

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax



MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

July 11, 2011

7:00 PM - Willard City Hall

224 W. Jackson Street

Mayor

Tom Keltner

Board Members

David Hemphill

Tim Magee

David Roggensees

Ed Simmons

Cyndi Trapp

Bryan Vincent

www.cityofwillard.org

**CITY OF WILLARD
BOARD OF ALDERMEN
July 11, 2011
7:00 P.M.**

Notice posted on July 7, 2011

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., July 11, 2011 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

1. Roll Call
2. Agenda Amendments/Approval of Agenda
3. Approval of Meeting Minutes:
 - a. Approve the minutes of the regular meeting on June 13, 2011
4. Citizen Input (*5 minute limit per person*)
5. Conceal and Carry Ordinance (2nd Reading)
 - a. Citizen Input
 - b. Discussion/Vote
6. Chief Financial Officer Report, Karen Robson
 - a. May Financial Statements
 - b. June Outstanding Invoices
 - c. June Utility Adjustment Report
 - d. Park Sales Tax Discussion
 - e. May Transfers
 - f. Cleaning Bids
 - g. Veterans Memorial Lighting
 - h. Mailing System Proposal
 - i. Park Scrap Tire Grant
 - j. Greene County CAD System MOU
7. 2010 Audit-Lisa Officer
8. City Engineers

- a. Anderson Engineers
- b. Olsson Associates
- c. Discussion/Approval
- 9. Questions for Department Heads
- 10. Preliminary Plat for Freedom Bank
- 11. Discussion of the Economic Development Committee
- 12. Sewer Rates Ordinance (1st and 2nd Reading)
 - a. Citizen Input
 - b. Discussion/Vote
- 13. Safety Manual Ordinance (1st and 2nd Reading)
 - a. Citizen Input
 - b. Discussion/Vote
- 14. Ordinance Pertaining to the Schedule of Regular Board of Aldermen Meetings (1st Reading)
 - a. Citizen Input
 - b. Discussion/Vote
- 15. City Clerk Ordinance (1st Reading)
 - a. Citizen Input
 - b. Discussion/Vote
- 16. Board Appointments-Mayor Tom Keltner
 - a. Nathan Kelley –Park Board
 - b. Valorie Simpson-Park Board and Planning and Zoning
 - c. Robert Taylor-Planning and Zoning
- 17. Old Business
- 18. ADJOURN MEETING

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall
224 West Jackson
P O Box 187
Willard, MO 65781

CITY OF WILLARD
BOARD OF ALDERMAN
REGULAR MEETING
June 13, 2011

Board present: Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Magee-present, Alderman Vincent-present, Alderman Simmons-present.

Also present: City Clerk, Dale Duvall; CFO, Karen Robson; Director of Development, Randy Brown; Parks and Recreation Director, Kevin McDonald; Emergency Management Director, Stacy Winters; Finance Clerk, Gaytha Yates; Public Works Director, Justin Reaves; Chief of Police, Tom McClain; and Willard Reserve Officer, Bill Lingenfielser.

Also in Attendance: Shane Shoeller, Barbara Cosby, Hannah Trapp, Cathy Jiz, Michael Jiz, Lucille Murray and Sam Baird,

Laura Scott of the Cross Country Times was also in attendance.

Tom Keltner led the Pledge of Allegiance.

State Representative, Shane Shoeller presented a Plaque from the House of Representatives for the service and contributions of former Willard Mayor Joe Cosby who had recently passed away. Joe's widow, Barbara Cosby, daughters Cindy Trapp and Cathy Jiz, granddaughter Hannah Trapp and son-in-law Michael Jiz were present to accept the plaque.

Call to Order

Mayor Tom Keltner called the meeting to order.

Roll Call

City Clerk, Dale Duvall did the roll call. Alderman Trapp-present, Alderman Roggensees-present, Alderman Hemphill-present, Mayor Keltner-present, Alderman Magee-present, Alderman Vincent-present, Alderman Simmons-present.

Agenda Amendments/Approval of Agenda

City Clerk, Dale Duvall notified the Mayor that the 2nd reading of the Conceal and Carry Ordinance needed to be started from 1st reading again. This was due to the addition of the City Administrator and City Attorney as those allowed to conceal and carry. **Motion** made by Alderman Vincent and seconded by Alderman Hemphill to approve the agenda with the above change. Alderman Vincent-I,

Alderman Magee---I, Alderman Simmons-I, Alderman Trapp-I, Alderman Roggensees-I, Alderman Hemphill-I. All votes aye. Motion carried.

Approve the Minutes of the Special Meeting on June 2, 2011

Alderman Roggensees asked that the minutes be changed to reflect that the motion of the Board was to instruct the City Clerk to have the draft of the agenda emailed to the Board on the Monday prior to the meeting. The final packet would be emailed by the close of business on the Thursday prior to the meeting and the hard copy would be in the Aldermen's boxes at City Hall on Friday morning, prior to the meeting. Alderman Roggensees noted that the maximum amount to be spent on the utility reading units, software and training was \$25,000 not \$20,000 as was reflected in the draft of the minutes. Dale stated that she would make the change. Alderman Vincent also asked for clarification of the Board's motion regarding the change of the recycling hours. City Clerk, Dale Duvall stated that she would change the motion in the minutes to reflect the change in recycling centers hours to Wednesday-Saturday, 8-5 p.m. **Motion** made by Alderman Simmons and seconded by Alderman Hemphill to approve the minutes, of the special meeting on June 2, 2011 with the above changes in verbiage. Alderman Vincent---, Alderman Magee---I, Alderman Simmons-I, Alderman Trapp-I, Alderman Roggensees-I, Alderman Hemphill-I. Five votes aye. One Abstention due to absence. Motion carried.

Citizen Input- None

Financial Report-CFO Karen Robson

- a. **April Financial Statements- Motion** made by Alderman Simmons and seconded by Alderman Vincent to approve the April financial statements. Alderman Simmons-I, Alderman Trapp-I, Alderman Roggensees-I, Alderman Hemphill-I, Alderman Vincent-I, Alderman Magee-I. All votes aye. Motion carried.
- b. **May Outstanding Bills- Motion** made by Alderman Hemphill and seconded by Alderman Magee to pay the outstanding bills. Alderman Simmons-I, Alderman Trapp-I, Alderman Roggensees-I, Alderman Hemphill-I, Alderman Vincent-I, Alderman Magee-I. All votes aye. Motion carried.
- c. **May Utility Adjustment Report- Motion** made by Alderman Simmons and seconded by Alderman Trapp to accept the adjustment report. Alderman Simmons-I, Alderman Trapp-I, Alderman Roggensees-I, Alderman Hemphill-I, Alderman Vincent-I, Alderman Magee-I. All votes aye. Motion carried.
- d. **Tiger Trucks-** Karen stated that the item was being removed due to an alternate option to be brought to the Board soon.

Questions for Department Heads

Alderman Vincent asked Justin about the road patching progress. Justin stated that Public Works has been busy crack sealing the roads.

Alderman Vincent asked Randy Brown about the nuisance violations and if common sense was being used on the larger agriculture fields. Randy stated that staff follows the ordinance and that yes, common sense is used in each case.

Alderman Vincent asked Kevin if the pool admission prices were comparable to other Cities locally. Kevin stated that the City pool prices were indeed comparable.

Alderman Vincent asked Dale for clarification on the date of permitted fireworks sales in her report. Dale stated that the July 2nd was a misprint and that it should read July 5th.

Alderman Roggensees and Alderman Hemphill expressed concern to Kevin over the pool being closed on Memorial Day, July 4th and Labor Day. Kevin explained that those three days are so slow that the Parks Dept. ends up losing money. He also told the Board that the closing on Monday's is so that maintenance can be done on the pool, that it is a slow day typically and that the Parks Dept and the former Board had approved those closings. Kevin was instructed by the Board to bring the numbers from the past two years of attendance and operation costs on these days to the Board for further evaluation for 2012.

Alderman Vincent asked Kevin to keep a record of any complaints regarding the pool being closed on those days.

Alderman Roggensees stated that ideally he would like the pool to be open the same hours of operation as surrounding cities when the financial situation permits.

Alderman Hemphill asked Justin about the progress on the painting of the fire hydrants. Justin stated that that has been put on the back burner due to the crack packing of the roads and meter reading. Justin stated that flow testing had been done a couple of months ago and that the hydrants would be painted in the next couple of months.

Safety Manual- This item was postponed so that Alderman Vincent could obtain and read the manual.

Springfield/Willard Animal Control Agreement- Motion made by Alderman Simmons and seconded by Alderman Vincent to approve the Mayor to sign the annual agreement. Alderman Simmons-I, Alderman Trapp-I, Alderman Roggensees-I, Alderman Hemphill-I, Alderman Vincent-I, Alderman Magee-I. All votes aye. Motion carried.

1340 AM/ WAC 2011 Trade Proposal – Kevin explained to the Board that this is a yearly trade that is done with the radio station. The WAC gets free 30 second advertisements in exchange for 284 general admission passes and 6 season passes for the pool.

Alderman Roggensees asked Kevin to approach the station and ask if the City of Willard amenities could be added to the spots. Kevin said that he would check with the radio station to see if that was possible.

Alderman Simmons asked if there was any way to track the listening audience of the radio station. Kevin stated that it could only be tracked by those that tell City staff that they heard the advertisement. **Motion** made by Alderman Simmons and seconded by Alderman Vincent to approve the Mayor to sign the annual agreement. Alderman Simmons-I, Alderman Trapp-I, Alderman Roggensees-I, Alderman Hemphill-I, Alderman Vincent-I, Alderman Magee-I. All votes aye. Motion carried.

CONCEAL AND CARRY ORDINANCE (1ST READING)

ORDINANCE # 11-08

BILL #110711

AN ORDINANCE ESTABLISHING THE AUTHORITY FOR THE MAYOR, THE CITY ADMINISTRATOR, THE CITY ATTORNEY, ALL CITY DEPARTMENT HEADS AND THE BOARD OF ALDERMEN TO CARRY CONCEALED WEAPONS ON ALL CITY OF WILLARD PROPERTY AND IN ANY CITY BUILDINGS.

Dale Duvall informed the Board that due to the City Administrator and the City Attorney being added to the ordinance that the first reading would need to be read again with the above changes.

First read was conducted by Dale Duvall, in its entirety. **Motion** made by Alderman Hemphill and seconded by Alderman Magee to approve the first read. Alderman Simmons-I, Alderman Trapp-I, Alderman Roggensees-I, Alderman Hemphill-I, Alderman Vincent-I, Alderman Magee-I. All votes aye. Motion carried.

Old Business

Aldermen Hemphill stated that he had received positive feedback from citizens on the city-wide garage sale.

Alderman Hemphill asked Karen on the progress on the postage meter situation. Karen stated that she is meeting with companies and hopes to have information at the next Board meeting.

Attorney Reynolds informed the Board that the alcohol ordinance should be ready to be brought to the Board in July.

Aldermen Magee stated that he believed that a plan regarding the pool and the financial situation associated with it needed to be dealt with by the Board. The Mayor informed the Board that due to the stormwater/park tax in Greene County sunsetting, Kevin and Karen were getting numbers together to be able to bring to the Board to discuss.

Adjourn - Motion made by Aldermen Simmons and seconded by Aldermen Hemphill to adjourn the open session and open the executive session. Alderman Vincent-I, Alderman Magee-I, Alderman Simmons-I, Alderman Trapp-I, Alderman Roggensees-I,

Alderman Hemphill-I. All votes aye. Motion carried.

Mayor Keltner asked all city staff to leave the room except Kevin McDonald, the City Attorney, the Board and himself.

Tom Keltner, Mayor of Willard

Dale Duvall, City Clerk

DRAFT

CITY OF WILLARD BOARD OF ALDERMEN



AGENDA ITEM # 5

ACTION REQUESTED: APPROVAL OF 2ND READING

This is the 2nd reading of the Conceal and Carry Ordinance.

Staff is asking for approval at this time.

BILL NO. 11-08

ORDINANCE NO. 110711

AN ORDINANCE

AN ORDINANCE ESTABLISHING THE AUTHORITY FOR THE MAYOR, THE CITY ADMINISTRATOR, THE CITY ATTORNEY, ALL CITY DEPARTMENT HEADS AND THE BOARD OF ALDERMEN TO CARRY CONCEALED WEAPONS ON ALL CITY OF WILLARD PROPERTY AND IN ANY CITY BUILDINGS.

WHEREAS, to promote the safety for the Mayor, the City Administrator, the City Attorney, the City Department Heads and the Board of Aldermen while performing their duties for the City of Willard, and

WHEREAS, there now exists a city ordinance in the City of Willard prohibiting the carrying of concealed weapons on all city properties.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI as follows:

Section 1 – The Mayor, the City Administrator, the City Attorney, all Board of Aldermen and the City Department Heads consisting of the Chief Financial Officer, City Clerk, Emergency Management Director, Municipal Court Clerk, Parks and Recreation Director, Public Works Director and the Director of Development, who have a valid Conceal and Carry permit pursuant to RSMo. §571.101 are hereby authorized to carry a concealed weapon on all city property including any city building in the City of Willard, County of Greene, State of Missouri.

Section 2 – The authority to carry a concealed weapon on City of Willard property applies only to the above noted individuals and does not authorize others to carry a concealed weapon on city property.

THE TERMS OF THIS ORDINANCE SHALL TAKE EFFECT FROM AND AFTER ITS PASSAGE BY THE BOARD OF ALDERMEN AND ITS APPROVAL BY THE MAYOR, CITY OF WILLARD, GREENE COUNTY, MISSOURI.

READ TWO TIMES AND PASSED AT THE MEETING OF THE BOARD OF ALDERMEN, THE CITY OF WILLARD, GREENE COUNTY, MISSOURI ON THIS 11th DAY OF July, 2011.

BILL NO. 10-08

ORDINANCE NO. 110711

MEMBERS OF THE BOARD OF ALDERMEN: YES

NO

DAVID HEMPHILL

TIM MAGEE

DAVID ROGGENSEES

ED SIMMONS

CYNDI TRAPP

BRYAN VINCENT

APPROVED BY:

TOM KELTNER, MAYOR

ATTEST:

DALE DUVALL, CITY CLERK

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #6a
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

Following are the May, 2011, financial statements.

Please approve.

CITY OF WILLARD
BALANCE SHEET
GENERAL FUND
May 31, 2011

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$ 42,905.27
CASH IN BANK- MID-MISSOURI BANK	19,461.82
CASH IN BANK - CD'S	73,910.51
CASH IN BANK - JIS	516.47
CASH IN REPURCHASE AGREEMENT	161,853.54
TAXES RECEIVABLE	140,632.11
PETTY CASH	367.00
DUE FROM RECREATION FUND	530,728.97

TOTAL ASSETS	\$ 970,375.69
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LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	\$ 4,835.00
COURT TRAINING ESCROW	1,001.88
ESCROW ACCOUNT	8,032.12
SURETY BOND ESCROW	-2,500.00
DUE TO WATER/SEWER FUND	569,491.12
DUE TO RECREATION FUND	8,308.98

TOTAL LIABILITIES	\$ 589,169.10
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EQUITY

FUND BALANCE	\$ 388,363.02
NET INCOME -LOSS	-7,156.43

TOTAL FUND EQUITY	\$ 381,206.59
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TOTAL LIABILITIES AND EQUITY	\$ 970,375.69
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UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 5 month period ended May 31, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	<-->-- BUDGET	YEAR TO DATE BALANCE	<-->-- BUDGET	BUDGET TO DATE OVER/UNDER	<-->-- UNEXPENDED
REVENUES							
ASSET SALES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BUILDING PERMITS	12000.00	290.00	1000.00	1868.00	5000.00	-3132.00	-10132.00
CABLE TV FRANCHISE FEES	16000.00	0.00	1333.33	7771.20	6666.65	1104.55	-8228.80
COUNTY ROAD AND BRIDGE TA	27500.00	0.00	2291.67	27380.18	11458.35	15921.83	-119.82
ELECTRIC FRANCHISE FEES	200000.00	14280.29	16666.67	80927.02	83333.35	-2406.33	-119072.98
FINANCIAL INSTITUTION TAX	1.00	0.00	0.08	3.02	0.40	2.62	2.02
GAS FRANCHISE FEES	45000.00	4275.29	3750.00	29893.83	18750.00	11143.83	-15106.17
GRANT REVENUES	0.00	0.00	0.00	2444.16	0.00	2444.16	-1789.90
INTEREST INCOME	2500.00	234.14	208.33	710.10	1041.65	-331.55	-17084.00
LAW ENFORCEMENT SALES TAX	25000.00	1979.00	2083.33	7916.00	10416.65	-2500.65	-3210.00
MERCHANTS LICENSES	5000.00	175.00	416.67	1790.00	2083.35	-293.35	-14993.60
MISCELLANEOUS	5000.00	1184.20	416.67	19993.60	2083.35	17910.25	-20099.26
MOBILE PHONE LEASE FEES	49500.00	3086.00	4125.00	29400.74	20625.00	8775.74	-75849.69
MOTOR VEHICLE TAXES	125000.00	10593.43	10416.67	49150.31	52083.35	-2933.04	-18734.64
PLANNING AND ZONING	20000.00	330.00	1666.67	1265.36	8333.35	-7067.99	-7560.32
REAL ESTATE TAXES	190000.00	1381.79	15833.33	182439.68	79166.65	103273.03	-259365.09
SALES & USE TAX REVENUES	400000.00	18310.31	33333.33	140634.91	166666.65	-26031.74	7088.69
SALES TAX - CAP IMP	0.00	0.00	0.00	7088.69	0.00	7088.69	-500.00
STATE LET ACCOUNT	500.00	0.00	41.67	0.00	208.35	-208.35	-69869.38
TRAFFIC COURT FINES	100000.00	6996.78	8333.33	30130.62	41666.65	-11536.03	0.00
TRANSFERS IN -OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	\$ 1223001.00	\$ 63116.23	\$ 101916.75	\$ 620807.42	\$ 509583.75	\$ 111223.67	\$ -602193.58

EXPENDITURES

COMMUNITY BUILDING:

ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
UTILITIES-OTHER (CB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMM.BLDG. EXPENS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 5 month period ended May 31, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	<--<-- BUDGET	YEAR TO DATE BALANCE	<--<-- BUDGET	BUDGET TO DATE OVER/UNDER	<--<-- UNEXPENDED
GENERAL CITY GOVERNMENT:							
ADVERTISING	\$ 1500.00	\$ 0.00	\$ 125.00	\$ 276.48	\$ 625.00	\$ 348.52	\$ 1223.52
AUDIT FEE	12500.00	3725.34	1041.67	15223.34	5208.35	-10014.99	-2723.34
CAPITAL ASSET EXPENDITURE	0.00	174.83	0.00	4312.48	0.00	-4312.48	-4312.48
CONTRACT LABOR	5000.00	2009.82	416.67	7744.82	2083.35	-5661.47	-2744.82
DUES AND SUBSCRIPTIONS	1000.00	80.00	83.33	1799.44	416.65	-1382.79	-799.44
ELECTION EXPENSE	2500.00	0.00	208.33	2129.00	1041.65	-1087.35	371.00
GROUP INSURANCE	15500.00	-769.19	1291.67	17431.55	6458.35	-10973.20	-1931.55
INSURANCE	10000.00	0.00	833.33	0.00	4166.65	4166.65	10000.00
LEGAL	30000.00	3510.40	2500.00	19056.19	12500.00	-6556.19	10943.81
PROFESSIONAL (GCG)	7500.00	733.27	625.00	10121.71	3125.00	-6996.71	-2621.71
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	2947.83	0.00	-2947.83	-2947.83
OFFICE SUPPLIES	5000.00	1163.85	416.67	4089.96	2083.35	-2006.61	910.04
PAYROLL TAXES	6375.00	1281.27	531.25	4697.99	2656.25	-2041.74	1677.01
REPAIRS AND MAINTENANCE	2000.00	0.00	166.67	782.56	833.35	50.79	1217.44
RETIREMENT PLAN	4500.00	-19.34	375.00	1417.74	1875.00	457.26	3082.26
SALARIES	83300.00	16749.00	6941.67	61413.00	34708.35	-26704.65	21887.00
SUPPLIES	5000.00	283.41	416.67	3656.25	2083.35	-1572.90	1343.75
TELEPHONE	8000.00	917.92	666.67	5583.09	3333.35	-2249.74	2416.91
TRAVEL AND TRAINING	2500.00	639.30	208.33	1844.42	1041.65	-802.77	655.58
UTILITIES-ELECTRIC (GCG)	4500.00	269.35	375.00	1635.93	1875.00	239.07	2864.07
UTILITIES-GAS (GCG)	2000.00	0.00	166.67	984.76	833.35	-151.41	1015.24
UTILITIES-OTHER (GCG)	750.00	0.00	62.50	150.59	312.50	161.91	599.41
VEHICLE EXPENSES-GAS	1000.00	0.00	83.33	380.07	416.65	36.58	619.93
VEHICLE EXPENSE-OTHER	500.00	0.00	41.67	0.00	208.35	208.35	500.00
TOTAL GENERAL CITY EXPE	\$ 210925.00	\$ 30749.23	\$ 17577.10	\$ 167679.20	\$ 87885.50	\$ -79793.70	\$ 43245.80

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 5 month period ended May 31, 2011

	ANNUAL BUDGET	---CURRENT BALANCE	---> --- BUDGET	YEAR TO DATE BALANCE	---> --- BUDGET	BUDGET TO DATE OVER/UNDER	---> UNEXPENDED
LAW AND PUBLIC SAFETY:							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BUILDING MAINTENANCE (LAW)	1000.00	0.00	83.33	19.98	416.65	396.67	980.02
CAPITAL ASSET EXPENDITURE	0.00	174.83	0.00	1038.54	0.00	-1038.54	-1038.54
CONTRACT LABOR	1000.00	0.00	83.33	5.00	416.65	411.65	995.00
CVC FEES PAID	6000.00	300.11	500.00	1395.40	2500.00	1104.60	4604.60
COURT AUTOMATION FEES	6000.00	294.64	500.00	1334.97	2500.00	1165.03	4665.03
DARE	1000.00	0.00	83.33	0.00	416.65	416.65	1000.00
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	300.00	208.35	-91.65	200.00
GROUP INSURANCE	52000.00	-1029.43	4333.33	36384.78	21666.65	-14718.13	15615.22
INSURANCE	22500.00	0.00	1875.00	0.00	9375.00	9375.00	22500.00
INTEREST EXPENSE (LAW)	1975.00	0.00	164.58	1175.00	822.90	-352.10	800.00
LEASE PAYMENTS (LAW)	31000.00	0.00	2583.33	15000.00	12916.65	-2083.35	16000.00
LEGAL AND PROFESSIONAL	30000.00	514.94	2500.00	10006.70	12500.00	2493.30	19993.30
PROFESSIONAL (LAW)	7500.00	363.53	625.00	3573.68	3125.00	-448.68	3926.32
MISCELLANEOUS EXPENSE	0.00	92.86	0.00	92.86	0.00	-92.86	-92.86
OFFICE EXPENSE (LAW)	4000.00	35.61	333.33	1095.90	1666.65	570.75	2904.10
PAYROLL TAXES	31750.00	3576.15	2645.83	13350.42	13229.15	-121.27	18399.58
POST FUND	850.00	42.09	70.83	195.70	354.15	158.45	654.30
REPAIRS AND MAINTENANCE	5000.00	242.85	416.67	385.35	2083.35	1698.00	4614.65
RETIREMENT PLAN	23000.00	3957.30	1916.67	9867.03	9583.35	-283.68	13132.97
SALARIES	415000.00	46747.28	34583.33	174515.94	172916.65	-1599.29	240484.06
SUPPLIES	8000.00	260.91	666.67	2308.00	3333.35	1025.35	5692.00
TELEPHONE	12000.00	1084.52	1000.00	6327.04	5000.00	-1327.04	5672.96
TRAVEL AND TRAINING	5000.00	379.03	416.67	1739.39	2083.35	343.96	3260.61
UNIFORMS	6500.00	0.00	541.67	0.00	2708.35	2708.35	6500.00
UTILITIES-ELECTRIC (LAW)	3800.00	223.25	316.67	1114.03	1583.35	469.32	2685.97
UTILITIES-GAS (LAW)	3000.00	0.00	250.00	1383.30	1250.00	-133.30	1616.70
UTILITIES-OTHER (LAW)	1000.00	0.00	83.33	1000.37	416.65	-583.72	-37
VEHICLE EXPENSES-GAS	28000.00	2618.21	2333.33	14618.09	11666.65	-2951.44	13381.91
VEHICLE EXPENSE-OTHER	14000.00	2143.29	1166.67	6411.16	5833.35	-577.81	7588.84
TOTAL LAW AND SAFETY EX	\$ 721375.00	\$ 62021.97	\$ 60114.57	\$ 304638.63	\$ 300572.85	\$ -4065.78	\$ 416736.37

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 5 month period ended May 31, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
STREET DEPARTMENT:							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CAPITAL ASSET EXPENDITURE	0.00	0.00	0.00	21713.21	0.00	-21713.21	-21713.21
CONTRACT LABOR	3000.00	0.00	250.00	2190.00	1250.00	-940.00	810.00
GROUP INSURANCE	8000.00	-1338.60	666.67	1784.89	3333.35	1548.46	6215.11
INSURANCE	3000.00	0.00	250.00	0.00	1250.00	1250.00	3000.00
MISCELLANEOUS EXPENSE	15000.00	1384.98	1250.00	1329.98	6250.00	4920.02	13670.02
PAVING	10000.00	0.00	833.33	486.06	4166.65	3680.59	9513.94
PAYROLL TAXES	3100.00	821.51	258.33	3014.23	1291.65	-1722.58	85.77
REPAIRS AND MAINTENANCE	3000.00	20.29	250.00	20.29	1250.00	1229.71	2979.71
RETIREMENT PLAN	2200.00	-1027.62	183.33	-3186.13	916.65	4102.78	5386.13
SALARIES	40000.00	10749.00	3333.33	39413.00	16666.65	-22746.35	587.00
STORM WATER IMPROVEMENTS	5000.00	0.00	416.67	0.00	2083.35	2083.35	5000.00
STREET LIGHTS	55000.00	4517.81	4583.33	22644.87	22916.65	271.78	32355.13
SUPPLIES	8000.00	155.65	666.67	6808.93	3333.35	-3475.58	1191.07
TREE MAINTENANCE (ST)	6400.00	71.50	533.33	71.50	2666.65	2595.15	6328.50
UTILITIES-ELECTRIC (ST)	3500.00	254.93	291.67	1380.95	1458.35	77.40	2119.05
UTILITIES-GAS (ST)	2000.00	0.00	166.67	619.33	833.35	214.02	1380.67
UTILITIES-OTHER (ST)	4500.00	747.31	375.00	5152.22	1875.00	-3277.22	-652.22
VEHICLE EXPENSES-GAS	8000.00	0.00	666.67	2666.32	3333.35	666.03	5333.68
VEHICLE EXPENSE-OTHER	3000.00	1341.22	250.00	2841.16	1250.00	-1591.16	158.84
TOTAL STREET EXPENSES	\$ 182700.00	\$ 17697.98	\$ 15225.00	\$ 108950.81	\$ 76125.00	\$ -32825.81	\$ 73749.19

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 5 month period ended May 31, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
PLANNING & DEVELOPMENT							
CONTRACT LABOR (P&D)	9000.00	0.00	750.00	1903.00	3750.00	1847.00	7097.00
DUES & SUBSCRIPTIONS (P&D)	100.00	0.00	8.33	0.00	41.65	41.65	100.00
GROUP INSURANCE (P&D)	4000.00	-28.37	333.33	1880.03	1666.65	-213.38	2119.97
PROFESSIONAL	5000.00	0.00	416.67	0.00	2083.35	2083.35	5000.00
OFFICE SUPPLIES (P&D)	500.00	0.00	41.67	0.00	208.35	208.35	500.00
PAYROLL TAXES (P&D)	2825.00	433.44	235.42	1582.42	1177.10	-405.32	1242.58
REPAIRS/MAINTENANCE (P&D)	500.00	0.00	41.67	0.00	208.35	208.35	500.00
RETIREMENT (P&D)	1900.00	120.88	158.33	903.89	791.65	-112.24	996.11
SALARIES (P&D)	36850.00	5665.95	3070.83	20685.23	15354.15	-5331.08	16164.77
STORMWATER/PLANNING	11000.00	24.00	916.66	258.38	4583.30	4324.92	10741.62
TELEPHONE (P&D)	1100.00	66.75	91.67	327.20	458.35	131.15	772.80
TRAVEL & TRAINING (P&D)	500.00	0.00	41.67	45.00	208.35	163.35	455.00
VEHICLE EXPENSE-GAS	750.00	60.01	62.50	60.01	312.50	252.49	689.99
VEHICLE EXPENSE-OTHER	750.00	0.00	62.50	435.85	312.50	-123.35	314.15
TOTAL P & D EXPENSES	\$ 74775.00	\$ 6342.66	\$ 6231.25	\$ 28081.01	\$ 31156.25	\$ 3075.24	\$ 46693.99
EMERGENCY MANAGEMENT							
DUES & SUBSCRIPTIONS (EM)	100.00	0.00	8.33	-18.46	41.65	60.11	118.46
PROFESSIONAL (EM)	10000.00	0.00	833.33	0.00	4166.65	4166.65	10000.00
PAYROLL TAXES (EM)	1425.00	76.07	118.75	1198.34	593.75	-604.59	226.66
REPAIRS/MAINTENANCE (EM)	500.00	0.00	41.67	0.00	208.35	208.35	500.00
SALARIES (EM)	18500.00	1488.15	1541.67	16158.91	7708.35	-8450.56	2341.09
SUPPLIES (EM)	1000.00	0.00	83.33	66.77	416.65	349.88	933.23
TELEPHONE (EM)	1000.00	53.82	83.33	231.69	416.65	184.96	768.31
TRAVEL & TRAINING (EM)	500.00	311.85	41.67	976.95	208.35	-768.60	-476.95
VEHICLE EXPENSE-OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MGMT EX	\$ 33025.00	\$ 1929.89	\$ 2752.08	\$ 18614.20	\$ 13760.40	\$ -4853.80	\$ 14410.80
TOTAL EXPENDITURES	\$ 1222800.00	\$ 118741.73	\$ 101900.00	\$ 627963.85	\$ 509500.00	\$ -118463.85	\$ 594836.15
NET INCOME -LOSS	\$ 201.00	\$ -55625.50	\$ 16.75	\$ -7156.43	\$ 83.75	\$ -7240.18	\$ -7357.43

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
May 31, 2011

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$ 102,926.09
SEWER LIFT STATION - FIXED COSTS	78,000.00
SEWER LIFT STATION - INCREMENTAL COSTS	35,770.00
SEWER LIFT STATION - VARIABLE COSTS	49,150.00
CASH - RURAL WATER GRANT	42,526.29
WATER/SEWER FUND TDOA	40,976.38
CASH - REVENUE BOND ESCROW	50,219.53
CASH - WATER PRINCIPAL AND INTEREST	304,996.11
CASH IN REPURCHASE AGREEMENT	34,915.92
CASH-WW/SS PRINCIPAL & INTEREST	175,651.51
DUE FROM GENERAL FUND	569,441.12
2005 RESERVE FUND	49,500.00
2005 CONSTRUCTION FUND	905.36
DUE FROM RECREATION FUND	16,552.14
2008 RESERVE FUND	231,192.21
2008 CONSTRUCTION FUND	196,607.71
RETURNED CHECKS	357.91
RECEIVABLE - FIRE DEPT	100,000.00
DEFERRED CHARGE-COI-2002 REFUNDING BONDS	77,059.53
TOTAL CURRENT ASSETS	<u>\$ 2,156,747.81</u>

FIXED ASSETS

LAND	\$ 205,894.58
EQUIPMENT	633,074.74
SEWER SYSTEM	5,123,389.05
ACCUMULATED DEPRECIATION	- 130,605.15
WATER SYSTEM	4,191,160.84
ACCUMULATED DEPRECIATION	-2,972,653.46
NET FIXED ASSETS	<u>\$ 7,050,260.60</u>

TOTAL ASSETS \$ 9,207,008.41
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UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
May 31, 2011

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	\$.00
SALES TAX PAYABLE	3,233.48
MISSOURI PRIMACY TAX	71.10
WATER POLLUTION SERVICE CONNECTION FEE	1,748.28
CUSTOMER DEPOSITS	156,266.76
DUE TO RECREATION FUND	3,414.85
REVENUE BONDS PAYABLE	- 155,000.00
2005 REVENUE BONDS PAYABLE	445,000.00
2003 REVENUE BONDS PAYABLE	220,000.00
2008 REVENUE BONDS PAYABLE	2,305,000.00
DEFERRED LOSS ON REFINANCING	-11,183.94

TOTAL LIABILITIES \$ 2,968,550.53

EQUITY

CONT. CAPITAL - FED & STATE	\$.00
RETAINED EARNINGS	6,121,119.20
NET INCOME -LOSS	117,338.68

TOTAL FUND EQUITY \$ 6,238,457.88

TOTAL LIABILITIES AND EQUITY \$ 9,207,008.41

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 5 month period ended May 31, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
WATER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CERTIFICATES OF PARTICIPA	100000.00	0.00	8333.33	0.00	41666.65	-41666.65	-100000.00
INTEREST INCOME	5000.00	206.38	416.67	1028.99	2083.35	-1054.36	-3971.01
METER INSTALLATIONS	20000.00	0.00	1666.67	1095.00	8333.35	-7238.35	-18905.00
MISCELLANEOUS INCOME	2500.00	80.00	208.33	1354.88	1041.65	313.23	-1145.12
PENALTY INCOME	35000.00	5041.86	2916.67	21202.55	14583.35	6619.20	-13797.45
TRASH INCOME	145000.00	16287.76	12083.33	70354.24	60416.65	9937.59	-74645.76
WATER SALES - COMMERCIAL	40000.00	4180.92	3333.33	16988.01	16666.65	321.36	-23011.99
WATER SALES - RESIDENTIAL	745000.00	69185.17	62083.33	289061.77	310416.65	-21354.88	-455938.23
TOTAL REVENUES	\$ 1092500.00	\$ 94982.09	\$ 91041.66	\$ 401085.44	\$ 455208.30	\$ -54122.86	\$ -691414.56
EXPENSES							
ADVERTISING	\$ 1000.00	\$ 0.00	\$ 83.33	\$ 0.00	\$ 416.65	\$ 416.65	\$ 1000.00
AUDIT	10000.00	0.00	833.33	0.00	4166.65	4166.65	10000.00
CAPITAL ASSET EXPENDITURE	35000.00	0.00	2916.67	0.00	14583.35	14583.35	35000.00
CONTRACT LABOR	2500.00	0.00	208.33	2797.50	1041.65	-1755.85	-297.50
DEPRECIATION	133909.00	0.00	11159.08	34828.04	55795.40	20967.36	99080.96
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	0.00	208.35	208.35	500.00
EQUIPMENT	2500.00	0.00	208.33	0.00	1041.65	1041.65	2500.00
FISCAL AGENT FEES	2000.00	0.00	166.67	675.00	833.35	158.35	1325.00
GROUP INSURANCE	27500.00	844.78	2291.67	20806.78	11458.35	-9348.43	6693.22
INSURANCE	16000.00	0.00	1333.33	0.00	6666.65	6666.65	16000.00
INTEREST EXPENSE	69500.00	0.00	5791.67	30430.32	28958.35	-1471.97	39069.68
LEGAL AND PROFESSIONAL	3000.00	0.00	250.00	80.00	1250.00	1170.00	2920.00
PROFESSIONAL (WATER)	7500.00	249.10	625.00	10152.55	3125.00	-7027.55	-2652.55
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	400.00	0.00	-400.00	-400.00
OFFICE SUPPLIES	12000.00	1319.61	1000.00	7510.84	5000.00	-2510.84	4489.16
PAYROLL TAXES	15500.00	948.92	1291.67	3400.92	6458.35	3057.43	12099.08
REPAIRS AND MAINTENANCE	20000.00	0.00	1666.67	75235.93	8333.35	-66902.58	-55235.93
RETIREMENT PLAN	10000.00	590.18	833.33	4427.58	4166.65	-260.93	5572.42
SALARIES	225000.00	12404.32	18750.00	44457.05	93750.00	49292.95	180542.95
SALARIES-OVERTIME	5000.00	0.00	416.67	0.00	2083.35	2083.35	5000.00
SUPPLIES	20000.00	2593.48	1666.67	10454.26	8333.35	-2120.91	9545.74
SUPPLIES - PROJECT	50000.00	0.00	4166.67	0.00	20833.35	20833.35	50000.00
TRASH EXPENSE	135000.00	13876.37	11250.00	75678.54	56250.00	-19428.54	59321.46
TRAVEL AND TRAINING	2500.00	167.18	208.33	1820.58	1041.65	-778.93	679.42
UTILITIES-ELECTRIC (WATER)	65000.00	3924.33	5416.67	22291.55	27083.35	4791.80	42708.45
UTILITIES-OTHER (WATER)	4500.00	224.03	375.00	1999.73	1875.00	-124.73	2500.27
VEHICLE EXPENSES-GAS	10000.00	808.09	833.33	3642.02	4166.65	524.63	6357.98
VEHICLE EXPENSE-OTHER	3000.00	0.00	250.00	921.56	1250.00	328.44	2078.44
TOTAL EXPENSES	\$ 888409.00	\$ 37950.39	\$ 74034.09	\$ 352010.75	\$ 370170.45	\$ 18159.70	\$ 536398.25
NET INCOME -LOSS	\$ 204091.00	\$ 57031.70	\$ 17007.57	\$ 49074.69	\$ 85037.85	\$ -35963.16	\$ -155016.31

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 5 month period ended May 31, 2011

	ANNUAL BUDGET	---CURRENT BALANCE	---<--- BUDGET	YEAR TO DATE BALANCE	--->--- BUDGET	BUDGET TO DATE OVER/UNDER	--->--- UNEXPENDED
SEWER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CERTIFICATE OF PARTICIPAT	100000.00	0.00	8333.33	0.00	41666.65	-41666.65	-100000.00
HOOK-UP FEES RECEIVED (SE	24000.00	0.00	2000.00	0.00	10000.00	-10000.00	-24000.00
INTEREST INCOME	8500.00	62.77	708.33	310.20	3541.65	-3231.45	-8189.80
MISCELLANEOUS INCOME	1000.00	0.00	83.33	0.00	416.65	-416.65	-1000.00
PENALTY INCOME	35000.00	1747.66	2916.67	8387.66	14583.35	-6195.69	-26612.34
SEWER SALES	768000.00	83087.72	64000.00	356862.72	320000.00	36862.72	-411137.28
TOTAL REVENUES	\$ 936500.00	\$ 84898.15	\$ 78041.66	\$ 365560.58	\$ 390208.30	\$ -24647.72	\$ -570939.42
EXPENSES							
ADVERTISING	\$ 500.00	\$ 0.00	\$ 41.67	\$ 0.00	\$ 208.35	\$ 208.35	\$ 500.00
AUDIT	10000.00	0.00	833.33	0.00	4166.65	4166.65	10000.00
CAPITAL ASSET EXPENDITURE	75000.00	0.00	6250.00	0.00	31250.00	31250.00	75000.00
CONTRACT LABOR	1500.00	0.00	125.00	1795.00	625.00	-1170.00	-295.00
DEPRECIATION	141600.00	0.00	11800.00	44636.40	59000.00	14363.60	96963.60
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	0.00	208.35	208.35	500.00
EQUIPMENT	3500.00	0.00	291.67	0.00	1458.35	1458.35	3500.00
FISCAL AGENT FEES	3000.00	0.00	250.00	1875.00	1250.00	-625.00	1125.00
GROUP INSURANCE	27500.00	0.00	2291.67	18379.59	11458.35	-6921.24	9120.41
HOOK-UP EXPENSE (SEWER)	7000.00	0.00	583.33	0.00	2916.65	2916.65	7000.00
INSURANCE	20000.00	0.00	1666.67	0.00	8333.35	8333.35	20000.00
INTEREST EXPENSE	79000.00	0.00	6583.33	39940.94	32916.65	-7024.29	39059.06
LEGAL AND PROFESSIONAL	3000.00	0.00	250.00	300.00	1250.00	950.00	2700.00
PROFESSIONAL (SEWER)	5000.00	304.10	416.67	8635.82	2083.35	-6552.47	-3635.82
OFFICE SUPPLIES	7000.00	1376.58	583.33	7480.38	2916.65	-4563.73	-480.38
PAYROLL TAXES	15500.00	948.93	1291.67	3400.94	6458.35	3057.41	12099.06
REPAIRS AND MAINTENANCE	15000.00	740.29	1250.00	20768.07	6250.00	-14518.07	-5768.07
RETIREMENT PLAN	10000.00	590.17	833.33	4427.57	4166.65	-260.92	5572.43
SALARIES	225000.00	12404.33	18750.00	44457.08	93750.00	49292.92	180542.92
SALARIES-OVERTIME	5000.00	0.00	416.67	0.00	2083.35	2083.35	5000.00
SPRINGFIELD SEWER CHARGES	240000.00	0.00	20000.00	63383.80	100000.00	36616.20	176616.20
SUPPLIES	25000.00	976.39	2083.33	3217.85	10416.65	7198.80	21782.15
SUPPLIES - PROJECT	30000.00	0.00	2500.00	0.00	12500.00	12500.00	30000.00
TRAVEL AND TRAINING	2500.00	0.00	208.33	1301.00	1041.65	-259.35	1199.00
UTILITIES-ELECTRIC (SEWER	48000.00	4039.34	4000.00	21491.10	20000.00	-1491.10	26508.90
UTILITIES-OTHER (SEWER)	10000.00	1532.02	833.33	6645.42	4166.65	-2478.77	3354.58
VEHICLE EXPENSE-GAS	12000.00	808.10	1000.00	3642.05	5000.00	1357.95	8357.95
VEHICLE EXPENSE-OTHER	4000.00	0.00	333.33	1518.58	1666.65	148.07	2481.42
TOTAL EXPENSES	\$ 1026100.00	\$ 23720.25	\$ 85508.33	\$ 297296.59	\$ 427541.65	\$ 130245.06	\$ 728803.41
NET INCOME -LOSS	\$ -89600.00	\$ 61177.90	\$ -7466.67	\$ 68263.99	\$ -37333.35	\$ 105597.34	\$ 157863.99

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 5 month period ended May 31, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
EXPENDITURES							
ADVERTISING	\$ 3500.00	\$ 5.00	\$ 291.67	\$ 5.00	\$ 1458.35	\$ 1453.35	\$ 3495.00
BUILDING MAINTENANCE (PAR	5500.00	0.00	458.33	450.06	2291.65	1841.59	5049.94
CAPITAL ASSET EXPENDITURE	0.00	174.82	0.00	1817.32	0.00	-1817.32	-1817.32
CAPITAL ASSET EXP-GRANT	-5000.00	0.00	-416.67	0.00	-2083.35	2083.35	5000.00
CHEMICALS	11000.00	0.00	916.67	0.00	4583.35	4583.35	11000.00
CONCESSIONS	25000.00	1197.88	2083.33	3946.28	10416.65	6470.37	21053.72
CONTRACT LABOR	18000.00	3324.29	1500.00	10169.71	7500.00	-2669.71	7830.29
EQUIPMENT-SPORTS (PARK)	3000.00	0.00	250.00	0.00	1250.00	1250.00	3000.00
FIREWORKS	8000.00	0.00	666.67	5500.00	3333.35	-2166.65	2500.00
FISCAL AGENT FEES	4500.00	1350.00	375.00	1950.00	1875.00	-75.00	2550.00
GROUP INSURANCE	19500.00	158.17	1625.00	24450.78	8125.00	-16325.78	-4950.78
INSURANCE	20000.00	0.00	1666.67	0.00	8333.35	8333.35	20000.00
INTEREST EXPENSE	377290.00	130017.82	31440.83	132920.53	157204.15	24283.62	244369.47
LANDSCAPING	1500.00	132.73	125.00	1084.45	625.00	-459.45	415.55
LEASE PAYMENTS	300000.00	120000.00	25000.00	120000.00	125000.00	5000.00	180000.00
LEGAL	2000.00	0.00	166.67	70.00	833.35	763.35	1930.00
PROFESSIONAL	14000.00	343.55	1166.67	12064.77	5833.35	-6231.42	1935.23
MISCELLANEOUS EXPENSE	1000.00	0.00	83.33	0.00	416.65	416.65	1000.00
OFFICE SUPPLIES	9500.00	600.29	791.67	2911.00	3958.35	1047.35	6589.00
PAYROLL TAXES	26500.00	1649.01	2208.33	8402.74	11041.65	2638.91	18097.26
REPAIRS AND MAINTENANCE	20000.00	1057.76	1666.67	4220.88	8333.35	4112.47	15779.12
RETIREMENT PLAN	10500.00	494.81	875.00	3574.47	4375.00	800.53	6925.53
SALARIES	195500.00	15432.88	16291.67	80323.21	81458.35	1135.14	115176.79
SALARIES-SEASONAL	150000.00	6123.11	12500.00	31456.88	62500.00	31043.12	118543.12
SALARIES-OVERTIME	3000.00	0.00	250.00	0.00	1250.00	1250.00	3000.00
SUPPLIES-GENERAL (PARK)	14000.00	634.01	1166.67	3155.68	5833.35	2677.67	10844.32
SUPPLIES-SPORTS (PARK)	15000.00	0.00	1250.00	8443.52	6250.00	-2193.52	6556.48
SUPPLIES-AQUATIC (PARK)	5000.00	162.00	416.67	162.00	2083.35	1921.35	4838.00
SUPPLIES-SPECIAL ACTIVITY	10000.00	1374.84	833.33	2355.26	4166.65	1811.39	7644.74
SUPPLIES - GROUNDS	3000.00	0.00	250.00	799.88	1250.00	450.12	2200.12
TELEPHONE	10000.00	1022.79	833.33	6288.55	4166.65	-2121.90	3711.45
TURF MAINTENANCE	2000.00	0.00	166.67	0.00	833.35	833.35	2000.00
UTILITIES-ELECTRIC (PARK)	45000.00	2676.94	3750.00	13733.28	18750.00	5016.72	31266.72
UTILITIES-GAS	7500.00	0.00	625.00	5444.49	3125.00	-2319.49	2055.51
UTILITIES-OTHER (PARK)	2000.00	0.00	166.67	0.00	833.35	833.35	2000.00
VEHICLE EXPENSE-GAS	2000.00	714.05	166.67	1111.73	833.35	-278.38	888.27
VEHICLE EXPENSE-OTHER	2500.00	110.72	208.33	698.96	1041.65	342.69	1801.04
TOTAL EXPENDITURES	\$ 1351790.00	\$ 288757.47	\$ 112649.19	\$ 487511.43	\$ 563245.95	\$ 75734.52	\$ 864278.57
NET INCOME -LOSS	\$ 17030.00	\$ -229769.04	\$ 1419.13	\$ -165291.62	\$ 7095.65	\$ -172387.27	\$ -182321.62

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
PARK FUND
May 31, 2011

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$ 27,872.71	
RESTRICTED CASH	7,614.75	
PARK FUND TDOA	12,829.40	
TAXES RECEIVABLE	43,035.35	
2003 COPS RESERVE	1.00	
PETTY CASH	1,400.00	
DUE FROM GENERAL FUND	219.62	
2009 B CERTIFICATE FUND	3,414.85	
2008 RESERVE FUND	301,000.00	
2008 COST OF ISSUANCE	3,420.57	
PROJECT PLAYGROUND	1,383.41	
YOUTH SCHOLARSHIPS	1,590.65	
TOTAL ASSETS		\$ 397,834.19

LIABILITIES AND EQUITY

PAYROLL TAXES PAYABLE	\$.00	
DUE TO GENERAL FUND	530,728.97	
DUE TO WATER/SEWER FUND	16,552.14	
MID-MISSOURI BANK	150,000.00	

TOTAL LIABILITIES \$ 697,281.11

EQUITY

FUND BALANCE	\$ - 134,155.30	
NET INCOME -LOSS	- 165,291.62	

TOTAL FUND EQUITY \$ - 299,446.92

TOTAL LIABILITIES AND EQUITY \$ 397,834.19

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 5 month period ended May 31, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
REVENUES							
ADULT PROGRAMS	\$ 13000.00	\$ 380.00	\$ 1083.33	\$ 6049.00	\$ 5416.65	\$ 632.35	\$ -6951.00
ADVERTISING INCOME	18000.00	0.00	1500.00	11960.27	7500.00	4460.27	-6039.73
CONCESSION INCOME	45000.00	1027.89	3750.00	5936.33	18750.00	-12813.67	-39063.67
FOURTH OF JULY	2000.00	125.00	166.67	3150.00	833.35	2316.65	1150.00
INTEREST INCOME	1500.00	1.68	125.00	7.93	625.00	-617.07	-1492.07
MISCELLANEOUS INCOME	10000.00	0.20	833.33	875.45	4166.65	-3291.20	-9124.55
MOBILE PHONE TOWER	11820.00	0.00	985.00	2955.00	4925.00	-1970.00	-8865.00
PARK FEES	2500.00	0.00	208.33	0.00	1041.65	-1041.65	-2500.00
REAL ESTATE TAXES	58000.00	0.00	4833.33	0.00	24166.65	-24166.65	-58000.00
FACILITY INCOME	30000.00	4550.00	2500.00	15057.50	12500.00	2557.50	-14942.50
SALES TAX	432000.00	28253.36	36000.00	164648.45	180000.00	-15351.55	-267351.55
SALES TAX - CAP IMP	145000.00	0.00	12083.33	48852.50	60416.65	-11564.15	-96147.50
SWIM POOL INCOME	100000.00	12100.80	8333.33	14468.30	41666.65	-27198.35	-85531.70
TRANSFERS IN -OUT	350000.00	0.00	29166.67	0.00	145833.35	-145833.35	-350000.00
YOUTH PROGRAMS	150000.00	12549.50	12500.00	48259.08	62500.00	-14240.92	-101740.92
TOTAL REVENUES	\$ 1368820.00	\$ 58988.43	\$ 114068.32	\$ 322219.81	\$ 570341.60	\$ -248121.79	\$ -1046600.19

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
May 31, 2011

GENERAL FIXED ASSETS

ASSETS

FIXED ASSETS, UNDEPRECIATED

\$ 3,132,701.57
=====

EQUITY

INVESTMENT IN GENERAL FIXED ASSETS

\$ 3,132,701.57
=====

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
May 31, 2011

GENERAL LONG-TERM DEBTS

ASSETS

AMOUNT AVAILABLE FOR DEBT RETIREMENT	\$ 62,452.03
AMOUNT AVAILABLE FOR DEBT RETIREMENT	158,044.38
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT	397,547.97
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT - 2001	1,366,955.62
AMOUNT TO BE PROVIDED-POLICE STATION	245,000.00
TOTAL ASSETS	<u>\$ 2,230,000.00</u>

LIABILITIES

CERTIFICATES OF PARTICIPATION PAYABLE	460,000.00
CERTIFICATE OF PARTICIPATION - 2001	1,525,000.00
LEASE-PURCHASE-POLICE STATION (2002)	245,000.00
TOTAL LIABILITIES	<u>\$ 2,230,000.00</u>

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City of Willard
Disbursements Journal
May 31, 2011

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
2214	5/31/11	MISSOURI DEPT OF REVENUE	1 1833	294.64		294.64
2215	5/31/11	MISSOURI DEPT OF REVENUE	1 1830	300.11		300.11
2216	5/31/11	TREASURER, STATE OF MISSOURI	1 1905	42.09		42.09
2217	5/31/11	CITY OF WILLARD	1 740	.50		.50
2218	5/31/11	CITY OF WILLARD	1 740	3,787.55		3,787.55
7767	5/31/11	KEVIN BELL	2 935	319.55		319.55
7768	5/31/11	POSTMASTER	2 885 2 1885	646.68 646.69		1,293.37
7769	5/31/11	POSTMASTER	2 876 2 1876	95.00 95.00		190.00
7770	5/31/11	DONNA STOTLAR	2 390	75.00		75.00
7771	5/31/11	JUSTIN REAVES	2 959	50.00		50.00
7772	5/31/11	DAVID BLAKEMORE	2 1959	50.00		50.00
7773	5/31/11	KENNY HERBERT	2 959	50.00		50.00
7774	5/31/11	KEVIN BELL	2 1959	50.00		50.00
9854	5/31/11	WHITNEY SHOFFNER	3 880	20.00		20.00

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City of Willard
Disbursements Journal
May 31, 2011

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
9855	5/31/11	AARON WEAVER	3 825	120.00		120.00
9856	5/31/11	VOID	3 880		.00	.00
9857	5/31/11	CHRISTINE ERWIN	3 723	135.00		135.00
9858	5/31/11	LISA KILLDAY	3 755	5.00		5.00
9859	5/31/11	JULIA BARGER	3 755	5.00		5.00
9860	5/31/11	SUSAN VANDOREN	3 755	50.00		50.00
9861	5/31/11	DIANA STASCAK	3 755	40.00		40.00
9862	5/31/11	MANDY HESEMAN	3 755	15.00		15.00
9863	5/31/11	TAMI SUTTON	3 723	30.00		30.00
9864	5/31/11	MICHAEL PIPES	3 723	75.00		75.00
9865	5/31/11	JOE KISERE	3 723	75.00		75.00
9866	5/31/11	PB & J JOLLY JUMPERS	3 938	557.50		557.50
9867	5/31/11	KEVIN MCDONALD	3 880	150.00		150.00
9868	5/31/11	POSTMASTER	3 876	190.00		190.00
9869	5/31/11	MID-MISSOURI BANK	3 870	718.44		718.44

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City of Willard
Disbursements Journal
May 31, 2011

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
9870	5/31/11	SAM'S CLUB	3 150 3 820	219.62 691.39		911.01
9871	5/31/11	ROBERT OLIVER	3 755	32.00		32.00
9872	5/31/11	WAL-MART	3 938	44.29		44.29
9873	5/31/11	CASH/POOL START UP	3 135	200.00		200.00
9874	5/31/11	POSTMASTER	3 885	507.35		507.35
11849	5/31/11	AC ELECTRICAL SYSTEMS	2 1900	270.00		270.00
11850	5/31/11	ALLIED WASTE SVC	2 943	10,434.87		10,434.87
11851	5/31/11	A T & T	2 959 2 1959	53.15 661.91		715.06
11852	5/31/11	A T & T/CINGULAR	2 1935	67.13		67.13
11853	5/31/11	AUTOMATED WASTE SVC	2 943	318.50		318.50
11854	5/31/11	COMMERCE BANK	2 885 2 1885	14.33 71.29		85.62
11855	5/31/11	COMMERCE BANK	2 885 2 935 2 935 2 945 2 1885 2 1935 2 1935	3.25 160.97 28.08 167.18 3.25 160.98 28.08		

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City of Willard
Disbursements Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
11856	5/31/11	CONCO QUARRIES, INC.	2 1935	377.55		551.79
11857	5/31/11	DOWNTOWN MINUTEMAN PRESS	2 885 2 1885	244.89 244.89		377.55
11858	5/31/11	EMPIRE ELECTRIC	2 955 2 1955	3,924.33 4,039.34		489.78
11859	5/31/11	GREENE COUNTY HEALTH DEPT	2 876	80.00		7,963.67
11860	5/31/11	GEMPLER'S	2 935 2 1935	124.67 124.68		80.00
11861	5/31/11	HERTZ EQUIPMENT RENTAL	2 935	63.00		249.35
11862	5/31/11	LAKELAND LABORATORIES	2 1876	135.00		63.00
11863	5/31/11	LOWES	2 1900	194.88		135.00
11864	5/31/11	MISSOURI LAGERS	2 910 2 1910	590.18 590.17		194.88
11865	5/31/11	MISSOURI ONE CALL	2 876 2 1876	74.10 74.10		1,180.35
11866	5/31/11	ONLINE INFORMATION SERVICES	2 885 2 1885	63.45 63.45		148.20
11867	5/31/11	O'REILLY'S AUTO PARTS	2 1900	275.41		126.90
						275.41

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City of Willard
Disbursements Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
11868	5/31/11	OZARK LASER & SHORING	2 935 2 1935	79.35 79.35		158.70
11869	5/31/11	REX SMITH OIL CO.	2 1959	699.22		699.22
11870	5/31/11	SCOTT GROSS CO., INC.	2 935	269.41		269.41
11871	5/31/11	SPRINGFIELD WINWATER WORKS	2 935	1,327.27		1,327.27
11872	5/31/11	UNIFIRST	2 935 2 1935	138.61 138.62		277.23
11873	5/31/11	VERIZON WIRELESS	2 959 2 1959	70.88 70.89		141.77
11874	5/31/11	WATER PRODUCTS, INC.	2 935	82.57		82.57
11875	5/31/11	WCA	2 943	3,123.00		3,123.00
16500	5/31/11	ARBOR DAY FOUNDATION	3 935	104.75		104.75
16501	5/31/11	ALEXANDER OPEN SYSTEMS, INC.	3 900	995.26		995.26
16502	5/31/11	AMERICAN RED CROSS	3 937	7.00		7.00
16503	5/31/11	A T & T	3 940	919.27		919.27
16504	5/31/11	AT & T/CINGULAR	3 940	20.33		20.33
16505	5/31/11	BAKER MECHANICAL SERVICES	3 900	62.50		62.50

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City of Willard
Disbursements Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
16506	5/31/11	BJ'S TROPHY SHOP	3 938	489.05		489.05
16507	5/31/11	COMMERCE TRUST CO.	3 855 3 870 3 872	1,350.00 129,299.38 120,000.00		250,649.38
16508	5/31/11	COMMERCE BANK	3 885 3 965	45.98 79.79		125.77
16509	5/31/11	COPY PRODUCTS	3 876	11.56		11.56
16510	5/31/11	DIVISION OF EMPLOYMENT SECURIT	3 825	3,054.29		3,054.29
16511	5/31/11	DIRECTV	3 876	81.99		81.99
16512	5/31/11	EMPIRE ELECTRIC	3 955	2,676.94		2,676.94
16513	5/31/11	FROG'S DETAILED SPECIALITIES	3 935	220.00		220.00
16514	5/31/11	KEE WES EQUIPMENT CO.	3 935	279.13		279.13
16515	5/31/11	LOWES	3 871 3 935	132.73 27.40		160.13
16516	5/31/11	MISSOURI LAGERS	3 910	870.08		870.08
16517	5/31/11	NPC, INTERNATIONAL	3 938	140.00		140.00
16518	5/31/11	O'REILLY'S AUTO PARTS	3 965	93.03		93.03

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City of Willard
Disbursements Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
16519	5/31/11	OZARKS COCA COLA	3 820	366.88		366.88
16520	5/31/11	PLAY IT AGAIN SPORTS	3 938	144.00		144.00
16521	5/31/11	RAMSEY SOLUTIONS	3 800	5.00		5.00
16522	5/31/11	RANDY BROWN	3 825	150.00		150.00
16523	5/31/11	UNIFIRST CORP	3 935	101.40		101.40
16524	5/31/11	US BANK	3 810	174.82		174.82
16525	5/31/11	VERIZON WIRELESS	3 940	83.19		83.19
16526	5/31/11	WILLARD CHAMBER OF COMMERCE	3 935	12.00		12.00
16999	5/31/11	WILLARD EAGLE STOP	1 140 1 150 1 1960	526.11 530.02 1,360.41		2,416.54
17000	5/31/11	WILLARD EAGLE STOP	1 140 1 1960	960.01 429.25		1,389.26
17001	5/31/11	DONNA GORDON	1 1945	179.03		179.03
17002	5/31/11	NANCY ELMS	1 1945	200.00		200.00
17003	5/31/11	WILLARD EAGLE STOP	1 140 1 150 1 1960 1 4960	130.07 184.03 828.55 60.01		1,202.66

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Disbursements Journal
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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
17004	5/31/11	MARK HUGHES	1 710	5.00		5.00
17005	5/31/11	LARRY HARNESS	1 320	1,000.00		1,000.00
17006	5/31/11	CARPENTER HOUSE	1 320	500.00		500.00
17007	5/31/11	DALE DUVAL	1 940	50.00		50.00
17008	5/31/11	COMMERCE BANK	1 876	164.97		164.97
17009	5/31/11	TRAVIS SANDERS	1 1880	92.86		92.86
27682	5/31/11	ALLIED WASTE SVC	1 2959	672.51		672.51
27683	5/31/11	A T & T	1 940 1 1940 1 2959	732.75 783.96 74.80		1,591.51
27684	5/31/11	A T & T/CINGULAR	1 940 1 5940	135.17 53.82		188.99
27685	5/31/11	BAIRD, LIGHTNER, MILLSAP & HAR	1 875	748.40		748.40
27686	5/31/11	BROOKLINE DOORWORKS	1 1900	187.00		187.00
27687	5/31/11	CARSON'S NURSERIES	1 2950	71.50		71.50
27688	5/31/11	CENTRAL DODGE	1 1965	335.75		335.75
27689	5/31/11	COMMERCE BANK	1 5945	311.85		

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City of Willard
Disbursements Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
27690	5/31/11	COMMERCE BANK	1 876 1 885 1 935 1 945	50.00 576.97 134.26 490.30		311.85
27691	5/31/11	COMMERCE BANK	1 1935	114.87		1,251.53
27692	5/31/11	COPY PRODUCTS, INC.	1 876 1 1876	238.42 28.26		114.87
27693	5/31/11	DIVISION OF EMPLOYMENT SECURIT	1 825	2,009.82		266.68
27694	5/31/11	DOWNTOWN MINUTEMAN PRESS	1 885	331.80		2,009.82
27695	5/31/11	EMPIRE ELECTRIC	1 955 1 1955 1 2930 1 2955	269.35 223.25 4,517.81 254.93		331.80
27696	5/31/11	EZ AUTO	1 1965	95.00		5,265.34
27697	5/31/11	GUTH LABORATORIES	1 1935	51.31		95.00
27698	5/31/11	HULSTON, JONES, & MARSH	1 1875	514.94		51.31
27699	5/31/11	INLAND PRINTING CO.	1 876	28.73		514.94
27700	5/31/11	JAY KEY SERVICE, INC.	1 876	211.15		28.73
27701	5/31/11	KIMBALL MIDWEST	1 2935	78.71		211.15
						78.71

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City of Willard
Disbursements Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	Page 10 NET
27702	5/31/11	LOWES	1 2900	20.29		
27703	5/31/11	MARMIC FIRE & SAFETY	1 1900	55.85		20.29
27704	5/31/11	MEDIACOM	1 876	10.00		55.85
27705	5/31/11	MISSOURI LAGERS	1 910 1 1910 1 2910 1 4910	650.52 5,827.17 502.54 347.50		10.00
27706	5/31/11	MOCCFOA	1 840	40.00		7,327.73
27707	5/31/11	MANAGEMENT DEV INSTITUTE	1 945	149.00		40.00
27708	5/31/11	MURFIN'S MARKET	1 1935	18.03		149.00
27709	5/31/11	OFFICER CPA FIRM LLC	1 805	3,725.34		18.03
27710	5/31/11	O'REILLY'S AUTO PARTS	1 2935 1 2965	46.94 372.39		3,725.34
27711	5/31/11	OZARKS TRANSPORTATION ORG	1 2880	1,384.98		419.33
27712	5/31/11	OZARKS COCA COLA	1 150	139.61		1,384.98
27713	5/31/11	OZARK FLAG DISTRIBUTORS	1 935	80.00		139.61
27714	5/31/11	PRE-PAID LEGAL SERVICES	1 1876	53.85		80.00
						53.85

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Disbursements Journal
May 31, 2011

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
27715	5/31/11	PURCHASE POWER	1 885	255.08		255.08
27716	5/31/11	REX SMITH OIL	1 2965 1 2965	1,062.32 1,360.01		2,422.33
27717	5/31/11	REYNOLDS, GOLD & GROSSER	1 875	2,762.00		2,762.00
27718	5/31/11	SPFD-GREENE CO HEALTH DEPT	1 1876	225.00		225.00
27719	5/31/11	SPFD FAMILY MEDICAL WALK-IN	1 1876	35.00		35.00
27720	5/31/11	SCENDEL PEST SERVICES	1 150 1 876 1 1876 1 2935	60.00 30.00 30.00 30.00		150.00
27721	5/31/11	SPRINGFIELD STAMP & ENGRAVING	1 935 1 1935	39.75 30.70		70.45
27722	5/31/11	SAWYER TIRE INC.	1 1965	400.05		400.05
27723	5/31/11	ST. JOHN'S CLINIC	1 1876	66.00		66.00
27724	5/31/11	SWMOCFOA	1 840	40.00		40.00
27725	5/31/11	UNIFIRST	1 935 1 1935 1 4935	29.40 46.00 24.00		99.40
27726	5/31/11	US BANK	1 810 1 1810	174.83 174.83		349.66

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Disbursements Journal
May 31, 2011

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
27727	5/31/11	VERIZON WIRELESS	1 1940 1 4940	360.11 66.75		
27728	5/31/11	VSP	1 1860	14.70		426.86
	5/31/11	Contra Entry	1 100		-42,268.25	14.70
	5/31/11	Contra Entry	1 125		-4,424.89	.00
	5/31/11	Contra Entry	2 100		-31,884.15	.00
	5/31/11	Contra Entry	3 100		- 265,878.34	.00
Journal Totals				344,455.63	- 344,455.63	

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City of Willard
Receipts Journal
May 31, 2011

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
C/R 1	5/31/11		1 740		-5,657.33
C/R 2	5/31/11		1 720		-1,381.79
C/R 3	5/31/11		1 650		-4,275.29
C/R 4	5/31/11		1 630		-14,280.29
C/R 5	5/31/11		1 700		-10,593.43
C/R 6	5/31/11		1 355		-1,000.00
C/R 7	5/31/11		1 730		-18,310.31
C/R 8	5/31/11		1 710		- 280.00
C/R 9	5/31/11		1 605		- 185.00
C/R 10	5/31/11		1 680		- 150.00
C/R 11	5/31/11		1 690		- 974.20
C/R 12	5/31/11		1 380		-8,358.98
C/R 13	5/31/11		1 695		- 968.00
C/R 20	5/31/11		2 705		-3,411.66
C/R 21	5/31/11		2 775		-3,443.45
C/R 22	5/31/11		2 780		-5,668.03
C/R 23	5/31/11		2 780		-53,940.00
C/R 24	5/31/11		2 370		-1,472.21
C/R 25	5/31/11		2 1735		-71,278.90
C/R 26	5/31/11		2 1705		-1,382.28
C/R 27	5/31/11		2 390		-3,650.00
C/R 28	5/31/11		2 760		-13,729.25

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City Of Willard
Receipts Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
C/R 29	5/31/11		2 420		- 370.00
c/r 30	5/31/11		3 625		-1,027.89
c/r 31	5/31/11		3 725		-28,253.36
c/r 32	5/31/11		3 723		-4,865.00
c/r 33	5/31/11		3 745		-12,100.80
c/r 34	5/31/11		3 650		- 125.00
c/r 35	5/31/11		3 360		-1,979.00
c/r 36	5/31/11		3 595		- 380.00
c/r 37	5/31/11		3 755		-12,696.50
C/R 29A	5/31/11		2 690		-80.00
court c/r	5/31/11		1 740		-4,642.00
	5/31/11	Contra Entry	1 100	66,414.62	
	5/31/11	Contra Entry	1 125	4,642.00	
	5/31/11	Contra Entry	2 100	158,425.78	
	5/31/11	Contra Entry	3 100	61,427.55	
Journal Totals				290,909.95	- 290,909.95

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City of Willard
General Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
AJE 1	5/31/11		1 100	92,198.00	
			1 370		-75,000.00
			1 380		-15,000.00
			1 605		-55.00
			1 680		-25.00
			1 695		-2,118.00
AJE 2	5/31/11		1 110	56.60	
			1 670		-56.60
AJE 3	5/31/11		1 105	171.14	
			1 670		- 171.14
AJE 4	5/31/11		1 101	6.40	
			1 670		-6.40
AJE 5	5/31/11		1 100	9,306.85	
			1 140	2,016.76	-28,264.49
			1 150		-2,201.69
			1 330		-3,608.76
			1 340		-1,512.00
			1 350		- 295.30
			1 355		- 500.06
			1 860		- 223.22
			1 910		- 594.45
			1 920	5,583.00	-24.86
			1 1860		- 640.45
			1 1876		-19.85
			1 1910	16,011.41	- 446.20
			1 1920		- 538.52
			1 1940		-21.87
			1 2860		-75.54
			1 2910	3,583.00	
			1 2920		
			1 4860		
			1 4910	1,888.65	
			1 4920	577.59	
			1 5920		
AJE 6	5/31/11		1 100		-10,219.26
			1 140	711.97	
			1 150	154.28	
			1 330	3,147.27	

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City of Willard
General Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
AJE 7	5/31/11		1 340	4,091.79	
			1 890	427.09	
			1 1890	1,224.87	
			1 2890	273.33	
			1 4890	144.48	
			1 5890	44.18	
					-26,770.07
			1 100	7,995.73	
			1 140		
			1 150	2,016.76	
			1 330		
			1 340		-2,092.93
			1 350		-3,412.06
			1 355		-1,443.00
			1 860		-295.30
			1 910		-500.06
			1 920		-223.32
			1 1860	5,583.00	
			1 1876		-594.45
			1 1910		-24.86
			1 1920		-619.26
			1 1940		-19.85
			1 2860		-446.20
			1 2910		-503.69
			1 2920	3,583.00	
			1 4860		-21.87
			1 4910		-75.54
			1 4920	1,888.65	
			1 5920	493.66	
					-9,832.54
AJE 8	5/31/11		1 100	611.67	
			1 140	154.28	
			1 150	3,135.66	
			1 330	3,900.93	
			1 340	427.09	
			1 890	1,184.34	
			1 1890	274.09	
			1 2890	144.48	
			1 4890		
					-26,191.35
AJE 9	5/31/11		1 100	7,506.07	
			1 140		
			1 150	2,016.76	
			1 330		-2,048.07

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City of Willard
General Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
			1 340		-3,324.92
			1 350		-1,407.00
			1 355		-295.30
			1 860		-500.06
			1 910		-223.32
			1 920	5,583.00	
			1 1860		-572.14
			1 1876		-24.86
			1 1910		-610.16
			1 1920	15,254.21	
			1 1940		-19.85
			1 2860		-446.20
			1 2910		-487.95
			1 2920	3,583.00	
			1 4860		-21.87
			1 4910		-75.54
			1 4920	1,888.65	
			1 5920	416.90	
AJE 10	5/31/11		1 100		-9,681.46
			1 140	574.21	
			1 150	154.28	
			1 330	3,105.36	
			1 340	3,803.12	
			1 890	427.09	
			1 1890	1,166.94	
			1 2890	274.09	
			1 4890	144.48	
			1 5890	31.89	
AJE 11	5/31/11		1 140	122.51	
			1 150	18.50	
			1 1965	1,312.49	
			1 2965		-1,453.50
AJE 12	5/31/11		1 100		-2,062.55
			1 140	458.48	
			1 150	118.93	
			1 860	730.99	
			1 1860	716.91	
			1 4860	37.24	
AJE 13	5/31/11		1 100		-299.40
			1 140	263.79	

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City Of Willard
General Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
aje 14	5/31/11		1 1885	35.61	
			1 140	290.00	
			1 690		- 210.00
			1 710		-80.00
aje 15	5/31/11		1 140		-25.00
			1 140		-29,432.47
			1 370	29,432.47	
			1 710	25.00	
aje 16	5/31/11		1 150	150,000.00	
			1 370	-	150,000.00
aje 17	5/31/11		1 150	1,979.00	
			1 675		-1,979.00
aje 18	5/31/11		1 150	3,385.79	
			1 330		-2,100.72
			1 340		- 967.07
			1 350		- 318.00
aje 20	5/31/11		2 100	-	225,000.00
			2 140	225,000.00	
aje 21	5/31/11		2 100		-1,131.93
			2 160	357.91	
			2 420	80.00	
			2 885	347.01	
			2 1885	347.01	
aje 22	5/31/11		2 100	19,425.01	
			2 370		- 192.91
			2 420		-25.00
			2 705		-1,580.20
			2 760		-1,694.51
			2 775		- 737.47
			2 780		- 207.46
			2 780		-6,248.08
			2 1705		- 365.38
			2 1735		-8,374.00
aje 23	5/31/11		2 100	7,544.43	
			2 370		-74.01

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City Of Willard
General Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
			2 705		-50.00
			2 760		- 864.00
			2 780		-3,121.60
			2 1735		-3,434.82
aje 24	5/31/11		2 124	125.53	
			2 670		-62.76
			2 1670		-62.77
aje 25	5/31/11		2 126	143.62	
			2 670		- 143.62
aje 26	5/31/11		2 420		-29,167.47
			2 860	844.78	
			2 890	948.92	
			2 920	12,404.32	
			2 1890	948.93	
			2 1920	12,404.33	
			2 1960	808.10	
aje 29	5/31/11		2 140		-29,482.47
			2 420	29,482.47	
aje 30	5/31/11		3 100		-6,053.54
			3 330		- 426.92
			3 340		- 488.87
			3 350		- 162.00
			3 860		-66.77
			3 880		- 170.00
			3 910		- 188.09
			3 920	4,702.70	
			3 923	2,853.49	
aje 31	5/31/11		3 330	426.92	
			3 340	488.87	
			3 350	162.00	
			3 360		-1,655.83
			3 890	578.04	
aje 32	5/31/11		3 100		-6,612.21
			3 330		- 449.16
			3 340		- 478.20
			3 350		- 156.00
			3 860		-66.77

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City of Willard
General Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
			3 910		- 187.18
			3 920	4,679.90	
			3 923	3,269.62	
aje 33	5/31/11		3 330	449.16	
			3 340	478.20	
			3 350	156.00	
			3 360		-1,691.49
			3 890	608.13	
aje 34	5/31/11		3 110	1.68	
			3 670		-1.68
aje 35	5/31/11		3 100	150,185.55	
			3 360		- 150,000.00
			3 690		- .20
			3 935		- 104.75
			3 965		-80.60
aje 36	5/31/11		2 960	808.09	
			3 100		-15,330.35
			3 360	15,000.00	
			3 885	46.96	
			3 935	128.39	
			3 937	155.00	
aje 37	5/31/11		3 360		-18.50
			3 965	18.50	
aje 38	5/31/11		3 360		-7,718.49
			3 820	139.61	
			3 860	291.71	
			3 876	60.00	
			3 890	462.84	
			3 920	6,050.28	
			3 960	714.05	
aje 39	5/31/11		3 360	134.31	
			3 935		- 134.31
aje 19a	5/31/11		1 150		-15,000.00
			1 380	15,000.00	
aje 19b	5/31/11		1 380	50.00	

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City Of Willard
General Journal
May 31, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
COURT AJE	5/31/11		1 605		-50.00
			1 315	835.50	
			1 315		- 350.00
			1 740		- 835.50
			1 740	350.00	
Journal Totals				943,849.29	- 943,849.29

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #6b
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

Following are the June, 2011, outstanding invoices.

Please approve.

Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number	Total Due
ACE150	AC ELECTRICAL SYSTEMS, INC.	1121860P	5/27/11	7/15/11	POOL PUMP REPAIR	3 937	240.00
ACE150	AC ELECTRICAL SYSTEMS, INC.	1121870S	6/10/11	7/15/11	LIFT STATION REPAI	2 1900	4032.72
ACE150	AC ELECTRICAL SYSTEMS, INC.	1121904S	6/09/11	7/15/11	REINSTALL PUMP	2 1900	90.00
ACE150	AC ELECTRICAL SYSTEMS, INC.	1121939S	6/20/11	7/15/11	LIFT STATION REPAI	2 1900	120.00
ACE150	AC ELECTRICAL SYSTEMS, INC.	1121940W	6/20/11	7/15/11	MEADOWS WELL REPAI	2 900	60.00
					Vendor Total		4542.72
AD0170	ADOLPH KIEFER & ASSC	11726711P	6/14/11	7/15/11	BACKSTROKE FLAGS	3 937	27.50
ADV175	ADVERTISING PLUS, INC	39123P	6/14/11	7/15/11	SWIM TEAM T-SHIRTS	3 937	252.35
ALO100	ALEXANDER OPEN SYSTEM, INC.	S10035181G	6/21/11	7/15/11	PHONE SERVICE#305	1 900	350.00
ALO100	ALEXANDER OPEN SYSTEM, INC.	S100349937G	5/05/11	7/15/11	PHONE REPAIRS	1 900	284.38
					Vendor Total		634.38
ALW150	ALLIED WASTE SERVICES #394	53111W	5/31/11	7/15/11	CITIZENS TRASH	2 943	10565.50
ARC110	AMERICAN RED CROSS	COW-1072P	6/30/11	7/15/11	LIFEGUARD TRAINING	3 937	314.00
ARC110	AMERICAN RED CROSS	COWPR-988P	5/30/11	7/15/11	LIFEGUARD TRAINING	3 937	689.00
					Vendor Total		1003.00
ATT115	A T & T	60111G	6/01/11	7/15/11	PHONE BILL	3 940	3232.82
ATT135	A T & T/CINGULAR	06252011G	6/30/11	7/15/11	PHONES	1 5940	189.74
ATT135	A T & T/CINGULAR	06252011P	6/30/11	7/15/11	PHONES	3 940	40.66
ATT135	A T & T/CINGULAR	06252011S	6/30/11	7/15/11	DATA CARD	2 1959	46.80
					Vendor Total		277.20
AUT125	AUTOMATED WASTE SERVICES	7096W	6/02/11	7/15/11	RESIDENTIAL TRASH	3 943	715.50
BBP100	BEST BUILT PARTS	24885S	6/23/11	7/15/11	PARTS FOR PUMP	2 1900	177.16
BJS110	BJ'S TROPHY SHOP	80028P	5/31/11	7/15/11	VOLLEYBALL METALS	3 936	92.90
CIS150	CIS DATA SERVICES, LLC	21596G	6/24/11	7/15/11	INSTALL CABLE	1 876	165.01
CIT105	CITY OF WILLARD	62011G	6/20/11	7/15/11	S&W JACKSON & HUGH	1 1959	157.59
COM380	COMMERCE TRUST COMPANY	62111S	6/21/11	7/15/11	CERT OF PART S&W	2 1870	56797.50
COM380	COMMERCE TRUST COMPANY	80111S	6/21/11	7/15/11	DEBT SERVICE SEWER	2 870	9130.63
					Vendor Total		65928.13
COM450	COMMERCE TRUST CO	60111W	6/22/11	7/15/11	DEBT SERVICE	2 1870	2671.87
COMMEM	COMMERCE CREDIT CARD SERVICES	M10406E	6/02/11	7/15/11	DEFIB PADS	1 5935	53.45
COMMGN	COMMERCE CREDIT CARD SERVICES	52311G	5/23/11	7/15/11	POSTAGE	1 935	0.50
COMMGN	COMMERCE CREDIT CARD SERVICES	52511G	5/25/11	7/15/11	POSTAGE	1 935	1.32
COMMGN	COMMERCE CREDIT CARD SERVICES	52611G	5/26/11	7/15/11	CLEANING SUPPLIES	1 935	5.94
COMMGN	COMMERCE CREDIT CARD SERVICES	60111G	6/01/11	7/15/11	ORGANIZER	1 885	5.00
COMMGN	COMMERCE CREDIT CARD SERVICES	60111G	6/01/11	7/15/11	COFFEE/PLANNER	1 935	84.97
COMMGN	COMMERCE CREDIT CARD SERVICES	61611G	6/16/11	7/15/11	OFFICE SUPPLIES	1 935	7.97
COMMGN	COMMERCE CREDIT CARD SERVICES	052611G	5/26/11	7/15/11	EMAIL HOSTING	1 876	120.00
COMMGN	COMMERCE CREDIT CARD SERVICES	467499G	6/18/11	7/15/11	BACKUP MONTHLY	1 935	50.00
COMMGN	COMMERCE CREDIT CARD SERVICES	8131995G	5/27/11	7/15/11	SOFTWARE	1 885	117.54
					Vendor Total		393.24
COMMLW	COMMERCE CREDIT CARD SERVICES	052011L	5/20/11	7/15/11	PRINTER	1 1935	119.99
COMMLW	COMMERCE CREDIT CARD SERVICES	052011L	5/20/11	7/15/11	PAGE STAND	1 1935	9.68
COMMLW	COMMERCE CREDIT CARD SERVICES	588092L	5/23/11	7/15/11	TRAINING	1 1945	436.72
COMMLW	COMMERCE CREDIT CARD SERVICES	2075981L	4/28/11	7/15/11	RIBBON CART	1 1935	44.13
COMMLW	COMMERCE CREDIT CARD SERVICES	3799019L	6/03/11	7/15/11	CREDIT FOR TAX	1 1945	-109.18
COMMLW	COMMERCE CREDIT CARD SERVICES	7842277L	5/19/11	7/15/11	COMPUTER BATTERY	1 1935	79.89
COMMLW	COMMERCE CREDIT CARD SERVICES	825386338L	5/19/11	7/15/11	LOGGING	1 1945	191.46
					Vendor Total		772.69
COMMPK	COMMERCE CREDIT CARD SERVICES	6111P	6/11/11	7/15/11	SHIPPING FEE	3 935	53.63
COMMPK	COMMERCE CREDIT CARD SERVICES	29675P	6/06/11	7/15/11	WATER TESTING SUPP	3 937	70.80
COMMPK	COMMERCE CREDIT CARD SERVICES	52611P	5/26/11	7/15/11	LANDSCAPING/POOL S	3 937	424.47
COMMPK	COMMERCE CREDIT CARD SERVICES	61011P	6/10/11	7/15/11	GROUNDS/FIRST AID	3 935	83.85
COMMPK	COMMERCE CREDIT CARD SERVICES	61311P	6/13/11	7/15/11	OFFICE SUPPLIES	3 935	25.62
COMMPK	COMMERCE CREDIT CARD SERVICES	61411P	6/14/11	7/15/11	BULBS	3 935	8.06
COMMPK	COMMERCE CREDIT CARD SERVICES	61411P	6/14/11	7/15/11	BULBS	3 935	34.21
COMMPK	COMMERCE CREDIT CARD SERVICES	61411P	6/14/11	7/15/11	POOL TOYS	3 937	24.00
COMMPK	COMMERCE CREDIT CARD SERVICES	042811P	4/28/11	7/14/20	POOL MUSIC	3 937	36.00
COMMPK	COMMERCE CREDIT CARD SERVICES	051911P	5/19/11	7/15/11	BOATWAX	3 935	40.03
COMMPK	COMMERCE CREDIT CARD SERVICES	205425P	6/09/11	7/15/11	SANCTION FEE	3 938	450.00
COMMPK	COMMERCE CREDIT CARD SERVICES	462474P	5/19/11	7/15/11	ID BADGE CLIPS	3 937	13.99
COMMPK	COMMERCE CREDIT CARD SERVICES	526611P	5/26/11	7/15/11	LANDSCAPING/POOL S	3 871	110.19
COMMPK	COMMERCE CREDIT CARD SERVICES	5/20/11P	5/20/11	7/15/11	SOFTWARE	3 935	85.00
					Vendor Total		1459.85

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CITY OF WILLARD
Unpaid Invoice Listing
July 06, 2011

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
		061511W	6/15/11	7/15/11	TRAINING GREENE CO	2 1945	90.00
		108425W	6/16/11	7/15/11	Batteries	2 935	71.80
		CS0119121W	6/13/11	7/15/11	ADVERTISING	2 1800	419.00
COMMWA	COMMERCE CREDIT CARD SERVICES						
COMMWA	COMMERCE CREDIT CARD SERVICES						
COMMWA	COMMERCE CREDIT CARD SERVICES						
					Vendor Total		580.80
		353333W	6/07/11	7/15/11	5/8 GRAVEL	2 935	89.67
CON165	CONCO QUARRIES, INC.	064239G	6/13/11	7/15/11	COPIER MAINT	3 876	263.11
CPI200	COPY PRODUCTS, INC						
		15443555808P	6/30/11	7/15/11	SATELLITE	3 876	81.99
DIR520	DIRECTV	61011P	6/10/11	7/15/11	BUS REPAIRS	3 965	495.93
DOJ300	DOUBLE J SERVICES, LLC						
		5096W	6/07/11	7/15/11	BILLING ENV	2 1885	1247.40
DOW100	DOWNTOWN MINUTEMAN PRESS	5098G	6/07/11	7/15/11	BUSINESS CARDS MAY	1 885	29.82
DOW100	DOWNTOWN MINUTEMAN PRESS				Vendor Total		1277.22
		063011G	6/30/11	7/15/11	UTILITIES	1 2955	5807.01
EMP210	EMPIRE ELECTRIC	063011P	6/30/11	7/15/11	UTILITIES	3 955	6206.07
EMP210	EMPIRE ELECTRIC	063011WS	6/30/11	7/15/11	UTILITIES	2 1955	12290.95
EMP210	EMPIRE ELECTRIC				Vendor Total		24304.03
		490035W	6/03/11	7/15/11	FLAT TIRE REPAIR	2 965	15.00
EZA150	EZ AUTO	490126L	6/15/11	7/15/11	ALIGNMENT	1 1965	60.00
EZA150	EZ AUTO				Vendor Total		75.00
		0479332P	7/01/11	7/15/11	QUARTERLY MONITERI	3 876	108.00
FED100	FEDERAL PROTECTION INC	61311P	6/13/11	7/15/11	4X8 SIGN	3 800	220.00
FRO560	FROG'S DETAILED SPECIALITIES	070111ST	7/01/11	7/15/11	RECYCLE CTR SIGN	1 2935	120.00
FRO560	FROG'S DETAILED SPECIALITIES				Vendor Total		340.00
		61511W	6/15/11	7/15/11	WATER TEST	2 876	80.00
GCH100	GREENE CO HEALTH DEPT	25663943S	6/06/11	7/15/11	EQUIPT FOR CRACK S	1 2895	470.02
HER180	HERTZ EQUIPMENT RENTAL	6790085G	6/27/11	7/15/11	SUPPLIES	1 935	1251.72
HLD100	HILAND DAIRY COMPANY	50091L	5/31/11	7/15/11	JUDGE	1 1875	250.00
HUL105	HULSTON, JONES & MARSH	649L	6/13/11	7/15/11	BATTERIES & CHARGE	1 1935	198.07
IC0155	ICOP	045854G	6/15/11	7/15/11	MAINTENANCE	1 876	16.72
INL105	INLAND PRINTING COMPANY	62411G	6/24/11	7/15/11	KEYS FOR FILE CAB	1 935	30.13
JAY580	JAY KEY SERVICE, INC.	8033233S	5/31/11	7/15/11	PIPE REPAIRS LIFT	2 1900	5733.00
JCI200	JCI	271G	6/30/11	7/15/11	MAPPING/WEBSITE	1 825	285.00
KZD100	KZ DESIGN & DETAILING LLC	271W	6/30/11	7/15/11	MAPPING	2 825	22.50
KZD100	KZ DESIGN & DETAILING LLC				Vendor Total		307.50
		16978S	6/17/11	7/15/11	WASTEWATER PLT TES	2 1876	135.00
LAK110	LAKELAND LABORATORIES	060611P	6/06/11	7/15/11	PAINT	3 936	99.76
LOW505	LOWES CREDIT SERVICES	061611P	6/16/11	7/15/11	RUBBER GLOVES	3 937	8.34
LOW505	LOWES CREDIT SERVICES	061611W	6/16/11	7/15/11	BLUE SPRAY PAINT	2 935	95.52
LOW505	LOWES CREDIT SERVICES	061711P	6/17/11	7/15/11	SUPPLIES	3 937	121.92
LOW505	LOWES CREDIT SERVICES	062111P	6/21/11	7/15/11	SUPPLIES	3 937	96.67
LOW505	LOWES CREDIT SERVICES	062111S	6/21/11	7/15/11	SHOVELS/TOOLS	2 1935	79.39
LOW505	LOWES CREDIT SERVICES	062111W	6/21/11	7/15/11	SHOVELS/TOOLS	2 935	79.39
LOW505	LOWES CREDIT SERVICES	062211P	6/22/11	7/15/11	SEVIN/SPRAYER	3 871	28.94
LOW505	LOWES CREDIT SERVICES	062311P	6/23/11	7/15/11	WRENCH RETURN	3 935	-2.05
LOW505	LOWES CREDIT SERVICES	062411P	6/24/11	7/15/11	SUPPLIES	3 935	12.97
LOW505	LOWES CREDIT SERVICES	061011ST	6/10/11	7/15/11	CAP	1 2965	20.70
LOW505	LOWES CREDIT SERVICES				Vendor Total		641.55
		14099L	6/30/11	7/15/11	JUDGE	1 1875	720.00
MAN160	MANN, WALTER, BISHOP & SHERMAN	558657P	5/31/11	7/15/11	ANNUAL FIRE ALARM	3 876	125.00
MAR150	MARMIC FIRE & SAFETY	21522941P	5/25/11	7/15/11	CHECKS	3 885	430.60
MCB150	MCBEE SYSTEMS	062311G	6/23/11	7/15/11	CABLE	1 876	10.00
MED230	MEDIACOM	063011G	6/30/11	7/15/11	GROUP INSURANCE	1 4860	7401.08
MER275	MERCY HEALTH PLANS	063011P	6/30/11	7/15/11	GROUP INSURANCE	3 860	1936.98
MER275	MERCY HEALTH PLANS	063011WS	6/30/11	7/15/11	GROUP INSURANCE	2 1860	4180.64
MER275	MERCY HEALTH PLANS				Vendor Total		13518.70
		063011G	6/30/11	7/15/11	UTILITIES	1 2959	190.41
MIS315	MISSOURI GAS ENERGY	063011P	6/30/11	7/15/11	UTILITIES	3 958	307.46
MIS315	MISSOURI GAS ENERGY						

CITY OF WILLARD
Unpaid Invoice Listing
July 06, 2011

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
MIS315	MISSOURI GAS ENERGY	063011S	6/30/11	7/15/11	UTILITIES	2 1959	90.42
					Vendor Total		588.29
MIS495	MISSOURI STATE HIGHWAY PATROL	201100104G	6/08/11	7/15/11	BACKGROUND CHECK	1 876	10.00
MOC100	MISSOURI ONE CALL	1060501WS	6/30/11	7/15/11	LOCATES	2 1876	100.10
MUR460	MURFIN'S MARKET	060211P	6/02/11	7/15/11	CONCESSIONS	3 820	22.86
MUR460	MURFIN'S MARKET	061711P	6/17/11	7/15/11	CONCESSIONS	3 938	43.15
					Vendor Total		66.01
NWM100	NW MEDIA	150662G	2/28/11	7/15/11	LEGAL REV & METER	2 800	221.00
NWM100	NW MEDIA	150782G	3/30/11	7/15/11	LEGAL FIN CLERK &	2 800	55.00
NWM100	NW MEDIA	150920G	4/27/11	7/15/11	LEGAL HEARING	1 800	30.00
NWM100	NW MEDIA	151014G	5/25/11	7/15/11	ALLSTARS ISSUE	1 800	20.00
					Vendor Total		326.00
OFF250	OFFICER CPA FIRM LLC	2064W	6/01/11	7/15/11	AUDIT 2010	2 1805	8246.34
ORE145	O'REILLY'S AUTO PARTS	061311	6/13/11	7/15/11	PARTS	1 2965	-63.43
ORE145	O'REILLY'S AUTO PARTS	22611P	6/21/11	7/15/11	TIES	3 935	14.98
ORE145	O'REILLY'S AUTO PARTS	60311ST	6/03/11	7/15/11	PARTS	1 2965	8.44
ORE145	O'REILLY'S AUTO PARTS	61011ST	6/10/11	7/15/11	PARTS	1 2965	206.92
ORE145	O'REILLY'S AUTO PARTS	62011ST	6/23/11	7/15/11	PARTS	1 2965	18.38
ORE145	O'REILLY'S AUTO PARTS	62311ST	6/23/11	7/15/11	FILTERS	1 2965	11.84
ORE145	O'REILLY'S AUTO PARTS	132316ST	6/17/11	7/15/11	LEAK SEAL/CHARGE K	1 2965	50.97
					Vendor Total		248.10
ORS100	OZARK RACING SYSTEMS	550P	6/18/11	7/15/11	TRIATHLON TIMES	3 938	750.00
OZA255	OZARKS COCA COLA	60111P	6/01/11	7/15/11	SODA CON	3 820	239.59
OZA255	OZARKS COCA COLA	60111P	6/01/11	7/15/11	SODA CON	3 820	331.86
OZA255	OZARKS COCA COLA	60811P	6/08/11	7/15/11	SODA CON	3 820	344.91
OZA255	OZARKS COCA COLA	61511P	6/15/11	7/15/11	SODA CON	3 820	373.90
OZA255	OZARKS COCA COLA	62211P	6/22/11	7/15/11	SODA CONCESSION	3 820	57.94
OZA255	OZARKS COCA COLA	62211P	6/22/11	7/15/11	SODA CON	3 820	279.10
OZA255	OZARKS COCA COLA	10504787P	6/30/11	7/15/11	CONCESSIONS	3 820	171.17
					Vendor Total		1798.47
PAS100	PLAY IT AGAIN SPORTS	1111S	6/08/11	7/15/11	STAFF SHIRTS	3 935	365.75
PAS100	PLAY IT AGAIN SPORTS	11124	6/10/11	7/15/11	BASEBALL SHIRTS	3 936	413.00
PAS100	PLAY IT AGAIN SPORTS	11136	6/16/11	7/15/11	TRI SHIRTS	3 938	570.00
PAS100	PLAY IT AGAIN SPORTS	11086P	5/27/11	7/15/11	POOL SHIRTS	3 937	623.25
PAS100	PLAY IT AGAIN SPORTS	11113P	6/07/11	7/15/11	BOWLING SHIRT/HATS	3 936	1004.50
PAS100	PLAY IT AGAIN SPORTS	11114P	6/08/11	7/15/11	BASEBALL COACHES	3 937	873.50
PAS100	PLAY IT AGAIN SPORTS	11123P	6/10/11	7/15/11	BASEBALL SHIRTS	3 936	552.00
PAS100	PLAY IT AGAIN SPORTS	11125P	6/10/11	7/15/11	BASEBALL SHIRTS	3 936	908.50
PAS100	PLAY IT AGAIN SPORTS	11126P	6/10/11	7/15/11	BASEBALL SHIRTS	3 936	686.00
PAS100	PLAY IT AGAIN SPORTS	11134P	6/15/11	7/15/11	BASEBALL SHIRTS	3 935	32.40
PAS100	PLAY IT AGAIN SPORTS	11143P	6/20/11	7/15/11	BASEBALL COACH	3 935	120.00
PAS100	PLAY IT AGAIN SPORTS	11149P	6/26/11	7/15/11	SHIRTS	3 935	112.00
					Vendor Total		6260.90
PIT200	PITNEY BOWES	60811G	6/08/11	7/15/11	POSTAGE	1 885	252.94
PPI150	PARTCH PLUMBING, INC.	4784P	6/20/11	7/15/11	OVEN REPAIRS	3 900	170.00
PRE250	PRE-PAID LEGAL SERVICES, INC.	62511L	6/25/11	7/15/11	LEGAL	1 1876	53.85
RAC450	RACE BROS. FARM SUPPLY, INC.	61311ST	6/13/11	7/15/11	SAFE TRIANGLES	1 2935	41.70
RAY125	RAYMOND L. HOPPER	063011PD	6/30/11	7/15/11	INSPECTIONS	1 4825	585.00
REA225	REAVIS WATER WELL	441W	6/13/11	7/15/11	REBOOT SCDA	2 900	115.00
REC500	RECREONICS INC.	059574P	6/10/11	7/15/11	ACID FEEDER PUMP	3 937	434.19
REN390	RENEGADE CHEMICALS LLC	10075P	6/01/11	7/15/11	MURIATIC ACID	3 937	220.00
REN390	RENEGADE CHEMICALS LLC	10209P	6/20/11	7/15/11	MURIATIC ACID	3 937	220.00
					Vendor Total		440.00
REX380	REX SMITH OIL CO.	72395SW	6/01/11	7/15/11	DYED DIESEL	2 1960	770.26
REX380	REX SMITH OIL CO.	72396ST	6/01/11	7/15/11	CLEAR DIESEL #2	1 2960	1388.99
					Vendor Total		2159.25
RGG200	REYNOLDS, GOLD & GROSSER PC	148060G	6/30/11	7/15/11	LEGAL	1 875	2287.12
RGG200	REYNOLDS, GOLD & GROSSER PC	148060WS	6/30/11	7/15/11	LEGAL	2 1875	238.00
					Vendor Total		2525.12
SAS150	SASCO PAVEMENT COATING, INC.	9286ST	6/11/11	7/15/11	PAVING	1 2895	2983.00

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Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number	Total Due
SC0150	SCOTT GROSS CO. INC.	2053038ST	6/16/11	7/15/11	ACETYLENE	1 2935	18.56
SC0150	SCOTT GROSS CO. INC.	2490372ST	5/22/11	7/15/11	WELDING SUPPLIES	1 2935	291.66
					Vendor Total		310.22
SFM100	SPRINGFIELD FAMILY MEDICAL	051111S	5/31/11	7/15/11	DRUG SCREEN	2 1876	35.00
SFM100	SPRINGFIELD FAMILY MEDICAL	5116-110608G	6/08/11	7/15/11	PRE EMPL SCREENING	2 876	90.00
					Vendor Total		125.00
SPR275	SPRINGFIELD WINWATER WORKS CO	282781W	6/01/11	7/15/11	SADDLE STRAPS	2 935	80.84
SPR275	SPRINGFIELD WINWATER WORKS CO	282882W	6/09/11	7/15/11	REPAIR BAND	2 935	21.79
					Vendor Total		102.63
SPR410	SPRINGFIELD POOL & SPA	126138-1P	6/15/11	7/15/11	POOL SERVICE	3 937	135.68
SPS150	SCHENDEL PEST SERVICES	550159654G	6/13/11	7/15/11	PEST CONTROL	3 876	150.00
STI150	SAWYER TIRE INC.	6092P	6/01/11	7/15/11	TIRE REPAIR LAWN	3 965	7.50
STI150	SAWYER TIRE INC.	6649P	6/28/11	7/15/11	TIRE REPAIR	3 965	32.45
					Vendor Total		39.95
STJ230	ST JOHN'S CLINIC	400434849P	6/16/11	7/15/11	LIFEGUARD INJURY	3 876	176.00
SWM175	SWIM AND TRI	51111P	5/11/11	7/15/11	CUSTOM SWIM CAPS	3 937	137.50
TRI300	TRINITY ELECTRIC CO., INC	14829P	6/16/11	7/15/11	REPAIR SCOREBOARD	3 900	912.95
TSB150	THE STARTING BLOCK	61511P	6/15/11	7/15/11	SWIM SUITS	3 937	520.00
UNI110	UNIFIRST CORP	2968P	6/28/11	7/15/11	MATS	3 935	60.00
UNI110	UNIFIRST CORP	2969L	6/28/11	7/15/11	MATS	1 1935	57.50
UNI110	UNIFIRST CORP	2970G	6/28/11	7/15/11	MATS & UNIFORM	1 4935	66.75
UNI110	UNIFIRST CORP	2971P	6/28/11	7/15/11	MATS	3 935	66.75
					Vendor Total		251.00
USA405	US BANK	180280455G	6/21/11	7/15/11	COPIERS	1 885	524.48
UTI115	UTILITY SERVICE CO, INC	267513W	6/30/11	7/15/11	TOWER MAINT	2 900	10932.00
UTI115	UTILITY SERVICE CO, INC	26595826671W	6/11/11	7/15/11	TOWER MAINTENANCE	2 900	4495.04
					Vendor Total		15427.04
VER100	VERIZON WIRELESS	063011G	6/30/11	7/15/11	PHONES	1 4940	422.94
VER100	VERIZON WIRELESS	063011P	6/30/11	7/15/11	PHONES	3 940	83.92
VER100	VERIZON WIRELESS	063011WS	6/30/11	7/15/11	PHONES	2 1959	137.08
					Vendor Total		643.94
VES500	VESTAL EQUIPMENT, INC.	47341ST	6/09/11	7/15/11	OIL TANK	1 2965	62.96
VSP130	VISION SERVICE PLAN - (IC)	62411G	6/24/11	7/15/11	GROUP INSURANCE	1 4860	106.33
VSP130	VISION SERVICE PLAN - (IC)	061711P	6/17/11	7/15/11	GROUP INSURANCE	3 860	23.52
VSP130	VISION SERVICE PLAN - (IC)	061711WS	6/17/11	7/15/11	GROUP INSURANCE	2 1860	183.75
					Vendor Total		313.60
WAT115	WATER PRODUCTS, INC.	0866188W	6/09/11	7/15/11	HANDHELD & SOFTWARE	2 880	9814.09
WAT115	WATER PRODUCTS, INC.	168048WS	6/24/11	7/15/11	HAND HELD READERS	2 1880	12275.75
					Vendor Total		22089.84
WAT250	WATERWORK SPECIALITIES, INC.	200220W	5/05/11	7/15/11	REPAIR KIT	2 935	1400.00
WAT250	WATERWORK SPECIALITIES, INC.	200267W	6/10/11	7/15/11	SUPPLIES	2 935	2682.50
WAT250	WATERWORK SPECIALITIES, INC.	21000618W	6/17/11	7/15/11	CAP	2 935	13.25
					Vendor Total		4095.75
WCA100	WCA MO - CITY BILLING	52611W	5/26/11	7/15/11	RESIDENTIAL TRASH	2 943	3057.00
WIL290	WILLARD FAST LUBE	61711P	6/17/11	7/15/11	BUS REPAIR	3 965	63.82
WIN100	WINDSTREAM COMMUNICATIONS	11162474G	6/16/11	7/15/11	SHOP PHONE	1 2959	150.18
WRI110	WRIGHT EXPRESS	26491805G	6/30/11	7/15/11	GAS	1 4960	3386.20
WRI110	WRIGHT EXPRESS	26491805P	6/30/11	7/15/11	GAS	3 960	707.74
WRI110	WRIGHT EXPRESS	26491805WS	6/30/11	7/15/11	GAS	2 1960	851.42
					Vendor Total		4945.36
					Final Total		227045.78
							=====
							248.00
							285.00
							2187.38
							2287.12
							615.11
1	800	0	ADVERTISING (GCG)				
1	825	0	CONTRACT LABOR (GCG)				
1	860	0	GROUP INSURANCE (GCG)				
1	875	0	LEGAL (GCG)				
1	876	0	PROFESSIONAL (GCG)				

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Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
1	885 0				OFFICE SUPPLIES (GCG)		580.14
1	900 0				REPAIRS AND MAINTENANCE (GCG)		634.38
1	935 0				SUPPLIES (GCG)		503.29
1	940 0				TELEPHONE (GCG)		869.08
1	955 0				UTILITIES-ELECTRIC (GCG)		526.97
1	958 0				UTILITIES-GAS		101.58
1	959 0				UTILITIES-OTHER (GCG)		117.59
1	1860 0				GROUP INSURANCE (LAW)		4982.50
1	1875 0				LEGAL (LAW)		970.00
1	1876 0				PROFESSIONAL (LAW)		105.82
1	1885 0				OFFICE EXPENSE (LAW)		174.82
1	1935 0				SUPPLIES (LAW)		699.78
1	1940 0				TELEPHONE (LAW)		1146.22
1	1945 0				TRAVEL & TRAINING (LAW)		519.00
1	1955 0				UTILITIES-ELECTRIC (LAW)		385.51
1	1959 0				UTILITIES-OTHER (LAW)		40.00
1	1960 0				VEHICLE EXPENSES-GAS		3306.19
1	1965 0				VEHICLE EXPENSE-OTHER		60.00
1	2895 0				PAVING (STREETS)		3453.02
1	2930 0				STREET LIGHTS (STREETS)		4551.55
1	2935 0				SUPPLIES (STREETS)		538.00
1	2955 0				UTILITIES-ELECTRIC (ST)		342.98
1	2959 0				UTILITIES-OTHER (ST)		314.94
1	2960 0				VEHICLE EXPENSE-GAS		1388.99
1	2965 0				VEHICLE EXPENSE-OTHER		316.78
1	4825 0				CONTRACT LABOR (P&D)		585.00
1	4860 0				GROUP INSURANCE (P&D)		337.53
1	4935 0				SUPPLIES (P&D)		59.40
1	4940 0				TELEPHONE (P&D)		63.11
1	4960 0				VEHICLE EXPENSE-GAS		80.01
1	5935 0				SUPPLIES (EM)		53.45
1	5940 0				TELEPHONE (EM)		54.57
Total for Fund #: 1							33484.81
2	800 0				ADVERTISING (WATER)		287.50
2	805 0				AUDIT (WATER)		4123.17
2	825 0				CONTRACT LABOR (WATER)		22.50
2	860 0				GROUP INSURANCE (WATER)		2182.19
2	870 0				INTEREST EXPENSE (WATER)		10466.56
2	875 0				LEGAL (WATER)		133.00
2	876 0				PROFESSIONAL (WATER)		165.05
2	880 0				MISCELLANEOUS (WATER)		15951.96
2	885 0				OFFICE SUPPLIES (WATER)		623.70
2	900 0				REPAIRS AND MAINTENANCE (WATER)		15602.04
2	935 0				SUPPLIES (WATER)		4534.76
2	943 0				TRASH EXPENSE		13622.50
2	945 0				TRAVEL AND TRAINING (WATER)		45.00
2	955 0				UTILITIES-ELECTRIC (WATER)		7731.09
2	959 0				UTILITIES-OTHER (WATER)		121.69
2	960 0				VEHICLE EXPENSES-GAS		425.71
2	965 0				VEHICLE EXPENSE-OTHER		15.00
2	1800 0				ADVERTISING (SEWER)		209.50
2	1805 0				AUDIT (SEWER)		4123.17
2	1860 0				GROUP INSURANCE (SEWER)		2182.20
2	1870 0				INTEREST EXPENSE (SEWER)		58133.44
2	1875 0				LEGAL (SEWER)		105.00
2	1876 0				PROFESSIONAL (SEWER)		220.05
2	1880 0				MISCELLANEOUS (SEWER)		6137.88
2	1885 0				OFFICE SUPPLIES (SEWER)		623.70
2	1900 0				REPAIRS AND MAINTENANCE (SEWER)		10152.88
2	1935 0				SUPPLIES (SEWER)		79.39
2	1945 0				TRAVEL AND TRAINING (SEWER)		45.00
2	1955 0				UTILITIES-ELECTRIC (SEWER)		4559.86
2	1959 0				UTILITIES-OTHER (SEWER)		867.67
2	1960 0				VEHICLE EXPENSES-GAS		1195.97
Total for Fund #: 2							164689.13
3	800 0				ADVERTISING		220.00
3	820 0				CONCESSIONS		1821.33
3	860 0				GROUP INSURANCE		1960.50
3	871 0				LANDSCAPING		200.21
3	876 0				PROFESSIONAL		583.75
3	885 0				OFFICE SUPPLIES		605.42
3	900 0				REPAIRS AND MAINTENANCE		1082.95
3	935 0				SUPPLIES-GENERAL (PARK)		1810.46
3	936 0				SUPPLIES-SPORTS		3756.66
3	937 0				SUPPLIES-AQUATIC		5434.83
3	938 0				SUPPLIES-SPECIAL ACTIVITY (PARK)		1813.15
3	940 0				TELEPHONE		1046.11
3	943 0				943		715.50
3	955 0				UTILITIES-ELECTRIC (PARK)		6206.07
3	958 0				UTILITIES-GAS (PARK)		307.46
3	960 0				VEHICLE EXPENSES-GAS		707.74
3	965 0				VEHICLE EXPENSE-OTHER		599.70
Total for Fund #: 3							28871.84

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #6c
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

Following are the June, 2011, utility adjustment report.

Please approve.

05.12.11

UTILITY BILLING ADJUSTMENTS REPORT

FROM 6/01/2011 TO 6/30/2011

ACCOUNT #	SERV ADJ	ADJ DATE	PERIOD	NAME	COMMENT	MISC TAX	MISC PEN	TOTAL
		SERVICE		TAX	PENALTY	MISC SERV		
180159002	WA SHUT	6/01/11	2	STEVEN DUVAL	PA NOT KEPT			
	PREVIOUS	12.00		.27	2.60	.00	.00	14.87
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	12.00		.27	52.60	.00	.00	64.87
705180101	WA MISC	6/02/11	1	MARY R BARNES	PAYMENT POSTING ERROR			
	PREVIOUS	.00		.00	.00	.00	.00	.00
	ADJUSTMENT	.00		.00	2.97-	.00	.00	2.97-
	CURRENT	.00		.00	2.97-	.00	.00	2.97-
804310002	WA SHUT	6/02/11	3	HOLI HOUSE	REFUND DUE TO ERROR			
	PREVIOUS	.00		.00	45.57	.00	.00	45.57
	ADJUSTMENT	.00		.00	50.00-	.00	.00	50.00-
	CURRENT	.00		.00	4.43-	.00	.00	4.43-
119015103	WA SHUT	6/03/11	2	ONTARIO TURNER	PA NOT KEPT - SHUT OFF			
	PREVIOUS	22.00		.50	2.20	.00	.00	24.70
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	22.00		.50	52.20	.00	.00	74.70
603090002	WA SHUT	6/03/11	2	PAT BOWERS	PENALTY			
	PREVIOUS	26.00		1.69	2.60	.00	.00	30.29
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	26.00		1.69	52.60	.00	.00	80.29
605520002	WA MISC	6/03/11	1	JAIME JIMENEZ	PA NOT KEPT - SHUT OFF			
	PREVIOUS	14.00		.32	.00	.00	.00	14.32
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	14.00		.32	50.00	.00	.00	64.32
921023001	WA SHUT	6/03/11	2	MATT/MELISSA WARD	PA NOT KEPT SHUT-OFF			
	PREVIOUS	22.00		.17	2.20	.00	.00	24.37
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	22.00		.17	52.20	.00	.00	74.37
965077003	WA SHUT	6/03/11	2	JESSICA BENJAMIN	PA NOT KEPT SHUT-OFF			
	PREVIOUS	20.00		1.00	2.00	.00	.00	23.00
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	20.00		1.00	52.00	.00	.00	73.00
180052003	WA PNLT	6/06/11	1	AARON B/ALISON BERKSHIRE	Returned check for closed account			
	PREVIOUS	18.00		1.17	.00	.00	.00	19.17
	ADJUSTMENT	.00		.00	25.00	58.19	.00	83.19
	CURRENT	18.00		1.17	25.00	58.19	.00	102.36
205700102	WA SHUT	6/06/11	2	JEWELL WEBB	PA NOT KEPT SHUT-OFF			
	PREVIOUS	33.00		2.43	.00	.00	.00	35.43
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	33.00		2.43	50.00	.00	.00	85.43
603200103	WA SHUT	6/06/11	2	SAMMY BRASHEARS	PA NOT KEPT SHUT-OFF			
	PREVIOUS	18.00		.41	1.80	.00	.00	20.21
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	18.00		.41	51.80	.00	.00	70.21
205700102	WA SHUT	6/07/11	2	JEWELL WEBB	REMOVE PER KR			
	PREVIOUS	33.00		2.43	50.00	.00	.00	85.43
	ADJUSTMENT	.00		.00	50.00-	.00	.00	50.00-
	CURRENT	33.00		2.43	.00	.00	.00	35.43
180178000	WA MISC	6/09/11	2	HEATHER HOWERTON	PAYMENT NOT POSTED			
	PREVIOUS	8.19		1.43	3.40	.00	.00	13.02
	ADJUSTMENT	.00		.00	3.40-	40.00-	.00	43.40-
	CURRENT	8.19		1.43	.00	40.00-	.00	30.38-
180187000	WA MISC	6/09/11	1	HEATHER McCARTER	PAYMENT POSTED IN ERROR			
	PREVIOUS	12.00		.78	.00	.00	.00	12.78

*** CITY OF WILLARD MO ***
UTILITY BILLING ADJUSTMENTS REPORT

FROM 6/01/2011 TO 6/30/2011

ACCOUNT #	SERV ADJ	ADJ DATE SERVICE	PERIOD	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
									40.00-
					.00	40.00-	.00	.00	27.22-
					.78	40.00-	.00	.00	
100340201	SE MISC	6/17/11	1	JACK MCKEEHAN/DONALD STEVENS		OVERBILLED			28.24
					.00	.00	.00	.00	64.72-
					.00	64.72-	.00	.00	36.48-
					.00	64.72-	.00	.00	
100340201	SE MISC	6/17/11	1	JACK MCKEEHAN/DONALD STEVENS					36.48-
					.00	64.72-	.00	.00	26.48-
					.00	26.48-	.00	.00	62.96-
					.00	91.20-	.00	.00	
100340201	WA MISC	6/17/11	1	JACK MCKEEHAN/DONALD STEVENS		OVER BILLED			12.27
					.27	.00	.00	.00	61.09-
					.81-	24.28-	.00	.00	48.82-
					.54-	24.28-	.00	.00	
100340201	WA MISC	6/17/11	1	JACK MCKEEHAN/DONALD STEVENS		OVERBILLED			48.82-
					.54-	36.00-	.00	.00	14.38-
					.32-	14.06-	.00	.00	63.20-
					.86-	50.06-	.00	.00	
301240102	PR MISC	6/17/11	1	PAUL/ JANIE BARKER		CHARGED IN ERROR			.00
					.00	.00	.00	.00	3.00-
					.00	3.00-	.00	.00	3.00-
					.00	3.00-	.00	.00	
301240102	SC MISC	6/17/11	1	PAUL/ JANIE BARKER		CHARGED IN ERROR			.00
					.00	.00	.00	.00	.70-
					.00	.70-	.00	.00	.70-
					.00	.70-	.00	.00	
330022502	SE MISC	6/17/11	1	MELISSA PECK		SE FIXED - DIDN'T STICK			.00
					.00	.00	.00	.00	36.80-
					.00	36.80-	.00	.00	36.80-
					.00	36.80-	.00	.00	
330024001	SE MISC	6/17/11	1	GINGER OGDEN		LEAK ADJ/AVG ADJ			.00
					.00	.00	.00	.00	66.24-
					.00	66.24-	.00	.00	66.24-
					.00	66.24-	.00	.00	
330024001	WA LEAK	6/17/11	1	GINGER OGDEN		LEAK ADJ			.00
					.00	.00	.00	.00	17.38-
					.00	17.00-	.00	.00	17.38-
					.38-	17.00-	.00	.00	
502560101	WA SHUT	6/17/11	2	MARLETA PACHECO		REFUND DUE TO CANCEL			67.91
					51.60	.00	.00	.00	50.00-
					50.00-	.00	.00	.00	17.91
					1.60	.00	.00	.00	
502610001	SE LEAK	6/17/11	1	DANIEL SNIDER		ADJ DUE TO LEAK			96.40
					.00	.00	.00	.00	95.68-
					.00	95.68-	.00	.00	.72
					.00	95.68-	.00	.00	
502610001	WA LEAK	6/17/11	2	DANIEL SNIDER		LEAK ADJ			.00
					.00	.00	.00	.00	32.11-
					11.66-	20.00-	.00	.00	32.11-
					11.66-	20.00-	.00	.00	
604250001	WA METR	6/17/11	1	EDWARD THOMPSON		OVERBILLED/METER MISREAD			132.46
					11.80	.00	.00	.00	100.02-
					16.17-	82.00-	.00	.00	32.44
					4.37-	82.00-	.00	.00	

05.12.11

UTILITY BILLING ADJUSTMENTS REPORT

FROM 6/01/2011 TO 6/30/2011

ACCOUNT #	SERV ADJ	ADJ DATE	PERIOD	NAME	COMMENT	MISC SERV	MISC TAX	MISC PEN	TOTAL
		SERVICE		TAX	PENALTY				
920007101	WA SHUT	6/17/11	2	BRANDI LAUTHERN	REFUND DUE TO CANCEL				
	PREVIOUS	16.00		1.04	51.60	.00	.00	.00	68.64
	ADJUSTMENT	.00		.00	50.00-	.00	.00	.00	50.00-
	CURRENT	16.00		1.04	1.60	.00	.00	.00	18.64
921009501	SE MISC	6/17/11	1	ROBERT BEURLEIN	ADJ INCORRECT				
	PREVIOUS	.00		.00	.00	.00	.00	.00	.00
	ADJUSTMENT	.00		.00	.00	3.68-	.00	.00	3.68-
	CURRENT	.00		.00	.00	3.68-	.00	.00	3.68-
921023502	WA MISC	6/17/11	2	DEBORAH HOBUSCH	ADJ DUE TO HIGH USAGE				
	PREVIOUS	146.00		7.27	14.60	.00	.00	.00	167.87
	ADJUSTMENT	.00		1.46-	18.60-	65.00-	.00	.00	85.06-
	CURRENT	146.00		5.81	4.00-	65.00-	.00	.00	82.81
921030501	SE MISC	6/17/11	1	JAY CARTER	SE NOT AVG CORRECTLY				
	PREVIOUS	.00		.00	.00	.00	.00	.00	.00
	ADJUSTMENT	.00		.00	.00	14.72-	.00	.00	14.72-
	CURRENT	.00		.00	.00	14.72-	.00	.00	14.72-
932055500	WA MISC	6/17/11	1	JUDY MCDARIS	BILLED IN ERROR				
	PREVIOUS	12.00		.78	1.20	.00	.00	.00	13.98
	ADJUSTMENT	.00		.78-	1.20-	12.00-	.00	.00	13.98-
	CURRENT	12.00		.00	.00	12.00-	.00	.00	.00
965034001	WA LEAK	6/17/11	1	TODD MOWELL	LEAK ADJ				
	PREVIOUS	132.00		.99	.00	.00	.00	.00	132.99
	ADJUSTMENT	.00		.41-	.00	54.00-	.00	.00	54.41-
	CURRENT	132.00		.58	.00	54.00-	.00	.00	78.58
965055001	WA MISC	6/17/11	1	W R BUCKMASTER	BILLED IN ERROR				
	PREVIOUS	12.00		.09	.00	.00	.00	.00	12.09
	ADJUSTMENT	.00		.09-	.00	12.00-	.00	.00	12.09-
	CURRENT	12.00		.00	.00	12.00-	.00	.00	.00
932003001	WA LEAK	6/21/11	2	RONALD & MARSHA BOWER	LEAK ADJ				
	PREVIOUS	584.00		4.38	.00	.00	.00	.00	588.38
	ADJUSTMENT	.00		2.10-	.00	280.00-	.00	.00	282.10-
	CURRENT	584.00		2.28	.00	280.00-	.00	.00	306.28
907320001	WA PNLT	6/22/11	1	JOYCE L MAUDLIN	Returned check for 37.12 plus penalty				
	PREVIOUS	16.00		.36	.00	.00	.00	.00	16.36
	ADJUSTMENT	.00		.00	25.00	37.12	.00	.00	62.12
	CURRENT	16.00		.36	25.00	37.12	.00	.00	78.48
100310002	WA SHUT	6/28/11	2	ROBINETTE DORTCH					
	PREVIOUS	26.00		.59	2.60	.00	.00	.00	29.19
	ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
	CURRENT	26.00		.59	52.60	.00	.00	.00	79.19
100320101	WA SHUT	6/28/11	2	BRIAN LATIMER					
	PREVIOUS	16.00		.36	1.60	.00	.00	.00	17.96
	ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
	CURRENT	16.00		.36	51.60	.00	.00	.00	67.96
100320101	WA SHUT	6/28/11	2	BRIAN LATIMER					
	PREVIOUS	16.00		.36	51.60	.00	.00	.00	67.96
	ADJUSTMENT	.00		.00	50.00-	.00	.00	.00	50.00-
	CURRENT	16.00		.36	1.60	.00	.00	.00	17.96
110019901	WA SHUT	6/28/11	2	RAMON SEELYE					
	PREVIOUS	16.00		.36	1.60	.00	.00	.00	17.96
	ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
	CURRENT	16.00		.36	51.60	.00	.00	.00	67.96
110019901	WA SHUT	6/28/11	2	RAMON SEELYE	REFUND DUE TO ERROR				
	PREVIOUS	16.00		.36	51.60	.00	.00	.00	67.96

*** CITY OF WILLARD MO ***
UTILITY BILLING ADJUSTMENTS REPORT

FROM 6/01/2011 TO 6/30/2011

ACCOUNT #	SERV ADJ	ADJ DATE	PERIOD	NAME	PENALTY	COMMENT	MISC TAX	MISC PEN	TOTAL
		SERVICE		TAX		MISC SERV			
					50.00-	.00	.00	.00	50.00-
					1.60	.00	.00	.00	17.96
ADJUSTMENT									
CURRENT									
110019901	WA SHUT	6/28/11	2	RAMON SEELYE					17.96
					1.60	.00	.00	.00	50.00-
PREVIOUS						.00	.00	.00	32.04-
ADJUSTMENT									
CURRENT					48.40-	.00	.00	.00	
118580002	WA SHUT	6/28/11	2	JAMIE GRADY					18.64
					1.60	.00	.00	.00	50.00
PREVIOUS						.00	.00	.00	68.64
ADJUSTMENT					50.00	.00	.00	.00	
CURRENT					51.60	.00	.00	.00	
119016802	WA SHUT	6/28/11	2	BOBBY BANKS		PENALTY			23.30
					2.00	.00	.00	.00	50.00
PREVIOUS						.00	.00	.00	73.30
ADJUSTMENT					50.00	.00	.00	.00	
CURRENT					52.00	.00	.00	.00	
119017001	WA SHUT	6/28/11	2	JOHN QUINLAN					29.19
					2.60	.00	.00	.00	50.00
PREVIOUS						.00	.00	.00	79.19
ADJUSTMENT					50.00	.00	.00	.00	
CURRENT					52.60	.00	.00	.00	
150009003	WA MISC	6/28/11	1	GEOFF MEISS		Balance of old account - May and June bal			16.36
					.00	.00	.00	.00	128.57
PREVIOUS					.00	128.57	.00	.00	144.93
ADJUSTMENT					.00	128.57	.00	.00	
CURRENT					.00		.00	.00	
150009003	WA MISC	6/28/11	1	GEOFF MEISS		March/April ACH returns plus penalty			144.93
					.00	128.57	.00	.00	185.59
PREVIOUS					50.00	135.59	.00	.00	330.52
ADJUSTMENT					50.00	264.16	.00	.00	
CURRENT									
150055003	WA SHUT	6/28/11	2	JULIE/DARREN MUNSEY					20.21
					1.80	.00	.00	.00	50.00
PREVIOUS						.00	.00	.00	70.21
ADJUSTMENT					50.00	.00	.00	.00	
CURRENT					51.80	.00	.00	.00	
150078002	WA SHUT	6/28/11	2	TERRI HURD					26.94
					2.40	.00	.00	.00	50.00
PREVIOUS						.00	.00	.00	76.94
ADJUSTMENT					50.00	.00	.00	.00	
CURRENT					52.40	.00	.00	.00	
160006001	WA SHUT	6/28/11	2	DAVID DAEHLING					24.70
					2.20	.00	.00	.00	50.00
PREVIOUS						.00	.00	.00	74.70
ADJUSTMENT					50.00	.00	.00	.00	
CURRENT					52.20	.00	.00	.00	
180030004	WA SHUT	6/28/11	2	ABBY MOTT					16.31
					1.40	.00	.00	.00	50.00
PREVIOUS						.00	.00	.00	66.31
ADJUSTMENT					50.00	.00	.00	.00	
CURRENT					51.40	.00	.00	.00	
180037004	WA SHUT	6/28/11	2	JUSTIN C. BALES					12.27
					.00	.00	.00	.00	50.00
PREVIOUS						.00	.00	.00	62.27
ADJUSTMENT					50.00	.00	.00	.00	
CURRENT					50.00	.00	.00	.00	
180045004	WA SHUT	6/28/11	2	MELISSA MCCONNELL					15.18
					2.40	.00	.00	.00	50.00
PREVIOUS						.00	.00	.00	65.18
ADJUSTMENT					50.00	.00	.00	.00	
CURRENT					52.40	.00	.00	.00	
180073004	WA SHUT	6/28/11	2	DAVID A STEIMEL					23.30
					2.00	.00	.00	.00	50.00
PREVIOUS						.00	.00	.00	73.30
ADJUSTMENT					50.00	.00	.00	.00	
CURRENT					52.00	.00	.00	.00	

05.12.11

UTILITY BILLING ADJUSTMENTS REPORT

FROM 6/01/2011 TO 6/30/2011

ACCOUNT #	SERV ADJ	ADJ DATE	PERIOD	NAME	COMMENT	MISC TAX	MISC PEN	TOTAL
		SERVICE		TAX	PENALTY	MISC SERV		
180169003	WA SHUT	6/28/11	2	ANDREA L HARRIS				
	PREVIOUS	12.00		.78	1.20	.00	.00	13.98
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	12.00		.78	51.20	.00	.00	63.98
180181000	WA SHUT	6/28/11	2	CHANTEL PRIVETT				
	PREVIOUS	16.00		1.04	1.60	.00	.00	18.64
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	16.00		1.04	51.60	.00	.00	68.64
180208003	WA SHUT	6/28/11	2	KIM SCHWARTZ				
	PREVIOUS	12.00		.27	4.60	.00	.00	16.87
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	12.00		.27	54.60	.00	.00	66.87
180208003	WA SHUT	6/28/11	2	KIM SCHWARTZ	REFUND DO TO CANCEL			
	PREVIOUS	12.00		.27	54.60	.00	.00	66.87
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	12.00		.27	4.60	.00	.00	16.87
180228001	WA SHUT	6/28/11	2	NORTHBROOKE APTS				
	PREVIOUS	12.00		.78	3.60	.00	.00	16.38
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	12.00		.78	53.60	.00	.00	66.38
200450002	WA SHUT	6/28/11	2	PATRICIA LUTZ				
	PREVIOUS	38.00		2.47	3.80	.00	.00	44.27
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	38.00		2.47	53.80	.00	.00	94.27
200610001	WA SHUT	6/28/11	2	KATRINA SISNEY				
	PREVIOUS	28.00		1.81	2.80	.00	.00	32.61
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	28.00		1.81	52.80	.00	.00	82.61
301200001	WA SHUT	6/28/11	2	ROBERT GLENN				
	PREVIOUS	20.00		.45	2.00	.00	.00	22.45
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	20.00		.45	52.00	.00	.00	72.45
301260002	WA SHUT	6/28/11	2	DAVID SHUE				
	PREVIOUS	24.00		.54	2.40	.00	.00	26.94
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	24.00		.54	52.40	.00	.00	76.94
301300102	WA SHUT	6/28/11	2	MELISSA MORROW				
	PREVIOUS	8.06		.36	.81	.00	.00	9.23
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	8.06		.36	50.81	.00	.00	59.23
301320001	WA SHUT	6/28/11	2	KIRSTEN RODOCKER				
	PREVIOUS	18.00		.14	1.80	.00	.00	19.94
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	18.00		.14	51.80	.00	.00	69.94
310002703	WA SHUT	6/28/11	2	STEPHANIE ADGURSON				
	PREVIOUS	16.00		.36	1.60	.00	.00	17.96
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	16.00		.36	51.60	.00	.00	67.96
330004002	WA SHUT	6/28/11	2	ROBERT/MARIA GRAHAM				
	PREVIOUS	44.00		.99	4.40	.00	.00	49.39
	ADJUSTMENT	.00		.00	50.00	.00	.00	50.00
	CURRENT	44.00		.99	54.40	.00	.00	99.39
330005002	WA PNLT	6/28/11	1	SUSANNE TACKITT	Returned ACH debit plus penalty			
	PREVIOUS	22.00		1.43	.00	.00	.00	23.43

FROM 6/01/2011 TO 6/30/2011

ACCOUNT #	SERV ADJ	ADJ DATE SERVICE	PERIOD	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
								.00	97.32
					25.00	72.32	.00	.00	120.75
					25.00	72.32	.00	.00	
								.00	23.30
330029301	WA SHUT	6/28/11	2	RUTH SPENCER	1.43		.00	.00	50.00
					2.00	.00	.00	.00	73.30
					50.00	.00	.00	.00	
					52.00	.00	.00	.00	
401200001	WA SHUT	6/28/11	2	JUSTIN HATCHER	.41	.00	.00	.00	20.21
					1.80	.00	.00	.00	50.00
					50.00	.00	.00	.00	70.21
					51.80	.00	.00	.00	
401600003	WA SHUT	6/28/11	2	BIXLER PROPERTIES	.60	.00	.00	.00	18.67
					6.07	.00	.00	.00	50.00
					50.00	.00	.00	.00	68.67
					56.07	.00	.00	.00	
401640001	WA SHUT	6/28/11	2	MICHAEL TUTTY	.90	.00	.00	.00	44.90
					4.00	.00	.00	.00	50.00
					50.00	.00	.00	.00	94.90
					54.00	.00	.00	.00	
402060004	WA SHUT	6/28/11	2	DAWN POWER	.45	.00	.00	.00	22.45
					2.00	.00	.00	.00	50.00
					50.00	.00	.00	.00	72.45
					52.00	.00	.00	.00	
404010104	WA SHUT	6/28/11	2	WENDEL R LAMBERT	.50	.00	.00	.00	6.07
					.51	.00	.00	.00	50.00
					50.00	.00	.00	.00	56.07
					50.51	.00	.00	.00	
404080105	WA SHUT	6/28/11	2	KIERSTIN M BIERNACKI	.36	.00	.00	.00	19.96
					3.60	.00	.00	.00	50.00
					50.00	.00	.00	.00	69.96
					53.60	.00	.00	.00	
404090005	WA SHUT	6/28/11	2	MITCHEL P WALKER	.41	.00	.00	.00	20.21
					1.80	.00	.00	.00	50.00
					50.00	.00	.00	.00	70.21
					51.80	.00	.00	.00	
410021001	WA SHUT	6/28/11	2	ASHLEY EDWARDS	.32	.00	.00	.00	15.72
					1.40	.00	.00	.00	50.00
					50.00	.00	.00	.00	65.72
					51.40	.00	.00	.00	
502374002	WA SHUT	6/28/11	2	KENNY HERBERT	.78	.00	.00	.00	15.18
					2.40	.00	.00	.00	50.00
					50.00	.00	.00	.00	65.18
					52.40	.00	.00	.00	
502690001	WA SHUT	6/28/11	2	DEE FRANKLIN	.32	.00	.00	.00	15.72
					1.40	.00	.00	.00	50.00
					50.00	.00	.00	.00	65.72
					51.40	.00	.00	.00	
602930202	WA SHUT	6/28/11	2	CUT UP CURL UP & DYE	1.20	.00	.00	.00	18.80
					1.60	.00	.00	.00	50.00
					50.00	.00	.00	.00	68.80
					51.60	.00	.00	.00	
603140005	WA SHUT	6/28/11	2	BRETT BURKS	.91	.00	.00	.00	17.51
					2.60	.00	.00	.00	50.00
					50.00	.00	.00	.00	67.51
					52.60	.00	.00	.00	

05.12.11

UTILITY BILLING ADJUSTMENTS REPORT

FROM 6/01/2011 TO 6/30/2011

ACCOUNT #	SERV	ADJ	ADJ DATE	PERIOD	NAME	COMMENT	MISC SERV	MISC TAX	MISC PEN	TOTAL
			SERVICE		TAX					
703690001	WA	SHUT	6/28/11	2	MARVIN HALEY, II					
	PREVIOUS		18.00		.41	1.80	.00	.00	.00	20.21
	ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
	CURRENT		18.00		.41	51.80	.00	.00	.00	70.21
704180001	WA	SHUT	6/28/11	2	AL C WITT					
	PREVIOUS		12.00		.27	1.20	.00	.00	.00	13.47
	ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
	CURRENT		12.00		.27	51.20	.00	.00	.00	63.47
705971001	WA	SHUT	6/28/11	2	CHAD/HEIDI FOSTER					
	PREVIOUS		22.00		1.43	2.20	.00	.00	.00	25.63
	ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
	CURRENT		22.00		1.43	52.20	.00	.00	.00	75.63
804310002	WA	SHUT	6/28/11	2	HOLI HOUSE					
	PREVIOUS		16.00		1.04	1.60	.00	.00	.00	18.64
	ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
	CURRENT		16.00		1.04	51.60	.00	.00	.00	68.64
804380001	WA	PNLT	6/28/11	1	ANGELA MCCORD	Returned Check applied plus penalty				
	PREVIOUS		.00		.00	.00	.00	.00	.00	.00
	ADJUSTMENT		.00		.00	25.00	150.00	.00	.00	175.00
	CURRENT		.00		.00	25.00	150.00	.00	.00	175.00
804740101	WA	SHUT	6/28/11	2	KERRI ORTLIEB					
	PREVIOUS		22.00		.50	2.20	.00	.00	.00	24.70
	ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
	CURRENT		22.00		.50	52.20	.00	.00	.00	74.70
906170001	WA	SHUT	6/28/11	2	CHARLIE MASON					
	PREVIOUS		22.00		.50	2.20	.00	.00	.00	24.70
	ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
	CURRENT		22.00		.50	52.20	.00	.00	.00	74.70
906242610	WA	SHUT	6/28/11	2	MATT CHAPMAN					
	PREVIOUS		18.00		.41	1.80	.00	.00	.00	20.21
	ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
	CURRENT		18.00		.41	51.80	.00	.00	.00	70.21
907550101	WA	SHUT	6/28/11	2	LARRY HUFFMAN					
	PREVIOUS		18.00		.41	1.80	.00	.00	.00	20.21
	ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
	CURRENT		18.00		.41	51.80	.00	.00	.00	70.21
908330101	WA	SHUT	6/28/11	2	DAVID GILBERG					
	PREVIOUS		20.00		.45	2.00	.00	.00	.00	22.45
	ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
	CURRENT		20.00		.45	52.00	.00	.00	.00	72.45
910003201	WA	SHUT	6/28/11	2	HEATHER BRITTON					
	PREVIOUS		20.00		.45	2.00	.00	.00	.00	22.45
	ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
	CURRENT		20.00		.45	52.00	.00	.00	.00	72.45
921054501	WA	SHUT	6/28/11	2	DALE NICHOLS					
	PREVIOUS		22.00		.17	2.20	.00	.00	.00	24.37
	ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
	CURRENT		22.00		.17	52.20	.00	.00	.00	74.37
943014503	WA	SHUT	6/28/11	2	RICHARD HOBBS					
	PREVIOUS		30.00		.23	.00	.00	.00	.00	30.23
	ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
	CURRENT		30.00		.23	50.00	.00	.00	.00	80.23
943015502	WA	SHUT	6/28/11	2	KRISTIN TENNIS					
	PREVIOUS		16.00		.80	4.80	.00	.00	.00	21.60

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*** CITY OF WILLARD MO ***
UTILITY BILLING ADJUSTMENTS REPORT

FROM 6/01/2011 TO 6/30/2011

ACCOUNT #	SERV ADJ	ADJ DATE	PERIOD	NAME	PENALTY	COMMENT	MISC TAX	MISC PEN	TOTAL
		SERVICE		TAX		MISC SERV			
					50.00	.00	.00	.00	50.00
					54.80	.00	.00	.00	71.60
943045502	WA SHUT	6/28/11	2	SHERRY WEBB					
					7.00	.00	.00	.00	48.99
	PREVIOUS	40.00		1.99		.00	.00	.00	50.00
	ADJUSTMENT	.00		.00	50.00	.00	.00	.00	98.99
	CURRENT	40.00		1.99	57.00	.00	.00	.00	
954081001	WA SHUT	6/28/11	2	MELISSA HOLLIDAY					
					4.00	.00	.00	.00	16.09
	PREVIOUS	12.00		.09		.00	.00	.00	50.00
	ADJUSTMENT	.00		.00	50.00	.00	.00	.00	66.09
	CURRENT	12.00		.09	54.00	.00	.00	.00	
965080003	WA SHUT	6/28/11	2	CARL JUEDE/ MARVIN FLAHERTY					
					3.00	.00	.00	.00	33.23
	PREVIOUS	30.00		.23		.00	.00	.00	50.00
	ADJUSTMENT	.00		.00	50.00	.00	.00	.00	83.23
	CURRENT	30.00		.23	53.00	.00	.00	.00	
965100001	WA SHUT	6/28/11	2	STEVEN PETERSON					
					1.20	.00	.00	.00	13.29
	PREVIOUS	12.00		.09		.00	.00	.00	50.00
	ADJUSTMENT	.00		.00	50.00	.00	.00	.00	63.29
	CURRENT	12.00		.09	51.20	.00	.00	.00	
804310002	WA SHUT	6/30/11	2	HOLI HOUSE					
					51.60	.00	.00	.00	68.64
	PREVIOUS	16.00		1.04		.00	.00	.00	50.00-
	ADJUSTMENT	.00		.00	50.00-	.00	.00	.00	18.64
	CURRENT	16.00		1.04	1.60	.00	.00	.00	
		.00		8.65-	2771.72	402.29-	.00	.00	2360.78
*** ADJUSTMENT TOTALS ***									
	PREVIOUS	2637.90		71.67	575.12	27.85	.00	.00	3312.54
	ADJUSTMENT	.00		8.65-	2771.72	402.29-	.00	.00	2360.78
	CURRENT	2637.90		63.02	3346.84	374.44-	.00	.00	5673.32

05.12.11

UTILITY BILLING ADJUSTMENTS REPORT

BAD DEBT

FROM 6/01/2011 TO 6/30/2011

ACCOUNT #	ADJ CODE	DATE SERVICE	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
		.00	.00	.00	.00	.00	.00	.00
** BAD DEBT TOTALS *		.00	.00	.00	.00	.00	.00	.00

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*** CITY OF WILLARD MO ***
UTILITY BILLING ADJUSTMENTS REPORT
SERVICE TOTALS

FROM 6/01/2011 TO 6/30/2011

	SERVICE	TAX	PENALTY	MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENTS				3.00-	.00	.00	3.00-
PRIMACY FEE	.00	.00	.00	.70-	.00	.00	.70-
SEWER CONNECT	.00	.00	.00	308.32-	.00	.00	308.32-
SEWER	.00	.00	.00	90.27-	.00	.00	2672.80
WATER	.00	8.65-	2771.72				
	=====	=====	=====	=====	=====	=====	=====
			2771.72	402.29-	.00	.00	2360.78
*** GRAND TOTALS ***	.00	8.65-					

	ADJUSTMENTS	BAD DEBT	TOTAL
PRIMACY FEE	3.00-	.00	3.00-
SEWER CONNECT	.70-	.00	.70-
SEWER	308.32-	.00	308.32-
WATER	2672.80	.00	2672.80
	=====	=====	=====
	2360.78	.00	2360.78

05.12.11

UTILITY BILLING ADJUSTMENTS REPORT
ADJUSTMENT CODE TOTALS

FROM 6/01/2011 TO 6/30/2011

ADJ DESC	SERVICE	TAX	PENALTY	MISC CHRG	MISC TAX	MISC PEN	TOTAL
ADJUSTMENTS							
LEAK ADJUSTMENT	.00	3.34-	11.66-	466.68-	.00	.00	481.68-
METER MISREAD	.00	1.85-	16.17-	82.00-	.00	.00	100.02-
MISC ADJUSTMENT	.00	3.46-	49.55	171.24-	.00	.00	125.15-
PENALTY ADJUST	.00	.00	100.00	317.63	.00	.00	417.63
SHUTOFF PENALTY	.00	.00	2650.00	.00	.00	.00	2650.00
=====							
*** GRAND TOTALS ***	.00	8.65-	2771.72	402.29-	.00	.00	2360.78

	ADJUSTMENTS	BAD DEBT	TOTAL
LEAK ADJUSTMENT	481.68-	.00	481.68-
METER MISREAD	100.02-	.00	100.02-
MISC ADJUSTMENT	125.15-	.00	125.15-
PENALTY ADJUST	417.63	.00	417.63
SHUTOFF PENALTY	2650.00	.00	2650.00
=====			
	2360.78	.00	2360.78

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #8d
FINANCE DEPARTMENT**

ACTION REQUIRED: DISCUSSION ONLY

At the Mayor's request, I have prepared some numbers for a discussion on the current and possible future sales tax receipts. Following are the sales tax spreadsheets showing past and current receipts.

With the county sales tax dropping 1/8 cent, we will be losing approximately \$ 64,600.00 based on 2010 numbers. We currently have a capital improvements sales tax at 1/2 cent that will sunset in 2012.

The current 1/2 cent capital improvements tax brings in approximately \$ 180,000.00 per year. The pool payment schedule also follows. As you can see from the payment schedule, our principal and interest payments for 2011 were \$385,000.00 on all issues.

The 2003 issue will be paid off in May, 2012, which lowers our payments to \$ 223,000.00. The 2008 issue will be callable in 2013 and it was our original intention to refinance at that time.

Sales Tax Discussion
Page 2



Under current state law, our city is allowed to present to the voters up to a ½ cent storm water/parks sales tax that can be used for the purpose of storm water control, parks, or both.

PARK FUND SALES TAX RECEIPT SUMMARY

	2009			2010			2011		
	County	Use	Park	County	Use	Park	County	Use	Park
January	\$19,638.43	\$1,188.90	\$15,574.21	\$18,427.30	\$986.31	\$14,662.07	\$17,329.97	\$1,139.70	\$15,072.94
February	\$18,873.64	\$1,142.08	\$5,524.96	\$14,407.68	\$1,125.90	\$9,242.32	\$16,655.67	\$1,053.55	\$7,955.56
March	\$13,864.84	\$680.11	\$21,734.47	\$17,120.72	\$767.41	\$17,006.04	\$14,293.71	\$366.26	12540.67
April	\$20,838.18	\$1,213.61	\$12,850.83	\$18,399.66	\$793.07	\$14,444.68	\$28,682.82	\$1,148.37	\$21,884.75
May	\$17,790.46	\$777.17	\$6,839.25	\$13,123.59	\$957.68	\$8,106.86	\$20,016.07	\$917.79	8237.29
June	\$11,889.01	\$780.14	\$22,924.24	\$18,006.89	\$885.54	\$20,360.88	\$27,813.84	\$764.42	\$18,716.02
July	\$21,041.87	\$1,212.49	\$15,206.56	\$20,000.81	\$888.34	\$13,240.10			
August	\$17,500.78	\$1,045.01	\$7,241.05	\$11,779.49	\$606.28	\$8,405.81			
September	12,555.69	1,882.94	25,894.49	21,380.07	791.12	24,035.81			
October	22,129.01	1,103.51	12,555.50	17,841.63	849.01	17,866.08			
November	16,557.73	959.21	6,972.41	11,664.18	863.07	6,829.11			
December	12,441.15	783.02	19,740.58	11,664.18	801.23	23,097.71			
Totals	\$205,120.79	\$12,768.19	\$173,058.55	\$193,816.20	\$10,314.96	\$177,297.47	\$124,792.08	\$5,390.09	\$84,407.23
		390,947.53			\$381,428.63				

GENERAL FUND SALES TAX RECEIPT SUMMARY

	2008			2009			2010			2011		
	Cap Imp	Use	City	Cap Imp	Use	City	Cap Imp	Use	City	Cap Imp	Use	City
January	\$18,099.61	\$3,959.53	\$43,206.84	\$13,720.33	\$3,566.69	\$31,148.31	\$13,631.13	\$2,958.92	\$29,324.69	\$14,588.49	\$2,279.42	\$30,146.24
February	\$7,687.07	\$3,732.71	\$17,323.08	\$5,517.73	\$3,417.03	\$10,926.62	\$8,175.93	\$2,251.81	\$18,484.84	\$7,088.69	\$2,107.10	\$15,911.22
March	\$14,851.99	\$2,463.86	\$33,326.70	\$17,574.55	\$2,040.32	\$43,469.47	\$14,456.14	\$1,534.82	\$34,012.04	\$11,008.51	\$732.52	\$25,081.47
April	\$11,844.07	\$1,622.00	\$24,171.99	\$11,012.84	\$3,640.83	\$25,702.25	\$12,341.47	\$1,586.13	\$28,889.71	\$17,577.62	\$2,296.75	\$43,769.88
May	\$5,507.17	\$2,909.69	\$13,800.28	\$5,905.42	\$2,331.50	\$13,678.60	\$7,266.11	\$2,873.03	\$16,213.88	\$7,441.19	\$1,835.59	\$16,474.72
June	\$21,586.57	\$1,967.49	\$45,646.22	\$20,608.22	\$2,340.43	\$45,848.66	\$20,360.88	\$1,771.08	44,333.95	16,104.56	1528.83	37432.07
July	\$14,873.22	\$3,339.37	\$33,043.57	\$14,278.55	\$3,637.47	\$30,413.34	12,092.52	1,776.69	26,480.19			
August	\$6,842.66	\$2,078.76	\$15,144.40	\$7,019.60	\$3,135.02	\$14,482.19	8,447.23	1,212.55	16,811.43			
September	23,467.34	3,786.16	51457.61	23,020.03	5,648.83	51789.12	20,478.16	1,582.23	48,071.83			
October	15,627.75	2,450.22	33,526.12	11,152.94	3,310.54	25,111.37	15,967.59	1,698.03	35,731.74			
November	8,287.61	2,356.63	18,717.93	6,402.89	2,877.63	13,945.05	6,580.69	1,726.15	13,658.64			
December	19,764.18	1,655.98	41,431.72	18,059.72	2,349.08	39,481.21	20,437.77	1,602.46	46,195.67			
Totals	\$168,439.24	\$32,322.40	\$370,796.46	\$154,272.82	\$38,295.37	\$345,996.19	160,235.62	22,573.90	358,208.61	\$73,809.06	\$10,780.21	\$168,815.60

541,018.13

\$538,564.38

571,558.10

2008B issue
pool

EXHIBIT C

SUPPLEMENTAL BASE RENTAL SCHEDULE - OCTOBER 1, 2008

Payment Date	Series 2003		Series 2006		Series 2008		Total
	Principal Component	Interest Component	Principal Component	Interest Component	Principal Component	Interest Component	Payment
11/15/08	-	3,860.00	-	33,683.75	-	-	37,543.75
5/15/09	50,000.00	3,860.00	50,000.00	33,683.75	-	116,022.17	253,565.92
11/15/09	-	3,010.00	-	32,621.25	-	95,798.13	131,429.38
5/15/10	45,000.00	3,010.00	60,000.00	32,621.25	-	95,798.13	236,429.38
11/15/10	-	2,155.00	-	31,346.25	-	95,798.13	129,299.38
5/15/11	50,000.00	2,155.00	70,000.00	31,346.25	-	95,798.13	249,299.38
11/15/11	-	1,155.00	-	29,858.75	-	95,798.13	126,811.88
5/15/12	55,000.00	1,155.00	75,000.00	29,858.75	-	95,798.13	256,811.88
11/15/12	-	-	-	28,265.00	-	95,798.13	124,063.13
5/15/13	-	-	80,000.00	28,265.00	35,000.00	95,798.13	239,063.13
11/15/13	-	-	-	26,565.00	-	95,010.63	121,575.63
5/15/14	-	-	90,000.00	26,565.00	30,000.00	95,010.63	241,575.63
11/15/14	-	-	-	24,562.50	-	94,215.63	118,778.13
5/15/15	-	-	95,000.00	24,562.50	25,000.00	94,215.63	238,778.13
11/15/15	-	-	-	22,448.75	-	93,420.63	115,869.38
5/15/16	-	-	105,000.00	22,448.75	25,000.00	93,420.63	245,869.38
11/15/16	-	-	-	20,112.50	-	92,758.13	112,870.63
5/15/17	-	-	115,000.00	20,112.50	20,000.00	92,758.13	247,870.63
11/15/17	-	-	-	17,553.75	-	92,095.63	109,649.38
5/15/18	-	-	125,000.00	17,553.75	15,000.00	92,095.63	249,649.38
11/15/18	-	-	-	14,647.50	-	91,565.63	106,213.13
5/15/19	-	-	140,000.00	14,647.50	5,000.00	91,565.63	251,213.13
11/15/19	-	-	-	11,392.50	-	91,125.00	102,517.50
5/15/20	-	-	155,000.00	11,392.50	5,000.00	91,125.00	262,517.50
11/15/20	-	-	-	7,788.75	-	90,978.13	98,766.88
5/15/21	-	-	160,000.00	7,788.75	-	90,978.13	258,766.88
11/15/21	-	-	-	4,068.75	-	90,831.25	94,900.00
5/15/22	-	-	175,000.00	4,068.75	-	90,831.25	269,900.00
11/15/22	-	-	-	-	-	90,831.25	90,831.25
5/15/23	-	-	-	-	185,000.00	90,831.25	275,831.25
11/15/23	-	-	-	-	-	85,396.88	85,396.88
5/15/24	-	-	-	-	195,000.00	85,396.88	280,396.88
11/15/24	-	-	-	-	-	78,937.50	78,937.50
5/15/25	-	-	-	-	210,000.00	78,937.50	288,937.50
11/15/25	-	-	-	-	-	71,981.25	71,981.25
5/15/26	-	-	-	-	225,000.00	71,981.25	296,981.25
11/15/26	-	-	-	-	-	64,528.13	64,528.13
5/15/27	-	-	-	-	240,000.00	64,528.13	304,528.13
11/15/27	-	-	-	-	-	56,578.13	56,578.13
5/15/28	-	-	-	-	255,000.00	56,578.13	311,578.13
11/15/28	-	-	-	-	-	48,131.25	48,131.25
5/15/29	-	-	-	-	275,000.00	48,131.25	323,131.25
11/15/29	-	-	-	-	-	39,365.63	39,365.63
5/15/30	-	-	-	-	290,000.00	39,365.63	329,365.63
11/15/30	-	-	-	-	-	30,121.88	30,121.88
5/15/31	-	-	-	-	310,000.00	30,121.88	340,121.88
11/15/31	-	-	-	-	-	20,240.63	20,240.63
5/15/32	-	-	-	-	635,000.00	20,240.63	655,240.63

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #6e
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATIONAL ONLY

May transfers:

Park to General Fund	\$ 15,000.00
Water/Sewer to General Fund	75,000.00
Water/Sewer to Park Fund	150,000.00

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #6f
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

Recently, bids were requested from seven local companies to clean City Hall on a bi-monthly basis. Following are the results of that request.

I am requesting approval of Offices, Etc.

Bid Tally Sheet

City Hall Cleaning

Company Name	Bi-Monthly Cleaning	One Time Charge																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																												
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**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #8g
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

The Veterans' Memorial is now ready for the electrical work to be done. Empire Electric is donating the meter and meter pole along with the labor. This donation totals approximately \$1100. for the materials only.

As a result of having this done, the City must assume the monthly cost of the electricity. Based on the calculations done by Empire Electric, that cost will be approximately \$45.00 per month.

Please approve the donation and the monthly electrical cost.

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #8h
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

At the request of Alderman Hemphill, I have been investigating mailing/postage options for City Hall. We currently have a Pitney Bowes meter that is past the contract.

I spoke to Ozark Mailing Systems concerning a mailing service for all of our mail. We don't have the volume necessary on a day to day basis for daily mail service. I have three options for the mailing of the utility bills following.

The first is for a green form (I have a sample) with a perforation and a return mailing envelope. The cost is \$ 1920.00 per month.

The second is with the same green form with no return mail envelope. The cost is \$ 1760.00 per month.

The third is for red/blue form with a special perforation and a return mail envelope. The cost is \$ 2,240.00.

Mailing Options

Page 2



Following those proposals is one for a basic postage meter for our daily mail at a cost of \$ 84.52 per month for a 39 month lease.

The Pitney Bowes machine that we currently have is \$487.00 per quarter.

We can have the base bill printed at Republic Printing with red and black ink (I have a sample) at a cost of \$ 1036.03 for twelve months of forms. This would calculate out to a monthly cost of \$86.40 for the forms. The postage that we pay would be \$0.4140 per piece.

I am requesting approval for the basic postage meter lease and the bills to be printed at Republic Printing. We will continue to prepare and mail out the bills at City Hall.



P.O. Box 9303
Springfield, MO 65801-9303

QUOTATION FOR SERVICES

(417) 866-6100
FAX (417) 865-2119

OZARK MAILING SERVICE
2804 N OAK GROVE AVE
SPRINGFIELD, MO 65803-4976

Phone (417) 866-6100 Fax (417) 865-2119

Quote Date 6/14/11

City Of Willard

<u>ID</u>	<u>Service</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Line Total</u>
65	Printing Of Statements	3200	\$0.0400	\$128.00
158	Folding & Inserting	3200	\$0.0360	\$115.20
222	#10 Window Envelope	3200	\$0.0400	\$128.00
333	#9 Window Envelope	3200	\$0.0400	\$128.00
63	Sealing	3200	\$0.0100	\$32.00
56	Metering	3200	\$0.0200	\$64.00
29	Postage	3200	\$0.4140	\$1324.80

TOTAL QUOTE \$1920.00

green form
w/ text straight
2/20/11



P.O. Box 9303
Springfield, MO 65801-9303

QUOTATION FOR SERVICES

(417) 866-6100
FAX (417) 865-2119

OZARK MAILING SERVICE
2804 N OAK GROVE AVE
SPRINGFIELD, MO 65803-4976

Phone (417) 866-6100 Fax (417) 865-2119

Quote Date 6/14/11

City Of Willard

green form
no #9

ID	Service	Quantity	Unit Price	Line Total
65	Printing Of Statements	3200	\$0.0400	\$128.00
158	Folding & Inserting	3200	\$0.0260	\$83.20
222	#10 Window Envelope	3200	\$0.0400	\$128.00
63	Sealing	3200	\$0.0100	\$32.00
56	Metering	3200	\$0.0200	\$64.00
29	Postage	3200	\$0.4140	\$1324.80

TOTAL QUOTE

\$1760.00



P.O. Box 9303
Springfield, MO 65801-9303

QUOTATION FOR SERVICES

(417) 866-6100
FAX (417) 865-2119

OZARK MAILING SERVICE
2804 N OAK GROVE AVE
SPRINGFIELD, MO 65803-4976

Phone (417) 866-6100 Fax (417) 865-2119

Quote Date 6/14/11

City Of Willard

*for form given
w/ Red & Blue
& special
perf*

ID	Service	Quantity	Unit Price	Line Total
65	Printing Of Statements	3200	\$0.0400	\$128.00
158	Folding & Inserting	3200	\$0.0360	\$115.20
222	#10 Window Envelope	3200	\$0.0400	\$128.00
333	#9 Window Envelope	3200	\$0.0400	\$128.00
444	Special Color/ Perf Form	3200	\$0.1000	\$320.00
63	Sealing	3200	\$0.0100	\$32.00
56	Metering	3200	\$0.0200	\$64.00
29	Postage	3200	\$0.4140	\$1324.80

TOTAL QUOTE \$2240.00

neopost

Proposal prepared for:
City of Willard

intelligent mailing solutions



Digital Mailing Systems: Neopost IS-350

Your Desktop Postal Professional

- Compact ergonomic design and whisper-quiet operation that matches any environment
- Dashboard display provides an operational overview and fast menu navigation
- Powerfeed provides fast batch processing and delivers that extra force when you need it
- Space saving, built-in weighing platforms with Smart Start technology - each time an envelope is removed the powerfeeder starts and is ready to process mail
- The intuitive Postal Rate Wizard offers guided assistance for the occasional user
- IS-350 is always up to date by automatically downloading the latest postal rates
- Track and monitor your postage spending. From any desktop with web access, you can view, print and export the postage usage information from your IS-350
- Automatic envelope sealing produces tightly secured mail
- Low ink email alerts from your IS-350 ensure that your mail keeps moving

Investment Details

IS350 Base 45LPm processing speed, 5lb. scale w/ Differential weighing, Sealer, and modem.

39 month term w/ 3 months free meter rental: 1st 3 months @ \$59.52, next 36 @ \$84.52.

51 month term w/ 3 months free meter rental: 1st 3 months @ \$51.57, next 36 @ \$76.57.

63 month term w/ 3 months free meter rental: 1st 3 months @ \$46.63, next 36 @ \$71.63.

*Lease program includes meter rental, equipment, maintenance and rate change protection.

Note: All options include shipping and handling, installation and training, free postage refills, free downloadable postage rate updates and a total satisfaction guarantee



Taz Bonczewski
Summit Business Systems
417-429-4560
tazb@summitfci.com

www.neopostinc.com

WE VALUE YOUR MAIL

Valid Until: 07/31/2011

Mailing System Comparison



Neopost IS-350

Semi-automatic with constant "Power Feed"

15 letters/min. - Fast weighing and metering w/"Smart Start" and Differential Weighing option

45 letters per minute (sealed or unsealed envelopes)

3/8"

Automatic envelope sealing

25 departments standard, 100 optional
View online, save to USB flash drive, or print

Smart Connect™ high speed
Internet or analog connection

Shortcut Keys, Postal Rate Wizard,
9 Job presets, auto date advance

Digital inkjet w/new IBI Lite meter stamp.
Print text messages, advertisements, postal
inscriptions and date stamp incoming mail

PIN code protection, high value/low postage
and ink operator warnings, low ink email
alerts, monitor postage usage on web

Up to 6,500 Imprints/cartridge. Integrated
no-cost print head. \$1.99 per 100 Imprints

Double Tape Sheets/6.7¢ per tape

Process e-Delivery or Signature Confirmation
and e-Certified w/e-Return Receipt

Bold Denotes an
Exclusive or Best in
Class Feature

Mail Feeder

Mixed Weight
Mail Processing

Batch Mail Speed

Max. Envelope Thickness

Sealing Method

Postal Expense
Management

Connection Type

Productivity Features

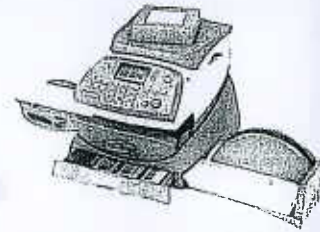
Print Technology

Security Controls

Ink Supply/Cost

Postage Tape
Function/Cost

USPS E-Services



Pitney Bowes DM200

Manual feeding

8 letters/min. - Slow multi-step weighing and
metering, no Differential Weighing or Auto Start

40 letters per minute (already sealed envelopes only)

3/8"

Manual envelope moistening

25 departments standard, 50
optional. View on screen or print

Analog fax/phone line connection only

5 Job presets, auto date advance

Digital inkjet w/standard IBI meter
stamp. Print advertisements and postal
inscriptions and date stamp incoming mail

PIN code protection, high value/low
postage and ink operator warnings

Up to 3,000 Imprints/cartridge. Separate
print head required. \$2.53 per 100 Imprints

Double Tape Sheets/13.3¢ per tape!

Process e-Delivery or Signature Confirmation & e-Certified

Neopost IS-350 Key Advantages

- The Neopost IS-350 is equipped with a *true* semi-automatic feeder. Press "Start" and IS-350's feed rollers start to spin, pulling each envelope out of your hand and completely through the system. With its "power feed" technology, the IS-350 can process mail as quick as you can feed it - literally! The DM200's practical speed is limited by its letter-activated mail feeder - the feed rollers start and stop for each piece of mail, creating processing interruptions.
- The DM200 features a moistening module that requires the user to manually swipe the flap of each envelope under the sealing brush as the mail piece is pushed into the machine. Prefer easy? The IS-350 automatically maneuvers the envelope flap under the sealing brush as it pulls mail through the system - no operator intervention required!
- Save over \$1.00 per letter on Certified Mail by using IS-350's optional Electronic Return Receipt capability.
- Printing the next-generation "IBI-Lite" meter stamp impression, IS-350's ink yield is over double that of the DM200. In addition, postage labels for the IS-350 are \$660 less per 100!
- The IS-350's "Smart Start" function and Differential Weighing option are huge time-savers. Mixed weight mail pieces can be rapidly weighed and metered with absolutely no keystrokes involved. It takes just 4 seconds per piece to process your mixed weight mail. Using the PB DM200, it takes nearly twice as long to weigh and meter the same assortment of mail.
- The USPS price list contains 32 pages of rate information by class, category, and extra service. Now, the shape of your mail is more important than the weight. Accurately rating mail is anything but easy these days -- unless you have the IS-350's industry-exclusive *Rate Wizard* that provides intuitive on-screen guidance for choosing the right mail class and optional special services.

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #8i
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

The Parks Department has applied for and received a grant for scrap tire surface material for the playgrounds. The Park Dept. will have to put in \$ 1,000.00 to receive \$ 7,600.00 of material to cover the playgrounds at Jackson St. Park.

Please approve the Mayor signing the agreement with the Missouri Department of Natural Resources.



Scrap Tire Surface Material Grant
Financial Assistance Agreement

This agreement is entered into under the authority of and subject to pertinent legislation, regulations, and policies applicable to 260.200 through 260.345, RSMo.

- | | |
|--|---|
| 1. Grantee:
City of Willard
P.O. Box 187
Willard, MO 65781
Phone: (417) 742-2262 | 2. Project Number: T11005
3. Fiscal Year: 2011
4. Project Period: June 1, 2011 - May 31, 2012 |
|--|---|
5. Grantee Project Manager: Mr. Kevin McDonald
6. Grantee Authorized Official: Mr. Randy Brown
7. Project Funding Source: FY11 - Solid Waste Management Fund, Scrap Tire Subaccount (0569)
8. State Project Manager & Telephone Number: Ms. Kim Tschirgi - (573) 751-5401
9. The grantee agrees to administer these funds in accordance with:
- a. All applicable current and revised state and federal laws and regulations including but not limited to 260.200 through 260.345 RSMo, and 10 CSR 80-9.030.
 - b. General terms and conditions. (Attachment #1)
 - c. Grantee application dated 01/10/2011 as negotiated. (Attachment #2)
 - d. Invoice. (Attachment #3)
 - e. Applicable program guidelines for quarterly/final status reports.

10. Project funding:

	<u>Amount</u>	<u>Percent</u>
Grant Award Amount	\$6,563.85	87
Grantee Match	\$1,000.00	13
Total Project	\$7,563.85	100

11. The funding described herein is hereby offered and accepted effective upon signature of authorized officials and during the period indicated in Part 4 above.

Missouri Department of Natural Resources

Director

Signature

Date

City of Willard

Director

Signature

Date

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #8j
FINANCE DEPARTMENT**

ACTION REQUIRED: APPROVAL REQUESTED

Following is an update Memorandum of Understanding with the Greene County Sheriff's Dept. for the use of the upgraded Computer Aided Dispatch system.

The Willard Police Department has 5 of the in-car computer systems at a cost of \$990.00 per year.

Please approve the mayor signing the agreement.

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made by and between Greene County, and the following entities, who are participants in the CAD system through Springfield/Greene County 911: the Ash Grove Police Department, the Battlefield Police Department, the Fair Grove Police Department, the Greene County Sheriff's Office, the Republic Police Department, the Springfield Police Department, the Springfield Fire Department, Springfield Public Schools, the Springfield/Greene County Parks Department, the Strafford Police Department, the United States Marshals Service, the Walnut Grove Police Department and the Willard Police Department. Such will be referred to herein as "Parties," collectively, and "Party" individually.

WITNESSETH:

WHEREAS, Greene County is purchasing a new Computer Aided Dispatch system (hereinafter referred to as a "CAD" system) to upgrade emergency communications. Each of the agencies and departments listed above maintains some number of Mobile Data Systems (hereinafter referred to as "MDTs") that are connected to the CAD system. Each party to this Memorandum of Understanding (hereinafter referred to as "MOU") has the power, authority and responsibility to provide police protection to its citizens within its boundaries, all of which are located within Greene County, Missouri. The purpose of this Agreement is: (1) to provide law enforcement and public safety communications among the various agencies and departments, including emergency and non-emergency communications; (2) to coordinate calls for service for each of the agencies and departments; (3) to allow Springfield/Greene County 911 to monitor available resources in all participating agencies and departments; and (4) to encourage mutual law enforcement assistance and backup whenever tactically practical and efficient; and

WHEREAS, the Parties have determined that the combined use of the CAD system for county-wide law enforcement and public safety communications will benefit the public's health, safety and welfare through improved intra- and inter-agency operability, reduced costs, and enhanced performance; and

WHEREAS, The CAD system is to be owned by Greene County and operated by Springfield/Greene County 911, and the Parties desire to enter into this MOU to provide terms and conditions necessary for each Party to participate in and to obtain CAD services and to maintain the CAD system.

NOW, THEREFORE, for the consideration herein expressed, it is agreed by and between Greene County and the participating entities as follows:

1. Springfield/Greene County 911 is operated by the City of Springfield in accordance with a contract with Greene County. All of the employees are of Springfield/Greene County 911 are employed by the City of Springfield.
2. The CAD system is owned by Greene County and Greene County is the purchasing authority for the new CAD system.

3. Each entity acquires and maintains their own Mobile Data Terminals (MDTs) and access the CAD system through Springfield/Greene County 911.

4. The upgraded CAD system will require an ongoing maintenance agreement and this cost will be shared by the entities included in this Memorandum. The cost of the first year of maintenance is \$62,120. The cost per MDT is \$198.00. Each entity will pay a portion of the cost, based on the number of MDTs in use for each entity. The cost for each entity for March 1, 2011 through March 1, 2012 is as follows:

- a. Ash Grove Police Department (1 MDT): \$198.00
- b. Battlefield Police Department (1 MDT): \$198.00
- c. Fair Grove Police Department (1 MDT): \$198.00
- d. Greene County Sheriff's Office (83 MDTs): \$16,434
- e. Republic Police Department (12 MDTs): \$2,376
- f. Springfield Police Department (150 MDTs): \$29,700
- g. Springfield Fire Department (30 MDTs): \$5,940
- h. Springfield Public Schools (10 MDTs): \$1,980
- i. Springfield/Greene County Parks Department (4 MDTs): \$792.00
- j. Strafford Police Department (4 MDTs): \$792.00
- k. United States Marshals Service (1 MDT): \$198.00
- l. Walnut Grove Police Department (1 MDT): \$198.00
- m. Willard Police Department (5 MDTs): \$990.00

5. This Agreement shall become effective upon the Parties executing this Agreement, enacting necessary ordinances or orders to implement said Agreement, and establishing therein the effective date of this Agreement. This Agreement shall last for a period beginning on March 1, 2011, and shall extend through March 1, 2016, provided, however, any party hereto may terminate this Agreement upon six months written notice.

6. The cost of maintenance will change yearly and it is anticipated by this agreement that the Parties will continue to share the cost of the yearly maintenance according to the number of MDTs in use for each entity.

7. This Agreement constitutes the entire understanding between the parties and supersedes any prior agreements, written or verbal, and may only be amended or modified by a writing executed with the same formality of this Agreement.

8. This Agreement shall be binding upon the parties, their heirs, personal representative, successors and assigns. This Agreement shall be construed in accordance with and governed by the laws of the State of Missouri. Should any part of this Agreement be adjudicated, venue shall be proper only in the Circuit Court of Greene County, Missouri.

9. This Agreement may be signed in one or more counterparts, each of which shall constitute an original, but all of which together shall be one and the same document. For

purposes of executing this Agreement, a document signed and transmitted by facsimile machine or telecopier is to be treated as an original document. The signature of any party thereon, for purposes hereof, is to be considered as an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature or an original document. At the request of any party, any facsimile or telecopied document is to be re-executed in original form by the parties who executed the facsimile or telecopy document. No party may raise the use of a facsimile machine or a telecopier or the fact that any signature was transmitted through the use of a facsimile or telecopier machine as a defense to the enforcement of this Agreement or other document executed in compliance with this section.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by the party's duly authorized representatives as set forth below.

GREENE COUNTY ADMINISTRATOR:

ASST. CITY ADMINISTRATOR

Timothy W. Smith

Collin Quigley

Date:

Date:

ASH GROVE POLICE CHIEF:

BATTLEFIELD POLICE CHIEF:

Russell Essary, Chief

David Vallely, Chief

Date:

Date:

FAIR GROVE POLICE CHIEF:

REPUBLIC POLICE CHIEF:

Shawn Eakins, Chief

Mark Lowe, Chief

Date:

Date:

SPRINGFIELD FIRE CHIEF:

David Hall, Chief

Date: _____

STRAFFORD POLICE CHIEF:

Justhan Webster, Chief

Date: _____

Walnut Grove Police Chief:

Davis Hughes, Chief

Date: _____

SHERIFF:

Jim C. Arnott, Greene County Sheriff

Date: _____

SPRINGFIELD SCHOOL SECURITY:

Tom Tucker

Date: _____

U.S. MARSHALS SERVICE

Kelly Palmer, Resident Agent in Charge

Date: _____

Willard City Mayor

Tom Keltner, Mayor

Date: _____

SPRINGFIELD POLICE CHIEF:

Paul G. Williams, Chief

Date: _____

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #7
FINANCE DEPARTMENT**

ACTION REQUIRED: INFORMATIONAL ONLY

Following is the 2010 independent audit. The results will be presented by Lisa Officer, CPA.

This item is enclosed in a separate packet.

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #8
FINANCE DEPARTMENT**

ACTION REQUIRED: VOTE REQUESTED

Late in 2010, requests for qualifications were sent out to engineering firms in the area. The following two were selected to address the Board of Aldermen and answer any questions that you might have:

1. Anderson Engineers
2. Olsson Associates



CITY OF WILLARD

June 28, 2011

RE: ENGINEERING SERVICES

Dear City of Willard:

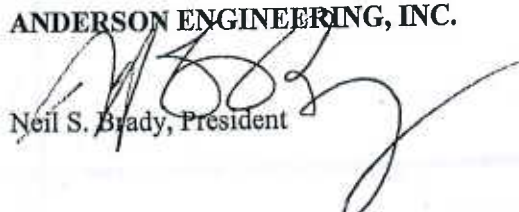
We greatly appreciate your consideration and the opportunity to present our qualifications. In addition to our statement of qualifications previously submitted, we would like to reiterate why we believe we are a good choice:

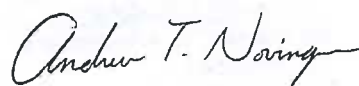
- Anderson Engineering is a **locally owned and employee owned** firm where the employees share the profits. **Our overhead and prices are typically cheaper than other firms** who may have to build in profits for their corporate heads and out of state offices. We believe we can save the City in engineering fees while providing quality service.
- For several years we have successfully represented, among other Clients, the City of Battlefield which faces many similar issues as Willard. As part of our services to area municipalities we have provided numerous plan reviews and representation during periods of rapid growth and assisted in obtaining millions of dollars in DNR, USDA and other funds for public improvements. **Attached is a letter of recommendation from the City of Battlefield which we hope reflects our abilities.**
- **Our designs and work are performed by engineers and not technicians** or layers of other staff. This eliminates potentially costly mistakes and oversights as work is done by experienced professionals who are involved of all facets of municipal projects.
- **Our in-house geotechnical and material testing services** are unique and not offered by most other area firms that also provide municipal services. These services are often overlooked, but may be beneficial in the evaluation of construction, development sites and in other ways.
- Costs are closely watched by our company. **It is our belief that there are a lot of ways to save money based on a careful review of what's really needed and good communication.**
- Qualifications of our firm have been compiled by our over 45 member staff through a history of over 50 years. Our Springfield staff actively works in 39 states and has diverse experience.

We wish you the best and appreciate the opportunity to present our qualifications. Thank you.

Sincerely,

ANDERSON ENGINEERING, INC.


Neil S. Brady, President


Andrew T. Novinger, P.E.

ANDERSON ENGINEERING, INC.
EMPLOYEE OWNED
A CIVIL ENGINEERING & LAND SURVEYING COMPANY



City Of Battlefield

5434 S. Tower Drive
Battlefield, Missouri 65619
(417) 883-5840 phone
(417) 883-8189 fax
www.battlefieldmo.org

October 13, 2009

To Whom It May Concern,

This letter shall serve as confirmation of Anderson Engineering, Inc. serving as our contracted City Engineer since 2001. We routinely solicit SOQ's from local Engineering Firms, as required for a municipality, and find that Anderson Engineering, Inc continually exceeds our expectations of a City Engineer. On behalf of the City of Battlefield, we would highly recommend their services.

During the last 8 years, Anderson Engineering, Inc. has designed numerous stormwater projects, street improvements, sanitary sewer extensions, developed our current Regulations and Design Standards, performed various surveys, set up a new City GIS system, and provided geotechnical drilling and construction testing for the City. All of the services they have provided us with have been performed in a professional manner, delivered on time, and with the best interests of our City in the forefront.

Anderson Engineering, Inc. reviews all new developments in the City, routinely attends City Alderman meetings, and meets with us as needed to represent our interests. Their service has been and continues to be a tremendous asset to assist us as we grow. Most recently, they designed a sewer main extension that significantly upgraded our sewer infrastructure. This was a complex project with a very restrictive budget & timeline and they delivered a final design under budget and on time. They are currently involved with the construction inspection to ensure the project is constructed correctly and reduces our future maintenance costs.

We are very pleased with Anderson Engineering, Inc. and highly recommend them. Working with them has been both beneficial to us and a pleasure. If you have any questions regarding their service, do not hesitate to contact me.

Sincerely,

Rick Hess, City Administrator
417-883-5840
City of Battlefield

FEE SCHEDULE - ENGINEERING

THIS SCHEDULE IS PREPARED AS A METHOD OF CHARGING FOR SERVICES ON A UNIT AND HOURLY BASIS. THE RATES ARE BASED UPON THE SKILL AND KNOWLEDGE OF OUR PERSONNEL. INVOICES WILL BE SUBMITTED MONTHLY AND/OR UPON COMPLETION OF SERVICES. PAYMENT IS DUE ON RECEIPT OF THE INVOICE. ACCOUNTS OVER FORTY FIVE DAYS ARE SUBJECT TO 1 1/2% PER MONTH SERVICE CHARGE. SERVICES WILL BE PERFORMED IN ACCORDANCE WITH ACCEPTED STANDARD METHODS UTILIZING PROPERLY TRAINED, REGISTERED, LICENSED, OR CERTIFIED PERSONNEL AS REQUIRED. HOWEVER, WE CANNOT ASSUME RESPONSIBILITY FOR CONSTRUCTION METHODS, MATERIALS, PROCEDURES, PRODUCTS, SAMPLING OR ACTIONS OF OTHERS.

ANDERSON ENGINEERING, INC., BY:  EFFECTIVE: 10/01/2010
STEVEN L. BRADY, P.E., P.L.S., CEO

BASIC CHARGES

PERSONNEL (HOURLY RATES):

PRINCIPAL	\$135.00
SENIOR PROJECT ENGINEER	\$128.00
PROJECT ENGINEER	\$109.00
ASSOCIATE ENGINEER	\$95.00
DESIGN ENGINEER	\$78.00
TECHNICIAN IV	\$77.00
TECHNICIAN III	\$60.00
TECHNICIAN II	\$45.00
TECHNICIAN I	\$40.00
CADD TECHNICIAN III	\$60.00
CADD TECHNICIAN II	\$50.00
CLERICAL	\$40.00

EXPENSES & EQUIPMENT CHARGES:

VEHICLE (3/4 TON OR LESS)	\$0.63/MILE
VEHICLE (SUBURBAN & 1 TON+)	\$0.68/MILE
COPIES	\$0.10/EACH
PRINTING PLANS	\$0.50/SQ. FT + TECHNICIAN TIME

REIMBURSABLES: (COST PLUS 15 PERCENT) TRAVEL EXPENSES (INCLUDING MEALS AND LODGING), OUTSIDE PRINTING, CONSUMABLE MATERIALS AND SUBCONTRACTOR EXPENSES.

OVERTIME (OVER 8 HOURS PER DAY, 40 HOURS PER WEEK, SATURDAYS, SUNDAYS, AND HOLIDAYS): 1.5 TIMES THE HOURLY RATE.

HOURLY RATES: APPLY TO MEETING AND TRAVEL TIME FOR ALL PERSONNEL CATEGORIES.

DEPOSITION OR COURT TESTIMONY: 1.5 TIMES THE HOURLY RATE.

CITY OF WILLARD – CITY ENGINEERING SERVICES

BILLING RATE SCHEDULE - YEAR 2011

<u>CLASSIFICATION</u>	<u>HOURLY RATE</u>
Client Manager	150.00 (127.50*)
Senior Project Engineer	135.00 (114.75*)
Project Engineer	121.00 (102.85*)
Associate Engineer	100.00 (85.00*)
Assistant Engineer	85.00 (72.25*)
Student Engineer	52.00 (44.20*)
Project Landscape Architect	95.00 (80.75*)
Senior Surveyor	85.00 (72.25*)
Associate Surveyor	65.00 (55.25*)
Assistant Surveyor	49.00 (41.65*)
Design Associate	97.00 (82.45*)
Design Technician	79.00 (67.15*)
Senior Technician	78.00 (66.30*)
Associate Technician	65.00 (55.25*)
Assistant Technician	55.00 (46.75*)
Student Technician	40.00 (34.00*)
Administrative Coordinator	68.00 (57.80*)
Administrative Assistant	58.00 (49.30*)
Secretarial	57.00 (48.45*)

*Olsson Associates provides a 15% discount on these rates for the first 20 hours billed each month.

CITY OF WILLARD BOARD OF ALDERMEN



AGENDA ITEM # 9

ACTION REQUESTED: NONE: INFORMATIONAL ONLY

Department Head Reports:

Public Works-Justin Reaves
Emergency Management-Stacy Winters
Planning and Zoning-Randy Brown
Police Department-Chief McClain
Parks and Recreation-Kevin McDonald
City Clerk-Dale Duvall

Public Works Department June 2011

Water and Sewer

- Read water wells daily
- Check lift station daily
- Water line locates as needed
- In's & out's/work orders daily
- Take lagoon samples daily
- Check water residuals daily
- Took monthly lagoon samples to Lakeland Laboratories in Nixa
- Took DMR monthly report to DNR office
- Took water samples to DNR
- Read meters
- Ran lagoon irrigation daily (weather permitting)
- Repaired water leak @ 610 Mark Street
- Repaired 2 water leaks @ 704 Miller Rd
- Removed broken fire hydrant @ Main & Pershing
- Pulled #2 pump out of wet well @ "B" lift station and removed rags out of pump
- Take water samples
- Cleaned out several meter pits
- Repaired water leak in front of middle school (Miller & Knight Street)
- Flushed lines @ Watson, Knight, Pershing, & Main Street
- Paint fire hydrant @ end of line on Farm Road 94
- Repaired 3 uprights on irrigation @ lagoons
- Disassemble old fire hydrant for possible rebuild
- Ordered new "flapper" for backflow valve @ "D"
- Clean out all sprinkler heads on irrigation @ lagoons
- Replaced lead float in wet well @ Whispering Oaks lift station
- Water shut off's 28th of month
- Cleaned sewer air relief valves #14 & #15

Street Department, Maintenance, Misc.

- Check fluids and lights on vehicles daily
- Mow water wells & lift stations weekly
- Washed all trucks and tractors
- Hauled off fill dirt to lagoons

- Asphalt patch on Hughes Rd and 2 patches on JFK
- Crackseal Jackson Street from HWY 160 to Z HWY for 3 days
- Mow right of ways with boom mower
- Mow & brush hog lagoons
- Changed oil on police cars #WPD-03, #WPD-04, & #WPD-05
- Changed oil & replaced front end on police car #WPD-04
- Cleaned up and sewed grass @ 4160 Haven, 401 Howard, 208 Cherry Lane, & @ ballpark next to water fountain
- Spread dirt and sewed grass @ Farm Road 68 & Arrowhead
- Removed driveline from irrigation pump and dropped off in Springfield for repair
- Repaired door on bathroom @ police station
- Moved keyboard slide and drawer @ police station
- Installed new power steering reservoir on Case IH tractor
- Weed eat Park Estates lift station
- Brush hog field in front of Taco Bell next to HWY 160
- Remove backhoe attachment off of Kubota and install belly mower
- Pick up repaired driveline from Springfield and reinstall on irrigation pump @ lagoons
- Weed eat around new PW building
- Sweep out new PW building
- Rehung pedestrian sign @ Main & Knight
- Change oil on S-10 #PW 105
- Took out trash @ PW shop
- Picked up shovels and 2 tool sets in Springfield
- Replaced street signs @ Farm Road 68 & Arrowhead, Arrowhead & Tatum Circle, Miller & Lester, Daniel & Covington, Megan & Shelley
- Set up for 4th of July celebration (Set t-post, string caution tape, set up barricades, set up and fill dunk tank, & set up trailer for stage)
- Cleaned up recycle center

Justin Rames

CITY OF WILLARD BOARD OF ALDERMEN



AGENDA ITEM # 9 EMERGENCY MANAGEMENT DEPARTMENT

ACTION REQUIRED: NONE

Hopefully all of you have had time to review the Safety Policy and Procedures. If at all possible I would like to get your feedback and answer any concerns you have. I have been putting together several safety trainings and will begin to schedule those soon.

I have had two people call my office concerned about the storm sirens not working. I went out and visually checked each siren to see if there was any noticeable damage, but I could not find any. I contacted Blue Valley Public Safety and they will be sending a technician to check the electronics in them. I do know that the siren on New Melville is not working at all, I have informed Willard PD to patrol through that area and use their Public Address System in their patrol cars for warnings if needed.

Freedom Fest went very well, there were no major issues and there were no major injuries to any of the citizens who attended. Traffic was very well controlled by Willard PD.

If you need help with completing the NIMS trainings, please contact me and we will set up a time for you to come in and I will get you started on it.

I am sorry that I could not be at the Board meeting. I am working my shift at the fire department, but please feel free to contact me anytime.

Thank You,
Stacy Winters
Emergency Management Director

CITY OF WILLARD BOARD OF ALDERMEN



AGENDA ITEM # 9 PLANNING AND DEVELOPMENT DEPARTMENT

ACTION REQUESTED: NONE-INFORMATIONAL ONLY

Freedom Bank Project – The Planning and Zoning Commission has approved the revised Preliminary Plat. Staff recommends approval from the Board.

Board of Adjustments approved a variance request for a carport to be located at 829 Barwick.

We have issued temporary use permits for three fireworks stands to be located inside the City limits. The Smiths, Kaboomers and Hales.

Old Hotel – Progress continues on the re-roofing of the building and on the outside renovations.

We are continuing to track several nuisance violations.

Construction has begun on the special services building, located next to Willard North on Farmer Rd. The foundation has been completed.

We received the financial assistance agreement for the recycled scrap tire grant. This grant was put together for the Parks and Recreation Department and will be used to purchase material to go under and around the Jackson Street Park playground equipment.

I attended OTO's Long Range Transportation Planning meeting and the Bicycle and Pedestrian Committee meeting.

I attended the monthly Watershed Committee meeting.

I assisted Public Works in isolating a water main for repairs.



Received and reviewed the draft Transportation Improvement Plan from O.T.O.

Set in on a meeting with Parks Staff concerning operations and maintenance of the Aquatic Center.

Randy Brown

Director of Development

**CITY OF WILLARD
BOARD OF ALDERMEN**



**POLICE DEPARTMENT
AGENDA ITEM # 9**

ACTION REQUIRED: NONE: INFORMATIONAL ONLY

- Letter of appreciation from a Willard citizen
- The Greene County Sheriff's Office is requesting a signature from Mayor Keltner as a sign-off on the financial commitment to maintain our 5 Mobile Data Terminals (Karen presented this item to you during the financials).
- The closing date for receiving applications for the open position at the Willard Police Department is Wednesday, July 06, 2011. We are presently scaling down the list to the 3 most qualified candidates. The 3 finalists will be selected and forwarded to you by Friday evening, July 8, 2011. I will hand deliver them if necessary.

MONTHLY STATISTICAL REPORT

June 2011



Officer Statistics			Reserves			Hours
1601	Tom McClain, Chief	9	1640	Doug Thomas, Reserve	0	0
1602	David Richardson, Major	18	1641	Brian Gordon, Reserve	0	0
1603	Shannon Shipley, Sgt./Det.	25	1642	JD Landon, Reserve	1	14
1604	Robert Bell, Corporal	47	1643	, Reserve		
1605	Mike Payne, Senior Officer	34	1644	Bill Lingenfelser, Reserve	0	3
1606	Gary Dove, Officer	25	1645	Michele Lappin, Reserve	0	8
1607	Travis Sanders, Officer	102		TOTAL HRS		25
1608	Shannon Marler, Officer	19				
1609	Shane Turner, Officer	63				
1610	Jason Hobbs, Officer	44				
1630	Glenn Cozzens, SRO	1				
1631	Wyatt Sharp, SRO	0				
	TOTAL INCIDENTS	388				

INCIDENT STATISTICS

Felony	8
Misdemeanor	9
Infraction	143
Other (Services)	217
HBO (Handled By Officers)	298

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST
WPD-01	11900	700	20	35	0
WPD-02	99426	457	15	30	0
WPD-03	79338	2555	46	56	0
WPD-04	69979	1620	30	54	0
WPD-05	108881	2199	41	54	0
WPD-06	103945	889	20	44	\$60.00
WPD-08M	4248	44	3	15	0

Tom McClain
Chief of Police

June 19, 2011

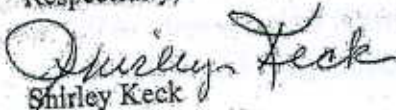
Members of the Willard Police Department

I would like to thank you for the safety procedures taken by the Willard Police Department during the storm on the night of Saturday, June 18th, in driving through our area with a loud speaker. I know that you put yourselves directly in the line of the storm in order to watch out for the citizens of Willard. Although I could not hear exactly what was being said I knew with the in climate weather and the earlier storm predictions it was time to seriously consider taking shelter. Living in a home with no basement I only had one recourse...under the house. I do not live inside the City Limits of Willard, but directly across the road in the County across from the Presbyterian Church. I'm not sure the storm sirens had been activated earlier, but I did hear them after the police sirens with loud speakers began driving through the area.

After personally seeing the aftermath of Joplin and working with many of the people in that area during the past few weeks, I want you to know how appreciative I am that our Police Department is taking such good care of our community. It makes me feel safe to know that you are watching out for us.

I'm proud to be a Willard community citizen.

Respectfully,



Shirley Keck
805 State Hwy Ab
Willard, MO 65781

CITY OF WILLARD BOARD OF ALDERMEN



PARKS DEPARTMENT AGENDA ITEM # 9

ACTION REQUIRED: NONE-INFORMATIONAL ONLY

Summer Camp 2011: The 2011 Willard Parks Summer Camp Program continues to meet at the Recreation Center during the week. The camp is for grades K – 6th. Each week campers go on field trips, visit the aquatic center, and enjoy performances from the Willard Library Program.

Freedom Fest: The 2011 Freedom Fest Celebration was held on Saturday July 2nd behind Willard Intermediate School. The festivities included a car show, a parade, shopping from vendors, games, and fireworks. This year also featured skydivers. The event also kicked off this year with a benefit breakfast at the Willard Community Building to benefit the Joplin Relief Efforts.

2011 Triathlon: The Willard Parks Department hosted its 3rd Annual Triathlon on Saturday June 18th. The event featured 300 yards swimming, 12 miles biking, and a 5K run. Over 80 people participated in the event.

Zumba Classes: The Willard Zumba class continues to meet once a week at the Willard Community Building. Classes will expand when school gets back in session.

Willard Aquatic Center: The Willard Aquatic Center continues operations. Tuesday – Sunday guests can swim and enjoy the pool. Programs such as swimming lessons, a swim team, and senior water exercise classes continue to go well.

Youth Baseball / Softball: The 2011 Willard Parks baseball / softball season continues. Games are played on Monday, Tuesday, and Thursday nights. This season a total of 31 teams are participating. Game schedules are available at www.willardparks.com.

City Newsletter: The Willard Parks Department has begun work on the August / September newsletter. The newsletter will be complete by the last week in July.



Parks Website: The Willard Parks Department continues to use its website www.willardparks.com as a tool for advertising, marketing, and informing the community on upcoming events, activities, and sports. The website gets hundreds of hits each day.

New Mommy Boot Camp Class: The Willard Parks Department is now taking registrations for a "Mommy Boot Camp" class that will be held on Tuesdays and Thursdays from 10am – 11am at the Willard Community Building. The class will be taught by a licensed instructor.

Make a Wish Foundation: During the week of June 24th, the Willard Parks Department was contacted by the Make a Wish Foundation. They requested a family pool pass for a local family in need. After approval from the Mayor, a Season Family Pool pass was given to the family.

New Willard Skate Park? The Willard Park Board has formed a committee to explore the possibility of installing and opening a skate park in Willard. More information will follow in the coming months.

Exercise Classes: A yoga class and a yoga flow class are held at the Recreation Center on Monday nights in the Murray Room. The classes are overseen by CoxHealth Fitness Centers.

Veterans Memorial: The Willard Veterans Memorial Ribbon Cutting will be held on 11/11/11 at the Jackson Street Park in Willard.

Facility Rentals: The Willard Parks Department continues to rent out the Willard Community Building, the Jackson Street Park Pavilion and the Recreation Center for various activities. On most days, the facilities are being utilized by these rentals.

Scrap Tire Grant: The Willard Parks staff has been working with Randy Brown regarding the MO DNR Scrap Tire Grant.



Cross Country Times: The Willard Parks Department has a bi-monthly section in the Willard Cross Country Times that features sports, news, upcoming activities, etc.

New Sponsor Sign: The Willard Parks Department has installed a new sign at the Willard Baseball Complex listing all of the 24 Willard Parks 2011 Sponsors.

Willard Area Seniors: The Willard Seniors continue to meet for exercise classes at the Willard Recreation Center on Tuesdays and Thursdays from 10am – 11am. The seniors also meet for lunch on Wednesdays from 11am – 1pm at the Willard Community Building.

Willard Parks Upcoming Registrations: Fall Soccer & Fall Volleyball

Maintenance Issues:

During the past 30 days the Willard Parks Department has had a few maintenance issues including:

- The flag pole at Highline Soccer Park broke
- The Willard Parks baseball scoreboard had some damage and had to be repaired
- The Willard Aquatic Center had some vandalism on July 4th that needed to be cleaned up.

Kevin McDonald
Parks and Recreation Director

CITY OF WILLARD BOARD OF ALDERMEN



PARKS DEPARTMENT

ACTION REQUIRED: NONE-INFORMATIONAL ONLY

This information is in response to the request from the Board to present a breakdown of holiday expenses/revenues at the Aquatic Center.

Willard Aquatic Center information regarding closure on holidays and on

Mondays:

In late 2009, the Willard Park Board and the BOA decided to close the Willard Aquatic Center on Mondays. The main reason for this decision was for general maintenance, (vacuuming, cleaning, addition of chemicals, etc.). Monday was also the slowest business day of the week. On most Monday's the Aquatic Center lost money because attendance was so low.

Since Memorial Day is on a Monday, the Aquatic Center is closed.

Here is an example of a holiday expense / revenue at the Aquatic Center on holidays.

2009 4th of July Totals:

The Aquatic Center collected a total of \$44.00 at the gate (the average gate revenue for the pool is around \$1200 - \$1500)

Staff Costs (included paying staff time and a half): \$968.56

Chemical Costs (estimate): \$50.00

Electricity (estimate): \$50.00

Total Revenue: \$44.00

Total Expenses: \$1068.56

Total Loss: \$1024.56 approximately



Please note that the electricity costs are a very rough estimate and are probably greater than stated.

If the Board wishes this policy can be changed and implemented for the 2012 season.

Please contact me with any questions, concerns or comments at 742-5381.

Thank you,

Kevin McDonald

CITY OF WILLARD BOARD OF ALDERMEN



CITY CLERK
AGENDA ITEM # 9

ACTION REQUESTED: NONE-INFORMATIONAL ONLY

Ken Reynolds and I are almost done with the revised alcohol ordinance and it will be brought to the Board at the August meeting.

I have been working with the Mayor, Randy and Ken on clarification of the nuisance ordinances and finding a better way to work with the citizens on taking care of these.

I continue to work with Randy, Linda and Public Works on keeping up with the tall grass violations. I am looking into a possible option for the common areas at two of the subdivisions.

I have met with Scott and will be meeting with him again, as well as Mutua so that I can learn how to maintain the City website. I will be taking over the maintenance and updating of the website in the next couple of weeks.

Randy and I have been approached by a citizen looking into opening up a day care at a facility in a C-2 district.

Three new building permits were issued to Morelock Ross for Stone Ridges Subdivision.

I have begun the new procedure of emailing the agenda draft the Monday prior to the Board meeting. The packet will be emailed on Thursday prior to the meeting, by 5:00 pm, and the hard copy will be in your box at City Hall on Friday morning after 8:00 a.m.

I am working on completing new code books for the Planning and Zoning Committee. They have not been updated for many years.

Karen, Kayme and I created a new system for inputting meters that are installed for developers into the utility system so that the accounts are being set up when the meter is placed.

Junction Café has applied for a liquor license for beer only.

Dale Duvall
City Clerk

CITY OF WILLARD BOARD OF ALDERMEN



AGENDA ITEM # 10

ACTION REQUESTED: APPROVAL OF PRELIMINARY PLAT FOR FREEDOM BANK

On June 28, 2011, the Planning and Zoning Committee reviewed and is now recommending the Board's approval of the preliminary plat for the new Freedom Bank to be located at the corner of 160 and Hwy AB.

Included for your review is the information that was presented to the Planning and Zoning Committee.

Staff is asking for your approval of the preliminary plat.

City of Willard

224 West Jackson, P.O. Box 187 • Willard, MO 65781 • Phone 417-742-3033 • Fax 417-742-3080



6-21-11

To: Mayor Tom Keltner
From: Randy Brown

RE: Freedom Bank Project

Dear Mayor,

I have reviewed the new preliminary plat for the proposed ATM Square Subdivision and would like to offer the following comments, the plat conforms to the Willard Municipal Code requirements, with the exception of the storm water detention facilities. I have attached comment letters from David Gartner and MO DOT who have also reviewed the plat. All of the items MO DOT had comments on will be addressed by Olson. Providing the offsite storm water plans have been submitted and reviewed prior to the P/Z meeting I would recommend approval of the Preliminary Plat.

As we have previously discussed MO Dot has agreed to allow a street connection to AB HWY. Mo DOT has asked the City for a letter protecting their interest in future developments, concerning traffic improvements at the intersection of AB and 160. Please see the attached letter that would satisfy Mo DOT concerns. If you and the Board of Aldermen are in agreement I would like to ask the Board for authorization for your signature. MO DOT will not issue any permits for the street until they receive this letter.

Sincerely,

Randy Brown

Director of Development

Gardner Engineering
5548 N. Farm Road 79
Willard, MO 65781
417-343-0246 Bus / 417-742-0468 FAX

Engineering Review of Preliminary Plat dated June 1, 2011
As Submitted by Olsson Associates

for

Freedom Bank of Southern Missouri
at Highway 160 and Highway AB

In the City of Willard, Missouri

Owner
Schallert Brothers Seed Company
Purdy, MO 65734

Developer
Freedom Bank of Southern Missouri
Cassville, MO 65625



REVIEW OF PRELIMINARY PLAT DATED JUNE 1, 2011:

1) The Preliminary Plat as submitted meets the requirements as set forth in Section 400.1180 (B.) for items to be shown on the Preliminary Plat with the exception of Section 400.1180 (B.) (18.) for stormwater detention facilities. The proposed offsite stormwater detention basin location is being submitted on a separate document along with the proposed offsite drainage easement locations.

2) The required items Section 400.1180 (B.) (17.) and Section 400.1180 (B.) (20.) for covenants and title search respectively are also being submitted on a separate statement.

3)

Randy Brown

From: Dawne.Gardner@modot.mo.gov
Sent: Friday, June 17, 2011 1:07 PM
To: develop@cityofwillard.org
Cc: jasmussen@oaconsulting.com
Subject: Fw: FREEDOM BANK Preliminary Plat - ADDITIONAL COMMENTS

Okay....sorry, but I have just a few more comments that came my way. This is it, I promise.

- Eliminate the stop bar on Proctor and stripe a crosswalk
- Include a sidewalk closure (TA-25) in the traffic control plans.
- The top of the ramp on the south side needs a 5'X5' level landing
- With the drive thru being on the east side of the building, it has the potential to have traffic backed up into the driveway. To prevent this situation, you might consider the drive thru be located on the west side of the building.

Dawne Gardner, AICP
Transportation Planning Specialist
MoDOT - Springfield District

----- Forwarded by Dawne M Gardner/D8/MODOT on 06/17/2011 01:03 PM -----

From: Dawne M Gardner/D8/MODOT
To: <develop@cityofwillard.org>, jasmussen@oaconsulting.com
Date: 06/17/2011 01:01 PM
Subject: RE: FREEDOM BANK Preliminary Plat

Randy -

Our only comment is that as designed, traffic on Proctor Road can make a left turn into the first entrance. A concrete median strip in the center of Proctor road is the only way to restrict this movement.

Please let me know if you have additional questions.

Dawne Gardner, AICP
Transportation Planning Specialist
MoDOT - Springfield District

From: "Randy Brown" <develop@cityofwillard.org>
To: <Dawne.Gardner@modot.mo.gov>
Date: 06/17/2011 08:34 AM
Subject: RE: FREEDOM BANK Preliminary Plat

CITY OF WILLARD BOARD OF ALDERMEN



AGENDA ITEM # 11

ACTION REQUESTED: NONE: INFORMATIONAL ONLY

This is the current Economic Development Committee Ordinance.
The Mayor has asked to have the Board review it and consider the option of having members of the Chamber of Commerce serve on the Committee.
The Committee does not have any members and has never met since its passage in 2009.

BILL NO. 08-36

ORDINANCE NO. 090112

AN ORDINANCE

AN ORDINANCE TO ESTABLISH THE ORGANIZATION OF AN ECONOMIC DEVELOPMENT TASK FORCE FOR THE CITY OF WILLARD; AUTHORIZING THE MAYOR TO PROCEED WITH THE APPOINTMENT OF A NINE-MEMBER ADVISORY BOARD, WITH THE APPROVAL OF THE BOARD OF ALDERMEN, TO SERVE AS THE ECONOMIC DEVELOPMENT TASK FORCE.

BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1. Creation of Task Force:

There is hereby created an Economic Development Task Force to guide and assist with the development, promotion and implementation of strategies in order to identify and achieve the city's economic development goals.

Section 2. Appointment of Board:

The Mayor shall, with the approval of a majority of all members of the Board of Aldermen, appoint an Economic Development Task Force of nine (9) members. The Mayor will be one (1) member, one (1) member shall be a member of the Board of Aldermen, and seven (7) members shall be selected from residents of the City of Willard, owners, managers or employees of Willard businesses or owners of real property located in the City.

Section 3. Duration of Committee:

The Economic Development Task Force shall terminate upon delivery of its final report to the Board of Aldermen and Mayor or one year after the first meeting of the committee at which the election of officers is held, whichever first occurs.

Section 4. Filling Vacancies:

When a vacancy occurs on the Economic Development Task Force by removal, resignation or otherwise, of any member thereof, said vacancy shall be reported to the Board of Aldermen and shall be filled, in a like manner as original appointments, for the unexpired term of said member.

Section 5. Compensation:

No Economic Development Task Force member shall receive any compensation for service on the Task Force.

BILL NO.

08-36

ORDINANCE NO.

090112

Section 6. Meeting; Election of Officers:

The Economic Development Task Force members shall meet at least monthly as determined by the members. The Mayor will be the chairman. In the absence of the Mayor, of the Board of Aldermen representative will be the chairman.

Section 7. Duties:

The Economic Development Task Force shall have the following duties and responsibilities:

- (a) Review City Ordinances and policies that relate to commercial property and businesses operating in the City; make recommendations to the Aldermen and Mayor on ways to encourage economic development.
- (b) Assist the City to develop an overall economic development strategy and vision.
- (c) Explore funding options available at the federal and state level that might facilitate and encourage economic development and make recommendations to the Aldermen and Mayor on pursuing those funding sources.
- (d) Identify steps City Government could take to foster a positive business environment, encourage economic development and create good jobs in the City of Willard.

Section 8. Advisory Capacity:

The Economic Development Task Force is an advisory board and decisions by the Task Force are purely recommendations that shall be forwarded to the Board of Aldermen and Mayor.

Section 9. Removal of Members:

The Mayor may, with the consent of a majority of all the members of the Board of Aldermen, remove any Economic Development Task Force member. Any member may also be removed by a two-thirds (2/3) vote of all members of the Board of Aldermen, independently of the Mayor's approval or recommendation.

Section 10. Reports:

The Economic Development Task Force shall issue a final report to the Mayor and Board of Aldermen. The final report shall contain all recommendations approved by a majority of Task Force members.

This Ordinance shall be in full force and effect from and after its date of passage.

BILL NO. 08-36

ORDINANCE NO. 090112

READ TWO TIMES AND PASSED AT MEETING OF THE BOARD OF
ALDERMEN OF THE CITY OF WILLARD, MISSOURI, ON THE 12TH DAY OF
JANUARY, 2009.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

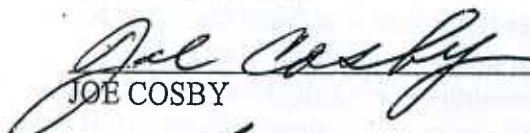
NO



RICHARD SIMPSON

☒

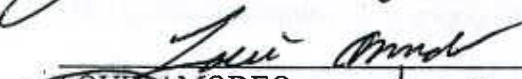
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JOE COSBY

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LOUIE AMODEO

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PAUL C. HOOD

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DALE DUVALL

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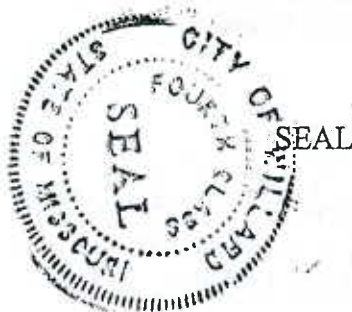
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BRYAN VINCENT

☒

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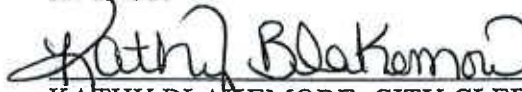


APPROVED:



JAMIE SCHOOLCRAFT, MAYOR

ATTEST:



KATHY BLAKEMORE, CITY CLERK

**CITY OF WILLARD
BOARD OF ALDERMEN**



**AGENDA ITEM #12
FINANCE DEPARTMENT**

ACTION REQUIRED: FIRST AND SECOND READS

I was notified on 6/20/11 that the sewer rates for the City of Springfield were going up significantly on 7/1/11. I wrote and emailed the following ordinance on 6/21/11 to all of the aldermen in order to get the information to you as soon as possible.

I have a rate study scheduled with the Missouri Rural Water Assc. in early September. When we obtain the results of that rate study, we will be able to re-evaluate the rates.

AN ORDINANCE

AN ORDINANCE AMENDING ORDINANCE 880314 (SEWER USE AND SEWER RATE ORDINANCE) OF THE CITY OF WILLARD, AS AMENDED BY ORDINANCE NO. 890213C, NO. 901112, NO. 920914A, NO. 930712, NO. 931011A, NO. 950612A, NO. 990111, NO. 010709B, NO. 050912C, AND NO. 070709 REPEALING SECTION 7-5 OF ARTICLE VII OF ORDINANCE AS AMENDED, AND ENACTING IN LIEU THEREOF A NEW SECTION 7-5 OF ARTICLE VII, AND ESTABLISHING CONNECTION FEES FOR NEW USERS OF SAID SYSTEM.

WHEREAS, the Board of Aldermen of the City of Willard enacted Ordinance No. 880314 (Sewer Use and Sewer Rate Ordinance) on the 14th day of March, 1988, and amended the same at Ordinance No 050912C; and

WHEREAS, the Board of Aldermen has not determined that an amendment is necessary in Section 7-5 of Article VII of said Ordinance No. 880314, by reason of the increased costs of operation, maintenance and a new contract with the City of Springfield involving the sewer system.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

SECTION 1:

That Ordinance No. 880314 as thereafter amended (Sewer Use and Sewer Rate Ordinance) of the City of Willard is hereby amended by repealing Section 7-5 of Article VII of said Ordinance and enacting in lieu thereof a new Section 7-5 of Article VII, which shall read as follows:

Section 7-5; Rates

The schedule of wastewater service rates, which shall be applied to the water usage of all residences, buildings, structures, and users connected to the POTW, shall be as follows:

- (1) More particularly, for residential customers, there shall be a schedule of rates implemented according to the schedule of rates established by the City of Springfield over the next six years, commencing July 1, 2011, as follows:

	2011	2012	2013	2014	2015	2016
Base rates	19.15	27.19	28.01	28.85	29.43	30.02
Per 1,000						
Gal. Use	4.56	5.52	5.69	5.86	5.98	6.10

- (a) There shall be assessed to each commercial rates user of the POTW a basic customer charge and volume charge as follows:

	2011	2012	2013	2014	2015	2016
Base rates	25.46	30.80	37.27	38.39	39.16	39.94
Per 1,000						
Gal. use	4.56	5.52	5.69	5.86	5.98	6.10

- (b) For the services rendered to the City of other Public Authority, the City of Springfield for wastewater treatment shall be subject to the charges herein provided in Exhibit A.

SECTION 2:

Section 1 of Ordinance No. 880314A, as amended, is and hereby shall be amended and the following rates are established as Connection Fees to said system:

THERE is hereby established a charge to every new or expanded user of the POTW of the City of Willard. Said Connection Fee shall be in addition to the rates, fees, and charges otherwise established under this Article. An expanded user of the POTW is a user which increases the size or number of water meters serving its property of premises. The connection fee will be in accordance with the following connection fee schedule and shall be based on the water meter size serving the property or premises.

CONNECTION FEE SCHEDULE

<u>Meter Size</u>	<u>Connection Fee</u>
¾ "	\$ 900.00
1"	1100.00
1 ½"	1300.00
2"	2100.00
3"	4000.00
4"	6750.00
6"	13300.00
8"	21300.00
10"	31900.00
12"	41300.00

SECTION 3:

The other provisions of Ordinance 880314, as previously amended by Ordinance No. 890213C, No. 901112, No. 920914A, No. 930712, No. 931011A, No. 950612A, No. 990111, No. 010709B and 0560912C are ratified and approved, and this amended ordinance shall be in full force and effect as provided in Section 4 herein; and the provisions of Ordinance No. 070709 are hereby repealed.

SECTION 4:

The new rates as established by this ordinance shall become effective as of the 11th day of July, 2011.

SECTION 5:

Ordinances or parts thereof which are inconsistent with this ordinance are hereby repealed.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD,
MISSOURI, ON THE 11TH DAY OF JULY, 2011.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

DAVID HEMPHILL

TIM MAGEE

DAVID ROGGENSEES

ED SIMMONS

CYNDI TRAPP

BRYAN VINCENT

APPROVED BY:

TOM KELTNER, MAYOR

ATTEST:

DALE DUVALL, CITY CLERK

CITY OF WILLARD BOARD OF ALDERMEN



AGENDA ITEM # 13

ACTION REQUESTED: APPROVAL OF 2ND READING

This is the 1st and 2nd reading of the Safety Manual Ordinance.

Staff is asking for approval at this time.

AN ORDINANCE

AN ORDINANCE ESTABLISHING AND ADOPTING A SAFETY MANUAL FOR THE CITY OF WILLARD.

WHEREAS, the City of Willard is committed to the safety and well being of its employees and citizens; and

WHEREAS, the City of Willard's goal is to provide the safest working and living environment possible for its employees, residents and visitors.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI as follows:

That the City of Willard hereby adopts the "City of Willard Safety Manual",

This Ordinance shall be in full force and effect from and after its passage,

READ TWO TIMES AND PASSED AT THE MEETING OF THE BOARD OF ALDERMEN, THE CITY OF WILLARD, GREENE COUNTY, MISSOURI ON THIS 11th DAY OF July, 2011.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

DAVID HEMPHILL

TIM MAGEE

DAVID ROGGENSEES

ED SIMMONS

CYNDI TRAPP

BRYAN VINCENT

BILL NO. 11-10

ORDINANCE NO. 110711B

APPROVED BY:

TOM KELTNER, MAYOR

ATTEST:

DALE DUVALL, CITY CLERK

CITY OF WILLARD BOARD OF ALDERMEN



AGENDA ITEM # 14

ACTION REQUESTED: APPROVAL OF 1st READING

This is the 1st reading of the Board of Aldermen regular meeting schedule Ordinance.

Staff is asking for approval of 1st reading at this time.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 110.020 AND SECTION 110.030 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO BOARD OF ALDERMEN REGULAR MEETINGS.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title I. Government Code, Chapter 110: Mayor and Board of Aldermen, Article I. In General, Section 110.020 as follows:

SECTION 110.020: REGULAR MEETINGS

The Board of Aldermen of the City of Willard shall convene for regular meetings on the second (2nd) Monday of each month of each year at the Willard City Hall or Community Building, Willard, Missouri, to carry on its functions of care, management and control of the City and its finances as prescribed by law. Provided, that if the regular meeting falls on a legal holiday, the meeting shall take place on the next secular day. Special meetings may be held at such time as the Board may determine. (Ord. No. 741111A §2, 1-13-75; Ord. No. 75512 §1, 5-12-75; Ord. No. 070514B §1, 5-14-07; Ord. No. 080623B §1, 7-14-08)

Section 2: The City does hereby amend Title I. Government Code, Chapter 110: Mayor and Board of Aldermen, Article I. In General, Section 110.030 as follows:

SECTION 110.030: HOURS OF MEETINGS

The Board of Aldermen's meetings, as prescribed in Section 110.020 hereof for the second (2nd) Monday of each month, shall convene promptly at 7:00 P.M. and adjourn upon motion duly approved thereafter, unless the Mayor shall modify said hour to convene by giving notice to each member of the Board and posting said hour change in at least three (3) public places in the City at least twenty-four (24) hours prior to said meeting date. (Ord. No. 741111A §3, 1-13-75; Ord. No. 75512 §2, 5-12-75; Ord. No. 870413-A, 4-13-87; Ord. No. 070514B §2, 5-14-07; Ord. No. 080623B §2, 7-14-08)

Section 3: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2011.

BILL NO. _____

ORDINANCE NO. _____

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

DAVID HEMPHILL

TIM MAGEE

DAVID ROGGENSEES

ED SIMMONS

CYNDI TRAPP

BRYAN VINCENT

APPROVED BY:

TOM KELTNER, MAYOR

ATTEST:

DALE DUVAL, CITY CLERK

**CITY OF WILLARD
BOARD OF ALDERMEN**



AGENDA ITEM # 15

ACTION REQUESTED: APPROVAL OF 1st READING

This is the 1st reading of the City Clerk Ordinance.

Staff is asking for approval of 1st reading at this time.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE REAPPOINTING THE CITY CLERK FOR THE CITY OF WILLARD, GREENE COUNTY, MISSOURI.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI as follows:

Section 1. The Board of Aldermen hereby reappoints Dale Duvall as the "City Clerk" to serve an additional six (6) month period or until her qualified successor is selected.

Section 2. As City Clerk, Dale Duvall is hereby authorized to exercise all powers, carry out all duties, and is instructed to fulfill all responsibilities of the office of City Clerk as established by the Willard Municipal Code or the laws of the State of Missouri.

Section 3. As compensation for services as the City Clerk, Dale Duvall shall be paid an initial gross bi-weekly salary of \$1,597.59 payable at the time payroll is regularly paid by the city's Treasurer. The salary of the City Clerk will be subject to such increases and cost of living adjustments as may be approved from time-to-time by duly adopted ordinances.

THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE BY THE BOARD OF ALDERMEN AND ITS APPROVAL BY THE MAYOR, CITY OF WILLARD, COUNTY OF GREENE, MISSOURI.

READ TWO TIMES AND PASSED AT THE MEETING OF THE BOARD OF ALDERMEN, THE CITY OF WILLARD, GREENE COUNTY, MISSOURI ON THIS _____ DAY OF _____, 2011.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

Alderman Bryan Vincent

Alderman David Hemphill

Alderman David Roggensees

Alderman Ed Simmons

Alderman Tim Magee

Alderman Cyndi Trapp

ATTEST:

APPROVED:

Dale Duvall, City Clerk

Tom Keltner, Mayor

CITY OF WILLARD BOARD OF ALDERMEN



AGENDA ITEM # 16

ACTION REQUESTED: APPROVAL OF BOARD APPOINTMENTS

The Mayor has recommended the following people for reappointment:
Valorie Simpson-Planning and Zoning Commission and the Park Board.
Robert Taylor-Planning and Zoning Commission.

The Mayor also would like the Board to approve the appointment of:
Nathan Kelly to the Park Board.

