

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Special Meeting

November 1, 2012

7:00 PM - Willard City Hall

224 W. Jackson Street

Mayor

Tom Keltner

Board Members

David Hemphill

Doug Johnson

David Roggensees

Ed Simmons

Cyndi Trapp

Bryan Vincent

www.cityofwillard.org

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BOARD OF ALDERMEN SPECIAL MEETING November 1, 2012 7:00 P.M.

Notice posted on October 29, 2012

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a special meeting at 7:00 p.m., November 1, 2012 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

1. Roll Call
2. Approval of the ordinance for the **Safe Routes to School Grant** Application(1st and 2nd Read)
3. Adjourn Open Meeting
4. Closed session pursuant to Section 610.021#(1) Legal
5. Adjourn meeting

THE TENTATIVE AGENDA OF THIS MEETING INCLUDES A VOTE TO CLOSE PART OF THE MEETING PURSUANT TO SECTION 610.021 # (1) LEGAL

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall
224 West Jackson
Willard, MO 65781

First Reading: 11-01-12

Second Reading: 11-01-12

Council Bill No.: 12-46

Ordinance No.: 121101

AN ORDINANCE

AUTHORIZING the Mayor, on behalf of the City of Willard, to execute all documents necessary for the submission of an application for a Safe Routes to School Grant and for Transportation Enhancement Funds for sidewalk improvements in the City of Willard.

WHEREAS, the Missouri Department of Transportation (MoDOT) and the Federal Highway Administration (FHWA) have funding programs that are available to make sidewalk improvements within the City of Willard, and

WHEREAS, the City of Willard may be responsible for a portion of the cost of any project that might be approved by MoDOT or FHWA, and

WHEREAS, the applications require the City of Willard to make certain representations to MoDOT and FHWA regarding the availability of our share of the funding, and

WHEREAS, the City of Willard wishes to make application for these funds.

NOW, THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen authorizes the Mayor, on behalf of the City of Willard, to execute all documents necessary for the submission of an application for a Safe Routes to School Grant and for Transportation Enhancement Funds for sidewalk improvements in the City of Willard.

Section 2. This ordinance shall be in full force and effect from and after passage.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 1st DAY OF November, 2012.

APPROVED BY:

MAYOR

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

BRYAN VINCENT

ED SIMMONS

DAVID HEMPHILL

DAVID ROGGENSEES

Sponsoring Agency Acknowledgements

Initial each line and sign below.

I, the Presiding Official of the Sponsoring Agency:

_____ Hereby submit this project application to the Missouri Department of Transportation (MoDOT) for approval of the project concept.

_____ Understand that while MoDOT provides initial project eligibility determination, project selection is made by a committee comprised of non-MoDOT representatives.

_____ Understand that the proposed project is subject to Federal Highway Administration (FHWA) review and or audit and as such, is subject to FHWA procedures and approval.

_____ Understand that the transportation enhancement program is not a grant program but rather a reimbursement program, and that transportation enhancement funds are administered by MoDOT.

_____ Understand that MoDOT will make transportation enhancement fund reimbursement payments as work progresses, and that no payments will be made until all local, state, and federal requirements have been met and proper documentation has been submitted to MoDOT.

_____ Hereby assures MoDOT that the required match will be available for all transportation enhancement funded phases of this project at a time and through a process mutually agreed to by both MoDOT and the local government(s).

_____ Understand the project costs in this proposal are preliminary estimates only, and that actual final costs may be more or less than those reflected herein. We understand that any variance in transportation enhancement funded projects will also affect the amount of the required local match and we are prepared to accommodate any additional local matching requirements.

_____ Hereby assures MoDOT that the local government(s) will maintain (or cause to be maintained) this project for a period of 25 years.

_____ Hereby assures MoDOT that any and all right of way acquisitions within the last five years that potentially could affect this project have been acquired following the Federal Uniform Relocation Act and that any new right of way acquisitions will adhere to the Federal Uniform Relocation Act.

_____ Understand that any activities along state right of way must meet the most current Missouri Standard Plans for Highway Construction and obtain permits for work on state right of way.

_____ Hereby assure MoDOT that the proposed improvements will meet all applicable American with Disabilities Act requirements and guidelines.

_____ Acknowledge and agree that the sponsoring agency will assume all responsibility for all environmental and cultural resource impacts on the project.

_____ Understand that material testing for construction cannot be performed, paid by, or directed by the contractor. Rather, the sponsoring agency or consulting engineer is responsible for all material testing and for ensuring that the individuals conducting the testing are MoDOT certified for the specific materials being tested.

_____ Understand that each phase of the project (design, right of way, construction, and construction inspection) is obligated (funded) separately from the other phases and work for each phase cannot proceed without FHWA approval and MoDOT notice. Funding from one phase may not be used as match or reimbursement for other phases.

_____ Acknowledge and agree that the transportation enhancement funds are federal monies and are subject to local, state, and federal audit. If audit findings determine that improper usage and/or documentation of funds occurred, the sponsoring agency may be responsible for reimbursing MoDOT and the Federal Highway Administration in an amount determined by the audit.

Presiding Official's Signature: _____ 11/1/2012

Title: Mayor

Primary Contact's Signature: _____ 11/1/2012

Title: City Administrator

Please include **12 copies** of your application when submitting to the district office. Your original application is included and counted as one of the copies. It must be submitted as well. **Staple all copies individually. Do not use binders, folders, or spines.**

Mail to: Chad Zickefoose
MoDOT Southwest District
3025 East Kearney
3901 E. 32nd Street
Springfield, Missouri 65803



Highway Safety Division
P.O. Box 270
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

CITY COUNCIL AUTHORIZATION

On November 1, 2012 the Council of Willard, MO Board of Aldermen held a meeting and discussed the City's participation in Missouri's Safe Routes to School Program.

It is agreed by the Council that the City of Willard, MO will participate in Missouri's Safe Routes to School Program.

It is further agreed by the Council that the Chief of Police will investigate the financial assistance available under the Missouri's Safe Routes to School Program and report back to the Council his/her recommendations.

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Mayor