CITY OF WILLARD, MISSOURI
224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax

MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

April 11, 2011

7:00 PM - Willard City Hall

224 W. Jackson Street

Mayor
Tom Keltner

Board Members
David Hemphill
Tim Magee
David Roggensees
Ed Simmons
Cyndi Trapp
Bryan Vincent

www.cityofwillard.org

CITY OF WILLARD
BOARD OF ALDERMEN
April 11, 2011
7:00 P.M.

Notice posted on April 7, 2011

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., April 11, 2011 at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

SWEAR/AFFIRM IN NEWLY ELECTED OFFICIALS

Call the meeting to order

1. Roll Call
2. Agenda Amendments/Approval of Agenda
3. Approval of Meeting Minutes:
   a. Approve the minutes of the special meeting on March 28, 2010
   b. Approve the minutes of regular meeting on March 14, 2010
4. Citizen Input *(5 minute limit per person)*
5. Elections:
   a. Elect Mayor Pro-tem
   b. Elect Board of Aldermen representative to serve on Planning and Zoning Commission
6. Citizen Input *(5 minute limit per person)*
7. Chief Financial Officer Report, Karen Robson
   a. February Financial Statements
   b. March Outstanding Bills
   c. City Hall Keys Policy
   d. March Utility Adjustment Report
   e. Public Works Rental Building
   f. OTO Transit Study

g. Recycle Center

h. Trash Franchise

i. Streetlight Replacement

j. Park Tax Update

k. City Administrator

8. Questions for Department Heads

9. Commerce Bank/ Jackson Street Park Ordinance (1st Reading)

   a. Citizen Input

   b. Discussion/Vote

10. Commerce Bank/Willard Sports Complex Ordinance (1st Reading)

   a. Citizens Input

   b. Discussion/Vote

11. Ordinance Appointing Ken Reynolds as Willard City Attorney Ordinance (1st and 2nd Reading)

   a. Citizens Input

   b. Discussion/Vote

12. Ordinance Appointing Kristoffer Barefield as Willard Municipal Judge (1st and 2nd Reading)

   a. Citizen Input

   b. Discussion/Vote

13. Appointment of Ryan Nichols to the Planning and Zoning Commission

   a. Citizens Input

   b. Discussion/Vote

14. City Newsletter

   a. Citizens Input

   b. Discussion/Vote

15. ADJOURN MEETING

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall
224 West Jackson

P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN SPECIAL MEETING
March 28, 2011
7:00 P.M.

Board present- Aldermen Richard Simpson, Aldermen David Hemphill, Aldermen Pat Lloyd, Mayor Jamie Schoolcraft, Aldermen Tim Magee and Aldermen Bryan Vincent. Aldermen Doug Johnson was not present.

Staff present- City Clerk, Dale Duvall; Director of Development, Randy Brown; Parks and Recreation Director, Kevin McDonald; Chief of Police, Tom McClain; Willard Reserve Officer, Bill Lingenfiesler; and City Attorney, Doug Harpool.

Also present: Chad Perry, Ed Simmons, Nancy Elms, Stacia Buffington, Richard East, Forrest Durnell and Carrie Grant.

Meeting called to order at 7:00 by Mayor Schoolcraft.

Roll Call

Aldermen Simpson-present; Aldermen Hemphill-present; Aldermen Lloyd-present; Mayor Schoolcraft-present; Aldermen Johnson-----; Aldermen Magee-present; and Aldermen Vincent-present.

Citizen Input –Tom Keltner informed the Board that Shane Shoeller was working on a plaque for the family of Joe Cosby, who had passed away the previous week.

Public Works-Policies and Procedures

Aldermen Hemphill asked Justin Reaves to bring back the following information to the Board:

1. Any specialties or certifications that his staff has.
2. Ways to streamline the public works department to make it run more efficiently.
3. A list of his employees.
4. Any updates/changes that have been incorporated since the State audit report.

Joe Cosby-Dedication of Service Plaque Discussion

Aldermen Simpson spoke of Joe Cosby's passing and asked that Tom bring information from Shane Shoeller back to the Board and that he like the idea of the project.

Discussion of possible ordinance regarding Wind Turbines

Randy Brown discussed bringing a wind turbine ordinance to the Board. There had been a permit application turned in for a wind turbine installation. Randy stated that a conditional use ordinance would streamline the current procedure. Randy also stated that he believed that an ordinance that addressed different sources of alternative energy sources would be a good idea.

Mayor Schoolcraft asked Doug Harpool if the City could place this application under the radio antennae ordinance. Mr. Harpool stated that he thought that it would be fine. Randy asked counsel if the Board could allow this as a onetime use. Doug Harpool stated that they could not vote on it at this meeting. He stated that the City could allow it and see if there were any appeals filed to stop the project.. The Mayor stated that it would probably be done as an administrative decision. Randy Brown stated that staff would get an ordinance together and take it Planning and Zoning and then to the Board for approval.

Old Business

Aldermen Hemphill spoke about the re-keying of City Hall as well as the problem with the outside lights not working. Dale Duvall stated that Karen Robson had spoke with Tom Keltner and each other regarding a master key that each employee would be responsible for. The Mayor stated that he thought that it would be a subject for the new Mayor and the new Board to discuss.

Kevin McDonald spoke to the Board regarding anticipated parks tax revenue for the year 2011. Kevin stated that per the census that the City could possibly receive $289,000.

Adjourn

Motion made by Aldermen Simpson and seconded by Aldermen Lloyd to adjourn the open session and go into executive session pursuant to Chapter 610.021, (1) Legal and (3) Personnel. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson---; Aldermen Magee-Aye; Aldermen Vincent-Aye. All votes aye. Motion carried.

Adjourn the Executive Session

Motion made by Aldermen Lloyd and seconded by Aldermen Hemphill to adjourn the executive session and go into open session and adjourn. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson----; Aldermen Magee-Aye; Aldermen Vincent-Aye. All votes aye. Motion carried.

Meeting adjourned.

Dale Duvall, City Clerk

Tom Keltner, Mayor of Willard

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
March 14, 2011
7:00 pm

Board present: Aldermen Richard Simpson, Aldermen David Hemphill, Mayor Jamie Schoolcraft, Aldermen Pat Lloyd, Aldermen Doug Johnson, Aldermen Tim Magee and Aldermen Bryan Vincent.

Staff present: CFO, Karen Robson; City Clerk, Dale Duvall; Director of Development, Randy Brown; Director of Public Works, Justin Reaves; Parks and Recreation Director, Kevin McDonald; Chief of Police, Tom McClain; Willard Reserve Officer, Bill Lingenfielser; Officer Jason Hobbs, and City Attorney, Doug Harpool.

Also in attendance: Tom Keltner, Ed Simmons and Lucille Murray.

Oath of Office for Officer Jason Hobbs was administered by Chief McClain.

Mayor Schoolcraft led the Pledge of Allegiance.

Call to Order

Mayor Schoolcraft called the meeting to order.

Roll Call

City Clerk, Dale Duvall called the roll call. Aldermen Simpson-present, Aldermen Hemphill-present, Aldermen Lloyd-present, Mayor Schoolcraft-present, Aldermen Johnson-present, Aldermen Magee-present, Aldermen Vincent-present.

Agenda Amendments/Approval of Agenda

Aldermen Hemphill asked that the vote to share cost the fireworks show be added to the agenda. Mayor Schoolcraft stated that it would be added it to old business. Aldermen Vincent asked that personal be added to the closed session due to paperwork that had just been handed to them. Attorney Harpool stated that it would be fine for discussion purposes only. No voting would be allowed. Mayor Schoolcraft stated that personnel (3) would be added to the agenda under the executive session. **Motion** made by Aldermen Simpson and seconded by Aldermen Magee to approve the agenda with the above additions. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Approve the Minutes of the Regular Meeting on February 28, 2011

Motion made by Aldermen Johnson and seconded by Aldermen Vincent to approve the minutes of the meeting on February 28, 2011. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Nay, Aldermen Johnson-Aye, Aldermen Magee-Nay, Aldermen Vincent-Nay. Three votes aye. Three votes nay. Mayor Schoolcraft –Nay. Motion denied.

Approve the Minutes of the Regular Meeting on February 28, 2011

Aldermen Lloyd asked that after further review that the minutes state "request for qualifications" regarding the safe shelter, instead of "design bid". **Motion** made by Aldermen Lloyd and seconded by Aldermen Vincent to approve the minutes of the meeting on February 28, 2011 with the above mentioned change.. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Approve the Minutes of the Special Meeting on February 28, 2011

Motion made by Aldermen Lloyd and seconded by Aldermen Simpson to approve the minutes of the special meeting on February 28, 2011. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Approve the Minutes of the Special Meeting on February 14, 2011

Motion made by Aldermen Hemphill and seconded by Aldermen Simpson to approve the minutes of the special meeting on February 14, 2011. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Citizen Input-None.

Financial Report-CFO Karen Robson

Outstanding Bills- **Motion** made by Aldermen Johnson and seconded by Aldermen Magee to pay the February unpaid invoices. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Auditors Recommendations Update

Karen informed the Board that the audit update had been included in the packet. There were no questions from the Board.

Emergency Management Report-Stacy Winters

Stacy Winters gave his monthly report.

Public Works Report-Justin Reaves

Justin Reaves gave his monthly report.

Development Report-Randy Brown

Randy Brown gave his monthly report.

Parks and Recreation Report-Kevin McDonald

Kevin McDonald gave his monthly report to the Board.

Old Business

Cost Share of Fireworks Show Cost- Motion made by Aldermen Simpson and seconded by Aldermen Hemphill to agree to the City general fund sharing the cost with the Parks Department for the yearly fireworks show in the amount of 50%. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee-Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Aldermen Hemphill asked the status of the costs of the damage to Christopher Strong's truck. Karen informed him that a check had been cut and picked up by Mr. Strong for the cost of the damage.

Adjourn - Motion made by Aldermen Hemphill and seconded by Aldermen Lloyd to adjourn the open session and open the executive session.. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson-Aye, Aldermen Magee -Aye, Aldermen Vincent-Aye. All votes aye. Motion carried.

Motion made by Aldermen Lloyd and seconded by Aldermen Johnson to close the executive meeting, open the open session and adjourn. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson-Aye; Aldermen Magee-Aye; Aldermen Vincent-Aye. All votes aye. Motion carried.

Meeting adjourned.

Attested by: Approved by:

Dale Duvall, City Clerk Tom Keltner, Mayor of Willard

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7a
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

Following are the February financial statements.

Questions?

Please approve.

CITY OF WILLARD
BALANCE SHEET
GENERAL FUND
February 28, 2011

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 42,895.80	
CASH IN BANK- MID-MISSOURI BANK	19,443.27	
CASH IN BANK - CD'S	73,739.37	
CASH IN BANK - JIS	964.82	
CASH IN REPURCHASE AGREEMENT	161,690.87	
TAXES RECEIVABLE	140,632.11	
PETTY CASH	367.00	
DUE FROM RECREATION FUND	405,159.97	
TOTAL ASSETS		$ 844,893.21

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	$ .00	
COURT TRAINING ESCROW	1,001.88	
ESCROW ACCOUNT	8,697.18	
SURETY BOND ESCROW	-1,000.00	
DUE TO WATER/SEWER FUND	380,148.41	
DUE TO RECREATION FUND	16,781.74	
TOTAL LIABILITIES		$ 405,629.21

EQUITY

FUND BALANCE	$ 388,363.02	
NET INCOME -LOSS	50,900.98	
TOTAL FUND EQUITY		$ 439,264.00
TOTAL LIABILITIES AND EQUITY		$ 844,893.21

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 2 month period ended February 28, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
REVENUES							
ASSET SALES	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
BUILDING PERMITS	12000.00	70.00	1000.00	633.00	2000.00	-1367.00	-11367.00
CABLE TV FRANCHISE FEES	16000.00	0.00	1333.33	3682.73	2666.66	1016.07	-12317.27
COUNTY ROAD AND BRIDGE TA	27500.00	0.00	2291.67	0.00	4583.34	-4583.34	-27500.00
ELECTRIC FRANCHISE FEES	200000.00	18213.75	16666.67	34992.93	33333.34	1659.59	-165007.07
FINANCIAL INSTITUTION TAX	1.00	0.00	0.08	3.02	0.16	2.86	2.02
GAS FRANCHISE FEES	45000.00	7054.82	3750.00	11991.63	7500.00	4491.63	-33008.37
INTEREST INCOME	2500.00	146.41	208.33	357.74	416.66	-58.92	-2142.26
LAW ENFORCEMENT SALES TAX	25000.00	0.00	2083.33	1979.00	4166.66	-2187.66	-23021.00
MERCHANTS LICENSES	5000.00	325.00	416.67	1175.00	833.34	341.66	-3825.00
MISCELLANEOUS	5000.00	6003.20	416.67	11927.64	833.34	11094.30	6927.64
MOBILE PHONE LEASE FEES	49500.00	3156.00	4125.00	6242.00	8250.00	-2008.00	-43258.00
MOTOR VEHICLE TAXES	125000.00	10049.94	10416.67	19835.41	20833.34	-997.93	-105164.59
PLANNING AND ZONING	20000.00	230.00	1666.67	202.00	3333.34	-3131.34	-19798.00
REAL ESTATE TAXES	190000.00	8188.70	15833.33	177937.84	31666.66	146271.18	-12062.16
SALES & USE TAX REVENUES	400000.00	18018.32	33333.33	50443.98	66666.66	-16222.68	-349556.02
SALES TAX - CAP IMP	0.00	7088.69	0.00	7088.69	0.00	7088.69	7088.69
STATE LET ACCOUNT	500.00	0.00	41.67	0.00	83.34	-83.34	-500.00
TRAFFIC COURT FINES	100000.00	8162.51	8333.33	13854.63	16666.66	-2812.03	-86145.37
TRANSFERS IN -OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	$ 1223001.00	$ 86707.34	$ 101916.75	$ 342347.24	$ 203833.50	$ 138513.74	$ -880653.76

EXPENDITURES

COMMUNITY BUILDING:

ADVERTISING	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
UTILITIES-OTHER (CB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMM.BLDG. EXPENS	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 2 month period ended February 28, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
GENERAL CITY GOVERNMENT:							
ADVERTISING	$ 1500.00	$ 276.48	$ 125.00	$ 276.48	$ 250.00	$ -26.48	$ 1223.52
AUDIT FEE	12500.00	11498.00	1041.67	11498.00	2083.34	-9414.66	1002.00
CAPITAL ASSET EXPENDITURE	0.00	197.30	0.00	469.11	0.00	-469.11	-469.11
CONTRACT LABOR	5000.00	4540.00	416.67	5180.00	833.34	-4346.66	-180.00
DUES AND SUBSCRIPTIONS	1000.00	825.00	83.33	991.10	166.66	-824.44	8.90
ELECTION EXPENSE	2500.00	0.00	208.33	0.00	416.66	416.66	2500.00
GROUP INSURANCE	15500.00	236.89	1291.67	14613.60	2583.34	-12030.26	886.40
INSURANCE	10000.00	0.00	833.33	0.00	1666.66	1666.66	10000.00
LEGAL	30000.00	2108.00	2500.00	8906.75	5000.00	-3906.75	21093.25
PROFESSIONAL (GCG)	7500.00	1951.53	625.00	3646.78	1250.00	-2396.78	3853.22
MISCELLANEOUS EXPENSE	0.00	-235.00	0.00	-142.17	0.00	142.17	142.17
OFFICE SUPPLIES	5000.00	206.45	416.67	968.44	833.34	-135.10	4031.56
PAYROLL TAXES	6375.00	854.18	531.25	1708.36	1062.50	-645.86	4666.64
REPAIRS AND MAINTENANCE	2000.00	0.00	166.67	306.25	333.34	27.09	1693.75
RETIREMENT PLAN	4500.00	342.98	375.00	270.52	750.00	479.48	4229.48
SALARIES	83300.00	11166.00	6941.67	22332.00	13883.34	-8448.66	60968.00
SUPPLIES	5000.00	1488.20	416.67	1909.99	833.34	-1076.65	3090.01
TELEPHONE	8000.00	746.76	666.67	1705.41	1333.34	-372.07	6294.59
TRAVEL AND TRAINING	2500.00	0.00	208.33	350.02	416.66	66.64	2149.98
UTILITIES-ELECTRIC (GCG)	4500.00	333.24	375.00	647.62	750.00	102.38	3852.38
UTILITIES-GAS (GCG)	2000.00	643.78	166.67	800.67	333.34	-467.33	1199.33
UTILITIES-OTHER (GCG)	750.00	34.53	62.50	73.06	125.00	51.94	676.94
VEHICLE EXPENSES-GAS	1000.00	0.00	83.33	88.30	166.66	78.36	911.70
VEHICLE EXPENSE-OTHER	500.00	0.00	41.67	0.00	83.34	83.34	500.00
TOTAL GENERAL CITY EXPE	$ 210925.00	$ 37214.32	$ 17577.10	$ 76600.29	$ 35154.20	$ -41446.09	$ 134324.71

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 2 month period ended February 28, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
LAW AND PUBLIC SAFETY:							
ADVERTISING	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
BUILDING MAINTENANCE (LAW	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
CAPITAL ASSET EXPENDITURE	0.00	197.30	0.00	469.11	0.00	-469.11	-469.11
CONTRACT LABOR	1000.00	5.00	83.33	5.00	166.66	161.66	995.00
CVC FEES PAID	6000.00	306.59	500.00	672.03	1000.00	327.97	5327.97
COURT AUTOMATION FEES	6000.00	301.00	500.00	659.78	1000.00	340.22	5340.22
DARE	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	100.00	83.34	-16.66	400.00
GROUP INSURANCE	52000.00	9855.19	4333.33	24325.09	8666.66	-15658.43	27674.91
INSURANCE	22500.00	0.00	1875.00	0.00	3750.00	3750.00	22500.00
INTEREST EXPENSE (LAW)	1975.00	0.00	164.58	1175.00	329.16	-845.84	800.00
LEASE PAYMENTS (LAW)	31000.00	0.00	2583.33	15000.00	5166.66	-9833.34	16000.00
LEGAL AND PROFESSIONAL	30000.00	1955.00	2500.00	4871.25	5000.00	128.75	25128.75
PROFESSIONAL (LAW)	7500.00	1282.88	625.00	1381.16	1250.00	-131.16	6118.84
OFFICE EXPENSE (LAW)	4000.00	328.07	333.33	568.83	666.66	97.83	3431.17
PAYROLL TAXES	31750.00	2421.83	2645.83	4881.30	5291.66	410.36	26868.70
POST FUND	850.00	43.00	70.83	94.25	141.66	47.41	755.75
REPAIRS AND MAINTENANCE	5000.00	92.50	416.67	92.50	833.34	740.84	4907.50
RETIREMENT PLAN	23000.00	1106.43	1916.67	2077.50	3833.34	1755.84	20922.50
SALARIES	415000.00	31657.95	34583.33	63807.90	69166.66	5358.76	351192.10
SUPPLIES	8000.00	692.32	666.67	738.32	1333.34	595.02	7261.68
TELEPHONE	12000.00	1121.03	1000.00	2264.26	2000.00	-264.26	9735.74
TRAVEL AND TRAINING	5000.00	0.00	416.67	75.00	833.34	758.34	4925.00
UNIFORMS	6500.00	0.00	541.67	0.00	1083.34	1083.34	6500.00
UTILITIES-ELECTRIC (LAW)	3800.00	250.82	316.67	458.90	633.34	174.44	3341.10
UTILITIES-GAS (LAW)	3000.00	0.00	250.00	608.48	500.00	-108.48	2391.52
UTILITIES-OTHER (LAW)	1000.00	511.42	83.33	525.42	166.66	-358.76	474.58
VEHICLE EXPENSES-GAS	28000.00	2551.10	2333.33	4608.37	4666.66	58.29	23391.63
VEHICLE EXPENSE-OTHER	14000.00	1107.40	1166.67	1227.04	2333.34	1106.30	12772.96
TOTAL LAW AND SAFETY EX	$ 721375.00	$ 55786.83	$ 60114.57	$ 130686.49	$ 120229.14	$ -10457.35	$ 590688.51

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 2 month period ended February 28, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
STREET DEPARTMENT:							
ADVERTISING	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
CAPITAL ASSET EXPENDITURE	0.00	0.00	0.00	21713.21	0.00	-21713.21	-21713.21
CONTRACT LABOR	3000.00	0.00	250.00	0.00	500.00	500.00	3000.00
GROUP INSURANCE	8000.00	2352.88	666.67	2384.85	1333.34	-1051.51	5615.15
INSURANCE	3000.00	0.00	250.00	0.00	500.00	500.00	3000.00
MISCELLANEOUS EXPENSE	15000.00	-55.00	1250.00	-55.00	2500.00	2555.00	15055.00
PAVING	10000.00	0.00	833.33	486.06	1666.66	1180.60	9513.94
PAYROLL TAXES	3100.00	548.18	258.33	1096.36	516.66	-579.70	2003.64
REPAIRS AND MAINTENANCE	3000.00	0.00	250.00	0.00	500.00	500.00	3000.00
RETIREMENT PLAN	2200.00	-788.27	183.33	-882.90	366.66	1249.56	3082.90
SALARIES	40000.00	7166.00	3333.33	14332.00	6666.66	-7665.34	25668.00
STORM WATER IMPROVEMENTS	5000.00	0.00	416.67	0.00	833.34	833.34	5000.00
STREET LIGHTS	55000.00	4536.09	4583.33	9074.00	9166.66	92.66	45926.00
SUPPLIES	8000.00	653.19	666.67	5888.12	1333.34	-4554.78	2111.88
TREE MAINTENANCE (ST)	6400.00	0.00	533.33	0.00	1066.66	1066.66	6400.00
UTILITIES-ELECTRIC (ST)	3500.00	304.22	291.67	577.73	583.34	5.61	2922.27
UTILITIES-GAS (ST)	2000.00	619.33	166.67	619.33	333.34	-285.99	1380.67
UTILITIES-OTHER (ST)	4500.00	902.68	375.00	3162.15	750.00	-2412.15	1337.85
VEHICLE EXPENSES-GAS	8000.00	1047.69	666.67	1571.48	1333.34	-238.14	6428.52
VEHICLE EXPENSE-OTHER	3000.00	521.41	250.00	707.38	500.00	-207.38	2292.62
TOTAL STREET EXPENSES	$ 182700.00	$ 17808.40	$ 15225.00	$ 60674.77	$ 30450.00	$ -30224.77	$ 122025.23

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 2 month period ended February 28, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
PLANNING & DEVELOPMENT							
CONTRACT LABOR (P&D)	9000.00	639.00	750.00	831.50	1500.00	668.50	8168.50
DUES & SUBSCRIPTIONS (P&D	100.00	0.00	8.33	0.00	16.66	16.66	100.00
GROUP INSURANCE (P&D)	4000.00	667.61	333.33	923.51	666.66	-256.85	3076.49
PROFESSIONAL	5000.00	0.00	416.67	0.00	833.34	833.34	5000.00
OFFICE SUPPLIES (P&D)	500.00	0.00	41.67	0.00	83.34	83.34	500.00
PAYROLL TAXES (P&D)	2825.00	288.96	235.42	571.06	470.84	-100.22	2253.94
REPAIRS/MAINTENANCE (P&D)	500.00	0.00	41.67	0.00	83.34	83.34	500.00
RETIREMENT (P&D)	1900.00	192.29	158.33	390.16	316.66	-73.50	1509.84
SALARIES (P&D)	36850.00	3777.30	3070.83	7464.68	6141.66	-1323.02	29385.32
STORMWATER/PLANNING	11000.00	24.20	916.66	151.75	1833.32	1681.57	10848.25
TELEPHONE (P&D)	1100.00	62.40	91.67	124.31	183.34	59.03	975.69
TRAVEL & TRAINING (P&D)	500.00	45.00	41.67	45.00	83.34	38.34	455.00
VEHICLE EXPENSE-GAS	750.00	0.00	62.50	0.00	125.00	125.00	750.00
VEHICLE EXPENSE-OTHER	750.00	255.24	62.50	255.24	125.00	-130.24	494.76
TOTAL P & D EXPENSES	$ 74775.00	$ 5952.00	$ 6231.25	$ 10757.21	$ 12462.50	$ 1705.29	$ 64017.79
EMERGENCY MANAGEMENT							
DUES & SUBSCRIPTIONS (EM)	100.00	0.00	8.33	-18.46	16.66	35.12	118.46
PROFESSIONAL (EM)	10000.00	0.00	833.33	0.00	1666.66	1666.66	10000.00
PAYROLL TAXES (EM)	1425.00	773.12	118.75	867.03	237.50	-629.53	557.97
REPAIRS/MAINTENANCE (EM)	500.00	0.00	41.67	0.00	83.34	83.34	500.00
SALARIES (EM)	18500.00	10106.29	1541.67	11333.89	3083.34	-8250.55	7166.11
SUPPLIES (EM)	1000.00	1.85	83.33	32.19	166.66	134.47	967.81
TELEPHONE (EM)	1000.00	-144.60	83.33	-152.25	166.66	318.91	1152.25
TRAVEL & TRAINING (EM)	500.00	0.00	41.67	665.10	83.34	-581.76	-165.10
VEHICLE EXPENSE-OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MGMT EX	$ 33025.00	$ 10736.66	$ 2752.08	$ 12727.50	$ 5504.16	$ -7223.34	$ 20297.50
TOTAL EXPENDITURES	$ 1222800.00	$ 127498.21	$ 101900.00	$ 291446.26	$ 203800.00	$ -87646.26	$ 931353.74
NET INCOME -LOSS	$ 201.00	$ -40790.87	$ 16.75	$ 50900.98	$ 33.50	$ 50867.48	$ 50699.98

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
February 28, 2011

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 104,624.04	
SEWER LIFT STATION - FIXED COSTS	78,000.00	
SEWER LIFT STATION - INCREMENTAL COSTS	35,770.00	
SEWER LIFT STATION - VARIABLE COSTS	49,150.00	
CASH - RURAL WATER GRANT	42,505.33	
WATER/SEWER FUND TDOA	40,615.60	
CASH - REVENUE BOND ESCROW	50,219.53	
CASH - WATER PRINCIPAL AND INTEREST	304,583.34	
CASH IN REPURCHASE AGREEMENT	34,915.92	
CASH-WW/SS PRINCIPAL & INTEREST	175,651.51	
DUE FROM GENERAL FUND	380,148.81	
2005 RESERVE FUND	49,500.00	
2005 CONSTRUCTION FUND	905.36	
DUE FROM RECREATION FUND	16,552.14	
2008 RESERVE FUND	231,192.21	
2008 CONSTRUCTION FUND	196,607.71	
RETURNED CHECKS	244.52	
RECEIVABLE - FIRE DEPT	100,000.00	
DEFERRED CHARGE-COI-2002 REFUNDING BONDS	77,059.53	
TOTAL CURRENT ASSETS		$ 1,968,245.55

FIXED ASSETS

LAND	$ 205,894.58	
EQUIPMENT	633,074.74	
SEWER SYSTEM	5,123,389.05	
ACCUMULATED DEPRECIATION	- 113,191.13	
WATER SYSTEM	4,191,160.84	
ACCUMULATED DEPRECIATION	-2,950,335.26	
NET FIXED ASSETS		$ 7,089,992.82
TOTAL ASSETS		$ 9,058,238.37

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
February 28, 2011

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	$ .00	
SALES TAX PAYABLE	2,856.65	
MISSOURI PRIMACY TAX	45.90	
WATER POLLUTION SERVICE CONNECTION FEE	1,744.71	
CUSTOMER DEPOSITS	147,741.76	
DUE TO RECREATION FUND	3,252.76	
REVENUE BONDS PAYABLE	- 155,000.00	
2005 REVENUE BONDS PAYABLE	445,000.00	
2003 REVENUE BONDS PAYABLE	220,000.00	
2008 REVENUE BONDS PAYABLE	2,305,000.00	
DEFERRED LOSS ON REFINANCING	-11,183.94	
TOTAL LIABILITIES		$ 2,959,457.84

EQUITY

CONT. CAPITAL - FED & STATE	$ .00	
RETAINED EARNINGS	6,121,119.20	
NET INCOME -LOSS	-22,338.67	
TOTAL FUND EQUITY		$ 6,098,780.53
TOTAL LIABILITIES AND EQUITY		$ 9,058,238.37

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 2 month period ended February 28, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
WATER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CERTIFICATES OF PARTICIPA	100000.00	0.00	8333.33	0.00	16666.66	-16666.66	-100000.00
INTEREST INCOME	5000.00	190.18	416.67	414.88	833.34	-418.46	-4585.12
METER INSTALLATIONS	20000.00	0.00	1666.67	910.00	3333.34	-2423.34	-19090.00
MISCELLANEOUS INCOME	2500.00	0.00	208.33	1274.88	416.66	858.22	-1225.12
PENALTY INCOME	35000.00	2067.63	2916.67	4222.28	5833.34	-1611.06	-30777.72
TRASH INCOME	145000.00	13988.84	12083.33	27369.46	24166.66	3202.80	-117630.54
WATER SALES - COMMERCIAL	40000.00	3081.95	3333.33	6448.77	6666.66	-217.89	-33551.23
WATER SALES - RESIDENTIAL	745000.00	55780.71	62083.33	112545.58	124166.66	-11621.08	-632454.42
TOTAL REVENUES	1092500.00	75109.31	91041.66	153185.85	182083.32	-28897.47	-939314.15
EXPENSES							
ADVERTISING	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
AUDIT	10000.00	0.00	833.33	0.00	1666.66	1666.66	10000.00
CAPITAL ASSET EXPENDITURE	35000.00	0.00	2916.67	0.00	5833.34	5833.34	35000.00
CONTRACT LABOR	2500.00	2360.00	208.33	2502.50	416.66	-2085.84	-2.50
DEPRECIATION	133909.00	8707.01	11159.08	17414.02	22318.16	4904.14	116494.98
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	0.00	83.34	83.34	500.00
EQUIPMENT	2500.00	0.00	208.33	0.00	416.66	416.66	2500.00
FISCAL AGENT FEES	2000.00	0.00	166.67	675.00	333.34	-341.66	1325.00
GROUP INSURANCE	27500.00	4534.38	2291.67	14158.58	4583.34	-9575.24	13341.42
INSURANCE	16000.00	0.00	1333.33	0.00	2666.66	2666.66	16000.00
INTEREST EXPENSE	69500.00	0.00	5791.67	30430.32	11583.34	-18846.98	39069.68
LEGAL AND PROFESSIONAL	3000.00	0.00	250.00	0.00	500.00	500.00	3000.00
PROFESSIONAL (WATER)	7500.00	5521.90	625.00	7288.37	1250.00	-6038.37	211.63
MISCELLANEOUS EXPENSE	0.00	180.00	0.00	235.00	0.00	-235.00	-235.00
OFFICE SUPPLIES	12000.00	1746.04	1000.00	3416.16	2000.00	-1416.16	8583.84
PAYROLL TAXES	15500.00	426.67	1291.67	1064.39	2583.34	1518.95	14435.61
REPAIRS AND MAINTENANCE	20000.00	22.70	1666.67	48756.89	3333.34	-45423.55	-28756.89
RETIREMENT PLAN	10000.00	840.16	833.33	1635.68	1666.66	30.98	8364.32
SALARIES	225000.00	5577.46	18750.00	13913.76	37500.00	23586.24	211086.24
SALARIES-OVERTIME	5000.00	0.00	416.67	0.00	833.34	833.34	5000.00
SUPPLIES	20000.00	1283.71	1666.67	3109.64	3333.34	223.70	16890.36
SUPPLIES - PROJECT	50000.00	0.00	4166.67	0.00	8333.34	8333.34	50000.00
TRASH EXPENSE	135000.00	13114.71	11250.00	37399.68	22500.00	-14899.68	97600.32
TRAVEL AND TRAINING	2500.00	132.21	208.33	132.21	416.66	284.45	2367.79
UTILITIES-ELECTRIC (WATER	65000.00	4311.71	5416.67	9089.26	10833.34	1744.08	55910.74
UTILITIES-OTHER (WATER)	4500.00	224.19	375.00	480.85	750.00	269.15	4019.15
VEHICLE EXPENSES-GAS	10000.00	479.80	833.33	1043.10	1666.66	623.56	8956.90
VEHICLE EXPENSE-OTHER	3000.00	190.82	250.00	195.76	500.00	304.24	2804.24
TOTAL EXPENSES	888409.00	49653.47	74034.09	192941.17	148068.18	-44872.99	695467.83
NET INCOME -LOSS	204091.00	25455.84	17007.57	-39755.32	34015.14	-73770.46	-243846.32

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 2 month period ended February 28, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
SEWER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
CERTIFICATE OF PARTICIPAT	100000.00	0.00	8333.33	0.00	16666.66	-16666.66	-100000.00
HOOK-UP FEES RECEIVED (SE	24000.00	0.00	2000.00	0.00	4000.00	-4000.00	-24000.00
INTEREST INCOME	8500.00	54.87	708.33	129.80	1416.66	-1286.86	-8370.20
MISCELLANEOUS INCOME	1000.00	0.00	83.33	0.00	166.66	-166.66	-1000.00
PENALTY INCOME	35000.00	1762.32	2916.67	3501.99	5833.34	-2331.35	-31498.01
SEWER SALES	768000.00	71035.04	64000.00	141733.89	128000.00	13733.89	-626266.11
TOTAL REVENUES	$ 936500.00	$ 72852.23	$ 78041.66	$ 145365.68	$ 156083.32	$ -10717.64	$ -791134.32
EXPENSES							
ADVERTISING	$ 500.00	$ 0.00	$ 41.67	$ 0.00	$ 83.34	$ 83.34	$ 500.00
AUDIT	10000.00	0.00	833.33	0.00	1666.66	1666.66	10000.00
CAPITAL ASSET EXPENDITURE	75000.00	0.00	6250.00	0.00	12500.00	12500.00	75000.00
CONTRACT LABOR	1500.00	1600.00	125.00	1600.00	250.00	-1350.00	-100.00
DEPRECIATION	141600.00	11159.10	11800.00	22318.20	23600.00	1281.80	119281.80
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	0.00	83.34	83.34	500.00
EQUIPMENT	3500.00	0.00	291.67	0.00	583.34	583.34	3500.00
FISCAL AGENT FEES	3000.00	750.00	250.00	1875.00	500.00	-1375.00	1125.00
GROUP INSURANCE	27500.00	4534.40	2291.67	12589.70	4583.34	-8006.36	14910.30
HOOK-UP EXPENSE (SEWER)	7000.00	0.00	583.33	0.00	1166.66	1166.66	7000.00
INSURANCE	20000.00	0.00	1666.67	0.00	3333.34	3333.34	20000.00
INTEREST EXPENSE	79000.00	0.00	6583.33	39940.94	13166.66	-26774.28	39059.06
LEGAL AND PROFESSIONAL	3000.00	0.00	250.00	0.00	500.00	500.00	3000.00
PROFESSIONAL (SEWER)	5000.00	5576.90	416.67	7550.12	833.34	-6716.78	-2550.12
OFFICE SUPPLIES	7000.00	1582.40	583.33	3239.73	1166.66	-2073.07	3760.27
PAYROLL TAXES	15500.00	426.68	1291.67	1064.40	2583.34	1518.94	14435.60
REPAIRS AND MAINTENANCE	15000.00	8753.66	1250.00	9727.47	2500.00	-7227.47	5272.53
RETIREMENT PLAN	10000.00	840.16	833.33	1635.68	1666.66	30.98	8364.32
SALARIES	225000.00	5577.46	18750.00	13913.77	37500.00	23586.23	211086.23
SALARIES-OVERTIME	5000.00	0.00	416.67	0.00	833.34	833.34	5000.00
SPRINGFIELD SEWER CHARGES	240000.00	0.00	20000.00	0.00	40000.00	40000.00	240000.00
SUPPLIES	25000.00	577.22	2083.33	738.12	4166.66	3428.54	24261.88
SUPPLIES - PROJECT	30000.00	0.00	2500.00	0.00	5000.00	5000.00	30000.00
TRAVEL AND TRAINING	2500.00	0.00	208.33	0.00	416.66	416.66	2500.00
UTILITIES-ELECTRIC (SEWER	48000.00	3965.88	4000.00	8014.07	8000.00	-14.07	39985.93
UTILITIES-OTHER (SEWER)	10000.00	1182.71	833.33	2035.60	1666.66	-368.94	7964.40
VEHICLE EXPENSE-GAS	12000.00	479.80	1000.00	1043.10	2000.00	956.90	10956.90
VEHICLE EXPENSE-OTHER	4000.00	145.92	333.33	663.13	666.66	3.53	3336.87
TOTAL EXPENSES	$ 1026100.00	$ 47152.29	$ 85508.33	$ 127949.03	$ 171016.66	$ 43067.63	$ 898150.97
NET INCOME -LOSS	$ -89600.00	$ 25699.94	$ -7466.67	$ 17416.65	$ -14933.34	$ 32349.99	$ 107016.65

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
PARK FUND
February 28, 2011

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 38,663.96	
RESTRICTED CASH	7,614.75	
PARK FUND TDOA	12,824.57	
TAXES RECEIVABLE	43,035.35	
2003 COPS RESERVE	1.00	
PETTY CASH	1,200.00	
DUE FROM GENERAL FUND	60.00	
2009 B CERTIFICATE FUND	3,252.76	
2008 RESERVE FUND	301,000.00	
2008 COST OF ISSUANCE	3,420.57	
PROJECT PLAYGROUND	1,383.41	
YOUTH SCHOLARSHIPS	1,590.65	
TOTAL ASSETS		$ 408,098.90

LIABILITIES AND EQUITY

PAYROLL TAXES PAYABLE	$ .00	
DUE TO GENERAL FUND	405,159.97	
DUE TO WATER/SEWER FUND	16,552.14	
MID-MISSOURI BANK	150,000.00	
TOTAL LIABILITIES		$ 571,712.11

EQUITY

FUND BALANCE	$ - 134,155.30	
NET INCOME -LOSS	-29,457.91	
TOTAL FUND EQUITY		$ - 163,613.21
TOTAL LIABILITIES AND EQUITY		$ 408,098.90

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 2 month period ended February 28, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
REVENUES							
ADULT PROGRAMS	$ 13000.00	$ 1075.00	$ 1083.33	$ 3758.00	$ 2166.66	$ 1591.34	$ -9242.00
ADVERTISING INCOME	18000.00	-160.00	1500.00	1320.00	3000.00	-1680.00	-16680.00
CONCESSION INCOME	45000.00	1726.10	3750.00	2603.25	7500.00	-4896.75	-42396.75
FOURTH OF JULY	2000.00	0.00	166.67	0.00	333.34	-333.34	-2000.00
INTEREST INCOME	1500.00	1.47	125.00	3.10	250.00	-246.90	-1496.90
MISCELLANEOUS INCOME	10000.00	875.25	833.33	875.25	1666.66	-791.41	-9124.75
MOBILE PHONE TOWER	11820.00	1970.00	985.00	2955.00	1970.00	985.00	-8865.00
PARK FEES	2500.00	0.00	208.33	0.00	416.66	-416.66	-2500.00
REAL ESTATE TAXES	58000.00	0.00	4833.33	0.00	9666.66	-9666.66	-58000.00
FACILITY INCOME	30000.00	2652.50	2500.00	5177.50	5000.00	177.50	-24822.50
SALES TAX	432000.00	7955.56	36000.00	40358.47	72000.00	-31641.53	-391641.53
SALES TAX - CAP IMP	145000.00	0.00	12083.33	0.00	24166.66	-24166.66	-145000.00
SWIM POOL INCOME	100000.00	25.00	8333.33	255.00	16666.66	-16411.66	-99745.00
TRANSFERS IN -OUT	350000.00	0.00	29166.67	0.00	58333.34	-58333.34	-350000.00
YOUTH PROGRAMS	150000.00	16159.85	12500.00	20295.35	25000.00	-4704.65	-129704.65
TOTAL REVENUES	$ 1368820.00	$ 32280.73	$ 114068.32	$ 77600.92	$ 228136.64	$ -150535.72	$ -1291219.08

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 2 month period ended February 28, 2011

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
EXPENDITURES							
ADVERTISING	$ 3500.00	$ 0.00	$ 291.67	$ 0.00	$ 583.34	$ 583.34	$ 3500.00
BUILDING MAINTENANCE (PAR	5500.00	202.45	458.33	450.06	916.66	466.60	5049.94
CAPITAL ASSET EXPENDITURE	0.00	197.30	0.00	466.11	0.00	-466.11	-466.11
CAPITAL ASSET EXP-GRANT	-5000.00	0.00	-416.67	0.00	-833.34	833.34	5000.00
CHEMICALS	11000.00	0.00	916.67	0.00	1833.34	1833.34	11000.00
CONCESSIONS	25000.00	527.82	2083.33	527.82	4166.66	3638.84	24472.18
CONTRACT LABOR	18000.00	4374.92	1500.00	4374.92	3000.00	-1374.92	13625.08
EQUIPMENT-SPORTS (PARK)	3000.00	0.00	250.00	0.00	500.00	500.00	3000.00
FIREWORKS	8000.00	5500.00	666.67	5500.00	1333.34	-4166.66	2500.00
FISCAL AGENT FEES	4500.00	0.00	375.00	600.00	750.00	150.00	3900.00
GROUP INSURANCE	19500.00	3301.64	1625.00	17002.15	3250.00	-13752.15	2497.85
INSURANCE	20000.00	0.00	1666.67	0.00	3333.34	3333.34	20000.00
INTEREST EXPENSE	377290.00	1489.78	31440.83	1489.78	62881.66	61391.88	375800.22
LANDSCAPING	1500.00	0.00	125.00	0.00	250.00	250.00	1500.00
LEASE PAYMENTS	300000.00	0.00	25000.00	0.00	50000.00	50000.00	300000.00
LEGAL	2000.00	0.00	166.67	28.00	333.34	305.34	1972.00
PROFESSIONAL	14000.00	10216.49	1166.67	10463.48	2333.34	-8130.14	3536.52
MISCELLANEOUS EXPENSE	1000.00	0.00	83.33	0.00	166.66	166.66	1000.00
OFFICE SUPPLIES	9500.00	1146.80	791.67	1936.21	1583.34	-352.87	7563.79
PAYROLL TAXES	26500.00	1769.78	2208.33	2998.38	4416.66	1418.28	23501.62
REPAIRS AND MAINTENANCE	20000.00	808.35	1666.67	1032.10	3333.34	2301.24	18967.90
RETIREMENT PLAN	10500.00	846.02	875.00	1702.75	1750.00	47.25	8797.25
SALARIES	195500.00	15012.98	16291.67	29770.77	32583.34	2812.57	165729.23
SALARIES-SEASONAL	150000.00	8121.82	12500.00	11363.60	25000.00	13636.40	138636.40
SALARIES-OVERTIME	3000.00	0.00	250.00	0.00	500.00	500.00	3000.00
SUPPLIES-GENERAL (PARK)	14000.00	778.82	1166.67	1193.55	2333.34	1139.79	12806.45
SUPPLIES-SPORTS (PARK)	15000.00	2692.80	1250.00	4389.67	2500.00	-1889.67	10610.33
SUPPLIES-AQUATIC (PARK)	5000.00	0.00	416.67	0.00	833.34	833.34	5000.00
SUPPLIES-SPECIAL ACTIVITY	10000.00	40.00	833.33	89.99	1666.66	1576.67	9910.01
SUPPLIES - GROUNDS	3000.00	0.00	250.00	0.00	500.00	500.00	3000.00
TELEPHONE	10000.00	955.83	833.33	2043.70	1666.66	-377.04	7956.30
TURF MAINTENANCE	2000.00	0.00	166.67	0.00	333.34	333.34	2000.00
UTILITIES-ELECTRIC (PARK)	45000.00	2999.51	3750.00	5804.45	7500.00	1695.55	39195.55
UTILITIES-GAS	7500.00	2583.85	625.00	3477.60	1250.00	-2227.60	4022.40
UTILITIES-OTHER (PARK)	2000.00	0.00	166.67	0.00	333.34	333.34	2000.00
VEHICLE EXPENSE-GAS	2000.00	0.00	166.67	205.40	333.34	127.94	1794.60
VEHICLE EXPENSE-OTHER	2500.00	38.96	208.33	148.34	416.66	268.32	2351.66
TOTAL EXPENDITURES	$ 1351790.00	$ 63605.92	$ 112649.19	$ 107058.83	$ 225298.38	$ 118239.55	$ 1244731.17
NET INCOME -LOSS	$ 17030.00	$ -31325.19	$ 1419.13	$ -29457.91	$ 2838.26	$ -32296.17	$ -46487.91

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
February 28, 2011

GENERAL FIXED ASSETS

ASSETS

FIXED ASSETS, UNDEPRECIATED	$ 3,132,701.57

EQUITY

INVESTMENT IN GENERAL FIXED ASSETS	$ 3,132,701.57

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
February 28, 2011

GENERAL LONG-TERM DEBTS

ASSETS

AMOUNT AVAILABLE FOR DEBT RETIREMENT	$ 62,452.03	
AMOUNT AVAILABLE FOR DEBT RETIREMENT	158,044.38	
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT	397,547.97	
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT - 2001	1,366,955.62	
AMOUNT TO BE PROVIDED-POLICE STATION	245,000.00	
TOTAL ASSETS		$ 2,230,000.00

LIABILITIES

CERTIFICATES OF PARTICIPATION PAYABLE	460,000.00	
CERTIFICATE OF PARTICIPATION - 2001	1,525,000.00	
LEASE-PURCHASE-POLICE STATION (2002)	245,000.00	
TOTAL LIABILITIES		$ 2,230,000.00

UNAUDITED

City Of Willard
Disbursements Journal
February 28, 2011

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
2196	2/28/11	MURFIN'S MARKET	1	740	250.00		250.00
2197	2/28/11	MISSOURI DEPT OF REVENUE-AUTOM	1	1833	301.00		301.00
2198	2/28/11	MISSOURI DEPT OF REVENUE - CVC	1	1830	306.59		306.59
2199	2/28/11	TREAS, STATE OF MISSOURI-POST	1	1905	43.00		43.00
2200	2/28/11	CITY OF WILLARD - RESTITUTION	1	740	222.46		222.46
2201	2/28/11	CITY OF WILLARD	1	740	4,961.41		4,961.41
2202	2/28/11	KATIE GRIDER	1	740	9.00		9.00
2203	2/28/11	RAY MARKER	1	740	9.50		9.50
7669	2/28/11	KEVIN BELL	2	880	180.00		180.00
7670	2/28/11	ALEXANDER MASONRY	2	370		-.09	
			2	390	250.00		
			2	780		-12.00	237.91
7671	2/28/11	WILLARD EAGLE STOP	2	960	147.85		
			2	1960	147.85		295.70
7672	2/28/11	VOID	2	1945		.00	.00
7673	2/28/11	ASHLEY GARNER	2	390	75.00		
			2	780		-26.00	
			2	1735		-32.91	16.09

City Of Willard
Disbursements Journal
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Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
7674	2/28/11	KRISTEN ALBERT	2	370		-.75	
			2	390	75.00		
			2	780		-28.00	
							46.25
7675	2/28/11	ERIC HAMILTON	2	370		-1.56	
			2	390	75.00		
			2	705		-1.20	
			2	780		-24.00	
							48.24
7676	2/28/11	JENNIFER CRAWFORD	2	370		-.78	
			2	390	75.00		
			2	780		-12.00	
			2	1705		-3.70	
							58.52
7677	2/28/11	SHERRY PRICE	2	370		-.36	
			2	390	75.00		
			2	780		-16.25	
			2	1735		-6.76	
							51.63
7678	2/28/11	MICHAEL ZIMMER	2	390	75.00		75.00
7679	2/28/11	SHEILA APPLEGATE	2	390	75.00		75.00
7680	2/28/11	SCOTT TANKERSLY	2	390	75.00		75.00
7681	2/28/11	LINDA MCELROY	2	390	75.00		75.00
7682	2/28/11	JAMES BROWNING	2	390	75.00		75.00
7683	2/28/11	RON HOLMES	2	390	75.00		
			2	780	12.94		
							87.94
7684	2/28/11	RANDALL LEA	2	390	75.00		75.00

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
7685	2/28/11	DANA CROWSON	2 390	75.00		75.00
7686	2/28/11	HEATHER LIVINGSTON	2 390	75.00		75.00
7687	2/28/11	R & S AUTO	2 390	75.00		75.00
7688	2/28/11	ANGELA JONES	2 390	75.00		75.00
7689	2/28/11	MARK JONES	2 390	75.00		75.00
7690	2/28/11	JAMES P RYAN	2 390	75.00		75.00
7691	2/28/11	MARISSA COOLEY	2 390	75.00		75.00
7692	2/28/11	JANNY KOBRIGER	2 390	75.00		75.00
7693	2/28/11	AMANDA MILLER	2 390	75.00		75.00
7694	2/28/11	NANCY ROBERT	2 390	75.00		75.00
7695	2/28/11	RACHELLE MARLIN	2 390	75.00		75.00
7696	2/28/11	DOUGLAS FULLER	2 390	75.00		75.00
7697	2/28/11	DUSTIN BAUMGARDNER	2 390 2 1735	75.00 24.05		99.05
7698	2/28/11	TRISHA HAVILAND	2 390	75.00		75.00

City Of Willard
Disbursements Journal
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Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
7699	2/28/11	CHARLES HODSON	2	390	75.00		
			2	780		-.27	74.73
7700	2/28/11	MICHAEL MELLO	2	390	100.00		100.00
7701	2/28/11	TARA ATHERTON	2	370		-.54	
			2	390	75.00		
			2	705		-2.74	
			2	780		-24.00	
			2	1735		-28.95	18.77
7702	2/28/11	MEAGAN TUSSEY	2	370		-.92	
			2	390	100.00		
			2	780		-14.13	
			2	1735		-40.62	44.33
7703	2/28/11	BRIAN ROY	2	390	100.00		100.00
7704	2/28/11	HEATWAVEZ TANNING	2	390	75.00		75.00
7705	2/28/11	DALE DUVALL	2	885	5.50		5.50
7706	2/28/11	JUSTIN REAVES	2	959	50.00		50.00
7707	2/28/11	DAVID BLAKEMORE	2	1959	50.00		50.00
7708	2/28/11	KEVIN BELL	2	959	50.00		50.00
7709	2/28/11	POSTMASTER	2	885	561.42		
			2	1885	561.42		1,122.84
9768	2/28/11	POSTMASTER	3	885	503.59		503.59

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
9769	2/28/11	BEN LEWIS	3 938	40.00		40.00
9770	2/28/11	VOID	3 935		.00	.00
9771	2/28/11	P B & J JUMPERS	3 938	450.00		450.00
9772	2/28/11	DIVISION OF EMPLOYMENT SECURIT	3 825	2,301.17		2,301.17
9773	2/28/11	BAKER MECHANICAL	3 900	204.50		204.50
9774	2/28/11	BJ'S TROPHY SHOP	3 936	97.00		97.00
9775	2/28/11	MID-MISSOURI BANK	3 870	1,489.78		1,489.78
9776	2/28/11	CONCO QUARRIES	3 598	400.00		400.00
9777	2/28/11	LEISA FLYNN	3 723	75.00		75.00
9778	2/28/11	HOPE BURKS	3 723	100.00		100.00
9779	2/28/11	CLARA ADAMS	3 723	137.50		137.50
9780	2/28/11	MARIANNE BULL	3 723	75.00		75.00
9781	2/28/11	PATRICE TUTTLE	3 825	2,073.75		2,073.75
11755	2/28/11	ALLIED WASTE SERV	2 140 2 943	825.25 10,200.96		11,026.21

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
11756	2/28/11	ALLIED WASTE SERV	2 959	53.21		
			2 1959	661.85		715.06
11757	2/28/11	COMMERCE TRUST	2 1855	750.00		750.00
11758	2/28/11	COMMERCE BANK	2 1885	290.37		
			2 1935	6.94		297.31
11759	2/28/11	COMMERCE BANK	2 885	383.55		
			2 945	132.21		515.76
11760	2/28/11	DIV OF EMPLOYMENT SECURITY	2 825	1,600.00		
			2 1825	1,600.00		3,200.00
11761	2/28/11	EMPIRE ELECTRIC	2 955	4,311.71		
			2 1955	3,965.88		8,277.59
11762	2/28/11	GREENE CO HEALTH DEPT	2 876	80.00		80.00
11763	2/28/11	GRAYBAR ELECTRIC CO	2 935	205.31		
			2 1935	205.31		410.62
11764	2/28/11	INDEPENDENT ELECTRIC	2 1900	8,753.66		8,753.66
11765	2/28/11	LAKELAND LABORATORIES	2 1876	135.00		135.00
11766	2/28/11	LOWES	2 900	22.70		
			2 935	69.94		
			2 1935	69.94		162.58
11767	2/28/11	MERCY HEALTH PLANS	2 860	4,087.84		
			2 1860	4,087.84		8,175.68

City Of Willard
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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
11768	2/28/11	MISSOURI GAS ENERGY	2 1959	90.13		90.13
11769	2/28/11	MISSOURI LAGERS	2 910 2 1910	840.16 840.16		1,680.32
11770	2/28/11	MISSOURI STATE AUDITOR	2 876 2 1876	5,000.00 5,000.00		10,000.00
11771	2/28/11	MISSOURI ONE CALL	2 876 2 1876	22.75 22.75		45.50
11772	2/28/11	MELTON PROPANE, INC.	2 1959	309.76		309.76
11773	2/28/11	ONLINE INFORMATION SVC	2 876 2 1876	52.65 52.65		105.30
11774	2/28/11	O'REILLY'S AUTO PARTS	2 935 2 965 2 1935	6.58 44.90 9.57		61.05
11775	2/28/11	PITNEY BOWES	2 876 2 1876	219.00 219.00		438.00
11776	2/28/11	PURCHASE POWER	2 885 2 1885	111.79 111.79		223.58
11777	2/28/11	RACE BROS	2 935	341.72		341.72
11778	2/28/11	SCOTT-GROSS, INC.	2 935	18.56		18.56
11779	2/28/11	SPRINGFIELD WINWATER WORKS	2 935	356.14		356.14

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
11780	2/28/11	SUNNY COMMUNICATIONS	2 935	160.00		
			2 1935	160.00		
						320.00
11781	2/28/11	UNIFIRST	2 935	125.46		
			2 1935	125.46		
						250.92
11782	2/28/11	VERIZON WIRELESS	2 959	70.98		
			2 1959	70.97		
						141.95
11783	2/28/11	VSP	2 860	179.82		
			2 1860	179.84		
						359.66
11784	2/28/11	WCA	2 943	2,913.75		2,913.75
11785	2/28/11	WILLARD ELECTRIC & PUMP	2 825	760.00		760.00
16213	2/28/11	A M PYROTECHNICS	3 850	5,500.00		5,500.00
16214	2/28/11	A T & T	3 940	940.43		940.43
16215	2/28/11	DIRECTV	3 876	78.99		78.99
16216	2/28/11	DOWNTOWN MINUTEMAN PRESS	3 885	597.72		597.72
16217	2/28/11	EMPIRE ELECTRIC	3 955	2,999.51		2,999.51
16218	2/28/11	HARRY COOPER SUPPLY CO	3 900	226.51		226.51
16219	2/28/11	KEE WES EQUIPMENT CO.	3 935	52.64		52.64

City Of Willard
Disbursements Journal
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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
16220	2/28/11	KENCO FIRST EXTINGUISHER	3 876	77.50		77.50
16221	2/28/11	LOWES	3 808	15.97		
			3 900	33.89		
			3 935	231.69		281.55
16222	2/28/11	MERCY HEALTH PLANS	3 860	3,228.30		3,228.30
16223	2/28/11	MISSOURI GAS ENERGY	3 958	1,713.33		1,713.33
16224	2/28/11	MISSOURI LAGERS	3 910	1,205.00		1,205.00
16225	2/28/11	MISSOURI STATE AUDITOR	3 876	10,000.00		10,000.00
16226	2/28/11	MELTON PROPANE	3 958	870.52		870.52
16227	2/28/11	MURFIN'S MARKET	3 820	191.27		191.27
16228	2/28/11	O'REILLY'S AUTO PARTS	3 965	38.96		38.96
16229	2/28/11	OZARKS COCA COLA	3 820	110.58		110.58
16230	2/28/11	PLAY IT AGAIN SPORTS	3 936	2,595.80		2,595.80
16231	2/28/11	RACE BROS	3 900	95.80		95.80
16232	2/28/11	R N SMITH	3 900	17.00		17.00
16233	2/28/11	SAM'S CLUB	3 820	205.97		205.97

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
16234	2/28/11	SCHENDEL PEST SERVICES	3	876	60.00		60.00
16235	2/28/11	TENNANT SALES & SERVICES	3	900	230.65		230.65
16236	2/28/11	TRANE	3	808	186.48		186.48
16237	2/28/11	UNIFIRST	3	935	119.40		119.40
16238	2/28/11	VERIZON WIRELESS	3	940	15.40		15.40
16239	2/28/11	VSP	3	860	76.44		76.44
16947	2/28/11	CONOCOPHILLIPS FLEET	1	140	663.91		
			1	1960	2,551.10		3,215.01
16948	2/28/11	WILLARD EAGLE STOP	1	1965	35.25		35.25
16949	2/28/11	SWMOCCFOA	1	840	40.00		40.00
16950	2/28/11	SMCO	1	4945	45.00		45.00
16951	2/28/11	MISSOURI DEPT OF REVENUE	1	350	3,441.00		3,441.00
27314	2/28/11	A T & T	1	940	746.76		
			1	1940	800.70		
			1	2959	77.43		1,624.89
27315	2/28/11	BAIRD, LIGHTNER, MILLSAP & HAR	1	875	2,108.00		2,108.00
27316	2/28/11	BUS ANDREWS TRUCK EQUIPMENT	1	2965	402.21		402.21

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
27317	2/28/11	CITY OF WILLARD	1 959	34.53		34.53
27318	2/28/11	COMMERCE BANK	1 876	170.00		
			1 885	400.68		
			1 935	1,458.80		2,029.48
27319	2/28/11	COMMERCE BANK	1 1885	82.48		
			1 1935	484.13		566.61
27320	2/28/11	CONCO QUARRIES, INC.	1 2935	347.64		347.64
27321	2/28/11	COUNTY OF GREENE	1 1876	580.00		580.00
27322	2/28/11	COPY PRODUCTS, INC.	1 876	124.86		
			1 1876	18.75		
			1 1885	31.70		175.31
27323	2/28/11	DIV OF EMPLOYMENT SECURITY	1 825	4,160.00		4,160.00
27324	2/28/11	EMPIRE ELECTRIC	1 955	333.24		
			1 1955	250.82		
			1 2930	4,536.09		
			1 2955	304.22		5,424.37
27325	2/28/11	EZ AUTO	1 1965	240.00		240.00
27326	2/28/11	HARBOR FREIGHT TOOLS	1 2935	93.85		93.85
27327	2/28/11	IKARD & BROWN LAW OFFICES	1 1875	625.00		625.00
27328	2/28/11	INLAND PRINTING CO.	1 876	21.67		21.67

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
27329	2/28/11	JOSEPH BAXTER	1 876	1,595.00		1,595.00
27330	2/28/11	KIMBALL MIDWEST	1 2935	144.75		144.75
27331	2/28/11	KZ DESIGN & DETAILING	1 140	295.00		
			1 825	200.00		
			1 825	180.00		
			1 1825	5.00		
			1 4825	205.00		885.00
27332	2/28/11	KRISTOFFER BAREFIELD	1 1875	1,330.00		1,330.00
27333	2/28/11	MEDIACOM	1 876	10.00		10.00
27334	2/28/11	MERCY HEALTH PLANS	1 860	1,291.32		
			1 1860	10,427.40		
			1 2860	2,735.98		
			1 4860	645.66		15,100.36
27335	2/28/11	MIDWEST RADAR & EQUIPMENT	1 1900	92.50		92.50
27336	2/28/11	MISSOURI GAS ENERGY	1 958	555.33		
			1 2958	619.33		1,174.66
27337	2/28/11	MISSOURI LAGERS	1 910	643.10		
			1 1910	2,315.43		
			1 2910	420.08		
			1 4910	343.37		3,721.98
27338	2/28/11	MISSOURI STATE AUDITOR	1 805	10,000.00		10,000.00
27339	2/28/11	MO VACATIONAL ENTERPRISES	1 2935	340.00		340.00

City Of Willard
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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
27340	2/28/11	MSHP CJ TECH FUND	1 1876	570.00		570.00
27341	2/28/11	MELTON PROPANE, INC.	1 958	88.45		
			1 1959	511.42		599.87
27342	2/28/11	OFFICER CPA FIRM LLC	1 805	1,498.00		1,498.00
27343	2/28/11	O'REILLY'S AUTO PARTS	1 1965	83.58		
			1 2935		-11.21	
			1 2965	384.02		
			1 4965	80.59		536.98
27344	2/28/11	PRE-PAID LEGAL SERVICES	1 1876	53.85		53.85
27345	2/28/11	R & R BODY SHOP	1 1965	125.00		125.00
27346	2/28/11	RAYMOND L HOPPER	1 4825	434.00		434.00
27347	2/28/11	REX SMITH OIL CO.	1 2960	1,047.69		1,047.69
27348	2/28/11	SPFD GREENE COUNTY HEALTH DEPT	1 1876	80.00		80.00
27349	2/28/11	SPFD NEWS LEADER	1 800	276.48		276.48
27350	2/28/11	SCHENDEL PEST SERVI	1 876	30.00		
			1 1876	30.00		
			1 2935	30.00		90.00
27351	2/28/11	SAWYER TIRE INC.	1 1965	533.40		533.40
27352	2/28/11	SW MO COUNCIL OF GOVERNMENTS	1 840	650.00		

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
						650.00
27353	2/28/11	UNIFIRST	1 935	29.40		
			1 1935	46.00		
			1 4935	24.20		
						99.60
27354	2/28/11	US BANK	1 150	197.30		
			1 810	197.30		
			1 1810	197.30		
						591.90
27355	2/28/11	VERIZON WIRELESS	1 1940	360.03		
			1 4940	62.40		
						422.43
27356	2/28/11	VSP	1 860	77.42		
			1 1860	212.66		
			1 4860	29.40		
						319.48
27357	2/28/11	WILLARD CHAMBER OF COMMERCE	1 840	135.00		
						135.00
	2/28/11	Contra Entry	1 100		-67,667.75	
						.00
	2/28/11	Contra Entry	1 125		-6,102.96	
						.00
	2/28/11	Contra Entry	2 100		-65,153.31	
						.00
	2/28/11	Contra Entry	3 100		-39,663.04	
						.00
			Journal Totals	178,876.80	- 178,876.80	

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Receipts Journal
February 28, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
C/R 1	2/28/11		1 740		-6,802.07
C/R 2	2/28/11		1 720		-8,188.70
C/R 3	2/28/11		1 650		-7,054.82
C/R 4	2/28/11		1 630		-18,213.75
C/R 5	2/28/11		1 700		-10,049.94
C/R 6	2/28/11		1 731		-7,088.69
C/R 7	2/28/11		1 730		-18,018.32
C/R 8	2/28/11		1 710		- 180.00
C/R 9	2/28/11		1 860		- 638.25
C/R 10	2/28/11		1 605		-70.00
C/R 11	2/28/11		1 680		- 325.00
C/R 12	2/28/11		1 690		-5,579.70
C/R 13	2/28/11		1 380		-1,053.55
C/R 14	2/28/11		1 695		- 968.00
C/R 20	2/28/11		2 705		-2,016.72
C/R 21	2/28/11		2 775		-3,081.95
C/R 22	2/28/11		2 780		-1,671.53
C/R 23	2/28/11		2 780		-52,580.64
C/R 24	2/28/11		2 370		-1,394.11
C/R 25	2/28/11		2 1735		-69,204.05
C/R 27	2/28/11		2 385		-5.11
C/R 28	2/28/11		2 380		-19.50

City Of Willard
Receipts Journal
February 28, 2011

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
C/R 30	2/28/11		3 625		-1,726.10
C/R 31	2/28/11		3 725		-7,955.56
C/R 32	2/28/11		3 723		-3,040.00
C/R 33	2/28/11		3 745		-25.00
C/R 34	2/28/11		3 598		- 240.00
C/R 35	2/28/11		3 700		-1,970.00
C/R 36	2/28/11		3 595		-1,075.00
C/R 37	2/28/11		3 755		-16,199.85
C/R 26	2/28/11		2 1705		-1,690.94
C/R 28A	2/28/11		2 390		-2,550.00
C/R 28B	2/28/11		2 760		-13,584.05
C/R 28C	2/28/11		2 420		- 388.85
c/r court	2/28/11		1 740		-6,812.81
	2/28/11	Contra Entry	1 100	84,230.79	
	2/28/11	Contra Entry	1 125	6,812.81	
	2/28/11	Contra Entry	2 100	148,187.45	
	2/28/11	Contra Entry	3 100	32,231.51	
			Journal Totals	271,462.56	- 271,462.56

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7B
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

Following is the listing of the March outstanding bills.

Please approve.

CITY OF WILLARD
Unpaid Invoice Listing
April 07, 2011

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
ATT135	A T & T/CINGULAR	031711G	3/17/11	4/15/11	TELEPHONE	1 940	135.36
ATT135	A T & T/CINGULAR	031711P	3/17/11	4/15/11	TELEPHONE	3 940	40.76
ATT135	A T & T/CINGULAR	031711S	3/17/11	4/15/11	DATA CARD	2 1959	46.80
ATT135	A T & T/CINGULAR	031711EM	3/17/11	4/15/11	TELEPHONE	1 5940	53.84
					Vendor Total		276.76
BJS110	BJ'S TROPHY SHOP	020711P	2/07/11	4/15/11	MEDALS	3 936	247.50
BJS110	BJ'S TROPHY SHOP	022411P	2/24/11	3/15/11	MEDALS	3 936	120.00
					Vendor Total		367.50
BLM250	BAIRD, LIGHTNER, MILLSAP	74722G	3/31/11	4/15/11	LEGAL	1 875	3612.00
BRC100	BEST REFRIGERATION CO. INC,	112167P	3/22/11	4/15/11	REFRIG REPAIRS	3 900	299.91
CIT105	CITY OF WILLARD	032011G	3/20/11	4/15/11	UTILITIES	1 959	40.53
CIT105	CITY OF WILLARD	032011L	3/20/11	4/15/11	UTILITIES	1 1959	4.00
					Vendor Total		44.53
CIT305	CITY OF SPRINGFIELD	022811S	2/28/11	4/15/11	SEWER CHGS	2 1930	21135.53
COMMEM	COMMERCE CREDIT CARD SERVICES	030811EM	3/08/11	4/15/11	ASSET TAGS	1 5935	34.58
COMMEM	COMMERCE CREDIT CARD SERVICES	62031949EM	3/27/11	4/15/11	TRAINING	1 5945	434.20
					Vendor Total		468.78
COMMGN	COMMERCE CREDIT CARD SERVICES	5526G	3/02/11	4/15/11	OFFICE SUPPLIES	1 885	37.35
COMMGN	COMMERCE CREDIT CARD SERVICES	62217G	3/09/11	4/15/11	TRAINING	1 945	284.28
COMMGN	COMMERCE CREDIT CARD SERVICES	022311G	2/23/11	4/15/11	TAX FORMS	1 885	49.04
COMMGN	COMMERCE CREDIT CARD SERVICES	022511G	2/25/11	4/15/11	AED BATTERIES	1 1935	688.50
COMMGN	COMMERCE CREDIT CARD SERVICES	022811G	2/28/11	4/15/11	EMAIL HOSTING	1 876	120.00
COMMGN	COMMERCE CREDIT CARD SERVICES	030611G	3/06/11	4/15/11	TRAINING	1 945	6.01
COMMGN	COMMERCE CREDIT CARD SERVICES	030611G	3/06/11	4/15/11	TRAINING	1 945	18.45
COMMGN	COMMERCE CREDIT CARD SERVICES	030711G	3/07/11	4/15/11	TRAINING	1 945	155.00
COMMGN	COMMERCE CREDIT CARD SERVICES	030711G	3/07/11	4/15/11	TRAINING	1 945	330.00
COMMGN	COMMERCE CREDIT CARD SERVICES	030811G	3/08/11	4/15/11	TRAINING	1 945	21.10
COMMGN	COMMERCE CREDIT CARD SERVICES	030811G	3/08/11	4/15/11	TRAINING	1 945	6.00
COMMGN	COMMERCE CREDIT CARD SERVICES	030811G	3/08/11	4/15/11	ASSET TAGS	1 935	34.58
COMMGN	COMMERCE CREDIT CARD SERVICES	030911G	3/09/11	4/15/11	VIRUS PROTECTION	1 876	428.70
COMMGN	COMMERCE CREDIT CARD SERVICES	030911G	3/09/11	4/15/11	TRAINING	1 945	9.44
COMMGN	COMMERCE CREDIT CARD SERVICES	427869G	3/18/11	4/15/11	BACKUP SUBSCRIPTIO	1 876	50.00
COMMGN	COMMERCE CREDIT CARD SERVICES	2622976080G	3/02/11	4/15/11	SUPPLIES	1 935	73.64
COMMGN	COMMERCE CREDIT CARD SERVICES	9213775808G	2/25/11	4/15/11	OFFICE SUPPLIES	1 885	256.15
					Vendor Total		2568.24
COMMLW	COMMERCE CREDIT CARD SERVICES	81041L	3/09/11	4/15/11	STAMP	1 1935	30.04
COMMLW	COMMERCE CREDIT CARD SERVICES	022311L	2/23/11	4/15/11	POSTAGE	1 1885	1.05
COMMLW	COMMERCE CREDIT CARD SERVICES	030811L	3/08/11	4/15/11	ASSET TAGS	1 1935	34.58
COMMLW	COMMERCE CREDIT CARD SERVICES	5276447L	3/02/11	4/15/11	DOOR HANGERS	1 1935	52.67
COMMLW	COMMERCE CREDIT CARD SERVICES	42377801L	3/02/11	4/15/11	RIBBONS	1 1885	44.00
COMMLW	COMMERCE CREDIT CARD SERVICES	57115039L	2/23/11	4/15/11	MONITOR	1 1935	89.99
COMMLW	COMMERCE CREDIT CARD SERVICES	57584259L	3/02/11	4/15/11	COMPUTER MEMORY	1 1935	36.98
COMMLW	COMMERCE CREDIT CARD SERVICES	9213775808L	2/25/11	4/15/11	OFFICE SUPPLIES	1 1885	53.99
					Vendor Total		343.30
COMMPD	COMMERCE CREDIT CARD SERVICES	030811PD	3/08/11	4/15/11	ASSET TAGS	1 4935	34.58
COMMPK	COMMERCE CREDIT CARD SERVICES	022411P	2/24/11	4/15/11	CONCESSIONS	3 820	9.35
COMMPK	COMMERCE CREDIT CARD SERVICES	030811PK	3/08/11	4/15/11	ASSET TAGS	3 935	34.61
					Vendor Total		43.96
COMMSE	COMMERCE CREDIT CARD SERVICES	022211S	2/22/11	4/15/11	POSTAGE	2 1885	0.50
COMMSE	COMMERCE CREDIT CARD SERVICES	031111S	3/11/11	4/15/11	SEWER MEETING	2 1935	46.27
COMMSE	COMMERCE CREDIT CARD SERVICES	1394630S	3/18/11	4/15/11	SHOP TOWELS	2 1935	20.98
					Vendor Total		67.75
COMMWA	COMMERCE CREDIT CARD SERVICES	030111W	3/01/11	4/15/11	POSTAGE	2 885	5.50
COMMWA	COMMERCE CREDIT CARD SERVICES	031511W	3/15/11	4/15/11	TRAINING	2 945	160.00
COMMWA	COMMERCE CREDIT CARD SERVICES	030711WS	3/07/11	4/15/11	TRAINING	2 1945	375.00
COMMWA	COMMERCE CREDIT CARD SERVICES	030811WS	3/08/11	4/15/11	ASSET TAGS	2 1935	69.16
COMMWA	COMMERCE CREDIT CARD SERVICES	6507418W	3/17/11	4/15/11	SHOP TOWELS	2 935	28.69
					Vendor Total		638.35
CON165	CONCO QUARRIES, INC.	352029W	3/09/11	4/15/11	WELL PLUGGING	2 935	33.52
CON165	CONCO QUARRIES, INC.	352381W	3/31/11	4/15/11	GRAVEL	2 935	149.82
					Vendor Total		183.34
CPI200	COPY PRODUCTS, INC	60468G	3/09/11	4/15/11	COPIER MAINTENANCE	1 876	188.53
CPI200	COPY PRODUCTS, INC	60468P	3/09/11	4/15/11	COPIER MAINTENANCE	3 876	38.76
					Vendor Total		227.29

CITY OF WILLARD
Unpaid Invoice Listing
April 07, 2011

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
DIR520	DIRECTV	14791207158P	3/31/11	4/15/11	SATELLITE	3	876	81.99
DMG100	DASH MEDICAL GLOVES	560117L	3/23/11	4/15/11	GLOVES	1	1935	69.90
DMG100	DASH MEDICAL GLOVES	560117WS	3/23/11	4/15/11	GLOVES	2	1935	179.70
					Vendor Total			249.60
DOW100	DOWNTOWN MINUTEMAN PRESS	4971G	3/31/11	4/15/11	NEWSLETTERS	1	885	597.72
EMP210	EMPIRE ELECTRIC	033111G	3/31/11	4/15/11	UTILITIES	1	2955	5276.94
EMP210	EMPIRE ELECTRIC	033111P	3/31/11	4/15/11	UTILITIES	3	955	2521.27
EMP210	EMPIRE ELECTRIC	033111WS	3/31/11	4/15/11	UTILITIES	2	1955	10172.03
					Vendor Total			17970.24
EZA150	EZ AUTO	431313L	3/22/11	4/15/11	ALIGNMENT	1	1965	60.00
FED100	FEDERAL PROTECTION INC	476373P	4/01/11	4/15/11	SECURITY	3	876	108.00
FOU325	FOURAKER PRINTING CO.	9738L	3/09/11	4/15/11	BUSINESS CARDS	1	1935	119.50
GCH100	GREENE CO HEALTH DEPT	158W	3/29/11	4/15/11	WATER TESTS	2	876	80.00
HAR160	HARRY COOPER SUPPLY COMPANY	3234325G	3/21/11	4/15/11	FLAG LIGHT	1	900	38.81
HAW145	HAWKINS INC.	3202832W	3/04/11	4/15/11	CHLORINE	2	935	886.76
HAW145	HAWKINS INC.	3210490W	3/29/11	4/15/11	CHLORINE	2	935	221.70
					Vendor Total			1108.46
HOW175	HOWARD, MOHORN & ASSOC, LLC	1526WS	3/16/11	4/15/11	TRAINING	2	1945	398.00
HUL105	HULSTON, JONES & MARSH	49807L	3/31/11	4/15/11	JUDGE	1	1875	478.26
INL105	INLAND PRINTING COMPANY	43981G	3/22/11	4/15/11	PRINTER MAINTENANC	1	876	24.34
KEE100	KEE WES EQUIPMENT CO.	28152G	3/24/11	4/15/11	SUPPLIES	1	935	155.75
LOK150	KRISTOFFER BAREFIELD	032711L	3/27/11	4/15/11	PROS ATTORNEY	1	1875	1400.00
LOW505	LOWES CREDIT SERVICES	030211P	3/02/11	4/15/11	CABLE TIRES	3	935	19.92
LOW505	LOWES CREDIT SERVICES	030211P	3/02/11	4/15/11	DOOR SWEEP/SCREWS	3	900	15.97
LOW505	LOWES CREDIT SERVICES	030411P	3/04/11	4/15/11	CLEANER/CABLE TIES	3	935	26.40
LOW505	LOWES CREDIT SERVICES	030411P	3/04/11	4/15/11	CABLE TIES RETURN	3	935	-14.94
LOW505	LOWES CREDIT SERVICES	031011P	3/10/11	4/15/11	SIGN	3	935	40.27
LOW505	LOWES CREDIT SERVICES	031111P	3/11/11	4/15/11	COUPLING	3	935	6.88
LOW505	LOWES CREDIT SERVICES	031611P	3/16/11	4/15/11	FLAG POLE REPAIR	3	900	7.48
LOW505	LOWES CREDIT SERVICES	032211P	3/22/11	4/15/11	LANDSCAPING	3	871	204.32
LOW505	LOWES CREDIT SERVICES	032311P	3/23/11	4/15/11	LANDSCAPING	3	871	63.40
LOW505	LOWES CREDIT SERVICES	031711WS	3/17/11	4/15/11	SPRAY PAINT	2	1935	46.64
					Vendor Total			416.34
MAR125	MARCK INDUSTRIES, INC.	58434G	3/01/11	4/15/11	SHREDDING FEE	1	876	50.00
MAR150	MARMIC FIRE & SAFETY	48287P	2/14/11	4/15/11	ANNUAL INSPECTION	3	900	105.85
MAR150	MARMIC FIRE & SAFETY	48290L	2/14/11	4/15/11	SERVICE CALL	1	1876	18.00
MAR150	MARMIC FIRE & SAFETY	51564L	3/14/11	4/15/11	ANNUAL FIRE INSPEC	1	1876	42.00
					Vendor Total			165.85
MED230	MEDIACOM	033111G	3/31/11	4/15/11	CABLE	1	876	10.00
MER275	MERCY HEALTH PLANS	1290337G	3/31/11	4/15/11	GROUP INSURANCE	1	4860	7199.10
MER275	MERCY HEALTH PLANS	1290337P	3/31/11	4/15/11	GROUP INSURANCE	3	860	2582.64
MER275	MERCY HEALTH PLANS	1290337WS	3/31/11	4/15/11	GROUP INSURANCE	2	1860	2840.91
					Vendor Total			12622.65
MFA100	MFA AGRI SERVICE	9052623P	3/11/11	4/15/11	FERTILIZER	3	939	799.88
MIS350	MISSOURI LAGERS	033111G	3/31/11	4/15/11	RETIREMENT	1	4910	6408.41
MIS350	MISSOURI LAGERS	033111P	3/31/11	4/15/11	RETIREMENT	3	910	1225.79
MIS350	MISSOURI LAGERS	033111WS	3/31/11	4/15/11	RETIREMENT	2	1910	1589.40
					Vendor Total			9223.60
MIS380	MISSOURI MUNICIPAL LEAGUE	30236G	3/31/11	4/15/11	DUES	1	840	553.34
MOC100	MISSOURI ONE CALL	1030500WS	3/31/11	4/15/11	LOCATES	2	1876	107.90
MPC460	MISSOURI POLICE CHIEFS ASSC	1379L	3/09/11	4/15/11	TRAINING	1	1945	160.00
OIS160	ONLINE INFORMATION SERVICES	322819WS	3/31/11	4/15/11	EXCHANGE REPORTS	2	1876	170.10
ORE145	O'REILLY'S AUTO PARTS	115112W	3/01/11	4/15/11	STARTER	2	965	113.61
ORE145	O'REILLY'S AUTO PARTS	115114S	3/01/11	4/15/11	HOSE CLAMP	2	1935	3.24
ORE145	O'REILLY'S AUTO PARTS	115114S	3/01/11	4/15/11	HOSE CLAMP RETURN	2	1935	-3.24
ORE145	O'REILLY'S AUTO PARTS	115116S	3/01/11	4/15/11	HOSE CLAMP	2	1935	1.94
ORE145	O'REILLY'S AUTO PARTS	115398L	3/03/11	4/15/11	PLUGS/COIL	1	1965	72.18

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
ORE145	O'REILLY'S AUTO PARTS	115630P	3/04/11	4/15/11	MOWER REPAIR	3 965	4.09
ORE145	O'REILLY'S AUTO PARTS	116244S	3/09/11	4/15/11	SEWER JETTER REPAI	2 1965	59.52
ORE145	O'REILLY'S AUTO PARTS	117177W	3/21/11	4/15/11	HEAD GASKET SET	2 965	90.71
ORE145	O'REILLY'S AUTO PARTS	118136L	3/21/11	4/15/11	BATTERY	1 1965	80.25
ORE145	O'REILLY'S AUTO PARTS	118619S	3/24/11	4/15/11	SEWER PUMP BATTERY	2 1900	74.18
ORE145	O'REILLY'S AUTO PARTS	115776ST	3/05/11	4/15/11	HOSE	1 2935	20.99
ORE145	O'REILLY'S AUTO PARTS	116129ST	3/08/11	4/15/11	OIL DRY/BRAKE CLEA	1 2935	32.98
ORE145	O'REILLY'S AUTO PARTS	117168ST	3/15/11	4/15/11	PARTS	1 2965	85.88
ORE145	O'REILLY'S AUTO PARTS	119158ST	3/28/11	4/15/11	FILTERS/PLUGS/PUMP	1 2965	161.80
					Vendor Total		798.13
OZA255	OZARKS COCA COLA	10503222P	3/04/11	4/15/11	CONCESSIONS	3 820	584.70
OZA255	OZARKS COCA COLA	10503342P	3/11/11	4/15/11	CONCESSIONS	3 820	36.00
					Vendor Total		620.70
OZA260	OZARK FLAG DISTRIBUTORS	2620G	3/10/11	4/15/11	FLAGS	1 935	80.00
OZA270	OZARK POWER CENTER INC.	274145P	3/04/11	4/15/11	MOWER PARTS	3 900	80.60
PAS100	PLAY IT AGAIN SPORTS	11316P	3/15/11	4/15/11	VOLLEYBALL SHIRTS	3 936	937.75
PAS100	PLAY IT AGAIN SPORTS	11317P	3/16/11	4/15/11	SOCCER SHIRTS	3 936	762.75
PAS100	PLAY IT AGAIN SPORTS	11318P	3/16/11	4/15/11	COACHES SHIRTS	3 936	529.55
PAS100	PLAY IT AGAIN SPORTS	11319P	3/16/11	4/15/11	SOCCER TSHIRTS	3 936	641.25
PAS100	PLAY IT AGAIN SPORTS	031611P	3/16/11	4/15/11	SOCCER NETS	3 936	285.00
					Vendor Total		3156.30
PIT205	PITNEY BOWES CREDIT CORP	6386288WS	3/13/11	4/15/11	FOLDER/INSERTER	2 1885	787.00
PRE250	PRE-PAID LEGAL SERVICES, INC.	37302L	3/31/11	4/15/11	LEGAL	1 1876	53.85
PRI265	PRIME STRIPE INC.	376974P	3/07/11	4/15/11	FIELD PAINT	3 936	198.05
PUR100	PURCHASE POWER	33985847P	3/31/11	4/15/11	POSTAGE	3 885	253.02
RAC450	RACE BROS. FARM SUPPLY, INC.	629046P	3/04/11	4/15/11	FUEL TANK	3 900	224.61
RAC450	RACE BROS. FARM SUPPLY, INC.	629238W	3/09/11	4/15/11	OVERALLS	2 935	39.99
RAC450	RACE BROS. FARM SUPPLY, INC.	629912P	3/29/11	4/15/11	WEED KILLER	3 935	140.56
RAC450	RACE BROS. FARM SUPPLY, INC.	629913ST	3/29/11	4/15/11	WEED KILLER	1 2935	224.31
					Vendor Total		629.47
SCH175	SCHULTE SUPPLY, INC.	1060872WS	3/25/11	4/15/11	PUMP/FLARES	2 1935	937.00
SCO150	SCOTT GROSS CO.INC.	1960913WS	2/28/11	4/15/11	WELDING SUPPLIES	2 1935	13.29
SCO150	SCOTT GROSS CO.INC.	2434484WS	2/15/11	4/15/11	WELDING SUPPLIES	2 1935	117.01
					Vendor Total		130.30
SGH150	SPFLD GREENE CO. HEALTH DEPT.	022311S	2/23/11	3/15/11	IMMUNIZATIONS	2 876	67.00
SPF100	SPFD FAMILY MEDICAL WALK-IN	511610311L	3/11/11	4/15/11	PRE-EM SCREEN	1 1876	70.00
SPI150	SULLIVAN PUBLICATIONS INC.	030411G	3/04/11	4/15/11	CODE BOOKS	1 876	1037.50
SPR275	SPRINGFIELD WINWATER WORKS CO	282157W	3/21/11	4/15/11	VALVE BOX/SADDLE	2 935	770.72
SPS150	SCHENDEL PEST SERVICES	550155425G	3/14/11	4/15/11	PEST CONTROL	1 2935	90.00
SPS150	SCHENDEL PEST SERVICES	550155425P	3/14/11	4/15/11	PEST CONTROL	3 876	60.00
					Vendor Total		150.00
STI150	SAWYER TIRE INC.	4334L	3/03/11	4/15/11	TIRES	1 1965	266.70
STI150	SAWYER TIRE INC.	4857S	3/29/11	4/15/11	TIRES	2 1965	702.12
STI150	SAWYER TIRE INC.	4887P	3/30/11	4/15/11	TUBE	3 965	14.95
STI150	SAWYER TIRE INC.	4897L	3/30/11	4/15/11	TIRES	1 1965	533.40
					Vendor Total		1517.17
TIM410	TIM EDGELLER	51024P	3/08/11	4/15/11	GOAL MAINTENANCE	3 900	350.00
UNI110	UNIFIRST CORP	2620776P	3/02/11	4/15/11	MATS	3 935	12.00
UNI110	UNIFIRST CORP	2620777L	3/02/11	4/15/11	MATS	1 1935	11.50
UNI110	UNIFIRST CORP	2620778G	3/02/11	4/15/11	MATS/UNIFORMS	1 4935	13.35
UNI110	UNIFIRST CORP	2620779P	3/02/11	4/15/11	MATS	3 935	13.35
UNI110	UNIFIRST CORP	2622146P	3/09/11	4/15/11	MATS	3 935	12.00
UNI110	UNIFIRST CORP	2622147L	3/09/11	4/15/11	MATS	1 1935	11.50
UNI110	UNIFIRST CORP	2622148G	3/09/11	4/15/11	MATS/UNIFORMS	1 4935	13.35
UNI110	UNIFIRST CORP	2622149P	3/09/11	4/15/11	MATS	3 935	13.35
UNI110	UNIFIRST CORP	2623502P	3/16/11	4/15/11	MATS	3 935	12.00
UNI110	UNIFIRST CORP	2623503L	3/16/11	4/15/11	MATS	1 1935	11.50
UNI110	UNIFIRST CORP	2623504G	3/16/11	4/15/11	MATS/UNIFORMS	1 4935	13.35
UNI110	UNIFIRST CORP	2623505P	3/16/11	4/15/11	MATS	3 935	13.35
UNI110	UNIFIRST CORP	2624774P	3/23/11	4/15/11	MATS	3 935	12.00
UNI110	UNIFIRST CORP	2624775L	3/23/11	4/15/11	MATS	1 1935	11.50
UNI110	UNIFIRST CORP	2624776G	3/23/11	4/15/11	MATS/UNIFORMS	1 4935	13.35
UNI110	UNIFIRST CORP	2624777P	3/23/11	4/15/11	MATS	3 935	13.35
UNI110	UNIFIRST CORP	2620775WS	3/02/11	4/15/11	UNIFORMS	2 1935	73.20

CITY OF WILLARD
Unpaid Invoice Listing
April 07, 2011

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
UNI110	UNIFIRST CORP	2622145WS	3/09/11	4/15/11	UNIFORMS	2	1935	73.20
UNI110	UNIFIRST CORP	2624773WS	3/23/11	4/15/11	UNIFORMS	2	1935	73.20
UNI110	UNIFIRST CORP	26223501WS	3/16/11	4/15/11	UNIFORMS	2	1935	73.20
					Vendor Total			493.60
USA405	US BANK	173712225G	3/31/11	4/15/11	COPIER LEASES	1	1810	394.60
USA405	US BANK	173712225P	3/31/11	4/15/11	COPIER LEASE	3	810	197.30
					Vendor Total			591.90
UTI115	UTILITY SERVICE CO, INC	262964W	3/31/11	4/15/11	MEADOWS TOWER	2	900	10932.00
VER100	VERIZON WIRELESS	2549780466L	3/31/11	4/15/11	PHONES	1	4940	422.57
VER100	VERIZON WIRELESS	2549780466P	3/31/11	4/15/11	PHONES	3	940	128.23
VER100	VERIZON WIRELESS	2549780466WS	3/31/11	4/15/11	PHONES	2	1959	141.95
					Vendor Total			692.75
VSP130	VISION SERVICE PLAN - (IC)	031711G	3/17/11	4/15/11	GROUP INSURANCE	1	4860	159.74
VSP130	VISION SERVICE PLAN - (IC)	031711P	3/17/11	4/15/11	GROUP INSURANCE	3	860	38.22
VSP130	VISION SERVICE PLAN - (IC)	031711WS	3/17/11	4/15/11	GROUP INSURANCE	2	1860	194.53
					Vendor Total			392.49
WAT150	WATER TECHNOLOGY	16410S	3/17/11	4/15/11	LAGOON TESTS	2	1876	135.00
WCA100	WCA MO - CITY BILLING	032411W	3/24/11	4/15/11	CITIZEN TRASH	2	943	3039.00
WIL295	WILLARD CHAMBER OF COMMERCE	1260L	3/01/11	4/15/11	MEETINGS	1	1935	16.00
WIL295	WILLARD CHAMBER OF COMMERCE	1260P	3/01/11	4/15/11	MEETINGS	3	935	16.00
					Vendor Total			32.00
					Final Total			105457.70

1	810	0	CAPITAL ASSET EXPENDITURES (GCG)	197.30
1	840	0	DUES AND SUBSCRIPTIONS (GCG)	553.34
1	860	0	GROUP INSURANCE (GCG)	991.06
1	875	0	LEGAL (GCG)	3612.00
1	876	0	PROFESSIONAL (GCG)	1939.07
1	885	0	OFFICE SUPPLIES (GCG)	940.26
1	900	0	REPAIRS AND MAINTENANCE (GCG)	38.81
1	910	0	RETIREMENT PLAN (GCG)	1032.43
1	935	0	SUPPLIES (GCG)	717.62
1	940	0	TELEPHONE (GCG)	135.36
1	945	0	TRAVEL AND TRAINING (GCG)	830.28
1	955	0	UTILITIES-ELECTRIC (GCG)	286.76
1	959	0	UTILITIES-OTHER (GCG)	40.53
1	1810	0	CAPITAL ASSET EXP (LAW)	197.30
1	1860	0	GROUP INSURANCE (LAW)	5320.03
1	1875	0	LEGAL (LAW)	1878.26
1	1876	0	PROFESSIONAL (LAW)	213.85
1	1885	0	OFFICE EXPENSE (LAW)	99.04
1	1910	0	RETIREMENT PLAN (LAW)	4631.12
1	1935	0	SUPPLIES (LAW)	839.91
1	1940	0	TELEPHONE (LAW)	360.11
1	1945	0	TRAVEL & TRAINING (LAW)	160.00
1	1955	0	UTILITIES-ELECTRIC (LAW)	201.74
1	1959	0	UTILITIES-OTHER (LAW)	4.00
1	1965	0	VEHICLE EXPENSE-OTHER	1012.53
1	2860	0	GROUP INSURANCE (STREETS)	710.22
1	2910	0	RETIREMENT PLAN (STREETS)	397.35
1	2930	0	STREET LIGHTS (STREETS)	4525.92
1	2935	0	SUPPLIES (STREETS)	308.28
1	2955	0	UTILITIES-ELECTRIC (ST	262.52
1	2965	0	VEHICLE EXPENSE-OTHER	247.68
1	4860	0	GROUP INSURANCE (P&D)	337.53
1	4910	0	RETIREMENT (P&D)	347.51
1	4935	0	SUPPLIES (P&D)	58.58
1	4940	0	TELEPHONE (P&D)	62.46
1	5935	0	SUPPLIES (EM)	34.58
1	5940	0	TELEPHONE (EM)	53.84
1	5945	0	TRAVEL AND TRAINING (EM)	434.20
			Total for Fund #: 1	34013.38
2	860	0	GROUP INSURANCE (WATER)	1517.71
2	876	0	PROFESSIONAL (WATER)	286.00
2	885	0	OFFICE SUPPLIES (WATER)	399.00
2	900	0	REPAIRS AND MAINTENANCE (WATER)	10932.00
2	910	0	RETIREMENT PLAN (WATER)	794.70
2	935	0	SUPPLIES (WATER)	2958.99
2	943	0	TRASH EXPENSE	3039.00
2	945	0	TRAVEL AND TRAINING (WATER)	546.50
2	955	0	UTILITIES-ELECTRIC (WATER)	5063.57
2	959	0	UTILITIES-OTHER (WATER)	70.97
2	965	0	VEHICLE EXPENSE-OTHER	204.32
2	1860	0	GROUP INSURANCE (SEWER)	1517.73
2	1876	0	PROFESSIONAL (SEWER)	274.00

CITY OF WILLARD
Unpaid Invoice Listing
April 07, 2011

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due

2	1885	0	OFFICE SUPPLIES (SEWER)	394.00
2	1900	0	REPAIRS AND MAINTENANCE (SEWER)	74.18
2	1910	0	RETIREMENT PLAN (SEWER)	794.70
2	1930	0	SPRINGFIELD SEWER CHARGES (SEWER)	21135.53
2	1935	0	SUPPLIES (SEWER)	897.00
2	1945	0	TRAVEL AND TRAINING (SEWER)	386.50
2	1955	0	UTILITIES-ELECTRIC (SEWER)	5108.46
2	1959	0	UTILITIES-OTHER (SEWER)	117.78
2	1965	0	VEHICLE EXPENSE-OTHER	761.64
			Total for Fund #: 2	57274.28
3	810	0	CAPITAL ASSET EXPENDITURES	197.30
3	820	0	CONCESSIONS	630.05
3	860	0	GROUP INSURANCE	2620.86
3	871	0	LANDSCAPING	267.72
3	876	0	PROFESSIONAL	288.75
3	885	0	OFFICE SUPPLIES	253.02
3	900	0	REPAIRS AND MAINTENANCE	1084.42
3	910	0	RETIREMENT PLAN	1225.79
3	935	0	SUPPLIES-GENERAL (PARK)	371.10
3	936	0	SUPPLIES-SPORTS	3721.85
3	939	0	SUPPLIES - GROUNDS	799.88
3	940	0	TELEPHONE	168.99
3	955	0	UTILITIES-ELECTRIC (PARK)	2521.27
3	965	0	VEHICLE EXPENSE-OTHER	19.04
			Total for Fund #: 3	14170.04

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7c
FINANCE DEPARTMENT

ACTION REQUIRED: NONE – INFORMATION ONLY

After each administration change, the City Hall is rekeyed on all exterior doors. This has been done with the keys being numbered and the statement "Do Not Reproduce" put on the keys.

A new key policy is being written and will be brought to the board at the next meeting for approval as an internal policy.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7d
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

Following is a copy of the March utility billing adjustment report.

Please approve.

FROM 3/01/2011 TO 3/31/2011

ACCOUNT #	SERV	ADJ	ADJ DATE	PERIOD	NAME		COMMENT			
			SERVICE		TAX	PENALTY	MISC SERV	MISC TAX	MISC PEN	TOTAL
954002001	WA	LEAK	3/02/11	1	STEVE GRENINGER		Leak adj for Aug 2010			
PREVIOUS			32.44		.24	50.00	.00	.00	.00	82.68
ADJUSTMENT			.00		.00	.00	4.03-	.00	.00	4.03-
CURRENT			32.44		.24	50.00	4.03-	.00	.00	78.65
954002001	WA	PNLT	3/02/11	1	STEVE GRENINGER					
PREVIOUS			32.44		.24	50.00	4.03-	.00	.00	78.65
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			32.44		.24	.00	4.03-	.00	.00	28.65
350012006	WA	SHUT	3/04/11	1	TWILA STONE		SERVICE FEE/PA NOT KEPT			
PREVIOUS			22.37		.51	.00	.00	.00	.00	22.88
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			22.37		.51	50.00	.00	.00	.00	72.88
965024501	WA	SHUT	3/07/11	1	PENNY LANE		1x ONLY PENALTY REFUND			
PREVIOUS			.00		.00	31.24	.00	.00	.00	31.24
ADJUSTMENT			.00		.00	.00	50.00-	.00	.00	50.00-
CURRENT			.00		.00	31.24	50.00-	.00	.00	18.76-
604530001	WA	MISC	3/08/11	1	TERRY BURROS		Returned Ck plus pn			
PREVIOUS			14.72		.33	.00	.00	.00	.00	15.05
ADJUSTMENT			.00		.00	25.00	44.85	.00	.00	69.85
CURRENT			14.72		.33	25.00	44.85	.00	.00	84.90
301320001	WA	SHUT	3/09/11	1	KIRSTEN RODOCKER		1x PENALTY REFUND			
PREVIOUS			21.52		.16	50.00	.00	.00	.00	71.68
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			21.52		.16	.00	.00	.00	.00	21.68
603210603	WA	SHUT	3/09/11	1	TONIA PLUMMER		1x ONLY-PEANLTY REFUND			
PREVIOUS			23.72		.54	50.00	.00	.00	.00	74.26
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			23.72		.54	.00	.00	.00	.00	24.26
921035001	WA	SHUT	3/09/11	1	KATHY TOBIN		1x REFUND-PAYMENT IN MAIL			
PREVIOUS			.00		.00	39.58	.00	.00	.00	39.58
ADJUSTMENT			.00		.00	.00	50.00-	.00	.00	50.00-
CURRENT			.00		.00	39.58	50.00-	.00	.00	10.42-
943077501	WA	SHUT	3/09/11	1	DAVE SEVON		1x ONLY-REFUND PENALTY			
PREVIOUS			.00		.00	50.00	.00	.00	.00	50.00
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			.00		.00	.00	.00	.00	.00	.00
965105001	WA	SHUT	3/09/11	1	JAYTHON WELTON		1x REFUND-PAYMENT IN MAIL			
PREVIOUS			12.55		.13	50.00	.00	.00	.00	62.68
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			12.55		.13	.00	.00	.00	.00	12.68
112130102	WA	SHUT	3/10/11	1	KIMMY CARR		REFUND DUE TO CANCEL			
PREVIOUS			16.03		.36	50.00	.00	.00	.00	66.39
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			16.03		.36	.00	.00	.00	.00	16.39
150088001	WA	MISC	3/10/11	1	BOB SWEARINGEN		CORRECT PREV ADJ			
PREVIOUS			52.64-		.00	.00	.00	.00	.00	52.64-
ADJUSTMENT			.00		.00	.00	52.64	.00	.00	52.64
CURRENT			52.64-		.00	.00	52.64	.00	.00	.00
180036501	WA	METR	3/10/11	1	SHAWN STRAIT		READ SHOULD BE 74			
PREVIOUS			20.12		1.30	50.00	.00	.00	.00	71.42
ADJUSTMENT			.00		.00	.00	14.12-	.00	.00	14.12-
CURRENT			20.12		1.30	50.00	14.12-	.00	.00	57.30
180155003	WA	MISC	3/10/11	1	SEAN M WILLIAMS					
PREVIOUS			19.51		1.26	50.00	.00	.00	.00	70.77

FROM 3/01/2011 TO 3/31/2011

ACCOUNT #	SERV	ADJ	ADJ DATE SERVICE	PERIOD	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT			.00		.00	50.00-	50.31-	.00	.00	100.31-
CURRENT			19.51		1.26	.00	50.31-	.00	.00	29.54-
180193000	WA	METR	3/10/11	1	JARROD MCCLEOD		MISREAD/SHOULD BE 4			
PREVIOUS			14.00		.91	50.00	.00	.00	.00	64.91
ADJUSTMENT			.00		.00	.00	2.00-	.00	.00	2.00-
CURRENT			14.00		.91	50.00	2.00-	.00	.00	62.91
180195000	WA	MISC	3/10/11	1	***VACANT***		BILLED IN ERROR			
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	17.61-	.00	.00	17.61-
CURRENT			12.00		.78	.00	17.61-	.00	.00	4.83-
180230002	WA	SHUT	3/10/11	1	RICHARD BRUMMETT		REFUND DUE TO ERROR			
PREVIOUS			.00		.00	50.00	.00	.00	.00	50.00
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			.00		.00	.00	.00	.00	.00	.00
300760001	WA	MISC	3/10/11	1	ANTHONY SPEAR		SKIPPED/OVER BILLED			
PREVIOUS			12.52		.28	50.00	.00	.00	.00	62.80
ADJUSTMENT			.00		.00	.00	383.50-	.00	.00	383.50-
CURRENT			12.52		.28	50.00	383.50-	.00	.00	320.70-
301260004	WA	MISC	3/10/11	1	TRACY LYNN BROWN		OVER BILLED			
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	52.99-	.00	.00	52.99-
CURRENT			12.00		.78	.00	52.99-	.00	.00	40.21-
401740101	WA	MISC	3/10/11	1	RANDY COOK		SKIPPED/OVERBILLED			
PREVIOUS			12.00		.27	50.00	.00	.00	.00	62.27
ADJUSTMENT			.00		.00	.00	821.06-	.00	.00	821.06-
CURRENT			12.00		.27	50.00	821.06-	.00	.00	758.79-
603340002	PR	MISC	3/10/11	1	JENNIFER KLEEMAN		OVERCHARGED			
PREVIOUS			3.00		.00	.00	.00	.00	.00	3.00
ADJUSTMENT			.00		.00	.00	15.00-	.00	.00	15.00-
CURRENT			3.00		.00	.00	15.00-	.00	.00	12.00-
603340002	SC	MISC	3/10/11	1	JENNIFER KLEEMAN		OVERCHARGED			
PREVIOUS			.70		.00	.00	.00	.00	.00	.70
ADJUSTMENT			.00		.00	.00	3.50-	.00	.00	3.50-
CURRENT			.70		.00	.00	3.50-	.00	.00	2.80-
604580002	WA	MISC	3/10/11	1	ANGELA TANDY		PAYMENT POSTED IN ERROR			
PREVIOUS			50.31-		.00	.00	.00	.00	.00	50.31-
ADJUSTMENT			.00		.00	.00	50.31	.00	.00	50.31
CURRENT			50.31-		.00	.00	50.31	.00	.00	.00
705920002	SE	MISC	3/10/11	1	WADE GAMMON		SE OVERBILLED			
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	.00	44.16-	.00	.00	44.16-
CURRENT			.00		.00	.00	44.16-	.00	.00	44.16-
705930002	WA	SHUT	3/10/11	1	BARBARA FAY		REFUND DUE TO ERROR			
PREVIOUS			.00		.00	50.00	.00	.00	.00	50.00
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			.00		.00	.00	.00	.00	.00	.00
906020102	WA	MISC	3/10/11	1	COY/VYCTORYA FISHER		ADJ DUE TO SKIP			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	270.06-	.00	.00	270.06-
CURRENT			12.00		.27	.00	270.06-	.00	.00	257.79-
907430001	WA	MISC	3/10/11	1	GERALD ELDER		BILLED IN ERROR			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	21.44-	.00	.00	21.44-
CURRENT			12.00		.27	.00	21.44-	.00	.00	9.17-

FROM 3/01/2011 TO 3/31/2011

ACCOUNT # SERV ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
943014502 WA MISC	3/10/11	1	SHANE MICHAEL McDERMOTT		SKIPPED - OVER BILLED			
PREVIOUS	12.25		.61	50.00	.00	.00	.00	62.86
ADJUSTMENT	.00		.00	.00	.00	.00	.00	.00
CURRENT	12.25		.61	50.00	.00	.00	.00	62.86
943014502 WA MISC	3/10/11	1	SHANE MICHAEL McDERMOTT					
PREVIOUS	12.25		.61	50.00	.00	.00	.00	62.86
ADJUSTMENT	.00		.00	.00	187.26-	.00	.00	187.26-
CURRENT	12.25		.61	50.00	187.26-	.00	.00	124.40-
943075501 SE MISC	3/10/11	1	RAELYN COBB		CUST ON SEPTIC			
PREVIOUS	30.16		.00	.00	.00	.00	.00	30.16
ADJUSTMENT	.00		.00	.00	30.16-	.00	.00	30.16-
CURRENT	30.16		.00	.00	30.16-	.00	.00	.00
965015001 WA METR	3/10/11	1	TAMMY COBURN		MISREAD - SHOULD BE 192			
PREVIOUS	.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT	.00		.00	.00	25.76-	.00	.00	25.76-
CURRENT	.00		.00	.00	25.76-	.00	.00	25.76-
965016001 SE MISC	3/10/11	1	JOHN/NICHOLE L MILLER		ON SEPTIC			
PREVIOUS	41.20		.00	.00	.00	.00	.00	41.20
ADJUSTMENT	.00		.00	.00	41.20-	.00	.00	41.20-
CURRENT	41.20		.00	.00	41.20-	.00	.00	.00
965043001 WA SHUT	3/10/11	1	NEW VISION MINISTRIES		REFUND DUE TO ERROR			
PREVIOUS	.00		.00	50.00	.00	.00	.00	50.00
ADJUSTMENT	.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT	.00		.00	.00	.00	.00	.00	.00
965098501 WA SHUT	3/10/11	1	ROY WILLIAMSON		REFUND DUE TO ERROR			
PREVIOUS	.00		.00	50.00	.00	.00	.00	50.00
ADJUSTMENT	.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT	.00		.00	.00	.00	.00	.00	.00
965102503 WA SHUT	3/10/11	1	NORMA HULL-RENTAL ACCT					
PREVIOUS	12.00		.09	50.00	106.07-	.00	.00	43.98-
ADJUSTMENT	.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT	12.00		.09	.00	106.07-	.00	.00	93.98-
999999918 TR MISC	3/10/11	1	RUSS AUSTIN		CHARGED 2x'S			
PREVIOUS	13.50		.00	.00	.00	.00	.00	13.50
ADJUSTMENT	.00		.00	.00	13.50-	.00	.00	13.50-
CURRENT	13.50		.00	.00	13.50-	.00	.00	.00
160006001 WA MISC	3/14/11	1	DAVID DAEHLING		Returned check plus penalty			
PREVIOUS	.00		.00	50.00	.00	.00	.00	50.00
ADJUSTMENT	.00		.00	25.00	142.70	.00	.00	167.70
CURRENT	.00		.00	75.00	142.70	.00	.00	217.70
180081003 WA MISC	3/14/11	1	CHERYL BARTELS					
PREVIOUS	.00		.00	48.73	.00	.00	.00	48.73
ADJUSTMENT	.00		.00	25.00	86.01	.00	.00	111.01
CURRENT	.00		.00	73.73	86.01	.00	.00	159.74
604530001 WA PNLT	3/18/11	1	TERRY BURROS		REFUND RETURN CK FEE			
PREVIOUS	.00		.00	.00	25.00	.00	.00	25.00
ADJUSTMENT	.00		.00	.00	25.00-	.00	.00	25.00-
CURRENT	.00		.00	.00	.00	.00	.00	.00
100260103 WA MISC	3/21/11	1	BRENDA SISK		TR CR FROM #180217002			
PREVIOUS	14.08		.32	52.61	.00	.00	.00	67.01
ADJUSTMENT	.00		.00	.00	3.72-	.00	.00	3.72-
CURRENT	14.08		.32	52.61	3.72-	.00	.00	63.29
112110002 WA MISC	3/21/11	1	JAMES/DEBORA BARNES-LANDLORD		BILLED IN ERROR			
PREVIOUS	12.00		.27	.00	.00	.00	.00	12.27

ACCOUNT #	SERV	ADJ	ADJ DATE	PERIOD	NAME		COMMENT			
			SERVICE		TAX	PENALTY	MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT			.00		.00	.00	65.89-	.00	.00	65.89-
CURRENT			12.00		.27	.00	65.89-	.00	.00	53.62-
112180003	WA	PNLT	3/21/11	1	ELIZABETH HANSEN					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	4.40-	.00	.00	.00	4.40-
CURRENT			.00		.00	4.40-	.00	.00	.00	4.40-
119010301	WA	MISC	3/21/11	1	Amanda Snead		OVER BILLED			
PREVIOUS			15.19		.34	.00	.00	.00	.00	15.53
ADJUSTMENT			.00		.00	.00	33.33-	.00	.00	33.33-
CURRENT			15.19		.34	.00	33.33-	.00	.00	17.80-
180187002	WA	SHUT	3/21/11	1	JENNIFER ERXLEBEN		1X ONLY SHUT-OFF REFUND			
PREVIOUS			.00		.00	50.00	.00	.00	.00	50.00
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			.00		.00	.00	.00	.00	.00	.00
180217002	WA	MISC	3/21/11	1	BRENDA LEE SISK		TSF CR TO #100260103			
PREVIOUS			3.72-		.00	.00	.00	.00	.00	3.72-
ADJUSTMENT			.00		.00	3.72	.00	.00	.00	3.72
CURRENT			3.72-		.00	3.72	.00	.00	.00	.00
180230001	WA	MISC	3/21/11	1	A FETTERHOFF/B SAULTERS		OVER BILLED			
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	16.48-	.00	.00	16.48-
CURRENT			12.00		.78	.00	16.48-	.00	.00	3.70-
350025002	WA	PNLT	3/21/11	1	DAVID/MARY MATTONEN		1x ONLY PENALTY REFUND			
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	7.30-	.00	.00	.00	7.30-
CURRENT			.00		.00	7.30-	.00	.00	.00	7.30-
404090005	WA	SHUT	3/21/11	1	MITCHEL P WALKER		1x ONLY REFUND			
PREVIOUS			.00		.00	50.00	.00	.00	.00	50.00
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			.00		.00	.00	.00	.00	.00	.00
410024101	WA	MISC	3/21/11	1	JOHN PACE		OVERBILLED			
PREVIOUS			14.00		.32	.00	.00	.00	.00	14.32
ADJUSTMENT			.00		.00	.00	33.56-	.00	.00	33.56-
CURRENT			14.00		.32	.00	33.56-	.00	.00	19.24-
410035302	WA	MISC	3/21/11	1	RYAN SHINNEMAN		OVER BILLED			
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	16.34-	.00	.00	16.34-
CURRENT			12.00		.78	.00	16.34-	.00	.00	3.56-
502660103	WA	MISC	3/21/11	1	BRANDIE PACK		OVER BILLED			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	12.27-	.00	.00	12.27-
CURRENT			12.00		.27	.00	12.27-	.00	.00	.00
604530001	WA	PNLT	3/21/11	1	TERRY BURROS		REFUND PENALTY DUE TO ERROR			
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	25.00-	.00	.00	.00	25.00-
CURRENT			.00		.00	25.00-	.00	.00	.00	25.00-
604530001	WA	PNLT	3/21/11	1	TERRY BURROS					
PREVIOUS			.00		.00	25.00-	.00	.00	.00	25.00-
ADJUSTMENT			.00		.00	25.00	.00	.00	.00	25.00
CURRENT			.00		.00	.00	.00	.00	.00	.00
932013001	WA	MISC	3/21/11	1	DAVID R HURLEY		OVER BILLED			
PREVIOUS			12.00		.09	.00	.00	.00	.00	12.09
ADJUSTMENT			.00		.00	.00	12.09-	.00	.00	12.09-
CURRENT			12.00		.09	.00	12.09-	.00	.00	.00

FROM 3/01/2011 TO 3/31/2011

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
932057000	WA	MISC	3/21/11	1	JUDY MCDARIS		OVER BILLED			
PREVIOUS			1.35		.78	.00	.00	.00	.00	2.13
ADJUSTMENT			.00		.00	.00	2.13-	.00	.00	2.13-
CURRENT			1.35		.78	.00	2.13-	.00	.00	.00
943002501	WA	SHUT	3/21/11	1	KIRK ADDISON		1x ONLY REFUND SHUTOFF PENALTY			
PREVIOUS			.00		.00	36.84	.00	.00	.00	36.84
ADJUSTMENT			.00		.00	.00	50.00-	.00	.00	50.00-
CURRENT			.00		.00	36.84	50.00-	.00	.00	13.16-
943003502	WA	SHUT	3/21/11	1	BENNETT BORSTAD		1x ONLY REFUND			
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			.00		.00	50.00-	.00	.00	.00	50.00-
943014502	WA	PNLT	3/21/11	1	SHANE MICHAEL McDERMOTT					
PREVIOUS			12.25		.61	53.63	.00	.00	.00	66.49
ADJUSTMENT			.00		.00	3.63-	.00	.00	.00	3.63-
CURRENT			12.25		.61	50.00	.00	.00	.00	62.86
943076001	WA	PNLT	3/21/11	1	MIKE & SHEILA HILL		1X ONLY LATE PENALTY REFUND			
PREVIOUS			14.11-		.00	.00	.00	.00	.00	14.11-
ADJUSTMENT			.00		.00	1.40-	.00	.00	.00	1.40-
CURRENT			14.11-		.00	1.40-	.00	.00	.00	15.51-
965100001	WA	SHUT	3/21/11	1	STEVEN PETERSON		1X ONLY PENALTY REFUND			
PREVIOUS			16.54		.12	51.65	.00	.00	.00	68.31
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			16.54		.12	1.65	.00	.00	.00	18.31
965113002	TR	MISC	3/21/11	1	J ADAM SHELLEDY		REFUND TR			
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	.00	13.50-	.00	.00	13.50-
CURRENT			.00		.00	.00	13.50-	.00	.00	13.50-
100260103	WA	SHUT	3/28/11	1	BRENDA SISK		SERVICE FEE			
PREVIOUS			20.00		.45	.00	3.72-	.00	.00	16.73
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		.45	50.00	3.72-	.00	.00	66.73
100310002	WA	SHUT	3/28/11	1	ROBINETTE DORTCH		SERVICE FEE			
PREVIOUS			28.00		.63	.00	.00	.00	.00	28.63
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			28.00		.63	50.00	.00	.00	.00	78.63
110015101	WA	SHUT	3/28/11	1	ASHLEY MORRELL		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
110015201	WA	SHUT	3/28/11	1	APRIL NASS		SERVICE FEE			
PREVIOUS			24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			24.00		.54	50.00	.00	.00	.00	74.54
110016301	WA	SHUT	3/28/11	1	RACHEAL/JOSHUA MERRILL		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
110019001	WA	SHUT	3/28/11	1	ALISHA MAURER		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
110019402	WA	SHUT	3/28/11	1	MANDIE L. SIMMONS		SERVICE FEE			
PREVIOUS			22.00		.50	.00	.00	.00	.00	22.50

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			22.00		.50	50.00	.00	.00	.00	72.50
112120001	WA	SHUT	3/28/11	1	JULIE SEXTON		SERVICE FEE			
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.78	50.00	.00	.00	.00	62.78
112130202	WA	SHUT	3/28/11	1	WENDY/RICHARD LEED		SERVICE FEE			
PREVIOUS			28.00		.63	.00	.00	.00	.00	28.63
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			28.00		.63	50.00	.00	.00	.00	78.63
118150201	WA	SHUT	3/28/11	1	BRINKMAN FARMS		SERVICE FEE			
PREVIOUS			68.00		5.08	.00	.00	.00	.00	73.08
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			68.00		5.08	50.00	.00	.00	.00	123.08
119014501	WA	SHUT	3/28/11	1	SHONDA SARTIN		SERVICE FEE			
PREVIOUS			20.00		1.30	.00	.00	.00	.00	21.30
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		1.30	50.00	.00	.00	.00	71.30
119015103	WA	SHUT	3/28/11	1	ONTARIO TURNER		SERVICE FEE			
PREVIOUS			24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			24.00		.54	50.00	.00	.00	.00	74.54
119017001	WA	SHUT	3/28/11	1	JOHN QUINLAN		SERVICE FEE			
PREVIOUS			36.00		.81	.00	.00	.00	.00	36.81
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			36.00		.81	50.00	.00	.00	.00	86.81
119090002	WA	SHUT	3/28/11	1	SARAH ROHR		SERVICE FEE			
PREVIOUS			28.00		1.81	.00	.00	.00	.00	29.81
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			28.00		1.81	50.00	.00	.00	.00	79.81
150000001	WA	SHUT	3/28/11	1	OZARK NUNEZ		SERVICE FEE			
PREVIOUS			24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			24.00		.54	50.00	.00	.00	.00	74.54
150007004	WA	SHUT	3/28/11	1	RICHARD/RACHELLE MARLIN		SERVICE FEE			
PREVIOUS			30.00		1.95	.00	.00	.00	.00	31.95
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			30.00		1.95	50.00	.00	.00	.00	81.95
150043001	WA	SHUT	3/28/11	1	BRIAN WHITMAN		SERVICE FEE			
PREVIOUS			16.00		.36	.00	.00	.00	.00	16.36
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			16.00		.36	50.00	.00	.00	.00	66.36
150078002	WA	SHUT	3/28/11	1	TERRI HURD		SERVICE FEE			
PREVIOUS			28.00		.63	.00	.00	.00	.00	28.63
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			28.00		.63	50.00	.00	.00	.00	78.63
160014001	WA	SHUT	3/28/11	1	MICHELLE SIMS		SERVICE FEE			
PREVIOUS			22.00		.50	.00	.00	.00	.00	22.50
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			22.00		.50	50.00	.00	.00	.00	72.50
180014002	WA	SHUT	3/28/11	1	JARID SPOON		SERVICE FEE			
PREVIOUS			14.00		.91	.00	.00	.00	.00	14.91
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			14.00		.91	50.00	.00	.00	.00	64.91

FROM 3/01/2011 TO 3/31/2011

ACCOUNT #	SERV ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
180017005	WA SHUT	3/28/11	1	EDWARD SCHAU		SERVICE FEE			
PREVIOUS		12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		12.00		.78	50.00	.00	.00	.00	62.78
180020001	WA SHUT	3/28/11	1	CASSANDRA DEHN		SERVICE FEE			
PREVIOUS		16.00		1.04	.00	.00	.00	.00	17.04
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		16.00		1.04	50.00	.00	.00	.00	67.04
180029003	WA SHUT	3/28/11	1	MAUREEN BUTT		SERVICE FEE			
PREVIOUS		18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		18.00		.41	50.00	.00	.00	.00	68.41
180035001	WA SHUT	3/28/11	1	TRACEY COMPTON		SERVICE FEE			
PREVIOUS		20.00		.45	.00	.00	.00	.00	20.45
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		20.00		.45	50.00	.00	.00	.00	70.45
180037004	WA SHUT	3/28/11	1	JUSTIN C. BALES		SERVICE FEE			
PREVIOUS		40.00		.90	.00	.00	.00	.00	40.90
ADJUSTMENT		.00		.00	.00	50.00	.00	.00	50.00
CURRENT		40.00		.90	.00	50.00	.00	.00	90.90
180043103	WA SHUT	3/28/11	1	CHRISTOPHER S STUART		SERVICE FEE			
PREVIOUS		18.00		1.17	.00	.00	.00	.00	19.17
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		18.00		1.17	50.00	.00	.00	.00	69.17
180045004	WA SHUT	3/28/11	1	MELISSA MCCONNELL		SERVICE FEE			
PREVIOUS		18.00		1.17	.00	.00	.00	.00	19.17
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		18.00		1.17	50.00	.00	.00	.00	69.17
180053003	WA SHUT	3/28/11	1	STEVEN ABSHER/DANIELLE SKAGGS		SERVICE FEE			
PREVIOUS		12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		12.00		.78	50.00	.00	.00	.00	62.78
180161001	WA SHUT	3/28/11	1	MIKE VASSO		SERVICE FEE			
PREVIOUS		18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		18.00		.41	50.00	.00	.00	.00	68.41
180167001	WA SHUT	3/28/11	1	ELISA MENGWASSER		SERVICE FEE			
PREVIOUS		14.00		.32	.00	.00	.00	.00	14.32
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		14.00		.32	50.00	.00	.00	.00	64.32
180175003	WA SHUT	3/28/11	1	JOSEPH PATTERSON		SERVICE FEE			
PREVIOUS		20.00		1.30	.00	.00	.00	.00	21.30
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		20.00		1.30	50.00	.00	.00	.00	71.30
180181000	WA SHUT	3/28/11	1	CHANTEL PRIVETT		SERVICE FEE			
PREVIOUS		18.00		1.17	.00	.00	.00	.00	19.17
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		18.00		1.17	50.00	.00	.00	.00	69.17
180188000	WA SHUT	3/28/11	1	ELIJAH FISHER		SERVICE FEE			
PREVIOUS		12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		12.00		.78	50.00	.00	.00	.00	62.78
180217003	WA SHUT	3/28/11	1	MELISSA D. LEE		SERVICE FEE			
PREVIOUS		16.00		.36	.00	.00	.00	.00	16.36

FROM 3/01/2011 TO 3/31/2011

ACCOUNT # SERV ADJ	ADJ DATE SERVICE	PERIOD	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	16.00		.36	50.00	.00	.00	.00	66.36
180226003 WA SHUT	3/28/11	1	CHRISTINA ALLISON		SERVICE FEE			
PREVIOUS	16.00		1.04	.00	.00	.00	.00	17.04
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	16.00		1.04	50.00	.00	.00	.00	67.04
200400001 WA SHUT	3/28/11	1	CHRISTOPHER STEWART		SERVICE FEE			
PREVIOUS	24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	24.00		.54	50.00	.00	.00	.00	74.54
200590101 WA SHUT	3/28/11	1	JAKE WILLIAMS		SERVICE FEE			
PREVIOUS	12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	12.00		.27	50.00	.00	.00	.00	62.27
205500103 WA SHUT	3/28/11	1	JAMES C SCHULTZ		SERVICE FEE			
PREVIOUS	18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	18.00		.41	50.00	.00	.00	.00	68.41
300840201 WA SHUT	3/28/11	1	JACOB HILL		SERVICE FEE			
PREVIOUS	24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	24.00		.54	50.00	.00	.00	.00	74.54
301280101 WA SHUT	3/28/11	1	JERRY D. HAWKINS		SERVICE FEE			
PREVIOUS	26.00		.59	.00	.00	.00	.00	26.59
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	26.00		.59	50.00	.00	.00	.00	76.59
301300102 WA SHUT	3/28/11	1	MELISSA MORROW		SERVICE FEE			
PREVIOUS	20.00		.45	.00	.00	.00	.00	20.45
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	20.00		.45	50.00	.00	.00	.00	70.45
301310301 WA SHUT	3/28/11	1	MARCIA D KELLOTAT		SERVICE FEE			
PREVIOUS	12.00		.09	.00	.00	.00	.00	12.09
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	12.00		.09	50.00	.00	.00	.00	62.09
301320001 WA SHUT	3/28/11	1	KIRSTEN RODOCKER		SERVICE FEE			
PREVIOUS	20.00		.15	.00	.00	.00	.00	20.15
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	20.00		.15	50.00	.00	.00	.00	70.15
301330101 WA SHUT	3/28/11	1	BRAD BIGGERS		SERVICE FEE			
PREVIOUS	26.00		.59	.00	.00	.00	.00	26.59
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	26.00		.59	50.00	.00	.00	.00	76.59
301380202 WA SHUT	3/28/11	1	ARCHITECTURAL CREATIONS		SERVICE FEE			
PREVIOUS	12.00		.90	.00	.00	.00	.00	12.90
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	12.00		.90	50.00	.00	.00	.00	62.90
310000401 WA SHUT	3/28/11	1	DONNA SUE DAVIS		SERVICE FEE			
PREVIOUS	16.00		.36	.00	.00	.00	.00	16.36
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	16.00		.36	50.00	.00	.00	.00	66.36
310000701 WA SHUT	3/28/11	1	CHARLES CULLEN		SERVICE FEE			
PREVIOUS	24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	24.00		.54	50.00	.00	.00	.00	74.54

FROM 3/01/2011 TO 3/31/2011

ACCOUNT #	SERV ADJ	ADJ DATE SERVICE	PERIOD	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
310001401	WA SHUT	3/28/11	1	JULIE RIGGS		SERVICE FEE			
PREVIOUS		26.00		.59	.00	.00	.00	.00	26.59
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		26.00		.59	50.00	.00	.00	.00	76.59
310002601	WA SHUT	3/28/11	1	BENJAMIN BIELLIER		SERVICE FEE			
PREVIOUS		22.00		.50	.00	.00	.00	.00	22.50
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		22.00		.50	50.00	.00	.00	.00	72.50
310004303	WA SHUT	3/28/11	1	TERESA/RAYMOND BARR		SERVICE FEE			
PREVIOUS		18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		18.00		.41	50.00	.00	.00	.00	68.41
330020001	WA SHUT	3/28/11	1	ANDY HUNT		SERVICE FEE			
PREVIOUS		22.00		.50	.00	.00	.00	.00	22.50
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		22.00		.50	50.00	.00	.00	.00	72.50
330022002	WA SHUT	3/28/11	1	MIA WILSON		SERVICE FEE			
PREVIOUS		12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		12.00		.27	50.00	.00	.00	.00	62.27
330024501	WA SHUT	3/28/11	1	JEFF OEDEWALDT		SERVICE FEE			
PREVIOUS		20.00		.45	.00	.00	.00	.00	20.45
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		20.00		.45	50.00	.00	.00	.00	70.45
330028501	WA SHUT	3/28/11	1	JENNIFER MAGNUSON		SERVICE FEE			
PREVIOUS		22.00		1.43	.00	.00	.00	.00	23.43
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		22.00		1.43	50.00	.00	.00	.00	73.43
330033501	WA SHUT	3/28/11	1	CYNDI TEUSCHER		SERVICE FEE			
PREVIOUS		14.00		.32	.00	.00	.00	.00	14.32
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		14.00		.32	50.00	.00	.00	.00	64.32
401600003	WA SHUT	3/28/11	1	BIXLER PROPERTIES		SERVICE FEE			
PREVIOUS		12.00		.60	.00	.00	.00	.00	12.60
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		12.00		.60	50.00	.00	.00	.00	62.60
401970001	WA SHUT	3/28/11	1	LANETTE CARTER		SERVICE FEE			
PREVIOUS		26.00		.59	.00	.00	.00	.00	26.59
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		26.00		.59	50.00	.00	.00	.00	76.59
402030004	WA SHUT	3/28/11	1	ALISHA DUREAULT		SERVICE FEE			
PREVIOUS		24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		24.00		.54	50.00	.00	.00	.00	74.54
402060004	WA SHUT	3/28/11	1	DAWN POWER		SERVICE FEE			
PREVIOUS		18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		18.00		.41	50.00	.00	.00	.00	68.41
404010004	WA SHUT	3/28/11	1	SHEILA SAVAGE		SERVICE FEE			
PREVIOUS		24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT		.00		.00	50.00	.00	.00	.00	50.00
CURRENT		24.00		.54	50.00	.00	.00	.00	74.54
404060001	WA SHUT	3/28/11	1	STEVE MOTT		SERVICE FEE			
PREVIOUS		12.00		.78	.00	.00	.00	.00	12.78

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.78	50.00	.00	.00	.00	62.78
404090105	WA	SHUT	3/28/11	1	MICHEAL WALKER		SERVICE FEE			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.27	50.00	.00	.00	.00	62.27
404120001	WA	SHUT	3/28/11	1	TRISTA BOYD		SERVICE FEE			
PREVIOUS			16.00		.36	.00	.00	.00	.00	16.36
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			16.00		.36	50.00	.00	.00	.00	66.36
404130105	WA	SHUT	3/28/11	1	SUSAN BALDWIN		SERVICE FEE			
PREVIOUS			20.00		.45	.00	.00	.00	.00	20.45
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		.45	50.00	.00	.00	.00	70.45
404140102	WA	SHUT	3/28/11	1	CHUCK HICKLE		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
410020201	WA	SHUT	3/28/11	1	SANDRA MCKINNEY		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
410021001	WA	SHUT	3/28/11	1	ASHLEY EDWARDS		SERVICE FEE			
PREVIOUS			16.00		.36	.00	.00	.00	.00	16.36
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			16.00		.36	50.00	.00	.00	.00	66.36
410023701	WA	SHUT	3/28/11	1	MATT FREEMAN		SERVICE FEE			
PREVIOUS			20.00		.45	.00	.00	.00	.00	20.45
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		.45	50.00	.00	.00	.00	70.45
410033406	WA	SHUT	3/28/11	1	SCOTT HALL		SERVICE FEE			
PREVIOUS			20.00		1.30	.00	.00	.00	.00	21.30
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		1.30	50.00	.00	.00	.00	71.30
410034801	WA	SHUT	3/28/11	1	TERI COBB		SERVICE FEE			
PREVIOUS			14.00		.32	.00	.00	.00	.00	14.32
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			14.00		.32	50.00	.00	.00	.00	64.32
410038401	WA	SHUT	3/28/11	1	CRAIG PRICE		SERVICE FEE			
PREVIOUS			26.00		.59	.00	.00	.00	.00	26.59
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			26.00		.59	50.00	.00	.00	.00	76.59
410038502	WA	SHUT	3/28/11	1	CHARLES/BARBARA DICKENS		SERVICE FEE			
PREVIOUS			16.00		1.04	.00	.00	.00	.00	17.04
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			16.00		1.04	50.00	.00	.00	.00	67.04
410039201	WA	SHUT	3/28/11	1	SHELLY KING		SERVICE FEE			
PREVIOUS			20.00		.45	.00	.00	.00	.00	20.45
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		.45	50.00	.00	.00	.00	70.45
410039301	WA	SHUT	3/28/11	1	MICHAEL MENDENALL		SERVICE FEE			
PREVIOUS			24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			24.00		.54	50.00	.00	.00	.00	74.54

FROM 3/01/2011 TO 3/31/2011

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
502170102	WA	SHUT	3/28/11	1	BLY EPPERSON		SERVICE FEE			
PREVIOUS			16.00		1.04	.00	.00	.00	.00	17.04
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			16.00		1.04	50.00	.00	.00	.00	67.04
502180001	WA	SHUT	3/28/11	1	STRIBLING SURVEYING		SERVICE FEE			
PREVIOUS			12.00		.90	.00	.00	.00	.00	12.90
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.90	50.00	.00	.00	.00	62.90
502450002	WA	SHUT	3/28/11	1	APRIL/ROBERT SPENCER		SERVICE FEE			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.27	50.00	.00	.00	.00	62.27
502550005	WA	SHUT	3/28/11	1	DARIN STRIBLING		SERVICE FEE			
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.78	50.00	.00	.00	.00	62.78
502640001	WA	SHUT	3/28/11	1	JOHN WIRTH		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
502690001	WA	SHUT	3/28/11	1	DEE FRANKLIN		SERVICE FEE			
PREVIOUS			20.00		.45	.00	.00	.00	.00	20.45
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		.45	50.00	.00	.00	.00	70.45
502740101	WA	SHUT	3/28/11	1	JOHNIE R FOREMAN		SERVICE FEE			
PREVIOUS			22.00		.50	.00	.00	.00	.00	22.50
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			22.00		.50	50.00	.00	.00	.00	72.50
603090002	WA	SHUT	3/28/11	1	PAT BOWERS		SERVICE FEE			
PREVIOUS			30.00		1.95	.00	.00	.00	.00	31.95
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			30.00		1.95	50.00	.00	.00	.00	81.95
603100001	WA	SHUT	3/28/11	1	SAWYER TIRE INC		SERVICE FEE			
PREVIOUS			16.00		1.20	.00	.00	.00	.00	17.20
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			16.00		1.20	50.00	.00	.00	.00	67.20
603290001	WA	SHUT	3/28/11	1	VINYL MOLDINGS		SERVICE FEE			
PREVIOUS			26.00		1.95	.00	.00	.00	.00	27.95
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			26.00		1.95	50.00	.00	.00	.00	77.95
603410803	WA	SHUT	3/28/11	1	JENNIFER STEED		SERVICE FEE			
PREVIOUS			24.00		1.55	.00	.00	.00	.00	25.55
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			24.00		1.55	50.00	.00	.00	.00	75.55
603420504	WA	SHUT	3/28/11	1	ANTHONY McGLOTHLIN		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
603510002	WA	SHUT	3/28/11	1	ROBERT KEATING		SERVICE FEE			
PREVIOUS			26.00		.59	.00	.00	.00	.00	26.59
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			26.00		.59	50.00	.00	.00	.00	76.59
604420101	WA	SHUT	3/28/11	1	DUSTIN SLAUGHTER		SERVICE FEE			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27

ACCOUNT #	SERV	ADJ	ADJ DATE SERVICE	PERIOD	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.27	50.00	.00	.00	.00	62.27
604430003	WA	SHUT	3/28/11	1	RICHARD/JOY KELLEY (LL)		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
604520001	WA	SHUT	3/28/11	1	CARRIE GRANT		SERVICE FE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
604590101	WA	SHUT	3/28/11	1	K M WATSON		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
605520002	WA	SHUT	3/28/11	1	JAIME JIMENEZ		SERVICE FEE			
PREVIOUS			20.00		.45	.00	.00	.00	.00	20.45
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		.45	50.00	.00	.00	.00	70.45
703860001	WA	SHUT	3/28/11	1	ED SIMS		SERVICE FEE			
PREVIOUS			20.00		.45	.00	.00	.00	.00	20.45
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		.45	50.00	.00	.00	.00	70.45
703900103	WA	SHUT	3/28/11	1	CINDY MOODY		SERVICE FEE			
PREVIOUS			14.00		.91	.00	.00	.00	.00	14.91
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			14.00		.91	50.00	.00	.00	.00	64.91
704110101	WA	SHUT	3/28/11	1	JENNIFER HUNT		SERVICE FEE			
PREVIOUS			20.00		.45	.00	.00	.00	.00	20.45
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		.45	50.00	.00	.00	.00	70.45
704150102	WA	SHUT	3/28/11	1	AMBER ADAMSON		SERVICE FEE			
PREVIOUS			24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			24.00		.54	50.00	.00	.00	.00	74.54
704200101	WA	SHUT	3/28/11	1	JOHN/DANELLE DAVIDSON		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
804310002	WA	SHUT	3/28/11	1	HOLI HOUSE		SERVICE FEE			
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.78	50.00	.00	.00	.00	62.78
804320103	WA	SHUT	3/28/11	1	BRIAN HALEY		SERVICE FEE			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.27	50.00	.00	.00	.00	62.27
804820101	WA	SHUT	3/28/11	1	JASON MORTON		SERVICE FEE			
PREVIOUS			16.00		1.04	.00	.00	.00	.00	17.04
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			16.00		1.04	50.00	.00	.00	.00	67.04
804880102	WA	SHUT	3/28/11	1	BEVERLY DELATORRE		SERVICE FEE			
PREVIOUS			23.10		.52	.00	.00	.00	.00	23.62
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			23.10		.52	50.00	.00	.00	.00	73.62

FROM 3/01/2011 TO 3/31/2011

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
804940202	WA	SHUT	3/28/11	1	ELIZABETH DANALDS		SERVICE FEE			
PREVIOUS			14.00		.32	.00	.00	.00	.00	14.32
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			14.00		.32	50.00	.00	.00	.00	64.32
805040102	WA	SHUT	3/28/11	1	CRYSTAL/BRUCE HENDERSON		SERVICE FEE			
PREVIOUS			34.00		.77	.00	.00	.00	.00	34.77
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			34.00		.77	50.00	.00	.00	.00	84.77
906200102	WA	SHUT	3/28/11	1	TINA JOHNSON		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
906250001	WA	SHUT	3/28/11	1	GENEVA NOLL		SERVICE FEE			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.27	50.00	.00	.00	.00	62.27
906590002	WA	SHUT	3/28/11	1	ADAM D PICKETT		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
906670101	WA	SHUT	3/28/11	1	ANDY ROBINSON		SERVICE FEE			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.27	50.00	.00	.00	.00	62.27
907260001	WA	SHUT	3/28/11	1	DAN SCHROEDER		SERVICE FEE			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.27	50.00	.00	.00	.00	62.27
907380201	WA	SHUT	3/28/11	1	MIKE BALLANCE		SERVICE FEE			
PREVIOUS			16.00		.36	.00	.00	.00	.00	16.36
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			16.00		.36	50.00	.00	.00	.00	66.36
907430002	WA	SHUT	3/28/11	1	MARTHA FUGATE		SERVICE FEE			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.41	50.00	.00	.00	.00	68.41
910007201	WA	SHUT	3/28/11	1	KENNY JARMAN		SERVICE FEE			
PREVIOUS			24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			24.00		.54	50.00	.00	.00	.00	74.54
920006903	WA	SHUT	3/28/11	1	SHANNON SMALLEY/ALICIA PRIDGEN		SERVICE FEE			
PREVIOUS			30.00		1.95	.00	.00	.00	.00	31.95
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			30.00		1.95	50.00	.00	.00	.00	81.95
920007101	WA	SHUT	3/28/11	1	SCOTT/BRANDI LAUTHERN		SERVICE FEE			
PREVIOUS			18.00		1.17	.00	.00	.00	.00	19.17
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		1.17	50.00	.00	.00	.00	69.17
921028610	WA	SHUT	3/28/11	1	MIKE SMITH		SERVICE FEE			
PREVIOUS			24.00		.18	.00	.00	.00	.00	24.18
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			24.00		.18	50.00	.00	.00	.00	74.18
921045501	WA	SHUT	3/28/11	1	DANIEL KNAPP		SERVICE FEE			
PREVIOUS			23.87		.18	.00	.00	.00	.00	24.05

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			23.87		.18	50.00	.00	.00	.00	74.05
921069601	WA	SHUT	3/28/11	1	AMANDA MCCLEOD		SERVICE FEE			
PREVIOUS			20.00		.15	.00	.00	.00	.00	20.15
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		.15	50.00	.00	.00	.00	70.15
921082001	WA	SHUT	3/28/11	1	HOWARD MCSWAIN		SERVICE FEE			
PREVIOUS			20.00		1.00	.00	.00	.00	.00	21.00
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		1.00	50.00	.00	.00	.00	71.00
932022501	WA	SHUT	3/28/11	1	HEIDI CARR		SERVICE FEE			
PREVIOUS			14.00		.11	.00	.00	.00	.00	14.11
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			14.00		.11	50.00	.00	.00	.00	64.11
943002501	WA	SHUT	3/28/11	1	KIRK ADDISON		SERVICE FEE			
PREVIOUS			54.00		.41	.00	50.00-	.00	.00	4.41
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			54.00		.41	50.00	50.00-	.00	.00	54.41
943039501	WA	SHUT	3/28/11	1	CHRISTY HUDSON		SERVICE FEE			
PREVIOUS			28.00		.21	.00	.00	.00	.00	28.21
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			28.00		.21	50.00	.00	.00	.00	78.21
943075501	WA	SHUT	3/28/11	1	RAELYN COBB		SERVICE FEE			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.27	50.00	.00	.00	.00	62.27
954035501	WA	SHUT	3/28/11	1	DONALD/SYLVIA HAWORTH		SERVICE FEE			
PREVIOUS			12.00		.09	.00	.00	.00	.00	12.09
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.09	50.00	.00	.00	.00	62.09
954081001	WA	SHUT	3/28/11	1	MELISSA HOLLIDAY		SERVICE FEE			
PREVIOUS			14.00		.11	.00	.00	.00	.00	14.11
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			14.00		.11	50.00	.00	.00	.00	64.11
965068502	WA	SHUT	3/28/11	1	DANIEL CAMPBELL		SERVICE FEE			
PREVIOUS			18.00		.90	.00	.00	.00	.00	18.90
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			18.00		.90	50.00	.00	.00	.00	68.90
965073501	WA	SHUT	3/28/11	1	CA BYLER		SERVICE FEE			
PREVIOUS			14.00		.11	.00	.00	.00	.00	14.11
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			14.00		.11	50.00	.00	.00	.00	64.11
965076001	WA	SHUT	3/28/11	1	JENNIFER VAN WINKLE		SERVICE FEE			
PREVIOUS			20.00		.15	.00	.00	.00	.00	20.15
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			20.00		.15	50.00	.00	.00	.00	70.15
965090002	WA	SHUT	3/28/11	1	JESSICA RATHKE		SERVICE FEE			
PREVIOUS			12.00		.60	.00	.00	.00	.00	12.60
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			12.00		.60	50.00	.00	.00	.00	62.60
965093002	WA	SHUT	3/28/11	1	LEANNA GRIFFIN		SERVICE FEE			
PREVIOUS			24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT			.00		.00	50.00	.00	.00	.00	50.00
CURRENT			24.00		.54	50.00	.00	.00	.00	74.54

UTILITY BILLING ADJUSTMENTS REPORT

FROM 3/01/2011 TO 3/31/2011

ACCOUNT # SERV ADJ	ADJ DATE SERVICE	PERIOD	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
965103502 WA SHUT	3/28/11	1	RAMONA WAGGONER		SERVICE FEE			
PREVIOUS	40.00		.30	.00	.00	.00	.00	40.30
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	40.00		.30	50.00	.00	.00	.00	90.30
965111001 WA SHUT	3/28/11	1	DIANE MANSKER		SERVICE FEE			
PREVIOUS	28.00		.21	.00	.00	.00	.00	28.21
ADJUSTMENT	.00		.00	.00	50.00	.00	.00	50.00
CURRENT	28.00		.21	.00	50.00	.00	.00	78.21
965115001 WA SHUT	3/28/11	1	KAY BAKER		SERVICE FEE			
PREVIOUS	14.00		.11	.00	.00	.00	.00	14.11
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	14.00		.11	50.00	.00	.00	.00	64.11
965126501 WA SHUT	3/28/11	1	JENNIFER PARKHURST		SERVICE FEE			
PREVIOUS	14.00		.11	.00	.00	.00	.00	14.11
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	14.00		.11	50.00	.00	.00	.00	64.11
965154001 WA SHUT	3/28/11	1	DAKOTA & SHERRY RUSH		SERVICE FEE			
PREVIOUS	18.00		.14	.00	.00	.00	.00	18.14
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	18.00		.14	50.00	.00	.00	.00	68.14
965162001 WA SHUT	3/28/11	1	JOSH CAMPBELL		SERVICE FEE			
PREVIOUS	12.00		.09	.00	.00	.00	.00	12.09
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	12.00		.09	50.00	.00	.00	.00	62.09
965164501 WA SHUT	3/28/11	1	SHAWN OWEN		SERVICE FEE			
PREVIOUS	30.00		.23	.00	.00	.00	.00	30.23
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	30.00		.23	50.00	.00	.00	.00	80.23
943002501 WA SHUT	3/30/11	1	KIRK ADDISON					
PREVIOUS	54.00		.41	50.00	50.00-	.00	.00	54.41
ADJUSTMENT	.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT	54.00		.41	.00	50.00-	.00	.00	4.41
	.00		.00	5911.99	1905.46-	.00	.00	4006.53

*** ADJUSTMENT TOTALS ***	SERVICE	TAX	PENALTY	MISC SERV	MISC TAX	MISC PEN	TOTAL
PREVIOUS	3194.60	99.28	1439.28	188.82-	.00	.00	4544.34
ADJUSTMENT	.00	.00	5911.99	1905.46-	.00	.00	4006.53
CURRENT	3194.60	99.28	7351.27	2094.28-	.00	.00	8550.87

UTILITY BILLING ADJUSTMENTS REPORT
BAD DEBT FROM 3/01/2011 TO 3/31/2011

ACCOUNT #	ADJ CODE	DATE SERVICE	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
110017401	BAD	3/30/11	** ACCOUNT NOT FOUND **		TAKE OUT FOR PAYMENT			
PRIMACY FEE		3.00-	.00	.30-	.00	.00	.00	3.30-
SEWER CONNECT		.00	.00	.00	.00	.00	.00	.00
SEWER		25.45-	.00	3.63-	.00	.00	.00	29.08-
WATER		84.00-	1.89-	2.80-	.00	.00	.00	88.69-
		112.45-	1.89-	6.73-	.00	.00	.00	121.07-
** BAD DEBT TOTALS *		112.45-	1.89-	6.73-	.00	.00	.00	121.07-

UTILITY BILLING ADJUSTMENTS REPORT
SERVICE TOTALS FROM 3/01/2011 TO 3/31/2011

	SERVICE	TAX	PENALTY	MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENTS							
PRIMACY FEE	.00	.00	.00	15.00-	.00	.00	15.00-
SEWER CONNECT	.00	.00	.00	3.50-	.00	.00	3.50-
SEWER	.00	.00	.00	115.52-	.00	.00	115.52-
TRASH	.00	.00	.00	27.00-	.00	.00	27.00-
WATER	.00	.00	5911.99	1744.44-	.00	.00	4167.55
	.00	.00	5911.99	1905.46-	.00	.00	4006.53
BAD DEBT							
PRIMACY FEE	3.00-	.00	.30-	.00	.00	.00	3.30-
SEWER CONNECT	.00	.00	.00	.00	.00	.00	.00
SEWER	25.45-	.00	3.63-	.00	.00	.00	29.08-
WATER	84.00-	1.89-	2.80-	.00	.00	.00	88.69-
	112.45-	1.89-	6.73-	.00	.00	.00	121.07-
*** GRAND TOTALS ***	112.45-	1.89-	5905.26	1905.46-	.00	.00	3885.46

	ADJUSTMENTS	BAD DEBT	TOTAL
PRIMACY FEE	15.00-	3.30-	18.30-
SEWER CONNECT	3.50-	.00	3.50-
SEWER	115.52-	29.08-	144.60-
TRASH	27.00-	.00	27.00-
WATER	4167.55	88.69-	4078.86
	4006.53	121.07-	3885.46

ADJ DESC	SERVICE	TAX	PENALTY	MISC CHRG	MISC TAX	MISC PEN	TOTAL
ADJUSTMENTS							
LEAK ADJUSTMENT	.00	.00	.00	4.03-	.00	.00	4.03-
METER MISREAD	.00	.00	.00	41.88-	.00	.00	41.88-
MISC ADJUSTMENT	.00	.00	28.72	1784.55-	.00	.00	1755.83-
PENALTY ADJUST	.00	.00	66.73-	25.00-	.00	.00	91.73-
SHUTOFF PENALTY	.00	.00	5950.00	50.00-	.00	.00	5900.00
	.00	.00	5911.99	1905.46-	.00	.00	4006.53
BAD DEBT							
BAD DEBT	112.45-	1.89-	6.73-	.00	.00	.00	121.07-
	112.45-	1.89-	6.73-	.00	.00	.00	121.07-
*** GRAND TOTALS ***	112.45-	1.89-	5905.26	1905.46-	.00	.00	3885.46

	ADJUSTMENTS	BAD DEBT	TOTAL
BAD DEBT	.00	121.07-	121.07-
LEAK ADJUSTMENT	4.03-	.00	4.03-
METER MISREAD	41.88-	.00	41.88-
MISC ADJUSTMENT	1755.83-	.00	1755.83-
PENALTY ADJUST	91.73-	.00	91.73-
SHUTOFF PENALTY	5900.00	.00	5900.00
	4006.53	121.07-	3885.46

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7e
FINANCE DEPARTMENT

ACTION REQUIRED: NONE – INFORMATION ONLY

The City of Willard is in the process of negotiations with Ozark Greenways for the rental of a building to be used for public works.

The mayor and some aldermen have requested a tour of the building. Justin Reaves, public works director, is in the process of setting up an appointment with Terry Whaley, director of Ozark Greenways, for a tour.

A copy of the proposed lease agreement follows this cover sheet.

LEASE AGREEMENT – City of Willard

THIS LEASE, made and entered into this _______ day of ____________, **2011** by and between **Ozark Greenways, Incorporated,** hereinafter referred to as "Landlord," and________________________, hereinafter referred to as "Tenant", hereby memorializes the following mutual terms, conditions, promises and covenants:

WITNESSETH, that the Landlord hereby leases to the Tenant, subject to the terms and conditions as set forth in this Lease Agreement, the building and property located at **115 East Jackson Street, Willard, Missouri 65781,** which includes the building and property, and all fixed improvement and the following described personal property:

One story brick storage building located at the west portion of property, building size 5,000 sq. ft. (hereinafter collectively referred to as the "demised premises.").

TO HAVE AND TO HOLD the demised premises for a period of five years, commencing on the day of________, through the ____ day of______, Thereafter, Tenant shall have ~~the~~ option to renew its tenancy for an additional five-year period, so long as the terms of this Agreement have been complied with to Landlord's satisfaction for the first five-year term. After the second five-year term expires, Tenant's occupancy shall continue on a yearly basis unless written notice of termination is given by either party at least six (6) months the end of any lease term, and the terms of this agreement shall govern and control any additional occupancy by Tenant. If Tenant intends to vacate the property at the end of the term of the lease or after continuing on a yearly basis, six (6) months written notice MUST be given to Landlord on the six months before vacating.

Tenant shall pay as rent $500.00 per month, due and payable in full on or before the first day of each month. If the Landlord does not receive the rent by the 5th of each month, Tenant agrees to pay an additional rent in the amount of $25.00, plus $5.00 per day until the rent of or the current month is paid in full. Tenant agrees to pay an additional $20.00 should any rent check be returned to the Landlord by the Tenant's bank. Tenant acknowledges and agrees that all permanently affixed in-kind improvements and contributions to the demised premises will become and remain the property of the Landlord, and Tenant shall not be allowed to remove any such in-kind improvements upon the termination of this agreement. Tenant also agrees that all improvements shall meet the building code requirements of the City of Willard, and Greene County, Missouri.

If Tenant is to occupy the demised premises prior to the date of the first regularly scheduled lease payment, then prorate rent in the amount of $_______ is due at the time of possession for the balance of $_______. It is expressly agreed that all of the provisions of this agreement, except the in-kind rent requirement of the Tenant, will be in full force and effect during such prorate period.

Landlord, to secure the Tenant's performance of all obligations of this lease, has received a Security and Clean-up Deposit in the amount of $________The Tenant hereby acknowledges that said demised premises have been inspected by Tenant and found to be in an acceptable condition. Tenant agrees to surrender all keys and deliver possession of the demised premises to Landlord at the end of the lease term, or any year-to-year extension thereof, in a clean and undamaged condition. In the event the property is not ready for new Tenants, the cost to make ready including cleaning, repair, plumbing and exterminating of pests will be deducted from the deposits, provided however, that the deposits will not be applied toward all routine maintenance and normal wear and tear. In the event of default in the payment of any periodic lease payment, Tenant hereby waives all rights to the refund of deposits and shall be liable for all damage in excess of the amount of said deposits.

It is expressly agreed that the premises are leased only to the above named tenant, and this lease shall not be assignable by the Tenant nor shall Tenant be permitted to sublease all or any portion of the demised premises without the written consent of Landlord.

1. The Landlord covenants and agrees as follows:

   a. To put the Tenant in possession of the demised premises on the date of the commencement of this agreement, and to allow the Tenant to hold and enjoy the premises peaceably and quietly during the term without any interruption by the Landlord, provided that the Tenant observes all condition set forth in this agreement.

   b. If demised premises are totally destroyed or rendered wholly uninhabitable by fire or otherwise, without fault or negligence of the tenant, this lease shall be terminated as of the date of destruction and a prorate proportion of the prepaid rent shall be refunded to the Tenant.

   c. To allow Tenant to erect no more than one identification or advertising sign, not exceeding twenty-five (25) square feet in size, on or about the demised premises. Any signs erected must be in good taste and promote the style of the Frisco Highline Trail, in the sole discretion of the Landlord. Before the Tenant erects any such signs, they must obtain written permission from the Landlord.

   d. To allow Tenant to install a security system, water, electric or sewer improvements as needed to conduct business or operations at the site at his expense. The Tenant may also install a floor lift rack or such device as needed for safe practice of business.

   e. The leased premises shall be structurally sound and free of material defects. Said premises shall have adequate utility services to the building including electricity, water and sewage disposal to allow tenant to conduct its commercial business as authorized herein.

   f. Tenant shall be responsible for the behavior and any damage done by guests, employees, agents, independent contractors, family members, or any person that the Tenant specifically allows or requests on the demised premises. Should either party elect to take legal action to endorse the terms and provisions of this Lease Agreement, or to take action against the other party relating to this tenancy or the demised premises, the losing party agrees to pay any and all costs and expenses incurred by the prevailing party, including reasonable attorney fees.

2. The Tenant covenants and agrees as follows:

   a. To pay all lease payment and notices provided for herein, by check or money order made payable to Ozark Greenways, Incorporated and mailed to: P.O. Box 50733, Springfield, Missouri 65805, unless otherwise advised in writing, by the Landlord or his agent.

   b. Tenant agrees not to do or permit to be done anything, which would cause cancellation or an increase in the rate of property insurance.

c. Tenant agrees to arrange for the transfer of all utilities to Tenant's name on or before ~~the date of possession~~, and to pay for all utilities provided to the demised premises during ~~this~~ the term of this Lease or any extension thereof. Possession of the property shall not be granted until said transfer of utilities is completed.

d. Tenant agrees that Landlord, or Landlord's agents, shall have free and unencumbered access to the demised premises at all reasonable times for the purpose of examining the condition of the property and making repairs, and improvements, and also for six months prior to the termination of this lease agreement for the purpose of showing the property to new prospective tenants. The Tenant agrees to keep walks and porches free from ice and snow.

e. Tenant agrees to make no alteration, repairs, or improvements to the property without the consent of the Landlord. Any alteration, repairs, or improvements made by the tenant shall become part of the premises and may not be removed at the expiration of this lease.

f. Any damage to the premises that occurs during the Tenants occupancy, including, but not limited to broken glass, clogged toilets, sinks, or any other damage caused by the Tenant will be repaired and paid for by the Tenant when such damage occurs. Such damage will be immediately reported to the Landlord in writing. In the event that the Tenant does not make such repairs in a reasonable time, the Landlord shall make such repairs and recover the costs thereof from the Tenant. The amount of the damage will be determined by the actual cost of repair, including all labor and materials. Failure to report and repair any damage done to the demised premises, regardless of the nature or sources of such damage may, at the option of the Landlord, be considered a breach of the lease and be grounds for termination by the Landlord. The Tenant agrees to forfeit any prepaid rent for the month that a termination is effected by the Landlord, as liquidated damages.

g. Any non-payment of rent, consistent late payment of rent, or any disruptive or illegal behavior of the Tenant is grounds for termination of this lease by the Landlord. Tenant shall be responsible for the behavior and any damage done by guests, employees, agents, independent contractors, ~~family members,~~ or any persons that the Tenant allows or requests on the demised premises. Should it be necessary for the Landlord to enforce the terms and provisions of this lease, or to take legal action against Tenant relating to this tenancy or the demised premises, the Tenant agrees to pay any and all costs and expenses incurred by the Landlord thereby, including reasonable attorney's fees.

h. Should the rent not be paid by the fifth day of each month and the Tenant is unable to be found, the Landlord may leave a notice in the building stating that the rent must be paid within 48 hours. Should the rent remain unpaid and the Landlord remain unable to find the Tenant, the Tenant hereby agrees that the premises may be declared vacated and the personal property, if any, remaining shall be deemed abandoned. The Tenant hereby agrees to give the Landlord the power to remove any and all personal property from the premises and have it stored at the Tenant's expense. Should the Tenant not be heard from or located by the Landlord for an additional 20 days after removal of

OR

said property, the Tenant hereby gives the Landlord permission to dispose of said property in a reasonable manner. The net proceeds, if any, from the sale of disposal of the Tenant's property shall be held by the Landlord for a period of 90 days. Should the Tenant fail to claim such proceeds, the said proceeds shall go to the Landlord as liquidated damages. Nothing in this paragraph shall apply if the Tenant provides notice to the Landlord that the Tenant shall be away from the Springfield area for a period of time not greater than two weeks, and the Landlord agrees in writing to extent the time that rent will be due.

i. All notices given to the Tenant may be served upon the Tenant personally, or ~~by mail addressed to the Tenant at the demised premises~~. Any notice by the Tenant to the Landlord must be in writing and delivered to the Landlord personally, or delivered as required by the Landlord.

j. Landlord shall not be liable to Tenant or Tenant's agents, guests, or employees for any damage to them or their persons or property, by theft or burglary, water, rain, snow, ice, sleet, fire, explosion, frost, storm and accidents or by breakage, stoppage or leakage of water, gas, heating and sewer pipes, electric wiring or current or plumbing upon, about or adjacent to said premises, nor for any negligence of others that may cause damage of any character whatsoever. The Tenant further agrees to hold harmless, indemnify, save and defend the Landlord from any claims or any other persons or entities, for damages relating to or arising out of the Tenant's possession of the demised premises, Tenant's acts, actions, or omissions, or the condition of the demised premises, during this tenancy, no matter how such damages are caused.

k. Tenant agrees to keep the demised premises in a clean and tidy condition, and free from dirt, trash and refuge. Tenant agrees that no outdoor storage or equipment or materials is to be allowed.

l. Tenant agrees that if he/she/they/it hold-over and retain possession of the demised premises beyond the time set forth herein, that the terms and conditions of this lease shall remain in full force and effect during the entirety of the Tenant's possession.

m. Tenant hereby understands and agrees that there have been no representations other than those contained herein, and that this agreement is a total agreement and understanding between the parties, and is binding on the Tenant's ~~heirs~~, assigns, successors, ~~executors or~~ administrators.

3. <u>Insurance and Indemnity:</u>

a. The Tenant shall provide, pay the premiums for, and keep in force during the entire term of this Lease and any extensions or renewals thereof, general liability insurance with a good and solvent insurance company licensed to do business in the State of Missouri, naming the Landlord as an additional insured, in the amounts of at least \$2,000,000 per occurrence, \$500,000 with respect to injuries of any one person, \$500,000 with respect to any one accident, and \$100,000 with respect to property damage, and shall deliver certificates of such insurance to the Landlord within 30 days from the date this Lease commences.

b. The Tenant agrees to defend and hold the Landlord harmless from any and all liability, suits, causes of action, claims for damages, including but not limited to costs and attorney's fees, due to injury or damage to any person or property or any environmental claims, losses, damages, cleanup costs, fines or penalties resulting from or arising out of any actions or omissions of the Tenant, its agents, servants, employees, contractors or business invitees, or any defect in the premises first appearing or arising during the Tenant's possession.

c. The Tenant shall obtain and maintain any property or casualty insurance it desires regarding the Tenant's personal property, fixtures, contents or business interruption coverage at the Tenant's sole cost, and the Tenant agrees that in no event shall the Landlord be liable to the Tenant for any damages to the Tenant's goods, inventory or personal property. Every insurance policy obtained by either party pursuant to this Agreement shall expressly waive any and all rights of subrogation against the other party, its agents and employees. The Tenant shall deliver to the Landlord, certificates of such insurance, which shall declare that the respective insurer may not cancel the same in whole or in part without giving the Landlord written notice of its intention to do so at least ten (10) days in advance.

4. <u>Fire and Other Casualty:</u>

a. If the Leased Premises, or any portion thereof, are partially or totally destroyed or damaged by fire or other casualty covered by any fire and extended coverage insurance carried by the Landlord on the demised premises, the Landlord shall repair and restore the damaged portion of the premises (excluding any tenant fit-up work in excess of the building standard and any additions, equipment, furniture and alterations made by the Tenant) as soon as it is reasonably practicable to substantially the same condition in which the Leased Premises were before such damage to the extent permitted by the available insurance proceeds. Provided, however, that if the Leased Premises are completely destroyed or badly damaged that such repairs cannot be completed within six (6) months thereafter, the Lease Agreement may be terminated immediately by either party hereto by serving written notice upon the other, and in such event, all insurance proceeds shall be the sole property of the Landlord. Under no circumstances shall the Landlord be liable to the Tenant for business interruption or the consequential losses or damages except to the extent of available insurance.

b. In the event of Leased Premises, or any portion thereof, is destroyed or damaged by fire or other casualty covered by the fire and extended coverage insurance carried by the Landlord that such damaged portion can not reasonably be used by the Tenant for the purpose herein provided and the Lease Agreement is not terminated as above provided, there shall be an abatement of rent to the extent that the damaged portion of the Leased Premises is unfit for use by the Tenant in the ordinary course of its business until said damaged portion of the Leased Premises is made useable.

c. In the event the Leased premises, or any portion, shall be destroyed or damaged by fire or other casualty resulting from the fault or negligence of the Tenant, or the agents, employees, licensees or invitees of the Tenant, such damage shall be repaired by and at the expense of the Tenant (to the extent that such destruction or damage is not covered by the fire and extended coverage insurance carried by the Landlord) under the direction and supervision of the Landlord, and rent shall continue without abatement.

d. The Tenant shall obtain and maintain any property or casualty insurance it desires regarding tenant's personal property, fixtures, contents or business interruption coverage at the Tenant's sole cost, and the Tenant agrees that in no event shall the Landlord be liable to the Tenant for any damage to the Tenant's goods, inventory or personal property unless said damage is caused by the Landlord's negligence and/or breach of this agreement. The Tenant shall request any insurance company which issues a policy of insurance on the demised premises to provide to the tenant a certificate of said insurance, which shall declare that the respective insurer may not cancel the same in whole or in part without giving the Landlord written notice of its intention to do so at lease 10 days in advance.

- already stated in 3.C.

"LANDLORD"	"TENANT"
Ozark Greenways, Inc.	City of Willard
By ______________________	By ______________________
Terry Whaley, Executive Director	
Date ______________________	Date ______________________

Approved by: Ozark Greenways, Inc. Board of Directors: January 26, 2011

Approved by: City of Willard, City Council: ______ __________ 2011

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7f
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

The City of Willard is a member of the Ozarks Transportation Organization. This organization plays a large part in the distribution of transportation funding in Greene County.

They are proposing a study concerning mass transit and bringing a public bus system to our community. They are requesting that we pay our portion of the cost.

The cost allotment for the City of Willard is $ 490.98.

Please approve.

Ozarks Transportation Organization
117 Park Central Square, Ste. 107
Springfield, MO 65806
Phone: (417) 836-5442

REQUEST FOR PROPOSAL: RFP 001-2011, Fixed Route Operations Analysis
DEADLINE: *May 16, 2010 at 5:00 PM*, Central Standard Time
DELIVERY LOCATION: 117 Park Central Square, Suite 107, Springfield, MO 65806
PURCHASING AGENT: Sharon Davis, sdavis@ozarkstransportation.org
DATE OF ISSUE: April 11, 2010

REQUEST FOR PROPOSAL
RFP 001-2011, Regional Transit Route Analysis

No late proposals will be accepted. RFPs shall be submitted in an envelope with the Request for Proposal number and the Proposer's name and address clearly indicated on the envelope. All submissions must be completed in ink or typewritten and submitted by the time and date above.

Proposers are strongly encouraged to carefully read the entire Request for Proposal.

The undersigned hereby offers to furnish & deliver the services as specified, at the prices & terms stated herein, and in strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer. This offer is not subject to withdrawal by the Proposer unless upon mutual written agreement by the Proposer and the OTO Executive Director.

Name of Firm: ______________________________

Contact Person: ______________________ Title: ______________

E-Mail: ______________________ Phone: ______________

Business Address: ______________________________

City: ______________ State: ______________ Zip: ______________

Signature: ______________________ Date: ______________

1. **PURPOSE.** Ozarks Transportation Organization (OTO) located in Greene County, Missouri requests submissions from firms interested in being selected to provide a Regional Transit Route Analysis. OTO expects to select one firm to perform this service. OTO receives federal, state, and local grant funding in addition to other funding from local governmental entities.

2. **BACKGROUND.** Ozarks Transportation Organization (OTO) Metropolitan Planning Organization (MPO) is the federally designated regional transportation planning organization that serves as a forum for cooperative transportation decision-making by state and local governments, and regional transportation and planning agencies. MPOs are charged with maintaining and conducting a "continuing, cooperative, and comprehensive" regional transportation planning and project programming process for the MPO's study area. The study area is defined as the area projected to become urbanized within the next 20 years.

   OTO's Board of Directors includes local elected and appointed officials from Christian and Greene Counties, and the cities of Battlefield, Nixa, Ozark, Republic, Springfield, Strafford, and Willard. It also includes technical staffs from the Missouri Department of Transportation, Federal Highway Administration, Federal Transit Administration, and the Federal Aviation Administration and members from public transportation providers and citizen representatives.

   City Utilities serves as the transit system operator in Springfield, Missouri, providing both fixed-route and paratransit service. The transit system includes fourteen (14) fixed routes and is operated for the most part as a hybrid system. Ten (10) of these routes utilize the existing downtown transfer station on a hub and spoke pulse type system. Most routes enter the transfer station twice hourly, enabling passengers to transfer to another bus quickly. Four (4) north routes make connections at Kearney and Glenstone and three (3) south routes make connections at the Battlefield Mall and one (1) of these routes does not utilize the transfer station. Thus, CU's transit system is not a pure hub and spoke system, but is more accurately described as a hybrid system. Current service is limited to the City of Springfield and is subsidized by utility customers.

3. **REQUIREMENTS.** It is expected that the selected firm will perform the following services:

   Ozarks Transportation Organization is seeking proposals for a three-phase analysis of transit in Christian and Greene Counties.

   Phase I-Fixed Route Operations Analysis

   The first phase is a Fixed Route Operations Analysis of City Utilities Transit service to address how route service planning can provide the most cost efficient and effective bus service. The analysis will be based around bus service planning, service availability, performance measurement, and service evaluation of the fixed route bus system. This analysis will include the evaluation of the existing fixed route system. The analysis will include service availability, type of service provided, and travel time and capacity based on route design.

This analysis will also include roadway, land use, and demographic changes that have occurred in the Springfield area and address changes that will likely to occur over the next 10 years that will impact public transit service.

The primary work element of the analysis is to recommend modifications to the fixed routes without significantly increasing the overall operating costs and at the same time improving service efficiency and effectiveness and apply resources where they are most needed within the service area.

The Fixed Route Operations Analysis will provide standards for evaluating the existing fixed route service and scenarios that are proposed. The analysis should be based on industry service delivery standards found in the publication titled "The Best Practices in Transit Service Planning, CUTR, March 2009"

http://www.nctr.usf.edu/pdf/77720.pdf

Phase II

The second phase will include recommendations for system improvements regarding route structure and decreasing headways within the City of Springfield city limits in the event that additional investment was made available in 20% increments up to doubling the operating costs. A final scenario would show to the route structure and operating costs of providing 15 minute service on one half mile route spacing.

Phase III- Regional Service Opportunties

The third phase will include recommendations for adding commuter lines within Greene and Christian Counties. The specific cities that will be studied include; Battlefield, Republic, Willard, Strafford, Nixa, Ozark, Fair Grove and Ash Grove. This analysis must include configuration of the fixed route service within the City of Springfield to maximize efficiency with commuter routes as well as recommended routes for commuter lines.

It is understood that not all of the communities listed would necessarily have the ridership to make a route extension feasible. It is expected that this study would make recommendations based on anticipated ridership as to which communities would benefit the most from extended service. We expect the study to anticipate initial ridership as well as projections for one, five and ten years out. Issues that should be addressed include:

- Do we have adequate densities to support regional transit routes and what densities are needed to support regional transit?

- How will gasoline prices influence ridership and is there a price level that will cause ridership to increase and what is that increase?

We anticipate the selected firm to conduct interviews of top ten employers to gauge support, both financial and promotion, as well as to conduct interviews of potential riders gauging ridership and support for a regional transportation tax to improve this service.

It is also anticipated that an estimate of the costs to extend service to each of these communities would be provided in the study. This phase should incorporate possible funding sources for regional service and the revenue potential of each funding source. A recommendation for fair structure and fair box revenues for this extended service should be included. In addition, documentation as to the social benefits of transit should be included. Part of this documentation should include identification of the location of the impoverished and underprivileged that might most use this service.

4. DELIVERABLES.

Task 1. Staff and Public Input

Task one will solicit input regarding issues, concerns, suggestions, perceptions and needs regarding the fixed route system service and design. City Utilities Management, City Utilities Board, City Utilities Transit Advisory Board, and bus operators will be interviewed to obtain their input regarding the current fixed route system's strengths, weaknesses and opportunities.

Two public input meetings shall be conducted by the consultant in a "roundtable/hands-on format" will be held with the general public, at the direction of Ozarks Transportation Organization and City Utilities Transit, to solicit input on routes, schedules, and operating policies. These meetings should be held at strategic locations throughout the service area.

Two additional public meetings shall be conducted by the consultant to seek input on regional commuter routes. These meetings are intended to gauge the public interest and support for such service as well as to get input as to timing and location of such service. Finally, input as to the support of a regional tax should be solicited.

Consultant will conduct interviews with administration of Christian and Greene Counties, as well as the administration of each city that is considered in the study to gain input as to proposed service.

Finally, interviews will be conducted by the consultant with the top ten Springfield based employers to gauge the potential to partner in terms of financial support and willingness to offer tax benefits and to promote transit opportunities.

Product/Deliverable:

Summary of Public Input documenting the results of interviews and public input meetings with detailed compilation of all comments received.

Task 2. Data Collection

Assemble and review data currently available and to collect new data as required for the fixed route operational analysis and proposed regional expansion

The consultant team will assemble, organize, and review available data and reports that pertain to the existing transit system and current and planned transportation and land use conditions that could impact transit routes/services.

Task 3. Service Area Field Observations and Transfer Analysis

The consultant team will assess the existing service to determine the current service area, current fixed route alignments, transit passenger facilities, major traffic generators, street networks, community characteristics and geographic areas. A transfer analysis will be conducted to provide data that will facilitate planning and linking routes in the most efficient and cost-effective manner. The transfer analysis will be conducted for a typical weekday.

Product/Deliverable: Data Collection Summary Report will document the administration and results of the data collection including a description of the methodology, data collection, and results of the transfer analysis.

Task 4. Evaluation of Existing Service

The consultant team will conduct a comprehensive evaluation of all fixed routes based on the data collected in Task 2 and 3, obtain a clear understanding of the opportunities to improve fixed route services, and assess overall responsiveness to service needs, efficiency and productivity. This task will provide key input to the development of recommended route changes/service improvements over the next five (5) years based on each proposed scenario.

Route profiles will be prepared for each existing route that evaluates the overall productivity, efficiency and effectiveness of each route. Segments and time-of-day productivity will be evaluated when developing individual route profiles. The route and route segment productivity assessment will address service effectiveness, revenue generation, cost efficiency, cost effectiveness and service quality indicators.

After completion of the individual route profiles, the project team will review the following key operations, service alignment and schedule issues for each fixed route:

Headways (service frequencies)
Passenger loads by route segments relative to capacity
Route complexity, including deviations and turnbacks

Locations of transfer centers, opportunities for timed transfers
Equipment utilization
Directness and redundancy of route alignments
Scheduling arrival/departure times at key generators
Transfer needs and opportunities
Interlining (scheduled through-routes)
Time point locations (optimal spacing and schedule adherence management)
Layover and terminal locations and recovery times
Bus stop locations
Operating hours, days of service
Schedule adherence/running times
Deadhead operations
Reverse commuting/bi-directional demand opportunities
Alternative service types, including fixed route options (local, limited express, circulators, etc.),
Service substitution opportunities, demand responsive, deviated route, etc.
Traffic and bus turning movement considerations
Passenger amenities (facility, shelter and bus stop needs)
Pedestrian accommodations along routes
Service frequency recommendations

Product/Deliverable: Evaluation of Existing Service Report will present a comprehensive evaluation of the present transit fixed route system. Included in the evaluation will be individual route profiles and an assessment of strengths and weaknesses of each route regarding the service issues identified above.

Task 5. Fixed Route Analysis Report

The consultant will provide recommendations that will comprise the major effort of Fixed Route Operations Analysis. The recommendations are designed to be carried out over a three-year period (2012-2016), to allow for careful implementation, performance monitoring, and ample time for feedback by City Utilities Transit staff and the public.

Input from all previous tasks will form the basis for developing service proposals. Recommendations will address the service issues identified and will center on improving service efficiencies and effectiveness through route planning and design.

The following subtasks have been identified:

- Complete service parameters for each route or service by day of the week, including service periods, frequencies by time period, vehicle requirements by time period, service hours and miles, round trip running times, trip distances and interlining combinations. Maps and descriptions of all route alignment changes and proposed new routes.

- Equipment and Facilities: Peak fleet vehicle requirements will be determined for the servicemodifications proposed. The consultant shall identify any special facility requirements that may be required for additional vehicles.

Product/Deliverable: Recommendations for fixed route modifications and needs will be documented in the Draft and Final Fixed Route Operations Analysis Report.

Task 6 Additional Investment Strategies

The consultant will provide recommendations for system improvements regarding route structure and decreasing headways within the City of Springfield city limits in the event that additional investment was made available in 20% increments up to doubling the operating costs. A final investment scenario would show to the route structure and operating costs of providing 15 minute service on one half mile route spacing.

Product/Deliverable: Additional Investment Report will present a five stage strategy for improvements to the existing system with additional investment that would increase the operating cost for the transit system in 20% increments.

Task 7 Regional Service Recommendations

To recommend route structure, timing and location for regional commuter routes to Battlefield, Republic, Willard, Strafford, Nixa, Ozark, Fair Grove and Ash Grove. This analysis should include portions of Greene County that have developed adjacent to the Springfield city limits and are currently not being served by transit.

It is expected that this study would make recommendations based on anticipated ridership as to which communities would benefit the most from extended service. OTO expects the study to anticipate initial ridership as well as projections for one, five and ten years out.. Issues that should be addressed include:

> Does the location have adequate densities to support regional transit routes and what densities are needed to support regional transit?
>
> How will gasoline prices influence ridership and is there a price level that will cause ridership increase and what is that increase?

It is also anticipated that an estimate of the costs to extend service to each of these communities would be provided in the study. This phase should incorporate possible funding sources for regional service and the revenue potential of each funding source. A recommendation for fair structure and fair box revenues for this extended service should be included. In addition, documentation as to the social benefits of transit should be included. Part of this documentation should include identification of the location of the impoverished and underprivileged that might most use this service.

Eligibility for Federal Transit Administration New Starts funding should be discussed. A discussion of if this study can serve to request New Starts funding and what would be needed to apply for this funding should also be included.

Product/Deliverable: A Regional Service Recommendation Report documenting recommendations for regional service. This report will address the items listed above and conclude with a recommendation as to the costs and feasibility of commuter service to the requested areas.

Task 8 Presentation of Findings

Purpose: To document the results of the Regional Transit Operations Analysis in sufficient detail to enable City Utilities staff and the City Utilities Board to successfully implement the route/service recommendations and provide local decision-makers and the public with information regarding public transportation existing performance and future direction.

Methodology: The consultant will present findings of the Regional Transit Operations Analysis in report, electronic and graphics media.

Product/Deliverable: The consultant will prepare a Draft Regional Transit Operations Analysis Report that documents all of the aforementioned work elements, results, and recommendations. After review and approval by City Utilities and Ozarks Transportation Organization staff, the consultant will prepare the Final Regional Transit Operations Analysis Report, incorporating review comments. The consultant will, with the assistance of Ozarks Transportation Organization staff, also complete the design and layout of presentation graphics, as required.

5. **FEES AND PAYMENT.** OTO has budgeted $140,000 for the completion of this project. The selected consultant will be paid upon satisfactory completion of the final deliverables.

6. **OTO POLICIES AND PROCEDURES.** The following OTO policies and procedures are applicable to the RFP:

   A. This RFP does not commit OTO to award a contract, to defray any costs incurred in the preparation of a proposal, cost proposal, or technical proposal pursuant to this RFP, or to procure or contract for work. OTO may reject proposals without providing the reason(s) underlying the declination. A failure to award a contract to the lowest bidder will not result in a cause of action against OTO.

   B. OTO reserves the right to the following:

1. To reject any or all proposals and to waive irregularities contained therein and to accept any proposals deemed most advantageous to OTO;
2. To accept or reject any or all submissions received as a result of the RFP;
3. To obtain information concerning any or all Consultants from any source;
4. To request additional information and/or clarification from any or all proposers to this RFP, but is under no obligation to do so;
5. If the selected firm undergoes a change of key personnel, OTO reserves the right to approve any substitute personnel or terminate the services at OTO sole discretion; and
6. To seek new submissions when such a procedure is reasonable and in the best interests of OTO.

C. In accordance with OTO policy and compliance with the Federal Regulations, the Standard Federal Provisions apply to procurements funded in whole or in part with federal funds. Said provisions are located at the following web address: http://www.ozarkstransportation.org/notices.

7. **SCHEDULE.** The following is the schedule of events which are anticipated by OTO for the implementation and completion of selecting the Consultant to provide the requested services as outlined in the Scope of Services. OTO may, in its discretion, revise the schedule of events at any time as may be in its best interests:

Event	Date
Post Request for Submissions	April 11, 2011
Final Questions due from Proposers	April 25, 2011
OTO's response to Questions	May 9, 2011
Submissions due	May 16, 2011
Final Selection Made	May 30, 2011

8. **FORMAT OF SUBMISSIONS.** Proposals should be concise, well organized and demonstrate the proposer's qualifications and experience applicable to the project.

A. **Company Information.** The complete legal name, address, Federal ID number or Social Security number, permanent address and telephone number of the Company including the name of the person to contact for discussion of the submissions.

B. **Company Overview.** Overview of the firm, including the year founded, office locations, and the number of years in practice. A description of the firm's current staffing and details as to the experience and educational submissions of the individuals that would be primarily responsible for the project. The firm should demonstrate experience in preparing regional transit fixed route operations analysis, including experience in providing similar services to public sector clients. Include the names of the individuals anticipated to be primarily responsible for the services to be provided under this proposal.

C. **Project Proposal.** A description of the proposer's approach to the project. Include a sample of previous fixed route operations analysis work and a description of the end product.

D. **Outline of Fees Associated with the Project.** This should include both the hourly rate and estimated total cost that must be paid by OTO.

E. **Proposed Timeline.** A description of the estimated timeline for completing the transit operation analysis.

F. **References.** A list of references with phone numbers should accompany the RFP.

9. **SUBMISSIONS DUE DATE.** Sealed submissions with one (1) original and twelve (12) complete copies will be received at OTO no later than **5:00 P.M., May 16, 2011**. Submissions will not be accepted after this time. Proposals may be submitted by hand delivery or by mail. Submissions should be received by OTO no later than the delivery deadline. Proposals submitted by facsimile or e-mail are not acceptable and will not be considered. Submissions shall be addressed as follows:

Ozarks Transportation Organization (OTO)
117 Park Central Square, Suite 107
Springfield, MO 65806

Submissions should be marked:
"REQUEST FOR PROPOSAL: #001-2011"

10. **AMENDMENTS.** If it becomes necessary to revise or amend any part of this Request for Proposal, OTO will furnish the revision by written Amendment to all prospective proposers who received an original Request for Submissions not later than five (5) days prior to the date set for receipt of submissions.

11. **PUBLIC RECORDS.** All proposals submitted in response to this RFP become the property of OTO and public records and, as such, may be subject to public review.

12. **SUBMISSIONS EVALUATION PROCESS.** The evaluation of the submissions process will include the following:

Submissions will be evaluated and rated in accordance with the evaluation criteria. A shortlist may be developed listing the highest ranked submissions.

OTO may confer with all responsible proposers who have been shortlisted and may arrange, if necessary, for interviews/presentations by the shortlisted firms.

OTO reserves the right to conduct pre-award discussions with any or all responsive and responsible Consultants who submit submissions determined to be reasonably acceptable of being selected for award. Consultants shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of submissions; and such revisions may be permitted after submission of submissions and prior to award of a contract.

13. **OWNERSHIP OF WORK PRODUCT.** All documents and other information developed or received by consultant shall be the property of OTO. Consultant shall provide OTO with all original work products arising from the Agreement. Consultant agrees that all intellectual property rights, including copyrights or patents, which arise from creation of the work pursuant to the Agreement, shall be vested in OTO and hereby agrees to relinquish all claims to such intellectual property rights in favor of OTO.

14. **CRITERIA FOR AWARD.** OTO will evaluate submissions. Each submittal will be evaluated for full compliance with the RFP instructions to the Consultant. The objective of the evaluation will be to recommend the firm who is most responsive to the herein described needs of OTO. Submissions which are responsive to this Request for Proposal will be evaluated based on, but not limited to the following criteria:

A. Demonstrated experience and expertise of the Consultant and its staff in providing service of a similar nature to public sector clients. **(40 points)**
B. Projected amount of time to complete task. **(15 points)**
C. The price for performing the service. **(40 points)**
D. Other pertinent information, which may have a bearing on the Consultant's capabilities to provide the required services. **(5 points)**

15. **QUESTIONS REGARDING SPECIFICATIONS OR SUBMISSIONS PROCESS.** To ensure fair consideration for all proposers, OTO prohibits communication to or with any department, board, or employee during the submission process, except as provided below. Additionally, OTO prohibits communications initiated by a proposer to OTO official(s) or employee(s) evaluating or considering the submissions prior to the time an award decision is made. Any communication between proposer and OTO will be initiated by the appropriate OTO Official(s) or employee(s) in order to obtain information or clarification needed to develop a proper, accurate evaluation of the submissions. Such communications initiated by a proposer may be grounds for disqualifying the offending proposer from consideration for award of the submissions and/or any future submissions(s).

A. Any questions relative to interpretation of specifications or the submissions process shall be addressed to the Purchasing Agent in writing, in ample time before the period set for the receipt and opening of submissions. Any interpretation made to prospective proposers will be expressed in the form of an amendment to the RFP which, if issued, will be conveyed in writing to all prospective proposers not later than five (5) days prior to the date set for receipt of submissions.

B. It will be the responsibility of the proposer to contact OTO prior to submitting a proposal to ascertain if any amendments have been issued, to obtain all such amendments, and to acknowledge amendment with the submissions.

For persons with disabilities needing reasonable accommodations please contact OTO at 417-836-5442 at least 48 hours in advance of the question deadline. If you need relay services please call the following numbers: 711 - Nationwide relay service; 1-800-735-2966 - Missouri TTY service; 1-800-735-0135 - Missouri voice carry-over service.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7g
FINANCE DEPARTMENT

ACTION REQUIRED: NONE – INFORMATION ONLY

The city's recycle center is located on Tower Road next to the newest water tower. There are currently no hours posted for the recycle center. It is open 24/7.

The public works department is required to keep the location clean of trash and other debris. Some people dump their trash and unwanted items there which they cannot put in their trash.

Allied Waste hauls off the recycle items at a cost of approximately $1000.00 to $1200.00 per month.

With a trash hauler in the city currently offering free curbside recycling, we feel that the cost we are incurring is due to some county residents using the recycle center.

We would like consideration of whether the Board wants to limit the number of hours the recycle center is open or close the center due to the cost incurred.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7h
FINANCE DEPARTMENT

ACTION REQUIRED: NONE – INFORMATION ONLY

The process to franchise the city's trash service was begun two years ago. This was under consideration in order to lessen the number of large trucks on the city's residential streets.

State statutes require that notices are sent out to all trash haulers for the city that we will be considering a franchise which may result in a loss of income for their company. The two year deadline was up in December. We then have six months to complete this process.

Currently, the city has four trash haulers who bill through the city's utility billing system and the charge to customers is $ 13.50 per month. One hauler also offers curb side recycling at no extra charge.

A decision needs to be made within the next four to six weeks as to whether we will continue with the franchise process or leave the system as is.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7i
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL NEEDED

A streetlight was replaced at the corner of Pershing St and JF Kennedy Streets. The light which is now installed is a high pressure sodium light which is $ .52 per month higher in cost.

Please approve.

SA 22A 11/10

Request for Change in Street Lighting Service

Missouri and Arkansas

Pursuant to a Resolution adopted by the governing body of the **City of Willard** hereinafter called CITY, TOWN, OR VILLAGE, on the day of April 1st, 2011 THE EMPIRE DISTRICT ELECTRIC COMPANY, hereinafter called COMPANY, is hereby requested to make the following changes in street lighting service pursuant to the provisions of the Municipal Electric Service Agreement, hereinafter called AGREEMENT, executed by the CITY and the COMPANY.

STREET LIGHT REQUEST	ADDRESS - LOCATION STREET LIGHTS and EXCESS FACILITIES	SIZE and TYPE STREET LIGHTS	QTY	ANNUAL ENERGY CHARGE Installed	ANNUAL ENERGY CHARGE Removed	FACILITY USAGE CHARGE Installed	FACILITY USAGE CHARGE Removed
INSTALL	PERSHING ST, SE CORNER OF JFKENNEDY	6000L HPS	1	$74.74		$179.00	
REMOVE	PERSHING ST, SE CORNER OF JF KENNEDY	7000L MV	1		$79.75		$53.47
Subtotals - Annual Energy Charge and Facility Usage Charge for this Request				$74.74	$79.75	$179.00	$53.47
A Annual Energy Charge for this Request (Install minus Remove)				-$5.01			
B Total Facility Usage Charge fop this Street Light Request (Install minus Remove)						$125.53	

The CITY agrees that the AGREEMENT shall be amended as follows

C	Total Facility Usage Charge for this Request (Total Line B)	$125.53
D	**Annual** Facility Usage Charge to Customer for this Request (Total Line C X .09%)	$11.30
E	Annual Energy Charge for this Request (Total Line A)	-$5.01
F	**Annual Facility Usage and Energy Charge for this Request** (Total Line D plus/minus Line E)	$6.29
G	Monthly Increase/Decrease to be Paid by Customer for this Request (Total Line F divided by 12 months)	**$0.52**

This request for change shall be effective from and after its execution and is supplemental to, forms a part of and is to be construed with and subject to the terms, conditions and provisions of the Agreement herein referred to which, in all other particulars except as hereinafter amended, is ratified and confirmed.

Executed at ______________________ this ___ day of ______________

(SEAL)

ATTEST:

______________________ By ______________________

CLERK MAYOR OR BOARD CHAIRMAN

ACCEPTANCE

THE EMPIRE DISTRICT ELECTRIC COMPANY hereby approves and consents to the aforesaid request for change in street lighting service and all terms and provisions included therein, and agrees that the Municipal Electric Service Agreement shall be amended accordingly. The number of street lights in service in said CITY will, after completion of the above changes and until our approval of further changes, be as follows:

MERCURY VAPOR LIGHTS		HIGH PRESSURE SODIUM LIGHTS		METAL HALIDE LIGHTS	
4,000L-Incand		6,000L - 70W		12,000L - 175W	
7,000L - 175W		16,000L - 150W		20,500L - 250W	
11,000L - 250W		27,500L - 250W		36,000L - 400W	
20,000L - 400W		50,000L - 400W		110,000L - 1,000W	
53,000L - 1,000W		130,000L - 1,000W			

Empire Representative Completing Contract ______________________

EDE USE CER#	ORDER #	COMPLETED
CURRENT INVESTMENT CHARGE	ANNUAL FACILITY USAGE CHARGE	ACCUMULATIVE INVESTMENT CHARGE

THE EMPIRE DISTRICT ELECTRIC COMPANY

Executed at Joplin, Mo this ____ day of ______________ By ______________________

(VICE PRESIDENT)

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7j
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL NEEDED

Following is some preliminary information on the renewal of the Greene County Parks sales tax. Kevin McDonald and I have been attending meetings with Greene County and the other municipalities in Greene County.

Republic has requested that the allocation of funds be more evenly distributed to the municipalities with the new census numbers. All of the municipalities would like more consideration given to the numbers of Greene County citizens outside of our city limits which are served by our Park systems.

I have another meeting to attend on Friday, April 8, in Republic and will bring more information to the Monday evening meeting. We would like to Board's approval to go forward with negotiations to reallocate the distribution. No agreements will be approved or signed before it is brought back to the Board.

County of **GREENE** *State of Missouri*

GREENE COUNTY COMMISSION
RESOURCE MANAGEMENT DEPARTMENT

JIM VIEBROCK
Presiding Commissioner
HAROLD BENGSCH
Commissioner 1st District
ROSEANN BENTLEY
Commissioner 2nd District

940 Boonville Avenue
SPRINGFIELD, MO. 65802
(417) 868-4873
Fax (417) 868-4175

TIMOTHY W. SMITH, P.E.
County Administrator
Christopher J. Coulter, A.I.C.P.
Director

March 22, 2011

TO: Cities of Ash Grove, Battlefield, Republic, Rogersville, Springfield, Strafford, Walnut Grove, Willard

RE: Reallocation of 2001 Parks Tax Revenue

On January 14, 2011, an interlocal governmental agreement (IGA) was signed between Greene County and the City of Republic. In the agreement, Greene County has agreed to reallocate revenues from the 2001 Parks Tax based upon percentages of population using estimates for calendar year 2008. The attached Exhibit AA from the IGA shows the population percentages based upon the 2000 census and the revised percentages based upon 2008 population estimates.

In accordance with the terms of the agreement, reallocation of revenue from the 2001 parks sales tax of 1/8-cent will be done as follows:

- A lump sum amount for the period from January 1, 2010 through June 30, 2010 based upon actual distributions received from the Department of Revenue during this period. These amounts are shown in Exhibit CC of the IGA (attached). Please note that the deficits for Ash Grove, Walnut Grove and Willard will be made up by the deducting these amounts form the additional amount due to the city of Republic in accordance with the IGA.

- Revenue for the period beginning July 1, 2010 and running through March 31, 2011 will be adjusted in the same manner, based upon actual amounts received each month from the Department of Revenue. Reductions for the cities of Ash Grove, Walnut Grove and Willard will be deducted from the amount due Republic as provided in the IGA.

Commencing with sales tax received from the Department of Revenue after April 1, 2011, the allocation of money to each city will be made on the basis of the 2010 decennial census for both the 2001 1/8-cent sales tax and the 2006 ¼-cent sales tax. Please note that though population increased in all cities in the county, the percentage of total county population has decreased for the cities of Ash Grove, Springfield, and Walnut Grove. Because of this, these three cities will receive a reduced fraction of the revenue collected. A table showing the changes in population percentage is attached hereto as Attachment 1.

Please note that the city of Rogersville receives an allocation based upon percentage of population for the 2001 sales tax. However, Rogersville receives an agreed minimum of $12,500 for the 2006 tax, with the additional amount taken out of the unincorporated County's fraction of the tax. This amount will not change as a result of the 2010 decennial census since it still exceeds the amount determined on the basis of population.

As a reminder, there is a meeting scheduled to discuss Parks tax projects and the proposed 2011 renewal. This meeting will be held at 833 Boonville at 1:00 p.m. on Monday, March 28th and we look forward to seeing you then.

Please feel free to contact me if you have any questions.

Respectfully yours,

Tim Smith, County Administrator

cc: Jodie Adams
Greg Burris
Mary Mannix-Decker
Jeff Reinold
Jerry Mitchell

Enclosures: Exhibit AA, Exhibit CC, Attachment 1

POPULATION NUMBERS FOR GREENE COUNTY AND MUNICIPALITIES

Municipality/County	2000 Census	% of Pop.	July 2008 Est.	% of Pop.
Ash Grove	1430	0.59%	1529	0.57%
Battlefield	2385	0.99%	4249	1.59%
Fair Grove	1107	0.46%	1408	0.53%
Republic */Brookline	8764	3.65%	13715	5.14%
Rogersville		0.01%		0.01%
Strafford	1845	0.77%	2178	0.82%
Walnut Gove	630	0.26%	667	0.25%
Willard	3193	1.33%	3336	1.25%
Total Area Municipalities	19354	8.05%	27082	10.16%
Springfield	151580	63.06%	156206	58.51%
Greene County	69457	28.88%	83656	31.33%
Total Spfd./Greene Cty.	221037	91.95%	239862	89.84%
TOTAL	240391	100.00%	266944	100.00%

EXHIBIT AA

2001 SALES TAX – FINAL NUMBERS
DIFFERENCE BASED UPON 2008 ESTIMATED POPULATION

Ash Grove..(\$492.04)
Battlefield..\$14,761.28
Fair Grove..\$1,722.16
Republic (combined with Brookline).........\$36,657.16
Rogersville..\$0.37
Springfield..(\$111,940.04)
Springfield - Greene Co.......................\$60,275.20
Strafford..\$1,230.10
Walnut Grove....................................(\$246.02)
Willard..(\$1,968.17)

Republic (combined with Brookline).........\$36,657.16

Ash Grove (from Republic)..................... (\$492.04)

Willard (from Republic)....................... (\$1,968.17)

Walnut Grove.................................... (\$246.02)

Republic Net...................................... \$33,950.93

EXHIBIT CC

ATTACHMENT 1

City	2000 Census	% of 2000 Census	2010 Census	% of 2010 Census	Change in % from 2000 to 2010
Ash Grove	1,430	0.59%	1,472	0.53%	-0.06%
Battlefield	2,385	0.99%	5,590	2.03%	1.04%
Fair Grove	1,107	0.46%	1,393	0.51%	0.05%
Republic	8,764	3.65%	14,751	5.36%	1.71%
Rogersville	29	0.01%	281	0.10%	0.09%
Strafford	1,845	0.77%	2,358	0.86%	0.09%
Walnut Grove	630	0.26%	665	0.24%	-0.02%
Willard	3,193	1.33%	5,288	1.92%	0.59%
Total Area Muni	19,353	8.06%	31,798	11.56%	3.50%
Springfield	151,580	63.06%	159,498	57.96%	-5.10%
Unicorp GC	69,428	28.88%	83,878	30.48%	1.60%
Total SGF - GC	221,008	91.94%	243,376	88.44%	-3.50%
Greene County	240,391		275,174		

Note: All population data obtained from the US Census Bureau

Note: All communities in Greene County have grown, however the change indicated difference from the 2006 IGA population and the current population estimates

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7k
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL NEEDED

Following is the job description for the position of city administrator. An ad will be placed in both the Missouri Municipal League website and the Springfield News-Leader website.

The ad for the Missouri Municipal League will give some background of the city, etc. The ad for the News-Leader will be more brief due to the cost.

During the search for the previous city administrator, ads were placed in the newsletters, websites, etc. for the Illinois Municipal League and the Arkansas Municipal League. Please let me know if you wish me to place ads there also.

City of Willard, Missouri Job Description
City Administrator: Administration Department

General Purpose of Position

Manages and oversees all operations of the City according to state statute and City ordinances

Major Duties and Responsibilities

Oversees daily activities of city government

- Monitors each department through department heads
- Ensures jobs are being completed as assigned
- Follows up on City Council requests for work by departments
- Handles all media contact
- Ensures all night meetings run smoothly
- Prepares for weekly work sessions and regular meetings of the City Council
- Manages litigation and other risk management activities, attending court hearings or trials as needed

Carries out all long range and/or strategic activities for the city

- Assists Mayor, Council and citizens with development of plans
- Oversees civil engineering work related to large projects
- Participates in planning and implementation of long-range public works projects
- Works with appropriate City staff on implementation issues related to planning and plans
- Ensures that the plans are followed

Handles all public relations for the city including media and citizen relationships

- Deals with constituent complaints and questions when not resolved at the department level
- Acts as spokesperson for the City
- Contacts media on a regular basis
- Provides press releases on an as needed basis
- Coordinates City newsletters to all residents
- Attends meetings in which the City should have a presence
- Attends various community events and civic clubs
- Oversees and participates in community activities, as needed
- Participates in problem-solving efforts

Serves as chief liaison to the Mayor and City Council

- Serves as a liaison between department heads and elected officials as needed
- Works closely with the Mayor on City issues
- Reports staff and citizen concerns to the City Council
- Maintains positive relationships with the Council and Mayor
- Prepares annual report for the Council as per municipal code

Coordinates special projects

- Assists the Mayor and City Council as a body on special activities
- Completes research and compiles data
- Writes reports and makes presentations with results of research
- Works with City employees, citizens, boards and committees and others

Oversees all economic development activities of the City

- Works with developers that are interested in the City
- Represents the City in all county economic development activities
- Serves as a member of the Greene County Economic Development Commission
- Promotes the City to future developers for commercial, industrial and residential uses

Acts as a liaison to the Parks Commission

- Provides appropriate staff for Commission activities
- Serves as the primary liaison to the City Council
- Provides technical support to the Commission, as requested

Oversees all personnel functions for the City

- Assures that legal compliances are met throughout all personnel activities
- Serves as a mediator in conflict situations
- Keeps the Council informed on personnel issues affecting the City's liability

Represents the City to other agencies

- Maintains good relations with other government units
- Sits on outside Boards as requested or directed, governmental or non-governmental

Perform all duties as required by state statutes and local ordinances

Accounts for and assures proper use of city property

Performs other duties as directed

Job Context

Status	Full-time
FLSA Status	Non-exempt
Department	Administration
Immediate Supervisor(s)	Mayor and City Council
Frequency of Supervision	For reporting purposes only
Number of Supervised Employees	Up to 11 full-time employees
Type of Work Schedule	Regular hours, year-round
Frequency of Overtime	On a regular basis
Frequency of Night Work	On a regular basis for meetings, workload, emergencies
Shift Position	Not Applicable
On Call Status	Always
Percentage of Work Indoors	75%
Percentage of Work Outdoors	25%, in all types of weather conditions
Types of Accountabilities	Fiscal, Budgetary, Safety, Legal
Exposure to Chemicals / Hazardous Materials	Rarely
Applicable Chemicals / Hazardous Materials*	Cleaning chemicals, toner
Average Stress Level	High, varies with activities
Physical Work Associated With This Position**	sitting for long periods of time, using a personal computer, walking on job sites, climbing, bending and reaching

**Exposure to chemicals / hazardous materials may not be limited to this list.*

***These are the most common types of physical work associated with this position; however, this list is not considered to be exhaustive.*

Education and Experience

The person in this position must have a Bachelor's degree in management, public administration or a related field; a Master's degree is preferred. At least five to seven years of general management or city management experience is required for this position; supervisory experience is preferred.

Licenses and Certifications

The person in this position must have a valid Missouri driver's license.

Knowledge, Skills and Abilities

Knowledge

- General public works project management and planning
- Budget development, management and implementation principles
- Public and media relations and applications
- Financial policies and procedures related to the bidding process and purchasing
- Principles of performance review and application of appropriate techniques
- Supervisory techniques
- Federal and state regulations and standards concerning employee insurance, workers compensation, liability and general risk management
- City ordinances, state statutes and federal laws regarding all City operations
- Basic labor law principles and applications
- General office and filing practices and procedures
- General accounting principles
- Proper grammar and the use of English in speaking and writing
- Computer operations and applications, including word processing and spreadsheets
- Federal and state statues concerning the work of the department
- Mathematical skills, including addition, subtraction, division and multiplication
- General functions and operations of municipal government

Skills and Abilities

- Explain complex concepts in layman's terms
- Manage City operations within the constraints of a budget
- Coordinate and organize various constituencies working toward common goals
- Work effectively with organizations and government agencies
- Manage large projects with many deadlines and task streams
- Deal courteously with the public
- Organizational skills
- Use various pieces of office equipment, including typewriters, photocopiers and facsimile machine
- Accurate typing and data entry using a personal computer
- Use a multi-line telephone system to answer and transfer calls
- Prepare and present effectively, oral and written informative material relating to the activities of the department
- Maintain confidentiality
- Proofread reports accurately
- Use various types of office software, including word processing and spreadsheets

- Use common sense
- Pay attention to detail
- Use a multi-line telephone system to answer and transfer calls
- Use a 10-key adding machine or calculator
- Complete detailed work accurately
- Work effectively with a wide range of people
- Provide effective leadership for and maintain harmonious relationships
- Meet specified deadlines
- Prioritize daily work flow
- Work as a team member with other employees
- Communicate effectively with others, both oral and written
- Work autonomously when necessary
- Handle multiple tasks simultaneously with frequent interruptions
- Deal with others in a professional manner
- Maintain professional composure in heated situations
- Develop, implement and follow departmental and City policies and procedures

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #8

ACTION REQUESTED: QUESTIONS

THIS IS THE TIME THAT THE DEPARTMENT HEADS WILL ADDRESS ANY QUESTIONS THAT THE BOARD HAS REGARDING THE DEPARTMENT REPORTS.

CITY OF WILLARD
BOARD OF ALDERMEN

PARKS DEPARTMENT

ACTION REQUIRED: NONE-INFORMATIONAL ONLY

Due to a death in the family, Kevin and the parks report were not available.

CITY OF WILLARD
BOARD OF ALDERMEN

PLANNING AND DEVELOPMENT DEPARTMENT

We are still awaiting a new preliminary plat for the Freedom Bank Project.
We have issued a C/O for Momma Loccas Taco Shack.
We are working with Mr. and Mrs. Scott who will be taking over the Coffee Guru location and will be opening an ice cream parlor.
We have issued a sign permit and a re-roofing permit for the old hotel. The new owners will have a photography studio and a couple of office spaces to occupy and an apartment upstairs, after renovation is complete.
We issued a wind tunnel permit to Stacia Buffington.
I have negotiated two months rent on the block building located at the Greenway Trailhead if the City wishes to proceed with the lease agreement.
I attended the OTO Technical Committee Meeting in support of the reclassification of Fm. Rd. 103 from a local street to a collector street as shown on the FHA street classification map.
I also attend an OTO Transit Development meeting, discussing regional transit possibilities. Karen will have additional information on this item.
I attended MRWA Spring Conference in Branson and accepted an award on behalf of the City for Source Water Protection System of the year.
I have received a request for sewer to be extended into the Swan Edition and will keep you advised as to the status of the project.
I am coordinating the construction of the Veteran Memorial Project located in the Jackson St. Park.
I met with Matt Baker who is a representative from Billy Longs office to discuss funding opportunities for road improvements and economic development in Willard.
We have completed the plugging of another well located where the Carpenter House Church will locate and we have also issued a demolition permit for the old house at the same location.

Director of Development
Randy Brown

CITY OF WILLARD
BOARD OF ALDERMEN

POLICE DEPARTMENT

ACTION REQUIRED: NONE. INFORMATIONAL ONLY

- New hire, Jason Hobbs, has been recommended for retention after successful completion of Field Training Program (FTP).
- Shane Turner has embarked on his training journey and is doing well to date.
- Our last D.A.R.E. graduation this year is scheduled for May 17, 2011 at 6:30 PM at the Willard Intermediate School Gym.

MONTHLY STATISTICAL REPORT
March 2011

	Officer Statistics			**Reserves**		Hours
1601	Tom McClain, Chief	05	**1640**	Doug Thomas, Reserve	0	0
1602	David Richardson, Major	40	**1641**	Brian Gordon,Reserve	0	4.25
1603	Shannon Shipley, Sgt./Det.	*36	**1642**	JD Landon, Reserve	1	12.00
1604	Robert Bell, Cpl	*60	**1643**	,Reserve		
1605	Mike Payne, Senior Officer	35	**1644**	Bill Lingenfelser, Reserve	0	4.00
1606	Gary Dove, Officer	31	**1645**	Michele Lappin, Reserve	5	7.00
1607	Travis Sanders, Officer	120		**TOTAL HRS**		**27.25**
1608	Shannon Marler, Officer	29				
1609	Shane Turner, Officer start date 03/18/2011	*27				
1610	Jason Hobbs, Officer	*53				
1630	Glenn Cozzens, SRO	04				
1631	Wyatt Sharp, SRO	06				
	TOTAL INCIDENTS	**446**				

INCIDENT STATISTICS		
Felony		10
Misdemeanor		20
Infraction		170
Other (Services)		187
HBO (Handled By Officers)		262

***FTO**

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST
WPD-01	115812	649	20	32	0
WPD-02	98084	171	20	9	0
WPD-03	71356	2440	42	58	$266.70
WPD-04	62522	3228	50	65	0
WPD-05	103237	1904	32	60	$593.40
WPD-06	102049	400	20	20	0
WPD-08M	4093	0	0	0	0

CITY OF WILLARD
BOARD OF ALDERMEN

PUBLIC WORKS DEPARTMENT

ACTION REQUIRED: NONE- INFORMATIONAL ONLY

Water and Sewer

- Took Water Samples to DNR
- Took Sewer Samples to Lakeland Laboratories in Nixa
- Read Water Wells Daily
- Read Lift Stations Daily
- Took Lagoon Samples Daily
- Performed Water Line Locates as Needed
- In's & Out's/Work Orders Daily
- Took Water Residuals Daily
- Checked Sewer Main on Southview Street From AB HWY to Crighton St. to Make Sure Free of Debris.
- Repaired Water Leak @ 8696 HWY EE
- Running Lagoon Irrigation When Weather Permits
- Rerouting Meter Routes in Meadows
- Located Water Main Feed @ New Bank Location
- Went to Mueller Fire Hydrant Class to Learn to Rebuild Them
- Located Meter Setter Location on Undeveloped Lot @ End of Sunset Drive
- Rotated Regional & "D" Lift Stations After Storm March 14th
- Repaired Water Leak @ 208 Cherry Lane Under Driveway and Replaced Old Main Line with New Line and also Put 8" Pipe Under Driveway For Future
- Water Shut-Off's on 28th of Month
- Poured Soap in All Lift Station to Cut Down on Grease Buildup
- Camera Sewer Main @ 7040 Lone Oak

Water and Sewer Continued…

- Clean Probes & Floats @ All Lift Stations
- Pick up Trash @ Lift Stations
- Clean Filters on Pumps @ Regional Lift Station
- Repaired & Replaced Sprinkler Head on Lagoon Irrigation Uprights
- Cleaned Pipe Between Lagoon Ponds With Sewer Jetter
- Cleaned Overflow Pipe Between Lagoon Ponds
- Put New Meter in @ 206 Eagle
- Painting Inside of Water Well Buildings
- Took DMR's to DNR
- Read Meters

Street Department, Maintenance and Misc.

- Check Oil & Safety Lights on Vehicles Daily
- Changed Oil on Sewer Jetter
- Replaced 2 Air Filters & Oil Filter on Sewer Jetter
- Replaced Starter on PW Truck #190
- Installed Fuel Meter on PW Truck #190 to Monitor Diesel Usage in Mowers
- Maintenance on all Mowers for Mowing Season Ahead
- Pulled Engine Out of Nissan Pickup
- Changed Oil & Rotated Tires PW Trucks #105 & #102
- Washed PW Trucks #204, #150, Skidsteer, and Backhoe
- Replaced Ball Joints on WPD-05 Police Car
- Picked up Cylinder Head @ Machine Shop for Nissan Pickup
- Replaced Battery in WPD-02 Police Car
- Replaced Battery on Irrigation Pump Motor @ Lagoons
- Changed Oil & Rotated Tires on WPD-03, WPD-04, WPD-05 Police Cars
- Changed Oil on PW Truck #150
- Fill Potholes on Charolette Ave. @ Edge of Willey Street
- Cleaned Out Ditch Beside Regional Lift Station
- Cut ERT Holes in Meter Lids
- Hauled Gravel for Randy's Wellhead Protection Plan

Street Department, Maintenance and Misc. Continued….

- Picked up Powder for Cleaning Grease Traps
- Replaced Street Sign @ Tatum Circle & Arrowhead
- Pick up/Clean Recycle Center Weekly
- Hauled Off Asphalt From Recycling Center
- Cleaned Out Culverts Along Jackson Street
- Repaired Stop Sign @ Ross Road & East Melville
- Cut Limbs Above Road @ Willey & Grand Prairie
- Picked up Mattress on Ross Road
- Chased & Attempted to Catch Dog at Large in Augusta Heights Subdivision
- Put Street Sign Back up @ Holly Ridge & Meadowlark
- Picked up Trash Along Hunt Road Across from McDonalds
- Took 1 Dog to Pound 3-22-11
- Took 2 Dogs to Pound 3-23-11
- Cut Tree Off Right-Of-Way @ 404 Covington
- Picked up Mulch for Parks Dept
- Hauled 2 Loads of Rock for Veterans Memorial

CITY OF WILLARD
BOARD OF ALDERMEN

Emergency
Management

All storm sirens are functioning

I was in Springfield, Illinois the week of 3/28 thru 4/1 for All Hazards Incident Safety Officer Training.

I am currently working on revising and updating the Cities safety policy and procedures. I have completed the policies and will be handing them out to all department heads and safety committee members for their review. The procedures should be coming out for the same review within the next week. After both have been reviewed I will bring them to the Mayor and BOA for review and approval.

The barcode stickers for all city property valued at $500.00 or more have been given to the department heads. They are to place the barcodes on the property and submit to me a list with the description of the item, manufacturer and serial number. This will help keep a running inventory of city property and help with the Risk Management Audit the city gets annually.

2011, first quarter EMPG grant paperwork is due and will be submitted to SEMA for reimbursement by April 15th.

CITY OF WILLARD
BOARD OF ALDERMEN

CITY CLERK

ACTION REQUESTED: INFORMATIONAL ONLY

- Am working on correcting addresses that have been addressed wrong. This is quite a process that involves working with Scott Wallace (our mapping person), 911, and the post office.

- I have been working with Mutua (our computer person) on developing new business license software. His class is creating software as their class grade. I presented the class with all of the information that I need and would like on the applications and the licenses.

- I am in the process of updating all of the code books. The books had not all been updated for years and now they all will be complete. I am also numbering and having people sign for them as the binders are expensive.

- I am starting to clean out my old files per the retention schedule.
- I have received calls regarding opening a bakery.
- I have received 2 applications for fireworks stand permits.
- I attended the Spring Clerks Institute at the beginning of March for 3 days.

- I am working with Randy on getting the new building permit software working efficiently.

- I am working with Randy to get the information together for the fire station annexation meetings.

- Issued business licenses for Momma Loca's Taco Shack, Zott's Creamery (frozen yogurt shop), No Name Saloon and Tiger Country Café.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #9

ACTION REQUESTED: APPROVAL OF 1^{ST} READING

THIS IS THE LEASE AGREEMENT BETWEEN COMMERCE BANK AND THE JACKSON STREET PARK.

IT IS AN ORDINANCE THAT IS REQUIRED PER THE CERTIFICATE OF PARTICIPATION BETWEEN COMMERCE BANK AND THE CITY OF WILLARD.

THIS IS AN ANNUAL REQUIREMENT.

STAFF IS REQUESTING APPROVAL OF 1^{ST} READ.

BILL NO.______________ ORDINANCE NO.___________

AN ORDINANCE

AN ORDINANCE TO RENEW THE LEASE AGREEMENT BETWEEN COMMERCE BANK, AS TRUSTEE, AND THE CITY OF WILLARD, MISSOURI, ORIGINALLY DATED SEPTEMBER 1, 1992 AND RENEWED THEREAFTER, ANNUALLY, EFFECTIVE THROUGH APRIL 1, 2012, AND AS NOW RENEWED THEREAFTER FROM YEAR TO YEAR, FOR ONE YEAR TERMS.

WHEREAS, the Board of Aldermen, after review of the lease agreement between Commerce Bank and the city, dated as of September 1,1992 provided for the renewal of said lease agreement for an additional one (1) year period, pursuant to the terms as specified in Section 3.3 of said agreement; and

WHEREAS, the city is to irrevocably budget, appropriate and set aside City funds in as amount sufficient to pay the anticipated Rental Payments and Additional Rentals to become due during the forthcoming Renewal Term as specified in the notice delivered by the Trustee pursuant to Section 5.1 of the said lease agreement.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen hereby ratifies and approves the renewal of the Lease Agreement between Commerce Bank and the City of Willard dated the 1st day of September 1992.

Section 2: The Board acknowledges that the renewal period will be for a one (1) year period as provided in Section 3.3 of the lease agreement.

Section 3: The Board of Aldermen ratifies and approves the budgeting and setting aside of appropriate funds to sufficiently pay the anticipated Rental Payments and Additional Rentals, which shall become due during the Renewal Term.

Section 4: This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and its approval by the Mayor, Board of Aldermen, and attested by the city clerk.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, ON THIS _____OF April, 2011.

BILL NO.______________ ORDINANCE NO.____________

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
______________________________ DAVID HEMPHILL	________	________
______________________________ TIM MAGEE	________	________
______________________________ DAVID ROGGENSEES	________	________
______________________________ ED SIMMONS	________	________
______________________________ CYNDI TRAPP	________	________
______________________________ BRYAN VINCENT	________	________

APPROVED BY:

____
TOM KELTNER, MAYOR

ATTEST:

____
DALE DUVALL, CITY CLERK

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #10

ACTION REQUESTED: APPROVAL OF 1ST READING

THIS IS THE LEASE AGREEMENT BETWEEN COMMERCE BANK AND THE WILLARD RECREATION CENTER.

IT IS AN ORDINANCE THAT IS REQUIRED PER THE CERTIFICATE OF PARTICIPATION BETWEEN COMMERCE BANK AND THE CITY OF WILLARD.

THIS IS AN ANNUAL REQUIREMENT.

STAFF IS REQUESTING APPROVAL OF 1ST READ.

BILL NO.______________ ORDINANCE NO.____________

AN ORDINANCE

AN ORDINANCE TO RENEW THE LEASE AGREEMENT BETWEEN COMMERCE BANK, AS TRUSTEE, AND THE CITY OF WILLARD, MISSOURI, ORIGINALLY DATED APRIL 1, 2001 AND RENEWED THEREAFTER, ANNUALLY, EFFECTIVE THROUGH APRIL 1, 2012, AND AS NOW RENEWED THEREAFTER FROM YEAR TO YEAR, FOR ONE YEAR TERMS.

WHEREAS, the Board of Aldermen, after review of the lease agreement between Commerce Bank and the city, dated as of April 1, 2001, provided for the renewal of said lease agreement for an additional one (1) year period, pursuant to the terms as specified in Section 3.3 of said agreement; and

WHEREAS, the city is to irrevocably budget, appropriate and set aside City funds in as amount sufficient to pay the anticipated Rental Payments and Additional Rentals to become due during the forthcoming Renewal Term as specified in the notice delivered by the Trustee pursuant to Section 5.1 of the said lease agreement.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The Board of Aldermen hereby ratifies and approves the renewal of the Lease Agreement between Commerce Bank and the City of Willard dated the 1st day of April 2001.

Section 2: The Board acknowledges that the renewal period will be for a one (1) year period as provided in Section 3.3 of the lease agreement.

Section 3: The Board of Aldermen ratifies and approves the budgeting and setting aside of appropriate funds to sufficiently pay the anticipated Rental Payments and Additional Rentals, which shall become due during the Renewal Term.

Section 4: This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and its approval by the Mayor, Board of Aldermen, and attested by the city clerk.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, ON THIS _____OF April, 2011.

BILL NO.______________ ORDINANCE NO.____________

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
______________________ DAVID HEMPHILL	________	________
______________________ TIM MAGEE	________	________
______________________ DAVID ROGGENSEES	________	________
______________________ ED SIMMONS	________	________
______________________ CYNDI TRAPP	________	________
______________________ BRYAN VINCENT	________	________

APPROVED BY:

____
TOM KELTNER, MAYOR

ATTEST:

____
DALE DUVALL, CITY CLERK

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #11

ACTION REQUESTED: APPROVAL OF 1ST AND 2ND READING

THIS IS THE ORDINANCE APPOINTING KEN REYNOLDS AS THE CITY ATTORNEY FOR A 2 YEAR TERM. THIS IS PER THE MAYOR'S RECOMMENDATION AND APPOINTMENT.

STAFF IS REQUESTING APPROVAL OF THE RECOMMENDATION AND OF 1ST AND 2ND READ.

BILL NO. 11-04 ORDINANCE NO. 110411

AN ORDINANCE

AN ORDINANCE APPOINTING THE CITY ATTORNEY FOR THE CITY OF WILLARD, GREENE COUNTY, MISSOURI FOR THE TERM COMMENCING APRIL 11, 2011 THROUGH APRIL 8, 2013.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: Upon the recommendation and appointment by the Mayor of Ken Reynolds, with the firm of Reynolds, Gold and Grosser P.C. as Willard's city attorney, the Board of Aldermen hereby consents to said appointment.

Section 2: This appointment shall be for effective from April 11, 2011 through April 8, 2013.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE 11th DAY OF April, 2011.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
DAVID HEMPHILL		
TIM MAGEE		
DAVID ROGGENSEES		

BILL NO.____________ ORDINANCE NO.____________

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
ED SIMMONS	________	________
CYNDI TRAPP	________	________
BRYAN VINCENT	________	________

APPROVED BY:

____
TOM KELTNER, MAYOR

ATTEST:

____
DALE DUVALL, CITY CLERK

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #12

ACTION REQUESTED: APPROVAL OF 1^{ST} AND 2^{ND} READING

THIS IS THE ORDINANCE APPOINTING KRISTOFFER BAREFIELD AS THE CITY MUNICIPAL JUDGE FOR A 2 YEAR TERM. THIS IS PER THE MAYOR'S RECOMMENDATION AND APPOINTMENT.

STAFF IS REQUESTING APPROVAL OF THE RECOMMENDATION AND OF 1^{ST} AND 2^{ND} READ.

BILL NO.11-05 ORDINANCE NO. 110411A

AN ORDINANCE

AN ORDINANCE APPOINTING THE MUNICIPAL COURT JUDGE FOR THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, FOR THE TERM COMMENCING ON APRIL 11, 2011 THROUGH APRIL 8, 2013, AND ESTABLISHING THE JUDGES HOURLY RATE.

BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI AS FOLLOWS:

Section 1: Following the recommendation and appointment by the Mayor of Kristoffer Barefield as Willard's Municipal Court Judge, the Board of Aldermen agreed to and affirmed said appointment.

Section 2: This appointment shall be effective for a two (2) year term commencing April 11, 2011.

Section 3: The Board of Aldermen also hereby approves Judge Kristoffer Barefield the hourly rate of one hundred dollars, ($125.00).

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, ON THIS 11th DAY OF April, 2011.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
DAVID HEMPHILL		
TIM MAGEE		
DAVID ROGGENSEES		
ED SIMMONS		

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #13

ACTION REQUESTED: APPROVAL OF APPOINTMENT

THIS IS TO APPOINT RYAN NICHOLS TO THE PLANNING AND ZONING COMMISSION PER THE MAYOR'S RECOMMENDATION.

STAFF IS REQUESTING APPROVAL OF THE APPOINTMENT.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #14

ACTION REQUESTED: APPROVAL OF NEWSLETTER DISTRIBUTION OPTION.

STAFF WILL DISCUSS IDEAS FOR DISTRIBUTING THE NEWSLETTERS IN ORDER TO SAVE THE CITY MONEY.

STAFF IS ASKING FOR APPROVAL TO PROCEED WITH ONE OF THE OPTIONS TO BE PRESENTED.