CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax

MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

February 14, 2011

7:00 PM - Willard City Hall

224 W. Jackson Street

Mayor
Jamie Schoolcraft

Board Members
Richard Simpson
David Hemphill
Doug Johnson
Pat Lloyd
Board President: Tim Magee
Bryan Vincent

www.cityofwillard.org

CITY OF WILLARD
BOARD OF ALDERMEN
February 14, 2011
7:00 P.M.

Notice posted on February 10, 2011.

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., February 14, 2011, at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

1. Roll Call
2. Agenda Amendments/Approval of Agenda
3. Approval of Meeting Minutes;
   a. January 13, 2011 Special Meeting
4. Citizen Input *(5 minute limit per person)*
5. Chief Financial Officer Report, Karen Robson
   a. December Financial Statements
   b. Outstanding Bills
   c. January Adjustment Report
   d. Land O' Frost Agreement
   e. Building Lease
   f. Flex Time Request
   g. Park Department Computer
   h. Informational
   i. Backhoe Trade
   j. Disaster Declaration
6. Police Department Report, Chief Tom McClain
7. Emergency Management Report, Stacy Winters
8. Public Works Report, Justin Reaves

9. Planning and Development Report, Randy Brown

10. Parks and Recreation Report, Kevin McDonald

11. Old Business

12. ADJOURN MEETING

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall or Kendra Adams
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

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Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN SPECIAL MEETING
January 13, 2011
6:00 P.M.

Board present: Mayor Jamie Schoolcraft, Aldermen Richard Simpson, Aldermen David Hemphill, Aldermen Pat Lloyd, Aldermen Doug Johnson, Aldermen Tim Magee and Aldermen Bryan Vincent.

Also present: City Clerk, Dale Duvall; CFO, Karen Robson; Director of Development, Randy Brown; Emergency Management Director, Stacy Winters; Public Works Director, Justin Reaves; Chief of Police, Tom McClain; Willard Police Reserve Bill Lingenfielser.; and City Attorney, Paul Link.

Guest present- Tom Keltner, Ed Simmons, Doug Jones, Linda Murray, Mark Elms, Levenia Matther and Stephen Mumert.

Laura Scott of the *Willard Cross Country Times* was also present.

Meeting called to order at 6:00 by Mayor Jamie Schoolcraft.

Roll Call

City Clerk, Dale Duvall called the roll. Aldermen Simpson-present, Aldermen Hemphill-present, Aldermen Lloyd----, Mayor Schoolcraft-present, Aldermen Johnson---, Aldermen Magee-present and Aldermen Vincent-present.

Agenda Amendments/Approval of Agenda

Motion made by Aldermen Simpson and seconded by Aldermen Vincent to approve the agenda. Aldermen Simpson-I, Aldermen Hemphill-I, Aldermen Lloyd----, Aldermen Johnson---, Aldermen Magee-I, Aldermen Vincent-I. All votes aye. Motion carried.

Approve the Minutes of the Special Meeting on December 28, 2010

Motion made by Aldermen Vincent and seconded by Aldermen Magee to approve the minutes of the meeting on December 28, 2010. Aldermen Simpson-I, Aldermen Hemphill-I, Aldermen Lloyd----, Aldermen Johnson---, Aldermen Magee-I, Aldermen Vincent-I. All votes aye. Motion carried.

Citizen Input

Lucille Murray informed the Board that on February 5, 2011 there would be a free pruning workshop held at the Community Center. It will be taught by an employee of the Conservation Center.

Doug Jones spoke to the Board about the condition of Farm Road 103. He asked the Board if the City had thought of turning the road back to Greene County to maintain.
Mr. Jones also asked the Board about the status of the Meadows connecting to the City of Springfield.

Aldermen Lloyd arrived at 6:12 p.m.

Financial Report-CFO Karen Robson

Outstanding Bills- **Motion** made by Aldermen Simpson and seconded by Aldermen Vincent to pay the outstanding bills. Aldermen Simpson-I, Aldermen Hemphill-I, Aldermen Lloyd-I, Aldermen Johnson----, Aldermen Magee-I, Aldermen Vincent-I. All votes aye. Motion carried.

December Adjustment Report- **Motion** made by Aldermen Simpson and seconded by Aldermen Vincent. Aldermen Simpson-I, Aldermen Hemphill-I, Aldermen Lloyd-I, Aldermen Johnson----, Aldermen Magee-I, Aldermen Vincent-I. All votes aye. Motion carried.

Street Lighting- Karen Robson explained the correction that was made to the Empire Electric street light change request. **Motion** made by Aldermen Simpson and seconded by Aldermen Magee. Aldermen Simpson-I, Aldermen Hemphill-I, Aldermen Lloyd-I, Aldermen Johnson----, Aldermen Magee-I, Aldermen Vincent-I. All votes aye. Motion carried.

Audit Report- Karen Robson stated that due to time constraints, she did not have an update on the progress made regarding the audit recommendations. She informed the Board that she would have an update at the next Board meeting.

Utility Billing Update-Karen Robson informed the Board that all was going fine with the utility billing.

Planning and Development- Randy Brown

a. Preliminary Plat for Freedom Bank

1. Citizen Input-None
2. Discussion/Vote- None

Motion made by Aldermen Simpson and seconded by Aldermen Magee. Aldermen Simpson-I, Aldermen Hemphill-I, Aldermen Lloyd-I, Aldermen Johnson----, Aldermen Magee-I, Aldermen Vincent-I. All votes aye. Motion carried.

b. Annexation request from Willard Fire Protection District

1. Citizen Input-None
2. Discussion/Vote

Randy Brown explained to the Board that the City is looking into annexing the right of way off of AB and EE. Randy explained the different options to achieve the annexation. Randy told the Board that the Fire Department had requested that their properties located at Spruce and Pine be annexed, the City doing this annexation is the first step in accomplishing that.

Motion made by Aldermen Simpson and seconded by Aldermen Hemphill to proceed with the annexation (option # 3). Aldermen Simpson-I, Aldermen Hemphill-I, Aldermen Lloyd-I, Aldermen Johnson---, Aldermen Magee-I, Aldermen Vincent-Nay. Four votes aye. One vote nay. Motion carried.

Employee Manual Discussion

The Board discussed and agreed to look over the two latest employee manuals and discuss them at a study session at the regular meeting on February 28, 2011.

Department Heads Job Description Discussion

a. Stacy Winters
b. Tom McClain
c. Karen Robson
d. Justin Reaves
e. Linda Murray
f. Dale Duvall

g. Randy Brown

The department heads each spoke to the Board in regards to their job title and description of the job duties. The Board asked the department heads if there were extra responsibilities not listed on the job description that they handled. All department heads spoke except Kevin McDonald, who was not able to attend the meeting.

Old Business -Dale Duvall asked the Board if they wanted to go back to paper copies of the meeting packets instead of emailing the meeting packets. The Board agreed that paper packets would be best and agreed to come in to City Hall and get their packet.

Aldermen Hemphill asked Justin about the backhoe trade-in. Justin stated that the information would be brought to the next meeting.

Adjourn Meeting-Motion made by Aldermen Lloyd and seconded by Aldermen Hemphill to adjourn the meeting. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson---; Aldermen Magee-Aye; and Aldermen Vincent-Aye. All votes aye. Motion carried.

Dale Duvall, City Clerk

Jamie Schoolcraft, Mayor

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5a
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

Following are the December, 2010, financial statements.

Please approve.

CITY OF WILLARD
BALANCE SHEET
GENERAL FUND
December 31, 2010

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 29,986.15	
CASH IN BANK- MID-MISSOURI BANK	19,438.25	
CASH IN BANK - CD'S	73,473.24	
CASH IN BANK - COURT	-20.49	
CASH IN BANK - JIS	2,239.97	
CASH IN REPURCHASE AGREEMENT	11,619.28	
TAXES RECEIVABLE	140,632.11	
PETTY CASH	367.00	
DUE FROM WATER/SEWER FUND	38,293.48	
DUE FROM RECREATION FUND	367,337.75	
TOTAL ASSETS		$ 683,366.74

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	$ .00	
COURT TRAINING ESCROW	1,001.88	
ESCROW ACCOUNT	8,981.22	
SURETY BOND ESCROW	-1,000.00	
DUE TO WATER/SEWER FUND	302,474.39	
DUE TO RECREATION FUND	1,801.23	
TOTAL LIABILITIES		$ 313,258.72

EQUITY

FUND BALANCE	$ 368,313.62	
NET INCOME -LOSS	1,794.40	
TOTAL FUND EQUITY		$ 370,108.02
TOTAL LIABILITIES AND EQUITY		$ 683,366.74

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2010

	ANNUAL	<--CURRENT	--> <--	YEAR TO DATE	--> <--	BUDGET TO DATE	-->
	BUDGET	BALANCE	BUDGET	BALANCE	BUDGET	OVER/UNDER	UNEXPENDED
REVENUES							
ASSET SALES	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
BUILDING PERMITS	10750.00	3522.00	895.87	14075.77	10750.00	3325.77	3325.77
CABLE TV FRANCHISE FEES	15000.00	0.00	1250.00	14781.18	15000.00	-218.82	-218.82
COUNTY ROAD AND BRIDGE TA	27000.00	0.00	2250.00	26725.13	27000.00	-274.87	-274.87
ELECTRIC FRANCHISE FEES	202100.00	12437.87	16841.63	202036.92	202100.00	-63.08	-63.08
FINANCIAL INSTITUTION TAX	0.00	0.00	0.00	0.10	0.00	0.10	0.10
GAS FRANCHISE FEES	42100.00	2561.84	3508.37	42099.68	42100.00	-.32	-.32
GRANT REVENUES	96000.00	2310.17	8000.00	96903.10	96000.00	903.10	903.10
INTEREST INCOME	2000.00	1.48	166.63	1597.40	2000.00	-402.60	-402.60
LAW ENFORCEMENT SALES TAX	35800.00	0.00	2983.37	19790.00	35800.00	-16010.00	-16010.00
MERCHANTS LICENSES	2800.00	2687.50	233.37	4920.00	2800.00	2120.00	2120.00
MISCELLANEOUS	10750.00	29.50	895.87	10651.48	10750.00	-98.52	-98.52
MOBILE PHONE LEASE FEES	50000.00	3086.00	4166.63	49320.02	50000.00	-679.98	-679.98
MOTOR VEHICLE TAXES	123000.00	10315.53	10250.00	122162.61	123000.00	-837.39	-837.39
PLANNING AND ZONING	23500.00	305.00	1958.37	23422.54	23500.00	-77.46	-77.46
REAL ESTATE TAXES	185000.00	39712.29	15416.63	185277.22	185000.00	277.22	277.22
SALES & USE TAX REVENUES	380000.00	47798.13	31666.63	375854.91	380000.00	-4145.09	-4145.09
SALES TAX - CAP IMP	0.00	-22548.28	0.00	0.00	0.00	0.00	0.00
STATE LET ACCOUNT	625.00	0.00	52.12	606.71	625.00	-18.29	-18.29
TRAFFIC COURT FINES	106000.00	7515.93	8833.37	105295.91	106000.00	-704.09	-704.09
TRANSFERS IN -OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	$ 1312425.00	$ 109734.96	$ 109368.86	$ 1295520.68	$ 1312425.00	$ -16904.32	$ -16904.32

EXPENDITURES

COMMUNITY BUILDING:

ADVERTISING	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
UTILITIES-OTHER (CB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMM.BLDG. EXPENS	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2010

	ANNUAL	<--CURRENT	-->	<-- YEAR TO DATE	-->	<-- BUDGET TO DATE	-->
	BUDGET	BALANCE	BUDGET	BALANCE	BUDGET	OVER/UNDER	UNEXPENDED
GENERAL CITY GOVERNMENT:							
ADVERTISING	$ 1300.00	$ 205.92	$ 108.37	$ 1279.92	$ 1300.00	$ 20.08	$ 20.08
AUDIT FEE	3300.00	1770.00	275.00	3177.03	3300.00	122.97	122.97
BUILDING MAINTENANCE (GCG	50.00	0.00	4.13	48.95	50.00	1.05	1.05
CAPITAL ASSET EXPENDITURE	4350.00	174.83	362.50	4332.07	4350.00	17.93	17.93
CONTRACT LABOR	10200.00	795.00	850.00	10999.87	10200.00	-799.87	-799.87
DUES AND SUBSCRIPTIONS	2200.00	75.50	183.37	2222.75	2200.00	-22.75	-22.75
ELECTION EXPENSE	2900.00	0.00	241.63	2853.32	2900.00	46.68	46.68
GROUP INSURANCE	22000.00	922.67	1833.37	21344.59	22000.00	655.41	655.41
INSURANCE	12450.00	0.00	1037.50	12447.78	12450.00	2.22	2.22
LEGAL	39000.00	6079.75	3250.00	41144.84	39000.00	-2144.84	-2144.84
PROFESSIONAL (GCG)	13000.00	733.90	1083.37	12471.77	13000.00	528.23	528.23
MISCELLANEOUS EXPENSE	500.00	0.00	41.63	379.32	500.00	120.68	120.68
OFFICE SUPPLIES	11100.00	1565.37	925.00	11598.39	11100.00	-498.39	-498.39
PAYROLL TAXES	5400.00	158.03	450.00	5504.20	5400.00	-104.20	-104.20
REPAIRS AND MAINTENANCE	1800.00	0.00	150.00	1800.73	1800.00	-.73	-.73
RETIREMENT PLAN	9450.00	1042.19	787.50	9345.53	9450.00	104.47	104.47
SALARIES	72000.00	2290.00	6000.00	72175.00	72000.00	-175.00	-175.00
SUPPLIES	4600.00	375.37	383.37	4587.34	4600.00	12.66	12.66
TELEPHONE	10500.00	1055.41	875.00	10611.32	10500.00	-111.32	-111.32
TRAVEL AND TRAINING	2500.00	0.00	208.37	2509.86	2500.00	-9.86	-9.86
UTILITIES-ELECTRIC (GCG)	4625.00	215.84	385.38	4570.08	4625.00	54.92	54.92
UTILITIES-GAS (GCG)	1325.00	54.61	110.38	1318.37	1325.00	6.63	6.63
UTILITIES-OTHER (GCG)	550.00	40.53	45.87	554.29	550.00	-4.29	-4.29
VEHICLE EXPENSES-GAS	100.00	58.50	8.37	115.65	100.00	-15.65	-15.65
VEHICLE EXPENSE-OTHER	250.00	0.00	20.87	214.33	250.00	35.67	35.67
TOTAL GENERAL CITY EXPE	$ 235450.00	$ 17613.42	$ 19620.98	$ 237607.30	$ 235450.00	$ -2157.30	$ -2157.30

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
LAW AND PUBLIC SAFETY:							
ADVERTISING	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
BUILDING MAINTENANCE (LAW	1000.00	0.00	83.37	606.10	1000.00	393.90	393.90
CAPITAL ASSET EXPENDITURE	18150.00	174.83	1512.50	18146.89	18150.00	3.11	3.11
CONTRACT LABOR	1400.00	0.00	116.63	1362.99	1400.00	37.01	37.01
CVC FEES PAID	5800.00	442.19	483.37	5808.88	5800.00	-8.88	-8.88
COURT AUTOMATION FEES	5700.00	434.13	475.00	5695.96	5700.00	4.04	4.04
DARE	1000.00	0.00	83.37	996.44	1000.00	3.56	3.56
DUES AND SUBSCRIPTIONS	875.00	100.00	72.88	974.50	875.00	-99.50	-99.50
GROUP INSURANCE	55400.00	4682.57	4616.63	56380.02	55400.00	-980.02	-980.02
INSURANCE	22000.00	0.00	1833.37	21662.34	22000.00	337.66	337.66
INTEREST EXPENSE (LAW)	3450.00	0.00	287.50	18450.00	3450.00	-15000.00	-15000.00
LEASE PAYMENTS (LAW)	29000.00	0.00	2416.63	14000.00	29000.00	15000.00	15000.00
LEGAL AND PROFESSIONAL	30300.00	2492.50	2525.00	30365.25	30300.00	-65.25	-65.25
PROFESSIONAL (LAW)	13300.00	415.68	1108.37	13415.47	13300.00	-115.47	-115.47
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	-60.00	0.00	60.00	60.00
OFFICE EXPENSE (LAW)	3900.00	88.81	325.00	3911.29	3900.00	-11.29	-11.29
PAYROLL TAXES	30000.00	2570.38	2500.00	29804.65	30000.00	195.35	195.35
POST FUND	750.00	62.02	62.50	814.71	750.00	-64.71	-64.71
REPAIRS AND MAINTENANCE	12000.00	0.00	1000.00	11601.26	12000.00	398.74	398.74
RETIREMENT PLAN	19100.00	2204.94	1591.63	17888.44	19100.00	1211.56	1211.56
SALARIES	393000.00	29907.90	32750.00	390041.79	393000.00	2958.21	2958.21
SALARIES-OVERTIME	150.00	0.00	12.50	0.00	150.00	150.00	150.00
SPECIAL EVENT EXPENSE	0.00	0.00	0.00	142.20	0.00	-142.20	-142.20
SUPPLIES	6200.00	-249.82	516.63	5734.51	6200.00	465.49	465.49
TELEPHONE	11400.00	1096.88	950.00	11656.22	11400.00	-256.22	-256.22
TRAVEL AND TRAINING	2600.00	30.00	216.63	2565.53	2600.00	34.47	34.47
UNIFORMS	7150.00	0.00	595.87	7150.00	7150.00	0.00	0.00
UTILITIES-ELECTRIC (LAW)	3900.00	221.49	325.00	3691.51	3900.00	208.49	208.49
UTILITIES-GAS (LAW)	3800.00	0.00	316.63	2484.83	3800.00	1315.17	1315.17
UTILITIES-OTHER (LAW)	1000.00	12.00	83.37	479.31	1000.00	520.69	520.69
VEHICLE EXPENSES-GAS	25100.00	2294.07	2091.63	27318.76	25100.00	-2218.76	-2218.76
VEHICLE EXPENSE-OTHER	11530.00	2254.68	960.87	11581.08	11530.00	-51.08	-51.08
TOTAL LAW AND SAFETY EX	$ 718955.00	$ 49235.25	$ 59912.88	$ 714670.93	$ 718955.00	$ 4284.07	$ 4284.07

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
STREET DEPARTMENT:							
ADVERTISING	$ 0.00	$ 0.00	$ 0.00	$ 144.00	$ 0.00	$ -144.00	$ -144.00
CAPITAL ASSET EXPENDITURE	1500.00	0.00	125.00	1108.70	1500.00	391.30	391.30
CONTRACT LABOR	4200.00	0.00	350.00	4161.00	4200.00	39.00	39.00
GROUP INSURANCE	4000.00	311.42	333.37	4273.96	4000.00	-273.96	-273.96
INSURANCE	4700.00	0.00	391.63	4658.92	4700.00	41.08	41.08
MISCELLANEOUS EXPENSE	0.00	0.00	0.00	10000.00	0.00	-10000.00	-10000.00
PAVING	2200.00	743.62	183.37	1872.61	2200.00	327.39	327.39
PARKWAY PROJECT	0.00	0.00	0.00	21.99	0.00	-21.99	-21.99
PAYROLL TAXES	3500.00	91.80	291.63	3549.60	3500.00	-49.60	-49.60
REPAIRS AND MAINTENANCE	4200.00	0.00	350.00	4157.12	4200.00	42.88	42.88
RETIREMENT PLAN	2350.00	-345.76	195.87	-7421.74	2350.00	9771.74	9771.74
SALARIES	46500.00	1200.00	3875.00	46400.00	46500.00	100.00	100.00
STREET LIGHTS	51000.00	4510.19	4250.00	50956.11	51000.00	43.89	43.89
SUPPLIES	14550.00	805.70	1212.50	13584.21	14550.00	965.79	965.79
TREE MAINTENANCE (ST)	2000.00	1404.00	166.63	1404.00	2000.00	596.00	596.00
UTILITIES-ELECTRIC (ST)	3000.00	220.94	250.00	2978.94	3000.00	21.06	21.06
UTILITIES-GAS (ST)	150.00	0.00	12.50	126.16	150.00	23.84	23.84
UTILITIES-OTHER (ST)	5200.00	115.32	433.37	5202.28	5200.00	-2.28	-2.28
VEHICLE EXPENSES-GAS	5000.00	1137.51	416.63	9583.71	5000.00	-4583.71	-4583.71
VEHICLE EXPENSE-OTHER	3700.00	1542.97	308.37	5230.92	3700.00	-1530.92	-1530.92
TOTAL STREET EXPENSES	$ 157750.00	$ 11737.71	$ 13145.87	$ 161992.49	$ 157750.00	$ -4242.49	$ -4242.49

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 12 month period ended December 31, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
PLANNING & DEVELOPMENT							
CONTRACT LABOR (P&D)	13000.00	1130.00	1083.37	12782.00	13000.00	218.00	218.00
DUES & SUBSCRIPTIONS (P&D	50.00	0.00	4.13	8.33	50.00	41.67	41.67
GROUP INSURANCE (P&D)	4200.00	336.63	350.00	3980.06	4200.00	219.94	219.94
PROFESSIONAL	4000.00	0.00	333.37	3826.20	4000.00	173.80	173.80
MISCELLANEOUS (P&D)	78375.00	0.00	6531.25	78375.00	78375.00	0.00	0.00
OFFICE SUPPLIES (P&D)	400.00	38.99	33.37	437.60	400.00	-37.60	-37.60
PAYROLL TAXES (P&D)	2500.00	363.90	208.37	3577.67	2500.00	-1077.67	-1077.67
REPAIRS/MAINTENANCE (P&D)	1000.00	0.00	83.37	718.16	1000.00	281.84	281.84
RETIREMENT (P&D)	1700.00	460.49	141.63	2910.43	1700.00	-1210.43	-1210.43
SALARIES (P&D)	28000.00	3597.50	2333.37	46766.90	28000.00	-18766.90	-18766.90
STORMWATER/PLANNING	1000.00	30.25	83.37	815.47	1000.00	184.53	184.53
TELEPHONE (P&D)	1050.00	0.00	87.50	988.96	1050.00	61.04	61.04
TRAVEL & TRAINING (P&D)	250.00	179.04	20.87	424.04	250.00	-174.04	-174.04
VEHICLE EXPENSE-GAS	100.00	40.00	8.37	60.00	100.00	40.00	40.00
VEHICLE EXPENSE-OTHER	260.00	0.00	21.63	259.14	260.00	0.86	0.86
TOTAL P & D EXPENSES	$ 135885.00	$ 6176.80	$ 11323.97	$ 155929.96	$ 135885.00	$ -20044.96	$ -20044.96
EMERGENCY MANAGEMENT							
DUES & SUBSCRIPTIONS (EM)	0.00	25.00	0.00	25.00	0.00	-25.00	-25.00
GROUP INSURANCE (EM)	100.00	158.00	8.37	252.47	100.00	-152.47	-152.47
LEGAL (EM)	665.00	0.00	55.38	665.00	665.00	0.00	0.00
PROFESSIONAL (EM)	475.00	0.00	39.62	466.43	475.00	8.57	8.57
OFFICE SUPPLIES (EM)	275.00	0.00	22.88	258.83	275.00	16.17	16.17
PAYROLL TAXES (EM)	1900.00	140.29	158.37	1298.66	1900.00	601.34	601.34
REPAIRS/MAINTENANCE (EM)	2000.00	0.00	166.63	1976.17	2000.00	23.83	23.83
SALARIES (EM)	16500.00	1380.48	1375.00	16975.95	16500.00	-475.95	-475.95
SUPPLIES (EM)	1100.00	0.00	91.63	1020.97	1100.00	79.03	79.03
TELEPHONE (EM)	1000.00	26.72	83.37	38.79	1000.00	961.21	961.21
TRAVEL & TRAINING (EM)	550.00	0.00	45.87	547.33	550.00	2.67	2.67
VEHICLE EXPENSE-OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MGMT EX	$ 24565.00	$ 1730.49	$ 2047.12	$ 23525.60	$ 24565.00	$ 1039.40	$ 1039.40
TOTAL EXPENDITURES	$ 1272605.00	$ 86493.67	$ 106050.82	$ 1293726.28	$ 1272605.00	$ -21121.28	$ -21121.28
NET INCOME -LOSS	$ 39820.00	$ 23241.29	$ 3318.04	$ 1794.40	$ 39820.00	$ -38025.60	$ -38025.60

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
December 31, 2010

ASSETS

CURRENT ASSETS		
CASH IN BANK - CHECKING	$ 97,497.85	
SEWER LIFT STATION - FIXED COSTS	78,000.00	
SEWER LIFT STATION - INCREMENTAL COSTS	35,770.00	
SEWER LIFT STATION - VARIABLE COSTS	49,150.00	
CASH - RURAL WATER GRANT	42,484.73	
WATER/SEWER FUND TDOA	90,356.01	
CASH - REVENUE BOND ESCROW	50,219.53	
CASH - WATER PRINCIPAL AND INTEREST	454,318.85	
CASH IN REPURCHASE AGREEMENT	34,915.92	
CASH-WW/SS PRINCIPAL & INTEREST	175,651.51	
DUE FROM GENERAL FUND	296,274.39	
2005 RESERVE FUND	49,500.00	
2005 CONSTRUCTION FUND	905.36	
DUE FROM RECREATION FUND	16,552.14	
2008 RESERVE FUND	231,192.21	
2008 CONSTRUCTION FUND	196,607.71	
RETURNED CHECKS	325.95	
RECEIVABLE - FIRE DEPT	100,000.00	
DEFERRED CHARGE-COI-2002 REFUNDING BONDS	77,059.53	
TOTAL CURRENT ASSETS		$ 2,076,781.69
FIXED ASSETS		
LAND	$ 205,894.58	
EQUIPMENT	633,074.74	
SEWER SYSTEM	5,123,389.05	
ACCUMULATED DEPRECIATION	-95,777.11	
WATER SYSTEM	4,191,160.84	
ACCUMULATED DEPRECIATION	-2,928,017.06	
NET FIXED ASSETS		$ 7,129,725.04
TOTAL ASSETS		$ 9,206,506.73

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
December 31, 2010

LIABILITIES AND EQUITY

LIABILITIES		
PAYROLL TAXES PAYABLE	$ .00	
SALES TAX PAYABLE	4,154.33	
MISSOURI PRIMACY TAX	213.02	
WATER POLLUTION SERVICE CONNECTION FEE	1,734.14	
CUSTOMER DEPOSITS	145,116.76	
DUE TO GENERAL FUND	37,321.77	
DUE TO RECREATION FUND	3,252.76	
REVENUE BONDS PAYABLE	-60,000.00	
2005 REVENUE BONDS PAYABLE	445,000.00	
2003 REVENUE BONDS PAYABLE	220,000.00	
2008 REVENUE BONDS PAYABLE	2,305,000.00	
DEFERRED LOSS ON REFINANCING	-11,183.94	
TOTAL LIABILITIES		$ 3,090,608.84
EQUITY		
CONT. CAPITAL - FED & STATE	$ .00	
RETAINED EARNINGS	5,501,364.07	
NET INCOME -LOSS	614,533.82	
TOTAL FUND EQUITY		$ 6,115,897.89
TOTAL LIABILITIES AND EQUITY		$ 9,206,506.73

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 12 month period ended December 31, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
WATER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES$	0.00 $	0.00 $	0.00 $	0.00 $	0.00 $	0.00 $	0.00
INTEREST INCOME	3500.00	244.29	291.63	3528.78	3500.00	28.78	28.78
METER INSTALLATIONS	18500.00	0.00	1541.63	18331.00	18500.00	-169.00	-169.00
MISCELLANEOUS INCOME	3100.00	0.00	258.37	3007.74	3100.00	-92.26	-92.26
PENALTY INCOME	40000.00	3031.07	3333.37	38936.58	40000.00	-1063.42	-1063.42
TRASH INCOME	140000.00	12656.07	11666.63	140361.71	140000.00	361.71	361.71
WATER SALES - COMMERCIAL	38500.00	4083.86	3208.37	38777.97	38500.00	277.97	277.97
WATER SALES - RESIDENTIAL	746500.00	59622.06	62208.37	745159.90	746500.00	-1340.10	-1340.10
TOTAL REVENUES $	990100.00 $	79637.35 $	82508.37 $	988103.68 $	990100.00 $	-1996.32 $	-1996.32
EXPENSES							
ADVERTISING $	750.00 $	0.00 $	62.50 $	693.50 $	750.00 $	56.50 $	56.50
AUDIT	10500.00	0.00	875.00	10077.55	10500.00	422.45	422.45
BUILDING MAINTENANCE (WAT	50.00	0.00	4.13	17.95	50.00	32.05	32.05
CONTRACT LABOR	9600.00	0.00	800.00	9592.65	9600.00	7.35	7.35
DEPRECIATION	105000.00	0.00	8750.00	166307.43	105000.00	-61307.43	-61307.43
DUES AND SUBSCRIPTIONS	850.00	651.02	70.87	838.08	850.00	11.92	11.92
FISCAL AGENT FEES	800.00	0.00	66.63	783.86	800.00	16.14	16.14
GROUP INSURANCE	30000.00	1668.86	2500.00	28618.79	30000.00	1381.21	1381.21
INSURANCE	13000.00	0.00	1083.37	12961.86	13000.00	38.14	38.14
INTEREST EXPENSE	62900.00	0.00	5241.63	62817.83	62900.00	82.17	82.17
AMORTIZATION OF 2002 COI	0.00	0.00	0.00	1152.84	0.00	-1152.84	-1152.84
LEGAL AND PROFESSIONAL	4000.00	0.00	333.37	4007.50	4000.00	-7.50	-7.50
PROFESSIONAL (WATER)	13000.00	1420.14	1083.37	11627.40	13000.00	1372.60	1372.60
MISCELLANEOUS EXPENSE	1500.00	1644.94	125.00	-87235.71	1500.00	88735.71	88735.71
OFFICE SUPPLIES	20000.00	1339.04	1666.63	21023.69	20000.00	-1023.69	-1023.69
PAYROLL TAXES	13000.00	2454.34	1083.37	13976.45	13000.00	-976.45	-976.45
PROJECT SUPPLIES (WATER)	0.00	0.00	0.00	-85821.46	0.00	85821.46	85821.46
REPAIRS AND MAINTENANCE	85150.00	7475.00	7095.87	85870.36	85150.00	-720.36	-720.36
RETIREMENT PLAN	12000.00	1121.65	1000.00	11546.60	12000.00	453.40	453.40
SALARIES	185000.00	17074.96	15416.63	182399.53	185000.00	2600.47	2600.47
SALARIES-OVERTIME	1000.00	0.00	83.37	600.65	1000.00	399.35	399.35
SUPPLIES	69500.00	19411.53	5791.63	67942.96	69500.00	1557.04	1557.04
SUPPLIES - PROJECT	0.00	0.00	0.00	-356099.26	0.00	356099.26	356099.26
TRASH EXPENSE	133850.00	16761.43	11154.13	133723.65	133850.00	126.35	126.35
TRAVEL AND TRAINING	2000.00	183.32	166.63	2033.93	2000.00	-33.93	-33.93
UTILITIES-ELECTRIC (WATER	61000.00	4800.11	5083.37	60975.75	61000.00	24.25	24.25
UTILITIES-OTHER (WATER)	3200.00	268.28	266.63	3364.33	3200.00	-164.33	-164.33
VEHICLE EXPENSES-GAS	9000.00	406.04	750.00	9218.59	9000.00	-218.59	-218.59
VEHICLE EXPENSE-OTHER	3000.00	0.00	250.00	2368.15	3000.00	631.85	631.85
TOTAL EXPENSES $	849650.00 $	76680.66 $	70804.13 $	375385.45 $	849650.00 $	474264.55 $	474264.55
NET INCOME -LOSS $	140450.00 $	2956.69 $	11704.24 $	612718.23 $	140450.00 $	472268.23 $	472268.23

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 12 month period ended December 31, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
SEWER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
HOOK-UP FEES RECEIVED (SE	20000.00	0.00	1666.63	20000.00	20000.00	0.00	0.00
INTEREST INCOME	2500.00	94.58	208.37	2098.08	2500.00	-401.92	-401.92
MISCELLANEOUS INCOME	1000.00	0.00	83.37	0.00	1000.00	-1000.00	-1000.00
PENALTY INCOME	30000.00	1730.98	2500.00	28162.68	30000.00	-1837.32	-1837.32
SEWER SALES	840000.00	69959.49	70000.00	828164.56	840000.00	-11835.44	-11835.44
TOTAL REVENUES	$ 893500.00	$ 71785.05	$ 74458.37	$ 878425.32	$ 893500.00	$ -15074.68	$ -15074.68
EXPENSES							
ADVERTISING	$ 350.00	$ 0.00	$ 29.13	$ 321.50	$ 350.00	$ 28.50	$ 28.50
AUDIT	10100.00	0.00	841.63	10077.55	10100.00	22.45	22.45
BUILDING MAINTENANCE (SEW	40.00	0.00	3.37	35.90	40.00	4.10	4.10
CONTRACT LABOR	9550.00	0.00	795.87	9519.45	9550.00	30.55	30.55
DEPRECIATION	135000.00	0.00	11250.00	185880.40	135000.00	-50880.40	-50880.40
DUES AND SUBSCRIPTIONS	850.00	651.02	70.87	838.08	850.00	11.92	11.92
FISCAL AGENT FEES	2300.00	0.00	191.63	2283.85	2300.00	16.15	16.15
GROUP INSURANCE	27100.00	1668.86	2258.37	28753.13	27100.00	-1653.13	-1653.13
INSURANCE	11000.00	0.00	916.63	10840.06	11000.00	159.94	159.94
INTEREST EXPENSE	86000.00	0.00	7166.63	85547.81	86000.00	452.19	452.19
AMORTIZATION OF 2002 COI	0.00	0.00	0.00	8564.40	0.00	-8564.40	-8564.40
LEGAL AND PROFESSIONAL	3800.00	0.00	316.63	3755.50	3800.00	44.50	44.50
PROFESSIONAL (SEWER)	50250.00	1394.49	4187.50	49032.65	50250.00	1217.35	1217.35
MISCELLANEOUS EXPENSE	1500.00	1223.05	125.00	-88957.01	1500.00	90457.01	90457.01
OFFICE SUPPLIES	19000.00	1030.65	1583.37	19772.92	19000.00	-772.92	-772.92
PAYROLL TAXES	13000.00	2454.36	1083.37	13976.46	13000.00	-976.46	-976.46
REPAIRS AND MAINTENANCE	22000.00	626.97	1833.37	22107.53	22000.00	-107.53	-107.53
RETIREMENT PLAN	11550.00	1121.65	962.50	11546.59	11550.00	3.41	3.41
SALARIES	185000.00	17074.97	15416.63	182399.54	185000.00	2600.46	2600.46
SALARIES-OVERTIME	1000.00	0.00	83.37	600.64	1000.00	399.36	399.36
SPRINGFIELD SEWER CHARGES	225000.00	41212.39	18750.00	223364.49	225000.00	1635.51	1635.51
SUPPLIES	25500.00	-507.84	2125.00	24266.61	25500.00	1233.39	1233.39
SUPPLIES - PROJECT	0.00	0.00	0.00	449.25	0.00	-449.25	-449.25
TRAVEL AND TRAINING	1500.00	232.14	125.00	1487.77	1500.00	12.23	12.23
UTILITIES-ELECTRIC (SEWER	46130.00	2625.65	3844.13	46106.32	46130.00	23.68	23.68
UTILITIES-OTHER (SEWER)	12000.00	1131.85	1000.00	12243.06	12000.00	-243.06	-243.06
VEHICLE EXPENSE-GAS	8500.00	406.04	708.37	8499.01	8500.00	0.99	0.99
VEHICLE EXPENSE-OTHER	3300.00	0.00	275.00	3296.27	3300.00	3.73	3.73
TOTAL EXPENSES	$ 911320.00	$ 72346.25	$ 75943.37	$ 876609.73	$ 911320.00	$ 34710.27	$ 34710.27
NET INCOME -LOSS	$ -17820.00	$ -561.20	$ -1485.00	$ 1815.59	$ -17820.00	$ 19635.59	$ 19635.59

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
PARK FUND
December 31, 2010

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 46,594.89	
RESTRICTED CASH	7,614.75	
PARK FUND TDOA	12,823.10	
TAXES RECEIVABLE	43,035.35	
2003 COPS RESERVE	1.00	
PETTY CASH	1,200.00	
2009 B CERTIFICATE FUND	3,252.76	
2008 RESERVE FUND	301,000.00	
2008 COST OF ISSUANCE	3,420.57	
PROJECT PLAYGROUND	1,383.41	
YOUTH SCHOLARSHIPS	1,590.65	
TOTAL ASSETS		$ 415,968.36

LIABILITIES AND EQUITY

PAYROLL TAXES PAYABLE	$ .00	
DUE TO GENERAL FUND	385,162.12	
DUE TO WATER/SEWER FUND	16,552.14	
MID-MISSOURI BANK	150,000.00	
TOTAL LIABILITIES		$ 551,714.26
EQUITY		
FUND BALANCE	$ 1,988,790.22	
NET INCOME -LOSS	-2,124,536.12	
TOTAL FUND EQUITY		$ - 135,745.90
TOTAL LIABILITIES AND EQUITY		$ 415,968.36

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 12 month period ended December 31, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
REVENUES							
ADULT PROGRAMS	$ 13000.00	$ 310.00	$ 1083.37	$ 12628.90	$ 13000.00	$ -371.10	$ -371.10
ADVERTISING INCOME	18000.00	890.00	1500.00	18131.50	18000.00	131.50	131.50
CERTIFICATE OF PARTICIPAT	1999286.00	0.00	166607.13	0.00	1999286.00	-1999286.00	-1999286.00
COMMUNITY BUILDING	0.00	0.00	0.00	-2015.00	0.00	-2015.00	-2015.00
CONCESSION INCOME	40000.00	1282.72	3333.37	38820.01	40000.00	-1179.99	-1179.99
FOURTH OF JULY	1800.00	0.00	150.00	1621.90	1800.00	-178.10	-178.10
INTEREST INCOME	1200.00	1.63	100.00	1180.97	1200.00	-19.03	-19.03
GRANT RECEIPTS	0.00	500.00	0.00	500.00	0.00	500.00	500.00
MISCELLANEOUS INCOME	15000.00	10.00	1250.00	14898.81	15000.00	-101.19	-101.19
PARK FEES	2500.00	0.00	208.37	2153.34	2500.00	-346.66	-346.66
REAL ESTATE TAXES	65000.00	0.00	5416.63	59384.57	65000.00	-5615.43	-5615.43
FACILITY INCOME	30000.00	2110.00	2500.00	31855.00	30000.00	1855.00	1855.00
SALES TAX	400000.00	53351.31	33333.37	428456.66	400000.00	28456.66	28456.66
SALES TAX - CAP IMP	118000.00	42986.05	9833.37	139874.74	118000.00	21874.74	21874.74
SWIM POOL INCOME	105000.00	0.00	8750.00	104778.55	105000.00	-221.45	-221.45
TRANSFERS IN -OUT	300000.00	0.00	25000.00	0.00	300000.00	-300000.00	-300000.00
YOUTH PROGRAMS	113000.00	9148.52	9416.63	120854.61	113000.00	7854.61	7854.61
TOTAL REVENUES	$ 3221786.00	$ 110590.23	$ 268482.24	$ 973124.56	$ 3221786.00	$ -2248661.44	$ -2248661.44

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 12 month period ended December 31, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
EXPENDITURES							
ADVERTISING	$ 2950.00	$ 0.00	$ 245.87	$ 2929.00	$ 2950.00	$ 21.00	$ 21.00
BUILDING MAINTENANCE (PAR	5200.00	60.00	433.37	5243.28	5200.00	-43.28	-43.28
CAPITAL ASSET EXPENDITURE	2001514.00	174.82	166792.87	2001689.04	2001514.00	-175.04	-175.04
CHEMICALS	9100.00	140.01	758.37	9205.85	9100.00	-105.85	-105.85
CONCESSIONS	23250.00	576.36	1937.50	23205.07	23250.00	44.93	44.93
CONTRACT LABOR	18500.00	0.00	1541.63	18497.21	18500.00	2.79	2.79
DUES AND SUBSCRIPTIONS	475.00	35.00	39.62	464.00	475.00	11.00	11.00
EQUIPMENT-SPORTS (PARK)	550.00	0.00	45.87	554.50	550.00	-4.50	-4.50
FIREWORKS	6950.00	0.00	579.13	6941.56	6950.00	8.44	8.44
FISCAL AGENT FEES	4200.00	0.00	350.00	4200.00	4200.00	0.00	0.00
GROUP INSURANCE	30200.00	2275.72	2516.63	32438.58	30200.00	-2238.58	-2238.58
INSURANCE	22000.00	0.00	1833.37	21916.74	22000.00	83.26	83.26
INTEREST EXPENSE	317500.00	718.42	26458.37	318066.58	317500.00	-566.58	-566.58
LANDSCAPING	550.00	0.00	45.87	541.25	550.00	8.75	8.75
LEASE PAYMENTS	168000.00	0.00	14000.00	117811.00	168000.00	50189.00	50189.00
LEGAL	2400.00	0.00	200.00	2401.00	2400.00	-1.00	-1.00
PROFESSIONAL	12100.00	734.99	1008.37	12456.04	12100.00	-356.04	-356.04
MISCELLANEOUS EXPENSE	1100.00	0.00	91.63	1056.14	1100.00	43.86	43.86
OFFICE SUPPLIES	8900.00	440.76	741.63	9341.17	8900.00	-441.17	-441.17
PAYROLL TAXES	25800.00	1642.07	2150.00	25846.80	25800.00	-46.80	-46.80
REPAIRS AND MAINTENANCE	11900.00	1054.68	991.63	11109.76	11900.00	790.24	790.24
RETIREMENT PLAN	8500.00	806.87	708.37	8078.57	8500.00	421.43	421.43
SALARIES	192750.00	16453.96	16062.50	168333.10	192750.00	24416.90	24416.90
SALARIES-SEASONAL	168000.00	7145.93	14000.00	168005.01	168000.00	-5.01	-5.01
SALARIES-OVERTIME	1000.00	0.00	83.37	925.85	1000.00	74.15	74.15
SUPPLIES-GENERAL (PARK)	14400.00	-864.85	1200.00	12897.82	14400.00	1502.18	1502.18
SUPPLIES-SPORTS (PARK)	21100.00	3287.50	1758.37	21045.27	21100.00	54.73	54.73
SUPPLIES-AQUATIC (PARK)	3850.00	137.94	320.87	3827.96	3850.00	22.04	22.04
SUPPLIES-SPECIAL ACTIVITY	15800.00	2486.05	1316.63	16221.38	15800.00	-421.38	-421.38
SUPPLIES - GROUNDS	200.00	0.00	16.63	198.05	200.00	1.95	1.95
TELEPHONE	11750.00	1120.09	979.13	11795.44	11750.00	-45.44	-45.44
TRAVEL AND TRAINING	825.00	0.00	68.75	825.00	825.00	0.00	0.00
UTILITIES-ELECTRIC (PARK)	49250.00	2503.42	4104.13	47266.48	49250.00	1983.52	1983.52
UTILITIES-GAS	7000.00	480.01	583.37	7000.76	7000.00	-.76	-.76
UTILITIES-OTHER (PARK)	1750.00	0.00	145.87	1681.75	1750.00	68.25	68.25
VEHICLE EXPENSE-GAS	1100.00	0.00	91.63	1035.74	1100.00	64.26	64.26
VEHICLE EXPENSE-OTHER	2650.00	82.88	220.87	2607.93	2650.00	42.07	42.07
TOTAL EXPENDITURES	$ 3173064.00	$ 41492.63	$ 264422.22	$ 3097660.68	$ 3173064.00	$ 75403.32	$ 75403.32
NET INCOME -LOSS	$ 48722.00	$ 69097.60	$ 4060.02	$ -2124536.12	$ 48722.00	$ -2173258.12	$ -2173258.12

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
December 31, 2010

GENERAL FIXED ASSETS

ASSETS

FIXED ASSETS, UNDEPRECIATED	$ 3,132,701.57
	==============

EQUITY

INVESTMENT IN GENERAL FIXED ASSETS	$ 3,132,701.57
	==============

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
December 31, 2010

GENERAL LONG-TERM DEBTS

ASSETS

AMOUNT AVAILABLE FOR DEBT RETIREMENT	$ 62,452.03	
AMOUNT AVAILABLE FOR DEBT RETIREMENT	158,044.38	
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT	397,547.97	
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT - 2001	1,366,955.62	
AMOUNT TO BE PROVIDED-POLICE STATION	245,000.00	
TOTAL ASSETS		$ 2,230,000.00

LIABILITIES

CERTIFICATES OF PARTICIPATION PAYABLE	460,000.00	
CERTIFICATE OF PARTICIPATION - 2001	1,525,000.00	
LEASE-PURCHASE-POLICE STATION (2002)	245,000.00	
TOTAL LIABILITIES		$ 2,230,000.00

UNAUDITED

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City Of Willard
Disbursements Journal
December 31, 2010

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
2179	12/31/10	REX WILKINS	1	740	500.00		500.00
2180	12/31/10	CLAIRE KAUFFMAN	1	740	184.27		184.27
2181	12/31/10	KORY GLENDENNING	1	740	157.00		157.00
2182	12/31/10	C CLAIBORNE	1	740	350.00		350.00
2183	12/31/10	K GOODMAN	1	740	160.00		160.00
2184	12/31/10	M HARTER	1	740	160.00		160.00
2185	12/31/10	MISSOURI DEPT OF REVENUE	1	1833	434.13		434.13
2186	12/31/10	MISSOURI DEPT OF REVENUE	1	1830	442.19		442.19
2187	12/31/10	TREASURER,STATE OF MISSOURI	1	1905	62.02		62.02
2188	12/31/10	CITY OF WILLARD	1	740	5,400.16		5,400.16
7610	12/31/10	PHYLLIS MALCHOW	2	370		-.27	
			2	390	75.00		
			2	760		-12.50	
			2	780		-12.00	
			2	1735		-22.80	27.43
7611	12/31/10	ZACHARY SMITH	2	370		-.10	
			2	380		-3.00	
			2	390	75.00		
			2	780		-13.75	58.15
7612	12/31/10	PATRICK STORIE	2	370		-.34	

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
			2	380		-3.00	
			2	390	75.00		
			2	705		-2.60	
			2	780		-44.00	
							25.06
7613	12/31/10	CARISSA MILLER	2	370		-.59	
			2	390	75.00		
			2	780		-26.00	
			2	1735		-42.17	
							6.24
7614	12/31/10	KRYSTALL NEKVASI	2	370		-.27	
			2	390	75.00		
			2	780		-12.00	
			2	1735		-12.34	
							50.39
7615	12/31/10	DEREK DUDLEY	2	370		-1.04	
			2	390	75.00		
			2	780		-16.00	
			2	1735		-31.31	
							26.65
7616	12/31/10	STIVI PHILLIPS	2	370		-.91	
			2	390	75.00		
			2	780		-14.00	
			2	1735		-22.80	
							37.29
7617	12/31/10	JODIE TAYLOR	2	370		-.41	
			2	390	75.00		
			2	780		-18.00	
			2	1735		-35.47	
							21.12
7618	12/31/10	VOID	2	390		.00	.00
7619	12/31/10	BRAD SEELEY	2	390	75.00		75.00
7620	12/31/10	MICHELLE PATTERSON	2	390	75.00		75.00

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
7621	12/31/10	KAREN TINKER	2 390	75.00		75.00
7622	12/31/10	DAVID BLACK	2 390	75.00		75.00
7623	12/31/10	ROBERT FREEMAN	2 390	75.00		75.00
7624	12/31/10	CHRIS HAMILTON	2 390	75.00		75.00
7625	12/31/10	JESSICA VASQUEZ	2 390	75.00		75.00
7626	12/31/10	VOID	2 390		.00	.00
7627	12/31/10	MOLLY ANNE LOCKHART	2 390	75.00		75.00
7628	12/31/10	VOID	2 390		.00	.00
7629	12/31/10	VOID	2 390		.00	.00
7630	12/31/10	MARK DALTON	2 390	75.00		75.00
7631	12/31/10	LYNDA VIVAS	2 390	75.00		75.00
7632	12/31/10	BRETT NEWLON	2 390	75.00		75.00
7633	12/31/10	RUSSELL HARTSELL	2 390	75.00		75.00
7634	12/31/10	WENDY HOPKINS	2 390	75.00		75.00
7635	12/31/10	POSTMASTER	2 885	563.94		

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
			2 1885	563.94		1,127.88
7636	12/31/10	JUSTIN REAVES	2 959	50.00		50.00
7637	12/31/10	DAVID BLAKEMORE	2 1959	50.00		50.00
7638	12/31/10	KENNY HERBERT	2 959	50.00		50.00
7639	12/31/10	KEVIN BELL	2 1959	50.00		50.00
7640	12/31/10	ROBERT MARSHALL	2 370	.18		
			2 780	23.52		23.70
7641	12/31/10	CITY OF SPRINGFIELD	2 1930	20,308.02		20,308.02
7642	12/31/10	CITY OF SPRINGFIELD	2 1930	20,904.37		20,904.37
7643	12/31/10	JUNCTION CAFE	2 935	52.81		52.81
7644	12/31/10	DUSTIN LONG	2 935	10.76		10.76
7645	12/31/10	JESSICA VASQUEZ	2 390	25.00		25.00
9732	12/31/10	CHRIS ROBINSON	3 755	40.00		40.00
9733	12/31/10	LINDA JONES	3 723	75.00		75.00
9734	12/31/10	CINDY GARRISON	3 723	75.00		75.00
9735	12/31/10	LARRY BEEMAN	3 723	75.00		

City Of Willard
Disbursements Journal
December 31, 2010

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
						75.00
9736	12/31/10	KRISTY PLILER	3 755	40.00		40.00
9737	12/31/10	GREENE HILLS COUNTRY CLUB	3 723	75.00		75.00
9738	12/31/10	BILL PATTON	3 723	75.00		75.00
9739	12/31/10	PATRICIA FULLER	3 723	75.00		75.00
9740	12/31/10	ANNITTA EIDSON	3 755	122.50		122.50
9741	12/31/10	DEANNA WARD	3 723	75.00		75.00
9742	12/31/10	COURTNI SATTERLEE	3 723	75.00		75.00
9743	12/31/10	TINA JARVIS	3 723	75.00		75.00
9744	12/31/10	MID-MISSOURI BANK	3 870	718.42		718.42
9745	12/31/10	HOLIDAY LANES	3 938	440.00		440.00
9746	12/31/10	ST. JOHN'S CLINIC	3 876	406.00		406.00
9747	12/31/10	SAM'S CLUB	3 820	162.92		162.92
9748	12/31/10	PAULINE TATE	3 723	75.00		75.00
9749	12/31/10	POLLY MATTHEWS	3 723	75.00		75.00

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
9750	12/31/10	BRIAN SIMS	3 723	75.00		75.00
9751	12/31/10	AMBER RUZICKA	3 723	75.00		75.00
9752	12/31/10	CAMMIE TEXTOR	3 723	75.00		75.00
11679	12/31/10	ALEXANDER OPEN SYSTEM, INC.	2 1900	525.00		525.00
11680	12/31/10	ALLIED WASTE SERVICES	2 943	16,761.43		16,761.43
11681	12/31/10	A T & T	2 959	53.15		
			2 1959	661.91		715.06
11682	12/31/10	A T & T/CINGULAR	2 1959	131.55		131.55
11683	12/31/10	COMMERCE BANK	2 1885	21.49		
			2 1935	10.94		
			2 1945	232.14		264.57
11684	12/31/10	COMMERCE BANK	2 885	326.89		
			2 935	277.00		
			2 945	183.32		
			2 1935	277.00		1,064.21
11685	12/31/10	CONOCOPHILLIPS FLEET	2 960	406.04		
			2 1960	406.04		812.08
11686	12/31/10	CONSULTING ANALYTICAL SVC	2 1876	135.00		135.00
11687	12/31/10	EMPIRE ELECTRIC	2 955	4,800.11		
			2 1955	2,625.65		7,425.76

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
11688	12/31/10	GREENE CO HEALTH DEPT	2 876	240.00		240.00
11689	12/31/10	GRAINGER	2 880	801.90		801.90
11690	12/31/10	HACH COMPANY	2 935	205.85		205.85
11691	12/31/10	HAWKINS	2 935	96.89		96.89
11692	12/31/10	ITRON, INC.	2 876	989.04		
			2 1876	989.04		1,978.08
11693	12/31/10	KIMBALL MIDWEST	2 935	23.38		
			2 1935	23.39		46.77
11694	12/31/10	LAKELAND LABORATORIES	2 1876	135.00		135.00
11695	12/31/10	LOWES	2 935	300.26		
			2 1935	250.49		550.75
11696	12/31/10	MISSOURI GAS ENERGY	2 959	44.64		44.64
11697	12/31/10	MISSOURI LAGERS	2 910	1,121.65		
			2 1910	1,121.65		2,243.30
11698	12/31/10	MISSOURI RURAL WATER ASSC	2 840	651.02		
			2 1840	651.02		1,302.04
11699	12/31/10	MISSOURI ONE CALL	2 876	58.50		
			2 1876	58.50		117.00
11700	12/31/10	MELTON PROPANE, INC.	2 1959	167.90		167.90

City Of Willard
Disbursements Journal
December 31, 2010

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
11701	12/31/10	ONLINE INFORMATION SERVICES	2 876	76.95		
			2 1876	76.95		
						153.90
11702	12/31/10	O'REILLY'S AUTO PARTS	2 1900	101.97		
						101.97
11703	12/31/10	PITNEY BOWES	2 885	144.12		
			2 1885	144.13		
						288.25
11704	12/31/10	PRINCIPAL FINANCIAL GROUP	2 860	1,668.86		
			2 1860	1,668.86		
						3,337.72
11705	12/31/10	RACE BROS	2 935	105.92		
						105.92
11706	12/31/10	REAVIS WATER WELL	2 900	7,475.00		
						7,475.00
11707	12/31/10	SCOTT GROSS CO., INC.	2 935	18.25		
						18.25
11708	12/31/10	SPFD FAMILY MEDICAL CLINIC	2 876	55.65		
						55.65
11709	12/31/10	SPRINGFIELD WINWATER WORKS INC	2 935	19,382.39		
						19,382.39
11710	12/31/10	STAR MECHANICAL	2 935	7.66		
						7.66
11711	12/31/10	UNIFIRST CORP	2 935	156.83		
			2 1935	156.82		
						313.65
11712	12/31/10	UNITED RENTALS	2 880	975.00		
			2 1880	975.00		
						1,950.00
11713	12/31/10	VERIZON	2 959	70.49		
			2 1959	70.49		

City Of Willard
Disbursements Journal
December 31, 2010

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
							140.98
16088	12/31/10	A T & T	3	940	899.94		899.94
16089	12/31/10	A T & T/CINGULAR	3	940	82.94		82.94
16090	12/31/10	BAKER MECHANICAL SERVICE	3	900	257.50		257.50
16091	12/31/10	BJ'S TROPHY SHOP	3	935	15.60		15.60
16092	12/31/10	COMMERCE BANK	3	938	173.04		173.04
16093	12/31/10	DAYSTAR DISTRIBUTING INC.	3	900	90.44		90.44
16094	12/31/10	DIRECTV	3	876	78.99		78.99
16095	12/31/10	EMPIRE ELECTRIC	3	955	2,503.42		2,503.42
16096	12/31/10	GRAINGER	3	900	331.29		331.29
16097	12/31/10	HALLIDAY PRODUCTS, INC.	3	900	40.00		40.00
16098	12/31/10	KEE WES EQUIPMENT CO.	3	935	439.87		439.87
16099	12/31/10	LOWES	3	900	52.97		
			3	935	13.46		
			3	938	660.47		
							726.90
16100	12/31/10	MISSOURI GAS ENERGY	3	958	161.75		161.75
16101	12/31/10	MISSOURI LAGERS	3	910	1,161.33		

City Of Willard
Disbursements Journal
December 31, 2010

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
							1,161.33
16102	12/31/10	MELTON PROPANE, INC.	3	958	318.26		318.26
16103	12/31/10	MURFIN'S MARKET	3	820	124.41		
			3	935	23.26		
			3	938	78.08		225.75
16104	12/31/10	O'REILLY'S AUTO PARTS	3	938	23.96		
			3	965	69.93		93.89
16105	12/31/10	OZARKS COCA COLA	3	820	189.20		189.20
16106	12/31/10	PLAY IT AGAIN SPORTS	3	936	3,287.50		
			3	938	660.50		3,948.00
16107	12/31/10	P B & J JUMPERS	3	938	450.00		450.00
16108	12/31/10	PRINCIPAL FINANCIAL GROUP	3	860	2,433.76		2,433.76
16109	12/31/10	SS ELECTRIC	3	900	282.48		282.48
16110	12/31/10	SAM'S CLUB	3	820	99.83		
			3	840	35.00		134.83
16111	12/31/10	SPRINGFIELD POOL & SPA	3	815	140.01		
			3	937	137.94		277.95
16112	12/31/10	SAWYER TIRE INC.	3	965	12.95		12.95
16113	12/31/10	STRIBLING SURVEYING	3	876	250.00		250.00

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
16114	12/31/10	UNIFIRST CORP	3 935	171.75		171.75
16115	12/31/10	VERIZON	3 940	137.21		137.21
16919	12/31/10	JAMIE SCHOOLCRAFT	1 825 1 940	300.00 50.00		350.00
16920	12/31/10	POSTMASTER	1 885	84.24		84.24
16921	12/31/10	KAREN ROBSON	1 5860	158.00		158.00
16922	12/31/10	AHIMTA	1 5840	25.00		25.00
16923	12/31/10	POSTMASTER	1 885	497.30		497.30
16924	12/31/10	MACA	1 1840	100.00		100.00
16925	12/31/10	KAREN ROBSON	1 960	58.50		58.50
16926	12/31/10	DALE DUVALL	1 940	50.00		50.00
16927	12/31/10	MISSOURI DEPT OF REVENUE	1 350	4,895.00		4,895.00
16928	12/31/10	MISSOURI DEPT OF REVENUE	1 350	11.00		11.00
16929	12/31/10	DRURY UNIVERSITY	1 1945	30.00		30.00
16930	12/31/10	GRAYCLIFF ENTERPRISES	1 320	1,000.00		1,000.00
16931	12/31/10	RANDY BROWN	1 4960	40.00		

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
						40.00
27080	12/31/10	ALLIED WASTE	1 2935	930.25		930.25
27081	12/31/10	ALEXANDER OPEN SYSTEMS	1 876	87.50		87.50
27082	12/31/10	APAC-MISSOURI, INC.	1 2895	95.42		95.42
27083	12/31/10	ASH GROVE CONCRETE	1 2935	469.00		469.00
27084	12/31/10	A T & T	1 940	729.16		
			1 1940	777.21		
			1 2959	71.57		1,577.94
27085	12/31/10	A T & T/CINGULAR	1 940	226.25		226.25
27086	12/31/10	BAIRD, LIGHTNER, MILLSAP & HAR	1 875	6,079.75		
			1 1875	140.00		6,219.75
27087	12/31/10	CARSON'S NURSERIES	1 2950	1,404.00		1,404.00
27088	12/31/10	CENTRAL DODGE	1 1965	2,016.55		2,016.55
27089	12/31/10	CITY OF WILLARD	1 959	40.53		
			1 1959	12.00		52.53
27090	12/31/10	COMMERCE BANK	1 840	50.00		
			1 885	187.25		
			1 935	338.62		575.87
27091	12/31/10	COMMERCE BANK	1 1876	50.00		
			1 1885	33.27		
			1 1935	133.68		

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
			1 1965	155.60		372.55
27092	12/31/10	COMMERCE BANK	1 4885	38.99		
			1 4945	179.04		218.03
27093	12/31/10	CONCO QUARRIES, INC.	1 2895	648.20		648.20
27094	12/31/10	CONOCOPHILLIPS FLEET	1 1960	2,294.07		2,294.07
27095	12/31/10	COPY PRODUCTS, INC.	1 150	148.87		
			1 150	263.91		
			1 885	819.07		
			1 1885	21.57		
			1 1955	24.28		1,277.70
27096	12/31/10	CROSS COUNTRY TIMES	1 840	25.50		25.50
27097	12/31/10	DATA TECHNOLOGIES	1 140	2,544.53		2,544.53
27098	12/31/10	EMPIRE ELECTRIC	1 955	215.84		
			1 1955	197.21		
			1 2930	4,510.19		
			1 2955	220.94		5,144.18
27099	12/31/10	IKARD & BROWN LAW OFFICES	1 1875	812.50		812.50
27100	12/31/10	INLAND PRINTING CO	1 876	26.66		26.66
27101	12/31/10	KIMBALL MIDWEST	1 2935	91.97		91.97
27102	12/31/10	KZ DESIGN & DETAILING LLC	1 825	495.00		495.00

City Of Willard
Disbursements Journal
December 31, 2010

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
27103	12/31/10	KRISTOFFER BAREFIELD	1 1875	1,540.00		1,540.00
27104	12/31/10	LOWES	1 2935	191.62		191.62
27105	12/31/10	MEDIACOM	1 876	10.00		10.00
27106	12/31/10	MISSOURI GAS ENERGY	1 958	54.61		
			1 2959	43.75		98.36
27107	12/31/10	MISSOURI LAGERS	1 910	1,133.79		
			1 1910	3,401.24		
			1 2910	747.77		
			1 4910	604.39		5,887.19
27108	12/31/10	MURFIN'S MARKET	1 1935	15.56		15.56
27109	12/31/10	OFFICER CPA FIRM LLC	1 805	1,770.00		1,770.00
27110	12/31/10	O'REILLY'S AUTO PARTS	1 2935	26.57		
			1 2965	716.81		743.38
27111	12/31/10	PRE-PAID LEGAL SERVICES	1 1876	53.85		53.85
27112	12/31/10	PRINCIPAL FINANCIAL GROUP	1 860	695.37		
			1 1860	4,726.99		
			1 2860	834.43		
			1 4860	347.68		6,604.47
27113	12/31/10	RAYMOND L. HOPPER	1 4825	1,130.00		1,130.00
27114	12/31/10	REX SMITH OIL CO.	1 2960	1,101.33		1,101.33

City Of Willard
Disbursements Journal
December 31, 2010

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
27115	12/31/10	SPFD GREENE COUNTY HEALTH DEPT	1	1876	160.00		160.00
27116	12/31/10	SPRINGFIELD NEWS LEADER	1	800	205.92		205.92
27117	12/31/10	SCHENDEL PEST SERVICES	1	150	60.00		
			1	876	30.00		
			1	1876	30.00		
			1	2935	30.00		150.00
27118	12/31/10	SAWYER TIRE INC.	1	2965	826.16		826.16
27119	12/31/10	UNIFIRST	1	935	36.75		
			1	1935	57.50		
			1	4935	30.25		124.50
27120	12/31/10	US BANK	1	150	174.82		
			1	810	174.83		
			1	1810	174.83		524.48
27121	12/31/10	VAL SERAFIMOV	1	876	975.00		975.00
27122	12/31/10	VERIZON WIRELESS	1	1940	359.37		
			1	5940	63.64		423.01
27123	12/31/10	VSP	1	1860	14.70		14.70
27124	12/31/10	WRIGHT EXPRESS	1	2960	36.18		36.18
	12/31/10	Contra Entry	1	100		-57,490.70	.00
	12/31/10	Contra Entry	1	125		-7,849.77	.00

City Of Willard
Disbursements Journal
December 31, 2010

Reference Number	Date	Transaction Description	Account		Debit Amount	Credit Amount	NET
	12/31/10	Contra Entry	2	100		- 112,975.99	.00
	12/31/10	Contra Entry	3	100		-18,868.88	.00
			Journal Totals		197,533.01	- 197,533.01	

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
C/R 1	12/31/10		1 740		-6,851.09
C/R 2	12/31/10		1 720		-39,712.29
C/R 3	12/31/10		1 650		-2,561.84
C/R 4	12/31/10		1 630		-12,437.87
C/R 5	12/31/10		1 660		-2,310.17
C/R 6	12/31/10		1 700		-10,315.53
C/R 7	12/31/10		1 731		-20,437.77
C/R 8	12/31/10		1 730		-47,798.13
C/R 9	12/31/10		1 710		- 305.00
C/R 10	12/31/10		1 605		-3,522.00
C/R 11	12/31/10		1 680		-2,687.50
C/R 12	12/31/10		1 690		-29.50
C/R 13	12/31/10		1 380		-1,801.23
C/R 14	12/31/10		1 695		- 968.00
C/R 15	12/31/10		1 370		-6,200.00
C/R 20	12/31/10		2 705		-3,028.47
C/R 21	12/31/10		2 775		-4,083.86
C/R 22	12/31/10		2 780		- 728.42
C/R 23	12/31/10		2 780		-58,594.70
C/R 24	12/31/10		2 370		-1,629.97
C/R 25	12/31/10		2 1735		-69,792.60
C/R 26	12/31/10		2 1705		-1,730.98

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
C/R 27	12/31/10		2 385		-8.40
C/R 28	12/31/10		2 390		-2,350.00
C/R 29	12/31/10		2 420		- 220.00
c/r 30	12/31/10		3 625		-1,282.72
c/r 31	12/31/10		3 725		-53,351.31
c/r 32	12/31/10		3 723		-1,720.00
c/r 33	12/31/10		3 598		- 890.00
c/r 34	12/31/10		3 360		-18,035.00
c/r 35	12/31/10		3 690		-10.00
c/r 36	12/31/10		3 595		- 310.00
c/r 37	12/31/10		3 755		-9,351.02
C/R 27A	12/31/10		2 380		-41.40
C/R 28A	12/31/10		2 760		-12,643.57
c/r court	12/31/10		1 740		-7,576.27
	12/31/10	Contra Entry	1 100	157,937.92	
	12/31/10	Contra Entry	1 125	7,576.27	
	12/31/10	Contra Entry	2 100	154,852.37	
	12/31/10	Contra Entry	3 100	84,950.05	
			Journal Totals	405,316.61	- 405,316.61

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5b
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

Following are the January, 2011, outstanding bills.

Please approve.

CITY OF WILLARD
Unpaid Invoice Listing
February 09, 2011

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
AMP200	A M PYROTECHNICS	11245P	1/27/11	2/15/11	4TH OF JULY	3 850	5500.00
BAK565	BAKER MECHANICAL SERVICES	10023271P	1/21/11	2/15/11	FURNACE REPAIR	3 805	204.50
BJS110	BJ'S TROPHY SHOP	77133P	12/31/10	2/15/11	MEDALS	3 936	97.00
BUS180	BUS ANDREWS TRUCK EQUIPMENT	27992ST	1/13/11	2/15/11	HARNESS KIT	1 2965	294.73
BUS180	BUS ANDREWS TRUCK EQUIPMENT	28327ST	1/28/11	2/15/11	COMPRESSION SPRING	1 2965	107.48
					Vendor Total		402.21
CIT105	CITY OF WILLARD	012011G	1/20/11	2/15/11	UTILITIES	1 959	34.53
COMMGN	COMMERCE CREDIT CARD SERVICES	81507G	12/29/10	2/15/11	FIREWALL	1 935	767.00
COMMGN	COMMERCE CREDIT CARD SERVICES	010411G	1/04/11	2/15/11	BACK-UP BATTERIES	1 935	691.80
COMMGN	COMMERCE CREDIT CARD SERVICES	122810G	12/28/10	2/15/11	EMAIL HOSTING	1 876	120.00
COMMGN	COMMERCE CREDIT CARD SERVICES	403005G	1/18/11	2/15/11	BACKUP SERVICE	1 876	50.00
COMMGN	COMMERCE CREDIT CARD SERVICES	4170871G	1/17/11	2/15/11	W2'S AND 1099'S	1 885	167.00
COMMGN	COMMERCE CREDIT CARD SERVICES	9211191808G	12/29/10	2/15/11	SUPPLIES	1 885	233.68
					Vendor Total		2029.48
COMMLW	COMMERCE CREDIT CARD SERVICES	10812L	1/10/11	2/15/11	AED BATTERY/PADS	1 1935	407.45
COMMLW	COMMERCE CREDIT CARD SERVICES	122110L	12/21/10	2/15/11	SUPPLIES	1 1935	76.68
COMMLW	COMMERCE CREDIT CARD SERVICES	373729L	1/04/11	2/15/11	PRINTER RIBBONS	1 1885	82.48
					Vendor Total		566.61
COMMSE	COMMERCE CREDIT CARD SERVICES	010511S	1/05/11	2/15/11	POSTAGE	2 1885	8.51
COMMSE	COMMERCE CREDIT CARD SERVICES	010711S	1/07/11	2/15/11	OFFICE SUPPLIES	2 1885	267.91
COMMSE	COMMERCE CREDIT CARD SERVICES	122910S	12/29/10	2/15/11	POSTAGE	2 1885	13.95
COMMSE	COMMERCE CREDIT CARD SERVICES	7142630S	1/04/11	2/15/11	VEHICLE LOGS	2 1935	6.94
					Vendor Total		297.31
COMMWA	COMMERCE CREDIT CARD SERVICES	122210W	12/22/10	2/15/11	FAX INK CARTRIDGES	2 885	136.58
COMMWA	COMMERCE CREDIT CARD SERVICES	63317673W	1/11/11	2/15/11	TRAINING	2 945	132.21
COMMWA	COMMERCE CREDIT CARD SERVICES	9211767213W	1/14/11	2/15/11	OFFICE SUPPLIES	2 885	246.97
					Vendor Total		515.76
CON165	CONCO QUARRIES, INC.	206838ST	1/11/11	2/15/11	STREET CHIPS	1 2935	89.73
CON165	CONCO QUARRIES, INC.	207021ST	1/19/11	2/15/11	STREET CHIPS	1 2935	74.20
					Vendor Total		163.93
CON365	CONOCOPHILLIPS FLEET	105749101L	1/26/11	2/15/11	GAS	1 1960	2551.10
CON365	CONOCOPHILLIPS FLEET	105749101WS	1/26/11	2/15/11	GAS	2 1960	663.91
					Vendor Total		3215.01
CPI200	COPY PRODUCTS, INC	41184L	1/21/11	2/15/11	TONER BAGS	1 1885	31.70
CPI200	COPY PRODUCTS, INC	58214G	1/14/11	2/15/11	COPIER MAINT	1 1876	122.76
					Vendor Total		154.46
DES100	DIV.OF EMPLOYMENT SECURITY	012811G	1/28/11	2/15/11	UNEMPLOYMENT	1 825	4160.00
DES100	DIV.OF EMPLOYMENT SECURITY	012811P	1/28/11	2/15/11	UNEMPLOYMENT	3 825	2301.17
DES100	DIV.OF EMPLOYMENT SECURITY	012811WS	1/28/11	2/15/11	UNEMPLOYMENT	2 1825	3200.00
					Vendor Total		9661.17
DIR520	DIRECTV	1436084400P	1/31/11	2/15/11	SATELLITE	3 876	78.99
EMP210	EMPIRE ELECTRIC	011711G	1/17/11	2/15/11	UTILITIES	1 2930	5424.37
EMP210	EMPIRE ELECTRIC	011711P	1/17/11	2/15/11	UTILITIES	3 955	2999.51
EMP210	EMPIRE ELECTRIC	011711WS	1/17/11	2/15/11	UTILITIES	2 1955	8277.59
					Vendor Total		16701.47
EZA150	EZ AUTO	697074L	1/19/11	2/15/11	ALIGNMENTS X4	1 1965	240.00
GCH100	GREENE CO HEALTH DEPT	153W	10/25/11	2/15/11	WATER TESTS	2 876	80.00
HAR160	HARRY COOPER SUPPLY COMPANY	3210431P	1/21/11	2/15/11	FAUCET/SINK	3 900	438.99
HAR160	HARRY COOPER SUPPLY COMPANY	3211276P	1/24/11	2/15/11	RETURNS	3 900	-218.60
HAR160	HARRY COOPER SUPPLY COMPANY	3211290P	1/24/11	2/15/11	REPAIRS	3 900	6.12
					Vendor Total		226.51
HFT100	HARBOR FREIGHT TOOLS	437270ST	1/07/11	2/15/11	CASTERS/WRENCH	1 2935	93.85
IBL150	IKARD & BROWN LAW OFFICES	012011L	1/20/11	2/15/11	JUDGE	1 1875	625.00
IND100	INDEPENDENT ELECTRIC	16817S	1/10/11	2/15/11	PUMP REPAIR	2 1900	8753.66
INL105	INLAND PRINTING COMPANY	42760G	1/20/11	2/15/11	COPIER MAINTENANCE	1 876	21.67
JOS600	JOSEPH BAXTER	301G	1/30/11	2/15/11	FIREWALL INSTALL	1 876	1595.00

CITY OF WILLARD
Unpaid Invoice Listing
February 09, 2011

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
KEE100	KEE WES EQUIPMENT CO.	25979P	1/05/11	2/15/11	LINERS	3	935	52.64
KEN435	KENCO FIRST EXTINGUISHER	24182P	1/31/11	2/15/11	INSPECTION	3	876	77.50
KIM100	KIMBALL MIDWEST	1807951ST	1/24/11	2/15/11	CLEANER/WHEEL/PROT	1	2935	144.75
KZD100	KZ DESIGN & DETAILING LLC	238G	2/02/11	2/15/11	WEBSITE/NEWSLETTER	1	825	200.00
KZD100	KZ DESIGN & DETAILING LLC	238L	2/02/11	2/15/11	COURT VIDEO	1	1825	5.00
KZD100	KZ DESIGN & DETAILING LLC	239G	2/02/11	2/15/11	WEBSITE/NEWSLETTER	1	825	180.00
KZD100	KZ DESIGN & DETAILING LLC	239W	2/02/11	2/15/11	HYDRANTS/MAPPING	2	825	295.00
KZD100	KZ DESIGN & DETAILING LLC	238PD	2/02/11	2/15/11	MAPPING	1	4825	100.00
KZD100	KZ DESIGN & DETAILING LLC	239PD	2/02/11	2/15/11	MAPPING	1	4825	105.00
					Vendor Total			885.00
LAK110	LAKELAND LABORATORIES	16064S	1/11/11	2/15/11	LAGOON TESTS	2	1876	135.00
LOK150	KRISTOFFER BAREFIELD	01311L	1/31/11	2/15/11	PROS ATTORNEY	1	1875	1330.00
LOW505	LOWES CREDIT SERVICES	011311P	1/13/11	2/15/11	PLYWOOD/PAINT	3	900	33.89
LOW505	LOWES CREDIT SERVICES	011411W	1/14/11	2/15/11	DUCT/WASHER	2	900	22.70
LOW505	LOWES CREDIT SERVICES	011811P	1/18/11	2/15/11	SOCCER GOALS	3	935	231.69
LOW505	LOWES CREDIT SERVICES	122810P	12/28/10	2/15/11	PAINT	3	805	15.97
LOW505	LOWES CREDIT SERVICES	010411WS	1/04/11	2/15/11	GARAGE DOOR OPENER	2	1935	139.88
					Vendor Total			444.13
MED230	MEDIACOM	012311G	1/23/11	2/15/11	CABLE	1	876	10.00
MER275	MERCY HEALTH PLANS	1236471G	1/01/11	2/15/11	GROUP INSURANCE	1	4860	7550.18
MER275	MERCY HEALTH PLANS	1236471G	2/01/11	2/15/11	GROUP INSURANCE	1	4860	7550.18
MER275	MERCY HEALTH PLANS	1236471P	1/01/11	2/15/11	GROUP INSURANCE	3	860	1614.15
MER275	MERCY HEALTH PLANS	1236471P	2/01/11	2/15/11	GROUP INSURANCE	3	860	1614.15
MER275	MERCY HEALTH PLANS	1236471WS	1/01/11	2/15/11	GROUP INSURANCE	2	1860	4087.84
MER275	MERCY HEALTH PLANS	1236471WS	2/01/11	2/15/11	GROUP INSURANCE	2	1860	4087.84
					Vendor Total			26504.34
MID400	MIDWEST RADAR & EQUIPMENT	56082L	12/13/10	2/15/11	PARTS	1	1900	92.50
MIS350	MISSOURI LAGERS	013111G	1/31/11	2/15/11	RETIREMENT	1	4910	3721.98
MIS350	MISSOURI LAGERS	013111P	1/31/11	2/15/11	RETIREMENT	3	910	1205.00
MIS350	MISSOURI LAGERS	013111WS	1/31/11	2/15/11	RETIREMENT	2	1910	1680.32
					Vendor Total			6607.30
MIS480	MISSOURI STATE AUDITOR	011911G	1/19/11	2/15/11	STATE AUDIT	1	805	10000.00
MIS480	MISSOURI STATE AUDITOR	011911P	1/19/11	2/15/11	STATE AUDIT	3	805	10000.00
MIS480	MISSOURI STATE AUDITOR	011911WS	1/19/11	2/15/11	STATE AUDIT	2	1876	10000.00
					Vendor Total			30000.00
MIS500	MO. VOCATIONAL ENTERPRISES	393584ST	1/19/11	2/15/11	ST SIGNS	1	2935	340.00
MIS510	MSHP CJ TECH FUND	131027607L	1/03/11	2/15/11	MULES	1	1876	570.00
MOC100	MISSOURI ONE CALL	1010500WS	1/31/11	2/15/11	LOCATES	2	1876	45.50
MPI150	MELTON PROPANE, INC.	6843L	1/13/11	2/15/11	PROPANE	1	1959	511.42
MPI150	MELTON PROPANE, INC.	6845P	1/13/11	2/15/11	PROPANE	3	958	541.49
MPI150	MELTON PROPANE, INC.	7921G	1/31/11	2/15/11	PROPANE/GENERATOR	1	958	88.45
MPI150	MELTON PROPANE, INC.	7922S	1/31/11	2/15/11	B LIFT STATION	2	1959	88.63
MPI150	MELTON PROPANE, INC.	7923P	1/31/11	2/15/11	PROPANE/GENERATOR	3	958	329.03
MPI150	MELTON PROPANE, INC.	7924S	1/31/11	2/15/11	PARK EST LIFT STAT	2	1959	221.13
					Vendor Total			1780.15
MUR460	MURFIN'S MARKET	011211P	1/12/11	2/15/11	CONCESSIONS	3	820	150.07
MUR460	MURFIN'S MARKET	011511P	1/15/11	2/15/11	CONCESSIONS	3	820	37.14
MUR460	MURFIN'S MARKET	011511P	1/15/11	2/15/11	CONCESSIONS	3	820	8.46
					Vendor Total			195.67
OFF250	OFFICER CPA FIRM LLC	1822G	2/02/11	2/15/11	2010 AUDIT	1	805	1498.00
ORE145	O'REILLY'S AUTO PARTS	106678S	12/28/10	2/15/11	FUSES	2	1935	9.57
ORE145	O'REILLY'S AUTO PARTS	106831W	12/29/10	2/15/11	BATTERY	2	935	6.58
ORE145	O'REILLY'S AUTO PARTS	108908P	1/14/11	2/15/11	IDLER PULLEY/BELT	3	965	27.98
ORE145	O'REILLY'S AUTO PARTS	109347P	1/18/11	2/15/11	OIL FILTERS	3	965	10.98
ORE145	O'REILLY'S AUTO PARTS	109471L	1/19/11	2/15/11	BRAKE PADS	1	1965	83.58
ORE145	O'REILLY'S AUTO PARTS	106124ST	12/23/10	2/15/11	BRAKE PAD SET	1	2965	51.86
ORE145	O'REILLY'S AUTO PARTS	106132ST	12/23/10	2/15/11	TRACTOR LIGHT	1	2965	12.45
ORE145	O'REILLY'S AUTO PARTS	107955ST	1/07/11	2/15/11	OIL FILTER/PLUG	1	2965	9.06
ORE145	O'REILLY'S AUTO PARTS	108384ST	1/10/11	2/15/11	BATTERY	1	2965	93.24
ORE145	O'REILLY'S AUTO PARTS	108397ST	1/10/11	2/15/11	BATTERY TERMINAL	1	2965	4.49
ORE145	O'REILLY'S AUTO PARTS	108526ST	1/11/11	2/15/11	FUSE	1	2965	3.29
ORE145	O'REILLY'S AUTO PARTS	108922WA	1/14/11	2/15/11	BACKHOE GREASE	2	965	44.90
ORE145	O'REILLY'S AUTO PARTS	109388PD	1/18/11	2/15/11	BATTERY	1	4965	80.59
ORE145	O'REILLY'S AUTO PARTS	110051ST	1/24/11	2/15/11	SPARK PLUG	1	2965	3.98

CITY OF WILLARD
Unpaid Invoice Listing
February 09, 2011

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
ORE145	O'REILLY'S AUTO PARTS	110190ST	1/25/11	2/15/11	OIL INVENTORY	1 2965	205.65
					Vendor Total		648.20
OZA255	OZARKS COCA COLA	1050844P	1/25/11	2/15/11	CONCESSIONS	3 820	110.58
PAS100	PLAY IT AGAIN SPORTS	10016P	1/20/11	2/15/11	CHEER/BASKETBALL	3 936	2240.00
PAS100	PLAY IT AGAIN SPORTS	10535P	1/31/11	2/15/11	BASEBALLS	3 936	355.80
					Vendor Total		2595.80
PIT205	PITNEY BOWES CREDIT CORP	8114226WS	1/31/11	2/15/11	MAILING SYSTEM	2 1876	438.00
PRE250	PRE-PAID LEGAL SERVICES, INC.	013111L	1/31/11	2/15/11	LEGAL	1 1876	53.85
PUR100	PURCHASE POWER	013111WS	1/31/11	2/15/11	POSTAGE	2 1885	223.58
R&R255	R & R BODY SHOP	122810L	12/28/10	1/15/11	REPAIRS	1 1965	125.00
RAC450	RACE BROS. FARM SUPPLY, INC.	628022P	1/28/11	2/15/11	INNER RING	3 900	95.80
RAC450	RACE BROS. FARM SUPPLY, INC.	628109W	1/31/11	2/15/11	HEATERS	2 935	234.83
					Vendor Total		330.63
RAY125	RAYMOND L. HOPPER	122210PD	12/22/10	2/15/11	BLDG INSPECTIONS	1 4825	434.00
REX380	REX SMITH OIL CO.	64404ST	1/31/11	2/15/11	DIESEL	1 2960	1047.69
RNS200	R N SMITH	93690P	1/24/11	2/15/11	LATCH	3 900	17.00
SAM420	SAM'S CLUB	012111P	1/21/11	2/15/11	CONCESSIONS	3 820	205.97
SGH150	SPFLD GREENE CO. HEALTH DEPT.	122010L	1/31/11	2/15/11	ANIMAL CONTROL	1 1876	80.00
SPR275	SPRINGFIELD WINWATER WORKS CO	281762W	1/26/11	2/15/11	COUPLING	2 935	356.14
SPS150	SCHENDEL PEST SERVICES	013111G	1/31/11	2/15/11	PEST CONTROL	1 2935	90.00
SPS150	SCHENDEL PEST SERVICES	013111P	1/31/11	2/15/11	PEST CONTROL	3 876	60.00
					Vendor Total		150.00
STI150	SAWYER TIRE INC.	3620L	1/27/11	2/15/11	TIRES	1 1965	533.40
SUN275	SUNNY COMMUNICATIONS, INC.	20978WS	1/11/11	2/15/11	RADIO BATTERIES	2 1935	320.00
SWM300	SW MO COUNCIL OF GOVERNMENTS	201130G	1/21/11	2/15/11	DUES	1 840	650.00
TEN100	TENNANT SALES AND SERVICES CO.	302846696P	1/11/11	2/15/11	SCRUBBER REPAIR	3 900	230.65
TRA100	TRANE	4892699P	1/27/11	2/15/11	FILTERS	3 805	186.48
UNI110	UNIFIRST CORP	2608407P	12/29/10	2/15/11	MATS	3 935	12.00
UNI110	UNIFIRST CORP	2608408L	12/29/10	2/15/11	MATS	1 1935	11.50
UNI110	UNIFIRST CORP	2608409G	12/29/10	2/15/11	MATS	1 4935	13.40
UNI110	UNIFIRST CORP	2608410P	12/29/10	2/15/11	MATS	3 935	22.35
UNI110	UNIFIRST CORP	2609816P	1/05/11	2/15/11	MATS	3 935	12.00
UNI110	UNIFIRST CORP	2609817L	1/05/11	2/15/11	MATS	1 1935	11.50
UNI110	UNIFIRST CORP	2609818G	1/05/11	2/15/11	MATS/UNIFORMS	1 4935	13.40
UNI110	UNIFIRST CORP	2609819P	1/05/11	2/15/11	MATS	3 935	22.35
UNI110	UNIFIRST CORP	2611204P	1/12/11	2/15/11	MATS	3 935	12.00
UNI110	UNIFIRST CORP	2611206L	1/12/11	2/15/11	MATS	1 1935	11.50
UNI110	UNIFIRST CORP	2611207G	1/12/11	2/15/11	MATS	1 4935	13.40
UNI110	UNIFIRST CORP	2611207P	1/12/11	2/15/11	MATS	3 935	13.35
UNI110	UNIFIRST CORP	2612603P	1/19/11	2/15/11	MATS	3 935	12.00
UNI110	UNIFIRST CORP	2612604L	1/19/11	2/15/11	MATS	1 1935	11.50
UNI110	UNIFIRST CORP	2612605G	1/19/11	2/15/11	MATS	1 4935	13.40
UNI110	UNIFIRST CORP	2612606P	1/19/11	2/15/11	MATS	3 935	13.35
UNI110	UNIFIRST CORP	2608406WS	12/29/10	2/15/11	UNIFORMS	2 1935	62.73
UNI110	UNIFIRST CORP	2609815WS	1/05/11	2/15/11	UNIFORMS	2 1935	62.73
UNI110	UNIFIRST CORP	2611203WS	1/12/11	2/15/11	UNIFORMS	2 1935	62.73
UNI110	UNIFIRST CORP	2612602WS	1/19/11	2/15/11	UNIFORMS	2 1935	62.73
UNI110	UNIFIRST CORP	2612602WS	1/19/11	2/15/11	UNIFORMS	2 1935	62.73
					Vendor Total		532.65
USA405	US BANK	169416849G	1/22/11	2/15/11	COPIER LEASE	1 150	591.90
VSP130	VISION SERVICE PLAN - (IC)	011131P	1/31/11	2/15/11	GROUP INS	3 860	76.44
VSP130	VISION SERVICE PLAN - (IC)	013111G	1/31/11	2/15/11	GROUP INS	1 4860	319.48
VSP130	VISION SERVICE PLAN - (IC)	011131WS	1/31/11	2/15/11	GROUP INS	2 1860	359.66
					Vendor Total		755.58
WIE150	WILLARD ELECTRIC & PUMP	140856W	1/06/11	2/15/11	PLUG WELL	2 825	360.00
WIE150	WILLARD ELECTRIC & PUMP	140859W	1/06/11	2/15/11	PLUG WELL	2 825	400.00
					Vendor Total		760.00
WIL295	WILLARD CHAMBER OF COMMERCE	1222G	1/07/11	2/15/11	DUES	1 840	135.00
					Final Total		133482.70

1 150 0 DUE FROM RECREATION FUND 197.30

CITY OF WILLARD
Unpaid Invoice Listing
February 09, 2011

Payee # | Payee Name | Invoice Numb | Invoice Date | Due Date | Description | G/L Number | Total Due

1	805	0	AUDIT FEE (GCG)	11498.00
1	810	0	CAPITAL ASSET EXPENDITURES (GCG)	197.30
1	825	0	CONTRACT LABOR (GCG)	4540.00
1	840	0	DUES AND SUBSCRIPTIONS (GCG)	785.00
1	860	0	GROUP INSURANCE (GCG)	1368.74
1	876	0	PROFESSIONAL (GCG)	1930.68
1	885	0	OFFICE SUPPLIES (GCG)	400.68
1	910	0	RETIREMENT PLAN (GCG)	643.10
1	935	0	SUPPLIES (GCG)	1488.20
1	955	0	UTILITIES-ELECTRIC (GCG)	333.24
1	958	0	UTILITIES-GAS	88.45
1	959	0	UTILITIES-OTHER (GCG)	34.53
1	1810	0	CAPITAL ASSET EXP (LAW)	197.30
1	1825	0	CONTRACT LABOR (LAW)	5.00
1	1860	0	GROUP INSURANCE (LAW)	10640.06
1	1875	0	LEGAL (LAW)	1955.00
1	1876	0	PROFESSIONAL (LAW)	752.60
1	1885	0	OFFICE EXPENSE (LAW)	114.18
1	1900	0	REPAIRS & MAINTENANCE (LAW)	92.50
1	1910	0	RETIREMENT PLAN (LAW)	2315.43
1	1935	0	SUPPLIES (LAW)	530.13
1	1955	0	UTILITIES-ELECTRIC (LAW)	250.82
1	1959	0	UTILITIES-OTHER (LAW)	511.42
1	1960	0	VEHICLE EXPENSES-GAS	2551.10
1	1965	0	VEHICLE EXPENSE-OTHER	981.98
1	2860	0	GROUP INSURANCE (STREETS)	2735.98
1	2910	0	RETIREMENT PLAN (STREETS)	420.08
1	2930	0	STREET LIGHTS (STREETS)	4536.09
1	2935	0	SUPPLIES (STREETS)	772.53
1	2955	0	UTILITIES-ELECTRIC (ST	304.22
1	2960	0	VEHICLE EXPENSE-GAS	1047.69
1	2965	0	VEHICLE EXPENSE-OTHER	786.23
1	4825	0	CONTRACT LABOR (P&D)	639.00
1	4860	0	GROUP INSURANCE (P&D)	675.06
1	4910	0	RETIREMENT (P&D)	343.37
1	4935	0	SUPPLIES (P&D)	24.20
1	4965	0	VEHICLE EXPENSE-OTHER	80.59
			Total for Fund #: 1	56767.78
2	825	0	CONTRACT LABOR (WATER)	2655.00
2	860	0	GROUP INSURANCE (WATER)	4267.66
2	876	0	PROFESSIONAL (WATER)	5321.75
2	885	0	OFFICE SUPPLIES (WATER)	495.34
2	900	0	REPAIRS AND MAINTENANCE (WATER)	22.70
2	910	0	RETIREMENT PLAN (WATER)	840.16
2	935	0	SUPPLIES (WATER)	984.29
2	945	0	TRAVEL AND TRAINING (WATER)	132.21
2	955	0	UTILITIES-ELECTRIC (WATER)	4311.71
2	960	0	VEHICLE EXPENSES-GAS	331.95
2	965	0	VEHICLE EXPENSE-OTHER	44.90
2	1825	0	CONTRACT LABOR (SEWER)	1600.00
2	1860	0	GROUP INSURANCE (SEWER)	4267.68
2	1876	0	PROFESSIONAL (SEWER)	5376.75
2	1885	0	OFFICE SUPPLIES (SEWER)	402.16
2	1900	0	REPAIRS AND MAINTENANCE (SEWER)	8753.66
2	1910	0	RETIREMENT PLAN (SEWER)	840.16
2	1935	0	SUPPLIES (SEWER)	403.30
2	1955	0	UTILITIES-ELECTRIC (SEWER)	3965.88
2	1959	0	UTILITIES-OTHER (SEWER)	309.76
2	1960	0	VEHICLE EXPENSES-GAS	331.96
			Total for Fund #: 2	45658.98
3	805	0	908.53	10406.95
3	820	0	CONCESSIONS	512.22
3	825	0	CONTRACT LABOR	2301.17
3	850	0	FIREWORKS	5500.00
3	860	0	GROUP INSURANCE	3304.74
3	876	0	PROFESSIONAL	216.49
3	900	0	REPAIRS AND MAINTENANCE	603.85
3	910	0	RETIREMENT PLAN	1205.00
3	935	0	SUPPLIES-GENERAL (PARK)	403.73
3	936	0	SUPPLIES-SPORTS	2692.80
3	955	0	UTILITIES-ELECTRIC (PARK)	2999.51
3	958	0	UTILITIES-GAS (PARK)	870.52
3	965	0	VEHICLE EXPENSE-OTHER	38.96
			Total for Fund #: 3	31055.94

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5c
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

Following is the January, 2011, adjustment report.

Please approve.

UTILITY BILLING ADJUSTMENTS REPORT

FROM 1/01/2011 TO 1/31/2011

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
402100201	WA	MISC	1/04/11	1	BRENDA SPRACKLEN		Credited 50.00 for well plugging			
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	.00	50.00-	.00	.00	50.00-
CURRENT			.00		.00	.00	50.00-	.00	.00	50.00-
943019001	WA	MISC	1/04/11	1	TERRY TROXELL		Credited 50.00 for well plugging			
PREVIOUS			16.00		.12	.00	.00	.00	.00	16.12
ADJUSTMENT			.00		.00	.00	50.00-	.00	.00	50.00-
CURRENT			16.00		.12	.00	50.00-	.00	.00	33.88-
112000105	TR	DEP	1/06/11	1	SHAWNA BLAKE					
PREVIOUS			12.50		.00	.00	.00	.00	.00	12.50
ADJUSTMENT			.00		.00	.00	25.00-	.00	.00	25.00-
CURRENT			12.50		.00	.00	25.00-	.00	.00	12.50-
112110101	WA	DEP	1/06/11	1	KATHY FARR		Deposit applied - balance refunded			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	.00	61.24-	.00	.00	61.24-
CURRENT			18.00		.41	.00	61.24-	.00	.00	42.83-
112130201	WA	DEP	1/06/11	1	MIRANDA BORDWELL		Deposit applied			
PREVIOUS			56.00		1.26	.00	.00	.00	.00	57.26
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			56.00		1.26	.00	75.00-	.00	.00	17.74-
150012001	WA	LEAK	1/06/11	1	CHARLES N. ZORSCH					
PREVIOUS			94.00		2.12	.00	.00	.00	.00	96.12
ADJUSTMENT			.00		.00	.00	318.00-	.00	.00	318.00-
CURRENT			94.00		2.12	.00	318.00-	.00	.00	221.88-
150088001	WA	DEP	1/06/11	1	BOB SWEARINGEN		Deposit applied - balance refunded			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	52.64-	.00	.00	52.64-
CURRENT			12.00		.27	.00	52.64-	.00	.00	40.37-
180057002	WA	DEP	1/06/11	1	LAURA RUSHING					
PREVIOUS			36.00		.82	.00	.00	.00	.00	36.82
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			36.00		.82	.00	75.00-	.00	.00	38.18-
180081002	WA	MISC	1/06/11	1	DAWN POWER					
PREVIOUS			.00		3.10	.00	.00	.00	.00	3.10
ADJUSTMENT			.00		.00	.00	66.75-	.00	.00	66.75-
CURRENT			.00		3.10	.00	66.75-	.00	.00	63.65-
180218001	SE	MISC	1/06/11	1	BRIANNA BOWEN					
PREVIOUS			53.62		.00	.00	.00	.00	.00	53.62
ADJUSTMENT			.00		.00	.00	137.09-	.00	.00	137.09-
CURRENT			53.62		.00	.00	137.09-	.00	.00	83.47-
310004005	SE	METR	1/06/11	1	G&A PROPERTIES LLC					
PREVIOUS			19.92		.00	.00	.00	.00	.00	19.92
ADJUSTMENT			4.48-		.00	.00	.00	.00	.00	4.48-
CURRENT			15.44		.00	.00	.00	.00	.00	15.44
310004005	WA	METR	1/06/11	1	G&A PROPERTIES LLC					
PREVIOUS			40.00		.90	.00	.00	.00	.00	40.90
ADJUSTMENT			28.00-		.63-	.00	.00	.00	.00	28.63-
CURRENT			12.00		.27	.00	.00	.00	.00	12.27
310004901	WA	DEP	1/06/11	1	ROUND TWO OUTFITTERS		Deposit applied			
PREVIOUS			14.00		.91	.00	.00	.00	.00	14.91
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			14.00		.91	.00	75.00-	.00	.00	60.09-
402060004	WA	MISC	1/06/11	1	DAWN POWER		Balance transferred			
PREVIOUS			22.00		.50	.00	.00	.00	.00	22.50

UTILITY BILLING ADJUSTMENTS REPORT

FROM 1/01/2011 TO 1/31/2011

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT			.00		.00	.00	66.75	.00	.00	66.75
CURRENT			22.00		.50	.00	66.75	.00	.00	89.25
404110005	WA	DEP	1/06/11	1	GARY L BOONE		Deposit applied			
PREVIOUS			21.55		1.39	.00	.00	.00	.00	22.94
ADJUSTMENT			.00		.00	.00	100.00-	.00	.00	100.00-
CURRENT			21.55		1.39	.00	100.00-	.00	.00	77.06-
404120005	WA	DEP	1/06/11	1	CONITA DAVISON		Deposit applied			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.27	.00	75.00-	.00	.00	62.73-
502191001	SE	MISC	1/06/11	1	DIANNE HALL					
PREVIOUS			16.02		.00	.00	.00	.00	.00	16.02
ADJUSTMENT			8.08-		.00	.00	.00	.00	.00	8.08-
CURRENT			7.94		.00	.00	.00	.00	.00	7.94
605330003	TR	DEP	1/06/11	1	AARON MILLER/SARA BURRELL					
PREVIOUS			12.50		.00	.00	.00	.00	.00	12.50
ADJUSTMENT			.00		.00	.00	25.00-	.00	.00	25.00-
CURRENT			12.50		.00	.00	25.00-	.00	.00	12.50-
932054504	WA	DEP	1/06/11	1	DIANNE HALL					
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.78	.00	75.00-	.00	.00	62.22-
932054504	WA	BAD	1/06/11	1	DIANNE HALL					
PREVIOUS			12.00		.78	.00	75.00-	.00	.00	62.22-
ADJUSTMENT			.00		.00	.00	150.00	.00	.00	150.00
CURRENT			12.00		.78	.00	75.00	.00	.00	87.78
932054504	WA	MISC	1/06/11	1	DIANNE HALL					
PREVIOUS			12.00		.78	.00	75.00	.00	.00	87.78
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.78	.00	.00	.00	.00	12.78
943026001	WA	METR	1/06/11	1	FREDA WILSON					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			20.00-		.15-	.00	.00	.00	.00	20.15-
CURRENT			20.00-		.15-	.00	.00	.00	.00	20.15-
965057001	WA	MISC	1/06/11	1	BOBBY CAMPBELL					
PREVIOUS			56.00		.42	.00	.00	.00	.00	56.42
ADJUSTMENT			28.00-		.21-	.00	.00	.00	.00	28.21-
CURRENT			28.00		.21	.00	.00	.00	.00	28.21
180218001	SE	MISC	1/11/11	1	BRIANNA BOWEN					
PREVIOUS			53.62		.00	.00	137.09-	.00	.00	83.47-
ADJUSTMENT			.00		.00	.00	18.39-	.00	.00	18.39-
CURRENT			53.62		.00	.00	155.48-	.00	.00	101.86-
310002601	WA	MISC	1/11/11	1	BENJAMIN BIELLIER		Returned check plus penalty			
PREVIOUS			12.72		.45	.00	.00	.00	.00	13.17
ADJUSTMENT			.00		.00	25.00	44.89	.00	.00	69.89
CURRENT			12.72		.45	25.00	44.89	.00	.00	83.06
330010503	WA	MISC	1/11/11	1	JAMES TEXTOR		Returned ACH - no penalty			
PREVIOUS			36.73-		1.43	.00	.00	.00	.00	35.30-
ADJUSTMENT			.00		.00	.00	83.73	.00	.00	83.73
CURRENT			36.73-		1.43	.00	83.73	.00	.00	48.43
330034501	WA	MISC	1/11/11	1	ADAM OWENS		Returned ACH plus penalty			
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	25.00	37.12	.00	.00	62.12
CURRENT			.00		.00	25.00	37.12	.00	.00	62.12

ACCOUNT #	SERV	ADJ	ADJ DATE SERVICE	PERIOD	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
502320002	TR	MISC	1/11/11	1	TROPEPE INC/Bill Tropepe					
PREVIOUS			11.60		.00	.00	.00	.00	.00	11.60
ADJUSTMENT			.00		.00	.00	12.50-	.00	.00	12.50-
CURRENT			11.60		.00	.00	12.50-	.00	.00	.90-
804490001	WA	MISC	1/11/11	1	JAMES KENNEY		ACH returned twice - $ 47.57 plus penalty			
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	25.00	47.57	.00	.00	72.57
CURRENT			.00		.00	25.00	47.57	.00	.00	72.57
932069001	WA	LEAK	1/11/11	1	BRIAN SCHAFFER					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			44.00-		.33-	.00	.00	.00	.00	44.33-
CURRENT			44.00-		.33-	.00	.00	.00	.00	44.33-
943003002	WA	MISC	1/11/11	1	ABBOTT WILLIAMS					
PREVIOUS			18.00		.14	.00	.00	.00	.00	18.14
ADJUSTMENT			18.00-		.14-	.00	.00	.00	.00	18.14-
CURRENT			.00		.00	.00	.00	.00	.00	.00
943022001	WA	MISC	1/11/11	1	ABBOTT WILLIAMS					
PREVIOUS			18.14-		.00	.00	.00	.00	.00	18.14-
ADJUSTMENT			18.14		.00	.00	.00	.00	.00	18.14
CURRENT			.00		.00	.00	.00	.00	.00	.00
965015001	WA	METR	1/11/11	1	TAMMY COBURN					
PREVIOUS			58.00		.44	.00	.00	.00	.00	58.44
ADJUSTMENT			26.00-		.19-	.00	.00	.00	.00	26.19-
CURRENT			32.00		.25	.00	.00	.00	.00	32.25
965018501	WA	METR	1/11/11	1	BELINDA WELCH					
PREVIOUS			18.00		.14	.00	.00	.00	.00	18.14
ADJUSTMENT			.00		.00	.00	56.42-	.00	.00	56.42-
CURRENT			18.00		.14	.00	56.42-	.00	.00	38.28-
310004007	SE	MISC	1/12/11	1	ETELKA/PATRICK WHITE					
PREVIOUS			.00		.00	4.56	.00	.00	.00	4.56
ADJUSTMENT			.00		.00	4.56-	.00	.00	.00	4.56-
CURRENT			.00		.00	.00	.00	.00	.00	.00
310004007	TR	MISC	1/12/11	1	ETELKA/PATRICK WHITE					
PREVIOUS			.00		.00	2.50	.00	.00	.00	2.50
ADJUSTMENT			.00		.00	2.50-	.00	.00	.00	2.50-
CURRENT			.00		.00	.00	.00	.00	.00	.00
310004007	WA	MISC	1/12/11	1	ETELKA/PATRICK WHITE					
PREVIOUS			.00		.00	3.80	.00	.00	.00	3.80
ADJUSTMENT			.00		.00	3.80-	.00	.00	.00	3.80-
CURRENT			.00		.00	.00	.00	.00	.00	.00
402060004	WA	BAD	1/12/11	1	DAWN POWER					
PREVIOUS			.00		.00	6.68	.00	.00	.00	6.68
ADJUSTMENT			.00		.00	6.68-	.00	.00	.00	6.68-
CURRENT			.00		.00	.00	.00	.00	.00	.00
921070502	SE	MISC	1/12/11	1	DAVID STONE					
PREVIOUS			.00		.00	3.77	.00	.00	.00	3.77
ADJUSTMENT			.00		.00	3.77-	.00	.00	.00	3.77-
CURRENT			.00		.00	.00	.00	.00	.00	.00
921070502	WA	MISC	1/12/11	1	DAVID STONE					
PREVIOUS			.00		.00	7.80	.00	.00	.00	7.80
ADJUSTMENT			.00		.00	7.80-	.00	.00	.00	7.80-
CURRENT			.00		.00	.00	.00	.00	.00	.00
932021001	WA	PNLT	1/12/11	1	MARK/STACEY MILLER					
PREVIOUS			.00		.00	2.00	.00	.00	.00	2.00

UTILITY BILLING ADJUSTMENTS REPORT

FROM 1/01/2011 TO 1/31/2011

ACCOUNT # SERV ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT	.00		.00	2.00-	.00	.00	.00	2.00-
CURRENT	.00		.00	.00	.00	.00	.00	.00
804490001 WA MISC	1/14/11	1	JAMES KENNEY		ACH returned - removed from ACH-reapplied to account			
PREVIOUS	.00		.00	25.00	47.57	.00	4.76	77.33
ADJUSTMENT	47.57		.00	.00	.00	.00	.00	47.57
CURRENT	47.57		.00	25.00	47.57	.00	4.76	124.90
906980003 WA BAD	1/14/11	2	WILLARD SCHOOLS					
PREVIOUS	7910.00		.00	.00	.00	.00	.00	7910.00
ADJUSTMENT	7888.00-		.00	.00	.00	.00	.00	7888.00-
CURRENT	22.00		.00	.00	.00	.00	.00	22.00
180052003 WA MISC	1/18/11	1	AARON B/ALISON BERKSHIRE		Returned check plus penalty added			
PREVIOUS	3.14-		.00	.00	.00	.00	.00	3.14-
ADJUSTMENT	.00		.00	25.00	92.27	.00	.00	117.27
CURRENT	3.14-		.00	25.00	92.27	.00	.00	114.13
180078101 SE MISC	1/20/11	1	BRANDON JUMP					
PREVIOUS	23.88		.00	.00	.00	.00	.00	23.88
ADJUSTMENT	11.34-		.00	.00	.00	.00	.00	11.34-
CURRENT	12.54		.00	.00	.00	.00	.00	12.54
180081002 SE MISC	1/20/11	1	DAWN POWER		Sewer rate adjustment			
PREVIOUS	.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT	51.52-		.00	.00	.00	.00	.00	51.52-
CURRENT	51.52-		.00	.00	.00	.00	.00	51.52-
301440101 WA LEAK	1/20/11	1	STEPHEN L SNIDER					
PREVIOUS	.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT	38.00-		.85-	.00	.00	.00	.00	38.85-
CURRENT	38.00-		.85-	.00	.00	.00	.00	38.85-
502191001 WA MISC	1/20/11	1	DIANNE HALL		Sewer proration			
PREVIOUS	15.72		1.02	.00	.00	.00	.00	16.74
ADJUSTMENT	.00		.00	.00	.00	.00	.00	.00
CURRENT	15.72		1.02	.00	.00	.00	.00	16.74
932004501 WA LEAK	1/20/11	1	BOB RILEY					
PREVIOUS	.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT	4.00-		.03-	.00	.00	.00	.00	4.03-
CURRENT	4.00-		.03-	.00	.00	.00	.00	4.03-
954069001 WA METR	1/20/11	1	QUENTIN HOWARD					
PREVIOUS	.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT	36.00-		.27-	.00	.00	.00	.00	36.27-
CURRENT	36.00-		.27-	.00	.00	.00	.00	36.27-
965085501 WA METR	1/20/11	1	DARRELL HOGAN					
PREVIOUS	36.00		.27	.00	.00	.00	.00	36.27
ADJUSTMENT	12.00-		.09-	.00	.00	.00	.00	12.09-
CURRENT	24.00		.18	.00	.00	.00	.00	24.18
118170301 WA MISC	1/25/11	1	TODD VANNATTA		Adj to correct billing			
PREVIOUS	12.00		.90	.00	.00	.00	.00	12.90
ADJUSTMENT	.00		.00	.00	260.91-	.00	.00	260.91-
CURRENT	12.00		.90	.00	260.91-	.00	.00	248.01-
118170302 WA MISC	1/25/11	1	WILLARD FAST LUBE		Adj to correct billing			
PREVIOUS	12.00		.90	.00	.00	.00	.00	12.90
ADJUSTMENT	.00		.00	.00	206.59-	.00	.00	206.59-
CURRENT	12.00		.90	.00	206.59-	.00	.00	193.69-
180006000 WA MISC	1/25/11	1	NORTHBROOKE APTS		Adj to post payments from double acct			
PREVIOUS	39.07		.88	.00	.00	.00	.00	39.95
ADJUSTMENT	.00		.00	.00	344.50-	.00	.00	344.50-
CURRENT	39.07		.88	.00	344.50-	.00	.00	304.55-

FROM 1/01/2011 TO 1/31/2011

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
180017005	WA	METR	1/25/11	1	EDWARD SCHAU		Correction to water billed			
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	18.40-	.00	.00	18.40-
CURRENT			12.00		.78	.00	18.40-	.00	.00	5.62-
180081002	SE	MISC	1/25/11	1	DAWN POWER					
PREVIOUS			51.52-		.00	.00	.00	.00	.00	51.52-
ADJUSTMENT			.00		.00	.00	118.27	.00	.00	118.27
CURRENT			51.52-		.00	.00	118.27	.00	.00	66.75
180081002	WA	MISC	1/25/11	1	DAWN POWER					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	.00	66.75-	.00	.00	66.75-
CURRENT			.00		.00	.00	66.75-	.00	.00	66.75-
180178001	WA	MISC	1/25/11	1	NORTHBROOKE APTS		Adj to zero double acct			
PREVIOUS			39.07		.88	.00	.00	.00	.00	39.95
ADJUSTMENT			.00		.00	.00	119.71-	.00	.00	119.71-
CURRENT			39.07		.88	.00	119.71-	.00	.00	79.76-
330010503	WA	PNLT	1/25/11	1	JAMES TEXTOR					
PREVIOUS			20.00		1.30	.00	.00	.00	.00	21.30
ADJUSTMENT			.00		.00	25.00-	.00	.00	.00	25.00-
CURRENT			20.00		1.30	25.00-	.00	.00	.00	3.70-
402060004	WA	MISC	1/25/11	1	DAWN POWER					
PREVIOUS			20.00		.45	.00	.00	.00	.00	20.45
ADJUSTMENT			.00		.00	.00	66.75-	.00	.00	66.75-
CURRENT			20.00		.45	.00	66.75-	.00	.00	46.30-
402060004	WA	MISC	1/25/11	1	DAWN POWER					
PREVIOUS			20.00		.45	6.68-	66.75-	.00	.00	52.98-
ADJUSTMENT			.00		.00	.00	.00	.00	51.52-	51.52-
CURRENT			20.00		.45	6.68-	66.75-	.00	51.52-	104.50-
906610102	WA	MISC	1/25/11	1	AMY GREATHOUSE/TIM SAULTERS		Corrected payment posting			
PREVIOUS			15.93		.41	.00	.00	.00	.00	16.34
ADJUSTMENT			.00		.00	.00	75.00	.00	.00	75.00
CURRENT			15.93		.41	.00	75.00	.00	.00	91.34
907050202	PR	MISC	1/25/11	1	BRIAN LIVINGSTON					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	.00	9.00-	.00	.00	9.00-
CURRENT			.00		.00	.00	9.00-	.00	.00	9.00-
921070502	WA	MISC	1/25/11	1	DAVID STONE					
PREVIOUS			20.00		.15	11.80-	.00	.00	.00	8.35
ADJUSTMENT			.00		.00	.00	101.76-	.00	.00	101.76-
CURRENT			20.00		.15	11.80-	101.76-	.00	.00	93.41-
110015301	WA	DEP	1/27/11	1	MELISSA MELTON		REMOVED & APPLIED DEP TO ACCOUNT			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.27	.00	75.00-	.00	.00	62.73-
200450001	WA	DEP	1/27/11	1	JAY REISNER		REMOVED & APPLIED DEP TO ACCOUNT			
PREVIOUS			30.00		1.95	.00	.00	.00	.00	31.95
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			30.00		1.95	.00	75.00-	.00	.00	43.05-
100000025	WA	MISC	1/28/11	1	CRYSTAL DOTSON		BILLED IN ERROR			
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	31.90-	.00	.00	31.90-
CURRENT			12.00		.78	.00	31.90-	.00	.00	19.12-
112160104	WA	DEP	1/28/11	1	RUSSELL HARTSELL		DEP CHARGED TO ACCT IN ERROR			
PREVIOUS			16.00		1.04	.00	.00	.00	.00	17.04

UTILITY BILLING ADJUSTMENTS REPORT

FROM 1/01/2011 TO 1/31/2011

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			16.00		1.04	.00	75.00-	.00	.00	57.96-
180055002	WA	DEP	1/28/11	1	KENT HOFFPAUIR		REMOVED & APPLIED DEPOSIT			
PREVIOUS			18.61		1.21	.00	.00	.00	.00	19.82
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			18.61		1.21	.00	75.00-	.00	.00	55.18-
180082001	WA	DEP	1/28/11	1	NANCY SLY		REMOVED & REFUNDED DEPOSIT			
PREVIOUS			14.00		.32	.00	.00	.00	.00	14.32
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			14.00		.32	.00	75.00-	.00	.00	60.68-
180172002	WA	DEP	1/28/11	1	EMILY KURTRIGHT		REMOVED & APPLIED DEP			
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.78	.00	75.00-	.00	.00	62.22-
180178001	WA	MISC	1/28/11	1	NORTHBROOKE APTS		BILLED IN ERROR			
PREVIOUS			39.07		.88	.00	119.71-	.00	.00	79.76-
ADJUSTMENT			.00		.00	.00	39.95-	.00	.00	39.95-
CURRENT			39.07		.88	.00	159.66-	.00	.00	119.71-
402090001	WA	MISC	1/28/11	1	DAVID HESSEL		BILL NOT PRORATED PROP			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	.00	27.25-	.00	.00	27.25-
CURRENT			18.00		.41	.00	27.25-	.00	.00	8.84-
410021802	WA	DEP	1/28/11	1	LLOYD F MYERS III		REMOVED & APPLIED DEP			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.27	.00	75.00-	.00	.00	62.73-
502540200	WA	MISC	1/28/11	1	LUCILLE GARRISON		PAYMENT MISS-POSTED			
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	17.26-	.00	.00	17.26-
CURRENT			12.00		.78	.00	17.26-	.00	.00	4.48-
502540202	WA	MISC	1/28/11	1	GEOFFREY MERRICK		PAYMENT MISS POSTED			
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	17.26	.00	.00	17.26
CURRENT			12.00		.78	.00	17.26	.00	.00	30.04
932057000	WA	MISC	1/28/11	1	JUDY MCDARIS					
PREVIOUS			14.00		.91	.00	.00	.00	.00	14.91
ADJUSTMENT			.00		.00	.00	2.13-	.00	.00	2.13-
CURRENT			14.00		.91	.00	2.13-	.00	.00	12.78
402090001	WA	DEP	1/31/11	1	DAVID HESSEL		REFUND DEPOSIT			
PREVIOUS			18.00		.41	.00	27.25-	.00	.00	8.84-
ADJUSTMENT			.00		.00	.00	14.69-	.00	.00	14.69-
CURRENT			18.00		.41	.00	41.94-	.00	.00	23.53-
			8151.71-		2.89-	43.89	2542.72-	.00	51.52-	10704.95-

*** ADJUSTMENT TOTALS ***

	SERVICE	TAX	PENALTY	MISC SERV	MISC TAX	MISC PEN	TOTAL
PREVIOUS	9045.87	36.61	37.63	303.23-	.00	4.76	8821.64
ADJUSTMENT	8151.71-	2.89-	43.89	2542.72-	.00	51.52-	10704.95-
CURRENT	894.16	33.72	81.52	2845.95-	.00	46.76-	1883.31-

UTILITY BILLING ADJUSTMENTS REPORT
BAD DEBT FROM 1/01/2011 TO 1/31/2011

ACCOUNT #	ADJ CODE	DATE SERVICE	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
		.00	.00	.00	.00	.00	.00	.00
** BAD DEBT TOTALS *		.00	.00	.00	.00	.00	.00	.00

UTILITY BILLING ADJUSTMENTS REPORT
SERVICE TOTALS FROM 1/01/2011 TO 1/31/2011

	SERVICE	TAX	PENALTY	MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENTS							
PRIMACY FEE	.00	.00	.00	9.00-	.00	.00	9.00-
SEWER	75.42-	.00	8.33-	37.21-	.00	.00	120.96-
TRASH	.00	.00	2.50-	62.50-	.00	.00	65.00-
WATER	8076.29-	2.89-	54.72	2434.01-	.00	51.52-	10509.99-
*** GRAND TOTALS ***	8151.71-	2.89-	43.89	2542.72-	.00	51.52-	10704.95-

	ADJUSTMENTS	BAD DEBT	TOTAL
PRIMACY FEE	9.00-	.00	9.00-
SEWER	120.96-	.00	120.96-
TRASH	65.00-	.00	65.00-
WATER	10509.99-	.00	10509.99-
	10704.95-	.00	10704.95-

ADJ DESC	SERVICE	TAX	PENALTY	MISC CHRG	MISC TAX	MISC PEN	TOTAL
ADJUSTMENTS							
BAD DEBT	7888.00-	.00	6.68-	150.00	.00	.00	7744.68-
DEPOSIT REFUND	.00	.00	.00	1178.57-	.00	.00	1178.57-
LEAK ADJUSTMENT	86.00-	1.21-	.00	318.00-	.00	.00	405.21-
METER MISREAD	126.48-	1.33-	.00	74.82-	.00	.00	202.63-
MISC ADJUSTMENT	51.23-	.35-	77.57	1121.33-	.00	51.52-	1146.86-
PENALTY ADJUST	.00	.00	27.00-	.00	.00	.00	27.00-
*** GRAND TOTALS ***	8151.71-	2.89-	43.89	2542.72-	.00	51.52-	10704.95-

	ADJUSTMENTS	BAD DEBT	TOTAL
BAD DEBT	7744.68-	.00	7744.68-
DEPOSIT REFUND	1178.57-	.00	1178.57-
LEAK ADJUSTMENT	405.21-	.00	405.21-
METER MISREAD	202.63-	.00	202.63-
MISC ADJUSTMENT	1146.86-	.00	1146.86-
PENALTY ADJUST	27.00-	.00	27.00-
	10704.95-	.00	10704.95-

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5d
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

Attached is a copy of the contract for advertising with Land O'Frost for the Parks Department. We were asked to advertise to offer this to any other interested parties, which we have done. There were no responses to report.

Please approve.

2499
ContractID

Great Tasting Lunchmeat

Willard Parks and Recreation

/LAND O' FROST SPONSORSHIP 2011

The following will be included in the comprehensive 2011 Land O' Frost Youth Sponsorship Program for the Springfield area. The following is a summary of the elements that will be included in the annual sponsorship agreement between Willard Parks and Recreation (WPR) and Land O' Frost (LOF).

This agreement will commence on January 1, 2011 and will terminate on December 31, 2011.

Sponsorship Elements:

This sponsorship will focus on approximately 82 teams in the Winter/Spring/Fall 11' season. Land O' Frost will sponsor teams under the age of 10.

- Prominent Logo inclusion on the front or back of jerseys for 82 teams . LOF will supply all necessary logo \ artwork and WPR will have the shirts printed. **(The LOF logo will need to be a minimum of 2 ½"H x 10" W. The phrase Great Tasting Lunchmeat will need to be placed underneath the Land O' Frost oval. Land O' Frost to be the exclusive jersey sponsor, no other corporate logos to be placed on jerseys.)**

- Coupon distribution in opening day packets, at tournaments, in mailings and other key functions throughout the year. (LOF will supply all coupons)

- Announcements by team and league administration to parents / kids about sponsorship.

- Opportunity for mention / inclusion of Land O' Frost product message in any league / parent communication.

- One approximately 4' x 8' banner (or similar signage) to be displayed where WPR teams, that LOF sponsors play. (LOF will give banner artwork and WPR will have banner printed)

- Logo inclusion on WPR game schedules for teams sponsored, registration materials and newsletters if possible.

- Land O' Frost logo/ youth sports link placed on the league web site http://www.landofrost.com/youthsports

- A minimum of two (2) annual Email Blasts to all parents, if available, letting them know of the LOF Youth Sports Link for special offers. LOF will provide Email Blast Template.

- **Client will need Proof of Purchase (82 team pictures) by December 31, 2011. The Land O' Frost logo will need to be clearly identified on the shirts in 82 team pictures. The pictures can be informal, taken with a digital camera or regular film.**

LAND O' FROST WILL DONATE: $9,500.00

Willard Parks and Recreation Representitive | **Land O' Frost Representative** Knox SPORTS

____________________ ____________________

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5e
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

Attached is a copy of a draft contract with Ozark Greenways to lease the old concrete block building at the trailhead. This is an opportunity to spread out the assets of the Public Works Department into two facilities to minimize the risk and safety factors involved in having everything under one roof.

The lease would be for one year at $ 500.00 per year. The building contains restrooms, offices and work space for the department.

At this point we are requesting approval to move forward with project. This would involve incurring a few legal expenses towards developing the contract plus an ordinance. I would also like the Director of Development to thoroughly inspect the building and develop a report to be delivered at the next meeting.

Please approve.

DRAFT

LEASE AGREEMENT - City of Willard

THIS LEASE, made and entered into this ______ day of __________, **2011** by and between **Ozark Greenways, Incorporated,** hereinafter referred to as "Landlord," and the City of Willard, attn: Public Works, hereinafter referred to as "Tenant", hereby memorializes the following mutual terms, conditions, promises and covenants:

WITNESSETH, that the Landlord hereby leases to the Tenant, subject to the terms and conditions as set forth in this Lease Agreement, the building and property located at **XXXX Jackson Street, Willard, Missouri 65781,** — is there an address which includes the building and property, and all fixed improvement and the following described personal property:

One story brick office building located at NW corner of property, building size 630 sq. ft. (21 x 39); (hereinafter collectively referred to as the "demised premises.").

TO HAVE AND TO HOLD the demised premises for a period of three years, commencing on the day of ________, ___, through the __ day of ______, ___. Thereafter, Tenant shall have the option to renew its tenancy for an additional three-year period, so long as the terms of this Agreement have been complied with to Landlord's satisfaction for the first three-year term. After the second three year term expires, Tenant's occupancy shall continue on a yearly basis unless written notice of termination is given by either party at least six (6) months the end of any lease term, and the terms of this agreement shall govern and control any additional occupancy by Tenant. If Tenant intends to vacate the property at the end of the term of the lease or after continuing on a yearly basis, six (6) months written notice MUST be given to Landlord on the six months before vacating.

Tenant shall pay as rent $500.00 per month, due and payable in full on or before the first day of each month. If the Landlord does not receive the rent by the 5th of each month, Tenant agrees to pay an additional rent in the amount of $25.00, plus $5.00 per day until the rent of or the current month is paid in full. Tenant agrees to pay an additional $20.00 should any rent check be returned to the Landlord by the Tenant's bank. Tenant acknowledges and agrees that all permanently affixed in-kind improvements and contributions to the demised premises will become and remain the property of the Landlord, and Tenant shall not be allowed to remove any such in-kind improvements upon the termination of this agreement. Tenant also agrees that all improvements shall meet the building code requirements of the City of Willard and Greene County.

It is agreed that any site improvements considered as trade out or in-kind rent contribution shall be agreed upon by the parties and approved by the Landlord prior to such improvements being executed. The value of such contributions shall be documented with invoices/receipts provided by the Tenant and submitted with monthly rent payment.

If Tenant is to occupy the demised premises prior to the date of the first regularly scheduled lease payment, then prorate rent in the amount of $______ is due at the time of possession for the balance of $_______. It is expressly agreed that all of the provisions of this agreement, except the in-kind rent requirement of the Tenant, will be in full force and effect during such prorate period.

Landlord, to secure the Tenant's performance of all obligations of this lease, has received a Security and Clean-up Deposit in the amount of $_______ The Tenant hereby acknowledges that said demised premises have been inspected by Tenant and found to be in an acceptable condition. Tenant agrees to surrender all keys and deliver possession of the demised premises to Landlord at the end of the lease term, or any year-to-year extension thereof, in a clean and undamaged condition. In the event the property is not ready for new

DRAFT

Tenants, the cost to make ready including cleaning, repair, plumbing and exterminating of pests will be deducted from the deposits, provided however, that the deposits will not be applied toward all routine maintenance and normal wear and tear. In the event of default in the payment of any periodic lease payment, Tenant hereby waives all rights to the refund of deposits and shall be liable for all damage in excess of the amount of said deposits.

It is expressly agreed that the premises are leased only to the above named tenant, and this lease shall not be assignable by the Tenant nor shall Tenant be permitted to sublease all or any portion of the demised premises without the written consent of Landlord.

1. <u>The Landlord covenants and agrees as follows:</u>

a. To put the Tenant in possession of the demised premises on the date of the commencement of this agreement, and to allow the Tenant to hold and enjoy the premises peaceably and quietly during the term without any interruption by the Landlord, provided that the Tenant observes all condition set forth in this agreement.

b. If demised premises are totally destroyed or rendered wholly uninhabitable by fire or otherwise, without fault or negligence of the tenant, this lease shall be terminated as of the date of destruction and a prorate proportion of the prepaid rent shall be refunded to the Tenant.

c. To allow Tenant to erect no more than one advertising sign, not exceeding twenty-five (25) square feet in size, on or about the demised premises. Any signs erected must be in good taste and promote the style of the Frisco Highline Trail, in the sole discretion of the Landlord. Before the Tenant erects any such signs, they must obtain written permission from the Landlord.

d. To allow Tenant to install a security system at his expense.

e. The leased premises shall be structurally sound and free of material defects. Said premises shall have adequate utility services to the building including electricity, water and sewage disposal to allow tenant to conduct its commercial business as authorized herein.

f. Tenant shall be responsible for the behavior and any damage done by guests, employees, agents, independent contractors, family members, or any person that the Tenant specifically allows or requests on the demised premises. Should either party elect to take legal action to endorse the terms and provisions of this Lease Agreement, or to take action against the other party relating to this tenancy or the demised premises, the losing party agrees to pay any and all costs and expenses incurred by the prevailing party, including reasonable attorney fees.

2. <u>The Tenant covenants and agrees as follows:</u>

a. To pay all lease payment and notices provided for herein, by check or money order made payable to Ozark Greenways, Incorporated and mailed to: P. O. Box 50733, Springfield, Missouri 65805, unless otherwise advised in writing, by the Landlord or his agent.

b. Tenant agrees not to do or permit to be done anything, which would cause cancellation or an increase in the rate of property insurance.

c. Tenant agrees to arrange for the transfer of all utilities to Tenant's name on or before the date of possession, and to pay for all utilities provided to the demised premises during ~~this~~ the term of this Lease or any extension thereof. Possession of the property shall not be granted until said transfer of utilities is completed.

d. Tenant agrees that Landlord, or Landlord's agents, shall have free and unencumbered access to the demised premises at all reasonable times for the purpose of examining the condition of the property and making repairs, and improvements, and also for six months prior to the termination of this lease agreement for the purpose of showing the property to new prospective tenants. The Tenant agrees to keep walks and porches free from ice and snow. NOTE: Probably not as necessary with the City leasing — would be okay either way unless City does not want it to be available for showing

e. Tenant agrees to make no alteration, repairs, or improvements to the property without the consent of the Landlord. Any alteration, repairs, ~~or~~ improvements made by the tenant shall become part of the premises and may not be removed at the expiration of this lease.

f. Any damage to the premises that occurs during the Tenants occupancy, including, but not limited to broken glass, clogged toilets, sinks, or any other damage caused by the Tenant will be repaired and paid for by the Tenant when such damage occurs. Such damage will be immediately reported to the Landlord in writing. In the event that the Tenant does not make such repairs in a reasonable time, the Landlord shall make such repairs and recover the costs thereof from the Tenant. The amount of the damage will be determined by the actual cost of repair, including all labor and materials. Failure to report and repair any damage done to the demised premises, regardless of the nature or sources of such damage ~~may, at the~~ option of the Landlord, be considered a breach of the lease and be grounds for termination by the Landlord. The Tenant agrees to forfeit any prepaid rent for the month that a termination is effected by the Landlord, as liquidated damages.

g. Any non-payment of rent, consistent late payment of rent, or any disruptive or illegal behavior ~~of the~~ Tenant are grounds for termination of this lease by the Landlord. Tenant shall be responsible for the behavior and any damage done by guests, employees, agents, independent contractors, ~~family members,~~ or any persons that the Tenant allows or requests on the demised premises. Should it be necessary for the Landlord to enforce the terms and provisions of this lease, or to take legal action against Tenant relating to this tenancy or the demised premises, the Tenant agrees to pay any and all costs and expenses incurred by the Landlord thereby, including reasonable attorney's fees.

h. Should the rent not be paid by the fifth day of each month and the Tenant is unable to be found, the Landlord may leave a notice in the building stating that the rent must be paid within 48 hours. Should the rent remain unpaid and the Landlord remain unable to find the Tenant, the Tenant hereby agrees that the premises may be declared vacated and the personal property, if any, remaining shall be deemed abandoned. The Tenant hereby agrees to give the Landlord the power to remove any and all personal property from the premises and have it stored at the Tenant's expense. Should the Tenant not be heard from or located by the Landlord for an additional 20 days after removal of said property, the Tenant hereby gives the Landlord permission to dispose of said property in a reasonable manner. The net proceeds, if any, from the sale of disposal of the Tenant's property shall be held by the Landlord for a period of 90 days. Should the Tenant fail to claim such proceeds, the said proceeds shall go to the Landlord as liquidated damages. Nothing in this paragraph shall apply if the Tenant provides notice to the Landlord that the Tenant shall be away from the Springfield area for a period of time not greater than two weeks, and the Landlord agrees in writing to extent the time that rent will be due.

i. All notices given to the Tenant may be served upon the Tenant personally, ~~or by mail addressed to the Tenant at the demised premises~~. Any notice by the Tenant to the Landlord must be in writing and delivered to the Landlord personally, or delivered as required by the Landlord.

j. Landlord shall not be liable to Tenant or Tenant's agents, guests, or employees for any damage to them or their persons or property, by theft or burglary, water, rain, snow, ice, sleet, fire, explosion, frost, storm and accidents or by breakage, stoppage or leakage of water, gas, heating and sewer pipes, electric wiring or current or plumbing upon, about or adjacent to said premises, nor for any negligence of others that may cause damage of any character whatsoever. The Tenant further agrees to hold harmless, indemnify, save and defend the Landlord from any claims or any other persons or entities, for damages relating to or arising out of the Tenant's possession of the demised premises, Tenant's acts, actions, or omissions, or the condition of the demised premises, during this tenancy, no matter how such damages are caused.

k. Tenant agrees to keep the demised premises in a clean and tidy condition, and free from dirt, trash and refuse.

l. Tenant agrees that if he/she/they/it hold-over and retain possession of the demised premises beyond the time set forth herein, that the terms and conditions of this lease shall remain in full force and effect during the entirety of the Tenant's possession.

m. Tenant hereby understands and agrees that there have been no representations other than those contained herein, and that this agreement is a total agreement and understanding between the parties, and is binding on the Tenant's ~~heirs~~, assigns, successors, ~~executors~~ or administrators.

3. Insurance and Indemnity:

a. The Tenant shall provide, pay the premiums for, and keep in force during the entire term of this Lease and any extensions or renewals thereof, general liability insurance with a good and solvent insurance company licensed to do business in the State of Missouri, naming the Landlord as an additional insured, in the amounts of at least $2,000,000 per occurrence, $500,000 with respect to injuries of any one person, $500,000 with respect to any one accident, and $100,000 with respect to property damage, and shall deliver certificates of such insurance to the Landlord within 30 days from the date this Lease commences.

b. The Tenant agrees to defend and hold the Landlord harmless from any and all liability, suits, causes of action, claims for damages, including but not limited to costs and attorney's fees, due to injury or damage to any person or property or any environmental claims, losses, damages, cleanup costs, fines or penalties resulting from or arising out of any actions or omissions of the Tenant, its agents, servants, employees, contractors or business invitees, or any defect in the premises first appearing or arising during the Tenant's possession.

c. The Tenant shall obtain and maintain any property or casualty insurance it desires regarding the Tenant's personal property, fixtures, contents or business interruption coverage at the Tenant's sole cost, and the Tenant agrees that in no event shall the Landlord be liable to the Tenant for any damages to the Tenant's goods, inventory or personal property. Every insurance policy obtained by either party pursuant to this Agreement shall expressly waive any and all rights of subrogation against the other party, its agents and employees. The Tenant shall deliver to the Landlord, certificates of such insurance, which shall declare that the respective insurer may not cancel the same in whole or in part without giving the Landlord written notice of its intention to do so at least ten (10) days in advance.

4. Fire and Other Casualty:

a. If the Leased Premises, or any portion thereof, are partially or totally destroyed or damaged by fire or other casualty covered by any fire and extended coverage insurance carried by the Landlord on the demised premises, the Landlord ~~shall repair~~ and restore the damaged portion of the premises (excluding any tenant fit up work in excess of the building standard and any additions, equipment, furniture and alterations made by the Tenant) as soon as it is reasonably practicable to substantially the same condition in which the Leased Premises were before such damage to the extent permitted by the available insurance proceeds. Provided, however, that if the Leased Premises are completely destroyed or badly damaged that such repairs cannot be completed within six (6) months thereafter, the Lease Agreement may be terminated immediately by either party hereto by serving written notice upon the other, and in such event, all insurance proceeds shall be the sole property of the Landlord. Under no circumstances shall the Landlord be liable to the Tenant for business interruption or the consequential losses or damages except to the extent of available insurance. fix?

b. In the event ~~of~~ the Leased Premises, or any portion thereof, is destroyed or damaged by fire or other casualty covered by the fire and extended coverage insurance carried by the Landlord that such damaged portion can not reasonably be used by the Tenant for the purpose herein provided and the Lease Agreement is not terminated as above provided, there shall be an abatement of rent to the extent that the damaged portion of the Leased Premises is unfit for use by the Tenant in the ordinary course of its business until said damaged portion of the Leased Premises is made useable.

c. In the event the Leased premises, or any portion, shall be destroyed or damaged by fire or other casualty resulting from the fault or negligence of the Tenant, or the agents, employees, licensees or invitees of the Tenant, such damage shall be repaired by and at the expense of the Tenant (to the extent that such destruction or damage is not covered by the fire and extended coverage insurance carried by the Landlord) under the direction and supervision of the Landlord, and rent shall continue without abatement.

d. ~~The Tenant shall obtain and maintain any property or casualty insurance it desires regarding tenant's personal property, fixtures, contents or business interruption coverage at the Tenant's sole cost, and the Tenant agrees that in no event shall the Landlord be liable to the Tenant for any damage to the Tenant's goods, inventory or personal property unless said damage is caused by the Landlord's negligence and/or breach of this agreement. The Tenant shall request any insurance company which issues a policy of insurance on the demised premises to provide to the tenant a certificate of said insurance, which shall declare that the respective insurer may not cancel the same in whole or in part without giving the Landlord written notice of its intention to do so at lease 10 days in advance.~~ — already stated in 3. c.

DRAFT

"LANDLORD" Ozark Greenways, Inc.	"TENANT" City of Willard
By ______________________ Terry Whaley, Executive Director	By ______________________ Mayor
Date ______________________	Date ______________________

Approved by Ozark Greenways, Inc. Board of Directors: ______________ 2010

Approved by Board of Aldermen of the City of Willard ______________ 2010

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5f
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

Due to the hours being worked by the salaried personnel in the public works department, I would like to obtain approval to do a temporary approval to accrue 40 hours of flex time for a sixty day period. The current level is 16 hours.

This would only be for the public works department.

Please approve.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5g
FINANCE DEPARTMENT

ACTION REQUIRED: APPROVAL REQUESTED

The Parks Department is in need of another work station. I am requesting approval to purchase another desktop computer at a cost of approximately $450.00 with a Microsoft license for an additional $350.00.

Please approve.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5h
FINANCE DEPARTMENT

ACTION REQUIRED: INFORMATIONAL ONLY

The following is for your information only.

The Public Works Department and the Finance Department are currently working on a proposal for upgraded equipment to read meters. This proposal must be advertised and we should have a proposal to recommend at the next meeting. The meters will continue to be read manually at this time.

GENERAL FUND SALES TAX RECEIPT SUMMARY

	2008			2009			2010			2011		
	Cap Imp	Use	City	Cap Imp	Use	City	Cap Imp	Use	City	Cap Imp	Use	City
January	$18,099.61	$3,959.53	$43,206.84	$13,720.33	$3,566.69	$31,148.31	$13,631.13	$2,958.92	$29,324.69	$14,588.49	$2,279.42	$30,146.24
February	$7,687.07	$3,732.71	$17,323.08	$5,517.73	$3,417.03	$10,926.62	$8,175.93	$2,251.81	$18,484.84	$7,088.69	$2,107.10	$15,911.22
March	$14,851.99	$2,463.86	$33,326.70	$17,574.55	$2,040.32	$43,469.47	$14,456.14	$1,534.82	$34,012.04			
April	$11,844.07	$1,622.00	$24,171.99	$11,012.84	$3,640.83	$25,702.25	$12,341.47	$1,586.13	$28,889.71			
May	$5,507.17	$2,909.69	$13,800.28	$5,905.42	$2,331.50	$13,678.60	$7,266.11	$2,873.03	$16,213.88			
June	$21,586.57	$1,967.49	$45,646.22	$20,608.22	$2,340.43	$45,848.66	$20,360.88	$1,771.08	44333.95			
July	$14,873.22	$3,339.37	$33,043.57	$14,278.55	$3,637.47	$30,413.34	12,092.52	1,776.69	26,480.19			
August	$6,842.66	$2,078.76	$15,144.40	$7,019.60	$3,135.02	$14,482.19	8,447.23	1,212.55	16,811.43			
September	23,467.34	3,786.16	51457.61	23,020.03	5,648.83	51789.12	20,478.16	1,582.23	48,071.83			
October	15,627.75	2,450.22	33,526.12	11,152.94	3,310.54	25,111.37	15,967.59	1,698.03	35,731.74			
November	8,287.61	2,356.63	18,717.93	6,402.89	2,877.63	13,945.05	6,580.69	1,726.15	13,658.64			
December	19,764.18	1,655.98	41,431.72	18,059.72	2,349.08	39,481.21	20,437.77	1,602.46	46,195.67			
Totals	$168,439.24	$32,322.40	$370,796.46	$154,272.82	$38,295.37	$345,996.19	160,235.62	22,573.90	358,208.61			
		571,558.10			$538,564.38			541,018.13				
								Up 1%				

PARK FUND SALES TAX RECEIPT SUMMARY

		2009			2010			2011	
	County	Use	Park	County	Use	Park	County	Use	Park
January	$19,638.43	$1,188.90	$15,574.21	$18,427.30	$986.31	$14,662.07		$1,139.70	$15,072.94
February	$18,873.64	$1,142.08	$5,524.96	$14,407.68	$1,125.90	$9,242.32		$1,053.55	$7,955.56
March	$13,864.84	$680.11	$21,734.47	$17,120.72	$767.41	$17,006.04			
April	$20,838.18	$1,213.61	$12,850.83	$18,399.66	$793.07	$14,444.68			
May	$17,790.46	$777.17	$6,839.25	$13,123.59	$957.68	$8,106.86			
June	$11,889.01	$780.14	$22,924.24	$18,006.89	$885.54	$20,360.88			
July	$21,041.87	$1,212.49	$15,206.56	$20,000.81	$888.34	$13,240.10			
August	$17,500.78	$1,045.01	$7,241.05	$11,779.49	$606.28	$8,405.81			
September	12,555.69	1,882.94	25,894.49	21,380.07	791.12	24,035.81			
October	22,129.01	1,103.51	12,555.50	17,841.63	849.01	17,866.08			
November	16,557.73	959.21	6,972.41	11,664.18	863.07	6,829.11			
December	12,441.15	783.02	19,740.58	11,664.18	801.23	23,097.71			
Totals	$205,120.79	$12,768.19	$173,058.55	$193,816.20	$10,314.96	$177,297.47			
		390,947.53			$381,428.63				

City of Willard
Summary of Revenues, Expenditures, and Transfers
For the Six Months Ending December 31, 2010

	Fund Balance 6/30/2010	Revenues & Transfers In	Expenditures & Transfers Out	Fund Balance 6/30/2010
General Fund	$368,313.62	$556,944.15	$594,256.70	$331,001.07
Park Fund	1,988,790.22	2,491,213.45	2,610,919.12	1,869,084.55
Water/Sewer Fund	5,501,364.07	943,171.12	533,575.14	5,910,960.05
Totals	$7,858,467.91	$1,972,609.66	$2,133,128.09	$8,111,045.67

Long Term Debt

	Balance 6/30/2010	Issued	Retired	Balance 12/31/2010
Certificates of Participation '01	1,330,000.00	0.00	0.00	$1,330,000.00
Certificates of Participation '92	240,000.00	0.00	0.00	240,000.00
Police Lease Purchase	62,000.00	0.00	15,000.00	47,000.00
Combined Utility	135,000.00	0.00	0.00	135,000.00
Series 2005 Sewer System	410,000.00	0.00	0.00	410,000.00
Park 2008 Issue	3,010,000.00	0.00	0.00	3,010,000.00
Water/Sewer 2008 Issue	2,305,000.00	0.00		2,305,000.00
Totals	$7,492,000.00	$0.00	$15,000.00	$7,477,000.00

Karen S. Robson
Chief Financial Officer

Unaudited

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5i
FINANCE DEPARTMENT

ACTION REQUIRED: INFORMATIONAL/APPROVAL NEEDED

Several months ago, the public works department came to you with a proposal to trade in the current Case backhoe. You requested additional information.

The basic warranty on the current backhoe was up on November 19, 2010. The extended warranty on the drivetrain will go until November 19, 2011, or 2000 hours. The extended warranty on the boom will run until 11/19/14.

If the city wishes to retain this backhoe until the two year mark, the cost to trade will be $15,000.00.

We will need a vote from the board to either retain the current backhoe or trade it in for $6500.00 this month.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5j
FINANCE DEPARTMENT

ACTION REQUIRED: INFORMATIONAL ONLY

The current status on the winter storm of February 8-9 is that we have a limited Presidential Declaration for all counties in Missouri. This means that reimbursement will be made for all Federal assets used during that storm. That does not affect anyone in Greene County at this time.

In conjunction with Greene County Emergency Management, I am compiling the total cost of the storm to our community and will be submitting that on Monday, February 14. FEMA requires that the county receive "historic" amounts of snowfall before any snow removal expenses will be reimbursed.

If we, as a county, can compile expenses greater than $ 786,078.00, we may get a full Category B declaration. I will provide additional information as soon as it is available.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 6
POLICE DEPARTMENT

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST

NO ACTION REQUIRED:

MONTHLY STATISTICAL REPORT
January 2011

	Officer Statistics			Reserves		Hours
1601	Tom McClain, Chief	7	1640	Doug Thomas, Reserve	0	0
1602	David Richardson, Major	24	1641	Brian Gordon,Reserve	0	0
1603	Shannon Shipley, Sgt./Det.	25	1642	JD Landon, Reserve	1	12.0
1604	Robert Bell, Cpl	37	1643			
1605	Mike Payne, Senior Officer	31	1644	Bill Lingenfelser, Reserve	0	5.5
1606	Gary Dove, Officer	25	1645	Michele Lappin, Reserve	1	3.0
1607	Travis Sanders, Officer	95		**TOTAL HRS**		**20.5**
1608	Shannon Marler, Officer	22				
1609	Justin Raynes, Officer*	26				
1610	Joe Crawford, Officer	10				
1630	Glenn Cozzens, SRO	2				
1631	Wyatt Sharp, SRO	0				
	TOTAL INCIDENTS	**306**				

INCIDENT STATISTICS		
Felony		5
Misdemeanor		17
Infraction		134
Other (Services)		148
HBO (Handled By Officers)		222

*No longer with WPD

WPD-01	114500	581	20	29	0
WPD-02	97797	321	12	27	$60.00
WPD-03	67026	2279	46	50	$718.40
WPD-04	57946	3465	58	60	$60.00
WPD-05	99204	1782	37	48	0
WPD-06	100094(odometer malfunctioning)	Unk	15	unk	$60.00
WPD-08M	4093	0	0	0	0

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7
EMERGENCY MANAGEMENT DEPARTMENT

ACTION REQUIRED: I have received 3 Request for Qualifications for Engineering and Architectural Services for the FEMA Safe Room from the following: H Designs, Toth & Associates and Paragon Architecture. After reviewing all three, it is my recommendation that Toth & Associates and Paragon Architecture be awarded the bids, due to the fact that they have an outstanding reputation in the area of designing, engineering and fiscal responsibility on several FEMA safe room grants. I would ask the Board to vote to approve this issue so that the Design and Engineering phase of this grant can begin.

Storm sirens are all functioning.
First quarter EMPG grant paperwork has been submitted.
No major damage or concerns from recent weather has been reported.
Prepared the Community Building to open as warming shelter during the hazardous weather.
Completed Enhanced Risk and Threat Assessment training.
Was asked by Karen Robson if I would take over Risk Management for the City, I have been familiarizing myself with the documentation involved in this area.

Sorry I could not be here, I am working at the Fire Department. If you have any questions or concerns, please feel free to contact me.

Thank You
Stacy Winters
EMD

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #8
PUBLIC WORKS DEPARTMENT

ACTION REQUIRED: NONE

Due to the recent storms Public Works has been extremely busy. Please contact Justin Reaves if you have any questions.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 9
PLANNING AND DEVELOPMENT DEPARTMENT

Don Erwin is nearing completion on his mini storage unit.
Transition House – construction continues and the structure is close to being dried in.
Freedom Bank – We have received the storm water drawings, waterline drawings, sewer line drawings. I have reviewed them and have sent them to David Gardner for review.
We have issued a permit for a bar and grill to be opened at the location that was previously LA' s.
We received a site plan for an ice cream shop that will be located next to the Coffee Guru.
I have met with the new pastors of the Carpenter House Church, regarding building a new church facility.
Natasha Lonepine with the OTO and an Olson representative came and took pictures of our downtown area last week. Projects that are selected will be placed on OTO's LRTP.
I have met with MODOT Planner, Dawne Gardner regarding the annexation of AB & EE. We should be receiving notification to proceed in the next few weeks.
We have received word from MRWA that Willard has been nominated for Source Water Protection System of the year. The winner will be announced at the Spring Conference in Branson.

Randy Brown
Director of Development

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #10
PARKS DEPARTMENT

ACTION REQUIRED: NONE

Session 2 Youth Basketball: A total of 31 teams are participating in the 2011 Basketball Season. Games are played on Saturdays at the Recreation Center.

Youth Cheerleading: This season a total of 24 girls are participating. The cheerleaders cheer at the Willard Parks Basketball Games.

Adult Volleyball: This season a total of 8 teams are participating. Games are played on Monday nights at the Recreation Center.

Spring Soccer: Registration is currently going on for Spring Soccer. The fee to participate is $40 and registration ends February 18th, 2011.

Spring Youth Volleyball: Registration for Spring Youth Volleyball is currently in progress. The fee to participate is $40 and registration ends February 18th, 2011.

Adult Basketball: Registration for the 2011 Adult Basketball League is currently in progress. The fee to participate is $250 per team. All games will be held at the Recreation Center.

Coaches Appreciation Banquet: A sports coach's appreciation banquet was held January 15th at the Recreation Center. The night featured Tim Magee (HS Soccer Coach) and Danny Sweet (former Evangel University football player).

Youth Bowling 2011: Willard Parks and Recreation registrations for the 2011 Youth Bowling Season is currently in progress. This season is open for 1st – 8th grade and the fees are listed below. All of the bowling will take place at Holiday Lanes in Springfield.

Bowling Fees:
Package One: Bowling Ball, Team Shirt, Shoe Rental, Awards, and 2 Games: $70
Package Two: Team Shirt, Shoe Rental, Awards, and 2 Games: $50

Youth Dance Classes: Willard's 2011 dance classes have begun at the Recreation Center. This is session two of youth dancing. All dance classes are held in the Murray Room at the Recreation Center.

2011 Zumba Basic and Zumba Toning Class: Willard's 2011 Session of Zumba has begun. This session over 40 people are enrolled. Classes are held at the Willard Community Building. Due to space issues an additional class is being considered.

Get Willard Fitness Challenge: The 2011 Willard Parks Fitness Challenge has begun. This fitness challenge lasts a total of 6 weeks. This is sponsored by CoxHealth Fitness Centers.

Facility Rentals: Willard Parks and Recreation continues to rent out the community building and the rooms at the Recreation Center during the winter months. In January over 40 hours were rented. Also rentals have started to be accepted for the Willard Aquatic Center.

Summer Camp: The dates of the 2011 Summer Camp have been set. This year's summer camp will be held May 31st – August 12th. Camp this year will be open for completion of kindergarten – completion of 6th grade.

Valentine's Dance: Willard Parks and Recreation hosted its annual Valentine's Dance at the Recreation Center on February 11th.

2011 Aquatic Center Dates: May 27th – August 14th. The Aquatic Center will be closed every Monday. Fee will remain the same for the 2011 season.

Fuel Logs: Fuel logs are now in place in the two Parks and Recreation vehicles. These logs are filled out every time the vehicles are taken anywhere.

Risk Management: Parks staff attended a Risk Management meeting at City Hall on January 12th, 2011.

Easter Egg Hunt Saturday, April 16th at the Willard Recreation Center at 9:00am. This event is open to ages 12 and under. Participants can see the Easter Bunny, hunt for eggs and play exciting games. The event is free to attend. This event is sponsored by area businesses.

Willard's 3rd Annual Frisco Runaway Triathlon: Saturday, June 18th, 2011, 7:30am at the Willard Community Building. The distances are 300 yards swimming, 12 miles biking and a 5K run. The fee to participate is $50 if you pre-register and a $55 on the day of the event. All participants will receive a shirt, lunch and a participation medal. This event is sponsored by CoxHealth Fitness Centers.

Freedom Fest 2011: The 2011 Freedom Fest Celebration will be Monday July 4th this year. The event will be held behind the Willard Intermediate School.

Spring Break Camp: Willard Parks will host a spring break camp at the Recreation Center. This is open for K-8th grade. The fee to attend is $17.50 per day. The camp features games, trips and movies.

Willard Play Group: Wednesday's from 9:30 a.m. – 11:30 a.m. at the Willard Recreation Center. This is an opportunity for parents and kids to play, socialize and just have fun. Moms and Dads are invited to bring their infant through Pre-K aged children for FREE PLAY, STRUCTURED ACTIVITIES & MONTHLY WORKSHOPS. This playgroup is free and open to the community.

Willard Veteran's Support Dinner: The Willard Veteran's Committee has scheduled a benefit dinner to be held at the Willard Community Building on Friday, March 11th, 2011, from 6pm – 8pm. The price is only $5 which includes a chili dinner and a drink. A silent auction to benefit the memorial will be held through the course of the evening. All proceeds from the dinner and auction will go directly towards the building of the memorial. Everyone is invited to attend.

WILLARD
Parks and Recreation

The Willard Parks and Recreation Department is a City Service that is continually planning and implementing recreational activities for the area with emphasis on the City's youth. In order to provide quality programs at the lowest possible cost, we continually seek out corporate sponsors to offset costs for our activities. The Parks and Recreation Department has the following sponsorship opportunities:

Big Gym Signage: Willard Parks and Recreation Department allows businesses to advertise in the large gymnasium at the Recreation Center and on the Baseball/Softball Fields in the form of 4 x 8 metal signs. The cost for this signage is $400 for the first year of advertising and $240 for every year thereafter. The $400 initial payment includes getting the sign printed. A signed contract will accompany each sign purchased by a corporate sponsor.

Small Gym Signage: Willard Parks and Recreation Department allows businesses to advertise in the small gymnasium at the Recreation Center and on the Baseball/Softball Fields in the form of 4 x 8 metal signs. The cost for this signage is $400 for the first year of advertising and $200 for every year thereafter. The $400 initial payment includes getting the sign printed. A signed contract will accompany each sign purchased by a corporate sponsor.

Highline Soccer Park Advertising: Willard Parks and Recreation Department allows businesses to advertise at the Highline Soccer Park in the form of 2 x 6 vinyl signs. The cost for this signage is $100 for the first year of advertising and $50 for every year thereafter. The $100 initial payment includes getting the sign printed. A signed contract will accompany each sign purchased by a corporate sponsor.

Uniform Advertising: As part of the activities put on by the Willard Parks and Recreation Department, there is often uniforms provided that allow for one corporate sponsor. There are generally 82 sports teams that participate for a period of one year and the corporate sponsor that elects to be the uniform advertiser will be the one corporate sponsor allowed on the uniform for the entire year. The cost for this form of advertising is $9,500 a year. A signed contract will be completed for the corporate sponsor that selects uniform advertising.

Program Guide Advertising: The Willard Parks and Recreation Department distributes Recreation Program Guides. Within that guide, corporate sponsors have the ability to advertise at a cost of $125 for a half page and $200 for a full page advertisement. The corporate sponsor simply must provide the information to be placed in the Program Guides. A signed contract will be completed for each corporate sponsor in relation to Program Guide Advertising.

Please consider being a corporate sponsor of the Willard Parks and Recreation Department. Your sponsorship will display to the community that your company is committed to the recreational opportunities of our city and our youth.

See attached Sponsor Form if you are interested in becoming a sponsor.

WILLARD
Parks and Recreation

SPONSOR FORM

○ Yes! I want to become a Sponsor for the Willard City Youth!

Company Name____

Contact Name____

Title____

Mailing Address____

City, State, Zip____

Phone____________________ Email________________________________

Sponsor Level Selected

○ Large Gym Signage

○ Small Gym Signage

○ Highline Soccer Park Signage

○ Uniform Advertising

○ Program Guide Advertising

○ Other

Payment:

○ A check is enclosed

○ Please charge to my Visa / Mastercard

Card # and Expiration ______________________________

Signature:____

Please return completed form with payment to: Willard Parks and Recreation

Attn: Kevin McDonald
Address: ____

Class Contract:

The City of Willard Parks and Recreation Department is entering in to a contract with

__________________________________ for teaching ______________________________.

Name of Instructor ***Class Name***

This contract shall being on _________________ and expire on _____________________.

Date Beginnings ***Date Ending***

Details on this contract are that the class instructor shall keep ¾ of all money collected and the Willard Parks and Recreation Department shall keep ¼ of all money collected. The Willard Parks Department will provide administrative duties including advertising and accepting payments. The Willard Parks Department will also provide a facility for the class to be held in. The class instructor will be responsible for teaching the class.

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City of Willard Staff Signature

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Class Instructor Signature