

CITY OF WILLARD
BOARD OF ALDERMEN
August 10, 2009
7:00 P.M.

Notice posted on August 7, 2009.

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., August 10, 2009, at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITION (AWARDS, CERTIFICATES AND HONORS)

PUBLIC HEARING TO CONSIDER THE PROPERTY TAX LEVY FOR 2009, GENERAL FUND TAX LEVY IS 0.3529 & PARK TAX LEVY IS 0.1080.

Call the meeting to order

1. Roll Call
2. Agenda Amendments/Approval of agenda
3. Approve the minutes:
 - a. Regular meeting on July 27, 2009
 - b. Special meeting on July 31, 2009
4. Citizen Input (*5 minute limit per person*)
5. 2009 Audit
6. Financial Statements
7. Police Department Report
8. Emergency Management Report
9. Development Report
10. Public Works Report
11. Parks and Recreation Report
12. Community Relations Report

13. Re-Appointment to Utility Board
 - a. James Rekus
 - b. Kelly Turner
14. ORDINANCE TO ACCEPT E. WALNUT LANE AS A PUBLIC STREET.(1ST AND 2ND READING)
15. Old Business
16. Closed Session (Chapter 610.021 #1- Legal, #2- Real Estate and #3- Personnel)
17. REOPEN MEETING
18. ADJOURN MEETING

THE TENTATIVE AGENDA OF THIS MEETING ALSO INCLUDES A VOTE TO CLOSE PART OF THE MEETING PURSUANT TO CHAPTER 610.021 (1), (2), (3), REVISED STATUTES OF MISSOURI, THE SUNSHINE LAW, AS NOW EXISTING OR HEREAFTER AMENDED.

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall or Kate Gould
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN

July 27, 2009

7:00 P.M.

Board present: Mayor, Jamie Schoolcraft; Aldermen Doug Johnson; Aldermen Paul Hood; Aldermen Louie Amodeo; Aldermen Bryan Vincent; *Aldermen Richard Simpson and Aldermen Pat Lloyd were not present.*

Staff in attendance: City Clerk, Dale Duvall; Deputy City Clerk, Kate Gould; CFO, Karen Robson; Director of Development, Randy Brown; Director of Public Works, Charlie Jones; Waste Water Supervisor, Justin Reeves; Director of Parks and Recreation, Kevin McDonald; Park Board and P&Z Vice Chairman, Lucille Murray City Attorney, Doug Harpool; Willard Police Officer Bill Lingenfiesler.

Guests: Dave Hemphill and Gene Thomas.

Lin Schneider with the Cross Country Times newspaper.

Mayor Jamie Schoolcraft led the Pledge of Allegiance.

Mayor Schoolcraft called the meeting to order.

Roll Call

City Clerk, Dale Duvall called roll call-Aldermen Richard Simpson-----; Aldermen Doug Johnson-present; Aldermen Pat Lloyd-----; Mayor Schoolcraft-present; Aldermen Paul Hood-present; Aldermen Louie Amodeo-present; Aldermen Bryan Vincent-present.

Agenda Amendments/Approval of Agenda

Motion made by Aldermen Vincent with second by Aldermen Hood to approve the agenda. Aldermen Johnson -I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All voted aye. Motion carried.

Minutes 07/13/09

Motion made by Aldermen Vincent with second by Aldermen Johnson to approve the minutes of the regular meeting on July 13, 2009. Aldermen Johnson -I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Citizens Input

There was no citizen input.

Financial Report

Financial Statements: **Motion** made by Aldermen Amodeo with second by Aldermen Johnson to pay the outstanding bills. Aldermen Johnson-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Kenny Singer Construction Final Payment: **Motion** made by Aldermen Johnson with second by Aldermen Vincent to approve the final payment in the amount of \$23,328.85 for the interconnect/chlorination project. Aldermen Johnson-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Hunter-Chase Sidewalk Final Payment: **Motion** made by Alderman Amodeo with second by Aldermen Hood to approve the final payment in the amount of \$18,026.18 for the Miller Rd sidewalk project.

Aldermen Johnson-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

2009 Budget Amendment: Karen Robson explained to the Board that twice a year she does a budget amendment. This shows what was budgeted for the year and where we actually are with spending and revenues.

Cox Childcare Contract: Kevin McDonald explained to the Board that the City Clerk and he had been working with the management at Cox Fitness Centers to develop a childcare program for members of Cox fitness center, Willard as well as parents of children playing in team leagues at the recreation center. Cox has agreed to contribute 50% of costs, up to \$10,000 a year to help the program run.

Motion made by Alderman Johnson with second by Aldermen Vincent to approve the Mayor signing the contract. Aldermen Johnson-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Kelly Miller Circus Contract: Kevin spoke to the Board about the circus coming to Willard in October. He stated that Randy Brown and he had met with Lee McLean regarding having the circus on Mr. McLean's property next to Murfins Market. Kevin also stated that the Jackson St Park was an option, but that although the circus employees would clean up their mess there would likely still be some wear and tear on the grass. The Mayor stated that he would like to have the circus at the Jackson Street Park so that people would come through town. Aldermen Johnson agreed and added that he thought that the wear and tear in October would not be too bad on the grass.

Motion made by Alderman Johnson with second by Aldermen Vincent to approve the Mayor signing the contract. Aldermen Johnson-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Ordinance Adopting Internal Control Procedures

BILL NO. 09-17

ORDINANCE NO. 090727

AN ORDINANCE AUTHORIZING AND ADOPTING AN INTERNAL CONTROL PROCEDURES POLICY REGARDING ALL EMPLOYEES OF THE CITY OF WILLARD, MISSOURI.

Second Reading by City Clerk, Dale Duvall. (*1st reading was done on 7/13/09*)

Motion made by Alderman Vincent with second by Aldermen Amodeo to approve the 2nd reading. Aldermen Johnson-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Ordinance Adopting the 2009 Budget Amendment

BILL NO. 09-18

ORDINANCE NO. 090727A

AN ORDINANCE TO AUTHORIZE PASSAGE, ENFORCEMENT AND UTILIZATION OF THE 2009 BUDGET REVISION.

First Reading by City Clerk, Dale Duvall.

Motion made by Alderman Hood with second by Aldermen Vincent to approve the 1st reading. Aldermen Johnson-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Second Reading by City Clerk, Dale Duvall.

Motion made by Alderman Vincent with second by Aldermen Johnson to approve the 2nd reading. Aldermen Johnson-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Ordinance Adopting the International Property Maintenance Code

BILL NO. 09-19

ORDINANCE NO. 090727B

AN ORDINANCE ADOPTING MUNICIPAL CODE ARTICLE XI. PROPERTY MAINTENANCE CODE SECTIONS 500.390, 500.400, 500.410, 500.420 AND 500.430 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO ADOPTION OF PROPERTY MAINTENANCE CODE.

Second Reading by City Clerk, Dale Duvall. (*1st reading was done on 7/13/09*)

Motion made by Alderman Amodeo with second by Aldermen Hood to approve the 2nd reading. Aldermen Johnson-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Old Business: Aldermen Johnson asked the status of the cell tower contract. The Mayor stated that the lawyers are negotiating the contract details.

Adjourn Meeting: **Motion** made by Aldermen Amodeo with second by Aldermen Johnson to close the open session and adjourn. Aldermen Johnson-I; Aldermen Hood-I; Aldermen Vincent-I. All votes aye. Motion carried.

Meeting Adjourned

Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN
OPEN SESSION
July 31, 2009
12:00 A.M.

Board present: Mayor Jamie Schoolcraft, Aldermen Doug Johnson, Aldermen Pat Lloyd, Aldermen Paul Hood, Aldermen Louie Amodeo, and Aldermen Bryan Vincent. Aldermen Richard Simpson was not present.

Also in attendance: Deputy City Clerk, Kate Gould; CFO, Karen Robson; City Attorney, Doug Harpool.

Mayor Jamie Schoolcraft led the Pledge of Allegiance.

Roll Call

Deputy City Clerk, Kate Gould called the roll. Aldermen Simpson-----, Aldermen Johnson-present, Aldermen Lloyd-present, Mayor Schoolcraft-present, Aldermen Hood-present, Aldermen Amodeo-present, Aldermen Vincent-present.

Mayor Schoolcraft stated that the Board would be going into closed session to discuss personnel.

Motion made by Aldermen Vincent with second by Aldermen Hood to close the open session and open the close. Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo; Aldermen Vincent-I. All votes aye. Motion carried.

Aldermen Vincent had to leave before the executive session was closed.

Motion made by Aldermen Hood with second by Aldermen Lloyd to close the executive session, open the open session and adjourn. Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; All votes aye. Motion carried.

Meeting adjourned.

Kate Gould

Deputy City Clerk

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Unpaid Invoice Listing
August 06, 2009

Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number	Total Due
AD0170	ADOLPH KIEFER & ASSC	1544386P	7/08/09	8/15/09	RESCUE TUBE COVER	3 937	251.40
AD0170	ADOLPH KIEFER & ASSC	1546848P	7/16/09	8/15/09	SWIMSUITS	3 937	145.93
					Vendor Total		397.33
AES175	HDR INC/ARCHER ENGINEERS	118237S	6/27/09	8/15/09	MEADOWS WM ADD 4	2 1876	1634.85
AES175	HDR INC/ARCHER ENGINEERS	120984W	6/27/09	8/15/09	CHLOR/INTERCONNECT	2 876	1883.98
					Vendor Total		3518.83
AL0100	ALEXANDER OPEN SYSTEM, INC.	130939G	7/23/09	8/15/09	PHONE UPGRADE	1 5876	2614.56
AL0100	ALEXANDER OPEN SYSTEM, INC.	130939P	7/23/09	8/15/09	PHONE UPGRADE	3 876	653.64
AL0100	ALEXANDER OPEN SYSTEM, INC.	130939WS	7/23/09	8/15/09	PHONE UPGRADE	2 1876	1307.28
					Vendor Total		4575.48
ALW150	ALLIED WASTE SERVICES #394	2755483ST	7/25/09	8/15/09	RECYCLE HAULING	1 2935	471.69
AMA150	AIRE-MASTER OF AMERICA, INC.	6075017G	7/02/09	8/15/09	DEODORIZER	1 935	28.85
AMA150	AIRE-MASTER OF AMERICA, INC.	6077160G	7/16/09	8/15/09	DEODORIZER	1 935	28.85
AMA150	AIRE-MASTER OF AMERICA, INC.	6079464G	7/30/09	8/15/09	DEODORIZER	1 935	28.85
					Vendor Total		86.55
APM100	APAC-MISSOURI, INC.	9000052659W	7/25/09	8/15/09	WATERLINE	2 940	1181.18
APM100	APAC-MISSOURI, INC.	9000051692ST	7/09/09	8/15/09	PAVING	1 2895	600.62
APM100	APAC-MISSOURI, INC.	9000052519ST	7/22/09	8/15/09	PAVING	1 2895	123.90
					Vendor Total		1905.70
ASH350	ASH GROVE CONCRETE & SUPPLIES	26030S	7/20/09	8/15/09	MANHOLE REHAB	2 1940	1240.00
BAK565	BAKER MECHANICAL SERVICES	10022609P	7/17/09	8/15/09	COMMUNITY BUILDING	3 900	193.75
BAK565	BAKER MECHANICAL SERVICES	10022618W	7/24/09	8/15/09	WELL LIGHT	2 900	126.50
					Vendor Total		320.25
BJS110	BJ'S TROPHY SHOP	63315P	6/27/09	8/15/09	BASEBALL TROPHIES	3 936	59.25
BJS110	BJ'S TROPHY SHOP	63479P	6/30/09	8/15/09	BASEBALL MEDALS	3 936	232.96
BJS110	BJ'S TROPHY SHOP	63842P	7/02/09	8/15/09	4TH OF JULY	3 850	15.00
BJS110	BJ'S TROPHY SHOP	062409P	6/24/09	8/15/09	4TH OF JULY TROPHI	3 850	207.90
BJS110	BJ'S TROPHY SHOP	062609P	6/26/09	8/15/09	BASEBALL TROPHIES	3 936	448.90
					Vendor Total		964.01
BPI150	BALL PAVING INC.	8809ST	7/29/09	8/15/09	ROLLER RENTAL	1 2895	500.00
BUS180	BUS ANDREWS TRUCK EQUIPMENT	21338ST	7/21/09	8/15/09	KEY	1 2965	13.32
BWI100	BWI-SPRINGFIELD, MO	9476879P	7/29/09	8/15/09	FIELD MARKER	3 936	84.80
CAR150	CARTER WATERS CONSTRUCTION MAT	62551S	7/16/09	8/15/09	CONCRETE SPREADER	2 1935	88.38
CAR450	CARSON'S NURSERIES	112058P	7/21/09	8/15/09	KILLZALL	3 935	265.18
CAR450	CARSON'S NURSERIES	112058ST	7/21/09	8/15/09	KILLZALL	1 2935	530.36
					Vendor Total		795.54
CAR500	CARTRIDGE WORLD	23269P	7/10/09	8/15/09	INK	3 885	200.00
CAR500	CARTRIDGE WORLD	23505L	7/21/09	8/15/09	INK	1 1885	37.98
					Vendor Total		237.98
CIN200	CINTAS FIRST AID & SAFETY	70018127P	7/09/09	8/15/09	FIRST AID CABINET	3 935	58.95
CIT105	CITY OF WILLARD	072009G	7/20/09	8/10/09	UTILITIES	1 959	60.83
CIT105	CITY OF WILLARD	072009L	7/20/09	8/10/09	UTILITIES	1 1959	17.00
					Vendor Total		77.83
COL150	COLLINS DIRT WORKS LLC	3071ST	7/21/09	8/15/09	HYDROSEEDING	1 2935	850.00
COM150	COMPUTER RECYCLING CENTER	7180925G	7/18/09	8/15/09	COMPUTER MONITORS	1 876	10.00
COMMGN	COMMERCE CREDIT CARD SERVICES	93266G	7/15/09	8/15/09	INK	1 885	26.99
COMMGN	COMMERCE CREDIT CARD SERVICES	062209G	6/22/09	8/15/09	REFUND	1 935	-59.95
COMMGN	COMMERCE CREDIT CARD SERVICES	070609G	7/06/09	8/15/09	OFFICE SUPPLIES	1 885	23.57
COMMGN	COMMERCE CREDIT CARD SERVICES	4492354G	7/13/09	8/15/09	PICTURE STOCK	1 935	70.00
COMMGN	COMMERCE CREDIT CARD SERVICES	5634868G	7/13/09	8/15/09	REPORT COVERS	1 885	36.99
COMMGN	COMMERCE CREDIT CARD SERVICES	31397995G	7/09/09	8/15/09	MEETING	1 935	12.36
COMMGN	COMMERCE CREDIT CARD SERVICES	111986478G	6/24/09	8/15/09	NOTARY REFUND	1 935	-36.85
COMMGN	COMMERCE CREDIT CARD SERVICES	9195277158G	7/01/09	8/15/09	OFFICE SUPPLIES	1 885	60.07
COMMGN	COMMERCE CREDIT CARD SERVICES	9195520792G	7/13/09	8/15/09	OFFICE SUPPLIES	1 885	198.93
					Vendor Total		332.11
COMMLW	COMMERCE CREDIT CARD SERVICES	26120L	6/23/09	8/15/09	O&F	1 1965	36.95
COMMLW	COMMERCE CREDIT CARD SERVICES	26364L	7/06/09	8/15/09	O&F	1 1965	29.95
COMMLW	COMMERCE CREDIT CARD SERVICES	41740L	7/03/09	8/15/09	AUTO SUPPLIES	1 1965	5.00

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CITY OF WILLARD
Unpaid Invoice Listing
August 06, 2009

Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number	Total Due
COMMLW	COMMERCE CREDIT CARD SERVICES	46326L	6/26/09	8/15/09	OFFICE SUPPLIES	1 1885	44.97
COMMLW	COMMERCE CREDIT CARD SERVICES	47642L	7/01/09	8/15/09	POLICE TAPE	1 1935	65.70
COMMLW	COMMERCE CREDIT CARD SERVICES	50308L	6/30/09	8/15/09	POSTAGE	1 1885	10.00
COMMLW	COMMERCE CREDIT CARD SERVICES	062609L	6/26/09	8/15/09	GAS	1 1960	41.03
COMMLW	COMMERCE CREDIT CARD SERVICES	117961L	7/06/09	8/15/09	TIRES	1 1965	414.54
COMMLW	COMMERCE CREDIT CARD SERVICES	244922L	6/24/09	8/15/09	AUTO PARTS	1 1965	108.00
COMMLW	COMMERCE CREDIT CARD SERVICES	52822053L	6/26/09	8/15/09	JEFF CITY TRIP	1 1935	11.65
COMMLW	COMMERCE CREDIT CARD SERVICES	61876556L	7/04/09	8/15/09	BATTERIES	1 1935	12.50
COMMLW	COMMERCE CREDIT CARD SERVICES	77376725L	6/23/09	8/15/09	BINDERS	1 1885	32.35
COMMLW	COMMERCE CREDIT CARD SERVICES	630248559L	6/26/09	8/15/09	SUPPLIES	1 1935	50.58
COMMLW	COMMERCE CREDIT CARD SERVICES	657532060L	7/06/09	8/15/09	CAMERA	1 1935	89.00
Vendor Total							952.22
COMMPK	COMMERCE CREDIT CARD SERVICES	15177P	6/26/09	8/15/09	SUPPLIES	3 937	239.30
COMMPK	COMMERCE CREDIT CARD SERVICES	40890P	7/16/09	8/15/09	POOL REPAIR PARTS	3 937	109.05
COMMPK	COMMERCE CREDIT CARD SERVICES	60628P	7/14/09	8/15/09	SHIRTS	3 936	175.35
COMMPK	COMMERCE CREDIT CARD SERVICES	82448P	7/04/09	8/15/09	CONCESSIONS	3 850	9.43
COMMPK	COMMERCE CREDIT CARD SERVICES	062309P	6/23/09	8/15/09	4TH OF JULY	3 938	374.69
COMMPK	COMMERCE CREDIT CARD SERVICES	062409P	6/24/09	8/15/09	CRAFTS	3 936	12.35
COMMPK	COMMERCE CREDIT CARD SERVICES	062409P	6/24/09	8/15/09	CONCESSIONS	3 820	3.97
COMMPK	COMMERCE CREDIT CARD SERVICES	062409P	6/24/09	8/15/09	SUPPLIES	3 936	121.69
COMMPK	COMMERCE CREDIT CARD SERVICES	062409P	6/24/09	8/15/09	CRAFTS	3 936	31.13
COMMPK	COMMERCE CREDIT CARD SERVICES	062409P	6/24/09	8/15/09	OFFICE SUPPLIES	3 885	196.90
COMMPK	COMMERCE CREDIT CARD SERVICES	062509P	6/25/09	8/15/09	4TH OF JULY	3 850	309.63
COMMPK	COMMERCE CREDIT CARD SERVICES	062509P	6/25/09	8/15/09	SUMMER CAMP	3 938	267.00
COMMPK	COMMERCE CREDIT CARD SERVICES	062909P	6/29/09	8/15/09	SPORTS EQUIPMENT	3 936	1047.76
COMMPK	COMMERCE CREDIT CARD SERVICES	063009P	6/30/09	8/15/09	GAS	3 960	20.00
COMMPK	COMMERCE CREDIT CARD SERVICES	070309P	7/03/09	8/15/09	SUMMER CAMP	3 820	135.00
COMMPK	COMMERCE CREDIT CARD SERVICES	070309P	7/03/09	8/15/09	4TH OF JULY	3 850	389.48
COMMPK	COMMERCE CREDIT CARD SERVICES	070309P	7/03/09	8/15/09	CONCESSIONS	3 820	60.89
COMMPK	COMMERCE CREDIT CARD SERVICES	070509P	7/05/09	8/15/09	GAS	3 960	12.00
COMMPK	COMMERCE CREDIT CARD SERVICES	212764P	6/25/09	8/15/09	PVC CARDS	3 937	144.33
COMMPK	COMMERCE CREDIT CARD SERVICES	508505P	6/26/09	8/15/09	SUPPLIES	3 935	69.00
COMMPK	COMMERCE CREDIT CARD SERVICES	797962P	7/14/09	8/15/09	MOVIE	3 935	296.00
COMMPK	COMMERCE CREDIT CARD SERVICES	37660278P	6/26/09	8/15/09	SHIRTS	3 937	174.20
COMMPK	COMMERCE CREDIT CARD SERVICES	99295835P	7/08/09	8/15/09	SHIRTS	3 936	110.95
COMMPK	COMMERCE CREDIT CARD SERVICES	327807205P	6/25/09	8/15/09	CAPS	3 936	2623.50
COMMPK	COMMERCE CREDIT CARD SERVICES	801942498P	6/24/09	8/15/09	SHIRTS	3 936	2452.45
Vendor Total							9386.05
COMMSE	COMMERCE CREDIT CARD SERVICES	426529S	7/07/09	8/15/09	MUFFLER REPAIR	2 1965	166.70
COMMSE	COMMERCE CREDIT CARD SERVICES	526128S	7/07/09	8/15/09	SUPPLIES	2 1935	51.96
COMMSE	COMMERCE CREDIT CARD SERVICES	36003304S	7/17/09	8/15/09	HAND SANITIZER	2 1935	7.00
COMMSE	COMMERCE CREDIT CARD SERVICES	82326759S	7/13/09	8/15/09	HAMMER/BLADE	2 1935	226.12
Vendor Total							451.78
COMMWA	COMMERCE CREDIT CARD SERVICES	22389W	6/25/09	8/15/09	O&F	2 965	31.03
COMMWA	COMMERCE CREDIT CARD SERVICES	45354W	7/14/09	8/15/09	REPAIRS	2 965	117.69
COMMWA	COMMERCE CREDIT CARD SERVICES	58417W	6/26/09	8/15/09	WATER PARTS	2 935	3.38
COMMWA	COMMERCE CREDIT CARD SERVICES	58417W	6/26/09	8/15/09	RETURNS	2 935	-3.38
COMMWA	COMMERCE CREDIT CARD SERVICES	86801W	7/15/09	8/15/09	POSTAGE	2 885	5.50
COMMWA	COMMERCE CREDIT CARD SERVICES	158248W	6/26/09	8/15/09	WATER PARTS	2 935	3.61
COMMWA	COMMERCE CREDIT CARD SERVICES	158248W	6/26/09	8/15/09	RETURNS	2 935	-3.61
COMMWA	COMMERCE CREDIT CARD SERVICES	9440351W	7/07/09	8/15/09	GRASS SEED	2 935	312.05
COMMWA	COMMERCE CREDIT CARD SERVICES	24412978W	6/26/09	8/15/09	PUMP	2 935	73.82
COMMWA	COMMERCE CREDIT CARD SERVICES	24423373W	7/01/09	8/15/09	SPRAY PAINT	2 935	78.12
Vendor Total							618.21
CON165	CONCO QUARRIES, INC.	341958S	7/16/09	8/15/09	MANHOLE REHAB	2 1935	263.02
CON365	CONOCO INC.	870105749L	7/26/09	8/15/09	GAS	1 1960	2003.20
CON365	CONOCO INC.	870105749P	7/26/09	8/15/09	GAS	3 960	363.80
CON365	CONOCO INC.	870105749WS	7/26/09	8/15/09	GAS	2 1960	1091.39
Vendor Total							3458.39
CPI200	COPY PRODUCTS, INC	28119P	7/21/09	8/15/09	TONER	3 885	10.00
CPI200	COPY PRODUCTS, INC	37840P	7/16/09	8/15/09	COPIER MAINTENANCE	3 876	246.48
Vendor Total							256.48
DES100	DIV.OF EMPLOYMENT SECURITY	073009P	7/30/09	8/15/09	UNEMPLOYMENT	3 825	3373.02
DES100	DIV.OF EMPLOYMENT SECURITY	073009PD	7/30/09	8/15/09	UNEMPLOYMENT	1 4825	3070.00
Vendor Total							6443.02
DIR520	DIRECTV	1059203689P	7/31/09	8/15/09	SATELLITE	3 876	74.99
DJG105	DJG SALES LLC	703P	7/10/09	8/15/09	BRONZE PLAQUE	3 937	925.00
ELK205	ELKINS-SWYERS CO., INC.	128290PD	7/30/09	8/15/09	CODE ENF CITATIONS	1 4935	248.60
EMP210	EMPIRE ELECTRIC	071509P	7/15/09	8/15/09	UTILITIES	3 955	137.57
EMP210	EMPIRE ELECTRIC	071509S	7/15/09	8/15/09	UTILITIES	2 1955	44.14
EMP210	EMPIRE ELECTRIC	071809P	7/18/09	8/15/09	UTILITIES	3 955	717.62
EMP210	EMPIRE ELECTRIC	071809P	7/18/09	8/15/09	UTILITIES	3 955	112.73

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CITY OF WILLARD
Unpaid Invoice Listing
August 06, 2009

Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number	Total Due
EMP210	EMPIRE ELECTRIC	072109S	7/21/09	8/15/09	UTILITIES	2 1955	71.74
EMP210	EMPIRE ELECTRIC	072109W	7/21/09	8/15/09	UTILITIES	2 955	65.80
					Vendor Total		1149.60
EVL150	EMERGENCY VEHICLE LIGHTING SOL	104L	7/08/09	8/15/09	WIRING	1 1965	54.00
EWI110	EWING IRRIGATION	726157P	7/09/09	8/15/09	REPAIR PARTS	3 900	12.93
FOU325	FOURAKER PRINTING CO.	9476P	7/16/09	8/15/09	ENVELOPES	3 885	64.60
G&H100	G & H CONTRACTORS	071409S	7/14/09	8/15/09	ROAD WORK	2 1825	3025.00
G&H100	G & H CONTRACTORS	063009ST	6/30/09	8/15/09	DITCH RESHAPING	1 2825	2170.00
					Vendor Total		5195.00
GCH100	GREENE CO HEALTH DEPT	106W	7/01/09	8/15/09	WATER TEST	2 876	10.00
GCH100	GREENE CO HEALTH DEPT	107W	7/07/09	8/15/09	WATER TEST	2 876	80.00
GCH100	GREENE CO HEALTH DEPT	JUN2009L	7/08/09	8/15/09	ANIMAL CONTROL	1 1825	205.00
					Vendor Total		295.00
GOT335	GOTT'S RENT A POTS	49419P	7/14/09	8/15/09	4TH OF JULY	3 850	780.00
HAR150	HARBELL ATHLETIC GOODS	32079P	7/21/09	8/15/09	SOCCER UNIFORMS	3 937	879.60
HAR160	HARRY COOPER SUPPLY COMPANY	2957686P	7/08/09	8/15/09	REPAIR PARTS	3 900	14.63
HLD100	HILAND DAIRY COMPANY	1948396P	7/01/09	8/15/09	CONCESSIONS	3 820	410.38
HLD100	HILAND DAIRY COMPANY	1948598P	7/29/09	8/15/09	CONCESSIONS	3 820	338.14
					Vendor Total		748.52
HOW550	HOWALD'S LLC	780100W	6/25/09	8/15/09	WATER LINE HAULING	2 825	101.61
HWT150	HIGHWAY TECHNOLOGIES	65020648ST	7/01/09	8/15/09	ROAD SIGNS	1 2935	8.00
HWT150	HIGHWAY TECHNOLOGIES	65023051ST	7/01/09	8/15/09	ROAD SIGNS	1 2935	28.00
					Vendor Total		36.00
INL105	INLAND PRINTING COMPANY	32096G	7/23/09	8/15/09	COPIER MAINTENANCE	1 876	76.68
ITX110	ITX LLC	101G	7/28/09	8/15/09	IT	1 876	1577.50
ITX110	ITX LLC	101L	7/28/09	8/15/09	IT	1 1876	325.00
ITX110	ITX LLC	101P	7/28/09	8/15/09	IT	3 876	1762.50
ITX110	ITX LLC	101PD	7/28/09	8/15/09	IT	1 4876	1072.50
ITX110	ITX LLC	101WS	7/28/09	8/15/09	IT	2 1876	550.00
					Vendor Total		5287.50
JMA575	J-MAC PRINTING	17359G	7/01/09	8/15/09	LETTERHEAD	1 885	346.00
KEE100	KEE WES EQUIPMENT CO.	17202P	7/22/09	8/15/09	CLEANER	3 808	58.56
KEE100	KEE WES EQUIPMENT CO.	17413P	7/27/09	8/15/09	TISSUE/TOWELS	3 808	191.78
					Vendor Total		250.34
LAK110	LAKELAND LABORATORIES	12374S	7/09/09	8/15/09	LAGOON TESTS	2 1876	135.00
LOK150	KRISTOFFER BAREFIELD	072109L	7/21/09	8/15/09	PROSECUTOR/UNEM HE	1 875	2065.00
LOW505	LOWES CREDIT SERVICES	062509P	6/25/09	8/15/09	SHOP VAC/REPAIR PA	3 808	257.60
LOW505	LOWES CREDIT SERVICES	062509P	6/25/09	8/15/09	SOCKET/ADAPTER	3 808	49.99
LOW505	LOWES CREDIT SERVICES	062509W	6/25/09	8/15/09	WATERLINE	2 940	35.64
LOW505	LOWES CREDIT SERVICES	062609G	6/26/09	8/15/09	KEYS/TAPE MEASURE	1 935	18.70
LOW505	LOWES CREDIT SERVICES	062909P	6/29/09	8/15/09	REPAIRS	3 900	40.38
LOW505	LOWES CREDIT SERVICES	063009P	6/30/09	8/15/09	PAINT	3 808	6.88
LOW505	LOWES CREDIT SERVICES	070109P	7/01/09	8/15/09	REPAIRS	3 900	60.78
LOW505	LOWES CREDIT SERVICES	070209P	7/02/09	8/15/09	REPAIRS	3 808	26.12
LOW505	LOWES CREDIT SERVICES	071009P	7/10/09	8/15/09	POOL SUPPLIES	3 937	19.32
LOW505	LOWES CREDIT SERVICES	071709P	7/17/09	8/15/09	REPAIRS	3 900	17.55
LOW505	LOWES CREDIT SERVICES	072209P	7/22/09	8/15/09	TOILET REPAIRS	3 808	13.45
					Vendor Total		546.41
MCB150	MCBEE SYSTEMS	2013542991L	7/02/09	8/15/09	RECEIPTS	1 1885	230.44
MCB150	MCBEE SYSTEMS	2013677960P	7/15/09	8/15/09	CHECKS	3 885	577.33
					Vendor Total		807.77
MED230	MEDIACOM	072309G	7/23/09	8/15/09	CABLE	1 876	10.00
MIN300	MINUTEMAN PRESS	56423P	6/23/09	8/15/09	BUSINESS CARDS	3 937	65.00
MIS350	MISSOURI LAGERS	073109G	7/31/09	8/12/09	RETIREMENT	1 4910	3925.48
MIS350	MISSOURI LAGERS	073109P	7/31/09	8/12/09	RETIREMENT	3 910	814.86
MIS350	MISSOURI LAGERS	073109WS	7/31/09	8/12/09	RETIREMENT	2 1910	1614.84
					Vendor Total		6355.18

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MIS400	MISSOURI SOUTHERN STATE COLLEGE	5L	9/23/08	8/15/09	TRAINING	1 1945	275.00
MIS465	MISSOURI STATE HWY PATROL	030027001L	7/16/09	8/15/09	MULES	1 1876	630.00
MOC100	MISSOURI ONE CALL	9070526WS	7/31/09	8/15/09	LOCATES	2 1876	135.60
NWM100	NW MEDIA	11332W	6/24/09	8/15/09	WILLARD CCF	2 800	504.00
NWM100	NW MEDIA	11333W	6/24/09	8/15/09	MEADOWS CCR	2 800	504.00
					Vendor Total		1008.00
OLS140	OLSSON ASSC	130470ST	7/22/09	8/15/09	INTERSECTION	1 2880	995.00
ORE145	O'REILLY'S AUTO PARTS	293318P	7/17/09	8/15/09	BRAKE PARTS/LIGHT	3 965	35.87
ORE145	O'REILLY'S AUTO PARTS	33437849S	7/21/09	8/15/09	RADIATOR/HOSE	2 1965	480.40
					Vendor Total		516.27
OZA255	OZARKS COCA COLA	10504432P	7/03/09	8/15/09	CONCESSIONS	3 820	285.97
OZA255	OZARKS COCA COLA	10504536P	7/10/09	8/15/09	CONCESSIONS	3 820	793.35
OZA255	OZARKS COCA COLA	10504645P	7/17/09	8/15/09	CONCESSIONS	3 820	261.82
OZA255	OZARKS COCA COLA	10504646P	7/17/09	8/15/09	CONCESSIONS	3 820	210.60
OZA255	OZARKS COCA COLA	10504762P	7/24/09	8/15/09	CONCESSIONS	3 820	154.12
					Vendor Total		1705.86
OZA270	OZARK POWER CENTER INC.	260845P	7/13/09	8/15/09	PARTS	3 965	58.03
OZA270	OZARK POWER CENTER INC.	261100P	7/20/09	8/15/09	PARTS	3 965	86.40
OZA270	OZARK POWER CENTER INC.	261394P	7/28/09	8/15/09	SWITCH	3 965	61.85
OZA270	OZARK POWER CENTER INC.	5727001P	7/20/09	8/15/09	CLUTCH REPAIR	3 965	399.35
					Vendor Total		605.63
POT250	POTTER EQUIPMENT CO., INC.	12748W	7/14/09	8/15/09	TRACK BOBCAT	2 935	560.00
PRE250	PRE-PAID LEGAL SERVICES, INC.	073109L	7/31/09	8/15/09	LEGAL	1 1876	77.80
RAC450	RACE BROS. FARM SUPPLY, INC.	609277P	7/01/09	8/15/09	T POSTS	3 935	321.75
RAC450	RACE BROS. FARM SUPPLY, INC.	609600P	7/10/09	8/15/09	STRAW	3 935	124.75
RAC450	RACE BROS. FARM SUPPLY, INC.	609682P	7/13/09	8/15/09	BLUE SCREWS	3 935	2.70
RAC450	RACE BROS. FARM SUPPLY, INC.	609986S	7/21/09	8/15/09	UNIFORM ALLOWANCE	2 1935	105.80
RAC450	RACE BROS. FARM SUPPLY, INC.	609987W	7/21/09	8/15/09	UNIFORM ALLOWANCE	2 935	49.90
RAC450	RACE BROS. FARM SUPPLY, INC.	609994S	7/21/09	8/15/09	UNIFORM ALLOWANCE	2 1935	45.90
RAC450	RACE BROS. FARM SUPPLY, INC.	610031P	7/22/09	8/15/09	HARDWARE/BOLTS-NUT	3 935	44.96
RAC450	RACE BROS. FARM SUPPLY, INC.	610149P	7/24/09	8/15/09	YARD HYDRANT	3 808	89.95
RAC450	RACE BROS. FARM SUPPLY, INC.	610254S	7/28/09	8/15/09	GAS CAN	2 1935	14.49
RAC450	RACE BROS. FARM SUPPLY, INC.	610255S	7/28/09	8/15/09	UNIFORM ALLOWANCE	2 1935	152.96
RAC450	RACE BROS. FARM SUPPLY, INC.	610315P	7/29/09	8/15/09	TANK FLOAT/GLASSES	3 935	28.31
RAC450	RACE BROS. FARM SUPPLY, INC.	610336W	7/29/09	8/15/09	UNIFORM ALLOWANCE	2 935	39.67
RAC450	RACE BROS. FARM SUPPLY, INC.	610337S	7/29/09	8/15/09	UNIFORM ALLOWANCE	2 1935	100.99
					Vendor Total		1122.13
RAY125	RAYMOND L. HOPPER	073009PD	7/30/09	8/15/09	BLDG INSPECTIONS	1 4825	582.00
RED100	REDNECK TRAILER SUPPLIES	5812105ST	7/31/09	8/15/09	RETURN	1 2935	-10.85
RED100	REDNECK TRAILER SUPPLIES	7280715WS	7/06/09	8/15/09	BACKHOE TRAILER	2 1965	6.84
RED100	REDNECK TRAILER SUPPLIES	7292171WS	7/13/09	8/15/09	BACKHOE TRAILER	2 965	17.10
					Vendor Total		13.09
REN390	RENEGADE CHEMICALS LLC	6252P	7/29/09	8/15/09	CHEMICALS	3 815	440.00
REX380	REX SMITH OIL CO.	19147P	7/23/09	8/15/09	DIESEL	3 960	189.74
REX380	REX SMITH OIL CO.	60118P	7/09/09	8/15/09	DIESEL	3 960	193.23
					Vendor Total		382.97
S&H410	S&H FARM SUPPLY INC	186751P	7/01/09	8/15/09	BATTERY/KEY	3 965	113.11
S&H410	S&H FARM SUPPLY INC	187268P	7/10/09	8/15/09	SWITCH	3 965	30.34
					Vendor Total		143.45
SAM420	SAM'S CLUB	070309P	7/03/09	8/15/09	4TH OF JULY	3 850	33.88
SAM420	SAM'S CLUB	070709P	7/07/09	8/15/09	CONCESSIONS	3 820	309.09
SAM420	SAM'S CLUB	071409P	7/14/09	8/15/09	CONCESSIONS	3 820	1011.35
SAM420	SAM'S CLUB	071409P	7/14/09	8/15/09	CONCESSIONS/SUPPLI	3 885	55.96
SAM420	SAM'S CLUB	071609P	7/16/09	8/15/09	OFFICE SUPPLIES	3 885	233.50
SAM420	SAM'S CLUB	072109P	7/21/09	8/15/09	DAY CAMP SUPPLIES	3 820	9.94
SAM420	SAM'S CLUB	072209P	7/22/09	8/15/09	CONCESSIONS	3 820	264.03
SAM420	SAM'S CLUB	072309P	7/23/09	8/15/09	CONCESSIONS	3 820	80.44
SAM420	SAM'S CLUB	072409P	7/24/09	8/15/09	OFFICE SUPPLIES	3 885	46.94
SAM420	SAM'S CLUB	072809P	7/28/09	8/15/09	CONCESSIONS	3 820	542.66
SAM420	SAM'S CLUB	072809P	7/28/09	8/15/09	CONCESSIONS	3 820	542.66
					Vendor Total		3130.45
SCU425	SCURLOCK INDUSTRIES	71310S	7/15/09	8/15/09	MANHOLE RINGS	2 1940	2110.20
SCU425	SCURLOCK INDUSTRIES	71380S	7/17/09	8/15/09	MANHOLE RINGS	2 1940	1537.40
SCU425	SCURLOCK INDUSTRIES	71424S	7/20/09	8/15/09	RAM NEK/FRAME	2 1940	942.00

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Vendor Total								4589.60
SHR525	SHREDINK, LLC	162G	7/28/09	8/15/09	SHREDDING	1	876	50.00
SPR275	SPRINGFIELD WINWATER WORKS CO	275744W	7/15/09	8/15/09	COUPLING	2	935	518.82
SPR275	SPRINGFIELD WINWATER WORKS CO	275919W	7/15/09	8/15/09	METERS	2	935	10080.00
SPR275	SPRINGFIELD WINWATER WORKS CO	275920W	7/15/09	8/15/09	ERT'S	2	935	275.00
Vendor Total								10873.82
SPR410	SPRINGFIELD POOL & SPA	175589P	7/20/09	8/15/09	VAC HOSE	3	937	184.84
SPS150	SCHENDEL PEST SERVICES	550128771G	7/13/09	8/15/09	PEST CONTROL	1	2935	90.00
SPS150	SCHENDEL PEST SERVICES	550128771P	7/13/09	8/15/09	PEST CONTROL	3	876	60.00
Vendor Total								150.00
STI150	SAWYER TIRE INC.	615650W	6/26/09	8/15/09	O&F	2	965	25.00
UNI110	UNIFIRST CORP	2498844L	7/01/09	8/15/09	SHIRTS	1	1935	33.68
UNI110	UNIFIRST CORP	2498845L	7/01/09	8/15/09	SHIRTS	1	1935	77.95
UNI110	UNIFIRST CORP	2498846L	7/01/09	8/15/09	SHIRTS	1	1935	15.59
UNI110	UNIFIRST CORP	2499022P	7/01/09	8/15/09	MATS	3	935	11.50
UNI110	UNIFIRST CORP	2499023L	7/01/09	8/15/09	MATS	1	1935	20.60
UNI110	UNIFIRST CORP	2499024G	7/01/09	8/15/09	MATS/UNIFORMS	1	4935	16.91
UNI110	UNIFIRST CORP	2499025P	7/01/09	8/15/09	MATS/UNIFORMS	3	935	26.66
UNI110	UNIFIRST CORP	2499217P	7/01/09	8/15/09	SHIRTS	3	935	34.95
UNI110	UNIFIRST CORP	2500454P	7/08/09	8/15/09	MATS	3	935	11.50
UNI110	UNIFIRST CORP	2500455L	7/08/09	8/15/09	MATS	1	1935	20.60
UNI110	UNIFIRST CORP	2500456G	7/08/09	8/15/09	MATS/UNIFORMS	1	4935	16.91
UNI110	UNIFIRST CORP	2500457P	7/08/09	8/15/09	MATS/UNIFORMS	3	935	26.66
UNI110	UNIFIRST CORP	2501692L	7/15/09	8/15/09	JACKETS	1	1935	39.50
UNI110	UNIFIRST CORP	2501872P	7/15/09	8/15/09	MATS	3	935	11.50
UNI110	UNIFIRST CORP	2501873L	7/15/09	8/15/09	MATS	1	1935	20.60
UNI110	UNIFIRST CORP	2501874G	7/15/09	8/15/09	MATS/UNIFORMS	1	4935	16.91
UNI110	UNIFIRST CORP	2501875P	7/15/09	8/15/09	MATS/UNIFORMS	3	935	26.66
UNI110	UNIFIRST CORP	2503261P	7/22/09	8/15/09	MATS	3	935	11.50
UNI110	UNIFIRST CORP	2503262L	7/22/09	8/15/09	MATS	1	1935	20.60
UNI110	UNIFIRST CORP	2503263G	7/22/09	8/15/09	MATS/UNIFORMS	1	4935	16.91
UNI110	UNIFIRST CORP	2503264P	7/22/09	8/15/09	MATS/UNIFORMS	3	935	26.66
UNI110	UNIFIRST CORP	2504626P	7/29/09	8/15/09	MATS	3	935	11.50
UNI110	UNIFIRST CORP	2504627L	7/29/09	8/15/09	MATS	1	1935	20.60
UNI110	UNIFIRST CORP	2504628G	7/29/09	8/15/09	MATS/UNIFORMS	1	4935	16.91
UNI110	UNIFIRST CORP	2504629P	7/29/09	8/15/09	MATS/UNIFORMS	3	935	26.66
UNI110	UNIFIRST CORP	2499021WS	7/01/09	8/15/09	UNIFORMS	2	1935	63.37
UNI110	UNIFIRST CORP	2500453WS	7/08/09	8/15/09	UNIFORMS	2	1935	62.32
UNI110	UNIFIRST CORP	2501871WS	7/15/09	8/15/09	UNIFORMS	2	1935	64.82
UNI110	UNIFIRST CORP	2503260WS	7/22/09	8/15/09	UNIFORMS	2	1935	62.32
UNI110	UNIFIRST CORP	2504625WS	7/29/09	8/15/09	UNIFORMS	2	1935	62.32
Vendor Total								895.17
UNI120	UNITED RENTALS	82326759S	7/07/09	8/15/09	HAMMER/BLADE	2	1940	65.92
USA405	US BANK	129452934G	7/22/09	8/15/09	COPIER LEASE	1	810	174.83
USA405	US BANK	129452934L	7/22/09	8/15/09	COPIER LEASE	1	1810	174.83
USA405	US BANK	129452934P	7/22/09	8/15/09	COPIER LEASE	3	810	174.82
Vendor Total								524.48
VER100	VERIZON WIRELESS	2265911243L	7/31/09	8/15/09	DATA CARDS	1	1959	172.06
VER100	VERIZON WIRELESS	2265911243P	7/31/09	8/15/09	DATA CARD	3	959	43.01
VER100	VERIZON WIRELESS	2265911243WS	7/31/09	8/15/09	PHONES	2	1959	286.85
Vendor Total								501.92
WCA150	WCA WASTE CORPORATION	1170691L	7/31/09	8/15/09	TRASH SERVICE	1	1959	17.99
WCA150	WCA WASTE CORPORATION	1490714G	7/31/09	8/15/09	TRASH SERVICE	1	959	21.80
WCA150	WCA WASTE CORPORATION	1490715P	7/31/09	8/15/09	TRASH SERVICE	3	959	788.49
WCA150	WCA WASTE CORPORATION	1490716P	7/31/09	8/15/09	TRASH SERVICE	3	959	102.30
WCA150	WCA WASTE CORPORATION	1170692ST	7/31/09	8/15/09	TRASH SERVICE	1	2959	21.73
Vendor Total								952.31
WES200	WESTSIDE PUBLIC HEALTH CENTER	073109S	7/31/09	8/15/09	HEP SHOTS	2	1876	180.00
WIL290	WILLARD FAST LUBE	26274W	7/01/09	8/15/09	O&F	2	965	69.95
Final Total								96269.14
1	810	0	CAPITAL ASSET EXPENDITURES (GCG)					174.83
1	875	0	LEGAL (GCG)					630.00
1	876	0	PROFESSIONAL (GCG)					2407.82
1	885	0	OFFICE SUPPLIES (GCG)					692.55
1	910	0	RETIREMENT PLAN (GCG)					521.81
1	935	0	SUPPLIES (GCG)					130.06
1	959	0	UTILITIES-OTHER (GCG)					82.63
1	1810	0	CAPITAL ASSET EXP (LAW)					174.83
1	1825	0	CONTRACT LABOR (LAW)					205.00

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1	1875 0				LEGAL (LAW)		1435.00
1	1876 0				PROFESSIONAL (LAW)		1716.44
1	1885 0				OFFICE EXPENSE (LAW)		355.74
1	1910 0				RETIREMENT PLAN (LAW)		2534.42
1	1935 0				SUPPLIES (LAW)		499.15
1	1945 0				TRAVEL & TRAINING (LAW)		275.00
1	1959 0				UTILITIES-OTHER (LAW)		207.05
1	1960 0				VEHICLE EXPENSES-GAS		2044.23
1	1965 0				VEHICLE EXPENSE-OTHER		648.44
1	2825 0				CONTRACT LABOR (STREETS)		2170.00
1	2880 0				MISCELLANEOUS EXP. (STREETS)		995.00
1	2895 0				PAVING (STREETS)		1224.52
1	2910 0				RETIREMENT PLAN (STREETS)		538.28
1	2935 0				SUPPLIES (STREETS)		1907.20
1	2959 0				UTILITIES-OTHER (ST)		21.73
1	2965 0				VEHICLE EXPENSE-OTHER		13.32
1	4825 0				CONTRACT LABOR (P&D)		3652.00
1	4876 0				PROFESSIONAL (P&D)		1726.14
1	4910 0				RETIREMENT (P&D)		330.97
1	4935 0				SUPPLIES (P&D)		293.90
1	5876 0				PROFESSIONAL (EM)		653.64
Total for Fund #: 1							28261.70
2	800 0				ADVERTISING (WATER)		1008.00
2	825 0				CONTRACT LABOR (WATER)		101.61
2	876 0				PROFESSIONAL (WATER)		2970.42
2	885 0				OFFICE SUPPLIES (WATER)		5.50
2	900 0				REPAIRS AND MAINTENANCE (WATER)		126.50
2	910 0				RETIREMENT PLAN (WATER)		807.42
2	935 0				SUPPLIES (WATER)		12144.96
2	940 0				SUPPLIES - PROJECT		1216.82
2	955 0				UTILITIES-ELECTRIC (WATER)		65.80
2	959 0				UTILITIES-OTHER (WATER)		143.43
2	960 0				VEHICLE EXPENSES-GAS		545.70
2	965 0				VEHICLE EXPENSE-OTHER		260.77
2	1825 0				CONTRACT LABOR (SEWER)		3025.00
2	1876 0				PROFESSIONAL (SEWER)		2946.29
2	1910 0				RETIREMENT PLAN (SEWER)		807.42
2	1935 0				SUPPLIES (SEWER)		1214.19
2	1940 0				SUPPLIES - PROJECT		5895.52
2	1955 0				UTILITIES-ELECTRIC (SEWER)		115.88
2	1959 0				UTILITIES-OTHER (SEWER)		143.42
2	1960 0				VEHICLE EXPENSES-GAS		545.69
2	1965 0				VEHICLE EXPENSE-OTHER		653.94
Total for Fund #: 2							34744.28
3	808 0				BUILDING MAINTENANCE (PARK)		694.33
3	810 0				CAPITAL ASSET EXPENDITURES		174.82
3	815 0				CHEMICALS		440.00
3	820 0				CONCESSIONS		5426.39
3	825 0				CONTRACT LABOR		3373.02
3	850 0				FIREWORKS		1745.32
3	876 0				PROFESSIONAL		2797.61
3	885 0				OFFICE SUPPLIES		1373.25
3	900 0				REPAIRS AND MAINTENANCE		340.02
3	910 0				RETIREMENT PLAN		814.86
3	935 0				SUPPLIES-GENERAL (PARK)		1437.35
3	936 0				SUPPLIES-SPORTS		7401.09
3	937 0				SUPPLIES-AQUATIC		3137.97
3	938 0				SUPPLIES-SPECIAL ACTIVITY (PARK)		641.69
3	955 0				UTILITIES-ELECTRIC (PARK)		967.92
3	959 0				UTILITIES-OTHER (PARK)		933.80
3	960 0				VEHICLE EXPENSES-GAS		778.77
3	965 0				VEHICLE EXPENSE-OTHER		784.95
Total for Fund #: 3							33263.16

WILLARD POLICE DEPARTMENT

Board of Aldermen Packet 8-10-09

Monthly Statistical Report

Report Month July 2009

Total Incidents for Month 378

Officer Statistics

1601 Tom McClain, Chief	10
1602 David Richardson, Major	20
1603 Shannon Shipley, Sgt./Det.	10
1604 Robert Bell, Corporal.....	51
1605 Mike Payne, Officer	25
1606 Gary Dove, Officer	42
1607 Casey Broadway, Officer	27
1608 Amy Fly, Officer.....	51
1609 Justin Raynes, Officer.....	57
1610 Christopher Rackley, Officer ...	83
1630 Glenn Cozzens, SRO	0
1631 Jeremy Tscherny, SRO.....	0
1640 Doug Thomas, Reserve	0
1641 Kevin Vinson, Reserve.....	2
1642 J.D. Landon, Reserve.....	0
1643 Paul Griffin, Reserve.....	0
1644 Bill Lingenfelter, Reserve.....	0
1645 Joe Crawford, Reserve	0

Incident Classification

Felony	12
Misdemeanors.....	28
Infraction	172
Other (Services)	159
HBO (Handled by Officer)	252

Reserve Hours

1640 Doug Thomas, Reserve.....	0
1641 Kevin Vinson, Reserve.....	11
1642 J.D. Landon, Reserve	8.5
1643 Paul Griffin, Reserve.....	0
1644 Bill Lingenfelter, Reserve.....	8.5
1645 Joe Crawford, Reserve.....	0
TOTAL.....	28

Patrol Vehicle Mileage, Usage, and Maintenance Information

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST
UNIT 1601	100740	880	20	44	0.00
UNIT 1602	85727	965	17	57	0.00
UNIT 1603	23987	2848	40	71	(tires)\$449.49
UNIT 1604	6438	2754	42	66	0.00
UNIT 1605	55943	2222	32	69	0.00
UNIT 1608M	3146	391	10	39	0.00
UNIT 1606	92067	47	3	16	0.00

OTHER INFORMATION:

- Willard Officer Chris Rackley has been accepted to the MO Police Chief's Charitable Foundation's D.A.R.E. Officer training in Jefferson City from September 13, 2009 through September 25, 2009. The cost is \$400.00 which includes training, lodging, and some meals.
- We received a Hazardous Moving Violation grant from MODOT for \$4,770.00
- Attaboy form Willard citizen.



Missouri D.A.R.E. Training Center
Dare Officer Training CONFIRMATION NOTICE
September 13th thru September 25th, 2009 D.O.T.

ATTN:	AGENCY:
Christopher L. Rackley	Willard P.D.
FAX NUMBER:	DATE:
417-742-4710	8-6-09
SENDER'S PHONE NUMBER:	TOTAL NO. OF PAGES, INCLUDING COVER:
(573) 636-5444 Fax: (573) 636-6634	3

This letter is your official notice of acceptance to the September 13 thru 25, 2009 D.A.R.E. Officer Training (DOT). On behalf of the Missouri Police Chiefs Charitable Foundation, I want to thank you for your dedication to educating the youth of Missouri. We will meet with you on Sunday evening, September 13, 2009 @ 1800 at the Missouri Police Chiefs Training Center, 1001 East High Street, Jefferson City, Mo. 65101

Please make this training your only objective during these two weeks. The training you will receive will be one of the most intense, comprehensive, and rewarding experiences offered. Working individually and with class members will be required during day and evening sessions. There will be homework assigned over the weekend, plan accordingly.

All officers are also required to bring at least two uniforms, which will be worn during the second week for classroom presentations, school visitation, class picture and graduation. For all other seminar activities, business casual dress will be acceptable, yes, blue jeans are ok (no shorts). Please note that weapons will not be worn during class time. You can store your weapon, at your discretion, or in the safe that we provide. You will be allowed to wear your duty weapon during a school visit and graduation.

If you have a laptop and/or flash drive- please bring them as they may prove to be very helpful with home work assignments and saving course documents / programs and photos.

Please contact Mike Dean, Training Facilitator / Coordinator at (573) 636-5444, if you have any questions or if you need further assistance. The D.A.R.E. training team is looking forward to your arrival and participation in the D.A.R.E. training program.

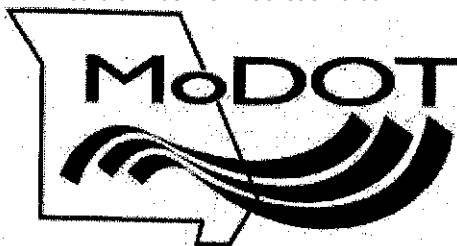
The information that follows will address most of your questions and the remainder will be addressed during orientation on Sunday, September 13, 2009.

Sincerely,

Michael K. Dean, DARE Coordinator
 1001 E. High Street
 Jefferson City, MO 65101
 (573) 636-5444
 (573) 636-6634 fax

See you next month.

Missouri
Department
of Transportation



Highway Safety Division
P.O. Box 270
2211 St. Mary's Blvd.
Jefferson City, MO 65102
573-751-4161 or
1-800-800-BELT
573-634-5977

Pete K. Rahn, Director

July 30, 2009

Chief Tom McClain
Willard Police Dept.
PO Box 187
795 Hughes Road
Willard, MO 65781

Dear Chief McClain:

This will serve as formal notification that the Highway Safety Division has completed its review of grant applications for the program year 10/1/2009 through 9/30/2010.

The following project(s) has been approved:

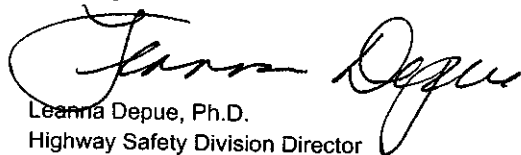
<u>Grant Title</u>	<u>Requested</u>	<u>Approved</u>
Hazardous Moving Violation Grant	\$68,324.50	\$4,770.00

Please refrain from publicizing your grant award until the fully executed contract has been signed and the copy returned to your agency.

The Highway Safety Division will conduct meetings with all grantees to distribute contracts and explain the terms and conditions. Attendance at one of the meetings is highly recommended for the project coordinator (fiscal officer, chief, sheriff, and/or others). Attached is the contract meeting logistics and registration form.

If you have any questions, contact the Highway Safety Division at 573-751-4161 or 1-800-800-BELT.

Sincerely,


Leanna Depue, Ph.D.
Highway Safety Division Director

Thomas McClain

From: Stenberg, Rick [Rick.Stenberg@edwardjones.com]
Sent: Monday, August 03, 2009 10:09 AM
To: undisclosed.for.privacy@edwardjones.com
Subject: Sunday night / Monday Morning

Chief McClain;

I would like you thank you, and the officers that periodically checked the First Baptist Church parking lot last night. Not realizing that WPD would be doing so, I set up in the lot around 1130. Over the next 4 hours, I observed your cruisers in our lot, across the street from the lot, and slowing (on old 160) for drive by checks a few times more..... for good measure. Absolutely outstanding.

Your, and their efforts are sincerely appreciated,

Rick Stenberg

Rick Stenberg
Financial Advisor
Edward Jones
304 Jackson Suite 205
Willard, MO 65781
(417) 742-0417
www.edwardjones.com

If you are not the intended recipient of this message (including attachments), or if you have received this message in error, immediately notify us and delete it and any attachments. If you no longer wish to receive e-mail from Edward Jones, please send this request to messages@edwardjones.com. You must include the e-mail address that you wish not to receive e-mail communications. For important additional information related to this e-mail, visit www.edwardjones.com/US_email_disclosure

Emergency Management Report

Aug. 2009

All storm sirens are functioning

Received new guidelines on PDM Grant (Pre Disaster mitigation) and the HMGP (Hazard Mitigation Grant Program) Spoke with Brent Davis with Great River Engineering about these, he said he is re-submitting LOI (letter of Interest) on both grants to SEMA along with a completed grant application for the PDM grant. I will keep everyone updated.

Working on the mitigation plan with Greene Co. Emergency Management. Willard's part is finished, should be getting final draft in the next week or so. This should clear up any issues that SEMA has.

Have been asked to be safety officer for upcoming disaster training being held at the airport

I will be taking CPR/AED instructor class. This class will cost the city nothing for me to take. With our AED program for the city I will be able to provide free training for the staff and keep everyone certified and up to date.

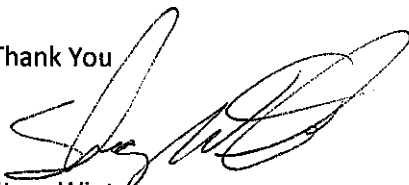
Willard EOP (Emergency Operation Plan) has been updated and approved by SEMA.

Working on a disaster tabletop exercise involving a Chlorine leak. I thought with the new chlorine system at the wells, this would be a great exercise for department heads and alderman to attend. It is a requirement for the EMPG grant (Emergency Management Performance Grant)

Still need Alderman to complete NIMS 700

If you have any questions, please feel free to contact me.

Thank You



Stacy Winters

Development Report

8-6-09

Building Codes

Building Permits issued - 9 permits issued this month

Notice to abate nuisance letters -15

Tickets issued – 4

Verbal Warnings- 4

Development

Roccos Pizza – opened on 8-4-09

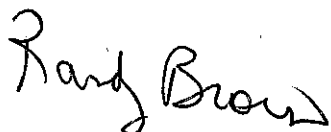
Taco Bell – opening 8-13-09, Ribbon cutting will be 8-14-09 with the Developer and new owners and Chamber of Commerce Representatives, B.O. A. and Mayor are invited at 10:00am at location.

Jackson /160 Intersection improvements- Work continues, Paving has begun.

Z-Hwy Sidewalk Project- Awaiting final plan approval from MO-DOT, project should be advertised for bid in the next 2 weeks.

T-Mobile Cell Tower – Sept P/Z

Director of Development

A handwritten signature in black ink, appearing to read "Randy Brown". The signature is written in a cursive, flowing style.

PUBLIC WORKS REPORT
PROGRESS REPORT
AUGUST 10, 2009

SEWER REPORT:

Located, cut out and raised 27 manholes.

Still pumping down the small cell at the lagoon.

Documented and took pictures of manholes.

Patched around manholes with either concrete or asphalt as needed.

Repaired floats at Whispering Oaks lift station.

STREETS:

Finished various asphalt patches: Jackson St, Don Irwin's drive, the walking trail, Mormon Church, Prairie View Center, South Well, and Hunt road near McDonalds. Forty-four tons of asphalt total.

Finished the approach for Taco Bell.

WATER AND CLEAN UP:

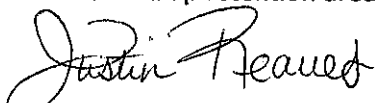
Fixed a water leak on Pershing and cleaned out the right of way of miscellaneous junk.

Fixed leak at the Bike Shop.

Fixed leak on Pheasant Lane.

Cleaned up the ditches on Prairie and Langston.

Cleaned up retention areas.


Justin Reeves

Interim Public Works Director

Board of Mayor & Alderman

Monday August 10th: Willard Parks and Recreation Directors Report

July – December Program Guide:

The Willard Parks and Recreation 2009 July – December program guides are ready. Copies were mailed out to Willard residents. You may also pick up your free copy at the Willard Recreation Center and at Willard's City Hall. The guide includes information on all of the Parks July – December activities.

Project Playground Auction:

Willard's Project Playground fundraising continued on Saturday August 8th at the Willard Recreation Center on Saturday August 8th from 1pm – 6pm with a Silent Auction. Money is being raised to purchase and install a new playground at Willard's Highline Soccer Park. Items that we auctioned off included: \$35 Jiffy Lube Oil Change Gift Card, Auto Magic Free Express Car Detail Gift Card, 2 VIP Cards to the Presley's Country Jubilee in Branson, Autographed Picture of Peyton Manning, 4 \$5 gift cards to Olive Garden, 2 Passes to Branson's Silver Dollar City, 2 Passes to Branson's Toy Museum, 10 Free Games of Bowling at Enterprise Park Lanes, 2 Infield Seat Tickets to any Kansas City Royals Baseball Game, 2 Passes to Ride the Ducks, 4 Passes to the Dickerson Park Zoo, Gift Certificate to the Mediacom Ica Park & 2 Passes to the Kansas City Zoo.

Movie in the Park:

Willard Parks hosted another movie in the park event on Saturday August 8th at 8pm at Jackson St. Park. The movie showed was "Journey to the Center of the Earth".

Upcoming Movie in the Park Events: Held at Jackson St. Park

Come to the Willard Movie in the Park Series on the dates listed below. Bring your entire family for a night of fun and movies. We will be selling hot-dogs and hamburgers.

September 19th: 8:00pm: Bolt

October 17th: 7:00pm (Double Feature): Beetle Juice & Ghostbusters

Kelly Miller Circus:

Willard Parks and Recreation Presents the **KELLY MILLER CIRCUS** on Tuesday October 20th at Jackson St. Park in Willard. This one ring wonder is a traveling Tent Circus that features clowns, elephants, tigers, horses, trapeze artists, and much more. For more information on the Kelly Miller Circus visit www.kellymillercircus.com. Tickets will be on sale at the Willard Recreation Center for \$10 for adults and \$6 for kids. Two shows will be held. One show at 4:30pm and one show at 7:30pm. A current poll at www.willardparks.com is asking users what they think about the circus.

Willard to offer Child Care at the Recreation Center:

Willard Parks and Recreation will begin child care at the Willard Recreation Center on August 18th. This child care service is sponsored by the City of Willard and Cox Health. The child care will take place in the small classroom at the Recreation Center. Fees are \$4 per child for up to two hours or an ALL ACCESS PASS for \$24 for 12 times (up to 24 child care hours). This child care service may be used for any activity held at the Recreation Center including the Cox Fitness Center, Sports activities, etc. The parent or guardian must remain on the property while their child is in child care. The child care is only available for 18 months to 10 years old.

The hours for the child care at

Monday, Wednesday & Friday: 8am – 10am

Monday, Wednesday and Friday: 5pm – 9pm

Tuesday & Thursday: 3pm – 9pm

Music in the Park Series: Willard's Music in the Park series continues:

Upcoming Music in the Park Events: Held at Jackson St. Park

August 29th: 6:00pm

September 26th: 6:00pm

FREE Soccer Equipment Drive: Saturday September 5th: 9am – 1pm

The Kansas City Wizards Professional Soccer Team has donated hundreds of soccer balls, cleats, shirts, goalie gloves and water bottles to the City of Willard. In turn the City of Willard will be distributing these items for FREE to the community. Participants can come and pick up the free items. Items will be limited to two items per child per family.

Summer Camp:

Willard Parks and Recreation continues its summer camp program. The summer camp meets every weekday from 7am – 6pm. Every Thursday the campers attend a field trip to local attractions.

Upcoming Out of School Camps: September 25th, October 30th, 12/21/09, 12/22/09, 12/23/09, 12/28/09, 12/29/09, 12/30/09.

Back to School Bash:

Willard Parks and Recreation will be hosting an Out of School Bash on Saturday August 15th 6:00pm – 8:00pm Willard Recreation Center. Participants can enjoy great music to dance to, free cake and much more! The dance is open to all ages.

MO Recreation and Parks Magazine: The Summer 09 MO Recreation and Parks Magazine has been released. The magazine features a highlight story of the Willard Parks and Recreation Department. This magazine is mailed out all over Missouri.

Children's Dance Classes: The fall eight-week dance session will begin October 13th thru December 10th. Creative Dance is offered on Tuesday afternoons for ages 3-5; Ballet & Tap classes are available and offered on Tuesday or Thursday depending on age and/or level for ages 5 & up, fee is \$50. Combination classes of Ballet, Tap, and Jazz for children ages 9 & up with prior dance experience will be taught on Tuesday evenings, fee is \$65.

Sports:

Recreational Baseball / Softball: The 2009 season is underway. We have a total of 340 youth participating this season.

Adult Softball: Willard's 2009 Inaugural Adult Softball League is complete. Over 50 people participated in this season.

Adult Basketball: Willard Adult Summer Basketball League continues. A total of 7 teams are participating this season. Games are on Tuesday nights at the Recreation Center.

Competitive Volleyball: Willard Parks and Recreation has begun a competitive Volleyball League. This League is for Middle School aged children. This season a total of 5 teams are participating.

Soccer Camp: Willard Parks and Recreation will be hosting a soccer camp Aug 3, 5, 7, 11, 13th from 6-8pm. The cost is \$50.00.

Tiger Select Competitive Baseball:

Registration: July 1st – 31st

Tiger Select Competitive Volleyball & Soccer:

Registration: August 1st – 31st

Men's Fall League Basketball:

Registration: August 1st – 31st

Aquatics:

- All sessions of swimming lessons are completed or underway.
- Session 1 of water exercise is complete. We are now accepting registrations for session 2, which is currently underway.
- We have completed 3 of our 5 dive-in movies. They were a huge success, and we had an excellent turnout for them.
- Our swim team prep program is completed. We had excellent feedback from participants and parents.
- Our GuardStart: Lifeguarding Tomorrow (Junior Lifeguard) course is completed. We had 6 participants this year.
- The daily attendance at the Aquatic Center continues to be very strong.

Submitted by: Kevin McDonald



THE CITY OF WILLARD

Community Relations Officer Report

August 10, 2009

From: Kate Gould, Community Relations Officer

Dear Mayor and Aldermen,

Included in your packet are some press clippings from this month, a calendar detailing the planned efforts to make citizens aware of the budget process, and a draft of the new citizens guide I am working on.

As I have mentioned in the past, I am working with Karen to make the 2010 Budget Process as open to public input as possible. In order to help citizens understand the budget process, it was necessary to create the citizen's guide included in your packet. This guide will be posted online with the 2010 Proposed Annual Budget and available at City Hall for interested citizens. I will also continue working with Karen to make the 2010 Proposed Annual Budget an informative document for citizens as well.

Finally, I have continued making updates to the city web-site and we just mailed the August/September newsletter.

Sincerely,

Kate Gould
Community Relations Officer



July 16, 2009

Willard Police Athletic League to graduate first class

In a few days the Willard Police Athletic League (PAL) will graduate its first class, city spokesperson Kate Gould said in a news release.

Willard PAL is the first chapter of the National Police Athletic League in Southwest Missouri. PAL is a youth crime prevention program that utilizes educational, recreational and athletic activities to create trust and understanding between youth and area police officers. Twenty-six kids ranging in age from 8 to 18 have participated in the 2 month program in Willard.

Students and coaches met at the Willard Police Department on Tuesdays and Thursdays from 3-5pm with lessons starting in the classroom discussing different attributes of character before moving to the gym to learn the fundamentals of boxing.

"I'm amazed everyday by the steps made physically and mentally by the students," said Willard Police Chief Tom McClain. "We are really proud of our students who have worked very hard."

According to the PAL Web site there are over 400 PAL Member Chapters in law enforcement agencies servicing over 700 cities and 1,700 facilities throughout the United States, including the U.S. Virgin Islands, serving more than two million youth, ages 5 to 18.

Students graduate July 24.



PALs Graduate in Willard Tonight

Reported by:

Friday, Jul 24, 2009 @06:41am

(Willard, MO) -- The Willard, Missouri Police Athletic League, or "PAL", graduates its first class today. PAL is part of the National Police Athletic League and the first chapter in southwest Missouri.

26 kids will graduate today. The group has trained in the program for two months.

They have learned the basics of boxing. But they have also learned obedience, responsibility and dedication.

"Make sure you do your best," says Casey Console, a PAL student. "Do it as slow as you want to, just make sure you do it perfect."

"Some kids, for some reason, find their place in the boxing ring," says Tom McClain, Willard Police Chief. "It is my opinion that, in a controlled environment, you can learn things about yourself in a boxing ring that you really wouldn't know anywhere else."

PAL's purpose is to prevent youth crime by creating a relationship between kids and law enforcement.



July 24, 2009

Willard police offer course on threats to churches

The Willard Police Department, Evergreen Church and Midwest Police Consultants will hold a training course on preventing threats to churches on Saturday.

The inter-faith course will provide attendees with the tools necessary to increase awareness, detect danger and make effective decisions about how to deal with threatening or violent intruders, according to a news release.

Willard Police Chief Tom McClain will be available to answer questions about the police response to a violent intruder.

Cost of the course is \$125 per person and includes a course manual and lunch.

For Missouri peace officers, the training is approved by Missouri POST for continuing education credit.

To register for Saturday's course or for others held in Missouri, visit www.midwestpolice.com and click on 'Church Programs' or call 1-800-605-2917.

Midwest Police Consultants is a Missouri-based company that provides a wide variety of safety, security and law enforcement related training to local, state and federal government agencies throughout the United States.

Evergreen Church is located at 3225 North Farm Road 123 north of Springfield.



Willard PD Offers Church Safety & Security Course

Reported by:
Friday, Jul 24, 2009 @08:18pm

How safe is your church?

Tomorrow the Willard Police Department and Evergreen Church will host a church safety and security course.

It's meant for clergy, layperson and law officers to tweak their preparedness for when or if there's an intruder.

This after a reverend from Illinois and an abortion doctor from Kansas were both recently shot and killed in the middle of a church service.

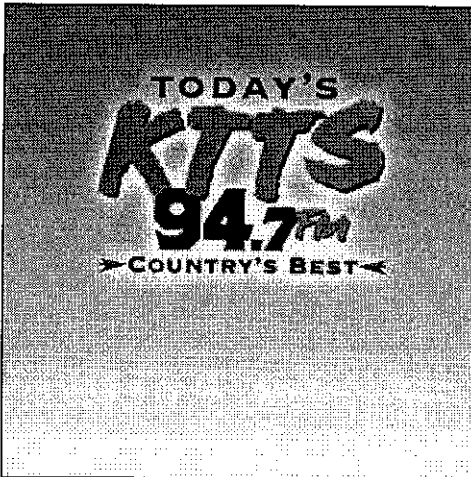
Willard Police Chief Tom McClain will be available to answer questions about the police response to a violent intruder.

It costs \$125 to take part.



HOME THE MORNING SHOW ON-AIR EVENTS KTTS 24-HOUR NEWS WEATHER PICS, VIDEOS AND MORE... ST. JUDE

Church safety course in Springfield



Making churches safer is the goal of a security course at Evergreen Church in Springfield. Willard police chief Tom McClain says churches may do things like locking doors to guard against break-ins, but they need to consider how they might handle more violent crimes. About two dozen churches have signed up for the day long course tomorrow.

updated 1:52pm 7/24/09



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J JOURNAL
INTERACTIVE
Springfield

August 2009

August Proposed Annual Budget

Information Campaign

- August 7th- Newsletter (Notification of 2 upcoming Public Hearings)
- August 21st-Insert in Utility Bill (Notification of 2 upcoming Public Hearings, additional financial info available online)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7 Newsletter hits mailboxes	8
9	10	11	12	13	14	15
16	17	18	19	20	21 Insert in Utility Bill	22
23	24	25	26	27 Park Committee Review Park Fund	28	29
30	31					

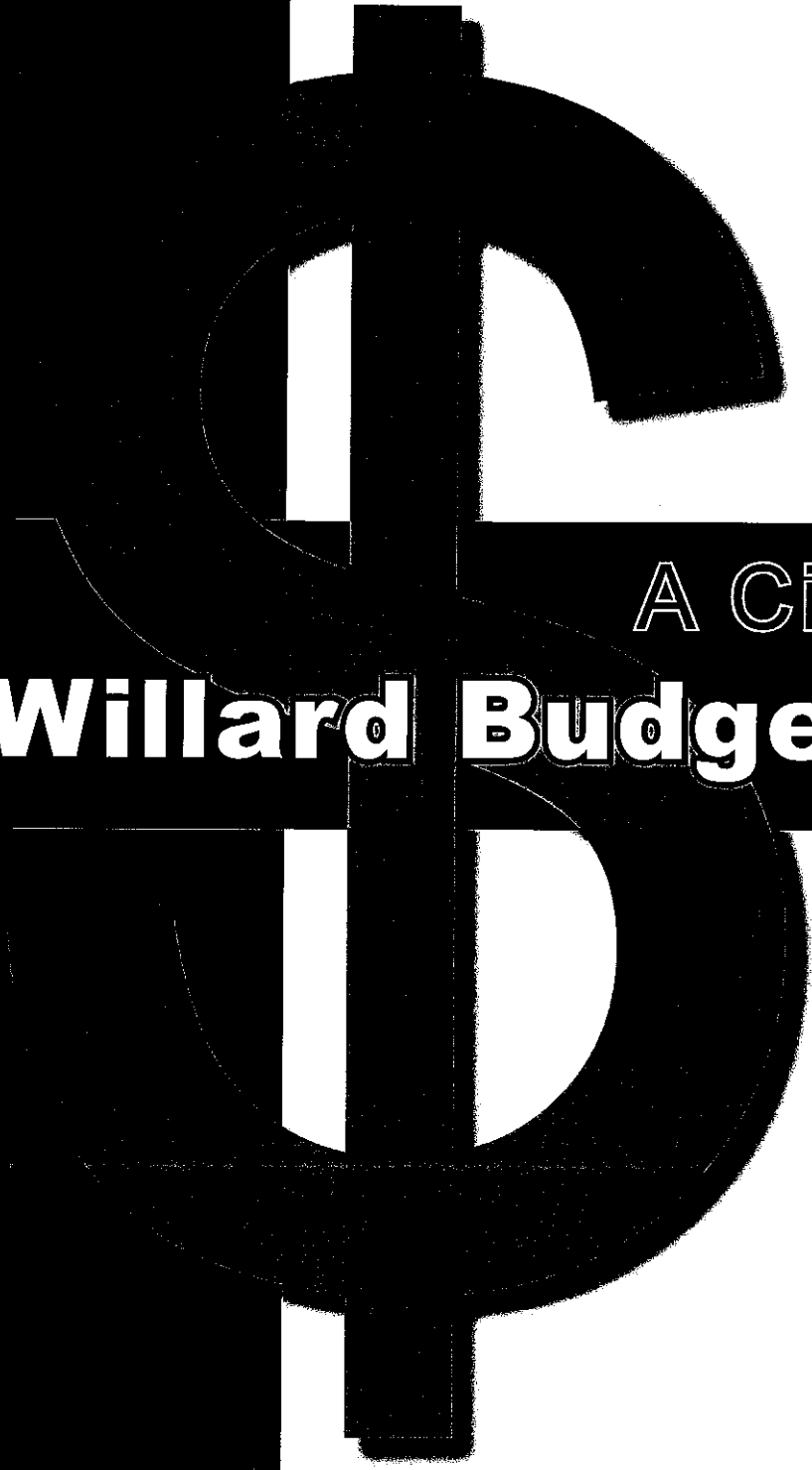
September 2009

September Proposed Annual Budget

Information Campaign

- September 2nd –Press Release on Proposed Annual Budget Release & Public Hearing dates.
- September 4th- Mayor Letter to Cross Country-Times
- September 7th- Public Notice Flyers around town.

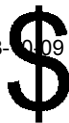
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Utility Board Review Water & Sewer Fund	2 Press Release	3	4 Send Letter to Cross Country Times	5
6	7 Post Flyers around town	8	9	10	11	12
13	14 Public Hearing	15	16	17	18	19
20	21	22	23	24	25	26
27	28 Public Hearing	29	30	1	2	3



A Citizen's Guide **Willard Budget Process**



*Produced by the City of Willard
Public Information Office
224 W. Jackson Street
Willard, MO 65781
www.cityofwillard.org
417.742.3033*



What is this?

In an effort to make the City of Willard budget process more accessible, this guide was developed as an overview of the financial department of the city. This guide is meant to help citizens and stakeholders understand the budget process so that they can become more involved in deciding how tax dollars are spent.

A municipal budget is much more than an accounting document, it is a reflection of the priorities of the city. There is a limit to the resources used to fund vital city services like police, roads, water and sewer. Without a funding source projects cannot move forward.

This guide is the first step in making it easier for citizens and other stakeholders to become involved in the budget process. Through additional input, the Board of Aldermen, Mayor and staff hope to create a 2010 Municipal Budget that serves the needs and wishes of the citizens of Willard.

Additional questions about the budget process should be sent to Community Relations Officer Kate Gould at 417.742.5305 or commrel@cityofwillard.org. Also visit www.cityofwillard.org for more information on the City of Willard's Annual Budget and other important topics.

Introduction **2**

Willard Annual Budget **4**

Willard Municipal Revenue **5-6**

Where does the money go? **7-8**

Municipal Property **9**

Overview of Budget Process **10**

Typical Budget Calendar **11**

Accountability and Oversight **12**

More Resources **13**



What is a Municipal Budget?

Each year the City of Willard must forecast the revenues and expenditures for the coming year. The resulting document is known as the Municipal Budget.

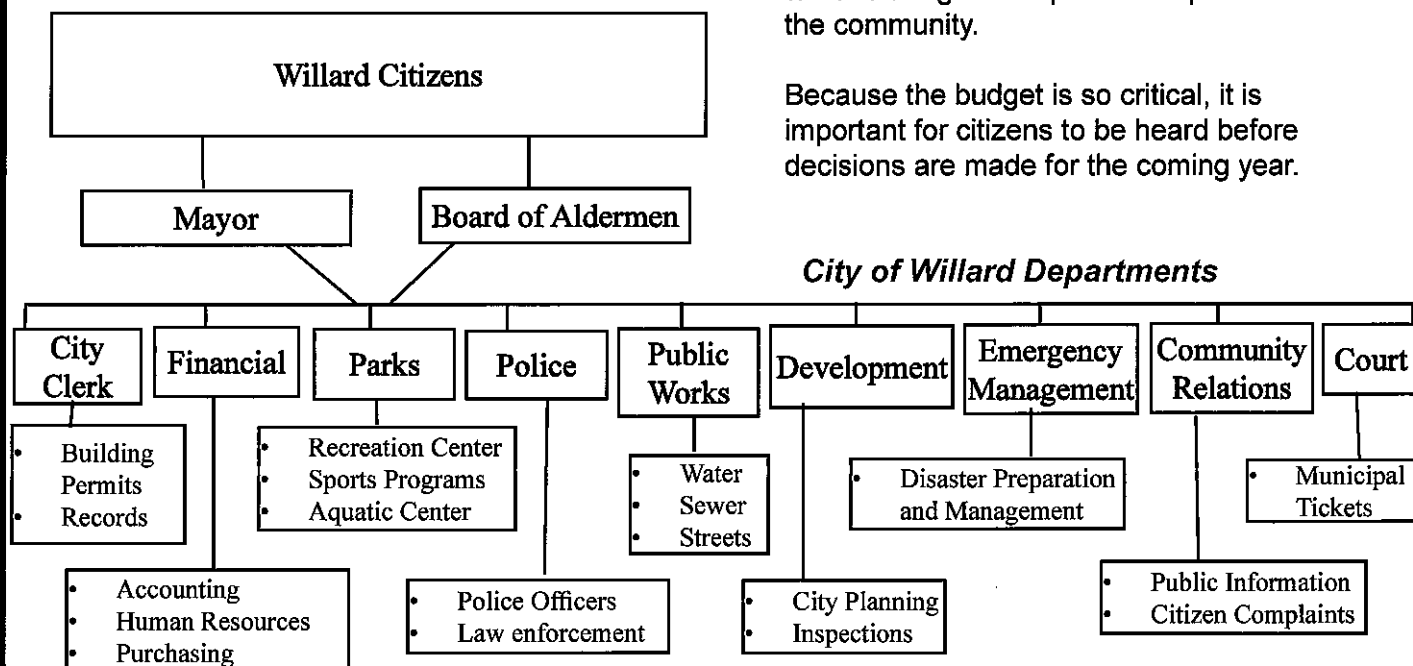
The city is required by law to balance its budget each year. Throughout the year, the budget is monitored and adjusted to reflect the actual expenditures and revenues. Adjustments will be made in spending to ensure that there is a balanced budget at the end of the year.

What does the City Budget Do?

Long before the start of a new fiscal year (January 1) the Mayor, Board of Aldermen and city staff have worked together to create an Annual Municipal Budget that reflects the projects and priorities of the city.

All parties must work together and decisions are made on how to best spend your tax dollars in the coming year. The Budget serves as an outline for officials and staff on how to use the limited resources that will be available for the year to have the greatest positive impact on the community.

Because the budget is so critical, it is important for citizens to be heard before decisions are made for the coming year.



Currently there are 9 Department Heads for the City of Willard. Every year the Board of Aldermen, Mayor, and Department Heads work together to craft the budget for the coming year.

Department Heads give monthly reports at the Board of Aldermen meetings. Meeting audio can be found online at www.cityofwillard.org.

\$

\$

\$

Board of Aldermen Packet 07-09

\$

\$

\$

General Fund

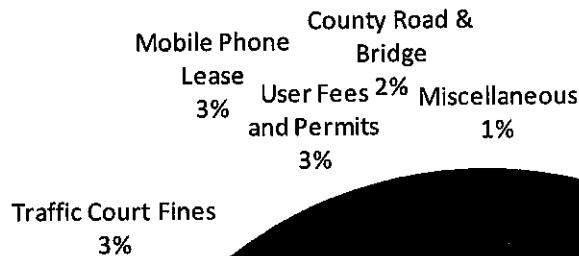
One of the most commonly heard terms in municipal budgeting is General Fund. The City of Willard maintains three separate funds; General, Parks, and Water/Sewer Funds.

The General Fund is the City's main operating fund that pays for city services like Police, street repair/maintenance, and general city government.

General Fund Revenue Resources

The three major revenue sources for the General Fund are Sales Tax, Property Tax, and Franchise Fees. These revenue sources are dependent on the economic environment and can fluctuate year to year.

The other General Fund revenue sources are collected from fees and fines like building permits, business licenses, and court fines. These fees and fines are nominal and generally only cover partial costs for the city.



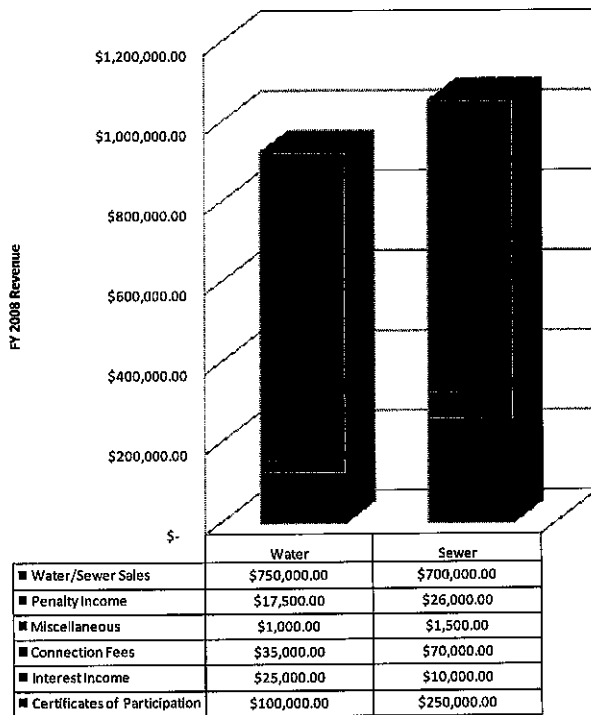
FY 2008 Budget



Water/Sewer Fund and Park Fund

In addition to the General Fund, the City of Willard has two other fund types. The reason for having multiple fund types is that certain monies can only be utilized for a specific purpose. For example, Willard receives revenues from the Greene County Park Sales Tax that can only be used for parks. Below is a summary of each fund, and a chart showing where revenues are received.

Water/Sewer Fund Revenues 2008

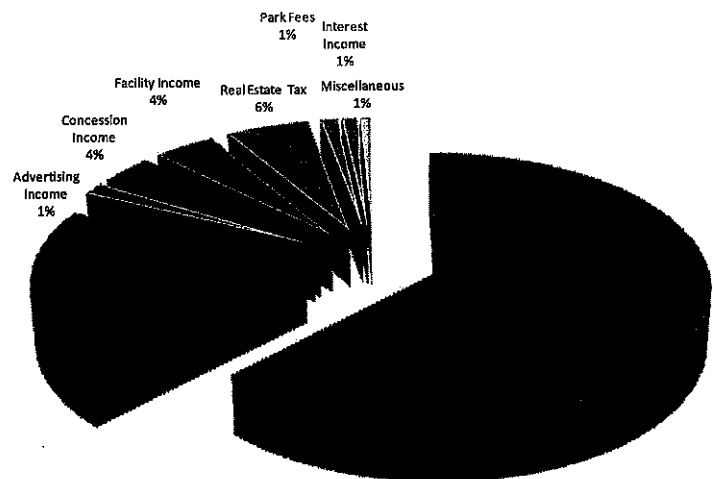


The Water/Sewer Fund revenue is generated primarily by user fees. In addition to fees paid by utility customers, new hook-ups also pay a substantial fee to help pay for system upgrades and improvements.

In 2008, there were major upgrades and changes to the Water and Sewer systems for the City of Willard. The Certificates of Participation shown as revenue for the Water/Sewer funds are much greater in 2008 because of these projects.

The Willard Park Fund is funded primarily through local and county sales taxes and program fees paid by participants for sports, educational, and recreational programs.

In addition to oversight by the Board of Aldermen and Mayor, a citizen advisory board looks over the monthly financial statements and expenditures for the Park Fund. The Park Board also reviews the Proposed Annual Budget before it is sent to the Board of Aldermen.



Park Fund FY 2008 Revenues

\$

\$

\$

Board of Aldermen Packet 8-15-09

\$

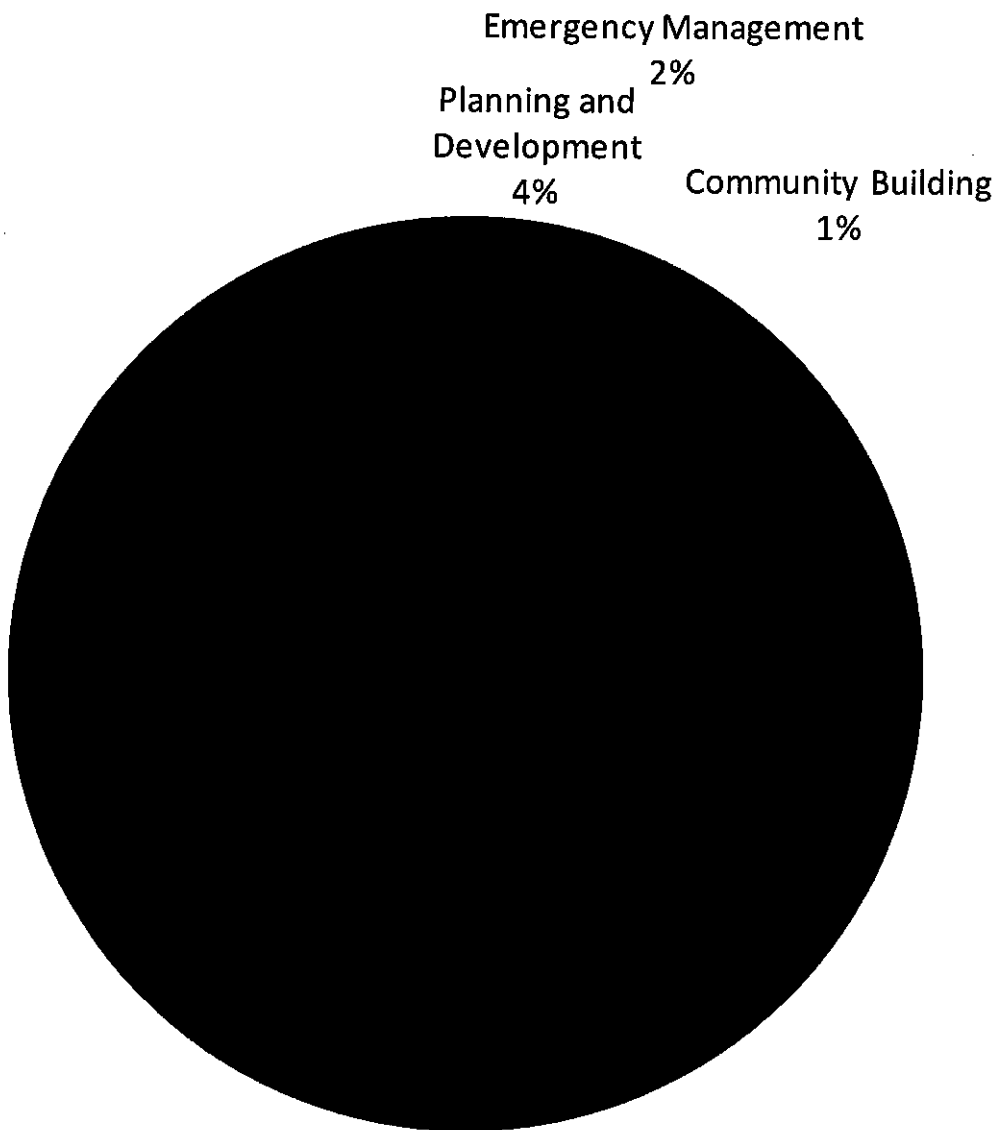
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City of Willard Expenditures

Every year the Mayor, Board of Aldermen, and City Staff must forecast what the coming year's expenditures will be and incorporate those estimates into the budget. By Missouri State Law, the City's budget must be balanced meaning that expenditures cannot be more than revenues.

The graph below depicts the expenditures for the General Fund for Fiscal Year 2008. As you can see below the General Fund expenses are broken down by General City Government, Public Safety, Streets, Planning and Development, Emergency Management and Community Building. Beginning in FY 2009, the Community Building was transferred to the Parks Department.



FY 2008 General Fund Expenditures

Your Municipal Tax Dollars at Work

The diagram below depicts the type of expenses incurred for every tax payer dollar in order to provide municipal services.

2008 FY Expenditures

5¢ Benefits

Expenses incurred for benefits for city personnel i.e. health insurance & retirement

5¢ Professional & Contract Services

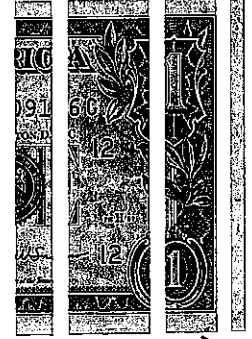
Monies for contract employees and services like legal counsel, engineers, yearly auditors and Springfield sewer charges

2¢ Grounds & Building Maintenance

Monies used for the upkeep and care of city property & buildings.

33¢ Salaries & Wages

Monies used to cover salaries & wages of city personnel



1¢ Misc. Uncategorized Expenses

36¢ Infrastructure Improvements & Capital Assets

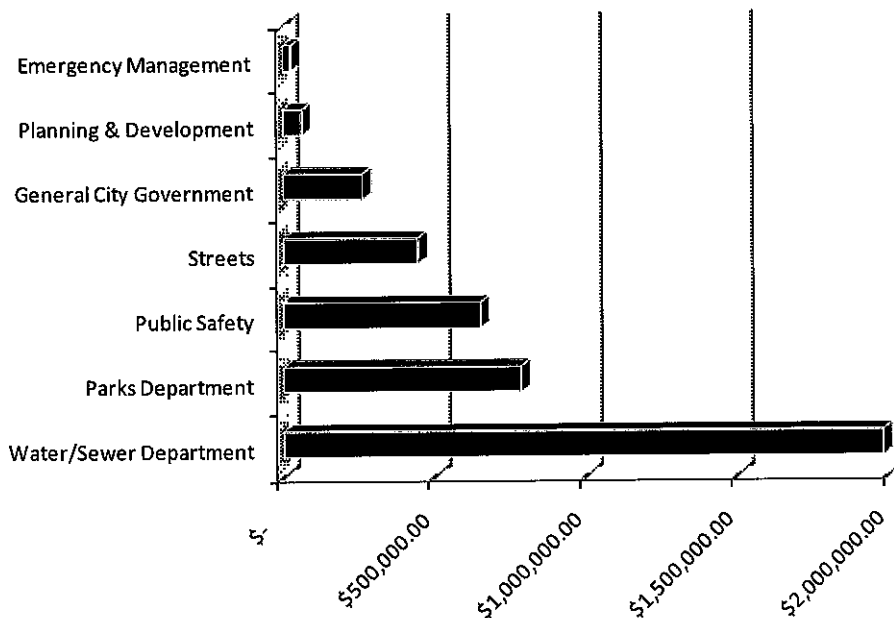
In 2008 there were numerous infrastructure projects including new sidewalks, new aquatic center, intersection improvements, etc. Also the purchase of the Meadows Water Company.

7¢ Equipment & Supplies

Monies for supplies and materials like police uniforms, water meters, park concessions, and office supplies

5¢ Energy & Utilities

Monies for utility costs including gas, electricity, & telephone.



**2008 FY Expenditures
by Department**

Municipal Property

The City of Willard has multiple facilities and properties that must be maintained every year. Below is a summary of city owned buildings.

Name	Address	Department	Description
City Hall	224 W. Jackson	General City Government	The general city offices are located at City Hall. Including the City Clerk, Council Chambers, Court Clerk, Chief Financial Officer, Director of Development, Emergency Management, Utility Payments, and Public Information
Community Building	222 W. Jackson	Parks Department	Located next to Willard City Hall and Jackson Street Park, this facility is available for rental to the public and is used regularly by the Chamber of Commerce and Willard Seniors Group for meetings. It is also the location for larger city meetings.
Police Headquarters	795 Hughes	Police Department	This is the location of the Willard Police Department. Public office hours are 8am-4:30pm Monday-Friday. Willard has officers on duty 24/7, 365 days a year.
Public Works Shed	106 Jackson	Public Works	This location is the primary staging location for public works employees working on water, sewer, and municipal road projects.
Recreation Center	133 N. State Highway Z	Parks Department	This is the main office for the Willard Parks Department and home to 2 gyms, Cox Fitness Center, and community rooms.
Willard Aquatic Center	220 W. Jackson	Parks Department	Located in Jackson Street Park this facility is open during summer months.

In addition to the buildings and facilities listed above, the City of Willard also maintains 3 water towers, 4 wells, over 70 acres of park property, 8 sewer lift stations, a sewer lagoon system, and water and sewer lines in an approximately 40 square mile service area.

Form of Government

Willard is a fourth-class city, like a majority of Missouri cities. Missouri cities operate under the generic charter in Chapter 79 of Missouri's Revised Statutes.

Willard is divided into 3 wards. Citizens in each ward elect two Aldermen to serve on the Board of Aldermen (6 members). The Mayor and the Board of Aldermen share equal responsibilities and duties.

Summary

Numerous people must work together to craft the Proposed Annual Budget for the City of Willard. This includes elected officials, staff, and members of citizen advisory boards. There are numerous steps that must be taken before the Proposed Annual Budget is approved. The next page is a detailed calendar of the budget process.

Mayor's Role

The Mayor is the Chief Executive Officer of the City of Willard. During the budget process the Mayor is responsible for:

- Working with the Budget Officer and Willard Department Heads to create the Proposed Annual Budget.
- Working with the Board of Aldermen on finalizing the Proposed Budget
- Implementing the Adopted Annual Budget
- Proposing modifications to the Adopted Budget throughout the year
- Managing the City's day to day operations

Board of Aldermen's Role

The Board of Aldermen serve as the legislative body of the City's Government responsible for policy setting. Each Aldermen represents the citizens that live in his or her district. The Board of Aldermen provides checks and balances to the Mayor. The Board of Aldermen's responsibilities include:

- Receiving and reviewing the Proposed Annual Budget
- Considering changes to the Proposed Annual Budget after community input and public hearings
- Adopting the Annual Budget after consideration of public input, research, and policy priorities
- Accepting or rejecting proposed budget modifications throughout the year
- Providing policy direction for the governance of City operations through legislative actions

DATE	ACTION	COMMENT
January 1	Start of New Fiscal Year	City of Willard Fiscal Year runs from January 1st to December 31st
June 15	Department Head Wishlist	All City of Willard Department Heads submit to the Budget Officer their wishlist of potential new projects or capital asset expenditures for the next budget year
July	Budget Officer (CFO), Mayor and staff develop Proposed Annual Budget	Staff use historical data to project budget revenues
Mid July	1st Budget Amendment	The Budget for the current year is reviewed and revisions made based on actual income and expenditures for the 1st half of the year
Mid August	1st Draft of Proposed Annual Budget Complete	
Late August	Citizen Advisory Boards Review	The Willard Park Board and Utility Board review the Proposed Annual Budget and make suggestions or recommendations for the Park Fund and Water/Sewer Funds respectively
September: 2nd Monday of the Month	Public Hearing	The public is invited to provide input to the Board of Aldermen on the Proposed Annual Budget
September: 4th Monday of the Month	Board of Aldermen Budget Workshop	The Board of Aldermen and Mayor meet with Willard Department Heads to review the Proposed Annual Budget
Between last Aldermen Meeting in September and 1st Aldermen meeting in October	Proposed Budget Revisions	After the Board of Aldermen Budget Workshop suggested changes are made to the Proposed Budget
October: 2nd Monday of the Month	Approve 1st Reading of Ordinance	The Board of Aldermen approve the 1st Reading of the Ordinance for the Proposed Annual Budget
October: 4th Monday of the month	Council adopts Proposed Annual Budget	The Board of Aldermen approve the 2nd Reading of the Ordinance for the Proposed Annual Budget
December	2nd Budget Amendment	The Budget for the current year is reviewed and revisions made based on actual income and expenditures for the year
December 31	End of Fiscal Year	

In order to maintain a high level of transparency and accountability the City of Willard has multiple methods to ensure that taxpayer dollars are being used in the best manner.

Board of Aldermen & Mayor

There are six Board of Aldermen members and Mayor who are responsible for reviewing the Proposed Annual Budget. According to state statutes "No expenditure of public mon-
eys shall be made unless it's authorized as provided herein" (67.080 Missouri Statutes)

Should the board fail to adopt a budget by the start of the city fiscal year, the last-adopted budget remains in effect until the new budget is adopted. This means that any spending cannot exceed that in the last budget (67.070 Missouri Statutes)

In addition to approving the expenditures on an annual basis, the Aldermen and Mayor review the financial statements of the city on a monthly basis.

Internal Audit

Every year, the City of Willard has an independent auditing firm that reviews the financial statements, documentation, and internal financial procedures for the previous year. The independent auditor then reports to the Board of Aldermen and Mayor their findings.

These reports are public record and available by request and online.

Citizen Advisory Boards

The City of Willard has a number of citizen advisory boards.

The City of Willard Park Board meets monthly and reviews the financial statements for the Park Fund. They also review the Proposed Annual Budget for the Park Fund and make recommendations to the Board of Aldermen.

Also, just established last year, the Willard Utility Board is responsible for reviewing and making recommendations to the Board of Aldermen on the Proposed Annual Budget for the Water/ Sewer Fund.

Public Information

Before the Proposed Annual Budget can be approved the Board of Aldermen conduct a Public Hearing to allow every citizen input on the subject.

The City of Willard Budget is also placed on the city website, www.cityofwillard.org, in order to make it accessible to the public.

Copies are also available at City Hall, 224 W. Jackson Street for review during normal business hours. City Staff and Officials welcome questions and comments.





City Staff

The staff at the City of Willard will be happy to answer any questions you have on the City of Willard budget process.

Community Relations Officer

Kate Gould

417-742-5305

commrel@cityofwillard.org

Chief Financial Officer

Karen Robson

417-742-5301

cfo@cityofwillard.org

Elected Officials

If you have a suggestion for the City of Willard budget, please contact Mayor Jamie Schoolcraft or one of the Aldermen.

Mayor Jamie Schoolcraft

417-827-0646 Cell

jschoolcraft@cityofwillard.org

Aldermen, Ward I

Paul Hood

phood@cityofwillard.org

Doug Johnson

djohnson@cityofwillard.org

Aldermen, Ward II

Pat Lloyd

plloyd@cityofwillard.org

Bryan Vincent

bvincent@cityofwillard.org

Aldermen, Ward III

Louie Amodeo

lamodeo@cityofwillard.org

Richard Simpson

rsimpson@cityofwillard.org

Copies of the Proposed Budget and Audits are available online at www.cityofwillard.org, or at Willard City Hall, 224 W. Jackson Street during normal business hours.

Produced by the City of Willard Public Information Office
224 W. Jackson Street, Willard, MO 65781
www.cityofwillard.org
417-742-3033

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE APPROVING THE ACCEPTANCE OF THE GRANT OF OWNERSHIP OF A PRIVATE ROAD KNOWN AS E. WALNUT LANE AS A PUBLIC STREET BY THE CITY OF WILLARD.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: The City of Willard hereby approves the acceptance of the grant of ownership of a private road more particularly described on "Exhibit A" attached hereto and made a part hereof. The City of Willard further accepts said road to be utilized and maintained by the city as a public street.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2009.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

RICHARD SIMPSON

DOUG JOHNSON

PAT LLOYD

BILL NO. _____

ORDINANCE NO. _____

PAUL HOOD

LOUIE AMODEO

BRYAN VINCENT

APPROVED BY:

JAMIE SCHOOLCRAFT, MAYOR

ATTEST:

DALE DUVALL, CITY CLERK

EXHIBIT A

RIGHT-OF-WAY DESCRIPTION #1

A TRACT OF LAND LOCATED IN SECTION 25, TOWNSHIP 30 NORTH, RANGE 23 WEST, WILLARD, GREENE COUNTY, MISSOURI, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SW CORNER OF TRACT "A" OF A MINOR SUBDIVISION RECORDED IN BOOK 2009 AT PAGE 009711-09 IN THE RECORDER OF DEEDS OFFICE, GREENE COUNTY, MISSOURI; THENCE ALONG THE WEST LINE OF SAID TRACT A, N02°07'09"E, 39.79 FEET; THENCE S87°49'45"E, 116.25 FEET; THENCE N89°37'59"E, 305.62 FEET; THENCE S00°22'01"E, 58.03 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF U.S. HIGHWAY 160; THENCE ALONG SAID NORTH RIGHT-OF-WAY LINE ALONG A NON-TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 2989.79 FEET, A CENTRAL ANGLE OF 03°11'25", AN ARC LENGTH OF 166.47 FEET, AND A CHORD BEARING OF N86°21'40"W; THENCE CONTINUING ALONG SAID NORTH RIGHT-OF-WAY LINE, N87°44'35"W, 257.71 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD AND CONTAINING 0.44 ACRES MORE OR LESS.

RIGHT-OF-WAY DESCRIPTION #2

A TRACT OF LAND LOCATED IN SECTION 25, TOWNSHIP 30 NORTH, RANGE 23 WEST, WILLARD, GREENE COUNTY, MISSOURI, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SW CORNER OF TRACT "A" OF A MINOR SUBDIVISION RECORDED IN BOOK 2009 AT PAGE 009711-09 IN THE RECORDER OF DEEDS OFFICE, GREENE COUNTY, MISSOURI; THENCE ALONG THE NORTH RIGHT-OF-WAY LINE OF U.S. HIGHWAY 160, N87°48'31"W, 165.00 FEET; THENCE N02°07'09"E, 45.95 FEET; THENCE S84°10'48"E, 97.74 FEET; THENCE S87°49'45"E, 67.46 FEET TO A POINT ON THE WEST LINE OF SAID TRACT A; THENCE S02°07'09"W, 39.79 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD AND CONTAINING 0.16 ACRES MORE OR LESS.

RIGHT-OF-WAY DESCRIPTION #3

A TRACT OF LAND LOCATED IN SECTION 25, TOWNSHIP 30 NORTH, RANGE 23 WEST, WILLARD, GREENE COUNTY, MISSOURI, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SW CORNER OF TRACT "A" OF A MINOR SUBDIVISION RECORDED IN BOOK 2009 AT PAGE 009711-09 IN THE RECORDER OF DEEDS OFFICE, GREENE COUNTY, MISSOURI; THENCE ALONG THE NORTH RIGHT-OF-WAY LINE OF U.S. HIGHWAY 160, N87°48'31"W, 165.00 FEET TO AN EXISTING 5/8" REBAR FOR THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID NORTH RIGHT-OF-WAY LINE THE FOLLOWING: THENCE N87°53'56"W, 109.49 FEET TO AN EXISTING RIGHT-OF-WAY MARKER; THENCE N49°12'12"W, 84.08 FEET TO AN EXISTING RIGHT-OF-WAY MARKER; THENCE N37°50'05"W, 31.71 FEET TO THE INTERSECTION OF SAID NORTH RIGHT-OF-WAY LINE OF U.S. HIGHWAY 160 AND THE EAST RIGHT-OF-WAY LINE OF MILLER ROAD; THENCE ALONG SAID EAST RIGHT-OF-WAY LINE OF MILLER ROAD, N02°07'09"E, 22.50 FEET TO AN EXISTING 1/2" REBAR; THENCE S87°42'27"E, 4.84 FEET; THENCE S63°09'05"E, 8.88 FEET; THENCE S69°36'53"E, 124.06 FEET; THENCE S77°07'54"E, 53.39 FEET; THENCE S84°10'48"E, 12.34 FEET; THENCE S02°07'09"W, 45.95 FEET TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD AND CONTAINING 0.24 ACRES MORE OR LESS.