	11/15/13	BANNER HALLOWEEN	1 1876	158.00
BRC100	BEST REFRIGERATION CO. INC,	135071PK	10/08/13	11/15/13	ICE MACHINE	3 810	2673.82
CAR150	CARTER WATERS CONSTRUCTION MAT	33SE	10/15/13	11/15/13	FLAGGING	2 1935	35.13
CAR150	CARTER WATERS CONSTRUCTION MAT	33WA	10/15/13	11/15/13	FLAGGING	2 935	58.55
					Vendor Total		93.68
CIT105	CITY OF WILLARD	118160301LW	10/25/13	11/15/13	UTILITIES	1 1959	14.12
CIT105	CITY OF WILLARD	301170001GN	10/25/13	11/15/13	UTILITIES	1 959	46.59
					Vendor Total		60.71
COM380	COMMERCE TRUST COMPANY	800047417PK	10/10/13	11/15/13	INTEREST CERT 2003	3 870	26565.00
COM380	COMMERCE TRUST COMPANY	800047615PK	10/10/13	11/15/13	INTEREST SRS2008B	3 870	91590.06
					Vendor Total		118155.06
COMMEN	COMMERCE CREDIT CARD SERVICES	10072013EM	10/07/13	11/15/13	TRAVEL EXPENSE	1 5945	60.39
COMMGN	COMMERCE CREDIT CARD SERVICES	092613GN	9/26/13	11/15/13	E-MAIL & APPS	1 876	120.00
COMMGN	COMMERCE CREDIT CARD SERVICES	876082GN	10/21/13	11/15/13	CLOUD STORAGE	1 876	50.00
COMMGN	COMMERCE CREDIT CARD SERVICES	1557182GN	9/30/13	11/15/13	AD FOR OPEN POSITI	1 800	419.00
COMMGN	COMMERCE CREDIT CARD SERVICES	9202013GN	9/20/13	11/15/13	OFFICE SUPPLIES	1 885	42.85
COMMGN	COMMERCE CREDIT CARD SERVICES	9252013GN	9/25/13	11/15/13	OUTLET FEE	1 959	20.00
COMMGN	COMMERCE CREDIT CARD SERVICES	09162013GN	9/16/13	11/15/13	UTILITIES	1 958	84.61
COMMGN	COMMERCE CREDIT CARD SERVICES	09262013GN	9/26/13	11/15/13	COPY PAPER	1 885	80.28
COMMGN	COMMERCE CREDIT CARD SERVICES	10092013GN	10/09/13	11/15/13	POSTAGE PAYABLES	1 885	20.71
COMMGN	COMMERCE CREDIT CARD SERVICES	10102013GN	10/10/13	11/15/13	POSTAGE	1 885	31.60
COMMGN	COMMERCE CREDIT CARD SERVICES	10102013GN	10/10/13	11/15/13	TRAVEL REGIONAL	1 945	9.99
COMMGN	COMMERCE CREDIT CARD SERVICES	10112013GN	10/11/13	11/15/13	TRAINING REGIONAL	1 945	9.61
					Vendor Total		888.65
COMMLW	COMMERCE CREDIT CARD SERVICES	171100LW	9/26/13	11/15/13	ATTORNEY FEES	1 1875	3390.11
COMMLW	COMMERCE CREDIT CARD SERVICES	09262013LW	9/26/13	11/15/13	OFFICE SUPPLY	1 1885	51.96
COMMLW	COMMERCE CREDIT CARD SERVICES	10092013LW	10/09/13	11/15/13	POSTAGE PAYABLES	1 1885	2.75
COMMLW	COMMERCE CREDIT CARD SERVICES	10102013LW	10/10/13	11/15/13	POSTAGE	1 1885	44.80
COMMLW	COMMERCE CREDIT CARD SERVICES	10112013LW	10/11/13	11/15/13	FLOOR CLEAN MACHIN	1 1885	127.99
					Vendor Total		3617.61
COMMPK	COMMERCE CREDIT CARD SERVICES	09162013PK	9/16/13	11/15/13	UTILITIES	3 958	241.12
COMMPK	COMMERCE CREDIT CARD SERVICES	09202013PK	9/20/13	11/15/13	POSTAGE	3 938	3.32
COMMPK	COMMERCE CREDIT CARD SERVICES	09232013PK	9/23/13	11/15/13	CAMP SUPPLIES	3 938	92.00
COMMPK	COMMERCE CREDIT CARD SERVICES	10092013PK	10/09/13	11/15/13	POSTAGE PAYABLES	3 885	9.66
COMMPK	COMMERCE CREDIT CARD SERVICES	10102013PK	9/30/13	11/15/13	SECURITY POOL	3 959	69.95
COMMPK	COMMERCE CREDIT CARD SERVICES	10102013PK	10/10/13	11/15/13	POSTAGE	3 885	2.76
COMMPK	COMMERCE CREDIT CARD SERVICES	2143596623PK	10/01/13	11/15/13	FITNESS CENTER	3 959	94.99
					Vendor Total		513.80
COMMSE	COMMERCE CREDIT CARD SERVICES	9202013SE	9/20/13	11/15/13	OFFICE SUPPLIES	2 1885	55.74
COMMSE	COMMERCE CREDIT CARD SERVICES	09162013SE	9/16/13	11/15/13	UTILITIES	2 1959	85.79
COMMSE	COMMERCE CREDIT CARD SERVICES	10082013SE	10/08/13	11/15/13	TRAINING MODNR	2 1945	45.00
COMMSE	COMMERCE CREDIT CARD SERVICES	10092013SE	10/09/13	11/15/13	POSTAGE REMINDER	2 1885	121.44
					Vendor Total		307.97
COMMST	COMMERCE CREDIT CARD SERVICES	16125ST	9/23/13	11/15/13	MOWER PARTS	1 2935	637.80
COMMWA	COMMERCE CREDIT CARD SERVICES	43688WA	10/01/13	11/15/13	SUPPLIES	2 935	77.17
COMMWA	COMMERCE CREDIT CARD SERVICES	8122013WA	9/12/13	11/15/13	INTERNET SERVICE	2 885	69.95
COMMWA	COMMERCE CREDIT CARD SERVICES	9202013WA	9/20/13	11/15/13	OFFICE SUPPLIES	2 885	66.77
COMMWA	COMMERCE CREDIT CARD SERVICES	09162013WA	9/15/13	11/15/13	UTILITIES	2 959	84.02
COMMWA	COMMERCE CREDIT CARD SERVICES	10082013WA	10/08/13	11/15/13	TRAINING MODNR	2 945	45.00
COMMWA	COMMERCE CREDIT CARD SERVICES	10092013WA	10/09/13	11/15/13	POSTAGE REMINDER	2 885	121.44
COMMWA	COMMERCE CREDIT CARD SERVICES	10102013WA	10/10/13	11/15/13	POSTAGE	2 885	20.84
					Vendor Total		485.19
CON460	CONSULTING ANALYTICAL SVC	32926SE	10/23/13	11/15/13	SEWER TESTING	2 1876	115.00
CON460	CONSULTING ANALYTICAL SVC	33058SE	10/23/13	11/15/13	SEWER TESTING	2 1876	115.00
CON460	CONSULTING ANALYTICAL SVC	33342SE	10/11/13	11/15/13	SEWER TESTING	2 1876	115.00
					Vendor Total		345.00
DAY425	DAYSTAR DISTRIBUTING INC.	112688GN	10/23/13	11/15/13	BULBS & BALLIST	1 935	155.95
DAY425	DAYSTAR DISTRIBUTING INC.	112688PK	10/23/13	11/15/13	BULBS & BALLIST	3 935	311.90
					Vendor Total		467.85

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October 25, 2013

Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number	Total Due
FER100	Ferguson Enterprises	0410683WA	10/11/13	11/15/13	METER PITS	2 935	331.00
FOU325	FOURAKER PRINTING CO.	10124SE	10/17/13	11/15/13	BILL ENVELOPES	2 1885	122.50
FOU325	FOURAKER PRINTING CO.	10124WA	10/17/13	11/15/13	BILL ENVELOPES	2 885	122.50
					Vendor Total		245.00
GCH100	GREENE CO HEALTH DEPT	440WA	10/17/13	11/15/13	WATER TESTS	2 876	117.00
GSG100	Graystone Graphics, Inc	179026PK	7/16/13	11/15/13	T SHIRT JULY 2013	3 936	83.00
GUL345	GULF STATE DISTRIBUTORS	1179733LW	10/22/13	11/15/13	AMMO 30 CAL CARBIN	1 1935	418.00
GUT350	GUTH LABORATORIES	1350202LW	10/08/13	11/15/13	PREMIX SOLUTION	1 1935	57.30
HAW145	HAWKINS INC.	3523747WA	10/08/13	11/15/13	CHLORINE CYLINDER	2 935	495.36
HIL100	HILLYARD JANITORIAL SUPPLY	886811LW	10/11/13	11/15/13	PAPER TOWELS	1 1885	73.42
IRW150	Irwin Printing	131265PK	10/02/13	11/15/13	POSTER HALLOWEEN	3 938	112.50
LOW505	LOWES CREDIT SERVICES	9272013PK	9/27/13	11/15/13	EDGER BLADE	3 935	13.28
MCB150	MCBEE SYSTEMS	42630814GN	10/07/13	11/15/13	DEPOSIT SLIPS	1 885	30.95
MCB150	MCBEE SYSTEMS	42630814WA	10/07/13	11/15/13	CHECKS W/S	2 885	72.50
					Vendor Total		103.45
MLF100	MAILFINANCE	4250004SE	10/09/13	11/15/13	FOLDING MACHINE	2 1885	105.01
MLF100	MAILFINANCE	4250004WA	10/09/13	11/15/13	FOLDING MACHINE	2 885	105.01
					Vendor Total		210.02
MPI150	MELTON PROPANE, INC.	11502PK	10/23/13	11/15/13	PROPANE	3 959	299.80
MPR100	Midwest Public Risk	13GLO379WA	10/15/13	11/15/13	CLAIM LOSS	2 900	1000.00
MUR460	MURFIN'S MARKET	10182013PK	10/18/13	11/15/13	CONCESSIONS	3 820	27.90
OIS160	ONLINE INFORMATION SERVICES	527661SE	10/16/13	11/15/13	UTILITY REPORT	2 1876	79.65
OIS160	ONLINE INFORMATION SERVICES	527661WA	10/16/13	11/15/13	UTILITY REPORTS	2 876	79.65
					Vendor Total		159.30
OLC150	ON LINE COLLECTIONS	136800024WA	10/16/13	11/15/13	COLLECTIONS	2 876	40.85
ORE145	O'REILLY'S AUTO PARTS	264879WA	10/01/13	11/15/13	OIL & FILTERS	2 935	55.79
ORE145	O'REILLY'S AUTO PARTS	264893SE	10/01/13	11/15/13	BRUSH & OIL	2 1935	25.67
ORE145	O'REILLY'S AUTO PARTS	265161PK	10/03/13	11/15/13	FILTER ELE	3 900	14.28
ORE145	O'REILLY'S AUTO PARTS	265326WA	10/04/13	11/15/13	GLASS CLEANER	2 935	3.49
ORE145	O'REILLY'S AUTO PARTS	265808SE	10/07/13	11/15/13	OIL FILTER	2 1935	12.94
ORE145	O'REILLY'S AUTO PARTS	265842SE	10/07/13	11/15/13	AIR FILTER	2 1935	26.82
ORE145	O'REILLY'S AUTO PARTS	265843SE	10/07/13	11/15/13	AIR FILTER	2 1935	26.82
ORE145	O'REILLY'S AUTO PARTS	266024PK	10/08/13	11/15/13	DRAIN COCK	3 935	1.88
ORE145	O'REILLY'S AUTO PARTS	266046SE	10/08/13	11/15/13	SPREADER & SUPPLY	2 1935	19.99
ORE145	O'REILLY'S AUTO PARTS	267212WA	10/15/13	11/15/13	ALTERNATOR	2 965	81.22
ORE145	O'REILLY'S AUTO PARTS	267344SE	10/15/13	11/15/13	PARTS	2 1965	10.28
ORE145	O'REILLY'S AUTO PARTS	267389PK	10/16/13	11/15/13	TIRE GAUGE	3 965	4.09
					Vendor Total		283.27
OZA255	OZARKS COCA COLA	595627PK	10/08/13	11/15/13	CONCESSION	3 820	205.08
OZA255	OZARKS COCA COLA	597825WA	10/18/13	11/15/13	SODA- OFFICE	2 885	108.60
OZA255	OZARKS COCA COLA	13866264PK	10/01/13	11/15/13	FOUNTAIN WEATHERIZ	3 876	107.17
					Vendor Total		420.85
OZA280	Ozark Greenways, Inc	11022013SE	11/02/13	11/15/13	RENT	2 1885	250.00
OZA280	Ozark Greenways, Inc	11022013WA	11/02/13	11/15/13	RENT	2 885	250.00
					Vendor Total		500.00
PAS100	PLAY IT AGAIN SPORTS	936PK	10/01/13	11/15/13	VOLLEYBALLS	3 936	280.00
RAC450	RACE BROS. FARM SUPPLY, INC.	657910SE	10/17/13	11/15/13	REPAIR GRASS SEED	2 1935	55.99
RAC450	RACE BROS. FARM SUPPLY, INC.	657910WA	10/17/13	11/15/13	REPAIR GRASS SEED	2 935	55.99
					Vendor Total		111.98
REX380	REX SMITH OIL CO.	77017SE	10/15/13	11/15/13	DIESEL	2 1960	590.45
REX380	REX SMITH OIL CO.	77017WA	10/15/13	11/15/13	DIESEL	2 960	590.45
REX380	REX SMITH OIL CO.	10082013PK	10/08/13	11/15/13	DIESEL	3 935	308.05
					Vendor Total		1488.95
SCO150	SCOTT GROSS CO.INC.	2993295ST	10/08/13	11/15/13	ACETYLENE	1 2935	30.05
SIR310	SIRCHIE FINGER PRINT LABS	139390LW	10/09/13	11/15/13	SUPPLIES TAPE	1 1885	85.45
SJD100	Saint Joe Distributing	31023067PK	10/23/13	11/15/13	CONCESSIONS	3 820	38.69

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CITY OF WILLARD
Unpaid Invoice Listing
October 25, 2013

Payee #	Payee Name	Invoice Numbr	Invoice Date	Due Date	Description	G/L Number	Total Due
SJD100	Saint Joe Distributing	31023067PK	10/23/13	11/15/13	SUPPLIES	3 935	83.78
					Vendor Total		122.47
SPR275	SPRINGFIELD WINWATER WORKS CO	291082WA	10/01/13	11/15/13	IP SADDLE	2 935	157.56
SPR275	SPRINGFIELD WINWATER WORKS CO	29125900SE	10/18/13	11/15/13	RAIN SHINE CMNT	2 1935	59.25
SPR275	SPRINGFIELD WINWATER WORKS CO	29128900WA	10/21/13	11/15/13	PVC80 TEE	2 935	43.92
SPR275	SPRINGFIELD WINWATER WORKS CO	29129200WA	10/21/13	11/15/13	GALV COUP	2 935	185.28
					Vendor Total		446.01
SPS150	SCHENDEL PEST SERVICES	550201452GN	10/07/13	11/15/13	PEST CONTROL 2 APP	1 885	60.00
SPS150	SCHENDEL PEST SERVICES	550201452LW	10/07/13	11/15/13	PEST CONTROL 2 APP	1 1885	60.00
SPS150	SCHENDEL PEST SERVICES	550201452PK	10/07/13	11/15/13	PEST CONTROL 2 APP	3 885	160.00
SPS150	SCHENDEL PEST SERVICES	550201452SE	10/07/13	11/15/13	PEST CONTROL 2 APP	2 1885	60.00
SPS150	SCHENDEL PEST SERVICES	550201452WA	10/07/13	11/15/13	PEST CONTROL 2 APP	2 885	60.00
					Vendor Total		400.00
SQB100	Squibb Media, LLC	10162013GN	10/16/13	11/15/13	NOTICE BUDGET	1 800	18.00
STG300	Stephen Griffin	100PK	10/09/13	11/15/13	DJ DANCE	3 938	300.00
STI150	SAWYER TIRE INC.	609663SE	10/07/13	11/15/13	TIRE	2 1965	132.38
STI150	SAWYER TIRE INC.	609663ST	10/07/13	11/15/13	TIRE	1 2965	20.77
STI150	SAWYER TIRE INC.	609663WA	10/07/13	11/15/13	TIRE	2 965	106.42
STI150	SAWYER TIRE INC.	609725ST	10/07/13	11/15/13	TIRE MOWER TRAILER	1 2965	15.60
STI150	SAWYER TIRE INC.	609727LW	10/08/13	11/15/13	OIL CHANGE #4	1 1965	44.95
STI150	SAWYER TIRE INC.	609750LW	10/08/13	11/15/13	OIL CHANGE # 3	1 1965	44.95
STI150	SAWYER TIRE INC.	609872SE	10/15/13	11/15/13	TIRE #103	2 1965	168.95
STI150	SAWYER TIRE INC.	609882LW	10/16/13	11/15/13	OIL CHANGE #2	1 1965	45.45
STI150	SAWYER TIRE INC.	609951SE	10/21/13	11/15/13	REPAIR TIRE	2 1965	12.60
					Vendor Total		592.07
VLV100	Volvo Rents	4143210001SE	10/10/13	11/15/13	DRUM ROLLER	2 1935	650.25
VLV100	Volvo Rents	4143210001ST	10/10/13	11/15/13	DRUM ROLLER	1 2935	102.00
VLV100	Volvo Rents	4143210001WA	10/10/13	11/15/13	DRUM ROLLER	2 935	522.75
					Vendor Total		1275.00
VSP130	VISION SERVICE PLAN - (IC)	1228305701GN	10/21/13	11/15/13	VISION INS	1 860	44.10
VSP130	VISION SERVICE PLAN - (IC)	1228305701LW	10/21/13	11/15/13	VISION INS	1 1860	76.45
VSP130	VISION SERVICE PLAN - (IC)	1228305701PK	10/21/13	11/15/13	VISION INS	3 860	23.52
VSP130	VISION SERVICE PLAN - (IC)	1228305701SE	10/21/13	11/15/13	VISION INS	2 1860	60.51
VSP130	VISION SERVICE PLAN - (IC)	1228305701WA	10/21/13	11/15/13	VISION INS	2 860	60.51
					Vendor Total		265.09
WAL110	Walmart Community/GEMB	9272013PK	9/27/13	11/15/13	COFFEE MAKERS	3 935	56.81
WAT250	WATERWORK SPECIALITIES, INC.	21304500SE	10/18/13	11/15/13	PVC PIPE	2 1935	96.00
WIL295	WILLARD CHAMBER OF COMMERCE	1933GN	9/30/13	11/15/13	OCTOBER LUNCH	1 885	10.00
WIN100	WINDSTREAM COMMUNICATIONS	13073557GN	10/24/13	11/15/13	PHONE SERVICE	1 940	892.30
WIN100	WINDSTREAM COMMUNICATIONS	13073557LW	10/24/13	11/15/13	PHONE SERVICE	1 1940	581.93
WIN100	WINDSTREAM COMMUNICATIONS	13073557PK	10/24/13	11/15/13	PHONE SERVICE	3 940	537.61
WIN100	WINDSTREAM COMMUNICATIONS	13073557SE	10/24/13	11/15/13	PHONE SERVICE	2 1959	67.22
WIN100	WINDSTREAM COMMUNICATIONS	13073557WA	10/24/13	11/15/13	PHONE SERVICE	2 940	126.61
					Vendor Total		2205.67
					Final Total		143492.41
							=====
1	800	0	ADVERTISING (GCG)			437.00	
1	860	0	GROUP INSURANCE (GCG)			44.10	
1	876	0	PROFESSIONAL (GCG)			170.00	
1	885	0	OFFICE SUPPLIES (GCG)			276.39	
1	935	0	SUPPLIES (GCG)			155.95	
1	940	0	TELEPHONE (GCG)			892.30	
1	945	0	TRAVEL AND TRAINING (GCG)			19.60	
1	958	0	UTILITIES-GAS			84.61	
1	959	0	UTILITIES-OTHER (GCG)			66.59	
1	1860	0	GROUP INSURANCE (LAW)			76.45	
1	1875	0	LEGAL (LAW)			3390.11	
1	1876	0	PROFESSIONAL (LAW)			158.00	
1	1885	0	OFFICE EXPENSE (LAW)			446.37	
1	1935	0	SUPPLIES (LAW)			475.30	
1	1940	0	TELEPHONE (LAW)			581.93	
1	1959	0	UTILITIES-OTHER (LAW)			14.12	
1	1965	0	VEHICLE EXPENSE-OTHER			135.35	
1	2935	0	SUPPLIES (STREETS)			1378.57	
1	2965	0	VEHICLE EXPENSE-OTHER			36.37	
1	5945	0	TRAVEL AND TRAINING (EM)			60.39	
			Total for Fund #: 1			8899.50	
2	860	0	GROUP INSURANCE (WATER)			60.51	
2	876	0	PROFESSIONAL (WATER)			297.50	

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CITY OF WILLARD
Unpaid Invoice Listing
October 25, 2013

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
2	885 0				OFFICE SUPPLIES (WATER)		997.61
2	900 0				REPAIRS AND MAINTENANCE (WATER)		1000.00
2	935 0				SUPPLIES (WATER)		1986.86
2	940 0				SUPPLIES - PROJECT		126.61
2	945 0				TRAVEL AND TRAINING (WATER)		45.00
2	959 0				UTILITIES-OTHER (WATER)		84.02
2	960 0				VEHICLE EXPENSES-GAS		590.45
2	965 0				VEHICLE EXPENSE-OTHER		187.64
2	1860 0				GROUP INSURANCE (SEWER)		60.51
2	1876 0				PROFESSIONAL (SEWER)		2007.96
2	1885 0				OFFICE SUPPLIES (SEWER)		714.69
2	1935 0				SUPPLIES (SEWER)		1008.86
2	1945 0				TRAVEL AND TRAINING (SEWER)		45.00
2	1959 0				UTILITIES-OTHER (SEWER)		153.01
2	1960 0				VEHICLE EXPENSES-GAS		590.45
2	1965 0				VEHICLE EXPENSE-OTHER		324.21
					Total for Fund #: 2		10280.89
3	810 0				CAPITAL ASSET EXPENDITURES		2673.82
3	820 0				CONCESSIONS		271.67
3	860 0				GROUP INSURANCE		23.52
3	870 0				INTEREST EXPENSE		118155.06
3	876 0				PROFESSIONAL		107.17
3	885 0				OFFICE SUPPLIES		172.42
3	900 0				REPAIRS AND MAINTENANCE		14.28
3	935 0				SUPPLIES-GENERAL (PARK)		775.70
3	936 0				SUPPLIES-SPORTS		363.00
3	938 0				SUPPLIES-SPECIAL ACTIVITY (PARK)		507.82
3	940 0				TELEPHONE		537.61
3	958 0				UTILITIES-GAS (PARK)		241.12
3	959 0				UTILITIES-OTHER (PARK)		464.74
3	965 0				VEHICLE EXPENSE-OTHER		4.09
					Total for Fund #: 3		124312.02

CITY OF WILLARD

Additional Outstanding Bills

11/4/2013

WCA Waste	Citizens	\$3,244.88
WCA Waste	Citizens	\$387.25
USA Blue Book	Chlorine	\$192.54
APAC	D MixW/Rap	\$1,081.97
Clean Uniform	Uniforms	\$127.85
City of Springfield	Oct Sewer Chgs	\$35,780.49
Kelleys Police & Tactical	Uniforms	\$100.91
Legal Shield	Ins Law	\$53.58
MO Mun League	Ad for C/Admin	\$45.00
General Code	Code Maint (6)	\$180.00
Commerce Credit Card	training & postage	\$180.99
RGGLAW	Attorney Fees	\$6,528.00
MediaCom	Internet	\$79.95
MGE	Utilities	\$262.59
Praxair	Cylinder	\$21.35
Hillard	Paper Towels	\$151.56
SS Electric	Repair Oven	\$105.00
Buzzard Waste	Citizen Trash	\$190.00
Raymond Hopper	Inspections	\$338.00
Jump Mania	Trunk or Treat	\$100.00
Lowes	Supplies	\$33.62
Beacon Refuse, LLC	Citizen Trash	\$39.00
Hertz Rental	Asphalt Lute	\$37.27
DirectTV	Fitness Center	\$94.99
O'Reilly Auto	Antifreeze	\$59.88
Conco Quarries	Lagoon	\$283.93
Rockmount	Welding Rods	\$398.25
AmeriPride	Mats & Towels	\$255.75
Mo 1 Call	Locates	\$98.80
Midwest Risk	Deductible	\$1,000.00
Mo Div of Employ	Unemploy	\$7,594.50
Melton Propane	Propane	\$139.90
Verizon	Phone	\$674.59
HD Waterworks	Parts	\$870.00
Data Tech	Support & License	\$3,175.71
McBee	Checks-shipping	\$23.33
MSHP	Circuit Charges	\$765.00

Empire District

19792.34

Willard Parks and Recreation

Director's Report

November 21, 2013

Programs

- **Zumba Class** – *Community Building on Sat. 10 – 11am.*
- **Yoga** – *Murray Room on Mondays @ 630-730pm.*
- **X-treme Fitness**- *Murray Room on Mondays and Wednesdays @ 530-630pm.*
- **Children's Dance Classes** - *Murray Room on Tuesdays and Thursdays @ 4:00 – 7:30pm.*
- **Willard Playgroup** - *Recreation Center on Wednesdays @ 9:30 – 11:00am.*
- **Tumbling Toddlers** - *Recreation Center on Wednesdays @ 830-930am begins Jan 22nd.*
- **Senior's Fitness Class** - *Murray Room on Monday, Wednesday, Fridays @ 10-11am.*
- **Summer Adventure Camp** – *Planning in progress for 2014*
- **Kid-Venture Days** – *We will be hosting Kid-Venture Days for schools out days.*
 - Pre-registration is required, and is ongoing.
- **Homeschool P.E.** – *Recreation Center on Tuesdays @ 1:00 – 3:00pm.*
 - 10/22 will switch days from Tuesdays to Wednesdays @ 1:00pm-3:00pm

Special Events

- **Splash N Bash** – *Planning in Progress*
 - Date is set for May 26th.
- **Freedom Fest** – *Planning in Progress*
 - Date is set for Saturday, June 28, 2014
- **Frisco Runaway Triathlon / Splash n Dash Jr. Triathlon** – *Planning in Progress*
 - Date: TBA
- **The Doggie Dive** – *Planning in Progress*
 - Date: TBA
- **Halloween Events** –
 - Halloween Dance & haunted house profit- \$1619.23
 - Trunk or Treat had over 600 kids participate and 16 businesses set up trunks and hand out candy
- **Christmas on the Frisco** – *Planning in Progress*
 - This event is set for November 23rd.
 - The event is sponsored by the Willard Area Chamber of Commerce and the Parks Department is a partner.
- **Turkey Trot** – *Planning in Progress (Met August 21st with Care to Learn to discuss event)*
 - Date for the event is November 28th
 - This will be the second year for the event.
 - Flyers have been made and will be distributed to all the area schools
 - Scholarship fund will get 10% of proceeds
 - Over 100 registrations have already been turned in
- **Santa's Workshop** – *Planning in Progress*
 - Date is set for December 14th from 9-10:30am
 - Will have pictures with Santa, Games, and Craft for the kids to do at the workshop

Willard Parks and Recreation Director's Report

November 21, 2013

- Junction Café and Pillbox are sponsoring the event
- Flyers have been made and are being distributed
- **Sweet Heart Dance** – *Planning in Progress*
 - Date is set for Friday, February 7th from 7-10pm.
- **The Great Egg Hunt and Activities** – *Planning in Progress*
 - Date for event is April 12th
- **Rummage Sale** – *Planning in Progress*
 - Date is Set for April 5th
- **Spring Clean Up** – Partnering with Jim Roberts
 - Date is set for April 26th
- **Father Daughter Ball** – Planning in Progress
 - Date for event is May 3rd
 - This will be for Pre-K through 6th Grade.

Aquatics

- **Budget and Expense** – *Planning for 2014 season*
 - Staff is currently looking for ways to streamline all staffing, expenses, and revenue.
- **Programs** - *Planning for 2014 season*
 - Swim lessons, Day time party rentals, triathlon training, family swim, midnight swim, aqua fitness classes, swim team

Sports Section

- **Youth Soccer**
 - Youth soccer games have been completed. After calculating costs associated with staffing, equipment, t-shirts and registration refunds, measured against registration, concessions, and gate proceeds, revenue for the fall soccer program totals \$1841.45.
- **Youth Volleyball**
 - Youth volleyball games have been completed. After calculating costs associated with staffing, equipment, t-shirts and registration refunds, measured against registration, concessions, and gate proceeds, revenue for the youth volleyball program totals \$1649.35.
- **Youth Basketball**
 - Youth basketball games are began 11/9/13.
 - There are 154 children registered for basketball, on twenty teams.
- **Mighty Mites**
 - Mighty Mites partnered with Willard Parks for the fall session of games. After calculating costs associated with staffing, measured against concessions and gate proceeds, revenue for the Mighty Mites program/partnership totals \$4911.54.
- **Adult Volleyball / Adult Basketball**
 - There were not enough registrations to start a basketball league.
 - Adult volleyball leagues had \$600 in registration

Advertising

Willard Parks and Recreation Director's Report November 21, 2013

- **GYM Signs**
 - As of August 21st we have 21 paid signs.
 - Staff have came up with a new way to sell add space in the gyms as well as cover some of the holes in the insulation.
- **Pool Days of Fame**
 - We are still looking at ways to promote and sell. (Summer 2014)
- **Special Events**
 - Staff is currently looking at new and positive ways to include local businesses in special events. Not only with advertising, but also products.

Facilities

- **October Rentals** – Willard Parks continues to promote the facility rentals.
 - Community Building (Private Rentals –4)
 - Ongoing – Zumba, Yoga, Senior Lunch, A.A. Group, Mayors Breakfast
 - Recreation Center (Private Rentals –3)
 - Ongoing – Xtreme Fitness, Dance, Volleyball Practice, Senior Exercise, Tumbling Toddlers, Play Group
 - Pavilion (Private Rentals –2)
- **November Rentals** – Willard Parks continues to promote the facility rentals.
 - Community Building (Private Rentals –3)
 - Ongoing – Zumba, Senior Lunch, A.A. Group, Mayors Breakfast
 - Recreation Center (Private Rentals –6)
 - Ongoing – Xtreme Fitness, Yoga, Senior Exercise, Play Group, Volleyball Practice, Tumbling Toddlers, Dance
 - Pavilion (Private Rentals –0)
- **Maintenance**
 - Staff is working together to form an ongoing list of jobs and maintenance needs to be completed.
 - Staff continues to work on grounds.
 - Soccer Complex irrigation has been winterized.
 - Pool building and Pool mechanics has been winterized.

Other Information

- **Internal Organization**
 - All fulltime staff is working on internal procedures and paperwork to enhance productivity.
- **Website**
 - Please go check it out: www.willardparks.com
- **Facebook**
 - Please go check out: <https://www.facebook.com/WillardParksAndRec>

Halloween 2013

Item	Income	Expense	Net
Payroll*		\$ 212.93	\$ (212.93)
Concessions Income Dance	\$ 365.60		\$ 365.60
Concessions Income Haunted H.	\$ 56.25		
Haunted House Entrance Fee	\$ 870.00		\$ 870.00
Dance Ticket Sales	\$ 955.00		\$ 955.00
DJ for Dance		\$ 300.00	\$ (300.00)
Maintenance		\$ -	\$ -
Bounce House		\$ 100.00	\$ (100.00)
Promotional Materials		\$ 112.50	\$ (112.50)
Banners		\$ 158.00	\$ (158.00)
Supplies Haunted House	\$ -	\$ 279.97	\$ (279.97)
Supplies Dance		\$ 19.97	\$ (19.97)
Donations	\$ 612.00		\$ 612.00
General & Administrative			\$ -
			\$ -
			\$ -
Subtotals	\$ 2,858.85	\$ 1,183.37	\$ 1,619.23
Facility Charge	\$ -		\$ -
Program Totals			\$ 1,619.23

Donations

Willard Vet Clinic Donated \$50 worth candy
 Mid Missouri Bank \$400 dollars
 Volvo Rentals Donated use of Portable light \$85 value
 Senior Group \$12 dollars
 Willard Car Lot \$100 Dollars
 FireFox Storage \$100 dollars
 Top Hat- \$187 worth of candy
 Elle's Pastry's \$5 gift certificate
 Murphans- \$75 worth of cakes

*Pay Roll Expenses

Concession Dance \$40.43
 Concession Haunted House \$67.00
 extra 2 hour front desk dance \$16.00
 front desk extra hour Fri House \$8.00
 front desk extra hour Sat House \$8.00
 Haunted House Help x 3 \$73.50
 \$212.93

Soccer Fall 2013

Gate	Concessions	Registrations	Total
1,459.35	575.00	5,348.00	7,382.35
Equipment	Staffing	T-shirts	Refunds
-255.00	-3,854.90	-1,371.00	-60.00
			-5,540.90
			1,841.45

Volleyball Fall 2013

Gate	Concessions	Registrations	Total
928.66	790.94	2,400.00	4,119.60
Equipment	Staffing	T-shirts	Refunds
-621.10	-1,333.15	-456.00	-60.00
			-2,470.25
			1,649.35

Mighty Mites Fall 2013

Gate	Concessions	Registrations	Total
2,179.94	1,592.19		3,772.13
Equipment	Staffing	T-shirts	Refunds
	-2,520.00		
			-2,520.00
			1,252.13

2014 Aquatics-Party Pads Fee Projection

Private Rentals	#Sold	Price	Total
Up to 75 guests		\$125/hour	
76-150 guests		\$150/hour	
151+ guests		\$175/hour	
w/ Bounce House		\$200/hour	
		Total	

Projected Party Pads	Price	Total
Without food/drink Deal	\$60	
2 hour pavilion only - Allowed to bring in cake and ice cream		
Package 1 (Dogs & Chips & Drinks)	\$90	
10-guests, 2 hours of pavilion, hot dogs, chips, soda's		
Package 2 (Pizano Pizza Party)	\$110	
10 guests, 2 hours of pavilion, 2 pitchers of soda, 2 large pizzas, Cups, Plates		
Over 10 guest: \$2.00 -per guest / \$10.00-add pizza / \$3.00-add pitch soda		
All party's will be allowed to bring cake and ice cream		
Anticipated Revenue of \$5,000.00		

Republic Fees	
Private Rentals	
Up to 150 guests	\$150/hour
76-150 guests	\$175/hour
151+ guests	\$200/ hour

Package A	
18 guests	
3 large pizzas	\$125
Without pizza	\$100

Package B	
39 guests	
6 large pizzas	\$250
Without pizzas	\$200

Branson Fees	
Private Rentals	
Up to 50 guests(non)	\$280.00
Up to 50 guests(res)	\$250.00
Over 50 guests(non)	\$350.00
Over 50 guests(res)	\$300

Basic Party Package	\$85/\$75
10 guests	
1.5 hours	
Drinks/plates	
Add. Guest	\$3.50/each

Andy's Custard Pkg	
10 guests	\$100/\$85
1.5 hours	
10 Andy's cups	
Drinks/plates	
Add. Guests	\$4.50 each

Mega Party Pkg	
15 guests	\$170/\$150
2 hours	
15 Andy's cups	
3 large P.H. pizzas	
drinks/plates	
Add. Guests	\$5.50 each

Nixa Fees	
Private Rentals	
Up to 50 guests	\$120/hour
fewer than 100 guests	\$150/hour
over 100 guests	\$175/ hour

Basic Party Package	\$90
20 guests	
Pavilion	
Drinks/plates	
Add. Guest	\$4

Pizza Party Package	
20 guests	\$110
Pavilion	
Drinks/plates	
2 large pizzas	
Add. Guest	\$4