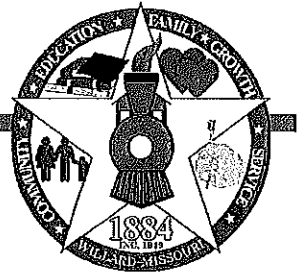


CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

June 10, 2013

7:00 p.m.

Willard City Hall

224 W. Jackson Street

Mayor

Wendell Forshee

Board Members

David Hemphill

Doug Johnson

David Roggensees

Kevin McDonald

Cyndi Trapp

Bryan Vincent

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
June 10, 2013
7:00 P.M.**

Notice posted on June 3, 2013
Amended and reposted on June 7, 2013

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., June 10, 2013 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

Public Hearing to discuss and vote on the recommendations of the Planning and Zoning Commission for changes to the City of Willard Municipal Code Book, Title IV. Land Use, Chapter 400: Land Development Regulations.

PLEDGE OF ALLEGIANCE

Call the meeting to order

Roll Call

1. **Agenda Amendments/Approval of Agenda**
2. **Approval of Meeting Minutes:**
 - Approve the minutes of the regular meeting on May 13, 2013
 - Approve the minutes of the special meeting on May 20, 2013
 - Approve the minutes of the special meeting on May 23, 2013
3. **Citizen Input (5 minute limit per person)**
4. **Financial Reports**
 - a. Presentation of Auditors 2012 Report
 - b. May Outstanding Bills
 - c. April Financial Statements
 - d. April Financial Summaries
5. **Discussion/Vote of the re-zoning request for a portion of the Crighton and Goodwyn Enterprises Inc. Minor Subdivision.**
 - a. Discussion/Vote
6. **Discussion/Vote for the approval of the Fortner Minor Subdivision**
 - a. Discussion/Vote
7. **Questions for Department Heads**
8. **Generator Agreement with Red Cross and the City of Willard Emergency Management (Resolution)**
 - a. Discussion/Vote

9. **Order of Business (2nd Reading)**
 - a. Discussion/Vote
10. **Ordinance for the Lease/Purchase of police cars (1st and 2nd Reading)**
 - a. Discussion/Vote
11. **Amendments to the Tree Board Ordinance (1st and 2nd Reading)**
 - a. Discussion/Vote
12. **Ordinance approving amendments to Chapter 400 of the Willard Land Development Regulations (1st and 2nd Reading)**
 - a. Discussion/Vote
13. **Ordinance approving amendments to Section 500.030: Permits and Inspections and Section 500.290: Adoption of National Electrical Code. (1st and 2nd Reading)**
 - a. Discussion/Vote
14. **Ordinance approving amendments to Section 400.520: Accessory Uses and Structures. Amending Section 400.520(B) (1a), (1b), (D)(4) and (D)(5). (1st and 2nd Reading)**
 - a. Discussion/Vote
15. **2013 Budget Amendment (1st and 2nd Reading)**
 - a. Discussion/Vote
16. **Ethics Policy Discussion**
17. **New Business**
18. **Old Business**
19. **Adjourn Open Meeting**
20. **Closed session pursuant to Section 610.021 # (1) Legal and (#3) Personnel**
21. **Adjourn meeting**

THE TENTATIVE AGENDA OF THIS MEETING INCLUDES A VOTE TO CLOSE PART OF THE MEETING PURSUANT TO SECTION 610.021 # (1) LEGAL AND (#3) PERSONNEL. IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall
224 West Jackson
Willard, MO 65781

**CITY OF WILLARD
BOARD OF ALDERMAN
REGULAR MEETING
May 13, 2013**

Board present: Alderman Trapp-present, Alderman Roggensees--present, Alderman Hemphill-present(arrived at 7:05 p.m.), Alderman McDonald, Alderman Vincent-present and Mayor Forshee-present. Alderman Johnson was not present.

Staff present: City Clerk, Dale Duvall; Director of Development, Randy Brown; Chief Financial Officer, Karen Robson; Operations and Aquatics Supervisor, Whitney Shoffner; Public Works Director; Justin Reaves, Community Services Director; J.C. Loveland, Police Chief Tom McClain, Public Works employee; Dustin Long and Police Reserve, Bill Lingsfielser.

City Attorney Jon Gold was present.

Citizens in attendance: Sam Baird, Stacia Buffington, Robert Latham, Mindy Latham, Jim Vaughn, Roscoe Killingsworth, Marchelle Roe, Robert Nobriga, David Helton, Rick Shirell of American Business Systems, Adam Shelledy, Stephanie Shelledy, Tim Periman, Matt Kelley, and John Forrester.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Forshee.

Call to Order

Mayor Forshee called the meeting to order at 7:00 pm.

Roll Call

The City Clerk called the roll call. Alderman Trapp-present, Alderman Hemphill---, Alderman Johnson--, Alderman Vincent-present, Alderman McDonald-present, Alderman Roggensees-present and Mayor Forshee-present.

Agenda Amendments/Approval of Agenda

Motion made by Alderman Roggensees and seconded by Alderman Trapp to approve the agenda. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, and Alderman Hemphill---. All votes aye. Motion carried.

Approve the minutes of the regular meeting on April 8, 2013

Motion made by Alderman Vincent and seconded by Alderman McDonald to approve the minutes. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill---. All votes aye. Motion carried.

Approve the minutes of the special meeting on April 22, 2013

Motion made by Alderman Roggensees and seconded by Alderman McDonald to approve the minutes. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill---. All votes aye. Motion carried.

Alderman Hemphill arrived at 7:05 p.m.

Ceremonial Matters

Appointments to the Planning and Zoning Commission -The Mayor asked for a motion to appoint David Helton to the Planning and Zoning Commission. **Motion** made by Alderman McDonald and seconded by Alderman Trapp. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

The Mayor asked for a motion to appoint Adam Shelledy to the Planning and Zoning Commission. **Motion** made by Alderman Vincent and seconded by Alderman Roggensees. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Citizen Input

None

Financial Report

April outstanding invoices -- There was some discussion on a few of the invoices. **Motion** made by Alderman Trapp and seconded by Alderman McDonald to approve the presented invoices. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

March Financial Summary- This was presented by the Chief Financial Officer. No vote needed. Informational only.

Quarterly Utility Adjustments Report- **Motion** made by Alderman Vincent and seconded by Alderman McDonald. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye . All votes aye. Motion carried.

First Quarter Financial Statements- **Motion** made by Alderman Roggensees and seconded by Alderman Vincent. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye . All votes aye. Motion carried.

Purchasing Policy Discussion- Alderman McDonald asked if this was much different than when he was an employee of the City and if the procedures are not followed, are there are ramifications. The CFO answered yes to both questions.

Bus Bids- The Community Services Director explained to the Board that the bus that the City was going to buy was sold by the bus company. The Aldermen asked questions as to why it was necessary to purchase a new bus. Community Services Director stated that the bus needed many items on it to be fixed and that it is not safe. Alderman McDonald stated that he had spoken with Mark Gott of Public Works and he said the bus is fine. After discussion, it was decided to have the bus looked at by an automotive repair shop before doing anything else. Anything over \$5000.00 will be brought back to the Board for discussion in June.. **Motion** made by Alderman Vincent and seconded by Alderman McDonald. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye . All votes aye. Motion carried.

Meter Bids- **Motion** made by Alderman Vincent and seconded by Alderman Hemphill. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye . All votes aye. Motion carried.

Copier Bids- The CFO reviewed the bids with the Board and told them that American Business Systems was the lowest bidder. Rick Shirrel of American Business Systems addressed the Board and after much discussion the Board made a motion. **Motion** made by Alderman Vincent and seconded by Alderman Trapp to accept the bid of American Business Systems. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Abstained. Four votes aye. One abstention due to the potential conflict of interest Motion carried.

Finance Officer Job Description Approval/Vote- **Motion** made by Alderman Hemphill and seconded by Alderman Roggensees. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye . All votes aye. Motion carried.

Equipment Lease Discussion-Not Discussed.

Sealed Bids for Police Car-There were no bids received. The Police Chief presented a presentation asking the Board to approve a loan to purchase new police cars. The Board asked the Chief to bring back replacement costs to the June meeting

Public Works Truck Purchase- The Public Works Director informed the Board that the current truck had locked up and cannot be repaired. The new truck is 4wd. and is being purchased through a state bid. Motion made by Alderman McDonald and seconded by Alderman Roggensees. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye . All votes aye. Motion carried.

Questions for the Department Heads

The Director of Development spoke of the sidewalk project, an upcoming Farmers Market and a site plan that has been presented to the City for a car lot. The Board did not have any questions for the Department Heads.

Amendments to the Alcohol Ordinance (1st Reading)

AN ORDINANCE

An ordinance adopting and enacting a new Code of Ordinances of the City of Willard, establishing the same; providing for the repeal of certain ordinances not included therein, except as herein expressly provided; providing for the manner of amending such Code of Ordinances; providing penalty for the violation thereof; and providing when this ordinance shall become effective.

First read was conducted by the City Clerk

Discussion/Vote: The City Clerk informed the Board that she had found language that she wanted them to review regarding the matter of distance to a school or church. She stated she had just received it and asked the Board to put off voting on the ordinance until the June meeting. Sam Baird spoke to the Board with his concern that the proposed fees were too high and not business friendly. Marchelle Roe of the No Name Saloon asked that the City look at noise ordinance changes for commercial areas. She has received tickets for loud noise at the bar in the past. Stacia Buffington of Top Hat Liquor said that she knows that fees are part of the business. The special events permit was discussed by the city clerk and it was decided to hold a special meeting on Monday May 20, 2013 at 6:00 for a work study session on the alcohol ordinance. There will be a special meeting on May 23, 2013 at 6:30 p.m. to discuss and vote on the alcohol ordinance. This will allow the beer garden to be permitted at the Freedom Feast. The Mayor asked for a motion on first reading. There was no motion made and so the item dies.

Copiers Contract Ordinance (1st and 2nd Reading)

First Reading: 05-13-13
Council Bill No. 13-18

Second Reading: 05-13-13
Ordinance No.: 130513

AN ORDINANCE

AUTHORIZING the Mayor, or his designee, to enter into a municipal lease agreement with American Business Systems for the purpose of leasing copy systems and equipment for three municipal operations.

First read was conducted by the City Clerk

Discussion/Vote- Motion made by Alderman Roggensees and seconded by Alderman Vincent to approve the first reading. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Abstained. Four votes aye. One abstention due to the potential conflict of interest Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote- Motion made by Alderman Roggensees and seconded by Alderman Vincent to approve the second reading. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Abstained. Four votes aye. One abstention due to the potential conflict of interest Motion carried.

Ordinance accepting Intergovernmental agreement between the City of Willard and Greene County (1st and 2nd Reading)

First Reading: 05-13-13
Council Bill No. 13-19

Second Reading: 05-13-13
Ordinance No.: 130513A

AN ORDINANCE

AUTHORIZING the Mayor on behalf of the City of Willard to execute an intergovernmental agreement between the City of Willard and Greene County to provide asphalt overlay services.

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Roggensees and seconded by Alderman Vincent to approve the first reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Vincent and seconded by Alderman Hemphill to approve the second reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

STP Funding Ordinance (1st and 2nd Reading)

First Reading: 05-13-13
Council Bill No.:13-20

Second Reading: 05-13-13
Ordinance No.: 130513B

AN ORDINANCE

AUTHORIZING AND ACCEPTING THE SURFACE TRANSPORTATION PROGRAM (STP) FUNDS FOR THE CONSTRUCTION OF SIDEWALK IMPROVEMENTS FOR PROJECT STP-9901 (806)

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Trapp and seconded by Alderman Roggensees to approve the first reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Roggensees and seconded by Alderman Vincent to approve the second reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Ordinance Appointing the City Attorney (1st and 2nd Reading)

First Reading: 05-13-13
Council Bill No. 13-20

Second Reading: 05-13-13
Ordinance No.: 130513C

AN ORDINANCE

AN ORDINANCE APPOINTING THE CITY ATTORNEY FOR THE CITY OF WILLARD, GREENE COUNTY, MISSOURI FOR THE TERM COMMENCING APRIL 08, 2013 THROUGH APRIL 13, 2015.

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Trapp and seconded by Alderman Hemphill to approve the first reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Hemphill and seconded by Alderman Roggensees to approve the second reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Ordinance Appointing the City Judge (1st and 2nd Reading)

First Reading: 05-13-13
Council Bill No. 13-21

Second Reading: 05-13-13
Ordinance No.: 130513D

AN ORDINANCE

AN ORDINANCE APPOINTING THE MUNICIPAL COURT JUDGE FOR THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, FOR THE TERM COMMENCING ON APRIL 08, 2013 THROUGH APRIL 13, 2015, AND ESTABLISHING THE JUDGES HOURLY RATE.

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Trapp and seconded by Alderman McDonald to approve the first reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Vincent and seconded by Alderman McDonald to approve the second reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Ordinance Appointing the City Administrator (1st and 2nd Reading)

First Reading: 05-13-13
Council Bill No. 13-22

Second Reading: 05-13-13
Ordinance No.: 130513E

AN ORDINANCE

AN ORDINANCE APPROVING THE HIRING OF A CITY ADMINISTRATOR FOR THE CITY OF WILLARD, GREENE COUNTY, MISSOURI FOR A SIX MONTH PERIOD, COMMENCING MAY 01, 2013 THROUGH OCTOBER 01, 2013.

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Trapp and seconded by Alderman Roggensees to approve the first reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Hemphill and seconded by Alderman Vincent to approve the second reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Ordinance Accepting the COMET Agreement (1st and 2nd Reading)

First Reading: 05-13-13
Council Bill No. 13-23

Second Reading: 05-13-13
Ordinance No.: 130513F

AN ORDINANCE

AUTHORIZING the Mayor, on behalf of the City of Willard, to execute an agreement between the City of Willard and the Combined Ozarks Multi-jurisdictional Enforcement Team (COMET) and for the Willard Police Department to participate as a member agency in COMET.

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Trapp and seconded by Alderman Roggensees to approve the first reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman McDonald and seconded by Alderman Trapp to approve the second reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Amendment to Ordinance 110711-Conceal and Carry (1st and 2nd Reading)

First Reading: 05-13-13
Council Bill No. 13-24

Second Reading: 05-13-13
Ordinance No.: 130513G

AN ORDINANCE

AN ORDINANCE APPROVING MUNICIPAL CODE AMENDMENTS TO SECTION 210.287 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO CITY OFFICIALS CARRYING CONCEALED WEAPONS ON CITY PROPERTY

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Hemphill and seconded by Alderman Trapp to approve the first reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Hemphill and seconded by Alderman Roggensees to approve the second reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

A motion to take a recess at 9:15 p.m. was made by Alderman Hemphill with a second by Alderman Vincent. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

A motion to go back into open session was made at 9:30 p.m. was made by Alderman Vincent with a second by Alderman Hemphill. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Order of Business Ordinance (1st Reading)

First Reading: 05-13-2013

Second Reading: 06-10-2013

AN ORDINANCE

AMENDING Title I, Government Code, Chapter 110, Mayor and Board of Aldermen, Article II, Order of Business, Section 110.090 Order of Business of the Willard Municipal Code, by amending Section 110.090, of the Municipal Code of the City of Willard.

First read was conducted by the City Clerk

Discussion/Vote: Motion made by Alderman Roggensees and seconded by Alderman Hemphill to approve the first reading. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Discussion/Vote on Informational Business License Brochures

Discussion/Vote: Motion made by Alderman Roggensees and seconded by Alderman Vincent to approve the brochures. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Change Order Request for the Waterline Project Discussion/Vote

Discussion/Vote: Motion made by Alderman McDonald and seconded by Alderman Trapp to approve the change order. Alderman Vincent-Aye, Alderman Johnson---, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

New Business

The meeting schedule for the week of May 20, 2013 was discussed.

Old Business

None

Adjourn meeting

Motion made by Alderman Hemphill and seconded by Alderman Roggensees to adjourn the meeting. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried. The Mayor announced that the Board would be going into closed session pursuant to RSMo Section 610.021 (#3) Personnel.

Closed Session

Motion made by Alderman Vincent and seconded by Alderman Hemphill to go into closed session pursuant to Section 610.021 (#3) Personnel. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Motion made by Alderman McDonald and seconded by Alderman Vincent to close the closed session. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Meeting Adjourned.

Wendell Forshee, Mayor of Willard

Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMAN
WORK STUDY SESSION
May 20, 2013
6:00 p.m.

The Board of Aldermen of Willard met for a study session in the Municipal Courtroom at Willard City Hall.

Board present: Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Forshee-present, Alderman Vincent-present, Alderman McDonald –present and Alderman Johnson.

Staff present: City Administrator, David Gardner; City Clerk, Dale Duvall and Director of Development, Randy Brown.

City Attorney, Ken Reynolds was also present.

Citizens present: Tim Perriman, Stacia Buffington, Mindy Latham, Sam Baird, Valorie Simpson and Brad Mowell.

AGENDA

Discussion of the proposed alcohol ordinance (Speakers included Brad Mowell, Sam Baird, and Stacia Buffington.)

Discussion of the special events permit application

Discussion of the proposed agenda for June 10, 2013

Adjourn Open Session

Motion made by Alderman Johnson with a second by Alderman Hemphill to adjourn. Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Johnson-Aye, Alderman McDonald-Aye and Alderman Vincent-Aye. All votes aye. Motion carried.

Open Closed Session

Motion made by Alderman Hemphill with a second by Alderman McDonald to go into closed session pursuant to RSMo Section 610.021 #1 Legal and #3 Personnel. The Board will stay adjourned at the adjournment of closed session. Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Johnson-Aye, Alderman McDonald-Aye and Alderman Vincent-Aye. All votes aye. Motion carried.

Adjourn Closed Session

Motion made by Alderman Vincent with a second by Alderman Trapp to adjourn closed session. Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Johnson-Aye, Alderman McDonald-Aye and Alderman Vincent-Aye. All votes aye. Motion carried.

Meeting adjourned.

Dale Duvall, City Clerk

Wendell Forshee, Mayor

**CITY OF WILLARD
BOARD OF ALDERMAN
SPECIAL MEETING
May 23, 2013**

Board present: Alderman Trapp-present, Alderman Roggensees--present, Alderman Hemphill-present(arrived at 7:05 p.m.), Alderman McDonald, Alderman Johnson, Alderman Vincent-present and Mayor Forshee-present

Staff present: City Clerk, Dale Duvall; Community Services Director; J.C. Loveland and Police Reserve, Bill Lingensfielser.

City Attorney Jon Gold was present.

Citizens in attendance: Barbara Cosby, Mindy Latham, Robert Latham, Roscoe Killingsworth, Brooke Kaufman, Kendall McTeer, Sherry Bowen, Jon Hones, Craig and Jessica Baird, Darren and Julie Munsey, Tim Perriman, Deanna Allen, Linda Mayne, Celeen Thedell, Amy Bran, Christi Stellfield, Linda Leaper, David Leaper, Rob Stellfield, Shane Randolph, Darren Randolph, Beth Jones, Madisyn Jones, Jenna Kaufman, Stacia Buffington, Marchelle Roe and Sam Baird.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Forshee.

Call to Order

Mayor Forshee called the meeting to order at 7:00 pm.

Roll Call

The City Clerk called the roll call. Alderman Trapp-present, Alderman Hemphill-present, Alderman Johnson--present, Alderman Vincent-present, Alderman McDonald-present, Alderman Roggensees-present and Mayor Forshee-present.

Citizens Input

The Mayor announced that citizens input would first be limited to the alcohol ordinance and that time permitting there would citizen input on any other topics.

Stacia Buffington of the Willard Chamber of Commerce and the owner of Top Hat liquor spoke in favor of the alcohol ordinance, stating that it is good for businesses in Willard because it will bring more people in to town for special events.

Alderman Vincent stated that he had received an email by the Church of Latter Day Saints and that they will not allow parking at the church for the Freedom Fest, if alcohol is served due to the liability if there is a drinking related accident.

Linda Mayne of Carpenters House Church spoke against the alcohol ordinance. She stated that she has seen how alcohol can affect a child's home life and that the ordinance sends a bad message to children.

Sam Baird of the Willard Chamber of Commerce stated that he believes that the ordinance will help business growth in Willard by bringing in outside visitors and outside businesses.

Marchelle Roe-owner of the No Name Saloon stated that she is for the ordinance and that she believes that it will benefit the city by offering potential growth. Ms. Roe also stated that she believes this is about promoting business, not alcohol.

Gene Thomas-stated that he does not believe that the ordinance will benefit the city.

Laurie Pendergrass-member of the Willard Park Board and a member of the Special Events Committee that was created for City sponsored events stated that the intention behind changing the alcohol ordinance is economic growth by bringing more people into the city.

Barbara Cosby-stated that she doesn't believe that Freedom Fest needs alcohol. She stated that the only businesses that benefit are the owners of the No Name Saloon and Top Hat Liquor. She stated that she believes that it sends a message to the kids that you have to have alcohol to be able to have fun.

Celine Cedell-stated that she does not see how the ordinance will help to "grow" the community. She said that the event is already very well attended and asked why does the city have the desire to add alcohol to be a part of the community events.

Amy Dean-stated that she believes that it is not right to have alcohol at a family event such as Freedom Fest. She believes that alcohol make the event not a family promoted function.

There were not more comments about the alcohol ordinance and so the Mayor opened the floor for open citizen input.

Brooke Kaufman-said that she believes that the Board of Aldermen follows its own rules and bullies employees and others. She added that Kevin McDonald was the supervisor of Whitney for three years with no complaints and was interested in knowing where the complaints were coming from. Brooke stated that she the Board harassed Whitney and that and Whitney did an excellent job.

Laurie Pendergrass-stated that she thought Whitney had done an excellent job and would like to know why Whitney was fired.

Beth Jones-member of the Park Board said that she agrees with Laurie Pendergrass and Brooke Kaufman. She stated that she never sees any of the Board of Aldermen at the recreation center. She said that the Mayor stated that he was blindsided by the termination of Ms. Shoffner and Beth believes that the citizens deserves answers.

Kendell McTeer-said that she was a former Willard Parks employee and that she resigned because she was disgusted that after all Whitney and Amanda had done, that Whitney was let go.

Sherry Bowen-stated that she was a former employee of the Willard Parks Department and that she valued the job that Whitney had done. Sherry believes the Board gets rid of the employees that care the most about the city and that she would not be enrolling her children in Willard Parks programs again.

Kristine Stellfield-stated that the Park Board had approved the purchase of the bus for the Parks Department and then the Board rejected it. She said that Whitney did an awesome job and that she believed the Board was wrong for letting her go.

Jon Jones-asked what the purpose of the Park Board is if the Board of Aldermen do not listen to the ideas and recommendations that are brought to them.

Deanna Allen-stated that she had seen the hard work the Whitney and Amanda did and that the Parks Department worked together as a team and that the Board lost it all from just one act.

Linda Leaper-said Whitney did an excellent job and was very devoted to her job.

Tricia Taylor-stated that the Board had done a major disservice to the community by firing Whitney.

Jeanna Kaufman-said that she thought it was a bad idea to let Whitney go.

Julie Munsey-stated that for the Board to talk morals on one item(alcohol) and then to handle the situation with Whitney the way that they did is talking out of both sides of their mouths, and that they can't do that. She also told Alderman McDonald and the rest of the Board that she could not support them if they work this way. She said she will not be sending her kids to summer camp in Willard anymore.

Amendment to the Alcohol Ordinance

Alderman Hemphill asked the City Clerk to explain exactly what the Board is voting on at this time. The City Clerk explained that it was on the ability for people to drink on city and public property with a special events permit and all of the other city and state regulations being met.

The ordinance passing tonight would not ensure that there would be a beer garden at Freedom Fest. It would merely give someone the ability to apply for a special events permit requesting to sell alcohol/have a beer garden at Freedom Fest.

The Board discussed the ordinance and they were in general consensus that they were not in favor of the ordinance at this time. They would like to allow for more citizen input and more research being done before deciding on the issue.

The Mayor asked for a first on the item and there was none. The item dies for a lack of a motion.

Alderman Trapp told those present that they need to get involved and be heard. She said that the Board does listen and that," if the City really wants to grow then let's work on it."

Mayor Forshee said that he would like to have the alcohol on city/public property go to a vote of the people and see what they want.

Alderman Vincent stated that he dies and is listening to the citizens.

Adjourn meeting

Motion made by Alderman Vincent and seconded by Alderman Trapp to adjourn the open meeting.

Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman McDonald-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried. The Mayor announced that the Board would be going into closed session pursuant to RSMo Section 610.021 (#1) and (#3) Personnel. 7:48 p.m.

Closed Session

Motion made by Alderman Vincent and seconded by Alderman Hemphill to go into closed session pursuant to Section 610.021 (#3) Personnel. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried. 8:00 p.m.

Motion made by Alderman McDonald and seconded by Alderman Vincent to close the closed session. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill- Aye. All votes aye. Motion carried.

Meeting Adjourned at 9:00 p.m.

Dale Duvall, City Clerk

Wendell Forshee, Mayor of Willard

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

1. Presentation by Auditors of the 2012 Audit
2. May outstanding invoices
3. April financial statements
4. April financial summaries

CITY OF WILLARD
Unpaid Invoice Listing
June 03, 2013

Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number	Total Due
ACE150	AC ELECTRICAL SYSTEMS, INC.	132539SE	5/20/13	6/15/13	REPAIR LIFT STA	2 1876	1005.00
AMB150	American Business Systems	20743PK	5/30/13	6/15/13	TONER	3 885	12.08
BAK565	BAKER MECHANICAL SERVICES	10024453LW	5/16/13	6/15/13	REPAIR AIR	1 1900	181.00
BAK565	BAKER MECHANICAL SERVICES	10024454SE	5/16/13	6/15/13	REPAIR LIFT STA	2 1900	74.00
					Vendor Total		255.00
BJS110	BJ'S TROPHY SHOP	99483PK	5/30/13	6/15/13	VB TROPHIES	3 936	45.00
BLD150	BLUEDOG GRAPHIX	121545PK	5/23/13	6/15/13	BANNER	3 937	78.46
BLU150	BLUE VALLEY PUBLIC SAFETY, INC	9305EM	5/10/13	6/15/13	REPAIR SIREN # 95	1 5876	1923.20
BLW100	Blue Water Pools	33188PK	5/30/13	6/15/13	STABILIZER 100 DRUM	3 937	250.00
CHE100	Cox College	05292013LW	5/29/13	6/15/13	CPR CARDS	1 1885	23.10
CIT105	CITY OF WILLARD	5202013GN	5/20/13	6/15/13	UTILITY	1 959	45.53
CIT105	CITY OF WILLARD	5202013LW	5/20/13	6/15/13	UTILITY	1 1959	13.33
					Vendor Total		58.86
CIT305	CITY OF SPRINGFIELD	5292013SE	5/29/13	6/15/13	MAY 2013 SEWER CHG	2 1930	33696.67
CLN100	Clean The Uniform Co Joplin	212922PK	5/28/13	6/15/13	UNIFORMS	3 935	4.20
CLN100	Clean The Uniform Co Joplin	212922SE	5/28/13	6/15/13	UNIFORMS	2 1935	30.02
CLN100	Clean The Uniform Co Joplin	212922WA	5/28/13	6/15/13	UNIFORMS	2 935	30.02
					Vendor Total		64.24
COI100	Connell Insurance Inc	317405PK	5/13/13	6/15/13	NOTARY BOND	3 865	50.00
COM380	COMMERCE TRUST COMPANY	800047516SE	5/24/13	6/15/13	CERTIFICATE S&W	2 1870	27769.06
COM380	COMMERCE TRUST COMPANY	800047516WA	5/24/13	6/15/13	CERTIFICATE S & W	2 870	27769.07
					Vendor Total		55538.13
COM450	COMMERCE TRUST CO	6647600SE	5/13/13	6/15/13	INTEREST SERIES03	2 1885	800.00
COMMGN	COMMERCE CREDIT CARD SERVICES	80222GN	5/03/13	6/15/13	LODGING GFOA CONF	1 945	185.40
COMMGN	COMMERCE CREDIT CARD SERVICES	052813GN	5/28/13	6/15/13	STAMPS.COM	1 885	15.99
COMMGN	COMMERCE CREDIT CARD SERVICES	166967GN	3/27/13	6/15/13	ATTORNEY FEES	1 876	1337.00
COMMGN	COMMERCE CREDIT CARD SERVICES	798450GN	5/20/13	6/15/13	CLOUD STORAGE	1 876	50.00
COMMGN	COMMERCE CREDIT CARD SERVICES	1746789GN	4/26/13	6/15/13	E-MAIL & APPS	1 885	120.00
COMMGN	COMMERCE CREDIT CARD SERVICES	4242013GN	4/24/13	6/15/13	ATTORNEY FEES	1 876	3865.40
COMMGN	COMMERCE CREDIT CARD SERVICES	5022013GN	5/02/13	6/15/13	POSTAGE	1 885	63.54
COMMGN	COMMERCE CREDIT CARD SERVICES	5102013GN	5/10/13	6/15/13	FILE CAB & SUPPLY	1 885	187.97
COMMGN	COMMERCE CREDIT CARD SERVICES	04222013GN	4/22/13	6/15/13	POSTAGE	1 885	0.92
COMMGN	COMMERCE CREDIT CARD SERVICES	04232013GN	4/23/13	6/15/13	UTILITIES	1 958	131.30
COMMGN	COMMERCE CREDIT CARD SERVICES	05012013GN	5/01/13	6/15/13	TRAVEL EXPENSE	1 945	17.58
COMMGN	COMMERCE CREDIT CARD SERVICES	05012013GN	5/01/13	6/15/13	TRAINING EXPENSE	1 945	21.24
COMMGN	COMMERCE CREDIT CARD SERVICES	05152013GN	5/15/13	6/15/13	POSTAGE PAYABLES	1 885	20.70
COMMGN	COMMERCE CREDIT CARD SERVICES	05172013GN	5/17/13	6/15/13	OFFICE SUPPLIES	1 885	102.34
COMMGN	COMMERCE CREDIT CARD SERVICES	200002641GN	5/01/13	6/15/13	REGS FEE-MML MAYOR	1 945	260.00
					Vendor Total		6379.38
COMMLW	COMMERCE CREDIT CARD SERVICES	166967LW	3/27/13	6/15/13	ATTORNEY FEES	1 1876	1265.00
COMMLW	COMMERCE CREDIT CARD SERVICES	5022013LW	5/02/13	6/15/13	POSTAGE	1 1885	28.68
COMMLW	COMMERCE CREDIT CARD SERVICES	5102013LW	5/10/13	6/15/13	OFFICE SUPPLIES	1 1885	21.99
COMMLW	COMMERCE CREDIT CARD SERVICES	04102013LW	4/10/13	6/15/13	FILE BOXES	1 1885	58.08
COMMLW	COMMERCE CREDIT CARD SERVICES	04242013LW	4/24/13	6/15/13	ATTORNEY FEES	1 1876	1316.00
COMMLW	COMMERCE CREDIT CARD SERVICES	04252013LW	4/25/13	6/15/13	OFFICE SUPPLIES	1 1885	126.21
COMMLW	COMMERCE CREDIT CARD SERVICES	05152013LW	5/15/13	6/15/13	POSTAGE PAYABLES	1 1885	3.22
COMMLW	COMMERCE CREDIT CARD SERVICES	05172013LW	5/17/13	6/15/13	OFFICE SUPPLIES	1 1885	76.99
					Vendor Total		2896.17
COMMPD	COMMERCE CREDIT CARD SERVICES	166967PD	3/27/13	6/15/13	ATTORNEY FEES	1 4876	196.00
COMMPK	COMMERCE CREDIT CARD SERVICES	21085PK	5/13/13	6/15/13	CHEMICAL POOL	3 937	73.80
COMMPK	COMMERCE CREDIT CARD SERVICES	166967PK	3/27/13	6/15/13	ATTORNEY FEES	3 876	574.00
COMMPK	COMMERCE CREDIT CARD SERVICES	2543938PK	4/26/13	6/15/13	FITNESS CENTER	3 959	94.99
COMMPK	COMMERCE CREDIT CARD SERVICES	4252013PK	4/25/13	6/15/13	OFFICE SUPPLIES	3 885	37.77
COMMPK	COMMERCE CREDIT CARD SERVICES	5022013PK	5/02/13	6/15/13	POSTAGE	3 885	3.68
COMMPK	COMMERCE CREDIT CARD SERVICES	5172013PK	5/17/13	6/15/13	OFFICE SUPPLIES	3 885	12.49
COMMPK	COMMERCE CREDIT CARD SERVICES	6337233PK	5/16/13	6/15/13	SUPPLIES POOL	3 937	363.31
COMMPK	COMMERCE CREDIT CARD SERVICES	04222013PK	4/22/13	6/15/13	POSTAGE PB PACKET	3 885	4.62
COMMPK	COMMERCE CREDIT CARD SERVICES	04232013PK	4/23/13	6/15/13	SWIM SUITS LIFE G	3 937	268.40
COMMPK	COMMERCE CREDIT CARD SERVICES	04232013PK	4/23/13	6/15/13	UTILITIES	3 958	357.28
COMMPK	COMMERCE CREDIT CARD SERVICES	04232013PK	4/23/13	6/15/13	SUPPLIES LIFE GUARD	3 937	125.60
COMMPK	COMMERCE CREDIT CARD SERVICES	04242013PK	4/24/13	6/15/13	ATTORNEY FEES	3 876	63.00
COMMPK	COMMERCE CREDIT CARD SERVICES	04262013PK	4/26/13	6/15/13	LIFEGUARD SUPPLY	3 937	972.90
COMMPK	COMMERCE CREDIT CARD SERVICES	05152013PK	5/15/13	6/15/13	PAYABLES POSTAGE	3 885	9.20
					Vendor Total		2961.04

CITY OF WILLARD
Unpaid Invoice Listing
June 03, 2013

Payee #	Payee Name	Invoice Numbr	Invoice Date	Due Date	Description	G/L Number	Total Due
COMMSE	COMMERCE CREDIT CARD SERVICES	0007335SE	4/26/13	6/15/13	WEED EATER	2 1935	178.24
COMMSE	COMMERCE CREDIT CARD SERVICES	04232013SE	4/23/13	6/15/13	UTILITY	2 1959	42.73
COMMSE	COMMERCE CREDIT CARD SERVICES	05152013SE	5/15/13	6/15/13	POSTAGE -REMINDER	2 1885	121.44
Vendor Total							342.41
COMMWA	COMMERCE CREDIT CARD SERVICES	0007335WA	4/26/13	6/15/13	WEED EATER	2 935	178.24
COMMWA	COMMERCE CREDIT CARD SERVICES	4122013WA	5/01/13	6/15/13	ON LINE SERVICE	2 959	69.95
COMMWA	COMMERCE CREDIT CARD SERVICES	5022013WA	5/02/13	6/15/13	POSTAGE	2 885	4.10
COMMWA	COMMERCE CREDIT CARD SERVICES	5102013WA	5/10/13	6/15/13	OFFICE SUPPLY	3 885	14.99
COMMWA	COMMERCE CREDIT CARD SERVICES	04232013WA	4/23/13	6/15/13	UTILITIES	2 959	124.58
COMMWA	COMMERCE CREDIT CARD SERVICES	05152013WA	5/15/13	6/15/13	POSTAGE REMINDER	2 885	121.44
Vendor Total							513.30
CON460	CONSULTING ANALYTICAL SVC	32687WA	5/13/13	6/15/13	MEADOWS WATER	2 876	115.00
DIR520	DIRECTV	2055302008PK	5/30/13	6/15/13	FITNESS CENTER	3 959	94.99
FAS500	FASTENAL COMPANY	170974PK	5/20/13	6/15/13	HEX LAG S/S	3 937	13.92
FOU325	FOURAKER PRINTING CO.	10058GN	5/08/13	6/15/13	BUSINESS CARDS	1 885	59.75
FOU325	FOURAKER PRINTING CO.	10060SE	5/20/13	6/15/13	UTILITY ENVEL	2 1885	122.50
FOU325	FOURAKER PRINTING CO.	10060WA	5/20/13	6/15/13	UTILITY ENVEL	2 885	122.50
FOU325	FOURAKER PRINTING CO.	10061GN	5/20/13	6/15/13	BUSINESS CARDS	1 885	73.75
FOU325	FOURAKER PRINTING CO.	10061WA	5/20/13	6/15/13	BUSINESS CARDS	2 885	59.75
FOU325	FOURAKER PRINTING CO.	10062LW	5/20/13	6/15/13	FORMS COURT	1 1885	102.50
FOU325	FOURAKER PRINTING CO.	10063GN	5/20/13	6/15/13	CARDS- GARDNER	1 885	73.75
Vendor Total							614.50
GCH100	GREENE CO HEALTH DEPT	377WA	5/29/13	6/15/13	WATER TESTS	2 876	117.00
GLA200	Glenn's Automotive LLC	1922LW	5/14/13	6/15/13	COOLING REPAIRS	1 1965	108.13
GMA100	GREENE COUNTY MAYOR'S ASSC.	5292013GN	5/29/13	6/15/13	2013 DUES	1 840	50.00
GSG100	Graystone Graphics, Inc	178154PK	5/15/13	6/15/13	BB SHIRTS	3 936	372.50
HAR160	HARRY COOPER SUPPLY COMPANY	3566047001PK	5/17/13	6/15/13	REPAIR REC CENTER	3 900	145.40
HFT100	HARBOR FREIGHT TOOLS	05202013PK	5/20/13	6/15/13	TOOL KIT	3 937	37.65
HIL100	HILLYARD JANITORIAL SUPPLY	600690458PK	5/14/13	6/15/13	SUPPLIES	3 935	50.60
HIL100	HILLYARD JANITORIAL SUPPLY	600690459PK	5/14/13	6/15/13	SUPPLIES POOL	3 937	224.71
HIL100	HILLYARD JANITORIAL SUPPLY	600701873PK	5/23/13	6/15/13	SUPPLIES	3 935	3.52
HIL100	HILLYARD JANITORIAL SUPPLY	600701874PK	5/23/13	6/15/13	SUPPLIES	3 935	89.31
HIL100	HILLYARD JANITORIAL SUPPLY	600710140PK	5/30/13	6/15/13	SUPPLIES	3 935	46.42
HIL100	HILLYARD JANITORIAL SUPPLY	600710141PK	5/30/13	6/15/13	SUPPLIES	3 935	40.80
Vendor Total							455.36
INL105	INLAND PRINTING COMPANY	60738WA	5/20/13	6/15/13	CANON COPIER	2 885	15.53
JAY580	JAY KEY SERVICE, INC.	5767PK	5/20/13	6/15/13	KEYS	3 935	125.65
JFS150	JAYHAWK FIRE SPRINKLER	0086PK	5/08/13	6/15/13	INSP SPRINKLER	3 876	260.00
JVA300	Jim's Video & Audio, Inc	62905PK	4/30/13	6/15/13	SOUND SYSTEM POOL	3 937	273.82
LEG250	Legalshield	37302LW	5/25/13	6/15/13	LEGAL INS	1 1865	53.85
LOW505	LOWES CREDIT SERVICES	5212013PK	5/21/13	6/15/13	LOCK CONCESSION	3 935	21.22
LOW505	LOWES CREDIT SERVICES	5232013PK	5/23/13	6/15/13	SHELVES	3 937	18.94
LOW505	LOWES CREDIT SERVICES	05022013PK	5/02/13	6/15/13	TUBING ICE MACHINE	3 937	13.25
LOW505	LOWES CREDIT SERVICES	05032013PK	5/03/13	6/15/13	TUBE ICE MACHINE	3 937	102.93
LOW505	LOWES CREDIT SERVICES	05082013PK	5/08/13	6/15/13	SUPPLIES	3 935	19.87
Vendor Total							176.21
MAR150	MARMIC FIRE & SAFETY	570031PK	5/09/13	6/15/13	FIRE EXT POOL	3 937	150.90
MED230	MEDIACOM	820008112GN	5/28/13	6/15/13	MEDIA SERVICE	1 885	10.00
MLF100	MAILFINANCE	3969969SE	5/13/13	6/15/13	LEASE FOLD MACHINE	2 1885	105.01
MLF100	MAILFINANCE	3969969WA	5/13/13	6/15/13	LEASE FOLD MACHINE	2 885	105.01
Vendor Total							210.02
MPR100	Midwest Public Risk	601201362GN	5/31/13	6/15/13	INS PROP & LIA	1 865	8725.41
MPR100	Midwest Public Risk	601201362LW	5/31/13	6/15/13	INS PROP & LIA	1 1865	11052.18
MPR100	Midwest Public Risk	601201362PK	5/31/13	6/15/13	INS PROP & LIA	3 865	17450.81
MPR100	Midwest Public Risk	601201362SE	5/31/13	6/15/13	INS PROP & LIA	2 1865	10470.48
MPR100	Midwest Public Risk	601201362WA	5/31/13	6/15/13	INS PROP & LIA	2 865	10470.49
MPR100	Midwest Public Risk	601201380GN	5/31/13	6/15/13	INS WORK COMP	1 865	1294.83
MPR100	Midwest Public Risk	0601201380LW	5/31/13	6/15/13	WORKER COMP	1 1865	11443.62
MPR100	Midwest Public Risk	0601201380PK	5/31/13	6/15/13	WORKER COMP	3 865	8012.51
MPR100	Midwest Public Risk	0601201380SE	5/31/13	6/15/13	WORKER COMP	2 1865	5074.40
MPR100	Midwest Public Risk	0601201380ST	5/31/13	6/15/13	WORKER COMP	1 2865	1725.64
MPR100	Midwest Public Risk	0601201380WA	5/31/13	6/15/13	WORK COMP	2 865	8746.25

CITY OF WILLARD
Unpaid Invoice Listing
June 03, 2013

Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number	Total Due
MPR100	Midwest Public Risk	1218201201GN	5/28/13	6/15/13	INS PROP & LIA	1 865	4374.02
MPR100	Midwest Public Risk	1218201201LW	5/28/13	6/15/13	INS PROP & LIA	1 1865	5526.09
MPR100	Midwest Public Risk	1218201201PK	5/28/13	6/15/13	INS PROP & LIA	3 865	8725.40
MPR100	Midwest Public Risk	1218201201SE	5/28/13	6/15/13	INS PROP & LIA	2 1865	5235.24
MPR100	Midwest Public Risk	1218201201WA	5/28/13	6/15/13	INS PROP & LIA	2 865	5235.25
Vendor Total							123562.62
MUR460	MURFIN'S MARKET	05162013LW	5/16/13	6/15/13	CAT FOOD IMPOUND	1 1935	3.96
NSF100	NORTH SP FAMILY MED WALK	5302013ST	5/30/13	6/15/13	EMPLOY SCREEN	1 2876	35.00
ORE145	O'REILLY'S AUTO PARTS	236444SE	4/26/13	6/15/13	ALTERNATORS	2 1935	173.81
ORE145	O'REILLY'S AUTO PARTS	236444WA	4/26/13	6/15/13	ALTERNATORS	2 935	173.81
ORE145	O'REILLY'S AUTO PARTS	236873PK	4/29/13	6/15/13	PAINT- TABLE	3 937	22.47
ORE145	O'REILLY'S AUTO PARTS	237391WA	5/01/13	6/15/13	FUSE	2 935	3.69
ORE145	O'REILLY'S AUTO PARTS	238400WA	5/07/13	6/15/13	MISC SUPPLIES	2 935	10.00
ORE145	O'REILLY'S AUTO PARTS	238502LW	5/08/13	6/15/13	WAX & TOWELS	1 1935	14.48
ORE145	O'REILLY'S AUTO PARTS	238541WA	5/08/13	6/15/13	U-JOINT	2 935	13.94
ORE145	O'REILLY'S AUTO PARTS	238546WA	5/08/13	6/15/13	U-JOINT	2 935	21.37
ORE145	O'REILLY'S AUTO PARTS	238546WA	5/08/13	6/15/13	U-JOINT	2 935	-13.94
ORE145	O'REILLY'S AUTO PARTS	238739SE	5/09/13	6/15/13	TESTER	2 1935	5.09
ORE145	O'REILLY'S AUTO PARTS	238873SE	5/10/13	6/15/13	FUSE	2 1935	12.28
ORE145	O'REILLY'S AUTO PARTS	239366WA	5/13/13	6/15/13	U JOINT	2 935	-21.37
ORE145	O'REILLY'S AUTO PARTS	239367WA	5/13/13	6/15/13	U-JOINT	2 935	41.89
ORE145	O'REILLY'S AUTO PARTS	240018PK	5/16/13	6/15/13	PARTS DIVE BOARD	3 937	7.51
ORE145	O'REILLY'S AUTO PARTS	240022PK	5/16/13	6/15/13	ALT BEARING	3 939	11.04
ORE145	O'REILLY'S AUTO PARTS	240072SE	5/16/13	6/15/13	BUSHING	2 1935	13.26
ORE145	O'REILLY'S AUTO PARTS	240136SE	5/17/13	6/15/13	OIL FILTERS	2 1935	93.67
ORE145	O'REILLY'S AUTO PARTS	240686WA	5/20/13	6/15/13	FUEL HOSE	2 935	1.72
Vendor Total							584.72
OTO150	OZARKS TRANSPORTATION ORG	2013-009GN	5/13/13	6/15/13	DUES 2013-14	1 840	2184.07
OZA255	OZARKS COCA COLA	503035WA	5/03/13	6/15/13	SODA	2 885	36.30
OZA255	OZARKS COCA COLA	505889PK	5/09/13	6/15/13	COKE MACHINE	3 937	227.74
OZA255	OZARKS COCA COLA	506758PK	5/14/13	6/15/13	CONCESSION	3 820	578.93
OZA255	OZARKS COCA COLA	511781PK	5/23/13	6/15/13	CONCESSIONS	3 820	278.94
OZA255	OZARKS COCA COLA	515710WA	5/31/13	6/15/13	SODA	2 885	72.50
Vendor Total							1194.41
OZA270	OZARK POWER CENTER INC.	287392WA	5/14/13	6/15/13	MISC PARTS	2 935	68.47
OZA280	Ozark Greenways, Inc	05152013SE	5/15/13	6/15/13	RENT	2 1885	250.00
OZA280	Ozark Greenways, Inc	05152013WA	5/15/13	6/15/13	RENT	2 885	250.00
Vendor Total							500.00
PAS100	PLAY IT AGAIN SPORTS	13854PK	5/14/13	6/15/13	VB JERSEYS	3 937	248.00
PAS100	PLAY IT AGAIN SPORTS	13943PK	5/30/13	6/15/13	BB ANCHOR PLUGS	3 936	108.00
PAS100	PLAY IT AGAIN SPORTS	13945PK	5/30/13	6/15/13	YOUTH BB HATS	3 936	866.25
Vendor Total							1222.25
PRI265	PRIME STRIPE INC.	5172013PK	5/17/13	6/15/13	FIELD PAINT	3 936	150.95
RAC450	RACE BROS. FARM SUPPLY, INC.	653346WA	5/16/13	6/15/13	BOLT	2 935	20.97
REN390	RENEGADE CHEMICALS LLC	14752PK	4/18/13	6/15/13	POOL CHEMICALS	3 815	300.00
REN390	RENEGADE CHEMICALS LLC	15005PK	5/28/13	6/15/13	POOL NEUTRALIZER	3 937	300.00
Vendor Total							600.00
REX380	REX SMITH OIL CO.	75292SE	5/01/13	6/15/13	FUEL #2 DYED	2 1935	778.65
REX380	REX SMITH OIL CO.	76169SE	5/21/13	6/15/13	#2 CLEAR	2 1935	691.78
REX380	REX SMITH OIL CO.	76169WA	5/21/13	6/15/13	#2 CLEAR	2 935	691.79
REX380	REX SMITH OIL CO.	123405WA	5/01/13	6/15/13	DIESEL	3 935	307.74
REX380	REX SMITH OIL CO.	05292013PK	5/29/13	6/15/13	DYED DIESEL	3 960	322.02
Vendor Total							2791.98
SAS150	SASCO PAVEMENT COATING, INC.	14234ST	5/30/13	6/15/13	CRACK SEALER ST	1 2895	11820.00
SBP100	SPRINGFIELD BLUE PRINT & PHOTO	308206PD	5/22/13	6/15/13	PRINTS	1 4885	47.40
SMA100	SO MO AGRI SUPPLY INC.	237801PK	5/17/13	6/15/13	GRID MARKER	3 936	23.70
SPS150	SCHENDEL PEST SERVICES	550195171GN	5/13/13	6/15/13	PEST CONTROL	1 885	30.00
SPS150	SCHENDEL PEST SERVICES	550195171LW	5/13/13	6/15/13	PEST CONTROL	1 1885	30.00
SPS150	SCHENDEL PEST SERVICES	550195171PK	5/13/13	6/15/13	PEST CONTROL	3 885	90.00
SPS150	SCHENDEL PEST SERVICES	550195171SE	5/13/13	6/15/13	PEST CONTROL	2 1885	30.00
SPS150	SCHENDEL PEST SERVICES	550195171WA	5/13/13	6/15/13	PEST CONTROL	2 885	30.00
Vendor Total							210.00
SQB100	Squibb Media, LLC	16GN	5/31/13	6/15/13	ALL STAR AD	1 800	40.00
SQB100	Squibb Media, LLC	50813GN	5/08/13	6/15/13	AD P&Z	1 800	148.00
SQB100	Squibb Media, LLC	5292013WA	5/29/13	6/15/13	WATER QUALITY REP	2 800	632.00

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
Vendor Total							820.00
SSE100	SPRINGFIELD STAMP & ENGRAVING	564317PK	5/20/13	6/15/13	NOTARY - ALLEN	3 885	18.10
STI150	SAWYER TIRE INC.	607133WA	5/08/13	6/15/13	TIRE #103	2 1965	31.00
STI150	SAWYER TIRE INC.	607137LW	5/14/13	6/15/13	OIL CHANGE	1 1965	28.73
STI150	SAWYER TIRE INC.	607147LW	5/15/13	6/15/13	OIL CHANGE	1 1965	34.95
STI150	SAWYER TIRE INC.	607203LW	5/21/13	6/15/13	OIL CHANGE	1 1965	40.34
STI150	SAWYER TIRE INC.	607273PK	5/21/13	6/15/13	MOWER TIRE	3 900	24.27
STI150	SAWYER TIRE INC.	607340PK	5/24/13	6/15/13	TIRES FOR MOWER	3 900	187.65
Vendor Total							346.94
VSP130	VISION SERVICE PLAN - (IC)	5172013GN	5/17/13	6/15/13	VISION INS	1 865	44.10
VSP130	VISION SERVICE PLAN - (IC)	5172013LW	5/17/13	6/15/13	VISION INS	1 1865	76.44
VSP130	VISION SERVICE PLAN - (IC)	5172013SE	5/17/13	6/15/13	VISION INS	2 1865	67.86
VSP130	VISION SERVICE PLAN - (IC)	5172013WA	5/17/13	6/15/13	VISION INS	2 865	67.86
VSP130	VISION SERVICE PLAN - (IC)	05172013PK	5/17/13	6/15/13	VISION INS	3 865	23.52
Vendor Total							279.78
WAL110	Walmart Community/GEMB	04162013PK	4/16/13	6/15/13	SUPPLIES	3 935	41.20
WAL110	Walmart Community/GEMB	04162013PK	4/16/13	6/15/13	CONCESSIONS	3 820	185.84
WAL110	Walmart Community/GEMB	04162013PK	4/16/13	6/15/13	FEE	3 935	7.71
WAL110	Walmart Community/GEMB	04192013PK	4/19/13	6/15/13	CONCESSIONS	3 820	140.80
WAL110	Walmart Community/GEMB	04282013PK	4/28/13	6/15/13	OFFICE SUPPLIES	3 885	101.79
WAL110	Walmart Community/GEMB	04292013PK	4/29/13	6/15/13	SUPPLIES- POOL	3 936	37.57
WAL110	Walmart Community/GEMB	04302013PK	4/30/13	6/15/13	CONCESSIONS	3 820	204.50
WAL110	Walmart Community/GEMB	04302013PK	4/30/13	6/15/13	OFFICE EXPENSE	3 885	259.73
WAL110	Walmart Community/GEMB	04302013PK	4/30/13	6/15/13	SUPPLIES	3 935	39.96
WAL110	Walmart Community/GEMB	05072013PK	5/07/13	6/15/13	SUPPLIES- POOL	3 937	41.42
WAL110	Walmart Community/GEMB	05072013PK	5/07/13	6/15/13	CONCESSIONS	3 820	18.98
Vendor Total							1079.50
WAT250	WATERWORK SPECIALITIES, INC.	21303909SE	5/29/13	6/15/13	PVC GLUE	2 1935	69.70
WCA150	WCA WASTE CORPORATION	1496114ST	5/28/13	6/15/13	CITIZEN TRASH	1 2940	3199.40
WCA150	WCA WASTE CORPORATION	1672631ST	5/31/13	6/15/13	CITIZEN TRASH	1 2940	471.25
Vendor Total							3670.65
WIL295	WILLARD CHAMBER OF COMMERCE	1867GN	5/16/13	6/15/13	LUNCH	1 885	21.00
WIL295	WILLARD CHAMBER OF COMMERCE	1867LW	5/16/13	6/15/13	LUNCH	1 1885	7.00
WIL295	WILLARD CHAMBER OF COMMERCE	1867PK	5/16/13	6/15/13	LUNCH	3 885	7.00
Vendor Total							35.00
WIN100	WINDSTREAM COMMUNICATIONS	12768981GN	5/28/13	6/15/13	PHONE SERVICE	1 940	926.04
WIN100	WINDSTREAM COMMUNICATIONS	12768981LW	5/28/13	6/15/13	PHONE SERVICE	1 1940	566.50
WIN100	WINDSTREAM COMMUNICATIONS	12768981PK	5/28/13	6/15/13	PHONE SERVICE	3 940	528.20
WIN100	WINDSTREAM COMMUNICATIONS	12768981SE	5/28/13	6/15/13	PHONE SERVICE	2 1959	65.79
WIN100	WINDSTREAM COMMUNICATIONS	12768981WA	5/28/13	6/15/13	PHONE SERVICE	2 940	123.82
Vendor Total							2210.35
ZOT100	Zotts Creamery	00000007PK	5/25/13	6/15/13	CONCESSION POOL	3 820	100.00
ZOT100	Zotts Creamery	00000008PK	5/31/13	6/15/13	CONCESSION	3 820	100.00
Vendor Total							200.00
Final Total							264238.99
1	800	0	ADVERTISING (GCG)		188.00		
1	840	0	DUES AND SUBSCRIPTIONS (GCG)		2234.07		
1	865	0	INSURANCE (GCG)		14438.36		
1	876	0	PROFESSIONAL (GCG)		5252.40		
1	885	0	OFFICE SUPPLIES (GCG)		779.71		
1	940	0	TELEPHONE (GCG)		926.04		
1	945	0	TRAVEL AND TRAINING (GCG)		484.22		

CITY OF WILLARD
Unpaid Invoice Listing
June 03, 2013

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
2	800 0				ADVERTISING (WATER)		632.00
2	865 0				INSURANCE (WATER)		24519.85
2	870 0				INTEREST EXPENSE (WATER)		27769.07
2	876 0				PROFESSIONAL (WATER)		232.00
2	885 0				OFFICE SUPPLIES (WATER)		817.13
2	935 0				SUPPLIES (WATER)		1220.60
2	940 0				SUPPLIES - PROJECT		123.82
2	959 0				UTILITIES-OTHER (WATER)		194.53
2	1865 0				INSURANCE (SEWER)		20847.98
2	1870 0				INTEREST EXPENSE (SEWER)		27769.06
2	1876 0				PROFESSIONAL (SEWER)		1005.00
2	1885 0				OFFICE SUPPLIES (SEWER)		1428.95
2	1900 0				REPAIRS AND MAINTENANCE (SEWER)		74.00
2	1930 0				SPRINGFIELD SEWER CHARGES (SEWER)		33696.67
2	1935 0				SUPPLIES (SEWER)		2046.50
2	1959 0				UTILITIES-OTHER (SEWER)		108.52
2	1965 0				VEHICLE EXPENSE-OTHER		31.00
					Total for Fund #: 2		142516.68
3	815 0				CHEMICALS		300.00
3	820 0				CONCESSIONS		1607.99
3	865 0				INSURANCE		34262.24
3	876 0				PROFESSIONAL		897.00
3	885 0				OFFICE SUPPLIES		571.45
3	900 0				REPAIRS AND MAINTENANCE		357.32
3	935 0				SUPPLIES-GENERAL (PARK)		798.20
3	936 0				SUPPLIES-SPORTS		1603.97
3	937 0				SUPPLIES-AQUATIC		3815.73
3	939 0				SUPPLIES - GROUNDS		11.04
3	940 0				TELEPHONE		528.20
3	958 0				UTILITIES-GAS (PARK)		357.28
3	959 0				UTILITIES-OTHER (PARK)		189.98
3	960 0				VEHICLE EXPENSES-GAS		322.02
					Total for Fund #: 3		45622.42

CITY OF WILLARD
BALANCE SHEET
GENERAL FUND
April 30, 2013

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$ 11,151.16
CASH IN BANK-- MID-MISSOURI BANK	19,548.73
CASH IN BANK - CD'S	74,894.65
CASH IN BANK - JIS	1,320.74
CASH IN REPURCHASE AGREEMENT	264,487.17
TAXES RECEIVABLE	129,443.58
PETTY CASH	350.00
DUE FROM WATER/SEWER FUND	144,913.30
DUE FROM RECREATION FUND	675,991.55

TOTAL ASSETS \$ 1,322,100.88

=====

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	\$ 2,780.94
COURT TRAINING ESCROW	2,433.89
DEVELOPERS ESCROW	1,936.80
SALES TAX BOND PAYABLE	1,252.85
GROUP INSURANCE PAYABLE	4,875.30
GARNISHMENTS PAYABLE	671.77
DUE TO WATER/SEWER FUND	478,998.05
DUE TO RECREATION FUND	59,659.65

TOTAL LIABILITIES \$ 552,609.25

EQUITY

FUND BALANCE	\$ 608,588.66
NET INCOME -LOSS	160,902.97

TOTAL FUND EQUITY \$ 769,491.63

TOTAL LIABILITIES AND EQUITY \$ 1,322,100.88

=====

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2013

	ANNUAL BUDGET	<---CURRENT BALANCE	<---> BUDGET	YEAR TO DATE BALANCE	<---> BUDGET	BUDGET TO DATE OVER/UNDER	<---> UNEXPENDED
REVENUES							
ASSET SALES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BUILDING PERMITS	10000.00	815.00	833.33	14697.54	3333.32	11364.22	4697.54
CABLE TV FRANCHISE FEES	18000.00	3687.75	1500.00	7584.85	6000.00	1584.85	-10415.15
COUNTY ROAD AND BRIDGE TA	29250.00	0.00	2437.50	27920.97	9750.00	18170.97	-1329.03
ELECTRIC FRANCHISE FEES	235000.00	0.00	19583.33	50120.34	78333.32	-28212.98	-184879.66
GAS FRANCHISE FEES	50000.00	5576.24	4166.67	19981.74	16666.68	3315.06	-30018.26
GRANT REVENUES	9000.00	0.00	750.00	2076.63	3000.00	-923.37	-6923.37
INTEREST INCOME	1500.00	29.48	125.00	133.29	500.00	-366.71	-1366.71
LAW ENFORCEMENT SALES TAX	24000.00	0.00	2000.00	3958.00	8000.00	-4042.00	-20042.00
MERCHANTS LICENSES	5100.00	225.00	425.00	2050.00	1700.00	350.00	-3050.00
MISCELLANEOUS	1000.00	79.80	83.33	1020.10	333.32	686.78	20.10
MOBILE PHONE LEASE FEES	52000.00	3086.00	4333.33	27379.03	17333.32	10045.71	-24620.97
MOTOR VEHICLE TAXES	185000.00	15615.25	15416.67	62864.28	61666.68	1197.60	-122135.72
PLANNING AND ZONING	5000.00	-30.00	416.67	1146.70	1666.68	-519.98	-3853.30
REAL ESTATE TAXES	178400.00	1551.82	14866.67	149441.16	59466.68	89974.48	-28958.84
RECYCLE CENTER INCOME	1000.00	0.00	83.33	0.00	333.32	-333.32	-1000.00
SALES & USE TAX REVENUES	420000.00	43013.32	35000.00	135492.23	140000.00	-4507.77	-284507.77
SALES TAX - CAP IMP	85000.00	18151.43	7083.33	26240.44	28333.32	-2092.88	-58759.56
STATE LET ACCOUNT	500.00	0.00	41.67	0.00	166.68	-166.68	-500.00
TRAFFIC COURT FINES	80000.00	9290.08	6666.67	28108.02	26666.68	1441.34	-51891.98
TRASH INCOME	180000.00	0.00	15000.00	0.00	60000.00	-60000.00	-180000.00
VETERAN'S MEMORIAL	0.00	240.00	0.00	240.00	0.00	240.00	240.00
TRANSFERS IN -OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	\$ 1569750.00	\$ 101331.17	\$ 130812.50	\$ 560455.32	\$ 523250.00	\$ 37205.32	\$ -1009294.68
EXPENDITURES							
COMMUNITY BUILDING:							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
UTILITIES-OTHER (CB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMM.BLDG. EXPENS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
GENERAL CITY GOVERNMENT:							
ADVERTISING	\$ 1000.00	\$ 419.00	\$ 83.33	\$ 1161.96	\$ 333.32	\$ -828.64	\$ -161.96
AUDIT FEE	12000.00	0.00	1000.00	0.00	4000.00	4000.00	12000.00
CONTRACT LABOR	2500.00	0.00	208.33	0.00	833.32	833.32	2500.00
DUES AND SUBSCRIPTIONS	2000.00	0.00	166.67	1506.10	666.68	-839.42	493.90
ELECTION EXPENSE	3000.00	0.00	250.00	2497.00	1000.00	-1497.00	503.00
GROUP INSURANCE	10000.00	1375.12	833.33	5831.45	3333.32	-2498.13	4168.55
INSURANCE	15000.00	44.10	1250.00	260.20	5000.00	4739.80	14739.80
LEGAL	30000.00	0.00	2500.00	1606.00	10000.00	8394.00	28394.00
PROFESSIONAL (GCG)	10000.00	13610.37	833.33	24546.17	3333.32	-21212.85	-14546.17
MISCELLANEOUS EXPENSE	0.00	572.56	0.00	572.56	0.00	-572.56	-572.56
OFFICE SUPPLIES	8000.00	1220.51	666.67	5159.65	2666.68	-2492.97	2840.35
PAYROLL TAXES	6900.00	693.52	575.00	2076.92	2300.00	223.08	4823.08
REPAIRS AND MAINTENANCE	2000.00	0.00	166.67	354.18	666.68	312.50	1645.82
RETIREMENT PLAN	3550.00	330.57	295.83	1192.50	1183.32	-9.18	2357.50
SALARIES	89950.00	9065.85	7495.83	27149.50	29983.32	2833.82	62800.50
SUPPLIES	6000.00	4.49	500.00	273.21	2000.00	1726.79	5726.79
TELEPHONE	4500.00	651.62	375.00	3882.37	1500.00	-2382.37	617.63
TRAVEL AND TRAINING	3000.00	226.64	250.00	356.22	1000.00	643.78	2643.78
UTILITIES-ELECTRIC (GCG)	6000.00	258.53	500.00	1111.54	2000.00	888.46	4888.46
UTILITIES-GAS (GCG)	3000.00	0.00	250.00	354.84	1000.00	645.16	2645.16
UTILITIES-OTHER (GCG)	1000.00	90.41	83.33	400.91	333.32	-67.59	599.09
VEHICLE EXPENSES-GAS	1000.00	0.00	83.33	408.40	333.32	-75.08	591.60
VEHICLE EXPENSE-OTHER	1000.00	165.60	83.33	165.60	333.32	167.72	834.40
VETERAN'S MEMORIAL EXPENS	0.00	0.00	0.00	220.25	0.00	-220.25	-220.25
TOTAL GENERAL CITY EXPE	\$ 221400.00	\$ 28728.89	\$ 18449.98	\$ 81087.53	\$ 73799.92	\$ -7287.61	\$ 140312.47

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2013

	ANNUAL BUDGET	←--CURRENT BALANCE	--> ←-- BUDGET	YEAR TO DATE BALANCE	--> ←-- BUDGET	BUDGET TO DATE OVER/UNDER	TO DATE UNEXPENDED
LAW AND PUBLIC SAFETY:							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BUILDING MAINTENANCE (LAW)	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
CAPITAL ASSET EXPENDITURE	45000.00	657.86	3750.00	24429.11	15000.00	-9429.11	20570.89
CONTRACT LABOR	500.00	0.00	41.67	505.78	166.68	-339.10	-5.78
CVC FEES PAID	4200.00	449.84	350.00	1679.33	1400.00	-279.33	2520.67
COURT AUTOMATION FEES	4200.00	441.64	350.00	1648.69	1400.00	-248.69	2551.31
DARE	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	400.00	166.68	-233.32	100.00
GROUP INSURANCE	39400.00	2038.02	3283.33	13909.04	13133.32	-775.72	25490.96
INSURANCE	20000.00	130.29	1666.67	398.28	6666.68	6268.40	19601.72
LEGAL AND PROFESSIONAL	22000.00	0.00	1833.33	2167.33	7333.32	5165.99	19832.67
PROFESSIONAL (LAW)	18000.00	1009.66	1500.00	8021.49	6000.00	-2021.49	9978.51
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	-60.00	0.00	60.00	60.00
OFFICE EXPENSE (LAW)	6000.00	926.63	500.00	2890.63	2000.00	-890.63	3109.37
PAYROLL TAXES	27200.00	3208.82	2266.67	10054.50	9066.68	-987.82	17145.50
POST FUND	750.00	63.09	62.50	235.52	250.00	14.48	514.48
REPAIRS AND MAINTENANCE	3000.00	0.00	250.00	30.46	1000.00	969.54	2969.54
RETIREMENT PLAN	16800.00	1085.69	1400.00	3201.69	5600.00	2398.31	13598.31
SALARIES	355650.00	41945.54	29637.50	131431.44	118550.00	-12881.44	224218.56
SALARIES-OVERTIME	2000.00	0.00	166.67	0.00	666.68	666.68	2000.00
SUPPLIES	9500.00	57.50	791.67	1085.21	3166.68	2081.47	8414.79
TELEPHONE	6500.00	768.70	541.67	3612.99	2166.68	-1446.31	2887.01
TRAVEL AND TRAINING	5750.00	1252.00	479.17	1583.58	1916.68	333.10	4166.42
UNIFORMS	6150.00	0.00	512.50	0.00	2050.00	2050.00	6150.00
UTILITIES-ELECTRIC (LAW)	4500.00	245.11	375.00	928.47	1500.00	571.53	3571.53
UTILITIES-GAS (LAW)	3750.00	0.00	312.50	0.00	1250.00	1250.00	3750.00
UTILITIES-OTHER (LAW)	1500.00	439.61	125.00	2132.36	500.00	-1632.36	-632.36
VEHICLE EXPENSES-GAS	30000.00	8147.29	2500.00	13738.41	10000.00	-3738.41	16261.59
VEHICLE EXPENSE-OTHER	20000.00	1113.10	1666.67	3882.15	6666.68	2784.53	16117.85
TOTAL LAW AND SAFETY EX	\$ 654850.00	\$ 63980.39	\$ 54570.85	\$ 227906.46	\$ 218283.40	\$ -9623.06	\$ 426943.54

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	<--> BUDGET	YEAR TO DATE BALANCE	<--> BUDGET	BUDGET TO DATE OVER/UNDER	<--> BUDGET TO DATE UNEXPENDED
STREET DEPARTMENT:							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CAPITAL ASSET EXPENDITURE	25000.00	0.00	2083.33	5943.00	8333.32	2390.32	19057.00
CONTRACT LABOR	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
GROUP INSURANCE	3900.00	892.80	325.00	2140.45	1300.00	-840.45	1759.55
INSURANCE	8500.00	0.00	708.33	0.00	2833.32	2833.32	8500.00
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	-225.00	0.00	225.00	225.00
PAYROLL TAXES	2650.00	74.90	220.83	663.93	883.32	219.39	1986.07
PUBLIC IMPROVEMENTS (ST)	90000.00	0.00	7500.00	0.00	30000.00	30000.00	90000.00
RECYCLE CENTER EXPENSE	3000.00	75.00	250.00	998.61	1000.00	1.39	2001.39
REPAIRS AND MAINTENANCE	1500.00	0.00	125.00	453.03	500.00	46.97	1046.97
RETIREMENT PLAN	1600.00	312.37	133.33	557.88	533.32	-24.56	1042.12
SALARIES	34800.00	979.13	2900.00	8678.89	11600.00	2921.11	26121.11
STREET LIGHTS	62000.00	4600.35	5166.67	18397.86	20666.68	2268.82	43602.14
SUPPLIES	10000.00	1270.62	833.33	2794.09	3333.32	539.23	7205.91
TRASH EXPENSE	170000.00	0.00	14166.67	18819.99	56666.68	37846.69	151180.01
TRAVEL AND TRAINING	0.00	0.00	0.00	765.00	0.00	-765.00	-765.00
TREE MAINTENANCE (ST)	10400.00	0.00	866.67	0.00	3466.68	3466.68	10400.00
UTILITIES-ELECTRIC (ST)	2500.00	52.14	208.33	104.71	833.32	728.61	2395.29
UTILITIES-GAS (ST)	1200.00	0.00	100.00	0.00	400.00	400.00	1200.00
UTILITIES-OTHER (ST)	750.00	0.00	62.50	0.00	250.00	250.00	750.00
VEHICLE EXPENSES-GAS	5000.00	101.97	416.67	101.97	1666.68	1564.71	4898.03
VEHICLE EXPENSE-OTHER	1000.00	0.00	83.33	442.84	333.32	-109.52	557.16
TOTAL STREET EXPENSES	\$ 434800.00	\$ 8359.28	\$ 36233.32	\$ 60637.25	\$ 144933.28	\$ 84296.03	\$ 374162.75

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> TO DATE UNEXPENDED
PLANNING & DEVELOPMENT							
CAPITAL ASSET EXPENDITURE	15000.00	0.00	1250.00	0.00	5000.00	5000.00	15000.00
CONTRACT LABOR (P&D)	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
DUES & SUBSCRIPTIONS (P&D)	100.00	0.00	8.33	0.00	33.32	33.32	100.00
GROUP INSURANCE (P&D)	4200.00	446.40	350.00	1521.08	1400.00	-121.08	2678.92
PROFESSIONAL	2000.00	0.00	166.67	0.00	666.68	666.68	2000.00
OFFICE SUPPLIES (P&D)	500.00	22.50	41.67	23.96	166.68	142.72	476.04
PAYROLL TAXES (P&D)	2900.00	440.04	241.67	1358.43	966.68	-391.75	1541.57
REPAIRS/MAINTENANCE (P&D)	250.00	0.00	20.83	0.00	83.32	83.32	250.00
RETIREMENT (P&D)	1750.00	176.41	145.83	704.76	583.32	-121.44	1045.24
SALARIES (P&D)	37900.00	5752.50	3158.33	17757.50	12633.32	-5124.18	20142.50
STORMWATER/PLANNING	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
TELEPHONE (P&D)	1000.00	83.97	83.33	331.87	333.32	1.45	668.13
TRAVEL & TRAINING (P&D)	500.00	0.00	41.67	60.00	166.68	106.68	440.00
VEHICLE EXPENSE-GAS	1000.00	90.01	83.33	191.51	333.32	141.81	808.49
VEHICLE EXPENSE-OTHER	500.00	0.00	41.67	0.00	166.68	166.68	500.00
TOTAL P & D EXPENSES	\$ 69600.00	\$ 7011.83	\$ 5799.99	\$ 21949.11	\$ 23199.96	\$ 1250.85	\$ 47650.89
EMERGENCY MANAGEMENT							
CONTRACT LABOR (EM)	18000.00	0.00	1500.00	7932.00	6000.00	-1932.00	10068.00
DUES & SUBSCRIPTIONS (EM)	0.00	0.00	0.00	10.00	0.00	-10.00	-10.00
SUPPLIES (EM)	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
TELEPHONE (EM)	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
TRAVEL & TRAINING (EM)	500.00	0.00	41.67	0.00	166.68	166.68	500.00
VEHICLE EXPENSE-OTHER	0.00	30.00	0.00	30.00	0.00	-30.00	-30.00
TOTAL EMERGENCY MGMT EX	\$ 20500.00	\$ 30.00	\$ 1708.33	\$ 7972.00	\$ 6833.32	\$ -1138.68	\$ 12528.00
TOTAL EXPENDITURES	\$ 1401150.00	\$ 108110.39	\$ 116762.47	\$ 399552.35	\$ 467049.88	\$ 67497.53	\$ 1001597.65
NET INCOME -LOSS	\$ 168600.00	\$ -6779.22	\$ 14050.03	\$ 160902.97	\$ 56200.12	\$ 104702.85	\$ -7697.03

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
April 30, 2013

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$ 101,066.87
WATER/SEWER FUND TDOA	589,423.63
CASH - REVENUE BOND ESCROW	50,219.53
CASH - WATER PRINCIPAL AND INTEREST	589,196.18
CASH IN REPURCHASE AGREEMENT	195,319.76
CASH-WW/SS PRINCIPAL & INTEREST	175,651.51
DUE FROM GENERAL FUND	478,998.05
2005 RESERVE FUND	49,500.00
2005 CONSTRUCTION FUND	905.36
DUE FROM RECREATION FUND	499.40
2008 RESERVE FUND	231,192.21
2008 CONSTRUCTION FUND	59,498.71
RETURNED CHECKS	160.55
DEFERRED CHARGE-COI-2002 REFUNDING BONDS	59,835.85

TOTAL CURRENT ASSETS \$ 2,581,467.61

FIXED ASSETS

LAND	\$ 205,894.58
EQUIPMENT	639,358.88
SEWER SYSTEM	5,123,389.05
ACCUMULATED DEPRECIATION	- 238,393.14
WATER SYSTEM	4,191,160.84
CONSTRUCTION IN PROGRESS	187,089.44
ACCUMULATED DEPRECIATION	-3,346,296.96

NET FIXED ASSETS \$ 6,762,202.69

TOTAL ASSETS \$ 9,343,670.30

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
April 30, 2013

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	\$.00
SALES TAX PAYABLE	1,460.54
MISSOURI PRIMACY TAX	2,191.33
WATER POLLUTION SERVICE CONNECTION FEE	1,888.05
CUSTOMER DEPOSITS	167,795.00
DUE TO GENERAL FUND	144,913.30
REVENUE BONDS PAYABLE	105,000.00
2005 REVENUE BONDS PAYABLE	325,000.00
2003 REVENUE BONDS PAYABLE	5,000.00
2008 REVENUE BONDS PAYABLE	2,180,000.00
DEFERRED LOSS ON REFINANCING	-6,119.52
TOTAL LIABILITIES	<u>\$ 2,927,128.70</u>

EQUITY

CONT. CAPITAL - FED & STATE	\$.00
RETAINED EARNINGS	6,294,638.41
NET INCOME -LOSS	121,903.19
TOTAL FUND EQUITY	<u>\$ 6,416,541.60</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 9,343,670.30</u>

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 4 month period ended April 30, 2013

	ANNUAL BUDGET	<---CURRENT BALANCE	---> <--- BUDGET	YEAR TO DATE BALANCE	---> <--- BUDGET	BUDGET TO DATE OVER/UNDER	---> TO DATE UNEXPENDED
WATER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CERTIFICATES OF PARTICIPA	0.00	0.00	0.00	59498.71	0.00	59498.71	59498.71
INTEREST INCOME	1000.00	126.62	83.33	552.52	333.32	219.20	-447.48
METER INSTALLATIONS	29250.00	0.00	2437.50	0.00	9750.00	-9750.00	-29250.00
MISCELLANEOUS INCOME	1000.00	0.00	83.33	13275.09	333.32	12941.77	12275.09
PENALTY INCOME	20000.00	1387.92	1666.67	6651.85	6666.68	-14.83	-13348.15
TRASH INCOME	0.00	15647.88	0.00	65774.90	0.00	65774.90	65774.90
WATER SALES - COMMERCIAL	50000.00	3221.46	4166.67	11499.89	16666.68	-5166.79	-38500.11
WATER SALES - RESIDENTIAL	845000.00	55053.59	70416.67	253528.74	281666.68	-28137.94	-591471.26
TOTAL REVENUES	\$ 946250.00	\$ 75437.47	\$ 78854.17	\$ 410781.70	\$ 315416.68	\$ 95365.02	\$ -535468.30
EXPENSES							
ADVERTISING	\$ 250.00	\$ 0.00	\$ 20.83	\$ 0.00	\$ 83.32	\$ 83.32	\$ 250.00
AUDIT	5000.00	0.00	416.67	0.00	1666.68	1666.68	5000.00
BUILDING MAINTENANCE (WAT	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
CAPITAL ASSET EXPENDITURE	170000.00	38396.49	14166.67	116913.51	56666.68	-60246.83	53086.49
CONTRACT LABOR	3500.00	0.00	291.67	0.00	1166.68	1166.68	3500.00
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	1347.00	166.68	-1180.32	-847.00
EQUIPMENT	40000.00	0.00	3333.33	0.00	13333.32	13333.32	40000.00
FISCAL AGENT FEES	1500.00	0.00	125.00	150.00	500.00	350.00	1350.00
GROUP INSURANCE	21000.00	2347.20	1750.00	11966.32	7000.00	-4966.32	9033.68
INSURANCE	14000.00	0.00	1166.67	0.00	4666.68	4666.68	14000.00
INTEREST EXPENSE	57129.00	0.00	4760.75	37690.32	19043.00	-18647.32	19438.68
LEGAL AND PROFESSIONAL	750.00	0.00	62.50	0.00	250.00	250.00	750.00
PROFESSIONAL (WATER)	50000.00	5332.66	4166.67	29544.77	16666.68	-12878.09	20455.23
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	225.00	0.00	-225.00	-225.00
OFFICE SUPPLIES	13000.00	2061.24	1083.33	7185.87	4333.32	-2852.55	5814.13
PAYROLL TAXES	14200.00	1802.29	1183.33	5682.65	4733.32	-949.33	8517.35
REPAIRS AND MAINTENANCE	10000.00	15677.55	833.33	23616.07	3333.32	-20282.75	-13616.07
RETIREMENT PLAN	8550.00	706.26	712.50	3349.48	2850.00	-499.48	5200.52
SALARIES	186400.00	25278.05	15533.33	76001.58	62133.32	-13868.26	110398.42
SALARIES-OVERTIME	2500.00	0.00	208.33	0.00	833.32	833.32	2500.00
SUPPLIES	25000.00	1090.06	2083.33	13731.12	8333.32	-5397.80	11268.88
SUPPLIES - PROJECT	0.00	67.98	0.00	188.49	0.00	-188.49	-188.49
TRASH EXPENSE	0.00	16620.76	0.00	47155.17	0.00	-47155.17	-47155.17
TRAVEL AND TRAINING	4500.00	427.40	375.00	1209.90	1500.00	290.10	3290.10
UTILITIES-ELECTRIC (WATER	76000.00	6599.91	6333.33	26573.18	25333.32	-1239.86	49426.82
UTILITIES-OTHER (WATER)	6000.00	393.44	500.00	1925.77	2000.00	74.23	4074.23
VEHICLE EXPENSES-GAS	13000.00	1053.27	1083.33	2853.82	4333.32	1479.50	10146.18
VEHICLE EXPENSE-OTHER	7500.00	366.41	625.00	1488.98	2500.00	1011.02	6011.02
TOTAL EXPENSES	\$ 731279.00	\$ 118220.97	\$ 60939.90	\$ 408799.00	\$ 243759.60	\$ -165039.40	\$ 322480.00
NET INCOME -LOSS	\$ 214971.00	\$ -42783.50	\$ 17914.27	\$ 1982.70	\$ 71657.08	\$ -69674.38	\$ -212988.30

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND

ANNUAL	<--CURRENT	-->	<--	YEAR TO DATE	-->	<--	BUDGET TO DATE	-->
BUDGET	BALANCE		BUDGET	BALANCE		BUDGET	OVER/UNDER	UNEXPENDED

REVENUES

TOTAL REVENUES	\$ 1158000.00	\$ 93382.23	\$ 96500.00	\$ 412200.85	\$ 386000.00	\$ 26200.85	\$ -745799.15
----------------	---------------	-------------	-------------	--------------	--------------	-------------	---------------

ADVERTISING	\$	250.00	\$	0.00	\$	20.83	\$	0.00	\$	83.32	\$	83.32	\$	250.00
AUDIT		5000.00		0.00		416.67		0.00		1666.68		1666.68		5000.00
BUILDING MAINTENANCE (SEW		1000.00		42.15		83.33		42.15		333.32		291.17		957.85
CAPITAL ASSET EXPENDITURE		70000.00		0.00		5833.33		14107.50		23333.32		9225.82		55892.50
CONTRACT LABOR		3500.00		0.00		291.67		0.00		1166.68		1166.68		3500.00
DUES AND SUBSCRIPTIONS		500.00		0.00		41.67		702.00		166.68		-535.32		-202.00
EQUIPMENT		45000.00		0.00		3750.00		0.00		15000.00		15000.00		45000.00
FISCAL AGENT FEES		3000.00		0.00		250.00		900.00		1000.00		100.00		2100.00
GROUP INSURANCE		17200.00		1787.37		1433.33		9473.20		5733.32		-3739.88		7726.80
HOOK-UP EXPENSE (SEWER)		13500.00		0.00		1125.00		0.00		4500.00		4500.00		13500.00
INSURANCE		16000.00		0.00		1333.33		0.00		5333.32		5333.32		16000.00
INTEREST EXPENSE		74170.00		0.00		6180.83		28959.69		24723.32		-4236.37		45210.31
LEGAL AND PROFESSIONAL		1000.00		0.00		83.33		0.00		333.32		333.32		1000.00
PROFESSIONAL (SEWER)		50000.00		218.00		4166.67		3609.19		16666.68		13057.49		46390.81
OFFICE SUPPLIES		13000.00		2071.94		1083.33		7371.74		4333.32		-3038.42		5628.26
PAYROLL TAXES		11800.00		1359.62		983.33		4082.38		3933.32		-149.06		7717.62
REPAIRS AND MAINTENANCE		10000.00		1057.99		833.33		3049.00		3333.32		284.32		6951.00
RETIREMENT PLAN		7100.00		532.79		591.67		2690.48		2366.68		-323.80		4409.52
SALARIES		155000.00		19069.41		12916.67		54661.17		51666.68		-2994.49		100338.83
SALARIES-OVERTIME		2500.00		0.00		208.33		0.00		833.32		833.32		2500.00
SPRINGFIELD SEWER CHARGES		440000.00		66547.00		36666.67		132928.51		146666.68		13738.17		307071.49
SUPPLIES		13000.00		-10.08		1083.33		4301.05		4333.32		32.27		8698.95
TRAVEL AND TRAINING		4500.00		365.76		375.00		1103.26		1500.00		396.74		3396.74
UTILITIES-ELECTRIC (SEWER		55000.00		4437.43		4583.33		15022.86		18333.32		3310.46		39977.14
UTILITIES-OTHER (SEWER)		9500.00		3253.08		791.67		4451.85		3166.68		-1285.17		5048.15
VEHICLE EXPENSE-GAS		12000.00		1180.74		1000.00		2981.29		4000.00		1018.71		9018.71
VEHICLE EXPENSE-OTHER		3500.00		90.42		291.67		1843.04		1166.68		-676.36		1656.96

NET INCOME -LOSS	\$	120980.00	\$	-8621.39	\$	10081.68	\$	119920.49	\$	40326.72	\$	79593.77	\$	-1059.51
------------------	----	-----------	----	----------	----	----------	----	-----------	----	----------	----	----------	----	----------

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
PARK FUND
April 30, 2013

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$	48,310.49	
RESTRICTED CASH		10,588.81	
PARK FUND TDOA		309,801.74	
TAXES RECEIVABLE		39,600.58	
2003 COPS RESERVE		1.00	
PETTY CASH		240.00	
DUE FROM GENERAL FUND		59,659.65	
2009 B CERTIFICATE FUND		251.86	
2008 RESERVE FUND		301,000.00	
2008 COST OF ISSUANCE		3,420.57	
YOUTH SCHOLARSHIPS		932.50	
TOTAL ASSETS	\$		771,942.20

=====

LIABILITIES AND EQUITY

PAYROLL TAXES PAYABLE	\$	.00	
DUE TO GENERAL FUND		675,991.55	
DUE TO WATER/SEWER FUND		1,624.40	
MID-MISSOURI BANK		98,557.64	

TOTAL LIABILITIES \$ 776,173.59

EQUITY

FUND BALANCE	\$ -	125,734.15	
NET INCOME -LOSS		121,502.76	

TOTAL FUND EQUITY \$ -4,231.39

TOTAL LIABILITIES AND EQUITY \$ 771,942.20

=====

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 4 month period ended April 30, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
REVENUES							
ADULT PROGRAMS	\$ 17000.00	\$ 1011.00	\$ 1416.67	\$ 4154.00	\$ 5666.68	\$ -1512.68	\$ -12846.00
ADVERTISING INCOME	27500.00	720.00	2291.67	14360.00	9166.68	5193.32	-13140.00
CONCESSION INCOME	47500.00	1966.35	3958.33	4830.20	15833.32	-11003.12	-42669.80
FOURTH OF JULY	3500.00	0.00	291.67	0.00	1166.68	-1166.68	-3500.00
INTEREST INCOME	1000.00	32.59	83.33	122.70	333.32	-210.62	-877.30
GRANT RECEIPTS	500.00	0.00	41.67	0.00	166.68	-166.68	-500.00
MISCELLANEOUS INCOME	1000.00	462.00	83.33	761.00	333.32	427.68	-239.00
MOBILE PHONE TOWER	11600.00	1024.79	966.67	4099.16	3866.68	232.48	-7500.84
PARK FEES	7500.00	0.00	625.00	0.00	2500.00	-2500.00	-7500.00
REAL ESTATE TAXES	54575.00	0.00	4547.92	38776.65	18191.68	20584.97	-15798.35
FACILITY INCOME	47500.00	3315.25	3958.33	11179.00	15833.32	-4654.32	-36321.00
SALES TAX	475000.00	36694.36	39583.33	147795.01	158333.32	-10538.31	-327204.99
SALES TAX - CAP IMP	100000.00	0.00	8333.33	22524.39	33333.32	-10808.93	-77475.61
SPECIAL EVENT INCOME	11000.00	0.00	916.67	117.50	3666.68	-3549.18	-10882.50
SWIM POOL INCOME	100000.00	1015.00	8333.33	1080.00	33333.32	-32253.32	-98920.00
YOUTH PROGRAMS	150000.00	7219.74	12500.00	32402.02	50000.00	-17597.98	-117597.98
 TOTAL REVENUES	 \$ 1055175.00	 \$ 53461.08	 \$ 87931.25	 \$ 282201.63	 \$ 351725.00	 \$ -69523.37	 \$ -772973.37

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 4 month period ended April 30, 2013

	ANNUAL BUDGET	<--CURRENT BALANCE	BUDGET <--	YEAR TO DATE BALANCE	BUDGET <--	BUDGET TO DATE OVER/UNDER	TO DATE UNEXPENDED
EXPENDITURES							
ADVERTISING	\$ 500.00	\$ 0.00	\$ 41.67	\$ 632.50	\$ 166.68	\$ -465.82	\$ -132.50
BUILDING MAINTENANCE (PAR	1000.00	48.50	83.33	434.56	333.32	-101.24	565.44
CAPITAL ASSET EXPENDITURE	0.00	3295.00	0.00	4521.00	0.00	-4521.00	-4521.00
CHEMICALS	8000.00	2922.60	666.67	2922.60	2666.68	-255.92	5077.40
CONCESSIONS	30000.00	777.00	2500.00	2337.86	10000.00	7662.14	27662.14
CONTRACT LABOR	10000.00	2441.25	833.33	5130.94	3333.32	-1797.62	4869.06
FIREWORKS	8000.00	5804.76	666.67	6604.76	2666.68	-3938.08	1395.24
FISCAL AGENT FEES	4000.00	0.00	333.33	750.00	1333.32	583.32	3250.00
GROUP INSURANCE	21500.00	2012.17	1791.67	5543.87	7166.68	1622.81	15956.13
INSURANCE	20000.00	23.52	1666.67	70.56	6666.68	6596.12	19929.44
INTEREST EXPENSE	251640.00	0.00	20970.00	1324.77	83880.00	82555.23	250315.23
LANDSCAPING	1000.00	116.73	83.33	206.73	333.32	126.59	793.27
LEASE PAYMENTS	145000.00	0.00	12083.33	0.00	48333.32	48333.32	145000.00
LEGAL	1500.00	0.00	125.00	0.00	500.00	500.00	1500.00
PROFESSIONAL	8000.00	2332.00	666.67	5968.91	2666.68	-3302.23	2031.09
OFFICE SUPPLIES	5500.00	1115.93	458.33	3147.79	1833.32	-1314.47	2352.21
PAYROLL TAXES	24750.00	2212.51	2062.50	6568.86	8250.00	1681.14	18181.14
REPAIRS AND MAINTENANCE	10000.00	23.22	833.33	428.59	3333.32	2904.73	9571.41
RETIREMENT PLAN	8900.00	-24.98	741.67	568.22	2966.68	2398.46	8331.78
SALARIES	193550.00	19545.11	16129.17	54324.18	64516.68	10192.50	139225.82
SALARIES-SEASONAL	127500.00	9375.88	10625.00	31475.23	42500.00	11024.77	96024.77
SALARIES-OVERTIME	2000.00	0.00	166.67	66.00	666.68	600.68	1934.00
SUPPLIES-GENERAL (PARK)	9000.00	473.96	750.00	2279.82	3000.00	720.18	6720.18
SUPPLIES-SPORTS (PARK)	18000.00	2161.38	1500.00	4802.35	6000.00	1197.65	13197.65
SUPPLIES-AQUATIC (PARK)	7500.00	1407.70	625.00	1607.20	2500.00	892.80	5892.80
SUPPLIES-SPECIAL ACTIVITY	7000.00	237.00	583.33	1832.40	2333.32	500.92	5167.60
SUPPLIES - GROUNDS	500.00	361.82	41.67	361.82	166.68	-195.14	138.18
TELEPHONE	7000.00	239.53	583.33	2900.61	2333.32	-567.29	4099.39
TRAVEL AND TRAINING	500.00	622.33	41.67	1520.94	166.68	-1354.26	-1020.94
UTILITIES-ELECTRIC (PARK)	48000.00	52.14	4000.00	8114.50	16000.00	7885.50	39885.50
UTILITIES-GAS	8000.00	529.39	666.67	1527.61	2666.68	1139.07	6472.39
UTILITIES-OTHER (PARK)	0.00	302.69	0.00	1234.07	0.00	-1234.07	-1234.07
VEHICLE EXPENSE-GAS	2500.00	616.95	208.33	1155.05	833.32	-321.73	1344.95
VEHICLE EXPENSE-OTHER	2750.00	-249.37	229.17	334.57	916.68	582.11	2415.43
TOTAL EXPENDITURES	\$ 993090.00	\$ 58776.72	\$ 82757.51	\$ 160698.87	\$ 331030.04	\$ 170331.17	\$ 832391.13
NET INCOME -LOSS	\$ 62085.00	\$ -5315.64	\$ 5173.74	\$ 121502.76	\$ 20694.96	\$ 100807.80	\$ 59417.76

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
April 30, 2013

GENERAL FIXED ASSETS

ASSETS

FIXED ASSETS, UNDEPRECIATED	\$ 3,132,701.57
	<u>=====</u>

EQUITY

INVESTMENT IN GENERAL FIXED ASSETS	\$ 3,132,701.57
	<u>=====</u>

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
April 30, 2013

GENERAL LONG-TERM DEBTS

ASSETS

AMOUNT AVAILABLE FOR DEBT RETIREMENT	\$ 62,452.03	
AMOUNT AVAILABLE FOR DEBT RETIREMENT	158,044.38	
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT	397,547.97	
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT - 2001	1,366,955.62	
AMOUNT TO BE PROVIDED-POLICE STATION	245,000.00	
TOTAL ASSETS		\$ 2,230,000.00

LIABILITIES

CERTIFICATES OF PARTICIPATION PAYABLE	460,000.00	
CERTIFICATE OF PARTICIPATION - 2001	1,525,000.00	
LEASE-PURCHASE-POLICE STATION (2002)	245,000.00	
TOTAL LIABILITIES		\$ 2,230,000.00

UNAUDITED

	2013 Budgeted		Expended As of Apr 30, 2013	% Used	2013 Projected		Received As of Apr 30, 2013	% Rec'd	Cumulative Gains or (Losses) Per Fund
	Expenses				Revenues				
General Fund									
General City Administration	\$221,400.00		\$81,087.53	36.6%					
Law and Public Safety Division	\$691,350.00		\$227,906.46	33.0%					
Street Division	\$459,800.00		\$60,637.25	13.2%					
Planning & Development Division	\$83,600.00		\$21,949.11	26.3%					
Emergency Management Division	\$20,500.00		\$7,942.00	38.7%					
Sub-Total	\$1,476,650.00		\$399,522.35	27.1%	\$1,569,750.00		\$560,455.32	35.7%	\$160,932.97
Park Fund									
Water Fund	\$1,033,090.00		\$160,698.87	15.6%	\$1,054,675.00		\$282,201.63	26.8%	\$121,502.76
Sewer Fund	\$951,659.00		\$408,799.00	43.0%	\$946,250.00		\$410,871.70	43.4%	\$2,072.70
Totals	\$1,140,626.00		\$292,280.36	25.6%	\$1,158,000.00		\$412,200.85	35.6%	\$119,920.49
Totals	\$4,602,025.00		\$1,261,300.58	27.4%	\$4,728,675.00		\$1,665,729.50	35.2%	\$404,428.92
					Total Operating Cash As of Apr 30, 2013	Total Reserves Available As of Apr 30, 2013			
General Fund	\$173,905.36				\$11,151.16				\$358,930.55
Water & Sewer Fund	\$648,540.31				\$101,066.87				\$784,743.39
Park Fund	\$229,679.04				\$48,310.49				\$309,801.74

Revenues by Month

	2013 Budget	MAR				APR
		JAN	FEB	MAR		
General Fund	\$1,569,750.00	\$186,649.97	\$169,177.02	\$103,297.16	\$101,331.17	
Cumm. Total		\$186,649.97 11.9%	\$355,826.99 22.7%	\$459,124.15	\$560,455.32 29.2%	35.7%
Water	\$946,250.00	\$162,822.58	\$76,460.77	\$96,060.88	\$75,437.47	
Cumm. Total		\$162,822.58 17.2%	\$239,283.35 25.3%	\$335,344.23	\$410,781.70 35.4%	43.4%
Sewer	\$1,158,000.00	\$107,021.58	\$96,521.98	\$115,275.06	\$93,382.23	
Cumm. Total		\$107,021.58 9.2%	\$203,543.56 17.6%	\$318,818.62	\$412,200.85 27.5%	35.6%
Parks	\$1,054,675.00	\$103,183.66	\$60,118.43	\$65,438.46	\$53,461.08	
Cumm. Total		\$103,183.66 9.8%	\$163,302.09 15.5%	\$228,740.55	\$282,201.63 21.7%	26.8%
Totals	\$4,728,675.00	\$559,677.79	\$402,278.20	\$380,071.56	\$323,611.95	
Cumm. Total		\$559,677.79 11.8%	\$961,955.99 20.3%	\$1,342,027.55	\$1,665,639.50 28.4%	35.2%

REVENUE SOURCES	2013 Projected Revenues	Received As of Apr 30, 2013	% of Projected Revenues Collected to Date	
General Fund				
Asset Sales	\$0	0.00		
Building Permits	\$10,000	\$14,698	147.0%	
Cable TV Franchise Fees	\$18,000	\$7,585	42.1%	
County Road & Bridge Tax	\$29,250	\$27,921	95.5%	Dedicated to Streets and Roads
Electric Franchise Fees	\$235,000	\$50,120	21.3%	
Gas Franchise Fees	\$50,000	\$19,982	40.0%	
Grant Revenues	\$9,000	\$2,077	N/A	
Interest Income	\$1,500	\$133	8.9%	
Law Enforcement Sales Tax	\$24,000	\$3,958	16.5%	Dedicated to Public Safety
Merchant Licenses	\$5,100	\$2,050	40.2%	
Miscellaneous Revenues	\$1,000	\$1,020	102.0%	
Mobile Phone Lease Fees	\$52,000	\$27,379	52.7%	
Motor Vehicle Fuel Taxes	\$185,000	\$62,864	34.0%	Dedicated to Streets and Roads
Planning And Zoning	\$5,000	\$1,147	22.9%	
Real Estate Taxes	\$178,400	\$149,441	83.8%	
Recycling Center	\$1,000	\$0	0.0%	
Sales & Use Taxes	\$420,000	\$135,492	32.3%	
Sales Tax - Capital Improvement	\$85,000	\$26,240	0.0%	
State LET Account	\$500	\$0	0.0%	Dedicated to Public Safety
Traffic Court Fines	\$80,000	\$28,108	35.1%	
Trash Income	\$180,000	\$0	0.0%	Dedicated to Streets and Roads
Veterans' Memorial	\$0	\$240		
Totals	\$1,569,750	\$560,455	35.7%	
	\$1,322,000			Available Funds for General Fund

REVENUE SOURCES	2013 Projected Revenues	Received As of Apr 30, 2013	% of Projected Revenues Collected to Date
Water Fund			
Asset Sales	\$0		N/A
Certificates of Participation	\$0	\$59,499	N/A
Grant Receipts	\$0	\$0	N/A
Interest Income	\$1,000	\$553	55.3%
Meter Installations	\$29,250	\$0	0.0%
Miscellaneous Revenues	\$1,000	\$13,275	1327.5%
Penalty Income	\$20,000	\$6,652	33.3%
Trash Income	\$0	\$65,775	
Water Sales - Commercial	\$50,000	\$11,500	23.0%
Water Sales - Residential	\$845,000	\$253,529	30.0%
	\$811,000	\$410,782	50.7%
Sewer Fund			
Development Lift Station Fees	\$0	\$0	N/A
Asset Sales	\$0	\$0	N/A
Certificate of Participation	\$0	\$0	N/A
Hook-up Fees Received	\$27,000	\$0	0.0%
Interest Income	\$1,000	\$188	18.8%
Miscellaneous Revenues	\$0	\$0	N/A
Penalty Income	\$30,000	\$10,020	33.4%
Sewer Sales	\$1,100,000	\$401,993	36.5%
	\$1,158,000	\$412,201	35.6%

REVENUE SOURCES	Projected Revenue	Received As of Apr 30, 2013	% of Projected Revenues Collected to Date
Park Fund			
Adult Program Fees	\$17,000	\$4,154	24.4%
Advertising Income	\$27,500	\$14,360	52.2%
Asset Sales	\$0	\$0	N/A
Certificates of Participation	\$0	\$0	N/A
Concession Income	\$47,500	\$4,830	10.2%
Fourth of July	\$3,500	\$0	0.0%
Grant Receipts	\$0	\$0	0.0%
Interest Income	\$1,000	\$123	12.3%
Miscellaneous Revenues	\$1,000	\$761	76.1%
Mobile Phone Tower Fees	\$11,600	\$4,099	35.3%
Park Fees	\$7,500	\$0	N/A
Real Estate Taxes	\$54,575	\$38,777	71.1%
Facility Rental Income	\$47,500	\$11,179	23.5%
Sales Tax	\$475,000	\$147,795	31.1%
Sales Tax - Capital Improvement	\$100,000	\$22,524	22.5%
Special Event Income	\$11,000	\$118	1.1%
Swimming Pool Income	\$100,000	\$1,080	1.1%
Youth Programs	\$150,000	\$32,402	21.6%
Transfers In or Out	\$0	\$0	0.0%
	\$1,054,675	\$282,202	26.8%

2013 Budget		JAN		FEB		MAR		APR		MAY	
General City Governme	Cum. Total	\$221,400.00	\$15,788.23	\$15,830.80	\$20,514.99	\$28,728.89					
			\$15,788.23	7.1%	\$31,619.03	14.3%	\$52,358.64	23.6%	\$81,087.53	36.6%	
Law & Public Safety	Cum. Total	\$691,350.00	\$44,799.43	\$68,836.37	\$49,711.22	\$63,980.39					
			\$44,799.43	6.5%	\$113,635.80	16.4%	\$164,016.95	23.7%	\$227,906.46	33.0%	
Water	Cum. Total	\$951,659.00	\$122,689.83	\$66,345.39	\$61,485.43	\$118,220.97					
			\$122,689.83	12.9%	\$189,035.22	19.9%	\$267,038.14	28.1%	\$408,799.00	43.0%	
Sewer	Cum. Total	\$1,140,626.00	\$57,728.08	\$39,984.35	\$76,443.40	\$102,003.62					
			\$57,728.08	5.1%	\$97,712.43	8.6%	\$175,015.14	15.3%	\$292,280.36	25.6%	
Streets	Cum. Total	\$459,800.00	\$26,499.78	\$16,092.85	\$9,700.09	\$8,359.28					
			\$26,499.78	5.8%	\$42,592.63	9.3%	\$52,277.97	11.4%	\$60,637.25	13.2%	
Planning & Developme	Cum. Total	\$83,600.00	\$4,681.55	\$4,796.75	\$5,281.11	\$7,011.83					
			\$4,681.55	5.6%	\$9,478.30	11.3%	\$14,937.28	17.9%	\$21,949.11	26.3%	
Parks	Cum. Total	\$1,033,090.00	\$30,678.63	\$30,063.85	\$28,429.54	\$58,776.72					
			\$30,678.63	3.0%	\$60,742.48	5.9%	\$94,087.16	9.1%	\$160,698.87	15.6%	
Emergency Managemer	Cum. Total	\$20,500.00	\$10.00	\$7,932.00	\$0.00	\$30.00					
			\$10.00	0.0%	\$7,942.00	38.7%	\$7,942.00	38.7%	\$7,972.00	38.9%	
Totals	Cum. Total	\$4,602,025.00	\$302,875.53	\$249,882.36	\$251,565.78	\$387,111.70					
			\$302,875.53	6.6%	\$552,757.89	12.0%	\$827,673.28		\$1,214,784.98	\$0.00	

**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**



AN ORDINANCE

AMENDING the Willard Land Use Regulations, Section 400.380A, City of Willard Zoning Map, by rezoning Part of Tract 1/Part of Tract 3 of the Crighton and Goodwyn Enterprises, Inc. Minor Subdivision located at the Southwest corner of Hughes Road and U.S. Highway 160 all within the City of Willard, MO.

1st and 2nd Reading

**STAFF REPORT FOR REZONING
Of
PART OF THE
CRIGHTON AND GOODWYN ENTERPRISES, INC.
MINOR SUBDIVISION**

Date: June 10, 2013

Location: The property is located at the southwest corner of the intersection of Hughes Road and HWY160. The property is part of lot1 and lot 2 of the Crighton and Goodwyn Enterprises, INC. Minor Subdivision more specifically described as:

A TRACT OF LAND IN PART OF THE NORTH ½ OF LOT 1 AND THE NORTH ½ OF LOT 2 OF THE SW FRACTIONAL ¼ OF SECTION 31, TOWNSHIP 30 NORTH, RANGE 22 WEST, WILLARD, GREENE COUNTY, MISSOURI, DESCRIBED AS FOLLOWS; COMMENCING AT THE WEST ¼ CORNER OF SAID SECTION 31, THENCE 88° 19' 22" E, 694.31 FEET ALONG THE SOUTH LINE OF SAID NW FRACTIONAL ¼; THENCE 88° 19' 22" E, 175.99 FEET ALONG SAID SOUTH LINE; THENCE S 02° 09' 42" W, 974.05 FEET FOR THE POINT OF BEGINNING; THENCE CONTINUING S 02° 09' 42" W, 324.83 FEET; THENCE S 88° 17' 26" E, 1039.45 FEET TO THE INTERSECTION WITH A NON-TANGENT 7464.44 RADIUS CURVE OF THE WEST RIGHT OF WAY LINE OF US HIGHWAY 160; THENCE ALONG SAID CURVE WHOSE CORD BEARS N 27° 09' 59" W AN ARC DISTANCE OF 363.41 FEET; THENCE N 87° 51' 00" W, 861.43 FEET TO THE POINT OF BEGINNING.
CONTAINING 7.0 ACRES SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

Applicant: James Crighton

Tract size: 7 acres

Existing use: Vacant undeveloped, the property is currently zoned M-1.

Proposed use: "R-3" Multi-Family Residence District

Surrounding Land Uses:

- North – M-1 Light Industrial District
- South – R-1 PDD Single Family Planned Development District
- East – M-2 General Manufacturing District
- West – R-3 Multi-Family Residence Planned Development District

History : In December of 2012 an application for a re-zoning request from R-1 to M-1 was submitted to the P/Z Commission and Board of Aldermen. The re-zoning request was approved.

Comprehensive Plan : The future land use map shows the area to be developed single –family residential.

Wastewater : Sanitary sewer is available on the adjacent tract to the north. Detailed Engineered drawings will be required at the time of development.

Water: Water is available on the adjacent tract to the north. Detailed Engineering drawings will be required at the time of development.

Transportation: The property is served by a fifty (50) ft. ingress and egress easement. The location of this easement may need to be addressed as part of any future development. The property is in the vicinity of Hughes Rd. Hughes Road has an eighty foot (80') ROW and the current pavement width is twenty-one feet (21').

Storm water: This property is not located in the FEMA Floodplain. There is a natural drainage pathway that flows from the east side of HWY 160 to the west onto the adjacent property to the north. This drainage channel crosses the ingress ,egress easement and will be part of the required Public Improvements for any future development.

Staff Comments: The property was posted in accordance with the requirements of the code and letters were sent out to all property owners within 185 feet, including the Deerfield Homeowners Association. Staff has not received any comments.

The City may require additional impact studies for Public Improvements at the time of future development.

Director of Development

Randy Brown

First Reading: _____ Second Reading: _____

Council Bill No.: _____ Ordinance No.: _____

DRAFT

AN ORDINANCE

AMENDING the Willard Land Use Regulations, Section 400.380A, City of Willard Zoning Map, by rezoning Part of Tract 1 Part of Tract 3 of the Crighton and Goodwyn Enterprises, Inc. Minor Subdivision located at the Southwest corner of Hughes Road and U.S. Highway 160 all within the City of Willard, MO.

WHEREAS, an application has been filed for a zoning change of the tracts of land described in Exhibit "A" from M-1, Light Manufacturing District to R-3 Multi- Family Residence and;

WHEREAS, following proper notice; a public hearing was held before the Planning and Zoning Commission on May 28, 2013, and said Commission approved the recommendation; and

WHEREAS, proper notice was given of a public hearing to be held on June 10, 2013, before the Board of Aldermen and that said hearing was held in accordance with the law.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The property herein described as Part of Tract 1 and part of Tract 3 of the Crighton and Goodwyn Enterprises, Inc. Minor Subdivision located at the Southwest corner of Hughes Road and U.S. Highway 160, and as more specifically described in Exhibit "A" attached hereto, all within the City of Willard be, and the same hereby is, rezoned from a M-1, Light Manufacturing District or such zoning district as is designated on the Official Zoning Map adopted by the Board of Aldermen to R-3 Multi-Family Residence; and the Willard Land Use Regulations, Section 400.380A thereof, Zoning Map, Is hereby amended, changed and modified accordingly.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: _____

Mayor, Wendell Forshee

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI ON THE ____ DAY OF _____, 2013.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

BRYAN VINCENT

KEVIN MCDONALD

DAVID HEMPHILL

DAVID ROGGENSEES

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax

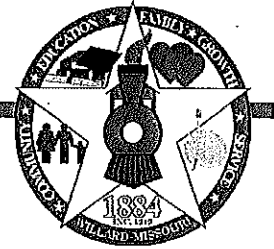
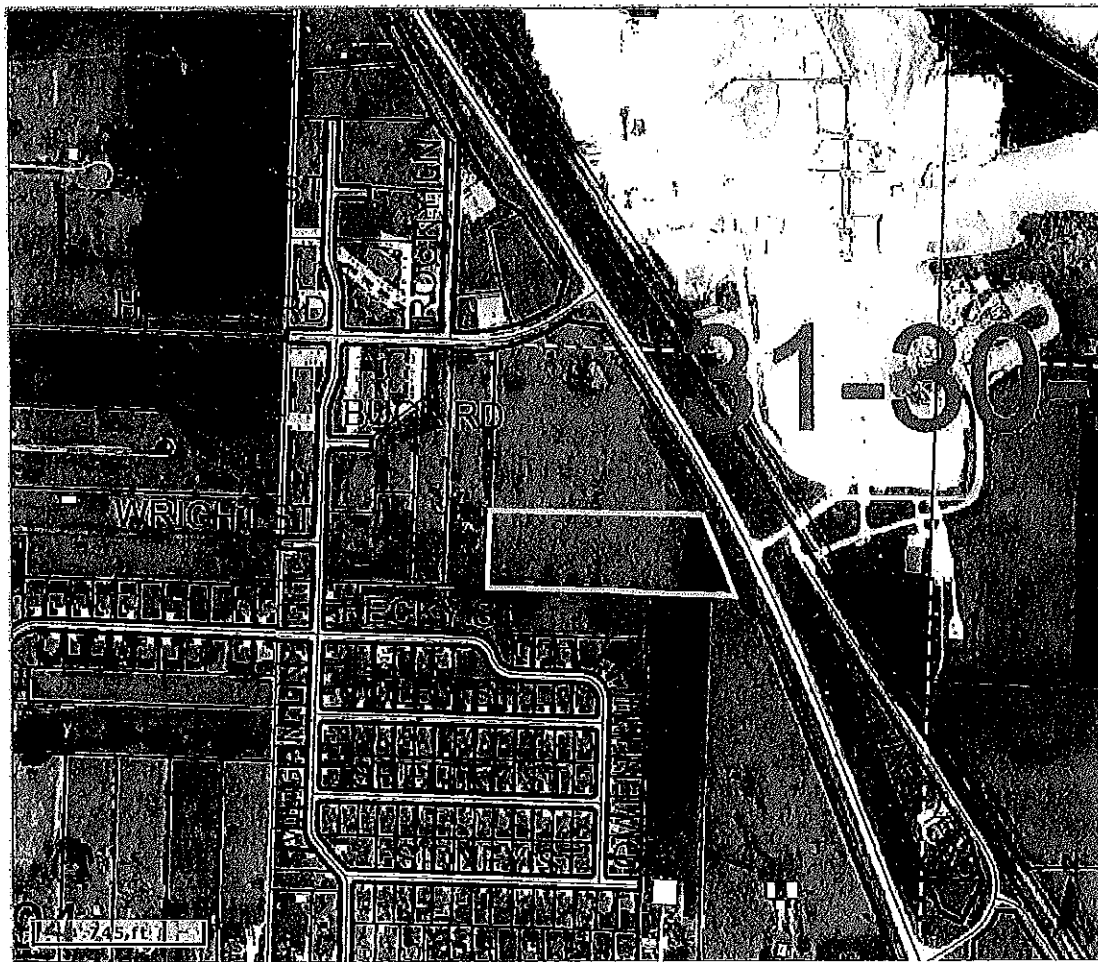


EXHIBIT "A"

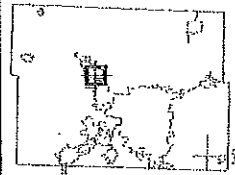
A TRACT OF LAND IN PART OF THE NORTH ½ OF LOT 1 AND THE NORTH ½ OF LOT 2 OF THE SW FRACTIONAL ¼ OF SECTION 31, TOWNSHIP 30 NORTH, RANGE 22 WEST, WILLARD, GREENE COUNTY, MISSOURI, DESCRIBED AS FOLLOWS; COMMENCING AT THE WEST ¼ CORNER OF SAID SECTION 31, THENCE 88° 19' 22" E, 694.31 FEET ALONG THE SOUTH LINE OF SAID NW FRACTIONAL ¼; THENCE 88° 19' 22" E, 175.99 FEET ALONG SAID SOUTH LINE; THENCE S 02° 09' 42" W, 974.05 FEET FOR THE POINT OF BEGINNING; THENCE CONTINUING S 02° 09' 42" W, 324.83 FEET; THENCE S 88° 17' 26" E, 1039.45 FEET TO THE INTERSECTION WITH A NON-TANGENT 7464.44 RADIUS CURVE OF THE WEST RIGHT OF WAY LINE OF US HIGHWAY 160; THENCE ALONG SAID CURVE WHOSE CORD BEARS N 27° 09' 59" W AN ARCDISTANCE OF 363.41 FEET; THENCE N 87° 51' 00" W, 861.43 FEET TO THE POINT OF BEGINNING.

CONTAINING 7.0 ACRES SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

Date Created: 5/24/2013



Overview



Legend

Area Numbers

S / T / R
Numbers

Parcel Lines

— <all other values>

-- DASHROW

— MUNIRWD

-- PROPDASH

- PROPLINE

— RRROW

- ZONING

Section Lines

Quarter Section

Lines

Section Lines

Streets

— <all other values>

— 8

County
Boundary

Assessor's
Parcels

City Limits

Parcel ID 880831300032

Sec/Twp/Rng 31-30-22

Property Address US HWY 160
WILLARD

Alternate ID n/a

Class A

Acreage 7.00

Owner Address CRIGHTON & GOODWYN LLC

PO BOX 97

WILLARD MO 65781

District 180

Brief Tax Description WILLARD IRR: 7A M/L BEG 870.2 FT E & 680.37 FT S W1/4 COR 31 /30/22 S 318.50 FTE 1045.22 FT TO HWY R/W
NWLY 365.29 FT W T O BEG 31/30/22

(Note: Not to be used on legal documents)

Last Data Upload: 5/15/2013 2:23:17 AM

The sinkhole layer on the map is only intended to show a general location of sink holes and cannot be used to determine the exact locations. Confusion over this has necessitated the removal of this layer. At sometime in the future we hope to



developed by
The Schneider Corporation
www.schneidercorp.com

**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**



AN ORDINANCE

AUTHORIZING the approval of the Fortner Minor Subdivision and acceptance of all right-of-way and easements to the City of Willard; and authorizing the City Clerk to sign the Minor Subdivision survey upon compliance with the terms of the Land Development Regulations of the City of Willard.

1st and 2nd Reading

Fortner Minor Subdivision Review

6-10-13

Staff received a request for information concerning the procedural requirements for a lot split located at 408 Beam Street Willard, Mo. Mr. Donald Ryan, the owner of the property was advised of the requirements and has contracted with Hood-Rich Engineering Firm to provide the support documents. Staff has reviewed the application and the survey that was submitted based on the requirements of Article XII Minor Subdivision Procedure in the Willard Municipal Code and ask for the Board and Mayor's consideration to approve.

Background Report:

This property is split naturally by Beam Street and totals approximately 1.5 acres.

Tract A lies to the north Beam Street and currently has an existing single family dwelling located on it. There is single family R-1 zoning to the east and west. It bounds Tiger Alley on the north and Beam Street on the south. This tract totals 19,279 square feet and is currently served by both water and sewer service.

Tract B is located on the south side of Beam Street. It bounds the Ozark Greenways Trail on the south and has R-1 zoning on the east and west side. It currently has a detached accessory structure located on it. There is a waterline that lies parallel to the east property line. The owners have agreed to provide an easement for this line. Tract B can be served by both water and sewer service. This tract totals 41,438.60 square feet.

During the review process a typo was discovered on the Certificate of Ownership and Dedication. The owner was named as Stanley Fortner, and it should have named Donald Ryan. This will be corrected on the final copies of the mylar. If you have any questions about this lot split feel free to contact me at City Hall or by e-mail @ develop@cityofwillard.org

Director of Development

Randy Brown

First Reading:

Second Reading: _

Council Bill No.:

Ordinance No.:

DRAFT

AN ORDINANCE

AUTHORIZING the approval of the Fortner Minor Subdivision and acceptance of all right-of-way and easements to the City of Willard; and authorizing the City Clerk to sign the Minor Subdivision survey upon compliance with the terms of the Land Development Regulations of the City of Willard.

WHEREAS, the purpose of the Fortner Minor Subdivision was to divide the parcel of land located on the North and South sides of 408 Beam St. into two tracts; and

WHEREAS, on October 23, 2012 the Planning and Zoning Commission of the City of Willard, Missouri, reviewed the Minor Subdivision and voted to recommend approval to the Board of Aldermen of the City of Willard.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen hereby approves the Fortner Minor Subdivision located at the North and South sides of 408 Beam St. (see Exhibit 1) into two tracts and accepts of all right-of-way and easements to the City of Willard; and authorizing the City Clerk to sign the Minor Subdivision survey upon compliance with the terms of the Land Development Regulations of the City of Willard.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: _____

Mayor, Wendell Forshee

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI ON THE __ DAY OF _____.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

BRYAN VINCENT

KEVIN MCDONALD

DAVID HEMPHILL

DAVID ROGGENSEES

Exhibit #1

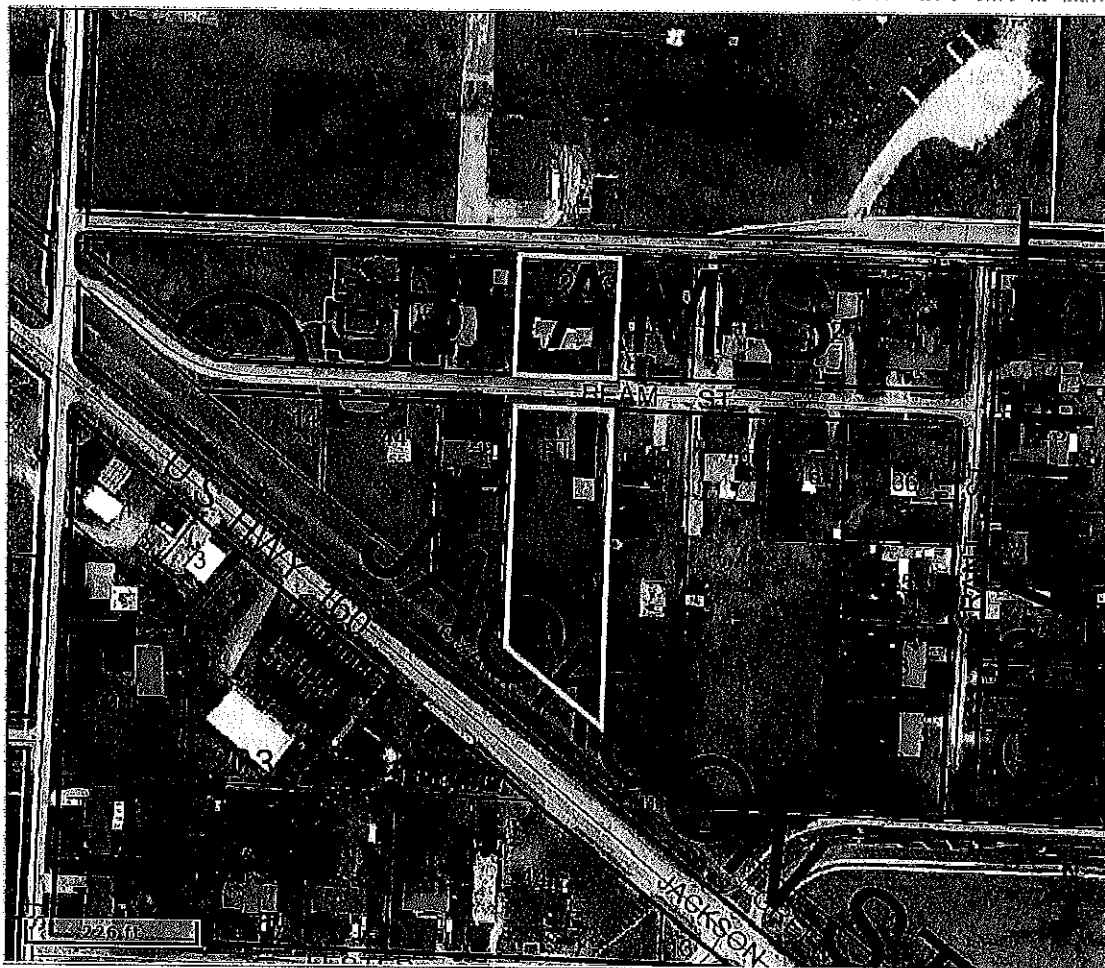
TRACT A DESCRIPTION:

A PARCEL OF LAND BEING A PART OF THE SOUTHWEST QUARTER (SW1/4) OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-FIVE (25), TOWNSHIP THIRTY (30) NORTH, RANGE TWENTY-THREE (23) WEST OF THE FIFTH PRINCIPAL MERIDIAN, WILLARD, GREENE COUNTY, MISSOURI, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT AN EXISTING RAILROAD SPIKE AT THE NORTHWEST CORNER OF SAID SOUTHWEST QUARTER (SW1/4) OF THE NORTHWEST QUARTER (NW1/4); THENCE SOUTH 88 DEGREES 42 MINUTES 31 SECONDS EAST, ALONG THE NORTH LINE THEREOF, A DISTANCE OF 572.01 FEET TO A POINT; THENCE SOUTH 01 DEGREES 43 MINUTES 56 SECONDS WEST, LEAVING SAID NORTH LINE OF THE SOUTHWEST QUARTER (SW1/4) OF THE NORTHWEST QUARTER (NW1/4), A DISTANCE OF 15.00 FEET TO AN IRON PIN SET, BEING THE POINT OF BEGINNING; THENCE SOUTH 88 DEGREES 42 MINUTES 31 SECONDS EAST, A DISTANCE OF 124.58 FEET TO AN IRON PIN SET; THENCE SOUTH 02 DEGREES 02 MINUTES 29 SECONDS WEST, A DISTANCE OF 156.22 FEET TO AN IRON PIN SET ON THE NORTH RIGHT-OF-WAY LINE OF BEAM STREET, AS IT NOW EXISTS; THENCE NORTH 87 DEGREES 51 MINUTES 03 SECONDS WEST ALONG SAID NORTH RIGHT-OF-WAY LINE, A DISTANCE OF 123.74 FEET TO AN IRON PIN SET; THENCE NORTH 01 DEGREES 43 MINUTES 56 SECONDS EAST, LEAVING SAID RIGHT-OF-WAY LINE, A DISTANCE OF 154.36 FEET TO THE POINT OF BEGINNING, CONTAINING 19,279.93 SQUARE FEET, MORE OR LESS, SUBJECT TO ALL EASEMENTS, INCLUDING A 5 FOOT UTILITY EASEMENT, PARALLEL AND ADJACENT TO THE SOUTH LINE OF ABOVE DESCRIBED TRACT A, RESTRICTIONS OF RECORD, AND ANY PART TAKEN OR USED FOR PUBLIC ROADS.

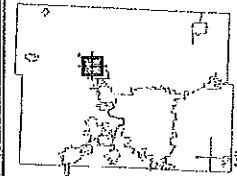
TRACT B DESCRIPTION:

A PARCEL OF LAND BEING A PART OF THE SOUTHWEST QUARTER (SW1/4) OF THE NORTHWEST QUARTER (NW1/4) OF SECTION TWENTY-FIVE (25), TOWNSHIP THIRTY (30) NORTH, RANGE TWENTY-THREE (23) WEST OF THE FIFTH PRINCIPAL MERIDIAN, WILLARD, GREENE COUNTY, MISSOURI, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT AN EXISTING RAILROAD SPIKE AT THE NORTHWEST CORNER OF SAID SOUTHWEST QUARTER (SW1/4) OF THE NORTHWEST QUARTER (NW1/4); SOUTH 88 DEGREES 42 MINUTES 31 SECONDS EAST, ALONG THE NORTH LINE THEREOF, A DISTANCE OF 572.01 FEET TO A POINT; THENCE SOUTH 01 DEGREES 43 MINUTES 56 SECONDS WEST, LEAVING SAID NORTH LINE OF THE SOUTHWEST QUARTER (SW1/4) OF THE NORTHWEST QUARTER (NW1/4), A DISTANCE OF 209.36 FEET TO AN EXISTING IRON PIN BEING A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF BEAM STREET, AS IT NOW EXISTS, AND THE POINT OF BEGINNING; THENCE SOUTH 87 DEGREES 51 MINUTES 03 SECONDS EAST, ALONG SAID SOUTH RIGHT-OF-WAY OF BEAM STREET, A DISTANCE OF 123.52 FEET; THENCE SOUTH 02 DEGREES 02 MINUTES 29 SECONDS WEST, LEAVING SAID RIGHT-OF-WAY LINE, A DISTANCE OF 383.43 FEET TO AN IRON PIN SET; SAID PIN BEING A POINT ON THE NORTHEASTERLY RIGHT-OF-WAY LINE OF THE OLD BURLINGTON NORTHERN RAILROAD, NOW OWNED BY OZARK GREENWAYS, INC; THENCE NORTH 51 DEGREES 09 MINUTES 28 SECONDS WEST, ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 152.29 FEET TO AN IRON PIN SET; THENCE NORTH 01 DEGREES 43 MINUTES 56 SECONDS EAST, LEAVING SAID RIGHT-OF-WAY LINE, A DISTANCE OF 292.43 FEET TO THE POINT OF BEGINNING, CONTAINING 41,438.60 SQUARE FEET, MORE OR LESS, SUBJECT TO ALL EASEMENTS, INCLUDING A 10 FOOT UTILITY EASEMENT, PARALLEL AND ADJACENT TO THE EAST LINE OF ABOVE DESCRIBED TRACT B, RESTRICTIONS OF RECORD, AND ANY PART TAKEN OR USED FOR PUBLIC ROADS,

Date Created: 6/3/2013



Overview



Legend

☒ Area Numbers

☒ S / T / R
Numbers

Parcel Lines

☐ <all other values>

☐ DASHROW

☐ MUNIRWD

☐ PROPDASH

☐ PROPLINE

☐ RRROW

☐ ZONING

Section Lines

☐ Quarter Section
Lines

☐ Section Lines

Streets

☐ <all other values>

☐ 8

☐ County
Boundary

☐ Assessor's
Parcels

☐ City Limits

Parcel ID 880725202005

Sec/Twp/Rng 25-30-23

Property Address 408 E BEAM ST
WILLARD

Alternate ID n/a

Class R

Acreage 1.41

Owner Address RYAN, DONALD M

2215 S CATALINA AVE
SPRINGFIELD MO 65804

District 180

Brief Tax Description WILLARD IRR BEG 572 FT E NW COR SW1/4 NW1/4 E 125 FT S TO RR NWLY ALG RR TO PT DIRECTLY S OF BEG N TO
BEG 25/30/23

(Note: Not to be used on legal documents)

Last Data Upload: 5/15/2013 2:23:17 AM

The sinkhole layer on the map is only intended to show a general location of sink holes and cannot be used to determine the exact locations. Confusion over this has necessitated the removal of this layer. At sometime in the future we hope to


 developed by
The Schneider Corporation
www.schneidercorp.com



**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**

Department Head Reports

**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**



City Clerk Report

1. The Mill St Sidewalk project is in the beginning stages
2. The nuisance violations for grass, weeds and junk are coming in. Randy and I are dealing with those accordingly.
3. I am still in need of the code books from Alderman Vincent, Johnson and Hemphill so that I can update them.
4. I have completed the masters for all of the building permits.
5. I have attended meetings and created the agendas, packets and minutes for the boards.
6. I have been working on various ordinances to be approved by the City Attorney to take to the Board.
7. I am still working on my list of items that are to be brought to the Board for approval of destruction per the retention requirements.
8. I continue to work with the City Administrator and the Mayor to get them familiar with ongoing issues, items that need attention and anything else that I can help with.
9. I attended a senior's luncheon at the request of the Mayor.
10. I have worked with Jon Gold and Ken Reynolds on several closed session issues.
11. I have issued the following business licenses:
 - Two Lawn care businesses
 - Farmers Market
 - 2 Produce Stands
 - HVAC
 - Electronics Sales
 - General Contractor

Dale Duvall, City Clerk

Willard Parks and Recreation

Director's Report

June 10, 2013

Programs

- **Zumba Class** – *Community Building on Mondays and Thursdays @ 7:00 – 8:00pm.*
 - Postponed until further notice
- **Yoga** – *Community Building on Tuesdays @ 6:00 – 7:00pm and Saturdays @ 9:00 – 10:00am.*
 - Average 10-20 participants per class.
- **Pre-Season** – *Murray Room on Mondays and Wednesdays @ 7:15 – 8:15pm.*
 - Average 5-10 participants per class.
- **Children's Dance Classes** – *Murray Room on Tuesdays and Thursdays @ 4:00 – 7:30pm.*
 - Next dates will be available soon
- **Willard Playgroup** – *Recreation Center on Wednesdays @ 10:00 – 12:00pm.*
 - Group will occasionally meet at other places.
 - Meeting a pool for Splash Time for the summer months.
- **Summer Adventure Camp** – *Recreation Center starts May 28th.*
 - Averaged 43 for the first week of camp.

Special Events

- **Splash N Bash** – May 24th, 2013
 - Event ran from 12:00 pm to 8:00 pm. There was a live DJ from 5:00pm to 8:00pm.
 - Operation of the pool ran smooth.
- **Frisco Runaway Triathlon / Splash n Dash Jr. Triathlon** – *Planning in Progress*
 - Change of date: August 17th.
- **Freedom Fest** – *Planning in Progress*
 - The date for this event is set for Saturday, June 29th.
 - We are eagerly working with Freedom Bank to coordinate events for a more active daytime event schedule.
 - The Band McKenna and Brock will play the mid day session.
 - The Band "Members only" will be doing a show the day of the Event at the Park.
 - The event has been official changed to Jackson Park.
- **Party in the Park** – *Planning in Progress*
 - This event will be held on Saturday, August 10th.
 - The event is sponsored by the Willard Area Chamber of Commerce and the Parks Department is a partner.
- **Halloween Events** – *Planning in Progress*
 - Costume Party Dance will be held on October 18th.
 - Haunted House will be open October 25th and 26th.
 - Safe Halloween will be held on Saturday, October 26th.
- **Christmas on the Frisco** – *Planning in Progress*
 - This event is set for November 16th.
 - The event is sponsored by the Willard Area Chamber of Commerce and the Parks Department is a partner.
- **Turkey Trot** – *Planning in Progress*
 - Date for the event is November 28th.
 - This will be the second year for the event. Hoping for growth.
- **Valentines Dance** – *Planning in Progress*

Willard Parks and Recreation Director's Report

June 10, 2013

- Tentative date is set for Friday, February 7th.

Aquatics

- **Facility**
 - Operations at the pool are running smooth.
 - New daily checklist and cleaning procedures are being implemented.
- **Staffing**
 - All staff have been trained in all aspects of the pool.
 - We are fully staffed for the pool season.
- **Programs**
 - All programs at the pool will start the week of June 10.

Sports Section

- **Youth Baseball**
 - We had enough children to fill 27 baseball teams.
- **Competitive Volleyball – Complete**
 - 5 teams are in the league.
- **Champions League – Season is ongoing**
 - Due to rain we are working with the Mavericks baseball program to make-up games.

Sponsorships

- **GYM Signs**
 - As of June 3rd we have 19 paid signs. We are waiting on 2 business payments.
- **Pool Days of Fame**
 - We are in the process of finalizing the sponsorship packages to send out to businesses.

Facilities

- **Rentals – May Numbers** Willard Parks continues to promote the facility rentals.
 - Community Building (Private Rentals – 11)
 - Ongoing – Zumba, Yoga, Senior Lunch, A.A. Group
 - Recreation Center (Private Rentals – 10)
 - Ongoing – Pre-Season, Dance, Basketball Practice, Senior Exercise
 - Pavilion (Private Rentals – 6)
- **Mayor Breakfast**
 - Will be held the forth Saturday of every month.
- **Maintenance**
 - Staff continues to work on grounds.

Other Information

- **Website**
 - The new Willard Parks website has been launched and is fully functional.
 - Please go check it out: www.willardparks.com

Planning and Development Report

June 10, 2013

Development Projects

Highway 160 West Subdivision Phase 1 – Awaiting building plans

Crighton / Goodwyn Rezoning – Prepare staff report for P/Z and BOA , review application and legal description, post property concerning notice of zoning hearing.

Fortner Minor Subdivision – Prepare staff report for P/Z and BOA, review survey and application.

ATM Commercial Subdivision – Working with Olsson Associates and the developer and contractor on future development and the completion of public improvements of Phase 1.

Grants / Contracts

Sidewalk Grant – I have submitted the STP Program Agreement to MO DOT and am waiting on their approval. Also Staff has completed the RFP process and has selected Great River Associates to perform the consulting services. We are awaiting a proposal from them that will be bought to the BOA for approval.

Solar Grant - This project is ongoing and is still in the investigative process, I have spoken to two different engineers about this project.

Code Enforcement

Building Permits – I have performed routine inspections as needed and issued numerous miscellaneous permits, fence, accessory, pergola, storm shelter.

Nuisance Complaints – These are an ongoing problem with all of the rain that we have had this spring. We have several under investigation or in the process of having the properties mowed.

Assisted Dale with Land Development Regulation Amendments as requested, and other Departments as needed.

Director of Development
Randy Brown

CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013



● **Chief's car replacement recommendations**

This item is presented as an ordinance later in the meeting

Officer Statistics			Reserves			Hours
1601	Tom McClain, Chief	11	1640	Doug Thomas, Reserve	0	0
1603	Shannon Shipley, Sgt./Det.	30	1641	Brian Gordon, Reserve	0	0
1604	Robert Bell, Corporal	42	1642	JD Landon, Reserve	0	8
1605	Mike Payne, Senior Officer	27	1643	, Reserve		0
1606	Clint Heimback, Officer	83	1644	Bill Lingenfelter, Reserve	0	2.5
1607	Mike Muhlenbruch, Officer	74	1645	Michele Lappin, Reserve		0
1608	Jeremiah Tayman, Officer	63		TOTAL HRS		10.5
1609	Steve Purdy, Officer	49				
1610	Jason Applegate, Officer	33				
1630	Glenn Cozzens, SRO	4				
1631	Wyatt Sharp, SRO	2				
	TOTAL INCIDENTS					

INCIDENT STATISTICS

Felony		13
Misdemeanor		35
Infraction		244
Other (Services)		236
HBO (Handled By Officers)		379

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST	
					MONTH	YTD
WPD-01 2009 Dodge	108756	1378	20	69	0	\$1428.93
WPD-02 2006 Crown Vic	102893	1634	21	77	\$28.73	\$1928.36
WPD-03 2008 Dodge Charger	120004	1432	22	65	\$148.47	\$524.49
WPD-04 2013 Dodge Charger	6899	2314	28	82	0	\$359.48
WPD-05 2008 Dodge Charger	152095	1775	28	63	\$34.95	\$7012.55
WPD-08M 2008 Harley-Davidson Motorcycle	4550	0	0	0	0	\$365.34



**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**

Water & Sewer

- Check wells daily
- Check lift stations daily
- Locates daily or as needed
- Take chlorine residual samples daily
- In's & Out's/Work orders daily
- Lagoon samples daily
- Run lagoon irrigation daily or as needed, weather permitting
- Read meters for the month, Electronically and manually read in Meadows and manually read all meters in Willard
- Meter Re-reads
- Monthly water samples to Greene Co Health Dept
- Monthly lagoon samples taken to CASI Lab in Springfield
- Lagoon DMR paperwork taken to Springfield DNR Office
- Meet with Lew Rauch to check and recalibrate PH meter and probe @ lagoons
- Add soap to all lift station to cut down on grease buildup
- Mow all lift station, wells, and @ lagoons; also weed eat @ all locations
- Replaced inline filter on pump #1 @ Regional lift station and cleaned filter on #2 pump
- Meet with Mike from Flynn to perform well drawdowns and inspections on all 4 wells
- Locate manholes in field north of fire station located @ corner of Hwy AB & Hwy EE to check for I&I after rain
- Shut off's for past due accounts on the 29th
- Rebuilt fence which was down @ the lagoons
- Final meeting with engineer on completed water project on the 7th
- Cleaned air relief valves in sewer force main from Regional all the way to Kearney Street
- Repaired broken uprights on irrigation @ lagoons

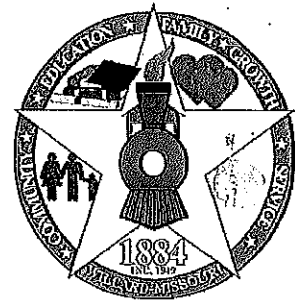


Streets, Vehicle Maintenance, & Misc.

- Crackseal all streets in Augusta Heights subdivision
- Clean out all curb and guttering along streets in Augusta Heights subdivision with streetsweeper
- Use streetsweeper in front of businesses along Jackson Street
- Meet with Greene Co Highway Dept to check out possible use of Micro Seal material for streets in Willard
- Meet with Donnelson Construction for street bids on possible OTO Street Projects
- Pick up 6 pallets of crackseal material from SASCO
- Mow rights of ways along Farm Road 103, Hunt Road, New Melville, Jackson Street, and along walking trail
- Mow Jackson Street Park
- Plastic hauled to Bolivar 8X & Metal to Bolivar 1X
- Work on Kubota mower and Grasshopper mower
- Pick up 1 dog and take to Greene Co Animal Shelter
- Deliver dunk tank to school for special event
- Install thermal plastics on crosswalks and stop bars
- Replaced front axle on Dodge public works truck
- Drop off weed eater @ Vinton supply in Springfield for repair
- Mow 813 Saratoga @ vacant house
- Remove flags @ Veterans Memorial before storm
- Set up barricades on Farm Road 103 for high water running across road
- Pump out all old antifreeze in pumps @ swimming pool
- Drain swimming pool with 4" pump and hoses

Justin Reaves Public Works Director

**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**



AN ORDINANCE

AMENDING Title I, Government Code, Chapter 110, Mayor and Board of Aldermen, Article II, Order of Business, Section 110.090 Order of Business of the Willard Municipal Code, by amending Section 110.090, of the Municipal Code of the City of Willard.

2nd Reading

FIRST READING: 05-13-2013

SECOND READING: 06-10-2013

BILL NO. 13-25

ORDINANCE NO. 130610

AN ORDINANCE

AMENDING Title I, Government Code, Chapter 110, Mayor and Board of Aldermen, Article II, Order of Business, Section 110.090 Order of Business of the Willard Municipal Code, by amending Section 110.090, of the Municipal Code of the City of Willard.

WHEREAS, the Board of Aldermen of the City of Willard desires to amend Section 110.090 of the Municipal Code of the City of Willard, and

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend, Title I, Government Code, Chapter 110, Mayor and Board of Aldermen, Article II, Order of Business, Section 110.090 Order of Business by amending Section 110.090 as follows:

SECTION 110.090: ORDER OF BUSINESS

[The order of business at meetings of the Board of Aldermen are outlined in a tentative agenda as follows:] The Order of Business at meetings of the Board of Aldermen shall be set by an agenda, drafted and submitted by the City Clerk and approved by the Mayor. The agenda may change from the previous meeting based on issues relevant to the Board of Aldermen, but will include:

1. Pledge of Allegiance
2. Call the meeting to order
3. Roll call of members
4. ~~Special recognition (Awards, Certificates and Honors)]~~
5. Agenda amendments/approval of agenda
6. Approve minutes
7. Citizens input
8. Monthly Quarterly financial reports to be presented
~~1st Quarter May~~
~~2nd Quarter July~~
~~3rd Quarter November~~
~~4th Quarter February~~
9. Department Head Reports~~[Police Department report]~~ Department Reports
10. ~~[Emergency Management report]~~ Ordinances/Bills and Other Actions taken by the Board
11. ~~[Public Works report]~~ New Business
12. ~~[Development report]~~ Old Business
13. ~~Community services report]~~ Adjourn Meeting
14. ~~Regular agenda/ordinances/etc. Each and every regular agenda item, including ordinances, resolutions and other matters, will be preceded by a separate corresponding agenda category for "citizen input"]~~
15. ~~Old business]~~
16. ~~Closed session]~~
17. ~~Reopen meeting]~~
18. ~~Adjourn meeting]~~

NOTE: Language that is **Bold and Underlined** has been added and language that has been ~~[struck through and bracketed]~~ shall be deleted.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2013.

Approved as to form: _____

Ken Reynolds, City Attorney

Attested by:

Approved by:

Dale Duvall, City Clerk

Wendell Forshee, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

DAVID ROGGENSEES

DAVID HEMPHILL

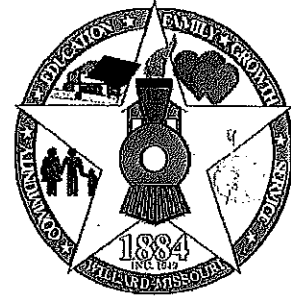
CYNDI COSBY-TRAPP

KEVIN MCDONALD

DOUG JOHNSON

BRYAN VINCENT

**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**



AN ORDINANCE

AUTHORIZING the Mayor, and the Chief Financial Officer, to execute a loan between the City of Willard and _____, for the purpose of financing police cars and police car equipment.

1st and 2nd Reading

THIS WILL BE COMPLETED FOR THE MEETING ON JUNE 10,2013. THE FIGURES HAVE NOT YET BEEN RECEIVED

First Reading: _____

Second Reading: _____

Council Bill No. _____

Ordinance No. _____

AN ORDINANCE

AUTHORIZING the Mayor, and the Chief Financial Officer, to execute a loan between the City of Willard and _____, for the purpose of financing police cars and police car equipment.

WHEREAS, on June 10, 2013, the Board of Aldermen authorized the Mayor and/or Chief Financial Officer to execute the original documents in connection with securing a loan from _____ in the amount of not more than Eighty Thousand Dollars (\$80,000.00), and

WHEREAS, on _____, the original loan agreement, Loan # _____, was executed by the Mayor and Chief Financial Officer; and

WHEREAS, on _____, the loan was secured for a period of thirty six months, at _____ interest rate, with three (3) equal annual payments to be made at the beginning of each one year period, and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, as follows:

Section 1 -- The Board of Aldermen of the City of Willard hereby authorize the Mayor and/or Chief Financial Officer to execute the loan agreement between the City of Willard and _____, dated _____.

Section 2 -- Said loan agreement will be for an outstanding balance of not more than Eighty Thousand Dollars (\$ 80,000.00), 2011 with terms that will require three annual payments of principal and interest to be payable at the beginning of each yearly period. Interest will accrue at _____% for the year until it matures on _____, 2015.

Section 3 - This Ordinance will be in full force and effect from and after passage.

Passed at meeting: _____

Mayor, Wendell Forshee

Attest: _____, City Clerk, Dale Duvall

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE _____ DAY OF _____.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

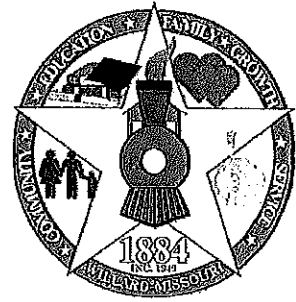
BRYAN VINCENT

KEVIN MCDONALD

DAVID HEMPHILL

DAVID ROGGENSEES

**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**



RESOLUTION

Agreement with American Red Cross

WHEREAS, the City of Willard Emergency Management Department has entered into an agreement with the American Red Cross

Approval by the Board is requested

Resolution No. 13-02

RESOLUTION
Agreement with American Red Cross

WHEREAS, the City of Willard Emergency Management Department has entered into an agreement with the American Red Cross;

WHEREAS, American Red Cross agrees to transfer possession of a one(1) portable generator (identified as Exhibit 1).while retaining ownership of the unit, to assist with fulfilling the functional needs of the Willard, MO EOC ;

WHEREAS, the City of Willard agrees to maintain the generator in accordance with the manufacturer's recommendations. The City of Willard also agrees to return the generator in good working order to the ARC-GOC at any time, upon request.

WHEREAS, both the City of Willard and the ARC-GOC agree to release all liabilities associated with the borrowed equipment.

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen of the City of Willard hereby authorizes the Mayor to execute the Agreement between the City of Willard and the American Red Cross. A copy of the Agreement is attached to and made a part of this Resolution, identified as Exhibit 1.

Introduced and adopted by the Board of Aldermen of the City of Willard this 10th day of June, 2013.

Wendell Forshee, Mayor

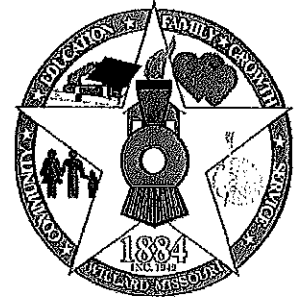
Date _____

ATTEST:

Dale Duvall, City Clerk

Date _____

**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**



AN ORDINANCE

AN ORDINANCE REGULATING THE PLANTING, MAINTENANCE, AND REMOVAL OF TREES, SHRUBS, AND OTHER PLANTS; AND CREATING A TREE BOARD IN THE CITY OF WILLARD, STATE OF MISSOURI.

Planning and Zoning held a public hearing on May 28th and voted to recommend to the Board of Aldermen the following changes to amendments to Section 400.180. Tree Board.

This ordinance is being brought to the Board in the hopes that the Tree Board can become a working board, and this requires recruiting knowledgeable and interested people. There are two options being presented to the Board. The difference between the two ordinances is:

Option 1: a minimum of three (3) members and a maximum of ten(10). The members shall consist of citizens of the City of Willard at large and may include up to two (2) members from outside the city limits but within (10) miles of the city limits.

Option 2: a minimum of three (3) members and a maximum of ten(10). The members shall consist of citizens of the City of Willard at large and may include up to eight (8) members from outside the city limits but within (10) miles of the city limits.

1st and 2nd Reading

BILL NO. _____

ORDINANCE NO. _____

option #

AN ORDINANCE REGULATING THE PLANTING, MAINTENANCE, AND REMOVAL OF TREES, SHRUBS, AND OTHER PLANTS; AND CREATING A TREE BOARD IN THE CITY OF WILLARD, STATE OF MISSOURI.

WHEREAS, A Community's trees are very much the kind of community asset that deserves to be protected and managed for the common good; and

WHEREAS, the Board of Aldermen of the City of Willard wish to promote and protect the public health, safety, and general welfare by providing for the regulation of the planting, maintenance and removal of trees, shrubs and other plants within the City of Willard; and

WHEREAS, a copy of this foregoing ordinance was available for public inspection prior to the consideration by the Board of Aldermen.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: Definitions. "Street Trees" are herein defined as trees, shrubs, bushes and all other woody vegetation on land lying within right-of-way lines on either side of all City streets, avenues, or ways within the City. "Park Trees" are herein defined as trees, shrubs, bushes and all other woody vegetation in public parks having individual names, and all areas owned by the City or to which the public have free access as a park.

SECTION 2: There is hereby created and established a Tree Board for the City of Willard, Greene County, Missouri, which shall consist of a minimum of three (3) members and a maximum of ten(10). The members shall consist of citizens of the City of Willard at large and may include up to two (2) members from outside the city limits but within (10) miles of the city limits. ~~one member of the Willard Park Board and three volunteers who reside within the City limits of Willard.~~ The Board shall be appointed by the Mayor, with consent by the Board of Aldermen of the City of Willard, Greene County, Missouri.

- a) Two of those who are members of the Tree Board on June 1, 2013, ~~June 1, 2000~~, shall serve for a one year term. The other two members shall serve for two year terms.
- b) Thereafter, each member shall serve for two year terms, with the appointments to be made by the Mayor, with the consent of the Board of Aldermen, at the regularly scheduled meeting of the Board of Aldermen in June ~~May~~ of each year.
- c) Should any member resign or withdraw from the Tree Board, that member shall be replaced by appointment by the Mayor, with approval of the Board of Aldermen. The appointment shall be for the remainder of the term of the member who is being replaced.
- d) Meetings shall be held on a quarterly basis with the date and time to be determined at the 4th quarter meeting of each year. Should any member fail to attend two or more meetings in a row without justification, ~~or four or more meetings in any calendar year,~~ that member shall be considered to have withdrawn from the Tree Board, and, may be replaced by the Mayor as herein described.

SECTION 3: It shall be the responsibility of the City Tree Board to study, investigate, counsel and develop and/or update annually, and administer a written plan and budget for the care, maintenance, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. Such plan will be presented annually to the City council and upon their acceptance and approval shall constitute the official comprehensive city tree plan for the City of Willard. The Tree Board, when requested, by the Board of Aldermen, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work.

SECTION 4: The Tree Board shall develop and maintain a list of desirable trees for planting along streets in three size classes: small, medium and large. A list of trees not suitable for planting will also be created. These lists may be modified from time to time by the Tree Board without notice. However, nothing in this ordinance shall be construed to restrict, limit or prohibit the planting of any tree. The lists created by the Tree Board are advisory only.

SECTION 5: The spacing of Street Trees will be in accordance with the three size classes listed pursuant to Section 4 of this Ordinance, and no trees may be planted closer together than the following: Small trees, 35 feet; Medium Trees, 40 feet; and Large Trees, 45 feet; except in special plantings designed or approved by the Tree Board or its designee.

SECTION 6: The distance trees may be planted from curbs or curb lines and sidewalks will be in accordance with the three size classes listed pursuant to Section 4 of this Ordinance, and no trees may be planted closer to any curb or sidewalk than the following: Small Trees, 2 feet; Medium Trees, 3 feet; and Large Trees, 4 feet.

SECTION 7: No Street Tree shall be planted closer than 25 feet of any street corner, measured from the point of nearest intersecting curbs. No Street Tree shall be planted closer than 10 feet of any fireplug.

SECTION 8: No Street Trees, other than these species listed Small Trees, may be planted under or within 10 lateral feet of any overhead utility wire.

SECTION 9: The City shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the right-of-way line of all City streets, alleys, avenues, lanes, squares and public grounds, as may be necessary to insure public safety or to preserve or enhance the symmetry and beauty of such public grounds. The Tree Board may remove or cause or order to be removed, from right-of-way, any tree or part hereof which is in an unsafe condition or which by reason of its nature is injurious to channels, sewers, electric power lines, gas lines, water lines, or other improvements, or is affected with any injurious fungus, insect or other pest.

SECTION 10: It shall be unlawful as a normal practice for any person, firm or city department to top any Street Tree, Park Tree or other tree on public property. "Topping" is defined as the severe cutting back of limbs to stubs larger than three (3) inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are impractical may be exempted from this Ordinance at the determination of the Tree Board.

SECTION 11: The City shall have the right to cause the removal of any dead or diseased trees, tree limbs or branches on public property within the City, when such trees constitute a hazard to health, safety, welfare threat to other trees or plant life within the City.

SECTION 12: It shall be unlawful for any person to prevent, delay, or interfere with the Tree Board, or any of its agents, while engaging in removing of any Street Trees or Park trees, as authorized in this Ordinance.

SECTION 13: The Board of Aldermen shall have the right to review the conduct, acts, and decisions of the Tree Board. Any person may appeal from any ruling or order of the Tree Board to the Board of Aldermen who may hear the matter and make final decision.

SECTION 14: Every person who shall be convicted of violating any of the provisions of this Ordinance shall be fined not more than Five Hundred (\$500.00) Dollars.

SECTION 15: All Ordinances inconsistent with this Ordinance shall and are hereby repealed. The Ordinance shall be in full force and effect after its passage and approval by the Board of Aldermen and signed by the Mayor.

READ TWO TIMES AND PASSED at the meeting of the Board of Aldermen of the city of Willard, Missouri on the _____ day of _____.

Approved as to form: _____ City Attorney

Attested by: _____
Dale Duvall, City Clerk

Approved by: _____
Mayor Wendell Forshee

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

DAVID ROGGENSEES

DAVID HEMPHILL

CYNDI COSBY-TRAPP

KEVIN MCDONALD

DOUG JOHNSON

BRYAN VINCENT

First Reading:

Second Reading:

Council Bill No.:

Ordinance No.:

Option #2

AN ORDINANCE REGULATING THE PLANTING, MAINTENANCE, AND REMOVAL OF TREES, SHRUBS, AND OTHER PLANTS; AND CREATING A TREE BOARD IN THE CITY OF WILLARD, STATE OF MISSOURI.

WHEREAS, A Community's trees are very much the kind of community asset that deserves to be protected and managed for the common good; and

WHEREAS, the Board of Aldermen of the City of Willard wish to promote and protect the public health, safety, and general welfare by providing for the regulation of the planting, maintenance and removal of trees, shrubs and other plants within the City of Willard; and

WHEREAS, a copy of this foregoing ordinance was available for public inspection prior to the consideration by the Board of Aldermen.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: Definitions. "Street Trees" are herein defined as trees, shrubs, bushes and all other woody vegetation on land lying within right-of-way lines on either side of all City streets, avenues, or ways within the City. "Park Trees" are herein defined as trees, shrubs, bushes and all other woody vegetation in public parks having individual names, and all areas owned by the City or to which the public have free access as a park.

SECTION 2: There is hereby created and established a Tree Board for the City of Willard, Greene County, Missouri, which shall consist of a minimum of three (3) members and a maximum of ten(10). The members shall consist of citizens of the City of Willard at large and may include up to eight (8) members from outside the city limits but within (10) miles of the city limits. ~~one member of the Willard Park Board and three volunteers who reside within the City limits of Willard.~~ The Board shall be appointed by the Mayor, with consent by the Board of Aldermen of the City of Willard, Greene County, Missouri.

- a) Two of those who are members of the Tree Board on June 1, 2013, ~~June 1, 2009~~, shall serve for a one year term: The other two members shall serve for two year terms.
- b) Thereafter, each member shall serve for two year terms, with the appointments to be made by the Mayor, with the consent of the Board of Aldermen, at the regularly scheduled meeting of the Board of Aldermen in ~~June~~ May of each year.
- c) Should any member resign or withdraw from the Tree Board, that member shall be replaced by appointment by the Mayor, with approval of the Board of Aldermen. The appointment shall be for the remainder of the term of the member who is being replaced.
- d) Meetings shall be held on a quarterly basis with the date and time to be determined at the 4th quarter meeting of each year. Should any member fail to attend two or more meetings in a row without justification, ~~or four or more meetings in any calendar year,~~ that member shall be considered to have withdrawn from the Tree Board, and, may be replaced by the Mayor as herein described.

SECTION 3: It shall be the responsibility of the City Tree Board to study, investigate, counsel and develop and/or update annually, and administer a written plan and budget for the care, maintenance, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. Such plan will be presented annually to the City council and upon their acceptance and approval shall constitute the official comprehensive city tree plan for the City of Willard. The Tree Board, when requested, by the Board of Aldermen, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work.

SECTION 4: The Tree Board shall develop and maintain a list of desirable trees for planting along streets in three size classes: small, medium and large. A list of trees not suitable for planting will also be created. These lists may be modified from time to time by the Tree Board without notice. However, nothing in this ordinance shall be construed to restrict, limit or prohibit the planting of any tree. The lists created by the Tree Board are advisory only.

SECTION 5: The spacing of Street Trees will be in accordance with the three size classes listed pursuant to Section 4 of this Ordinance, and no trees may be planted closer together than the following: Small trees, 35 feet; Medium Trees, 40 feet; and Large Trees, 45 feet; except in special plantings designed or approved by the Tree Board or its designee.

SECTION 6: The distance trees may be planted from curbs or curb lines and sidewalks will be in accordance with the three size classes listed pursuant to Section 4 of this Ordinance, and no trees may be planted closer to any curb or sidewalk than the following: Small Trees, 2 feet; Medium Trees, 3 feet; and Large Trees, 4 feet.

SECTION 7: No Street Tree shall be planted closer than 25 feet of any street corner, measured from the point of nearest intersecting curbs. No Street Tree shall be planted closer than 10 feet of any fireplug.

SECTION 8: No Street Trees, other than these species listed Small Trees, may be planted under or within 10 lateral feet of any overhead utility wire.

SECTION 9: The City shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the right-of-way line of all City streets, alleys, avenues, lanes, squares and public grounds, as may be necessary to insure public safety or to preserve or enhance the symmetry and beauty of such public grounds. The Tree Board may remove or cause or order to be removed, from right-of-way, any tree or part hereof which is in an unsafe condition or which by reason of its nature is injurious to channels, sewers, electric power lines, gas lines, water lines, or other improvements, or is affected with any injurious fungus, insect or other pest.

SECTION 10: It shall be unlawful as a normal practice for any person, firm or city department to top any Street Tree, Park Tree or other tree on public property. "Topping" is defined as the severe cutting back of limbs to stubs larger than three (3) inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are impractical may be exempted from this Ordinance at the determination of the Tree Board.

SECTION 11: The City shall have the right to cause the removal of any dead or diseased trees, tree limbs or branches on public property within the City, when such trees constitute a hazard to health, safety, welfare threat to other trees or plant life within the City.

SECTION 12: It shall be unlawful for any person to prevent, delay, or interfere with the Tree Board, or any of its agents, while engaging in removing of any Street Trees or Park trees, as authorized in this Ordinance.

SECTION 13: The Board of Aldermen shall have the right to review the conduct, acts, and decisions of the Tree Board. Any person may appeal from any ruling or order of the Tree Board to the Board of Aldermen who may hear the matter and make final decision.

SECTION 14: Every person who shall be convicted of violating any of the provisions of this Ordinance shall be fined not more than Five Hundred (\$500.00) Dollars.

SECTION 15: All Ordinances inconsistent with this Ordinance shall and are hereby repealed. The Ordinance shall be in full force and effect after its passage and approval by the Board of Aldermen and signed by the Mayor.

READ TWO TIMES AND PASSED at the meeting of the Board of Aldermen of the city of Willard, Missouri on the _____ day of _____.

READ TWO TIMES AND PASSED AT A MEETING OF THE Board of Aldermen, of the City of Willard, Missouri, on the ____ day of _____ 2013.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
_____ DAVID ROGGENSEES	_____	_____
_____ DAVID HEMPHILL	_____	_____
_____ CYNDI TRAPP	_____	_____
_____ KEVIN MCDONALD	_____	_____
_____ DOUG JOHNSON	_____	_____
_____ BRYAN VINCENT	_____	_____

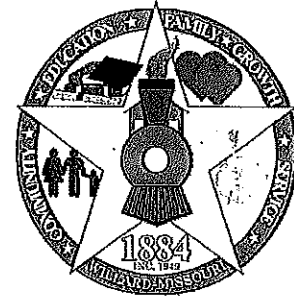
APPROVED BY:

ATTESTED BY:

Dale Duvall, City Clerk

Mayor Wendell Forshee

**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**



AN ORDINANCE

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTIONS 400.480, 400.530, 400.590, 400.600, 400.1180, AND 400.1190 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO LAND DEVELOPMENT REGULATIONS.

Planning and Zoning held a public hearing on May 28th and voted to recommend to the Board of Aldermen the following changes to the land development regulations:

- a. amendments to Section 400.480: "M-1" Light Industrial Uses. Adding, "Any use permitted in a C-2 Zoning District," to permitted uses.
- b. amendments to Section 400.530: Temporary Uses. Deleting Section 400.530 (C)(3c) and Section 400.530,(D)(1b).
- c. amendments to Section 400.590: Retail Liquor Sales Regulations. Deleting Section 400.590.
- d. amendments to Section 400.600: Telecommunication Facilities. Amending Section 400.600, (E)(2c).
- e. amendments to Section 400.1180, Preliminary Plat, (A) and Section 400.1190, Final Plat (A).
- f. amendments to Section 400.570: Animals. Amending Section 400.570(B) (3).

1st and 2nd Reading

First Reading:

Second Reading:

Council Bill No.:

Ordinance No.:

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTIONS 400.480, 400.530, 400.590, 400.600, 400.1180, AND 400.1190 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO LAND DEVELOPMENT REGULATIONS.

WHEREAS, a public hearing was held on June 10, 2013.

WHEREAS, the Planning and Zoning Commission of the City of Willard has initiated a proposed amendment to the Land Use Regulation in accordance with Article III. Administration and Review, Section 400.350, Amendments, paragraph B, *Initiation of Amendment*, and

WHEREAS, the Planning and Zoning Commission held a public hearing on May 28, 2013 for the purpose of receiving comments and input from the community on the proposed amendments, and

WHEREAS, after receiving public input, the Planning and Zoning Commission voted to recommend to the Board of Aldermen the proposed amendments to the Land Use Regulations of the City of Willard.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend, Title IV. Land Use, Chapter 400: Land Development Regulations, Article V. Zoning District Regulations, Section 400.480, "M-1" – Light Industrial District, by adding a permitted use to Section 400.480 A., to read as follows:

1.

1a. Any use permitted in a C-2 Zoning District

1b. Accessory uses in accordance with Article VI, Section 400.520.

Section 2: The City does hereby amend, Title IV. Land Use, Chapter 400: Land Development Regulations, Article VI. Supplemental Use Regulations, Section 400.530, Temporary Uses, by deleting Section 400.530, (C)(3)(c) and Section 400.530,(D)(1)(b) :

3. *In the "C-1", "C-2", "M-1" and "M-2" Districts.*

c. Temporary promotional activities of retail merchants involving the display of goods and merchandise may be conducted outside of enclosed buildings for a period of not more than two (2) consecutive weeks in any three (3) month period.

(1) Temporary promotional uses shall not occupy more than ten percent (10%) of any paved parking area.

(2) No permit for a temporary promotional use shall be granted where the promotional activities, lighting, noise or increased traffic associated with the temporary use will unreasonably disturb adjacent residential properties.

~~(3) No more than two (2) permits for a temporary promotional use on the same property shall be issued by the City during any six (6) month period.~~

D. *Temporary Vendors.*

1. *Temporary vendors permitted.* Temporary vendors are permitted only in the "C-1", "C-2", "M-1" and "M-2" Districts and shall conform to all applicable regulations of the district and the

following:

- a. A temporary vendor shall be limited to six (6) months' occupation on the same property within a calendar year, including time taken to erect and remove all necessary temporary structures.
- b. ~~No more than two (2) permits for a temporary vendor use on the same property shall be issued by the City during any six (6) month period.~~

Section 3: The City does hereby amend, Title IV. Land Use, Chapter 400: Land Development Regulations, Article VI. Supplemental Use Regulations, Section 400.590, Retail Liquor Sales Regulations, by deleting Section 400.590, as follows:

~~A. *Applicability.* No person, firm, partnership or corporation shall manufacture, sell or expose for sale in the City intoxicating liquor as defined in Subsection (B), in any quantity without first applying for and obtaining a business license from the City as well as any other permits and/or licenses required by the State of Missouri. No person, firm, partnership or corporation shall be issued a City license for the manufacture or sale of intoxicating liquor unless they are otherwise qualified to be licensed by the State of Missouri pursuant to Section 311.060, RSMo., et seq.~~

~~B. *Intoxicating Liquor Defined.* The term "intoxicating liquor", as used in this Section, shall mean and include alcohol for beverage purposes, alcoholic, spirituous, vinous, fermented malt or other liquors or combination of liquors, a part of which is spirituous, vinous or fermented and all preparations or mixtures for beverage purposes containing in excess of one half of one percent (0.5%) by volume except for non-intoxicating beer as defined in Section 312.010, RSMo.~~

~~C. *Location.*~~

- ~~1. No license or permit for the sale of intoxicating liquor shall be issued for any business desiring to sell liquor by the drink or to sell package liquor, unless said business is located in a "C-1", "C-2", "M-1" or "M-2" zoning district. (Ord. No. 020227 §1(6.8), 2-27-02)~~

Section 4: The City does hereby amend, Title IV. Land Use, Chapter 400: Land Development Regulations, Article VI. Supplemental Use Regulations, Section 400.600, Telecommunications Facilities, by amending Section 400.600, (E)(2)(c) to read as follows:

1. *Applications for towers.*

- c. *Building permit application.* After a conditional use has been approved or if such a permit is not required, a building permit application and fee shall be submitted to Greene County the City of Willard. The application shall include sealed plans prepared by an engineer licensed in the State of Missouri for the tower construction and site. The tower site plan included with the building permit application shall show the design for or present existence of adequate drainage facilities which have been approved by the City Engineer. The applicant shall also provide evidence that the applicant has all required licenses. The application shall also include items in Subsection (E)(2).

Section 5: The City does hereby amend, Title IV. Land Use, Chapter 400: Land Development Regulations, Article VI. Supplemental Use Regulations, Section 400.1180, Preliminary Plat, (A) and Section 400.1190, Final Plat (A) to read as follows:

400.1180 Preliminary Plat

- A. The preliminary plat application shall be accompanied by ~~fifteen (15)~~ three (3) black line

Section 5: The City does hereby amend, Title IV. Land Use, Chapter 400: Land Development Regulations, Article VI. Supplemental Use Regulations, Section 400.1180, Preliminary Plat, (A) and Section 400.1190, Final Plat (A) to read as follows:

400.1180 Preliminary Plat

- A. The preliminary plat application shall be accompanied by ~~fifteen (15)~~ **three (3)** black line or blue line print paper copies of the preliminary plat **submitted on twenty-four (24) inch by thirty-six (36) inch sheets.** ~~The preliminary plat sheet size shall be twenty-four (24) inches by thirty-six (36) inches.~~ The plat shall be drawn at a scale no greater than one hundred (100) feet to the inch and which is in increments of ten (10) feet. **There shall also be fifteen (15) black line or blue line print paper copies of the preliminary plat, submitted on eleven (11) inch by seventeen (17) inch sheets.**

400.1190 Final Plat

- A. The final plat shall be drawn in waterproof ink on mylar at a scale of one hundred (100) feet or less to the inch. When more than one (1) sheet is used for any plat, each sheet shall be numbered consecutively and shall contain a notation giving the total number of sheets. The applicant shall submit ~~one (1)~~ **two (2)** mylar and ~~four (4)~~ **two (2)** black line or blue line copies of the plat on sheet size of twenty-four (24) inches by thirty-six (36) inches and ~~fourteen (14)~~ **fifteen (15)** paper copies on sheet size of eleven (11) inches by seventeen (17) inches. The applicant shall also submit the plat in an electronic format acceptable to the City.

Section 6: The City does hereby amend, Title IV. Land Use, Chapter 400: Land Development Regulations, Article V. Zoning District Regulations, Section 400.570, Animals, by amending a permitted use to Section 400.570 (B) (3), to read as follows:

400.570 Animals

- (B) 3. In any "R-1" District, farm animals shall not be permitted on any tract, parcel or lot less than ten (10) acres.

For purposes of determining the total acreage of the parcel, the acreage number will be rounded up to the next whole acre as is stated in the recorded plat of said parcel.

Section 7: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 8: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 8: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: _____

Mayor, Wendell Forshee

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI ON THE ____ DAY OF _____, 2013.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

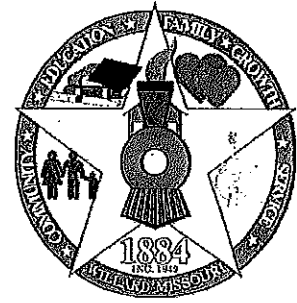
BRYAN VINCENT

KEVIN MCDONALD

DAVID HEMPHILL

DAVID ROGGENSEES

**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**



AN ORDINANCE

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 500.030 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO PERMITS AND INSPECTIONS AND SECTION 500.290 ADOPTION OF NATIONAL ELECTRICAL CODE.

1st and 2nd Reading

First Reading:

Second Reading:

Council Bill No.:

Ordinance No.:

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 500.030 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO PERMITS AND INSPECTIONS AND SECTION 500.290 ADOPTION OF NATIONAL ELECTRICAL CODE

Section 1: SECTION 500.030 PERMITS AND INSPECTIONS

A. Inspection Services For All Phases Of Construction. ~~Greene County shall on behalf of the City~~ **The City of Willard** shall perform the services of inspection on all phases of construction, and commercial, within the City of Willard in accordance with the ordinances of the City.

B. Permit And Inspection Fees. The permit for such construction shall be obtained from and the permit and inspection fees paid to the Building, Planning and Zoning Department of ~~Greene County.~~ **Willard.**

C. Unlawful To Build, Etc., Without Permit. It shall be unlawful for any person, individual, firm, partnership or corporation to build, construct or fabricate any building or dwelling, whether business or residential, or any addition thereto within the City limits of the City of Willard without having first obtained a permit for said construction. ~~In seeking said permit, the applicant shall first apply with the City Clerk of Willard for a certificate to reflect that the property for which the construction permit is to apply is properly zoned for the construction anticipated.~~

D. The permit fees and inspection fees for building, electrical, plumbing and mechanical construction on all phases of construction, commercial and residential, within the City as set forth in the above ordinances, herein amended, be and the same are hereby amended so that said ordinances, as amended, shall provide for permit fees and inspection fees to be equal to the permit fees and inspection fees as set forth in the applicable codes of Greene County, **Willard Municipal Code Book**, which fee schedule and codes are attached hereto and incorporated herein by reference.

E. ~~Any adoption and/or updating by Greene County as to any Building Codes used for inspection purposes shall be and are hereby adopted respectively and shall be a part of this Article as if the same were set forth at length herein, and that if Greene County adopts, in the future, updated codes as set forth herein, that said adopted codes shall automatically become a part of this Article without further need to amend to reflect such change. (Ord. No. 030512E §§1--5, 5-14-03)~~

Section 2: SECTION 500.290 ADOPTION OF NATIONAL ELECTRICAL CODE

The National Electrical Code, 2006 ~~2005~~ Edition, as published by the National Fire Protection Association, is hereby adopted as the Electrical Code of the City for the control of buildings and structures within the City. Each and all of the regulations, provisions, penalties, conditions and terms of the code are hereby adopted by reference and made a part of this Article, as if fully set out in this Article, with the additions, insertions, deletions and changes, if any, prescribed in Section 500.300. Three (3) copies of the 2006- ~~2005~~ National Electrical Code are on file in the office of the City Clerk. (Ord. No. 090922A §6, 9-22-09)

THE TERMS OF THIS ORDINANCE SHALL TAKE EFFECT FROM AND AFTER ITS PASSAGE BY THE BOARD OF ALDERMEN AND ITS APPROVAL BY THE MAYOR, CITY OF WILLARD, GREENE COUNTY, MISSOURI.

READ TWO TIMES AND PASSED AT THE MEETING OF THE BOARD OF ALDERMEN, THE CITY OF WILLARD, GREENE COUNTY, MISSOURI ON THIS ____ DAY OF _____, 2013.

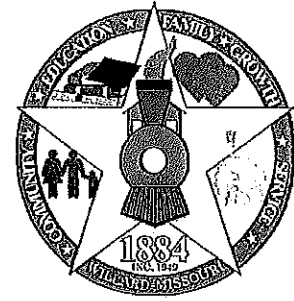
Approved as to form: _____ City Attorney

Attested by: _____
Dale Duvall, City Clerk

Approved by: _____
Mayor Wendell Forshee

<u>MEMBERS OF THE BOARD OF ALDERMEN:</u>	<u>YES</u>	<u>NO</u>
_____ DAVID ROGGENSEES	_____	_____
_____ DAVID HEMPHILL	_____	_____
_____ CYNDI COSBY-TRAPP	_____	_____
_____ KEVIN MCDONALD	_____	_____
_____ DOUG JOHNSON	_____	_____
_____ BRYAN VINCENT	_____	_____

**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**



AN ORDINANCE

**AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO
SECTIONS 400.520 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD
PERTAINING TO LAND DEVELOPMENT REGULATIONS.**

Planning and Zoning held a public hearing on May 28th and voted to recommend to the Board of Aldermen the following changes to the land development regulations:

amendments to Section 400.520: Accessory Uses and Structures. Amending Section 400.520(B) (1a), (1b), (D)(4) and (D)(5).

1st and 2nd Reading

First Reading:

Second Reading:

Council Bill No.:

Ordinance No.:

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTIONS 400.520 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO LAND DEVELOPMENT REGULATIONS.

WHEREAS, a public hearing was held on June 10, 2013.

WHEREAS, the Planning and Zoning Commission of the City of Willard has initiated a proposed amendment to the Land Use Regulation in accordance with Article III. Administration and Review, Section 400.350, Amendments, paragraph B, *Initiation of Amendment*, and

WHEREAS, the Planning and Zoning Commission held a public hearing on May 28, 2013 for the purpose of receiving comments and input from the community on the proposed amendments, and

WHEREAS, after receiving public input, the Planning and Zoning Commission voted to recommend to the Board of Aldermen the proposed amendments to the Land Use Regulations of the City of Willard.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend, Title IV. Land Use, Chapter 400: Land Development Regulations, Article V. Zoning District Regulations, Section 400.520, Accessory uses and Structures, to read as follows:

B. Permitted Accessory Uses And Structures. Any use or structure that complies with the definition in Section 400.120 may be allowed as an accessory use or structure.

1. Accessory uses and structures include, but are not limited to, the following list of examples:

a. Structures for parking (**i.e. garages or carports**), incidental to a permitted use. ~~No structure that is accessory to a permitted residential building shall singularly or in total exceed twenty-five percent (25%) of the floor area of the residential building, except that a garage or carport with up to five hundred seventy-six (576) square feet shall be permitted for single-family dwelling units.~~

b. Structures for storage incidental to a permitted use. ~~provided no such structure that is accessory to a residential building shall exceed five hundred seventy-six (576) square feet in gross floor area.~~

D. Bulk And Setback Regulations. All accessory structures and uses shall comply with the bulk and setback regulations applicable in the zoning district in which they are located and with the following additional regulations:

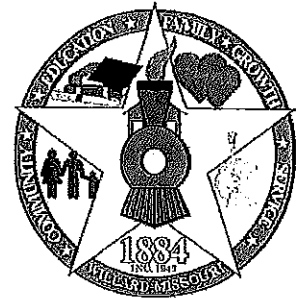
4. Accessory structures to a residence on a single property shall not singularly or in total exceed the following structure sizes listed for the main floor level.

GRADUATED INCREASE IN ACCESSORY STRUCTURE SIZE	
LOT SIZE	STRUCTURE SIZE
0-7,000 square feet	500 square feet
7,001-9,000 square feet	780 square feet
9,001-12,000 square feet	950 square feet
12,001-21,780 square feet	1,080 square feet
21,781-43,560 square feet	2,000 square feet
46,561-65,340 square feet	2,500 square feet
65,341-87,120 square feet	3,000 square feet
87,121-108,900 square feet	3,500 square feet
108,901-217,800 square feet	4,500 square feet
217,801 or more square feet	6,000 square feet
For each five(5) acres of property	

5. The maximum number of accessory buildings will not exceed four (4) on any one lot.

(6)-4. No accessory use or structure shall be permitted in any required front yard. (Ord. No. 020227 §1(6.1), 2-27-02; Ord. No. 021111 §1, 11-11-02; Ord. No. 071210 §§1--2, 12-27-07; Ord. No. 111219C §1, 12-19-11)

**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**



AN ORDINANCE

AN ORDINANCE TO AUTHORIZE PASSAGE, ENFORCEMENT AND UTILIZATION OF
THE 2013 BUDGET AMENDMENT.

1st and 2nd Reading

BILL NO. _____

ORDINANCE NO. _____

FIRST READING _____

SECOND READING _____

AN ORDINANCE

AN ORDINANCE TO AUTHORIZE PASSAGE, ENFORCEMENT AND UTILIZATION OF THE 2013 BUDGET AMENDMENT.

Be it hereby ordained by the Board of Aldermen of the City of Willard, Missouri as follows:

SECTION 1: That the 2013 Budget Amendment is attached to this Ordinance and is incorporated herein by specific reference thereto as if fully set forth herein.

SECTION 2: The 2013 Budget Amendment is adopted as the 2013 Budget.

SECTION 3: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

SECTION 4: Severability Clause. If any Section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each Section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more Sections, subsections, sentences, clauses, or phrases be declared invalid.

SECTION 5: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2013.

Approved as to form: _____

Ken Reynolds, City Attorney

Attested by:

Approved by:

Dale Duvall, City Clerk

Wendell Forshee, Mayor

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

DAVID ROGGENSEES

DAVID HEMPHILL

CYNDI COSBY-TRAPP

KEVIN MCDONALD

DOUG JOHNSON

BRYAN VINCENT

**City of Willard 2013 Budget
May 2013 Amendment**

General Fund			
		2013 Budget	May 2013 Amendment
Revenues			
Asset Sales		0.00	0.00
Building Permits		10,000.00	20,000.00
Cable TV Franchise		18,000.00	18,000.00
County Road & Bridge		29,250.00	27,921.00
DARE		0.00	0.00
Electric Franchise		235,000.00	235,000.00
Gas Franchise		50,000.00	50,000.00
Grant Revenues		9,000.00	9,000.00
Interest Income		1,500.00	1,500.00
LEST		24,000.00	24,000.00
Merchants Licenses		5,100.00	5,100.00
Miscellaneous		1,000.00	1,500.00
Mobile Phone Lease		52,000.00	60,000.00
Motor Vehicle Taxes		185,000.00	187,200.00
Planning & Zoning		5,000.00	5,000.00
Real Estate Taxes		178,400.00	178,400.00
Recycle Center Income		1,000.00	1,000.00
Sales & Use Tax *		420,000.00	420,000.00
Sales Tax - Cap Improv		85,000.00	85,000.00
State LET Acct		500.00	500.00
Trash Income		180,000.00	0.00
Traffic Court Fines		80,000.00	85,000.00
Veterans Memorial		0.00	1,000.00
		1,569,750.00	1,415,121.00

General City Gov't			
		2013 Budget	May 2013 Amendment
Supplies/Services			
Advertising		1,000.00	1,500.00
Audit Fee		12,000.00	5,000.00
Contract Labor		2,500.00	1,000.00
Dues/Subscriptions		2,000.00	2,000.00
Election Expense		3,000.00	2,500.00
Insurance		15,000.00	14,800.00
Legal		30,000.00	20,000.00
Professional		10,000.00	18,000.00
Miscellaneous		0.00	1,000.00
Office Supplies		8,000.00	8,000.00
Repairs/Maint		2,000.00	1,000.00
Supplies		6,000.00	4,500.00
Telephone		4,500.00	7,800.00
Travel/Training		3,000.00	2,500.00
Utilities - Electric		6,000.00	6,000.00
Utilities - Gas		3,000.00	1,000.00
Utilities - Other		1,000.00	1,000.00
Vehicle Expense - Gas		1,000.00	1,000.00
Vehicle Expense - Other		1,000.00	1,000.00
Veterans Memorial		0.00	500.00
		111,000.00	100,100.00
Capital Expenditures			
Capital Improvements		0.00	0.00
		0.00	0.00
Personnel			
Payroll Taxes		6,900.00	9,700.00
Retirement		3,550.00	3,600.00
Salaries		89,950.00	125,000.00
Group Insurance		10,000.00	15,000.00
		110,400.00	153,300.00
		221,400.00	253,400.00

		2013 Budget	May 2013 Amendment
Public Safety			
Supplies/Services			
Advertising		0.00	0.00
Building Expense		1,000.00	500.00
Contract Labor		500.00	750.00
DARE		1,000.00	1,000.00
Dues/Subscriptions		500.00	500.00
Insurance		20,000.00	20,000.00
Legal		22,000.00	18,000.00
Professional		18,000.00	18,000.00
Office Expense		6,000.00	6,000.00
Repairs/Maintenance		3,000.00	2,000.00
Supplies		9,500.00	6,500.00
Telephone		6,500.00	9,200.00
Travel/Training		5,750.00	5,750.00
Utilities - Electric		4,500.00	4,500.00
Utilities - Gas		3,750.00	2,500.00
Utilities - Other		1,500.00	2,500.00
Vehicle Expense- Gas		30,000.00	40,000.00
Vehicle Expense - Other		20,000.00	15,000.00
		153,500.00	152,700.00
Personnel			
Group Insurance		39,400.00	49,500.00
Retirement		16,800.00	14,000.00
Salaries		355,650.00	358,600.00
Salaries - Overtime		2,000.00	2,000.00
Uniforms		6,150.00	6,800.00
Payroll Taxes		27,200.00	27,500.00
		447,200.00	458,400.00
State Funds			
CVC Fees Paid		4,200.00	4,200.00
Court Automation Fees		4,200.00	4,200.00
POST Fund		750.00	750.00
		9,150.00	9,150.00
Capital Expenditures			
Capital Improvements		45,000.00	55,000.00
Replacement Annuity		36,500.00	36,500.00
		81,500.00	91,500.00
		691,350.00	711,750.00

		2013 Budget	May 2013 Amendment
Streets			
Supplies/Services			
Contract Labor		1,000.00	500.00
Insurance		8,500.00	8,500.00
Public Improvements		90,000.00	80,000.00
Recycle Ctr Expense		3,000.00	3,000.00
Repairs/Maintenance		1,500.00	1,500.00
Street Lights		62,000.00	62,000.00
Supplies		10,000.00	13,000.00
Travel/Training		0.00	0.00
Trash Expense		170,000.00	18,900.00
Tree Maintenance		10,400.00	10,400.00
Utilities - Electric		2,500.00	1,500.00
Utilities - Gas		1,200.00	1,200.00
Utilities - Other		750.00	0.00
Vehicle Expense - Gas		5,000.00	5,000.00
Vehicle Expense - Other		1,000.00	1,000.00
		366,850.00	206,500.00
Personnel			
Group Insurance		3,900.00	9,875.00
Payroll Taxes		2,650.00	2,680.00
Retirement		1,600.00	1,500.00
Salaries		34,800.00	35,000.00
Salaries - Overtime		0.00	0.00
		42,950.00	49,055.00
Capital Expenditures			
Capital Improvements		25,000.00	15,000.00
Replacement Annuity		25,000.00	25,000.00
		50,000.00	40,000.00
		459,800.00	295,555.00

Planning/Development	2013 Budget	May 2013 Amendment
Supplies/Services		
Advertising	0.00	0.00
Contract Labor	1,000.00	0.00
Dues/Subscriptions	100.00	100.00
Professional	2,000.00	2,000.00
Office Supplies	500.00	500.00
Repairs/Maint	250.00	250.00
Telephone	1,000.00	1,000.00
Travel/Training	500.00	500.00
Vehicle Exp - Gas	1,000.00	1,000.00
Vehicle Exp - Other	500.00	500.00
	6,850.00	5,850.00
Personnel		
Group Insurance	4,200.00	4,950.00
Payroll Taxes	2,900.00	2,900.00
Retirement	1,750.00	1,700.00
Salaries	37,900.00	37,900.00
	46,750.00	47,450.00
Capital Expenditures		
Capital Improvements	15,000.00	15,000.00
Replacement Annuity	15,000.00	15,000.00
	30,000.00	30,000.00
	83,600.00	83,300.00

		2013 Budget	May 2013 Amendment
Emergency Management			
Supplies/Services			
Contract Labor		18,000.00	18,000.00
Supplies		1,000.00	1,000.00
Telephone		1,000.00	1,000.00
Travel/Training		500.00	500.00
Vehicle Expense		0.00	500.00
		20,500.00	21,000.00
Personnel			
Payroll Taxes		0.00	0.00
Salaries		0.00	0.00
		0.00	0.00
		20,500.00	21,000.00

2013 Projected Beg Cash Balance		45,697.74		
Investment Funds		198,827.13		
2013 Income		1,415,121.00		
2013 Expenditures		1,365,005.00		
Net for FY 2013				50,116.00
2013 Projected Ending Cash Balance		50,000.00		
Investment Funds		244,640.87		

Water/Sewer Fund Budget 2013

Water Fund

		2013 Budget	May Budget Amendment
Revenues			
Asset Sales		0.00	0.00
COP Proceeds		0.00	59,500.00
Grant Receipts		0.00	0.00
Interest Income		1,000.00	1,650.00
Meter Installations		29,250.00	5,000.00
Miscellaneous		1,000.00	1,000.00
Penalty Income		20,000.00	20,000.00
Trash Income		0.00	180,000.00
Water Sales-Comm		50,000.00	50,000.00
Water Sales-Resi		845,000.00	845,000.00
		946,250.00	1,162,150.00

Expenses	2013 Budget	May Budget Amendment
Supplies/Services		
Advertising	250.00	750.00
Audit Expense	5,000.00	5,000.00
Bldg Maintenance	1,000.00	1,000.00
Contract Labor	3,500.00	2,000.00
Dues/Subscriptions	500.00	1,500.00
Insurance	14,000.00	14,000.00
Legal	750.00	750.00
Professional	50,000.00	50,000.00
Office Supplies	13,000.00	13,000.00
Repairs/Maintenance	10,000.00	30,000.00
Supplies	25,000.00	25,000.00
Trash Expense	0.00	170,000.00
Travel/Training	4,500.00	4,500.00
Utilities - Electric	76,000.00	80,000.00
Utilities - Other	6,000.00	6,000.00
Vehicle Exp - Gas	13,000.00	13,000.00
Vehicle Exp - Other	7,500.00	7,500.00
	230,000.00	424,000.00

Water - Continued	2013 Budget	May Budget Amendment
Capital Expenditures		
Capital Improvements	170,000.00	170,000.00
Equipment	40,000.00	40,000.00
	210,000.00	210,000.00
Personnel		
Group Insurance	21,000.00	25,000.00
Payroll Taxes	14,200.00	25,000.00
Retirement	8,550.00	13,000.00
Salaries	186,400.00	323,000.00
Salaries - Overtime	2,500.00	2,500.00
	232,650.00	388,500.00
Debt Service		
Interest Expense	57,129.00	57,129.00
Principal Payments	40,000.00	40,000.00
Fiscal Agent Fees	1,500.00	1,500.00
	98,629.00	98,629.00
Replacement		
Replacement Annuity	180,380.00	180,380.00
	180,380.00	180,380.00
	951,659.00	1,121,129.00

Sewer Fund			
		2013 Budget	May Budget Amendment
Revenues			
Asset Sales		0.00	0.00
Devel Lift St Fees		0.00	0.00
Interest Income		1,000.00	1,000.00
Hook-up Fees Rec'd		27,000.00	6,500.00
Penalty Income		30,000.00	30,000.00
Sewer Sales		1,100,000.00	1,206,000.00
		1,158,000.00	1,243,500.00

Expenses	2013	May Budget Amendment
Supplies/Services		
Advertising	250.00	100.00
Audit Expense	5,000.00	5,000.00
Bldg Maintenance	1,000.00	500.00
Contract Labor	3,500.00	1,500.00
Dues/Subscriptions	500.00	1,000.00
Insurance	16,000.00	16,000.00
Legal	1,000.00	1,000.00
Professional	50,000.00	25,000.00
Office Supplies	13,000.00	18,000.00
Repairs/Maintenance	10,000.00	10,000.00
Spfd Sewer Chgs	440,000.00	420,000.00
Supplies	13,000.00	11,000.00
Travel/Training	4,500.00	4,500.00
Utilities - Electric	55,000.00	50,000.00
Utilities - Other	9,500.00	10,000.00
Vehicle Exp - Gas	12,000.00	12,000.00
Vehicle Exp - Other	3,500.00	4,000.00
	637,750.00	589,600.00

Sewer - Continued	2013 Budget	May Budget Amendment
Capital Expenditures		
Capital Improvements	70,000.00	70,000.00
Equipment	45,000.00	45,000.00
	115,000.00	115,000.00
Personnel		
Group Insurance	17,200.00	25,000.00
Payroll Taxes	11,800.00	17,800.00
Retirement	7,100.00	9,300.00
Salaries	155,000.00	232,500.00
Salaries - Overtime	2,500.00	2,500.00
	193,600.00	287,100.00
Debt Service		
Interest Expense	74,170.00	74,170.00
Principal Payments	60,000.00	60,000.00
Fiscal Agent Fees	3,000.00	3,000.00
	137,170.00	137,170.00
Miscellaneous		
Hook-up Expense	13,500.00	3,000.00
	13,500.00	3,000.00
Replacement		
Replacement Annuity	43,606.00	43,606.00
	43,606.00	43,606.00
	1,140,626.00	1,175,476.00

Summary				
2013 Beg Cash Balance		100,000.00		
Investment Funds		355,537.06		
2013 Income		2,405,650.00		
Park Payment		20,000.00		
2013 Expenses		2,296,605.00		
Net for FY 2013				\$129,045.00
2013 Ending Cash Balance		100,000.00		
Investment Funds		484,582.06		

City of Willard		2013 Budget May	
		Budget Amendment	
Park Fund			
		2013	May, 2013
		Budget	Amendment
Revenues			
Adult Programs		17,000.00	17,000.00
Advertising Income		27,500.00	27,500.00
Capital Asset Sales		0.00	0.00
Concession Income		47,500.00	47,500.00
Fourth of July		3,500.00	3,500.00
Grant Receipts		0.00	0.00
Interest Income		1,000.00	1,000.00
Misc Income		1,000.00	1,000.00
Mobile Phone Tower		11,600.00	11,600.00
Park Fees		3,000.00	1,250.00
Real Estate Taxes		54,575.00	54,575.00
Facility Income		47,500.00	47,500.00
Sales Tax		475,000.00	475,000.00
Sales Tax Capital Imp		100,000.00	100,000.00
Special Event Income		11,000.00	11,000.00
Swim Pool Income		100,000.00	100,000.00
Youth Programs		150,000.00	150,000.00
		1,050,175.00	1,048,425.00

Expenses		2013	May, 2013
Supplies/Services		Budget	Amendment
Advertising		500.00	1,000.00
Building Maint		1,000.00	1,000.00
Chemicals		8,000.00	8,000.00
Contract Labor		7,000.00	7,000.00
Dues & Subscriptions		0.00	0.00
Equipment-Sports		0.00	0.00
Insurance		20,000.00	20,000.00
Landscaping		1,000.00	1,000.00
Legal		1,500.00	1,500.00
Professional		8,000.00	8,000.00
Office Supplies		5,500.00	5,500.00
Repairs & Maintenance		10,000.00	10,000.00
Supplies - General		6,000.00	6,000.00
Supplies - Sports		18,000.00	18,000.00
Supplies - Aquatic		7,500.00	7,500.00
Supplies - Grounds		500.00	500.00
Telephone		7,000.00	7,000.00
Travel & Training		2,000.00	2,000.00
Turf Maintenance		0.00	0.00
Utilities - Electric		48,000.00	48,000.00
Utilities - Gas		8,000.00	6,000.00
Utilities - Other		0.00	2,500.00
Vehicle Expense - Gas		2,500.00	2,500.00
Vehicle Expense - Othe		2,750.00	2,750.00
		164,750.00	165,750.00

Expenses	2013	May, 2013
Personnel	Budget	Amendment
Group Insurance	21,600.00	25,000.00
Payroll Taxes	24,250.00	23,500.00
Retirement	8,725.00	5,000.00
Salaries - Full Time	189,250.00	180,000.00
Salaries - Seasonal	127,500.00	127,500.00
Salaries - Overtime	1,000.00	1,000.00
	372,325.00	362,000.00
Debt Service		
Fiscal Agent Fees	4,000.00	4,000.00
Interest Expense	251,640.00	251,640.00
Principal Expense	145,000.00	145,000.00
	400,640.00	400,640.00
Special Event Expense		
Concessions	34,000.00	25,000.00
Fourth of July	8,000.00	8,000.00
Supplies-Special Event	10,000.00	19,000.00
Concession Pay-Back	0.00	0.00
	52,000.00	52,000.00
Capital Asset Exp		
Replacement Annuity	40,000.00	40,000.00
	40,000.00	40,000.00
	1,029,715.00	1,020,390.00

Summary							
2013 Projected Beg Operating Balance					50,000.00		
Investment Funds					230,850.62		
2013 Projected Income					1,048,425.00		
2013 Projected Expenditures					1,020,390.00		
Payment to Water/Sewer Fund					20,000.00		
Total Expenditures					1,040,390.00		
2013 Projected Ending Operating Fund Balance					50,000.00		
Investment Funds					238,885.62		

**CITY OF WILLARD
BOARD OF ALDERMEN
06/10/2013**



**ETHICS POLICY
DISCUSSION ONLY**

Policies and Procedures

Employee Relations:

All staff with the City of Willard will strive to work with ethics above question and conduct themselves reflecting the trust given staff by the City of Willard. The City maintains policy and standards regarding employee behavior and conduct which are necessary for the efficient operation of the City and for the benefit and safety of its employees.

In providing public service we value:

- Integrity and excellence in all we do
- Openness to every point of view
- Diversity in people and approach

The following specific areas are covered in this policy:

General Provisions
Arrest, conviction or pleas of guilty
Conflict of interest
Confidential information
Gratuities
Witness Fees
Staff using their official position with the City
Non-retaliation
Solicitation at the work location
City facilities, materials, equipment and supplies
Staff responsibilities
Employment outside the City

Definitions:

Appointing Authority: A person with the authority to approve hiring staff and to approve or deny other personnel related transactions.

Equipment, Materials, and Supplies: City owned or purchased equipment, materials and supplies including but is not limited to: cell phones, telephones, computer hardware and software, City vehicles, office supplies, copiers.

Gratuity: Any gift, favor, entertainment, hospitality, loan, or other tangible item, and intangible benefit, such as a pass or discount, given or extended to City Personnel or their spouses, minor children or members of their households for which fair market value is not paid by the recipient or State of Missouri.

Supervisor: The employee who directly supervises the work of another employee such as approving time sheets or leave requests, conducting performance appraisals or recommending disciplinary action.

General Provisions:

The work of the City will be conducted with respect, concern and courtesy toward clients, coworkers and the public. Staff shall approach their duties with a positive attitude and constructively support open communication, dedication and compassion. Staff shall conduct their duties recognizing the diverse background, characteristics and beliefs of all those with whom they conduct City business.

This policy is not intended to cover every aspect of employee conduct. All City employees are expected to use sound judgment with regard to their own conduct on the job and the performance of their assigned duties. Employees must also refrain from off duty conduct that tends to bring City service into public disrepute or negatively affects the employee's job performance.

Employees of the City:

- Will avoid any interest or activity that improperly influences the conduct of their work or an employee's ability to act with objectivity in their work.
- Shall act impartially and neither give nor accept special favors or privileges which might be construed to improperly influence the performance of their work.
- Shall not allow political participation or affiliation to improperly influence the performance of their duties to the public.
- Shall comply with law, rules, policies and procedures at all times.
- Shall avoid any action that might result in losing independence or impartiality in decision making or adversely affecting public confidence in the integrity of the City.

The following actions are considered unprofessional and inappropriate for City employees:

- The use of profanity, abusive or threatening and/or racial and ethnic slurs;
- False or malicious gossip concerning City employees, management, and citizens
- Fighting, assaulting, threatening and/or intimidating other employees and members of the public.
- Reporting for work and/or attending a meeting or conference away from the office in a physical or mental condition that is unsafe to the employee, other, or physical property; renders one incapable of performing job responsibilities; and/or creates an unfavorable public image including but not limited to intoxication and being under the influence of a controlled substance
- Loitering, loafing, horseplay, sleeping and engaging in offensive and/or harmful practical jokes in the workplace.

- Engaging in any form of sexual or other harassment, including but not limited to vulgar and inappropriate behavior, sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature, or engaging in discrimination or harassment based on and individuals sex, age, race, color, national origin, ancestry, religion, disability, genetic information sexual orientation, pregnancy or any other basis protected by federal, state or local law. Disciplinary action will be taken against offenders.
- Engaging in retaliation against any individual for reporting such discrimination or harassment as noted above, or against any individual for participating in an investigation concerning allegations of unlawful discrimination or harassment.

The City recognizes that the personal appearance of its employees makes an impact on the general impression conveyed to co workers and the public. Accordingly, all employees are expected to dress in a mode appropriate to the specific job duties they perform. All employees must wear clothing that is clean and well maintained and should observe good grooming and personal hygiene practices.

Arrest, conviction, or pleas of guilty:

Staff must notify their direct supervisor of any arrests, conviction, or pleas of guilty, suspended execution of sentence or suspended imposition of sentence related to misdemeanor or felony offenses within five (5) days of the event. The City Administrator will determine the appropriate action for the reported violation. These or other circumstances may result in the need for a reference or criminal record review of the employee to determine whether employment with the City should be changed.

An employee unable to work because he/she is in jail may be denied the use of annual leave; the employee may be dismissed due to unauthorized absence if he/she is unable to report for work due to jail time.

Conflict of interest:

City employees shall not engage in any personal, business, or professional activity or receive or retain any direct or indirect financial interest of the City related to the duties and responsibilities of their jobs. The private interests of a spouse, minor child, or household member are considered as private interests of City Employees.

Confidential Information:

City personnel shall not use or disclose, directly or indirectly, confidential information obtained in the court of or by reason of their employment or official capacity in any manner. Staff who breaches confidentiality will be subject to discipline.

Gratuities:

City employees and their spouses, minor children and household members shall not knowingly accept, solicit, or agree to accept any gratuity for themselves, members of their families, or others, either directly or indirectly from or on behalf of any person or entity that:

- Operates under a contract with the City or seeks to engage in business relations of any sort with the City
- Conducts operations or activities that are either regulated by the City or significantly affected by City decisions.
- Has an interest that may be substantially affected by the performance or nonperformance of the official duties of city employees.

City Employees who are offered gratuities shall promptly report such circumstances to his/her immediate supervisor.

Incidental gratuities may be accepted under the following circumstances:

- Unsolicited promotional items such as calendars, cups, note pads, or pens, having a value of less than \$20.00;
- Unsolicited trophies, entertainment, prizes, or awards given for public service or achievement, or in games or contests that are open to the public;
- Unsolicited trophies, entertainment, prizes or awards in connection with civic and community activities;
- Meals and refreshments which are available to all attendees at meetings, conferences, gatherings of public interest which it is in the City's interest to participate.
- Attendance at promotional vendor training sessions offered by contractors to facilitate understanding or utilization of their products. Refreshments that are available to all attendees may be accepted.

Staff using their official position with the department:

City staff shall not use their official position to improperly induce, coerce, or in any manner improperly influence any person to provide any benefit, financial or otherwise, to themselves or others. City staff shall not be abusive toward others in the performance of their official duties.

Non-retaliation

Staff will not retaliate against any outside party who questions or complains about an action by the City.

Allegations of retaliation will be investigated by the City as appropriate to the circumstances. Findings will be documented and appropriate action taken. Staff found to retaliate are subject to discipline up to and including dismissal.

Solicitation at the work location:

Staff will not sell items or services commercially to fellow staff during working hours at the job location. Non-commercial sales of items for a charitable or educational purpose are not included. However, any charitable or educational fund raising events should be conducted with a minimum of effort or exposure.

State facilities, materials, equipment and supplies:

Employees shall use and maintain all state equipment, materials, and supplies in an efficient manner that will conserve the future usefulness. Staff shall use the equipment, materials and supplies solely for purposes related to the performance of state business. This includes internet use.

Staff shall not directly or indirectly use, take, dispose of, or allow the use, taking, or disposal of City facilities, material, equipment, or supplies of any kind for other than official business or purposes.

Staff shall not willfully or neglectfully damage City facilities, material, equipment, or supplies.

The City discourages any use of personal equipment at work. The city is not responsible for any operational, maintenance, or replacement costs of personal equipment used at work.

Personal telephone calls from City phones and/or personal use of cell phones should be made as reasonable and appropriate. The City may demand recompense for excessive personal calls, both for the cost of the call and any lost productivity.

An employee's work area may be searched for work related reasons or in response to an alleged policy violation or criminal or civil infraction.

Employees are responsible for reporting promptly the loss of City property. Return of all City property upon termination is required.

All work products created and produced by City staff within the scope and course of their employment is the property of the City. City employees shall not copyright or otherwise claim personal ownership or control over such work product.

Staff responsibilities:

Responsibilities of the department staff include, but are not limited to the following:

- Each City employee is responsible for his/her actions, including reading the City's policies and procedures and working to carry out those provisions

- Each employee shall cooperate with internal investigations or investigations with the appropriate authority. Employees are to participate in such investigations in good faith and respond to all inquiries in a prompt and truthful manner.
- Employees are expected to be attentive to their work responsibilities at all times during work hours.
- Employees are expected to arrive to work on time and leave work on time according to their approved work schedule. Employees are to schedule and use leave appropriately with their supervisors' permissions.
- Employees must perform assigned tasks efficiently, in a timely manner, and within established minimum quality standards.
- All employees must follow legitimate written and/or oral directives from supervisors and managers, unless the instructions are illegal or clearly violate safety procedures.
- Falsifications or altering work records or reports including, but not limited to, employment applications, time records, and expense accounts, etc are prohibited
- Employees are required to file all state income tax returns and pay all state income taxes owed.
- Employees may not utilize cell phones, camera phones, or any electronic mean to record internal interviews, meetings, etc unless otherwise allowed by policy or with management approval. The City is also allowed to utilize recording devices when conducting workplace investigations.

