CITY OF WILLARD

BOARD OF ALDERMEN MEETING

September 14, 2009

7:00 P.M.

BOARD MEMBERS:

RICHARD SIMPSON

PAT LLOYD

DOUG JOHNSON

PAUL HOOD

LOUIE AMODEO

BRYAN VINCENT

MAYOR:

JAMIE SCHOOLCRAFT

CITY OF WILLARD
BOARD OF ALDERMEN
September 14, 2009
7:00 P.M.

Notice posted on September 11, 2009.

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., September 14, 2009, at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PUBLIC HEARING TO CONSIDER THE AUTHORIZATION, PASSAGE, ENFORCEMENT AND UTILIZATION OF THE 2009 BUDGET.

PLEDGE OF ALLEGIANCE

Call the meeting to order

1. Roll Call
2. Agenda Amendments/Approval of agenda
3. Approve the minutes:
   a. Regular meeting on August 24, 2009
4. Citizen Input *(5 minute limit per person)*
5. Financial Statements
   a. Outstanding Bills
   b. Back Hoe Trade- In
   c. Water Meter Upgrade/ Replacements
6. Police Department Report
   a. Hazardous Moving Violation Contract
7. Emergency Management Report
8. Development Report
9. Public Works Report
   a. Recycling Center
10. Parks and Recreation Report
11. Community Relations Report
12. Appointment of Katherine Miles to Tree Board
13. Proposed Rezoning of 654 Hunt Rd. from A-1 to C-2

14. Loan Resolution
15. CODE OF ETHICS ORDINANCE (2^{ND} READING)
16. Old Business
17. Closed Session (Chapter 610.021 #1- Legal, #3- Personnel)
18. REOPEN MEETING
19. ADJOURN MEETING

THE TENTATIVE AGENDA OF THIS MEETING ALSO INCLUDES A VOTE TO CLOSE PART OF THE MEETING PURSUANT TO CHAPTER 610.021 (1), (2), (3), REVISED STATUTES OF MISSOURI, THE SUNSHINE LAW, AS NOW EXISTING OR HEREAFTER AMENDED.

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall or Kate Gould
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

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Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN
AUGUST 24, 2009
7:00 P.M.

DRAFT

Board present: Mayor, Jamie Schoolcraft; Aldermen Pat Lloyd; Aldermen Paul Hood; Aldermen Louie Amodeo and Aldermen Bryan Vincent. Aldermen Doug Johnson was not present.

Staff in attendance: City Clerk, Dale Duvall; Deputy City Clerk, Kate Gould; Director of Development, Randy Brown; Tami Cobb, Head Cashier; Interim Director of Public Works, Justin Reeves; Director of Parks and Recreation, Kevin Mc Donald; City Attorney, Doug Harpool; and Police Officer Bill Lingenfiesler.

Guests: Gene Thomas, Lucille Murray, Valorie Simpson, Blaine Kennard and Dave Hemphill.

Lin Schneider with the Cross Country Times newspaper.

Attorney Doug Harpool opened the PUBLIC HEARING TO CONSIDER THE PROPERTY TAX LEVY FOR 2009, GENERAL FUND TAX LEVY IS 0.3941 & PARK TAX LEVY IS 0.1206.

There were no comments or questions from the citizens or the Board so the hearing was closed.

Mayor Schoolcraft led the Pledge of Allegiance.

Mayor Schoolcraft called the meeting to order.

Roll Call
City Clerk, Dale Duvall called roll call-Aldermen Richard Simpson-present; Aldermen Doug Johnson------; Aldermen Pat Lloyd-present; Mayor Schoolcraft-present; Aldermen Paul Hood-present; Aldermen Louie Amodeo-present; Aldermen Bryan Vincent-present.

Agenda Amendments/Approval of Agenda
Mayor Schoolcraft stated that the Click it or Ticket Contract needed to be added as item #9. **Motion** made by Aldermen Vincent with second by Aldermen Lloyd to approve the agenda with the amendments. Aldermen Simpson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Minutes 08/10/09
Motion made by Aldermen Amodeo with second by Aldermen Vincent to approve the minutes of the regular meeting on August 10, 2009. Aldermen Simpson-Abstained; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. Four votes aye. One vote abstained. Motion carried.

Citizens Input

Lucille Murray spoke regarding her position on the Park Board not being valid due to an ordinance prohibiting a Park Board member receiving compensation. She asked that a public hearing be held.
Blaine Kennard spoke re: city employee vs contracted employee. He would like the Board to reconsider their decision. He believes that the wording of the ordinance is such that she should be able to stay on the Board. He argued that the ordinance states "for the city" not "from the city."

Financial Report

Financial Statements: **Motion** made by Aldermen Amodeo with second by Aldermen Vincent to approve the financial statements. Aldermen Simpson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Approval for payment to Hunter-Chase for the sidewalk project in the amount of $20,188.18. The Mayor explained to the Board that this amount includes a contract reduction amount of $2,157.00 for materials. **Motion** made by Aldermen Vincent with second by Aldermen Lloyd to pay the outstanding bill. Aldermen Simpson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Recycling Center: The Mayor stated that due to a large increase in the amount of trash that is being dumped at the recycling center that he wants the city to look at other sites that are not so out of the way. He stated that one site that is being looked at is next to the community building. A fence would be constructed to help with the noise for the neighbors. Aldermen Vincent stated that he did not like the idea of having the center next to the houses there. Aldermen Amodeo asked about a security camera and the cost and the Mayor explained that the costs would vary greatly depending on what type of system was purchased. Aldermen Simpson asked about putting it at the Police Station. Aldermen Lloyd and Aldermen Amodeo both stated that they liked the idea of having it at the Police Station and that they felt that people would be less likely to dump junk if it was located at the station. The Mayor stated that costs of moving the center as well as other site locations would be brought back to the Board.

Employee Cell Phone Policy: The Mayor told the Board that the new policy only has a couple of changes. One change is that some of the employee cell phones were eliminated. The other change is that department heads reimbursement for their phones increased from $30.00 to $50.00 monthly. **Motion** made by Aldermen Lloyd with second by Aldermen Amodeo to accept the new policy. Aldermen Simpson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Click it or Ticket Contract: The Mayor informed the Board that he needed to have the Board's approval to sign the contract. **Motion** made by Aldermen Simpson with second by Aldermen Hood to authorize the Mayor to sign the contract. Aldermen Simpson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

BILL NO. 09-21 **ORDINANCE NO.** 090914

ORDINANCE OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS.

First reading was conducted by the City Clerk, Dale Duvall.
Motion made by Aldermen Amodeo with second by Aldermen Vincent to approve the first reading. Aldermen Simpson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

DRAFT

Second reading will be done at the Board meeting on 09/14/09.

BILL NO. 09-22 **ORDINANCE NO.** 090824

ORDINANCE PROVIDING FOR THE GENERAL TAX LEVY AND IMPOSITION OF ANNUAL TAX FOR GENERAL MUNICIPAL PURPOSES FOR THE YEAR OF 2009 AND FOR IMPOSITION OF ANNUAL TAX FOR PARKS.

First reading was conducted by the City Clerk, Dale Duvall.
Motion made by Aldermen Vincent with second by Aldermen Simpson to approve the first reading. Aldermen Simpson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.
Second reading was conducted by the City Clerk, Dale Duvall.
Motion made by Aldermen Amodeo with second by Aldermen Lloyd to approve the second reading. Aldermen Simpson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Old Business

Aldermen Vincent stated that he wants to hold a public hearing to re-appoint Lucille Murray to the Board. Aldermen Simpson said that the ordinance states compensation "for the city" not "from the city." Doug Harpool stated that his interpretation is that Lucille cannot be on the Park Board and get paid.
Aldermen Simpson brought up the fact that he does believe that the city clerk should be allowed to be on the Planning and Zoning.
Doug Harpool stated that the ordinance reads that the city clerk can be a voting member of the Planning and Zoning if he/she lives within the city limits.
Aldermen Simpson told the Board that the reason that the Board approved the compensation of Lucille is due to the amount of time and monies that she spends on the horticulture of the City.
Doug Harpool stated that Lucille needs to submit receipts for purchases if they are calling the payment "compensation."
The Mayor informed the Board that nobody is against Lucille personally and that her work is greatly appreciated by all.
The Mayor also stated that the Board can re-write the ordinance if they are not happy with the way that it reads.

Aldermen Vincent asked for a motion to rewrite the ordinance.
Doug Harpool informed him that a motion was not needed and that it would be best if the Board would just get together and decide how exactly they want the ordinance to read.

Mayor Jamie Schoolcraft stated that the board would be going into closed session to discuss Chapter 610.021 #3 Personnel.

Motion made by Aldermen Lloyd with second by Aldermen Amodeo to close the open session and open the executive session. Aldermen Simpson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Motion made by Aldermen Vincent and second by Aldermen Amodeo to close the executive session, open the open session, and adjourn. Aldermen Simpson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Meeting Adjourned.

Dale Duvall, City Clerk

Jamie Schoolcraft, Mayor of Willard

CITY OF WILLARD
Unpaid Invoice Listing
September 11, 2009

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
ACE150	AC ELECTRICAL SYSTEMS, INC.	0919056S	8/17/09	9/15/09	LIFT STATION REPR	2 1900	604.20
ADF150	ARBOR DAY FOUNDATION	091022009G	9/10/09	9/15/09	DUES	1 840	50.00
AES175	HDR INC/ARCHER ENGINEERS	127289W	8/01/09	9/15/09	CHLORINATION	2 876	560.55
AES175	HDR INC/ARCHER ENGINEERS	130756S	8/01/09	9/15/09	LAGOON	2 1876	609.64
					Vendor Total		1170.19
AJP100	A & J POWER SYSTEMS	2533W	8/17/09	9/15/09	REPAIRS	2 900	344.00
ALL110	ALL THAT MUSIC	081509P	8/15/09	9/15/09	DIVE IN MOVIE	3 938	395.00
ALL120	ALLIED WASTE SVC/CITY BILLING	39400275913W	7/31/09	9/15/09	CITIZEN TRASH	2 943	1155.45
ALO100	ALEXANDER OPEN SYSTEM, INC.	10031842G	8/21/09	9/15/09	REPAIRS	1 900	262.50
ALW150	ALLIED WASTE SERVICES #394	3940027731ST	8/25/09	9/15/09	RECYCLE CENTER	1 2935	471.25
AMA150	AIRE-MASTER OF AMERICA,INC.	6082079G	8/13/09	9/15/09	DEODORIZER	1 935	28.85
AMA150	AIRE-MASTER OF AMERICA,INC.	6091343G	8/27/09	9/15/09	DEODORIZER	1 935	28.85
					Vendor Total		57.70
APM100	APAC-MISSOURI,INC.	9000053725W	8/08/09	9/15/09	MANHOLE REHAB	2 935	180.54
ARC110	AMERICAN RED CROSS	770P	8/31/09	9/15/09	CPR CLASS/LIFEGUAR	3 945	154.00
ASH350	ASH GROVE CONCRETE & SUPPLIES	26122ST	8/05/09	9/15/09	MILLER RD	1 2935	312.00
ASH350	ASH GROVE CONCRETE & SUPPLIES	26153ST	8/13/09	9/15/09	SIDEWALK REPAIRS	1 2935	265.00
ASH350	ASH GROVE CONCRETE & SUPPLIES	26165ST	8/17/09	9/15/09	CULVERT	1 2935	380.00
					Vendor Total		957.00
ATT130	A T & T	090109G	9/01/09	9/30/09	PHONES	1 2959	873.58
ATT130	A T & T	090109P	9/01/09	9/30/09	PHONES	3 940	542.86
ATT130	A T & T	090109WS	9/01/09	9/30/09	CONTROL LINES	2 1959	715.06
					Vendor Total		2131.50
BJS110	BJ'S TROPHY SHOP	63796P	6/25/09	9/15/09	MEDALS	3 935	499.78
BJS110	BJ'S TROPHY SHOP	63796P	6/25/09	9/15/09	MEDALS	3 935	499.78
BJS110	BJ'S TROPHY SHOP	63869P	6/28/09	9/15/09	TRIATHLON	3 935	126.04
					Vendor Total		1125.60
BLM250	BAIRD, LIGHTNER, MILLSAP	64850G	8/31/09	9/15/09	LEGAL	1 875	2242.80
BLM250	BAIRD, LIGHTNER, MILLSAP	64850P	8/31/09	9/15/09	LEGAL	3 876	322.00
BLM250	BAIRD, LIGHTNER, MILLSAP	64850W	8/31/09	9/15/09	LEGAL	2 875	280.00
					Vendor Total		2844.80
BPI150	BALL PAVING INC.	9309ST	8/13/09	9/15/09	MILLER RD	1 2895	480.00
BPI150	BALL PAVING INC.	9809ST	8/13/09	9/15/09	CROSSWALKS	1 2935	1550.00
					Vendor Total		2030.00
CEN200	CENTRAL DODGE	32702L	8/11/09	9/15/09	REPAIRS	1 1965	1207.20
CGP150	COLOR GRAPHIC PRINTING	125929P	7/31/09	9/15/09	PROG GUIDES	3 935	1832.89
CIN200	CINTAS FIRST AID & SAFETY	70019074P	8/06/09	9/15/09	FIRST AID	3 937	76.95
CIT105	CITY OF WILLARD	08202009G	8/20/09	9/15/09	UTILITIES	1 959	49.91
CIT105	CITY OF WILLARD	08202009L	8/20/09	9/15/09	UTILITIES	1 1959	17.70
					Vendor Total		67.61
CIT110	CITY OF SPRINGFIELD	JUL2009L	8/11/09	9/15/09	ANIMAL CONTROL	1 1825	105.00
COMMGN	COMMERCE CREDIT CARD SERVICES	7400G	8/05/09	9/15/09	POSTAGE	1 885	12.96
COMMGN	COMMERCE CREDIT CARD SERVICES	16027G	8/18/09	9/15/09	INK	1 935	26.99
COMMGN	COMMERCE CREDIT CARD SERVICES	17358G	7/30/09	9/15/09	BATTERIES	1 935	3.76
COMMGN	COMMERCE CREDIT CARD SERVICES	44511G	8/18/09	9/15/09	POSTAGE	1 885	10.60
COMMGN	COMMERCE CREDIT CARD SERVICES	48438G	8/11/09	9/15/09	ORGANIZING SUPPLIE	1 935	135.33
COMMGN	COMMERCE CREDIT CARD SERVICES	65439G	8/18/09	9/15/09	PHONE	1 935	164.52
COMMGN	COMMERCE CREDIT CARD SERVICES	080409G	8/04/09	9/15/09	NUISANCE/POSTAGE	1 885	16.20
COMMGN	COMMERCE CREDIT CARD SERVICES	22235311G	7/27/09	9/15/09	NUISANCE/POSTAGE	1 885	18.40
					Vendor Total		388.76
COMMLW	COMMERCE CREDIT CARD SERVICES	8759L	8/06/09	9/15/09	REPAIRS	1 1965	166.51
COMMLW	COMMERCE CREDIT CARD SERVICES	8759L	8/06/09	9/15/09	TAX CREDIT	1 1965	-5.92
COMMLW	COMMERCE CREDIT CARD SERVICES	27209L	8/17/09	9/15/09	O & F	1 1965	44.45
COMMLW	COMMERCE CREDIT CARD SERVICES	93741L	8/04/09	9/15/09	FUEL	1 1960	40.43
COMMLW	COMMERCE CREDIT CARD SERVICES	072709L	7/27/09	9/15/09	COFFEE	1 1935	13.76
COMMLW	COMMERCE CREDIT CARD SERVICES	729103L	8/10/09	9/15/09	CAR WAX	1 1965	7.97
COMMLW	COMMERCE CREDIT CARD SERVICES	18560763L	7/29/09	9/15/09	POSTAGE	1 1885	28.60
COMMLW	COMMERCE CREDIT CARD SERVICES	33445321L	8/05/09	9/15/09	OFFICE SUPPLIES	1 1885	52.78
COMMLW	COMMERCE CREDIT CARD SERVICES						

CITY OF WILLARD
Unpaid Invoice Listing
September 11, 2009

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
COMMLW	COMMERCE CREDIT CARD SERVICES	66868185L	7/28/09	9/15/09	SUPPLIES	1 1935	96.05
					Vendor Total		444.63
COMMPD	COMMERCE CREDIT CARD SERVICES	2741PD	8/13/09	9/15/09	O & F	1 4965	38.01
COMMPD	COMMERCE CREDIT CARD SERVICES	19482818PD	8/09/09	9/15/09	MAP CONTAINERS	1 4935	25.11
COMMPD	COMMERCE CREDIT CARD SERVICES	588701591PD	8/19/09	9/15/09	TOOLS	1 4935	10.67
					Vendor Total		73.79
COMMPK	COMMERCE CREDIT CARD SERVICES	3506P	7/28/09	9/15/09	SOFTBALL SHIRTS	3 936	67.50
COMMPK	COMMERCE CREDIT CARD SERVICES	64761P	8/10/09	9/15/09	SUPPLIES	3 935	3.21
COMMPK	COMMERCE CREDIT CARD SERVICES	68776P	7/28/09	9/15/09	SUPPLIES	3 885	62.98
COMMPK	COMMERCE CREDIT CARD SERVICES	71854P	8/06/09	9/15/09	FIELD TRIP	3 935	347.50
COMMPK	COMMERCE CREDIT CARD SERVICES	73642P	8/04/09	9/15/09	WAFFLE THROW DOWN	3 936	24.00
COMMPK	COMMERCE CREDIT CARD SERVICES	072309P	7/23/09	9/15/09	FIELD TRIP	3 935	287.00
COMMPK	COMMERCE CREDIT CARD SERVICES	801261P	7/21/09	9/15/09	MOVIES	3 938	1043.00
COMMPK	COMMERCE CREDIT CARD SERVICES	1143103P	7/20/09	9/15/09	LIME	3 935	36.96
COMMPK	COMMERCE CREDIT CARD SERVICES	1338378P	7/16/09	9/15/09	MOVIE	3 938	196.00
COMMPK	COMMERCE CREDIT CARD SERVICES	8022760P	8/10/09	9/15/09	SUPPLIES	3 935	9.58
COMMPK	COMMERCE CREDIT CARD SERVICES	12422351P	8/04/09	9/15/09	SUPPLIES	3 885	42.50
COMMPK	COMMERCE CREDIT CARD SERVICES	355601591P	7/22/09	9/15/09	TRIATHLON REGISTRA	3 938	39.00
					Vendor Total		2159.23
COMMSE	COMMERCE CREDIT CARD SERVICES	47698S	8/04/09	9/15/09	PHONE	2 1935	31.93
COMMSE	COMMERCE CREDIT CARD SERVICES	53149S	8/11/09	9/15/09	CHLORINE SIGNS	2 1935	37.00
COMMSE	COMMERCE CREDIT CARD SERVICES	072609S	7/26/09	8/15/09	VIDEO TAPES	2 1935	6.97
COMMSE	COMMERCE CREDIT CARD SERVICES	190639S	8/06/09	9/15/09	OFFICE SUPPLIES	2 1885	86.24
COMMSE	COMMERCE CREDIT CARD SERVICES	2810529S	8/04/09	9/15/09	CAT 6 CABLE	2 1935	19.99
					Vendor Total		182.13
COMMST	COMMERCE CREDIT CARD SERVICES	533292ST	7/20/09	9/15/09	TOOLS	1 2935	80.91
COMMST	COMMERCE CREDIT CARD SERVICES	73300021ST	7/22/09	9/15/09	TOOL POUCH	1 2935	19.98
					Vendor Total		100.89
COMMWA	COMMERCE CREDIT CARD SERVICES	46860W	8/18/09	9/15/09	PHONE	2 935	180.55
COMMWA	COMMERCE CREDIT CARD SERVICES	86243W	8/12/09	9/15/09	POSTAGE	2 885	18.98
COMMWA	COMMERCE CREDIT CARD SERVICES	97832W	8/18/09	9/15/09	POSTAGE	2 885	23.10
COMMWA	COMMERCE CREDIT CARD SERVICES	072009W	7/20/09	9/15/09	CERTIFICATION TEST	2 945	45.00
COMMWA	COMMERCE CREDIT CARD SERVICES	201184W	8/04/09	9/15/09	ETHERNET SWITCH	2 935	48.72
COMMWA	COMMERCE CREDIT CARD SERVICES	1453759W	7/22/09	9/15/09	FAX MACHINE INK	2 885	63.49
COMMWA	COMMERCE CREDIT CARD SERVICES	6005026W	7/30/09	9/15/09	OFFICE SUPPLIES	2 885	171.95
COMMWA	COMMERCE CREDIT CARD SERVICES	79478765W	7/17/09	9/15/09	BLEACH	2 935	8.50
					Vendor Total		560.29
CON165	CONCO QUARRIES, INC.	342499S	8/17/09	9/15/09	MANHOLES	2 1935	60.42
CON165	CONCO QUARRIES, INC.	342769S	8/31/09	9/15/09	MANHOLE REHAB	2 1935	1386.74
CON165	CONCO QUARRIES, INC.	342213ST	7/31/09	9/15/09	GRAVEL	1 2935	98.39
CON165	CONCO QUARRIES, INC.	342499ST	8/17/09	9/15/09	CULVERT	1 2935	245.95
CON165	CONCO QUARRIES, INC.	342635ST	8/24/09	9/15/09	GRAVEL	1 2935	161.69
					Vendor Total		1953.19
CON365	CONOCO INC.	105749908L	8/31/09	9/15/09	GAS	1 1960	1814.66
CON365	CONOCO INC.	105749908WS	8/31/09	9/15/09	GAS	2 1960	1396.97
					Vendor Total		3211.63
CPI200	COPY PRODUCTS, INC	29150P	8/28/09	9/15/09	TONER	3 885	10.00
CPI200	COPY PRODUCTS, INC	38731G	8/10/09	9/15/09	COPIER	1 885	125.48
CPI200	COPY PRODUCTS, INC	38731G	8/10/09	9/15/09	COPIER	1 885	125.48
CPI200	COPY PRODUCTS, INC	38731L	8/10/09	9/15/09	COPIER	1 1885	24.82
CPI200	COPY PRODUCTS, INC	38731P	8/10/09	9/15/09	COPIER	3 885	50.23
					Vendor Total		336.01
DIR520	DIRECTV	1079579611P	8/25/09	9/15/09	SATELLITE	3 876	74.99
DTI150	DATA TECHNOLOGIES, INC	28149S	8/04/09	9/15/09	SOFTWARE	2 1876	1433.92
DTI150	DATA TECHNOLOGIES, INC	28149W	8/04/09	9/15/09	SOFTWARE	2 876	1433.92
DTI150	DATA TECHNOLOGIES, INC	28206W	8/26/09	9/15/09	METER READER	2 876	1206.25
					Vendor Total		4074.09
EMP210	EMPIRE ELECTRIC	083109G	8/31/09	9/15/09	UTILITIES	1 2930	5279.02
EMP210	EMPIRE ELECTRIC	083109P	8/31/09	9/15/09	MAINTENANCE BLDG	3 955	77.69
EMP210	EMPIRE ELECTRIC	083109P	8/31/09	9/15/09	UTILITIES	3 955	4172.50
EMP210	EMPIRE ELECTRIC	083109WS	8/31/09	9/15/09	UTILITIES	2 1955	8777.22
EMP210	EMPIRE ELECTRIC	08262009P	8/26/09	9/15/09	POOL	3 955	2665.59
EMP210	EMPIRE ELECTRIC	08262009P	8/26/09	9/15/09	JACKSON ST	3 955	107.52
EMP210	EMPIRE ELECTRIC	08282009P	8/25/09	9/15/09	FRD 64	3 955	143.73
EMP210	EMPIRE ELECTRIC	08282009S	8/25/09	9/15/09	LIFT STATION	2 1955	43.29
EMP210	EMPIRE ELECTRIC	08282009S	8/28/09	9/15/09	LIFT STATION	2 1955	43.29
EMP210	EMPIRE ELECTRIC	08282009W	8/28/09	9/15/09	MEADOWS	2 955	147.23
					Vendor Total		21457.08

CITY OF WILLARD
Unpaid Invoice Listing
September 11, 2009

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number		Total Due
FAS500	FASTENAL COMPANY	MOSP146799ST	8/04/09	9/15/09	NAILS	1	2935	13.77
FOU325	FOURAKER PRINTING CO.	2009W	9/01/09	9/15/09	POSTAGE	2	885	71.90
FOU325	FOURAKER PRINTING CO.	2009W	9/01/09	9/15/09	POSTAGE	2	885	8.73
FOU325	FOURAKER PRINTING CO.	9488G	8/03/09	9/15/09	NEWLETTERS	1	885	703.00
FOU325	FOURAKER PRINTING CO.	9506L	8/21/09	9/15/09	COURT FORMS	1	1885	126.60
FOU325	FOURAKER PRINTING CO.	9508P	8/26/09	9/15/09	ENVELOPES	3	885	96.90
					Vendor Total			1007.13
FRA555	FRANK'S UNIFORMS	66360L	8/20/09	9/15/09	UNIFORMS	1	1935	33.95
GRE100	GREENE COUNTY HIGHWAY DEPT.	09H013ST	8/27/09	9/15/09	PAVING	1	2895	13432.20
GRE620	GREENE COUNTY TREASURERS OFFIC	WILLARD PDL	8/18/09	9/15/09	ID BADGES	1	1935	34.00
GUT350	GUTH LABORATORIES	938218L	8/21/09	9/15/09	BAC SOLUTION	1	1935	50.71
HAR160	HARRY COOPER SUPPLY COMPANY	2965684001P	7/24/09	9/15/09	PLUMBING	3	935	16.02
HAR160	HARRY COOPER SUPPLY COMPANY	2980653001W	8/26/09	9/15/09	FUSES	2	935	180.20
					Vendor Total			196.22
HOW550	HOWALD'S LLC	779501S	8/28/09	9/15/09	HAULING	2	825	693.32
IBL150	IKARD & BROWN LAW OFFICES	082009L	8/20/09	9/15/09	JUDGE	1	1875	750.00
INL105	INLAND PRINTING COMPANY	032693G	8/24/09	8/24/09	PRINTER	1	876	60.80
KEE100	KEE WES EQUIPMENT CO.	17540P	8/11/09	9/15/09	SUPPLIES	3	808	155.73
KEE100	KEE WES EQUIPMENT CO.	17566P	8/12/09	9/15/09	TRASH LINER	3	935	28.07
KEE100	KEE WES EQUIPMENT CO.	17636P	8/19/09	9/15/09	SOAP	3	808	62.75
KEE100	KEE WES EQUIPMENT CO.	17685P	8/25/09	9/15/09	SUPPLIES	3	808	477.88
KEE100	KEE WES EQUIPMENT CO.	17703P	8/27/09	9/15/09	SHAMPOO/SOAP	3	808	353.89
KEE100	KEE WES EQUIPMENT CO.	17712P	8/26/09	9/15/09	SUPPLIES	3	808	52.56
					Vendor Total			1130.88
KEL425	KELLEY'S POLICE & TACTICAL SUP	45033L	8/31/09	9/15/09	HOLSTER	1	1935	34.95
KEN435	KENCO FIRST EXTINGUISHER	17756P	8/10/09	9/15/09	INSPECTION/EXTING	3	876	237.00
KZD100	KS DESIGN & DETAILING LLC	123PD	8/28/09	9/15/09	MAP WORK	1	4825	480.00
LAK110	LAKELAND LABORATORIES	12585S	8/06/09	9/15/09	LAGOON TESTING	2	876	135.00
LOW505	LOWES CREDIT SERVICES	070209P	7/02/09	9/15/09	BUILDING EXP	3	808	217.76
LOW505	LOWES CREDIT SERVICES	072209P	7/22/09	9/15/09	REPAIRS	3	900	483.10
LOW505	LOWES CREDIT SERVICES	080609P	8/06/09	9/15/09	SUPPLIES	3	900	24.68
LOW505	LOWES CREDIT SERVICES	080709P	8/07/09	9/15/09	LOCK COVER	3	900	15.84
LOW505	LOWES CREDIT SERVICES	081809ST	8/18/09	9/15/09	DOOR REPAIRS	1	2935	64.92
					Vendor Total			806.30
MCB150	MCBEE SYSTEMS	2189181G	8/31/09	9/15/09	DEPOSIT TICKETS	1	885	93.97
MED230	MEDIACOM	083109G	8/31/09	9/15/09	CABLE	1	876	10.00
MFA100	MFA AGRI SERVICE	66685P	8/24/09	9/15/09	STRAW/SEED	3	935	74.25
MIS350	MISSOURI LAGERS	083109G	8/31/09	9/15/09	RETIREMENT	1	4910	4376.37
MIS350	MISSOURI LAGERS	083109P	8/31/09	9/15/09	RETIREMENT	3	910	786.80
MIS350	MISSOURI LAGERS	083109WS	8/31/09	9/15/09	RETIREMENT	2	1910	1732.54
					Vendor Total			6895.71
MOC100	MISSOURI ONE CALL	9080523WS	8/31/09	9/15/09	LOCATES	2	1876	156.00
MPC460	MISSOURI POLICE CHIEFS ASSC	900L	7/31/09	9/15/09	TRAINING	1	1945	25.00
MPC460	MISSOURI POLICE CHIEFS ASSC	973L	8/31/09	9/15/09	TRAINING	1	1945	25.00
					Vendor Total			50.00
MUR460	MURFIN'S MARKET	080809P	8/08/09	9/15/09	SUPPLIES	3	935	20.66
MUR460	MURFIN'S MARKET	081109L	8/11/09	9/15/09	ANIMAL CONTROL	1	1935	7.86
MUR460	MURFIN'S MARKET	082509L	8/25/09	9/15/09	ANIMAL CONTROL	1	1935	9.34
MUR460	MURFIN'S MARKET	082909P	8/29/09	9/15/09	BACK TO SCHOOL	3	938	88.57
MUR460	MURFIN'S MARKET	081109ST	8/11/09	9/15/09	BUG SPRAY	1	2935	9.98
					Vendor Total			136.41
OFF250	OFFICER CPA FIRM LLC	1296WS	9/01/09	9/15/09	2008 AUDIT	2	1805	3483.05
OIS160	ONLINE INFORMATION SERVICES	201433WS	8/31/09	9/15/09	CONNECTION REPORTS	2	1876	118.80
OLS140	OLSSON ASSC	072209ST	7/22/09	9/15/09	INTERSECTION	1	2880	1018.10
OLS140	OLSSON ASSC	072309PD	7/23/09	9/15/09	RT Z SIDEWALKS	1	4876	1407.94
OLS140	OLSSON ASSC	132201ST	8/25/09	9/15/09	SIDEWALK PROJECT	1	2880	463.12
OLS140	OLSSON ASSC	132204PD	8/25/09	9/15/09	RT Z SIDEWALK	1	4876	752.65
					Vendor Total			3641.81

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ORE145	O'REILLY'S AUTO PARTS	305786ST	8/26/09	9/15/09	GLASS CLEANER	1	2965	4.99
ORE145	O'REILLY'S AUTO PARTS	370497ST	8/04/09	9/15/09	PARTS	1	2965	164.60
					Vendor Total			169.59
OZA255	OZARKS COCA COLA	10504997P	8/14/09	9/15/09	CONCESSIONS	3	820	202.71
OZA255	OZARKS COCA COLA	10504998P	8/14/09	9/15/09	CONCESSIONS	3	820	305.92
					Vendor Total			508.63
OZA270	OZARK POWER CENTER INC.	262242P	8/20/09	9/15/09	REPAIRS	3	900	14.12
OZA270	OZARK POWER CENTER INC.	262402P	8/25/09	9/15/09	REPAIRS	3	900	56.83
					Vendor Total			70.95
PRE250	PRE-PAID LEGAL SERVICES, INC.	083109L	8/31/09	9/15/09	LEGAL	1	1876	77.80
PRI265	PRIME STRIPE INC.	36644P	8/03/09	9/15/09	STRIPING PAINT	3	935	576.15
PUR100	PURCHASE POWER	083109G	8/31/09	9/15/09	POSTAGE	1	1885	450.00
PUR100	PURCHASE POWER	083109P	8/31/09	9/15/09	POSTAGE	3	885	350.00
PUR100	PURCHASE POWER	083109WS	8/31/09	9/15/09	POSTAGE	2	1885	783.90
					Vendor Total			1583.90
RAC450	RACE BROS. FARM SUPPLY, INC.	608341P	6/05/09	9/15/09	FITTING	3	935	6.29
RAC450	RACE BROS. FARM SUPPLY, INC.	611098W	8/19/09	9/15/09	SUPPLIES	2	935	12.95
RAC450	RACE BROS. FARM SUPPLY, INC.	611165S	8/20/09	9/15/09	KEYS/TRIMMER LINE	2	935	66.33
RAC450	RACE BROS. FARM SUPPLY, INC.	611404P	8/27/09	9/15/09	UNIFORM ALLOWANCE	3	935	145.86
RAC450	RACE BROS. FARM SUPPLY, INC.	610604ST	8/05/09	9/15/09	MOWING SUPPLIES	1	2935	268.47
RAC450	RACE BROS. FARM SUPPLY, INC.	611071ST	8/19/09	9/15/09	WEED SPRAY	1	2935	147.90
					Vendor Total			647.80
REX380	REX SMITH OIL CO.	82733P	8/10/09	9/15/09	DIESEL	3	960	198.87
REX380	REX SMITH OIL CO.	082509P	8/25/09	9/15/09	DIESEL	3	960	200.06
REX380	REX SMITH OIL CO.	53843ST	8/26/09	9/15/09	DIESEL	1	2960	469.18
REX380	REX SMITH OIL CO.	53848ST	8/26/09	9/15/09	DIESEL	1	2960	621.44
					Vendor Total			1489.55
SAM420	SAM'S CLUB	080609P	8/06/09	9/15/09	CONCESSIONS	3	820	230.75
SAM420	SAM'S CLUB	080809G	8/08/09	9/15/09	SUPPLIES	1	935	36.91
SAM420	SAM'S CLUB	081109P	8/11/09	9/15/09	CONCESSIONS	3	820	3.62
SAM420	SAM'S CLUB	081109P	8/11/09	9/15/09	CONCESSIONS	3	820	330.05
SAM420	SAM'S CLUB	081709P	8/17/09	9/15/09	CHILD CARE SUPPLIE	3	935	46.32
SAM420	SAM'S CLUB	081709P	8/17/09	9/15/09	CHILD CARE SUPPLIE	3	935	115.72
SAM420	SAM'S CLUB	081809P	8/18/09	9/15/09	SUPPLIES	3	820	514.86
SAM420	SAM'S CLUB	081809P	8/08/09	9/15/09	RETURN	3	820	-5.05
SAM420	SAM'S CLUB	082009P	8/20/09	9/15/09	CLIPS	3	885	18.90
SAM420	SAM'S CLUB	082509P	8/25/09	9/15/09	CLEANING SUPPLIES	3	935	30.01
SAM420	SAM'S CLUB	082609P	8/26/09	9/15/09	CONCESSIONS	3	820	236.01
SAM420	SAM'S CLUB	8376044P	8/08/09	9/15/09	DVD	3	935	13.00
SAM420	SAM'S CLUB	8706044P	8/06/09	9/15/09	PHONE	3	935	48.88
					Vendor Total			1619.98
SAM425	SAM MELVIN PAINTING CO	51603P	8/10/09	9/15/09	PAINTING	3	810	10890.00
SCU425	SCURLOCK INDUSTRIES	57105S	8/06/09	9/15/09	MANHOLE ADJ RING	2	935	390.60
SCU425	SCURLOCK INDUSTRIES	56992ST	8/04/09	9/15/09	WHISTLE	1	2935	110.00
SCU425	SCURLOCK INDUSTRIES	57393ST	8/14/09	9/15/09	WHISTLES	1	2935	360.00
					Vendor Total			860.60
SIG100	SIGMA CONSULTING & TRAINING	3145WS	8/31/09	9/15/09	TRAINING	2	1945	375.00
SNP150	SIGN PRO	17997P	6/09/09	9/15/09	SIGNS	3	935	381.00
SPF100	SPFD FAMILY MEDICAL WALK-IN	083109ST	8/31/09	9/15/09	PRE-EMPLOYMENT	1	2935	35.00
SPR200	CITY OF SPRINGFIELD	107W	8/12/09	9/15/09	WATER TEST	2	876	80.00
SPR250	SPRINGFIELD BUSINESS JOURNAL	083109G	8/31/09	9/15/09	RENEWAL	1	840	119.00
SPR275	SPRINGFIELD WINWATER WORKS CO	276425W	8/26/09	9/15/09	TAP/RETAINER	2	935	314.92
SPS150	SCHENDEL PEST SERVICES	550130317G	8/10/09	9/15/09	PEST CONTROL	1	2935	90.00
SPS150	SCHENDEL PEST SERVICES	550130317P	8/10/09	9/15/09	PEST CONTROL	3	876	60.00
					Vendor Total			150.00
SSE100	SPRINGFIELD STAMP & ENGRAVING	073109G	7/31/09	9/15/09	NOTARY SUPPLIES	1	935	47.55
STI150	SAWYER TIRE INC.	616383L	8/05/09	9/15/09	O & F	1	1965	26.75
STI150	SAWYER TIRE INC.	616384L	8/05/09	9/15/09	TIRE REPAIR	1	1965	15.90
STI150	SAWYER TIRE INC.	616704P	8/21/09	9/15/09	TIRE	3	965	26.45
					Vendor Total			69.10

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SWA100	SOUTHWEST AUDIO-VISUAL	32469G	8/10/09	9/15/09	MONITOR/PROJECTOR	1	876	150.00
TRI295	TRI-STATE WATER RESOURCE COALI	072309W	7/23/09	9/15/09	SPONSORSHIP	2	876	250.00
UNI110	UNIFIRST CORP	2504626P	7/29/09	9/15/09	MATS	3	935	11.50
UNI110	UNIFIRST CORP	2504627L	7/29/09	9/15/09	MATS	1	1935	20.60
UNI110	UNIFIRST CORP	2504628G	7/29/09	9/15/09	MATS/UNIFORMS	1	4935	16.91
UNI110	UNIFIRST CORP	2504629P	7/29/09	9/15/09	MATS	3	935	26.66
UNI110	UNIFIRST CORP	2505998P	8/05/09	9/15/09	MATS	3	935	11.50
UNI110	UNIFIRST CORP	2505999L	8/05/09	9/15/09	MATS	1	1935	20.60
UNI110	UNIFIRST CORP	2506000G	8/05/09	9/15/09	UNIFORMS/MATS	1	4935	16.91
UNI110	UNIFIRST CORP	2506001P	8/05/09	9/15/09	MATS/UNIFORMS	3	935	59.66
UNI110	UNIFIRST CORP	2507398P	8/12/09	9/15/09	MATS	3	935	11.50
UNI110	UNIFIRST CORP	2507399L	8/12/09	9/15/09	MATS	1	1935	20.60
UNI110	UNIFIRST CORP	2507400G	8/12/09	9/15/09	MATS/UNIFORMS	1	4935	16.91
UNI110	UNIFIRST CORP	2507401P	8/12/09	9/15/09	MATS	3	935	22.70
UNI110	UNIFIRST CORP	2508797P	8/19/09	9/15/09	MATS	3	935	11.50
UNI110	UNIFIRST CORP	2508798L	8/19/09	9/15/09	MATS	1	1935	20.60
UNI110	UNIFIRST CORP	2508799G	8/19/09	9/15/09	MATS/UNIFORMS	1	4935	16.91
UNI110	UNIFIRST CORP	2508800P	8/19/09	9/15/09	MATS	3	935	22.65
UNI110	UNIFIRST CORP	2510178P	8/26/09	9/15/09	MATS	3	935	13.10
UNI110	UNIFIRST CORP	2510179L	8/26/09	9/15/09	MATS	1	1935	23.00
UNI110	UNIFIRST CORP	2510180G	8/26/09	9/15/09	MATS/UNIFORMS	1	4935	18.94
UNI110	UNIFIRST CORP	2510181P	8/26/09	9/15/09	MATS	3	935	25.20
UNI110	UNIFIRST CORP	2504625WS	7/29/09	9/15/09	UNIFORMS	2	1935	62.32
UNI110	UNIFIRST CORP	2505997WS	8/05/09	9/15/09	UNIFORMS	2	1935	62.32
UNI110	UNIFIRST CORP	2507397WS	8/12/09	9/15/09	UNIFORMS	2	1935	68.72
UNI110	UNIFIRST CORP	2508796WS	8/19/09	9/15/09	UNIFORMS	2	1935	52.22
UNI110	UNIFIRST CORP	2510177WS	8/26/09	9/15/09	UNIFORMS	2	1935	51.27
					Vendor Total			704.80
USA405	US BANK	131692386G	8/31/09	9/15/09	COPIER LEASES	1	1810	349.66
USA405	US BANK	131692386P	8/31/09	9/15/09	COPIER LEASE	3	810	174.82
					Vendor Total			524.48
UTI115	UTILITY SERVICE CO, INC	222405W	8/31/09	9/15/09	TOWER MAINTENANCE	2	900	4189.15
VER100	VERIZON WIRELESS	2278928346L	8/31/09	9/15/09	DATA CARDS	1	1959	172.04
VER100	VERIZON WIRELESS	2278928346P	8/31/09	9/15/09	DATA CARD	3	959	43.01
VER100	VERIZON WIRELESS	2278928346S	8/31/09	9/15/09	PHONE	2	1959	30.81
VER100	VERIZON WIRELESS	2278928346W	8/31/09	9/15/09	PHONE	2	1959	30.81
					Vendor Total			276.67
WCA100	WCA MO - CITY BILLING	073109W	7/31/09	9/15/09	CITIZEN TRASH	2	943	2541.75
WCA150	WCA WASTE CORPORATION	1182041L	8/31/09	9/15/09	TRASH SERVICE	1	1959	18.05
WCA150	WCA WASTE CORPORATION	1182673P	8/31/09	9/15/09	TRASH SERVICE	3	959	33.28
WCA150	WCA WASTE CORPORATION	1183230G	8/31/09	9/15/09	TRASH SERVICE	1	959	21.88
WCA150	WCA WASTE CORPORATION	1184056P	8/31/09	9/15/09	TRASH SERVICE	3	959	102.64
WCA150	WCA WASTE CORPORATION	1183837ST	8/31/09	9/15/09	TRASH SERVICE	1	2959	21.80
					Vendor Total			197.65
WIL295	WILLARD CHAMBER OF COMMERCE	838P	8/12/09	9/15/09	CHAMBER LUNCH	3	876	20.00
WRI110	WRIGHT EXPRESS	20698218L	8/31/09	9/15/09	GAS	1	2960	841.29
					Final Total			115758.63

1	810	0	CAPITAL ASSET EXPENDITURES (GCG)	174.83
1	840	0	DUES AND SUBSCRIPTIONS (GCG)	169.00
1	875	0	LEGAL (GCG)	2242.80
1	876	0	PROFESSIONAL (GCG)	250.80
1	885	0	OFFICE SUPPLIES (GCG)	1256.09
1	900	0	REPAIRS AND MAINTENANCE (GCG)	262.50
1	910	0	RETIREMENT PLAN (GCG)	933.98
1	935	0	SUPPLIES (GCG)	512.71
1	940	0	TELEPHONE (GCG)	379.82
1	955	0	UTILITIES-ELECTRIC (GCG)	493.13
1	959	0	UTILITIES-OTHER (GCG)	71.79
1	960	0	VEHICLE EXPENSES-GAS	33.47
1	1810	0	CAPITAL ASSET EXP (LAW)	174.83
1	1825	0	CONTRACT LABOR (LAW)	105.00
1	1875	0	LEGAL (LAW)	750.00
1	1876	0	PROFESSIONAL (LAW)	107.80
1	1885	0	OFFICE EXPENSE (LAW)	532.80
1	1910	0	RETIREMENT PLAN (LAW)	2533.90
1	1935	0	SUPPLIES (LAW)	386.02
1	1940	0	TELEPHONE (LAW)	426.10
1	1945	0	TRAVEL & TRAINING (LAW)	50.00
1	1955	0	UTILITIES-ELECTRIC (LAW)	409.58
1	1959	0	UTILITIES-OTHER (LAW)	207.79
1	1960	0	VEHICLE EXPENSES-GAS	1855.09
1	1965	0	VEHICLE EXPENSE-OTHER	1462.86
1	2880	0	MISCELLANEOUS EXP. (STREETS)	1481.22
1	2895	0	PAVING (STREETS)	13912.20
1	2910	0	RETIREMENT PLAN (STREETS)	577.52

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Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due

1	2930	0	STREET LIGHTS (STREETS)	4179.66
1	2935	0	SUPPLIES (STREETS)	4625.21
1	2955	0	UTILITIES-ELECTRIC (ST	196.65
1	2959	0	UTILITIES-OTHER (ST)	89.46
1	2960	0	VEHICLE EXPENSE-GAS	1898.44
1	2965	0	VEHICLE EXPENSE-OTHER	169.59
1	4825	0	CONTRACT LABOR (P&D)	480.00
1	4876	0	PROFESSIONAL (P&D)	2160.59
1	4910	0	RETIREMENT (P&D)	330.97
1	4935	0	SUPPLIES (P&D)	82.41
1	4965	0	VEHICLE EXPENSE-OTHER	38.01
			Total for Fund #: 1	46004.62
2	805	0	AUDIT (WATER)	1741.53
2	825	0	CONTRACT LABOR (WATER)	693.32
2	875	0	LEGAL (WATER)	280.00
2	876	0	PROFESSIONAL (WATER)	3803.12
2	885	0	OFFICE SUPPLIES (WATER)	750.10
2	900	0	REPAIRS AND MAINTENANCE (WATER)	4533.15
2	910	0	RETIREMENT PLAN (WATER)	866.27
2	935	0	SUPPLIES (WATER)	1531.73
2	943	0	TRASH EXPENSE	3697.20
2	945	0	TRAVEL AND TRAINING (WATER)	232.50
2	955	0	UTILITIES-ELECTRIC (WATER)	4468.68
2	959	0	UTILITIES-OTHER (WATER)	53.15
2	960	0	VEHICLE EXPENSES-GAS	698.49
2	1805	0	AUDIT (SEWER)	1741.52
2	1876	0	PROFESSIONAL (SEWER)	2180.96
2	1885	0	OFFICE SUPPLIES (SEWER)	478.19
2	1900	0	REPAIRS AND MAINTENANCE (SEWER)	604.20
2	1910	0	RETIREMENT PLAN (SEWER)	866.27
2	1935	0	SUPPLIES (SEWER)	1691.48
2	1945	0	TRAVEL AND TRAINING (SEWER)	187.50
2	1955	0	UTILITIES-ELECTRIC (SEWER)	4542.35
2	1959	0	UTILITIES-OTHER (SEWER)	723.53
2	1960	0	VEHICLE EXPENSES-GAS	698.48
			Total for Fund #: 2	37063.72
3	808	0	BUILDING MAINTENANCE (PARK)	1320.57
3	810	0	CAPITAL ASSET EXPENDITURES	11064.82
3	820	0	CONCESSIONS	1818.87
3	876	0	PROFESSIONAL	713.99
3	885	0	OFFICE SUPPLIES	631.51
3	900	0	REPAIRS AND MAINTENANCE	594.57
3	910	0	RETIREMENT PLAN	786.80
3	935	0	SUPPLIES-GENERAL (PARK)	5360.94
3	936	0	SUPPLIES-SPORTS	91.50
3	937	0	SUPPLIES-AQUATIC	76.95
3	938	0	SUPPLIES-SPECIAL ACTIVITY (PARK)	1761.57
3	940	0	TELEPHONE	542.86
3	945	0	TRAVEL AND TRAINING	154.00
3	955	0	UTILITIES-ELECTRIC (PARK)	7167.03
3	959	0	UTILITIES-OTHER (PARK)	178.93
3	960	0	VEHICLE EXPENSES-GAS	398.93
3	965	0	VEHICLE EXPENSE-OTHER	26.45
			Total for Fund #: 3	32690.29

GENERAL FUND SALES TAX RECEIPT SUMMARY

	2007			2008			2009		
	Cap Imp	Use	City	Cap Imp	Use	City	Cap Imp	Use	City
January	13314.37	2,319.94	28,436.03	$18,099.61	$3,959.53	$43,206.84	$13,720.33	$3,566.69	$31,148.31
February	6938.34	3,045.78	14,779.36	$7,687.07	$3,732.71	$17,323.08	$5,517.73	$3,417.03	$10,926.62
March	19048.37	2,771.02	40,779.90	$14,851.99	$2,463.86	$33,326.70	$17,574.55	$2,040.32	$43,469.47
April	16123.26	7,119.51	36,412.92	$11,844.07	$1,622.00	$24,171.99	$11,012.84	$3,640.83	$25,702.25
May	9764.44	2,075.32	19,531.98	$5,507.17	$2,909.69	$13,800.28	$5,905.42	$2,331.50	$13,678.60
June	23823.16	4,042.58	53,161.24	$21,586.57	$1,967.49	$45,646.22	$20,608.22	$2,340.43	$45,848.66
July	19059.77	2,589.50	40,174.18	$14,873.22	$3,339.37	$33,043.57	$14,278.55	$3,637.47	$30,413.34
August	5118.87	1,762.50	11,632.52	$6,842.66	$2,078.76	$15,144.40	$7,019.60	$3,135.02	$14,482.19
September	23277.74	3,780.61	51,151.20	23,467.34	3,786.16	51457.61	23,020.03	5,648.83	51789.12
October	15,062.28	2,255.06	33,257.90	15,627.75	2,450.22	33,526.12	YTD	Down 3%	
November	6,053.08	3,165.03	13,688.01	8,287.61	2,356.63	18,717.93			
December	19,983.49	3,719.70	43,302.93	19,764.18	1,655.98	41,431.72			
Totals	177,567.17	38,646.55	386,308.17	$168,439.24	$32,322.40	$370,796.46			
		602,521.89			571,558.10				

Backhoe Trade-In

The two backhoes that we have are due for trade in. Two new backhoes have been ordered and the trade in will occur in November. Approximate cost for the trade will be $14,500.00.

Following this page is an overview of the trade program with Potter Equipment.

POTTER EQUIPMENT CO., INC.
1155 S. Kansas Expressway
Springfield, Missouri 65807

Gentlemen,

Our annual trade program of construction equipment will be limited this year because of the economic conditions. Supply and demand will dictate what we are able to do.

If the annual trade date expires and we are unable to trade, we might, hopefully, be able to still do something later in the year. This would be based on our annual trade difference plus a pro rated monthly charge, with agreement between both parties.

Hope this will let you plan for the coming year.

Our annual trade differences for 2009

Loader / Backhoe's:
580SM, 4 Wheel Drive, Cab & Air, Standard Backhoe $6,000.00
580SM, 4 Wheel Drive, Cab & Air, Extend hoe $6,500.00

Thank your for your cooperation.

Sincerely,

Roger Potter
Vice President

Meter Upgrade/Replacement

1150	Hot Rod ERT	$ 69,000.00
1150	Installation of ERT's	27,600.00
	Laptop	800.00
	Total	$ 97,400.00

Free of charge:

EZreader Rout Manager Software
EZreader Mobile with Map
Microsoft Map Point Software
Street Machine Complete
512 MB Flash Drive
Hersey Training

We are proposing to upgrade our current meter reading equipment and software to the Hot Rod system. The meters are approximately $20.00 cheaper each than the current Itron meters. The meter reading would be much faster and would require less personnel. All of the current Itron meters would be fitted with the Hot Rod erts as finances permitted at a cost of $60.00 each.

WILLARD POLICE DEPARTMENT

Monthly Statistical Report

Report Month .... **August 2009**

Officer Statistics

1601	Tom McClain, Chief	2
1602	David Richardson, Major	41
1603	Shannon Shipley, Sgt./Det.	28
1604	Robert Bell, Corporal.................	49
1605	Mike Payne, Officer	42
1606	Gary Dove, Officer	45
1607	Casey Broadway, Officer	32
1608	Amy Fly, Officer.........................	58
1609	Justin Raynes, Officer................	31
1610	Christopher Rackley, Officer ...	51
1630	Glenn Cozzens, SRO	0
1631	Jeremy Tscherny, SRO.............	1
1640	Doug Thomas, Reserve	0
1641	Kevin Vinson, Reserve..............	1
1642	J.D. Landon, Reserve...............	0
1643	Paul Griffin, Reserve..............	0
1644	Bill Lingenfelser, Reserve.......	0
1645	Joe Crawford, Reserve	3

Total Incidents for Month 384

Incident Classification

Felony	7
Misdemeanors..	18
Infraction	162
Other (Services)	196
HBO (Handled by Officer)	296

Reserve Hours

1640	Doug Thomas, Reserve.........	04
1641	Kevin Vinson, Reserve...........	23
1642	J.D. Landon, Reserve	8.5
1643	Paul Griffin, Reserve.............	0
1644	Bill Lingenfelser, Reserve.....	6
1645	Joe Crawford, Reserve.........	0
	TOTAL......	41.5

Patrol Vehicle Mileage, Usage, and Maintenance Information

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST
UNIT 1601	101286	546	20	27	0.00
UNIT 1602	86410	683	8	85	0.00
UNIT 1603	26963	2976	45	66	0.00
UNIT 1604	9948	3510	53	66	$44.45
UNIT 1605	58097	2154	35	62	0.00
UNIT 1606M	3360	214	10	21	0.00
UNIT 1606	92531	464	20	23	$1207.20

OTHER INFORMATION:

- We received an overtime grant in the amount of $4,770.00 to enforce Hazardous Moving Violations. Needs Mayor's signature.
- We started D.A.R.E. at Willard Intermediate School and will graduate on or around Nov. 12, 2009 @ 6:30PM
- PAL started its second session of Level I kids (20) on Sept. 1, 2009. They will graduate on or around Oct. 24, 2009 @ 7PM. We have 8 graduates from our 1st program training in Level II for competition on Sept. 26, 2009 @ the KCPD PAL Boxing tournament.
- Attaboy from citizen
- Letter of appreciation from Springfield PD for Officer Rackley's part in Special Olympics.

Willard Police Dept -

Thank you so much for looking after our home while we were on vacation for two weeks. Everyone at the Dept. is truly appreciated for all of your hardwork. Thank you again!!

Sincerely,

Jason Glass
and family

(Kayette, Dominic, Xavier and Elijah)

SPRINGFIELD POLICE DEPARTMENT

INTRA-DEPARTMENT COMMUNICATION

TO: Chief T. McClain

FROM: Cpl. Angela Burgess & Officer Mark Priebe

SUBJECT: Officer C. Rackley

DATE: 06-28-09

We would like to express our appreciation to Officer Rackley for his participation with us at the Special Olympics Summer Games. Officer Rackley volunteered his time with us and we are truly grateful. He was very excited and enthusiastic and it showed. We look forward to his participation in our future projects as well as other personnel from your Department.

The athletes enjoyed interacting with him and he displayed a very positive image of the Willard Police Department.

Cpl. Angela Burgess and Officer Mark Priebe
Springfield Police Department

Missouri
Department
of Transportation

Pete K. Rahn, Director

Highway Safety Division
P.O. Box 270
2211 St. Mary's Blvd.
Jefferson City, MO 65102
573-751-4161 or
1-800-800-BELT
573-634-5977

August 18, 2009

Chief Tom McClain
Willard Police Dept.
PO Box 187
795 Hughes Road
Willard, MO 65781

Dear Chief McClain:

Enclosed is a contract between the Highway Safety Division and the Willard Police Dept. for a Hazardous Moving Violation project.

The project obligates $4,770.00 in federal funds for the period October 01, 2009 through September 30, 2010. All expenditures should be claimed against project #10-PT-02-172.

Please review this contract carefully for any discrepancies or questions. If acceptable, have the appropriate individuals sign the Contract Cover Page and have the Project Director **initial at the bottom of each page** to indicate that he/she has reviewed the contract. After signing, please return all pages of the contract to the Highway Safety Division.

This contract does not become effective until the Highway Safety Director has approved and signed it. No costs can be incurred by your agency prior to the Director's approval. Once the Director approves the contract, a fully executed copy will be returned to your agency.

If you have any questions concerning the project activity or reimbursement procedures, please contact Chris Luebbert, Intermediate System Management Specialist at 573-751-5434. We look forward to working with you and your staff.

Sincerely,

Leanna Depue

Leanna Depue, Ph.D.
Director

Enclosure

CONTRACT

Form HS-1

Creation Date: 08/06/2009

Missouri Department of Transportation
Highway Safety Division
P.O. Box 270
2211 St. Mary's Blvd.
Jefferson City, MO 65102
Phone: 573-751-4161
Fax: 573-634-5977

Project Title: Hazardous Moving Violation
Project Number: 10-PT-02-172
Program Area: Police Traffic Services
Funding Source: 402 / 20.600

Name of Grantee
Willard Police Dept.

Type of Project: Initial
Started: 10/01/2009

Grantee County
Greene

Federal Funds Benefiting

State:	
Local:	$4,770.00
Total:	$4,770.00

Grantee Address
PO Box 187
795 Hughes Road
Willard, MO 65781

Source of Funds

Federal:	$4,770.00
State:	
Local:	$0.00
Total:	$4,770.00

Telephone	**Fax**
417-742-3077	417-742-4710

Contract Period
Effective: 10/01/2009
Through: 09/30/2010

Posted to Obligation Control
HS USE ONLY

Prepared By
Luebbert, Chris

Thomas A McClain — 08/06/2009
Authorizing Official — **Date**

Project Director — **Date**

Leanna Depue, PhD
Highway Safety Director — **Effective Date**

It is mutually agreed by the parties executing this contract to the following: the reimbursable costs shall not exceed the **total obligated amount of $4,770.00** ; the recipient of funds shall proceed with the implementation of the program as detailed in attached forms (which become part of this agreement) and shall adhere to conditions specified in attachments (which become part of this agreement); all Federal and State of Missouri laws and regulations are applicable and any addendums or conditions thereto shall be binding; any facilities and/or equipment acquired in the connection with this agreement shall be used and maintained for highway safety purposes; the recipient of funds must comply with the Title VI of the Civil Rights Act of 1964, and the Federal Funds from other sources, excluding Federal Revenue Sharing Funds, will not be used to match the Federal funds obligated to this project.

IN ORDER TO RECEIVE FEDERAL FUNDING, THE GRANTEE/ CONTRACTOR AGREES TO COMPLY WITH THE FOLLOWING CONDITIONS IN ADDITION TO THOSE OUTLINED IN THE NARRATIVE OF THE CONTRACT.

I. **RELATIONSHIP:** The relationship of the Grantee/Contractor to the Missouri Highways and Transportation Commission (MHTC) shall be that of an independent contractor, not that of a joint enterpriser. The Grantee/Contractor shall have no authority to bind the MHTC for any obligation or expense without the express prior written approval of the MHTC.

II. **EQUIPMENT**

A. **PROCUREMENT:** Grantees may use their own procure- ment regulations which reflect applicable state/local laws, rules & regulations provided they adhere to the following:

1. Equipment with a cost of $3,000.00 or more must be purchased on a competitive bid basis, or purchased through use of state cooperative procurement;
2. Price or rate quotations shall be solicited from at least three (3) qualified sources;
3. All procurement transactions, regardless of whether by sealed bids or by negotiation, shall be conducted in a manner that provides maximum open and free competition;
4. Grantees shall have a clear and accurate description of the item to be purchased. Such description shall not, in competitive procurements, contain features that unduly restrict competition. A "brand name or equal" description may be used as a means to define the performance or other requirement of a procurement;
5. If for some reason the low bid is not acceptable, the grantee must have written approval from the MHTC prior to the purchase of other than the low bid.
6. Grantees will make a good faith effort to utilize minority and women owned businesses within resource capabilities when procuring goods and services.

B. **DISPOSITION:** The Grantee shall make written request to the MHTC for instructions on the proper disposition of all items of equipment provided under the terms of this contract.

C. **REPLACEMENT:** No equipment may be funded on a replacement basis. Participation in equipment and manpower projects must be in addition to the grantee's previous twelve months authorized strength.

III. **FISCAL RESPONSIBILITY**

A. **MAINTENANCE OF RECORDS:** The Grantee/Contractor agrees that Highway Safety, the National Highway Traffic Safety Administration, the Federal Highway Administration and/or any Federal audit agency with jurisdiction over this program, the Auditor of the State of Missouri or any of their duly authorized representatives may have access, for purpose of audit and examinations, to any books, documents, papers or records maintained by the Grantee/Contractor pertaining to this contract and further agrees to maintain such books and records for three years after the date of final project disposition.

B. **REIMBURSEMENT VOUCHER, SUPPORTING DOCUMENTATION AND PAYMENT SCHEDULE:** The MHTC agrees to reimburse the Grantee/Contractor for accomplishment of all authorized activities performed under this contract. Reimbursement proceedings will be initiated upon the receipt of a claim voucher and supporting documentation from the Grantee/Contractor, as required by the MHTC. The voucher must reflect actual costs and work accomplished during the project period, to be submitted on the appropriate MHTC form or in a format approved by the MHTC, and shall include project number, project period, hours worked, rate of pay, any other allowable expenditures, and must be signed by the contracting official. **Vouchers received by the MHTC after the tenth day of each month cannot be processed until the following month. Final payment is contingent upon receipt of final voucher. AUDITS:** Grantee/Contractor will be responsible for the required **supporting documentation no later than 30 days after the closing date of the contract.**

C. **FINANCIAL AND COMPLIANCE AUDIT:** The audit should be performed within two years of the final financial transaction of this contract, as required by OMB Circular A-133. Failure to furnish an acceptable audit may be basis for refunding federal funds. Cost records and accounts pertaining to the work covered by this contract shall be kept available for inspection by representatives of the MHTC for a period of three (3) years following date of final payments. Copies of such records shall be made available upon request.

IV. **TERMINATION:** If, through any cause, the Grantee/Contractor shall fail to fulfill in timely and proper manner its obligation under this contract, or if the Grantee/Contractor shall violate any of the covenants, agreements or stipulations of this contract, the MHTC shall thereupon have the right to terminate this contract and withhold further payment of any kind by giving written notice to the Grantee/Contractor of such termination and specifying the effective date thereof, at least thirty (30) days before such date. The MHTC shall be the sole arbitrator of whether the Grantee/Contractor or its subcontractor is performing its work in a proper manner with reference to the quality of work performed by the Grantee/Contractor or its subcontractor under the provisions of this contract. The Grantee/Contractor and the MHTC further agree that this contract may be terminated by either party by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before such date.

V. **STATUTORY REQUIREMENTS**

A. **COMPLIANCE:** The Grantee/Contractor agency must comply with the following Statutes or Rules:

1. *Peace Officer Standards and Training Certification (P.O.S.T.)* RSMo 590.100-590.180-DPS certification of peace officers
2. *Statewide Traffic Analysis Reporting (STARS)* RSMo 43.250–Law enforcement agency to file accident report with MSHP
3. *Nondiscrimination*-CFR Chapter 50-Prohibits dis-crimination on the basis of race, color, religion, sex or national origin including DBE and Segregated Facilities (meets or exceeds federal requirement on page 2)
4. *Uniform Crime Reporting* RSMo 43.505-Crime incident reports shall be submitted to DPS on forms or in format prescribed by DPS
5. *Racial Profiling* RSMo 590.650-Law enforcement agency to file a report to the Attorney General each calendar year
6. *Hatch Act-5* United States Code Sections 1501-1508-Employees who are paid in whole or in part with federal funds are prohibited from participating in certain partisan political activities including, but not limited to, being candidates for elective office

B. **ENACTMENT AND ENFORCEMENT:** Agencies are encouraged to adopt, if possible, local ordinances as follows:

1. ***Model Traffic Ordinance***-RSMo 300.00-Rules governing traffic administration and regulation
2. ***Child Restraints***-RSMo 307.179-Passenger restraint system required for children under four (Primary Offense)
3. ***Seat Belts***-RSMo 307.178-Seat belts required for passenger cars (modifications to state statue in 1997)
4. ***Open Container***-A model ordinance prohibiting the possession of an open container of alcoholic beverages in a motor vehicle.

C. **VEHICLE PURSUITS:** Agencies are strongly encouraged to adopt and follow the guidelines established for vehicular pursuits issued by the International Association of Chiefs of Police that are currently in effect.

VI. **PRODUCTION & DEVELOPMENT COSTS:** Items produced with federal funds are within the public domain and are not bound by copyright restrictions. All items produced with federal funds, in whole or in part, must acknowledge this by clearly indicating that MoDOT Highway Safety funding supported this effort. Examples may include, but are not limited to print materials; incentive items; audio/video productions; and training aides such as curricula or workbooks. Any materials developed under this contract must be submitted to the MHTC for approval, prior to final print and distribution. Copies of all final products are to be provided to the MHTC. The MHTC has the right to reproduce and distribute

VII. **INDEMNIFICATION:** The Grantee shall defend, indemnify and hold harmless the MHTC, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Grantee's performance of its obligations under this Agreement.

VIII. **AMENDMENTS:** Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the Grantee and the MHTC.

IX. **COMMISSION (MHTC) REPRESENTATIVE:** The Missouri Department of Transportation Highway Safety Division is designated as the Commission's representative for the purpose of administering the provisions of this Agreement. The Commission's representative may designate by written notice other persons having the authority to act on behalf of the Commission in furtherance of the performance of this Agreement.

X. **ASSIGNMENT:** The Grantee shall not assign, transfer, or delegate any interest in this Agreement without the prior written consent of the Commission.

XI. **LAW OF MISSOURI TO GOVERN:** This Agreement shall be construed according to the laws of the State of Missouri. The Grantee shall comply with all local, state and federal laws. The Grantee shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

XII. **VENUE:** It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

XIII. **SECTION HEADINGS:** All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

XIV. **SOLE BENEFICIARY:** This Agreement is made for the sole benefit of the parties hereto and nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Commission and the Grantee.

The Missouri Highways and Transportation Commission (contractor) hereby agrees that it will incorporate into any contract, or modification thereof, as defined in the rules and regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance or guarantee (exceeding $10,000) the following equal opportunity clause:

During the performance of this contract, the contractor agrees as follows:

a. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoffs or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The contractor agrees to post, in conspicuous places available to all employees and applicants for employment, the provisions of this nondiscrimination clause.

b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

c. The contractor will send to each labor union representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the Missouri Department of Transportation, MHTC advising the said labor union or workers' representative of the contractor's commitments under this nondiscrimination provision.

d. The contractor will comply will all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor.

e. The contractor will furnish all information and reports required by Executive Order 11246, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the Federal Highway Administration, National Highway Traffic Safety Administration and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

f. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any such rules, regulations or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or Federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by law.

g. The contractor will include the provisions of this nondiscrimination provision in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the Missouri Department of Transportation, MHTC or the Federal Highway Administration and National Highway Traffic Safety Administration may direct as a means of enforcing such provisions including sanctions for non-compliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with litigation with a subcontractor or vendor as a result of such direction by the Administration, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

DBE REQUIREMENTS

All recipients or contractors shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure minority business enterprises have the maximum opportunity to compete for and perform contracts. Recipients and their contractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of Department of Transportation assisted contracts.

If, as a condition of assistance, the MHTC has submitted and the Department has approved a minority business enterprise affirmative action program, which the MHTC agrees to carry out, this program is incorporated into this financial assistance agreement by reference. This program shall be treated as a legal obligation and failure to carry out its terms shall be treated as a violation of this financial assistance agreement. Upon notification to the recipient of its failure to carry out the approved program, the Department shall impose such sanctions as noted in 49 CFR Part 26, Subpart E, which sanctions may include termination of the agreement or other measures that may affect the ability of the recipient to obtain future Department of Transportation financial assistance.

NONSEGREGATED FACILITIES

(Applicable to contracts over $10,000) All grantees/contractors and their subcontractors, suppliers and vendors, should meet Federal requirements regarding nonsegregated facilities.

TRAINING CONTRACTS

Agencies offering the MHTC-funded courses are to adhere to the following standard elements required for training contracts.

1) A **course schedule** must be presented to the MHTC program coordinator **at least 30 days prior** to the proposed training. The scheduled should include: Title of Course; Date(s); Time; Exact Location; and Agenda or Syllabus. Any **changes** to the course schedule **must have prior approval** from the MHTC.
2) Evaluation will be a 2-step process to include:
   I) **Student Evaluation** of the training
      a. Each student must complete a survey form at the completion of the workshop/training. The survey will ask a series of questions concerning adequacy of: training received; instructor's presentation, training facility/location; and worth of the training.
      b. The evaluation form must be developed by the grantee and approved by the MHTC prior to use.

II) **Instructor evaluation** of the students' comprehension and understanding of the material presented.

3) The grantee must provide a **sign-up sheet** for every class-a **typed list** of everyone who registered is **not acceptable**. The sign-up sheet must capture the following information:
- Title of the Class
- Date(s) and Location of Class
- Name of Attendees
- Business address, telephone number and/or email address of each attendee

4) Every effort should be made to enroll a minimum of fifteen (15) students per class.

5) Copies of the Student Evaluations, Instructor Evaluations, Number of Students Enrolled/Number of Students Attending, and Participant Sign-up Sheets must be submitted to MHTC not later than 30 days after the training has been conducted.

FOLLOWING CONDITIONS APPLY TO LAW ENFORCEMENT AGENCIES ONLY:

PROBLEM IDENTIFICATION

Agency must develop a selected traffic enforcement plan by evaluating crash data. This will be done on a quarterly, monthly or weekly basis to determine the top ten (10) high traffic crash locations, to include: day of week, time of day, and causation factors. Using this plan, agency will conduct enforcement targeting offenders committing hazardous moving violations to include DWI checkpoint enforcement (emphasis will also be placed on occupant restraint enforcement).

PROJECT ACTIVITIES

- Enforcement activities by the agency must remain at the current level. Enforcement efforts provided by this contract must be in addition to current enforcement activities.
- Officers will be permitted and encouraged to issue multiple citations and/or written warnings to drivers who have committed several violations.
- High visibility enforcement is a key strategy to reducing traffic crashes; therefore, law enforcement officers working overtime projects are strongly encouraged to make at least **three** contacts per hour when conducting an enforcement project.
- Agency will report monthly enforcement activities to MHTC using the *Grant Enforcement Activities Monthly Report Form.*
- Agency is strongly encouraged to participate in all national or state mobilization efforts in conjunction with, or at the direction of, the Highway Safety Division. These mobilizations include, but are not limited to: Click It or Ticket Campaign, Impaired Driving Crackdown, Operation Safe Teen, quarterly enforcement efforts. Mobilization reporting efforts shall be completed using the online mobilization reporting form located at: **www.modot.mo.gov/safety.**

PARTNERSHIPS

Agency is strongly encouraged to participate in the Law Enforcement Traffic Safety Advisory Council (LETSAC) and attend the general meetings and annual conference. **Agencies located within the metropolitan areas of St. Louis or Kansas City must participate in Operation Impact.**

ALLOWABLE COSTS

Full-time, part-time and reserve officers are eligible to participate in overtime enforcement projects. Part-time and reserve officers must have the same authority as a full-time permanent officer. Overtime reimbursement rates:
- Patrol-to be calculated at 1.5 times the officer's actual rate of pay;
- Supervisors-to be calculated at 1.5 times the actual rate of pay not to exceed 1.5 times the rate of the highest-level sergeant or lieutenant (equivalent supervisor)
- Officers working more than 8 hours of overtime in one day require approval from MHTC.

Agencies funded may also utilize funds for any corridor enforcement project, Operation Impact, work zone enforcement, Click It or Ticket Campaign, Impaired Driving Crackdown, or any other national or state mobilization efforts in conjunction with or at the direction of the Highway Safety Division.

Exceptions may be made with prior written permission of the MHTC.

DRUNK DRIVING ENFORCEMENT PROJECTS

All DWI cases must be filed in state court if a municipality has a non-attorney judge. Any offender arrested with a prior alcohol-related conviction must also be filed in state court for enhancement purposes.

SOBRIETY CHECKPOINTS

The MHTC will fund enforcement agencies, on an overtime basis, to conduct MHTC sobriety checkpoints in accordance with standards developed for this purpose. Funding eligibility and conditions are herein set forth along with allowable costs for reimbursement. Enforcement efforts must be coupled with appropriate public information efforts to increase the perceived risk of arrest to enhance the actual risk of arrest.

1) Enforcement time at a minimum will be at least one night per month with a minimum of five checkpoints per contract period. Sobriety checkpoints should be operated within the hours of 10:00 p.m. to 3:00 a.m.; however, hours may be flexible upon request of agency and approval by MHTC project coordinator.
2) Advise the MHTC project coordinator, in advance, of enforcement date changes made to the original proposal.
3) If not already provided, roadways selected for sobriety checkpoints must be submitted to MHTC. Actual enforcement locations will be left to the discretion of local authorities based upon their judgment.
4) Activity Reports and Supervisory Logs <u>must</u> be submitted with reimbursement vouchers. Failure to comply may result in nonpayment for the enforcement period.
5) Enforcement activity should be on a Friday or Saturday night or holidays. Other nights may be approved in advance by the MHTC project coordinator based upon special events or activities, or as stated in goals and objectives of this contract.
6) Publicity surrounding a checkpoint provides the greatest deterrent. A news release the week prior to the event and a follow-up the week after is required. A spokesperson should be designated to explain procedures to media or others attending the checkpoint.
7) If the agency has an in-car video camera, it should be used at all sobriety checkpoints to videotape the sobriety checkpoint setup, its operation, and all subjects given the field sobriety tests. Tapes and/or electronic recordings shall be used as evidence in court proceedings

FUNDING ORIGINATION AND AUDIT INFORMATION

The National Highway Traffic Safety Administration (NHTSA) funds the following program areas:

Section	CFDA#	Program Title
402	20.600	State and Community Highway Safety Programs
410	20.601	Alcohol-Impaired Driving Prevention Programs
154	20.607	Alcohol Open Container Requirements
408	20.610	State Traffic Safety Information System Improvement Grant
1906	20.611	Grant Program to Prohibit Racial Profiling
2010	20.612	Motorcyclist Safety Grant
2011	20.613	Child Safety and Child Booster Seat s Incentive Grant

PROBLEM IDENTIFICATION

Hazardous driving is serious problem on Missouri's roadways and has contributed substantially to traffic crashes, especially crashes resulting in death. Many of these crashes are caused by aggressive drivers of motorized vehicles who have committed one or more of the following violations: speeding; driving too fast for conditions; and/or following too close. Other hazardous driving may include improper lane change, red-light running, or impaired driving.

From 2005-2007, there were 1,519 fatalities resulting from aggressive drivers. Of those fatalities, 39.2% resulted from exceeding the speed limit, 56.6% resulted from driving too fast for conditions, and 4.2% from following too close. Also, during the same time frame there were 834 people killed and 4,090 were seriously injured from impaired driving.

GOALS/OBJECTIVES

Goal:
Local law enforcement efforts contribute toward an overall 2% reduction in fatalities and disabling injuries attributable to hazardous driving crashes. The reduction will be measured in comparison to the previous 3-year total (2005-2007 = 10,628) of aggressive driving crashes consisting of speeding, following too closely, and driving too fast for conditions. In addition, focus will be placed on other hazardous driving crashes occurring from red-light running, improper lane changes, and failure to yield.

Objective:
Develop and implement a plan that focuses on hazardous moving violations (such as speeding, following to closely, driving too fast for conditions, red-light running, improper lane changes, and failure to yield) at high crash locations and corridors.

PROJECT DESCRIPTION

Project Description information will be captured in the supplemental section.

SUPPLEMENTAL INFORMATION

	Question	Answer
	You must answer the following questions	
1	Does your agency have an internal safety belt policy for all personnel?	Yes
2	Does your agency report racial profiling data annually?	Yes
3	Does your agency report to STARS?	Yes
4	Does your agency report UCR information annually?	Yes
5	Please explain any NO answer(s) to questions 1-4:	
	Please use the most current 12-months of data available for answering questions 6-19.	
6	Total number of DWI violations written.	28
7	Total number of speeding violations written.	237
8	Total number of HMV violations written.	348
9	Total number of child safety/booster seat violations written.	3
10	Total number of safety belt violations written.	1
11	Total number of traffic crashes.	41
12	Total number of traffic crashes resulting in a fatality.	0
13	Total number of traffic crashes resulting in an injury.	36
14	Total number of speed-related traffic crashes.	9
15	Total number of speed-related traffic crashes resulting in a fatality.	0
16	Total number of speed-related traffic crashes resulting in an injury.	5
17	Total number of alcohol-related traffic crashes.	2
18	Total number of alcohol-related traffic crashes resulting in a fatality.	0
19	Total number of alcohol-related traffic crashes resulting in an injury.	2
20	Total number of commissioned law enforcement officers.	10
21	Total number of commissioned patrol and traffic officers.	10

22 Total number of commissioned law enforcement officers available for overtime enforcement. 9

23 Total number of vehicles available for enforcement. 6

24 Total number of radars/lasers. 4

25 Total number of in-car video cameras. 5

26 Total number of PBT's. 2

27 Total number of Breathalyzers. 1

The following information explains the strategies your agency will use to address the traffic crash problem. This information is considered to be the Project Description and should be specific to the crash problem.

28 Identify the primary enforcement locations.

Roadways within the City of Willard

29 Enter the months in which enforcement will be conducted.

All

30 Enter the number of enforcement periods your agency will conduct each month. 3

31 Enter the days of the week in which enforcement will be conducted.

All

32 Enter the time of day in which enforcement will be conducted.

Varies

33 Enter the number of officers assigned during the enforcement period. 2

34 If equipment, promotional items, or supplies are requested to conduct this project, explain below why it is needed and how it will be used.

Up to 5% of your total expended funding may be used for vehicle maintenance, gas, or administrative costs in support of this grant.

Funds for this project may also be used during any national, state or special enforcement effort (e.g. Click It or Ticket, You Drink and Drive, You Lose).

35 Do you wish the option to use 5% funds for administrative costs? No

PROJECT EVALUATION

The Missouri Highways and Transportation Commission (MHTC) will administratively evaluate this project. Evaluation will be based, at a minimum, upon the following:

1. Law enforcement compliance with state UCR, Racial Profiling, and STARS reporting requirements (law enforcement contracts only)
2. Timely submission of monthly reimbursement vouchers and appropriate documentation to support reimbursement for expenditures (i.e., personal services, equipment, materials)
3. Timely submission of periodic reports (i.e., monthly, quarterly, semi-annual) as required
4. Accomplishing the Objectives* established to meet the project Goals, such as:
   - Enforcement activities (planned activities compared with actual activities)
   - Programs (number and success of programs held compared to planned programs, evaluations if available)
   - Training (actual vs. anticipated enrollment, student evaluations of the class, student test scores on course examinations, location of classes, class cancellation information)
   - Equipment purchases (timely purchase of equipment utilized to support and enhance the traffic safety effort; documentation equipment use and frequency of use)
   - Other (any other information or material that supports the Objectives)
5. The project will be evaluated by the Highway Safety Division through annual crash analysis.

Evaluation results will be used to determine:

- The success of this type of activity in general and this particular project specifically;
- Whether similar activities should be supported in the future; and
- Whether grantee will receive funding for future projects.

*Evaluation and requests to fund future projects will not be based solely on attaining Goals and/or Objectives if satisfactory justification is provided.

ADDITIONAL FUNDING SOURCES

Category		Description	Quantity	Cost	Total	Local	Total Requested
Equipment							
					$0.00	$0.00	$0.00
Operational Expenses and Supplies							
					$0.00	$0.00	$0.00
Personnel							
	Overtime and Fringe	Officer Overtime	200.00	$23.85	$4,770.00	$0.00	$4,770.00
					$4,770.00	$0.00	$4,770.00
				Total Contract	$4,770.00	$0.00	$4,770.00

ATTACHMENTS

Document Type	Description	Original File Name	Date Added

Emergency Management Report

Sept. 2009

All storm sirens are functioning Took a Donations Management class on Sept. 9th and 10th

Willard Mitigation Plan is complete, waiting on final draft from GCOEM. Last mitigation meeting is on Sept. 24th

GCOEM has asked me to teach upcoming CERT classes at OTC starting October 6th

Chlorine disaster tabletop will be held Sept. 25th at 1:00 p.m. to 3:00 p.m.

Still need Alderman to complete NIMS 700

Will be going to Clinton, Mo on Oct. 16th for a Structural Assessment class

Took a Donations Management class on Sept. 9th and 10th

Started process of earning Bachelors Degree in Emergency Management

If you have any questions, please feel free to contact me.

Thank You

Stacy Winters

CITY OF WILLARD, MISSOURI
224 W. Jackson Street P.O. Box 187 Willard, MO 65781 417-742-3033 417-742-3080 Fax

Development Report

9-11-09

Building Codes -14 permits open in progress, several nusicance letters have been sent out and we have had PW mow several properties.

Development – CELL Tower T Mobile scheduled for Oct P/Z

Minor Sub for Car Wash – Kim Haase rezoning from Ag to C-2

Detail Shop – Don Erwin

Legends – Remodeling continues, tenativly opening by the 10-1

Las Sport Bar – potential interest

Coffee Shop at the Library Center

Willard Schools- Antenae site

Building Permits- 14 permits currently opened, 9-11-09 – Meeting with Dave Odell and Chris Coulter and Raymond Hopper to discuss Commercial Inspections.

ISO Building Codes Effectiveness Grading Inspection Report- 9-22-09

DNR response letter concerning I&I Program

Z HWY Sidewalk project – bid letting on 9-16-09

OTO Technical Committee meeting on 9-16-09

Director of Development

Randy Brown

Randy Brown

Fun 5K Run: Saturday 8am 11/21/09 at the Willard Community Building. The Race will be held on the Frisco Trail. The fee to participate is $15 for those who pre-register. Registration forms are at the Recreation Center. This event is held each year in conjunction with Christmas on the Frisco.

www.willardparks.com: The Willard Parks and Recreation website continues to be a big tool for our department. The website is updated on an almost daily basis. The website features everything anyone needs to know about any of our activities or events.

Willard Parks and Recreation Classes:
Hula Hoop Class: Wednesday Nights from 7pm – 8pm
Belly Dancing Class: Wednesday Nights from 7pm – 8pm
KenKarJu-Ruy Karate: Mondays and Thursday from 6:30pm – 7:30pm
Children's Dance Classes: Tuesday and Thursday Nights
Art-Works Classes: Various dates and times at the Community Building

Willard Child Care at the Recreation Center: Willard Parks and Recreation has begun child care at the Willard Recreation Center. This child care service is sponsored by the City of Willard and Cox Health. The child care takes place in the small classroom at the Recreation Center. Fees are $4 per child for up to two hours or an ALL ACCESS PASS for $24 for 12 times (up to 24 child care hours). This child care service may be used for any activity held at the Recreation Center including the Cox Fitness Center, Sports activities, etc. The parent or guardian must remain on the property while their child is in child care. The child care is only available for 18 months to 10 years old.

The hours for the child care at
Monday, Wednesday & Friday: 8am – 10am
Monday, Wednesday and Friday: 5pm – 9pm
Tuesday & Thursday: 3pm – 9pm

Advertising: The Willard Parks Department is teaming up with the Willard Schools again this year. We will be included in the PRIDE email that the School District sends out every week to over 1200 people. Also the Parks Department continues to have a small section in the Willard Cross Country Times.

Sponsors for the 2010 Program Guide: Willard Parks and Recreation has secured sponsorship for the 2010 Program Guides from Pizza Hut and Allied Waster Services. Willard Parks and Recreation also meet with representatives from Land O Frost on Wednesday August 26th. Land O Frost is one of our biggest sponsors giving over $9000 each year to the Willard Parks and Recreation Department.

Willard Aquatic Center: The Willard Aquatic Center closed on Monday September 7th. The pool was winterized on Tuesday September 8th. The 2009 year at the Aquatic Center was a huge success.

Current Sports:
Fall Soccer and Volleyball practices have begun at Highline Soccer Park and the Willard Recreation Center.

Upcoming Sports:
Recreational Basketball Session 1: Registration September 16th – October 16th
Willard Parks and Recreation will be offering Recreational Session 1 Basketball for ages 3 -14. All games will be played at the Willard Recreation Center. Fees are $35 per person. Games will be played on Saturdays beginning November 7th.

Recreational Cheerleading Session 1: Registration September 16th – October 16th
Willard Parks and Recreation will be offering Recreational Session 1 Cheerleading for grade K – 8th. All games will be played at the Willard Recreation Center. Fees are $35 per person. Games will be played on Saturday beginning November 7th.

Submitted By: Kevin McDonald

THE CITY OF WILLARD

Community Relations Officer Report

September 14, 2009

From: Kate Gould, Community Relations Officer

Dear Mayor and Aldermen,

I apologize for not getting this report in your packet on Friday.

I have included copies of the press clippings for the past month. As I reported last month, I have spent a lot of time on making the public aware of our budget process. I sent out a release on Friday that got good coverage and you can pick up a copy of the Proposed 2010 Budget that has been released to the public up front at City Hall or on the website. I will collect public comments until your budget workshop on September 28th. (Karen will include a copy of the Proposed 2010 Budget in the next packet.)

The fall clean-up has been set for October 17 and I will begin publicizing that soon. Public Works is also discussing smoke testing in October and I'm working with Justin to finalize our public notice plan. Currently I am working on the newsletter for October/November.

Also, I am working with Karen and the utility clerks to make sure we are as customer friendly as possible when customers have problems with their accounts. We had some problems with the bills this month for various reasons, and Karen came up with and the Utility Board thought it was a good idea to address the issue in the newsletter explaining the double bills this past month.

Sincerely,

Kate Gould
Community Relations Officer

News-Leader.com
SPRINGFIELD, MISSOURI

August 20, 2009

Boards seek applicants

The City of Willard has openings for the Willard Park Advisory Board and the Planning and Zoning Commission.

The Park Advisory Board is a citizen committee that meets on the last Thursday of the month to review and advise on Willard park programs and activities. Duties include making budget recommendations, advising development plans, and recommending park expansion.

The board is made up of nine citizens, seven who live in the city limits and two who live outside. Current openings are for citizens inside the city limits.

The Planning and Zoning Commission meets on the fourth Tuesday of the month, and is responsible for making recommendations to the board of aldermen on rezoning applications, conditional use permits, growth and development of the city. Applicants must live within city limits.

Applications are available online, www.cityofwillard.org or at Willard City Hall, 224 W. Jackson Street. If citizens have questions, they can call 742-3033.

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hild Seat Crackdown in September

ɔorted by:
nday, Aug 31, 2009 @03:33pm

efferson City, MO) -- Next month, Missouri law enforcement agencies will be cracking down on drivers that don't ıckle up their kids.

ational Child Passenger Safety Week will be held September 12th through the 19th.

ar crashes continue to be the number one killer of children.

ver the past three years more than 50 children in Missouri were killed in crashes, according to figures from the Villard Police Department.

he National Highway Traffic Safety Administration says using child safety seats greatly reduces the chance of a child etting hurt in a crash.

News-Leader.com
SPRINGFIELD, MISSOURI

September 4, 2009

Some Willard utility customers may receive two bills

News-Leader Staff

About 200 customers who recieve sewer and water services from the City of Willard will be getting two utility bills this month.

They needn't worry. They only have to pay one, the city said on its Web site.

The city realized that some bills were printed twice, but decided to send them out rather than delay the sending of bills for the city's 3,000 customers.

"We appologize for any confusion," said a message that appeared on the city's Web site Thursday. "If you have any questions about this error, please call Kate at 742-5305."

The city's utility department is in the process of converting software; once that happens water and sewer customers will have the convenience of paying bills on line.

News-Leader.com
SPRINGFIELD, MISSOURI

September 13, 2009

Willard wants residents to read proposed budget

News-Leader staff

For the first time, the city of Willard has made copies of its proposed budget available online at www.cityofwillard.org. Printed copies are available at City Hall.

Citizens and other stakeholders are encouraged to review the budget before the Board of Aldermen budget workshop at the end of September, a news release from the city said.

"For a lot of years, the budget has been available by request," said Mayor Jamie Schoolcraft in the news release.

"It is so much more than a financial document, that we decided to really change how we craft the budget. Before the aldermen start their work, we are making it available for citizens to review. If citizens have projects or programs they want to see done next year, now is the time for them to come forward."

In addition to receiving written comments, citizens are also invited to speak at one or both public hearings and state their opinion on the proposed annual budget directly to the mayor and aldermen.

Each citizen will be given five minutes to express their thoughts on the budget. Both hearings will be held at Willard City Hall, 224 W. Jackson St.

The first public hearing on the proposed budget takes place Monday and the second one takes place Sept. 28. Both are at 7 p.m. at Willard City Hall.

The 2010 proposed budget includes revenue in the amount of $4,223,665 and expenditures in the amount of $4,221,315, the news release said.

The city is budgeting for a slight increase in sales tax revenue due to an expanded sales tax base, addition of new businesses in 2009 and improvements in the overall economy.

Written comments will be accepted until 5 p.m. Sept. 28. Comment forms are available online at www.cityofwillard.org and at City Hall.

City Of Willard Releases 2010 Proposed Budget

Reported by:
Sunday, Sep 13, 2009 @06:26pm

(Willard, MO) The City of Willard is taking up its annual budget discussion.

For the first time, the process is going high-tech.

Proposed finances for 2010 can be found online.

The information is available so the public can review the information before the Board of Alderman workshop at the end of September.

The Mayor says this is the time for people to come forward with ideas for projects they'd like to see in the next year.

A public hearing is set for Monday, September 14 at 7 PM at Willard City Hall.

For more information on that budget visit www.cityofwillard.org

THE COMMUNITY RELATIONS REPORT WILL BE HANDED OUT ON SEPTEMBER 14TH AT THE MEETING

City of Willard

Zoning Case No. ___________
Application Date ___________
Application Fee Residential $50
Commercial $75

APPLICATION
ZONING CHANGE (REZONING)

We, the undersigned, ask the City of Willard, Missouri Board of Aldermen to approve a zoning change as requested in this application on the tract of land described below. We attest to the truth and correctness of all facts and information presented with this application and agree to pay all advertising and mail notification costs for the public hearings as required by the *Willard Land Development Regulations*. The City of Willard is authorized to prepare and publish all required legal advertising and mail notifications, the cost of which is to be billed to the name listed below for payment.

Present Zoning Classification A-1 Requested Zoning Classification C-2

Legal Description of Property Requested to be Rezoned (attach additional sheet if needed):

Street Address or Other Common Property Description South of 650 Hunt Road

Property Owner's Name(s) M D Commercial Property LLC
If corporation, Corporate Official Name and Seal: ___________

Mailing Address 466 W. Farm Road 80 Springfield Mo.
Telephone Number 839-0876 Fax Number 833-5365

PROPERTY OWNER'S SIGNATURE:

(Not necessary if there is an authorized representative. Authorized representative must sign below).

AUTHORIZED REPRESENTATIVE:
I hereby certify that I am authorized to represent all of the property owners of the above described tract in this application. A power of attorney is attached.

Name ___________ Signature ___________

Address ___________ Telephone ___________

BILL ADVERTISING AND NOTIFICATION COSTS TO:

Name M D Commercial Prop LLC Telephone 833-2718
Address 466 W. Farm Road 80 Springfield Mo 65803

QUESTIONS ON REZONING APPLICATION

(Attach additional sheets if necessary)

1. What is the current use of the property? Temp. Parking + Pasture

2. Why are you requesting a change in zoning? Need additional Parking for Trucks + Trailers

3. Are there any deed restrictions or restrictive covenants that would affect the use of this property? If so, what are they?

   NO

4. Has a rezoning ever been requested for this property in the past by the current owner? What zoning classification was requested and when?

   unknown

5. If the rezoning is approved, does the applicant intend to develop the property?

   yes

APPLICATION CHECKLIST

ZONING CHANGE (REZONING)
City of Willard, Missouri

This checklist is provided to help you make sure that you submit everything that is required for a complete rezoning application. The application must be complete and all items listed on the checklist must accompany the application or this case will not be processed. The application must be submitted no later than 4:00 p.m. to the Willard City Hall, 30 working days prior to the Planning and Zoning Commission public hearing at which the request for rezoning will be heard. Contact the City Clerk at the telephone number below for filing deadlines and meeting dates.

APPLICATION FORM:	
	List the current zoning classification of the property.
	List the zoning classification you are requesting. See the *Land Development Regulations*, Article V, for specific zoning district classifications.
	Provide the legal description of the property to be rezoned. You may attach the legal description on a separate sheet.
	List the current property owner's name, address, and telephone number. If a corporation, list the corporate official and include the corporate seal.
	Current property owner must sign the application unless there is an authorized representative. If authorized representative, include power of attorney.
	List the name and address for billing the legal advertising and mail notices for the public hearings before the Planning Commission and Board of Aldermen.
	Provide an answer to questions 1-5 on the application.
APPLICATION FEE:	
	Include $50.00 application fee for residential zoning application, $75.00 for commercial or industrial zoning application. Applicant also responsible for advertising and notification costs for public hearings.
PROPERTY OWNERS NOTIFICATION:	
	Provide a list of property owners' names and addresses within 185 feet of the area to be rezoned that has been compiled from the records of the Greene County Assessor's Office or prepared by a title company authorized to issue title policies in the State of Missouri.

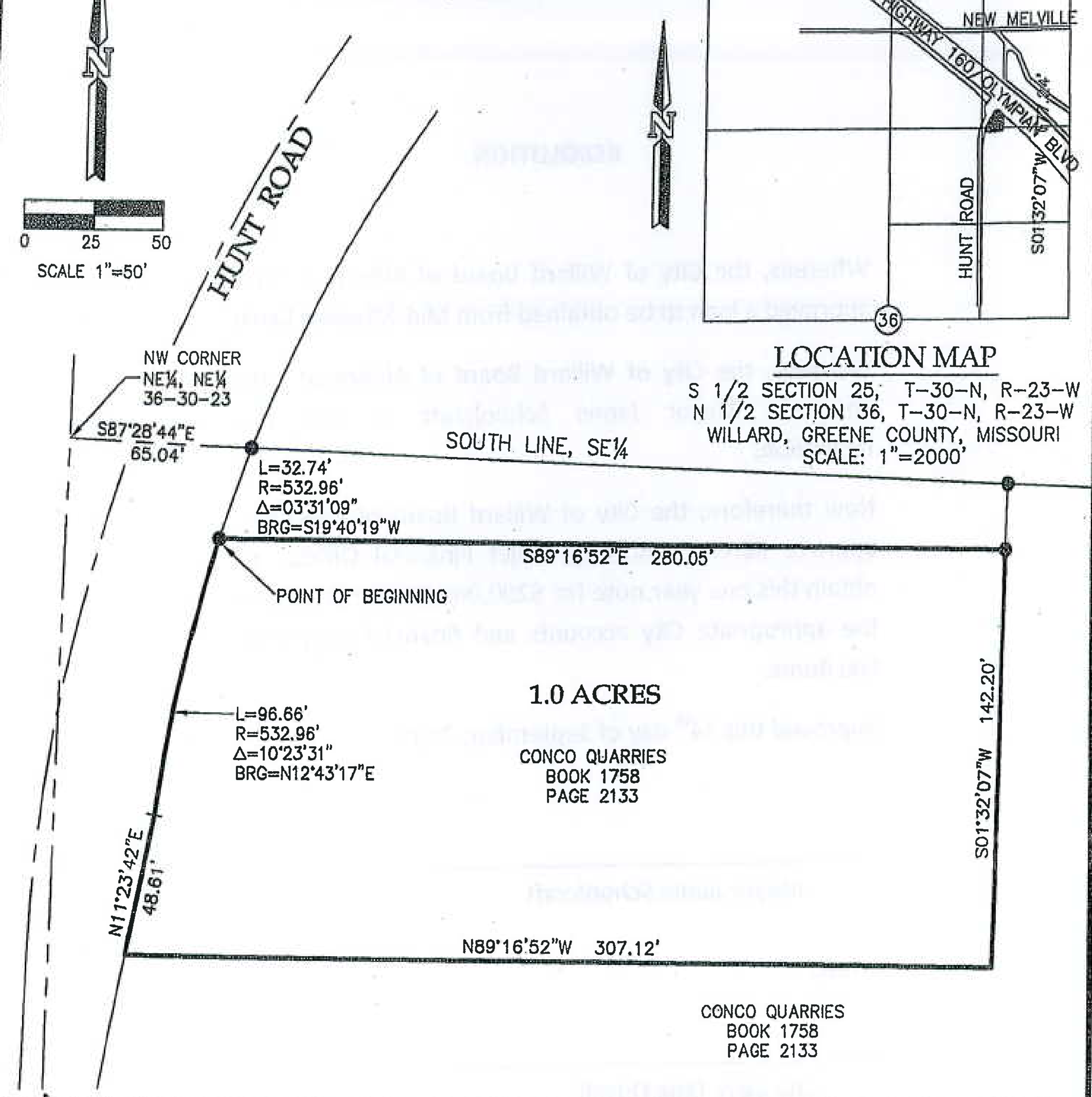
Note: The Planning and Zoning Commission <u>shall not</u> forward its recommendation to the Board of Aldermen when the applicant or the applicant's agent does not appear at the public hearing to provide evidence regarding the request for a change in zoning classification. Also, final action by the Board of Aldermen shall not be taken until the applicant has reimbursed the City for the costs of advertising and mail notifications to adjacent property owners.

Submit Applications To:
Willard City Hall
224 W. Jackson, PO Box 187
Willard, MO 65781
(417) 742-3033

For mail delivery, use the post office box address
For hand delivery or parcel delivery, use the street address

EXHIBIT DRAWING

THIS IS NOT A BOUNDARY SURVEY.



STATE OF MISSOURI
DEBRAH WOLFE
NUMBER LS-2000161241
PROFESSIONAL LAND SURVEYOR
08-05-09

Prepared For:

MD COMMERCIAL PROPERTY, LLC
Willard, Missouri

DRAWN BY: DAW JOB No.: 090802
DATE: 8/05/09 PROPERTY CLASS: URBAN

Stribling Surveying, LLC

Phone 417-742-0585
Fax 417-742-5228
102 South Street
P.O. Box 26
Willard, MO 65781

MISSOURI STATE CERTIFICATE OF AUTHORITY # LS-373-D

RESOLUTION

Whereas, the City of Willard Board of Aldermen have approved a loan to be obtained from Mid-Missouri Bank;

Whereas, the City of Willard Board of Aldermen have approved Mayor Jamie Schoolcraft to sign this resolution;

Now therefore, the City of Willard Board of Aldermen approve Karen S. Robson, Chief Financial Officer, to obtain this one year note for $200,000.00 and place it in the appropriate City accounts and financial statement line items.

Approved this 14th day of September, 2009

____

Mayor Jamie Schoolcraft

Attest:

____

City Clerk Dale Duvall

BILL NO. 09-21 ORDINANCE NO. 090914

ORDINANCE

"CODE OF ETHICS"

AN ORDINANCE OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS.

WHEREAS: The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy by made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the city.

NOW THEREFORE BE IT HEREBY ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Conflicts of Interest

a. All elected and appointed officials as well as employees of a political subdivision must comply with section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.

b. Any member of the governing body of a political subdivision who has a "substantial or private interest" in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the secretary or clerk of such body and such disclosure shall be recorded in the appropriate journal of the governing body. Substantial or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity, or (2) an interest having a value of $10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of $5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

Section 2: Disclosure Reports Each elected official, the chief administrative officer, the chief purchasing officer, and the full-time general counsel shall disclose the following information by May 1, if any such transactions occurred during the previous calendar year:

a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.

b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.

c. The chief administrative officer and the chief purchasing officer also shall disclose by May 1 for the previous calendar year the following information:

1. The name and address of each or the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;

2. The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;

3. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

BILL NO. ____________ ORDINANCE NO. ________

Section 3: Filing of Reports

a. The financial interest statements shall be filed on the at the following times, but no person is required to file more than one financial statement in any calendar year:

   1. Every person required to file a financial statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the Board of Aldermen may supplement the financial interest statement.
   2. Each person appointed to office shall file the statement within thirty days of such appointments or employment.

b. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the local political subdivision and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

Section 4: Filing of Ordinance A certified copy of this ordinance adopted prior to September 15th, shall be sent within ten days of its adoption to the Missouri Ethics Commission.

Section 5: Effective Date This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect for one year from the date of passage.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, ON THE 14TH DAY OF SEPTEMBER 2009.

MEMBERS OF THE BOARD OF ALDERMEN:	YES	NO
______________________ RICHARD SIMPSON	___	___
______________________ DOUG JOHNSON	___	___

PAT LLOYD

PAUL HOOD

LOUIE AMODEO

BRYAN VINCENT

APPROVED BY:

JAMIE SCHOOLCRAFT, MAYOR

DALE DUVALL, CITY CLERK