CITY OF WILLARD, MISSOURI
224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax

MEETING AGENDA AND PACKET

BOARD OF ALDERMEN

Regular Meeting

June 7, 2010

7:00 PM - Willard City Hall

224 W. Jackson Street

Mayor
Jamie Schoolcraft

Board Members
Board President: Richard Simpson
David Hemphill
Doug Johnson
Pat Lloyd
Tim Magee
Bryan Vincent

www.cityofwillard.org

CITY OF WILLARD
BOARD OF ALDERMEN
JUNE 7, 2010
7:00 P.M.

Notice posted on June 3, 2010.

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., June 7, 2010, at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

1. Roll Call
2. Agenda Amendments/Approval of Agenda
3. Approval of Minutes of the May 24, 2010 Meeting
4. Citizen Input *(5 minute limit per person)*
5. Chief Financial Officer Report, Karen Robson
    a. April Financial Statements
    b. May Unpaid Invoice Listings
6. Police Department Report, Chief Tom McClain
7. Emergency Management Report, Stacy Winters
8. Public Works Report, Justin Reaves
9. Planning and Development Report, Randy Brown
10. Parks and Recreation Report, Kevin McDonald
11. Community Relations Report, Kate Gould
12. Update on Records Inventory Project
    a. Citizen Input
    b. Discussion
13. Appointment of Becky Miller to Park Board
    a. Citizen Input
    b. Discussion/Vote

14. Appointment of Louie Amodeo to Board of Adjustments
    a. Citizen Input
    b. Discussion/Vote
15. Firework Ordinance (1st and 2nd Reading)
    a. Citizen Input
    b. Discussion/Approval of 1st and 2nd Reading
16. Old Business
17. ADJOURN MEETING

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall or Kate Gould
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

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Kate Gould, Deputy City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN
MAY 24, 2010
7:00 P.M.

Board present: Mayor Jamie Schoolcraft; Aldermen Richard Simpson; Aldermen David Hemphill; Aldermen Pat Lloyd; Aldermen Tim Magee; and Aldermen Bryan Vincent. Aldermen Doug Johnson was not present.

Staff in attendance: City Clerk, Dale Duvall; Community Relations Officer/Deputy City Clerk, Kate Gould; Chief Financial Officer, Karen Robson; Chief of Police, Tom McClain; Parks and Recreation Director, Kevin McDonald; Public Work Director, Justin Reaves; Emergency Management Director, Stacy Winters; Director of Development, Randy Brown; Court Clerk, Linda Murray; Police Officer Bill Lingenfiesler; Maintenance Utility, Amy Shell; Park Maintenance, Terri Hughes; and City Attorney Doug Harpool.

Guest present: Gene Thomas, Cindy Trapp, Melissa Smith, Tony Smith, Samantha Smith, Kacie Smith, Rick Stenberg, Richard East, Mindy Latham, Roscoe Killingsworth, Jim Walters, and Dennis Howland.

Mayor Schoolcraft led the Pledge of Allegiance.

Mayor Schoolcraft called the meeting to order.

Roll Call

Aldermen Simpson-present; Aldermen Hemphill-present; Aldermen Lloyd-present; Mayor Schoolcraft-present; Aldermen Johnson------; Aldermen Magee-present; and Aldermen Vincent-present.

Agenda Amendments/Approval of Agenda

Mayor Schoolcraft stated that the June Board meeting discussion would be added to the agenda after old business. The Mayor also stated that Aldermen Vincent would be speaking after the approval of the agenda. **Motion** made by Aldermen Vincent and seconded by Aldermen Lloyd to approve the agenda with the changes. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson-----; Aldermen Magee-Aye; and Aldermen Vincent-Aye. All votes aye. Motion carried.

Aldermen Vincent

Aldermen Vincent read an excerpt from a letter that was posted in the Cross Country Times to the Board and citizens regarding the Board meetings and the lack of professional behavior of the Board. Aldermen Vincent stated that as the Board President it is Aldermen Simpson's responsibility to make sure that professionalism is maintained among the Board.

Approve Minutes of the May 12, 2010 Special Meeting

Motion made by Aldermen Vincent and seconded by Aldermen Hemphill to approve the minutes of the special meeting on May 12, 2010. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Abstained; Aldermen Johnson-----; Aldermen Magee-Aye; and Aldermen Vincent-Aye. Four votes aye. One vote abstained due to absence. Motion carried.

Approve Minutes of the May 10, 2010 Regular Meeting

Motion made by Aldermen Lloyd and seconded by Aldermen Magee. Aldermen to approve the minutes of the regular meeting on May 10, 2010. Simpson-Nay; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson-----; Aldermen Magee-Aye; and Aldermen Vincent-Aye. Four votes aye. One vote nay. Motion carried.

Approve Minutes of the April 12, 2010 Regular Meeting

Motion made by Aldermen Vincent and seconded by Aldermen Magee to approve the minutes of the regular meeting on April 12, 2010. Aldermen Simpson-Nay; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson------; Aldermen Magee-Aye; and Aldermen Vincent-Aye. Four votes aye. One vote nay. Motion carried.

Citizen Input

No Citizens Input.

Financial Report-CFO Karen Robson

Karen Robson asked that the Board approve the April financial statements. **Motion** by Aldermen Lloyd and seconded by Aldermen Vincent to approve the April financials. Aldermen Simpson-Nay; Aldermen Hemphill-Nay; Aldermen Lloyd-Aye; Aldermen Johnson-------; Aldermen Magee-Nay; and Aldermen Vincent-Aye. Two votes aye. Three votes nay. Motion denied.

Sales Tax Spreadsheet

Karen Robson stated that she had enclosed the sales tax spreadsheet and that year to date, that the sales tax receipts exceeded 2009 by 1%.

Hwy 160/Jackson Street Intersection

Karen Robson discussed with the Board the options that the city has to get the invoice paid in full. Karen Robson told the Board that she would ask Frank Miller with MODOT to come to the next Board meeting to answer any questions that the Board has regarding the bill and the contract.

Appointment of Paul Hood to the Board of Adjustments

Motion by Aldermen Lloyd and seconded by Aldermen Vincent to approve the Mayor's appointment of Paul Hood to the Board of Adjustments. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson-----; Aldermen Magee-Aye; and Aldermen Vincent-Aye. All votes aye. Motion carried.

Appointment of Bryan Vincent to the Board of Adjustments

Motion by Aldermen Lloyd and seconded by Aldermen Hemphill to approve the Mayor's appointment of Bryan Vincent to the Board of Adjustments. Aldermen Simpson-Nay; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson-----; Aldermen Magee-Aye; and Aldermen Vincent-Abstained. Three votes aye. One vote nay. One abstention. Motion carried.

Appointment of David Hemphill to the Board of Adjustments

David Hemphill withdrew his name for the appointment due to time constraints.

Appointment of Tim Magee to the Board of Adjustments

Motion by Aldermen Simpson and seconded by Aldermen Vincent to approve the Mayor's appointment of Tim Magee to the Board of Adjustments. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson-------; Aldermen Magee-Aye; and Aldermen Vincent-Aye. Five votes aye. Motion carried.

Appointment of Doug Johnson to the Board of Adjustments

Motion by Aldermen Magee and seconded by Aldermen Vincent to accept the appointment. Aldermen Simpson-Nay; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson-----; Aldermen Magee-Aye; and Aldermen Vincent-Aye Four votes aye. One vote nay. Motion carried.

Fireworks Discussion

The Mayor stated that due to interest from citizens and Aldermen he would like the Boards opinion on the sale of fireworks within the City limits. Safety issues and license deadlines were discussed. The Mayor asked the Board if they were interested in looking at the possibility of changing the ordinance. Aldermen Hemphill, Aldermen Magee, and Aldermen Vincent stated that they were interested in more information. Aldermen Simpson stated that he was also interested. The Mayor told the Board that he would get the Aldermen information on the process to change the current ordinance in the next couple of days.

Newsletter Discussion

The Board discussed the monthly newsletter cost and the City is looking into some alternatives in printing or other ways to bring down the cost.

June Meeting

The Mayor stated that due to some of the Aldermen planning on being out of town on June 14, 2010 the regular meeting will be changed to June 7, 2010.

Old Business

a. City Attorney

The Mayor stated that Doug Harpool, City Attorney, asked that his 2 year ordinance not be renewed. The Mayor stated that he would not be seeking a 3rd term as Mayor and that he did not want to appoint an attorney for the new Mayor. The Mayor told the Board that he would be keeping the appointment as is for the next 9 months. Attorney Paul Link from Mr. Harpool' office will be handling the sewer talks and any negotiations that may come about regarding the sewer with Springfield.

b. Sewer Update

Aldermen Simpson told the Board that a letter had been sent to Springfield regarding opening talks and that the City had not heard back yet.

Mayor Jamie Schoolcraft stated that the board would be going into closed session to discuss Chapter 610.021 #1-Legal and #3 Personnel.

Adjourn Open Session

Motion made by Aldermen Lloyd and seconded by Aldermen Magee to close the open session and open the executive session. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson----; Aldermen Magee-Aye; Aldermen Vincent-Aye. All votes aye. Motion carried.

Motion made by Aldermen Lloyd and seconded by Aldermen Hemphill to close the executive meeting, open the open session and adjourn. Aldermen Simpson-Aye; Aldermen Hemphill-Aye; Aldermen Lloyd-Aye; Aldermen Johnson----; Aldermen Magee-Aye; Aldermen Vincent-Aye. All votes aye. Motion carried.

Meeting adjourned.

Dale Duvall, City Clerk

Jamie Schoolcraft, Mayor of Willard

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 5
CHIEF FINANCIAL OFFICER REPORT

ACTION REQUESTED

APPROVAL OF FINANCIAL STATEMENTS
AND UNPAID INVOICE LISTINGS

ITEM DESCRIPTION:

A. APRIL FINANCIAL STATEMENTS

Included in your packet are the April Financial statements that were brought to you at the last meeting, but were not approved. Staff asks that you approve these financial statements.

B. MAY UNPAID INVOICE LISTINGS

The May unpaid invoice listings have been included in your board packet for review. Staff ask that you approve the unpaid invoice listings so that checks maybe issued.

CITY OF WILLARD
BALANCE SHEET
GENERAL FUND
April 30, 2010

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 18,590.32	
CASH IN BANK- MID-MISSOURI BANK	19,417.68	
CASH IN BANK - CD'S	72,600.22	
CASH IN BANK - COURT	78.11	
CASH IN BANK - JIS	1,349.63	
CASH IN REPURCHASE AGREEMENT	156,595.96	
TAXES RECEIVABLE	143,715.95	
PETTY CASH	367.00	
DUE FROM WATER/SEWER FUND	-1,769.33	
DUE FROM RECREATION FUND	114,973.72	
TOTAL ASSETS		$ 525,919.26

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	$ -7,690.09	
COURT TRAINING ESCROW	786.06	
ESCROW ACCOUNT	6,607.49	
DUE TO WATER/SEWER FUND	82,559.64	
DUE TO RECREATION FUND	21,865.05	
TOTAL LIABILITIES		$ 104,128.15

EQUITY

FUND BALANCE	$ 368,313.62	
NET INCOME -LOSS	53,477.49	
TOTAL FUND EQUITY		$ 421,791.11
TOTAL LIABILITIES AND EQUITY		$ 525,919.26

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
REVENUES							
ASSET SALES	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
BUILDING PERMITS	3000.00	0.00	250.00	4306.00	1000.00	3306.00	1306.00
CABLE TV FRANCHISE FEES	19000.00	3917.67	1583.33	7486.49	6333.32	1153.17	-11513.51
COUNTY ROAD AND BRIDGE TA	28000.00	0.00	2333.33	26725.13	9333.32	17391.81	-1274.87
ELECTRIC FRANCHISE FEES	170000.00	13308.77	14166.67	59194.38	56666.68	2527.70	-110805.62
FINANCIAL INSTITUTION TAX	100.00	0.00	8.33	0.10	33.32	-33.22	-99.90
GAS FRANCHISE FEES	70000.00	6031.19	5833.33	24179.37	23333.32	846.05	-45820.63
GRANT REVENUES	15000.00	2542.04	1250.00	63145.34	5000.00	58145.34	48145.34
INTEREST INCOME	4000.00	206.70	333.33	628.16	1333.32	-705.16	-3371.84
LAW ENFORCEMENT SALES TAX	45000.00	0.00	3750.00	7916.00	15000.00	-7084.00	-37084.00
MERCHANTS LICENSES	2200.00	155.00	183.33	1600.00	733.32	866.68	-600.00
MISCELLANEOUS	1000.00	247.00	83.33	8474.23	333.32	8140.91	7474.23
MOBILE PHONE LEASE FEES	45500.00	2910.00	3791.67	25006.08	15166.68	9839.40	-20493.92
MOTOR VEHICLE TAXES	120000.00	9292.05	10000.00	37633.98	40000.00	-2366.02	-82366.02
PLANNING AND ZONING	20000.00	235.00	1666.67	9629.00	6666.68	2962.32	-10371.00
REAL ESTATE TAXES	175000.00	3682.54	14583.33	156343.32	58333.32	98010.00	-18656.68
SALES & USE TAX REVENUES	400000.00	28889.71	33333.33	116470.52	133333.32	-16862.80	-283529.48
SALES TAX - CAP IMP	0.00	-22632.07	0.00	0.00	0.00	0.00	0.00
STATE LET ACCOUNT	500.00	0.00	41.67	0.00	166.68	-166.68	-500.00
TRAFFIC COURT FINES	70000.00	9393.48	5833.33	30776.15	23333.32	7442.83	-39223.85
TRANSFERS IN -OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	$ 1188300.00	$ 58179.08	$ 99024.98	$ 579514.25	$ 396099.92	$ 183414.33	$ -608785.75

EXPENDITURES

COMMUNITY BUILDING:

ADVERTISING	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
UTILITIES-OTHER (CB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMM.BLDG. EXPENS	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
GENERAL CITY GOVERNMENT:							
ADVERTISING	$ 1750.00	$ 45.00	$ 145.83	$ 708.00	$ 583.32	$ -124.68	$ 1042.00
AUDIT FEE	2500.00	0.00	208.33	0.00	833.32	833.32	2500.00
BUILDING MAINTENANCE (GCG	0.00	48.95	0.00	48.95	0.00	-48.95	-48.95
CAPITAL ASSET EXPENDITURE	3000.00	1221.32	250.00	3270.80	1000.00	-2270.80	-270.80
CONTRACT LABOR	1500.00	285.00	125.00	1282.50	500.00	-782.50	217.50
DUES AND SUBSCRIPTIONS	1000.00	0.00	83.33	315.00	333.32	18.32	685.00
ELECTION EXPENSE	3000.00	0.00	250.00	2040.00	1000.00	-1040.00	960.00
ENGINEERING EXPENSE	2500.00	0.00	208.33	0.00	833.32	833.32	2500.00
GROUP INSURANCE	22000.00	2786.15	1833.33	9925.19	7333.32	-2591.87	12074.81
INSURANCE	2500.00	0.00	208.33	6515.48	833.32	-5682.16	-4015.48
LEGAL	30000.00	1617.75	2500.00	7910.30	10000.00	2089.70	22089.70
PROFESSIONAL (GCG)	5000.00	2323.50	416.67	4694.27	1666.68	-3027.59	305.73
MISCELLANEOUS EXPENSE	0.00	-162.58	0.00	774.32	0.00	-774.32	-774.32
OFFICE SUPPLIES	8000.00	677.66	666.67	5363.07	2666.68	-2696.39	2636.93
PAYROLL TAXES	4820.00	1147.50	401.67	3442.50	1606.68	-1835.82	1377.50
REPAIRS AND MAINTENANCE	1500.00	0.00	125.00	1034.04	500.00	-534.04	465.96
RETIREMENT PLAN	5750.00	475.30	479.17	3354.18	1916.68	-1437.50	2395.82
SALARIES	63000.00	15000.00	5250.00	45000.00	21000.00	-24000.00	18000.00
SPECIAL EVENT	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
SUPPLIES	5000.00	377.58	416.67	1879.72	1666.68	-213.04	3120.28
TELEPHONE	7500.00	718.98	625.00	3613.92	2500.00	-1113.92	3886.08
TRAVEL AND TRAINING	1500.00	463.65	125.00	917.09	500.00	-417.09	582.91
UTILITIES-ELECTRIC (GCG)	4000.00	0.00	333.33	1204.79	1333.32	128.53	2795.21
UTILITIES-GAS (GCG)	3000.00	227.16	250.00	1001.08	1000.00	-1.08	1998.92
UTILITIES-OTHER (GCG)	1000.00	49.83	83.33	167.34	333.32	165.98	832.66
VEHICLE EXPENSES-GAS	1500.00	0.00	125.00	0.00	500.00	500.00	1500.00
VEHICLE EXPENSE-OTHER	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
TOTAL GENERAL CITY EXPE	$ 183320.00	$ 27302.75	$ 15276.65	$ 104462.54	$ 61106.60	$ -43355.94	$ 78857.46

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	BUDGET -->	<-- YEAR TO DATE BALANCE	BUDGET -->	<-- BUDGET TO DATE OVER/UNDER	UNEXPENDED -->
LAW AND PUBLIC SAFETY:							
ADVERTISING	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
BUILDING MAINTENANCE (LAW	1000.00	205.60	83.33	556.10	333.32	-222.78	443.90
CAPITAL ASSET EXPENDITURE	0.00	889.22	0.00	4949.25	0.00	-4949.25	-4949.25
CONTRACT LABOR	0.00	6.99	0.00	161.99	0.00	-161.99	-161.99
CVC FEES PAID	5500.00	861.93	458.33	3214.38	1833.32	-1381.06	2285.62
DARE	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
DUES AND SUBSCRIPTIONS	750.00	200.00	62.50	400.00	250.00	-150.00	350.00
GROUP INSURANCE	55400.00	8176.93	4616.67	20852.53	18466.68	-2385.85	34547.47
INSURANCE	21000.00	0.00	1750.00	13446.34	7000.00	-6446.34	7553.66
INTEREST EXPENSE (LAW)	3450.00	0.00	287.50	1900.00	1150.00	-750.00	1550.00
LEASE PAYMENTS (LAW)	29000.00	0.00	2416.67	14000.00	9666.68	-4333.32	15000.00
LEGAL AND PROFESSIONAL	30000.00	1470.00	2500.00	10923.50	10000.00	-923.50	19076.50
PROFESSIONAL (LAW)	5000.00	1872.20	416.67	2990.39	1666.68	-1323.71	2009.61
OFFICE EXPENSE (LAW)	3300.00	460.33	275.00	1193.65	1100.00	-93.65	2106.35
PAYROLL TAXES	32000.00	3532.28	2666.67	10474.33	10666.68	192.35	21525.67
POST FUND	750.00	61.00	62.50	227.98	250.00	22.02	522.02
REPAIRS AND MAINTENANCE	4000.00	0.00	333.33	10783.36	1333.32	-9450.04	-6783.36
RETIREMENT PLAN	22000.00	529.10	1833.33	6231.29	7333.32	1102.03	15768.71
SALARIES	414000.00	46173.51	34500.00	136921.39	138000.00	1078.61	277078.61
SPECIAL EVENT EXPENSE	0.00	0.00	0.00	142.20	0.00	-142.20	-142.20
SUPPLIES	9000.00	50.80	750.00	910.32	3000.00	2089.68	8089.68
TELEPHONE	8300.00	672.80	691.67	4027.13	2766.68	-1260.45	4272.87
TRAVEL AND TRAINING	5000.00	892.47	416.67	1194.17	1666.68	472.51	3805.83
UNIFORMS	7150.00	0.00	595.83	0.00	2383.32	2383.32	7150.00
UTILITIES-ELECTRIC (LAW)	3000.00	0.00	250.00	846.25	1000.00	153.75	2153.75
UTILITIES-GAS (LAW)	3800.00	261.65	316.67	2484.83	1266.68	-1218.15	1315.17
UTILITIES-OTHER (LAW)	1750.00	18.40	145.83	130.57	583.32	452.75	1619.43
VEHICLE EXPENSES-GAS	22000.00	1986.90	1833.33	8977.43	7333.32	-1644.11	13022.57
VEHICLE EXPENSE-OTHER	14000.00	951.09	1166.67	3174.22	4666.68	1492.46	10825.78
TOTAL LAW AND SAFETY EX	$ 702150.00	$ 69273.20	$ 58512.50	$ 261113.60	$ 234050.00	$ -27063.60	$ 441036.40

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	BUDGET -->	<-- YEAR TO DATE BALANCE	BUDGET -->	<-- BUDGET TO DATE OVER/UNDER	UNEXPENDED -->
STREET DEPARTMENT:							
ADVERTISING	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
CAPITAL ASSET EXPENDITURE	10000.00	0.00	833.33	1108.70	3333.32	2224.62	8891.30
CONTRACT LABOR	1500.00	0.00	125.00	0.00	500.00	500.00	1500.00
GROUP INSURANCE	10000.00	838.71	833.33	3482.89	3333.32	-149.57	6517.11
INSURANCE	1500.00	0.00	125.00	3137.92	500.00	-2637.92	-1637.92
MISCELLANEOUS EXPENSE	1000.00	0.00	83.33	0.00	333.32	333.32	1000.00
PAVING	35000.00	0.00	2916.67	0.00	11666.68	11666.68	35000.00
PARKWAY PROJECT	0.00	21.99	0.00	21.99	0.00	-21.99	-21.99
PAYROLL TAXES	3200.00	780.30	266.67	2340.90	1066.68	-1274.22	859.10
REPAIRS AND MAINTENANCE	1000.00	84.52	83.33	2517.27	333.32	-2183.95	-1517.27
RETIREMENT PLAN	2350.00	-951.34	195.83	-2028.24	783.32	2811.56	4378.24
SALARIES	41600.00	10200.00	3466.67	30600.00	13866.68	-16733.32	11000.00
STORM WATER IMPROVEMENTS	5000.00	0.00	416.67	0.00	1666.68	1666.68	5000.00
STREET LIGHTS	55000.00	0.00	4583.33	16617.96	18333.32	1715.36	38382.04
SUPPLIES	12000.00	1149.59	1000.00	4640.45	4000.00	-640.45	7359.55
TREE MAINTENANCE (ST)	6400.00	0.00	533.33	0.00	2133.32	2133.32	6400.00
UTILITIES-ELECTRIC (ST)	1900.00	0.00	158.33	828.61	633.32	-195.29	1071.39
UTILITIES-GAS (ST)	2750.00	0.00	229.17	0.00	916.68	916.68	2750.00
UTILITIES-OTHER (ST)	4400.00	975.93	366.67	2614.17	1466.68	-1147.49	1785.83
VEHICLE EXPENSES-GAS	5000.00	507.61	416.67	1679.06	1666.68	-12.38	3320.94
VEHICLE EXPENSE-OTHER	3000.00	74.65	250.00	1661.45	1000.00	-661.45	1338.55
TOTAL STREET EXPENSES	$ 202600.00	$ 13681.96	$ 16883.33	$ 69223.13	$ 67533.32	$ -1689.81	$ 133376.87

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 4 month period ended April 30, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
PLANNING & DEVELOPMENT							
CONTRACT LABOR (P&D)	7800.00	135.00	650.00	4125.00	2600.00	-1525.00	3675.00
DUES & SUBSCRIPTIONS (P&D	250.00	0.00	20.83	0.00	83.32	83.32	250.00
GROUP INSURANCE (P&D)	5000.00	404.87	416.67	1586.72	1666.68	79.96	3413.28
PROFESSIONAL	15000.00	541.33	1250.00	2339.45	5000.00	2660.55	12660.55
MISCELLANEOUS (P&D)	0.00	0.00	0.00	53932.50	0.00	-53932.50	-53932.50
OFFICE SUPPLIES (P&D)	500.00	0.00	41.67	305.75	166.68	-139.07	194.25
PAYROLL TAXES (P&D)	2300.00	412.84	191.67	1238.42	766.68	-471.74	1061.58
REPAIRS/MAINTENANCE (P&D)	500.00	0.00	41.67	705.21	166.68	-538.53	-205.21
RETIREMENT (P&D)	1700.00	129.53	141.67	885.01	566.68	-318.33	814.99
SALARIES (P&D)	30000.00	5395.95	2500.00	16188.15	10000.00	-6188.15	13811.85
STORMWATER/PLANNING	6000.00	31.01	500.00	304.04	2000.00	1695.96	5695.96
TELEPHONE (P&D)	1300.00	64.26	108.33	529.09	433.32	-95.77	770.91
TRAVEL & TRAINING (P&D)	500.00	0.00	41.67	0.00	166.68	166.68	500.00
VEHICLE EXPENSE-GAS	750.00	0.00	62.50	0.00	250.00	250.00	750.00
VEHICLE EXPENSE-OTHER	750.00	0.00	62.50	0.00	250.00	250.00	750.00
TOTAL P & D EXPENSES	$ 72350.00	$ 7114.79	$ 6029.18	$ 82139.34	$ 24116.72	$ -58022.62	$ -9789.34
EMERGENCY MANAGEMENT							
DUES & SUBSCRIPTIONS (EM)	100.00	0.00	8.33	0.00	33.32	33.32	100.00
GROUP INSURANCE (EM)	0.00	70.85	0.00	94.47	0.00	-94.47	-94.47
PROFESSIONAL (EM)	1000.00	15.00	83.33	33.00	333.32	300.32	967.00
OFFICE SUPPLIES (EM)	250.00	0.00	20.83	181.46	83.32	-98.14	68.54
PAYROLL TAXES (EM)	1530.00	110.70	127.50	368.14	510.00	141.86	1161.86
REPAIRS/MAINTENANCE (EM)	0.00	1976.17	0.00	1976.17	0.00	-1976.17	-1976.17
SALARIES (EM)	20000.00	1900.03	1666.67	5266.12	6666.68	1400.56	14733.88
SUPPLIES (EM)	2000.00	675.00	166.67	696.00	666.68	-29.32	1304.00
TELEPHONE (EM)	1000.00	-55.38	83.33	-64.54	333.32	397.86	1064.54
TRAVEL & TRAINING (EM)	0.00	0.00	0.00	547.33	0.00	-547.33	-547.33
VEHICLE EXPENSE-OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MGMT EX	$ 25880.00	$ 4692.37	$ 2156.66	$ 9098.15	$ 8626.64	$ -471.51	$ 16781.85
TOTAL EXPENDITURES	$ 1186300.00	$ 122065.07	$ 98858.32	$ 526036.76	$ 395433.28	$ -130603.48	$ 660263.24
NET INCOME -LOSS	$ 2000.00	$ -63885.99	$ 166.66	$ 53477.49	$ 666.64	$ 52810.85	$ 51477.49

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
April 30, 2010

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 25,600.96	
SEWER LIFT STATION - FIXED COSTS	78,000.00	
SEWER LIFT STATION - INCREMENTAL COSTS	35,770.00	
SEWER LIFT STATION - VARIABLE COSTS	49,150.00	
WATER/SEWER FUND TDOA	189,044.12	
CASH - REVENUE BOND ESCROW	50,219.53	
CASH - WATER PRINCIPAL AND INTEREST	313,323.32	
CASH IN REPURCHASE AGREEMENT	34,915.92	
CASH-WW/SS PRINCIPAL & INTEREST	175,651.51	
DUE FROM GENERAL FUND	153,837.01	
2005 CERTIFICATE FUND	150.99	
2005 RESERVE FUND	49,500.00	
2005 CONSTRUCTION FUND	905.34	
DUE FROM RECREATION FUND	16,552.14	
2008 CERTIFICATE FUND	664.50	
2008 RESERVE FUND	231,187.28	
2008 CONSTRUCTION FUND	283,185.06	
RECEIVABLE - FIRE DEPT	100,000.00	
DEFERRED CHARGE-COI-2002 REFUNDING BONDS	86,776.77	
TOTAL CURRENT ASSETS		$ 1,874,434.45

FIXED ASSETS

LAND	$ 205,894.58	
EQUIPMENT	577,728.60	
SEWER SYSTEM	5,067,229.80	
ACCUMULATED DEPRECIATION	- 108,051.05	
WATER SYSTEM	3,519,976.70	
CONSTRUCTION IN PROGRESS	86,602.22	
ACCUMULATED DEPRECIATION	-2,641,875.72	
NET FIXED ASSETS		$ 6,707,505.13
TOTAL ASSETS		$ 8,581,939.58

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
April 30, 2010

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	$ .00	
SALES TAX PAYABLE	1,498.84	
MISSOURI PRIMACY TAX	80.70	
WATER POLLUTION SERVICE CONNECTION FEE	1,711.54	
CUSTOMER DEPOSITS	124,991.76	
AT&T CAPITAL LEASE	1,654.88	
DUE TO GENERAL FUND	82,976.54	
DUE TO RECREATION FUND	250.00	
REVENUE BONDS PAYABLE	- 120,000.00	
2005 REVENUE BONDS PAYABLE	460,000.00	
2003 REVENUE BONDS PAYABLE	265,000.00	
2008 REVENUE BONDS PAYABLE	2,305,000.00	
DEFERRED LOSS ON REFINANCING	-13,716.15	
TOTAL LIABILITIES		$ 3,109,448.11

EQUITY

CONT. CAPITAL - FED & STATE	$ .00	
RETAINED EARNINGS	5,501,364.07	
NET INCOME -LOSS	-28,872.60	
TOTAL FUND EQUITY		$ 5,472,491.47
TOTAL LIABILITIES AND EQUITY		$ 8,581,939.58

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 4 month period ended April 30, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	BUDGET -->	<-- YEAR TO DATE BALANCE	BUDGET -->	<-- BUDGET TO DATE OVER/UNDER	UNEXPENDED -->
WATER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
CERTIFICATES OF PARTICIPA	125000.00	0.00	10416.67	0.00	41666.68	-41666.68	-125000.00
INTEREST INCOME	7500.00	187.68	625.00	627.40	2500.00	-1872.60	-6872.60
METER INSTALLATIONS	11250.00	1095.00	937.50	4857.00	3750.00	1107.00	-6393.00
MISCELLANEOUS INCOME	1000.00	0.00	83.33	0.00	333.32	-333.32	-1000.00
PENALTY INCOME	22000.00	3107.90	1833.33	10817.52	7333.32	3484.20	-11182.48
TRASH INCOME	57000.00	12363.27	4750.00	45651.92	19000.00	26651.92	-11348.08
WATER SALES - COMMERCIAL	38000.00	2790.63	3166.67	13645.87	12666.68	979.19	-24354.13
WATER SALES - RESIDENTIAL	700000.00	59617.91	58333.33	233058.07	233333.32	-275.25	-466941.93
TOTAL REVENUES	$ 961750.00	$ 79162.39	$ 80145.83	$ 308657.78	$ 320583.32	$ -11925.54	$ -653092.22
EXPENSES							
ADVERTISING	$ 1000.00	$ 0.00	$ 83.33	$ 228.00	$ 333.32	$ 105.32	$ 772.00
AUDIT	4000.00	0.00	333.33	0.00	1333.32	1333.32	4000.00
BUILDING MAINTENANCE (WAT	0.00	0.00	0.00	17.95	0.00	-17.95	-17.95
CONTRACT LABOR	1500.00	150.00	125.00	2550.50	500.00	-2050.50	-1050.50
DEPRECIATION	105600.00	0.00	8800.00	26121.03	35200.00	9078.97	79478.97
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	73.05	166.68	93.63	426.95
FISCAL AGENT FEES	2000.00	0.00	166.67	150.00	666.68	516.68	1850.00
GROUP INSURANCE	25300.00	4504.39	2108.33	10414.81	8433.32	-1981.49	14885.19
INSURANCE	18000.00	0.00	1500.00	6369.36	6000.00	-369.36	11630.64
INTEREST EXPENSE	62325.00	0.00	5193.75	31332.82	20775.00	-10557.82	30992.18
LEGAL AND PROFESSIONAL	2500.00	588.00	208.33	1890.00	833.32	-1056.68	610.00
PROFESSIONAL (WATER)	5000.00	2165.44	416.67	5445.93	1666.68	-3779.25	-445.93
MISCELLANEOUS EXPENSE	0.00	1388.05	0.00	1468.05	0.00	-1468.05	-1468.05
OFFICE SUPPLIES	6000.00	1845.91	500.00	6855.12	2000.00	-4855.12	-855.12
PAYROLL TAXES	19400.00	1367.49	1616.67	4048.72	6466.68	2417.96	15351.28
REPAIRS AND MAINTENANCE	15000.00	80.00	1250.00	53454.37	5000.00	-48454.37	-38454.37
RETIREMENT PLAN	13970.00	791.35	1164.17	3407.10	4656.68	1249.58	10562.90
SALARIES	254000.00	17875.69	21166.67	52924.43	84666.68	31742.25	201075.57
SALARIES-OVERTIME	5000.00	0.00	416.67	0.00	1666.68	1666.68	5000.00
SUPPLIES	20000.00	20401.32	1666.67	28009.85	6666.68	-21343.17	-8009.85
SUPPLIES - PROJECT	100000.00	0.00	8333.33	0.00	33333.32	33333.32	100000.00
TRASH EXPENSE	54720.00	13697.02	4560.00	42787.19	18240.00	-24547.19	11932.81
TRAVEL AND TRAINING	2000.00	201.44	166.67	799.44	666.68	-132.76	1200.56
UTILITIES-ELECTRIC (WATER	47500.00	415.27	3958.33	18505.53	15833.32	-2672.21	28994.47
UTILITIES-OTHER (WATER)	5000.00	304.49	416.67	1592.24	1666.68	74.44	3407.76
VEHICLE EXPENSES-GAS	10000.00	917.44	833.33	3582.89	3333.32	-249.57	6417.11
VEHICLE EXPENSE-OTHER	3000.00	489.99	250.00	971.21	1000.00	28.79	2028.79
TOTAL EXPENSES	$ 783315.00	$ 67183.29	$ 65276.26	$ 302999.59	$ 261105.04	$ -41894.55	$ 480315.41
NET INCOME -LOSS	$ 178435.00	$ 11979.10	$ 14869.57	$ 5658.19	$ 59478.28	$ -53820.09	$ -172776.81

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 4 month period ended April 30, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
SEWER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00
CERTIFICATE OF PARTICIPAT	125000.00	0.00	10416.67	0.00	41666.68	-41666.68	-125000.00
HOOK-UP FEES RECEIVED (SE	22500.00	0.00	1875.00	7200.00	7500.00	-300.00	-15300.00
INTEREST INCOME	8000.00	97.79	666.67	289.71	2666.68	-2376.97	-7710.29
MISCELLANEOUS INCOME	1000.00	0.00	83.33	0.00	333.32	-333.32	-1000.00
PENALTY INCOME	32000.00	3948.06	2666.67	14305.76	10666.68	3639.08	-17694.24
SEWER SALES	763000.00	74720.99	63583.33	285529.43	254333.32	31196.11	-477470.57
TOTAL REVENUES	$ 951500.00	$ 78766.84	$ 79291.67	$ 307324.90	$ 317166.68	$ -9841.78	$ -644175.10
EXPENSES							
ADVERTISING	$ 400.00	$ 0.00	$ 33.33	$ 0.00	$ 133.32	$ 133.32	$ 400.00
AUDIT	4000.00	0.00	333.33	0.00	1333.32	1333.32	4000.00
BUILDING MAINTENANCE (SEW	0.00	0.00	0.00	35.90	0.00	-35.90	-35.90
CONTRACT LABOR	1000.00	150.00	83.33	2551.00	333.32	-2217.68	-1551.00
DEPRECIATION	134000.00	0.00	11166.67	33477.30	44666.68	11189.38	100522.70
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	73.05	166.68	93.63	426.95
FISCAL AGENT FEES	3000.00	0.00	250.00	900.00	1000.00	100.00	2100.00
GROUP INSURANCE	25300.00	4504.38	2108.33	10645.87	8433.32	-2212.55	14654.13
HOOK-UP EXPENSE (SEWER)	7500.00	0.00	625.00	0.00	2500.00	2500.00	7500.00
INSURANCE	18000.00	0.00	1500.00	6296.36	6000.00	-296.36	11703.64
INTEREST EXPENSE	80600.00	0.00	6716.67	41203.44	26866.68	-14336.76	39396.56
LEGAL AND PROFESSIONAL	2500.00	462.00	208.33	1456.00	833.32	-622.68	1044.00
PROFESSIONAL (SEWER)	5000.00	2610.44	416.67	4840.90	1666.68	-3174.22	159.10
MISCELLANEOUS EXPENSE	0.00	1071.59	0.00	1071.59	0.00	-1071.59	-1071.59
OFFICE SUPPLIES	6000.00	1859.00	500.00	6538.78	2000.00	-4538.78	-538.78
PAYROLL TAXES	20000.00	1367.49	1666.67	4048.70	6666.68	2617.98	15951.30
REPAIRS AND MAINTENANCE	15000.00	634.74	1250.00	10538.24	5000.00	-5538.24	4461.76
RETIREMENT PLAN	14300.00	791.35	1191.67	3407.10	4766.68	1359.58	10892.90
SALARIES	254000.00	17875.68	21166.67	52924.41	84666.68	31742.27	201075.59
SALARIES-OVERTIME	3000.00	0.00	250.00	0.00	1000.00	1000.00	3000.00
SPRINGFIELD SEWER CHARGES	230000.00	57999.26	19166.67	77346.98	76666.68	-680.30	152653.02
SUPPLIES	25000.00	4654.90	2083.33	6760.76	8333.32	1572.56	18239.24
SUPPLIES - PROJECT	100000.00	0.00	8333.33	0.00	33333.32	33333.32	100000.00
TRAVEL AND TRAINING	2000.00	176.45	166.67	374.45	666.68	292.23	1625.55
UTILITIES-ELECTRIC (SEWER	46500.00	416.63	3875.00	14760.19	15500.00	739.81	31739.81
UTILITIES-OTHER (SEWER)	9000.00	942.15	750.00	4851.79	3000.00	-1851.79	4148.21
VEHICLE EXPENSE-GAS	10000.00	859.43	833.33	2946.88	3333.32	386.44	7053.12
VEHICLE EXPENSE-OTHER	3000.00	261.11	250.00	742.30	1000.00	257.70	2257.70
TOTAL EXPENSES	$ 1019600.00	$ 96636.60	$ 84966.67	$ 287791.99	$ 339866.68	$ 52074.69	$ 731808.01
NET INCOME -LOSS	$ -68100.00	$ -17869.76	$ -5675.00	$ 19532.91	$ -22700.00	$ 42232.91	$ 87632.91

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
PARK FUND
April 30, 2010

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	$ 39,140.97	
PARK FUND TDOA	44,116.71	
TAXES RECEIVABLE	43,996.88	
2003 COPS RESERVE	1.00	
PETTY CASH	1,000.00	
DUE FROM GENERAL FUND	17,804.57	
2008B PROJECT FUND	1,993,441.02	
2009 B CERTIFICATE FUND	1,449.38	
2008 RESERVE FUND	301,000.00	
2008 COST OF ISSUANCE	9,237.50	
PROJECT PLAYGROUND	1,051.00	
YOUTH SCHOLARSHIPS	2,655.00	
FACILITY RENOVATION GRANTS	5,038.75	
TOTAL ASSETS		$ 2,442,443.28

LIABILITIES AND EQUITY

PAYROLL TAXES PAYABLE	$ .00	
DUE TO GENERAL FUND	137,373.12	
DUE TO WATER/SEWER FUND	16,552.14	
MID-MISSOURI BANK	200,000.00	
TOTAL LIABILITIES		$ 353,925.26
EQUITY		
FUND BALANCE	$ 1,988,790.22	
NET INCOME -LOSS	99,727.80	
TOTAL FUND EQUITY		$ 2,088,518.02
TOTAL LIABILITIES AND EQUITY		$ 2,442,443.28

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 4 month period ended April 30, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	--> BUDGET	<-- YEAR TO DATE BALANCE	--> BUDGET	<-- BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
REVENUES							
ADULT PROGRAMS	$ 12000.00	$ 1290.00	$ 1000.00	$ 4144.00	$ 4000.00	$ 144.00	$ -7856.00
ADVERTISING INCOME	20000.00	125.00	1666.67	14681.50	6666.68	8014.82	-5318.50
COMMUNITY BUILDING	0.00	-180.00	0.00	-2015.00	0.00	-2015.00	-2015.00
CONCESSION INCOME	70000.00	669.30	5833.33	4734.86	23333.32	-18598.46	-65265.14
FOURTH OF JULY	5000.00	0.00	416.67	0.00	1666.68	-1666.68	-5000.00
INTEREST INCOME	2000.00	15.26	166.67	34.83	666.68	-631.85	-1965.17
MISCELLANEOUS INCOME	5000.00	0.00	416.67	826.65	1666.68	-840.03	-4173.35
PARK FEES	3500.00	0.00	291.67	0.00	1166.68	-1166.68	-3500.00
REAL ESTATE TAXES	53265.00	0.00	4438.75	37332.53	17755.00	19577.53	-15932.47
FACILITY INCOME	25000.00	2767.50	2083.33	11605.00	8333.32	3271.68	-13395.00
SALES TAX	446250.00	32844.34	37187.50	144160.27	148750.00	-4589.73	-302089.73
SALES TAX - CAP IMP	185100.00	21942.23	15425.00	36559.67	61700.00	-25140.33	-148540.33
SWIM POOL INCOME	95000.00	1795.00	7916.67	1950.00	31666.68	-29716.68	-93050.00
YOUTH PROGRAMS	200000.00	10788.75	16666.67	37063.12	66666.68	-29603.56	-162936.88
TOTAL REVENUES	$ 1122115.00	$ 72057.38	$ 93509.60	$ 291077.43	$ 374038.40	$ -82960.97	$ -831037.57

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 4 month period ended April 30, 2010

	ANNUAL BUDGET	<--CURRENT BALANCE	BUDGET -->	<-- YEAR TO DATE BALANCE	BUDGET -->	<-- BUDGET TO DATE OVER/UNDER	UNEXPENDED -->
EXPENDITURES							
ADVERTISING	$ 6000.00	$ 145.00	$ 500.00	$ 2096.00	$ 2000.00	$ -96.00	$ 3904.00
BUILDING MAINTENANCE (PAR	5000.00	1086.72	416.67	1991.95	1666.68	-325.27	3008.05
CAPITAL ASSET EXPENDITURE	0.00	1221.32	0.00	1745.80	0.00	-1745.80	-1745.80
CHEMICALS	18000.00	0.00	1500.00	0.00	6000.00	6000.00	18000.00
CONCESSIONS	35000.00	388.47	2916.67	3068.47	11666.68	8598.21	31931.53
CONTRACT LABOR	5000.00	3352.25	416.67	9441.22	1666.68	-7774.54	-4441.22
DUES AND SUBSCRIPTIONS	0.00	0.00	0.00	245.00	0.00	-245.00	-245.00
EQUIPMENT-SPORTS (PARK)	3000.00	0.00	250.00	0.00	1000.00	1000.00	3000.00
FIREWORKS	8000.00	0.00	666.67	1750.00	2666.68	916.68	6250.00
FISCAL AGENT FEES	4500.00	0.00	375.00	750.00	1500.00	750.00	3750.00
GROUP INSURANCE	22850.00	3420.80	1904.17	9442.31	7616.68	-1825.63	13407.69
INSURANCE	18000.00	0.00	1500.00	17656.74	6000.00	-11656.74	343.26
INTEREST EXPENSE	200000.00	990.27	16666.67	3865.27	66666.68	62801.41	196134.73
LANDSCAPING	3500.00	0.00	291.67	0.00	1166.68	1166.68	3500.00
LEASE PAYMENTS	305000.00	0.00	25416.67	0.00	101666.68	101666.68	305000.00
LEGAL	2000.00	686.00	166.67	1470.00	666.68	-803.32	530.00
PROFESSIONAL	4000.00	1198.85	333.33	4180.60	1333.32	-2847.28	-180.60
MISCELLANEOUS EXPENSE	1000.00	125.00	83.33	1018.64	333.32	-685.32	-18.64
OFFICE SUPPLIES	8000.00	2778.02	666.67	4370.19	2666.68	-1703.51	3629.81
PAYROLL TAXES	29500.00	1753.56	2458.33	5956.87	9833.32	3876.45	23543.13
REPAIRS AND MAINTENANCE	20000.00	2161.62	1666.67	3732.05	6666.68	2934.63	16267.95
RETIREMENT PLAN	5800.00	360.16	483.33	2014.95	1933.32	-81.63	3785.05
SALARIES	143950.00	14512.36	11995.83	49650.85	47983.32	-1667.53	94299.15
SALARIES-SEASONAL	180000.00	8410.12	15000.00	28216.89	60000.00	31783.11	151783.11
SALARIES-OVERTIME	5000.00	0.00	416.67	0.00	1666.68	1666.68	5000.00
SUPPLIES-GENERAL (PARK)	10000.00	1775.55	833.33	6349.31	3333.32	-3015.99	3650.69
SUPPLIES-SPORTS (PARK)	7500.00	2529.03	625.00	6343.05	2500.00	-3843.05	1156.95
SUPPLIES-AQUATIC (PARK)	3000.00	0.00	250.00	36.25	1000.00	963.75	2963.75
SUPPLIES-SPECIAL ACTIVITY	5000.00	599.05	416.67	1853.75	1666.68	-187.07	3146.25
SUPPLIES - GROUNDS	5000.00	198.05	416.67	198.05	1666.68	1468.63	4801.95
TELEPHONE	7000.00	759.17	583.33	4475.39	2333.32	-2142.07	2524.61
TRAVEL AND TRAINING	1000.00	75.00	83.33	825.00	333.32	-491.68	175.00
TURF MAINTENANCE	3000.00	0.00	250.00	0.00	1000.00	1000.00	3000.00
UTILITIES-ELECTRIC (PARK)	25000.00	534.88	2083.33	11835.47	8333.32	-3502.15	13164.53
UTILITIES-GAS	9000.00	1179.17	750.00	5152.21	3000.00	-2152.21	3847.79
UTILITIES-OTHER (PARK)	4000.00	315.17	333.33	1111.61	1333.32	221.71	2888.39
VEHICLE EXPENSE-GAS	7000.00	0.00	583.33	10.00	2333.32	2323.32	6990.00
VEHICLE EXPENSE-OTHER	2500.00	32.62	208.33	495.74	833.32	337.58	2004.26
TOTAL EXPENDITURES	$ 1122100.00	$ 50588.21	$ 93508.34	$ 191349.63	$ 374033.36	$ 182683.73	$ 930750.37
NET INCOME -LOSS	$ 15.00	$ 21469.17	$ 1.26	$ 99727.80	$ 5.04	$ 99722.76	$ 99712.80

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
April 30, 2010

GENERAL FIXED ASSETS

ASSETS

FIXED ASSETS, UNDEPRECIATED	$ 3,132,701.57

EQUITY

INVESTMENT IN GENERAL FIXED ASSETS	$ 3,132,701.57

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
April 30, 2010

GENERAL LONG-TERM DEBTS

ASSETS

AMOUNT AVAILABLE FOR DEBT RETIREMENT	$ 62,452.03	
AMOUNT AVAILABLE FOR DEBT RETIREMENT	158,044.38	
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT	397,547.97	
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT - 2001	1,366,955.62	
AMOUNT TO BE PROVIDED-POLICE STATION	245,000.00	
TOTAL ASSETS		$ 2,230,000.00

LIABILITIES

CERTIFICATES OF PARTICIPATION PAYABLE	460,000.00	
CERTIFICATE OF PARTICIPATION - 2001	1,525,000.00	
LEASE-PURCHASE-POLICE STATION (2002)	245,000.00	
TOTAL LIABILITIES		$ 2,230,000.00

UNAUDITED

CITY OF WILLARD
Unpaid Invoice Listing
June 03, 2010

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
ADV405	ADVISOR INSURANCE AGENCY LLC	19 G LW	5/11/10	6/15/10	NOTARY BOND	1	1876	50.00
ALL110	ALL THAT MUSIC	052810 P	5/28/10	6/15/10	CONTRACT LABOR	3	825	295.00
ALL110	ALL THAT MUSIC	052910 P	5/29/10	6/15/10	CONTRACT LABOR	3	825	395.00
					Vendor Total			690.00
AMA150	AIRE-MASTER OF AMERICA,INC.	06129057 G	5/06/10	6/15/10	DEODORIZER SERVICE	1	935	28.85
APM100	APAC-MISSOURI,INC.	90000741G ST	4/19/10	6/15/10	SUPPLIES	1	2935	171.67
ARC110	AMERICAN RED CROSS	149634 P	5/21/10	6/15/10	LIFEGUARD DVD	3	937	50.00
ARC110	AMERICAN RED CROSS	673413 P	5/04/10	6/15/10	LIFEGUARD MANUAL	3	937	33.00
					Vendor Total			83.00
AUD105	AUDIO ACOUSTICS, INC.	0095548 P	5/12/10	6/15/10	AQUATIC SUPPLIES	3	937	47.85
AUD105	AUDIO ACOUSTICS, INC.	0106486 P	5/13/10	6/15/10	BLDG MAINTENANCE	3	808	693.42
					Vendor Total			741.27
BAT575	BATTERIES PLUS	206743 P	5/20/10	6/15/10	LITHIUM C BATTERY	3	937	16.99
BJS110	BJ'S TROPHY SHOP	040110 P	4/01/10	6/15/10	SPORT TROPHIES	3	936	900.00
CAR500	CARTRIDGE WORLD	30914 P	5/20/10	6/15/10	OFFICE SUPPLIES	3	885	37.98
CIT105	CITY OF WILLARD	052010 G	5/20/10	6/15/10	WATER & SEWER BILL	1	959	37.83
COM370	TRUST SERVICES	2635456 P	5/25/10	6/15/10	FISCAL AGENCY FEES	3	855	600.00
COM370	TRUST SERVICES	2637033 P	5/25/10	6/15/10	FISCAL AGENCY FEES	3	855	750.00
					Vendor Total			1350.00
COMMEM	COMMERCE CREDIT CARD SERVICES	04262010EM	4/26/10	6/20/10	E-MAIL HOSTING	1	5876	17.14
COMMGN	COMMERCE CREDIT CARD SERVICES	35 GN	5/02/10	6/20/10	TRAINING	1	945	18.30
COMMGN	COMMERCE CREDIT CARD SERVICES	390 GN	4/20/10	6/20/10	CERTIFIED LETTER	1	885	11.52
COMMGN	COMMERCE CREDIT CARD SERVICES	412 GN	4/22/10	6/20/10	CERTIFIED LETTER	1	885	5.98
COMMGN	COMMERCE CREDIT CARD SERVICES	427 GN	4/26/10	6/20/10	CERTIFIED LETTER	1	885	5.54
COMMGN	COMMERCE CREDIT CARD SERVICES	434 GN	4/28/10	6/20/10	CERTIFIED LETTER	1	885	6.86
COMMGN	COMMERCE CREDIT CARD SERVICES	466 GN	5/03/10	6/20/10	CERTIFIED LETTER	1	885	27.87
COMMGN	COMMERCE CREDIT CARD SERVICES	476 GN	5/04/10	6/20/10	CERTIFIED LETTER	1	885	5.54
COMMGN	COMMERCE CREDIT CARD SERVICES	010752 GN	5/06/10	6/20/10	TRAINING	1	945	9.51
COMMGN	COMMERCE CREDIT CARD SERVICES	014585 GN	5/05/10	6/20/10	TRAINING	1	945	20.93
COMMGN	COMMERCE CREDIT CARD SERVICES	021711 GN	5/07/10	6/20/10	TRAINING	1	945	12.66
COMMGN	COMMERCE CREDIT CARD SERVICES	051110 GN	5/11/10	6/20/10	REPLACEMENT KEYS	1	935	10.96
COMMGN	COMMERCE CREDIT CARD SERVICES	051571 GN	5/11/10	6/20/10	SUPPLIES	1	935	21.00
COMMGN	COMMERCE CREDIT CARD SERVICES	051810 GN	5/18/10	6/20/10	SUPPLIES	1	935	3.97
COMMGN	COMMERCE CREDIT CARD SERVICES	076618 GN	5/03/10	6/20/10	TRAINING	1	945	11.93
COMMGN	COMMERCE CREDIT CARD SERVICES	087772 GN	5/05/10	6/20/10	TRAINING	1	945	11.59
COMMGN	COMMERCE CREDIT CARD SERVICES	318348 GN	5/18/10	6/20/10	MONTHLY BACKUP	1	840	8.33
COMMGN	COMMERCE CREDIT CARD SERVICES	04262010GN	4/26/10	6/20/10	E-MAIL HOSTING	1	876	17.14
COMMGN	COMMERCE CREDIT CARD SERVICES	1005499 GN	5/02/10	6/20/10	TRAINING	1	945	408.09
COMMGN	COMMERCE CREDIT CARD SERVICES	9203848187GN	4/21/10	6/20/10	OFFICE SUPPLIES	1	885	32.71
COMMGN	COMMERCE CREDIT CARD SERVICES	9204573167GN	5/18/10	6/20/10	OFFICE SUPPLIES	1	885	270.70
					Vendor Total			921.13
COMMLW	COMMERCE CREDIT CARD SERVICES	297 LW	4/26/10	6/20/10	POSTAGE	1	1885	17.35
COMMLW	COMMERCE CREDIT CARD SERVICES	355 LW	5/05/10	6/20/10	VEHICLE EXPENSE	1	1965	218.50
COMMLW	COMMERCE CREDIT CARD SERVICES	448 LW	4/30/10	6/20/10	CERTIFIED LETTER	1	1885	21.04
COMMLW	COMMERCE CREDIT CARD SERVICES	18633 LW	5/06/10	6/20/10	MOTOROLA MTS2000	1	1935	270.00
COMMLW	COMMERCE CREDIT CARD SERVICES	050410 LW	5/04/10	6/20/10	SUPPLIES	1	1935	6.72
COMMLW	COMMERCE CREDIT CARD SERVICES	318348 LW	5/18/10	6/20/10	MONTHLY BACKUP	1	1840	8.33
COMMLW	COMMERCE CREDIT CARD SERVICES	04262010LW	4/26/10	6/20/10	E-MAIL HOSTING	1	1876	17.14
COMMLW	COMMERCE CREDIT CARD SERVICES	4403816 LW	4/27/10	6/20/10	COMPUTER LICENSE	1	1876	300.00
COMMLW	COMMERCE CREDIT CARD SERVICES	9203848187LW	4/21/10	6/20/10	MULES PRINTERPAPER	1	1885	49.99
COMMLW	COMMERCE CREDIT CARD SERVICES	F148097701LW	4/21/10	6/20/10	MULES SOFTWARE	1	1885	126.97
					Vendor Total			1036.04
COMMPD	COMMERCE CREDIT CARD SERVICES	318348 PD	5/18/10	6/20/10	MONTHLY BACKUP	1	4840	8.33
COMMPD	COMMERCE CREDIT CARD SERVICES	04262010PD	4/26/10	6/20/10	E-MAIL HOSTING	1	4876	17.14
COMMPD	COMMERCE CREDIT CARD SERVICES	57822827 PD	5/07/10	6/20/10	TRAINING	1	4945	125.00
					Vendor Total			150.47
COMMPK	COMMERCE CREDIT CARD SERVICES	333 PK	5/03/10	6/20/10	STAMPS NEWSLETTERS	3	885	11.44
COMMPK	COMMERCE CREDIT CARD SERVICES	38152 PK	5/11/10	6/20/10	POOL & SPA LOG	3	937	23.95
COMMPK	COMMERCE CREDIT CARD SERVICES	050410 PK	5/04/10	6/20/10	SUPPLIES	3	935	56.39
COMMPK	COMMERCE CREDIT CARD SERVICES	051110 PK	5/11/10	6/20/10	SUPPLIES-AQUATIC	3	937	31.27
COMMPK	COMMERCE CREDIT CARD SERVICES	051810 PK	5/18/10	6/20/10	SUPPLIES	3	938	44.18
COMMPK	COMMERCE CREDIT CARD SERVICES	066959 PK	5/18/10	6/20/10	3PK PAINTBRUSH SET	3	808	8.97
COMMPK	COMMERCE CREDIT CARD SERVICES	090174 PK	5/18/10	6/20/10	SUMMER CAMP SNACKS	3	938	164.34
COMMPK	COMMERCE CREDIT CARD SERVICES	092564 PK	5/11/10	6/20/10	SUMMERCAMP SUPPLY	3	938	75.87
COMMPK	COMMERCE CREDIT CARD SERVICES	103651 PK	5/04/10	6/20/10	POOL SLIDE WAX	3	937	62.85
COMMPK	COMMERCE CREDIT CARD SERVICES	318348 PK	5/18/10	6/20/10	MONTHLY BACKUP	3	840	8.33
COMMPK	COMMERCE CREDIT CARD SERVICES	04262010PK	4/26/10	6/20/10	E-MAIL HOSTING	3	876	17.16

CITY OF WILLARD
Unpaid Invoice Listing
June 03, 2010

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
COMMPK	COMMERCE CREDIT CARD SERVICES	1178821 PK	5/14/10	6/20/10	POOL THERMOMETER	3	937	6.99
COMMPK	COMMERCE CREDIT CARD SERVICES	05182010 PK	5/18/10	6/20/10	CREDIT ON SUPPLIES	3	938	-1.01
COMMPK	COMMERCE CREDIT CARD SERVICES	S0238038 PK	5/11/10	6/20/10	AQUATIC SUPPLIES	3	937	243.38
					Vendor Total			754.11
COMMSE	COMMERCE CREDIT CARD SERVICES	531 SE	5/11/10	6/20/10	POSTAGE DUE	2	1885	0.31
COMMSE	COMMERCE CREDIT CARD SERVICES	573 SE	5/18/10	6/20/10	POSTAGE DUE	2	1885	0.50
COMMSE	COMMERCE CREDIT CARD SERVICES	10735 SE	4/29/10	6/20/10	SUPPLIES	2	1935	226.33
COMMSE	COMMERCE CREDIT CARD SERVICES	051510 SE	5/15/10	6/20/10	CLOTHING ALLOWANCE	2	1935	53.25
COMMSE	COMMERCE CREDIT CARD SERVICES	318348 SE	5/18/10	6/20/10	MONTHLY BACKUP	2	1840	8.34
COMMSE	COMMERCE CREDIT CARD SERVICES	04262010SE	4/26/10	6/20/10	E-MAIL HOSTING	2	1876	17.14
					Vendor Total			305.87
COMMST	COMMERCE CREDIT CARD SERVICES	10735 ST	4/29/10	6/20/10	SUPPLIES	1	2935	226.34
COMMST	COMMERCE CREDIT CARD SERVICES	051510 ST	5/15/10	6/20/10	CLOTHING ALLOWANCE	1	2935	53.26
					Vendor Total			279.60
COMMWA	COMMERCE CREDIT CARD SERVICES	531 WA	5/11/10	6/20/10	POSTAGE DUE	2	885	0.30
COMMWA	COMMERCE CREDIT CARD SERVICES	573 WA	5/18/10	6/20/10	POSTAGE DUE	2	885	0.50
COMMWA	COMMERCE CREDIT CARD SERVICES	10735 WA	4/29/10	6/20/10	SUPPLIES	2	935	226.33
COMMWA	COMMERCE CREDIT CARD SERVICES	051510 WA	5/15/10	6/20/10	CLOTHING ALLOWANCE	2	935	53.26
COMMWA	COMMERCE CREDIT CARD SERVICES	318348 WA	5/18/10	6/20/10	MONTHLY BACKUP	2	840	8.34
COMMWA	COMMERCE CREDIT CARD SERVICES	04262010WA	4/26/10	6/20/10	E-MAIL HOSTING	2	876	17.14
					Vendor Total			305.87
CON165	CONCO QUARRIES, INC.	183799 G ST	5/24/10	6/15/10	5/8" COMM GR STONE	1	2935	31.55
CON165	CONCO QUARRIES, INC.	183799 W SE	5/24/10	6/15/10	5/8" COMM GR STONE	2	1935	63.11
CON165	CONCO QUARRIES, INC.	183802 G ST	5/24/10	6/15/10	1" CLEAN COMM BASE	1	2935	27.31
CON165	CONCO QUARRIES, INC.	183802 W SE	5/24/10	6/15/10	1" CLEAN COMM BASE	2	1935	54.61
					Vendor Total			176.58
DIR520	DIRECTV	1265884741 P	5/26/10	6/15/10	MONTHLY CABLE	3	876	78.99
DOW100	DOWNTOWN MINUTEMAN PRESS	4322 W SE	5/17/10	6/15/10	500 BUSINESS CARDS	2	1885	43.54
EDG150	EDGE SUPPLY	N063480 P	4/27/10	6/15/10	SLOAN STOP REPAIR	3	937	19.80
EMP210	EMPIRE ELECTRIC	052410 P	5/24/10	6/15/10	UTILITIES-ELECTRIC	3	955	96.96
EMP210	EMPIRE ELECTRIC	052110 SE	5/21/10	6/15/10	UTILITIES-ELECTRIC	2	1955	97.52
EMP210	EMPIRE ELECTRIC	052610 WA	5/26/10	6/15/10	UTILITIES-ELECTRIC	2	955	179.56
EMP210	EMPIRE ELECTRIC	05212010 P	5/21/10	6/15/10	UTILITIES-ELECTRIC	3	955	86.39
EMP210	EMPIRE ELECTRIC	05242010 P	5/24/10	6/15/10	UTILITIES-ELECTRIC	3	955	521.61
					Vendor Total			982.04
EWI110	EWING IRRIGATION	051210 P	5/12/10	6/15/10	TURFACE- BB FIELDS	3	936	364.04
FLY200	FLYNN DRILLING CO., INC.	101288 WA	4/30/10	6/15/10	MAINT. INSPECTION	2	900	800.00
GRE370	GREENE COUNTY, MISSOURI	051210 G	5/12/10	6/15/10	ELECTION DUES	1	845	766.56
IBL150	IKARD & BROWN LAW OFFICES	051910 G L	5/19/10	6/15/10	MUNICIPAL JUDGE	1	1875	656.25
INL105	INLAND PRINTING COMPANY	037911 G	5/20/10	6/15/10	REPAIRS & MAINT.	1	900	49.08
INL105	INLAND PRINTING COMPANY	32920AA G	5/25/10	6/15/10	BLACK TONER- CANON	1	885	10.97
					Vendor Total			60.05
JAY580	JAY KEY SERVICE, INC.	3988 P	5/20/10	6/15/10	FACILITY KEYS	3	808	81.35
JWW150	JW WILLOUGHBY	052110 G LW	5/21/10	6/15/10	CLEAN SEPTIC TANK	1	1876	150.00
KEE100	KEE WES EQUIPMENT CO.	19767 G	5/03/10	6/15/10	SUPPLIES	1	935	23.69
KEE100	KEE WES EQUIPMENT CO.	19767 P	5/03/10	6/15/10	SUPPLIES	3	935	23.68
KEE100	KEE WES EQUIPMENT CO.	19905 G	5/17/10	6/15/10	SUPPLIES	1	935	39.22
KEE100	KEE WES EQUIPMENT CO.	19905 P	5/17/10	6/15/10	SUPPLIES	3	935	39.22
KEE100	KEE WES EQUIPMENT CO.	19952 G	5/25/10	6/15/10	SUPPLIES	1	935	33.00
KEE100	KEE WES EQUIPMENT CO.	19952 P	5/25/10	6/15/10	SUPPLIES	3	935	37.08
KEE100	KEE WES EQUIPMENT CO.	19767 G LW	5/03/10	6/15/10	SUPPLIES	1	1935	23.69
KEE100	KEE WES EQUIPMENT CO.	19767 G ST	5/03/10	6/15/10	SUPPLIES	1	2935	23.69
KEE100	KEE WES EQUIPMENT CO.	19767 W SE	5/03/10	6/15/10	SUPPLIES	2	1965	47.38
KEE100	KEE WES EQUIPMENT CO.	19905 G LW	5/17/10	6/15/10	SUPPLIES	1	1935	39.22
KEE100	KEE WES EQUIPMENT CO.	19905 G ST	5/17/10	6/15/10	SUPPLIES	1	2935	39.22
KEE100	KEE WES EQUIPMENT CO.	19905 W SE	5/17/10	6/15/10	SUPPLIES	2	1935	78.44
					Vendor Total			447.53
KZD100	KZ DESIGN & DETAILING LLC	148 G	5/28/10	6/15/10	CONTRACT LABOR-MAP	1	825	45.00
KZD100	KZ DESIGN & DETAILING LLC	148 G PD	5/28/10	6/15/10	CONTRACT LABOR-MAP	1	4825	577.50
KZD100	KZ DESIGN & DETAILING LLC	148 W SE	5/28/10	6/15/10	CONTRACT LABOR-MAP	2	1825	30.00
KZD100	KZ DESIGN & DETAILING LLC	149 G PD	5/28/10	6/15/10	CONTRACT LABOR-MAP	1	4825	570.00
					Vendor Total			1222.50
LAK110	LAKELAND LABORATORIES	14572 SE	5/21/10	6/15/10	SUPPLIES	2	1935	135.00

CITY OF WILLARD
Unpaid Invoice Listing
June 03, 2010

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
LIF125	THE LIFEGUARD STORE	INV009689 P	5/11/10	6/15/10	SUPPLIES-AQUATIC	3	937	906.30
LOW505	LOWES CREDIT SERVICES	923859 P	5/06/10	6/15/10	LANDSCAPING	3	871	230.32
LOW505	LOWES CREDIT SERVICES	938141 P	5/04/10	6/15/10	LANDSCAPING	3	871	185.97
LOW505	LOWES CREDIT SERVICES	939083 P	5/14/10	6/15/10	PAINT BRUSHES	3	808	11.35
					Vendor Total			427.64
LYN150	LYNN PEAVEY COMPANY	043010 G LW	4/30/10	5/15/10	BUCCAL SWAB KITS	1	1935	28.40
MAR150	MARMIC FIRE & SAFETY	16630 P	5/12/10	6/15/10	FIRE ALARM INSPECT	3	808	125.00
MED230	MEDIACOM	05232010 G	5/23/10	6/15/10	MONTHLY CABLE	1	876	10.00
MID400	MIDWEST RADAR & EQUIPMENT	050410 G LW	5/01/10	6/15/10	REPAIR & MAINT.	1	1900	135.50
MIS495	MISSOURI STATE HIGHWAY PATROL	201000082 P	5/10/10	6/15/10	BACKGROUND CHECKS	3	876	60.00
MUI150	MUILENBURG INC.	043010 WA	4/30/10	6/15/10	40'ROAD BORE	2	876	400.00
MUR460	MURFIN'S MARKET	104 P	4/29/10	6/15/10	BATTERIES	3	938	5.39
MUR460	MURFIN'S MARKET	201 P	4/30/10	6/15/10	SUPPLIES	3	938	3.99
					Vendor Total			9.38
OTO150	OZARKS TRANSPORTATION ORG	2010-009 G	5/31/10	6/15/10	DUES SUBSCRIPTIONS	1	840	1367.76
OZA255	OZARKS COCA COLA	10509019 P	5/06/10	6/15/10	CONCESSIONS	3	820	118.20
OZA255	OZARKS COCA COLA	0010509226 P	5/20/10	6/15/10	CONCESSIONS	3	820	439.60
					Vendor Total			557.80
OZA270	OZARK POWER CENTER INC.	268649 P	5/27/10	6/15/10	SUPPLIES-MOWER	3	935	179.47
OZA270	OZARK POWER CENTER INC.	WO58975 P	5/07/10	6/15/10	SUPPLIES	3	935	180.87
OZA270	OZARK POWER CENTER INC.	268649 G ST	5/27/10	6/15/10	SUPPLIES-MOWER	1	2935	179.48
OZA270	OZARK POWER CENTER INC.	268694 G ST	5/28/10	6/15/10	SUPPLIES	1	2935	22.28
OZA270	OZARK POWER CENTER INC.	WO58975 G ST	5/07/10	6/15/10	SUPPLIES	1	2935	180.87
					Vendor Total			742.97
OZK300	OZARK LASER & SHORING	01017177G ST	5/18/10	6/15/10	MARKING PAINT	1	2935	55.00
OZK300	OZARK LASER & SHORING	01017177W SE	5/18/10	6/15/10	MARKING PAINT	2	1935	110.00
					Vendor Total			165.00
PAS100	PLAY IT AGAIN SPORTS	10562 P	5/27/10	6/15/10	SUPPLIES-AQUATIC	3	937	492.75
PIT210	PITNEY BOWES INC	446742 G	5/16/10	6/15/10	OFFICE SUPPLIES	1	885	70.48
PIT210	PITNEY BOWES INC	446743 G	5/16/10	6/15/10	METER TAPE STRIPS	1	885	79.88
					Vendor Total			150.36
PRE250	PRE-PAID LEGAL SERVICES, INC.	05252010 G L	5/25/10	6/15/10	PROFESSIONAL	1	1876	53.85
PUR300	PURCHASE POWER	042710 G	4/27/10	6/15/10	REFILL MAIL METER	1	885	200.00
PUR300	PURCHASE POWER	051210 W SE	5/12/10	6/15/10	REFILL MAIL METER	2	1885	200.00
PUR300	PURCHASE POWER	05122010W SE	5/12/10	6/15/10	REFILL MAIL METER	2	1885	200.00
					Vendor Total			600.00
QUA500	QUALIFICATION TARGETS, INC.	21001308G LW	5/18/10	6/15/10	TARGET OVERLAYS	1	1935	309.54
RAC450	RACE BROS. FARM SUPPLY, INC.	620069 G ST	5/25/10	6/15/10	SUPPLIES	1	2935	25.50
RAC450	RACE BROS. FARM SUPPLY, INC.	620069 W SE	5/25/10	6/15/10	SUPPLIES	2	1935	51.01
					Vendor Total			76.51
RAM150	RAMSEY SOLUTIONS	2 P	5/26/10	6/15/10	EMAIL MARKETING	3	800	250.00
RAY125	RAYMOND L. HOPPER	052710 G PD	5/27/10	6/15/10	CONTRACT LABOR	1	4825	955.00
REX380	REX SMITH OIL CO.	051110 P	5/11/10	6/15/10	#2 LS DYED DIESEL	3	960	112.20
REX380	REX SMITH OIL CO.	052810 P	5/28/10	6/15/10	#2 LS DYED DIESEL	3	960	109.61
REX380	REX SMITH OIL CO.	62672 SE	5/06/10	6/15/10	OFFROAD DIESEL	2	1960	428.92
REX380	REX SMITH OIL CO.	62315 G ST	5/21/10	6/15/10	#2 CLEAR DIESEL	1	2960	336.40
REX380	REX SMITH OIL CO.	62315 W SE	5/21/10	6/15/10	#2 CLEAR DIESEL	2	1960	672.80
REX380	REX SMITH OIL CO.	051110 G ST	5/11/10	6/15/10	#2 LS DYED DIESEL	1	2960	112.21
REX380	REX SMITH OIL CO.	052810 G ST	5/28/10	6/15/10	#2 LS DYED DIESEL	1	2960	109.61
					Vendor Total			1881.75
SAM420	SAM'S CLUB	052010 P	5/20/10	6/15/10	SUMMER CAMP FOOD	3	938	65.22
SAM420	SAM'S CLUB	052510 P	5/25/10	6/15/10	CAMP CONCESSIONS	3	820	81.56
SAM420	SAM'S CLUB	5252010 G	5/25/10	6/15/10	3 "AAA" BATTERIES	1	935	9.98
SAM420	SAM'S CLUB	05252010 WA	5/25/10	6/15/10	ANT TRAPS- WELLS	2	935	10.27
					Vendor Total			167.03
SCO150	SCOTT GROSS CO.INC.	1665457 G ST	4/30/10	6/15/10	CYLINDERS	1	2935	3.92

CITY OF WILLARD
Unpaid Invoice Listing
June 03, 2010

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
SCO150	SCOTT GROSS CO.INC.	1665457 W SE	4/30/10	6/15/10	CYLINDERS	2 1935	7.83
					Vendor Total		11.75
SGA150	CITY OF SPRINGFIELD	APR2010 G LW	5/12/10	6/15/10	ANIMAL CONTROL	1 1876	120.00
SPF100	SPFD FAMILY MEDICAL WALK-IN	052610 P	5/26/10	6/15/10	PROFESSIONAL	3 876	35.00
SPR275	SPRINGFIELD WINWATER WORKS CO	052510 SE	5/25/10	6/15/10	SMOKE TESTING	2 1935	85.00
SPR275	SPRINGFIELD WINWATER WORKS CO	278951 WA	5/05/10	6/15/10	60W PIT/LID MTKIT	2 1935	405.00
SPR275	SPRINGFIELD WINWATER WORKS CO	279152 WA	5/05/10	6/15/10	SUPPLIES	2 935	956.35
SPR275	SPRINGFIELD WINWATER WORKS CO	279396 WA	5/26/10	6/15/10	SUPPLIES	2 935	217.44
SPR275	SPRINGFIELD WINWATER WORKS CO	279315 W SE	5/19/10	6/15/10	SUPPLIES	2 1935	174.90
					Vendor Total		1838.69
SPS150	SCHENDEL PEST SERVICES	550141289 G	5/10/10	6/15/10	PEST CONTROL	1 876	30.00
SPS150	SCHENDEL PEST SERVICES	550141289 P	5/10/10	6/15/10	PEST CONTROL	3 876	60.00
SPS150	SCHENDEL PEST SERVICES	550141289G L	5/10/10	6/15/10	PEST CONTROL	1 1876	30.00
SPS150	SCHENDEL PEST SERVICES	550141289WSE	5/10/10	6/15/10	PEST CONTROL	2 1876	30.00
					Vendor Total		150.00
SSE100	SPRINGFIELD STAMP & ENGRAVING	538258 G	5/26/10	6/15/10	EMPLOYEE NAMETAGS	1 935	32.30
SSE100	SPRINGFIELD STAMP & ENGRAVING	537941 G L	5/14/10	6/15/10	NOTARY SUPPLIES	1 1935	49.50
					Vendor Total		81.80
STG200	SMARTWARE GROUP	8059 W SE	5/11/10	6/15/10	BIGFOOT RENEWAL	2 1876	629.10
STI150	SAWYER TIRE INC.	620633 P	4/27/10	6/15/10	MOWER TIRE EXPENSE	3 965	28.45
STI150	SAWYER TIRE INC.	620753 W SE	5/03/10	6/15/10	VEHICLE EXPENSE	2 1965	52.87
STI150	SAWYER TIRE INC.	620794 G PD	5/05/10	6/15/10	REPAIRS & MAINT.	1 4900	12.95
STI150	SAWYER TIRE INC.	620803 G ST	5/05/10	6/15/10	REPAIRS- MOWER	1 2900	43.39
STI150	SAWYER TIRE INC.	620803 W SE	5/05/10	6/15/10	REPAIRS- MOWER	2 1900	86.79
STI150	SAWYER TIRE INC.	620838 G ST	5/07/10	6/15/10	VEHICLE EXPENSE	1 2965	48.97
STI150	SAWYER TIRE INC.	620838 W SE	5/07/10	6/15/10	VEHICLE EXPENSE	2 1965	97.93
STI150	SAWYER TIRE INC.	621138 G LW	5/24/10	6/15/10	VEHICLE EXPENSE	1 1965	28.45
STI150	SAWYER TIRE INC.	1009974 W SE	5/10/10	6/15/10	TIRE REPAIRS	2 1900	15.90
					Vendor Total		415.70
SWK150	SWANK MOTION PICTURES, INC.	052510 P	5/25/10	6/15/10	MOVIE IN THE PARK	3 938	321.00
SWK150	SWANK MOTION PICTURES, INC.	062210 P	6/22/10	6/15/10	MOVIE IN THE PARK	3 938	321.00
					Vendor Total		642.00
SYS150	SYSCO OF KANSAS CITY	005200871 P	5/20/10	6/15/10	CONCESSIONS	3 820	401.14
UNI110	UNIFIRST CORP	2252558227WS	4/29/10	6/15/10	MAT & UNIFORMS	2 1935	56.22
UNI110	UNIFIRST CORP	2252559627WS	4/29/10	6/15/10	MAT & UNIFORMS	2 1935	39.29
UNI110	UNIFIRST CORP	2252559628WS	4/29/10	6/15/10	CREDIT TO ACCOUNT	2 1935	-56.22
UNI110	UNIFIRST CORP	2252559629 P	4/29/10	6/15/10	MAT SERVICES	3 935	10.50
UNI110	UNIFIRST CORP	2252559630GL	4/29/10	6/15/10	MAT SERVICES	1 1935	20.40
UNI110	UNIFIRST CORP	2252559631GP	4/29/10	6/15/10	MAT & UNIFORMS	1 4935	11.65
UNI110	UNIFIRST CORP	2252559632 P	4/29/10	6/15/10	MAT SERVICES	3 935	19.85
UNI110	UNIFIRST CORP	2252561041WS	5/06/10	6/15/10	MAT & UNIFORMS	2 1935	39.29
UNI110	UNIFIRST CORP	2252561043 P	5/06/10	6/15/10	MAT SERVICES	3 935	10.50
UNI110	UNIFIRST CORP	2252561044GL	5/06/10	6/15/10	MAT SERVICES	1 1935	10.00
UNI110	UNIFIRST CORP	2252561045GP	5/06/10	6/15/10	MATS & UNIFORMS	1 4935	11.65
UNI110	UNIFIRST CORP	2252561046 P	5/06/10	6/15/10	MAT SERVICES	3 935	19.85
UNI110	UNIFIRST CORP	2252562454WS	5/13/10	6/15/10	MAT & UNIFORMS	2 1935	39.29
UNI110	UNIFIRST CORP	2252562456 P	5/13/10	6/15/10	MAT SERVICES	3 935	10.50
UNI110	UNIFIRST CORP	2252562457GL	5/13/10	6/15/10	MAT SERVICES	1 1935	10.00
UNI110	UNIFIRST CORP	2252562458GP	5/13/10	6/15/10	MAT & UNIFORMS	1 4935	11.65
UNI110	UNIFIRST CORP	2252562459 P	5/13/10	6/15/10	MAT SERVICES	3 935	19.85
UNI110	UNIFIRST CORP	2252563833WS	5/20/10	6/15/10	MAT & UNIFORMS	2 1935	39.29
UNI110	UNIFIRST CORP	2252563835 P	5/20/10	6/15/10	MAT SERVICES	3 935	10.50
UNI110	UNIFIRST CORP	2252563836GL	5/20/10	6/15/10	MAT SERVICES	1 1935	10.00
UNI110	UNIFIRST CORP	2252563837 G	5/20/10	6/15/10	MAT SERVICES	1 935	6.60
UNI110	UNIFIRST CORP	2252563837GP	5/20/10	6/15/10	UNIFORMS	1 4935	5.05
UNI110	UNIFIRST CORP	2252563838 P	5/20/10	6/15/10	MAT SERVICES	3 935	19.85
UNI110	UNIFIRST CORP	2252565227WS	5/27/10	6/15/10	MAT & UNIFORMS	2 1935	56.22
UNI110	UNIFIRST CORP	2252565228 P	5/27/10	6/15/10	MAT SERVICES	3 935	10.50
UNI110	UNIFIRST CORP	2252565229GL	5/27/10	6/15/10	MAT SERVICES	1 1935	10.00
UNI110	UNIFIRST CORP	2252565230 G	5/27/10	6/15/10	MAT SERVICES	1 935	6.60
UNI110	UNIFIRST CORP	2252565231 P	5/27/10	6/15/10	MAT SERVICES	3 935	19.85
UNI110	UNIFIRST CORP	225256523GPD	5/27/10	6/15/10	UNIFORMS	1 4935	5.05
					Vendor Total		483.78
UNI115	UMB BANK N.A.	1261332 W SE	2/25/10	6/15/10	FISCAL AGENT FEES	2 1885	217.71
USA405	US BANK	151882743 G	5/22/10	6/15/10	CAPITAL ASSET EXP.	1 810	174.83
USA405	US BANK	151882743 P	5/22/10	6/15/10	CAPITAL ASSET EXP.	3 810	174.82
USA405	US BANK	151882743G L	5/22/10	6/15/10	CAPITAL ASSET EXP.	1 1810	174.83
					Vendor Total		524.48
WCA150	WCA WASTE CORPORATION	0001292353 P	5/20/10	6/15/10	TRASH SERVICE	3 959	107.13

CITY OF WILLARD
Unpaid Invoice Listing
June 03, 2010

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
WCA150	WCA WASTE CORPORATION	1292354 G LW	5/20/10	6/15/10	TRASH SERVICE	1	1959	9.08
WCA150	WCA WASTE CORPORATION	1292355 W SE	5/20/10	6/15/10	TRASH SERVICE	2	1959	25.82
					Vendor Total			142.03
WHE100	WHEELER METALS	492854 P	5/10/10	6/15/10	GATE ON TRAILER	3	900	40.85
WHE100	WHEELER METALS	492854 G ST	5/10/10	6/15/10	GATE ON TRAILER	1	2900	40.85
					Vendor Total			81.70
					Final Total			29509.47

1	810	0	CAPITAL ASSET EXPENDITURES (GCG)	174.83
1	825	0	CONTRACT LABOR (GCG)	45.00
1	840	0	DUES AND SUBSCRIPTIONS (GCG)	1376.09
1	845	0	ELECTION EXPENSE (GCG)	766.56
1	876	0	PROFESSIONAL (GCG)	57.14
1	885	0	OFFICE SUPPLIES (GCG)	728.05
1	900	0	REPAIRS AND MAINTENANCE (GCG)	49.08
1	935	0	SUPPLIES (GCG)	235.97
1	945	0	TRAVEL AND TRAINING (GCG)	493.01
1	959	0	UTILITIES-OTHER (GCG)	37.83
1	1810	0	CAPITAL ASSET EXP (LAW)	174.83
1	1840	0	DUES & SUBSCRIPTIONS (LAW)	8.33
1	1875	0	LEGAL (LAW)	656.25
1	1876	0	PROFESSIONAL (LAW)	720.99
1	1885	0	OFFICE EXPENSE (LAW)	215.35
1	1900	0	REPAIRS & MAINTENANCE (LAW)	135.50
1	1935	0	SUPPLIES (LAW)	787.47
1	1959	0	UTILITIES-OTHER (LAW)	9.08
1	1965	0	VEHICLE EXPENSE-OTHER	246.95
1	2900	0	REPAIRS AND MAINTENANCE (STREETS)	84.24
1	2935	0	SUPPLIES (STREETS)	1040.09
1	2960	0	VEHICLE EXPENSE-GAS	558.22
1	2965	0	VEHICLE EXPENSE-OTHER	48.97
1	4825	0	CONTRACT LABOR (P&D)	2102.50
1	4840	0	DUES & SUBSCRIPTIONS (P&D)	8.33
1	4876	0	PROFESSIONAL (P&D)	17.14
1	4900	0	REPAIRS & MAINTENANCE	12.95
1	4935	0	SUPPLIES (P&D)	25.25
1	4945	0	TRAVEL & TRAINING	125.00
1	5876	0	PROFESSIONAL (EM)	17.14
			Total for Fund #: 1	10958.14
2	825	0	CONTRACT LABOR (WATER)	15.00
2	840	0	DUES AND SUBSCRIPTIONS (WATER)	8.34
2	855	0	FISCAL AGENT FEES (WATER)	108.86
2	876	0	PROFESSIONAL (WATER)	746.69
2	885	0	OFFICE SUPPLIES (WATER)	222.57
2	900	0	REPAIRS AND MAINTENANCE (WATER)	851.35
2	935	0	SUPPLIES (WATER)	1864.02
2	955	0	UTILITIES-ELECTRIC (WATER)	179.56
2	959	0	UTILITIES-OTHER (WATER)	12.91
2	960	0	VEHICLE EXPENSES-GAS	336.40
2	965	0	VEHICLE EXPENSE-OTHER	75.40
2	1825	0	CONTRACT LABOR (SEWER)	15.00
2	1840	0	DUES AND SUBSCRIPTIONS (SEWER)	8.34
2	1876	0	PROFESSIONAL (SEWER)	346.69
2	1885	0	OFFICE SUPPLIES (SEWER)	331.43
2	1900	0	REPAIRS AND MAINTENANCE (SEWER)	51.34
2	1935	0	SUPPLIES (SEWER)	1281.18
2	1955	0	UTILITIES-ELECTRIC (SEWER)	97.52
2	1959	0	UTILITIES-OTHER (SEWER)	12.91
2	1960	0	VEHICLE EXPENSES-GAS	765.32
2	1965	0	VEHICLE EXPENSE-OTHER	99.09
			Total for Fund #: 2	7429.92
3	800	0	ADVERTISING	250.00
3	808	0	BUILDING MAINTENANCE (PARK)	920.09
3	810	0	CAPITAL ASSET EXPENDITURES	174.82
3	820	0	CONCESSIONS	1040.50
3	825	0	CONTRACT LABOR	690.00
3	840	0	DUES AND SUBSCRIPTIONS	8.33
3	855	0	FISCAL AGENT FEES	1350.00
3	871	0	LANDSCAPING	416.29
3	876	0	PROFESSIONAL	251.15
3	885	0	OFFICE SUPPLIES	49.42
3	900	0	REPAIRS AND MAINTENANCE	40.85
3	935	0	SUPPLIES-GENERAL (PARK)	668.46
3	936	0	SUPPLIES-SPORTS	1264.04
3	937	0	SUPPLIES-AQUATIC	1935.13
3	938	0	SUPPLIES-SPECIAL ACTIVITY (PARK)	999.98
3	955	0	UTILITIES-ELECTRIC (PARK)	704.96
3	959	0	UTILITIES-OTHER (PARK)	107.13
3	960	0	VEHICLE EXPENSES-GAS	221.81
3	965	0	VEHICLE EXPENSE-OTHER	28.45
			Total for Fund #: 3	11121.41

CITY OF WILLARD
Unpaid Invoice Listing
June 03, 2010

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CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 6
POLICE DEPARTMENT REPORT

NO ACTION REQUIRED-INFORMATIONAL ONLY

ITEM DESCRIPTION:

- Resignation from Willard Officer Amy Fly. We are receiving applications until June 10th, 2010. Formal Board interviews are set for June 22nd at 5:30PM (3 police candidates)

- Letter of appreciation from Willard residents

- Willard PAL summer program off to a great start with 25 enrolled to date.

WILLARD POLICE DEPARTMENT

MONTHLY STATISTICAL REPORT

Report Month .... May 2010

Officer Statistics

1601	Tom McClain, Chief..........	10
1602	David Richardson, Major....	17
1603	Shannon Shipley, Sgt./Det..	33
1604	Robert Bell, Cpl	40
1605	Mike Payne, Officer	33
1606	Gary Dove, Officer	23
1607	Casey Broadway, Officer ...	54
1608	Amy Fly, Officer	19
1609	Justin Raynes, Officer	25
1610	Joe Crawford, Officer	146
1630	Glenn Cozzens, SRO	3
1631	Jeremiah Tscherny, SRO...	1
1640	Doug Thomas, Reserve	0
1641	Brian Gordon, Reserve	0
1642	JD Landon, Reserve	0
1643	Paul Griffin, Reserve	0
1644	Bill Lingenfelser, Reserve ...	1
1645	Michelle Lappin, Reserve ...	3

Total Incidents for Month 408

Incident Classification

Felony	2
Misdemeanors	1
Infraction	117
Other (Services)	101
HBO (Handled by Officer)	139

Reserve Hours

1640	Doug Thomas, Reserve	0
1641	Brian Gordon, Reserve	0
1642	JD Landon, Reserve	8
1643	Paul Griffin, Reserve	0
1644	Bill Lingenfelser, Reserve..	5
1645	Michelle Lappin, Reserve ...	7
	TOTAL...	20

Patrol Vehicle Mileage, Usage, and Maintenance Information

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST
UNIT 1601	107905	800	20	40	0.00
UNIT 1602	94008	905	20	45	0.00
UNIT 1603	52009	2151	40	54	$260.00
UNIT 1604	30072	3027	48	63	0.00
UNIT 1605	82280	2354	35	67	$218.50
UNIT 1608M	3968	224	10	22	0.00
UNIT 1606	97701	1009	20	50	0.00

Chief McClain,

05/18/10

I am writing this letter to give you my two week notice. I have accepted a job with the Nixa Police Department. My last day at the Willard Police Department will be May 31st. Thank you for allowing me to work here.

Sincerely,

Amy M. Fly

@ Willard 2 yr 3 months

- More Money almost $2 an hour raise
- Closer to Home (
- Bigger Department / More opportunity
- Scheduling issues

Willard Police Dept., 4-16-10

Yesterday you responded to a call in our neighborhood. I'm not sure exactly, something regarding a suspicious person approaching a child.

I did notice that your response was fast, that you took time to ensure Students getting off buses were watched and got home safely.

Thank you so much for not just doing your job, but doing it in an excellent manner.

No matter how you say it,

thanks a lot.

Your efforts and dedication do not go unnoticed.

The Underhill Family
Foxcreek Residents

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 7
EMERGENCY MANAGEMENT REPORT

NO ACTION-INFORMATIONAL ONLY

ITEM DESCRIPTION:

E-MAIL

From: Lupardus, Dave [mailto:Dave.Lupardus@sema.dps.mo.gov]
Sent: Thursday, May 20, 2010 3:52 PM
To: Brian Orr
Cc: Cassmeyer, Karen
Subject: RE: City of Willard - FEMA Safe Room

Brian,

The City of Willard has been selected to complete an HMGP safe room application for possible funding under DR-1822. The estimated total cost of the project is $1,130,625, with the Federal share being $847,969 and the non-Federal being $282,656. Feel free to share this email with the City so that they may proceed with the application.

Let me know if you have any other questions.

Thanks,

Dave

Willard has been selected to get this grant. This will be the largest grant Willard has received. I will be working on ways to cut the share cost. The application will be submitted June 12, 2010 then we will have several months to work on the share costs, I plan on having several options in the near future. If you have any questions please feel free to contact me. Sorry I could not present this to you in person, but I will be working shift at Fire Department.

Stacy Winters, Emergency Management Director

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #8
PUBLIC WORKS

NO ACTION REQUIRED-INFORMATIONAL ONLY

ITEM DESCRIPTION:

Water Department

- Locates everyday
- IN's and OUT's everyday
- Read water wells everyday
- Cut holes in meter lids for meter ERT's with plasma cutter
- Did inventory on water truck to restock brass fittings
- Located valves to shut water off at Knight St. to fix water leak
- Fixed water leak at 107 Knight and replaced all 3 meter pits
- Reading meters
- Fixed water leak on Willey St.
- Fixed water leak on Farm Road 112
- Replaced meter at 812 Pershing
- Flushed all dead end hydrants
- Mowed, sprayed, and used a weed eater on all wells
- Took water samples

Sewer Department

- Read lift stations everyday
- Installed new hose on irrigation pumps
- Used a weed eater around all irrigation pumps and hoses at the lagoon
- Mowed, sprayed, and used a weed eater at the lagoons and lift stations
- Watched Regional and D lift stations to keep them from overflowing
- Pumped Regional lift station with Springfield for 8 hours
- Mowed around the ponds at lagoons

- Cleaned irrigation heads at the lagoons

Misc.

- Mowed the water detentions and right of ways
- Hauled off fill dirt from the lagoons
- Fixed ramps on the lawn mower trailer
- Sprayed weeds
- Replaced the blades on the flail mower
- Cut brush around the meter pits
- Cut trees along Jackson at the East Shopping Center
- Sawed asphalt to patch roads at the Rec. Center, Ridgeview, and Willey
- Picked up tractor from Vestal's in Bolivar
- Put boom mower back on tractor
- Fixed PTO shaft on boom mower
- Picked up Kubota lawn mower from Ozark Power center
- Helped install the shade covers at the swimming pool
- Built loading ramps on the 12' trailer to load lawn mowers
- Put up street signs at Owen and Sydney
- Adjusted cables on the boom mower so it would lift than reinstalled boom
- Welded skid plates on boom mower head
- Put high water signs at Farm Road 103 and 106
- Mower high grass at 221 Pheasant, 105 Southview, 718 Main, 301 Wren
- Fixed belly mower on the Kubota tractor
- Mower high grass at Miller and Beam
- Fixed dirt behind City Hall
- Worked on brush hog and put new belts on the Grasshopper mower
- Brush hogged the rest of the lagoons
- Fixed Kubota lawn mower (bearing went out)
- Used the Back hoe to clean out retention ditch behind Willow Lane

Justin Reaves
Public Works Director

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 9
Planning and Development

NO ACTION REQUIRED – INFORMATIONAL ONLY

ITEM DESCRIPTION:

Development:

We have completed a final inspection on Kim Haase apartment complex F.
Don Erwin's Detail Shop in nearing completion and should be opening in the next two weeks.
We are awaiting a final application for a license from SSC
The footings have been placed for the new Freedom Bank.
The foundation has been poured for the new Car Wash locating by McDonalds.
We have received a complete set of drawings and site plan for the O`Reilly Auto Parts Store. The Board of Adjustments will be meeting June 17th to decide a variance issue concerning signage.

Wellhead Protection:

I have submitted paperwork for reimbursement of funds in the amount of $1852.64 for the labor and materials for plugging two wells.
I am working with Gary Webber – Missouri Rural Water to amend our current Wellhead Plan to include the Meadows area.

Meetings :

Attended the OTO Technical Committee Meeting on May 19th.

Attended the Ozarks Area Housing and Construction Conference on May11th.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #10
PARKS AND RECREATION DIRECTORS REPORT

ACTION REQUESTED-NONE

Back to the Future Summer Camp 2010: The 2010 Willard Parks and Recreation Summer Camp has begun. This year is themed around a time machine and focusing on different decades each week.

Willard's 2nd Annual Triathlon: Willard Parks and Recreation in conjunction with CoxHealh Fitness Centers and Ridge Runner Sports present the 2010 Frisco Runaway Triathlon on Saturday June 12th at 7:30 a.m. Events include swimming 300 yards, biking 12 miles and a 5K run. The deadline to register is June 12th. The cost to participate is $50. Registration forms are available at the Recreation Center.

Movie in the Park Dates and Movies: June 26th – 9 p.m. – Movie: The Incredible Hulk. Willard's 1st Movie in the Park was held on May 29th at Jackson St. Park. Around 200 people attended.

Music in the Park: Willard's Music in the Park continues this year. Rustic Heart (formerly Brock Wade Band) on Saturday June 19th from 6 p.m. – 7:15 p.m. at Jackson St. Park. This event is FREE to attend.

Out of School Bash: Willard Parks and Recreation hosted an out of school bash on Friday May 28th at the Community Building.

Advertising: The Willard Parks and Recreation Department continues to use many forms of advertising.

- We have over 400 people on our Weekly Update emails sent out each week
- We are included in the Willard Schools Pride Email (emailed to over 1200 people)
- We are included in the Cross Country Times each week

Harlem Legends Shot for the Stars Basketball Camp: The Harlem Legends will be returning to host a basketball camp at the Recreation Center on July 12th – 16th at the

Recreation Center from 9:00am – 1:00pm each day. Michael Douglas will be hosting the camp.

Painting: The Willard Parks Department has painted the Small Classroom at the Recreation Center.

2010 Willard Parks and Recreation Outing to the Springfield Cardinals: Saturday June 12th, 2010 6:10pm. Tickets are $7 and will be on sale at the Recreation Center beginning on May 17th!!

Outing Information:

-All Willard Parks Baseball / Softball Players can arrive at 4:30pm for a FREE tour of Hammons Field

-After the tour all Willard Parks Baseball / Softball Players will be able to go on the field and play catch

-Willard Parks and Recreation will be featured on the scoreboard

Freedom Fest 2010: The date for this year's Freedom Fest will be July 3rd, 2010. This year features fireworks, a parade, vendors, music and much more.

Freedom Fest 2010

- 6:00pm Parade
- Festivities 7:30 p.m. – 10 p.m.
- Location: Behind Willard Intermediate School
- Car Show: 11 a.m. – 3 p.m.
- Festivities Include: Live Music, Fireworks, Food Vendors, Games and the Largest Fireworks show In Willard's History.

Children's Dance Classes
Fall Session: Oct 12th-Dec 9th
Winter Session: Jan 11th-Mar 3rd
Spring Session: Mar 15th-May 3rd
Creative Dance classes for ages 3-5
Ballet & Tap classes for ages 5+
Ballet, Tap & Jazz classes for ages 9 & up.

Classes are 8 weeks. The fee is $50-$65.

Willard's 2010 Zumba Classes: *June 3rd - July 29th, 8 week Session 6pm - 7pm on Thursday nights at the Recreation Center*

Willard's 2010 KEN KAR JU - RYU Karate Classes:

Session Dates: Tuesday and Thursday Nights

Session 3: July 5th—August 26th

Session 4: August 30th –October 25th

Session 5: October 28th—December 23rd

Participants just need to show up at the Community Building during a scheduled class, however they must register at the Recreation Center.

Adult Basketball:
Adult Basketball games continue. This season a total of 10 teams are participating. Games are on Tuesdays at the Recreation Center

Youth Soccer:
Spring Soccer games concluded on Saturday May 22nd. This season a total of 26 teams are participating.

Youth Volleyball:
Spring Volleyball ended on Friday May 29th. This season a total of 16 teams participated.

Youth Baseball / Softball:
Registration is completed for the 2010 Youth Baseball / Softball Season. This season a total of 32 teams are participating.

Aquatic Center:
The Willard Aquatic Center opened on Saturday May 29th. Days open are Tuesday – Sunday.

CITY OF WILLARD
PARK AND RECREATION ADVISORY BOARD MEETING
WILLARD CITY HALL, 224 W. JACKSON STREET
MAY 27, 2010

Board present: Blaine Kennard, Chairman; Valorie Simpson, Vice-chair; Stacee Anderson-Secretary; and Tricia Taylor. Not present was Katherine Miles.

Also present: Kevin McDonald, Parks and Recreation Director; Kate Gould, Community Relations/Deputy City Clerk; and Becky Miller.

Meeting called to order at 7:02 p.m. by Chairman Blaine Kennard.

Roll Call

Roll call was called by Deputy City Clerk Kate Gould. Stacee Anderson-Present; Valorie Simpson-Present; Blaine Kennard-Present; Katherine Miles--------------; and Tricia Taylor-Present.

Approval of Agenda

Motion made by Valorie Simpson and seconded by Tricia Taylor to approve the agenda as written. Stacee Anderson-Aye; Valorie Simpson-Aye; Blaine Kennard-Aye; and Tricia Taylor-Aye. All votes aye. Motion carried.

Approve Minutes of the April 29, 2010 Meeting

Motion made by Valorie Simpson and seconded by Stacee Anderson to approve the minutes of the April 29, 2010 meeting. Stacee Anderson-Aye; Valorie Simpson-Aye; Blaine Kennard-Aye; and Tricia Taylor-Aye. All votes aye. Motion carried.

Citizen Input

None.

Financial Statements

Staff updated the Park Board on the bid process for chlorine for the Aquatic Center. The board discussed the financial statements and asked staff questions about expenses. **Motion** made by Valorie Simpson and seconded by Tricia Taylor to approve the April financial statements. Stacee Anderson-Aye; Valorie Simpson-Aye; Blaine Kennard-Aye; and Tricia Taylor-Aye. All votes aye. Motion carried.

The board discussed the "Park Fund Sales Tax Receipt Summary" that had been included with the financial statements.

Program Budgets

Park Director, Kevin McDonald went over the program budgets for baseball/softball, spring soccer, and spring volleyball.

Picture Presentation

Kevin presented the board members with recent pictures of facilities and activities.

Sports Report

Kevin presented the sports report and the board discussed policies for formation of teams for youth athletics.

Aquatics Report

Kevin discussed the opening of the Aquatic Center for the 2010 season. The board discussed the use of the pool by the Willard Play Group.

Directors Report

Kevin presented the Park Director's report and the board discussed upcoming events and the 4th of July parade and committee meetings.

Rentals for Tournaments

Motion made by Valorie Simpson and seconded by Tricia Taylor to recommend approval of the rental of the Recreation Center gym and baseball/softball fields for tournaments with a change to rule number 6 of the "Tournament Facility Rental Agreement" to state that in addition to the rental fee, renters will be responsible for paying for additional staff costs. Stacee Anderson-Aye; Valorie Simpson-Aye; Blaine Kennard-Aye; and Tricia Taylor-Aye. All votes aye. Motion carried.

Letter from Attorney

Kate explained that staff would be doing shorter versions of minutes and there was a letter from the City Attorney regarding requirements for minutes if anyone had questions.

Old Business

The board discussed the upcoming dance.

New Business

None.

Adjourn

Motion made by Tricia Taylor and seconded by Valorie Simpson to adjourn. Stacee Anderson-Aye; Valorie Simpson-Aye; Blaine Kennard-Aye; and Tricia Taylor-Aye. All votes aye. Motion carried.

Meeting adjourned at 8:30 p.m.

Kate Gould, Deputy City Clerk

Blaine Kennard, Park Board Chairman

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 11
COMMUNITY RELATIONS REPORT

NO ACTION REQUIRED-INFORMATIONAL ONLY

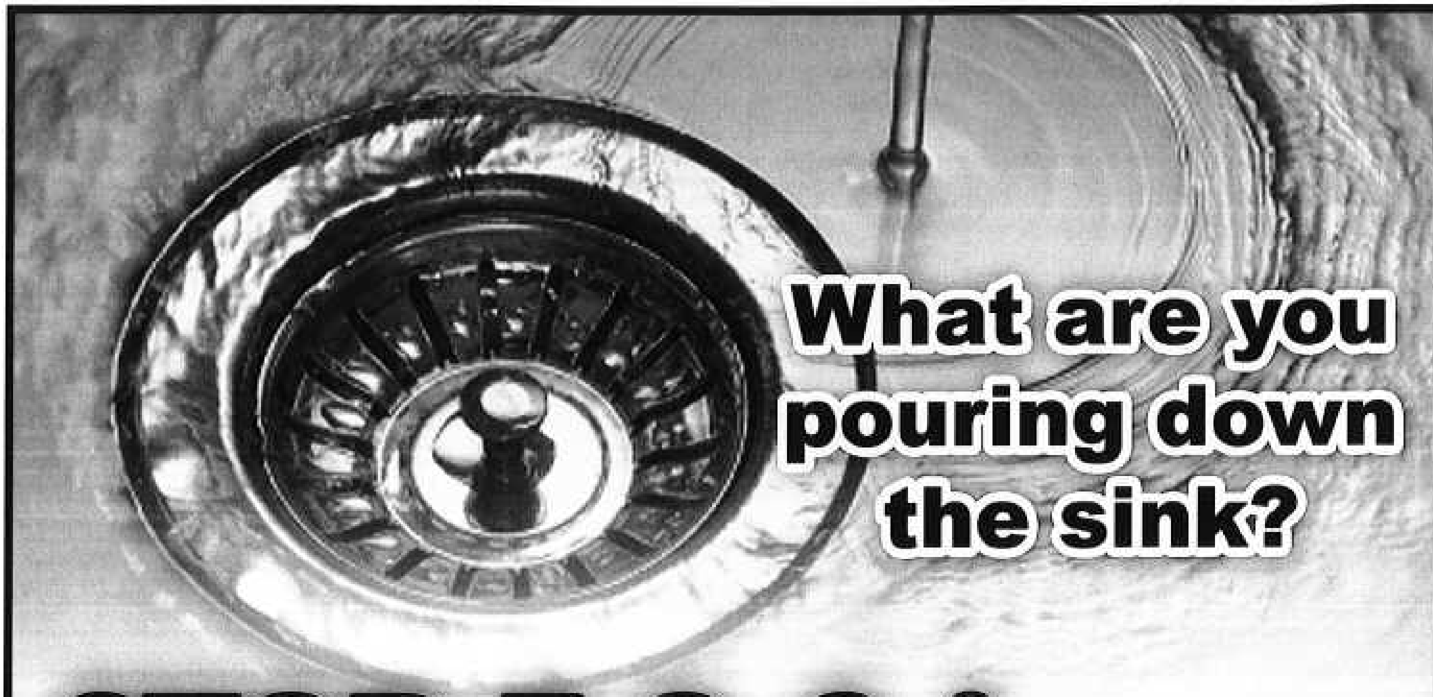
ITEM DESCRIPTION:

Recently Director of Development Randy Brown began his bi-annual grease trap inspections of commercial food establishments. To assist Randy with education regarding our "Fats, Oils, and Grease" program I produced a packet of information for Randy to distribute while he was conducing grease trap inspections. The packet included a copy of our ordinance, best management practices from the National Restaurant Association and posters to place above sinks. Also this month, a flyer about "FOG" was included in all utility bills.

For the Parks Department I produced their "2010 Freedom Fest" poster and updated the map handout for the Frisco Highline Triathlon. I have also begun working with Kevin to produce the July-December 2010 Parks Program Guide.

This month I will also be working on promoting the 2011 Budget Process, informing utility customers about the upcoming sewer rate increase, and notices about the Consumer Confidence Report being produced.

Sincerely,
Kate Gould, Community Relations Officer



STOP F.O.G.!

Don't pour Fats, Oils, and Greases down the drain.

When you pour byproducts of cooking down the drain, grease builds up in the sewer pipes. This build up can cause expensive and hazardous sewer overflows and backups in your home and in Willard city streets.

Running hot water or pouring drain cleaner and/or degreaser down the drain doesn't solve the problem. It only washes it further down the line. There are a few easy steps that you can take and help prevent overflows of raw sewage in your home and our community.

WHAT YOU CAN DO TO HELP

- ✓ Never pour grease down sink drains or into toilets.
- ✓ Place grease and food scraps into a can or the trash for disposal.
- ✓ Do not put grease down garbage disposals.
- ✓ Put baskets/strainers in sink drains to catch food scraps and other solids, and empty into the trash for disposal.
- ✓ Call Willard City Hall at 742-5308 if you have questions about grease in our sewer system.

Pouring grease down the sink can cause sewer overflows like this.

City of Willard, 224 W. Jackson Street, Willard, MO 65781
(417) 742-3033 www.cityofwillard.org
Produced by the City of Willard Public Information Office, May 2010

CITY OF WILLARD

FOG

FATS-OIL-GREASE

F.O.G.

PROGRAM MATERIALS AND INFORMATION

City of Willard

May 24, 2010

CITY OF WILLARD

FOG

FATS-OIL-GREASE

Dear Business Owner/Manager,

In order to cut down on the number of problems with Sanitary Sewer Overflows, the City of Willard is working with Commercial Food Establishments to educate business owners, managers and employees on our Fats, Oils, and Greases (FOG) program.

Sewer overflows and backups can cause a health hazard, damage home/business interiors and threaten our environment. Grease in sewer lines is an increasingly common cause of sewer overflows. Commercial additives, including detergents, that claim to dissolve grease just pass grease down the line and cause problems in other areas. The best way to solve this problem is stop fats, oils and greases from ever entering the system.

This packet contains information on the City of Willard Municipal Code regarding grease traps, FOG program tool kit from the National Restaurant Association, and posters for your business. Please use these materials to educate yourself and your employees.

We will be doing inspections routinely in order to verify compliance with this program. If you have questions contact please contact me at 742-5308.

Sincerely,

Randy Brown
Director of Development

SECTION 405.230: GREASE, OIL AND SAND INTERCEPTORS

A. General Provisions. Grease, oil and sand interceptors shall be provided at the developer's or user's expense when the Willard Director of Public Works determines that they are necessary for the proper handling of wastewater containing grease or any flammable wastes, sand and other harmful ingredients, except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the Director of Public Works and shall be so located as to be readily accessible for cleaning and inspection. Grease and oil interceptors shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, water-tight and equipped with easily removable covers which when butted in place shall be gastight and watertight. When installed, all grease, oil and sand interceptors shall be maintained by the user, at his/her expense, in continuously efficient operation.

B. Grease Traps Standards.

1. Grease traps shall be provided on kitchen drain lines from institutions, hotels, restaurants, school lunch rooms, nursing homes and facilities and other establishments from which significant amounts of grease may be dis charged to the treatment facility.

2. Grease traps should be located as close to the fixtures being served as possible and should receive only the waste streams from grease-producing fixtures. Sanitary waste streams, garbage grinder waste streams and other waste streams which do not include grease should be excluded from passing through the grease traps. This separation is mandatory for new construction or replacement facilities. Grease traps must be cleaned on a regular basis and must be readily accessible for this purpose.

3. Sizing of grease traps is based on wastewater flow and can be calculated from the number and kind of sinks and fixtures discharging to the trap. The following two (2) equations shall be used to determine the capacity of grease traps for restaurants and other types of commercial facilities:

a. Restaurants.

D x Gl x Sc x (Hr/2) x Lf = Size of grease trap in gallons, where:

D = Number of seats in dining area;

Gl = Gallons of wastewater per meal, normally two (2) to five (5) gallons;

Sc = Storage capacity factor, minimum of 1.7;

Hr = Number of hours open; and

Lf = Loading factor,

1.25 interstate highways

1.0 other freeways

1.0 recreational areas

0.8 main highways

0.5 other highways

SECTION 405.230: GREASE, OIL AND SAND INTERCEPTORS CONTINUED

b. Hospitals, nursing homes, other type commercial kitchens with varied seating capacity.

M x Gl x Sc x 2.5 x Lf =Size of grease trap in gallons, where:

M = Meals per day;

Gl = Gallons of wastewater per meal, normally two (2) to four and one-half (4.5);

Sc = Storage capacity factor, minimum of 1.7; and

Lf = Loading factor,

1.25 garbage disposal and dishwashing

1.0 without garbage disposal

0.75 without dishwashing

0.5 without dishwashing and garbage disposal

Water use data and the number of meals served at similar facilities may be used to determine the gallons of wastewater per meal. Grease traps should not be less than one thousand (1,000) gallon capacity.

4. Grease traps shall be provided with a manhole or opening of sufficient size to permit inspection and cleaning. When the grease trap is located below ground, the access opening shall be extended to grade. The opening shall be fitted with a tight fitting cover which will prevent the entrance of insects and vermin.

5. The grease trap should be constructed of materials similar to septic tanks and be properly baffled on both the inlet and outlet.

6. Grease traps shall be cleaned on a regular basis. Minimum frequency of cleaning shall be once each six (6) months. Fre quency of cleaning should be determined by regular measurements of the thickness of the floating grease layer. Clean ing should take place in accordance with the trap manufacturer's instructions, when the bottom of the floating grease layer approaches within six (6) inches of the trap outlet elevation or when the sludge layer approaches within twelve (12) inches of the trap outlet elevation, whichever comes first.

7. The owner of any establishment required to comply with this Section shall maintain a log showing dates of fats, oil or grease removal, the amount of grease removed, the name of the individual and company that removed the grease. The log shall be signed by the owner or operator of the business and the person who does the hauling. The log shall be available for review by the inspector at each site visit.

8. Grease traps shall not discharge prohibited substances as defined in the Willard sewer use and sewer rate ordinance in any single event as determined by a grab sample.

9. The City shall have the right to inspect facilities from time to time, during regular business hours, to determine if the facility is in compliance with this provision.

10. Additives that emulsify greases and oils are prohibited.

11. Use of hot water, acids, caustics, solvents or emulsifying agents when cleansing grease traps is prohibited.

SECTION 405.230: GREASE, OIL AND SAND INTERCEPTORS CONTINUED

C. Variances To Grease Trap Requirement. Under certain conditions, as indicated in this Subsection, a variance from the requirement of a grease trap of one thousand (1,000) gallons or more may be given after following the procedure set out for obtaining a variance in accordance with the provisions of Section 400.240 of Chapter 400, Land Development Regulations.

1. A variance may be granted to a temporary food preparation and clean-up facility when:

    a. Food preparation and clean-up will be limited to a specific event or time; and

    b. It can be shown that only minor levels or incidental quantities of fats, oils and grease would be released into the sewer collection system.

2. A variance may be granted to a permanent food preparation and cleanup facility when it can be shown that:

    a. A properly sized under the sink type grease trap is installed;

    b. No dishwasher water discharge will be allowed;

    c. No emulsifying agents are allowed to be used; and

    d. Only minor levels or incidental grease, fat or oils would be released into the sewer collection system.

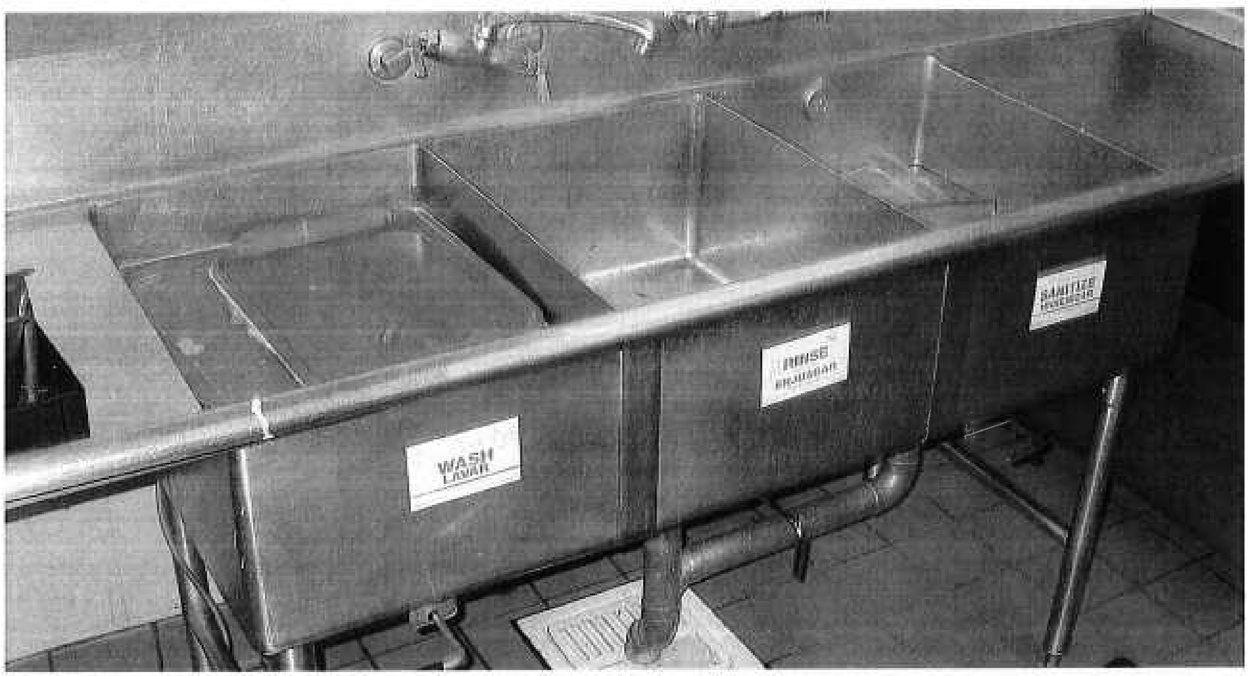
(Ord. No. 020227 §1(Art. III §3.4), 2-27-02; Ord. No. 021111 §2, 11-11-02)

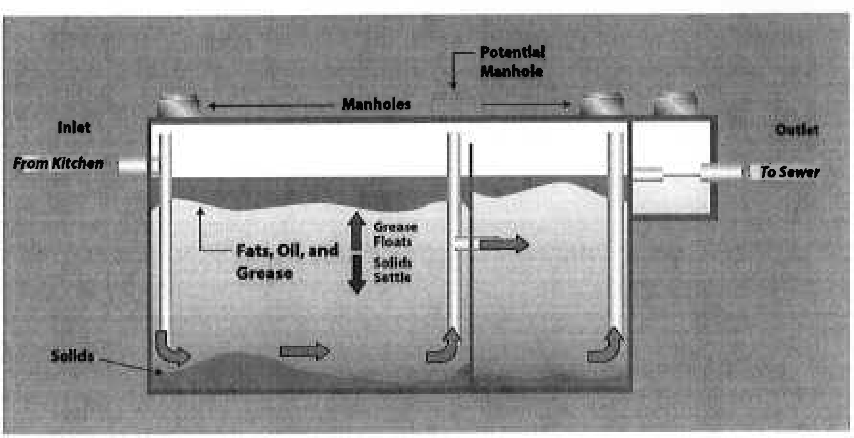
National Restaurant Association

FATS, OILS AND GREASE CONTROL

PROGRAM TOOL KIT

September 2006






[1]

[1] Photo courtesy of Monterey Regional Water Pollution Control Agency

NATIONAL RESTAURANT ASSOCIATION® EEC

ISSUE OVERVIEW/HISTORY

Cooking grease in wastewater discharged from apartment buildings, homes, restaurants, and hotels is causing fats, oil, and grease (FOG or grease) blockages in sewer lines. These grease blockages, located in either the property owner's sewer lateral or the public agency's sanitary sewer system, can cause back-ups into kitchens or basements, or can lead to sanitary sewer overflows (SSOs) which can cause untreated sewage to flow onto streets and travel to storm drains, creeks, and other surface waters. SSOs have become the focus of many large lawsuits and a Report to Congress by the EPA in 2004. This has made the control of grease blockages a high priority for the EPA and many states which are now requiring municipalities to adopt FOG Control Programs that include controlling the FOG discharge from restaurants.

In September 2005, Connecticut issued a General Permit requiring restaurants and other food service establishments to install grease interceptors. In May 2006, California adopted a state law to reduce SSOs that requires each sewer agency to adopt a FOG Control Program and to regulate restaurants and other food service establishments. Other states have adopted or are considering similar regulations.

The National Restaurant Association supports efforts to reduce grease blockages and SSOs which will protect the environment and help keep restaurant drain lines clear. As with any new environmental program, we also have a concern that some new regulations may negatively impact restaurants without substantial benefit in reducing grease blockages.

This paper has been developed to provide State Restaurant Associations and individual restaurants with a general understanding of the FOG blockage problem, new FOG control regulations, logical FOG control practices, and guidance for evaluating FOG control requirements. This Tool Kit should be used by State Associations and individual restaurants to work together with sewering agencies to develop logical and technically based FOG Control Programs that are effective and fair.

TERMINOLOGY

The following terms are often used interchangeably throughout the United States, but for the sake of the readers of this Tool Kit, these terms are defined as follows:

Conventional Grease Interceptor

A large grease control tank, typically installed outside and in-ground, cleaned by a pumping company

Grease Trap

A small grease control device with manual grease removal, typically installed inside and above ground, generally cleaned and maintained by restaurant staff

Grease Removal Device (Automatic Grease Trap)

A small grease control device with automatic grease removal, typically installed inside and above ground, generally cleaned and maintained by restaurant staff

Grease Control Device

General term used for any conventional grease interceptor, grease trap, grease removal device, or alternative technology used to separate oil and grease from kitchen wastewater.

Note: Many plumbing codes and agency ordinances are now using the term "grease interceptors" for all grease control devices.

ELEMENTS OF GREASE CONTROL PROGRAMS

Due to new State regulations, EPA enforcement, or SSO lawsuits, your local sewer agency may have already contacted your restaurant to explain their FOG Control Program or to issue your restaurant a wastewater discharge permit. You may have been asked to install a grease interceptor or grease trap. At the very least, you have probably been issued a flyer or poster encouraging you to reduce your FOG discharge through kitchen Best Management Practices (BMPs) such as scraping plates or recycling your fryer grease.

The following grease control program elements may soon be required for your restaurant, if they haven't been required already:

PERMITS Some agencies are issuing or are requiring restaurants to apply for a wastewater discharge permit in order to regulate their grease discharge. This allows the agency to spell out the restaurant's responsibilities, but the permitting process can be very complicated and burdensome for both the agency and the restaurant. The National Restaurant Association recognizes that some agencies may choose to permit restaurants, but the permits should be simple and straightforward. Many agencies have developed a brief and easy to understand permit that refers to an agency's ordinance or other policy documents. This permit process works well for the agency and the restaurant.

IMPLEMENTATION OF KITCHEN BEST MANAGEMENT PRACTICES (BMPS) Although many restaurants have already implemented Kitchen Best Management Practices (BMPs) to prevent grease from being discharged down the drains, some agencies are requiring restaurants to implement specific Kitchen BMPs as a condition of their FOG Control Program. The National Restaurant Association supports BMPs that will prevent grease blockages; however, the BMPs should be practical and cost effective.

GREASE CONTROL DEVICE INSTALLATION REQUIREMENTS
Grease control devices have been in use for years at many restaurants. However, many agencies are looking to require more restaurants to install grease control devices. Although these devices are a logical requirement for many restaurants, the National Restaurant Association is concerned that some agencies may require restaurants that discharge little or no grease to unnecessarily install expensive grease control devices.

GREASE CONTROL DEVICE CLEANING AND MAINTENANCE REQUIREMENTS Grease control devices must be cleaned or maintained regularly in order to function properly. Quarterly cleaning is sufficient for most conventional grease interceptors and weekly cleaning or maintenance is sufficient for most grease traps and grease removal devices, particularly if Kitchen BMPs are implemented. However, some agencies are requiring mandatory monthly cleaning of conventional grease interceptors or daily cleaning or maintenance of grease traps or grease removal devices. This is excessive at a vast majority of restaurants. The National Restaurant Association recognizes that more frequent cleaning or maintenance may be warranted for specific restaurants, but this should only be a requirement if there is evidence to justify these frequencies.

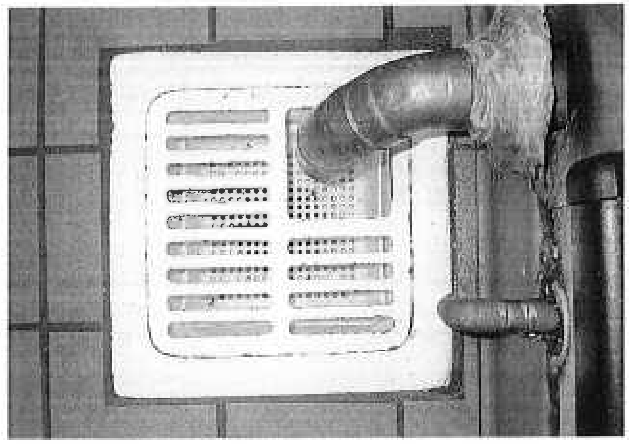
WASTEWATER DISCHARGE-OIL AND GREASE CONCENTRATION LIMIT REQUIREMENT Some agencies are sampling and analyzing the wastewater discharge from restaurants (or their grease control devices) and requiring that the wastewater contain less than a prescribed concentration limit of oil and grease. Oil and grease limits can vary from 100 milligrams per liter (mg/L) to 500 mg/L. These limits can also be stated as parts per million (ppm). Because the laboratory test used for this analysis measures both emulsified and non-emulsified oil and grease, these limits are not a true indication of the effectiveness of grease control devices or the grease blockage potential of the restaurant discharge. For this reason, many agencies are moving away from oil and grease limits and relying instead on inspection of grease control devices to confirm proper maintenance and in some cases closed circuit television (CCTV) monitoring of the sewer line. The National Restaurant Association does not support oil and grease limits, but does support any monitoring efforts by agencies that provide a true indication of the impact of grease discharges by restaurants.

KITCHEN BEST MANAGEMENT PRACTICES (BMPs)

There are many ways in which restaurants can prevent or reduce the amount of grease that is discharged into kitchen drains. Based on researching Kitchen BMPs throughout the country, the National Restaurant Association has prepared the following list of helpful Kitchen BMPs that are considered practical and cost effective for most restaurants:

1. KEEP GREASE OUT OF THE DRAINS/COLLECT AND RENDER YELLOW GREASE Prevent pouring excess oil or grease down the drain. This "yellow grease" should be collected and rendered. The more yellow grease that is collected and rendered, the less grease that ends up in drains, or in grease interceptors or grease traps.

2. SCRAPE GREASE AND FOOD FROM PLATES AND COOKWARE BEFORE WASHING Using gloves or rubber spatulas, grease and greasy food scraps should be scraped off plates and cookware before washing. This material should be added to the trash or recycled as part of a food waste recycling program.



3. USE DRAIN SCREENS Using drain screens, particularly on sink drains, will prevent much of the grease and greasy food particles from ending up in the drains.

4. WIPE UP GREASE SPILLS BEFORE USING WATER Grease spills and grease drippings should be wiped up with a paper or cloth towel or through the use of other adsorbent materials such as kitty litter before using water to minimize the amount of grease ending up in the drains.

5. LIMIT GARBAGE DISPOSAL USE TO NON-GREASY FOOD MATERIALS For restaurants that have garbage disposals, they should be limited to processing non-greasy food materials such as lettuce in food preparation areas to minimize the amount of grease ending up in the drains.

6. EMPLOYEE TRAINING Employees must be trained to implement the kitchen BMPs and/or to properly clean out grease control devices such as grease traps.

*Photos 1, 2 and 4 courtesy of East Bay Municipal Utility District.

NATIONAL RESTAURANT ASSOCIATION

FEC

BENEFITS TO THE RESTAURANT OF IMPROVING FOG CONTROL

Whether a restaurant is part of a FOG control program or not, improved FOG control provides multiple benefits for restaurants:

FOG Control Practice	Benefit
Improved Kitchen BMPs (less grease down the drain)	• Reduced drain line blockages and cleaning • Reduced cost of drain line cleaning and jetting • Reduced SSOs • Reduced odors • Reduced non-renderable waste grease generation
Increased cleaning or maintenance of grease control devices	• Reduced drain line blockages and cleaning • Reduced SSOs • Reduced odors
Overall compliance with the FOG control program	• Avoidance of non-compliance fees or fines • Benefit the environment and the community

REQUIREMENTS TO INSTALL A GREASE CONTROL DEVICE

Most agencies consider the requirement to install grease control devices to be the most important part of their FOG control program. The general thinking is that even if Kitchen BMPs are not fully implemented, the grease control device(s) will capture the grease and protect the sewer. Sewer use ordinances based on national plumbing codes provide the authority for agencies to require certain restaurants to install grease control devices. However, determining which restaurants require grease control devices and which grease control device(s) is the most appropriate for a specific restaurant provides a challenge for every agency.

Requirements for New Restaurants

Most new restaurants are required to install a grease control device to prevent grease from flowing into the agency's sanitary sewer system. This is a logical requirement for new restaurants that are expected to discharge grease due to their menu or kitchen fixtures. Examples include restaurants that prepare significant quantities of steak, pork, chicken, fish, pasta, soup, or fried food using grills, fryers, rotisseries, woks, and tilt kettles. Conversely, many new restaurants should not be required to install a grease control device if they are not expected to discharge much grease due to their menu or kitchen fixtures. For example, the requirement to install a conventional grease interceptor is most likely unnecessary for sandwich shops, coffee shops, juice shops and other non-grease generating restaurants.

Concerning these new non-grease generating restaurants, some sewering agencies believe that they should require the installation of conventional grease interceptors. This requirement may be due to the agency's concern that the next owner or tenant may convert the business into a restaurant that will discharge a significant amount of grease. The National Restaurant Association recognizes this concern and encourages sewering agencies to not require the current restaurant to incur the cost of installing and maintaining a conventional grease interceptor for grease that may or may not be discharged by a future restaurant. One logical solution is to require these new restaurants to plumb the kitchen waste piping separately from the sanitary waste piping and to provide outdoor space for a conventional grease interceptor in case a retrofit is needed in the future. Indoor grease control devices may also be installed in the restaurant, if space is not available outside.

Requirements for Existing Restaurants

Many existing restaurants already have grease control devices installed. If these devices are properly maintained, they should provide sufficient grease control and no other devices should be needed for these restaurants in most cases. Due to new grease control requirements in many areas of the country, existing restaurants without grease control devices are being required to install a grease control device(s). However, many agencies are "grandfathering" (i.e., removing or postponing the requirement) existing restaurants due to the potential significant cost of purchasing the device or retrofitting the facility. Logical reasons why some agencies may not "grandfather" certain existing restaurants and may require grease removal devices are: 1) when a significant remodel occurs; 2) non-adherence to FOG Control Program requirements; or 3) discharging to a portion of the sewer system that has a history of grease blockages.

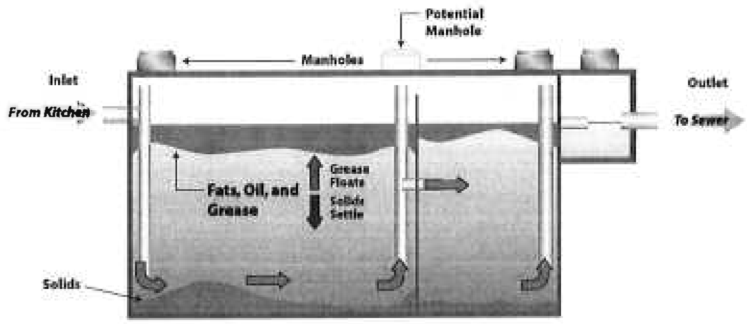
Plumbing and Sizing Requirements

Grease control device plumbing and sizing requirements vary throughout the United States based on differing plumbing codes and agency preferences. The National Restaurant Association is planning to provide more information in this area through future literature or on our Web site.

CLEANING AND/OR MAINTENANCE OF GREASE CONTROL DEVICES

CONVENTIONAL GREASE INTERCEPTORS

Conventional grease interceptors operate by gravity separation. Given sufficient space and time, floating grease and settled solids separate from the kitchen wastewater and slowly accumulate in the interceptor (see the figure below).



CONVENTIONAL GREASE INTERCEPTOR Outdoor, In-ground-Precast Concrete (Typical)

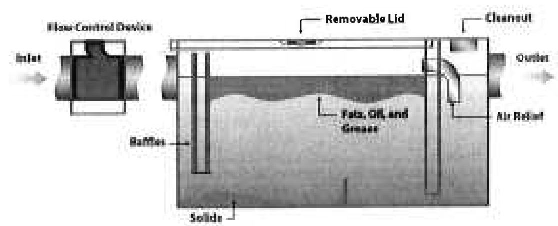
For the interceptor to perform correctly, the floating grease and settled solids must be removed before they accumulate beyond a certain level to avoid clogging the plumbing in the interceptor or significantly reducing the overall space in the interceptor, which affects the ability of the interceptor to separate the waste material from the wastewater. The standard maintenance level for floating grease and settled solids accumulation is "The 25% Rule." According to "The 25% Rule," if the combined accumulation of floating grease and or settled solids exceeds 25% of the capacity of the interceptor, the interceptor must be cleaned (pumped) by a waste hauler. The "25% Rule" or a similar standard has been adopted and is now being enforced by many sewering agencies around the country.

Many agencies require that conventional grease interceptors be cleaned at a mandatory minimum frequency to prevent the over-accumulation of floating grease and settled solids. Minimum quarterly cleaning is perhaps the most common requirement, but some agencies require more frequent cleaning (e.g., monthly cleaning). Although more frequent cleaning may be appropriate for some restaurants with unusually high grease discharge, this is likely overkill for a vast majority of restaurants.

It is important that conventional grease interceptors be pumped out completely when they are cleaned. Otherwise the settled solids will accumulate and eventually clog the internal plumbing in the interceptor. At the very least, the decay of the solids over time will generate hydrogen sulfide gas and unpleasant odors (rotten egg smell). Many agencies require that conventional grease interceptors be fully pumped out every time due to these concerns.

GREASE TRAP[1]

Grease traps also operate by gravity separation; however, grease traps use a flow control device and baffles to allow the separation of floating FOG and settled solids in a much smaller tank (see the figure below).



GREASE TRAP Indoor, Above Ground (Typical)

Like a conventional grease interceptor, in order for a grease trap to perform correctly, the floating FOG and settled solids must be removed regularly. However, since grease traps are significantly smaller than conventional grease interceptors, the necessary frequency of cleaning is much greater. Minimum weekly cleaning is required by some agencies. Some restaurants may have to clean out their grease trap more often than weekly due to unusually high grease discharge from specific fixtures. It is reasonable for most restaurants to conduct weekly checks or cleaning of the grease trap to ensure proper operation.

Grease trap cleaning is typically conducted by restaurant staff; however, some agencies require that pumping companies conduct the cleaning. This is problematic for most restaurants since the cost of using a pumping company for such a frequent basic cleaning practice may discourage the restaurant from cleaning the grease trap as often as it is needed.

[1] Grease Removal Devices (GRDs) are very similar to grease traps in terms of their size and how they separate the oil and grease from the wastewater. Due to their automatic grease removal design, grease removal devices do not require as much cleaning as grease traps, but they typically require more frequent maintenance.

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Environmental Engineering & Contracting, Inc. (EEC)

FOG control consultant for agencies, industry, and commercial businesses, provided technical support for this Tool Kit.

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CITY OF WILLARD

FOG

FATS-OIL-GREASE

POSTER:

PLEASE POST AT PROMINENT DRAIN LOCATIONS- OVER SINKS, DISHWASHERS, IN RESTROOMS OR ANYWHERE WATER MAY ENTER A DRAIN CONNECTED TO THE SEWER

Additional copies available upon request. Call 742-5308.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 12
RECORDS INVENTORY PROJECT UPDATE
PARK RECORDS DESTRUCTION

NO ACTION REQUIRED – INFORMATIONAL ONLY

ITEM DESCRIPTION:

Staff has continued to review and organize records as part of the Records Inventory project. Staff will be destroying the following records as allowed by the Missouri Secretary of State Records Retention schedule.

Registration forms and releases for the following Parks Department programs: (All registrations are for youth unless otherwise noted)

'02 Summer Camp
'03 Baseball/Softball
'03 Basketball Fall-Adult
'03 Basketball Session I
'03 Basketball Session II
'03 Cheerleading and Gymnastics
'03 Fall Soccer
'03 Ken-Kar-Ju-Ryu Class
'03 Spring Cheerleading
'03 Spring Soccer
'03 Summer Camp
'03 Volleyball
'04 Adult Basketball
'04 Baseball/Softball
'04 Basketball Tournament
'04 Competitive Basketball Tournament
'04 Fall Basketball
'04 Fall Soccer
'04 Ken-Kar-Ju-Ryu Class
'04 Parents Night Out Event
'04 Scrapbooking Class

'04 Spring Break Camp
'04 Spring Soccer
'04 Spring Volleyball
'04 Summer Baseball/Softball
'04 Summer Camp
'04 Winter Camp
'05 Baseball/Softball (Willard/Ash Grove League)
'05 Basketball Skills Camp
'05 Cheerleading
'05 Fall Competitive Basketball
'05 Fall Soccer
'05 Fall Volleyball
'05 Session I Basketball
'05 Session II Basketball
'05 Spring Adult Basketball
'05 Spring Break
'05 Spring Soccer
'05 Spring Volleyball
'05 Summer Baseball Tournament
'05 Summer Camp
'05 Summer Swimming Lessons
'05 Winter Camp
'05 Youth Basketball
'02 to '05 Recreation Center Gym Sign-In Sheets

The above records are classified as *Participation Registration and Attendance Records-GS 065* on the Secretary of State Records Retention schedule and are eligible for destruction after 3 years.

Staff will also be destroying the following records:

'02-'05 Park Rental Agreements

Rental agreements fall under *Contracts, Leases, and Agreements-GS 060* on the retention schedule and are eligible for destruction 3 years after expiration if they are not relate to construction/capital improvement projects. (If they were contracts or agreements for construction/capital improvement projects we would be required to retain them for 10 years after substantial completion.)

The Parks Department has gone through these records to verify that they do not wish to retain them, therefore these records will be shredded and disposed of securely due to the confidential information they contain.

Once the records have been destroyed, this information will be recorded in the minutes of the Board of Aldermen as recommended by the Secretary of State.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 13
PARK BOARD APPOINTMENT

ACTION REQUESTED- APPROVE APPOINTMENT OF BECKY MILLER TO THE PARK & RECREATION ADVISORY BOARD

ITEM DESCRIPTION:

Mayor Schoolcraft would like to appoint Becky Miller to the Park and Recreation Advisory Board for a full three year appointment.

Currently there are five positions filled on the Park Board. Two of those members are from outside Willard city limits, as allowed by the ordinance. The ordinance calls for a nine member Park Board, and if approved Becky Miller would bring the number of current members to six. This will leave three openings for citizens inside Willard city limits.

Ms. Miller has attended at least three Park Board meetings and shown a commitment to serving on this citizen advisory board.

Mayor Schoolcraft asked that the Board of Aldermen approve this appointment so that Ms. Miller can be given the Oath of Office at the next regular Park Board meeting, June 24, 2010.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 14
BOARD OF ADJUSTMENTS APPOINTMENT

ACTION REQUESTED- APPROVE APPOINTMENT OF LOUIE AMODEO TO THE BOARD OF ADJUSTMENTS

ITEM DESCRIPTION:

Mayor Schoolcraft would like to appoint Louie Amodeo to the Board of Adjustments for a five year term. Mr. Amodeo would be the fifth member of the Board of Adjustments, leaving open three alternative positions as allowed by ordinance.

Mayor Schoolcraft asks for approval of this appointment so that Mr. Amodeo could be given the Oath of Office for the Board of Adjustments meeting on June 17th.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM # 15
FIREWORKS ORDINANCE

ACTION REQUESTED-APPROVE 1ST & 2ND READING

ITEM DESCRIPTION:

Staff has reviewed ordinances of other area municipalities, checked the Willard Municipal code and would like to propose the following ordinance for approval.

This ordinance would amend Section 210.207 of the Municipal Code Book of the City of Willard and would allow for the use and sale of fireworks inside the city limits during specific times of the year.

Keypoints:

- Use of fireworks would be allowed around the 4th of July and New Year's Eve holidays.

- Sale of fireworks allowed only around 4th of July holiday.

- Fireworks stands will be temporary uses under Section 400.530. This section of the code book already outlines requirements for permits. Vendors will also be required to obtain a city business license.

- The proposed ordinance will not amend any portion of Title IV: Land Use of the Willard Municipal Code book, therefore this ordinance does not have to be reviewed by Planning and Zoning.

BILL NO.____________ ORDINANCE NO.____________

AN ORDINANCE

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 210.207 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO FIREWORKS.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title II. Public Health, Safety and Welfare, Chapter 210: Offenses, Article IV. Offenses Concerning Public Safety, Section 210.207 as follows:

ARTICLE IV. OFFENSES CONCERNING PUBLIC SAFETY

SECTION 210.207: FIREWORKS–SALE, USE OR STORAGE

A. It shall be unlawful to store**, discharge,** or use any fireworks or pyrotechnics in the City of Willard except as ~~may be necessary for the performance under permit of a public exhibition of fireworks or pyrotechnics as~~ herein provided.

B. ~~It shall be unlawful to sell or offer for sale any fireworks or pyrotechnics in the City of Willard except as may be necessary for the performance under permit of a public exhibition of fireworks or pyrotechnics as herein provided.~~

Unless a burn ban is in effect, the discharge and use of fireworks by the general public is permitted inside the City limits of Willard for the following dates:

July 4th between the hours of 2:00p.m. and 11:00p.m.

December 31st from 2:00p.m. through January 1st to 12:30a.m.

However, the discharge and use of fireworks must be done safely, and any complaint that details hazardous activities, malicious conduct or any act in conflict with City Ordinances, State or Federal laws may result in the seizure of fireworks and/or prosecution in accordance with applicable law. Additionally, anyone under the age of 17 must be supervised by a parent or adult when handling, discharging, or assisting in the discharge of fireworks.

C. It shall be lawful to ~~sell, offer for sale,~~ store or use fireworks and pyrotechnics in the City of Willard in connection with a public exhibition of fireworks or pyrotechnics only after a permit for public exhibition of fireworks and pyrotechnics has been granted. A fee of fifteen dollars ($15.00) shall be paid.

An application for a permit to hold a public exhibition of fireworks and pyrotechnics shall be made to the Mayor twenty (20) days prior to the proposed exhibition. The application shall describe the following:

1. The place, date, starting time and ending time of the proposed exhibition.

2. The price to be charged, if any.

3. The distance the general public shall be away from the place of ignition.

4. The number of fire prevention guards and types of extinguishing devices to be available.

5. A description of the amount and type of fireworks and pyrotechnics to be used.

The permit shall be granted by the Mayor, who may consult with the Fire Marshal, only if the exhibition is to be conducted under such conditions as to keep persons and property reasonably safe from injury and as to not unreasonably disturb the peace of the community. (Ord. No. 041213C §§1–3, 12-13-04)

D. It shall be lawful to sell or offer for sale fireworks within the City of Willard in accordance with the following regulations:
1. **Persons operating temporary fireworks stands are temporary use vendors pursuant to Section 400.530.**
2. **Fireworks stands shall display signs reading "FIREWORKS FOR SALE – NO SMOKING ALLOWED".**
3. **All the area within and adjacent to tents or stands shall be maintained clear of grass, shavings or any combustible materials.**
4. **Fireworks stands must have a minimum aisle width of thirty-six (36) inches, kept free and unobstructed at all times.**
5. **Fireworks stands must have a minimum exit way of forty-four (44) inches, and a minimum of three (3) exits are required.**
6. **Portable fire extinguishing equipment must be kept on premises at all times.**
7. **Electrical cords from the meter to the tent must be 12-2 with ground exterior wire.**
8. **All circuits entering the stand shall be protected by a GFI breaker.**
9. **Hours of operation shall be June 20-July 2, 8:00a.m. to 11:00p.m., and July 3-4, 6:00a.m. to 12 midnight.**

E. The penalty for the violation of any part of this ordinance is a fine of not more than Five Hundred ($500) Dollars or a term in jail of not more than ninety (90) days, or both such fine and jail sentence.

The Willard Police Department shall seize, take, remove or cause to be removed at the expense of the owner all stocks of fireworks offered or exposed for sale, stored or held in violation of this article.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

BILL NO.____________ ORDINANCE NO.____________

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _________________, 2010.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
______________________________ RICHARD SIMPSON	________	________
______________________________ DOUG JOHNSON	________	________
______________________________ PAT LLOYD	________	________
______________________________ DAVID HEMPHILL	________	________
______________________________ TIM MAGEE	________	________
______________________________ BRYAN VINCENT	________	________

APPROVED BY:

____
JAMIE SCHOOLCRAFT, MAYOR

ATTEST:

____
DALE DUVALL, CITY CLERK