

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

September 10, 2012

7:00 PM - Willard City Hall

224 W. Jackson Street

Mayor

Tom Keltner

Board Members

David Hemphill

Doug Johnson

David Roggensees

Ed Simmons

Cyndi Trapp

Bryan Vincent

**CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
September 10, 2012
7:00 P.M.**

Notice posted on September 6, 2012

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., September 10, 2012 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

Roll Call

1. **Agenda Amendments/Approval of Agenda**
2. **Approval of Meeting Minutes:**
 - Approve the minutes of the special meeting on August 13, 2012
 - Approve the minutes of the regular meeting on August 13, 2012
 - Approve the minutes of the special meeting on August 22, 2012
 - Approve the minutes of the special meeting on August 28, 2012
 - Approve the minutes of the special meeting on September 4, 2012
3. **Ceremonial Matters**
4. **Citizen Input (*5 minute limit per person*)**
5. **Financial Reports**
 - a. August Outstanding Invoices
6. **Questions for the City Administrator**
7. **Ordinance to Amend Section # 205.090 -Dangerous Dog (2nd Reading)**
 - a. Citizen Input
 - b. Discussion/Vote
8. **Ordinance to accept the MODot Agreement for Hunt Road and Hwy 160 (2nd Reading)**
 - a. Citizen Input
 - b. Discussion/Vote
9. **Amendment to the Order of Business Ordinance (2nd Reading)**
 - a. Citizen Input
 - b. Discussion/Vote

10. Amendment to Section 705.070, Section 710.230, and Section 710.460, Waterworks System and Sewer Use and Sewer Rates. (1st Reading)

- a. Citizen Input
- b. Discussion/Vote

11. Old Business

12. Adjourn meeting

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS. REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall
224 West Jackson
Willard, MO 65781

CITY OF WILLARD
BOARD OF ALDERMAN
SPECIAL MEETING

August 13, 2012

5:30 p.m.

Board present: Alderman Trapp-present, Alderman Roggensees---, Alderman Hemphill-present, Mayor Keltner-present, Alderman Vincent-present, Alderman Simmons –present and Alderman Johnson – present.

Staff present: Chief Financial Officer, Karen Robson; City Clerk, Dale Duvall; City Administrator, Nicholas Heatherly and Chief of Police, Tom McClain.

Citizens in attendance: None

Call to Order

Mayor Tom Keltner called the meeting to order at 5:30 pm.

Roll Call

The City Clerk called the roll call. Alderman Trapp-present, Alderman Roggensees---, Alderman Hemphill-present, Mayor Keltner-present, Alderman Johnson-present, Alderman Vincent-present and Alderman Simmons-present.

Citizen Input

None

Adjourn open session

Motion made by Alderman Simmons with a second by Alderman Johnson to adjourn the open session, to go into closed session and that the Board of Aldermen shall stand adjourned at the end of the closed session. Alderman Trapp-Aye, Alderman Roggensees---, Alderman Hemphill-Aye, Alderman Johnson-Aye, Alderman Simmons-Aye and Alderman Vincent-Aye. All votes aye. Motion carried.

At this point, Alderman Roggensees arrived.

Adjourn closed session

Motion made by Alderman Simmons with a second by Alderman Roggensees to adjourn the closed session. Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Johnson-Aye, Alderman Simmons-Aye and Alderman Vincent-Aye. All votes aye. Motion carried.

Meeting adjourned at 6:42 p.m.

Dale Duvall, City Clerk

Tom Keltner, Mayor of Willard

CITY OF WILLARD
BOARD OF ALDERMAN
REGULAR MEETING
August 13, 2012

Board present: Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Vincent-present and Alderman Simmons –present and Alderman Johnson –present.
Staff present: City Clerk, Dale Duvall; CFO, Karen Robson; City Administrator; Nicholas Heatherly; and Chief of Police, Tom McClain.
City Attorney Ken Reynolds was also present.

Citizens in attendance: Sam Baird, Mindy Latham, Lucille Murray, Jim Vaughn, Michael Katrosh, Bart Collins, Jared Rasmussen with Olsson Engineering, Mike Detkas with the Miller Valentine Group, Rich Kramer and Bill Tropepe.

Call to Order

Mayor Tom Keltner called the meeting to order at 7:00 pm.

Roll Call

The City Clerk called the roll call. Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Johnson-present, Alderman Vincent-present and Alderman Simmons-present.

Agenda Amendments/Approval of Agenda

Motion made by Alderman Vincent and seconded by Alderman Simmons to approve the agenda with the addition of second read to item # 10 and the deletion of item #14. Alderman Vincent-Aye, Alderman Johnson-Aye Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Approve the Minutes of the Special Meeting on July 16, 2012

Motion made by Alderman Vincent and seconded by Alderman Simmons. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Abstained. Five votes aye. One abstention due to absence. Motion carried.

Approve the Minutes of the Special Meeting on July 9, 2012

Motion made by Alderman Simmons and seconded by Alderman Vincent to accept the minutes from the special meeting on 7-9-2012. Alderman Vincent-Aye, Alderman Johnson-Abstained, Alderman Simmons-Aye, Alderman Trapp-Abstained, Alderman Roggensees-Aye and Alderman Hemphill-Aye. Four votes aye. Two abstentions due to absence. Motion carried.

Approve the Minutes of the Regular Meeting on July 9, 2012

Motion made by Alderman Vincent and seconded by Alderman Trapp to accept the minutes from the regular meeting on 7-9-2012. Alderman Vincent-Aye, Alderman Johnson-Abstained, Alderman Simmons-Aye, Alderman Trapp-Aye Alderman Roggensees-Aye and Alderman Hemphill-Aye. Five votes aye. One abstention due to absence. Motion carried.

Citizen Input

None

Financial Report

- a. **August Outstanding Invoices- Motion** made by Alderman Vincent and seconded by Alderman Roggensees to approve the invoices. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman

Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

- b. Second Quarter Financials Report- Motion** made by Alderman Vincent and seconded by Alderman Simmons to approve the invoices. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.
- c. Second Quarter Utility Adjustment Report- Motion** made by Alderman Simmons and seconded by Alderman Vincent to approve the report. Alderman Vincent-Aye, Alderman Johnson-Aye, Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye and Alderman Hemphill-Aye. All votes aye. Motion carried.

Report from the City Administrator Alderman Roggensees asked if the monies that were requested in May for landscaping were issued and were they used. Alderman Roggensees also expressed concern that the Board was not made aware of the recent tax increase issue that was put on the ballot by the fire department. The City Administrator told the Board that he would look into the first question. He also stated that the city has no control or involvement with the fire department and that staff was not aware of the issue until it had passed.

The City Administrator showed pictures of the recent sinkhole, patching and waterline breaks that public works has been working on.

Ethics Ordinance (2nd Reading)

First Reading: 07-09-2012

Second Reading: 08-13-2012

Council Bill No.: 12-33

Ordinance No.: 120813

“CODE OF ETHICS”

An ordinance of the City of Willard, Greene County, Missouri, to establish a procedure to disclose potential conflicts of interest and substantial interests for certain officials.

Second read was conducted by the City Clerk.

Citizens Input –None

Discussion/Vote- Alderman Roggensees asked about this ordinance and the City Administrator informed him that it is simply a renewal of a state requirement that is done every two years.

Motion was made by Alderman Simmons and seconded by Alderman Vincent to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes Aye. Motion carried.

Codification Ordinance (1st and 2nd Reading)

First Reading: 08-13-12

Second Reading: 08-13-2012

Council Bill No.: 12-34

Ordinance No.: 120813A

AN ORDINANCE

An ordinance adopting and enacting a new Code of Ordinance of the City of Willard; establishing the same; providing for the repeal of certain ordinances not included therein, except as herein expressly

provided; providing for the manner of amending such Code of Ordinances; providing penalty for the violation thereof; and providing when this ordinance shall become effective.

First read was conducted by the City Clerk.

Citizen Input-None

Discussion/Vote- Alderman Vincent asked the purpose of this ordinance and the City Administrator stated that it was a renewal of a yearly ordinance that codifies the ordinances and new state statutes that have passed since December 2010.

Motion was made by Alderman Hemphill and seconded by Alderman Trapp to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk.

Citizen Input-None

Discussion/Vote- None

Motion was made by Alderman Simmons and seconded by Alderman Vincent to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

2012 Budget Amendment Ordinance (1st Reading and 2nd Reading)

First Reading: 08-13-2012

Second Reading: 08-13-2012

Council Bill No.: 12-35

Ordinance No.:120813B

AN ORDINANCE

ADOPTING an amendment to the 2012 Budget of the City of Willard, a copy of which is attached hereto as Exhibit A, and declaring an emergency.

First read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote-None

Motion was made by Alderman Vincent and seconded by Alderman Simmons to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk.

Citizen Input-None

Discussion/Vote-None

Motion was made by Alderman Simmons and seconded by Alderman Vincent to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Rezoning Ordinance for Great Southern Bank (1st Reading)

First Reading: 08-13-2012

Second Reading: 08-28-2012

Council Bill No.: 12-36

Ordinance No.:120828

AN ORDINANCE

AMENDING the Willard Land Use Regulations, Section 400.380A, City of Willard Zoning Map, by rezoning parcel #880723100009, as shown in the records of the Greene County Assessor's office, of the City of Willard.

First read was conducted by the City Clerk.

Citizen Input- Michael Katrosh addressed the Board and stated his concern about the potential for increased foot and vehicle traffic, the cost of improvements to the city and his concern that if the proposed project falls through, that apartments will be built at the site.

Jared Rasmussen of Olsson Engineering addressed the Board and explained that the public improvements that would need to be done for the development of the land would be a challenge for other types of housing to support financially and feasibly.

Mike Detkas of Miller- Valentine stated that the proposed project is similar to others that the company has done in other cities. Once granted the state and federal funds, the monies cannot be used for another type of project.

Discussion/Vote- The Board discussed the public improvements that would be needed for any development of the property. The City Administrator stressed that the proposed ordinance states that the Board of Alderman shall initiate a rezoning application for the property from R-3 to R-1 zoning if a building permit is not issued for the proposed project within 18 months of approval by the Board.

Motion was made by Alderman Simmons and seconded by Alderman Hemphill to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Replat of lots 17-19 in Cardinal Hills Subdivision (1st and 2nd Reading)

First Reading: 08-13-2012

Second Reading: 08-28-2012

Council Bill No.: 12-37

Ordinance No.: 120828A

AN ORDINANCE

AUTHORIZING the acceptance of the public streets and easements to the City of Willard as shown on the Re-Plat of Lots 17, 18 & 19 of Cardinal Hills Subdivision; and authorizing the City Clerk to sign the re-plat upon compliance with the terms of this ordinance. (Planning and Zoning Commission and staff recommend that the Board of Aldermen accept the public streets and easements)

First read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote- Alderman Roggensees asked about the rush to do both readings at one meeting. The City Administrator explained that time was of the essence for the proposed project. The Mayor reiterated to the Board that this was only changing tree lot sizes, not the subdivision regulations or other changes.

Motion was made by Alderman Trapp and seconded by Alderman Simmons to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Second read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote-None

Motion was made by Alderman Simmons and seconded by Alderman Vincent to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

First Reading: 08-13-2012

Second Reading: 09-10-2012

Council Bill No.: 12-39

Ordinance No.: 120910

AN ORDINANCE approving municipal code amendments to Title II, Public Health Safety and Welfare, Chapter 205, Animal Regulations, Article II, Dangerous Dogs, Section 205.090 and Section 205.120, of the Municipal Code of the City of Willard

First read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote-The city attorney explained that this amendment would take the responsibility off of the Board and onto the judge, a person trained to make such decisions and determinations.

Motion was made by Alderman Simmons and seconded by Alderman Vincent to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

First Reading: 08-13-2012

Second Reading: 09-10-2012

Council Bill No.: 12-40

Ordinance No.: 120910A

AN ORDINANCE

AUTHORIZING the Mayor, on behalf of the City of Willard, to execute an agreement between the City of Willard and the Missouri Highways and Transportation Commission to provide improvements or reconstruction of the intersection of Route 160 and Hunt Road in the City of Willard.

First read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote-Alderman Vincent asked what the cost would be for the city and the City Administrator said that the city would only be paying \$21,000 of the entire signal and sidewalk project.

Motion was made by Alderman Roggensees and seconded by Alderman Vincent to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

First Reading: 08-13-2012

Second Reading: 09-10-2012

AN ORDINANCE approving municipal code amendments to Title I, GOVERNMENT CODE, ARTICLE II, Section 110.090, ORDER OF BUSINESS, of the Municipal Code of the City of Willard.

First read was conducted by the City Clerk.

Citizen Input- None

Discussion/Vote- The Board inquired why this ordinance was brought to them. The City Administrator explained that the current ordinance states items that are to be done at all open meetings of the board. These items are not being done and so therefore the board is not following the ordinance. The city attorney expressed to the board that items can always be added to the agenda, if needed, prior to a meeting. That option would always be there. The new ordinance makes the order of business current with the meeting outline that is being followed. Alderman Roggensees expressed his concern for having this brought to them with little notice. The city clerk asked the board to please make this a priority if they did vote to postpone the ordinance. She told them that staff is trying to clean up discrepancies in the code book and this was one of the easier fixes.

Motion was made by Alderman Vincent and seconded by Alderman Simmons to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees-Nay, Alderman Hemphill-Nay, Alderman Vincent-Aye and Alderman Johnson-Aye. Four votes aye. Two votes nay. Motion carried.

Old Business-

1. **Agenda/packet procedure-** The Board and staff discussed the possibility of receiving the packets for the meetings sooner than they currently are, in order to have more time to review them. The City Administrator told the board that staff was currently working on being able to provide the information sooner.
2. **2012 Audit presentation-** The Board and staff discussed the feasibility of changing auditing firms on a yearly or bi-yearly basis. Alderman Roggensees asked why the audit report seemed to be so "generic" in the information that it lists. The chief financial officer explained the difference between a performance audit and a financial audit, and that most cities do a yearly financial audit due to the high cost of a performance audit. The City Administrator told the board that bidding out the auditor was on staffs' list of working items.
3. **Discussion of fence requirements in the land development regulations-** Alderman Roggensees asked about sight triangles and other fence restrictions that are enforced by the city. The City Administrator and the city attorney explained that the city cannot change what is on a legally recorded plat. There was discussion among staff and the board as to possibilities of changing what the developers are allowed to put on the plats. This item will be reviewed by staff and legal counsel.
4. **Discussion of informational brochures-** Alderman Roggensees asked the status of the informational brochures for citizens that had been discussed at a prior meeting. The City Administrator told the board that staff has not had the time to look into the subject and that he did not have a timeline as to when it would be done. There was discussion of issuing a deadline to have this done. The Mayor made it clear that he would veto such a vote.
5. **Discussion of law enforcement training, budget and staffing-** The board and staff discussed the budget and payroll of the police department. The Mayor requested that staff compile and present a spreadsheet of other cities payroll and lagers information for all employees, not just the police department.

The City Administrator informed the board that staff is working on the sidewalk for Mill St. After research was done, it was discovered that half of the sidewalk is on city property and the other half is on the owners properties. Staff is working on the legal documentation to complete the project.

Adjourn Meeting- Motion was made by Alderman Simmons and seconded by Alderman Roggensees to adjourn the open meeting. Alderman Simmons--Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Motion was made by Alderman Hemphill and seconded by Alderman Roggensees to open the closed meeting. Alderman Simmons--Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Motion was made by Alderman Trapp and seconded by Alderman Roggensees to close the closed meeting and adjourn. Alderman Simmons--Aye, Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Meeting adjourned at 9:25 p.m.

Dale Duvall, City Clerk

Tom Keltner, Mayor of Willard

CITY OF WILLARD
BOARD OF ALDERMAN
SPECIAL MEETING

August 22, 2012

6:00 p.m.

Board present: Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Vincent---, Alderman Simmons –present and Alderman Johnson – present.

Staff present: City Clerk, Dale Duvall and City Administrator, Nicholas Heatherly.

City Attorney Ken Reynolds was also present.

Citizens in attendance: None

Call to Order

Mayor Tom Keltner called the meeting to order at 6:00 pm.

Roll Call

The City Clerk called the roll call. Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Johnson-present, Alderman Vincent--- and Alderman Simmons-present.

Citizen Input

None

Adjourn open session

Motion made by Alderman Johnson with a second by Alderman Simmons to adjourn the open session and to go into closed session and that the Board of Aldermen shall stand adjourned at the end of the closed session. Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Johnson-Aye, Alderman Simmons-Aye and Alderman Vincent---. All votes aye. Motion carried.

Adjourn closed session

Motion made by Alderman Hemphill with a second by Alderman Simmons to adjourn the closed session. Alderman Trapp-Aye, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Johnson-Aye, Alderman Simmons-Aye and Alderman Vincent---. All votes aye. Motion carried.

Dale Duvall, City Clerk

Tom Keltner, Mayor of Willard

CITY OF WILLARD
BOARD OF ALDERMAN
SPECIAL MEETING
August 28, 2012

Board present: Alderman Trapp-present, Alderman Roggensees---, Alderman Hemphill-present, Mayor Keltner-present, Alderman Vincent-present and Alderman Simmons –present and Alderman Johnson – present.

Staff present: CFO, Karen Robson and City Administrator; Nicholas Heatherly.
City Attorney Ken Reynolds was also present.

Citizens in attendance: Roscoe Killingsworth, Mindy Latham and Steve Mummert with the Miller Valentine Group.

Call to Order

Mayor Tom Keltner called the meeting to order at 7:00 pm.

Roll Call

The Chief Financial Officer called the roll call. Alderman Trapp-present, Alderman Roggensees---, Alderman Hemphill-present, Mayor Keltner-present, Alderman Johnson-present, Alderman Vincent-present and Alderman Simmons-present.

Citizen Input

None

Rezoning Ordinance for Great Southern Bank (2nd Reading)

First Reading: 08-13-2012

Second Reading: 08-28-2012

Council Bill No.: 12-36

Ordinance No.: 120828

AN ORDINANCE

AMENDING the Willard Land Use Regulations, Section 400.380A, City of Willard Zoning Map, by rezoning parcel #880723100009, as shown in the records of the Greene County Assessor's office, of the City of Willard.

Second read was conducted by the Chief Financial Officer.

Citizen Input- None

Discussion/Vote- **Motion** was made by Alderman Simmons and seconded by Alderman Vincent to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees---, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

First Reading: 08-28-2012

Second Reading: 08-28-2012

Council Bill No.: 12-38

Ordinance No.: 120828A

AN ORDINANCE

AN ORDINANCE providing for the general levy and imposition of annual tax for general municipal purposes for the year of 2012 and for imposition of annual tax for parks, and declaring an emergency.

First read was conducted by the Chief Financial Officer.

Citizen Input- None

Discussion/Vote-The City Administrator explained the ordinance to the board. **Motion** was made by Alderman Vincent and seconded by Alderman Simmons to approve the first read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees---, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Second read was conducted by the Chief Financial Officer.

Citizen Input- None

Discussion/Vote-**Motion** was made by Alderman Hemphill and seconded by Alderman Johnson to approve the second read. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees---, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Resolution No.: R120828

A RESOLUTION

AUTHORIZING the City Administrator, or his designee, to apply for a Missouri Department of Public Safety Local Law Enforcement Block Grant (LLEBG) to assist in funding the purchase of equipment for officer safety.

Citizen Input- None

Discussion/Vote-The City Administrator explained the block grant and the process involved. **Motion** was made by Alderman Simmons and seconded by Alderman Vincent to approve the resolution. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees---, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried

Adjourn Meeting- **Motion** was made by Alderman Simmons and seconded by Alderman Vincent to adjourn. Alderman Simmons-Aye, Alderman Trapp-Aye, Alderman Roggensees---, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson-Aye. All votes aye. Motion carried.

Minutes submitted by Karen Robson, Chief Financial Officer.

Tom Keltner, Mayor of Willard

Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMAN
SPECIAL MEETING
September 4, 2012
6:00 p.m.

At 6:00 p.m. there was not a quorum present. Alderman Hemphill and the Mayor were the only members of the council present. After calling the remainder of the board members, a quorum was convened at 7:00 p.m.

Board present: - Mayor Keltner-present, Alderman Vincent-present, Alderman Hemphill –present, Alderman Roggensees-present, Alderman Simmons-present, Alderman Trapp and Alderman Johnson were not present.

Staff present: City Clerk, Dale Duvall; CFO, Karen Robson; and City Administrator; Nicholas Heatherly.

Citizens in attendance: None

Call to Order -Mayor Tom Keltner called the meeting to order at 7:00 pm.

Roll Call -The City Clerk called the roll call. Alderman Trapp---, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Johnson---, Alderman Vincent-present and Alderman Simmons-present.

Amendment to Ordinance 11114B (1st and 2nd reading)

First Reading: 09-04-12
BILL NO: 12-42

Second Reading: 09-04-12
ORDINANCE NO: 120904

AN ORDINANCE approving an amendment to Ordinance No. 11114B to correct an error pertaining to the 2012 sales tax ballot issue.

The City Administrator explained to the board and the Mayor that this ordinance would amend the current ordinance for the capital improvement sales tax that was passed in February 2012. This amendment changes the effective date from July 1, 2012 to January 1, 2013.

The Department of Revenue will stop collecting on this tax the first day of the next quarter, October 1, 2012. The new date for imposition of the tax will be January 1, 2013.

The City Clerk conducted the first reading in its entirety.

Citizens Input-None

Discussion/Vote-Motion was made by Alderman Simmons and seconded by Alderman Hemphill to accept the first read. Alderman Simmons-Aye, Alderman Trapp---, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

The City Clerk conducted the second reading in its entirety.

Citizens Input-None

Discussion/Vote-Motion was made by Alderman Hemphill and seconded by Alderman Vincent to accept the second read. Alderman Simmons-Aye, Alderman Trapp---, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Adjourn Meeting- Motion was made by Alderman Hemphill and seconded by Alderman Simmons to adjourn the meeting. Alderman Simmons-Aye, Alderman Trapp---, Alderman Roggensees-Aye, Alderman Hemphill-Aye, Alderman Vincent-Aye and Alderman Johnson---. All votes aye. Motion carried.

Meeting adjourned at 7:55 p.m.

Dale Duvall, City Clerk

Tom Keltner, Mayor of Willard

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

1. August outstanding invoices

CITY OF WILLARD
Unpaid Invoice Listing
September 04, 2012

Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number		Total Due
ACE150	AC ELECTRICAL SYSTEMS, INC.	121588WA	8/09/12	9/15/12	REPAIR WELL	2	900	60.00
ACE150	AC ELECTRICAL SYSTEMS, INC.	121646WA	8/30/12	9/15/12	CHECK WATER WELL	2	900	120.00
					Vendor Total			180.00
ALO100	ALEXANDER OPEN SYSTEM, INC.	8132012PK	8/15/12	9/15/12	PDU-RAIL KIT & PSI	3	900	728.26
AMG100	American Gym Floor, Inc	08162012PK	8/16/12	9/15/12	REFINISH GYM FLOOR	3	900	2052.00
APM100	APAC-MISSOURI, INC.	164699WA	8/28/12	9/15/12	D-MIX ASPHALT	2	935	82.23
ARK450	ARKANSAS AQUATICS, LLC	406PK	8/06/12	9/15/12	CHLORINE	3	937	1154.40
AUT125	AUTOMATED WASTE SERVICES	8084WA	8/30/12	9/15/12	CITIZEN TRASH	2	943	357.75
BAK565	BAKER MECHANICAL SERVICES	10024092PK	8/17/12	9/15/12	REPLACE THERMOST	3	900	228.00
BJS110	BJ'S TROPHY SHOP	90748PK	8/27/12	9/15/12	SWIM RIBBONS	3	937	245.55
BJS110	BJ'S TROPHY SHOP	91898PK	8/06/12	9/15/12	MEDALS POOL	3	937	27.75
					Vendor Total			273.30
CEN200	CENTRAL DODGE	306423LW	8/20/12	9/15/12	REPAIR CAR 4	1	1965	629.15
CIT105	CITY OF WILLARD	8202012GN	8/27/12	9/15/12	UTILITIES	1	959	156.46
CIT105	CITY OF WILLARD	8242012LW	8/24/12	9/15/12	UTILITIES	1	1959	13.17
					Vendor Total			169.63
CIT305	CITY OF SPRINGFIELD	08222012SE	8/22/12	9/15/12	AUG SEWER CHARGE	2	1930	34710.51
COMMGN	COMMERCE CREDIT CARD SERVICES	7302012GN	7/31/12	8/15/12	WEBSITE UPDATE	1	876	50.00
COMMGN	COMMERCE CREDIT CARD SERVICES	8012012GN	8/01/12	9/15/12	MCMA DUES	1	840	75.00
COMMGN	COMMERCE CREDIT CARD SERVICES	07242012GN	7/24/12	9/15/12	POSTAGE	1	885	22.75
COMMGN	COMMERCE CREDIT CARD SERVICES	07252012GN	7/25/12	9/15/12	TRAINING HEALTH C	1	945	143.98
COMMGN	COMMERCE CREDIT CARD SERVICES	07252012GN	7/25/12	9/15/12	MARKERS	1	885	4.79
COMMGN	COMMERCE CREDIT CARD SERVICES	07262012GN	7/26/12	9/15/12	TRAINING PAYROLL	1	945	199.00
COMMGN	COMMERCE CREDIT CARD SERVICES	08022012GN	8/08/12	9/15/12	RENEWAL	1	840	175.00
COMMGN	COMMERCE CREDIT CARD SERVICES	08072012GN	8/07/12	9/15/12	FLAGS- MEMORIAL	1	970	405.84
COMMGN	COMMERCE CREDIT CARD SERVICES	08142012GN	8/14/12	9/15/12	POSTAGE	1	885	43.47
COMMGN	COMMERCE CREDIT CARD SERVICES	08142012GN	8/14/12	9/15/12	POSTAGE-PAYABLES	1	885	22.05
COMMGN	COMMERCE CREDIT CARD SERVICES	08152012GN	8/15/12	9/15/12	COPY PAPER	1	885	247.40
COMMGN	COMMERCE CREDIT CARD SERVICES	08152012GN	8/15/12	9/15/12	ON LINE POSTAGE	1	885	15.99
COMMGN	COMMERCE CREDIT CARD SERVICES	08172012GN	8/17/12	9/15/12	OFFICE SUPPLY	1	885	31.57
COMMGN	COMMERCE CREDIT CARD SERVICES	08262012GN	8/24/12	9/15/12	E-MAIL & APP	1	876	120.00
COMMGN	COMMERCE CREDIT CARD SERVICES	200001615GN	8/10/12	9/15/12	MML CONFERENCE	1	945	382.00
COMMGN	COMMERCE CREDIT CARD SERVICES	447920139GN	7/26/12	9/15/12	WEB HOSTING	1	876	159.36
					Vendor Total			2098.20
COMMLW	COMMERCE CREDIT CARD SERVICES	07242012LW	7/24/12	9/15/12	POSTAGE	1	1885	37.20
COMMLW	COMMERCE CREDIT CARD SERVICES	08082012LW	8/08/12	9/15/12	TONER CART	1	1885	77.34
COMMLW	COMMERCE CREDIT CARD SERVICES	08142012LW	8/14/12	9/15/12	POSTAGE	1	1885	31.88
COMMLW	COMMERCE CREDIT CARD SERVICES	08152012LW	8/15/12	9/15/12	FLASH DRIVE	1	1885	13.80
					Vendor Total			160.22
COMMPD	COMMERCE CREDIT CARD SERVICES	07252012PD	7/25/12	9/15/12	DUES RENEWAL	1	4840	125.00
COMMPD	COMMERCE CREDIT CARD SERVICES	07252012PD	7/25/12	9/15/12	DUES	1	4840	125.00
					Vendor Total			250.00
COMMPK	COMMERCE CREDIT CARD SERVICES	7152449PK	8/07/12	9/15/12	ZUMBA TRAINING	3	945	225.00
COMMPK	COMMERCE CREDIT CARD SERVICES	07242012PK	7/24/12	9/15/12	POSTAGE	3	885	38.25
COMMPK	COMMERCE CREDIT CARD SERVICES	07252012PK	7/25/12	9/15/12	MEMORY STICK	3	885	7.49
COMMPK	COMMERCE CREDIT CARD SERVICES	08072012PK	8/07/12	9/15/12	CAMP FIELD TRIP	3	938	104.00
COMMPK	COMMERCE CREDIT CARD SERVICES	08142012PK	8/14/12	9/15/12	POSTAGE	3	885	21.05
COMMPK	COMMERCE CREDIT CARD SERVICES	08142012PK	8/15/12	9/15/12	POSTAGE- PAYABLES	3	885	10.35
COMMPK	COMMERCE CREDIT CARD SERVICES	08152012PK	8/15/12	9/15/12	PAPER & RECEIPT BK	3	885	27.50
COMMPK	COMMERCE CREDIT CARD SERVICES	85118796PK	8/01/12	9/15/12	AD FOR PARKS DIR	3	800	35.00
					Vendor Total			468.64
COMMSE	COMMERCE CREDIT CARD SERVICES	07242012SE	7/24/12	9/15/12	POSTAGE	2	1885	0.90
COMMSE	COMMERCE CREDIT CARD SERVICES	08022012SE	8/02/12	9/15/12	HARD DRIVE	2	1885	44.99
COMMSE	COMMERCE CREDIT CARD SERVICES	08022012SE	8/02/12	9/15/12	SCANNER	2	1885	206.30
COMMSE	COMMERCE CREDIT CARD SERVICES	08082012SE	8/08/12	9/15/12	SHREDDER	2	1885	50.00
COMMSE	COMMERCE CREDIT CARD SERVICES	08142012SE	8/14/12	9/15/12	POSTAGE	2	885	1.80
COMMSE	COMMERCE CREDIT CARD SERVICES	08142012SE	8/14/12	9/15/12	POSTAGE-REMINDER	2	1885	118.80
COMMSE	COMMERCE CREDIT CARD SERVICES	08152012SE	8/15/12	9/15/12	UTILITY HOLLY CIR	2	1959	42.08
COMMSE	COMMERCE CREDIT CARD SERVICES	08172012SE	8/17/12	9/15/12	OFFICE SUPPLY	2	1885	35.14
					Vendor Total			500.01
COMMST	COMMERCE CREDIT CARD SERVICES	07302012ST	7/30/12	9/15/12	INFRARED THERMOM	1	2935	36.98
COMMWA	COMMERCE CREDIT CARD SERVICES	07242012WA	7/24/12	9/15/12	POSTAGE	2	885	0.90
COMMWA	COMMERCE CREDIT CARD SERVICES	08012012WA	8/01/12	9/15/12	WATERWELL HANDBOOK	2	885	56.00
COMMWA	COMMERCE CREDIT CARD SERVICES	08022012WA	8/02/12	9/15/12	HARD DRIVE	2	885	45.00

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COMMWA	COMMERCE CREDIT CARD SERVICES	08022012WA	8/02/12	9/15/12	SCANNER	2	885	206.30
COMMWA	COMMERCE CREDIT CARD SERVICES	08082012WA	8/08/12	9/15/12	SHREDDER	2	885	49.99
COMMWA	COMMERCE CREDIT CARD SERVICES	08142012WA	8/14/12	9/15/12	POSTAGE	2	1885	1.80
COMMWA	COMMERCE CREDIT CARD SERVICES	08142012WA	8/14/12	9/15/12	POSTAGE- REMINDER	2	885	118.80
COMMWA	COMMERCE CREDIT CARD SERVICES	08172012WA	8/17/12	9/15/12	OFFICE SUPPLY	2	885	35.14
Vendor Total								513.93
CVH100	Coventry Health & Life Ins	40941784GN	8/31/12	9/15/12	GROUP HEALTH	1	860	1556.04
CVH100	Coventry Health & Life Ins	40941784LW	8/31/12	9/15/12	GROUP HEALTH	1	1860	2572.24
CVH100	Coventry Health & Life Ins	40941784PD	8/31/12	9/15/12	GROUP HEALTH	1	4860	317.56
CVH100	Coventry Health & Life Ins	40941784PK	8/31/12	9/15/12	GROUP HEALTH	3	860	2286.54
CVH100	Coventry Health & Life Ins	40941784SE	8/31/12	9/15/12	GROUP HEALTH	2	1860	1349.63
CVH100	Coventry Health & Life Ins	40941784ST	8/31/12	9/15/12	GROUP HEALTH	1	2860	793.90
CVH100	Coventry Health & Life Ins	40941784WA	8/31/12	9/15/12	GROUP HEALTH	2	860	1349.63
Vendor Total								10225.54
DIR520	DIRECTV	3028028PK	8/30/12	9/15/12	CABLE FIT CENTER	3	876	89.99
FOU325	FOURAKER PRINTING CO.	9956LW	8/07/12	9/15/12	FORMS AGR TO PAY	1	1885	126.60
FOU325	FOURAKER PRINTING CO.	9959SE	8/22/12	9/15/12	BILLING ENV	2	1885	122.50
FOU325	FOURAKER PRINTING CO.	9959WA	8/22/12	9/15/12	BILLING ENV	2	885	122.50
Vendor Total								371.60
FRA555	FRANK'S UNIFORMS	70665LW	8/29/12	9/15/12	UNIFORMS HEIMBACH	1	1950	216.85
FRA555	FRANK'S UNIFORMS	70666LW	8/29/12	9/15/12	UNIFORM MUHLENBRUC	1	1950	207.90
Vendor Total								424.75
GCH100	GREENE CO HEALTH DEPT	268WA	8/28/12	9/15/12	WATER TEST	2	876	104.00
GLA200	Glenn's Automotive LLC	1327LW	8/17/12	9/15/12	REPAIR UNIT 5	1	1960	683.91
GRS125	Grime Scrubbers, Inc	11427PK	6/14/12	9/15/12	FLOOR CLEAN COMMUN	3	900	1260.00
GUL345	GULF STATE DISTRIBUTORS	08172012LW	8/17/12	9/15/12	FIELD SUPPLIES	1	1935	295.50
HAR160	HARRY COOPER SUPPLY COMPANY	3450181WA	8/02/12	9/15/12	REPAIR CLAMP	2	935	61.16
HER180	HERTZ EQUIPMENT RENTAL	75337WA	8/10/12	9/15/12	PUMP & HOSE	2	935	644.18
HIL100	HILLYARD JANITORIAL SUPPLY	600358155SE	8/20/12	9/15/12	SUPPLIES	2	1935	31.82
HIL100	HILLYARD JANITORIAL SUPPLY	600358156PK	8/16/12	9/15/12	SUPPLIES	3	935	82.06
HIL100	HILLYARD JANITORIAL SUPPLY	600358157LW	8/20/12	9/15/12	TRASH BAGS	1	1935	26.93
HIL100	HILLYARD JANITORIAL SUPPLY	600358158WA	8/20/12	9/15/12	SUPPLIES	2	935	31.82
Vendor Total								172.63
HSC150	HORTON SUPPLY COMPANY	0178704SE	8/28/12	9/15/12	4" PUMP	2	1935	810.00
HWT150	HIGHWAY TECHNOLOGIES	65108457ST	8/16/12	9/15/12	SAFETY EQUIP	1	2935	484.70
IC0155	ICOP	0003759LW	8/03/12	9/15/12	DELL SERVER ICOP	1	1810	4508.77
INL105	INLAND PRINTING COMPANY	54865GN	8/21/12	9/15/12	CANON	1	885	24.05
ITR160	ITRON, INC.	256444WA	8/15/12	9/15/12	SOFTWARE MAINT	2	876	2446.80
JAY580	JAY KEY SERVICE, INC.	0767LW	8/16/12	9/15/12	REKEY LOCKS	1	1808	216.00
JOS600	JOSEPH BAXTER	312SE	8/24/12	9/15/12	INSTALL FIREWALL	2	1876	347.50
JOS600	JOSEPH BAXTER	312WA	8/24/12	9/15/12	INSTALL FIREWALL	2	876	347.50
Vendor Total								695.00
KEL425	KELLEY'S POLICE & TACTICAL SUP	93165LW	8/17/12	9/15/12	UNIFORM-MUHLNBRUC	1	1935	410.55
KEL425	KELLEY'S POLICE & TACTICAL SUP	93353LW	8/21/12	9/15/12	UNIFORM SUPPLY	1	1935	72.90
KEL425	KELLEY'S POLICE & TACTICAL SUP	88921 983LW	8/17/12	9/15/12	UNIFORM-TURNER	1	1935	325.69
KEL425	KELLEY'S POLICE & TACTICAL SUP	93115 117LW	8/16/12	9/15/12	UNIFORM-HEIMBACH	1	1935	504.38
Vendor Total								1313.52
LAK110	LAKELAND LABORATORIES	19493SE	8/22/12	9/15/12	WASTEWATER TEST	2	1876	135.00
LAS150	Laser Specialists	88368SE	8/27/12	9/15/12	MARKING PAINT	2	1935	126.00
LAS150	Laser Specialists	88368WA	8/27/12	9/15/12	MARKING PAINT	2	935	126.00
Vendor Total								252.00
LEG250	LegalShield	8252012LW	8/27/12	9/15/12	LEGAL INS	1	1876	53.85
LOW505	LOWES CREDIT SERVICES	07252012GN	7/25/12	9/15/12	SUPPLIES MEMORIAL	1	970	1.82
LOW505	LOWES CREDIT SERVICES	07252012GN	7/25/12	9/15/12	RETURN CREDIT	1	970	-2.16
LOW505	LOWES CREDIT SERVICES	08012012SE	8/01/12	9/15/12	GRINDER & BLADES	2	1935	124.84
LOW505	LOWES CREDIT SERVICES	08012012WA	8/01/12	9/15/12	GRINDER & BLADES	2	935	124.85
LOW505	LOWES CREDIT SERVICES	08032012PK	8/03/12	9/15/12	SUPPLY REPAIR	3	935	42.13
LOW505	LOWES CREDIT SERVICES	08072012SE	8/07/12	9/15/12	AIR CONDITIONER	2	1935	124.01
LOW505	LOWES CREDIT SERVICES	08072012WA	8/07/12	9/15/12	AIR CONDITIONER	2	935	124.01

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LOW505	LOWES CREDIT SERVICES	08102012ST	8/10/12	9/15/12	OSB SHEATHING	1 2935	70.71
LOW505	LOWES CREDIT SERVICES	08132012PK	8/13/20	9/15/12	SUPPLIES REPAIR	3 900	91.88
					Vendor Total		702.09
MAN160	MANN, WALTER, BISHOP & SHERMAN	15927LW	8/15/12	9/15/12	JUDGE	1 1875	678.86
MOR115	MORPHOTRAK	109206LW	8/03/12	9/15/12	DONGLE USB LICENSE	1 1810	3454.50
MUR460	MURFIN'S MARKET	08022012PK	8/02/12	9/15/12	CONCESSIONS	3 820	4.85
MUR460	MURFIN'S MARKET	08022012PK	8/02/12	9/15/12	SUPPLIES CAMP	3 935	31.36
MUR460	MURFIN'S MARKET	08032012PK	8/03/12	9/15/12	CONCESSION	3 820	15.84
MUR460	MURFIN'S MARKET	08072012PK	8/07/12	9/15/12	CONCESSION	3 820	11.56
MUR460	MURFIN'S MARKET	08092012PK	8/09/12	9/15/12	CONCESSIONS	3 935	13.21
MUR460	MURFIN'S MARKET	08152012PK	8/15/12	9/15/12	CAMP SUPPLIES	3 935	6.68
MUR460	MURFIN'S MARKET	08172012PK	8/17/12	9/18/12	SUPPLIES	3 935	7.98
MUR460	MURFIN'S MARKET	08272012PK	8/27/12	9/15/12	SUPPLIES	3 935	5.49
					Vendor Total		96.97
OLS140	OLSSON ASSC	178271WA	8/27/12	9/15/12	WATERLINE IMP	2 876	7204.39
OZA255	OZARKS COCA COLA	190362PK	8/06/12	9/15/12	CONCESSIONS	3 820	197.96
OZA255	OZARKS COCA COLA	210038PK	8/09/12	9/15/12	CONCESSIONS	3 820	263.66
OZA255	OZARKS COCA COLA	219762WA	8/16/12	9/15/12	CONCESSION	2 935	155.42
					Vendor Total		617.04
OZA260	OZARK FLAG DISTRIBUTORS	4061GN	8/20/12	9/15/12	POW FLAG	1 970	43.00
OZA280	Ozark Greenways, Inc	08152012SE	8/15/12	9/15/12	RENT	2 1876	250.00
OZA280	Ozark Greenways, Inc	08152012WA	8/15/12	9/15/12	RENT	2 876	250.00
					Vendor Total		500.00
PAS100	PLAY IT AGAIN SPORTS	12607PK	8/23/12	9/15/12	CAMP SHIRTS	3 935	380.00
PAS100	PLAY IT AGAIN SPORTS	12675PK	8/29/12	9/15/12	SUPPLIES SOCCER	3 936	68.00
					Vendor Total		448.00
PIL245	PILL BOX PHARMACY	8242012GN	8/24/12	9/15/12	BATTERIES	1 935	11.12
PIL245	PILL BOX PHARMACY	8242012LW	8/24/12	9/15/12	BATTERIES	1 1935	5.56
					Vendor Total		16.68
POT250	POTTER EQUIPMENT CO., INC.	43523SE	8/17/12	9/15/12	CLAMP&TUBE KIT	2 1935	157.22
POT250	POTTER EQUIPMENT CO., INC.	43523WA	8/17/12	9/15/12	CLAMP & TUBE KIT	2 935	157.22
					Vendor Total		314.44
RAY125	RAYMOND L. HOPPER	08222012PD	8/22/12	9/15/12	INSP SERVICE	0 0	793.50
REX380	REX SMITH OIL CO.	67308SE	8/22/12	9/15/12	DIESEL #2 CLEAR	2 1960	715.84
REX380	REX SMITH OIL CO.	67308WA	8/22/12	9/15/12	DIESEL#2 CLEAR	2 960	715.85
REX380	REX SMITH OIL CO.	083112PK	8/24/12	9/15/12	#10 DYED DIESEL	3 960	320.02
					Vendor Total		1751.71
RG200	REYNOLDS, GOLD & GROSSER PC	161659GN	8/30/12	9/15/12	ATTORNEY FEES	1 875	2260.12
RG200	REYNOLDS, GOLD & GROSSER PC	161659LW	8/30/12	9/15/12	ATTORNEY FEES	1 1876	3756.12
RG200	REYNOLDS, GOLD & GROSSER PC	161659SE	8/30/12	9/15/12	ATTORNEY FEES	2 1876	415.32
RG200	REYNOLDS, GOLD & GROSSER PC	161659WA	8/30/12	9/15/12	ATTORNEY FEES	2 876	415.33
					Vendor Total		6846.89
SAS150	SASCO PAVEMENT COATING, INC.	12806ST	8/21/12	9/15/12	COLD PATCH	1 2935	150.00
SFM100	SPRINGFIELD FAMILY MEDICAL	120827LW	8/29/12	9/15/12	TEST NEW HIRE	1 1876	70.00
SPR275	SPRINGFIELD WINWATER WORKS CO	286889WA	7/20/12	9/15/12	COUPLINGS	2 935	201.60
SPR275	SPRINGFIELD WINWATER WORKS CO	287198WA	8/14/12	9/15/12	REPAIR CLAMP	2 935	702.33
SPR275	SPRINGFIELD WINWATER WORKS CO	287312WA	8/27/12	9/15/12	PVC & MISC	2 935	126.19
					Vendor Total		1030.12
STI150	SAWYER TIRE INC.	602755PK	8/27/12	9/15/12	REPAIR TIRE	3 965	34.34
STI150	SAWYER TIRE INC.	602791ST	8/27/12	9/15/12	REPAIR	1 2900	7.50
					Vendor Total		41.84
USA405	US BANK	210225900GN	8/27/12	9/15/12	TOSHIBA	1 885	174.83
USA405	US BANK	210225900LW	8/27/12	9/15/12	TOSHIBA	1 1885	174.83
USA405	US BANK	210225900PK	8/27/12	9/15/12	TOSHIBA	3 885	174.82
					Vendor Total		524.48
VSP130	VISION SERVICE PLAN - (IC)	08172012GN	8/17/12	9/15/12	VISION INS	1 860	44.10
VSP130	VISION SERVICE PLAN - (IC)	08172012LW	8/17/12	9/15/12	VISION INS	1 1860	68.11
VSP130	VISION SERVICE PLAN - (IC)	08172012PK	8/17/12	9/15/12	VISION INS	3 860	47.04
VSP130	VISION SERVICE PLAN - (IC)	08172012SE	8/17/12	9/15/12	VISION INS	2 1860	60.52

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VSP130	VISION SERVICE PLAN - (IC)	08172012WA	8/17/12	9/15/12	VISION INS	2 860	60.51
					Vendor Total		280.28
WAL110	walmart Community/GEMB	7202012GN	7/20/12	9/15/12	REPLACE VACUUM	1 935	153.78
WAL110	walmart Community/GEMB	07162012PK	7/16/12	9/15/12	CONCESSION	3 820	192.36
WAL110	walmart Community/GEMB	07162012PK	7/16/12	9/15/12	SUPPLIES	3 935	87.23
WAL110	walmart Community/GEMB	07202012PK	7/20/12	9/15/12	SUPPLIES	3 935	15.96
WAL110	walmart Community/GEMB	07232012PK	7/23/12	9/15/12	SUPPLIES	3 935	5.86
WAL110	walmart Community/GEMB	07242012PK	7/24/12	9/15/12	SUPPLIES	3 935	16.88
WAL110	walmart Community/GEMB	07242012PK	7/24/12	9/15/12	CONCESSIONS	3 820	213.06
WAL110	walmart Community/GEMB	07242012PK	7/24/12	9/15/12	PRINTER	3 885	59.86
WAL110	walmart Community/GEMB	07242012PK	7/24/12	9/15/12	CONCESSION	3 820	297.04
WAL110	walmart Community/GEMB	07272012PK	7/27/12	9/15/12	CONCESSIONS	3 820	268.53
WAL110	walmart Community/GEMB	08022012PK	8/02/12	9/15/12	SUPPLIES	3 935	27.86
WAL110	walmart Community/GEMB	08062012PK	8/06/12	9/15/12	CONCESSIONS	3 820	246.49
WAL110	walmart Community/GEMB	08072012PK	8/07/12	9/15/12	OFFICE SUPPLIES	3 885	43.11
WAL110	walmart Community/GEMB	08112012PK	8/11/12	9/15/12	CONCESSION	3 820	100.39
WAL110	walmart Community/GEMB	08212012PK	8/21/12	9/15/12	CONCESSIONS	3 820	194.25
					Vendor Total		1922.66
WAT115	WATER PRODUCTS, INC.	929530WA	8/24/12	9/15/12	REPAIR CLAMP	2 935	486.48
WAT115	WATER PRODUCTS, INC.	931478WA	8/30/12	9/15/12	PARTS WATER METER	2 935	1342.73
WAT115	WATER PRODUCTS, INC.	931479WA	8/30/12	9/15/12	HYDRANT METER	2 935	774.23
					Vendor Total		2603.44
WCA100	WCA MO - CITY BILLING	1567034WA	8/24/12	9/15/12	CITIZEN TRASH	2 943	3160.50
WIN100	WINDSTREAM COMMUNICATIONS	12135117GN	8/27/12	9/15/12	PHONE SERVICE	1 940	865.54
WIN100	WINDSTREAM COMMUNICATIONS	12135117LW	8/27/12	9/15/12	PHONE SERVICE	1 1940	548.91
WIN100	WINDSTREAM COMMUNICATIONS	12135117PK	8/27/12	9/15/12	PHONE SERVICE	3 940	515.66
WIN100	WINDSTREAM COMMUNICATIONS	12135117SE	8/27/12	9/15/12	PHONE SERVICE	2 959	66.52
WIN100	WINDSTREAM COMMUNICATIONS	12135117WA	8/27/12	9/15/12	PHONE SERVICE	2 1959	129.55
					Vendor Total		2126.18
					Final Total		105243.73
0	0				0.00		
	TOTAL				0.00		
1	840	0	DUES AND SUBSCRIPTIONS (GCG)		250.00		
1	860	0	GROUP INSURANCE (GCG)		1600.14		
1	875	0	LEGAL (GCG)		2260.12		
1	876	0	PROFESSIONAL (GCG)		329.36		
1	885	0	OFFICE SUPPLIES (GCG)		586.90		
1	935	0	SUPPLIES (GCG)		164.90		
1	940	0	TELEPHONE (GCG)		865.54		
1	945	0	TRAVEL AND TRAINING (GCG)		724.98		
1	959	0	UTILITIES-OTHER (GCG)		156.46		
1	970	0	VETERAN'S MEMORIAL EXPENSES		448.50		
1	1808	0	BUILDING MAINTENANCE (LAW)		216.00		
1	1810	0	CAPITAL ASSET EXP (LAW)		7963.27		
1	1860	0	GROUP INSURANCE (LAW)		2640.35		
1	1875	0	LEGAL (LAW)		678.86		
1	1876	0	PROFESSIONAL (LAW)		3879.97		
1	1885	0	OFFICE EXPENSE (LAW)		461.65		
1	1935	0	SUPPLIES (LAW)		1641.51		
1	1940	0	TELEPHONE (LAW)		548.91		
1	1950	0	UNIFORMS (LAW)		424.75		
1	1959	0	UTILITIES-OTHER (LAW)		13.17		
1	1960	0	VEHICLE EXPENSES-GAS		683.91		
1	1965	0	VEHICLE EXPENSE-OTHER		629.15		
1	2860	0	GROUP INSURANCE (STREETS)		793.90		
1	2900	0	REPAIRS AND MAINTENANCE (STREETS)		7.50		
1	2935	0	SUPPLIES (STREETS)		742.39		
1	4825	0	CONTRACT LABOR (P&D)		793.50		
1	4840	0	DUES & SUBSCRIPTIONS (P&D)		250.00		
1	4860	0	GROUP INSURANCE (P&D)		317.56		
	Total for Fund #:	1			30073.25		
2	860	0	GROUP INSURANCE (WATER)		1410.14		
2	876	0	PROFESSIONAL (WATER)		10768.02		
2	885	0	OFFICE SUPPLIES (WATER)		636.43		
2	900	0	REPAIRS AND MAINTENANCE (WATER)		180.00		
2	935	0	SUPPLIES (WATER)		5140.45		
2	943	0	TRASH EXPENSE		3518.25		
2	959	0	UTILITIES-OTHER (WATER)		66.52		
2	960	0	VEHICLE EXPENSES-GAS		715.85		
2	1860	0	GROUP INSURANCE (SEWER)		1410.15		
2	1876	0	PROFESSIONAL (SEWER)		1147.82		
2	1885	0	OFFICE SUPPLIES (SEWER)		580.43		
2	1930	0	SPRINGFIELD SEWER CHARGES (SEWER)		34710.51		
2	1935	0	SUPPLIES (SEWER)		1373.89		
2	1959	0	UTILITIES-OTHER (SEWER)		171.63		
2	1960	0	VEHICLE EXPENSES-GAS		715.84		

CITY OF WILLARD
Unpaid Invoice Listing
September 04, 2012

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
	Total for Fund #: 2				62545.93		
3	800 0				ADVERTISING		35.00
3	820 0				CONCESSIONS		2005.99
3	860 0				GROUP INSURANCE		2333.58
3	876 0				PROFESSIONAL		89.99
3	885 0				OFFICE SUPPLIES		382.43
3	900 0				REPAIRS AND MAINTENANCE		4360.14
3	935 0				SUPPLIES-GENERAL (PARK)		722.70
3	936 0				SUPPLIES-SPORTS		68.00
3	937 0				SUPPLIES-AQUATIC		1427.70
3	938 0				SUPPLIES-SPECIAL ACTIVITY (PARK)		104.00
3	940 0				TELEPHONE		515.66
3	945 0				TRAVEL AND TRAINING		225.00
3	960 0				VEHICLE EXPENSES-GAS		320.02
3	965 0				VEHICLE EXPENSE-OTHER		34.34
	Total for Fund #: 3				12624.55		

**CITY OF WILLARD
BOARD OF ALDERMEN**
09/10/12



First Reading: 08-13-12

Second Reading: 09-10-12

Council Bill No.: 12-39

Ordinance No.: 120910

AN ORDINANCE

AN ORDINANCE approving municipal code amendments to Title II, Public Health Safety and Welfare, Chapter 205, Animal Regulations, Article II, Dangerous Dogs, Section 205.090 and Section 205.120, of the Municipal Code of the City of Willard

First Reading: 08-13-12

Second Reading: 09-10-12

Council Bill No.: 12-39

Ordinance No.: 120910

AN ORDINANCE

AN ORDINANCE approving municipal code amendments to Title II, Public Health Safety and Welfare, Chapter 205, Animal Regulations, Article II, Dangerous Dogs, Section 205.090 and Section 205.120, of the Municipal Code of the City of Willard

WHEREAS, it has been determined that a reasonable interpretation of Section 205.090 as currently written requires the Board of Aldermen to be involved in each dangerous dog case, and

WHEREAS, the Board of Aldermen wishes to allow municipal judges to preside over this task, and

WHEREAS, the Board of Aldermen are charged with the responsibility to ensure the public health, safety, morals, general welfare and convenience of the City of Willard.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title II, Public Health Safety and Welfare, Chapter 205, Animal Regulations, Article II, Dangerous Dogs, Section 205.090, Dangerous Dogs Defined, as follows:

SECTION 205.090: DANGEROUS DOGS DEFINED

B. If the circumstances surrounding the classification as a dangerous dog under any of the definitions listed in Subsection (A) are in dispute, then the owner has the option of submitting, within five (5) working days, a written request to the ~~Board of Alderman~~ municipal judge for a hearing and possible appeal.

1. ~~The A Hearing Board~~ municipal judge ~~consisting of the Board of Alderman and the Chief of Police or their delegates~~ shall be convened conduct a hearing to be held at the next available regularly scheduled Willard Municipal Court date. This date will be set after receipt of a bona fide written request.
2. Pending the outcome of such a hearing, the dog must be confined in such a manner so as not to be a threat to any person. The confinement may be on the owner's premises or with a licensed ~~veterinarian~~ kennel.
3. The ~~Hearing Board~~ municipal judge shall determine whether to declare the animal to be a "dangerous dog" based upon evidence and testimony presented at the time of the hearing by the owner, in addition to witnesses, animal control personnel, or any other person possessing information pertinent to such determination.
4. The ~~Hearing Board~~ municipal judge shall issue written findings within five (5) days after the hearing. The owner or possessor of the animal found to be dangerous shall be required to maintain the animal as herein provided in this Section.

SECTION 205.120: NON-COMPLIANCE WITH ARTICLE PROVISIONS - IMPOUNDMENT OF DOG -NOTICE
OF VIOLATION TO OWNER - PROCEDURE

- A. Should the owner of a dog determined to be “dangerous” be unwilling or unable to comply with the requirements of this Article and a violation of the Article occurs, the dog shall be impounded immediately and notice shall be given to said owner of the violation. The dog shall remain impounded, at the owner’s expense, until such time as a final disposition of the violation occurs.

~~[B.] [The owner may request a hearing within five (5) days of the notice of violation to the Board of Aldermen and shall post a cash bond in an amount to cover projected costs of impounding and caring for the dog. The Board shall proceed within ten (10) days to hear the notice of violation to determine whether a violation has occurred. If not, the notice shall be considered closed; and the dog and the cash bond shall be returned to the owner, less any costs actually incurred by the City in impounding and caring for the animal. If a finding of violation is made, the owner shall post an additional cash bond and be given the opportunity to correct the violation (unless Section 205.090(D)(1) applies). The dog and any unused cash bond shall be returned to the owner when the Chief of Police or his/her authorized representative has determined adequate safeguards are in place to guard against potential future violations.]~~

- B. ~~[C.]~~ The owner shall be responsible for paying all costs and expenses of impoundment and/or euthanasia ~~[before said costs are incurred.]~~

~~[D.] [Should the owner be unable or unwilling to correct the violation or otherwise fail to comply with the terms of this Article, the dangerous dog shall be humanely destroyed, after notice of this intent is delivered to the owner and said owner has the opportunity for review of the determination by the Board of Aldermen and has exhausted his/her right of administrative review.]~~

- C. ~~[E.]~~ ~~[Any owner whose dog is to be destroyed shall have the right to request a review by the Board of Aldermen within five (5) days after notice and a hearing shall be held. The Board of Aldermen shall enter specific findings of fact, if it is determined the dog shall be destroyed.]~~ The owner shall thereafter have ten (10) days in which to give notice of appeal to the Associate Circuit Court, ~~[Municipal Division,]~~ Greene County, Missouri. (Ord. No. 001211D §4, 12-11-00)

NOTE: Language that is **Bold and Underlined** has been added and language that has been ~~[struck through and bracketed]~~ shall be deleted.

Section 2: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 3: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Aldermen hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 4: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: September 10, 2012

Mayor, Tom Keltner

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 10th DAY OF September, 2012.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CYNDI COSBY-TRAPP

DOUG JOHNSON

BRYAN VINCENT

ED SIMMONS

DAVID HEMPHILL

DAVID ROGGENSEES

**CITY OF WILLARD
BOARD OF ALDERMEN**
09/10/12



First Reading: 08-13-12

Second Reading: 09-10-12

Council Bill No.: 12-40

Ordinance No.: 1200910A

AN ORDINANCE

AUTHORIZING the Mayor, on behalf of the City of Willard, to execute an agreement between the City of Willard and the Missouri Highways and Transportation Commission to provide improvements or reconstruction of the intersection of Route 160 and Hunt Road in the City of Willard.

First Reading: 08-13-12

Second Reading: 09-10-12

Council Bill No.: 12-40

Ordinance No.: 1200910A

AN ORDINANCE

AUTHORIZING the Mayor, on behalf of the City of Willard, to execute an agreement between the City of Willard and the Missouri Highways and Transportation Commission to provide improvements or reconstruction of the intersection of Route 160 and Hunt Road in the City of Willard.

Whereas, Chapter 70, Section 70.220, RSMo, authorizes government and political subdivisions to cooperate with one another in various matters, and

WHEREAS, the City of Willard and the Missouri Highways and Transportation Commission collectively have a mutual interest in providing safe highways in the City of Willard, and

WHEREAS, the Missouri Highways and Transportation Commission has authorized certain improvements to the intersection of Route 160 and Hunt Road, designated as Job No. 8P2425, and

WHEREAS, the City of Willard wishes to partner with the Missouri Highways and Transportation Commission by authorizing the use of funds it has available in the Surface Transportation Program.

NOW, THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen authorizes the Mayor, on behalf of the City of Willard, to execute an agreement between the City of Willard and the Missouri Highways and Transportation Commission to coordinate participation by the City of Willard in the cost of the public improvement project at the intersection of Route 160 and Hunt Road, designated as Job No. 8P2425, as described in said agreement to be substantially in form and content as that document attached hereto and incorporated herein by reference as Exhibit 1.

Section 2. This ordinance shall be in full force and effect from and after passage.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 10th DAY OF September 2012.

APPROVED BY:

MAYOR

ATTEST: _____, City Clerk

Approved as to form: _____, City Attorney

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

CINDI COSBY-TRAPP

DOUG JOHNSON

BRYAN VINCENT

ED SIMMONS

DAVID HEMPHILL

DAVID ROGGENSEES

**CITY OF WILLARD
BOARD OF ALDERMEN**
09/10/12



First Reading: 08-13-12

Second Reading: 09-10-12

Council Bill No.: 12-41

Ordinance No.: 120910B

AN ORDINANCE approving municipal code amendments to Title I, GOVERNMENT CODE, ARTICLE II, Section 110.090, ORDER OF BUSINESS, of the Municipal Code of the City of Willard.

First Reading: 08-13-12

Second Reading: 09-10-12

Council Bill No.: 12-41

Ordinance No.: 120910B

AN ORDINANCE approving municipal code amendments to Title I, GOVERNMENT CODE, ARTICLE II, Section 110.090, ORDER OF BUSINESS, of the Municipal Code of the City of Willard.

WHEREAS, it has been determined that a reasonable interpretation of Section 110.090 as currently written requires amending.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 110.090: ORDER OF BUSINESS

~~The order of business at meetings of the Board of Aldermen are outlined in a tentative agreement as follows:~~

The Order of Business at meetings of the Board of Aldermen shall be set by an agenda, drafted and submitted by the City Clerk and approved by the Mayor. The agenda may change from the previous meeting based on issues relevant to Board of Aldermen, but will include:

1. Pledge of Allegiance
2. Call the meeting to order
3. Roll call of members
4. ~~Special recognition (Awards, Certificates and Honors)~~
5. Agenda amendments/approval of agenda
6. Approve minutes
7. Citizens input
8. ~~Financial report~~
9. ~~Police Department report~~
10. ~~Emergency Management report~~
11. ~~Public Works report~~
12. ~~Development report~~
13. ~~Community services report~~
14. ~~Regular agenda/ordinances/etc. Each and every regular agenda item, including ordinances, resolutions and other matters, will be preceded by a separate corresponding agenda category for "citizen input"~~
15. Old business
16. ~~Closed session~~
17. ~~Reopen meeting~~
18. Adjourn meeting

(Ord. No. 080623B, 7-14-08; Ord. No. 101213A §1, 12-13-10)

NOTE: Language that is **Bold and Underlined** has been added and language that has been [~~struck through and bracketed~~] shall be deleted.

Passed at meeting: September 10, 2012

Mayor, Tom Keltner

Attest: _____, City Clerk

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF
THE CITY OF WILLARD, MISSOURI ON THE 10th DAY OF September, 2012.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
_____ CYNDI COSBY-TRAPP	_____	_____
_____ DOUG JOHNSON	_____	_____
_____ BRYAN VINCENT	_____	_____
_____ ED SIMMONS	_____	_____
_____ DAVID HEMPHILL	_____	_____
_____ DAVID ROGGENSEES	_____	_____

**CITY OF WILLARD
BOARD OF ALDERMEN**
09/10/12



AN ORDINANCE

AN ORDINANCE approving municipal code amendments to Section 705.070, Section 710.230, and Section 710.460, of the Municipal Code of the City of Willard pertaining to the Waterworks System and Sewer Use and Sewer Rates.

FIRST READING ONLY

First Reading: _____

Second Reading: _____

Council Bill No.: _____

Ordinance No.: _____

AN ORDINANCE

AN ORDINANCE approving municipal code amendments to Section 705.070, Section 710.230, and Section 710.460, of the Municipal Code of the City of Willard pertaining to the Waterworks System and Sewer Use and Sewer Rates.

WHEREAS, the City of Willard owns and operates a municipal water system and a wastewater collection and treatment system; and

WHEREAS, the City of Willard is responsible for the billing and collection of all established water and wastewater service charges; and

WHEREAS, The City of Willard has an agreement with the City of Springfield to restrict discharges to the publicly owned treatment works (POTW); and

WHEREAS, it is necessary to amend certain section of the municipal code to clarify procedures, processes and requires related to the proper operation and maintenance of the municipal water system and a wastewater collection and treatment system, and

WHEREAS, all of the proposed amendments are reflective of current operational procedures and will not result in any change in the rate water and sewer customers pay for services.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title VII, Utilities, Chapter 705, Waterworks System, Article II, Water Service, Section 705.070, Bills – When Due – Delinquent Payments – Disconnection, as follows:

Section 705.070: Bills – When Due – Delinquent Payments – Disconnection

- A. After the meters have been read as herein provided, the City Finance Department shall as soon thereafter as is reasonable and before the twenty-fifth (25th) day of the month send to each user a written statement stating the amount of water used and the charge therefore as of the last meter reading date. Thereafter, all bills shall be due and payable at the City Hall on or before the tenth (10th) day of the month following the use of the water. Any bill not paid in full on or before the tenth (10th) day of the month following the use of the water, shall be subject to a penalty equal to 10% of the total payment due, pre-tax, for water and sewer service.
- B. If any customer of the Willard Water System does not agree with the billing they receive, they must contact City Hall by the tenth (10th) of the following month. At that time, their account will be reviewed and the appropriate steps taken.
- C. ~~[Any bills]~~ **All past due balances** not paid in full by ~~[the twenty-eighth (28th)]~~ **5:00 PM on the day prior to the disconnect day** of each month shall be subject to disconnect. No disconnect will be done on amounts due less than ~~[twenty-five dollars (\$25.00)]~~ **fifty dollars (\$50.00)**. ~~[Notice shall~~

~~be given of the disconnect day on each monthly bill and a reminder]~~ A notice informing the customer of past due balances and possible disconnection shall be sent after the tenth (10th) day of each month.

- D. If the customer wishes to make arrangements to pay their bill at an alternate time, they must come to City Hall to complete a payment arrangement form by 4:30 PM on or before the business day immediately prior to the disconnect day of each month. If the customer defaults on an approved payment arrangement, said customer shall not be eligible for use of the payment arrangement option for a period of not less than six (6) months and shall be immediately disconnected from the water system. Service shall not be restored until all current and past due account balances have been paid in full.
- E. Any account with a past due balance not paid in full by the required date and time, or any service that ~~[After a user]~~ has been disconnected by reason of ~~[delinquent]~~ a failure to pay all past due balances of the utility bill ~~[water bills, a service fee]~~ shall be assessed a penalty fee of fifty dollars (\$50.00). ~~[and all past due bills]~~ If water service has been disconnected all past due balances plus the penalty shall be paid before water service is restored. If it becomes necessary to remove the meter, the reconnect fee will be one hundred dollars (\$100.00). Water service shall be restored by the end of the next business day after full payment has been made for penalties and all outstanding amounts due.
- F. Any payment returned by reason of insufficient funds shall result in an additional service fee of \$30.00 being added to the account. A notice shall be sent to the customer detailing the date and time by which the account balances must be paid, in cash, or water service shall be disconnected.
- G. Bulk water sales may be permitted with prior approval of the Director of Public Works of the City of Willard. The Director shall establish the location, date and time bulk water may be acquired from the Willard Municipal water system. The customer purchasing bulk water shall be required to establish an account with the City of Willard and shall pay a deposit of two hundred fifty dollars (\$250.00) for use of the bulk water meter at the time the account is established. Upon return of the meter, in good working order, to the Director, the customer shall be billed during the next regular billing period for the total water used and the deposit shall be refunded at that time less the charges owed for the water.

Section 2: The City does hereby amend Title VII, Utilities, Chapter 710, Sewer use and Sewer Rates, Article VII, Wastewater Charges and Rates, Section 710.230 B.7. Restricted Discharges, as follows:

Section 710.230: RESTRICTED DISCHARGES

7. Contain fats, wax, grease, oils, whether emulsified or not, in excess of one hundred (100) mg/1 or contain substances which may solidify or become viscous at temperatures between thirty-two degrees Fahrenheit (32°) and one hundred fifty degrees Fahrenheit (150°).
- a. Under certain conditions, as indicated in (b) and (c) hereafter, a variance from the requirement of a grease trap of one thousand (1,000) gallons or more ~~[may be given after following the procedure set out for obtaining a variance in the land development regulations]~~ may be granted by the Director of Public Works of the City of Willard after a

request in writing has been submitted by the Food Service Establishment (FSE) owner. The written request shall include the following information:

1. FSE owner contact information
2. Type of facility
3. Type and number of fixtures
4. Number of seats in dining room & maximum occupancy load
5. Hours of operation
6. Complete list of menu items

Receiving a variance from the standard unit does not relieve the permittee from the requirement of installing and operating a fats, oil and grease (FOG) removal device with type, size, efficiency, flow control and capacity compliant with the latest version of the International Plumbing Code as adopted by the City of Willard and/or all other applicable codes and requirements of the Willard Municipal Code. In case of a conflict, the more restrictive shall apply.

- b. A variance may be granted to a temporary food preparation and clean-up facility when:
 - (1) Food preparation and cleanup will be limited to a specific event or time; and
 - (2) It can be shown that only minor levels or incidental quantities of fats, oils and grease would be released into the sewer collection system.
- c. A variance may be granted to a permanent food preparation and clean-up facility when it can be shown that:
 - (1) A properly sized under-the-sink type grease trap is installed; and
 - (2) No dishwasher water discharge will be allowed; and
 - (3) No emulsifying agents are allowed; and
 - (4) Only minor levels or incidental grease, fat or oils would be released into the sewer collection system.

(Editor's Note: All other sections of Section 705.230 remain unchanged.)

Section 3: The City does hereby amend Title VII, Utilities, Chapter 710, Sewer use and Sewer Rates, Article VII, Wastewater Charges and Rates, Section 705.460: Basis for Computing Residential Bills, as follows:

SECTION 710.460: BASIS FOR COMPUTING RESIDENTIAL BILLS

2. If wastewater service bills are rendered monthly, the basis for the bill for wastewater service for residences shall be computed from the average of the monthly water consumptions recorded during the period beginning January first (1st) and extending through the following March thirty-first (31st) of the year preceding the establishment of the basis for the charge or from the average of the consumptions for any such months during which water was used, except as otherwise provided. The basis so established shall first be used in rendering wastewater service bills beginning in the month of April

following the establishment of the basis for the charge and shall be the basis used until the following April. A new basis for wastewater service bills shall be established annually.

In cases where a residence first becomes subject, after the meter reading date in March, to the wastewater service charges established herein and no water meter readings were taken before such date, the owner or occupant of such residence shall be billed the customer **monthly base** charge plus a volume charge, ~~[as determined by the Superintendent,]~~ **based upon the actual water** usage until a basis can be established as above provided.

In cases where the customer has requested the meter to be temporarily turned off during the time of establishing the basis for wastewater service, the wastewater charge shall be based on the average of the water usage during the previous twelve billing cycles, until such time that a basis can be established as above provided.

In the event that a residence is vacated after the establishment of the basis for wastewater service charges, and the owner has notified the City of the vacancy, the wastewater service charge for any subsequent occupancy shall then be calculated based on the actual amount of water used until such time that a new basis can be established as above provided.

Averages resulting in fractions of one thousand (1,000) gallons shall be raised to the next whole number of one thousand (1,000) gallons in computing average monthly water consumption or averages of monthly water consumptions.

(Editor's Note: All other language in Section 710.460 remains unchanged.)

NOTE: Language that is **Bold and Underlined** has been added and language that has been ~~[struck through and bracketed]~~ shall be deleted.

Section 3: Savings Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding now pending in any court, or any rights acquired, or liability incurred, nor any cause or causes of action occurred or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired, or affected by this ordinance. In the event of any conflict between this ordinance and any other law, regulation or ordinance, the more restrictive shall apply.

Section 4: Severability Clause. If any section, subdivision, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Alderman hereby declares that it would have adopted the ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Section 5: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

Passed at meeting: _____

Mayor, Tom Keltner

Attest: _____ City Clerk, Dale Duvall

Approved as to form: _____, City Attorney

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI ON THE ____ DAY OF _____, 2012.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
_____ CYNDI COSBY-TRAPP	_____	_____
_____ DOUG JOHNSON	_____	_____
_____ BRYAN VINCENT	_____	_____
_____ ED SIMMONS	_____	_____
_____ DAVID HEMPHILL	_____	_____
_____ DAVID ROGGENSEES	_____	_____