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City of Willard

Park Board Meeting

November 18th, 2010 7:00 PM

Willard City Hall

Members:

Blaine Kennard, Chairman
Valorie Simpson, Vice Chairman
Stacey Anderson – Secretary
Katherine Miles
Tricia Taylor
Becky Miller

Kevin McDonald – Director of Parks &
Recreation

**CITY OF WILLARD
PARK BOARD
November 18th, 2010
7:00 P.M.**

Notice posted on November 12th, 2010.

Notice is hereby given that the City of Willard Park Board will conduct a meeting at 7:00 p.m., November 18th, 2010, at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

Call the meeting to order.

1. Roll Call
2. Approval of the Agenda
3. Approve the minutes of the October 28th, 2010 Regular Meeting
4. Citizens Input (5 minute limit)
5. Financial Statements
6. Program Budgets
7. Skate Park Presentation
8. Directors Report/Sports Report
9. New Park Land
10. Old Business
 - New Parks Playground
 - Park Board Bi-Laws
 - Veterans Memorial
11. New Business

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS
NOTICE BY CONTACTING:

Dale Duvall
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE
NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE
FOR YOUR NEEDS.

Submitted by Kevin McDonald: Director of Parks and Recreation

Dale Duvall, City Clerk

CITY OF WILLARD
PARK AND RECREATION ADVISORY BOARD MEETING
October 28th, 2010

Board present: Vice Chairman Valorie Simpson, Becky Miller, Katherine Miles, Chairman Blaine Kennard present. Stacey Anderson and Tricia Taylor not present.

Staff present: Kevin McDonald, Parks and Recreation Director.

Meeting called to order at 7:00 p.m. by Chairman Blaine Kennard.

Roll Call

Roll call was called by Kevin McDonald. Blaine Kennard-present, Valorie Simpson-present, Becky Miller-present. Katherine Miles-present. Tricia Taylor-not present and Stacey Anderson-not present,

Approval of Agenda

Motion made Valorie Simpson with a second by Becky Miller to approve the October 28th, 2010 Agenda. Katherine Miles-Aye, Valorie Simpson-Aye, Blaine Kennard-Aye, and Becky Miller-Aye. All votes Aye. Motion passed.

Approve Minutes of the Regular Meeting on September 23rd, 2010

Motion made by Valorie Simpson with a second by Becky Miller to approve the minutes of the September 23rd, 2010 meeting minutes. Katherine Miles-Aye, Valorie Simpson-Aye, Blaine Kennard-Aye, and Becky Miller-Aye. All votes Aye. Motion passed.

Citizen Input

There was no citizen input.

Financial Statements

Motion made by Valorie Simpson with a second by Becky Miller to approve the Financial Statements. Katherine Miles-Aye, Valorie Simpson-Aye, Blaine Kennard-Aye, and Becky Miller-Aye. All votes Aye. Motion passed.

Program Budgets

Kevin discussed the program budgets including basketball, competitive

Directors/Sports Report

Kevin discussed the ongoing classes, activities, sports, events, and functions that are ongoing in the Willard Parks Department.

Park Board Bi Laws

Blaine discussed the Park Board Bi-Laws. Specifically the board discussed Article 5 Section 10, Article 8 Section 1 and Article 8 Section 6. After soon discussion it was decided that Blaine will bring back the Park Board Bi-Laws Changes to the November 18th meeting.

Playground Equipment

Kevin discussed possible new playground equipment. After some discussion it was decided that Kevin would bring a playground proposal to the November 18th meeting.

New Park Land

The board looked over maps of the Willard Park Land. This included Jackson Street Park, Miller Farm Park, and Highline Soccer Park.

Old Business

The board discussed the banning policy. After some discussion it was decided that Kevin will review the policy some more and bring back changes.

Blaine and Becky discussed the Veterans Memorial Project.

New Business

None

Adjourn

Motion made by Valorie Simpson with a second by Becky Miller to adjourn the meeting. Katherine Miles-Aye, Valorie Simpson-Aye, Blaine Kennard-Aye, and Becky Miller-Aye. All votes Aye. Motion passed.

Submitted by Kevin McDonald, Parks and Recreation Director

all - Session 1

ONLY ONE WEEK OF GAMES COMPLETE

Item	Income	Expense	Net
Fee	\$ -	\$ 1,500.00	\$ (1,500.00)
	\$ -		\$ -
	\$ 6,793.00		\$ 6,793.00
	\$ 604.00		\$ 604.00
			\$ -
			\$ -
	\$ 289.25		\$ -
		\$ 900.00	\$ (900.00)
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
	\$ 7,686.25	\$ 2,400.00	\$ 4,997.00
			\$ 4,997.00

administrative
Commission

Totals

Item

totals

between

Item	Income	Expense	Net
se	\$ -	\$ 100.00	\$ (100.00)
pplies	\$ 233.00	\$ -	\$ 233.00
	\$ 84.25	\$ 500.00	\$ (500.00)
			\$ 84.25
			\$ -
	\$ 317.25	\$ 600.00	\$ (282.75)
	\$ (9.52)		\$ (9.52)
otals			\$ (292.27)

nce: 700 Plus

	Income	Expense	Net
1. Sales	980.00		980.00
2. Cost of goods sold		200.00	(200.00)
3. Gross profit			780.00
4. Operating expenses		29.40	(29.40)
5. Net income			750.60

Income	Expense
\$	\$
200.00	

980.00

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980.00

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200.00

980.00
(29.40)

m Totals

Park Fees	\$ 337.50
Instructor Fees	\$ 1,012.50

<u>Item</u>	<u>Amount</u>
Registrations	\$2,700
Park Fees	\$675.00
Instructor Fees	\$2,025.00

Item

Community Buld.
Rec. Center
Pavilion

Hours

98 Hours Used
6.5 Hours Rented
2 Hours Used

CITY OF WILLARD PARK BOARD



Skate Park Presentation

A gentleman will be coming to the Park Board meeting to discuss a possible future skate park for the City of Willard.

CITY OF WILLARD PARK BOARD



DIRECTOR'S REPORT

ACTION REQUESTED-NONE

Zumba Class: Willard Zumba Class continues. There about 40 people enrolled in this class. The class meets every Monday and Thursday night the Willard Community Building.

Movie in the Park: Willard 2010 Movie in the Park series is complete. The last movie was to be held on October 23rd. However the movie was cancelled due to the weather.

2010 Fall/Winter Out of School Camps: These camps are held at the Willard Recreation Center and are \$17.50 per day. Camp is for grades K- 6th. Registration forms are at the Willard Recreation Center. Camps will be held on most days when school is not in session.

Children's Dance Classes: Dance classes for children ages 3 and up are held at the Willard Recreation Center. Fall Session: Oct 12th-Dec 9th. Winter Session: Jan 11th-Mar 3rd. Spring Session: Mar 15th-May 3rd. Dance Review: May 3rd 6:30 pm. Classes are 8 weeks. The fee is \$50-\$65. Registration forms are at the Willard Recreation Center.

Willard Playgroup: The Willard Playgroup continues to meet at the Recreation Center. They meet in the small gym. Sometimes the group also has group outings.

Fall Clean Up: Fall Clean up was held on Saturday October 23rd at the Rec. Center.

Flu Shots: The Springfield Greene County Health Department gave Flu Shots to the Community on October 26th from 2pm – 6pm at the Willard Community Building.

Safe Halloween: Willard Parks hosted its annual Safe Halloween event on Saturday October 30th at the Willard Recreation Center. This year featured 12 area businesses passing out candy, moon bounces, and the Willard Parks haunted house. This year we also collected toys for deserving kids and canned goods for the Willard Food Pantry. Willard Parks also hosted a scary version of the haunted house on Friday October 29th

Frisco Highline 5K Race: Saturday November 20th 8am. Beginning at the Willard Community Building. The fee to participate is \$15 for pre-registering and \$20 day of registration.

Christmas on the Frisco: Christmas on the Frisco is scheduled for November 19th and 20th. The Willard Parks and Recreation Department is assisting the Willard Chamber of Commerce to host this event.

Fall Sports: Willard Parks 2010 Soccer, Adult Basketball and Volleyball Season are complete. This season a total of 40 teams participated. Volleyball games were held on Tuesday nights, soccer games were held on Saturdays and men's basketball was held on Wednesday nights at the Recreation Center.

Competitive Volleyball: Willard Parks youth competitive volleyball season has begun. This year features 8 teams. Games are held at the Recreation Center on Tuesday nights.

Session 1 Youth Basketball: Willard Parks has begun session one of basketball. This season features a total of 25 teams. Games are played on Saturdays at the Recreation Center. Admission is \$1 to all of the games.

Session 2 Youth Basketball: Registration has begun for session 2 youth basketball. The fee to play is \$40 and the deadline to register is December 22nd. Games will be played on Saturdays beginning in January.

Youth Bowling: Willard first 2010 bowling league has begun. This year a total of 15 kids are participating.

Sign Sponsorship: Letters were sent to the Willard Parks Sponsors of advertising signs that are located in the big gym. A total of 23 sponsored signs are located in the gym. The letter is requesting the \$240 fee for them to sponsor the Willard Parks Department again in 2011.

Parking Lot Striping: The Willard Parks and Recreation Department has had the Recreation Center and the Community Building Parks Lot parking lines restriped.

New Program Guide: Willard Parks and Recreation has begun production of the 2011 Parks and Recreation Program Guides. The goal is to have these guides complete by mid-December.

Facility Rentals: Willard Parks continues to promote the facility rentals at the Recreation Center, Pavilion and the Community Building.

CITY OF WILLARD PARK BOARD



New Park Land

At the meeting paper size copies of the parks will be presented to the Park Board.

CITY OF WILLARD PARK BOARD



NEW PARKS PLAYGROUND

I will be submitting a proposal for the new Parks Playground at the Park Board meeting.

Kevin McDonald

CITY OF WILLARD PARK BOARD



Veterans Memorial

Through fundraising efforts a total of \$7100 has been raised for the Veterans Memorial.

At the Banquet a total of \$2300 was raised.