

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

December 10, 2012

7:00 PM - Willard City Hall

224 W. Jackson Street

Mayor

Tom Keltner

Board Members

David Hemphill

Doug Johnson

David Roggensees

Ed Simmons

Cyndi Trapp

Bryan Vincent

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
December 10, 2012
7:00 P.M.**

Notice posted on December 5, 2012

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., December 10, 2012 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

Roll Call

1. **Agenda Amendments/Approval of Agenda**
2. **Approval of Meeting Minutes:**
Approve the minutes of the regular meeting on November 13, 2012
3. **Ceremonial Matters**
4. **Citizen Input (5 minute limit per person)**
5. **Financial Reports**
 - a. November Outstanding Invoices
6. **Questions for the City Administrator and Department Heads**
7. **Staff discussion of the Planning and Zoning Commission's recommendation for the rezoning request from R-3 to C-2 for the Goodwyn/Freedom Bank Minor Subdivision.**

**PUBLIC HEARING TO CONSIDER THE REQUEST FOR REZONING
FROM R-3 TO C- 2 FOR A PORTION OF THE GOODWYN/FREEDOM
BANK MINOR SUBDIVISION.**

8. **Discussion/Vote on the ordinance for the rezoning request from R-3 to C-2 for the Goodwyn/Freedom Bank Minor Subdivision.**
(1st and 2nd Reading)
 - a. Citizen Input
 - b. Discussion/Vote

9. **Discussion/Vote on the ordinance for the proposed final plat for the ATM Commercial Subdivision. (1st and 2nd Reading)**
 - a. Citizen Input
 - b. Discussion/Vote
10. **Amendment to the Order of Business Ordinance (1st Reading)**
 - a. Citizen Input
 - b. Discussion/Vote
11. **Ordinance accepting the rezoning of the Crighton and Goodwyn Enterprises Inc. Minor Subdivision (1st and 2nd Reading)**
 - a. Citizen Input
 - b. Discussion/Vote
12. **2013 Proposed Liability and Property Insurance Renewal Ordinance (1st and 2nd Reading)**
 - a. Citizen Input
 - b. Discussion/Vote
13. **2012 Year-End Budget Amendment (1st and 2nd Reading)**
 - a. Citizen Input
 - b. Discussion/Vote
14. **Discussion of proposed changes to the Employee Manual**
15. **Discussion and Action of Board of State Minimum Wage Changes**
16. **Discussion/Clarification of the Park Board's By-laws**
17. **Discussion/Vote of the Management of the City Clerk**
18. **Old Business**
19. **Adjourn meeting**

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall
224 West Jackson
Willard, MO 65781

CITY OF WILLARD
BOARD OF ALDERMAN
REGULAR MEETING
November 13, 2012

Board present: Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Vincent-present and Alderman Simmons -present. Alderman Johnson was not present.

Staff present: City Clerk, Dale Duvall; City Administrator, Nicholas Heatherly; Director of Development, Randy Brown; Interim Director of Community Services, Whitney Shoffner and Reserve Police Officer, JD Landon.

City Attorney Ken Reynolds was also present.

Citizens in attendance: Mike Mc Croskey, Ralph Tate, Kim Haase, C. Williams, Jim Vaughn, Mindy Latham, Richard East, Roscoe Killingsworth, Darin Stribling, Brooke Kaufman, Lamar Payne, Ron Crighton, Brenda Cirtin, and Anita Cotter.

Call to Order

Mayor Tom Keltner called the meeting to order at 7:00 pm.

Roll Call

The City Clerk called the roll call. Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Johnson---, Alderman Vincent-present and Alderman Simmons-present.

Agenda Amendments/Approval of Agenda

The Mayor stated that two items needed to be added to the agenda. The new item #15 would be a change order request and #16 would be a pay order request. **Motion** made by Alderman Simmons and seconded by Alderman Hemphill to approve the agenda. Alderman Vincent-Aye, Alderman Johnson--- Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the minutes of the special meeting on September 18, 2012

Motion made by Alderman Simmons and seconded by Alderman Vincent. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the minutes of the regular meeting on October 9, 2012

Alderman Hemphill noted that he voted no on the budget vote. Alderman Roggensees asked that the records reflect that he and Alderman Vincent asked that Lucille Murray's request for a vehicle to do her landscaping work be accommodated. **Motion** made by Alderman Simmons and seconded by Alderman Vincent to approve the minutes with the changes. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the minutes of the special meeting on November 1, 2012

The City Clerk stated that she would change the attendance to reflect that Alderman Johnson was not present. **Motion** made by Alderman Roggensees and seconded by Alderman Hemphill to approve the minutes with the change. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Abstained, Alderman Roggensees-Aye and Alderman Hemphill-Aye. Four votes aye. One abstention due to absence. Motion carried.

Ceremonial Matters – The Mayor introduced City Clerk, Brenda Cirtin and Deputy City Clerk, Anita Cotter from Springfield, Mo. Ms. Cirtin presented Willard City Clerk, Dale Duvall with a certificate for achieving her MRCC (Missouri Registered City Clerks) status.

Citizen Input

Brooke Kaufman stated appreciation for the Parks Department and all of the hard work that they do.

Financial Report

- a. **Third Quarter financial statements - Motion** made by Alderman Simmons and seconded by Alderman Vincent to approve the statements. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Four votes aye. One vote nay. Motion carried.
- b. **Third quarter utility billing adjustment report- Motion** made by Alderman Vincent and seconded by Alderman Simmons to approve the report. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.
- c. **October outstanding invoices-Motion** made by Alderman Vincent and seconded by Alderman Trapp to approve the statements. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Questions for the City Administrator

Alderman Hemphill asked if there were any new businesses in or coming to town soon. The City Administrator replied that there was a HVAC business and also a pick up dry cleaning service.

Alderman Hemphill also stated that he would like the department heads to be present at the meetings so that they can answer questions that the Board may have. Alderman Trapp and Alderman Roggensees agreed. Alderman Vincent and Alderman Simmons stated that the Board needs to stop micromanaging and let the City Administrator do his job. The Mayor agreed to have department heads at the meetings but stated that the reports will not be read due to time constraints, but will be available for the public if they wish to see them.

Alderman Roggensees asked if a vehicle had been made available for Lucille Murray, the landscaping volunteer. The City Administrator stated that the city truck that is used for errands and inspections is being made available for her to use.

Alderman Simmons inquired about the waterline project and the City Administrator told him that it has begun, but will be a long process.

Aldermen Vincent asked about the Mill St project and was told that staff should have all of the needed owner signatures by the first week of December.

Alderman Roggensees spoke about personnel concerns at the parks department and stated that he would like for someone to look into these issues and get a written report back to him. The City Administrator stated that the matter would be reviewed and a written report will be provided. Alderman Roggensees also asked if background checks were being done on the referees for the various sports. The City Administrator stated that the checks were being done on all referees. He then stated that he had personnel business, but that he would bring that up in closed personnel.

Consideration of Planning and Zoning Commission's recommendation of the rezoning request from R-1 to M-1 for the Crighton and Goodwyn Enterprise Inc. Minor Subdivision.

The City Administrator had included in the Board's packet, the results of the public hearing held and the results of the vote that was taken at the meeting of the Commission on October 23rd.

PUBLIC HEARING TO CONSIDER THE REQUEST FOR REZONING FROM R-1 TO M-1 FOR THE CRIGHTON AND GOODWYN ENTERPRISES INC. MINOR SUBDIVISION.

The public hearing was opened by the City Attorney.

Brooke Kaufman asked if the City knew what would be built on the lot and was told that the City does not, and that whatever is permitted under M-1 zoning, would be allowed. Sarah Shocker asked the Board to please consider the neighborhood in making the decision.

The public hearing was closed by the City Attorney.

Discussion/Vote on the rezoning request for the rezoning request from R-1 to M-1 for the Crighton and Goodwyn Enterprise Inc. Minor Subdivision.

The Mayor stated that he approves of the proposal and that the Planning and Zoning Commission wants to make sure that there is protection against any infrastructure costs becoming the responsibility of the City. **Motion** made by Alderman Vincent and seconded by Alderman Simmons to reject the recommendation of the Commission and vote to pass the rezoning request. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye.

Order of Business (2nd Reading)

First Reading: 10-09-12
Council Bill No.: 12-47

Second Reading: 11-13-12
Ordinance No.: 121113

AN ORDINANCE approving municipal code amendments to ~~Title I, GOVERNMENT CODE,~~ ARTICLE II, Section 110.090, ORDER OF BUSINESS, of the Municipal Code of the City of Willard.

Second read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote- The Board discussed their desire to add the department reports back into the ordinance. The City Clerk informed the Board that they could repeal the ordinance all together and determine monthly what the agenda would consist of. The Mayor suggested that option but no vote was made. No motion was made for the proposed ordinance. Staff will bring a new proposal to the Board at the next meeting. The City Clerk reminded the Board that they need to get this ordinance in place or repeal it to stay in legal conformance at the meetings.

2013 Budget (2nd Reading)

First Reading: 10-09-12
Council Bill No.: 12-48

Second Reading: 11-13-12
Ordinance No.: 121113A

AN ORDINANCE adopting a budget for the City of Willard, Missouri, for the Fiscal Year January 1, 2013, through December 31, 2013.

Second read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote- Alderman Roggensees spoke of his objection to the proposed budget due to there not being a line item for a vehicle for the landscaping volunteer to use. Motion made by Alderman Vincent and seconded by Alderman Simmons for approval. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Nay. Four votes aye. One vote nay. Motion passes.

Workers Compensation Ordinance Discussion

The Board and the City Administrator discussed prior insurance costs, insurance pool vs. individual company.

The City Administrator explained that staff had brought one ordinance for each type. The City Clerk explained that she would read each ordinance and that one would die for lack of motion and that the other would be the one that the Board approved. The Board agreed that due to the potential monetary costs if the insurance pool was to go dry, that the individual company was the choice that they would like to choose.

The City Clerk conducted first read of Ordinance Option A:

AN ORDINANCE ACCEPTING the proposal of Missouri Employer's Mutual to provide Workers Compensation Insurance for the City of Willard, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard, to accept and declaring an emergency.

Citizen Input-Greg Williams of Connell Insurance spoke to the Board regarding Midwest Public Risk, the pool that his employer represents. This was the third bid with the City but was not picked by staff to bring to the Board.

Discussion/Vote- After discussion among the Board, the option A ordinance dies for lack of a motion.

The City Clerk conducted first read of Ordinance Option B:

AN ORDINANCE ACCEPTING the proposal of Missouri Rural Services Worker's Compensation Trust to provide Workers Compensation Insurance for the City of Willard, and authorizing the Mayor to execute all documents necessary to secure the insurance coverage on behalf of the City of Willard, and declaring an emergency.

First read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote- After discussion among the Board, Motion made by Alderman Simmons and seconded by Alderman Trapp for approval. Alderman Vincent-Aye, Alderman Johnson---, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion passes.

Second read was conducted by the City Clerk.

Citizen Input- None

Discussion -After discussion among the Board, the Board asked for an ordinance to be written with Midwest Public Risk as the company that the City will use for Workers Compensation Insurance coverage.

A motion for a recess was made by Alderman Simmons and seconded by Alderman Hemphill. All members voted aye by the raise of hands. votes aye. Motion passes.

Meeting recessed at 8:50 p.m.

Open meeting-Motion made by Alderman Simmons and seconded by Alderman Trapp to go back into open session at 9:10 p.m. All members voted aye by the raise of hands. Motion passes.

The Mayor asked if there was a motion to accept the second read of the option B ordinance.

Discussion/Vote- Dies for lack of motion.

Workers Compensation Ordinance (1st and 2nd Reading)

First Reading: 11-13-12
Council Bill No.: 12-49

Second Reading: 11-13-12
Ordinance No.: 121113B

AN ORDINANCE ACCEPTING the proposal of Midwest Public Risk to provide property and casualty insurance for the City of Willard, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard, to accept and declaring an emergency.

WHEREAS, the City of Willard, Missouri did advertise and seek Proposals from qualified firms for the purpose of providing property and casualty insurance, and

WHEREAS, the City of Willard has selected Midwest Public Risk to provide said services as itemized in detail in Exhibit A as attached hereto, and

WHEREAS, it is necessary to ensure the City of Willard provides continuous property and casualty insurance coverage without a lapse in coverage, the Board of Aldermen hereby declares this an emergency.

First read was conducted in full by the City Clerk.

Citizen Input- None

Discussion/Vote- Motion was made by Alderman Vincent and seconded by Alderman Hemphill to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Second read was conducted in full by the City Clerk.

Citizen Input- None

Discussion/Vote- Motion was made by Alderman Simmons and seconded by Alderman Roggensees to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Ordinance accepting the Alexandra Carden Minor Subdivision (1st and 2nd Reading)

First Reading: 11-13-12
Council Bill No.: 12-50

Second Reading: 11-13-12
Ordinance No.: 121113C

AN ORDINANCE AUTHORIZING the approval of the Minor Subdivision at the Southeast Corner of Miller Road and Matthew Lane into two tracts and accepts of all right-of-way and easements to the City of Willard; and authorizing the City Clerk to sign the Minor Subdivision survey upon compliance with the terms of the Land Development Regulations of the City of Willard.

First read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote-Motion was made by Alderman Simmons and seconded by Alderman Trapp to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Second read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote-Motion was made by Alderman Hemphill and seconded by Alderman Trapp to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

2013 Election Ordinance (1st and 2nd Reading)

First Reading: 11-13-12

BILL NO. 12-51

Second Reading: 11-13-12

ORDINANCE NO. 121113D

AN ORDINANCE CALLING FOR THE REGULAR ELECTION IN THE CITY OF WILLARD, MISSOURI, FOR THE PURPOSE OF HAVING THE QUALIFIED VOTERS OF SAID CITY ELECT THREE (3) ALDERMEN AND ONE (1) MAYOR, DESIGNATING A TIME OF HOLDING SAID ELECTION, PRESCRIBING THE INFORMATION FROM THE BALLOT TO BE USED, AND AUTHORIZING THE CITY CLERK TO GIVE SUCH INFORMATION AND NOTICE OF SAID ELECTION TO THE COUNTY CLERK OF GREENE COUNTY.

First read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote-Motion was made by Alderman Hemphill and seconded by Alderman Vincent to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Second read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote-Motion was made by Alderman Vincent and seconded by Alderman Simmons to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Approval of Change Order Request for the Waterline Project

The City Administrator explained to the Board that approval was needed by the Board for the Mayor to sign the request. The amount was for \$ 2120.00.

Motion was made by Alderman Simmons and seconded by Alderman Trapp. Alderman Simmons--Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Approval of pay order for the Waterline Project

The City Administrator stated that pay application requests will be submitted monthly. The Mayor asked if there is a retainage fee of 10% on this job. The City Administrator stated that there is. Motion was made by Alderman Trapp and seconded by Alderman Simmons. Alderman Simmons--Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Adjourn Meeting- Motion was made by Alderman Simmons and seconded by Alderman Roggensees to adjourn the meeting. Alderman Simmons--Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Meeting adjourned at 9:35 p.m.

Alderman Hemphill stated that the Board of Aldermen will hold a closed meeting to discuss legal actions, The Mayor stated that the Board would be going into closed session pursuant to Section 610.021 (1) Personnel, RsMo. 2006.

Motion by Alderman Trapp and seconded by Alderman Simmons to go into closed session. Alderman Simmons--Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Motion by Alderman Simmons and seconded by Alderman Vincent to adjourn the closed meeting and adjourn the open meeting. Alderman Simmons--Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Meeting adjourned at 10:30 p.m.

Dale Duvall, City Clerk

Tom Keltner, Mayor of Willard

DRAFT

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

1. November outstanding invoices

CITY OF WILLARD
Unpaid Invoice Listing
December 04, 2012

Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number	Total Due
ALO100	ALEXANDER OPEN SYSTEM, INC.	10038875GN	11/27/12	12/15/12	ROUTER CONFIG	1 876	185.00
ALO100	ALEXANDER OPEN SYSTEM, INC.	10038935GN	11/20/12	12/15/12	REMOTE SUPPORT	1 876	138.75
					Vendor Total		323.75
AMC100	American Red Cross	10060012PK	11/19/12	12/15/12	CPR TRAINING	3 945	19.00
AUT125	AUTOMATED WASTE SERVICES	8423ST	11/29/12	12/15/12	CITIZENS TRASH	1 2940	357.75
BUZ100	Buzzard Waste Services	3329ST	11/30/12	12/15/12	CITIZENS TRASH	1 2940	226.47
CIT105	CITY OF WILLARD	11201012GN	11/20/12	12/15/12	UTILITIES	1 959	55.36
CIT105	CITY OF WILLARD	11202012LW	11/20/12	12/15/12	UTILITIES	1 1959	12.14
					Vendor Total		67.50
CIT305	CITY OF SPRINGFIELD	11082012SE	11/08/12	12/15/12	SEWER CHG OCT	2 1930	31951.93
COM380	COMMERCE TRUST COMPANY	800047417PK	11/27/12	12/15/12	INTEREST SRS2006	3 870	28265.00
COM380	COMMERCE TRUST COMPANY	800047615PK	11/27/12	12/15/12	INTEREST SRS2008B	3 870	95798.13
					Vendor Total		124063.13
COM385	COMMERCE TRUST CO	3268896PK	11/30/12	12/15/12	Admin Fees Ser 200	3 885	600.00
COMMGN	COMMERCE CREDIT CARD SERVICES	11202012	11/20/12	12/15/12	ON LINE CLOUD	1 876	50.00
COMMGN	COMMERCE CREDIT CARD SERVICES	1437272GN	11/30/12	12/15/12	LODGING APWA CONF	1 945	213.08
COMMGN	COMMERCE CREDIT CARD SERVICES	1497041GN	11/27/12	12/15/12	E-MAIL & APP	1 876	120.00
COMMGN	COMMERCE CREDIT CARD SERVICES	10222012GN	10/22/12	12/15/12	HR SOLUTIONS	1 876	60.00
COMMGN	COMMERCE CREDIT CARD SERVICES	10302012GN	10/30/12	12/15/12	2 YR SUBSCRIB	1 840	178.00
COMMGN	COMMERCE CREDIT CARD SERVICES	11022012GN	11/02/12	12/15/12	PAPER & STAMPS	1 885	299.89
COMMGN	COMMERCE CREDIT CARD SERVICES	11032012GN	11/03/12	12/15/12	OFFICE SUPPLIES	1 885	19.48
COMMGN	COMMERCE CREDIT CARD SERVICES	11082012GN	11/08/12	12/15/12	OFFICE SUPPLIES	1 885	165.21
COMMGN	COMMERCE CREDIT CARD SERVICES	11132012GN	11/13/12	12/15/12	STAMPS	1 885	60.41
COMMGN	COMMERCE CREDIT CARD SERVICES	11142012GN	11/14/12	12/15/12	POSTAGE-REMINDER	1 885	19.80
COMMGN	COMMERCE CREDIT CARD SERVICES	11142012GN	11/14/12	12/15/12	ON LINE POSTAGE	1 885	15.99
					Vendor Total		1201.86
COMMLW	COMMERCE CREDIT CARD SERVICES	11082012LW	11/08/12	12/15/12	ANIMAL CAGE	1 1935	209.98
COMMLW	COMMERCE CREDIT CARD SERVICES	11132012LW	11/13/12	12/15/12	POSTAGE	1 1885	20.14
COMMLW	COMMERCE CREDIT CARD SERVICES	11142012LW	11/14/12	12/15/12	POSTAGE-REMINDER	1 1885	7.65
					Vendor Total		237.77
COMMPD	COMMERCE CREDIT CARD SERVICES	11022012PD	11/02/12	12/15/12	OFFICE SUPPLIES	1 4885	12.49
COMMPD	COMMERCE CREDIT CARD SERVICES	11132012PD	11/13/12	12/15/12	POSTAGE	1 4885	2.10
COMMPD	COMMERCE CREDIT CARD SERVICES	11242012PD	11/24/12	12/15/12	TRAVEL & LODGING	1 4945	187.46
					Vendor Total		202.05
COMMPK	COMMERCE CREDIT CARD SERVICES	10272012PK	10/27/12	12/15/12	HALLOWEEN SUPPLY	3 938	5.00
COMMPK	COMMERCE CREDIT CARD SERVICES	11012012PK	11/01/12	12/15/12	JOB LIST ADVERTISE	3 800	35.00
COMMPK	COMMERCE CREDIT CARD SERVICES	11022012PK	11/02/12	12/15/12	OFFICE SUPPLIES	3 885	8.99
COMMPK	COMMERCE CREDIT CARD SERVICES	11132012PK	11/13/12	12/15/12	POSTAGE	3 885	12.40
COMMPK	COMMERCE CREDIT CARD SERVICES	11142012PK	11/14/12	12/15/12	POSTAGE-REMINDER	3 885	7.65
					Vendor Total		69.04
COMMSE	COMMERCE CREDIT CARD SERVICES	10242012SE	10/26/12	12/15/12	TRAVEL & LODGING	2 1945	187.46
COMMSE	COMMERCE CREDIT CARD SERVICES	10252012SE	10/25/12	12/15/12	LODGING	2 1945	132.11
COMMSE	COMMERCE CREDIT CARD SERVICES	11022012SE	11/02/12	12/15/12	ENDORSE STAMP	2 1885	48.23
COMMSE	COMMERCE CREDIT CARD SERVICES	11022012SE	11/02/12	12/15/12	OFFICE SUPPLIES	2 1885	19.99
COMMSE	COMMERCE CREDIT CARD SERVICES	11142012SE	11/14/12	12/15/12	POSTAGE-REMINDER	2 1885	117.45
					Vendor Total		505.24
COMMST	COMMERCE CREDIT CARD SERVICES	09132012ST	9/13/12	12/15/12	MO LTAP TRAINING	1 2945	150.00
COMMWA	COMMERCE CREDIT CARD SERVICES	45635WA	10/18/12	12/15/12	ONLINE SERVICE	2 959	69.95
COMMWA	COMMERCE CREDIT CARD SERVICES	10242012WA	10/24/12	12/15/12	MEAL/TRAINING	2 945	6.75
COMMWA	COMMERCE CREDIT CARD SERVICES	10242012WA	10/24/12	12/15/12	TRAVEL & LODGING	2 945	254.04
COMMWA	COMMERCE CREDIT CARD SERVICES	10252012WA	10/25/12	12/15/12	LODGING	2 945	132.11
COMMWA	COMMERCE CREDIT CARD SERVICES	10262012WA	10/26/12	12/15/12	CREDIT	2 945	-66.59
COMMWA	COMMERCE CREDIT CARD SERVICES	11022012WA	11/02/12	12/15/12	ENDORSE STAMP	2 885	48.22
COMMWA	COMMERCE CREDIT CARD SERVICES	11022012WA	11/02/12	12/15/12	OFFICE SUPPLIES	2 885	12.99
COMMWA	COMMERCE CREDIT CARD SERVICES	11132012WA	11/13/12	12/15/12	POSTAGE	2 885	4.95
COMMWA	COMMERCE CREDIT CARD SERVICES	11142012WA	11/14/12	12/15/12	POSTAGE-REMINDER	2 885	117.45
COMMWA	COMMERCE CREDIT CARD SERVICES	11162012WA	11/16/12	12/15/12	PARADE SUPPLIES	2 935	59.55
					Vendor Total		639.42
CON460	CONSULTING ANALYTICAL SVC	31996W	11/14/12	12/15/12	TESTING FOR TRICOR	2 876	135.00
CPI200	COPY PRODUCTS, INC	56179AGN	11/07/12	12/15/12	TOSHIBA LOANER	1 885	555.81
CPI200	COPY PRODUCTS, INC	0857011GN	11/13/12	12/15/12	TOSHIBA	1 885	99.88
CPI200	COPY PRODUCTS, INC	0857011LW	11/13/12	12/15/12	TOSHIBA	1 1885	32.59
CPI200	COPY PRODUCTS, INC	0857011PK	11/13/12	12/15/12	TOSHIBA	3 885	60.86
					Vendor Total		749.14

CITY OF WILLARD
Unpaid Invoice Listing
December 04, 2012

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
DIR520	DIRECTV	706178PK	11/30/12	12/15/12	FITNESS CENTER	3 959	89.99
DTI150	DATA TECHNOLOGIES, INC	33993SE	11/01/12	12/15/12	SUMMIT UB INTERNET	2 1876	1250.62
DTI150	DATA TECHNOLOGIES, INC	33993WA	11/01/12	12/15/12	SUMMIT UB INTERNET	2 876	1250.63
					Vendor Total		2501.25
FED100	FEDERAL PROTECTION INC	229328PK	11/19/12	12/15/12	TEST OPERATIONS	3 876	171.30
FOU325	FOURAKER PRINTING CO.	10002SE	11/19/12	12/15/12	BILL ENV	2 1885	122.50
FOU325	FOURAKER PRINTING CO.	10002WA	11/19/12	12/15/12	BILLING ENV	2 885	122.50
					Vendor Total		245.00
GCH100	GREENE CO HEALTH DEPT	310WA	11/21/12	12/15/12	WATERTESTS	2 876	104.00
GCH100	GREENE CO HEALTH DEPT	311WA	11/29/12	12/15/12	WATER SAMPLE	2 876	13.00
					Vendor Total		117.00
HAW145	HAWKINS INC.	3410973WA	11/27/12	12/15/12	CHLORINE	2 935	709.33
HIL100	HILLYARD JANITORIAL SUPPLY	600480965PK	11/21/12	12/15/12	TISSUE	3 935	78.14
INL105	INLAND PRINTING COMPANY	56797GN	11/20/12	12/15/12	CANON COPIER	1 885	32.96
KEY300	KEY EQUIPMENT & SUPPLY CO.	221094SE	11/07/12	12/15/12	TRANSPORT JET	2 1876	1104.00
LAS150	Laser Specialists	89653ST	11/27/12	12/15/12	PAINT & PAINT STIC	1 2935	208.00
LCC100	Layne Christensen Company	12015WA	11/30/12	12/15/12	REPAIR WELL # 2	2 900	17837.00
LEG250	LegalShield	11272012LW	11/27/12	12/15/12	LEGAL INS	1 1876	53.85
LOW505	LOWES CREDIT SERVICES	11022012WA	11/02/12	12/15/12	HOTWATER HEATER	2 935	271.91
MED230	MEDIACOM	11262012GN	11/26/12	12/15/12	INTERNET SERVICE	1 959	10.00
MID200	Midwest Fibre Sales	101471WA	11/20/12	12/15/12	RECYCLE NOV	2 876	75.00
MPI150	MELTON PROPANE, INC.	11062012SE	11/06/12	12/15/12	PROPANE LAGOON	2 1935	117.24
MPI150	MELTON PROPANE, INC.	11162012LW	11/16/12	12/15/12	PROPANE	1 1959	155.29
					Vendor Total		272.53
MUR460	MURFIN'S MARKET	11212012ST	11/21/12	12/15/12	PROPANE- CROSSWALK	1 2935	33.98
NWM100	NW MEDIA	15618GN	11/01/12	12/15/12	LEGAL NOTICES	1 800	168.00
OLS140	OLSSON ASSC	182108WA	11/16/12	12/15/12	WATERLINE IMP	2 876	1125.01
OLS140	OLSSON ASSC	182112GN	11/16/12	12/15/12	SIDEWALKS	1 810	3790.02
					Vendor Total		4915.03
ORE145	O'REILLY'S AUTO PARTS	208856LW	10/29/12	12/15/12	HEADLIGHT BULB	1 1965	9.59
ORE145	O'REILLY'S AUTO PARTS	208995PD	10/30/12	12/15/12	ROTOR BLUE DODGE	1 4965	8.54
ORE145	O'REILLY'S AUTO PARTS	209102PK	10/31/12	12/15/12	TOOLS	3 935	8.99
ORE145	O'REILLY'S AUTO PARTS	209120PK	10/31/12	12/15/12	CAPS FOR LIGHTS	3 808	4.49
ORE145	O'REILLY'S AUTO PARTS	209230PK	11/01/12	12/15/12	ANTIFREEZE	3 808	9.98
ORE145	O'REILLY'S AUTO PARTS	209232PK	11/01/12	12/15/12	RETURN ANTI FREEZE	3 808	-1.98
ORE145	O'REILLY'S AUTO PARTS	210471WA	11/09/12	12/15/12	TRANS OIL CATCHER	2 935	196.99
ORE145	O'REILLY'S AUTO PARTS	211235WA	11/14/12	12/15/12	PARTS CLEANER	2 935	57.98
ORE145	O'REILLY'S AUTO PARTS	211536LW	11/16/12	12/15/12	GEL & CLEANER	1 1965	13.88
ORE145	O'REILLY'S AUTO PARTS	212038SE	11/19/12	12/15/12	TAPE	2 1935	15.98
ORE145	O'REILLY'S AUTO PARTS	212178SE	11/20/12	12/15/12	SILICONE TUBES	2 1935	19.98
ORE145	O'REILLY'S AUTO PARTS	212312PD	11/21/12	12/15/12	COIL	1 4965	25.98
					Vendor Total		370.40
OZA255	OZARKS COCA COLA	423131PK	11/27/12	12/15/12	CONCESSIONS	3 820	116.60
OZA280	Ozark Greenways, Inc	11232012SE	11/23/12	12/15/12	RENT	2 1876	250.00
OZA280	Ozark Greenways, Inc	12132012WA	11/13/12	12/15/12	RENT	2 876	250.00
					Vendor Total		500.00
PAS100	PLAY IT AGAIN SPORTS	12911PK	11/09/12	12/15/12	REFEREE SHIRT	3 936	21.00
PAS100	PLAY IT AGAIN SPORTS	13230PK	11/06/12	12/15/12	BASKETBALL SHIRTS	3 936	540.00
PAS100	PLAY IT AGAIN SPORTS	13231PK	11/06/12	12/15/12	BASKETBALL SHIRTS	3 936	90.00
PAS100	PLAY IT AGAIN SPORTS	13232PK	11/06/12	12/15/12	CHEER SHIRTS	3 936	240.00
PAS100	PLAY IT AGAIN SPORTS	13233PK	11/06/12	12/15/12	BASKETBALL SHIRTS	3 936	648.00
PAS100	PLAY IT AGAIN SPORTS	13289PK	11/30/12	12/15/12	JERSEYS	3 936	565.50
					Vendor Total		2104.50
RGG200	REYNOLDS, GOLD & GROSSER PC	164006GN	11/29/12	12/15/12	ATTORNEY FEE	1 875	2250.93
RGG200	REYNOLDS, GOLD & GROSSER PC	164006LW	11/29/12	12/15/12	ATTORNEY FEES	1 1875	1580.60
					Vendor Total		3831.53
SCO150	SCOTT GROSS CO.INC.	2608293ST	11/01/12	12/15/12	ACETYLENE	1 2935	18.87

CITY OF WILLARD
Unpaid Invoice Listing
December 04, 2012

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
SPS150	SCHENDEL PEST SERVICES	550184953GN	11/20/12	12/15/12	PEST CONTROL	1 876	30.00
SPS150	SCHENDEL PEST SERVICES	550184953LW	11/20/12	12/15/12	PEST CONTROL	1 1876	30.00
SPS150	SCHENDEL PEST SERVICES	550184953PK	11/20/12	12/15/12	PEST CONTROL	3 876	60.00
SPS150	SCHENDEL PEST SERVICES	550184953SE	11/20/12	12/15/12	PEST CONTROL	2 1876	30.00
SPS150	SCHENDEL PEST SERVICES	550184953WA	11/20/12	12/15/12	PEST CONTROL	2 876	30.00
Vendor Total							180.00
STA100	STATE OF MO/CRIMINAL RECORD SY	201200278PK	11/13/12	12/15/12	BACKGROUND CK 23	3 876	230.00
STI150	SAWYER TIRE INC.	603886LW	10/26/12	12/15/12	TIRES	1 1965	303.36
STI150	SAWYER TIRE INC.	603971PK	10/31/12	12/15/12	TRAILER TIRE	3 965	83.98
STI150	SAWYER TIRE INC.	604137LW	11/09/12	12/15/12	OIL CHANGE -2	1 1965	64.90
Vendor Total							452.24
SUP100	Superior Rents- Springfield	2497PK	11/27/12	12/15/12	HEATERS -HALLOWEEN	3 938	138.58
TRA100	TRANE	7237020PK	11/27/12	12/15/12	FURNACE FILTERS	3 935	30.00
UNI110	UNIFIRST CORP	11302012GN	11/30/12	12/15/12	MATS	1 1935	43.70
UNI110	UNIFIRST CORP	11302012LW	11/30/12	12/15/12	MATS	1 1935	42.50
UNI110	UNIFIRST CORP	11302012PK	11/30/12	12/15/12	MATS	3 935	80.50
UNI110	UNIFIRST CORP	11302012SE	11/13/12	12/15/12	MATS & UNIFORMS	2 1935	164.02
UNI110	UNIFIRST CORP	11302012WA	11/30/12	12/15/12	MATS & UNIFORMS	2 935	164.03
Vendor Total							494.75
UNI120	UNITED RENTALS	106856986SE	11/02/12	12/15/12	AIR COMPRESSOR	2 1935	141.72
USA405	US BANK	2165498PK	11/27/12	12/15/12	TOSHIBA	3 885	197.30
USA405	US BANK	216549873GN	11/27/12	12/15/12	TOSHIBA	1 885	197.30
USA405	US BANK	216549873LW	11/27/12	12/15/12	TOSHIBA	1 1885	197.30
Vendor Total							591.90
UTI115	UTILITY SERVICE CO, INC	304571-692SE	11/30/12	12/15/12	QTR OLD & NEW TOWE	2 876	4649.96
VAL150	VAL SERAFIMOV	17K8XC7GN	11/19/12	12/15/12	DELL HARD DRIVE	1 900	9.12
VSP130	VISION SERVICE PLAN - (IC)	10272012WA	10/27/12	12/15/12	VISION INS	2 860	48.27
VSP130	VISION SERVICE PLAN - (IC)	11272012GN	11/27/12	12/15/12	VISION INS	1 860	44.10
VSP130	VISION SERVICE PLAN - (IC)	11272012SE	11/27/12	12/15/12	VISION INS	2 1860	48.26
Vendor Total							140.63
WAL110	Walmart Community/GEMB	10192012PK	10/19/12	12/15/12	SAFE HALLOWEEN	3 938	32.80
WAL110	Walmart Community/GEMB	10232012PK	10/23/12	12/15/12	CONCESSIONS	3 820	177.75
WAL110	Walmart Community/GEMB	10232012PK	10/23/12	12/15/12	SAFE HALLOWEEN	3 938	62.28
WAL110	Walmart Community/GEMB	10262012PK	10/26/12	12/15/12	SAFE HALLOWEEN	3 938	28.25
Vendor Total							301.08
WCA100	WCA MO - CITY BILLING	1601625ST	11/27/12	12/15/12	CITIZEN TRASH	1 2940	3129.75
WIN100	WINDSTREAM COMMUNICATIONS	12346528GN	11/27/12	12/15/12	PHONE	1 940	880.94
WIN100	WINDSTREAM COMMUNICATIONS	12346528LW	11/27/12	12/15/12	PHONE	1 1940	566.33
WIN100	WINDSTREAM COMMUNICATIONS	12346528PK	11/27/12	12/15/12	PHONE	3 940	526.87
WIN100	WINDSTREAM COMMUNICATIONS	12346528SE	11/27/12	12/15/12	PHONE	2 1959	64.98
WIN100	WINDSTREAM COMMUNICATIONS	12346528WA	11/27/12	12/15/12	PHONE	2 940	123.30
Vendor Total							2162.42
WRI110	WRIGHT EXPRESS	31342096LW	11/30/12	12/15/12	FUEL	1 1960	1560.34
WRI110	WRIGHT EXPRESS	31342096PD	11/30/12	12/15/12	FUEL	1 4960	51.01
WRI110	WRIGHT EXPRESS	31342096PK	11/30/12	12/15/12	FUEL	3 960	40.00
WRI110	WRIGHT EXPRESS	31342096SE	11/30/12	12/15/12	FUEL	2 1960	414.39
WRI110	WRIGHT EXPRESS	31342096WA	11/30/12	12/15/12	FUEL	2 960	414.40
Vendor Total							2480.14
Final Total							212467.51

1	800	0	ADVERTISING (GCG)	168.00
1	810	0	CAPITAL ASSET EXPENDITURES (GCG)	3790.02
1	840	0	DUES AND SUBSCRIPTIONS (GCG)	178.00
1	860	0	GROUP INSURANCE (GCG)	44.10
1	875	0	LEGAL (GCG)	2250.93
1	876	0	PROFESSIONAL (GCG)	583.75
1	885	0	OFFICE SUPPLIES (GCG)	1466.73
1	900	0	REPAIRS AND MAINTENANCE (GCG)	9.12
1	940	0	TELEPHONE (GCG)	880.94
1	945	0	TRAVEL AND TRAINING (GCG)	213.08
1	959	0	UTILITIES-OTHER (GCG)	65.36
1	1875	0	LEGAL (LAW)	1580.60
1	1876	0	PROFESSIONAL (LAW)	83.85
1	1885	0	OFFICE EXPENSE (LAW)	257.68
1	1935	0	SUPPLIES (LAW)	296.18
1	1940	0	TELEPHONE (LAW)	566.33

CITY OF WILLARD
Unpaid Invoice Listing
December 04, 2012

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
1	1959 0				UTILITIES-OTHER (LAW)		167.43
1	1960 0				VEHICLE EXPENSES-GAS		1560.34
1	1965 0				VEHICLE EXPENSE-OTHER		391.73
1	2935 0				SUPPLIES (STREETS)		260.85
1	2940 0				TRASH EXPENSE		3713.97
1	2945 0				TRAVEL AND TRAINING (STREETS)		150.00
1	4885 0				OFFICE SUPPLIES (P&D)		14.59
1	4945 0				TRAVEL & TRAINING		187.46
1	4960 0				VEHICLE EXPENSE-GAS		51.01
1	4965 0				VEHICLE EXPENSE-OTHER		34.52
	Total for Fund #: 1						18966.57
2	860 0				GROUP INSURANCE (WATER)		48.27
2	876 0				PROFESSIONAL (WATER)		7632.60
2	885 0				OFFICE SUPPLIES (WATER)		306.11
2	900 0				REPAIRS AND MAINTENANCE (WATER)		17837.00
2	935 0				SUPPLIES (WATER)		1459.79
2	940 0				SUPPLIES - PROJECT		123.30
2	945 0				TRAVEL AND TRAINING (WATER)		326.31
2	959 0				UTILITIES-OTHER (WATER)		69.95
2	960 0				VEHICLE EXPENSES-GAS		414.40
2	1860 0				GROUP INSURANCE (SEWER)		48.26
2	1876 0				PROFESSIONAL (SEWER)		2634.62
2	1885 0				OFFICE SUPPLIES (SEWER)		308.17
2	1930 0				SPRINGFIELD SEWER CHARGES (SEWER)		31951.93
2	1935 0				SUPPLIES (SEWER)		458.94
2	1945 0				TRAVEL AND TRAINING (SEWER)		319.57
2	1959 0				UTILITIES-OTHER (SEWER)		64.98
2	1960 0				VEHICLE EXPENSES-GAS		414.39
	Total for Fund #: 2						64418.59
3	800 0				ADVERTISING		35.00
3	808 0				BUILDING MAINTENANCE (PARK)		12.49
3	820 0				CONCESSIONS		294.35
3	870 0				INTEREST EXPENSE		124063.13
3	876 0				PROFESSIONAL		461.30
3	885 0				OFFICE SUPPLIES		887.20
3	935 0				SUPPLIES-GENERAL (PARK)		197.63
3	936 0				SUPPLIES-SPORTS		2104.50
3	938 0				SUPPLIES-SPECIAL ACTIVITY (PARK)		266.91
3	940 0				TELEPHONE		526.87
3	945 0				TRAVEL AND TRAINING		19.00
3	959 0				UTILITIES-OTHER (PARK)		89.99
3	960 0				VEHICLE EXPENSES-GAS		40.00
3	965 0				VEHICLE EXPENSE-OTHER		83.98
	Total for Fund #: 3						129082.35

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



December 5, 2012

To: Mayor Keltner and Members of the Board of Aldermen

From: Nicholas A. Heatherly, PE, CFM

RE: Department Head Reports

Per the Boards request at the November Board meeting, attached are the Department Head Reports. All Department Heads will be present at the Board meeting on the 10th.

Please let me know if you need any additional information.

PUBLIC WORKS

November 2012

- Check wells every day
- Check lift stations every day
- Locates every day
- Take chlorine residual samples every day
- In's & Out's/Work orders every day
- Lagoon samples every day
- Run lagoon irrigation weather permitting
- Read meters
- Meter re-reads
- Monthly water samples to Greene County Health Department
- Monthly lagoon samples to Nixa
- DMR to Springfield DNR office
- Shut off's 28th of month
- Blow out plugged sewer line between Foxfire mini storage and Arrowhead
- Turn in bypass report to SPR DNR office on plugged sewer line and SSO
- Spread lime sand around SSO at Foxfire Mini Storage
- Install Water Heater @ public works shop
- Potter equipment demo street sweeper for skidsteer
- Seal front window @ police station
- Reprogram garage door @ police station
- Check for both well connection and city water connection for possible cross connection @ 8448 West State Hwy 266
- Add water and inspect heater/defrost on WPD-03 police car
- DNR inspection on water system; wells, towers, well houses, paperwork/records, etc. on Nov. 15th – 16th
- Set up barricades for Christmas parade
- Repair water leak on Miler Road just north of Hughes Road
- Take stray cat to animal shelter
- Reassemble jetter after repair of camera by Key Equipment
- Replace all chlorine lines and fittings @ Willard water well #2
- Replace ignition coil on Dodge Dakota @ city hall
- Repair numerous uprights @ lagoon
- Drain meadows water tower
- Butch Reavis hooked up variable speed drive on meadows well #2 to maintain pressure while draining tower (take down fence to get machine/trailer to well)
- Utility Service repaired leak on bowl of meadows water tower
- Locate and mark manholes for rehab
- Fill meadows water tower and take special sample and deliver to Greene County Health Dept for analysis

- Received special sample results from tower and was ok, turned valves on @ water tower and turned meadows well #1 back on
- Clean up tractors (wash & detail cab)
- Locate water line on AB Hwy & Ten Square Lane for possible development of lots/houses
- Clean & straighten up old shop to get equipment parked inside
- Replace meter pit lids and rings on a couple pits in meadows
- Locate and mark valves in Willard hills
- Pickup trash @ recycle center
- Take recycle trailers (plastic & metal) to Bolivar – 7X
- Replace meter @ 2124 N FR 89
- Add 2 five gallon buckets of gravel to sunken meter pit
- Clean out dirt and rock from numerous valve boxes
- Pick up 4 dogs after hours on 11/30/2012 @ 605 & 607 South Miller
- Randy Myers from A/C Electrical replaced burned out bulb on top of water tower in Meadows
- Pickup 4 motion lights for all wells
- Asphalt patch on Casie Circle done in sections on 10/30, 10/31, & 11/1

Planning & Development Report

November 2012

12-5-12

1. Updated contact list for grease trap inspections and verified routine maintenance of grease traps.
2. Went thru all building permits for Dale (per Greene County tax purposes)
3. Reviewed R-1 and misc. building permit applications and issued permits.
4. Monitor progress of District Office construction and waterline project.
5. Post notices for Public Hearings on Zoning Amendments.
6. Met with owner of East Center about Building Code requirements and plan submittals for donut shop.
7. Met with owner of Prairie View shopping center about reopening of Tiger Café.
8. Spoke with owner of Greene Meadows shopping Center about conversion of the Panda Wok restaurant into a Mexican restaurant.
9. Reviewed documents for ATM Commercial Subdivision Phase 1. (working with Nick on this)
10. Received Major Subdivision Application and sketch plan for subdivision on Miller Rd./Mathew Lane
11. Met with landowner representative, engineering firm and client concerning potential development along Hunt Rd.
12. Discussed Nims training with Dale.
13. Met with Bill Gilmore to update and verify output on all Ham Radio equipment in City Hall.
14. Scheduled meeting with architect to discuss development of 9+ acres for Jackson Street Church of Christ.
15. Review application and construction drawings from ATT/ Black and Veech for Cell Tower antennae upgrades.
16. Appeared in court on a ticket concerning number of dogs at a residence. Case is ongoing.
17. Went to court house to record documents concerning a variance on War Horse Lane, replat of Lot 17, 18, 19 Cardinal Hills and Minor Subdivision for Alexjandra Cardin.
18. Working on Transportation Enhancement Application for grant that was submitted as a SAFE Route to School Grant.
19. Review Development Permit Applications for updates (working w/Dale on this)
20. Attended SWMCO seminar 2012 Transition from the 2006 IPC, IMC IFGC.

Randy Brown
Director of Development

COMMUNITY SERVICES

NOVEMBER 2012

Youth Sports

Current:

- *Youth Basketball*
 - Youth basketball is now in its 3rd week of games with 22 teams participating. Games are held on Saturday mornings at the Recreation Center. This is up from last year by 2 teams.
- *Youth Competitive Volleyball*
 - Youth Competitive Volleyball began last week, we had 8 teams register then season. Games are held on Tuesday evenings at the Recreation Center.

Upcoming:

- *Youth Basketball*
 - Session #2 Youth Basketball registration is December 7th, 2012.
- *Cheerleading*
 - Session #2 Youth Cheerleading registration deadline is December 7th, 2012.

Youth Programming

Current:

- *Home school Gym*
 - Home school gym classes are held at the Recreation Center on Tuesday from 9:30-10:30am with a fee of only \$1.00 per class. This class is offered to all school-age home school students looking for a physical education setting to enrich their home school curriculum.
- *Youth Dance*
 - Patrice Tuttle has started class for her youth dance class offered at the Recreation Center. These classes are on Tuesday and Thursday evenings, and they will begin October 9th. Patrice is continually growing this program and adding new class times and variety to her program.

Adult Programs

- *Senior Exercise*
 - Senior exercise class is being held at the Recreation Center Monday, Wednesday and Fridays from 10:00-11:00am. This class is for seniors 55+ looking to get some movement in their daily routine as well as social interaction.
- *Senior Lunch*
 - Senior lunches are held Wednesdays at the Community building, seniors 55+ are welcome to come join for lunch, games and fun.
- *Zumba*

- Zumba has started back up at the Community Building on Monday and Thursday evenings from 7:00-8:00pm. The class is being instructed by our new Zumba coordinator Amanda Allen. Classes are 1 hour in length and the cost is \$5 per class or \$45 for a 10 class punch card.

Special Events

- *Safe Halloween*
 - Safe Halloween was a big success; we had over 600 people attend the event.
- *Haunted House*
 - The Haunted House went off without a hitch, the three day event brought in around \$500 in revenue.
- *Halloween Dance*
 - The first ever costume party was a big success, we had approximately 250 youth attend the dance bring in \$776 at the gate and \$230 in concessions.
- *Turkey Trot*
 - The first annual Willard Turkey Trot was held Thanksgiving morning at the Middle School we had 392 runners and 20 plus volunteers. The food pantry was restocked with donations and we are still waiting to see how much money was raised for the Willard Chapter of Care to Learn.

Maintenance

- *Mowers*
 - Tim is currently working to update all the mowers so they will be ready for use comes spring.
- *Winterization*
 - All the parks and facilities have been winterized.

Camp

- *Out of School Camp*
 - We had an overwhelming turn out for our out of school camp this last go around with 32 kids attending. This is a large jump from the 15 at the previous camp.
- *Winter Break Camp*
 - Winter break camp registrations have begun at the Recreation Center. The camp will be held on Willard's winter break not including Christmas Eve, Christmas Day, or New Year's Day. Cost is \$17.50 per day. Due to a growth in interest in our Summer Day

Background Check

- Background checks are now a requirement for all coaches who participate in Youth Sports at the Recreation Center. This plan was approved and put in place prior to the current season of Youth Basketball.

New in 2013

1. Yoga will begin in January 2013; these classes will be offered at the Community Building with a start date TBA.
2. Currently in the process of looking for grants to add playground equipment at the Recreation Center and Highline Soccer Park.
3. More senior activities are being added to the schedule to help reach out to a large number of the community.
4. Additional coaches and staff trainings are being scheduled to help assist in Youth Sports and Youth Programs.

CITY OF WILLARD
BOARD OF ALDERMEN

November 2012

AGENDA ITEM #8
POLICE DEPARTMENT

ACTION REQUIRED: NONE-INFORMATIONAL ONLY

Officer Statistics			Reserves		Hours	
1601	Tom McClain, Chief	11	1640	Doug Thomas, Reserve	0	2
1603	Shannon Shipley, Sgt./Det.	20	1641	Brian Gordon, Reserve	0	5
1604	Robert Bell, Corporal	15	1642	JD Landon, Reserve	0	23.5
1605	Mike Payne, Senior Officer	18	1643	, Reserve		
1606	Clint Heimback, Officer	77	1644	Bill Lingenfelser, Reserve	0	6
1607	Mike Muhlenbruch, Officer	82	1645	Michele Lappin, Reserve	16	53.25
1608	Jeremiah Tayman, Officer	38		TOTAL HRS	16	78.75
1609	Steve Purdy, Officer	0				
1610	Jason Hobbs, Officer	45				
1630	Glenn Cozzens, SRO	0				
1631	Wyatt Sharp, SRO	1				
	TOTAL INCIDENTS	323				

INCIDENT STATISTICS

		4
Felony		11
Misdemeanor		126
Infraction		140
Other (Services)		266
HBO (Handled By Officers)		

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST MONTH YTD	
WPD-01 2002 Crown Vic	131643	?	20	?	0	\$29.95
WPD-02 2006 Crown Vic	Odometer doesn't work	?	7	?	0	\$526.48
WPD-03 2008 Dodge Charger	110013	2394	42	57	0	\$1066.10
WPD-04 2009 Dodge Charger	104161	1242	24	52	34.95	\$5561.48
WPD-05 2008 Dodge Charger	139552	1650	24	69	29.95	\$1460.37
WPD-08M 2008 Harley-Davidson Motorcycle	4550	0	0	0		0

Chief of Police
Tom McClain

City Clerk:

1. Received recognition for my MRCC status.
2. Sent out business license renewal notices for 2013.
3. Finished up with Summit on the updating of the information of for the building permit software.
4. Have started preparing the documents to send o Greene County for property taxes.
5. Am serving on the Scholarship committee for the SWMOCCFOA.
6. Have been working closely with Nick and Randy on the rezoning projects and the other developments that are coming through.
7. Am working with the owners of the new donut shop, the Mexican restaurant and the electronic repair and resale shop to get them all licensed and open.
8. Met with the GIS person in Springfield and made corrections to many addresses that had been improperly addressed.
9. Met with the Mayor and Robert Taylor to discuss the city's EOP and Hazard Mitigation Plan.
10. Started work on updating information for the above items.
11. Completed my NIMS-200 and my NIMS-800 training certificates and am registered to attend the classes for 300 and 400 in February and March.
12. Attended meetings and created the minutes for the Boards.
13. Am constantly filing and organizing files for retention purposes and easier accessibility.

Dale Duvall

12/4/12

**CITY OF WILLARD
BOARD OF ALDERMEN**
12/10/12



First Reading: 12-10-12

Second Reading: 12-10-12

Council Bill No.:

Ordinance No.:

AMENDING

AN ORDINANCE

the Willard Land Use Regulations, Section 400.380A, City of Willard Zoning Map, by rezoning part of the Minor Subdivision for Goodwyn/Freedom Bank from R-3 Multi-Family Residence District to C-2 General Commercial District, all within the City of Willard, and declaring an emergency.

1st and 2nd Reading

First Reading: _____

Second Reading: _____

Council Bill No.: _____

Ordinance No.: _____

DRAFT

AN ORDINANCE

AMENDING

the Willard Land Use Regulations, Section 400.380A, City of Willard Zoning Map, by rezoning part of the Minor Subdivision for Goodwyn/Freedom Bank from R-3 Multi-Family Residence District to C-2 General Commercial District, all within the City of Willard, and declaring an emergency.

WHEREAS, an application has been filed for a zoning change of the tract of land described in Exhibit "A" from R-3, Multi-Family Residence District to C-2, General Commercial District; and

WHEREAS, following proper notice; a public hearing was held before the Planning and Zoning Commission, a copy of the record of proceedings from said public hearing being attached hereto as Exhibit "B", and said Commission made its recommendation; and

WHEREAS, proper notice was given of a public hearing before the Board of Aldermen and that said hearing was held in accordance with the law.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The property herein described as part of the Minor Subdivision for Goodwyn/Freedom Bank and as more specifically described in Exhibit "A" attached hereto, all within the City of Willard be, and the same hereby is, rezoned from a R-3, Multi-Family Residence District, or such zoning district as is designated on the Official Zoning Map adopted by the Board of Aldermen to a C-2, General Commercial District; and the Willard Land Use Regulations, Section 400.380A thereof, Zoning Map, is hereby amended, changed and modified accordingly.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: _____

Mayor, Tom Keltner

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI ON THE ____ DAY OF _____, 2012.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

BRYAN VINCENT

ED SIMMONS

DAVID HEMPHILL

DAVID ROGGENSEES

EXHIBIT A

All that part of the Southeast Quarter of Section 26, Township 30 North, Range 23 West, being all that part of the tract of land described in the General Warranty Deed duly filed in the Greene County Recorder's Office in Deed Book 2008, Page 03977-08, in the City of Willard, Greene County, Missouri, and being more particularly described as follows:

BEGINNING at a found 1/2" iron bar marking the Southwest corner of the tract of land duly recorded in the General Warranty Deed duly recorded in the Greene County Recorder's Office in Deed Book 2417, at Page 1349, (Willard Community Christian Church Tract); thence North 87 Degrees 45 Minutes 00 Seconds West, a distance of 1150.11 feet to a point in the East line of Brayfield Village, a subdivision in the City of Willard, Greene County, Missouri, duly filed in the Greene County Recorder's Office in Plat Book PP, at Page 63; thence North 01 Degrees 49 Minutes 23 Seconds East along said East line, a distance of 220.27 feet; thence departing said East line South 87 Degrees 45 Minutes 00 Seconds East, a distance of 1,150.94 feet to a point in the West line of said Willard Community Christian Church Tract; thence South 02 Degrees 02 Minutes 16 Seconds West along said West line, a distance of 220.27 feet to the POINT OF BEGINNING and containing 253,425 square feet or 5.818 acres of land, more or less.

**CITY OF WILLARD
BOARD OF ALDERMEN**

12/10/12



First Reading: 12-10-12

Second Reading: 12-10-12

Council Bill No.:

Ordinance No.:

DRAFT

AN ORDINANCE

AUTHORIZING

the acceptance of the public streets and easements to the City of Willard as shown on the Preliminary Plat of ATM Commercial Subdivision for Phase 1, generally located in the southeast corner of State Hwy AB and State Hwy 160, upon the applicant filing and recording a final plat that substantially conforms to the preliminary plat; and authorizing the Mayor to execute all agreements and easements necessary to ensure compliance with all requirements of the Land Development Regulations of the City of Willard, and authorizing the City Clerk to sign the final plat upon compliance with the terms of this ordinance. (Planning and Zoning Commission and staff recommend that the Board of Aldermen accept the public streets and easements)

1st and 2nd Reading

First Reading: _____ Second Reading: _____

Council Bill No.: _____ Ordinance No.: _____

DRAFT

AN ORDINANCE

AUTHORIZING the acceptance of the public streets and easements to the City of Willard as shown on the Preliminary Plat of ATM Commercial Subdivision for Phase 1, generally located in the southeast corner of State Hwy AB and State Hwy 160, upon the applicant filing and recording a final plat that substantially conforms to the preliminary plat; and authorizing the Mayor to execute all agreements and easements necessary to ensure compliance with all requirements of the Land Development Regulations of the City of Willard, and authorizing the City Clerk to sign the final plat upon compliance with the terms of this ordinance. (Planning and Zoning Commission and staff recommend that the Board of Aldermen accept the public streets and easements)

WHEREAS, on September 25, 2012, the Planning and Zoning Commission of the City of Willard, Missouri, approved the Preliminary Plat of ATM Commercial Subdivision, generally located in the southeast corner of State Hwy AB and State Hwy 160, as a subdivision of the City of Willard; and

WHEREAS, on October 9, 2012, the Board of Aldermen of the City of Willard, approved the Preliminary Plat of ATM Commercial Subdivision; and

WHEREAS, on December 6, 2012, the Planning and Zoning Commission of the City of Willard, Missouri, reviewed the Final Plat of ATM Commercial Subdivision – Phase 1 and found it to be in substantial conformance with the preliminary plat and voted to recommend approval to the Board of Aldermen of the City of Willard.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen do hereby accept the land and easements dedicated to the City of Willard for public use as shown on the Preliminary Plat of ATM Commercial Subdivision for Phase 1, generally located in the southeast corner of State Hwy AB and State Hwy 160, in Willard, Missouri, as approved by the Planning and Zoning Commission, the original of which is on file in the office of the City Clerk of the City of Willard; upon the sub-divider filing and recording a final plat that is in substantial conformance with the approved preliminary plat; that the final plat of said property comprises the following real estate to-wit:

All that part of the Southeast Quarter of Section 26, Township 30 North, Range 23 West, being all of Lot 1 of ATM Square, a subdivision in the City of Willard, Greene County, Missouri, duly recorded in the Greene County Recorder's Office in Plat Book AAA, at Page 235, and a part of the tract of land described in the General Warranty Deed duly filed in the Greene County Recorder's Office in Deed Book 2008, at Page 03977-08, all in the City of Willard, Greene County, Missouri, and being more particularly described as follows:

BEGINNING at a found Right-of-Way marker marking the Northwest corner of Lot 1 of ATM Square, a subdivision in the City of Willard, Greene County, Missouri, duly filed in the Greene County Recorder's Office in Plat Book AAA, at Page 235, said

point lying in the South Right-of-Way line of State Highway 160, as now established; thence South 87 Degrees 51 Minutes 00 Seconds East along said South Right-of-Way line, a distance of 568.17 feet; thence departing said South Right-of-Way line South 02 Degrees 07 Minutes 58 Seconds West, a distance of 238.23 feet to a point in the Easterly prolongation of the South Right-of-Way line of Proctor Road, as now established; thence North 87 Degrees 52 Minutes 02 Seconds West along said Easterly prolongation, a distance of 168.26 feet; thence departing said Easterly prolongation North 01 Degrees 49 Minutes 23 Seconds East, a distance of 60.00 feet to a point in the North Right-of-Way line of said Proctor Road; thence North 87 Degrees 52 Minutes 02 Seconds West along said North Right-of-Way line, a distance of 425.07 feet to a point in the East Right-of-Way line of State Highway AB, as now established; thence North 01 Degrees 09 Minutes 35 Seconds East along said East Right-of-Way line, a distance of 148.36 feet; thence continuing along said East Right-of-Way line North 45 Degrees 05 Minutes 53 Seconds East, a distance of 41.09 feet to the POINT OF BEGINNING and containing 115,807 square feet or 2.659 acres of land, more or less, SUBJECT to any part thereof taken, deeded or used for road or highway purposes and to any easements or restrictions of record.

Section 2: The Board of Aldermen hereby authorizes the Mayor to execute all necessary agreements and easements necessary to ensure compliance with all requirements of the Land Development Regulations of the City of Willard.

Section 3: Upon compliance with all the requirements of this ordinance, the City Clerk is hereby authorized to endorse the Board of Aldermen's approval upon the final plat pursuant to Section 445.030, RSMo.

Section 4: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: _____

Mayor, Tom Keltner

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2012.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

BRYAN VINCENT

ED SIMMONS

DAVID HEMPHILL

DAVID ROGGENSEES

**CITY OF WILLARD
BOARD OF ALDERMEN**

12/10/12



First Reading: 12-10-12

Second Reading:

Council Bill No.:

Ordinance No.:

AN ORDINANCE

AMENDING

Title I, Government Code, Chapter 110, Mayor and Board of Aldermen, Article II, Order of Business, Section 110.090 Order of Business of the Willard Municipal Code, by amending Section 110.090, of the Municipal Code of the City of Willard.

1st Reading

First Reading: _____ Second Reading: _____

Council Bill No.: _____ Ordinance No.: _____

AN ORDINANCE

AMENDING Title I, Government Code, Chapter 110, Mayor and Board of Aldermen, Article II, Order of Business, Section 110.090 Order of Business of the Willard Municipal Code, by amending Section 110.090, of the Municipal Code of the City of Willard.

WHEREAS, the Board of Aldermen of the City of Willard desires to amend Section 110.090 of the Municipal Code of the City of Willard, and

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend, Title I, Government Code, Chapter 110, Mayor and Board of Aldermen, Article II, Order of Business, Section 110.090 Order of Business by amending Section 110.090 as follows:

SECTION 110.090: ORDER OF BUSINESS

~~[The order of business at meetings of the Board of Aldermen are outlined in a tentative agenda as follows:]~~ **The Order of Business at meetings of the Board of Aldermen shall be set by an agenda, drafted and submitted by the City Clerk and approved by the Mayor. The agenda may change from the previous meeting based on issues relevant to the Board of Aldermen, but will include:**

1. Pledge of Allegiance
2. Call the meeting to order
3. Roll call of members
- ~~4. Special recognition (Awards, Certificates and Honors)]~~
5. Agenda amendments/approval of agenda
6. Approve minutes
7. Citizens input
8. **Quarterly** Financial reports **to be presented**
 - 1st Quarter – May**
 - 2nd Quarter – July**
 - 3rd Quarter – November**
 - 4th Quarter - February**
9. ~~[Police Department report]~~ **Communications with Staff**
10. ~~[Emergency Management report]~~ **Ordinances/Bills and Other Actions taken by the Board**
11. ~~[Public Works report]~~ **Old Business**
12. ~~[Development report]~~ **Adjourn meeting**
- ~~13. Community services report]~~

- [14. ~~Regular agenda/ordinances/etc. Each and every regular agenda item, including ordinances, resolutions and other matters, will be preceded by a separate corresponding agenda category for "citizen input"~~
- [15. ~~Old business~~
- [16. ~~Closed session~~
- [17. ~~Reopen meeting~~
- [18. ~~Adjourn meeting~~

NOTE: Language that is **Added and Underlined** has been added and language that has been ~~[struck through and bracketed]~~ shall be deleted.

Section 2: **Savings Clause.** Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 3: **Severability Clause.** If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: _____

Mayor, Tom Keltner

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI ON THE ____ DAY OF _____, 2012.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

BRYAN VINCENT

ED SIMMONS

DAVID HEMPHILL

DAVID ROGGENSEES

**CITY OF WILLARD
BOARD OF ALDERMEN**
12/10/12



First Reading: 12-10-12

Second Reading: 12-10-12

Council Bill No.:

Ordinance No.:

AN ORDINANCE

AMENDING

the Willard Land Use Regulations, Section 400.380A, City of Willard Zoning Map, by rezoning Part of Tract 1 and all of Tract 3 of the Crighton and Goodwyn Enterprises, Inc. Minor Subdivision located at the Southwest corner of Hughes Road and U.S. Highway 160 all within the City of Willard, and declaring an emergency.

1st and 2nd Reading

First Reading: _____ Second Reading: _____

Council Bill No.: _____ Ordinance No.: _____

AN ORDINANCE

AMENDING the Willard Land Use Regulations, Section 400.380A, City of Willard Zoning Map, by rezoning Part of Tract 1 and all of Tract 3 of the Crighton and Goodwyn Enterprises, Inc. Minor Subdivision located at the Southwest corner of Hughes Road and U.S. Highway 160 all within the City of Willard, and declaring an emergency.

WHEREAS, an application has been filed for a zoning change of the tracts of land described in Exhibit "A" from R-1, Single Family Residence District to M-1, Light Manufacturing District; and

WHEREAS, following proper notice; a public hearing was held before the Planning and Zoning Commission, a copy of the record of proceedings from said public hearing being attached hereto as Exhibit "B", and said Commission made its recommendation; and

WHEREAS, proper notice was given of a public hearing before the Board of Aldermen and that said hearing was held in accordance with the law.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The property herein described as Part of Tract 1 and all of Tract 3 of the Crighton and Goodwyn Enterprises, Inc. Minor Subdivision located at the Southwest corner of Hughes Road and U.S. Highway 160, and as more specifically described in Exhibit "A" attached hereto, all within the City of Willard be, and the same hereby is, rezoned from a R-1, Single Family Residence District, or such zoning district as is designated on the Official Zoning Map adopted by the Board of Aldermen to a M-1, Light Manufacturing District; and the Willard Land Use Regulations, Section 400.380A thereof, Zoning Map, is hereby amended, changed and modified accordingly.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: _____

Mayor, Tom Keltner

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI ON THE ____ DAY OF _____, 2012.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

BRYAN VINCENT

ED SIMMONS

DAVID HEMPHILL

DAVID ROGGENSEES

Total Description:

A tract of land in part of the north $\frac{1}{2}$ of Lot 1 and the north $\frac{1}{2}$ of Lot 2 of the SW fractional $\frac{1}{4}$, of Section 31, Township 30 North, Range 22 West, Willard, Greene County, Missouri, described as follows:

Commencing at the west $\frac{1}{4}$ corner of said Section 31; thence S $88^{\circ} 19' 22''$ E, 694.31 feet along the south line of said NW fractional $\frac{1}{4}$; thence S $88^{\circ} 19' 22''$ E, 175.99 feet along said south line; thence S $02^{\circ} 09' 42''$ W, 26.84 feet to the intersection with the south Right of Way line of Rocky Lane for the Point of Beginning; thence continuing S $02^{\circ} 09' 42''$ W, 974.05 feet; Thence S $88^{\circ} 17' 26''$ E, 1039.45 feet to the intersection with a non-tangent 7464.44 foot radius curve of the west Right of Way line of US Highway 160; thence along said curve whose chord bears N $28^{\circ} 50' 16''$ W an arc distance of 798.92 feet; thence along said west Right of Way line the following, N $07^{\circ} 03' 18''$ W, 117.19 feet; thence N $32^{\circ} 42' 54''$ W, 349.81 feet; thence N $82^{\circ} 56' 11''$ W, 101.59 feet to said south Right of Way line of Rocky Lane and a non-tangent 803.94 foot radius curve; thence along said curve whose chord bears S $69^{\circ} 17' 23''$ W, an arc distance of 336.88 feet to the point of beginning, containing 17.8 acres subject to all easements and restrictions of record.

Description of Part of Tract 1:

A tract of land in part of the north $\frac{1}{2}$ of Lot 1 and the north $\frac{1}{2}$ of Lot 2 of the SW fractional $\frac{1}{4}$, of Section 31, Township 30 North, Range 22 West, Willard, Greene County, Missouri, described as follows:

Commencing at the west $\frac{1}{4}$ corner of said Section 31; thence S $88^{\circ} 19' 22''$ E, 694.31 feet along the south line of said NW fractional $\frac{1}{4}$; thence S $88^{\circ} 19' 22''$ E, 175.99 feet along said south line; thence S $02^{\circ} 09' 42''$ W, 26.84 feet to the intersection with the south Right of Way line of Rocky Lane for the Point of Beginning; thence continuing S $02^{\circ} 09' 42''$ W, 649.22 feet; Thence S $87^{\circ} 51' 00''$ E, 861.43 feet to the intersection with a non-tangent 7464.44 foot radius curve of the west Right of Way line of US Highway 160; thence along said curve whose chord bears N $30^{\circ} 13' 58''$ W an arc distance of 435.51 feet; thence along said west Right of Way line the following, N $07^{\circ} 03' 18''$ W, 117.19 feet; thence N $32^{\circ} 42' 54''$ W, 349.81 feet; thence N $82^{\circ} 56' 11''$ W, 101.59 feet to said south Right of Way line of Rocky Lane and a non-tangent 803.94 foot radius curve; thence along said curve whose chord bears S $69^{\circ} 17' 23''$ W, an arc distance of 336.88 feet to the point of beginning, containing 10.8 acres subject to all easements and restrictions of record.

Description of Tract 3:

A tract of land in part of the north $\frac{1}{2}$ of Lot 1 and the north $\frac{1}{2}$ of Lot 2 of the SW fractional $\frac{1}{4}$, of Section 31, Township 30 North, Range 22 West, Willard, Greene County, Missouri, described as follows:

Commencing at the west $\frac{1}{4}$ corner of said Section 31; thence S $88^{\circ} 19' 22''$ E, 694.31 feet along the south line of said NW fractional $\frac{1}{4}$; thence S $88^{\circ} 19' 22''$ E, 175.99 feet along said south line; thence S $02^{\circ} 09' 42''$ W, 974.05 feet for the Point of Beginning; thence continuing S $02^{\circ} 09' 42''$ W, 324.83 feet; thence S $88^{\circ} 17' 26''$ E, 1039.45 feet to the intersection with a non-tangent 7464.44 foot radius curve of the west Right of Way line of US Highway 160; thence along said curve whose chord bears N $27^{\circ} 09' 59''$ W an arc distance of 363.41 feet; thence N $87^{\circ} 51' 00''$ W, 861.43 feet to the point of beginning, containing 7.0 acres subject to all easements and restrictions of record.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



Date: November 5, 2012

To: Mayor Keltner and Members of the Board of Aldermen

From: Mr. Ryan Nicholls, Chairman
Willard Planning & Zoning Commission

RE: Findings of Fact of Proposed Amendment
Crighton-Goodwyn Enterprises, Inc, Minor Subdivision
Part of Tract 1 and Tract 3

On October 23, 2012, the Planning & Zoning Commission met and heard testimony regarding an application to change the zoning district classification of the above referenced Tracts from "R-1", Single Family Residence to "M-1", Light Industrial District. In accordance with Section 400.350 of the municipal code of the City of Willard, the Planning and Zoning Commission makes the following recommendation:

Recommend against the proposed change in zoning district classification.

The Commission heard testimony from the owners representatives, from adjacent and nearby property owners and had a staff report that summarized the background issues related to surrounding land uses, compliance with the Willard Comprehensive Plan, and availability of public infrastructure. Although the final recommendation is that of denial, the minutes of the meeting will reflect that a general consensus of the Commission was that of being favorable to the re-zoning. The overriding concern was how to protect the City from incurring costs related to necessary improvements for this site. The Commission was not assured that any future developer of this property would be responsible for the cost of all necessary on-site and off-site public improvements. In addition, the majority of the surrounding property is zoned as either single family or multi-family residential. There is a need to ensure that an adequate buffer is provided between a manufacturing district and a residential district within the context of a straight zoning change.

**CITY OF WILLARD
BOARD OF ALDERMEN**
12/10/12



First Reading: 12-10-12

Second Reading: 12-10-12

Council Bill No.:

Ordinance No.:

Staff will discuss the two ordinance options with the Board and ask the Board to choose one of the following ordinances to accept for the property and liability insurance for the City.

AN ORDINANCE Option(1)

ACCEPTING

the proposal of Savers Property and Casualty Insurance Company through Missouri Rural Services Corporation to provide property and casualty insurance for the City of Willard, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard, to accept and declaring an emergency.

1st and 2nd Reading

AN ORDINANCE Option (2)

ACCEPTING

the proposal of Midwest Public Risk to provide property and casualty insurance for the City of Willard, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard, to accept and declaring an emergency.

1st and 2nd Reading

OPTION 1

First Reading: _____ Second Reading: _____

Council Bill No.: _____ Ordinance No.: _____

AN ORDINANCE

ACCEPTING the proposal of Savers Property and Casualty Insurance Company through Missouri Rural Services Corporation to provide property and casualty insurance for the City of Willard, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard, to accept and declaring an emergency.

WHEREAS, the City of Willard, Missouri did advertise and seek Proposals from qualified firms for the purpose of providing property and casualty insurance, and

WHEREAS, the City of Willard has selected Savers Property and Casualty Insurance Company through Missouri Rural Services Corporation to provide said services as itemized in detail in Exhibit A as attached hereto, and

WHEREAS, it is necessary to ensure the City of Willard provides continuous property and casualty insurance coverage without a lapse in coverage, the Board of Aldermen hereby declares this an emergency.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the proposal of Savers Property and Casualty Insurance Company through Missouri Rural Services Corporation to provide the services described in Exhibit A.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2012.

APPROVED BY:

MAYOR

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

BRYAN VINCENT

ED SIMMONS

DAVID HEMPHILL

DAVID ROGGENSEES

Option 2.

First Reading: _____ Second Reading: _____

Council Bill No.: _____ Ordinance No.: _____

AN ORDINANCE

ACCEPTING the proposal of Midwest Public Risk to provide property and casualty insurance for the City of Willard, and authorizing the Mayor to execute all necessary documents, on behalf of the City of Willard, to accept and declaring an emergency.

WHEREAS, the City of Willard, Missouri did advertise and seek Proposals from qualified firms for the purpose of providing property and casualty insurance, and

WHEREAS, the City of Willard has selected Midwest Public Risk to provide said services as itemized in detail in Exhibit A as attached hereto, and

WHEREAS, it is necessary to ensure the City of Willard provides continuous property and casualty insurance coverage without a lapse in coverage, the Board of Aldermen hereby declares this an emergency.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor, on behalf of the City of Willard, Missouri is hereby authorized to accept the proposal of Midwest Public Risk to provide the services described in Exhibit A.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2012.

APPROVED BY:

MAYOR

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

BRYAN VINCENT

ED SIMMONS

DAVID HEMPHILL

DAVID ROGGENSEES

**CITY OF WILLARD
BOARD OF ALDERMEN**

12/10/12



First Reading: 12-10-12

Second Reading: 12-10-12

Council Bill No.:

Ordinance No.:

AN ORDINANCE

ADOPTING

an amendment to the 2013 Budget of the City of Willard, a copy of which is attached hereto as Exhibit A, and declaring an emergency.

1st and 2nd Reading

First Reading: _____ Second Reading: _____

Council Bill No.: _____ Ordinance No.: _____

AN ORDINANCE

ADOPTING an amendment to the 2012 Budget of the City of Willard, a copy of which is attached hereto as Exhibit A, and declaring an emergency.

WHEREAS, on November 14, 2011 the Board of Aldermen of the City of Willard did adopt a budget for Fiscal Year 2012 in accordance with the provisions of Section 67.010, RSMo., and

WHEREAS, the Board of Aldermen may revise, alter, increase or decrease the items contained in the proposed budget in accordance with the provisions of Section 67.030, RSMo., and

WHEREAS, the Board of Aldermen are required to adopt an ordinance setting forth the facts and reasons for increasing the total amount authorized for expenditure from any fund in accordance with Section 67.040, RSMo.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1. The summary of the budget adjustments in the General Fund will decrease the revenues from \$1,547,115.00 to \$1,506,215.00 and will decrease expenditures in the General Fund, from \$1,432,240.00 to \$1,418,854.00.

Section 2. The summary of the budget adjustments in the Water-Sewer Fund will increase the revenues from \$1,846,000.00 to \$2,013,100.00 and will increase expenditures in the Water-Sewer Fund, from \$1,748,800.00 to \$1,804,175.00.

Section 3. The summary of the budget adjustments in the Park Fund will increase the revenues from \$982,500.00 to \$1,007,500.00 and will increase expenditures in the Park Fund from \$958,150.00 to \$1,007,405.00.

Section 4. The Board of Aldermen finds that the budget adjustment made above has been recommended by the City Administrator and Chief Financial Officer and further finds that an emergency exists, as the adjustment herein made is necessary to meet the pressing need for public expenditure.

Section 5. This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF
THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2012.

APPROVED BY:

MAYOR

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

BRYAN VINCENT

ED SIMMONS

DAVID HEMPHILL

DAVID ROGGENSEES

**City of Willard
2012 Budget
As amended 12/10/2012**

General Fund			
		2012 Amend Budget 12/2012	2012 Amend Budget 8/2012
Revenues			
Asset Sales		0.00	0.00
Building Permits		17,500.00	15,000.00
Cable TV Franchise		16,000.00	16,000.00
County Road & Bridge **		27,400.00	27,400.00
DARE		0.00	0.00
Electric Franchise ***		225,000.00	220,000.00
Emergency Mgmt		0.00	0.00
Engineering Fees Rec'd		0.00	0.00
FEMA Disaster Reimb		0.00	0.00
Gas Franchise		35,000.00	48,000.00
Grant Revenues		10,465.00	10,465.00
Interest Income		350.00	500.00
LEST		40,000.00	39,500.00
Merchants Licenses		2,800.00	5,000.00
Miscellaneous		7,400.00	5,000.00
Mobile Phone Lease		52,000.00	52,000.00
Motor Vehicle Taxes ****		185,000.00	183,000.00
Planning & Zoning		750.00	2,000.00
Real Estate Taxes		155,000.00	173,000.00
Recycle Center Income		750.00	750.00
Sales & Use Tax *		420,000.00	420,000.00
Sales Tax - Cap Improv		50,000.00	75,000.00
Special Event Income		0.00	0.00
State LET Acct		580.00	500.00
Trash Income		185,220.00	174,000.00
Traffic Court Fines		75,000.00	80,000.00
		1,506,215.00	1,547,115.00

General City Gov't	2012 Amend Budget 12/2012	2012 Amend Budget 8/2012
Supplies/Services		
Advertising	1,050.00	1,000.00
Audit Fee	5,000.00	10,000.00
Contract Labor	150.00	1,000.00
Dues/Subscriptions	4,300.00	3,700.00
Election Expense	2,000.00	2,500.00
Insurance	25,850.00	25,250.00
Legal	18,000.00	20,000.00
Professional	37,500.00	20,000.00
Office Supplies	14,000.00	8,500.00
Repairs/Maint	4,000.00	4,000.00
Supplies	4,000.00	5,000.00
Telephone	14,000.00	9,000.00
Travel/Training	7,500.00	5,000.00
Utilities - Electric	5,100.00	5,000.00
Utilities - Gas	1,200.00	1,200.00
Utilities - Other	1,200.00	750.00
Vehicle Expense - Gas	1,200.00	1,200.00
Vehicle Expense - Other	100.00	500.00
	146,150.00	123,600.00
Capital Expenditures		
Capital Improvements	75,000.00	75,000.00
	75,000.00	75,000.00
Personnel		
Payroll Taxes	5,500.00	6,800.00
Retirement	7,750.00	7,500.00
Salaries	69,000.00	88,500.00
Group Insurance	9,500.00	11,000.00
	91,750.00	113,800.00
	312,900.00	312,400.00

	2012 Amend Budget 12/2012	2012 Amend Budget 8/2012
Public Safety		
Debt Service		
Interest	400.00	400.00
Lease Payments	16,000.00	16,000.00
	16,400.00	16,400.00
Supplies/Services		
Advertising	100.00	100.00
Building Expense	250.00	500.00
Contract Labor	0.00	0.00
DARE	1,000.00	1,000.00
Dues/Subscriptions	500.00	500.00
Insurance	29,100.00	18,000.00
Legal	17,000.00	18,500.00
Professional	24,000.00	15,000.00
Office Expense	6,000.00	6,000.00
Repairs/Maintenance	2,500.00	2,500.00
Supplies	8,000.00	9,000.00
Telephone	9,500.00	8,000.00
Travel/Training	5,000.00	5,000.00
Utilities - Electric	4,300.00	4,000.00
Utilities - Gas	1,500.00	3,300.00
Utilities - Other	2,500.00	2,500.00
Vehicle Expense- Gas	27,500.00	27,500.00
Vehicle Expense - Other	10,000.00	12,000.00
	148,750.00	133,400.00
Personnel		
Group Insurance	35,000.00	45,000.00
Retirement	21,564.00	16,000.00
Salaries	380,000.00	385,000.00
Salaries - Overtime	0.00	2,500.00
Uniforms	5,500.00	6,500.00
Payroll Taxes	29,700.00	29,200.00
	471,764.00	484,200.00
State Funds		
CVC Fees Paid	4,000.00	4,000.00
Court Automation Fees	4,000.00	4,000.00
POST Fund	500.00	500.00
	8,500.00	8,500.00
Capital Expenditures		
Capital Improvements	0.00	16,700.00
	0.00	16,700.00
	645,414.00	659,200.00

	2012 Amend Budget 12/2012	2012 Amend Budget 8/2012
Streets		
Supplies/Services		
Contract Labor	0.00	1,000.00
Insurance	10,500.00	8,000.00
Public Improvements	90,000.00	90,000.00
Recycle Ctr Expense	0.00	2,500.00
Repairs/Maintenance	500.00	1,000.00
Street Lights	56,000.00	57,000.00
Supplies	10,700.00	5,000.00
Trash Expense	169,800.00	169,500.00
Tree Maintenance	500.00	10,400.00
Utilities - Electric	1,000.00	2,000.00
Utilities - Gas	1,000.00	1,000.00
Utilities - Other	100.00	750.00
Vehicle Expense - Gas	2,000.00	2,500.00
Vehicle Expense - Other	1,000.00	1,000.00
	343,100.00	351,650.00
Personnel		
Group Insurance	2,500.00	3,500.00
Payroll Taxes	2,300.00	2,300.00
Retirement	1,500.00	1,500.00
Salaries	30,000.00	30,000.00
Salaries - Overtime	0.00	0.00
	36,300.00	37,300.00
Capital Expenditures		
Capital Improvements	10,000.00	0.00
	10,000.00	0.00
	389,400.00	388,950.00

Plan/Devel	2012 Amend Budget 12/2012	2012 Amend Budget 8/2012
Supplies/Services		
Contract Labor	1,500.00	1,000.00
Dues/Subscriptions	300.00	100.00
Professional	2,000.00	2,000.00
Office Supplies	500.00	500.00
Repairs/Maint	0.00	250.00
Telephone	1,000.00	1,000.00
Travel/Training	0.00	500.00
Vehicle Exp - Gas	750.00	750.00
Vehicle Exp - Other	0.00	500.00
	6,050.00	6,600.00
Personnel		
Group Insurance	3,000.00	3,000.00
Payroll Taxes	2,850.00	2,850.00
Retirement	1,740.00	1,740.00
Salaries	37,000.00	37,000.00
	44,590.00	44,590.00
Capital Expenditures		
Capital Improvements	0.00	0.00
	0.00	0.00
	50,640.00	51,190.00

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2012 Projected Beg Cash Ba		45,697.74	
Investment Funds		198,827.13	
2012 Income		1,506,215.00	
2012 Expenditures		1,418,854.00	
Net for FY 2012			
2012 Projected Ending Cash		50,000.00	
Investment Funds		281,885.87	

Water/Sewer Fund Budget 2012

Water Fund			
		2012 Budget Amend 12/2012	2012 Amend Budget 8/2012
Revenues			
Asset Sales			0.00
Interest Income		1,400.00	1,000.00
Meter Installations *		3,500.00	3,500.00
Miscellaneous		1,700.00	1,500.00
Penalty Income		20,000.00	20,000.00
Water Sales-Comm		45,000.00	45,000.00
Water Sales-Resi		810,000.00	740,000.00
		881,600.00	811,000.00

Expenses	2012 Budget Amend 12/2012	2012 Amend Budget 8/2012
Supplies/Services		
Advertising	500.00	250.00
Audit Expense	5,000.00	5,000.00
Bldg Maintenance	0.00	1,000.00
Contract Labor	4,500.00	3,000.00
Dues/Subscriptions	100.00	100.00
Insurance	19,500.00	11,500.00
Legal	500.00	500.00
Professional	75,000.00	35,000.00
Office Supplies	15,000.00	12,000.00
Repairs/Maintenance	65,000.00	90,000.00
Supplies	50,000.00	20,000.00
Travel/Training	4,000.00	4,000.00
Utilities - Electric	85,100.00	74,000.00
Utilities - Other	6,200.00	5,000.00
Vehicle Exp - Gas	11,000.00	11,000.00
Vehicle Exp - Other	7,500.00	6,000.00
	348,900.00	278,350.00

		Amend 9/12
Water - Continued	2012 Budget Amend 12/2012	2012 Amend Budget 8/2012
Capital Expenditures		
Capital Improvements	187,100.00	215,000.00
Equipment	500.00	2,500.00
	187,600.00	217,500.00
Personnel		
Group Insurance	20,000.00	26,000.00
Payroll Taxes	16,100.00	10,000.00
Retirement	10,000.00	10,600.00
Salaries	210,000.00	205,000.00
Salaries - Overtime	2,500.00	2,500.00
	258,600.00	254,100.00
Debt Service		
Interest Expense	58,750.00	58,750.00
Principal Payments	40,000.00	40,000.00
Fiscal Agent Fees	1,500.00	1,500.00
	100,250.00	100,250.00
	895,350.00	850,200.00

Sewer Fund

		2012 Budget Amend 12/2012	2012 Amend Budget 8/2012
Revenues			
Asset Sales		0.00	0.00
Devel Lift St Fees		0.00	0.00
Interest Income		750.00	1,000.00
Hook-up Fees Rec'd *		3,750.00	5,000.00
Penalty Income		29,000.00	29,000.00
Sewer Sales		1,098,000.00	1,000,000.00
		1,131,500.00	1,035,000.00

Expenses	2012 Budget Amend 12/2012	2012 Amend Budget 8/2012
Supplies/Services		
Advertising	100.00	100.00
Audit Expense	5,000.00	5,000.00
Bldg Maintenance	0.00	500.00
Contract Labor	4,000.00	4,000.00
Dues/Subscriptions	100.00	500.00
Insurance	12,000.00	15,000.00
Legal	500.00	1,000.00
Professional	28,575.00	30,000.00
Office Supplies	14,000.00	10,000.00
Repairs/Maintenance	10,000.00	15,000.00
Spfd Sewer Chgs	330,000.00	325,000.00
Supplies	18,000.00	10,000.00
Travel/Training	4,000.00	4,000.00
Utilities - Electric	45,000.00	50,000.00
Utilities - Other	7,500.00	7,500.00
Vehicle Exp - Gas	9,500.00	9,000.00
Vehicle Exp - Other	4,000.00	2,000.00
	492,275.00	488,600.00

Sewer - Continued	2012 Budget Amend 12/2012	2012 Amend Budget 8/2012
Capital Expenditures		
Capital Improvements	15,000.00	15,000.00
Equipment	500.00	2,500.00
	15,500.00	17,500.00
Personnel		
Group Insurance	20,000.00	23,000.00
Payroll Taxes	14,250.00	10,000.00
Retirement	10,000.00	10,600.00
Salaries	185,000.00	205,000.00
Salaries - Overtime	2,500.00	2,500.00
	231,750.00	251,100.00
Debt Service		
Interest Expense	76,600.00	76,600.00
Principal Payments	60,000.00	60,000.00
Fiscal Agent Fees	3,000.00	3,000.00
	139,600.00	139,600.00
Miscellaneous		
Hook-up Expense	1,800.00	1,800.00
	1,800.00	1,800.00
	880,925.00	898,600.00

Summary						
2012 Beg Cash Balance						75,717.23
Investment Funds						281,987.75
2012 Income						2,013,100.00
Park Payment						10,000.00
Cert of Participation Proceeds				Amend 9/12		186,157.71
Total Income						2,209,257.71
2012 Expenses						1,776,275.00
Net for FY 2012						
2012 Ending Cash Balance						100,000.00
Investment Funds						432,982.71
Funds for major sewer system improvements						162,920.00
Footnote:						
System Depreciation					239,000.00	

City of Willard		2012	
Park Fund			
		2012 Amend Budget 12/12	2012 Amend Budget 8/12
Revenues			
Adult Programs		13,000.00	17,000.00
Advertising Income		18,000.00	25,000.00
Capital Asset Sales		0.00	0.00
Concession Income		40,000.00	45,500.00
Fourth of July		2,000.00	2,000.00
Grant Receipts		500.00	0.00
Interest Income		500.00	500.00
Misc Income		1,000.00	1,000.00
Mobile Phone Tower		12,000.00	12,000.00
Park Fees		2,500.00	1,000.00
Real Estate Taxes		48,000.00	48,000.00
Facility Income		40,000.00	45,000.00
Sales Tax		465,000.00	425,000.00
Sales Tax Capital Imp		145,000.00	110,000.00
Special Event Income		5,000.00	10,000.00
Swim Pool Income		90,000.00	95,000.00
Youth Programs		125,000.00	145,500.00
		1,007,500.00	982,500.00

Expenses		2012 Amend Budget 12/12	2012 Budget Amend 8/12
Supplies/Services			
Advertising		2,355.00	2,000.00
Building Maint		500.00	1,000.00
Chemicals		10,000.00	8,000.00
Contract Labor		7,000.00	11,000.00
Dues & Subscriptions		100.00	0.00
Equipment-Sports		100.00	0.00
Insurance		24,100.00	19,400.00
Landscaping		250.00	1,000.00
Legal		1,300.00	2,000.00
Professional		7,000.00	7,500.00
Office Supplies		4,000.00	6,000.00
Repairs & Maintenance		10,000.00	10,000.00
Supplies - General		5,000.00	9,000.00
Supplies - Sports		18,000.00	18,000.00
Supplies - Aquatic		6,200.00	7,500.00
Supplies - Grounds		500.00	500.00
Telephone		6,500.00	7,000.00
Travel & Training		500.00	500.00
Turf Maintenance		1,000.00	0.00
Utilities - Electric		47,500.00	47,500.00
Utilities - Gas		5,000.00	8,000.00
Utilities - Other		3,000.00	0.00
Vehicle Expense - Gas		2,750.00	2,500.00
Vehicle Expense - Other		2,000.00	2,750.00
		164,655.00	171,150.00

Expenses	2012 Amend Budget 12/12	2012 Budget Amend 8/12
Personnel		
Group Insurance	17,500.00	15,000.00
Payroll Taxes	23,350.00	23,600.00
Retirement	9,000.00	8,900.00
Salaries - Full Time	155,000.00	179,000.00
Salaries - Seasonal	150,000.00	127,000.00
Salaries - Overtime	0.00	1,500.00
	354,850.00	355,000.00
Debt Service		
Fiscal Agent Fees	4,200.00	4,000.00
Interest Expense	255,675.00	174,000.00
Principal Expense	164,000.00	189,000.00
	423,875.00	367,000.00
Special Event Expenses		
Concessions	23,000.00	23,000.00
Fourth of July	7,825.00	7,500.00
Supplies-Special Events	5,200.00	6,500.00
Concession Pay-Back	28,000.00	28,000.00
	64,025.00	65,000.00
Capital Asset Exp		
Capital Improvements	0.00	0.00
	0.00	0.00
	1,007,405.00	958,150.00

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