CITY OF WILLARD, MISSOURI
224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax

MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

January 10, 2011

7:00 PM - Willard City Hall

224 W. Jackson Street

Mayor
Jamie Schoolcraft

Board Members
Richard Simpson
David Hemphill
Doug Johnson
Pat Lloyd
Board President: Tim Magee
Bryan Vincent

CITY OF WILLARD
BOARD OF ALDERMEN
January 10, 2011
7:00 P.M.

Notice posted on January 7, 2011.

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., January 10, 2010, at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

1. Roll Call
2. Agenda Amendments/Approval of Agenda
3. Approval of Meeting Minutes;
    a. December 28, 2010 Meeting
4. Citizen Input *(5 minute limit per person)*
5. Chief Financial Officer Report, Karen Robson
    a. Outstanding Bills
    b. December Adjustment Report
    c. Street Lighting
    d. Audit Update
    e. Utility Billing Update
6. Police Department Report, Chief Tom McClain
7. Emergency Management Report, Stacy Winters
8. Public Works Report, Justin Reaves
9. Planning and Development Report, Randy Brown
    a. Preliminary Plat for Freedom Bank
        1. Citizen Input
        2. Discussion/Vote

b. Annexation request from Willard Fire Protection District

1. Citizen Input
2. Discussion/Vote

10. Parks and Recreation Report, Kevin McDonald

a. Fireworks Cost Share

1. Citizen Input
2. Discussion/Vote

11. Old Business

12. Adjourn meeting

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall
224 West Jackson
P O Box 187
Willard, MO 65781
IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

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Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN
REGULAR MEETING
December 28, 2010
7:00 pm

Board present: Aldermen Richard Simpson; Aldermen David Hemphill; Aldermen Pat Lloyd; Aldermen Tim Magee and Aldermen Bryan Vincent. Mayor Jamie Schoolcraft and Aldermen Doug Johnson were not present.

Staff in attendance: City Clerk, Dale Duvall; Chief Financial Officer, Karen Robson; Parks and Recreation Director, Kevin McDonald; Deputy Clerk, Kendra Adams; Director of Development, Randy Brown, Public Works Director; Justin Reaves, Police Chief; Tom McClain; Reserve Police Officer, Bill Lingenfiesler; Court Clerk, Linda Murray; Aquatics Director, Brandon Eckhart; Whitney Shoffner, Parks and Recreation Dept; Terri Hughes, Facility Maintenance and City Attorney, Paul Link.

Guest present: Lucille Murray,

Laura Scott for the Cross Country Times was also present.

Board President, Tim Magee called the meeting to order.

Board President, Tim Magee led the Pledge of Allegiance.

Roll Call

Aldermen Simpson-present; Aldermen Hemphill-present; Aldermen Lloyd-present; Mayor Schoolcraft----; Aldermen Johnson----; Aldermen Magee-present; and Aldermen Vincent-present.

Agenda Amendments/Approval of Agenda

Motion by Aldermen Simpson and seconded by Aldermen Lloyd to approve the agenda with the above changes. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson---; Aldermen Magee-Aye; and Aldermen Vincent-Aye. Five (5) votes Aye. Motion carried.

Approve Minutes of the Special Meeting on December 17, 2010 Meeting

Motion by Aldermen Vincent and seconded by Aldermen Simpson. Aldermen

Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson---; Aldermen Magee-Aye; and Aldermen Vincent-Aye. Five (5) votes Aye. Motion carried.

Approve Minutes of the December 13, 2010 Meeting

Aldermen Lloyd stated that the amount that the Purple Hearts Association had presented for the veterans memorial was actually $1500.00 and not $1000.00. City Clerk, Dale Duvall stated that she would make the change. **Motion** by Aldermen Lloyd and seconded by Aldermen Vincent with the above change. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson---; Aldermen Magee-Aye; and Aldermen Vincent-Aye. Five (5) votes Aye. Motion carried.

Citizen Input

Joe Cosby spoke to the Board and asked, "where the 1 million dollar donation" was that Mayor Schoolcraft had promised the Board would be presented. Mr. Cosby stated that this amount would have brought the total cost of the pool for the city to 1.7 million dollars. Mr. Cosby also stated that the Board at that time had been misinformed regarding the pool as well as other times. He told the board that they bear the responsibility of the finances for the City and that it is going to take quite awhile to get the city back on track financially.

Frank Kaufman spoke to the board and offered his services to meet with the board and assist the city in solutions for the financial situation.

Financial Report-CFO Karen Robson

November Financial Statements. **Motion** by Aldermen Lloyd and seconded by Aldermen Vincent. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson---; Aldermen Magee-Aye; and Aldermen Vincent-Aye. Five (5) votes Aye. Motion carried.

Audit Update Aldermen Hemphill had requested an update to the status of implementing the auditor's recommendations. Karen went over the items that have been or are in the process of being changed. Kevin McDonald presented a report to the board that had changes that the parks department wanted to implement to make a considerate amount of financial savings. Kevin will take it to the park board for input and then bring it back to the board for approval.

Employee Manual Discussion Aldermen Hemphill and Aldermen Simpson had requested that this item be on the agenda this meeting. Aldermen Simpson explained that he would like to have a special meeting with all of the department heads and the board. The employee manual would be gone over page by page and also discussion of the job descriptions of each of the department heads. The meeting was set for 1-13-11 at 6:00 pm.

Utility Reminder Notice Discussion Aldermen Simpson asked when online bill paying would be implemented and Karen stated that it should be in February. Aldermen Vincent stated concern over the amount of disconnects that would occur by stopping the late notices. Karen stated that it is generally the same people every month that are late and that it will save the city in the range of $12,000 to $15,000 a year.

Street Lights Agreement The board asked for information as to why the cost is higher if the bulbs that were installed are energy efficient. The board asked for this information prior to the acceptance of this cost. Randy Brown will get the information and bring it to the board at the next regular meeting.

Land O' Lakes Agreement The board asked Kevin if bids had been sent out. Kevin told them that they had not. The board asked for bids to be and then to bring the item back to the board. **Motion** by Aldermen Simpson and seconded by Aldermen Hemphill to approve the Mayor to sign the agreement. Aldermen Lloyd asked that the item be placed out for bid. Kevin stated that the state auditor did not require that rfq's be put out. Aldermen Simpson removed the motion due to Aldermen Lloyd's request. It will be brought back at the next meeting.

Discussion of hiring procedure of the attorney Aldermen Hemphill and Aldermen Simpson had asked that this item be placed on the agenda. After discussion among the attorney and the board, Paul Link stated that he would bring back a proposal for the board to look at.

Vote of no confidence of Mayor Schoolcraft

Citizen Input-None

Discussion/Vote

This item was requested by Aldermen Vincent at the special meeting that was held on 12-17-10. Aldermen Vincent stated that his concern was due to the Mayor's comments in

the newspaper regarding his lack of time to devote to being the Mayor, and the fact that he has been missing city functions.
Aldermen Vincent stated that he was leaving the vote as was presented at the last meeting. Since the Mayor was not present, due to his son being born earlier in the day, Aldermen Vincent did not think it was right to add anything else to the motion.
Motion by Aldermen Vincent and seconded by Aldermen Hemphill. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Nay; Aldermen Johnson---; Aldermen Magee-Aye; and Aldermen Vincent-Aye. Four (4) votes Aye. One(1) vote Nay. Motion carried.

Conditional Use permit for Marcy Galligher and Marvin Haley Ordinance 2nd Reading

BILL NO. 10-36 **ORDINANCE NO. 101228**

AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT FOR A FAMILY DAY CARE HOME IN AN R-1 SINGLE FAMILY RESIDENCE DISTRICT.

Citizen Input for Bill NO. 10-36

None

Discussion/Approval for Bill NO 10-36

Second reading by title was conducted by City Clerk, Dale Duvall. **Motion** by Aldermen Simpson and seconded by Aldermen Vincent to accept the second reading. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Nay, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. Four(4) votes aye. One vote Nay. Motion carried.

AMENDMENT TO THE R-1 DISTRICT PERMITTED USES AND CONDITIONAL USES ORDINANCE 2nd READING

BILL NO. 10-38 **ORDINANCE NO.101228B**

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 400.420(A) AND SECTION 400.420(B) OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO R-1 SINGLE-FAMILY RESIDENCE DISTRICT.

Citizen Input for Bill NO. 10-38

There was no citizen input.

Discussion/Approval for Bill NO 10-38

Second reading by title was conducted by City Clerk, Dale Duvall. **Motion** by Aldermen Simpson and seconded by Aldermen Vincent to accept the second reading. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Nay, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. Four (4) votes aye. One (1) vote nay. Motion carried.

AMENDMENT TO THE BUILDING AND CONSTRUCTION FEES ORDINANCE 2nd READING

BILL NO. 10-37 **ORDINANCE NO.101228A**

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 500.330 OF THE MUNICPAL CODE OF THE CITY OF WILLARD PERTAINING TO BUILDING AND CONSTRUCTION FEES.

Citizen Input for Bill NO. 10-37

There was no citizen input.

Discussion/Approval for Bill NO 10-37

Motion by Aldermen Lloyd and seconded by Aldermen Vincent to accept the second reading. Aldermen Simpson-Nay, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson----, Aldermen Magee-Aye, Aldermen Vincent-Aye. Four (4) votes aye. One (1) vote Nay. Motion carried.

AMENDMENT TO 400.350 OF THE LAND DEVELOPMENT REGULATION ORDINANCE 2nd READING

BILL NO. 10-39 **ORDINANCE NO.101228C**

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 400.350 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO AMENDMENTS TO THE LAND DEVELOPMENT REGULATIONS.

Citizen Input for Bill NO. 10-39

There was no citizen input.

Discussion/Approval for Bill NO 10-39

Second reading by title was conducted by City Clerk, Dale Duvall. **Motion** by Aldermen Vincent and seconded by Aldermen Hemphill to accept the second reading. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson----, Aldermen Magee-Aye, Aldermen Vincent-Aye. Five (5) votes aye. Motion carried.

2010 BUDGET AMENDMENT ORDINANCE 1st AND 2nd READING

BILL NO. 10-41 **ORDINANCE NO. 1011228E**

AN ORDINANCE TO AUTHORIZE PASSAGE. ENFORECEMENT AND UTILIZATION OF THE 2010 BUDGET AMENDMENT.

Citizen Input for Bill NO. 10-41

There was no citizen input.

Discussion/Approval for Bill NO 10-41

There was no discussion from the Board. First reading by title was conducted by City Clerk, Dale Duvall. **Motion** by Aldermen Lloyd and seconded by Aldermen Vincent to accept the first reading. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. Five (5) votes aye. Motion carried.

Citizen Input for Bill NO. 10-41

There was no citizen input.

Discussion/Approval for Bill NO 10-41

There was no discussion from the Board. Second reading by title was conducted by City Clerk, Dale Duvall. **Motion** by Aldermen Vincent and seconded by Aldermen Simpson to accept the second reading. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. Five (5) votes aye. Motion carried.

AMENDMENT TO SECTIONS 400.270, 400.280, 400.290, 400.420(B)(6), 400.600(H)(2), 400.800(F), 400.830(B), 400.1150, 400.1160(2), 400.1170(B), 400.1180(A), 400.1230(G)(3), 400.1450(A), 400.1490, 400.1500(E)(3)(a), AND 400.1510 OF THE LAND DEVELOPMENT REGULATIONS. 2nd READING

BILL NO. 10-40 **ORDINANCE NO.101228D**

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTIONS 400.270, 400.280, 400.290, 400.420(B)(6), 400.600(H)(2), 400.800(F), 400.830(B), 400.1150, 400.1160(2), 400.1170(B), 400.1180(A), 400.1230(G)(3), 400.1450(A), 400.1490, 400.1500(E)(3)(a), AND 400.1510 OF THE LAND DEVELOPMENT REGULATIONS.

Citizen Input for Bill NO. 10-40

There was no citizen input.

Discussion/Vote for Bill NO 10-40

Second reading by title was conducted by City Clerk, Dale Duvall. **Motion** by Aldermen Simpson and seconded by Aldermen Hemphill to accept the second reading. . Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. Five (5) votes aye. Motion carried.

Department Heads Discussion Session Aldermen Simpson made a motion to postpone the department heads discussion until the meeting on 1-13-11 with all of the department heads. **Motion** by Aldermen Simpson and seconded by Aldermen Vincent. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. Five (5) votes aye. Motion carried.

Old Business

Pat Lloyd spoke to the board regarding creating a citizens advisory committee.

Board president announced that the board would be going into closed session to discuss (1) Legal.

Adjourn

Motion made by Aldermen Vincent and seconded by Aldermen Hemphill to adjourn the open meeting and open the executive session. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. Five (5) votes aye. Motion carried.

Meeting adjourned at 8:27 pm.

Motion made by Aldermen Hemphill and seconded by Aldermen Simpson to adjourn the executive session and open the open session and adjourn. Aldermen Simpson-Aye, Aldermen Hemphill-Aye, Aldermen Lloyd-Aye, Aldermen Johnson---, Aldermen Magee-Aye, Aldermen Vincent-Aye. Five (5) votes aye. Motion carried.

Attested by:

Dale Duvall, City Clerk

Approved by:

Jamie Schoolcraft, Mayor

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5a
Finance Department

ACTION REQUIRED-APPROVAL REQUESTED:

Following is the December, 2010, outstanding bills.

Please approve.

CITY OF WILLARD
Unpaid Invoice Listing
January 06, 2011

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
ACE150	AC ELECTRICAL SYSTEMS, INC.	1021279S	12/03/10	1/15/11	REPLACE FLOAT SWIT	2	1900	357.58
ACE150	AC ELECTRICAL SYSTEMS, INC.	1021300S	12/09/10	1/15/11	REPLACE RELAY	2	1900	402.48
ACE150	AC ELECTRICAL SYSTEMS, INC.	1021307S	12/09/10	1/15/11	VAC PUMP WIRING	1	1900	90.00
					Vendor Total			850.06
ADV170	ADVANCED COMPUTER SERVICES	40232L	11/30/10	1/15/11	SOFTWARE SUPPORT	1	1876	8.50
ADV170	ADVANCED COMPUTER SERVICES	40237G	11/30/10	1/15/11	SOFTWARE SUPPORT	1	876	825.00
					Vendor Total			833.50
ADV405	ADVISOR INSURANCE AGENCY LLC	34G	12/29/10	1/15/11	INSURANCE	1	1860	24802.10
ADV405	ADVISOR INSURANCE AGENCY LLC	34P	12/29/10	1/15/11	INSURANCE	3	860	11537.17
ADV405	ADVISOR INSURANCE AGENCY LLC	34WS	12/29/10	1/15/11	INSURANCE	2	1860	14534.93
					Vendor Total			50874.20
ALL120	ALLIED WASTE SVC/CITY BILLING	3130124W	11/30/10	1/15/11	CITIZEN BILLING	2	943	9006.36
ALO100	ALEXANDER OPEN SYSTEM, INC.	34101G	12/13/10	1/15/11	MODIFY CALL FLOW	1	900	306.25
ALO100	ALEXANDER OPEN SYSTEM, INC.	34102G	12/21/10	1/15/11	FIREWALL CONFIG	1	876	43.75
ALO100	ALEXANDER OPEN SYSTEM, INC.	34103W	12/21/10	1/15/11	CALL ROUTING CK	2	900	131.25
					Vendor Total			481.25
ALW150	ALLIED WASTE SERVICES #394	3129695ST	11/30/10	1/15/11	RECYCLE CENTER	1	2959	937.23
APM100	APAC-MISSOURI,INC.	103212W	12/20/10	1/15/11	WATER LEAK PATCH	2	900	379.90
APM100	APAC-MISSOURI,INC.	103505ST	12/03/10	1/15/11	STREET PATCHES	1	2895	486.06
					Vendor Total			865.96
ATT115	A T & T	122910G	12/29/10	1/15/11	PHONES	1	2959	1592.40
ATT115	A T & T	122910P	12/29/10	1/15/11	PHONES	3	940	903.60
ATT115	A T & T	122910WS	12/29/10	1/15/11	PHONES	2	1959	715.06
					Vendor Total			3211.06
ATT135	A T & T/CINGULAR	12092010G	12/01/10	1/15/11	PHONES	1	150	400.48
AUT125	AUTOMATED WASTE SERVICES	6844W	12/30/10	1/15/11	CITIZEN TRASH SVC	2	943	333.75
BJS110	BJ'S TROPHY SHOP	76145P	11/30/10	1/15/11	MEDALS	3	935	22.50
BJS110	BJ'S TROPHY SHOP	76207P	11/29/10	1/15/11	MEDALS	3	936	33.75
BJS110	BJ'S TROPHY SHOP	76233P	11/30/10	1/15/11	PLAQUE	3	935	22.15
BJS110	BJ'S TROPHY SHOP	76235P	11/30/10	1/15/11	MEDALS	3	938	150.49
BJS110	BJ'S TROPHY SHOP	76775P	12/31/10	1/15/11	MEDALS	3	936	234.50
BJS110	BJ'S TROPHY SHOP	112910P	11/29/10	1/15/11	MEDALS	3	935	97.00
					Vendor Total			560.39
BMS150	BRENNTAG MID-SOUTH, INC.	948338W	12/23/10	1/15/11	CHLORINE	2	935	660.00
CIT105	CITY OF WILLARD	122010G	12/20/10	1/10/11	UTILITIES	1	959	38.53
CIT105	CITY OF WILLARD	122010L	12/20/10	1/10/11	UTILITIES	1	1959	14.00
					Vendor Total			52.53
COM380	COMMERCE TRUST COMPANY	1400781S	1/01/11	1/17/11	PRIN & INTEREST	2	400	29510.63
COM380	COMMERCE TRUST COMPANY	1400781WS	1/01/11	1/17/11	PRIN & INTEREST	2	400	87378.75
					Vendor Total			116889.38
COM385	COMMERCE TRUST CO	2750814P	1/12/41	1/15/10	AGENT FEES	3	855	600.00
COM385	COMMERCE TRUST CO	2771168W	12/24/10	1/15/11	AGENT FEES	2	855	300.00
COM385	COMMERCE TRUST CO	2771592S	12/24/10	1/15/11	AGENT FEES	2	1855	750.00
COM385	COMMERCE TRUST CO	2752412WS	11/24/10	1/15/11	AGENT FEES	2	1855	750.00
					Vendor Total			2400.00
COM450	COMMERCE TRUST CO	66476000WS	1/01/11	1/15/11	PRIN & INTEREST	2	400	48481.88
COMMEM	COMMERCE CREDIT CARD SERVICES	113010EM	11/30/10	1/15/11	GRANT WORKSHOP	1	5935	30.34
COMMEM	COMMERCE CREDIT CARD SERVICES	120610EM	12/06/10	1/15/11	TRAINING	1	5945	423.00
COMMEM	COMMERCE CREDIT CARD SERVICES	120810EM	12/08/10	1/15/11	TRAINING	1	5945	12.70
COMMEM	COMMERCE CREDIT CARD SERVICES	123110EM	12/31/10	1/15/11	TRAINING	1	5945	229.40
					Vendor Total			695.44
COMMGN	COMMERCE CREDIT CARD SERVICES	112610G	11/26/10	1/15/11	EMAIL HOSTING	1	876	120.00
COMMGN	COMMERCE CREDIT CARD SERVICES	120110G	12/01/10	1/15/11	FILE FOLDERS	1	885	11.79
COMMGN	COMMERCE CREDIT CARD SERVICES	120110G	12/01/10	1/15/11	OFFICE SUPPLIES	1	885	53.75
COMMGN	COMMERCE CREDIT CARD SERVICES	120210G	12/02/10	1/15/11	HANDICAP SIGN	1	935	36.57
COMMGN	COMMERCE CREDIT CARD SERVICES	120310G	12/03/10	1/15/11	OFFICE SUPPLIES	1	885	74.94
COMMGN	COMMERCE CREDIT CARD SERVICES	121410G	12/14/10	1/15/11	OFFICE SUPPLIES	1	885	52.97
COMMGN	COMMERCE CREDIT CARD SERVICES	121610G	12/16/10	1/15/11	TRAINING	1	945	5.02
COMMGN	COMMERCE CREDIT CARD SERVICES	123110G	12/31/10	1/15/11	CORR	1	935	2.94
COMMGN	COMMERCE CREDIT CARD SERVICES	390690G	12/13/10	1/15/11	BACKUP SERVER	1	876	219.00
COMMGN	COMMERCE CREDIT CARD SERVICES	392921G	12/18/10	1/15/11	BACKUP SERVICE	1	876	50.00

CITY OF WILLARD
Unpaid Invoice Listing
January 06, 2011

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
					Vendor Total			626.98
COMMLW	COMMERCE CREDIT CARD SERVICES	105048L	12/14/10	1/15/11	FUSES	1	1965	9.22
COMMPD	COMMERCE CREDIT CARD SERVICES	18106PD	12/02/10	1/15/11	HP CARRIAGE BELT	1	4935	103.35
COMMPK	COMMERCE CREDIT CARD SERVICES	120110P	12/01/10	1/15/11	OFFICE SUPPLIES	3	885	55.55
COMMPK	COMMERCE CREDIT CARD SERVICES	1814077P	11/23/10	1/15/11	MOWER PARTS	3	965	109.38
					Vendor Total			164.93
COMMSE	COMMERCE CREDIT CARD SERVICES	112910S	11/29/10	1/15/11	POSTAGE	2	1885	6.00
COMMSE	COMMERCE CREDIT CARD SERVICES	120210S	12/02/10	1/15/11	SUPPLIES	2	1935	11.92
COMMSE	COMMERCE CREDIT CARD SERVICES	120710S	12/07/10	1/15/11	POSTAGE	2	1885	1.00
					Vendor Total			18.92
COMMWA	COMMERCE CREDIT CARD SERVICES	120110W	12/01/10	1/15/11	POSTAGE	2	885	1.50
COMMWA	COMMERCE CREDIT CARD SERVICES	121510W	12/15/10	1/15/11	POSTAGE	2	885	18.30
					Vendor Total			19.80
CON165	CONCO QUARRIES, INC.	350908W	12/23/10	1/15/11	GRAVEL FOR PLUG WE	2	935	18.88
CON165	CONCO QUARRIES, INC.	350666ST	12/01/10	1/15/11	CHIPS FOR SPREADER	1	2935	196.45
					Vendor Total			215.33
CON365	CONOCOPHILLIPS FLEET	123110L	12/31/10	1/15/11	GAS	1	1960	1729.17
CON365	CONOCOPHILLIPS FLEET	123110WS	12/31/10	1/15/11	GAS	2	1960	1126.60
					Vendor Total			2855.77
CPI200	COPY PRODUCTS, INC	40023P	11/29/10	1/15/11	TONER BAG	3	885	10.85
CPI200	COPY PRODUCTS, INC	40104P	12/01/10	1/15/11	TONER	3	885	10.00
CPI200	COPY PRODUCTS, INC	56891L	12/13/10	1/15/11	COPIER MAINTENANCE	1	1885	27.45
CPI200	COPY PRODUCTS, INC	56891P	12/13/10	1/15/11	COPIER MAINTENANCE	3	885	203.01
CPI200	COPY PRODUCTS, INC	56891WS	12/13/10	1/15/11	COPIER MAINTENANCE	2	1885	815.10
					Vendor Total			1066.41
DAY425	DAYSTAR DISTRIBUTING INC.	81041P	11/03/10	1/15/11	BULBS	3	805	109.95
DAY425	DAYSTAR DISTRIBUTING INC.	90760P	12/23/10	1/15/11	BULBS/BALLAST-CB	3	805	130.63
DAY425	DAYSTAR DISTRIBUTING INC.	80920WS	10/27/10	1/15/11	BULBS/BALLAST	2	1935	182.50
					Vendor Total			423.08
DEE150	DEERFIELD SEMINARS	100740G	12/16/10	1/15/11	TRAINING	1	945	345.00
DIR520	DIRECTV	14446146P	12/31/10	1/14/11	SATELLITE	3	876	78.99
DOW100	DOWNTOWN MINUTEMAN PRESS	4758P	12/07/10	1/15/11	NEWSLETTERS	3	885	570.50
DOW100	DOWNTOWN MINUTEMAN PRESS	4747WS	12/02/10	1/15/11	BILL ENVELOPES	2	1885	814.11
					Vendor Total			1384.61
EMP210	EMPIRE ELECTRIC	123110G	12/31/10	1/15/11	UTILITIES	1	2955	5333.88
EMP210	EMPIRE ELECTRIC	123110P	12/31/10	1/15/11	UTILITIES	3	955	2804.94
EMP210	EMPIRE ELECTRIC	123110WS	12/31/10	1/15/11	UTILITIES	2	1955	8825.74
					Vendor Total			16964.56
EVL150	EMERGENCY VEHICLE LIGHTING SOL	105L	12/03/10	1/15/11	LIGHT SERVICE	1	1965	50.00
FED100	FEDERAL PROTECTION INC	473223P	1/01/11	1/15/11	SECURITY	3	876	108.00
GCH100	GREENE CO HEALTH DEPT	149W	11/29/10	1/15/11	WATER TEST	2	876	10.00
GCH100	GREENE CO HEALTH DEPT	152W	12/22/10	1/15/11	WATER TEST	2	876	80.00
					Vendor Total			90.00
GRE100	GREENE COUNTY HIGHWAY DEPT.	00001ST	12/02/10	1/15/11	ROCK SALT	1	2935	4604.60
GRE100	GREENE COUNTY HIGHWAY DEPT.	10014ST	12/28/10	1/15/11	INTERSECTION	1	2810	15000.00
					Vendor Total			19604.60
HAL130	HALLIDAY PRODUCTS, INC.	1190P	11/12/10	1/15/11	FREIGHT	3	805	7.03
IBL150	IKARD & BROWN LAW OFFICES	1122210L	12/22/10	1/15/11	JUDGE	1	1875	781.25
INL105	INLAND PRINTING COMPANY	42138G	12/21/10	1/15/11	COPIER MAINTENANCE	1	885	22.58
JUN500	JUNCTION CAFE	102310W	10/23/10	1/15/11	WATER LEAK	2	935	52.81
KEE100	KEE WES EQUIPMENT CO.	5211P	12/01/10	1/15/11	CLEANERS	3	935	177.40
KEE100	KEE WES EQUIPMENT CO.	5456P	12/20/10	1/15/11	SUPPLIES	3	935	242.27
KEE100	KEE WES EQUIPMENT CO.	25389G	12/08/10	1/15/11	SUPPLIES	1	935	184.32
					Vendor Total			603.99

CITY OF WILLARD
Unpaid Invoice Listing
January 06, 2011

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
KIM100	KIMBALL MIDWEST	1753872ST	12/07/10	1/15/11	DRILL BITS/CLEANER	1	2935	89.07
KZD100	KZ DESIGN & DETAILING LLC	233G	12/31/10	1/15/11	WEBSITE/NEWSLETTER	1	825	320.00
KZD100	KZ DESIGN & DETAILING LLC	234G	12/31/10	1/15/11	WEBSITE	1	825	320.00
KZD100	KZ DESIGN & DETAILING LLC	234P	12/31/10	1/15/11	MAPPING	1	4825	60.00
KZD100	KZ DESIGN & DETAILING LLC	234W	12/31/10	1/15/11	MAPPING	2	825	142.50
KZD100	KZ DESIGN & DETAILING LLC	233PD	12/31/10	1/15/11	MAPPING	1	4825	192.50
					Vendor Total			1035.00
LAK110	LAKELAND LABORATORIES	15903S	12/16/10	1/15/11	LAGOON TESTS	2	1876	135.00
LOK150	KRISTOFFER BAREFIELD	123110L	12/31/10	1/15/11	PROS ATTORNEY	1	1875	1925.00
LOW505	LOWES CREDIT SERVICES	121510G	12/15/10	1/15/11	GLASS SPRAY	1	935	4.98
LOW505	LOWES CREDIT SERVICES	122210P	12/22/10	1/15/11	PAINT SUPPLIES	3	935	46.89
					Vendor Total			51.87
MCL100	MISSION COMMUNICATIONS, LLC.	40012528WS	12/15/10	1/15/11	COMMUNICATIONS PKG	2	1876	3165.84
MED230	MEDIACOM	122310G	12/23/10	1/15/11	CABLE	1	876	10.00
MIS315	MISSOURI GAS ENERGY	120710G	12/10/10	1/15/11	UTILITIES	1	958	156.89
MIS315	MISSOURI GAS ENERGY	120710P	12/10/10	1/15/11	UTILITIES	3	958	253.39
MIS315	MISSOURI GAS ENERGY	120710P	12/10/10	1/15/11	UTILITIES	3	958	244.60
MIS315	MISSOURI GAS ENERGY	120710S	12/10/10	1/15/11	UTILITIES	2	959	45.51
MIS315	MISSOURI GAS ENERGY	121010ST	12/10/10	1/15/11	UTILITIES	1	2959	103.39
					Vendor Total			803.78
MIS350	MISSOURI LAGERS	123110G	12/31/10	1/15/11	RETIREMENT	1	4910	3648.08
MIS350	MISSOURI LAGERS	123110P	12/31/10	1/15/11	RETIREMENT	3	910	1221.02
MIS350	MISSOURI LAGERS	123110WS	12/31/10	1/15/11	RETIREMENT	2	1910	1591.04
					Vendor Total			6460.14
MOC100	MISSOURI ONE CALL	120508WS	12/31/10	1/15/11	LOCATES	2	1876	50.70
MOC450	MID-STATES ORGANIZED CRIME	5300614715L	12/28/10	1/15/11	DUES	1	1840	100.00
MOD250	MODOT CONTROLLERS OFFICE	16991ST	11/26/10	1/15/11	INTERSECTION	1	2810	6713.21
MPI150	MELTON PROPANE, INC.	7789L	11/30/10	1/15/11	PROPANE	1	1958	197.88
MPI150	MELTON PROPANE, INC.	7866L	12/21/10	1/15/11	PROPANE	1	1958	410.60
MPI150	MELTON PROPANE, INC.	7867P	12/21/10	1/15/11	PROPANE	3	958	395.76
					Vendor Total			1004.24
ORE145	O'REILLY'S AUTO PARTS	101685S	11/18/10	1/15/11	RESPIRATORS	2	1935	35.70
ORE145	O'REILLY'S AUTO PARTS	103436L	12/02/10	1/15/11	BACK UP LIGHT	1	1965	5.49
ORE145	O'REILLY'S AUTO PARTS	104279W	12/08/10	1/15/11	CLIPS	2	965	4.94
ORE145	O'REILLY'S AUTO PARTS	104319W	12/09/10	1/15/11	FLATBED ANTIFREEZE	2	935	82.44
ORE145	O'REILLY'S AUTO PARTS	104435S	12/10/10	1/15/11	TRUCK REPAIR	2	1965	53.27
ORE145	O'REILLY'S AUTO PARTS	103971ST	12/06/10	1/15/11	TRANS KIT/BRAKE FL	1	2965	50.88
ORE145	O'REILLY'S AUTO PARTS	104048ST	12/07/10	1/15/11	OIL FILTERS	1	2965	35.50
ORE145	O'REILLY'S AUTO PARTS	104921ST	12/13/10	1/15/11	HINGE PIN	1	2935	11.98
ORE145	O'REILLY'S AUTO PARTS	104994ST	12/14/10	1/15/11	HITCH PINS/DISC	1	2935	54.26
ORE145	O'REILLY'S AUTO PARTS	105144ST	12/15/10	1/15/11	TRANS FLUID	1	2965	27.96
					Vendor Total			362.42
PAS100	PLAY IT AGAIN SPORTS	9948P	12/06/10	1/10/11	V BALL SHIRTS	3	936	42.00
PKI150	P & K IRRIGATION	110310P	11/03/10	1/15/11	WINTERIZATION	3	900	217.00
PRE250	PRE-PAID LEGAL SERVICES, INC.	122510L	12/25/10	1/10/11	LEGAL	1	1876	53.85
PUR100	PURCHASE POWER	909003G	12/31/10	1/10/11	POSTAGE	1	885	146.76
RAC450	RACE BROS. FARM SUPPLY, INC.	627057ST	12/28/10	1/10/11	SALT SPREADER PART	1	2965	71.63
RED100	REDNECK TRAILER SUPPLIES	269361S	12/21/10	1/10/11	TRAILOR JACKS	2	1965	463.94
REE400	REED'S PLUMBING	13518S	12/14/10	1/10/11	CAMERA WORK	2	1876	180.00
REX380	REX SMITH OIL CO.	8365P	9/30/10	1/15/11	DIESEL	3	960	205.40
REX380	REX SMITH OIL CO.	65353ST	12/10/10	1/15/11	DIESEL	1	2960	1009.69
					Vendor Total			1215.09
RNS200	R N SMITH	93621P	12/01/10	1/10/11	BATHROOM DOOR	3	900	6.75
SAM420	SAM'S CLUB	122110G	12/21/10	1/15/11	SUPPLIES	1	935	33.82
SCH175	SCHULTE SUPPLY, INC.	1058234WS	12/20/10	1/15/11	TRAFFIC CONES	2	1935	362.60
SCO150	SCOTT GROSS CO.INC.	1870320W	11/30/10	1/15/11	CYLINDERS	2	935	17.95
SEA415	SEAL SAFE SEALING & STRIPING	2753ST	11/26/10	1/15/11	STREET MARKING	1	2935	275.00

CITY OF WILLARD
Unpaid Invoice Listing
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Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
SPF100	SPFD FAMILY MEDICAL WALK-IN	11112010L	11/11/10	1/15/11	PRE-EMPL SCREEN	1	1876	55.65
SPI150	SULLIVAN PUBLICATIONS INC.	121610G	12/16/10	1/15/11	UPDATE	1	876	397.50
SPR275	SPRINGFIELD WINWATER WORKS CO	281538W	12/21/10	1/15/11	COUPLING	2	935	356.14
SPR275	SPRINGFIELD WINWATER WORKS CO	109387ST	12/15/10	1/15/11	CEMENT	1	2935	23.13
SPR275	SPRINGFIELD WINWATER WORKS CO	28079200W	10/05/10	1/15/11	SUPPLIES	2	935	73.77
SPR275	SPRINGFIELD WINWATER WORKS CO	28149000W	12/14/10	1/15/11	RETURN	2	935	-50.51
					Vendor Total			402.53
SPS150	SCHENDEL PEST SERVICES	151146G	12/13/10	1/15/11	PEST CONTROL	1	150	150.00
STA160	STAR MECHANICAL	3516278W	11/29/10	1/15/11	REDUCER/PARTS	2	935	7.66
TRI250	TRIPLE S SATER SEWER SERVICE	121310S	12/13/10	1/15/11	SEWER SERVICE	2	1900	123.75
UNI110	UNIFIRST CORP	2602729W	12/01/10	1/15/11	UNIFORMS	2	935	62.73
UNI110	UNIFIRST CORP	2602730P	12/01/10	1/15/11	MATS	3	935	12.00
UNI110	UNIFIRST CORP	2602731L	12/01/10	1/15/11	MATS	1	1935	11.50
UNI110	UNIFIRST CORP	2602732G	12/01/10	1/15/11	MATS/UNIFORMS	1	4935	13.40
UNI110	UNIFIRST CORP	2602733P	12/01/10	1/15/11	MATS	3	935	22.35
UNI110	UNIFIRST CORP	2604118S	12/08/10	1/15/11	UNIFORMS	2	1935	62.73
UNI110	UNIFIRST CORP	2604119P	12/08/10	1/15/11	MATS	3	935	12.00
UNI110	UNIFIRST CORP	2604120L	12/08/10	1/15/11	MATS	1	1935	11.50
UNI110	UNIFIRST CORP	2604121G	12/08/10	1/15/11	MATS/UNIFORMS	1	4935	13.40
UNI110	UNIFIRST CORP	2604122P	12/08/10	1/15/11	MATS	3	935	22.35
UNI110	UNIFIRST CORP	2605548P	12/15/10	1/15/11	MATS	3	935	12.00
UNI110	UNIFIRST CORP	2605549L	12/15/10	1/15/11	MATS	1	1935	11.50
UNI110	UNIFIRST CORP	2605550G	12/15/10	1/15/11	MATS/UNIFORMS	1	4935	13.40
UNI110	UNIFIRST CORP	2605551P	12/15/10	1/15/11	MATS	3	935	22.35
UNI110	UNIFIRST CORP	2606982S	12/22/10	1/15/11	UNIFORMS	2	1935	62.73
UNI110	UNIFIRST CORP	2606983P	12/22/10	1/15/11	MATS	3	935	12.00
UNI110	UNIFIRST CORP	2606984L	12/22/10	1/15/11	MATS	1	1935	11.50
UNI110	UNIFIRST CORP	2606985G	12/22/10	1/15/11	MATS/UNIFORMS	1	4935	13.40
UNI110	UNIFIRST CORP	2606986P	12/22/10	1/15/11	MATS	3	935	22.35
UNI110	UNIFIRST CORP	2605547WS	12/15/10	1/15/11	UNIFORMS	2	935	62.73
					Vendor Total			487.92
USA405	US BANK	167148949G	12/31/10	1/18/11	COPIER LEASES	1	150	812.43
UTI115	UTILITY SERVICE CO, INC	253075W	12/01/10	1/15/11	TOWER MAINTENANCE	2	900	4495.04
UTI115	UTILITY SERVICE CO, INC	254798W	12/22/10	1/15/11	MEADOWS TOWER	2	900	43728.00
					Vendor Total			48223.04
VSP130	VISION SERVICE PLAN - (IC)	123110G	12/31/10	1/15/11	GROUP INSURANCE	1	1860	159.74
VSP130	VISION SERVICE PLAN - (IC)	123110P	12/31/10	1/15/11	GROUP INSURANCE	3	860	38.22
VSP130	VISION SERVICE PLAN - (IC)	123110WS	12/31/10	1/15/11	GROUP INSURANCE	2	1860	179.83
					Vendor Total			377.79
WAT200	WATER WORKS, INC.	103053W	12/14/10	1/15/11	BENTONITE	2	935	396.00
					Final Total			359557.61

1	140	0	DUE FROM WATER/SEWER FUND	58.00
1	150	0	DUE FROM RECREATION FUND	388.95
1	810	0	CAPITAL ASSET EXPENDITURES (GCG)	271.81
1	825	0	CONTRACT LABOR (GCG)	640.00
1	860	0	GROUP INSURANCE (GCG)	13058.86
1	876	0	PROFESSIONAL (GCG)	1695.25
1	885	0	OFFICE SUPPLIES (GCG)	380.63
1	900	0	REPAIRS AND MAINTENANCE (GCG)	306.25
1	910	0	RETIREMENT PLAN (GCG)	647.89
1	935	0	SUPPLIES (GCG)	274.19
1	940	0	TELEPHONE (GCG)	958.65
1	945	0	TRAVEL AND TRAINING (GCG)	350.02
1	955	0	UTILITIES-ELECTRIC (GCG)	314.38
1	958	0	UTILITIES-GAS	156.89
1	959	0	UTILITIES-OTHER (GCG)	38.53
1	1810	0	CAPITAL ASSET EXP (LAW)	271.81
1	1840	0	DUES & SUBSCRIPTIONS (LAW)	100.00
1	1860	0	GROUP INSURANCE (LAW)	11902.98
1	1875	0	LEGAL (LAW)	2706.25
1	1876	0	PROFESSIONAL (LAW)	148.00
1	1885	0	OFFICE EXPENSE (LAW)	27.45
1	1900	0	REPAIRS & MAINTENANCE (LAW)	90.00
1	1910	0	RETIREMENT PLAN (LAW)	2257.07
1	1935	0	SUPPLIES (LAW)	46.00
1	1940	0	TELEPHONE (LAW)	780.87
1	1955	0	UTILITIES-ELECTRIC (LAW)	208.08
1	1958	0	UTILITIES-GAS (LAW)	608.48
1	1959	0	UTILITIES-OTHER (LAW)	14.00
1	1960	0	VEHICLE EXPENSES-GAS	1729.17
1	1965	0	VEHICLE EXPENSE-OTHER	64.71
1	2810	0	CAPITAL ASSET EXP. (STREETS)	21713.21
1	2895	0	PAVING (STREETS)	486.06

CITY OF WILLARD
Unpaid Invoice Listing
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Payee # | Payee Name | Invoice Numb | Invoice Date | Due Date | Description | G/L Number | Total Due

1	2910	0	RETIREMENT PLAN (STREETS)	397.76
1	2930	0	STREET LIGHTS (STREETS)	4537.91
1	2935	0	SUPPLIES (STREETS)	5284.49
1	2955	0	UTILITIES-ELECTRIC (ST	273.51
1	2959	0	UTILITIES-OTHER (ST)	1112.19
1	2960	0	VEHICLE EXPENSE-GAS	1009.69
1	2965	0	VEHICLE EXPENSE-OTHER	185.97
1	4825	0	CONTRACT LABOR (P&D)	252.50
1	4910	0	RETIREMENT (P&D)	345.36
1	4935	0	SUPPLIES (P&D)	127.55
1	5935	0	SUPPLIES (EM)	30.34
1	5940	0	TELEPHONE (EM)	63.65
1	5945	0	TRAVEL AND TRAINING (EM)	665.10
			Total for Fund #: 1	76980.46
2	400	0	REVENUE BONDS PAYABLE	95000.00
2	825	0	CONTRACT LABOR (WATER)	142.50
2	855	0	FISCAL AGENT FEES (WATER)	675.00
2	860	0	GROUP INSURANCE (WATER)	8141.84
2	870	0	INTEREST EXPENSE (WATER)	30430.32
2	876	0	PROFESSIONAL (WATER)	1698.27
2	885	0	OFFICE SUPPLIES (WATER)	834.40
2	900	0	REPAIRS AND MAINTENANCE (WATER)	48734.19
2	910	0	RETIREMENT PLAN (WATER)	795.52
2	935	0	SUPPLIES (WATER)	2013.15
2	943	0	TRASH EXPENSE	9340.11
2	955	0	UTILITIES-ELECTRIC (WATER)	4777.55
2	959	0	UTILITIES-OTHER (WATER)	98.66
2	960	0	VEHICLE EXPENSES-GAS	563.30
2	965	0	VEHICLE EXPENSE-OTHER	4.94
2	1855	0	FISCAL AGENT FEES (SEWER)	1125.00
2	1860	0	GROUP INSURANCE (SEWER)	6572.92
2	1870	0	INTEREST EXPENSE (SEWER)	39940.94
2	1876	0	PROFESSIONAL (SEWER)	1923.27
2	1885	0	OFFICE SUPPLIES (SEWER)	821.61
2	1900	0	REPAIRS AND MAINTENANCE (SEWER)	883.81
2	1910	0	RETIREMENT PLAN (SEWER)	795.52
2	1935	0	SUPPLIES (SEWER)	445.63
2	1955	0	UTILITIES-ELECTRIC (SEWER)	4048.19
2	1959	0	UTILITIES-OTHER (SEWER)	661.91
2	1960	0	VEHICLE EXPENSES-GAS	563.30
2	1965	0	VEHICLE EXPENSE-OTHER	517.21
			Total for Fund #: 2	261549.06
3	805	0	908.53	247.61
3	855	0	FISCAL AGENT FEES	600.00
3	860	0	GROUP INSURANCE	11575.39
3	876	0	PROFESSIONAL	186.99
3	885	0	OFFICE SUPPLIES	849.91
3	900	0	REPAIRS AND MAINTENANCE	223.75
3	910	0	RETIREMENT PLAN	1221.02
3	935	0	SUPPLIES-GENERAL (PARK)	745.61
3	936	0	SUPPLIES-SPORTS	310.25
3	938	0	SUPPLIES-SPECIAL ACTIVITY (PARK)	150.49
3	940	0	TELEPHONE	903.60
3	955	0	UTILITIES-ELECTRIC (PARK)	2804.94
3	958	0	UTILITIES-GAS (PARK)	893.75
3	960	0	VEHICLE EXPENSES-GAS	205.40
3	965	0	VEHICLE EXPENSE-OTHER	109.38
			Total for Fund #: 3	21028.09

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5b
Finance Department

ACTION REQUIRED-APPROVAL REQUESTED:

Following is the December, 2010, utility billing adjustment report.

Please approve.

UTILITY BILLING ADJUSTMENTS REPORT

FROM 12/01/2010 TO 12/31/2010

ACCOUNT #	SERV	ADJ	ADJ DATE SERVICE	PERIOD	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
100000021	WA	METR	12/13/10	1	PAMELA/ROGER MASON					
PREVIOUS			38.00		2.47	50.00	.00	.00	.00	90.47
ADJUSTMENT			.00		.00	.00	32.71-	.00	.00	32.71-
CURRENT			38.00		2.47	50.00	32.71-	.00	.00	57.76
110019402	SE	MISC	12/22/10	1	MANDIE L. SIMMONS					
PREVIOUS			30.16		.00	6.04	.00	.00	.00	36.20
ADJUSTMENT			.00		.00	6.04-	.00	.00	.00	6.04-
CURRENT			30.16		.00	.00	.00	.00	.00	30.16
110019402	SE	MISC	12/22/10	2	MANDIE L. SIMMONS					
PREVIOUS			30.16		.00	3.02	.00	.00	.00	33.18
ADJUSTMENT			30.16-		.00	3.02-	.00	.00	.00	33.18-
CURRENT			.00		.00	.00	.00	.00	.00	.00
110019402	TR	MISC	12/22/10	1	MANDIE L. SIMMONS					
PREVIOUS			12.50		.00	2.50	.00	.00	.00	15.00
ADJUSTMENT			.00		.00	2.50-	.00	.00	.00	2.50-
CURRENT			12.50		.00	.00	.00	.00	.00	12.50
110019402	TR	MISC	12/22/10	2	MANDIE L. SIMMONS					
PREVIOUS			12.50		.00	1.25	.00	.00	.00	13.75
ADJUSTMENT			12.50-		.00	1.25-	.00	.00	.00	13.75-
CURRENT			.00		.00	.00	.00	.00	.00	.00
110019402	WA	MISC	12/22/10	1	MANDIE L. SIMMONS					
PREVIOUS			20.00		.45	3.20	.00	.00	.00	23.65
ADJUSTMENT			.00		.00	3.20-	.00	.00	.00	3.20-
CURRENT			20.00		.45	.00	.00	.00	.00	20.45
110019402	WA	BAD	12/22/10	2	MANDIE L. SIMMONS					
PREVIOUS			12.00		.27	1.20	.00	.00	.00	13.47
ADJUSTMENT			12.00-		.27-	1.20-	.00	.00	.00	13.47-
CURRENT			.00		.00	.00	.00	.00	.00	.00
112000105	WA	DEP	12/10/10	1	SHAWNA BLAKE					
PREVIOUS			15.50		1.00	.00	.00	.00	.00	16.50
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			15.50		1.00	.00	75.00-	.00	.00	58.50-
112100002	WA	DEP	12/10/10	1	TODD CHRISTIANS					
PREVIOUS			14.00		.32	.00	.00	.00	.00	14.32
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			14.00		.32	.00	75.00-	.00	.00	60.68-
112100002	WA	MISC	12/13/10	1	TODD CHRISTIANS					
PREVIOUS			14.00		.32	.00	.00	.00	.00	14.32
ADJUSTMENT			.00		.00	.00	37.20-	.00	.00	37.20-
CURRENT			14.00		.32	.00	37.20-	.00	.00	22.88-
112100101	WA	DEP	12/10/10	1	ELIJAH DICKERSON					
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.27	.00	75.00-	.00	.00	62.73-
112140201	WA	DEP	12/10/10	1	DORM/DEBRA HUTCHINSON					
PREVIOUS			32.00		.72	75.00	38.99	.00	.00	146.71
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			32.00		.72	75.00	36.01-	.00	.00	71.71
112160103	WA	DEP	12/10/10	1	AMBER GARRISON					
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.78	.00	75.00-	.00	.00	62.22-
112160104	WA	MISC	12/23/10	1	RUSSELL HARTSELL		Removed deposit			
PREVIOUS			75.00-		.00	.00	.00	.00	.00	75.00-

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT			75.00		.00	.00	.00	.00	.00	75.00
CURRENT			.00		.00	.00	.00	.00	.00	.00
112170104	PR	MISC	12/29/10	1	SHANNON HOLKUM					
PREVIOUS			3.00		.00	.00	.00	.00	.00	3.00
ADJUSTMENT			3.00-		.00	.00	.00	.00	.00	3.00-
CURRENT			.00		.00	.00	.00	.00	.00	.00
112170104	SC	MISC	12/29/10	1	SHANNON HOLKUM					
PREVIOUS			.70		.00	.00	.00	.00	.00	.70
ADJUSTMENT			.70-		.00	.00	.00	.00	.00	.70-
CURRENT			.00		.00	.00	.00	.00	.00	.00
112170104	SE	MISC	12/29/10	1	SHANNON HOLKUM					
PREVIOUS			30.16		.00	.00	.00	.00	.00	30.16
ADJUSTMENT			27.14-		.00	.00	.00	.00	.00	27.14-
CURRENT			3.02		.00	.00	.00	.00	.00	3.02
118200101	SE	PNLT	12/13/10	1	VICKI NICHOLS					
PREVIOUS			.00		.00	4.49	.00	.00	.00	4.49
ADJUSTMENT			.00		.00	4.49-	.00	.00	.00	4.49-
CURRENT			.00		.00	.00	.00	.00	.00	.00
118200101	WA	MISC	12/13/10	1	VICKI NICHOLS					
PREVIOUS			18.00		.41	1.80	.00	.00	.00	20.21
ADJUSTMENT			.00		.00	.00	63.29-	.00	.00	63.29-
CURRENT			18.00		.41	1.80	63.29-	.00	.00	43.08-
118200101	WA	PNLT	12/13/10	1	VICKI NICHOLS					
PREVIOUS			.00		.00	1.80	.00	.00	.00	1.80
ADJUSTMENT			.00		.00	1.80-	.00	.00	.00	1.80-
CURRENT			.00		.00	.00	.00	.00	.00	.00
118510001	WA	PNLT	12/02/10	1	GREG RAINES					
PREVIOUS			20.00		.45	50.00	.00	.00	.00	70.45
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			20.00		.45	.00	.00	.00	.00	20.45
118570103	WA	DEP	12/10/10	1	STEVEN STULPIN					
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			18.00		.41	.00	75.00-	.00	.00	56.59-
119012601	WA	MISC	12/13/10	1	KIMBERLY MURRAY					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	.00	40.80-	.00	.00	40.80-
CURRENT			.00		.00	.00	40.80-	.00	.00	40.80-
119016601	WA	DEP	12/10/10	1	KRISTINE STEIMEL					
PREVIOUS			20.00		1.30	.00	.00	.00	.00	21.30
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			20.00		1.30	.00	75.00-	.00	.00	53.70-
150007003	WA	DEP	12/10/10	1	JACKIE GOTT					
PREVIOUS			32.00		2.08	.00	.00	.00	.00	34.08
ADJUSTMENT			.00		.00	.00	100.00-	.00	.00	100.00-
CURRENT			32.00		2.08	.00	100.00-	.00	.00	65.92-
150049002	WA	MISC	12/02/10	1	COLDWELL BANKER					
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	31.39-	.00	.00	31.39-
CURRENT			12.00		.27	.00	31.39-	.00	.00	19.12-
150104001	WA	DEP	12/10/10	1	JOHN GARTHE					
PREVIOUS			32.00		.72	.00	.00	.00	.00	32.72
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			32.00		.72	.00	75.00-	.00	.00	42.28-

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
180013004	WA	DEP	12/10/10	1	JEREMIAH JOHNSON/HEATHER GROFF					
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.78	.00	75.00-	.00	.00	62.22-
180028001	WA	MISC	12/10/10	1	STIVI J PHILLIPS		Deposit applied			
PREVIOUS			14.00		.91	.00	.00	.00	.00	14.91
ADJUSTMENT			.00		.00	.00	37.71-	.00	.00	37.71-
CURRENT			14.00		.91	.00	37.71-	.00	.00	22.80-
180028001	WA	MISC	12/13/10	1	STIVI J PHILLIPS					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	.00	37.71-	.00	.00	37.71-
CURRENT			.00		.00	.00	37.71-	.00	.00	37.71-
180028003	WA	MISC	12/13/10	1	ATTIE ACKLIN					
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	31.90-	.00	.00	31.90-
CURRENT			12.00		.78	.00	31.90-	.00	.00	19.12-
180036003	WA	DEP	12/10/10	1	AMANDA TANNER					
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.78	.00	75.00-	.00	.00	62.22-
180041002	WA	DEP	12/10/10	1	REGINA L RAYBORN					
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.78	.00	75.00-	.00	.00	62.22-
180052001	WA	MISC	12/10/10	1	DEREK S DUDLEY		Deposit applied			
PREVIOUS			16.00		1.04	.00	.00	.00	.00	17.04
ADJUSTMENT			.00		.00	.00	48.35-	.00	.00	48.35-
CURRENT			16.00		1.04	.00	48.35-	.00	.00	31.31-
180052003	PR	MISC	12/13/10	1	AARON B/ALISON BERKSHIRE					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	.00	3.70-	.00	.00	3.70-
CURRENT			.00		.00	.00	3.70-	.00	.00	3.70-
180052003	WA	MISC	12/13/10	1	AARON B/ALISON BERKSHIRE					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	.00	42.96-	.00	.00	42.96-
CURRENT			.00		.00	.00	42.96-	.00	.00	42.96-
180072101	WA	DEP	12/10/10	1	CRYSTAL CRAVER					
PREVIOUS			32.00		2.08	.00	.00	.00	.00	34.08
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			32.00		2.08	.00	75.00-	.00	.00	40.92-
180078101	WA	PNLT	12/02/10	1	BRANDON JUMP					
PREVIOUS			.00		.00	50.00	.00	.00	.00	50.00
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			.00		.00	.00	.00	.00	.00	.00
180173002	WA	MISC	12/10/10	1	KRYSTAL NEKVASIL		Deposit applied			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	24.61-	.00	.00	24.61-
CURRENT			12.00		.27	.00	24.61-	.00	.00	12.34-
180178000	SE	MISC	12/13/10	1	HEATHER HOWERTON					
PREVIOUS			81.68		.00	8.17	.00	.00	.00	89.85
ADJUSTMENT			.00		.00	.00	58.88-	.00	.00	58.88-
CURRENT			81.68		.00	8.17	58.88-	.00	.00	30.97
180180000	WA	MISC	12/02/10	1	JOANNA D GEIMAN					
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78

ACCOUNT # SERV ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT	.00		.00	.00	62.73-	.00	.00	62.73-
CURRENT	12.00		.78	.00	62.73-	.00	.00	49.95-
180180000 SE METR	12/10/10	1	JOANNA D GEIMAN		Sewer incorrectly calculated			
PREVIOUS	63.36		.00	.00	.00	.00	.00	63.36
ADJUSTMENT	.00		.00	.00	39.06-	.00	.00	39.06-
CURRENT	63.36		.00	.00	39.06-	.00	.00	24.30
180180000 WA DEP	12/10/10	1	JOANNA D GEIMAN		Deposit refunded			
PREVIOUS	12.00		.78	.00	62.73-	.00	.00	49.95-
ADJUSTMENT	.00		.00	.00	75.00	.00	.00	75.00
CURRENT	12.00		.78	.00	12.27	.00	.00	25.05
180180000 WA PNLT	12/10/10	1	JOANNA D GEIMAN		correction to previous entry			
PREVIOUS	12.00		.78	.00	12.27	.00	.00	25.05
ADJUSTMENT	.00		.00	.00	150.00-	.00	.00	150.00-
CURRENT	12.00		.78	.00	137.73-	.00	.00	124.95-
180180001 WA DEP	12/02/10	1	ANGELA/DEBRA SNEED					
PREVIOUS	18.00		1.17	.00	.00	.00	.00	19.17
ADJUSTMENT	.00		.00	.00	100.00-	.00	.00	100.00-
CURRENT	18.00		1.17	.00	100.00-	.00	.00	80.83-
180195000 SE MISC	12/29/10	1	***VACANT***					
PREVIOUS	15.44		.00	.00	.00	.00	.00	15.44
ADJUSTMENT	15.44-		.00	.00	.00	.00	.00	15.44-
CURRENT	.00		.00	.00	.00	.00	.00	.00
180195000 WA MISC	12/29/10	1	***VACANT***					
PREVIOUS	12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT	12.00-		.78-	.00	.00	.00	.00	12.78-
CURRENT	.00		.00	.00	.00	.00	.00	.00
180198000 PR MISC	12/29/10	1	***VACANT***					
PREVIOUS	3.00		.00	.00	.00	.00	.00	3.00
ADJUSTMENT	3.00-		.00	.00	.00	.00	.00	3.00-
CURRENT	.00		.00	.00	.00	.00	.00	.00
180198000 SC MISC	12/29/10	1	***VACANT***					
PREVIOUS	.70		.00	.00	.00	.00	.00	.70
ADJUSTMENT	.70-		.00	.00	.00	.00	.00	.70-
CURRENT	.00		.00	.00	.00	.00	.00	.00
180198000 SE MISC	12/29/10	1	***VACANT***					
PREVIOUS	15.44		.00	.00	.00	.00	.00	15.44
ADJUSTMENT	15.44-		.00	.00	.00	.00	.00	15.44-
CURRENT	.00		.00	.00	.00	.00	.00	.00
180198000 WA MISC	12/29/10	1	***VACANT***					
PREVIOUS	12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT	12.00-		.78-	.00	.00	.00	.00	12.78-
CURRENT	.00		.00	.00	.00	.00	.00	.00
180199000 SE MISC	12/29/10	1	***VACANT***					
PREVIOUS	15.44		.00	.00	.00	.00	.00	15.44
ADJUSTMENT	15.44-		.00	.00	.00	.00	.00	15.44-
CURRENT	.00		.00	.00	.00	.00	.00	.00
180199000 WA MISC	12/29/10	1	***VACANT***					
PREVIOUS	12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT	12.00-		.78-	.00	.00	.00	.00	12.78-
CURRENT	.00		.00	.00	.00	.00	.00	.00
180208001 WA MISC	12/10/10	1	JODIE TAYLOR		Deposit applied			
PREVIOUS	18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT	.00		.00	.00	53.88-	.00	.00	53.88-
CURRENT	18.00		.41	.00	53.88-	.00	.00	35.47-

FROM 12/01/2010 TO 12/31/2010

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
180212001	WA	PNLT	12/02/10	1	TAMMY CURTIS					
PREVIOUS			12.00		.78	50.00	.00	.00	.00	62.78
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			12.00		.78	.00	.00	.00	.00	12.78
180223001	WA	MISC	12/10/10	1	CARISSA MILLER		Deposit applied			
PREVIOUS			26.00		.59	.00	.00	.00	.00	26.59
ADJUSTMENT			.00		.00	.00	68.76-	.00	.00	68.76-
CURRENT			26.00		.59	.00	68.76-	.00	.00	42.17-
301460501	SE	MISC	12/13/10	1	JACK DAVIS					
PREVIOUS			.00		.00	3.75	.00	.00	.00	3.75
ADJUSTMENT			.00		.00	3.75-	.00	.00	.00	3.75-
CURRENT			.00		.00	.00	.00	.00	.00	.00
301460501	TR	MISC	12/13/10	1	JACK DAVIS					
PREVIOUS			.00		.00	1.25	.00	.00	.00	1.25
ADJUSTMENT			.00		.00	1.25-	.00	.00	.00	1.25-
CURRENT			.00		.00	.00	.00	.00	.00	.00
301460501	WA	MISC	12/13/10	1	JACK DAVIS					
PREVIOUS			42.00		.95	.00	.00	.00	.00	42.95
ADJUSTMENT			.00		.00	.00	22.50-	.00	.00	22.50-
CURRENT			42.00		.95	.00	22.50-	.00	.00	20.45
301570001	WA	MISC	12/10/10	1	PATRICK STORIE		Deposit applied			
PREVIOUS			18.00		.14	.00	.00	.00	.00	18.14
ADJUSTMENT			.00		.00	.00	49.94-	.00	.00	49.94-
CURRENT			18.00		.14	.00	49.94-	.00	.00	31.80-
310002102	SE	MISC	12/22/10	1	AMY D JOHNSON					
PREVIOUS			33.84		.00	6.44	.00	.00	.00	40.28
ADJUSTMENT			.00		.00	.00	44.16-	.00	.00	44.16-
CURRENT			33.84		.00	6.44	44.16-	.00	.00	3.88-
310003705	WA	MISC	12/13/10	1	AMY SHELL % CHAD SHELL					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	.00	50.21-	.00	.00	50.21-
CURRENT			.00		.00	.00	50.21-	.00	.00	50.21-
310003904	WA	DEP	12/10/10	1	LLOYD STEELE					
PREVIOUS			16.00		.36	.00	.00	.00	.00	16.36
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			16.00		.36	.00	75.00-	.00	.00	58.64-
310003905	SE	MISC	12/13/10	1	RICK LAMAR					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	.00	33.12-	.00	.00	33.12-
CURRENT			.00		.00	.00	33.12-	.00	.00	33.12-
310003906	WA	MISC	12/29/10	1	CHARLES WALLACE					
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	52.62-	.00	.00	52.62-
CURRENT			12.00		.27	.00	52.62-	.00	.00	40.35-
310004007	SE	BAD	12/13/10	1	ETELKA/PATRICK WHITE					
PREVIOUS			.00		.00	4.56	.00	.00	.00	4.56
ADJUSTMENT			.00		.00	4.56-	.00	.00	.00	4.56-
CURRENT			.00		.00	.00	.00	.00	.00	.00
310004007	TR	BAD	12/13/10	1	ETELKA/PATRICK WHITE					
PREVIOUS			.00		.00	2.50	.00	.00	.00	2.50
ADJUSTMENT			.00		.00	2.50-	.00	.00	.00	2.50-
CURRENT			.00		.00	.00	.00	.00	.00	.00
310004007	WA	MISC	12/13/10	1	ETELKA/PATRICK WHITE		Corrected billing			
PREVIOUS			18.00		.41	3.00	.00	.00	.00	21.41

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT			.00		.00	.00	47.57-	.00	.00	47.57-
CURRENT			18.00		.41	3.00	47.57-	.00	.00	26.16-
310004007	WA	BAD	12/13/10	1	ETELKA/PATRICK WHITE					
PREVIOUS			.00		.00	3.00	.00	.00	.00	3.00
ADJUSTMENT			.00		.00	3.00-	.00	.00	.00	3.00-
CURRENT			.00		.00	.00	.00	.00	.00	.00
330002001	PR	PNLT	12/13/10	1	TANIA REAVIS					
PREVIOUS			.00		.00	.30	.00	.00	.00	.30
ADJUSTMENT			.00		.00	.30-	.00	.00	.00	.30-
CURRENT			.00		.00	.00	.00	.00	.00	.00
330002001	SC	PNLT	12/13/10	1	TANIA REAVIS					
PREVIOUS			.00		.00	.07	.00	.00	.00	.07
ADJUSTMENT			.00		.00	.07-	.00	.00	.00	.07-
CURRENT			.00		.00	.00	.00	.00	.00	.00
330002001	SE	PNLT	12/13/10	1	TANIA REAVIS					
PREVIOUS			.00		.00	1.54	.00	.00	.00	1.54
ADJUSTMENT			.00		.00	1.54-	.00	.00	.00	1.54-
CURRENT			.00		.00	.00	.00	.00	.00	.00
330002001	TR	PNLT	12/13/10	1	TANIA REAVIS					
PREVIOUS			.00		.00	1.25	.00	.00	.00	1.25
ADJUSTMENT			.00		.00	1.25-	.00	.00	.00	1.25-
CURRENT			.00		.00	.00	.00	.00	.00	.00
330002001	WA	PNLT	12/13/10	1	TANIA REAVIS					
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	44.42-	.00	.00	44.42-
CURRENT			12.00		.78	.00	44.42-	.00	.00	31.64-
330015402	SE	PNLT	12/13/10	1	TY BILLS					
PREVIOUS			.00		.00	.09	.00	.00	.00	.09
ADJUSTMENT			.00		.00	.09-	.00	.00	.00	.09-
CURRENT			.00		.00	.00	.00	.00	.00	.00
330015402	TR	MISC	12/13/10	1	TY BILLS					
PREVIOUS			12.50		.00	.00	.00	.00	.00	12.50
ADJUSTMENT			.00		.00	.00	12.50-	.00	.00	12.50-
CURRENT			12.50		.00	.00	12.50-	.00	.00	.00
330033501	WA	MISC	12/13/10	1	CYNDI TEUSCHER					
PREVIOUS			17.83		.41	53.31	.00	.00	.00	71.55
ADJUSTMENT			.00		.00	53.31-	60.00-	.00	.00	113.31-
CURRENT			17.83		.41	.00	60.00-	.00	.00	41.76-
350011008	TR	MISC	12/28/10	1	LURLENE BRANDT		Trash chg removed			
PREVIOUS			12.50		.00	.00	.00	.00	.00	12.50
ADJUSTMENT			12.50-		.00	.00	.00	.00	.00	12.50-
CURRENT			.00		.00	.00	.00	.00	.00	.00
401600002	WA	DEP	12/29/10	1	LOUIS AHART					
PREVIOUS			12.00		.60	.00	.00	.00	.00	12.60
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.60	.00	75.00-	.00	.00	62.40-
401810001	WA	BAD	12/13/10	1	JACOB BARNES		Payment posted to this acct in error			
PREVIOUS			13.48-		.00	.00	.00	.00	.00	13.48-
ADJUSTMENT			.00		.00	.00	60.00	.00	.00	60.00
CURRENT			13.48-		.00	.00	60.00	.00	.00	46.52
402030101	WA	DEP	12/10/10	1	WARREN PINZKE					
PREVIOUS			19.77		.45	.00	.00	.00	.00	20.22
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			19.77		.45	.00	75.00-	.00	.00	54.78-

FROM 12/01/2010 TO 12/31/2010

ACCOUNT # SERV ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
404080106 WA MISC	12/10/10	1	PHYLLIS MALCHOW		Deposit applied			
PREVIOUS	24.00		.54	.00	.00	.00	.00	24.54
ADJUSTMENT	.00		.00	.00	47.57-	.00	.00	47.57-
CURRENT	24.00		.54	.00	47.57-	.00	.00	23.03-
404080106 WA MISC	12/10/10	1	PHYLLIS MALCHOW		Correction to billing			
PREVIOUS	24.00		.54	.00	47.57-	.00	.00	23.03-
ADJUSTMENT	.00		.00	47.57-	.00	.00	.00	47.57-
CURRENT	24.00		.54	47.57-	47.57-	.00	.00	70.60-
404120005 WA MISC	12/02/10	1	CONITA DAVISON		Customer shut off/overbilled			
PREVIOUS	12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT	.00		.00	.00	269.44-	.00	.00	269.44-
CURRENT	12.00		.27	.00	269.44-	.00	.00	257.17-
410011101 WA MISC	12/02/10	1	REMMEL K FANCHER		Deposit applied			
PREVIOUS	.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT	.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT	.00		.00	.00	75.00-	.00	.00	75.00-
501530403 TR MISC	12/13/10	1	RHONDA L STIREWALT					
PREVIOUS	12.50		.00	1.25	.00	.00	.00	13.75
ADJUSTMENT	.00		.00	.00	32.40-	.00	.00	32.40-
CURRENT	12.50		.00	1.25	32.40-	.00	.00	18.65-
502372002 WA DEP	12/10/10	1	MELISSA LIMPUS					
PREVIOUS	16.00		1.04	.00	.00	.00	.00	17.04
ADJUSTMENT	.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT	16.00		1.04	.00	75.00-	.00	.00	57.96-
602910001 WA LEAK	12/13/10	1	EDWARD D JONES & CO					
PREVIOUS	266.00		19.89	.00	.00	.00	.00	285.89
ADJUSTMENT	.00		.00	.00	136.17-	.00	.00	136.17-
CURRENT	266.00		19.89	.00	136.17-	.00	.00	149.72
602910001 SE MISC	12/17/10	1	EDWARD D JONES & CO					
PREVIOUS	491.57		.00	.00	.00	.00	.00	491.57
ADJUSTMENT	467.36-		.00	.00	.00	.00	.00	467.36-
CURRENT	24.21		.00	.00	.00	.00	.00	24.21
603200103 WA PNLT	12/10/10	1	SAMMY BRASHEARS		PA not kept			
PREVIOUS	4.70-		.00	.00	.00	.00	.00	4.70-
ADJUSTMENT	.00		.00	50.00	.00	.00	.00	50.00
CURRENT	4.70-		.00	50.00	.00	.00	.00	45.30
603210602 WA MISC	12/13/10	1	NANCY ROBERT					
PREVIOUS	18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT	.00		.00	.00	44.89-	.00	.00	44.89-
CURRENT	18.00		.41	.00	44.89-	.00	.00	26.48-
604710002 PR MISC	12/13/10	1	CODY SHERMAN					
PREVIOUS	.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT	.00		.00	.00	6.00-	.00	.00	6.00-
CURRENT	.00		.00	.00	6.00-	.00	.00	6.00-
604710002 SC MISC	12/13/10	1	CODY SHERMAN					
PREVIOUS	.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT	.00		.00	.00	1.40-	.00	.00	1.40-
CURRENT	.00		.00	.00	1.40-	.00	.00	1.40-
604710002 TR MISC	12/13/10	1	CODY SHERMAN					
PREVIOUS	.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT	.00		.00	.00	25.00-	.00	.00	25.00-
CURRENT	.00		.00	.00	25.00-	.00	.00	25.00-
605330003 WA DEP	12/29/10	1	AARON MILLER/SARA BURRELL					
PREVIOUS	14.00		.91	.00	.00	.00	.00	14.91

FROM 12/01/2010 TO 12/31/2010

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			14.00		.91	.00	75.00-	.00	.00	60.09-
605460101	WA	MISC	12/01/10	1	JOSH/AMANDA SHANKS		Returned check plus penalty			
PREVIOUS			18.00		.41	.00	.00	.00	.00	18.41
ADJUSTMENT			.00		.00	25.00	44.89	.00	.00	69.89
CURRENT			18.00		.41	25.00	44.89	.00	.00	88.30
703640001	WA	METR	12/10/10	1	GORDON STRONG					
PREVIOUS			866.00		19.49	.00	.00	.00	.00	885.49
ADJUSTMENT			854.00-		19.22-	.00	.00	.00	.00	873.22-
CURRENT			12.00		.27	.00	.00	.00	.00	12.27
703640001	SE	MISC	12/13/10	1	GORDON STRONG					
PREVIOUS			.00		.00	3.38	.00	.00	.00	3.38
ADJUSTMENT			.00		.00	3.38-	.00	.00	.00	3.38-
CURRENT			.00		.00	.00	.00	.00	.00	.00
703640001	TR	MISC	12/13/10	1	GORDON STRONG					
PREVIOUS			.00		.00	1.25	.00	.00	.00	1.25
ADJUSTMENT			.00		.00	1.25-	.00	.00	.00	1.25-
CURRENT			.00		.00	.00	.00	.00	.00	.00
703750201	SE	MISC	12/22/10	1	JENIFER HUGHES					
PREVIOUS			41.20		.00	4.12	.00	.00	.00	45.32
ADJUSTMENT			.00		.00	.00	14.72-	.00	.00	14.72-
CURRENT			41.20		.00	4.12	14.72-	.00	.00	30.60
703760200	WA	METR	12/17/10	1	WAYNE ALEXANDER					
PREVIOUS			19688.00		1274.80	1968.80	.00	.00	.00	22931.60
ADJUSTMENT			19664.00-		1273.25-	1968.80-	.00	.00	.00	22906.05-
CURRENT			24.00		1.55	.00	.00	.00	.00	25.55
703820001	WA	MISC	12/13/10	1	BEVERLY VonHOLT					
PREVIOUS			63.29-		.00	.00	.00	.00	.00	63.29-
ADJUSTMENT			.00		.00	.00	63.29	.00	.00	63.29
CURRENT			63.29-		.00	.00	63.29	.00	.00	.00
703980101	WA	MISC	12/13/10	1	CHARLES HODSON					
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	31.12-	.00	.00	31.12-
CURRENT			12.00		.27	.00	31.12-	.00	.00	18.85-
705970001	TR	MISC	12/13/10	1	SEAN BENTZ					
PREVIOUS			12.50		.00	2.50	.00	.00	.00	15.00
ADJUSTMENT			.00		.00	2.50-	25.00-	.00	.00	27.50-
CURRENT			12.50		.00	.00	25.00-	.00	.00	12.50-
706015002	SE	MISC	12/13/10	1	NATALIE HUNT					
PREVIOUS			30.16		.00	11.56	.00	.00	.00	41.72
ADJUSTMENT			.00		.00	.00	69.50-	.00	.00	69.50-
CURRENT			30.16		.00	11.56	69.50-	.00	.00	27.78-
804570201	WA	PNLT	12/02/10	1	B WHITEHEAD					
PREVIOUS			32.12		.86	50.00	.00	.00	.00	82.98
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			32.12		.86	.00	.00	.00	.00	32.98
804880101	WA	MISC	12/13/10	1	JOHN DELATORRE					
PREVIOUS			20.00		.45	.00	.00	.00	.00	20.45
ADJUSTMENT			.00		.00	.00	75.12-	.00	.00	75.12-
CURRENT			20.00		.45	.00	75.12-	.00	.00	54.67-
804880102	WA	MISC	12/13/10	1	BEVERLY DELATORRE					
PREVIOUS			26.00		.59	2.60	.00	.00	.00	29.19
ADJUSTMENT			.00		.00	.00	75.12-	.00	.00	75.12-
CURRENT			26.00		.59	2.60	75.12-	.00	.00	45.93-

UTILITY BILLING ADJUSTMENTS REPORT

FROM 12/01/2010 TO 12/31/2010

ACCOUNT #	SERV	ADJ	ADJ DATE SERVICE	PERIOD	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
804880102	WA	MISC	12/13/10	1	BEVERLY DELATORRE					
PREVIOUS			26.00		.59	2.60	75.12-	.00	.00	45.93-
ADJUSTMENT			.00		.00	.00	150.24	.00	.00	150.24
CURRENT			26.00		.59	2.60	75.12	.00	.00	104.31
804880102	WA	MISC	12/17/10	1	BEVERLY DELATORRE					
PREVIOUS			26.00		.59	2.60	75.12	.00	.00	104.31
ADJUSTMENT			.00		.00	.00	150.24-	.00	.00	150.24-
CURRENT			26.00		.59	2.60	75.12-	.00	.00	45.93-
906241202	WA	MISC	12/02/10	1	GEORGE CARDEN (LL)					
PREVIOUS			16.00		.36	.00	.00	.00	.00	16.36
ADJUSTMENT			.00		.00	.00	31.80-	.00	.00	31.80-
CURRENT			16.00		.36	.00	31.80-	.00	.00	15.44-
906242301	SE	MISC	12/13/10	1	MARK W ROY					
PREVIOUS			.00		.00	3.02	.00	.00	.00	3.02
ADJUSTMENT			.00		.00	3.02-	.00	.00	.00	3.02-
CURRENT			.00		.00	.00	.00	.00	.00	.00
906242301	TR	MISC	12/13/10	1	MARK W ROY					
PREVIOUS			.00		.00	1.25	.00	.00	.00	1.25
ADJUSTMENT			.00		.00	1.25-	.00	.00	.00	1.25-
CURRENT			.00		.00	.00	.00	.00	.00	.00
906242301	WA	MISC	12/13/10	1	MARK W ROY					
PREVIOUS			.00		.00	1.80	.00	.00	.00	1.80
ADJUSTMENT			.00		.00	1.80-	.00	.00	.00	1.80-
CURRENT			.00		.00	.00	.00	.00	.00	.00
910005401	WA	DEP	12/10/10	1	MICHAEL SNETHEN		Deposit applied			
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.27	.00	75.00-	.00	.00	62.73-
910006301	WA	MISC	12/13/10	1	AMANDA MILLER					
PREVIOUS			12.00		.27	.00	.00	.00	.00	12.27
ADJUSTMENT			.00		.00	.00	38.75-	.00	.00	38.75-
CURRENT			12.00		.27	.00	38.75-	.00	.00	26.48-
910007302	WA	MISC	12/13/10	1	ALICIA BUCHANAN					
PREVIOUS			20.00		.45	50.00	.00	.00	.00	70.45
ADJUSTMENT			.00		.00	50.00-	.00	.00	.00	50.00-
CURRENT			20.00		.45	.00	.00	.00	.00	20.45
910007302	WA	PNLT	12/29/10	1	ALICIA BUCHANAN					
PREVIOUS			18.00		.41	50.00-	.00	.00	.00	31.59-
ADJUSTMENT			.00		.00	.00	3.53-	.00	.00	3.53-
CURRENT			18.00		.41	50.00-	3.53-	.00	.00	35.12-
920006901	SE	MISC	12/29/10	1	KRISTIE BATES					
PREVIOUS			29.44		.00	.00	.00	.00	.00	29.44
ADJUSTMENT			29.44-		.00	.00	.00	.00	.00	29.44-
CURRENT			.00		.00	.00	.00	.00	.00	.00
920006901	WA	DEP	12/29/10	1	KRISTIE BATES					
PREVIOUS			12.00		.78	.00	.00	.00	.00	12.78
ADJUSTMENT			.00		.00	.00	75.00-	.00	.00	75.00-
CURRENT			12.00		.78	.00	75.00-	.00	.00	62.22-
920006901	WA	MISC	12/29/10	1	KRISTIE BATES					
PREVIOUS			12.00		.78	.00	75.00-	.00	.00	62.22-
ADJUSTMENT			12.00-		.78-	.00	.00	.00	.00	12.78-
CURRENT			.00		.00	.00	75.00-	.00	.00	75.00-
920007200	WA	BAD	12/29/10	1	ALBERT/PENELOPE WARNHOLTZ					
PREVIOUS			59.00		3.82	.00	.00	.00	.00	62.82

ACCOUNT # SERV ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT	35.00-		3.04-	.00	.00	.00	.00	38.04-
CURRENT	24.00		.78	.00	.00	.00	.00	24.78
921002501 WA MISC	12/22/10	1	DAVID C STONE					
PREVIOUS	58.02-		.00	.00	.00	.00	.00	58.02-
ADJUSTMENT	.00		.00	.00	58.02	.00	.00	58.02
CURRENT	58.02-		.00	.00	58.02	.00	.00	.00
921041501 SE BAD	12/22/10	1	DEBBIE DUVALL					
PREVIOUS	48.56		.00	13.77	.00	.00	.00	62.33
ADJUSTMENT	40.47-		.00	.00	.00	.00	.00	40.47-
CURRENT	8.09		.00	13.77	.00	.00	.00	21.86
921041501 TR MISC	12/22/10	1	DEBBIE DUVALL					
PREVIOUS	12.50		.00	3.75	.00	.00	.00	16.25
ADJUSTMENT	.00		.00	.00	12.50-	.00	.00	12.50-
CURRENT	12.50		.00	3.75	12.50-	.00	.00	3.75
921041501 WA MISC	12/29/10	1	DEBBIE DUVALL					
PREVIOUS	12.00		.09	.00	.00	.00	.00	12.09
ADJUSTMENT	12.00-		.09-	.00	.00	.00	.00	12.09-
CURRENT	.00		.00	.00	.00	.00	.00	.00
921041501 WA BAD	12/29/10	1	DEBBIE DUVALL					
PREVIOUS	.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT	.00		.00	.00	45.62-	.00	.00	45.62-
CURRENT	.00		.00	.00	45.62-	.00	.00	45.62-
921048502 SE MISC	12/13/10	1	DONALD VIKSTEN					
PREVIOUS	22.80		.00	2.28	.00	.00	.00	25.08
ADJUSTMENT	.00		.00	.00	15.20-	.00	.00	15.20-
CURRENT	22.80		.00	2.28	15.20-	.00	.00	9.88
921048502 SE MISC	12/13/10	1	DONALD VIKSTEN					
PREVIOUS	.00		.00	2.28	.00	.00	.00	2.28
ADJUSTMENT	.00		.00	2.28-	.00	.00	.00	2.28-
CURRENT	.00		.00	.00	.00	.00	.00	.00
921048502 TR MISC	12/13/10	1	DONALD VIKSTEN					
PREVIOUS	.00		.00	1.25	.00	.00	.00	1.25
ADJUSTMENT	.00		.00	1.25-	.00	.00	.00	1.25-
CURRENT	.00		.00	.00	.00	.00	.00	.00
921048502 WA MISC	12/13/10	1	DONALD VIKSTEN					
PREVIOUS	20.00		.15	.00	.00	.00	.00	20.15
ADJUSTMENT	.00		.00	.00	10.00-	.00	.00	10.00-
CURRENT	20.00		.15	.00	10.00-	.00	.00	10.15
921058000 WA MISC	12/22/10	1	SOUL PROPERTYS					
PREVIOUS	28.00		1.39	54.00	.00	.00	.00	83.39
ADJUSTMENT	.00		.00	.00	169.13-	.00	.00	169.13-
CURRENT	28.00		1.39	54.00	169.13-	.00	.00	85.74-
921059001 WA PNLT	12/03/10	1	JACKIE HARVILL		PA not kept			
PREVIOUS	22.00		.17	.00	.00	.00	.00	22.17
ADJUSTMENT	.00		.00	.00	50.00	.00	.00	50.00
CURRENT	22.00		.17	.00	50.00	.00	.00	72.17
921070502 SE MISC	12/13/10	1	DAVID STONE					
PREVIOUS	.00		.00	3.38	.00	.00	.00	3.38
ADJUSTMENT	.00		.00	3.38-	.00	.00	.00	3.38-
CURRENT	.00		.00	.00	.00	.00	.00	.00
921070502 WA MISC	12/13/10	1	DAVID STONE					
PREVIOUS	.00		.00	2.40	.00	.00	.00	2.40
ADJUSTMENT	.00		.00	2.40-	.00	.00	.00	2.40-
CURRENT	.00		.00	.00	.00	.00	.00	.00

ACCOUNT #	SERV	ADJ	ADJ DATE / SERVICE	PERIOD	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
921070502	WA	MISC	12/22/10	1	DAVID STONE					
PREVIOUS			24.00		.18	2.40	.00	.00	.00	26.58
ADJUSTMENT			.00		.00	.00	58.02	.00	.00	58.02
CURRENT			24.00		.18	2.40	58.02	.00	.00	84.60
932057000	WA	METR	12/17/10	1	JUDY MCDARIS					
PREVIOUS			995.22		65.27	100.80	.00	.00	.00	1161.29
ADJUSTMENT			982.45-		64.49-	100.80-	13.55-	.00	.00	1161.29-
CURRENT			12.77		.78	.00	13.55-	.00	.00	.00
932098501	WA	MISC	12/10/10	1	ZACHARY SMITH		Deposit applied			
PREVIOUS			13.75		.10	.00	.00	.00	.00	13.85
ADJUSTMENT			.00		.00	.00	16.85-	.00	.00	16.85-
CURRENT			13.75		.10	.00	16.85-	.00	.00	3.00-
943035501	WA	MISC	12/13/10	1	DENITA IMMON					
PREVIOUS			36.00		.27	.00	.00	.00	.00	36.27
ADJUSTMENT			.00		.00	.00	16.00-	.00	.00	16.00-
CURRENT			36.00		.27	.00	16.00-	.00	.00	20.27
943073501	WA	METR	12/13/10	1	HOLLY SCHWEIGHARDT					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			52.00-		.39-	.00	.00	.00	.00	52.39-
CURRENT			52.00-		.39-	.00	.00	.00	.00	52.39-
954033001	WA	MISC	12/28/10	1	ROBERT MARSHALL		Cust on vacation hold 10/28/10			
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			23.52-		.18-	.00	.00	.00	.00	23.70-
CURRENT			23.52-		.18-	.00	.00	.00	.00	23.70-
954033001	WA	MISC	12/28/10	1	ROBERT MARSHALL		Refund balance to customer			
PREVIOUS			23.52-		.18-	.00	.00	.00	.00	23.70-
ADJUSTMENT			.00		.00	.00	23.70	.00	.00	23.70
CURRENT			23.52-		.18-	.00	23.70	.00	.00	.00
954072501	WA	MISC	12/13/10	1	K E WILLIAMS		Credit bal transferred to 954072502			
PREVIOUS			95.54-		.00	.00	.00	.00	.00	95.54-
ADJUSTMENT			.00		.00	.00	95.54	.00	.00	95.54
CURRENT			95.54-		.00	.00	95.54	.00	.00	.00
954072502	WA	MISC	12/13/10	1	JEFF MULLER		Credit bal transferred from 954072501			
PREVIOUS			5.89-		.00	.00	.00	.00	.00	5.89-
ADJUSTMENT			.00		.00	.00	95.54-	.00	.00	95.54-
CURRENT			5.89-		.00	.00	95.54-	.00	.00	101.43-
965003980	WA	LEAK	12/13/10	1	LUKE WALKER					
PREVIOUS			168.00		1.26	.00	.00	.00	.00	169.26
ADJUSTMENT			.00		.00	.00	76.05-	.00	.00	76.05-
CURRENT			168.00		1.26	.00	76.05-	.00	.00	93.21
965017001	WA	MISC	12/17/10	1	VIRGINIA WILLIAMS		Check returned as closed account			
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			12.00		.09	25.00	.00	.00	.00	37.09
CURRENT			12.00		.09	25.00	.00	.00	.00	37.09
965045501	WA	LEAK	12/13/10	1	BARBARA JOHNSON					
PREVIOUS			.00		.00	.00	.00	.00	.00	.00
ADJUSTMENT			.00		.00	.00	38.00-	.00	.00	38.00-
CURRENT			.00		.00	.00	38.00-	.00	.00	38.00-
965051501	TR	METR	12/02/10	1	THOMAS/KAROLYN OWENS					
PREVIOUS			12.50		.00	1.25-	.00	.00	.00	11.25
ADJUSTMENT			12.50-		.00	.00	.00	.00	.00	12.50-
CURRENT			.00		.00	1.25-	.00	.00	.00	1.25-
965096001	WA	MISC	12/13/10	1	JEFF HOLMES					
PREVIOUS			138.66-		.00	.00	.00	.00	.00	138.66-

ACCOUNT # SERV ADJ	ADJ DATE PERIOD / SERVICE	NAME / TAX	PENALTY	COMMENT / MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENT	.00	.00	.00	36.00-	.00	.00	36.00-
CURRENT	138.66-	.00	.00	36.00-	.00	.00	174.66-
965101002 TR MISC	12/13/10 1	LARRY/AMANDA WHITE					
PREVIOUS	.63	.00	.00	.00	.00	.00	.63
ADJUSTMENT	.00	.00	.00	12.50-	.00	.00	12.50-
CURRENT	.63	.00	.00	12.50-	.00	.00	11.87-
965101002 WA MISC	12/13/10 1	LARRY/AMANDA WHITE					
PREVIOUS	.00	.15	.00	.00	.00	.00	.15
ADJUSTMENT	.00	.00	.00	54.75-	.00	.00	54.75-
CURRENT	.00	.15	.00	54.75-	.00	.00	54.60-
965126501 WA PNLT	12/13/10 1	JENNIFER PARKHURST					
PREVIOUS	24.00	.18	65.62	.00	.00	.00	89.80
ADJUSTMENT	.00	.00	50.00-	.00	.00	.00	50.00-
CURRENT	24.00	.18	15.62	.00	.00	.00	39.80
965144501 WA METR	12/29/10 1	LAURIE ESSARY					
PREVIOUS	12.00	.09	.00	.00	.00	.00	12.09
ADJUSTMENT	.00	.00	.00	10.15-	.00	.00	10.15-
CURRENT	12.00	.09	.00	10.15-	.00	.00	1.94
999999906 TR MISC	12/13/10 1	SHERRY BOWEN					
PREVIOUS	.00	.00	8.75	.00	.00	.00	8.75
ADJUSTMENT	.00	.00	8.75-	.00	.00	.00	8.75-
CURRENT	.00	.00	.00	.00	.00	.00	.00
999999906 TR BAD	12/22/10 1	SHERRY BOWEN					
PREVIOUS	12.50	.00	7.50-	.00	.00	.00	5.00
ADJUSTMENT	.00	.00	.00	25.00-	.00	.00	25.00-
CURRENT	12.50	.00	7.50-	25.00-	.00	.00	20.00-
	22281.76-	1363.96-	2443.55-	4028.59-	.00	.00	30117.86-

*** ADJUSTMENT TOTALS ***

	SERVICE	TAX	PENALTY	MISC SERV	MISC TAX	MISC PEN	TOTAL
PREVIOUS	23983.03	1429.57	2698.19	134.04-	.00	.00	27976.75
ADJUSTMENT	22281.76-	1363.96-	2443.55-	4028.59-	.00	.00	30117.86-
CURRENT	1701.27	65.61	254.64	4162.63-	.00	.00	2141.11-

BAD DEBT FROM 12/01/2010 TO 12/31/2010

ACCOUNT #	ADJ CODE	DATE SERVICE	NAME TAX	PENALTY	COMMENT MISC SERV	MISC TAX	MISC PEN	TOTAL
		.00	.00	.00	.00	.00	.00	.00
** BAD DEBT TOTALS *		.00	.00	.00	.00	.00	.00	.00

UTILITY BILLING ADJUSTMENTS REPORT
SERVICE TOTALS FROM 12/01/2010 TO 12/31/2010

	SERVICE	TAX	PENALTY	MISC SERV	MISC TAX	MISC PEN	TOTAL
ADJUSTMENTS							
PRIMACY FEE	6.00-	.00	.30-	9.70-	.00	.00	16.00-
SEWER CONNECT	1.40-	.00	.07-	1.40-	.00	.00	2.87-
SEWER	640.89-	.00	35.55-	274.64-	.00	.00	951.08-
TRASH	37.50-	.00	23.75-	144.90-	.00	.00	206.15-
WATER	21595.97-	1363.96-	2383.88-	3597.95-	.00	.00	28941.76-
*** GRAND TOTALS ***	22281.76-	1363.96-	2443.55-	4028.59-	.00	.00	30117.86-

	ADJUSTMENTS	BAD DEBT	TOTAL
PRIMACY FEE	16.00-	.00	16.00-
SEWER CONNECT	2.87-	.00	2.87-
SEWER	951.08-	.00	951.08-
TRASH	206.15-	.00	206.15-
WATER	28941.76-	.00	28941.76-
	30117.86-	.00	30117.86-

UTILITY BILLING ADJUSTMENTS REPORT
ADJUSTMENT CODE TOTALS FROM 12/01/2010 TO 12/31/2010

ADJ DESC	SERVICE	TAX	PENALTY	MISC CHRG	MISC TAX	MISC PEN	TOTAL
ADJUSTMENTS							
BAD DEBT	87.47-	3.31-	11.26-	10.62-	.00	.00	112.66-
DEPOSIT REFUND	.00	.00	.00	1550.00-	.00	.00	1550.00-
LEAK ADJUSTMENT	.00	.00	.00	250.22-	.00	.00	250.22-
METER MISREAD	21564.95-	1357.35-	2069.60-	95.47-	.00	.00	25087.37-
MISC ADJUSTMENT	629.34-	3.30-	153.15-	1974.33-	.00	.00	2760.12-
PENALTY ADJUST	.00	.00	209.54-	147.95-	.00	.00	357.49-
*** GRAND TOTALS ***	22281.76-	1363.96-	2443.55-	4028.59-	.00	.00	30117.86-

	ADJUSTMENTS	BAD DEBT	TOTAL
BAD DEBT	112.66-	.00	112.66-
DEPOSIT REFUND	1550.00-	.00	1550.00-
LEAK ADJUSTMENT	250.22-	.00	250.22-
METER MISREAD	25087.37-	.00	25087.37-
MISC ADJUSTMENT	2760.12-	.00	2760.12-
PENALTY ADJUST	357.49-	.00	357.49-
	30117.86-	.00	30117.86-

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5c
Finance Department

ACTION REQUIRED-APPROVAL REQUESTED:

Following is the street light request, which needs the Mayor's signature. Street lights were upgraded to high pressure sodium at Jackson and Perryman and Jackson and South Streets.

The total cost for street lights will be reduced by $ 7.11 per month as a result of these changes.

Please approve.

SA 22A 11/10

Request for Change in Street Lighting Service

Missouri and Arkansas

Pursuant to a Resolution adopted by the governing body of the CITY OF WILLARD, MO hereinafter called CITY, TOWN, OR VILLAGE, on the 30th day of May-10 THE EMPIRE DISTRICT ELECTRIC COMPANY, hereinafter called COMPANY, is hereby requested to make the following changes in street lighting service pursuant to the provisions of the Municipal Electric Service Agreement, hereinafter called AGREEMENT, executed by the CITY and the COMPANY.

STREET LIGHT REQUEST	ADDRESS - LOCATION STREET LIGHTS and EXCESS FACILITIES	SIZE and TYPE STREET LIGHTS	QTY	ANNUAL ENERGY CHARGE		FACILITY USAGE CHARGE	
				Installed	Removed	Installed	Removed
INSTALL	Intersection of Jackson and Perryman Streets	16,000L 150W HPS	2	$187.10		$497.00	
INSTALL	Intersection of Jackson and South Streets						
REMOVE	Intersection of Jackson and Perryman Streets	20,000L - 400W MV	2		$274.06		$479.20
REMOVE	Intersection of Jackson and South Streets						
Subtotals - Annual Energy Charge and Facility Usage Charge for this Request				$187.10	$274.06	$497.00	$479.20
A	Annual Energy Charge for this Request (Install minus Remove)			-$86.96			
B	Total Facility Usage Charge fop this Street Light Request (Install minus Remove)					$17.80	

The CITY agrees that the AGREEMENT shall be amended as follows

C	Total Facility Usage Charge for this Request (Total Line B)	$17.80
D	**Annual** Facility Usage Charge to Customer for this Request (Total Line C X .09%)	$1.60
E	Annual Energy Charge for this Request (Total Line A)	-$86.96
F	**Annual Facility Usage and Energy Charge for this Request** (Total Line C plus/minus Line D)	-$85.36
G	Monthly Increase/Decrease to be Paid by Customer for this Request (Total Line F divided by 12 months)	**-$7.11**

This request for change shall be effective from and after its execution and is supplemental to, forms a part of and is to be construed with and subject to the terms, conditions and provisions of the Agreement herein referred to which, in all other particulars except as hereinafter amended, is ratified and confirmed.

Executed at ______________________ this ___ day of ______________

(SEAL)

ATTEST:

______________________ By ______________________

CLERK MAYOR OR BOARD CHAIRMAN

ACCEPTANCE

THE EMPIRE DISTRICT ELECTRIC COMPANY hereby approves and consents to the aforesaid request for change in street lighting service and all terms and provisions included therein, and agrees that the Municipal Electric Service Agreement shall be amended accordingly. The number of street lights in service in said CITY will, after completion of the above changes and until our approval of further changes, be as follows:

MERCURY VAPOR LIGHTS		HIGH PRESSURE SODIUM LIGHTS		METAL HALIDE LIGHTS	
4,000L-Incand		6,000L - 70W	7	12,000L - 175W	
7,000L - 175W	123	16,000L - 150W	187	20,500L - 250W	
11,000L - 250W	20	27,500L - 250W	3	36,000L - 400W	
20,000L - 400W	1	50,000L - 400W	4	110,000L - 1,000W	
53,000L - 1,000W		130,000L - 1,000W			

Empire Representative Completing Contract ______________________

EDE USE CER# 08-994-127	ORDER #	DATE COMPLETED
CURRENT INVESTMENT CHARGE	ANNUAL FACILITY USAGE CHARGE	ACCUMULATIVE INVESTMENT CHARGE

THE EMPIRE DISTRICT ELECTRIC COMPANY

Executed at Joplin, Mo this ____ day of ______________ By ______________________

(VICE PRESIDENT)

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5d
Finance Department

NO ACTION REQUIRED

No additional changes have been made since the last meeting. The month of January will be very busy with the closing of the previous month, year and quarter.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5e
Finance Department

NO ACTION REQUIRED

The Public Works and Finance Department continue to work on bringing complete information to the Board of Aldermen concerning changes we wish to make to the hardware/software. At this time, we do not have all of the information necessary.

The meter readings will be done manually this month beginning on January 10, 2011. The billing journal will be manually inspected prior to the bills being sent out.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 6
POLICE DEPARTMENT REPORT

ITEM DESCRIPTION:

- Annual Awards
- Letter of Appreciation
- Annual Stats attached

WILLARD POLICE DEPARTMENT
MONTHLY STATISTICAL REPORT

Report Month .... December 2010

Total Incidents for Month 320

Officer Statistics

1601 Tom McClain, Chief........... 5
1602 David Richardson, Major.... 13
1603 Shannon Shipley, Sgt./Det.. 21
1604 Robert Bell, Cpl 32
1605 Mike Payne, Officer 24
1606 Gary Dove, Officer 14
1607 Travis Sanders, Officer ... 87
1608 Shannon Marler, Officer 24
1609 Justin Raynes, Officer 35
1610 Joe Crawford, Officer 60
1630 Glenn Cozzens, SRO 0
1631 Wyatt Sharp, SRO........... 4
1640 Doug Thomas, Reserve ... 0
1641 Brian Gordon, Reserve 1
1642 JD Landon, Reserve 0
1643 , Reserve ....
1644 Bill Lingenfelser, Reserve ... 0
1645 Michelle Lappin, Reserve ... 0

Incident Classification

Felony 8
Misdemeanors 14
Infraction 152
Other (Services) 144
HBO (Handled by Officer) 235

Reserve Hours

1640 Doug Thomas, Reserve 0
1641 Brian Gordon, Reserve 8
1642 JD Landon, Reserve 8
1643 Reserve ....
1644 Bill Lingenfelser, Reserve.. 6
1645 Michelle Lappin, Reserve ... 4

TOTAL 26

Patrol Vehicle Mileage, Usage, and Maintenance Information

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST
UNIT 1601	113919	568	20	28	0.00
UNIT 1602	97476	157	15	11	0.00
UNIT 1603	64747	1787	34	53	0.00
UNIT 1604	54481	3394	48	70	0.00
UNIT 1605	97422	2261	30	75	0.00
UNIT 1608M	4093	0	0	0	0.00
UNIT 1606	100094	UNK	15	UNK	0.00

Annual Statistical Report-2010

Report Month .... **Jan.-Dec. 2010**

Total Incidents for Year ... 4833

Officer Statistics

1601	Tom McClain, Chief	46
1602	David Richardson, Major	236
1603	Shannon Shipley, Sgt/Det	303
1604	Robert Bell, Cpl.....................	615
1605	Mike Payne, Officer	417
1606	Gary Dove, Officer	357
1607	Casey Broadway**, Officer	234
1607	Travis Sanders, Officer	578
1608	Amy Fly**, Officer	174
1608	Shannon Marler, Officer	235
1609	Justin Raynes, Officer	433
1610	Joe Crawford, Officer	1191
1630	Glenn Cozzens, SRO	26
1631	Jeremiah Tscherny**, SRO....	25
1631	Wyatt Sharp, SRO...............	13
1640	Doug Thomas, Reserve	0
1641	Brian Gordon, Reserve	12
1642	J.D. Landon, Reserve	1
1643	Paul Griffin, Reserve**..........	0
1644	Bill Lingenfelser, Reserve	2
1645	Michelle Lappin, Reserve	19
1646	Ryan Snow**,Reserve	13

Incident Classification

Felony	82
Misdemeanor	167
Infraction	2511
Other (Services)	2055
HBO (Handled by Officer)	3316

Reserve Hours

1640 Doug Thomas, Reserve...	8
1641 Brian Gordon, Reserve .	60.5
1642 J.D Landon, Reserve .	100.75
1643 Paul Griffin, Reserve**.....	4.5
1644 Bill Lingenfelser,Reserve	90.5
1645 Michelle Lappin, Reserve	72.15
1646 Ryan Snow**,Reserve....	53.5
TOTAL ...	389.90

** No longer with our Department

Patrol Vehicle Mileage, Usage, and Maintenance Information

VEHICLE	ODOMETER READING	ANNUAL MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST
UNIT 1601	113919	9460	240	39	$294.79
UNIT 1602	97633	7502	176	43	$30.19
UNIT 1603	64747	27078	467	58	$2826.55
UNIT 1604	54881	33733	506	67	$11640.79
UNIT 1605	97422	29182	464	63	$3526.87
UNIT 1608M	4118	638	34	19	0.00
UNIT 1606	UNK	UNK	195	UNK	$332.84

Other Information:

10-50	91	Domestic	60	PCS	38
Agency Assist	267	DWI	23	Stealing	90
Assault	41	Medical Assist	148	Tampering	5
Burglary	20	MIP	19	Theft	26
Bus Arm	1	Motorist Assist	171	Traffic	2219
Citizen Assist	103	Traffic (CITE)	722	Death	2
Pass On Right	7	Vandalism	24	Dog-At-Large	106

GREENE COUNTY PROSECUTING ATTORNEY

1010 Boonville Avenue
Springfield MO 65802-3804
www.greenecountymo.org/web/PA

DARRELL L. MOORE
PROSECUTING ATTORNEY

MAIN OFFICE (417) 868-4061 Fax 868-4160
VICTIM/WITNESS (417 868-4082
TRAFFIC (417) 868-4123 Fax 829-6177
CHECKS/TAXES (417) 868-4034
CHILD SUPPORT (417) 868-4126 Fax 862-8730

December 31, 2010

Hon. Thomas McClain, BS, FBI NA
Chief of Police
City of Willard
P.O. Box 187
Willard, MO 65781

RE: **Appreciation for your service as chief of police**

Dear Tom:

As I leave office, I wanted to express my personal thank you for the outstanding manner in which you have run your department, and for the excellent cooperation this office has enjoyed with you and your department during my tenure as prosecuting attorney. Your department has prepared and submitted excellent reports to us, and assisted us in the effective prosecution of many crimes, including many major, tragic crimes.

I admire your leadership, passion for law enforcement and concern for the public safety of the people of Willard. Your insistence on proper training and resources for the men and women of the Willard Police Department is exemplary. The community of Willard is certainly fortunate to have as its chief of police a man of such Godly character, compassion and professionalism.

It was a pleasure to serve the people of Willard with you. Best wishes as you continue to serve the people of Willard.

Respectfully,

Darrell L. Moore

Darrell L. Moore
Prosecuting Attorney

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 7
Emergency Management

Paperwork has been sent in to SEMA to move forward on design and planning stage for FEMA shelter grant

All storm sirens are functioning, I will be making a trip to Taney Co. to look at some sirens they are salvaging to see if we can use any of them for parts will give update at BOA meeting.

2011 EMPG grant paperwork has been completed and sent to SEMA.

No word from Cox fitness on commitment for donation on shelter

Working on winter weather tips for newsletter.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 8

Public Works Department

Water and Sewer Department

- Took Water Samples to DNR
- Took Sewer Samples to Lakeland Laboratories in Nixa
- Read Water Wells Daily
- Checked Lift Stations Daily
- Read Water Meters
- Fixed upright on sprinklers at Lagoons
- Put meadows water tower back in service
- Took lagoon samples everyday
- In's and Out's Daily
- Flush water lines every month
- Run irrigation systems at lagoons
- Jetted sewer at 103 Deer Run
- Fixed vacuum pump at meadows west lift station
- Fixed flow meter for sewer
- Painted front door on meadows west well
- Worked on meadows west lift station
- Removed vacuum pump at meadows west lift station
- Removed 2 old vacuum pumps at D Lift station
- Replaced high wet well float at meadows west lift station
- Replaced solenoid on vacuum pump line at meadows west lift station
- Fixed water leak at 229 Sunrise Ln
- Fixed sewer main leak at Spruce ST

- Mounted vacuum pump at meadows west lift station
- Cleaned up B lift station
- Picked up trash and pipe at D lift station
- Picked up extra pipe fittings at meadows west lift station
- Changed out meter at 3221 FR 101
- Changed out meter at 7637 Carl Ave.
- Fixed 6" water main break at 2717 Honeysuckle
- Fixed floats at whispering oaks lift station
- Fixed water leak at 6811 Lone Oak
- Filled out annual sewer reports for DNR
- Looked for and located water valves in Meadows water district
- Worked on park estates generator

Street Dept., Maintenance, Misc.

- Straightened and quickcreted pedestrian sign at New Melville and Miller, Stop sign at New Melville and Miller,and speed limit sign on Osage.
- Replaced 4 way sign at Becky and Megan
- Replaced stop sign at Arrowhead and FR 68
- Prepared patch on New Melville for asphalt
- Took dogs to Greene county animal shelter
- Picked up 2 loads of base rock at quarry
- Cleaned up recycle center numerous times
- Asphalt patch driveway at 4110 Haven
- Asphalt patched road at 107 Ridgeview
- Asphalt patched 2 road spots on New Melville
- Mixed gravel and salt in salt bin
- Changed transmission fluid and filters on truck #204
- Changed transmission fluid and filters, oil change, and rotated tires on truck #103
- Changed oil and rotated tires on 2002 Crown Vic cop car
- Put coil pack on cop car #04
- Mulched trees
- Planted trees in Jackson park
- Set trap at 518 Pine and 420 Jeb
- Put flicker board signs up at FR 103 and FR 106

- Put up 5 flicker board signs along box culverts on FR 103
- Mulched flower beds
- Put intake gasket on truck #102
- Cleaned shop
- Put snow plow on dump truck
- Put new door pins in S-10
- Built sign holders on boom mowing tractor
- Hauled gravel to 8758 FR 104 to fill in well
- Installed tommy lift on truck #103
- Cleaned and waxed both mowing tractors
- Picked up trash on FR 103 and Hunt Rd
- Cleaned streets on Honeysuckle and Cottonwood after water main break muddied them.
- Dug around 2 old well casings for Randy's water well grant
- Hauled dirt to old well on FR 104
- Put rear brakes on truck #204
- Put on salt spreaders and snowplows on trucks Dec. 23
- Spread salt Dec. 25
- Picked up 40 bags calcium chloride
- Put handicap sign up at City Hall
- Painted WPW on 25 new road cones
- Put new bearing in #1 salt spreader
- Cleaned up salt spreaders and oiled after spreading salt
- Cleaned up and organized shop
- Cleaned up brush and leaves out of fence along shop to park snowplows

Justin Reaves

Public Works Director

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #9
PLANNING AND DEVELOPMENT DEPARTMENT REPORT

NO ACTION REQUIRED-INFORMATIONAL ONLY

Stone Ridge Subdivision – Of the four new permits issued to Morelock Ross, two foundations have been completed and two are in the process of being completed(footings have been poured).Fill dirt is being hauled in to backfill around the foundations.

Don Erwin – We have received the final drawing for lots 14 &15. We are ready to issue a building permit for a 30'x80' mini storage building.

Wellhead Protection – We have plugged two wells, one in the Meadows area and one in Willard. I have located two additional wells and am in the process of plugging one of them. I am also working on submitting the paperwork for reimbursement on the first two.

Scrap Tire Surface Material Grant – I have completed a grant application for the Parks Department in the amount of $6563.83.We will be submitting it in the next few days.

Willard Schools Transition House – We have received the final drawing for the rezoning of the School property.

Annexation Request - See attached information sheet, to be discussed as a later Agenda item.

Street Light Charges – Dale and I met with Lonnie Peck on 1-6-10 and received an explanation of charges, I want to report that I was the contact person from the City who approved the placement of these two street lights. I will be happy to explain the charges in detail. The bottom line is that these lights are $7.11 less expensive per light than the old ones.

Director of Development
Randy Brown

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 9a
PLANNING AND DEVELOPMENT DEPARTMENT

ACTION REQUIRED: Discussion/Vote

Freedom Bank Preliminary Plat

City of Willard
224 West Jackson, P.O. Box 187 • Willard, MO 65781 • Phone 417-742-3033 • Fax 417-742-3080

1-6-11

To: Mayor Jamie Schoolcraft & Board of Aldermen
From: Randy Brown

RE: Review of Preliminary Plat of ATM Square

I have reviewed the plat of the ATM Square subdivision submitted by Olson & Associates on 1-5-11 for the Freedom Bank of Southern Missouri and offer the following comments. The proposed street has been extended within 5 ' of the east property line. Storm Water Facilities are shown on the plat with the proposed easements. A statement of Title Search indicating existing covenants and restrictions has been provided on the plat. All conditions of approval from the Planning and Zoning Commissions recommendations have been met. Staff would recommend approval of this current plat so that the Engineers can proceed to the construction drawing phase of this development. We will be bringing construction drawing review comments back to P/Z and BOA for approval at a later date.

Sincerely,

Randy Brown

Randy Brown

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 9b

PLANNING AND DEVELOPMENT DEPARTMENT

ACTION REQUIRED: Discussion/Vote

Annexation Request

The City has received a request from the Willard Fire Protection District to be annexed into the City Limits of Willard. In order for this to occur the City would need to extend its current City Limits to the intersection of State Highway AB & EE. This can be accomplished by several options listed below.

1. Request annexation of Right of Way along AB HWY from our current City Limits south to the intersection of AB &EE.
2. Request annexation of Right of Way along EE from FM. RD. 103 west to the intersection of EE & AB.
3. A combination of both options #1 & #2.

In discussion with MODOT Planning Officials, the City would not be obligated to perform any maintenance of the Right of Way or pavement. It is staff's recommendation to proceed with option #3. I have enclosed information for further explanation.

Sincerely,

Randy Brown

Willard Fire Protection District Gary Wirth, Chief

P.O. Box 455 • Willard, MO 65781 • Station 1 (417) 742-2525 • Fax (417) 742-4731

City of Willard, Missouri

August 17, 2009

Honorable Mayor,

The Willard Fire Protection District voted in the August 11, 2009 board meeting to request that the property of the Willard Fire Protection District, located at 2423 N Pine and 2462 N State Highway AB, Greene County, Missouri, be annexed into the City limits of Willard. We request the annexation be considered and granted at the earliest possible time.

Sincerely,

Gary Wirth

Gary Wirth
Fire Chief
Willard Fire Protection District

WILLARD
FIRE AND RESCUE

Voluntary Annexation of State Right-of-Way

Step 1: Request for Annexation

- City submits a formal letter of request for voluntary annexation to the MoDOT District office. The letter must include:
  - Legal description of state right-of-way to be annexed
  - City map showing current city boundaries, the area to be annexed, and lot lines in and adjacent to the area to be annexed
  - Reasons for annexation
  - Any other information to explain the circumstances of the annexation
  - Submit a separate request for each highway to be annexed.

Step 2: Preliminary Review

- The MoDOT District reviews the proposed right-of-way annexation.
  - The MoDOT District will evaluate the impact of the annexation.
  - Annexations that are initiated for the sole purpose of lowering the speed limit will be denied.
- If the MoDOT District has no objections to the annexation, the city will be sent a packet of information and notified in writing to proceed to Step 3.

Step 3: Comment Period

- City solicits comments from the following parties
  - all property owners adjacent to state right-of-way that is to be annexed (except those already in the city)
  - all other cities within 5 miles of the proposed annexation
  - the County commission
- The City should allow a minimum of two weeks for these parties to respond.
- After the comment period, the city may proceed to Step 4.

Step 4: Submittal of Comments

- City sends proof of contact to the interested parties listed in Step 3:
  - copies of the letter sent to interested parties
  - copy of registered mail receipts
- City provides the district with all comments, including copies of letters from the interested parties and a summary of verbal comments.
  - A letter of concurrence is required from the County.
  - A letter of concurrence is required from any city within 5 miles.

Step 5: Final Approval

- MoDOT District reviews comments provided by city for final approval of annexation.
- If approved, the District Engineer signs the Petition for Voluntary Annexation and MoDOT sends the petition to the city.
- City provides the MoDOT District with a fully signed copy of the petition and a copy of the annexation ordinance.
- MoDOT District will then move city limit signs.
- *The speed limit on a highway does* ***not*** *change because a highway is annexed.* In 2-3 months, MoDOT District may initiate a traffic study to determine if the speed limit should be changed from what it was prior to the annexation.

City of Willard
224 West Jackson, P.O. Box 187 • Willard, MO 65781 • Phone 417-742-3033 • Fax 417-742-3080

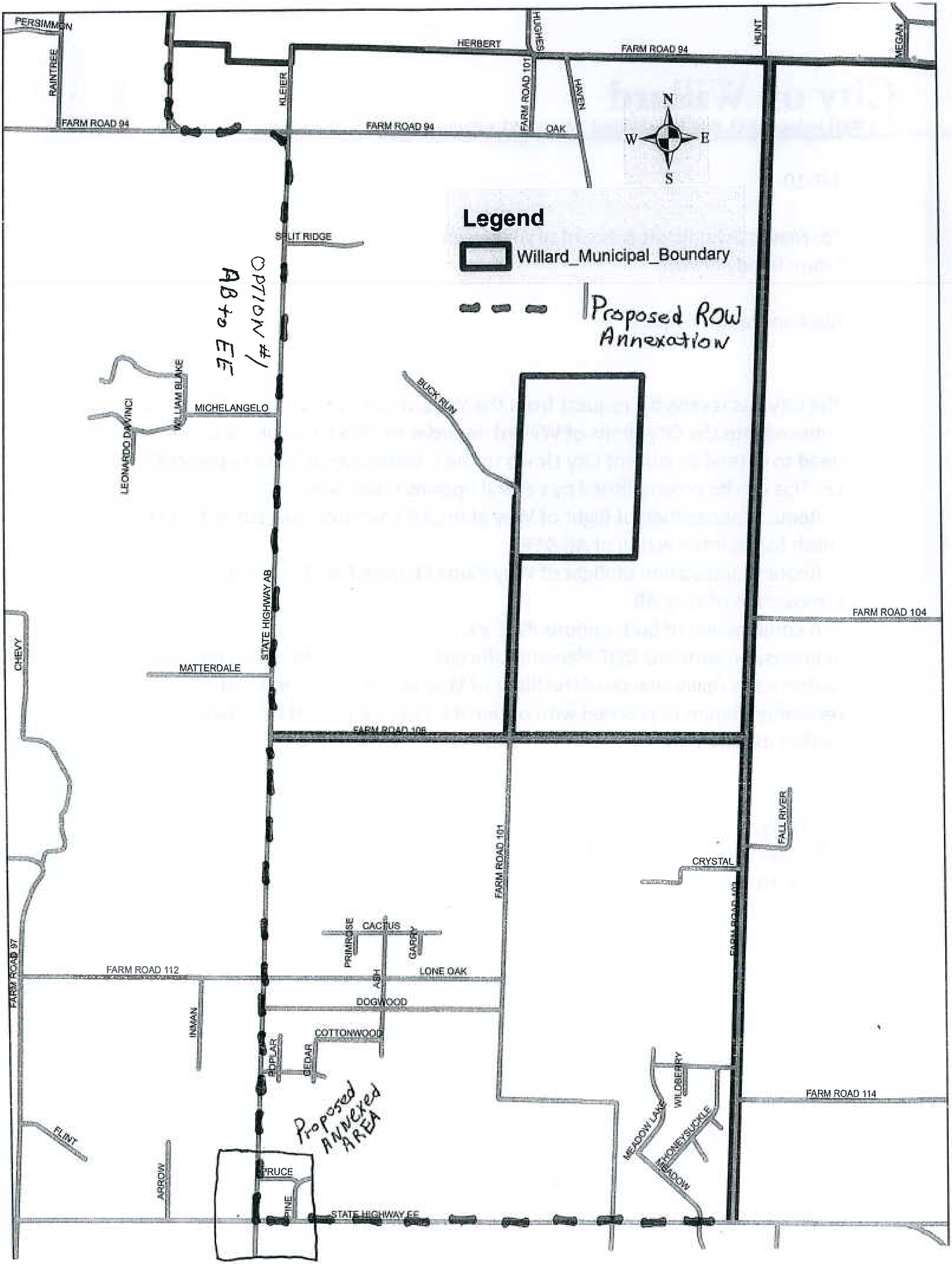
1-7-10

To: Mayor Schoolcraft & Board of Aldermen
From: Randy Brown

RE: Annexation Request

The City has received a request from the Willard Fire Protection District to be annexed into the City Limits of Willard. In order for this to occur the City would need to extend its current City Limits to the intersection of State Highway AB & EE. This can be accomplished by several options listed below.
1. Request annexation of Right of Way along AB HWY from our current City Limits south to the intersection of AB &EE.
2. Request annexation of Right of Way along EE from FM. RD. 103 west to the intersection of EE & AB.
3. A combination of both options #1 & #2.
In discussion with MO DOT Planning Officials, the City would not be obligated to perform any maintenance of the Right of Way or pavement. It is staffs recommendation to proceed with option #3. I have enclosed information for further explanation.

Sincerely,
Randy Brown
Randy Brown



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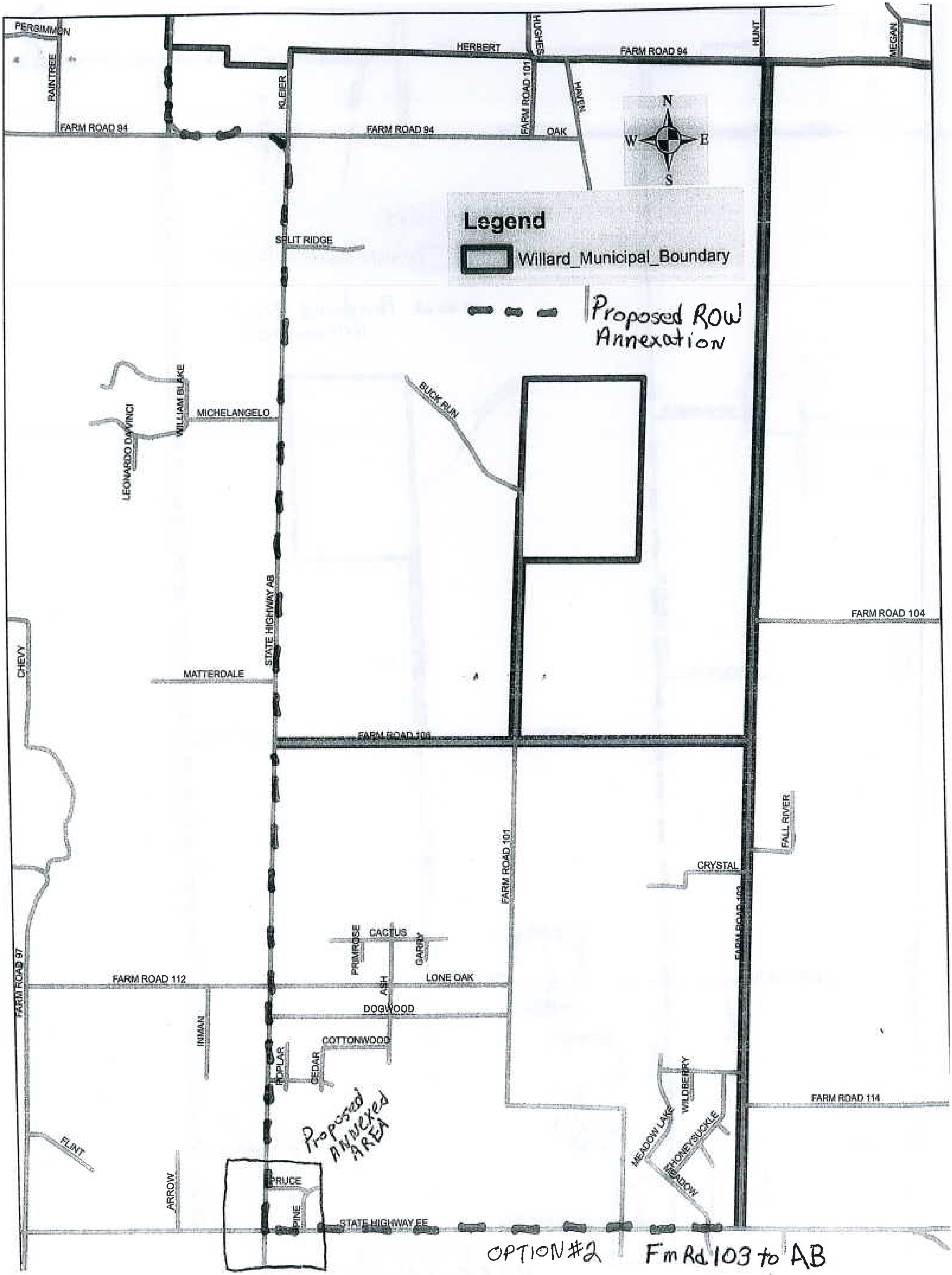
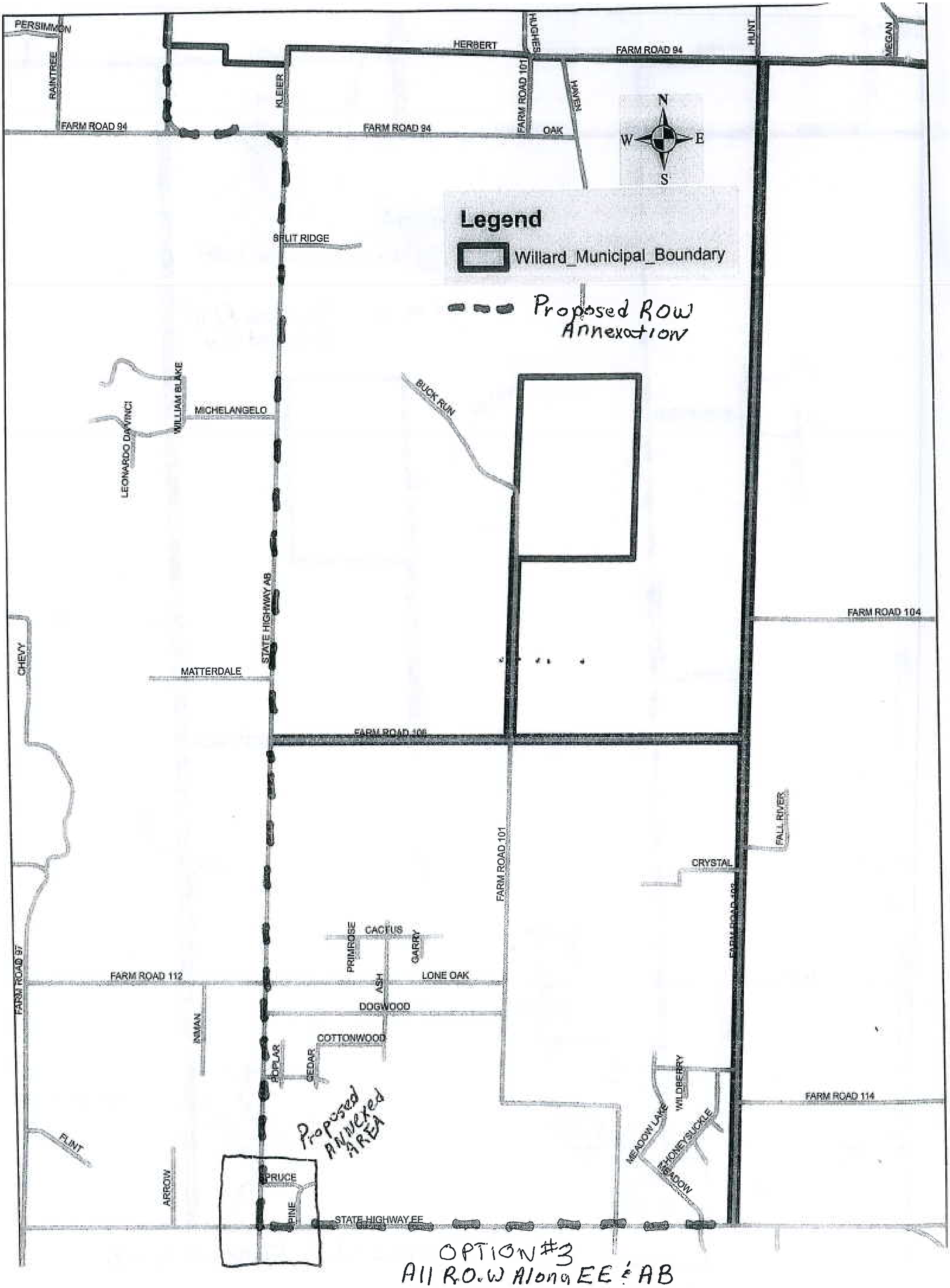
Proposed ROW Annexation
SPLIT RIDGE
OPTION #1 AB to EE
BUCK RUN
WILLIAM BLAKE
MICHELANGELO
LEONARDO DAVINCI
STATE HIGHWAY AB
FARM ROAD 104
CHEVY
MATTERDALE
FARM ROAD 106
FALL RIVER
CRYSTAL
FARM ROAD 101
FARM ROAD 103
PRIMROSE
CACTUS
GARRY
FARM ROAD 112
ASH
LONE OAK
FARM ROAD 97
DOGWOOD
INMAN
COTTONWOOD
POPLAR
CEDAR
WILDBERRY
FARM ROAD 114
Proposed Annexed AREA
FLINT
MEADOW LAKE
HONEYSUCKLE
MEADOW
ARROW
SPRUCE
PINE
STATE HIGHWAY EE



OPTION #2 Fm Rd. 103 to AB



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HONEYSUCKLE
MEADOW
ARROW
SPRUCE
PINE
STATE HIGHWAY EE
OPTION #3
All R.O.W Along EE & AB

CITY OF WILLARD

Agenda Item # 10
Parks and Recreation Report

ACTION REQUESTED-NONE

Get Willard Fitness Challenge: Willard Parks and Recreation will again host a fitness challenge to the community in 2011. The fitness challenge is scheduled for being in late January. CoxHealth Fitness Center is sponsoring the event.

Session 2 Youth Basketball: Registration ended for Willard's Session 2 Youth Basketball. The fee to participate was $40. The deadline to register was December 21^{st}. Games begin January 22^{nd} at the Recreation Center. Registration was open for Pre K – 6^{th} grade. A total of 30 teams are participating.

Youth Cheerleading: Registration for youth cheerleading is complete. This season a total of 23 girls are cheering. They will be cheering at the Willard Basketball Games.

Adult Volleyball: Adult Volleyball registration is complete. Games will be played on Monday nights beginning soon at the Recreation Center.

Session 1 Basketball/Bowling/Competitive Volleyball: Willard Parks fall/winter sports are complete. The fall sports included session 1 basketball, youth bowling, and competitive volleyball. The season featured 8 competitive volleyball teams, 26 basketball teams, and 11 people in bowling.

2010 Fall/Winter Out of School Camps: These camps are held at the Willard Recreation Center and are$17.50 per day. Camp is for grades K- 6th. Registration forms are at the Willard Recreation Center. Camps will be held on most days when school is not in session.

Youth Dance Classes: Willard's next session of dance is set to begin on January 11^{th} at the Recreation Center. This is session two of youth dancing. All dance classes are held in the Murray Room at the Recreation Center.

2011 Zumba Basic and Zumba Toning Class: January 17^{th} – May 19^{th}
Mondays: 6:30pm – 7:30pm at the Willard Community Building

Willard Playgroup: The Willard Playgroup continues to meet at the Recreation Center. They meet in the small gym.

Facility Rentals: Willard Parks and Recreation continues to rent out the community building and the rooms at the Recreation Center during the winter months. Around 70 hours were rented in December.

Sign Sponsorship: Letters were sent to the Willard Parks Sponsors of advertising signs that are located in the big gym. A total of 23 sponsored signs are located in the gym. The letter is requesting the $240 fee for them to sponsor the Willard Parks Department again in 2011.

Uniform Sponsor: Information has been sent out regarding sponsorship of the Willard Parks and Recreation sports teams. Information has been sent to the newspaper, the Willard Chamber of Commerce and the Springfield Chamber of Commerce. The deadline to notify of sponsoring will be January 20th.

Parks Maintenance Projects December 2010:

- Bathrooms painted at the Community Building.
- New Exit signs at the Community Building/Replaced Ceiling Tiles.
- Pavilion at Jackson Park completely cleaned to get ready for 2011 Pool Season.
- Baseball Concessions, Soccer Concessions, and Rec. Center Concessions completed cleaned in preparation for the upcoming seasons.
- Fountain at the Recreation Center repaired.

Audit Report Response: Willard Parks Problems Addressed and Fixed

In Response to Section 9: Parks Department Controls and Procedures.

9.1: The City now has developed a formal policy for advertisers. This will be coming before the board at the next meeting. Contracts are being collected now regarding each of the Willard Parks advertisers for the 2011 year.

9.2: The City has checked its cash registers to ensure accuracy of pricing. We will continue to check these on a regular basis to make sure that they stay programmed correctly.

9.3: A new inventory system has been put in place to help with reconciliations. Also the honor system has been eliminated. Items are paid for at the time of purchase.

One of the other things that the audit stated was regarding having contracts for the class instructors. This will also be coming before the board tonight at the meeting.

2011 Willard Parks Special Events

-Easter Egg Hunt: Saturday April 16th at the Willard Recreation Center

- Willard Triathlon: Saturday June 18th beginning at Jackson St. Park

- Freedom Fest: Monday July 4th at Willard Intermediate School

- Safe Halloween: Saturday October 29th at the Willard Recreation Center

Veterans Memorial: Work is still being done regarding the Veterans Memorial. As of December 14th, around $10,000 has been raised.

CITY OF WILLARD
TREE BOARD MEETING
December 30th, 2010
7:00PM

Board present: Katherine Miles, Blaine Kennard, and Kevin McDonald. Lucille Murray was not present.

Also present: Development Director Randy Brown

Guests present: Becky Miller, Valorie Simpson and Tricia Taylor.

Meeting called to order at 7:00 p.m.

Roll Call

Katherine Miles-present; Blaine Kennard-present; Kevin McDonald-present. And Lucille Murray-not present;

Approval of Agenda

Motion made by Katherine Miles and seconded by Kevin McDonald to approve the agenda. Katherine Miles-Aye; Blaine Kennard-Aye; and Kevin McDonald-Aye. All votes aye. Motion approved.

Approve Minutes of the September 23rd, 2010 Regular Meeting

Motion made by Katherine Miles and seconded by Blaine Kennard to approve the minutes of the regular meeting on September 23rd, 2010. Katherine Miles-Aye; Blaine Kennard-Aye; and Kevin McDonald-Aye. All votes aye. Motion approved.

Old Business

Kevin discussed the newly planted trees that Lucille, Tim (Public Works Employee) and Amanda (Public Works Employee) planted at Jackson Street Park. Kevin also discussed the new trees from the Missouri Re-Leaf Program.

New Business:

Randy Brown discussed some of the shrubs located at a local shopping center that are being donated to the City of Willard.

Adjourn Meeting

Motion made by Blaine Kennard and seconded by Kevin McDonald to adjourn the meeting. Katherine Miles-Aye; Blaine Kennard-Aye; and Kevin McDonald-Aye. All votes aye. Motion approved.

Meeting adjourned at 7:10 p.m.

Deputy City Clerk, Kate Gould

Blaine Kennard, Park Board Chairman

CITY OF WILLARD
PARK AND RECREATION ADVISORY BOARD MEETING
October 28th, 2010

Board present: Vice Chairman Valorie Simpson, Becky Miller, Katherine Miles, Chairman Blaine Kennard, and Tricia Taylor present.

Staff present: Kevin McDonald, Parks and Recreation Director and Development Director Randy Brown.

Meeting called to order at 7:11 p.m. by Chairman Blaine Kennard.

Roll Call

Roll call was called by Kevin McDonald. Blaine Kennard-present, Valorie Simpson-present, Becky Miller-present. Katherine Miles-present. Tricia Taylor-present.

Approval of Agenda

Motion made by Tricia Taylor with a second by Becky Miller to approve the December 30th, 2010 Agenda. Katherine Miles-Aye, Valorie Simpson-Aye, Blaine Kennard-Aye, Becky Miller-Aye, and Tricia Taylor-Aye.

Approve Minutes of the Regular Meeting on October 28th, 2010

Motion made by Katherine Miles with a second by Valorie Simpson to approve the minutes of the October 28th, 2010 meeting minutes. Katherine Miles-Aye, Valorie Simpson-Aye, Blaine Kennard-Aye, Becky Miller-Aye, and Tricia Taylor-Aye All votes Aye. Motion passed.

Citizen Input

There was no citizen input.

Financial Statements

After some discussion the board requested that a line item included in the yearly budget that shows the money collected for the T-Mobile Tower and Park fees collected.

Motion made by Valorie Simpson with a second by Becky Miller to approve the Financial Statements. Katherine Miles-Aye, Valorie Simpson-Aye, Blaine Kennard-Aye, Becky Miller-Aye, and Tricia Taylor-Aye All votes Aye. Motion passed.

Program Budgets

Kevin discussed the program budgets including basketball, cheerleading, bowling, Zumba, dance, and facility rentals.

Park Fees

Randy Brown informed the board that the Board of Alderman is considering eliminating the Park in Lieu of Fee and increasing the Park Fee.

Scrap Tire Grant:

Randy Brown discussed the Missouri Department of Natural Resources Grant Application that he has been working on. He requested that the Board sign a letter supporting the project.

Directors/Sports Report

Kevin discussed the past, current, and upcoming park activities.

Audit Report:

Kevin discussed the audit findings with the board. He informed them that every problem listed in the audit regarding the Parks Department has been corrected.

Budget Cuts:

Kevin discussed the budget cuts that the Parks Department staff is requesting for the 2011 year. The board discussed a total of 19 budget cuts.

Old Business

Park Board Bi Laws

Blaine discussed the Park Board Bi-Laws. Blaine went over a few of the changes with the board. Blaine will revise a few more items and bring back to the next Park Board meeting for approval.

Veterans Memorial Project

The Board discussed the Veterans Memorial Project and how much money has been raised up to this point.

Coke Money:

After some discussion a motion was made by Tricia Taylor. The motion was that all monies refunded for Ozarks Coke Cola shall be put into the Project Playground Fund, Valorie Simpson seconded the motion. Katherine Miles-Aye, Valorie Simpson-Aye, Blaine Kennard-Aye, Becky Miller-Aye, and Tricia Taylor-Aye All votes Aye. Motion passed.

New Business

Due to the resignation of Stacee Anderson as Park Board Secretary, the Board discussed the need to elect a new secretary. After some discussion, **Motion** made by Katherine Miles to nominate Tricia Taylor for the position. Tricia Taylor nominated Becky Miller. Becky Miller nominated Katherine Miles. After more discussion, Valorie Simpson seconded the motion to elect Tricia Taylor as board secretary. Katherine Miles-Aye, Valorie Simpson-Aye, Blaine Kennard-Aye, Becky Miller-Aye, and Tricia Taylor-Aye All votes Aye. Motion passed.

Adjourn

Motion made by Valorie Simpson with a second by Becky Miller to adjourn the meeting. Katherine Miles-Aye, Valorie Simpson-Aye, Blaine Kennard-Aye, Becky Miller-Aye, and Tricia Taylor-Aye All votes Aye. Motion passed.

Submitted by Kevin McDonald, Parks and Recreation Director

Dale Duvall, City Clerk

Blaine Kennard, Park Board Chairman

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 10a

ACTION REQUESTED: APPROVAL

In 2011, Willard Parks and Recreation will host its annual Freedom Fest Celebration on Monday July 4th. This is the City's Biggest Event of the Year (over 2000 people usually attend). The fireworks typically cost $6000 for this event. The Willard Parks Department is requesting that this cost be split between the Parks Department and the City General Fund. In 2009 & 2010, the Parks Department paid the entire cost. The Parks Department would like to request approval of sharing this expense.

CITY OF WILLARD
BOARD OF ALDERMEN

PARKS DEPARTMENT

Enclosed are copies of the new advertising policy and class contracts. Staff has enclosed these to keep the Board updated on our progress. Please contact Kevin McDonald with any questions.

WILLARD
Parks and Recreation

(417) 742-2262 www.willardparks.com

The Willard Parks and Recreation Department is a City Service that is continually planning and implementing recreational activities for the area with emphasis on the City's youth. In order to provide quality programs at the lowest possible cost, we continually seek out corporate sponsors to offset costs for our activities. The Parks and Recreation Department has the following sponsorship opportunities:

Signage: Willard Parks and Recreation Department allows businesses to advertise in the gymnasium at the Recreation Center and on the Baseball/Softball Fields in the form of 4 x 8 metal signs. The cost for this signage is $400 for the first year of advertising and $240 for every year thereafter. The $400 initial payment includes getting the sign printed. A signed contract will accompany each sign purchased by a corporate sponsor.

Uniform Advertising: As part of the activities put on by the Willard Parks and Recreation Department, there is often uniforms provided that allow for one corporate sponsor. There are generally 82 sports teams that participate for a period of one year and the corporate sponsor that elects to be the uniform advertiser will be the one corporate sponsor allowed on the uniform for the entire year. The cost for this form of advertising is $9,500 a year. A signed contract will be completed for the corporate sponsor that selects uniform advertising.

Program Guide Advertising: The Willard Parks and Recreation Department distributes Recreation Program Guides. Within that guide, corporate sponsors have the ability to advertise at a cost of $125 for a half page and $200 for a full page advertisement. The corporate sponsor simply must provide the information to be placed in the Program Guides. A signed contract will be completed for each corporate sponsor in relation to Program Guide Advertising.

Please consider being a corporate sponsor of the Willard Parks and Recreation Department. Your sponsorship will display to the community that your company is committed to the recreational opportunities of our city and our youth.

See attached Sponsor Form if you are interested in becoming a sponsor.

TO BE PUT ON WILLARD PARKS AND RECREATION DEPARTMENT LETTERHEAD

SPONSOR FORM

○ **Yes! I want to become a Sponsor for the Willard City Youth!**

Company Name______________________________

Contact Name______________________________

Title______________________________

Mailing Address______________________________

City, State, Zip______________________________

Phone_______________ **Email**____________________

Sponsor Level Selected

○ **Signage**

○ **Uniform Advertising**

○ **Program Guide Advertising**

○ **Other**

Payment:

○ **A check is enclosed**

○ **Please charge to my Visa / Mastercard**

Card # and Expiration ______________________________

Signature:______________________________

Please return completed form with payment to: Willard Parks and Recreation

Attn: Kevin McDonald
Address: ______________________________

Class Contract:

The City of Willard Parks and Recreation Department is entering in to a contract with

_______________________________________ for teaching __________________________________.

Patrice Tuttle – Dance Instructor ***Youth Dance***

This contract shall being on __January 11^{th}, 2011_ and expire on __January 11^{th}, 2012__.

Date Beginning ***Date Ending***

Details on this contract are that the class instructor shall keep ¾ of all money collected and the Willard Parks and Recreation Department shall keep ¼ of all money collected. The Willard Parks Department will provide administrative duties including advertising and accepting payments. The Willard Parks Department will also provide a facility for the class to be held in. The class instructor will be responsible for teaching the class.

____

City of Willard Mayor Signature

____

Class Instructor Signature

Class Contract:

The City of Willard Parks and Recreation Department is entering in to a contract with

______________________________ for teaching ______________________________.
Summer Kern – Class Instructor ***Adult Zumba***

This contract shall being on __January 11th, 2011_ and expire on __January 11th, 2012__.
Date Beginning ***Date Ending***

Details on this contract are that the class instructor shall keep ¾ of all money collected and the Willard Parks and Recreation Department shall keep ¼ of all money collected. The Willard Parks Department will provide administrative duties including advertising and accepting payments. The Willard Parks Department will also provide a facility for the class to be held in. The class instructor will be responsible for teaching the class.

____
City of Willard Mayor Signature

____
Class Instructor Signature