

City of Willard

Park Board Meeting

May 26th 7:00 PM

Willard City Hall

Members:

Blaine Kennard, Chairman

Valorie Simpson, Vice Chairman

Tricia Taylor, Secretary

Katherine Miles

Becky Miller

Kevin McDonald – Director of Parks &
Recreation

**CITY OF WILLARD
PARK BOARD
May 26th, 2011
7:00 P.M.**

Notice posted on May 23rd, 2011.

Notice is hereby given that the City of Willard Park Board will conduct a meeting at 7:00 p.m., May 26th, 2011 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

Call the meeting to order.

1. Roll Call
2. Agenda Amendments/Approval of the Agenda
3. Approve:
 - a. The minutes of the May 5th, 2011 Meeting
 - b. The minutes of the March 31, 2011 Meeting
4. Skate Park Proposal – Damon Sprague
5. Citizens Input (5 minute limit)
6. Financial Statements
7. Program Budgets
8. Directors Report/Sports Report
9. Old Business
 - Park Board Bi-Laws
 - Veterans Memorial
 - Scrap Tire Grant
 - Storm Shelter Update
 - Update on Springfield Greene County Parks Tax
10. New Business

11. ADJOURN MEETING

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

Submitted by Kevin McDonald: Director of Parks and Recreation

Dale Duvall, City Clerk

**CITY OF WILLARD
PARK BOARD
MARCH 31, 2011
7:00 p.m.**

Board present: Chairman Blaine Kennard, Vice Chairman Valorie Simpson, Secretary Tricia Taylor, Katherine Miles and Becky Miller.

Staff present: Kevin McDonald, Parks and Recreation Director.

Chairman Blaine Kennard called the meeting to order at 7:00 p.m.

Roll Call

Katherine Miles – present; Valorie Simpson – present; Blaine Kennard – present;
Becky Miller – present; Tricia Taylor – present.

Approval of Agenda

Motion made by Valorie Simpson and seconded by Katherine Miles to approve the agenda with change made to move the Skate Park Proposal up to item number 4.

Katherine Miles – Aye; Valorie Simpson – Aye; Blaine Kennard – Aye; Becky Miller – Aye;
Tricia Taylor – Aye. All votes aye. Motion carried.

Approval of Minutes of the January 27, 2011 Meeting

Motion made by Valorie Simpson and seconded by Becky Miller to approve the minutes.

Katherine Miles – Aye; Valorie Simpson – Aye; Blaine Kennard – Aye; Becky Miller – Aye;
Tricia Taylor – Aye. All votes aye. Motion carried.

Skatepark Proposal

Dustin Sprague presented a proposal to create a skatepark in Willard. Several families were in attendance to support the proposal. They asked that Willard Parks and Recreation make the land for the skatepark available and the funds needed to build the park would be raised through the various fundraising efforts of the Willard Skatepark Initiative. The board will discuss possibilities for such a venue and the Willard Skatepark Initiative will continue researching design and funding ideas.

Citizens Input

There was no citizen input.

Financial Statements

Motion made by Tricia Taylor and seconded by Valorie Simpson to table the approval of the January financial statements until clarification could be made on several items.

Katherine Miles – Aye; Valorie Simpson – Aye; Blaine Kennard – Abstained; Becky Miller – Aye;
Tricia Taylor – Aye. Four votes aye, one abstention with no reason given. Motion carried.

Motion made by Valorie Simpson and seconded by Tricia Taylor to approve the February financial statements with changes. Katherine Miles – Aye; Valorie Simpson – Aye;
Blaine Kennard – Aye; Becky Miller – Aye; Tricia Taylor – Aye. All votes aye. Motion carried.

Program Budgets

Kevin McDonald discussed the program budgets including the Aquatic Center, Youth Basketball, Youth Cheerleading, Adult Volleyball, Youth Volleyball, Youth Soccer, Zumba, Weight Loss Challenge, Valentine's Dance and Facility Rentals. Valorie Simpson distributed Aquatic Center figures comparing the 2009 and 2010 operating costs.

Directors Report/Sports Report

Kevin McDonald discussed current and upcoming programs and events.

Willard Project Graduation Proposal

Kevin McDonald presented a letter from Willard Project Graduation asking the board for permission to sell Silly Bands at the Recreation Center. The board decided to deny the request as it would require the Recreation Center to handle money for an outside organization.

Springfield Greene County Parks Tax

Kevin McDonald explained the Reallocation of the 2001 Parks Tax Revenue. Republic Parks Department was overpaid, so \$1968.17 will be returned to Willards Parks Department. Based on the information obtained at the Greene County meeting regarding the tax revenues, several of the municipalities decided create an initiative to recover more of the tax revenues that are currently being directed into the Greene County Unincorporated fund. A meeting will be held April 8, 2011 at 9am in Republic for the municipalities in support of the initiative.

Motion made by Valorie Simpson and seconded by Becky Miller to support the initiative to readjust the percentages of the Greene County Parks Sales Tax 2. Katherine Miles – Abstain; Valorie Simpson – Aye; Blaine Kennard – Aye; Becky Miller – Aye; Tricia Taylor – Aye. Four votes aye, one abstention for need of more information. Motion carried.

Aquatic Center Information

Kevin McDonald discussed upcoming events at the Aquatic Center.

Old Business

Park Board By-Laws

Blaine Kennard will make changes and present the final copy of the By-Laws at the next meeting.

Veteran's Memorial

Kevin McDonald informed the board of the Willard Veteran's Memorial has reached its fundraising goal and the dedication will take place on November 11, 2011.

Scrap Tire Grant

Kevin McDonald said that letters had been sent out about the grant award and the information will be available when the letter was received.

Storm Shelter Update

No update available at this time.

New Business

No new business.

Adjourn

Motion made by Tricia Taylor and seconded by Katherine Miles to adjourn the meeting.
Katherine Miles – Aye; Valorie Simpson – Aye; Blaine Kennard – Aye; Becky Miller – Aye;
Tricia Taylor – Aye. All votes aye. Motion carried.

Meeting adjourned at 8:56 p.m.

Submitted by Tricia Taylor, Park Board Secretary.

City Clerk, Dale Duvall

Park Board Chairman, Blaine Kennard

DRAFT

**CITY OF WILLARD
PARK BOARD
MAY 5, 2011
7:10 p.m.**

Board present: Vice Chairman Valorie Simpson, Secretary Tricia Taylor and Becky Miller.
Chairman Blaine Kennard was not present, Katherine Miles was not present.

Staff present: Kevin McDonald, Parks and Recreation Director; Brandon Eckhardt, Recreation Specialist; Karen Robson, CFO; and Mayor Tom Keltner.

Vice Chairman Valorie Simpson called the meeting to order at 7:08 p.m.

Roll Call

Katherine Miles – not present; Valorie Simpson – present; Blaine Kennard – not present;
Becky Miller – present; Tricia Taylor – present.

Approval of Agenda

Motion made by Tricia Taylor and seconded by Becky Miller to approve the agenda with changes made to remove item 4, the Skate Park Proposal, because Damon Sprague was not at the meeting and to remove the Park Board By-Laws under item 10, Old Business, because Blaine Kennard was not present.

Katherine Miles -----; Valorie Simpson – Aye; Blaine Kennard -----; Becky Miller – Aye;
Tricia Taylor – Aye. All votes aye. Motion carried.

Approval of Minutes of the March 31, 2011 Meeting

Motion made by Valorie Simpson and seconded by Becky Miller to table the approval of the minutes until further information was added to financial statement section regarding the reason for tabling the January financial statement.

Katherine Miles -----; Valorie Simpson – Aye; Blaine Kennard -----; Becky Miller – Aye;
Tricia Taylor – Aye. All votes aye. Motion carried.

Skatepark Proposal

Dustin Sprague was not present so this item was removed from the agenda.

Citizens Input

There was no additional citizen input.

Financial Statements

Motion made by Tricia Taylor and seconded by Valorie Simpson to approve the March financial statements.

Katherine Miles -----; Valorie Simpson – Aye; Blaine Kennard -----; Becky Miller – Aye;
Tricia Taylor – Aye. All votes aye. Motion carried.

Program Budgets

Kevin McDonald discussed the program budgets including Zumba, Youth Volleyball, Youth Soccer, Youth Baseball and Adult Volleyball.

Directors Report/Sports Report

Kevin McDonald discussed current and upcoming programs and events. Brandon Eckhardt updated the board on the Aquatic Center. Brandon explained that the filling of the pool was delayed due to the discovery of a crack in the pool that was repaired by Public Works. The pool repair should be complete next week and the pool would then be filled. Brandon also announced that Willard had received a donation of nine lap lane lines from MSU and that the money that had already been raised for the lines would now be used for the reel and other items needed for the swim team.

Springfield Greene County Parks Tax

Kevin McDonald updated the board on the status of the Springfield Greene County Parks Tax. The Greene County Commissioners were meeting again on Friday, May 7 to decide on the course of action they would take regarding the tax and how to put it to the voters.

Old Business

Park Board By-Laws

This item was taken off of the agenda because Blaine Kennard was not present.

Veteran's Memorial

Kevin McDonald informed the board that work had begun on the Memorial and that plans were in place for the dedication to take place on November 11, 2011 at 1:00. General Steve Danner will be in attendance at the event.

Scrap Tire Grant

Kevin McDonald announced that Willard was awarded the Scrap Tire Grant from the DNR.

Storm Shelter Update

Mayor Tom Keltner informed the board that the Board of Alderman had voted unanimously to decline the Storm Shelter Grant, as this was not the time to put the city into further debt. He said that there was a possibility that Willard Schools would be able to build the shelter and that it might be possible for the City to partner with them at that time.

New Business

No new business.

Adjourn

Motion made by Tricia Taylor and seconded by Becky Miller to adjourn the meeting.
Katherine Miles -----; Valorie Simpson – Aye; Blaine Kennard -----; Becky Miller – Aye;
Tricia Taylor – Aye. All votes aye. Motion carried.

Meeting adjourned at 7:58 p.m.

Submitted by Tricia Taylor, Park Board Secretary.

City Clerk, Dale Duvall

Park Board Chairman, Blaine Kennard

Aquatic Center

Item	Income	Expense
Administrative Fee	\$ -	\$500
Payroll*	\$ -	
Program Registrations	\$1,615	
Season Passes	1,680.00	
Rentals	\$ 1,157.50	
Gate		
Concessions		
Supplies		
Totals:	\$ 4,452.50	\$ 500.00
Profit / Loss		

Baseball 2011

Item	Income	Expense
Administrative Fee	\$ -	\$ 500.00
Payroll*	\$ -	
Registrations	\$12,035	
Gate		
Maintenance		
Equipment		
Concessions		
T-Shirts		
Trophies		
General & Administrative		
Photography Commission		
Totals:	\$ 12,035.00	\$ 500.00
Profit / Loss	\$11,535	

Summer Camp 2011

Item	Income	Expense
Administrative Fee	\$ -	\$500
Payroll*	\$ -	
Registrations	\$4,969	
Food		
Field Trips		
Staff Shirts		
Supplies		
Totals:	\$ 4,969.00	\$ 500.00
Profit / Loss	\$4,469	

CITY OF WILLARD PARK BOARD

PARKS DEPARTMENT

ACTION REQUIRED: NONE-INFORMATIONAL ONLY

Zumba Classes: The Willard Parks and Recreation Zumba program continues. Classes are now held on Tuesday and Thursdays from 6pm – 7pm.

Children's Dance: The annual Dance Recital is going to be held on May 3rd. Dance is over until the fall of this year.

Summer Camp 2011: Registration for the 2011 Summer Camp program continues.. This year the camp is open for completion of kindergarten thru completion of 6th grade. Here is the camp information.

- Camp hours will be 7:30am – 5:30pm Monday through Friday.
- Campers will need a lunch and 2 snacks (no snacks will be provided) brought to camp each day.
- Daily activities, camp shirts and field trips are included in the tuition fee. Occasionally field trips will cost an additional fee but parents will be notified prior to the trip.
- Tuition fees: \$85 per week (prepay weekly- no prorated weeks are available).
- The first (Memorial Day) and sixth (4th of July) week of camp is \$68 due to the holidays.
- If entire camp tuition fees are paid in full, there is a \$5 discount per week.
- Mandatory Parents Meeting May 10th & May 12th at 7pm at the Rec. Center (parents only need to attend one of the two meetings).

Freedom Fest: The City of Willard Parks and Recreation Departments annual 4th of July Freedom Fest Celebration will be held this year on Saturday July 2nd behind Willard Intermediate School (407 Farmer Road in Willard). This year's activities include a car show beginning at 11:30 a.m., a parade at 5:00 p.m., vendors open at 6:15 p.m., and fireworks at 9:30 p.m. This year will feature the largest fireworks show in Willard's history.

Facility Rentals: The Willard Parks Department continues to rent out the Recreation Center, Pavilion and Community Building for events, activities, etc.

Water Fountain: The water fountain at Jackson Street Park is in the process of being reinstalled for the summer activities.

Scrap Tire Grant: Earlier this year the Willard Parks Department applied for a scrap tire grant playground material grant from the Missouri Department of Conservation. We were approved for this grant.

Spring Fling Dance: Willard Parks and Recreation will hosted a Spring Fling Dance at the Recreation Center on Friday April 29th. Around 100 people attended.

Willard's 3rd Annual Frisco Runaway Triathlon: Saturday June 18th, 7:30am at the Willard Community Building. The distances include 300 yards swimming, 12 miles biking and a 5K run. The fee to participate is \$50 if you pre-register and \$55 the day of the event. All participants will receive a shirt, lunch and a participation medal.

Willard Aquatic Center Re-Opens: May 28th– August 14th Season passes are on sale, registration for programs and classes is open and staff is being hired.

Playgroup: Wednesdays at the Willard Recreation Center. This is an opportunity for parents and kids to play, socialize and just have fun. Moms and Dads are invited to bring their infant through Pre-K aged children for FREE PLAY, STRUCTURED ACTIVITIES & MONTHLY WORKSHOPS. This playgroup is free and open to the community.

Senior Activities: The Willard area seniors continue to meet at the Recreation Center for exercise classes on Monday, Wednesday and Friday mornings. Also the group meets for lunch every Wednesday at the Community Building.

Parks Website: The Willard Parks Department continues to be a vital tool for advertising and information. The Parks website can be found at www.willardparks.com.

Sports:

Spring Volleyball: Spring volleyball has wrapped up for the season. This year a total of 16 teams participated.

Spring Soccer: Spring Soccer wrapped up for the season. This year a total of 26 teams participated.

Adult Basketball: Adult Basketball wrapped up for the season. This year a total of 6 teams participated.

Adult Volleyball: Adult volleyball wrapped up for the season. This year a total of 8 teams participated.

Competitive Volleyball: Competitive Volleyball has begun. This season a total of 7 teams are participating.

Youth Baseball / Softball: Baseball is set to begin for the season. This year a total of 31 teams are participating.

CITY OF WILLARD PARK BOARD

**PARKS DEPARTMENT
Veterans Memorial**

ACTION REQUIRED: NONE-INFORMATIONAL ONLY

The 5 stones have been set in place and the bricks have been laid. The bricks will be engraved after Memorial day weekend.

CITY OF WILLARD PARK BOARD

PARKS DEPARTMENT Scrap Tire Grant

ACTION REQUIRED: NONE-INFORMATIONAL ONLY

The Willard Parks Department has been approved for the playground scrap tire grant from the Missouri Department of Natural Resources. We will be getting a letter soon with further information regarding moving forward.

CITY OF WILLARD PARK BOARD

PARKS DEPARTMENT
Springfield Greene County Parks Tax

ACTION REQUIRED: NONE-INFORMATIONAL ONLY

CFO Karen Robson and I attended the Greene County Commissioners meeting on Monday May 16th. The commission has yet to decide to place the information on the ballot. They want more feedback from citizens before they make their decision.