

City of Willard

Park Board Meeting

December 15<sup>th</sup>, 2011

Regular Meeting: 7:10 P.M.

Willard City Hall

**Members:**

Blaine Kennard, Chairman

Valorie Simpson, Vice Chairman

Tricia Taylor, Secretary

Becky Miller

Angie Nichols

Laurie Pendergrass

Kevin McDonald – Director of Parks &  
Recreation

**CITY OF WILLARD  
PARK BOARD  
December 15<sup>th</sup>, 2011  
7:10 P.M.**

Notice posted on December 12<sup>th</sup>, 2011.

Notice is hereby given that the City of Willard Park Board will conduct a meeting at 7:10 p.m., December 15<sup>th</sup>, 2011 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

Call the meeting to order.

1. Roll Call
2. Agenda Amendments/Approval of the Agenda
3. Approval of the minutes of the November 17<sup>th</sup>, 2011 Regular Meeting
4. Citizens Input (5 minute limit)
5. Capital Improvements Tax – Nick Heatherly
6. Financial Statements
  - Approve the May 2011 Financial Statements
  - Approve the August 2011 Financial Statements
  - Approve the November 2011 Financial Statements
7. 2011 Financial Year End Review
8. Directors Report
9. 2012 Special Events / Sports Dates
10. Willard Parks / Willard Schools Proposed Sports Expansion
11. Old Business
  - Park Board ByLaws
12. New Business
13. ADJOURN MEETING

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall  
224 West Jackson  
P O Box 187  
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

Submitted by Kevin McDonald: Director of Parks and Recreation

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Dale Duvall, City Clerk

**CITY OF WILLARD  
PARK BOARD  
NOVEMBER 17, 2011  
7:10 p.m.**

Board present: Chairman Blaine Kennard, Vice Chairman Valorie Simpson, Secretary Tricia Taylor, Becky Miller, Angie Nichols and Laurie Pendergrass.

Staff present: Kevin McDonald, Parks and Recreation Director.

Citizens present: There were no citizens present.

Chairman Blaine Kennard called the meeting to order at 7:10 p.m.

**Roll Call**

Blaine Kennard – present; Valorie Simpson – present; Tricia Taylor – present;  
Becky Miller – present; Angie Nichols – present; Laurie Pendergrass – present.

**Approval of Agenda**

**Motion** made by Valorie Simpson and seconded by Tricia Taylor to approve the agenda. Blaine Kennard – Aye; Valorie Simpson – Aye; Tricia Taylor – Aye; Becky Miller – Aye; Angie Nichols – Aye; Laurie Pendergrass – Aye. All votes aye. Motion carried.

**Approval of Minutes of the October 27, 2011 Special Meeting**

**Motion** made by Valorie Simpson and seconded by Becky Miller to approve the minutes. Blaine Kennard – Aye; Valorie Simpson – Aye; Tricia Taylor – Aye; Becky Miller – Aye; Angie Nichols – Aye; Laurie Pendergrass – Aye. All votes aye. Motion carried.

**Approval of Minutes of the October 27, 2011 Regular Meeting**

**Motion** made by Valorie Simpson and seconded by Becky Miller to approve the minutes. Blaine Kennard – Aye; Valorie Simpson – Aye; Tricia Taylor – Aye; Becky Miller – Aye; Angie Nichols – Aye; Laurie Pendergrass – Aye. All votes aye. Motion carried.

**Citizens Input**

There was no citizens input.

**Financial Statements: May 2011 and August 2011**

The May and August Financial Statements were tabled until questions are addressed.

**Financial Statements: October 2011**

**Motion** made by Valorie Simpson and seconded by Becky Miller to approve the October 2011 financial statements. Blaine Kennard – Aye; Valorie Simpson – Aye; Tricia Taylor – Aye; Becky Miller – Aye; Angie Nichols – Aye; Laurie Pendergrass – Aye. All votes aye. Motion carried.

**Programs Report**

Staff provided information on the program budgets and stated that registrations for the 5k were up and facility rentals were going well.

**Directors Report**

Staff reported on the various activities going on in the Parks Department and informed the board that the Recreation Center was now hosting home school gym classes for \$1 per person and that karate classes would be starting soon. Staff told the board that the Parks Department had been awarded a Good Sports Grant in the form of new sports equipment worth around \$1200. Lastly, staff stated that there was a possibility that the Ozark Greenways Adventure Race might be held in Willard in May 2012.

### Old Business

**Park Board Ordinance and Bylaws-Motion** made by Valorie Simpson and seconded by Laurie Pendergrass to approve the proposed ordinance. Blaine Kennard – Aye; Valorie Simpson – Aye; Tricia Taylor – Aye; Becky Miller – Aye; Angie Nichols – Aye; Laurie Pendergrass – Aye. All votes aye. Motion carried.

**Motion** made by Valorie Simpson and seconded by Becky Miller to submit the proposed ordinance to the Board of Aldermen. Blaine Kennard – Aye; Becky Miller – Aye; Valorie Simpson – Aye; Tricia Taylor – Aye; Angie Nichols – Aye; Laurie Pendergrass – Aye. All votes aye. Motion carried.

**Motion** made by Valorie Simpson and seconded by Laurie Pendergrass to approve the Bylaws and submit them to the Board of Aldermen. Blaine Kennard – Aye; Valorie Simpson – Aye; Tricia Taylor – Aye; Becky Miller – Aye; Angie Nichols – Aye; Laurie Pendergrass – Aye. All votes aye. Motion carried.

### New Business

There was no new business.

### Adjourn Meeting

**Motion** made by Becky Miller and seconded by Valorie Simpson to adjourn the meeting. Blaine Kennard – Aye; Valorie Simpson – Aye; Tricia Taylor – Aye; Becky Miller – Aye; Angie Nichols – Aye; Laurie Pendergrass – Aye. All votes aye. Motion carried.

Meeting adjourned at 8:04 p.m.

Submitted by Tricia Taylor, Park Board Secretary.

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City Clerk, Dale Duvall

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Park Board Chairman, Blaine Kennard

CITY OF WILLARD  
Unpaid Invoice Listing  
December 08, 2011

| Payee # | Payee Name                    | Invoice Num  | Invoice Date | Due Date | Description        | G/L Number | Total Due |
|---------|-------------------------------|--------------|--------------|----------|--------------------|------------|-----------|
| ALO100  | ALEXANDER OPEN SYSTEM, INC.   | 36225LW      | 11/14/11     | 12/15/11 | TECH SUPPORT       | 1 1876     | 786.25    |
| ALO100  | ALEXANDER OPEN SYSTEM, INC.   | 10036283LW   | 11/21/11     | 12/15/11 | SERVICE REPAIR     | 1 1876     | 462.50    |
|         |                               |              |              |          | Vendor Total       |            | 1248.75   |
| ASF110  | ASFP                          | 11072011GN   | 11/07/11     | 12/15/11 | MEMBER DUES        | 1 840      | 50.00     |
| ATT135  | A T & T/CINGULAR              | 112911GN     | 11/29/11     | 12/15/11 | PHONE MOBILE       | 1 940      | 135.30    |
| ATT135  | A T & T/CINGULAR              | 11292011EM   | 11/29/11     | 12/15/11 | PHONE MOBILE       | 1 5940     | 53.83     |
| ATT135  | A T & T/CINGULAR              | 11292011SE   | 11/29/11     | 12/15/11 | PHONE MOBILE       | 2 1959     | 46.80     |
|         |                               |              |              |          | Vendor Total       |            | 235.93    |
| BAK565  | BAKER MECHANICAL SERVICES     | 10023339GN   | 11/18/11     | 12/15/11 | REPAIR FLAG LIGHT  | 1 900      | 107.50    |
| CEN200  | CENTRAL DODGE                 | 242374LW     | 11/07/11     | 12/15/11 | REPAIR DODGE       | 1 1960     | 335.75    |
| CEN200  | CENTRAL DODGE                 | 293165LW     | 11/23/11     | 12/15/11 | AB COOLER          | 1 1965     | 566.95    |
| CEN200  | CENTRAL DODGE                 | 293204LW     | 11/23/11     | 12/15/11 | SEAL & O RING      | 1 1965     | 14.83     |
| CEN200  | CENTRAL DODGE                 | 294477LW     | 11/23/11     | 12/15/11 | REPAIR 09 CHARGER  | 1 1965     | 464.63    |
|         |                               |              |              |          | Vendor Total       |            | 1382.16   |
| CIT105  | CITY OF WILLARD               | 60301LW      | 11/23/11     | 12/15/11 | UTILITIES- WATER   | 1 1959     | 14.10     |
| CIT105  | CITY OF WILLARD               | 112911GN     | 11/29/11     | 12/15/11 | WATER/SEWER        | 1 959      | 37.46     |
|         |                               |              |              |          | Vendor Total       |            | 51.56     |
| COM385  | COMMERCE TRUST CO             | 3000590PK    | 11/30/11     | 12/15/11 | CERT SERIES 2003   | 3 870      | 600.00    |
| COM385  | COMMERCE TRUST CO             | 3002040SE    | 11/30/11     | 12/15/11 | CERT SERIES 2008   | 2 1870     | 375.00    |
| COM385  | COMMERCE TRUST CO             | 3002040WA    | 11/30/11     | 12/15/11 | CERT SERIES 2008   | 2 870      | 375.00    |
|         |                               |              |              |          | Vendor Total       |            | 1350.00   |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 897GN        | 10/11/11     | 12/15/11 | TRAINING           | 1 945      | 195.00    |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 112111GN     | 11/21/11     | 12/15/11 | TRAINING EXPENSE   | 1 945      | 9.53      |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 10272011GN   | 10/27/11     | 12/15/11 | PAPER              | 1 885      | 71.98     |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 10272011GN   | 10/27/11     | 12/15/11 | COMPUTER STAND     | 1 885      | 24.99     |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 11072011GN   | 11/07/11     | 12/15/11 | W-2 & 1099 FORMS   | 1 885      | 294.45    |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 11082011GN   | 11/08/11     | 12/15/11 | OFFICE SUPPLIES    | 1 885      | 51.52     |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 11092011GN   | 11/09/11     | 12/15/11 | CREDIT FOR RETURN  | 1 885      | -21.99    |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 11152011GN   | 11/15/11     | 12/15/11 | POSTAGE BILLING    | 1 885      | 38.98     |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 11152011GN   | 11/15/11     | 12/15/11 | POSTAGE            | 1 885      | 33.33     |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 11172011GN   | 11/18/11     | 12/15/11 | LIGHTS             | 1 935      | 41.00     |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 11212011GN   | 11/21/11     | 12/15/11 | INTERNET SERVICE   | 1 876      | 50.00     |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 11292011GN   | 11/29/11     | 12/15/11 | BACKUP SERVICE     | 1 876      | 120.00    |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 11292011GN   | 11/22/11     | 12/15/11 | STAMP FEE          | 1 885      | 15.99     |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 11302011GN   | 11/30/11     | 12/15/11 | SUPPLIES           | 1 935      | 44.00     |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 11302011GN   | 11/30/11     | 12/15/11 | LODGING            | 1 945      | 179.04    |
| COMMGN  | COMMERCE CREDIT CARD SERVICES | 11407000GN   | 10/18/11     | 12/15/11 | PHONE SERVICE      | 1 940      | 1185.66   |
|         |                               |              |              |          | Vendor Total       |            | 2333.48   |
| COMMLW  | COMMERCE CREDIT CARD SERVICES | 10272011LW   | 10/27/11     | 12/11/51 | PAPER              | 1 1935     | 71.98     |
| COMMLW  | COMMERCE CREDIT CARD SERVICES | 11092011LW   | 11/09/11     | 12/15/11 | POSTAGE & INS      | 1 1885     | 25.27     |
| COMMLW  | COMMERCE CREDIT CARD SERVICES | 11152011LW   | 11/15/11     | 12/15/11 | POSTAGE            | 1 1885     | 33.33     |
| COMMLW  | COMMERCE CREDIT CARD SERVICES | 11162011LW   | 11/16/11     | 12/15/11 | OFFICE SUPPLIES    | 1 1885     | 144.52    |
| COMMLW  | COMMERCE CREDIT CARD SERVICES | 11407000LW   | 10/18/11     | 12/15/11 | PHONE SERVICE      | 1 1940     | 358.25    |
|         |                               |              |              |          | Vendor Total       |            | 633.35    |
| COMMPD  | COMMERCE CREDIT CARD SERVICES | 102811PD     | 11/27/11     | 12/15/11 | LODGING TRAINING   | 1 4945     | 179.04    |
| COMMPK  | COMMERCE CREDIT CARD SERVICES | 4310182PK    | 10/24/11     | 12/15/11 | POOL PHONE         | 3 940      | 66.33     |
| COMMPK  | COMMERCE CREDIT CARD SERVICES | 10272011PK   | 10/27/11     | 12/15/11 | PAPER              | 3 885      | 71.98     |
| COMMPK  | COMMERCE CREDIT CARD SERVICES | 11407000PK   | 10/18/11     | 12/15/11 | PHONE SERVICE      | 3 940      | 330.68    |
|         |                               |              |              |          | Vendor Total       |            | 468.99    |
| COMMSE  | COMMERCE CREDIT CARD SERVICES | 27735SE      | 11/09/11     | 12/15/11 | FUSE- WELL & SEWER | 2 1935     | 681.47    |
| COMMSE  | COMMERCE CREDIT CARD SERVICES | 10272011SE   | 10/27/11     | 12/15/11 | PAPER              | 2 1885     | 71.98     |
| COMMSE  | COMMERCE CREDIT CARD SERVICES | 11152011SE   | 11/15/11     | 12/15/11 | POSTAGE BILLING    | 2 1885     | 111.32    |
|         |                               |              |              |          | Vendor Total       |            | 864.77    |
| COMMWA  | COMMERCE CREDIT CARD SERVICES | 27735WA      | 11/09/11     | 12/15/11 | FUSE-WELL & SEWER  | 2 935      | 1666.45   |
| COMMWA  | COMMERCE CREDIT CARD SERVICES | 10272011WA   | 10/27/11     | 12/15/11 | DEPOSIT SLIPS      | 2 885      | 159.70    |
| COMMWA  | COMMERCE CREDIT CARD SERVICES | 10272011WA   | 10/27/11     | 12/15/11 | PAPER              | 2 885      | 71.98     |
| COMMWA  | COMMERCE CREDIT CARD SERVICES | 10272011WA   | 10/27/11     | 12/15/11 | LODGING TRAINING   | 2 945      | 285.36    |
| COMMWA  | COMMERCE CREDIT CARD SERVICES | 11152011WA   | 11/15/11     | 12/15/11 | POSTAGE BILLING    | 2 885      | 132.00    |
| COMMWA  | COMMERCE CREDIT CARD SERVICES | 11152011WA   | 11/15/11     | 12/15/11 | POSTAGE            | 2 885      | 33.34     |
| COMMWA  | COMMERCE CREDIT CARD SERVICES | 11407000WA   | 10/18/11     | 12/15/11 | PHONE SERVICE      | 2 959      | 185.65    |
| COMMWA  | COMMERCE CREDIT CARD SERVICES | 5466891553WA | 10/31/11     | 12/15/11 | LODGING CONFERENCE | 2 945      | 419.88    |
|         |                               |              |              |          | Vendor Total       |            | 2954.36   |
| CON165  | CONCO QUARRIES, INC.          | 355980WA     | 11/09/11     | 12/15/11 | GRAVEL             | 2 935      | 195.38    |
| CON165  | CONCO QUARRIES, INC.          | 11152011SE   | 11/15/11     | 12/15/11 | GRAVEL             | 2 1935     | 182.32    |
| CON165  | CONCO QUARRIES, INC.          | 11152011WA   | 11/15/11     | 12/15/11 | GRAVEL             | 2 935      | 265.59    |
|         |                               |              |              |          | Vendor Total       |            | 643.29    |

CITY OF WILLARD  
Unpaid Invoice Listing  
December 08, 2011

| Payee # | Payee Name                     | Invoice Numb | Invoice Date | Due Date | Description        | G/L Number | Total Due |
|---------|--------------------------------|--------------|--------------|----------|--------------------|------------|-----------|
| CON460  | CONSULTING ANALYTICAL SVC      | 30566WA      | 11/08/11     | 12/15/11 | WELL SAMPLES       | 2 876      | 135.00    |
| CPI200  | COPY PRODUCTS, INC             | 70223GN      | 11/10/11     | 12/15/11 | COPIES TOSHIBA     | 1 935      | 326.65    |
| CPI200  | COPY PRODUCTS, INC             | 70223LW      | 11/10/11     | 12/15/11 | COPIES TOSHIBA     | 1 1935     | 17.19     |
| CPI200  | COPY PRODUCTS, INC             | 70223PK      | 11/10/11     | 12/15/11 | COPIES TOSHIBA     | 3 935      | 42.63     |
|         |                                |              |              |          | Vendor Total       |            | 386.47    |
| DIR520  | DIRECTV                        | 43779488PK   | 12/01/11     | 12/15/11 | SATELLITE          | 3 959      | 81.99     |
| DOB200  | Doug Boswell                   | 11042011WA   | 11/04/11     | 12/15/11 | SAE ALIGN TAP      | 2 935      | 109.95    |
| DOJ300  | DOUBLE J SERVICES, LLC         | 2385LW       | 11/23/11     | 12/15/11 | REPAIR CHARGER     | 1 1965     | 184.80    |
| DOJ300  | DOUBLE J SERVICES, LLC         | 2393LW       | 11/30/11     | 12/15/11 | WPD -05 FUEL SYST  | 1 1965     | 63.60     |
|         |                                |              |              |          | Vendor Total       |            | 248.40    |
| DOW100  | DOWNTOWN MINUTEMAN PRESS       | 5421GN       | 11/14/11     | 12/15/11 | ENVELOPES          | 1 885      | 88.66     |
| DOW100  | DOWNTOWN MINUTEMAN PRESS       | 5421PK       | 11/14/11     | 12/15/11 | ENVELOPES          | 3 885      | 38.10     |
| DOW100  | DOWNTOWN MINUTEMAN PRESS       | 5421WA       | 11/14/11     | 12/15/11 | ENVELOPES          | 2 885      | 325.50    |
|         |                                |              |              |          | Vendor Total       |            | 452.26    |
| EMP210  | EMPIRE ELECTRIC                | 11302011GN   | 11/30/11     | 12/15/11 | UTILITIES ELECTRIC | 1 955      | 268.06    |
| EMP210  | EMPIRE ELECTRIC                | 11302011LW   | 11/30/11     | 12/15/11 | UTILITIES ELECTRIC | 1 1955     | 409.02    |
| EMP210  | EMPIRE ELECTRIC                | 11302011PK   | 11/30/11     | 12/15/11 | UTILITIES ELECTRIC | 3 955      | 2186.64   |
| EMP210  | EMPIRE ELECTRIC                | 11302011SE   | 11/30/11     | 12/15/11 | UTILITIES ELECTRIC | 2 1955     | 3212.55   |
| EMP210  | EMPIRE ELECTRIC                | 11302011ST   | 11/30/11     | 12/15/11 | UTILITIES ELECTRIC | 1 2955     | 54.03     |
| EMP210  | EMPIRE ELECTRIC                | 11302011ST   | 11/30/11     | 12/15/11 | UTILITIES ELECTRIC | 1 2930     | 4612.22   |
| EMP210  | EMPIRE ELECTRIC                | 11302011WA   | 11/30/11     | 12/15/11 | UTILITIES ELECTRIC | 2 955      | 5741.04   |
|         |                                |              |              |          | Vendor Total       |            | 16483.56  |
| FOU325  | FOURAKER PRINTING CO.          | 9863GN       | 11/23/11     | 12/15/11 | 11x17 PAPER        | 1 885      | 16.10     |
| GCH100  | GREENE CO HEALTH DEPT          | 11292011WA   | 11/29/11     | 12/15/11 | WATER TEST         | 2 876      | 80.00     |
| HAR160  | HARRY COOPER SUPPLY COMPANY    | 2862001WA    | 11/21/11     | 12/15/11 | HEATER             | 2 935      | 328.64    |
| HIL100  | HILLYARD JANITORIAL SUPPLY     | 5070PK       | 11/14/11     | 12/15/11 | TOWELS & SUPROX    | 3 935      | 92.95     |
| HIL100  | HILLYARD JANITORIAL SUPPLY     | 19109WA      | 11/18/11     | 12/15/11 | SUPPLIES           | 2 935      | 68.95     |
| HIL100  | HILLYARD JANITORIAL SUPPLY     | 2925829259PK | 11/30/11     | 12/15/11 | PAPER & CLEANER    | 3 935      | 71.06     |
|         |                                |              |              |          | Vendor Total       |            | 232.96    |
| IND100  | INDEPENDENT ELECTRIC           | 517513SE     | 11/16/11     | 12/15/11 | LIFT STA REPAIR    | 2 1900     | 1894.83   |
| INL105  | INLAND PRINTING COMPANY        | 49032GN      | 11/23/11     | 12/15/11 | COPIER- CANON      | 1 876      | 40.57     |
| ITR160  | ITRON, INC.                    | 5325WA       | 11/14/11     | 12/15/11 | MAINT CONTRACT2012 | 2 876      | 585.00    |
| KZD100  | KZ DESIGN & DETAILING LLC      | 295GN        | 11/10/11     | 12/15/11 | MAPPING            | 1 876      | 82.50     |
| KZD100  | KZ DESIGN & DETAILING LLC      | 295WA        | 11/10/11     | 12/15/11 | MAPPING            | 2 876      | 75.00     |
|         |                                |              |              |          | Vendor Total       |            | 157.50    |
| LAS150  | Laser Specialiats              | 11182011WA   | 11/18/11     | 11/15/11 | MARKING PAINT      | 2 935      | 84.00     |
| LOW505  | LOWES CREDIT SERVICES          | 09981SE      | 11/08/11     | 12/15/11 | LIFT STA SUPPLY    | 1 1935     | 116.10    |
| LOW505  | LOWES CREDIT SERVICES          | 24866WA      | 11/22/11     | 12/15/11 | SUPPLIES- WIRING   | 2 935      | 220.79    |
| LOW505  | LOWES CREDIT SERVICES          | 111511GN     | 11/15/11     | 12/15/11 | PAINT              | 1 935      | 27.10     |
| LOW505  | LOWES CREDIT SERVICES          | 909160PK     | 11/29/11     | 12/15/11 | BULBS              | 3 935      | 37.43     |
| LOW505  | LOWES CREDIT SERVICES          | 909194PK     | 11/29/11     | 12/15/11 | SUPPLIES           | 3 935      | 15.92     |
| LOW505  | LOWES CREDIT SERVICES          | 10282011PK   | 11/01/11     | 12/15/11 | PVC                | 3 935      | 28.68     |
|         |                                |              |              |          | Vendor Total       |            | 446.02    |
| MAN160  | MANN, WALTER, BISHOP & SHERMAN | 14899LW      | 11/30/11     | 12/15/11 | MUNICIPAL JUDGE    | 1 1876     | 631.08    |
| MAR125  | MARCK INDUSTRIES, INC.         | 11082011GN   | 11/08/11     | 12/15/11 | SHRED DOCS         | 1 876      | 50.00     |
| MCB150  | MCBEE SYSTEMS                  | 11152011GN   | 11/07/11     | 12/15/11 | GF CHECKS          | 1 885      | 324.90    |
| MDI100  | Mitigation Dynamics, Inc       | 11082011LW   | 11/08/11     | 12/15/11 | INST CERT          | 1 1945     | 400.00    |
| MER275  | MERCY HEALTH PLANS             | 112911GN     | 11/29/11     | 12/15/11 | HEALTH INS         | 1 860      | 1598.00   |
| MER275  | MERCY HEALTH PLANS             | 1579555LW    | 11/29/11     | 12/15/11 | HEALTH INS         | 1 1860     | 4737.53   |
| MER275  | MERCY HEALTH PLANS             | 1579555PK    | 11/29/11     | 12/15/11 | HEALTH INS         | 3 860      | 968.49    |
| MER275  | MERCY HEALTH PLANS             | 1579555WA    | 11/29/11     | 12/15/11 | HEALTH INS         | 2 860      | 4672.97   |
|         |                                |              |              |          | Vendor Total       |            | 11976.99  |
| MIS320  | MISSOURI DEPT OF NATL RESOURCE | 1204245SE    | 11/14/11     | 12/15/11 | LAGOON PERMIT-2012 | 2 1840     | 3000.00   |
| MOC100  | MISSOURI ONE CALL              | 1110450SE    | 12/01/11     | 12/15/11 | LOCATES - NOV 2011 | 2 1876     | 71.50     |
| ORE145  | O'REILLY'S AUTO PARTS          | 153425PK     | 11/02/11     | 12/15/11 | UNDERCOAT          | 3 965      | 29.96     |
| ORE145  | O'REILLY'S AUTO PARTS          | 153800WA     | 11/15/11     | 12/15/11 | UNDERCOAT          | 2 935      | 44.94     |
| ORE145  | O'REILLY'S AUTO PARTS          | 155162PK     | 11/30/11     | 12/15/11 | ZIP TIES           | 3 938      | 9.99      |
| ORE145  | O'REILLY'S AUTO PARTS          | 155750WA     | 11/30/11     | 12/15/11 | RADI HOSE & ANTIFR | 2 965      | 32.36     |

CITY OF WILLARD  
Unpaid Invoice Listing  
December 08, 2011

| Payee #      | Payee Name                    | Invoice Num  | Invoice Date | Due Date | Description        | G/L Number | Total Due |
|--------------|-------------------------------|--------------|--------------|----------|--------------------|------------|-----------|
| ORE145       | O'REILLY'S AUTO PARTS         | 156150PK     | 11/29/11     | 12/15/11 | 2 AMP GLASS        | 3 935      | 3.29      |
| ORE145       | O'REILLY'S AUTO PARTS         | 156219WA     | 11/22/11     | 12/15/11 | CREEPER ROLLERS    | 2 935      | 21.96     |
| ORE145       | O'REILLY'S AUTO PARTS         | 156897LW     | 11/28/11     | 12/15/11 | ROTOR BUG & DIS CA | 1 1965     | 15.82     |
| ORE145       | O'REILLY'S AUTO PARTS         | 156944LW     | 11/28/11     | 12/15/11 | BULB & TOGGLE      | 1 1965     | 15.28     |
| ORE145       | O'REILLY'S AUTO PARTS         | 1536787WA    | 11/03/11     | 12/15/11 | SOLENOID           | 2 935      | 35.67     |
| Vendor Total |                               |              |              |          |                    |            | 209.27    |
| OZA255       | OZARKS COCA COLA              | 506649PK     | 11/17/11     | 12/15/11 | CONCESSIONS        | 1 935      | 80.00     |
| OZA255       | OZARKS COCA COLA              | 10506603PK   | 11/07/11     | 12/15/11 | CONCESSION         | 3 820      | 131.66    |
| OZA255       | OZARKS COCA COLA              | 10506701PK   | 11/21/11     | 12/15/11 | CONCESSION         | 3 820      | 73.72     |
| Vendor Total |                               |              |              |          |                    |            | 285.38    |
| PAS100       | PLAY IT AGAIN SPORTS          | 11608PK      | 11/15/11     | 12/15/11 | VOLLEYBALL- SUPPLI | 3 936      | 972.00    |
| PAS100       | PLAY IT AGAIN SPORTS          | 11616PK      | 11/17/11     | 12/15/11 | 5K RUN SHIRTS      | 3 938      | 730.00    |
| Vendor Total |                               |              |              |          |                    |            | 1702.00   |
| POT250       | POTTER EQUIPMENT CO., INC.    | 11082011SE   | 11/08/11     | 12/15/11 | BACKHOE            | 2 1900     | 183.37    |
| POT250       | POTTER EQUIPMENT CO., INC.    | 11082011WA   | 11/08/11     | 12/15/11 | BACKHOE            | 2 900      | 183.37    |
| Vendor Total |                               |              |              |          |                    |            | 366.74    |
| PRE250       | PRE-PAID LEGAL SERVICES, INC. | 11252011LW   | 11/25/11     | 12/15/11 | LEGAL SERVICES     | 1 1876     | 53.85     |
| SCO150       | SCOTT GROSS CO.INC.           | 2210578ST    | 11/14/11     | 12/15/11 | ACETYLENE          | 1 2935     | 18.56     |
| SJH300       | ST JOHN'S PHYSICIANS & CLINIC | 11182011SE   | 11/18/11     | 12/15/11 | DR VISITS          | 2 1876     | 321.50    |
| SJH300       | ST JOHN'S PHYSICIANS & CLINIC | 11182011WA   | 11/18/11     | 12/15/11 | DR VISIT           | 2 876      | 321.50    |
| Vendor Total |                               |              |              |          |                    |            | 643.00    |
| SNL200       | SPRINGFIELD NEWS LEADER       | 10312011GN   | 11/08/11     | 12/11/51 | LEGAL NOTICE       | 1 800      | 95.30     |
| SPR275       | SPRINGFIELD WINWATER WORKS CO | 109674WA     | 12/01/11     | 12/15/11 | SUPPLIES           | 2 935      | 34.22     |
| SPR275       | SPRINGFIELD WINWATER WORKS CO | 284779WA     | 11/29/11     | 12/15/11 | METER LIDS         | 2 935      | 1176.00   |
| Vendor Total |                               |              |              |          |                    |            | 1210.22   |
| SPS150       | SCHENDEL PEST SERVICES        | 550167241GN  | 11/15/11     | 12/15/11 | PEST CONTROL       | 1 876      | 30.00     |
| SPS150       | SCHENDEL PEST SERVICES        | 550167241LW  | 11/15/11     | 12/15/11 | PEST CONTROL       | 1 1876     | 30.00     |
| SPS150       | SCHENDEL PEST SERVICES        | 550167241PK  | 11/15/11     | 12/15/11 | PEST CONTROL       | 3 876      | 60.00     |
| SPS150       | SCHENDEL PEST SERVICES        | 550167241WA  | 11/15/11     | 12/15/11 | PEST CONTROL       | 2 876      | 30.00     |
| Vendor Total |                               |              |              |          |                    |            | 150.00    |
| UNI110       | UNIFIRST CORP                 | 2670612SE    | 11/22/11     | 12/15/11 | UNIFORMS & MATS    | 2 1935     | 200.75    |
| UNI110       | UNIFIRST CORP                 | 2670612WA    | 11/22/11     | 12/15/11 | UNIFORMS & MATS    | 2 935      | 200.75    |
| UNI110       | UNIFIRST CORP                 | 2670614LW    | 11/22/11     | 12/15/11 | MATS               | 1 1935     | 65.00     |
| UNI110       | UNIFIRST CORP                 | 2670615GN    | 11/22/11     | 12/15/11 | MATS               | 1 935      | 77.60     |
| UNI110       | UNIFIRST CORP                 | 2670616613PK | 11/22/11     | 12/15/11 | MATS               | 3 935      | 146.00    |
| Vendor Total |                               |              |              |          |                    |            | 690.10    |
| UNI120       | UNITED RENTALS                | 61032-001SE  | 11/14/11     | 12/15/11 | REFLEC JACKETS     | 2 1935     | 150.00    |
| UNI120       | UNITED RENTALS                | 61032-001WA  | 11/14/11     | 12/15/11 | REFLECT JACKETS    | 2 935      | 150.00    |
| Vendor Total |                               |              |              |          |                    |            | 300.00    |
| USA405       | US BANK                       | 973222GN     | 11/23/11     | 12/15/11 | TOSHIBA CONTRACT   | 1 885      | 266.97    |
| USA405       | US BANK                       | 973222LW     | 11/23/11     | 12/15/11 | TOSHIBA CONTRACT   | 1 1885     | 266.96    |
| USA405       | US BANK                       | 973222PK     | 11/23/11     | 12/15/11 | TOSHIBA CONTRACT   | 3 885      | 266.96    |
| Vendor Total |                               |              |              |          |                    |            | 800.89    |
| UT115        | UTILITY SERVICE CO, INC       | 2786669944WA | 12/01/11     | 12/15/11 | TOWER MAINTENANCE  | 2 876      | 4649.96   |
| VER100       | VERIZON WIRELESS              | 2663127438GN | 11/30/11     | 12/15/11 | MOBILE PHONE       | 1 940      | 179.20    |
| VER100       | VERIZON WIRELESS              | 2663127438LW | 11/30/11     | 12/15/11 | MOBILE PHONE       | 1 1940     | 323.27    |
| VER100       | VERIZON WIRELESS              | 2663127438PD | 11/30/11     | 12/15/11 | MOBILE PHONES      | 1 4940     | 64.29     |
| VER100       | VERIZON WIRELESS              | 2663127438PK | 11/30/11     | 12/15/11 | MOBILE PHONE       | 3 940      | 82.81     |
| VER100       | VERIZON WIRELESS              | 2663127438WA | 11/30/11     | 12/15/11 | MOBILE PHONE       | 2 959      | 31.09     |
| Vendor Total |                               |              |              |          |                    |            | 680.66    |
| VSP130       | VISION SERVICE PLAN - (IC)    | 122011GN     | 11/29/11     | 12/15/11 | VISION INS         | 1 860      | 53.41     |
| VSP130       | VISION SERVICE PLAN - (IC)    | 122011LW     | 11/22/11     | 12/15/11 | VISION INS         | 1 1860     | 53.41     |
| VSP130       | VISION SERVICE PLAN - (IC)    | 122011PK     | 11/29/11     | 12/15/11 | VISION INS         | 3 860      | 23.52     |
| VSP130       | VISION SERVICE PLAN - (IC)    | 122011SE     | 11/29/11     | 12/15/11 | VISION INS         | 2 1860     | 94.58     |
| VSP130       | VISION SERVICE PLAN - (IC)    | 122011WA     | 11/29/11     | 12/15/11 | VISION INS         | 2 860      | 94.58     |
| Vendor Total |                               |              |              |          |                    |            | 319.50    |
| WAL110       | Walmart Community/GEMB        | 111411GN     | 11/14/11     | 12/15/11 | SERVICE CHARGE     | 1 935      | 4.70      |
| WAL110       | Walmart Community/GEMB        | 10202011GN   | 10/20/11     | 12/15/11 | MISC OFFICE SUPPLI | 1 885      | 95.42     |
| WAL110       | Walmart Community/GEMB        | 10202011LW   | 10/20/11     | 12/15/11 | MISC SUPPLIES      | 1 1885     | 14.90     |
| WAL110       | Walmart Community/GEMB        | 10202011PK   | 10/18/11     | 12/15/11 | CONCESSION         | 3 820      | 117.15    |
| WAL110       | Walmart Community/GEMB        | 10202011PK   | 10/13/11     | 12/15/11 | CONCESSION         | 3 820      | 238.84    |
| WAL110       | Walmart Community/GEMB        | 11032011WA   | 11/03/11     | 12/15/11 | CASES WATER        | 2 935      | 79.60     |

CITY OF WILLARD  
Unpaid Invoice Listing  
December 08, 2011

| Payee #      | Payee Name                | Invoice Numb | Invoice Date | Due Date | Description        | G/L Number | Total Due |
|--------------|---------------------------|--------------|--------------|----------|--------------------|------------|-----------|
| WAL110       | Walmart Community/GEMB    | 11092011LW   | 11/07/11     | 12/15/11 | ODO-BAN            | 1 1935     | 8.98      |
| WAL110       | Walmart Community/GEMB    | 11092011LW   | 11/07/11     | 12/15/11 | ZIPLOCK BAGS       | 1 1935     | 11.28     |
| WAL110       | Walmart Community/GEMB    | 11092011PK   | 11/07/11     | 12/15/11 | CONCESSION         | 3 820      | 131.50    |
| WAL110       | Walmart Community/GEMB    | 11092011SE   | 11/07/11     | 12/15/11 | DAWN SOAP          | 2 1935     | 49.68     |
| Vendor Total |                           |              |              |          |                    |            | 752.05    |
| WCA100       | WCA MO - CITY BILLING     | 1488195WA    | 11/30/11     | 12/15/11 | NOVEMBER TRASH SER | 2 943      | 3141.75   |
| WIN100       | WINDSTREAM COMMUNICATIONS | 11465460GN   | 11/29/11     | 12/15/11 | PHONE SERVICE      | 1 940      | 987.80    |
| WIN100       | WINDSTREAM COMMUNICATIONS | 11465460LW   | 11/29/11     | 12/15/11 | PHONE SERVICE      | 1 1940     | 577.93    |
| WIN100       | WINDSTREAM COMMUNICATIONS | 11465460PK   | 11/29/11     | 12/15/11 | PHONE SERVICE      | 3 940      | 489.80    |
| Vendor Total |                           |              |              |          |                    |            | 2055.53   |
| WRI110       | WRIGHT EXPRESS            | 27911940LW   | 11/30/11     | 12/15/11 | FUEL               | 1 1960     | 1892.08   |
| WRI110       | WRIGHT EXPRESS            | 27911940PK   | 11/30/11     | 12/15/11 | FUEL               | 3 960      | 52.55     |
| WRI110       | WRIGHT EXPRESS            | 27911940SE   | 11/30/11     | 12/15/11 | FUEL               | 2 1960     | 378.00    |
| WRI110       | WRIGHT EXPRESS            | 27911940WA   | 11/30/11     | 12/15/11 | FUEL               | 2 960      | 378.01    |
| Vendor Total |                           |              |              |          |                    |            | 2700.64   |
| Final Total  |                           |              |              |          |                    |            | 71546.30  |

|   |      |   |                               |         |
|---|------|---|-------------------------------|---------|
| 1 | 800  | 0 | ADVERTISING (GCG)             | 95.30   |
| 1 | 840  | 0 | DUES AND SUBSCRIPTIONS (GCG)  | 50.00   |
| 1 | 860  | 0 | GROUP INSURANCE (GCG)         | 1651.41 |
| 1 | 876  | 0 | PROFESSIONAL (GCG)            | 373.07  |
| 1 | 885  | 0 | OFFICE SUPPLIES (GCG)         | 1301.30 |
| 1 | 900  | 0 | REPAIRS AND MAINTENANCE (GCG) | 107.50  |
| 1 | 935  | 0 | SUPPLIES (GCG)                | 601.05  |
| 1 | 940  | 0 | TELEPHONE (GCG)               | 2487.96 |
| 1 | 945  | 0 | TRAVEL AND TRAINING (GCG)     | 383.57  |
| 1 | 955  | 0 | UTILITIES-ELECTRIC (GCG)      | 268.06  |
| 1 | 959  | 0 | UTILITIES-OTHER (GCG)         | 37.46   |
| 1 | 1860 | 0 | GROUP INSURANCE (LAW)         | 4790.94 |
| 1 | 1876 | 0 | PROFESSIONAL (LAW)            | 1963.68 |
| 1 | 1885 | 0 | OFFICE EXPENSE (LAW)          | 484.98  |
| 1 | 1935 | 0 | SUPPLIES (LAW)                | 290.53  |
| 1 | 1940 | 0 | TELEPHONE (LAW)               | 1259.45 |
| 1 | 1945 | 0 | TRAVEL & TRAINING (LAW)       | 400.00  |
| 1 | 1955 | 0 | UTILITIES-ELECTRIC (LAW)      | 409.02  |
| 1 | 1959 | 0 | UTILITIES-OTHER (LAW)         | 14.10   |
| 1 | 1960 | 0 | VEHICLE EXPENSES-GAS          | 2227.83 |
| 1 | 1965 | 0 | VEHICLE EXPENSE-OTHER         | 1325.91 |
| 1 | 2930 | 0 | STREET LIGHTS (STREETS)       | 4612.22 |
| 1 | 2935 | 0 | SUPPLIES (STREETS)            | 18.56   |
| 1 | 2955 | 0 | UTILITIES-ELECTRIC (ST        | 54.03   |
| 1 | 4940 | 0 | TELEPHONE (P&D)               | 64.29   |
| 1 | 4945 | 0 | TRAVEL & TRAINING             | 179.04  |
| 1 | 5940 | 0 | TELEPHONE (EM)                | 53.83   |

Total for Fund #: 1 25505.09

|   |      |   |                                 |         |
|---|------|---|---------------------------------|---------|
| 2 | 860  | 0 | GROUP INSURANCE (WATER)         | 4767.55 |
| 2 | 870  | 0 | INTEREST EXPENSE (WATER)        | 375.00  |
| 2 | 876  | 0 | PROFESSIONAL (WATER)            | 5876.46 |
| 2 | 885  | 0 | OFFICE SUPPLIES (WATER)         | 722.52  |
| 2 | 900  | 0 | REPAIRS AND MAINTENANCE (WATER) | 183.37  |
| 2 | 935  | 0 | SUPPLIES (WATER)                | 4682.89 |
| 2 | 943  | 0 | TRASH EXPENSE                   | 3141.75 |
| 2 | 945  | 0 | TRAVEL AND TRAINING (WATER)     | 705.24  |
| 2 | 955  | 0 | UTILITIES-ELECTRIC (WATER)      | 5741.04 |
| 2 | 959  | 0 | UTILITIES-OTHER (WATER)         | 216.74  |
| 2 | 960  | 0 | VEHICLE EXPENSES-GAS            | 378.01  |
| 2 | 965  | 0 | VEHICLE EXPENSE-OTHER           | 32.36   |
| 2 | 1840 | 0 | DUES AND SUBSCRIPTIONS (SEWER)  | 3000.00 |
| 2 | 1860 | 0 | GROUP INSURANCE (SEWER)         | 94.58   |
| 2 | 1870 | 0 | INTEREST EXPENSE (SEWER)        | 375.00  |
| 2 | 1876 | 0 | PROFESSIONAL (SEWER)            | 393.00  |
| 2 | 1885 | 0 | OFFICE SUPPLIES (SEWER)         | 183.30  |
| 2 | 1900 | 0 | REPAIRS AND MAINTENANCE (SEWER) | 2078.20 |
| 2 | 1935 | 0 | SUPPLIES (SEWER)                | 1264.22 |
| 2 | 1955 | 0 | UTILITIES-ELECTRIC (SEWER)      | 3212.55 |
| 2 | 1959 | 0 | UTILITIES-OTHER (SEWER)         | 46.80   |
| 2 | 1960 | 0 | VEHICLE EXPENSES-GAS            | 378.00  |

Total for Fund #: 2 37848.58

|   |     |   |                                  |         |
|---|-----|---|----------------------------------|---------|
| 3 | 820 | 0 | CONCESSIONS                      | 692.87  |
| 3 | 860 | 0 | GROUP INSURANCE                  | 992.01  |
| 3 | 870 | 0 | INTEREST EXPENSE                 | 600.00  |
| 3 | 876 | 0 | PROFESSIONAL                     | 60.00   |
| 3 | 885 | 0 | OFFICE SUPPLIES                  | 377.04  |
| 3 | 935 | 0 | SUPPLIES-GENERAL (PARK)          | 437.96  |
| 3 | 936 | 0 | SUPPLIES-SPORTS                  | 972.00  |
| 3 | 938 | 0 | SUPPLIES-SPECIAL ACTIVITY (PARK) | 739.99  |
| 3 | 940 | 0 | TELEPHONE                        | 969.62  |
| 3 | 955 | 0 | UTILITIES-ELECTRIC (PARK)        | 2186.64 |
| 3 | 959 | 0 | UTILITIES-OTHER (PARK)           | 81.99   |

CITY OF WILLARD  
Unpaid Invoice Listing  
December 08, 2011

| Payee #             | Payee Name | Invoice Numb | Invoice Date | Due Date | Description           | G/L Number | Total Due |
|---------------------|------------|--------------|--------------|----------|-----------------------|------------|-----------|
| 3                   | 960 0      |              |              |          | VEHICLE EXPENSES-GAS  |            | 52.55     |
| 3                   | 965 0      |              |              |          | VEHICLE EXPENSE-OTHER |            | 29.96     |
| Total for Fund #: 3 |            |              |              |          |                       |            | 8192.63   |

# CITY OF WILLARD

## Park Board



## PARKS DEPARTMENT

### ACTION REQUIRED: NONE-INFORMATIONAL ONLY

**Attached to this sheet are two items:**

- 1.)** The 2011 Willard Parks' original 2011 budget numbers, December amended budget numbers and the difference between the two.
- 2.)** The 2011 original budget numbers, December amended budget numbers and the actual numbers as of December 8<sup>th</sup>, 2011.

**2011 Orginal January Budget Numbers Verses the 2011 Amended Budget Numbers**

| <b>Expenses</b>             |                  |                  |                   |
|-----------------------------|------------------|------------------|-------------------|
| <b>Item</b>                 | <b>Budget</b>    | <b>Amended</b>   | <b>Difference</b> |
| Advertising                 | \$3,500          | \$550            | \$2,950           |
| Building Maintenance        | \$5,500          | \$500            | \$5,000           |
| Chemicals                   | \$11,000         | \$6,500          | \$4,500           |
| Concessions                 | \$25,000         | \$17,000         | \$8,000           |
| Contract labor              | \$18,000         | \$15,000         | \$3,000           |
| Dues & Subscriptions        | \$0              | \$0              | \$0               |
| Equipment Sports            | \$3,000          | \$2,000          | \$1,000           |
| Fireworks                   | \$8,000          | \$7,800          | \$200             |
| Fiscal Agent Fees           | \$4,500          | \$3,300          | \$1,200           |
| Group Insurance             | \$19,500         | \$21,850         | (\$2,350)         |
| Insurance                   | \$20,000         | \$19,500         | \$500             |
| Landscaping                 | \$1,500          | \$1,300          | \$200             |
| Legal                       | \$2,000          | \$300            | \$1,700           |
| Professional                | \$14,000         | \$16,500         | (\$2,500)         |
| Miss. Expense               | \$1,000          | \$400            | \$600             |
| Office Supplies             | \$9,500          | \$5,500          | \$4,000           |
| Payroll Taxes               | \$26,500         | \$24,300         | \$2,200           |
| Repairs                     | \$20,000         | \$9,000          | \$11,000          |
| Retirement                  | \$10,500         | \$9,000          | \$1,500           |
| Salaries                    | \$195,500        | \$163,000        | \$32,000          |
| Seasonal Salaries           | \$150,000        | \$154,500        | (\$4,500)         |
| Overtime                    | \$3,000          | \$0              | \$3,000           |
| Supplies - General          | \$14,000         | \$16,000         | (\$2,000)         |
| Supplies - Sports           | \$15,000         | \$18,000         | (\$3,000)         |
| Supplies - Aquatic          | \$5,000          | \$7,000          | (\$2,000)         |
| Supplies - Special Activity | \$10,000         | \$6,800          | \$3,200           |
| Supplies - Grounds          | \$3,000          | \$800            | \$2,200           |
| Telephone                   | \$10,000         | \$12,000         | (\$2,000)         |
| Travel & Training           | \$0              | \$1,200          | (\$1,200)         |
| Turf Maintenance            | \$2,000          | \$0              | \$2,000           |
| Electric                    | \$45,000         | \$50,000         | (\$5,000)         |
| Gas                         | \$7,500          | \$7,000          | \$500             |
| Utilities - Other           | \$2,000          | \$250            | \$1,750           |
| Vehicle Expense - gas       | \$2,000          | \$4,000          | (\$2,000)         |
| Vehicle Expense - Other     | \$2,500          | \$2,200          | \$300             |
| <b>TOTAL</b>                | <b>\$669,500</b> | <b>\$603,050</b> | <b>\$65,950</b>   |

**Revenue:**

| <b>Item</b>         | <b>Budgeted</b> | <b>Actual</b> | <b>Difference</b> |
|---------------------|-----------------|---------------|-------------------|
| Overall Parks Total | \$1,018,820.00  | \$1,012,660   | (\$6,160)         |

*Revenues does not include transfers and certificate of participation*

From the original 2011 budget, expenditures were down \$65,950 from what was projected and revenues were down \$6,160 from what was projected which leaves the parks department ahead in the amount of \$59,790 from what was projected.

**2011 Budget Actual (current as of December 8th)**

| <b>Expenses</b>             |                  |                  |                  |
|-----------------------------|------------------|------------------|------------------|
| <b>Item</b>                 | <b>Budget</b>    | <b>Amended</b>   | <b>Actual</b>    |
| Advertising                 | \$3,500          | \$550            | \$538            |
| Building Maintenance        | \$5,500          | \$500            | \$450            |
| Chemicals                   | \$11,000         | \$6,500          | \$6,496          |
| Concessions                 | \$25,000         | \$17,000         | \$15,377         |
| Contract labor              | \$18,000         | \$15,000         | \$13,734         |
| Dues & Subscriptions        | \$0              | \$0              | \$0              |
| Equipment Sports            | \$3,000          | \$2,000          | \$2,000          |
| Fireworks                   | \$8,000          | \$7,800          | \$7,795          |
| Fiscal Agent Fees           | \$4,500          | \$3,300          | \$3,000          |
| Group Insurance             | \$19,500         | \$21,850         | \$20,896         |
| Insurance                   | \$20,000         | \$19,500         | \$23,298         |
| Landscaping                 | \$1,500          | \$1,300          | \$1,284          |
| Legal                       | \$2,000          | \$300            | \$301            |
| Professional                | \$14,000         | \$16,500         | \$16,035         |
| Miss. Expense               | \$1,000          | \$400            | \$336            |
| Office Supplies             | \$9,500          | \$5,500          | \$4,896          |
| Payroll Taxes               | \$26,500         | \$24,300         | \$22,392         |
| Repairs                     | \$20,000         | \$9,000          | \$8,753          |
| Retirement                  | \$10,500         | \$9,000          | \$8,118          |
| Salaries                    | \$195,500        | \$163,000        | \$163,000        |
| Seasonal Salaries           | \$150,000        | \$154,500        | \$154,500        |
| Overtime                    | \$3,000          | \$0              | \$0              |
| Supplies - General          | \$14,000         | \$16,000         | \$15,387         |
| Supplies - Sports           | \$15,000         | \$18,000         | \$18,668         |
| Supplies - Aquatic          | \$5,000          | \$7,000          | \$6,932          |
| Supplies - Special Activity | \$10,000         | \$6,800          | \$6,347          |
| Supplies - Grounds          | \$3,000          | \$800            | \$799            |
| Telephone                   | \$10,000         | \$12,000         | \$10,797         |
| Travel & Training           | \$0              | \$1,200          | \$1,200          |
| Turf Maintenance            | \$2,000          | \$0              | \$0              |
| Electric                    | \$45,000         | \$50,000         | \$45,213         |
| Gas                         | \$7,500          | \$7,000          | \$6,553          |
| Utilities - Other           | \$2,000          | \$250            | \$835            |
| Vehicle Expense - gas       | \$2,000          | \$4,000          | \$3,694          |
| Vehicle Expense - Other     | \$2,500          | \$2,200          | \$1,873          |
| <b>TOTAL</b>                | <b>\$669,500</b> | <b>\$603,050</b> | <b>\$591,497</b> |

# CITY OF WILLARD

## Park Board



### PARKS DEPARTMENT

## ACTION REQUIRED: NONE-INFORMATIONAL ONLY

### **Classes:**

Zumba Classes: The 2011 Zumba class continues to meet at the Community Building on Monday and Thursday nights.

Children's Dance Class: The fall session of Willard children's dance class is complete. 63 girl's students participated. Registration is currently underway for the winter session of dance.

Karate Classes: Registration is underway for the 2012 Willard Parks karate class. The class will be held on Monday and Wednesday evenings at the Recreation Center.

Seniors Exercise Class: The seniors exercise class continues to meet on Monday, Wednesday, and Friday mornings from 10am – 11am at the Willard Recreation Center.

Playgroup: The Willard Playgroup continues to meet at the Recreation Center on Wednesday's beginning at 9:30am (10am).

Home School Gym Class: Willard Parks and Recreation has begun the new homeschool gym class. Classes are \$1 and are held every Tuesday from 8:30am – 9:30am. The class has had a great turnout thus far!

### **Events:**

5K Fun Run: The 2011 Willard Parks and Recreation 5K Fun Run was held on Saturday November 19<sup>th</sup>. The event had over 70 participants. The Mayor was present to welcome everyone who participated.

Christmas on the Frisco: Willard Parks and Recreation teamed up with the Willard Chamber of Commerce to host the 2011 Christmas on the Frisco Event. The event featured the lighting of the trail and a parade. The lighting was held on Friday November 18<sup>th</sup>.

### **Sports:**

Winter Sports: Winter sports continue at the Recreation Center. Currently offered is session 1 recreational basketball, competitive basketball and competitive volleyball. This season a total of 26 teams are participating.



Session Two Winter Sports: Registration is underway for session two of the winter sports. Registration is currently going on for session 2 recreation basketball, competitive basketball, and adult volleyball.

**Administrative:**

City Newsletter: The Willard Parks Department has completed production on the December / January newsletter (see attached)

Parks Website: The Willard Parks Department continues to use its website [www.willardparks.com](http://www.willardparks.com) as a tool for advertising, marketing, and informing the community on upcoming events, activities, and sports.

Cross Country Times: The Willard Parks Department has a bi weekly section in the Willard Cross Country Times that features sports, news, upcoming activities, etc.

Facebook Page: Willard Parks now has a facebook page up and running. This page provides free advertising for everyone on our page. There is close to 700 likes on the page.

Willard Schools Pride Email: For the 2011 – 2012 school year, Willard Parks continues to be included the pride emails.

Advertising: Businesses have begun to renew their advertising signs with the Willard Parks Department. Currently there are 21 advertising signs.

2012 Elections: The Willard Parks Department has been working with the election commission regarding usage of the Community Building for the 2012 elections.

Veterans Memorial: City staff and Doug Johnson will be meeting soon to discuss the official transfer of funds / responsibility from the Veterans Committee to the City of Willard Parks Department.

Programs Coordinator: The new Programs Coordinator position has been posted online at [www.willardparks.com](http://www.willardparks.com).

Willard Chamber of Commerce: The Parks Director will again serve on the Willard Chamber of Commerce Board of Directors for the 2012 year.

**Rentals:**

Facility Rentals: The Willard Parks Department continues to rent out the Willard Community Building, the Jackson Street Park Pavilion and the Recreation Center for various activities. The facilities are rented out dozens of times each week.

**Aquatic Center:**

2012 Aquatic Center Season Passes: 2012 Season passes for the Aquatic Center are on sale. Passes are \$180 for a family of 4 and \$15 for each additional family member.

# City of Willard Newsletter

December 2011 / January 2012

#### City Websites:

[www.Cityofwillard.org](http://www.Cityofwillard.org)

[www.Willardparks.com](http://www.Willardparks.com)

#### City Contact List:

City Hall: 742-3033

Court Clerk: 742-5306

City Clerk: 742-5302

Emergency: 911

Police Non Emergency: 742-3077

Public Works After Hours: 425-5710

Parks Department: 742-2262

## **Willard Aquatic Center Season Passes:**



Get your passes early for the 2012 pool season! Stop by the Recreation Center on Saturday December 10<sup>th</sup> or Saturday December 17<sup>th</sup> from 10 a.m.-11 a.m. These passes would be the perfect holiday gift! Anyone who purchases their pass on these days will also receive a \$10 Willard Parks concession voucher.

#### City Hall Hours:

Monday—Friday 8 a.m.—5 p.m.

#### Recreation Center Hours:

Monday—Friday 8:30 a.m.—9 p.m.

Saturday 8 a.m.—5 p.m.

Sunday: Closed

#### Elected Officials:

Mayor Tom Keltner

#### Alderman: Ward One

Cyndi Trapp

Tim Magee

#### Alderman: Ward Two

Ed Simmons

Bryan Vincent

#### Alderman: Ward Three

David Hemphill

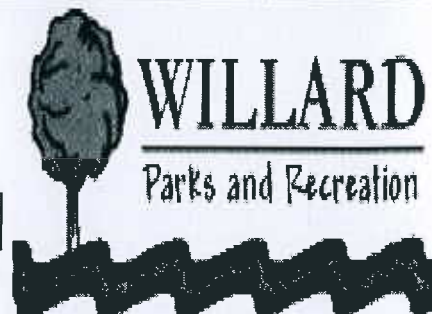
David Roggensees



**Veteran's Memorial Dedication:** Willard Parks and Recreation wishes to thank everyone who helped make the Willard Veterans Memorial possible. In less than one year, over \$23,000 was raised to build the Memorial. The Memorial is located at Jackson Street Park in Willard. The Memorial was dedicated on 11/11/11.

**BRICKS FOR THE MEMORIAL ARE STILL BEING  
SOLD AT CITY HALL!**

## Willard Parks and Recreation



[www.willardparks.com](http://www.willardparks.com)

### Facility Rentals:

Holding Fee: \$25, Refundable Deposit: \$75 (excluding the Pavilion). Rental Areas: Willard Community Building: \$30 hour/ kitchen \$30 flat fee, large gym at Recreation Center: \$35 hour, small gym: \$30, Murray Community Room/patio/ kitchen: \$35 hour, Jackson St. Park Pavilion: \$10 per hour. For more info. call (417) 742-2262.

### HOMESCHOOL GYM CLASS:

The Willard Parks Department will be hosting a weekly home school gym class for local homeschoolers. The class is \$1 per student to attend each class. The class will meet every Tuesday from 8:30 a.m. – 9:30 a.m. For more information please call 742-2262.

### CHILDREN'S DANCE CLASSES Winter Session 2011

Let your child grow through dance and experience its magic. These children dance classes offer an excellent way to keep fit, learn coordination, rhythm, social skills, confidence, and it's FUN!

The winter eight-week dance session will begin January 10<sup>th</sup> thru March 1<sup>st</sup>. Creative Dance is offered for ages 3-5; Ballet & Tap classes are available for ages 5 & up, the fee is \$50. Combination classes of Ballet, Tap and Jazz for children ages 9 & up with prior dance experience will be taught, fee is \$65. Classes are taught Tuesday's OR Thursday's depending on age and/or level. Call Ms. Patrice for class availability and registration information at 818-3659.



**New Karate Class** in 2012! This new class begins January 9<sup>th</sup>. The 8 week class will cost \$50 per participant plus the cost of the uniform. An information meeting about this class will be held at the Recreation Center on December 5<sup>th</sup> at 6:30 p.m. For details contact Richard at 496-5038.

### YOUTH SPORTS:

**Session 2 Basketball**- Registration deadline for this league will be January 4<sup>th</sup>. Games will be played on Saturdays at the Recreation Center and the fee will be \$40 per player.

**Session 2 Competitive Basketball**- Registration deadline is January 4<sup>th</sup>. Games will be played Thursday evenings at the Recreation Center. This league is for grades 4-7. The fee is \$50 per individual or \$350 per team (\$300 if the team already has uniforms).



**ADULT VOLLEYBALL:** Back again! Get your teams registered by January 7<sup>th</sup> to play! Games will be Monday evenings and the fee is \$250 per team (includes 10 players, each additional player is \$15). This league is co-ed and each team must have at least 2 players of the opposite gender on the court at all times. Must be 18 to play!

## December 2011 / January 2012 Meeting Dates:

12/6/11: Court @ 2:00 p.m. at City Hall  
12/5/11: Board of Aldermen Meeting @ 7:00 p.m. at City Hall  
12/19/11: Economic Development Task Force Meeting at 6:00 p.m. at City Hall  
12/19/11" Special Board of Alderman Meeting 7:00 p.m. at City Hall  
12/20/11: Court @ 2:00 p.m. at City Hall  
12/15/11: Park Board Meeting @ 7:00 p.m. at City Hall  
1/3/12: Court @ 2:00 p.m. at City Hall  
1/9/12:: Board of Aldermen Meeting @ 7:00 p.m. at City Hall  
1/17/12: Court @ 2:00 p.m. at City Hall  
1/26/12: Park Board Meeting @ 7:00 p.m. at City Hall  
1/30/12: Planning and Zoning Meeting @ 7:00 p.m. at City Hall

**Business Licenses Reminder: Per Willard City Ordinance #050509D, if you currently conduct or operate a business in the City of Willard, you need to possess a Willard city business license to do so. Please contact the City Clerk, Dale Duvall at 417-742-5302 for more information. You may also come into City Hall during normal business hours.**

### **The City of Willard will be closed on the following dates in December & January:**

December 23rd Closing at 12:00 p.m.  
December 26th Closed All Day  
December 30th Closing at 12:00 p.m.  
January 2nd Closed All Day

If you have Willard Municipal Court business, you can check your case at [www.case.net](http://www.case.net), as Willard Municipal Court does utilize the Justice Information System (JIS). The municipal court implementation project was founded by a federal grant received by the office of State Courts Administrator.



### Have An Abandoned Well?

The City of Willard recently received a grant from the Missouri Department of Natural Resources to plug abandoned wells as part of our Wellhead Protection Plan. If you or someone you know has an abandoned or unused well on their property, please contact Randy Brown at 742-5308.



### **Willard PAL**

#### **Winter Boxing Camp**

**December 27-30, 2012**

**8:30 a.m.-12:00 p.m.**

**Willard Police Department**

**795 Hughes Rd.**

**Willard, MO 65781**

**\$50 Registration Fee/14 hours of training**

**Lunch Included**

**Call 417-742-5341 for more info.**

## **Recycle Center:**



The center is open Wednesday through Saturday, from 8:00 a.m. through 5:00 p.m. The recycle center continues to accept paper, tin, aluminum, plastics and cardboard. The new bins for these items will be clearly marked for each product. If you have questions, please contact City Hall, 417-742-3033.



The City of Willard wishes to recognize the Willard Chamber of Commerce for hosting a GREAT 2011 Christmas on the Frisco Event.

The event was held on November 18th & 19th. For more information on the Willard Chamber of Commerce please visit

[www.willardmo.org](http://www.willardmo.org).



Willard Parks and Recreation wishes to congratulate the 2011 5K Fun Run Overall Winners:

Overall Female Winner:  
Chloe Andrews

Overall Male Winner: Dwight Arnstutz

### **Adult Zumba**

Willard Parks and Recreation Zumba classes are held on Monday and Thursday nights from 6 p.m.—7 p.m. at the Willard Community Building. Classes are \$45 for 10 classes. Punch cards are for sale at the Willard Recreation Center. For more information please call Summer at 425-5302.

### **Willard Newsletter Information:**

If you haven't done so and would still like to receive the newsletter via the mail please call the Willard Recreation Center at 742-2262 to be added to the mailing list.

WILLARD CITY NEWS

City of Willard

P.O. Box 187

PRSRT STD

AUTO

U.S. POSTAGE PAID

WILLARD, MO

Current Resident  
Willard, MO 65781

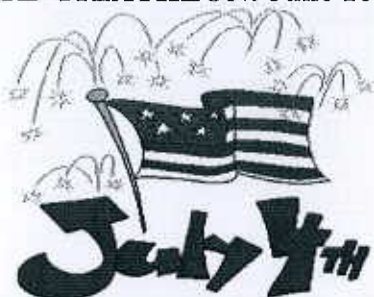
**2012 SPECIAL EVENT DATES**



**EASTER EGG HUNT: April 7th 2012**



**WILLARD TRIATHLON: June 16th, 2012**



**FREEDOM FEST: July 4th, 2012**



**SAFE HALLOWEEN: OCTOBER 27th, 2012**



**5K FUN RUN: NOVEMBER 17th, 2012**

## 2012 Sports Calendar

| Sport             | Reg. Deadline                | Game Dates |
|-------------------|------------------------------|------------|
| Adult Volleyball  | Jan. 7 <sup>th</sup> 2012    | 1/16-2/27  |
| Session #2 BB     | Jan. 4 <sup>th</sup> 2012    | 1/21-3/3   |
| Volleyball Spring | Feb. 17 <sup>th</sup> 2012   | 3/13-4/24  |
| Soccer Spring     | Feb. 17 <sup>th</sup> 2012   | 3/17-4/28  |
| Competitive VB #2 | April 6 <sup>th</sup> , 2012 | 4/30-6/11  |
| Youth Baseball    | May 18 <sup>th</sup> , 2012  | 6/18-7/30  |
| Comp. Baseball    | May 18 <sup>th</sup> , 2012  | 6/18-7/30  |
| Volleyball Fall   | Aug. 17 <sup>th</sup> , 2012 | 9/4-10/16  |
| Adult Volleyball  | Aug. 24 <sup>th</sup> , 2012 | 9/10-10/17 |
| Soccer Fall       | Aug. 17 <sup>th</sup> , 2012 | 9/8-10/20  |

|               |                 |            |
|---------------|-----------------|------------|
| Session #1 BB | Oct. 12th, 2012 | 11/3-12/15 |
|---------------|-----------------|------------|

|             |                              |            |
|-------------|------------------------------|------------|
| Comp. VB #1 | Oct. 12 <sup>th</sup> , 2012 | 11/5-12/17 |
|-------------|------------------------------|------------|

Martial Arts Class Starts Jan 9<sup>th</sup>, 2011

Classes will be 8 wk Sessions.