CITY OF WILLARD
BOARD OF ALDERMEN
December 14, 2009
7:00 P.M.

Notice posted on December 10, 2009.

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., December 14, 2009, at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

Call the meeting to order

1. Roll Call
2. Agenda Amendments/Approval of agenda
3. Approve the minutes of regular meeting on November 23, 2009
4. Citizen Input *(5 minute limit per person)*
5. Financial Statements
   a. Outstanding Bills
   b. Liability Insurance Renewal
   c. Permit Software
   d. Kenny Singer Pay Request
6. Police Department Report
7. Emergency Management Report
   - CPR Training/Supplies
8. Development Report
9. Public Works Report
10. Parks and Recreation Report
11. Community Relations Report
12. Facility Inspections-Advisor Insurance
13. SEATBELT ORDINANCE (2nd READING)
14. INVESTMENT POLICY ORDINANCE (1st READING)

15. T-MOBILE CONDITIONAL USE PERMIT ORDINANCE (2ND READING)
16. Old Business
17. Closed Session (Chapter 610.021 #1- Legal and #3 Personnel)
18. REOPEN MEETING
19. ADJOURN MEETING

THE TENTATIVE AGENDA OF THIS MEETING ALSO INCLUDES A VOTE TO CLOSE PART OF THE MEETING PURSUANT TO CHAPTER 610.021 (1) and (3) REVISED STATUTES OF MISSOURI, THE SUNSHINE LAW, AS NOW EXISTING OR HEREAFTER AMENDED.

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall or Kate Gould
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

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Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN
NOVEMBER 23, 2009
7:00 P.M.

Board present: Mayor, Jamie Schoolcraft; Aldermen Richard Simpson; Aldermen Doug Johnson; Aldermen Pat Lloyd; Aldermen Paul Hood; Aldermen Louie Amodeo; Aldermen Bryan Vincent.

Staff in attendance: City Clerk, Dale Duvall; Deputy City Clerk, Kate Gould; Director of Development, Randy Brown; Interim Director of Public Works, Justin Reeves; Director of Parks and Recreation, Kevin McDonald; City Attorney, Doug Harpool; Chief Of Police, Tom McClain; and Police Officer, Bill Lingenfiesler.

Guests: Dave Hemphill, Lucille Murray, PIO for the Missouri Highway Patrol, Dan Bracker.

Lin Schneider with the Cross Country Times newspaper.

Mayor Schoolcraft led the Pledge of Allegiance.
Mayor Schoolcraft called the meeting to order.

Roll Call
City Clerk, Dale Duvall called roll call. Aldermen Richard Simpson-present; Aldermen Doug Johnson-present; Aldermen Pat Lloyd-present; Mayor Schoolcraft-present; Aldermen Paul Hood-present; Aldermen Louie Amodeo-present; and Aldermen Bryan Vincent-present.

Agenda Amendments/Approval of Agenda
Motion made by Aldermen Simpson with second by Aldermen Vincent to approve the agenda. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; and Aldermen Vincent-I. All votes aye. Motion carried.

Minutes 11/9/09
Motion made by Aldermen Hood with second by Aldermen Johnson to approve the minutes of the meeting on November 9, 2009. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-abstained; and Aldermen Vincent-I. All votes aye. Motion carried.

Citizens Input
No citizens input.

Financial Report
Motion made by Aldermen Johnson with second by Aldermen Amodeo to approve the financial statements. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; and Aldermen Vincent-I. All votes aye. Motion carried.

Streetlight at Long and Z Highway
Motion made by Aldermen Johnson with a second by Aldermen Simpson to approve a streetlight being installed at the intersection of Highway Z and Long Drive, and to have Empire Electric do the installation work. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; and Aldermen Vincent-I. All votes aye. Motion carried.

Primary Seatbelt Ordinance
Public Information Officer for the Missouri Highway Patrol, Dan Bracker went over Missouri's current seatbelt law and statistics on car crashes. The Mayor and Aldermen discussed the proposed ordinance.

BILL NO. 09-29 **ORDINANCE NO. 091207**

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 370.160 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO SEAT BELTS.

First read was conducted by City Clerk, Dale Duvall.
Motion made by Aldermen Simpson with a second by Aldermen Vincent to approve the first reading. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-N; Aldermen Amodeo-N; and Aldermen Vincent-I. Four votes aye. Two votes nay. Motion carried.

Conditional Use Permit for T-Mobile Tower
BILL NO. 09-30 **ORDINANCE NO.091207A**

AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT FOR A TELECOMMUNICATIONS TOWER FACILITY TO T-MOBILE CENTRAL LLC.
First read was conducted by City Clerk, Dale Duvall.
Motion made by Aldermen Lloyd with a second by Aldermen Amodeo to approve the conditional use permit. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; and Aldermen Vincent-I. All votes aye. Motion carried.

2010 Annual Election
BILL NO. 09-28 **ORDINANCE NO. 091123**

AN ORDINANCE CALLING FOR THE REGULAR ELECTION IN THE CITY OF WILLARD, MISSOURI, FOR THE PURPOSE OF HAVING THE QUALIFIED VOTERS OF SAID CITY ELECT FOUR (4) ALDERMEN, DESIGNATING A TIME OF HOLDING SAID ELECTION, PRESCRIBING THE INFORMATION FROM THE BALLOT TO BE USED, AND AUTHORIZING THE CITY CLERK TO GIVE SUCH INFORMATION AND NOTICE OF SAID ELECTION TO THE COUNTY CLERK OF GREENE COUNTY.

Second read was conducted by City Clerk, Dale Duvall.

First read was conducted by City Clerk, Dale Duvall at the regular meeting on November 9, 2009.

Motion made by Aldermen Lloyd with a second by Aldermen Amodeo to approve the second reading. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; and Aldermen Vincent-I. All votes aye. Motion carried.

Old Business

Aldermen Lloyd thanked the city staff for all of the hard work on the Christmas on the Frisco event.

Kevin McDonald stated that the lights at the recreation center will be being fixed by Empire Electric soon.

Adjourn Meeting

Motion made by Aldermen Johnson with second by Aldermen Hood to adjourn the meeting. Aldermen Simpson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Meeting Adjourned.

Dale Duvall, City Clerk

Jamie Schoolcraft, Mayor of Willard

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5A

Outstanding Bills

Attached for your review and approval are the outstanding bills to be paid in the month of December, 2009.

CITY OF WILLARD
Unpaid Invoice Listing
December 09, 2009

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
ALL110	ALL THAT MUSIC	112109P	11/21/09	12/15/09	PARADE	3	938	495.00
ALL120	ALLIED WASTE SVC/CITY BILLING	2820713W	10/31/09	12/15/09	CITY TRASH	2	943	7458.43
ALW150	ALLIED WASTE SERVICES #394	2834815ST	11/30/09	12/15/09	RECYCLE CENTER	1	2935	1296.82
AMA150	AIRE-MASTER OF AMERICA,INC.	6102352G	11/05/09	12/15/09	DEODORIZER	1	876	33.80
AMA150	AIRE-MASTER OF AMERICA,INC.	6104608G	11/19/09	12/15/09	DEODORIZER	1	876	37.82
					Vendor Total			71.62
APM100	APAC-MISSOURI,INC.	59266ST	11/05/09	12/15/09	PATCH	1	2895	187.03
ARC110	AMERICAN RED CROSS	853P	11/30/09	12/15/09	LIFE CLASS	3	945	7.00
ATT135	A T & T/CINGULAR	11262009P	11/30/09	12/15/09	PHONES	3	940	48.96
BJS110	BJ'S TROPHY SHOP	67366P	11/18/09	12/15/09	MEDALS/PLAQUES	3	938	316.73
BLK220	BLAKE'S TWO WAY	174L	11/18/09	12/15/09	ANTENNA REPAIR	1	1900	14.99
BLM250	BAIRD, LIGHTNER, MILLSAP	113009G	11/30/09	12/15/09	LEGAL	1	1875	2445.00
BLM250	BAIRD, LIGHTNER, MILLSAP	113009P	11/30/09	12/15/09	LEGAL	3	875	553.00
BLM250	BAIRD, LIGHTNER, MILLSAP	113009S	11/30/09	12/15/09	LEGAL	2	1875	308.00
					Vendor Total			3306.00
BUS180	BUS ANDREWS TRUCK EQUIPMENT	22292ST	10/30/09	12/15/09	TAIL LIGHTS	1	2965	79.49
CIS150	CIS DATA SERVICES, LLC	20220WA	11/06/09	12/15/09	CABLING	2	1876	417.48
CIT105	CITY OF WILLARD	112009G	11/20/09	12/15/09	UTILITIES	1	959	81.66
CIT105	CITY OF WILLARD	112009L	11/20/09	12/15/09	UTILITIES	1	1959	14.00
					Vendor Total			95.66
COM385	COMMERCE TRUST CO	2519478P	11/30/09	12/15/09	FISCAL FEES	3	855	600.00
COM385	COMMERCE TRUST CO	2521228WS	11/30/09	12/15/09	FISCAL FEES	2	1855	750.00
					Vendor Total			1350.00
COMMGN	COMMERCE CREDIT CARD SERVICES	G	11/17/09	12/15/09	COPY PAPER/SUPPLIE	1	885	215.81
COMMGN	COMMERCE CREDIT CARD SERVICES	11119G	11/11/09	12/15/09	TAX REFUND	1	885	-6.37
COMMGN	COMMERCE CREDIT CARD SERVICES	102109G	10/21/09	12/15/09	POSTAGE	1	885	2.00
COMMGN	COMMERCE CREDIT CARD SERVICES	102109G	10/21/09	12/15/09	FIRST AID SUPPLIES	1	935	5.75
COMMGN	COMMERCE CREDIT CARD SERVICES	102209G	10/22/09	12/15/09	HALLOWEEN	1	935	25.00
COMMGN	COMMERCE CREDIT CARD SERVICES	102309G	10/23/09	12/15/09	HALLOWEEN	1	935	31.57
COMMGN	COMMERCE CREDIT CARD SERVICES	102309G	10/23/09	12/15/09	FIRST AID SUPPLIES	1	935	6.00
COMMGN	COMMERCE CREDIT CARD SERVICES	102409G	10/24/09	12/15/09	HALLOWEEN	1	935	8.93
COMMGN	COMMERCE CREDIT CARD SERVICES	102509G	10/25/09	12/15/09	RETURN	1	935	-2.67
COMMGN	COMMERCE CREDIT CARD SERVICES	102609G	10/26/09	12/15/09	TRAINING	1	945	7.49
COMMGN	COMMERCE CREDIT CARD SERVICES	102609G	10/26/09	12/15/09	POSTAGE	1	885	2.00
COMMGN	COMMERCE CREDIT CARD SERVICES	102709G	10/27/09	12/15/09	SUPPLIES	1	935	9.60
COMMGN	COMMERCE CREDIT CARD SERVICES	110309G	11/03/09	12/15/09	POSTAGE	1	885	24.06
COMMGN	COMMERCE CREDIT CARD SERVICES	110409G	11/04/09	12/15/09	OFFICE SUPPLIES	1	885	143.74
COMMGN	COMMERCE CREDIT CARD SERVICES	110409G	11/04/09	12/15/09	TOOLBOX	1	935	10.64
COMMGN	COMMERCE CREDIT CARD SERVICES	110509G	11/05/09	12/15/09	SCANNING	1	876	510.00
COMMGN	COMMERCE CREDIT CARD SERVICES	110609G	11/06/09	12/15/09	POSTAGE	1	885	1.50
COMMGN	COMMERCE CREDIT CARD SERVICES	111109G	11/11/09	12/15/09	TAX REFUND	1	885	-4.11
COMMGN	COMMERCE CREDIT CARD SERVICES	111609G	11/16/09	12/15/09	POSTAGE	1	885	0.50
COMMGN	COMMERCE CREDIT CARD SERVICES	111609G	11/16/09	12/15/09	COFFEE	1	935	6.00
COMMGN	COMMERCE CREDIT CARD SERVICES	111809G	11/18/09	12/15/09	POSTAGE	1	885	27.87
COMMGN	COMMERCE CREDIT CARD SERVICES	8258100G	10/21/09	11/15/09	HALLOWEEN	1	935	65.91
COMMGN	COMMERCE CREDIT CARD SERVICES	9198431449G	10/26/09	12/15/09	OFFICE SUPPLIES	1	885	133.34
					Vendor Total			1224.56
COMMLW	COMMERCE CREDIT CARD SERVICES	28637L	11/04/09	12/15/09	BRAKE REPAIRS	1	1965	178.21
COMMLW	COMMERCE CREDIT CARD SERVICES	28763L	11/11/09	12/15/09	FLAT REPAIR	1	1965	8.00
COMMLW	COMMERCE CREDIT CARD SERVICES	28838L	11/16/09	12/15/09	BRAKE REPAIRS	1	1965	115.21
COMMLW	COMMERCE CREDIT CARD SERVICES	41597L	11/13/09	12/15/09	LOCK	1	1935	32.95
COMMLW	COMMERCE CREDIT CARD SERVICES	102109L	10/21/09	12/15/09	SURGICAL MASKS	1	1935	78.00
COMMLW	COMMERCE CREDIT CARD SERVICES	111309L	11/13/09	12/15/09	SUPPLIES	1	1935	8.52
COMMLW	COMMERCE CREDIT CARD SERVICES	119540L	10/21/09	12/15/09	TIRES	1	1965	555.72
					Vendor Total			976.61
COMMPK	COMMERCE CREDIT CARD SERVICES	3746P	10/29/09	12/15/09	T SHIRTS	3	935	150.00
COMMPK	COMMERCE CREDIT CARD SERVICES	3748P	10/29/09	12/15/09	T SHIRTS	3	936	1855.10
COMMPK	COMMERCE CREDIT CARD SERVICES	3789P	11/16/09	12/15/09	T SHIRTS	3	936	586.10
COMMPK	COMMERCE CREDIT CARD SERVICES	18886P	11/02/09	12/15/09	SPEAKER REPAIR	3	900	80.00
COMMPK	COMMERCE CREDIT CARD SERVICES	102109P	10/21/09	12/15/09	BARRIER TAPE	3	935	43.80
COMMPK	COMMERCE CREDIT CARD SERVICES	102209P	10/22/09	12/15/09	DUCT TAPE	3	808	9.00
COMMPK	COMMERCE CREDIT CARD SERVICES	102309P	10/23/09	12/15/09	HALLOWEEN	3	938	49.57
COMMPK	COMMERCE CREDIT CARD SERVICES	102409P	10/24/09	12/15/09	CONCESSIONS	3	820	49.91
COMMPK	COMMERCE CREDIT CARD SERVICES	110209P	11/02/09	12/15/09	HARLEM LEGENDS	3	938	200.00
COMMPK	COMMERCE CREDIT CARD SERVICES	111309P	11/13/09	12/15/09	SUPPLIES	3	935	10.37
COMMPK	COMMERCE CREDIT CARD SERVICES	111309P	11/13/09	12/15/09	CLOCK	3	935	3.97
COMMPK	COMMERCE CREDIT CARD SERVICES	111409P	11/14/09	12/15/09	CONCESSIONS	3	820	30.00

CITY OF WILLARD
Unpaid Invoice Listing
December 09, 2009

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
COMMPK	COMMERCE CREDIT CARD SERVICES	111409P	11/14/09	12/15/09	CONCESSIONS	3	820	18.15
COMMPK	COMMERCE CREDIT CARD SERVICES	112109P	11/21/09	12/15/09	OFFICE SUPPLIES	3	885	188.35
COMMPK	COMMERCE CREDIT CARD SERVICES	217311P	10/20/09	12/15/09	STAFF CARDS	3	935	121.10
COMMPK	COMMERCE CREDIT CARD SERVICES	256007P	11/01/09	12/15/09	HARLEM LEGENDS	3	938	368.34
COMMPK	COMMERCE CREDIT CARD SERVICES	6600019P	11/12/09	12/15/09	ADVERTISING	3	800	35.00
COMMPK	COMMERCE CREDIT CARD SERVICES	142174682P	11/07/09	12/15/09	GAS	3	960	20.00
COMMPK	COMMERCE CREDIT CARD SERVICES	5819572147P	11/07/09	12/15/09	GAS	3	960	15.01
					Vendor Total			3833.77
COMMSE	COMMERCE CREDIT CARD SERVICES	7359S	10/30/09	12/15/09	TRAINING	2	1945	192.44
COMMST	COMMERCE CREDIT CARD SERVICES	2455ST	11/17/09	12/15/09	SPEAKER	1	2935	10.00
COMMST	COMMERCE CREDIT CARD SERVICES	102309ST	10/23/09	12/15/09	CORD REPAIR	1	2935	8.50
					Vendor Total			18.50
COMMWA	COMMERCE CREDIT CARD SERVICES	3993W	10/28/09	12/15/09	TRAINING	2	945	209.55
COMMWA	COMMERCE CREDIT CARD SERVICES	514WS	10/29/09	12/15/09	SWEATSHIRTS	2	1935	331.50
COMMWA	COMMERCE CREDIT CARD SERVICES	102209W	10/22/09	12/15/09	FIRST AID KITS	2	1935	110.16
COMMWA	COMMERCE CREDIT CARD SERVICES	102809W	10/28/09	12/15/09	TRAINING	2	945	11.48
COMMWA	COMMERCE CREDIT CARD SERVICES	103009W	10/30/09	12/15/09	TRAINING	2	945	192.44
COMMWA	COMMERCE CREDIT CARD SERVICES	110409W	11/04/09	12/15/09	HYDRANT MARKER	2	935	22.85
COMMWA	COMMERCE CREDIT CARD SERVICES	382037W	11/09/09	12/15/09	CONCRETE MIX	2	935	35.77
COMMWA	COMMERCE CREDIT CARD SERVICES	922558W	10/22/09	12/15/09	SAMPLING SUPPLIES	2	935	155.18
COMMWA	COMMERCE CREDIT CARD SERVICES	2192913WS	10/30/09	11/15/09	WELDER	2	1935	1877.91
					Vendor Total			2946.84
CON165	CONCO QUARRIES, INC.	344353S	11/30/09	12/15/09	GRAVEL/LAGOONS	2	1935	492.58
CON365	CONOCO INC.	105749911L	11/30/09	12/15/09	GAS	1	1960	1439.67
CON365	CONOCO INC.	105749911WS	11/30/09	12/15/09	GAS	2	1960	1503.08
					Vendor Total			2942.75
CPI200	COPY PRODUCTS, INC	42188G	11/30/09	12/15/09	COPIER MAINT	1	1876	258.88
CPI200	COPY PRODUCTS, INC	42188P	11/30/09	12/15/09	COPIER MAINT	3	876	27.58
					Vendor Total			286.46
DAY425	DAYSTAR DISTRIBUTING INC.	75245P	11/23/09	12/15/09	LIGHTS	3	808	35.98
DEL105	DELTA DENTAL OF MISSOURI	113009G	11/30/09	12/15/09	GROUP INS	1	4860	1414.55
DEL105	DELTA DENTAL OF MISSOURI	113009WS	11/30/09	12/15/09	GROUP INS	2	1860	764.00
					Vendor Total			2178.55
DIR520	DIRECTV	1141602654P	11/30/09	12/15/09	GROUP INS	3	876	74.99
EMP210	EMPIRE ELECTRIC	111209P	11/12/09	12/15/09	UTILITIES	3	955	62.08
EMP210	EMPIRE ELECTRIC	111209S	11/12/09	12/15/09	UTILITIES	2	1955	54.01
EMP210	EMPIRE ELECTRIC	111309P	11/13/09	12/15/09	UTILITIES	3	955	95.23
EMP210	EMPIRE ELECTRIC	111309P	11/13/09	12/15/09	UTILITIES	3	955	301.87
EMP210	EMPIRE ELECTRIC	112509S	11/25/09	12/15/09	UTILITIES	2	1955	76.63
EMP210	EMPIRE ELECTRIC	112509W	11/25/09	12/15/09	UTILITIES	2	955	173.98
EMP210	EMPIRE ELECTRIC	113009G	11/30/09	12/15/09	UTILITIES	1	2955	4789.56
EMP210	EMPIRE ELECTRIC	113009P	11/30/09	12/15/09	UTILITIES	3	955	1747.76
EMP210	EMPIRE ELECTRIC	113009P	11/30/09	12/15/09	UTILITIES	3	955	53.80
EMP210	EMPIRE ELECTRIC	113009WS	11/30/09	12/15/09	UTILITIES	2	1955	5327.04
					Vendor Total			12681.96
GCH100	GREENE CO HEALTH DEPT	118W	11/02/09	12/15/09	WATER TESTS	2	876	40.00
GCH100	GREENE CO HEALTH DEPT	119W	11/19/09	12/15/09	WATER TESTS	2	876	80.00
					Vendor Total			120.00
HAW145	HAWKINS INC.	3071640W	11/10/09	12/15/09	CHLORINE	2	935	11.00
HAW145	HAWKINS INC.	3073899W	11/19/09	12/15/09	RATE VALVE ASSBLY	2	935	306.50
					Vendor Total			317.50
IBL150	IKARD & BROWN LAW OFFICES	113009L	11/30/09	12/15/09	JUDGE	1	1875	625.00
IND100	INDEPENDENT ELECTRIC	516089S	11/24/09	12/15/09	PUMP REPAIR	2	1900	5981.57
IND200	INDUSTIAL CHEM LABS & SERVICES	62680S	11/17/09	12/15/09	DEGREASER	2	1935	920.18
INL105	INLAND PRINTING COMPANY	34382G	11/30/09	12/15/09	PRINTER MAINT	1	1876	91.78
KEE100	KEE WES EQUIPMENT CO.	18443P	11/16/09	12/15/09	SUPPLIES	3	808	130.70
KZD100	KZ DESIGN & DETAILING LLC	128PD	11/30/09	12/15/09	MAP DEVELOPMENT	1	4825	840.00
LAK110	LAKELAND LABORATORIES	13264S	11/09/09	12/15/09	LAGOON TESTS	2	1876	237.50
LAR100	LARKIN AQUATICS	19249P	11/02/09	12/15/09	CONSTRUCTION FEE	3	810	1629.54
LOW505	LOWES CREDIT SERVICES	113009P	11/30/09	12/15/09	HALLOWEEN/SUPPLIES	3	938	281.53

CITY OF WILLARD
Unpaid Invoice Listing
December 09, 2009

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
MED230	MEDIACOM	113009G	11/23/09	12/15/09	CABLE	1	876	10.00
MIS320	MISSOURI DEPT OF NATL RESOURCE	34601004663S	11/05/09	12/15/09	OPERATING PERMIT	2	1876	3000.00
MIS350	MISSOURI LAGERS	113009G	11/30/09	12/02/09	RETIREMENT	1	4910	4586.84
MIS350	MISSOURI LAGERS	113009P	11/30/09	12/15/09	RETIREMENT	3	910	1154.52
MIS350	MISSOURI LAGERS	113009WS	11/30/09	12/15/09	RETIREMENT	2	1910	1341.38
					Vendor Total			7082.74
MIS495	MISSOURI STATE HIGHWAY PATROL	200900211L	11/06/09	12/15/09	BACKGROUND CHECK	1	876	9.00
MOC100	MISSOURI ONE CALL	113009WS	11/30/09	12/15/09	LOCATES	2	1876	103.20
MPI150	MELTON PROPANE, INC.	9697S	11/10/09	12/15/09	PROPANE	2	1959	112.78
MUR460	MURFIN'S MARKET	112009P	11/20/09	12/15/09	CONCESSIONS	3	820	64.06
MUR460	MURFIN'S MARKET	102709ST	10/27/09	12/15/09	OIL DRY	1	2935	7.98
					Vendor Total			72.04
OLS140	OLSSON ASSC	134415ST	10/21/09	11/15/09	SIDEWALK PROJECT	1	4876	203.74
OLS140	OLSSON ASSC	134416PD	10/21/09	12/15/09	SIDEWALK PROJECT	1	4876	101.46
					Vendor Total			305.20
ORE145	O'REILLY'S AUTO PARTS	74255W	11/17/09	12/15/09	DOOR HANDLE	2	965	15.99
ORS100	OZARK RACING SYSTEMS	378P	11/23/09	12/15/09	CHRISTMAS 5K	3	938	300.00
OZA255	OZARKS COCA COLA	10506378P	11/12/09	12/15/09	CONCESSIONS	3	820	711.34
OZA255	OZARKS COCA COLA	10506478P	11/18/09	12/15/09	CONCESSIONS	3	820	166.81
OZA255	OZARKS COCA COLA	19605394P	11/21/09	12/15/09	CONCESSIONS	3	820	136.17
					Vendor Total			1014.32
OZA270	OZARK POWER CENTER INC.	264351P	11/16/09	12/15/09	PARTS	3	965	96.22
PAS100	PLAY IT AGAIN SPORTS	9782P	11/02/09	12/15/09	REFEREE SHIRTS	3	936	125.00
PAS100	PLAY IT AGAIN SPORTS	111909P	11/19/09	12/15/09	T SHIRTS	3	936	352.00
					Vendor Total			477.00
POT250	POTTER EQUIPMENT CO., INC.	133268WS	10/21/09	12/15/09	FUEL FILTERS/BACKH	2	1965	92.82
PRE250	PRE-PAID LEGAL SERVICES, INC.	113009L	11/30/09	12/15/09	LEGAL	1	1876	53.85
PUR100	PURCHASE POWER	113009WS	11/30/09	12/15/09	POSTAGE	2	1885	700.00
R&R255	R & R BODY SHOP	113009L	11/30/09	12/15/09	SEAT ADJ REPAIRS	1	1965	275.00
RAC450	RACE BROS. FARM SUPPLY, INC.	612711W	10/08/09	12/15/09	BOOTS	2	935	24.95
RAC450	RACE BROS. FARM SUPPLY, INC.	613475S	11/02/09	12/15/09	PAINT	2	1935	27.95
RAC450	RACE BROS. FARM SUPPLY, INC.	613481S	11/02/09	12/15/09	PAINT	2	1935	32.95
RAC450	RACE BROS. FARM SUPPLY, INC.	613849P	11/13/09	12/15/09	SCREWS/RAKE	3	808	81.85
RAC450	RACE BROS. FARM SUPPLY, INC.	613899P	11/16/09	12/15/09	OIL	3	965	39.40
RAC450	RACE BROS. FARM SUPPLY, INC.	613977W	11/17/09	12/15/09	UNIFORM ALLOWANCE	2	935	95.85
RAC450	RACE BROS. FARM SUPPLY, INC.	614162W	11/24/09	12/15/09	BLADES	2	935	52.62
RAC450	RACE BROS. FARM SUPPLY, INC.	613902ST	11/16/09	12/15/09	DOG CAGE/SUPPLIES	1	2935	131.23
RAC450	RACE BROS. FARM SUPPLY, INC.	614145ST	11/23/09	12/15/09	SUPPLIES	1	2935	157.60
					Vendor Total			644.40
RAY125	RAYMOND L. HOPPER	113009PD	11/30/09	12/15/09	INSPECTIONS	1	4825	1182.00
REX380	REX SMITH OIL CO.	56670S	11/30/09	12/15/09	DIESEL/LAGOON	2	1960	541.86
SAF200	SAFETY EQUIPMENT CO.	167260P	11/20/09	12/15/09	FLAM CABINET	3	810	617.13
SAF200	SAFETY EQUIPMENT CO.	167255WS	11/20/09	12/15/09	FIRST AID/GLASSES	2	1935	120.30
SAF200	SAFETY EQUIPMENT CO.	167260ST	11/20/09	12/15/09	FLAM CABINET	1	2810	868.51
					Vendor Total			1605.94
SAM420	SAM'S CLUB	110509P	11/05/09	12/15/09	CONCESSIONS	3	820	66.21
SAM420	SAM'S CLUB	111009P	11/10/09	12/15/09	COLD PACKS	3	935	10.50
SAM420	SAM'S CLUB	111209P	11/12/09	12/15/09	CONCESSIONS	3	820	132.35
SAM420	SAM'S CLUB	111809P	11/18/09	12/15/09	CHRISTMAS SUPPLIES	3	938	135.44
SAM420	SAM'S CLUB	112009P	11/20/09	12/15/09	CHRISTMAS SUPPLIES	3	938	18.00
SAM420	SAM'S CLUB	112309P	11/23/09	12/15/09	OFFICE SUPPLIES	3	885	136.28
					Vendor Total			498.78
SGH150	SPFLD GREENE CO. HEALTH DEPT.	OCT2009L	11/09/09	12/15/09	ANIMAL CONTROL	1	1876	155.00
SGP500	SPRINGFIELD-GREENE CTY PARK	91123P	11/23/09	12/15/09	WAGON STAGE	3	938	100.00
SHR525	SHREDINK, LLC	112409G	11/24/09	12/15/09	DOCUMENT SHREDDING	1	876	50.00
SPF100	SPFD FAMILY MEDICAL WALK-IN	113009G	11/30/09	12/15/09	PRE-EMPLY SCREENIN	1	876	35.00

CITY OF WILLARD
Unpaid Invoice Listing
December 09, 2009

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
SPR275	SPRINGFIELD WINWATER WORKS CO	108968W	11/04/09	12/15/09	METER COVER/ELLS	2	935	770.38
SPR275	SPRINGFIELD WINWATER WORKS CO	277265W	11/04/09	12/15/09	SADDLES	2	935	103.42
SPR275	SPRINGFIELD WINWATER WORKS CO	277305W	11/23/09	12/15/09	GASKETS	2	935	36.84
SPR275	SPRINGFIELD WINWATER WORKS CO	277350W	11/09/09	12/15/09	MEG A LUGS/GASKET	2	935	157.51
SPR275	SPRINGFIELD WINWATER WORKS CO	277414S	11/13/09	12/15/09	WELD	2	1935	15.00
					Vendor Total			1083.15
SPS150	SCHENDEL PEST SERVICES	550134419G	11/09/09	12/15/09	PEST CONTROL	1	876	30.00
SPS150	SCHENDEL PEST SERVICES	550134419L	11/09/09	12/15/09	PEST CONTROL	1	1876	30.00
SPS150	SCHENDEL PEST SERVICES	550134419P	11/09/09	12/15/09	PEST CONTROL	3	876	60.00
SPS150	SCHENDEL PEST SERVICES	550134419ST	11/09/09	12/15/09	PEST CONTROL	1	2935	30.00
					Vendor Total			150.00
SSE100	SPRINGFIELD STAMP & ENGRAVING	533772G	11/25/09	12/15/09	NAME PLATES	1	935	41.55
STI150	SAWYER TIRE INC.	618029PD	11/09/09	12/15/09	TIRES	1	4965	292.90
SWM300	SW MO COUNCIL OF GOVERNMENTS	200932G	11/30/09	12/15/09	DUES	1	840	650.00
TRA300	TRANE OF MID-AMERICA	3424344P	11/23/09	12/15/09	FILTERS	3	808	118.80
UNI110	UNIFIRST CORP	2522721P	10/28/09	12/15/09	MATS	3	935	13.10
UNI110	UNIFIRST CORP	2522722L	10/28/09	12/15/09	MATS	1	1935	23.00
UNI110	UNIFIRST CORP	2522723G	10/28/09	12/15/09	MATS/UNIFORMS	1	4935	18.94
UNI110	UNIFIRST CORP	2522724P	10/28/09	12/15/09	MATS	3	935	25.20
UNI110	UNIFIRST CORP	2524126P	11/04/09	12/15/09	MATS	3	935	13.10
UNI110	UNIFIRST CORP	2524127P	11/04/09	12/15/09	MATS	3	935	23.00
UNI110	UNIFIRST CORP	2524128G	11/04/09	12/15/09	MATS/UNIFORMS	1	4935	18.94
UNI110	UNIFIRST CORP	2524129P	11/04/09	12/15/09	MATS	3	935	25.20
UNI110	UNIFIRST CORP	2525520P	11/11/09	12/15/09	MATS	3	935	13.10
UNI110	UNIFIRST CORP	2525521L	11/11/09	12/15/09	MATS	1	1935	23.00
UNI110	UNIFIRST CORP	2525522G	11/11/09	12/15/09	MATS/UNIFORMS	1	4935	18.94
UNI110	UNIFIRST CORP	2525523P	11/11/09	12/15/09	MATS	3	935	25.20
UNI110	UNIFIRST CORP	2526911P	11/18/09	12/15/09	MATS	3	935	13.10
UNI110	UNIFIRST CORP	2526912L	11/18/09	12/15/09	MATS	1	1935	23.00
UNI110	UNIFIRST CORP	2526913G	11/18/09	12/15/09	MATS/UNIFORMS	1	4935	18.94
UNI110	UNIFIRST CORP	2526914P	11/18/09	12/15/09	MATS	3	935	25.20
UNI110	UNIFIRST CORP	2528322P	11/25/09	12/15/09	MATS	3	935	13.10
UNI110	UNIFIRST CORP	2528323L	11/25/09	12/15/09	MATS	1	1935	23.00
UNI110	UNIFIRST CORP	2528324G	11/25/09	12/15/09	MATS/UNIFORMS	1	4935	18.94
UNI110	UNIFIRST CORP	2528325P	11/25/09	12/15/09	MATS	3	935	25.20
UNI110	UNIFIRST CORP	2522720WS	10/28/09	12/15/09	UNIFORMS	2	1935	51.27
UNI110	UNIFIRST CORP	2524125WS	11/04/09	12/15/09	UNIFORMS	2	1935	45.89
UNI110	UNIFIRST CORP	2525519WS	11/11/09	12/15/09	UNIFORMS	2	1935	45.89
UNI110	UNIFIRST CORP	2526910WS	11/18/09	12/15/09	MATS	2	1935	45.89
UNI110	UNIFIRST CORP	2528321WS	11/25/09	12/15/09	UNIFORMS	2	1935	48.54
					Vendor Total			638.68
USA405	US BANK	138365333G	11/30/09	12/15/09	COPIERS	1	150	524.48
UTI115	UTILITY SERVICE CO, INC	228647W	11/30/09	12/15/09	TOWER MAINTENANCE	2	900	4189.15
VSP130	VISION SERVICE PLAN - (IC)	113009G	11/30/09	12/15/09	GROUP INSURANCE	1	5860	480.28
VSP130	VISION SERVICE PLAN - (IC)	113009P	11/30/09	12/15/09	GROUP INSURANCE	3	860	194.48
VSP130	VISION SERVICE PLAN - (IC)	113009WS	11/30/09	12/15/09	GROUP INSURANCE	2	1860	345.66
					Vendor Total			1020.42
WCA150	WCA WASTE CORPORATION	1222151P	11/30/09	12/15/09	TRASH SERVICE	3	959	206.09
WCA150	WCA WASTE CORPORATION	1222152P	11/30/09	12/15/09	TRASH SERVICE	3	959	102.47
WCA150	WCA WASTE CORPORATION	1222153G	11/30/09	12/15/09	TRASH SERVICE	1	959	21.84
WCA150	WCA WASTE CORPORATION	1222153L	11/30/09	12/15/09	TRASH SERVICE	1	1959	18.01
WCA150	WCA WASTE CORPORATION	1222153P	11/30/09	12/15/09	FESTIVAL	3	959	200.00
WCA150	WCA WASTE CORPORATION	1222154ST	11/30/09	12/15/09	TRASH SERVICE	1	2959	21.76
					Vendor Total			570.17
WHE100	WHEELER METALS	467590WS	11/02/09	12/15/09	MARKING WAND	2	1935	30.00
WIL295	WILLARD CHAMBER OF COMMERCE	904P	11/11/09	12/15/09	CHAMBER LUNCHES	3	876	40.00
					Final Total			82088.94

1	150	0	DUE FROM RECREATION FUND	174.82
1	810	0	CAPITAL ASSET EXPENDITURES (GCG)	174.83
1	840	0	DUES AND SUBSCRIPTIONS (GCG)	650.00
1	860	0	GROUP INSURANCE (GCG)	127.07
1	875	0	LEGAL (GCG)	1934.00
1	876	0	PROFESSIONAL (GCG)	955.82
1	885	0	OFFICE SUPPLIES (GCG)	540.34
1	910	0	RETIREMENT PLAN (GCG)	1042.11
1	935	0	SUPPLIES (GCG)	251.03
1	945	0	TRAVEL AND TRAINING (GCG)	7.49
1	955	0	UTILITIES-ELECTRIC (GCG)	236.98
1	959	0	UTILITIES-OTHER (GCG)	103.50
1	1810	0	CAPITAL ASSET EXP (LAW)	174.83

CITY OF WILLARD
Unpaid Invoice Listing
December 09, 2009

Payee # | Payee Name | Invoice Numb | Invoice Date | Due Date | Description | G/L Number | Total Due

1	1860	0	GROUP INSURANCE (LAW)	1348.76
1	1875	0	LEGAL (LAW)	1136.00
1	1876	0	PROFESSIONAL (LAW)	349.31
1	1900	0	REPAIRS & MAINTENANCE (LAW)	14.99
1	1910	0	RETIREMENT PLAN (LAW)	2766.63
1	1935	0	SUPPLIES (LAW)	331.42
1	1955	0	UTILITIES-ELECTRIC (LAW)	212.75
1	1959	0	UTILITIES-OTHER (LAW)	32.01
1	1960	0	VEHICLE EXPENSES-GAS	1439.67
1	1965	0	VEHICLE EXPENSE-OTHER	1132.14
1	2810	0	CAPITAL ASSET EXP. (STREETS)	868.51
1	2860	0	GROUP INSURANCE (STREETS)	336.56
1	2895	0	PAVING (STREETS)	187.03
1	2910	0	RETIREMENT PLAN (STREETS)	447.13
1	2930	0	STREET LIGHTS (STREETS)	4184.80
1	2935	0	SUPPLIES (STREETS)	2148.15
1	2955	0	UTILITIES-ELECTRIC (ST	155.03
1	2959	0	UTILITIES-OTHER (ST)	21.76
1	2965	0	VEHICLE EXPENSE-OTHER	79.49
1	4825	0	CONTRACT LABOR (P&D)	2022.00
1	4860	0	GROUP INSURANCE (P&D)	70.63
1	4876	0	PROFESSIONAL (P&D)	305.20
1	4910	0	RETIREMENT (P&D)	330.97
1	4935	0	SUPPLIES (P&D)	51.95
1	4965	0	VEHICLE EXPENSE-OTHER	292.90
1	5860	0	GROUP INSURANCE (EM)	11.81
			Total for Fund #: 1	26650.42

2	855	0	FISCAL AGENT FEES (WATER)	375.00
2	860	0	GROUP INSURANCE (WATER)	554.83
2	875	0	LEGAL (WATER)	133.00
2	876	0	PROFESSIONAL (WATER)	380.34
2	885	0	OFFICE SUPPLIES (WATER)	350.00
2	900	0	REPAIRS AND MAINTENANCE (WATER)	4189.15
2	910	0	RETIREMENT PLAN (WATER)	670.69
2	935	0	SUPPLIES (WATER)	2813.57
2	943	0	TRASH EXPENSE	7458.43
2	945	0	TRAVEL AND TRAINING (WATER)	413.47
2	955	0	UTILITIES-ELECTRIC (WATER)	3052.90
2	960	0	VEHICLE EXPENSES-GAS	751.54
2	965	0	VEHICLE EXPENSE-OTHER	62.40
2	1855	0	FISCAL AGENT FEES (SEWER)	375.00
2	1860	0	GROUP INSURANCE (SEWER)	554.83
2	1875	0	LEGAL (SEWER)	175.00
2	1876	0	PROFESSIONAL (SEWER)	3497.84
2	1885	0	OFFICE SUPPLIES (SEWER)	350.00
2	1900	0	REPAIRS AND MAINTENANCE (SEWER)	5981.57
2	1910	0	RETIREMENT PLAN (SEWER)	670.69
2	1935	0	SUPPLIES (SEWER)	2529.34
2	1945	0	TRAVEL AND TRAINING (SEWER)	192.44
2	1955	0	UTILITIES-ELECTRIC (SEWER)	2578.76
2	1959	0	UTILITIES-OTHER (SEWER)	112.78
2	1960	0	VEHICLE EXPENSES-GAS	1293.40
2	1965	0	VEHICLE EXPENSE-OTHER	46.41
			Total for Fund #: 2	39563.38

3	800	0	ADVERTISING	35.00
3	808	0	BUILDING MAINTENANCE (PARK)	376.33
3	810	0	CAPITAL ASSET EXPENDITURES	2246.67
3	820	0	CONCESSIONS	1375.00
3	855	0	FISCAL AGENT FEES	600.00
3	860	0	GROUP INSURANCE	194.48
3	875	0	LEGAL AND PROFESSIONAL	553.00
3	876	0	PROFESSIONAL	202.57
3	885	0	OFFICE SUPPLIES	324.63
3	900	0	REPAIRS AND MAINTENANCE	80.00
3	910	0	RETIREMENT PLAN	1154.52
3	935	0	SUPPLIES-GENERAL (PARK)	554.24
3	936	0	SUPPLIES-SPORTS	2918.20
3	938	0	SUPPLIES-SPECIAL ACTIVITY (PARK)	2264.61
3	940	0	TELEPHONE	48.96
3	945	0	TRAVEL AND TRAINING	7.00
3	955	0	UTILITIES-ELECTRIC (PARK)	2260.74
3	959	0	UTILITIES-OTHER (PARK)	508.56
3	960	0	VEHICLE EXPENSES-GAS	35.01
3	965	0	VEHICLE EXPENSE-OTHER	135.62
			Total for Fund #: 3	15875.14

GENERAL FUND SALES TAX RECEIPT SUMMARY

	2007			2008			2009		
	Cap Imp	Use	City	Cap Imp	Use	City	Cap Imp	Use	City
January	13314.37	2,319.94	28,436.03	$18,099.61	$3,959.53	$43,206.84	$13,720.33	$3,566.69	$31,148.31
February	6938.34	3,045.78	14,779.36	$7,687.07	$3,732.71	$17,323.08	$5,517.73	$3,417.03	$10,926.62
March	19048.37	2,771.02	40,779.90	$14,851.99	$2,463.86	$33,326.70	$17,574.55	$2,040.32	$43,469.47
April	16123.26	7,119.51	36,412.92	$11,844.07	$1,622.00	$24,171.99	$11,012.84	$3,640.83	$25,702.25
May	9764.44	2,075.32	19,531.98	$5,507.17	$2,909.69	$13,800.28	$5,905.42	$2,331.50	$13,678.60
June	23823.16	4,042.58	53,161.24	$21,586.57	$1,967.49	$45,646.22	$20,608.22	$2,340.43	$45,848.66
July	19059.77	2,589.50	40,174.18	$14,873.22	$3,339.37	$33,043.57	$14,278.55	$3,637.47	$30,413.34
August	5118.87	1,762.50	11,632.52	$6,842.66	$2,078.76	$15,144.40	$7,019.60	$3,135.02	$14,482.19
September	23277.74	3,780.61	51,151.20	23,467.34	3,786.16	51457.61	23,020.03	5,648.83	51789.12
October	15,062.28	2,255.06	33,257.90	15,627.75	2,450.22	33,526.12	11,152.94	3,310.54	25,111.37
November	6,053.08	3,165.03	13,688.01	8,287.61	2,356.63	18,717.93	6,402.89	2,877.63	13,945.05
December	19,983.49	3,719.70	43,302.93	19,764.18	1,655.98	41,431.72	18,059.72	2,349.08	39,481.21
Totals	177,567.17	38,646.55	386,308.17	$168,439.24	$32,322.40	$370,796.46	$154,272.82	$38,295.37	$345,996.19
		602,521.89			571,558.10			$538,564.38	

Down 6% for year

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5B

Property/Liability Insurance Renewal

Attached for your review and consideration is the premium summary from Missouri Rural Services for the property and liability insurance for 2010.

The 2009 premium for the entire city was $68,833.00 with $2,394.00 for the addition of the new aquatic center.

PREPARED FOR

CITY OF WILLARD

POLICY CP/CA0005342– 01/01/10

December 3, 2009

ADVISOR INSURANCE

THROUGH
MISSOURI RURAL SERVICES CORP.
SAVERS P&C INSURANCE COMPANY

Dedicated to Missouri Public Entities & Not-For-Profit Organizations

Rated by: CARMEN

December 3, 2009

General Liability – Occurrence Form

Named Insured: CITY OF WILLARD

Limits of Liability:
$4,000,000 General Aggregate Limit (Other Than Products-Completed Operations)
$4,000,000 Products-Completed Operations Aggregate Limit
$2,000,000 Personal and Advertising Injury
$2,000,000 Each Occurrence Limit
$ 100,000 Fire Damage Limit - Any One Fire
$ 5,000 Medical Expense Limit - Any One Person
Excludes: Fireworks

** Missouri Municipal Amendatory Endorsement applies **

- Premises and Operations
- Completed Operations and/or Products Liability, Water, Sewer, Electric and Gas Utility Operations
- Contractual Liability
- Personal and Advertising Injury
- Broad Form Property Damage
- Premises Medical Payment - $5,000
- Host Liquor Liability
- Fire Legal Liability, Real Property - $100,000
- Non-Owned Watercraft Liability
- Explosion, Collapse and Underground Property Damage
- Incidental Medical Malpractice
- Emergency Medical Services Malpractice
- Special Events
- Parks and Playgrounds
- Swimming Pools

December 3, 2009

Law Enforcement Liability

Named Insured: CITY OF WILLARD

Limits of Liability :
Liability Limits - Included in General Liability
$2,500 Deductible

- False Arrest, Detention or Imprisonment, or Malicious Prosecution
- Libel, Slander or Defamation of Character; Violation of an Individual's Right of Privacy
- Wrongful Entry or Eviction or other Invasion of the Right of Private Occupancy
- Assault or Battery
- Discrimination
- Violation of Civil Rights
- Improper Service of Process
- Intentional Acts
- Defense for Allegations of Sexual Abuse & Molestation
- Mutual Aid Coverage
- Excessive Force
- Jail Operations

December 3, 2009

Employee Benefits Liability

Named Insured: CITY OF WILLARD

Limits of Liability:
$ 2,000,000 Each Claim Limit
$ 4,000,000 Aggregate Limit

Deductible $1,000

Provides Coverage for Negligent Acts, Errors or Omissions of the Insured for which you are legally liable in the administration of your Employee Benefits Program

December 3, 2009

Property Coverage

Named Insured: CITY OF WILLARD

Special Form
100% Coinsurance
Replacement Cost ☒
Actual Cash Value ☐
Total Insured Value $9,272,708
Deductible $1,000
Earthquake with 10% Deductible ☒ (Included if checked)

- Buildings
- Personal Property
- Property Special Broadening Endorsement which includes at no charge:

1. Debris Removal	$ 50,000
2. Pollutant Clean-up	$ 25,000
3. Arson Reward	$ 30,000
4. Newly Acquired or Constructed Property:	
- Buildings	$ 1,000,000
- Personal Property	$ 500,000
5. Property Off-Premises	$100,000
6. Worldwide Property Off Premises	$45,000
7. Salesperson Samples	$ 25,000
8. Exhibitions	$ 50,000
9. Property In Transit	$50,000
10. Depositors Forgery	$ 25,000
11. Employee Dishonesty Including Welfare and Pension Plan ERISA Compliance	$ 50,000
12. Money and Securities	$ 25,000
13. Foundations and Underground Pipes	$ 250,000
14. Tenant Glass	$ 10,000
15. Ordinance or Law Coverage	$ 250,000
16. Newly Acquired Locations Increased Limits for Business Income and Extra Expense	$ 250,000
17. Contractual Penalties	$ 25,000
18. Dependent Properties	$ 100,000
19. Utility Services	$ 25,000
20. Transit Business Income and Extra Expense	$ 100,000
21. Contingent Transit Business Income and Extra Expense	$ 100,000
22. Change in Temperature, Electrical Injury, Utility Services and Contamination by Refrigerant	$ 50,000
23. Water Damage, Other Liquids, Powder or Molten Material Damage	$ 25,000
24. Underground Water Seepage	$ 10,000

- $250,000 Blanket Limit - applies to any or all of the following: Accounts Receivable, Claims Expenses, Fine Arts, Movement of Property, Personal Effects & Property of Others, Business Income & Extra Expense, Computer & Computerized Equipment, Fire Dept. Service Charges, Outdoor Property, Valuable Papers & Records/Cost of Research

- **Equipment Breakdown**

December 3, 2009

Inland Marine Coverage

Named Insured: CITY OF WILLARD

Contractors Equipment:
Total Insured Value $378,546
Deductible $1,000

Miscellaneous Equipment:
Total Insured Value $96,000
Deductible $1,000

Electronic Data Processing Equipment:
Total Insured Value $
Deductible $

- Contractors Equipment
- Miscellaneous Equipment
- Electronic Data Processing Equipment - All Risk - Replacement Cost
- Deductible Waiver Endorsement
- Firefighters Personal Property - $1,000 Limit/$100 Deductible
- Commandeered Property

December 3, 2009

Automobile Coverage

Named Insured: CITY OF WILLARD

Number of Vehicles - 27
Limits of Liability and Deductible:
$2,000,000 Bodily Injury/Property Damage Combined Single Limit
Uninsured/Underinsured Motorists – $50,000 CSL
Med Pay Limit $n/a
$250 Comprehensive Deductible per schedule
$500 Collision Deductible per schedule

** Missouri Municipal Amendatory Endorsement applies **

- Comprehensive Automobile Liability
- Hired and Non-Owned Liability
- Underinsured Motorist/Uninsured Motorist
- Medical Payments
- Comprehensive - per Designated Schedule
- Collision - per Designated Schedule

Commercial Auto Enhancement Endorsement:

- Agreed Value Endorsement applies to all Fire Trucks (no depreciation)
- Injury to fellow employee resulting from the use of a covered auto
- Hired Auto Physical Damage $50,000 limit
- Rental Reimbursement up to $75 per day up to 30 days
- Towing expense up to $2500
- Firefighter's Deductible Reimbursement up to $300
- No deductible applies to glass breakage
- Customized Auto Extension
- Coverage for Freezing (Fire Trucks Only)
- Deductible Waiver Endorsement

December 3, 2009

Public Officials/Directors & Officers Liability

Named Insured: CITY OF WILLARD

Limits of Liability and Deductible:
Claims Made Form:
$2,000,000 Each Wrongful Act Limit
$4,000,000 Aggregate Limit
$ 1,000 Deductible
Prior Acts: 01/01/08

- Sexual Abuse or Molestation – Defense Costs Only
- Deductible Does NOT Apply to Defense Costs
- Issuance of Permits or License
- Passing/Enforcing Ordinances, Variances
- Injunctive Relief - $10,000 Defense Only
- Criminal Action Defense - $35,000 Defense Only
- Broad Definition of Insured

Employment Practices Liability

Limits:
$2,000,000 Each Wrongful Act Limit
$4,000,000 Aggregate Limit
$ 5,000 Deductible
Claims Made Form

Prior Acts: 01/01/08

- Defense Costs outside of limits
- Deductible does NOT apply to defense costs
- Hiring and Firing Practices
- Discrimination or Sexual Harassment
- Sexual Abuse or Molestation
- Civil Rights Violations
- Fellow Employee Suits
- Retaliatory Allegations
- Coercion Allegations

December 3, 2009

Premium Summary

Named Insured: CITY OF WILLARD
Policy No: CP0005342
Effective: 01/01/10-11

Agent: ADVISOR INSURANCE – FAX: 417-742-6826

General Liability	$18,838
EMT/Ambulance Attendants/Professional Liability	$
Law Enforcement Liability	$ 9,773
Employee Benefits Liability	$ 193
POL/D&O and Employment Practices Liability	$ 4,300
Property	$22,774
Inland Marine	$ 2,225
Automobile	$18,394
Crime	$
Total Premium	**$76,497**
Participation Fee	$ 350
Grand Total	**$76,847**
Umbrella/Excess Liability (separate Policy & Premium)	$

NOTE! Terrorism premium charge <u>is not included in the above total</u> – see attached disclosure.
<u>THIS MUST BE SENT BACK TO US BEFORE POLICY CAN BE ISSUED!</u>

____ Quote Accepted by Applicant/Insured

____ Quote Not Accepted by Applicant

____
Signature of Agent **or** Insured

RETURN THIS PORTION & TERRORISM DISCLOSURE ONLY TO MRSC!

POLICYHOLDER DISCLOSURE
NOTICE TERRORISM INSURANCE COVERAGE
ELECTION - REJECTION

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, you have a right to purchase insurance coverage for losses arising out of acts of terrorism, *as defined in Section 102(1) of the Act:* The term "act of terrorism" means any act that is certified by the Secretary of the Treasury – in concurrence with the Secretary of State, and the Attorney General of the United States — to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property; or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT COVERAGE PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85% OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A $100 BILLION CAP THAT LIMITS U. S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURER'S LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS $100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED $100 BILLION, YOU COVERAGE MAY BE REDUCED.

Acceptance or Rejection of Terrorism Insurance Coverage

☐	I hereby **elect** to purchase Terrorism coverage for a prospective premium of $128
☐	I hereby **decline** to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism.

Savers Property & Casualty
Insurance Company
CP0005342

Policy Number

Policyholder/Applicant's Signature
CITY OF WILLARD

Named Insured

Date

PCN006(01/08)

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5C

Building Permit Software

Attached for your review and consideration is the breakdown on the building permit software that we are recommending for approval. This purchase will be made from the 2010 budget.

The City Clerk, Director of Development, Community Relations Officer and CFO have all previewed the demonstration on the software. This software has several features that will allow better tracking of permits and inspections. Several software companies have been reviewed and we believe the Summit software is the one which will satisfy the needs of our community at the least cost.

Summit is also the company from which we purchased the new utility billing software in 2008.

Investment Summary

City of Willard
November 16, 2009

Summit Software	
Permits	$2,500.00
Total Summit Software	**$2,500.00**
Professional Services	
1 Days of Implementation Services @ $550.00 per day*	$550.00
Total Investment	**$3,050.00**
90 Days Software Warranty with Unlimited Software Support	Free
Summit Software Annual License Fee	$250.00
Summit Software Annual Product Support Agreement	$250.00

All Services are billable unless otherwise stated.

*Implementation services include both remote and onsite services for set up and training. Remote implementation services are based on prorated portion of 8 hour day. The travel expenses are billable at cost and are not included in the total. Travel expenses include mileage, meals, lodging, airfare (if applicable), and travel billed at $25.00 per hour. Mileage will be calculated at the current IRS allowable rate in effect at the time the service is rendered. The number of implementation service days is estimated. Additional implementation service days are available at the same daily rate plus travel expenses.

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #5D

Kenny Singer Pay Request

Attached for your review and consideration is the final pay request on the chlorination/interconnect project for Kenny Singer Construction Co. The project has been approved by both the Director of Development and the Public Works Director.

APPLICATION FOR PAYMENT NO. 5

To: City of Willard
From: KENNY SINGER CONSTRUCTION
Contract: 3-579-93278
Project: Chlorination & interconnection Project
OWNER'S Contract No.: ____________ ENGINEER'S Project No.: 300000 579

For Work accomplished through the date of: ____________

1	Original Contract Price:		$ 584,131. 40/100
2	Net Change Orders and Written Amendments (= or -):		$ 1747. 00/100
3	Current Contract Price (1 plus 2)		$ 585,878. 40/100
4	Total work completed to date:		$ 585,878. 40/100
5	Total material stored to date:		$ -0-
6	Retainage (per Agreement:		
	4.0% of completed Work:	$ -0-	
	10.0% of stored material:	$ -0-	
7	Total completed and stored to date less ratainage (4+5-6)		$ 585,878. 40/100
8	Less previous applications for payments:		$ 562,549. 55/100
9	**DUE THIS APPLICATION (7 MINUS 8)**		$ 23,328. 85/100 (retainage)

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through __ inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated: 12/3/09

Kenny Singer Const. Co., Inc.
CONTRACTOR

By: [signature]

State of: ____________
County of: ____________
Subscribed and sworn to before me this
______ day of ____________, ______

Notary Public
My Commission expires: ____________

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: ____________

____
ENGINEER

By: ____________
OWNER

WILLARD POLICE DEPARTMENT

Monthly Statistical Report

Report Month .... **November 2009**

Total Incidents for Month **333**

Officer Statistics

1601	Tom McClain, Chief	03
1602	David Richardson, Major	16
1603	Shannon Shipley, Sgt./Det.	21
1604	Robert Bell, Corporal..................	44
1605	Mike Payne, Officer	45
1606	Gary Dove, Officer	26
1607	Casey Broadway, Officer	43
1608	Amy Fly, Officer.........................	33
1609	Justin Raynes, Officer...............	49
1610	Christopher Rackley, Officer ...	45
1630	Glenn Cozzens, SRO	4
1631	Jeremy Tscherny, SRO..........	4
1640	Doug Thomas, Reserve	0
1641	, Reserve............	
1642	J.D. Landon, Reserve..............	0
1643	Paul Griffin, Reserve..............	0
1644	Bill Lingenfelser, Reserve.......	0
1645	Joe Crawford, Reserve...........	0

Incident Classification

Felony	6
Misdemeanors.....................................	26
Infraction	130
Other (Services)	166
HBO (Handled by Officer)	221

Reserve Hours

1640	Doug Thomas, Reserve.........	0
1641	, Reserve...........	
1642	J.D. Landon, Reserve	8
1643	Paul Griffin, Reserve.............	5
1644	Bill Lingenfelser, Reserve.....	11
1645	Joe Crawford, Reserve.........	5
	TOTAL......	29

Patrol Vehicle Mileage, Usage, and Maintenance Information

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST
UNIT 1601	103952	783	20	39	0.00
UNIT 1602	88781	950	18	52	0.00
UNIT 1603	34736	1776	34	52	$115.21
UNIT 1604	19646	3015	45	67	$8.00
UNIT 1605	65117	1960	35	56	$178.21
UNIT 1608M	3480	19	1	19	0.00
UNIT 1606	94543	657	20	33	0.00

OTHER INFORMATION:

- We received a resignation from Officer Christopher Rackley who has accepted employment with the Aurora, MO Police Department.
- We received grant funding (90% Federal/10% Local) for 2 Mobile Date Terminals. The final authorization deadline is set for December 23, 2009.
- Attaboy from Prosecuting Attorney's office re: Amy Fly's performance

JEREMIAH W. (JAY) NIXON
Governor

JOHN M. BRITT
Director

Truman Building, Room 870
Mailing Address: P.O. Box 749
Jefferson City, MO 65102-0749
Telephone: 573-751-4905
FAX: 573-751-5399
Internet Address:
http://www.dps.mo.gov

STATE OF MISSOURI
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR

December 2, 2009

Chief Tom McClain
Willard Police Dept.
P.O. Box 187
224 W. Jackson
Willard, MO 65781

RE: 2010 Local Law Enforcement Block Grant (LLEBG/JAG) - - CFDA # 16.738
MDT 2010
2009-LBGJ-092

Dear Chief McClain:

Enclosed you will find the following documents in regards to your 2010 LLEBG/JAG project:

- **Award of Contract** – An original and one copy of the Award of Contract must be signed by both the Project Director and the Authorized Official listed within your application. Both signed originals must be returned to our office.
- **Special Conditions** – An original and one copy of the LLEBG/JAG Special Conditions pertaining to this grant must be signed by both the Project Director and Authorized Official listed within your application. Both signed originals must be returned to our office.

Please return all documents as requested to our office no later than Wednesday, December 23, 2009, for final authorization from the Department of Public Safety. Failure to meet this deadline will result in a delay of your contract and award. All mail correspondence should be addressed to the attention of the CJ/LE Section.

A final signed copy of the Award of Contract and Special Conditions will be returned to you for your records along with a check for your federal award. **Do not purchase or order any of the equipment until you have received the signed Award of Contract and the lump sum payment from DPS.** This check will be forth coming to you by approximately mid-January. If equipment is purchased before the contract period start date of January 1, ~~2011~~ 2010, the expenditure(s) will not be allowed and your agency will be required to return funds to us.

Also, any pass-through agency that has expended $500,000 or more in federal grant funds (from all sources) in the organization fiscal year must submit a copy of that audit to our department and can mail it with the Award of Contract and Special Conditions. If one has already been submitted to our office for another grant, provide us with the grant name and number.

Should you have any questions, please contact Heather Haslag at (573) 751-1318 or Will Patterson at (573) 526-1928.

Sincerely,

Eric Shepherd

Eric Shepherd
CJ/LE Program Manager

cc: Mayor Jamie Schoolcraft
Ms. Donna Gordon
File

Enclosures

Thomas McClain

From: JLPatterson@greenecountymo.org
Sent: Friday, December 04, 2009 10:26 AM
To: chiefofpolice@cityofwillard.org
Subject: Caringer
Attachments: pic26924.jpg

Chief,

Thank you for agreeing to move your depo date. We were running behind. The reason for my email is to let you know that Amy Fly told us at the beginning of her deposition that this was her first one. She did a phenomenal job. She was poised, she was informative, she was steady, she had obviously reviewed her reports so that she didn't have to look at them while she answered. She did a far better job then many officers I know who have been doing these for years. It was impressive. I thought you would want to know. Jill

(Embedded image moved to file: pic26924.jpg)

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #7

Emergency Management

Attached for your review and consideration is the complete report for the Emergency Management Department.

We are requesting approval to purchase the CPR mannequins and the manuals in order to get the CPR classes scheduled for the City personnel. We intend to make it mandatory for all City employees to take this class. The cost of the supplies should be covered within 2010 by the small fee we will be charging for the class.

City of Willard

Emergency Management Dept.

After completing the American Heart Association CPR/AED instructor course, I am preparing to set up classes for all the city employees in January, 2010.

The supplies needed for the class are nine instruction manuals at a cost of $9.00 each and the CPR mannequins. I am currently investigating the lowest cost at which to obtain these mannequins. The set I would need is approximately $450.00 and contains an adult, child and infant mannequin with the CPR mouth shields for each student. Also needed are the four CPR mouth to masks at approximately $10.00 each.

With the initial cost to get the classes set up, I would like to charge a student fee of $10.00 to cover the cost of all the supplies. Each class will consist of nine students and a waiting list will be maintained in order to get everyone through the class.

The total projected cost of supplies, etc. will be $575.00 to $600.00. This will come out of the 2010 Emergency Management budget.

Stacy Winters
Emergency Management Director

DEVELOPMENT REPORT

DECEMBER 14, 2009

BUILDING CODES:

1.) 22 Permits open.
2.) Coffee Guru Infill is under construction.
3.) The Inn Spa & Boutique nearing completion.
4.) Don Irwin's Detail Shop has started dirt work.
5.) Working with SSC on T-Mobile Cell Tower license applications.
6.) Completed Grease Trap Inspections.

SIDEWALK PROJECT ALONG Z HWY:

1.) Contractor has asked for a two week extension on completion date due to all the rain in October. All concrete has been placed. Some clean up is still remaining.

MEADOWS AREA WELLHEAD PROTECTION INVENTORY:

1.) Identified 27 potential contaminant sites in ½ mile radius of both wells.
2.) Received background information from DNR about wells.

DIRECTOR OF DEVELOPMENT
RANDY BROWN

Public Works.

November 2009 Completed Project List

Water /Sewer Departments:

Lots of Locates

Backfilled hole at lagoon

Tapped Meadows East Well and Installed sample cock

Water In's and Outs

Fix Leaking water meter 7184 FR 136

Dug water line to see if its big enough for fire hydrant at 112

Fixed flush hydrant at 101 Emily Drive

Sanded and painted south well

Fixed water leak at 302 Dennis

Fixed Water main break at Hwy 266 and Sunrise Lane

Dug and found water main at 6401 N Meadow Dr

Found Valves to shut of meadows neighborhood

Checked Man Holes

Ace Pipe fixed manholes at lagoon

Read Meters

Flushed Hydrants

Misc.

Painted fuel tank

Fixed Ford Truck door

Mowed grass by Jackson

Fixed Road patch at Jackson and South Street

Put up Flicker board signs at Miller and New mellville

Took Boom mower apart to fix broken arm

Put up signs at Berry and Jeb, and Barwick and King

Cleaned up and organized inside and outside of shop

Took Dogs and cats to Greene County

Built Welding Table

Justin Reaves

Board of Mayor & Alderman

Monday December 14th: **Willard Parks and Recreation Directors Report**

Flag Football Equipment Grant: Willard Parks and Recreation has been awarded a Flag Football Equipment Grant from USA Football for the 2010 Spring Season. This grant provides new equipment for the upcoming season. Items include footballs, cones, equipment bags and more.

US Soccer Foundation/Wal-Mart/Conco: We are still awaiting word if we were approved for the 2010 US Soccer Foundation Grant that was applied for a few months back. Winners should be announced in the coming months. Also we visited with Wal-Mart representatives (Kansas Exp.) about a $5000 business donation/grant. We will know if we are awarded in February 2010. Lastly we have asked Conco Quarries for a major donation again in 2010. Conco donated $5000 to the Willard Parks Department in January 2009.

Land O Frost: The 2010 Land O' Frost Sponsorship contract has been signed. The $9500 sponsorship check should be arriving at the Recreation Center shortly.

Christmas in Willard: Willard Parks and Recreation's Second Annual Christmas in Willard Celebration was on Saturday December 12th from 6:00pm – 9:00pm at the Willard Recreation Center. This year's activities included a Christmas Movie (The Santa Claus with Tim Allen) and pictures with Santa. We also opened the concessions and had a bake sale from donated items.

Program Guide: The Willard Parks and Recreation 2010 Spring Program Guide are in production. These guides, once complete will be mailed out to Willard residents. The 2010 guide features news, events, sports and everything going on in the Willard Parks ad Recreation Department from January – June.

Upcoming Camps are: Holiday Camp: 12/21/09, 12/22/09, 12/23/09, 12/28/09, 12/29/09, 12/30/09. Each day to costs $17.50 per day to attend. The fee includes snacks and various activities. The camps continue to be very successful. In 2010 we will again host out of school camps in conjunction with the schools.

Christmas on the Frisco: Willard hosted its annual Christmas on the Frisco event on Saturday November 21st. Events included a 5K, Breakfast with Santa, Parade, and the Lighting of the Trail. We had great turnouts at each event. Thank you everyone who helped make these events so successful.

Willard's Biggest Loser: Willard Parks is teaming up with CoxHealth to offer the 2010 Biggest Loser Weight Loss Challenge. This event is open to the entire community. The cost to participate is $20 and divisions are 18-34 male, 18-34 female, 35 plus male, 35 plus female. The first place winner in each division will receive 60% of the division proceeds and 2nd place will receive 40% of the division proceeds. The winners will be determined by the most body fat lost during a six week period. A CoxHealth representative will be administering the body fat checks.

Maintenance Report: The pond at the Recreation Center has been cleaned of the algae. The broken light at the entrance of the Recreation Center has been fixed by Empire Electric. The broken lights at Jackson St. Park have also been fixed by Empire Electric.

Willard Parks and Recreation Classes:
Willard Parks and Recreation continues to offer various classes throughout the entire year. Here is a list of some of the ongoing classes at the Recreation Center and the Willard Community Building:
Hula Hoop Class: Wednesday Nights from 7pm – 8pm
Belly Dancing Class: Wednesday Nights from 7pm – 8pm
KenKarJu-Ruy Karate: Mondays and Thursday from 6:30pm – 7:30pm
Children's Dance Classes: Tuesday and Thursday Nights
Art-Works Classes: Various dates and times at the Community Building

Playground at Jackson St. Park: After some research and wanting to reinstall the toddler playground and swings at Jackson St. Park, we have decided to reinstall the playground using pea gravel surfacing. The pea gravel for the area will cost $522. As you might remember, we were trying to reinstall the playground using scrap tire material because this material is the proven safest material for head injuries. We will still pursue this material through grants, donations, etc. However the playground will have pea gravel until the scrap tire material is obtained.

Willard Playgroup: The Willard Playgroup for kids continues to meet at the Recreation Center on Wednesdays from 10:00am – 11:30am. Brandon Eckhardt is overseeing this group through the winter. The group continues to grow. The group will move back to the Aquatic Center in the Spring/Summer.

Child Care: Child Care the Recreation Center continues to go well. Child Care is held on five days of the week.

Sports Coordinator: The Sports Coordinator position has been posted. We will be hiring for the position in January 2010. Shawn Trent is the Interim Sports Coordinator.

Recreation Center: Due to various practices going on at night, we now have someone coming to the Recreation Center from 7pm – 10pm to clean the facility.

Clean-Up: As you might have noticed we have cleaned up the area between the ball fields and Recreation Center. In the past we have used this area as storage for various items. We will now be storing these at the Highline Soccer Park.

Park Benches: Willard Parks & Recreation is in need of more benches and picnic tables in our parks. The Park Board would like to get the community involved in this process; therefore, we are starting a new table/bench program. In the coming months sponsorship pricing and forms will be available for the community. This is an exciting way for the community to get involved. Feel free to stop by the Jackson Street Park and see the current table and bench donations.

Missouri Recreation and Parks Association: Willard Parks will again be featured in the next Missouri Recreation and Parks Magazine. This article will feature the Circus, Safe Halloween, and the Harlem Legends Game. This magazine is a statewide magazine.

PRICES FOR FACILITY RENTALS: Willard Parks and Recreation Facility Rentals: Holding Fee: $25, Refundable Deposit: $75 (excluding the Pavilion). Rental Areas: Willard Community Building: $15 hour / kitchen $25 flat fee, Large Gym at the Recreation Center: $25 hour, Small Gym at the Recreation Center: $20, Murray Community Room/Patio/Kitchen: $15 hour, Classroom/Conference Room: $12 hour, Jackson St Park Pavilion: $7.50 hour.

Spring Family Friendly Events Set: 2010
Movie in the Park Dates:
April 24th – 8pm – Movie: Wall-E
May 29th – 9pm – Movie: Indiana Jones and the kingdom of the crystal skull
June 26th – 9pm – Movie: The Incredible Hulk

Music in the Park Dates:
May 22nd – 6pm
June 19th – 6pm

Easter Egg Hunt: Saturday March 27th at the Recreation Center

Willard 2nd Annual Triathlon: June 19th at Jackson St. Park

Basketball 2009 Session 1: Willard's Session 1 Basketball League is underway. This season a total of 48 teams are participating. Games are played at the Recreation Center on Saturdays.

Fall Soccer: The 2009 Fall Soccer League is complete.

Fall Volleyball: The 2009 Fall Volleyball League is complete.

NEW Reenergized Basketball League
Recreational Basketball Session 2: Registration November 16th – December 16th
Willard Parks and Recreation will be offering Recreational Session 2 Basketball for ages 3 -14. All games will be played at the Willard Recreation Center. Fees are $35 per person. Games will be played on Saturdays beginning January 9th.

Recreational Cheerleading Session 2: Registration November 16th – December 16th
Willard Parks and Recreation will be offering Recreational Session 2 Cheerleading for grade K – 8th. All games will be played at the Willard Recreation Center. Fees are $35 per person. Games will be played on Saturday beginning January 9th.

Submitted by: Kevin McDonald

WILLARD PARK AND RECREATION ADVISORY BOARD
November 19, 2009
7:00 PM

Board Present: Valorie Simpson, Secretary; Stacee Anderson, Katherine Miles and Tricia Taylor. Not present was Chairman, Blaine Kennard.

Also Present: Dale Duvall, City Clerk; Karen Robson, Chief Financial Officer; Kevin McDonald, Parks and Recreation Director; Justin Reaves, Interim Public Works Director; Brandon Eckhardt, Aquatics/Recreational Specialist; and Interim Sports Coordinator; Shawn Trent.

Park Board Secretary Valorie Simpson called the meeting to order.

Roll Call
City Clerk, Dale Duvall called the roll call. Valorie Simpson-present; Stacee Anderson-present; Katherine Miles-present; Tricia Taylor-present; and Blaine Kennard------------.

Approve Agenda
Motion made by Katherine Miles and seconded by Stacee Anderson to approve the agenda. Stacee Anderson-I; Valorie Simpson-I; Katherine Miles-I; and Tricia Taylor-I. All votes aye. Motion carried.

Approve Minutes of the October 29, 2009 Regular Meeting
Motion made by Katherine Miles and seconded by Tricia Taylor to approve the minutes of the meeting on October 29, 2009. Stacee Anderson-I; Valorie Simpson-I; Katherine Miles-I; and Tricia Taylor-I. All votes aye. Motion carried.

Citizen Input
None.

Financial Statements
Motion made by Stacee Anderson and seconded by Katheine Miles to approve the financial statements. Stacee Anderson-I; Valorie Simpson-I; Katherine Miles-I; and Tricia Taylor-I. All votes aye. Motion carried.

Program Budgets
The Park Board reviewed the program budgets for Fall Youth Soccer, Volleyball, Basketball/Cheerleading, Winter Dance, KenKarJu-Ryu, and Belly Dancing. They also discussed a draft of the 2010 Aquatic Center Operating Budget.
Brandon presented an informational sheet regarding surrounding municipalities pool rates.

Motion made by Stacee Anderson and seconded by Tricia Taylor to increase the rate on the daily pass at the Willard Aquatics Center by $.50 and increase the hourly rental by $25.00. Stacee Anderson-I; Valorie Simpson-I; Katherine Miles-I; and Tricia Taylor-I. All votes aye. Motion carried.

Motion made by Stacee Anderson and seconded by Tricia Taylor to increase the rate on the Aquacise classes to $40.00, Swim Guard $40.00, and the daycare daily costs to $2.50. Stacee Anderson-I; Valorie Simpson-I; Katherine Miles-I; and Tricia Taylor-I. All votes aye. Motion carried.

Financial Sub-Committee Report

Valorie Simpson discussed the minutes from the financial sub-committee meeting.

Sports Report

Interim Sports Coordinator Shawn Trent presented the Board with a PowerPoint presentation regarding Willard taking over the Mighty Mites football program. The Board discussed the possibility of taking over the program.

Directors Report

Kevin presented the monthly Parks and Recreation Director's Report and updated the Park Board on events that had happened in the past month and about events scheduled for the coming months.

Re Energized 2010 Basketball League

Kevin spoke to the Board about the Parks' Basketball league and the changes that have been made.

Christmas in Willard 2009

Kevin discussed the Christmas in Willard program that will be held on December 12th at the Recreation Center.

Old Business

1. Tree Replacement at Jackson Street Park- Kevin informed the Board that the City is eligible to receive 10 trees and that they need to be picked up from Green Works in Highlandville.
2. Sidewalk Project- Kevin told the Board that the Highway Z sidewalk project has begun.
3. Playground at Jackson Street Park-Kevin updated the Board on the playground surface. He stated that pea gravel is going to be placed down until or unless monies become available to purchase a better option.

4. Park Bench Sponsorship-Kevin went over the some of the prices that he had received for the park benches. He stated that the subject would be going back to the Finance Committee meeting. The Board discussed the bench costs and ideas in regards to recyclable, concrete and wooden bench material.
5. T-Mobile Tower-Kevin informed the Board that the tower conditional use permit was now in front of the Board of Aldermen.

New Business

Motion made by Stacee Anderson and seconded by Tricia Taylor to elect Valorie Simpson as Vice-Chairman until February 2010. Stacee Anderson-I; Valorie Simpson-I; Katherine Miles-I; and Tricia Taylor-I. All votes aye.

Adjourn

Motion made by Stacee Anderson and seconded by Katherine Miles to adjourn. Stacee Anderson-I; Valorie Simpson-I; Katherine Miles-I; and Tricia Taylor-I. All votes aye. Motion Meeting adjourned.

Dale Duvall, City Clerk

Valorie Simpson, Secretary

The City of Willard

Community Relations Officer Report

December 10, 2009

From: Kate Gould, Community Relations Officer

Dear Mayor and Aldermen,

Included in your packet are the press clippings for the past month. Stories over the past month included the Christmas on the Frisco Festival, a string of car break-ins around Willard, and a story in the Willard Cross Country Times about a call by some citizens for a state audit.

Over the past month I have worked on the December newsletter, which went out last week and the 2010 Parks Program guide which will be going to the printer soon. As previously mentioned I also spent time organizing the Christmas on the Frisco Parade, and was greatly assisted by other staff and volunteers, especially Justin Reaves and the Parks Department.

Currently I am working on a schedule of topics for flyers in utility bills for all of 2010 and coming up with a rough "message calendar" so we can be better prepared to notify citizens of events and important information. For instance, we know that in July we will have a sewer rate increase, so the June utility bill flyer will remind citizens of that scheduled rate increase.

Finally, a few months ago I began worked with the City Administrators in Republic and Strafford to request changes in the funding formula for STP-Urban funds distributed by the Ozarks Transportation Organization. A copy of the letter is included in your packet. This topic will be brought up at the meeting on Thursday, December 17th, which Mayor Schoolcraft will be attending. We are requesting that all members of OTO receive fair funding and that the committee considers reworking the formula.

Sincerely,

Kate Gould

Kate Gould
Community Relations Officer

News-Leader.com
SPRINGFIELD, MISSOURI

November 21, 2009

Parades around the Ozarks mark start of Christmas season

Ozark, Republic and Willard have their parades today.

Gail Reynolds
For the News-Leader

Everyone loves a parade, and the holidays are prime time for street processions crammed with floats, bands and multiple Santas arriving on fire engines, horses or even helicopters.

Today launches the first festive parades in a string of Christmas festivities throughout the Ozarks.

This weekend's agenda includes the annual Kiwanis Club Christmas Parade in Republic at 10 a.m., Willard's parade at 4 p.m., and Ozark's parade at 6 p.m.

Each will showcase music, marching bands, walkers, floats and of course, a cameo appearance by Santa.

Visitors can make a day of it in Willard, where the Christmas parade is only a slice of the sunrise-through-sunset festivities planned for this year's Christmas on the Frisco Festival, described by Willard community relations officer Kate Gould as "just lots of fun."

"We start out in the morning with Breakfast Feed with Santa and the 5K Run," she said.

The "feed" runs from 7 to 11 a.m. and the $5 fee -- which benefits Willard High School's Sporting Chance and Partners In Strength programs -- includes breakfast plus a 5-by-7 picture with Santa.

The 5K run (entry fees range from $15-20) begins at 8 a.m. and is followed by a craft show from 9 a.m. until parade time.

"We started the craft show last year and it went so well and was so popular that we extended the hours for this year," Gould says. Entry fee to the craft show is one canned or nonperishable food for donation to the Willard Food Pantry.

Between the end of the 4 p.m. parade and the day's finale -- the lighting of Christmas displays -- festival guests and parade spectators can enjoy food (hot chocolate and popcorn) and Christmas carols performed by local groups plus church and school choirs at the Frisco Highline Trailhead.

Next weekend will feature Christmas parades in Ash Grove, Rogersville, Monett, Branson, Nixa and Highlandville plus the Shriners' Fall Parade in Springfield.

Dec. 12 will usher in the holidays with Christmas parades in Bolivar, Ava and Marshfield, plus the annual Springfield Christmas Parade.

"The annual Springfield Christmas Parade is a community-wide event featuring local and regional school marching bands, the army band, businesses, organizations, cheerleaders, drum corps, the police and fire departments and more," says parade coordinator Kathryn Vicat, of the Urban Districts Alliance which manages the event, "Just everybody comes, to enjoy the parade and to participate."

In addition to the parade, there will be a pre-parade celebration from 11 a.m. until the parade begins at 1 p.m., a family-friendly gathering with inflatables, crafts, food vendors and Santa.

In an effort to support literacy in the Ozarks, the UDA continues the tradition of asking those who attend the parade for book donations (new or gently used children's books).

Those wishing to participate in this year's "Sounds of the Season" downtown Springfield Christmas parade can request a parade application by calling the UDA at 831-6200 or can download an application from the Web site http://www.itsalldowntown.com/events/4172.

Additional Facts

Christmas parades

Holiday parades in the Ozarks begin this weekend and run through mid-December.
Today
- Ozark: Parade at 6 p.m. begins at the Fasco Building on Missouri 14; 581-6139 or visit www.ozarkchamber.com
- Republic -- Kiwanis Club Parade, 10 a.m., starting at the Kiwanis Fairgrounds; 830-5494 or visit www.republicmo.com
- Willard -- Parade begins at 4 p.m. along Jackson Street; part of all-day Christmas on the Frisco Annual Festival; call 742-5305 or visit www.cityofwillard.org The full-day event schedule: - 7-11 a.m.: Breakfast feed with Santa Claus, $5. - 8 a.m.: 5K Run, $15-20 - 9 a.m. to 4 p.m.: Craft show, admission cost is one can or nonperishable food item. - 4 p.m.: Parade - 6 p.m.: Award ceremony for parade entries, residential lighting display - 6:30 p.m.: Lighting of Christmas display
Nov. 28
- Mount Vernon: Parade at 4:45 p.m. by the square; 466-7654 or visit www.mtvernonchamber.com
Dec. 5
- Ash Grove: Parade at 10 a.m., starts at the school; 751-2333.
- Rogersville: Parade at 5 p.m., starts at the park on County Line Road; 753-7538 or visit www.rogersvillechamber.com
- Springfield Shriners' Fall Parade: Parade at 11 a.m., starts at the Shrine Mosque; 862-5567.
Dec. 6
- Branson: Parade at 5 p.m., starts downtown Branson. 334-4136 or visit www.bransonchamber.com
- Highlandville: Parade at 2 p.m.; 443-3000
- Monett: Parade at 10 a.m., Broadway Street in downtown Monett; 235-7919.
- Nixa: Parade at 2 p.m., begins at the Community Center; 725-5486 or visit www.nixachamber.com
Dec. 12
- Ava: Parade at 2 p.m.; 683-4594 or visit www.avachamber.org
- Bolivar: Parade at 2 p.m., starts at SBU on Springfield Avenue; 326-4118 or visit www.bolivarmo.com
- Marshfield: Parade at 4:30 pm, starts at the Junior High School; 859-3925 or visit www.marshfieldmochamberofcommerce.com
- Springfield: Parade at 1 p.m., starts on South Avenue to MountVernon and down Campbell; 831-6200 or visit www.springfieldchamber.com

KY3 News, Weather, Sports - Springfield, MO
Springfield, MO
Print this article

String of car break-ins plague people in Willard

Originally printed at http://www.ky3.com/home/video/78471452.html

WILLARD, Mo. -- Thieves have broken into and raided at least 18 cars in this town northwest of Springfield since the middle of October.

Kathy Hearod usually keeps her van locked, and she usually doesn't leave her purse inside.

"I don't normally carry a purse. I carried it that day because I had something in it," said Hearod.

She had cash to pay for her daughter's college course but didn't make it in time. She forgot the purse in the locked van but her husband later unlocked it.

"He went to the car to get something, had his hands full, didn't lock the car. They got into it that night," Hearod said.

Someone got away with $560 cash, an iPod and a camera.

Hearod is far from the first victim lately in Willard. The thefts have happened all over town but the majority are south of U.S. 160.

"It ranges from iPods to laptops to weapons, cash, GPS units, cameras," said Willard Police Chief Tom McClain.

At least 18 cars have been hit since Oct. 17. Hearod says one of her neighbors had some cash and a phone stolen but doesn't know if she reported it to police.

"There's more than they know about," said Hearod.

Police say some of the items stolen were left in plain sight in the cars, while others were hidden away in compartments or consoles, but all were in cars left unlocked.

"All of us that keep our vehicles unsecured with valuables in plain view are subject," said McClain.

Small town residents may think they're not at risk.

"Not in Willard; it's such a small community, you don't really think it would happen," said Hearod.

The recent string of thefts proves otherwise. McClain encourages locking cars, keeping valuables and garage door openers in the house, and teamwork.

"I think, if we work together, we can put a stop to this or at least get it down to a bearable, manageable level," McClain said.

McClain says they do have some strong leads. He asks that Willard residents call 911 if they see anything suspicious, and please report all thefts to the police.

CITY OF WILLARD, MISSOURI

224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax

November 16, 2009

Ozarks Transportation Organization
117 Park Central Square, Suite 107
Springfield, MO 85806

Dear Fellow Board Members:

REQUESTED CHANGE TO OZARK TRANSPORTATION ORGANIZATION BYLAWS

The cities of Republic, Strafford and Willard would like to respectfully request a change to Section 6.2: STP-Urban Funding Allocation of the OTO Bylaws in order for all entities and members of the OTO to equally share in regional transportation funding.

Currently three members are excluded from automatically receiving STP-Urban funding, based on the definition in the bylaws. The current definition distributes funds based on population in the urbanized area, however three OTO member cities do not fall into the urbanized area as currently defined by the US Census Bureau. Two of these municipalities, Willard and Strafford, will likely never be included in the urbanized area, because of zoning restrictions and land use between our city limits and the City of Springfield.

This topic has been discussed multiple times in years past, and past Executive Directors of OTO have recommended that this issue be addressed so that everyone is fairly receiving funds. We ask that issue again be discussed and that every member of the Ozarks Transportation Organization fairly receive funding.

Sincerely,

Jamie Schoolcraft
Mayor, Willard

Jim Krischke
Republic City Administrator

Tom Vicat
Strafford City Administrator

JDS/kg

CITY OF WILLARD
BOARD OF ALDERMEN

AGENDA ITEM #12

City Facilities Inspections – Kirk Reisner, Advisor Insurance

Attached for your review and consideration is the complete report prepared by Kirk Reisner, Advisor Insurance, after completing inspections of the city buildings and facilities. During this inspection, Mr. Reisner was looking for safety concerns and possible changes that could be made to prevent future claims.

ADVISOR
INSURANCE AGENCY

Kirk N. Reisner, CIC, AIC
Experienced Insurance Professional

PO Box 686
Willard, MO 65781

www.InsuranceNerd.Net

417-742-6826

877-834-9316

December 4, 2009

Attention: Mayor Jamie Schoolcraft and CFO Karen Robson

Regarding: Risk Assessment for all departments.

Over the past three days Advisor Insurance has physically inspected most locations that the city maintains in order to prevent foreseeable losses. We are doing this for multiple reasons including showing a good faith effort to insurance carriers both current and future that the City of Willard cares about employees, citizens and the management of recourses they have available.

Using good risk management principles can reduce insurance cost and make the city more attractive to carriers during turbulent insurance markets or when higher than normal losses may occur. In 2009 the City had one of those high loss years but due to historically low losses the bad year has had a minimal affect on rates.

My goal with this review is to manage foreseeable risk and keep Willard a desirable risk for carriers.

This report is not intended to degrade management or facilities but to bring departments together with leadership to avoid or reduce risk in a cost effective manner.

Again thank you for allowing me to represent the City for insurance purposes and I hope this report proves to be beneficial for all involved.

Sincerely,

Kirk N Reisner

How the inspection was conducted:

1. Kirk Reisner met with Department Heads individually and discussed why the inspection was occurring and what the benefits would be.

2. Department heads were asked several questions about their duties and management style.

3. Department heads were asked "What do you think needs to be done to make your department/people safer?

4. A physical inspection was conducted on select buildings and locations the department head was in charge of.

How the Report is written:

1. This report is strictly for recommendation purposes and is not meant to be negative but to be constructive.

2. Suggestions will have 3 levels: Consider, Recommend and Strongly Recommend.

December 1, 2009

Police Department inspection with Chief Tom McClain. Duration 1hour 10 minutes.

During the meeting Chief McClain and in prior meetings it is evident that the Chief is passionate about his work and supporting his staff. We discussed safety, procedures, needs of the department, and future growth. At the suggestion of Savers Insurance the Chief has updated the procedures manual for the Department and it was forwarded on to Attorney Doug Harpool for approval. It has been under his review for some time and I recommend the administration follow up with Mr Harpool on this item. For Chief one suggestion I have is to consider an annual training schedule for members of the department. In our discussion Chief indicated that they had done active shooter drills at City Hall a year to a year and a half ago. My concern is personnel changes and a more proactive approach with yearly review may be a better choice.

When asked what item he deemed important for the safety of his staff and facilities he quickly answered video surveillance of the department facility. I agree with the reasoning and recommend the City explore the possibilities of video surveillance at the facility. The recommendations would be to place surveillance on parking, Foyer, Garage/Gym and hallway viewing offices, armory and evidence room doors and interrogation room. This would be a 5 camera system with DVR and IP web capabilities. The system would allow receptionist to view building when alone, officers to view the building from cars and offices.

Upon Inspection I found the following items that need attention:

Must correct and protect propane gas line. It is 10 inches away from building and has been visibly damaged from mowing.

Strongly Recommend:

1. Re Key evidence room, currently evidence room and armory use the same key.
2. Set up connection and switch for generator connection for portable generators.
3. Change all exterior doors to self closing doors.
4. Update fire extinguishers and locate them near entry/exit doors. This is the safest location as it is far more important to evacuate building verses saving items in the building.

Recommend:

1. Alarm system on building with open door indicators (may not be necessary with video surveillance system.
2. Upgrade to a commercial ventilation fan in evidence room that runs intermittently or continuous. Current fan only runs with lights on and it is a bathroom vent fan.

Consider:

1. Protecting phone lines with fencing or gate.
2. Posting Safety rules for PAL program.

December 2, 2009

Public Works inspection and discussion with department head Justin. Duration 1 hour 15 minutes.

Prior to sitting down with Justin a visual inspection was conducted on all public works structures with the assistance of Savers Insurance Risk Manager Larry Peace. Upon our inspections we were very pleased with the cleanup of the Meadows Lagoon Area, locked facilities and cleanliness of the well and pump areas.

We discussed with Justin maintenance issues, future projects and issues facing his department. Justin did well in the discussion considering a short 4 months as department head. After our discussion I feel the area Justin needs to focus on in the future is documentation of inspections on items such as sidewalks, and facilities on a yearly basis. Mr. Peace was very satisfied with trainings on sexual harassment.

When asked what item he deemed important for the safety of his staff and facilities he confidently answered the working conditions at Regional Lift station. I understand that this would be a major project but in the future remedies need to be explored. We were also concerned with the capacity of the lift station and future plans for increasing its capacity. We know the city also has concerns here as well due to DNR regulations and increasing scrutiny on municipalities.

Upon Inspection I found the following items that need attention:

Strongly Recommend:

1. Separate City Equipment. The Work Barn is past capacity to the point it is unsafely packed and all major pieces of equipment and trucks are housed in the building. This is an incredible risk in the event of a fire or storm the public works department would be completely shut down. I recommend putting an additional public works building in the budget as soon as financially possible.
2. Update fire extinguishers and locate them near entry/exit doors. This is the safest location as it is far more important to evacuate building verses saving items in the building.
3. Lowering of stored chemicals to below eye level.
4. Remove fake camera at recycle center and any others that may exist.

Recommend:

1. Implement written and periodically scheduled inspections of streets, sidewalks, safety equipment, and all facilities.
2. Tethering poles for equipment stored outside.

Consider:

1. Place high water warning signs at places known to flash flood.
2. Having tool and equipment sign out sheets as staff grows.
3. Written procedures for open holes, maintenance, and other routine work.

December 2, 2009

A physical review was conducted the same day. The building was clean and orderly as usual and only a few small items were noted.

Strongly recommend:

1. Update fire extinguishers and locate them near entry/exit doors. This is the safest location as it is far more important to evacuate building verses saving items in the building.

Recommend:

1. Placing "This Direction to Exit" over door frames leading to exit doors. These do not need to be luminary.
2. Offsite media backup if not already in place.
3. (From past experiences) consider locking all offices and unnecessary areas during public meetings.

December 3, 2009

Parks department discussion and inspection with Department Head Kevin McDonald. Duration 50 Minutes.

The discussion about the Parks Department use, safety and maintenance also involved Andy Farmer and Terry ? who perform up keep and maintenance throughout the park system. After the discussion, much like the public works department, documentation was the biggest concern. Documentation of playgrounds, fences and building inspections and maintenance needs to be implemented.

When asked about a single item that concerned Kevin for the safety of staff and patrons the Cox Health Center was the immediate response. Kevin's concern if for patrons using the facility after hours, which may have a health emergency. 'How would they get help?" This is a real and immediate concern; some suggestions are monitored surveillance by Cox, motion sensors and/or panic buttons. Unfortunately most of the below recommendation have to do with the Cox fitness facility also.

Upon Inspection I found the following items that need attention:

Strongly Recommend:

1. Providing First Responders with entry codes or keys to the Cox fitness center.
2. Have a corded easy to use phone available in the fitness center for emergency, after hour's calls. Phone may need to be set up for local call only to prevent inappropriate use.
3. Lowering of stored chemicals to below eye level in park barn.

Recommend:

1. Increasing lighting on side of building at after hours Cox entrance.
2. Install DVR system to already existing cameras for documentation purposes
3. More stringent background checks on volunteers.
4. Install obvious large panic button (s) in fitness center with 24 hour monitoring.

Consider:

1. Fencing around maintenance equipment stored outside to protect from theft, vandalism or being used as playground equipment.
2. Lowering on chemicals to below eye level.
3. Only one fire exit in after hour's fitness center.
4. Install Cameras in Fitness center with monitoring.

Summary:

If one word is used to summarize the results for the city as a whole it would be documentation. In every department, including city hall, documentation is the common thread on areas that need improvement.

This is a common issue and is part of the growing pains when going from a small town to a growing city. Many changes are coming to our area in the near future and if some of the previously listed items can be implemented sooner than later the changes will be much easier to deal with.

In the future the department heads all need to review and practice to all Hiring and Releasing of employee procedures. A city wide standard needs to be used without deviation as employee related liability claims are growing and can be crippling to an entity.

The city should also make sure they are using tools, (I believe) provided to them in the employee handbook consistently. These items would include RANDOM drug testing and MVR's. If these items are not used at consistent specified times they may become unusable for termination purposes.

Overall the City of Willard is in great shape and being managed effectively. However, the City still needs to remain vigilant in the pursuit of safety and management. This report is not all inclusive but merely a snapshot on the days of the inspections and does include examinations of financial/net income related risk.

Again, I sincerely appreciate the opportunity to serve the City of Willard and look forward to working with the city as a trusted advisor and as a business citizen.

Kirk N. Reisner CIC, AIC
Principle

Logical Classifications

I. Property – Owned, Rented, Controlled (1st party)

A. Exposures (real, other tangible, intangible)
B. Perils (e.g., windstorm, copyright infringement)
C. Hazards (e.g., faulty wiring, poor internet security)
D. Loss (accidents and occurrences)

II. Human Resources (2nd party)

A. Exposures
  1. Employment practices
    a. Personnel manuals
    b. Safety plans
    c. Drug programs
    d. Job descriptions
    e. Civil rights
    f. Independent contractors
  2. Accident and health
    a. Death
    b. Disability
    c. On and off job (24-hour)
    d. Family members
  3. Resignation, termination and retirement
    a. Unemployment compensation
    b. Pensions and ERISA
    c. Other benefits/exposures (downsizing)
  4. Business continuation
    a. Buy/sell agreements
    b. Stock purchase agreements
    c. Key employee protection
    d. Deferred compensation
    e. Covenants (non-compete, etc.)
    f. Combinations (split dollar plans)
  5. Travel and overseas exposures
B. Perils
  1. Examples include: CFO quits to work for another company, partner killed in hunting accident, terrorist action
  2. Types of relationships (owners, officers/ board members, regular employees, etc.)
C. Hazards (e.g., unclear personnel practices, non-adherence to safety practices, etc.)
D. Loss (e.g., being sued by employee for discrimination, injury to employee, etc.)

III. Liability (3rd party)

A. Exposures
  1. Types (e.g., premises, operations, products, acts of employees, etc.)
  2. Basis (e.g., torts, contract law, statutes)
B. Perils
  1. Examples include slick floor, ice in parking lot, unsafe product, etc.
  2. Usually a "chain" of causes
C. Hazards (poor housekeeping, poor quality control, poor employee training, etc.)
D. Loss (e.g., slip & fall accident, broken tooth on bone in hamburger meat, etc.)

IV. Net Income (including much speculative risk)

A. Exposures (e.g., property, liability, human resource, and other)
B. Perils (e.g., fluctuations in stock/currency/commodities markets, winter blizzard closes roads)
C. Hazards (e.g., POOR positioning in stock/currency/commodities markets, lack of snow plows)
D. Loss (decreased revenues, increased expenses, economic impact affected by shutdown length, frequency, severity and timing)

BILL NO. 09-29 ORDINANCE NO. 091207

AN ORDINANCE

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 370.160 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO SEAT BELTS.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby amend Title III. Traffic Code, Chapter 370: Vehicle Equipment, Article II Other Vehicle Equipment, Section 370.160 as follows:

SECTION 370.160: SEAT BELTS

A. As used in this Section, the term *"truck"* means a motor vehicle designed, used or maintained for the transportation of property.

B. As used in this Section, the term *"passenger car"* means every motor vehicle designed for carrying ten (10) persons or less and used for the transportation of persons; except that the term "passenger car" shall not include motorcycles, motorized bicycles, motortricycles and trucks with a licensed gross weight of twelve thousand (12,000) pounds or more.

[~~C. Each driver, except persons employed by the United States Postal Service while performing duties for that Federal agency which require the operator to service postal boxes from their vehicles or which require frequent entry into and exit from their vehicles, and front seat passengers of a passenger car manufactured after January 1, 1968, operated on a street or highway in the City, and persons less than eighteen (18) years of age operating or riding in a truck, as defined in Subsection (A) of this Section, on a street or highway of this City shall wear a properly adjusted and fastened safety belt that meets Federal National Highway, Transportation and Safety Act requirements. No person shall be stopped, inspected or detained solely to determine compliance with this Subsection. The provisions of this Section and Section 370.170 of this Chapter shall not be applicable to persons who have a medical reason for failing to have a seat belt fastened about their body, nor shall the provisions of this Section be applicable to persons while operating or riding a motor vehicle being used in agricultural work-related activities. Non compliance with this Subsection shall not constitute probable cause for violation of any other provision of law. The provisions of this Subsection shall not apply to the transporting of children under sixteen (16) years of age as provided in Section 370.170 of this Chapter.~~

~~D. Each driver of a motor vehicle transporting a child less than sixteen (16) years of age shall secure the child in a properly adjusted and fastened restraint under Section 370.170 of this Chapter.~~

~~E. Except as otherwise provided for in Section 370.170 of this Chapter, each person found guilty of violating the provisions of Subsection (C) of this Section is guilty of an infraction for which a fine not to exceed ten dollars ($10.00) may be imposed. All other provisions of law and court rules to the contrary notwithstanding, no court costs shall be imposed on any person due to a violation of this Section.~~

BILL NO. 09-29 ORDINANCE NO. 091207

~~F. If there are more persons than there are seat belts in the enclosed area of a motor vehicle, then the passengers who are unable to wear seat belts shall sit in the area behind the front seat of the motor vehicle unless the motor vehicle is designed only for a front-seated area. The passenger or passengers occupying a seat location referred to in this Subsection is not in violation of this Section. This Subsection shall not apply to passengers who are accompanying a driver of a motor vehicle who is licensed under Section 302.178, RSMo.~~]

C. Except as otherwise provided in this Section, each driver and passengers in all seated positions of a passenger car or truck manufactured after January 1, 1968, operated on a street or highway in this City shall wear a properly adjusted and fastened safety belt that meets federal national highway transportation act requirements, except that a child less than sixteen years of age shall be protected as required in Section 370.170 of this Chapter.

D. With respect to Subsection C of this Section:

1). Vehicles may be stopped, inspected or detained solely to determine compliance with Subsection C of this Section;

2). The provisions of Subsection C of this Section shall not be applicable to persons who have a medical reason for failing to have a seatbelt fastened about his or her body as certified by a physician who states the nature of the medical condition or to any person employed by the United States Postal Service while performing duties for that federal agency which requires the operator to service postal boxes from their vehicles, or which require frequent entry into and exit from their vehicles;

3.) The provisions of this section shall not apply to any public carrier for hire. The provisions of this section shall not apply to students four year of age and older who are passengers on a school bus designed for carrying eleven passengers or more and which is manufactured or equipped pursuant to Missouri minimum standards for school buses as school buses are defined in section 301.01, RSMo;

4). The provisions of this section shall not apply to any child who has a medical reason for failing to be secured by passenger restraint system, booster seat or vehicle safety belt as certified by a physician who states the nature of the medical condition;

5). As used in Subsection C of this section, the term "passenger car or truck" means every motor vehicle designed for carrying ten persons or less and used for the transportation of persons; except that the term "passenger car or truck" shall not include motorcycles, motorized bicycles, motor tricycles;

6). Each driver who violates the provisions of Subsection C of this Section shall upon conviction be subject to a fine of not less than

BILL NO. 09-29 ORDINANCE NO. 091207

ten dollars or more than fifty dollars plus court costs. All other provisions of law and court rules to contrary notwithstanding, no court costs may be imposed if court costs have been assessed on any other charge arising out of the occurrence;

E. Any person who violates the Subsection shall, upon conviction, be punished by a fine of not less than ten dollars or more than fifty dollars and court costs.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF ________________, 2009.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
RICHARD SIMPSON		
DOUG JOHNSON		
PAT LLOYD		
PAUL HOOD		
LOUIE AMODEO		
BRYAN VINCENT		

BILL NO. 09-29 ORDINANCE NO. 091207

APPROVED BY:

____
JAMIE SCHOOLCRAFT, MAYOR

ATTEST:

____
DALE DUVALL, CITY CLERK

BILL NO.___09-31___ ORDINANCE NO. __091214________

AN ORDINANCE

AN ORDINANCE APPROVING THE CITY OF WILLARD INVESTMENT POLICY.

WHEREAS, THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, has considered the City of Willard Investment Policy;

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby approve the City of Willard Investment Policy attached hereto and made a part hereof.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF __________________, 2009.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
RICHARD SIMPSON	______	______
DOUG JOHNSON	______	______
PAT LLOYD	______	______
PAUL HOOD	______	______

BILL NO. 09-31 ORDINANCE NO. 091214

______________________________ ________ ________
LOUIE AMODEO

______________________________ ________ ________
BRYAN VINCENT

APPROVED BY:

____
JAMIE SCHOOLCRAFT, MAYOR

ATTEST:

____
DALE DUVALL, CITY CLERK

CITY OF WILLARD
INVESTMENT POLICY

I. Scope

This policy applies to the investment of all operating funds of the City of Willard. Longer-term funds such as proceeds from certain bond issues are covered by a separate policy or ordinance.

1. Separation of Funds

There will be three funds maintained: General Fund, Water/Sewer Fund and Park Fund. Each fund shall be separated into operating funds and longer term investment accounts. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

2. External Management of Funds

Investment through external programs, facilities and professionals operating in a manner consistent with this policy will constitute compliance.

II. General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

1. Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

a. Credit Risk

The City of Willard will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:

- Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which the City of Willard will do business.
- Diversifying the portfolio so that potential losses on individual securities will be minimized.

b. Interest Rate Risk

The City of Willard will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, by:

Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.

- Investing operating funds primarily in shorter-term securities

1. **Liquidity**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio also may be placed in bank deposits or repurchase agreements that offer same-day liquidity for short-term funds.

1. **Yield**

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

III. Standards of Care

Prudence

The standard of care to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal liability for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion to the governing body and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City of Willard.

3. Delegation of Authority

Authority to manage the investment program is granted to the Chief Financial Officer [hereinafter referred to as investment officer]. Responsibility for the operation of the investment program is hereby delegated to the investment officer, who shall act in accordance with the established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the investment officer. The investment officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

IV. Investment Transactions

1. Authorized Financial Dealers and Institutions

A list will be maintained of financial institutions authorized to provide investment transactions. In addition, a list also will be maintained of approved security broker/dealers selected by creditworthiness as determined by the investment officer and approved by the governing body. These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

- Audited financial statements.
- Proof of National Association of Securities Dealers (NASD) certification.
- Proof of state registration.
- Completed broker/dealer questionnaire.
- Certification of having read and understood and agreeing to comply with the City of Willard's investment policy.
- An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the investment officer.

From time to time, the investment officer may choose to invest in instruments offered by emerging or minority firms and community financial institutions. In such situations, a waiver to the criteria under Paragraph 1 may be granted by the governing body. All terms and relationships will be fully disclosed prior to purchase and will be reported to the governing body of the City of Willard on a consistent basis. The governing body of the City of Willard should approve these types of investment purchases in advance.

2. Internal Controls

The investment officer is responsible for establishing and maintaining an internal control structure that will be reviewed annually with the City of Willard's independent auditor. The internal control structure shall be designed to ensure that the assets of the City of Willard are protected from loss, theft or misuse and to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits require estimates and judgments by management.

The internal controls shall address the following points:
Control of collusion.
Separation of transaction authority from accounting and record keeping.
Custodial safekeeping.
Avoidance of physical delivery securities.
Clear delegation of authority to subordinate staff members.
Written confirmation of transactions for investments and wire transfers.
Development of a wire transfer agreement with the lead bank and third party custodian.

I. **Delivery vs. Payment**

All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in eligible financial institutions prior to the release of funds. All securities shall be perfected in the name or for the account of the [entity] and shall be held by a third-party custodian as evidenced by safekeeping receipts.

V. Suitable and Authorized Investments

1. Investment Types

In accordance with and subject to restrictions imposed by current statutes, the following list represents the entire range of investments that City of Willard will consider and which shall be authorized for the investments of funds by the City of Willard.

a. United States Treasury Securities. The City of Willard may invest in obligations of the United States government for which the full faith and credit of the United States are pledged for the payment of principal and interest.

b. United States Agency Securities. The City of Willard may invest in obligations issued or guaranteed by any agency of the United States Government as described in V. (2).

c. Repurchase Agreements. The City of Willard may invest in contractual agreements between the City of Willard and commercial banks or primary government securities dealers. The purchaser in a repurchase agreement (repo) enters into a contractual agreement to purchase U.S. Treasury and government agency securities while simultaneously agreeing to resell the securities at predetermined dates and prices.

d. Collateralized Public Deposits (Certificates of Deposit). Instruments issued by financial institutions which state that specified sums have been deposited for specified periods of time and at specified rates of interest. The certificates of deposit are required to be backed by acceptable collateral securities as dictated by State statute.

e. Bankers' Acceptances. (Time drafts drawn on and accepted by a commercial bank, otherwise known as bankers' acceptances). The City of Willard may invest in bankers' acceptances issued by domestic commercial banks possessing the highest rating issued by Moody's Investor Services, Inc. or Standard and Poor's Corporation.

f. Commercial Paper. The City of Willard may invest in commercial paper issued by domestic corporations, which has received the highest rating issued by Moody's Investor Services, Inc. or Standard and Poor's Corporation. Eligible paper is further limited to issuing corporations that have total commercial paper program size in excess of five hundred million dollars ($500,000,000).

1. **Security Selection**

The following list represents the entire range of United States Agency Securities that the City of Willard will consider and which shall be authorized for the investment of funds by the City of Willard. Additionally, the following definitions and guidelines should be used in purchasing the instruments:

a. U.S. Govt. Agency Coupon and Zero Coupon Securities. Bullet coupon bonds with no embedded options.

b. U.S. Govt. Agency Discount Notes. Purchased at a discount with maximum maturities of one (1) year.

c. Govt. Agency Callable Securities. Restricted to securities callable at par only with final maturities of five (5) years.

d. U.S. Govt. Agency Step-Up Securities. The coupon rate is fixed for an initial term. At coupon date, the coupon rate rises to a new, higher fixed term. Restricted to securities with final maturities of five (5) years.

e. U.S. Govt. Agency Floating Rate Securities. The coupon rate floats off one index.

f. U.S. Govt. Mortgage Backed Securities. Restricted to securities with final maturities of five (5) years.

3. **Investment Restrictions and Prohibited Transactions**

To provide for the safety and liquidity of the City of Willard funds, the investment portfolio will be subject to the following restrictions:

a. Borrowing for investment purposes ("Leverage") is prohibited.

b. Instruments known as Structured Notes (e.g. inverse floaters, leveraged floaters, and equity-linked securities) are not permitted. Investment in any instrument, which is commonly considered a "derivative" instrument (e.g. options, futures, swaps, caps, floors, and collars), is prohibited.

c. Contracting to sell securities not yet acquired in order to purchase other securities for purposes of speculating on developments or trends in the market is prohibited.

d. No more than 5% of the total market value of the portfolio may be invested in bankers' acceptances issued by any one commercial bank and no more than 5% of the total market value of the portfolio may be invested in commercial paper of any one issuer.

1. **Collateralization**

Collateralization will be required on two types of investments: certificates of deposit and repurchase agreements. The market value (including accrued interest) of the collateral should be at least 100%.

For certificates of deposit, the market value of collateral must be at least 100% or greater of the amount of certificates of deposits plus demand deposits with the depository, less the amount, if any, which is insured by the Federal Deposit Insurance Corporation, or the National Credit Unions Share Insurance Fund.

All securities, which serve as collateral against the deposits of a depository institution, must be kept at a non-affiliated custodial facility. Depository institutions pledging collateral against deposits must, in conjunction with the custodial agent, furnish the necessary custodial receipts within five business days from the settlement date.

The City of Willard shall have a *depositary contract and pledge agreement* with each safekeeping bank that will comply with the Financial Institutions, Reform, Recovery, and Enforcement Act of 1989 (FIRREA). This will ensure that the [entity's] security interest in collateral pledged to secure deposits is enforceable against the receiver of a failed financial institution.

- **Repurchase Agreements** The securities for which repurchase agreements will be transacted will be limited to U.S. Treasury and government agency securities that are eligible to be delivered via the Federal Reserve's Fedwire book entry system. Securities will be delivered to the [entity's] designated Custodial Agent. Funds and securities will be transferred on a delivery vs. payment basis.

VI. Investment Parameters

1. Diversification

The investments shall be diversified to minimize the risk of loss resulting from over concentration of assets in specific maturity, specific issuer, or specific class of securities. Diversification strategies shall be established and periodically reviewed. At a minimum, diversification standards by security type and issuer shall be:

a. U.S. treasuries and securities having principal and/or interest guaranteed by the U.S. government..................... 100%

b. Collateralized time and demand deposits....................................100%

c. U.S. Government agencies, and government sponsored enterprises...no more than 60%

d. Collateralized repurchase agreements.......................................50%

e. U.S. Government agency callable securities..............no more than 30%

f. Commercial Paper..no more than 30%

g. Bankers' Acceptances.......................................no more than 30%

1. Maximum Maturities

To the extent possible, the City of Willard shall attempt to match its investments with anticipated cash flow requirements. Investments in bankers' acceptances and commercial paper shall mature and become payable not more than one hundred eighty days (180) from the date of purchase. All other investments shall mature and become payable not more than five (5) years from the date of purchase. The City of Willard shall adopt weighted average maturity limitations that should not exceed three (3) years and is consistent with the investment objectives.

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as in bank deposits or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

VII. Reporting

1. Methods

The investment officer shall prepare an investment report at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner that will allow the City of Willard to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the governing body of the City of Willard. The report will include the following:

Listing of individual securities held at the end of the reporting period.
Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration (in accordance with Government Accounting Standards Board (GASB) 31 requirements). [Note, this is only required annually]
Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks.
Listing of investment by maturity date.
Percentage of the total portfolio which each type of investment represents.

2. Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. A series of appropriate benchmarks may be established against which portfolio performance shall be compared on a regular basis.

Commercial paper and bankers' acceptances must be reviewed monthly to determine if the rating level has changed. The commercial paper and bankers' acceptances should be reviewed for possible sale if the securities are downgraded below the minimum acceptable rating levels.

3. Marking to Market

The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least annually to the governing body of the City of Willard. This will ensure that review of the investment portfolio, in terms of value and price volatility, has been performed.

VIII. Policy Considerations

1. Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempt from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

Adoption

This policy shall be adopted by an ordinance of the City of Willard's governing body. The policy shall be reviewed annually by the investment officer and recommended changes will be presented to the governing body for consideration.

BILL NO. 09-30 ORDINANCE NO. 091207A

AN ORDINANCE

AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT FOR A TELECOMMUNICATIONS TOWER FACILITY TO T-MOBILE CENTRAL LLC.

WHEREAS, THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, has considered the Conditional Use Permit submitted by T-Mobile Central LLC for a telecommunications tower facility and held a public hearing pursuant to the City's Municipal Code;

WHEREAS, the Planning and Zoning Commission has recommended to the Board of Aldermen the approval of a Conditional Use Permit to T-Mobile Central LLC for a telecommunications tower facility;

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby approve and grant a Conditional Use Permit to T-Mobile Central LLC for a telecommunications tower facility.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF ________________, 2009.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
RICHARD SIMPSON	______	______
DOUG JOHNSON	______	______
PAT LLOYD	______	______

BILL NO. 09-30

ORDINANCE NO. 091207A

PAUL HOOD

LOUIE AMODEO

BRYAN VINCENT

APPROVED BY:

JAMIE SCHOOLCRAFT, MAYOR

ATTEST:

DALE DUVALL, CITY CLERK