

CITY OF WILLARD
BOARD OF ALDERMEN MEETING

JUNE 22, 2009

7:00 P.M.

BOARD MEMBERS:

RICHARD SIMPSON

PAT LLOYD

DOUG JOHNSON

PAUL HOOD

LOUIE AMODEO

BRYAN VINCENT

MAYOR:

JAMIE SCHOOLCRAFT

CITY OF WILLARD
BOARD OF ALDERMEN

June 22, 2009

7:00 P.M.

Notice posted on June 19, 2009.

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., June 22, 2009, at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

1. Call the meeting to order ✓
2. Roll Call ✓
3. Agenda Amendments/Approval of agenda ✓
4. Approve the minutes:
 - a. Regular meeting on June 8, 2009 ✓
5. Citizen Input (*5 minute limit per person*) ✓
6. Financial Report
 - a. May Financial Statements ✓
 - b. Swimming Pool Pay Request/Certificate of Final Completion ✓
 - c. *consumer confidence report*
7. Emergency Management Promulgation Statement ✓
8. Ace Pipe Cleaning Presentation ✓
9. Highway Z Sidewalk Project Agreement Ordinance (*1st & 2nd Reading*)
10. Old Business
11. ADJOURN MEETING

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall or Kate Gould
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE
NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE
FOR YOUR NEEDS.

Kate Gould, Deputy City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN

June 8, 2009
7:00 P.M.

Board present: Mayor, Jamie Schoolcraft; Aldermen Richard Simpson; Aldermen Doug Johnson; Aldermen Pat Lloyd; Aldermen Paul Hood; Aldermen Louie Amodeo; Aldermen Bryan Vincent.

Also in attendance: Deputy City Clerk, Kate Gould; CFO, Karen Robson; Director of Development, Randy Brown; Director of Public Works, Charlie Jones; Director of Parks and Recreation, Kevin Mc Donald; Chief of Police, Tom McClain Park Board President and P&Z Vice Chairman, Lucille Murray; Waste Water Supervisor, Justin Reeves; City Attorney, Doug Harpool; Officer Bill Lingenfiesler.

Guests: Gene Thomas, Dave Helton, Bunch Greenwade, Jim Rekus, Jay King, Alice Counts..

Also in attendance was Sarah Overstreet with the Cross Country Times newspaper.

Mayor Jamie Schoolcraft led the Pledge of Allegiance.
Mayor Schoolcraft called the meeting to order.

Roll Call

City Clerk, Dale Duvall called roll call-Aldermen Richard Simpson-present; Aldermen Doug Johnson-present; Aldermen Pat Lloyd-present; Mayor Schoolcraft-present; Aldermen Paul Hood-present; Aldermen Louie Amodeo-present; Aldermen Bryan Vincent-present.

Agenda Amendments/Approval of Agenda

Mayor Schoolcraft stated that we would be adding T-Mobile cell tower proposal to the development report on item #9.

Motion made by Aldermen Lloyd with second by Aldermen Vincent to approve the agenda with the item addition. Aldermen Simpson-I; Aldermen Johnson -I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All voted aye. Motion carried.

Minutes 05/25/09

Motion made by Aldermen Vincent with second by Aldermen Hood to approve the minutes of the regular meeting on May 25, 2009. Aldermen Simpson-I; Aldermen Johnson -I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. Motion carried.

Citizens Input

There was no citizen input.

Financial Report

Outstanding Bills: **Motion** made by Aldermen Simpson with second by Aldermen Johnson to approve the bill payments. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Interconnect Payment Request: Aldermen Vincent asked if this was the last payment. Karen stated that she thought that there was one more payment. **Motion** made by Aldermen Lloyd with second by Aldermen Hood to approve the payment request. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Pool Payment Request: Aldermen Vincent asked if we were almost done with these payments. Karen stated that Larkin was done after this but that Carrothers has one more payment. The retainage fee for Larkin was set at 10% on the pool requisition summary but the cost ended up being \$8500.00 lower than projected. The pool ended up costing .25% more than originally budgeted. The total cost for the pool was 2,607,31.81. The Mayor informed the Board that the pool revenues were in for the first two weeks and that the total is \$37,000. Karen had budgeted for \$35,000 for the year.

Motion made by Aldermen Vincent with second by Aldermen Amodeo to approve the payment request. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Sidewalk Pay Request: **Motion** made by Aldermen Vincent with second by Aldermen Johnson to approve the payment request. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Pool Expense Request: Karen stated to the Board that due to an erosion problem on the east and west banks of the pool that Lucille Murray had requested \$2600.00 for sod to cover these areas as well as the front of the pool. Hydro seeding had been attempted but did not work due to the slopes.

2008 Audit Update: Karen stated that due to the growth of the city there are some adjustments that need to be done. She is working on redesigning some of the policies and will bring them back to the Board for approval.

Police Department Report: Chief McClain gave the police report. The Police Athletic League (PAL) has started and there are 26 kids enrolled. Aldermen Lloyd asked how the crime statistics for this year compared with last year. The Chief stated that domestic violence calls were up but that everything else was comparable to last year. He informed Aldermen Lloyd that he could get him those numbers.

Emergency Management Report: There was no report given.

Development Report: Randy Brown stated that he has been working with the Police Department and the city clerk, Dale Duvall on the numerous long grass violations. The swimming pool had the final walk thru with Greene County building code officials. The preliminary design on the Hwy Z sidewalk project has begun. The bids have been received for the Jackson /160 Intersection project. The Farmer/Miller sidewalk project has been completed. Olson gave the contractor a punch list on 6/2/09 after the preliminary walk-thru.

T-Mobile Tower Randy and some of the Aldermen met with Richard Parham of Selective Site Consulting for the possible lease agreement with T-Mobile at the Recreation Center. The tower would be 160-195 ft depending on FAA regulations. The lease agreement would be for \$800.00 a month. Aldermen Lloyd stated that he is against the tower at that site. Aldermen Simpson

asked if 150 ft would be acceptable if that was FAA regulations. Mr. Parham did not know if that would be accepted. After discussion the Mayor recommended that the proposal go back to the Park Board for a recommendation and then back to the City Council.

Motion made by Aldermen Hood with second by Aldermen Amodeo to send it back to the Park Board for recommendations. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Public Works Report-Charlie stated that Public Works has been busy after the latest storms. Public Works had a lot of help from Conco during the storms with generators and an electrician that they sent out. Conco also donated all of the wiring that was needed for the generators. The Meadows will begin chlorination of the water on 6/11/09. DNR was out last week and they were very pleased with our recordkeeping in regard to our daily dosage of chlorine. Charlie stated that Rick House had implemented a program to keep track of the levels.

Mayor Schoolcraft expressed gratitude to Conco for all of their help during the storms. He also thanked SEMA for the two generators that they brought out for the city to use.

Parks and Recreation Report -Kevin told the board that the pool and all the programs are going very well. The theme for the fall is "Year of the Family". There are seven new sponsors for the fall program guide. The 2nd movie in the park is this Saturday. Kansas City Wizards donated equipment for the soccer department that will be distributed in the fall. Kate Gould finished up the article on the Willard Parks program for *The Missouri Recreation and Parks Association*. Kevin applied for a shade grant to go over the softball/baseball complex. The scoreboards will be installed after the end soccer and flag football season. The triathlon will be 6/20/09. Summer camp is in session. Freedom Fest is 7/4/09. Baseball renovation is complete. Aldermen Johnson asked the actual numbers of pool passes sold. Kevin told him that he can get that # for him.

Community Relations Report-Kate stated that she has been working on the community survey. She hopes to have final report at the next council meeting. Kate added the Municipal Code of the City on the city website. The city newsletter is going to be published every other month instead of monthly. That will save the city about \$1000.00 a month.

Nuisance Ordinance Revision

Mayor Schoolcraft stated that we are looking to change the ordinance because of the problems that we are having with tall grass and weeds and the process that is now involved in dealing with the issue. Aldermen Simpson stated concern for the people that have cattle, horses or cut hay. He said that 12 inches will not work for those people. He wants it rewritten for subdivisions at 8 inches and let the farms be exempt. Dale Duvall stated that the people with the large lots are being told that they need to bail the hay as well. Aldermen Lloyd asked about perimeters in other cities in regard to residential vs. large lots, field etc. Dale stated that she would call other cities for more information. The Mayor stated that we need to do something because we are having problems with the foreclosure houses. He stated that we do not want someone declaring one goat on 40 acres as a farm and that we need to leave some of that discretion up to the Developer of Development. Aldermen Lloyd asked if we could pass the ordinance with a clause to have further research done. Doug Harpool suggested that we postpone the ordinance and make the changes and bring it back to the board. Mayor Schoolcraft asked that both readings be completed at the next meeting to expedite the process due to the problem with high grass. Aldermen Amodeo asked that we not get caught up in the zoning as much as the viable and defensible use of the land. After much discussion about conditional use permits and other options the board voted to postpone the vote until the next meeting.

Motion made by Aldermen Lloyd with second by Aldermen Vincent to postpone the vote until the next meeting so that Doug Harpool can make changes to the ordinance. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Old Business: The Mayor stated that he met with the City of Springfield and the Greene County Commission last week. He wants to begin to work with the engineers and to get bids for the lines from the lift station at the lagoons to 103. Aldermen Vincent stated that he would like one of the Aldermen to go with the Mayor. The Mayor stated that he would take Pat Lloyd, the board president.

Adjourn Meeting: **Motion** made by Aldermen Hood with second by Aldermen Simpson to close the open session. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Vincent-I. All votes aye. Motion carried.

Meeting Adjourned.

Dale Duvall, City Clerk

CITY OF WILLARD
BALANCE SHEET
GENERAL FUND
May 31, 2009

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$	88,237.76	
CASH IN BANK - MID-MISSOURI BANK		69,287.00	
CASH IN BANK - CD'S		70,879.80	
CASH IN BANK - COURT		56.00	
CASH IN BANK - JIS		7,007.04	
CASH IN REPURCHASE AGREEMENT		38,467.77	
TAXES RECEIVABLE		128,908.41	
PETTY CASH		200.00	
DUE FROM WATER/SEWER FUND		33,081.92	
DUE FROM RECREATION FUND		16,584.55	
TOTAL ASSETS			\$ 386,546.41

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	\$	.00	
COURT TRAINING ESCROW		365.73	
ESCROW ACCOUNT		4,852.49	
DUE TO RECREATION FUND		1,990.78	
TOTAL LIABILITIES			\$ 7,209.00

EQUITY

FUND BALANCE	\$	359,975.66	
NET INCOME -LOSS		19,361.75	
TOTAL FUND EQUITY			\$ 379,337.41

TOTAL LIABILITIES AND EQUITY			\$ 386,546.41
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UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND

ANNUAL BUDGET		--> <--		YEAR TO DATE		--> <--		BUDGET TO DATE		--> <--	
BUDGET	BALANCE	BUDGET	BALANCE	BUDGET	BALANCE	BUDGET	OVER/UNDER	BUDGET	OVER/UNDER	BUDGET	UNEXPENDED
1000000	1000000	1000000	1000000	1000000	1000000	1000000	0	1000000	0	1000000	1000000

ASSET SALES	\$	1000.00	\$	0.00	\$	83.33	\$	0.00	\$	416.65	\$	-416.65	\$	-1000.00
BUILDING PERMITS		5000.00		0.00		416.67		0.00		2083.35		-2083.35		-5000.00
CABLE TV FRANCHISE FEES		13500.00		0.00		1125.00		17237.82		5625.00		11612.82		3737.82
COMMUNITY BUILDING RENTS		0.00		0.00		0.00		-80.00		0.00		-80.00		-80.00
COUNTY ROAD AND BRIDGE TA		24500.00		0.00		2041.67		25504.26		10208.35		15295.91		1004.26
ELECTRIC FRANCHISE FEES		165000.00		13289.29		13750.00		69314.67		68750.00		564.67		-95685.33
FINANCIAL INSTITUTION TAX		750.00		0.00		62.50		10.65		312.50		-301.85		-739.35
GAS FRANCHISE FEES		68000.00		3835.54		5666.67		30876.26		28333.35		2542.91		-37123.74
GRANT REVENUES		0.00		4631.05		0.00		4757.87		0.00		4757.87		4757.87
INTEREST INCOME		7500.00		107.69		625.00		1440.76		3125.00		-1684.24		-6059.24
LAW ENFORCEMENT SALES TAX		45000.00		3958.00		3750.00		43911.00		18750.00		25161.00		-1089.00
MERCHANTS LICENSES		1750.00		175.00		145.83		1665.00		729.15		935.85		-85.00
MISCELLANEOUS		1000.00		103336.01		83.33		127508.79		416.65		127092.14		126508.79
MOBILE PHONE LEASE FEES		34000.00		2910.00		2833.33		27402.00		14166.65		13235.35		-6598.00
MOTOR VEHICLE TAXES		128000.00		10190.84		10666.67		47345.14		53333.35		-5988.21		-80654.86
PLANNING AND ZONING		20000.00		1275.00		1666.67		7376.00		8333.35		-957.35		-12624.00
REAL ESTATE TAXES		170000.00		635.62		14166.67		161076.90		70833.35		90243.55		-8923.10
SALES & USE TAX REVENUES		410000.00		15232.93		34166.67		135108.55		170833.35		-35724.80		-274891.45
SALES TAX - CAP IMP		85000.00		5905.42		7083.33		53674.44		35416.65		18257.79		-31325.56
STATE LET ACCOUNT		500.00		0.00		41.67		0.00		208.35		-208.35		-500.00
TRAFFIC COURT FINES		50000.00		-855.31		4166.67		28420.75		20833.35		7587.40		-21579.25
TRANSFERS IN -OUT		0.00		-85000.00		0.00		-85000.00		0.00		-85000.00		-85000.00

TOTAL REVENUES	\$ 1230500.00	\$ 79627.08	\$ 102541.68	\$ 697550.86	\$ 512708.40	\$ 184842.46	\$ -532949.14
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COMMUNITY BUILDING:

[illegible][illegible]

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 5 month period ended May 31, 2009

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
GENERAL CITY GOVERNMENT:							
ADVERTISING	\$ 1500.00	\$ 0.00	\$ 125.00	\$ 735.00	\$ 625.00	\$ -110.00	\$ 765.00
AUDIT FEE	1750.00	0.00	145.83	0.00	729.15	729.15	1750.00
CAPITAL ASSET EXPENDITURE	12200.00	444.67	1016.67	9137.77	5083.35	-4054.42	3062.23
DUES AND SUBSCRIPTIONS	2000.00	40.00	166.67	1418.17	833.35	-584.82	581.83
ELECTION EXPENSE	3000.00	2307.07	250.00	4457.07	1250.00	-3207.07	-1457.07
ENGINEERING EXPENSE	2500.00	0.00	208.33	0.00	1041.65	1041.65	2500.00
GROUP INSURANCE	15000.00	2561.68	1250.00	25966.54	6250.00	-19716.54	-10966.54
INSURANCE	6500.00	0.00	541.67	25.00	2708.35	2683.35	6475.00
LEGAL	20000.00	7987.82	1666.67	22208.78	8333.35	-13875.43	-2208.78
PROFESSIONAL (GCG)	5000.00	15.00	416.67	2742.06	2083.35	-658.71	2257.94
MISCELLANEOUS EXPENSE	0.00	85.00	0.00	3.00	0.00	-3.00	-3.00
OFFICE SUPPLIES	12000.00	662.76	1000.00	5237.25	5000.00	-237.25	6762.75
PAYROLL TAXES	4590.00	353.08	382.50	1765.40	1912.50	147.10	2824.60
REPAIRS AND MAINTENANCE	2000.00	0.00	166.67	709.88	833.35	123.47	1290.12
RETIREMENT PLAN	5000.00	-267.71	416.67	3752.91	2083.35	-1669.56	1247.09
SALARIES	60000.00	4615.38	5000.00	23076.90	25000.00	1923.10	36923.10
SPECIAL EVENT	1000.00	0.00	83.33	0.00	416.65	416.65	1000.00
SUPPLIES	8000.00	250.50	666.67	1514.17	3333.35	1819.18	6485.83
TELEPHONE	7000.00	1104.92	583.33	3177.48	2916.65	-260.83	3822.52
TRAVEL AND TRAINING	3000.00	0.00	250.00	1137.05	1250.00	112.95	1862.95
UTILITIES-ELECTRIC (GCG)	4000.00	270.50	333.33	1460.79	1666.65	205.86	2539.21
UTILITIES-GAS (GCG)	2500.00	104.07	208.33	1943.67	1041.65	-902.02	556.33
UTILITIES-OTHER (GCG)	1000.00	54.97	83.33	302.78	416.65	113.87	697.22
VEHICLE EXPENSES-GAS	2200.00	0.00	183.33	41.67	916.65	874.98	2158.33
VEHICLE EXPENSE-OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL CITY EXPE	\$ 181740.00	\$ 20589.71	\$ 15145.00	\$ 110813.34	\$ 75725.00	\$ -35088.34	\$ 70926.66

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 5 month period ended May 31, 2009

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
LAW AND PUBLIC SAFETY:							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 99.00	\$ 0.00	\$ -99.00	\$ -99.00
BUILDING MAINTENANCE (LAW)	1000.00	0.00	83.33	0.00	416.65	416.65	1000.00
CAPITAL ASSET EXPENDITURE	30000.00	444.67	2500.00	40242.94	12500.00	-27742.94	-10242.94
CONTRACT LABOR	0.00	0.00	0.00	80.00	0.00	-80.00	-80.00
CVC FEES PAID	2500.00	525.93	208.33	2212.60	1041.65	-1170.95	287.40
DARE	1500.00	0.00	125.00	521.31	625.00	103.69	978.69
DUES AND SUBSCRIPTIONS	750.00	0.00	62.50	1441.67	312.50	-1129.17	-691.67
GROUP INSURANCE	40000.00	4971.13	3333.33	38352.69	16666.65	-21686.04	1647.31
INSURANCE	24000.00	0.00	2000.00	0.00	10000.00	10000.00	24000.00
INTEREST EXPENSE (LAW)	4850.00	0.00	404.17	2598.47	2020.85	-577.62	2251.53
LEASE PAYMENTS (LAW)	28000.00	0.00	2333.33	14000.00	11666.65	-2333.35	14000.00
LEGAL AND PROFESSIONAL	19000.00	2562.70	1583.33	13589.45	7916.65	-5672.80	5410.55
PROFESSIONAL (LAW)	10000.00	94.48	833.33	4617.86	4166.65	-451.21	5382.14
OFFICE EXPENSE (LAW)	5000.00	564.25	416.67	3716.65	2083.35	-1633.30	1283.35
PAYROLL TAXES	30000.00	2354.42	2500.00	12050.26	12500.00	449.74	17949.74
POST FUND	500.00	60.00	41.67	220.00	208.35	-11.65	280.00
REPAIRS AND MAINTENANCE	5000.00	818.30	416.67	1133.24	2083.35	950.11	3866.76
RETIREMENT PLAN	19750.00	-1035.49	1645.83	3823.58	8229.15	4405.57	15926.42
SALARIES	382000.00	30528.19	31833.33	152565.92	159166.65	6600.73	229434.08
SALARIES-OVERTIME	8500.00	248.58	708.33	4952.65	3541.65	-1411.00	3547.35
SPECIAL EVENT EXPENSE	0.00	315.00	0.00	315.00	0.00	-315.00	-315.00
SUPPLIES	10000.00	473.26	833.33	4427.53	4166.65	-260.88	5572.47
TELEPHONE	9000.00	1398.99	750.00	3733.98	3750.00	16.02	5266.02
TRAVEL AND TRAINING	6500.00	18.93	541.67	1563.56	2708.35	1144.79	4936.44
UNIFORMS	5850.00	0.00	487.50	0.00	2437.50	2437.50	5850.00
UTILITIES-ELECTRIC (LAW)	3900.00	217.29	325.00	1170.75	1625.00	454.25	2729.25
UTILITIES-GAS (LAW)	1000.00	0.00	83.33	1940.77	416.65	-1524.12	-940.77
UTILITIES-OTHER (LAW)	1750.00	33.39	145.83	638.28	729.15	90.87	1111.72
VEHICLE EXPENSES-GAS	23000.00	2127.89	1916.67	7190.55	9583.35	2392.80	15809.45
VEHICLE EXPENSE-OTHER	12000.00	429.31	1000.00	3377.74	5000.00	1622.26	8622.26
TOTAL LAW AND SAFETY EX	\$ 685350.00	\$ 47151.22	\$ 57112.48	\$ 320576.45	\$ 285562.40	\$ -35014.05	\$ 364773.55

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 5 month period ended May 31, 2009

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	<--> TO DATE UNEXPENDED
STREET DEPARTMENT:							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CAPITAL ASSET EXPENDITURE	38000.00	0.00	3166.67	0.00	15833.35	15833.35	38000.00
CONTRACT LABOR	500.00	0.00	41.67	1350.00	208.35	-1141.65	-850.00
GROUP INSURANCE	10000.00	687.99	833.33	3810.93	4166.65	355.72	6189.07
INSURANCE	8500.00	0.00	708.33	514.00	3541.65	3027.65	7986.00
MISCELLANEOUS EXPENSE	1000.00	103349.80	83.33	142063.26	416.65	-141646.61	-141063.26
PAVING	30000.00	3260.22	2500.00	3260.22	12500.00	9239.78	26739.78
PAYROLL TAXES	2754.00	211.83	229.50	1144.83	1147.50	2.67	1609.17
REPAIRS AND MAINTENANCE	2000.00	0.00	166.67	0.00	833.35	833.35	2000.00
RETIREMENT PLAN	1900.00	-1113.78	158.33	-4394.67	791.65	5186.32	6294.67
SALARIES	36000.00	2769.24	3000.00	13846.20	15000.00	1153.80	22153.80
SALARIES-OVERTIME	0.00	0.00	0.00	1119.23	0.00	-1119.23	-1119.23
STORM WATER IMPROVEMENTS	15000.00	0.00	1250.00	0.00	6250.00	6250.00	15000.00
STREET LIGHTS	53000.00	4162.56	4416.67	20822.58	22083.35	1260.77	32177.42
SUPPLIES	20000.00	3243.85	1666.67	14313.12	8333.35	-5979.77	5686.88
TRAVEL AND TRAINING	0.00	91.00	0.00	91.00	0.00	-91.00	-91.00
TREE MAINTENANCE (ST)	7000.00	0.00	583.33	667.49	2916.65	2249.16	6332.51
UTILITIES-ELECTRIC (ST)	2000.00	147.35	166.67	734.17	833.35	99.18	1265.83
UTILITIES-GAS (ST)	3000.00	146.64	250.00	1353.75	1250.00	-103.75	1646.25
UTILITIES-OTHER (ST)	3300.00	212.71	275.00	1502.30	1375.00	-127.30	1797.70
VEHICLE EXPENSES-GAS	10000.00	246.48	833.33	1752.17	4166.65	2414.48	8247.83
VEHICLE EXPENSE-OTHER	8500.00	113.99	708.33	2778.14	3541.65	763.51	5721.86
TOTAL STREET EXPENSES	\$ 252454.00	\$ 117529.88	\$ 21037.83	\$ 206728.72	\$ 105189.15	\$ -101539.57	\$ 45725.28

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
GENERAL FUND
For the 5 month period ended May 31, 2009

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> TO DATE UNEXPENDED
PLANNING & DEVELOPMENT							
CAPITAL ASSET EXPENDITURE	1000.00	0.00	83.33	0.00	416.65	416.65	1000.00
CONTRACT LABOR (P&D)	0.00	0.00	0.00	751.00	0.00	-751.00	-751.00
DUES & SUBSCRIPTIONS (P&D)	500.00	0.00	41.67	-18.46	208.35	226.81	518.46
GROUP INSURANCE (P&D)	8700.00	458.79	725.00	3719.70	3625.00	-94.70	4980.30
PROFESSIONAL	4000.00	0.00	333.33	757.50	1666.65	909.15	3242.50
OFFICE SUPPLIES (P&D)	1000.00	80.53	83.33	330.15	416.65	86.50	669.85
PAYROLL TAXES (P&D)	5750.00	282.85	479.17	1429.67	2395.85	966.18	4320.33
REPAIRS/MAINTENANCE (P&D)	1000.00	0.00	83.33	9.68	416.65	406.97	990.32
RETIREMENT (P&D)	4200.00	-209.55	350.00	1686.05	1750.00	63.95	2513.95
SALARIES (P&D)	48500.00	3697.50	4041.67	18687.70	20208.35	1520.65	29812.30
STORMWATER/PLANNING	7500.00	152.92	625.00	601.84	3125.00	2523.16	6898.16
TELEPHONE (P&D)	1200.00	270.39	100.00	696.63	500.00	-196.63	503.37
TRAVEL & TRAINING (P&D)	1000.00	0.00	83.33	0.00	416.65	416.65	1000.00
VEHICLE EXPENSE-GAS	1500.00	0.00	125.00	0.00	625.00	625.00	1500.00
VEHICLE EXPENSE-OTHER	1000.00	0.00	83.33	0.00	416.65	416.65	1000.00
TOTAL P & D EXPENSES	\$ 86850.00	\$ 4733.43	\$ 7237.49	\$ 28651.46	\$ 36187.45	\$ 7535.99	\$ 58198.54
EMERGENCY MANAGEMENT							
CAPITAL ASSET EXPENDITURE	1000.00	0.00	83.33	0.00	416.65	416.65	1000.00
DUES & SUBSCRIPTIONS (EM)	500.00	0.00	41.67	15.00	208.35	193.35	485.00
GROUP INSURANCE (EM)	0.00	0.00	0.00	139.00	0.00	-139.00	-139.00
INSURANCE (EM)	400.00	0.00	33.33	0.00	166.65	166.65	400.00
PROFESSIONAL (EM)	1000.00	0.00	83.33	0.00	416.65	416.65	1000.00
OFFICE SUPPLIES (EM)	500.00	80.52	41.67	80.52	208.35	127.83	419.48
PAYROLL TAXES (EM)	1109.25	125.15	92.44	570.74	462.20	-108.54	538.51
SALARIES (EM)	14500.00	1635.98	1208.33	7461.49	6041.65	-1419.84	7038.51
SUPPLIES (EM)	2500.00	1626.98	208.33	2427.50	1041.65	-1385.85	72.50
TELEPHONE (EM)	750.00	253.48	62.50	704.89	312.50	-392.39	45.11
TRAVEL & TRAINING (EM)	1500.00	0.00	125.00	20.00	625.00	605.00	1480.00
VEHICLE EXPENSE-GAS	750.00	0.00	62.50	0.00	312.50	312.50	750.00
VEHICLE EXPENSE-OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMERGENCY MGMT EX	\$ 24509.25	\$ 3722.11	\$ 2042.43	\$ 11419.14	\$ 10212.15	\$ -1206.99	\$ 13090.11
TOTAL EXPENDITURES	\$ 1230903.25	\$ 193726.35	\$ 102575.23	\$ 678189.11	\$ 512876.15	\$ -165312.96	\$ 552714.14
NET INCOME -LOSS	\$ -403.25	\$ -114099.27	\$ -33.55	\$ 19361.75	\$ -167.75	\$ 19529.50	\$ 19765.00

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
May 31, 2009

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$ 87,281.27
SEWER LIFT STATION - FIXED COSTS	78,000.00
SEWER LIFT STATION - INCREMENTAL COSTS	35,770.00
SEWER LIFT STATION - VARIABLE COSTS	49,150.00
WATER/SEWER FUND TDOA	70,449.02
CASH - REVENUE BOND ESCROW	100,219.53
CASH - WATER PRINCIPAL AND INTEREST	322,260.40
CASH IN REPURCHASE AGREEMENT	34,596.98
CASH-WW/SS PRINCIPAL & INTEREST	175,651.51
2005 CERTIFICATE FUND	1,052.14
2005 RESERVE FUND	49,500.00
2005 CONSTRUCTION FUND	243,924.60
DUE FROM RECREATION FUND	53,000.00
RETURNED CHECKS	26.69
DEFERRED CHARGE-COI-2002 REFUNDING BONDS	22,050.47
TOTAL CURRENT ASSETS	<u>\$ 1,322,932.61</u>

FIXED ASSETS

LAND	\$ 60,590.58
EQUIPMENT	299,649.18
SEWER SYSTEM	4,612,422.50
ACCUMULATED DEPRECIATION	- 178,545.60
WATER SYSTEM	2,354,664.71
ACCUMULATED DEPRECIATION	-2,428,744.32

NET FIXED ASSETS \$ 4,720,037.05

TOTAL ASSETS \$ 6,042,969.66

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
WATER AND SEWER FUND
May 31, 2009

LIABILITIES AND EQUITY

LIABILITIES

PAYROLL TAXES PAYABLE	\$.00
SALES TAX PAYABLE	2,044.17
MISSOURI PRIMACY TAX	121.90
WATER POLLUTION SERVICE CONNECTION FEE	1,581.00
CUSTOMER DEPOSITS	102,110.27
AT&T CAPITAL LEASE	10,036.81
DUE TO GENERAL FUND	-33,081.92
DUE TO RECREATION FUND	6,509.00
REVENUE BONDS PAYABLE	-65,000.00
2005 REVENUE BONDS PAYABLE	470,000.00
2003 REVENUE BONDS PAYABLE	310,000.00
DEFERRED LOSS ON REFINANCING	-16,248.36
TOTAL LIABILITIES	\$ 788,072.87

EQUITY

CONT. CAPITAL - FED & STATE	\$.00
RETAINED EARNINGS	5,452,741.72
NET INCOME -LOSS	- 197,844.93

TOTAL FUND EQUITY \$ 5,254,896.79

TOTAL LIABILITIES AND EQUITY \$ 6,042,969.66

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 5 month period ended May 31, 2009

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	<--> DATE UNEXPENDED
WATER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
GRANT RECEIPTS	0.00	0.00	0.00	332907.00	0.00	332907.00	332907.00
INTEREST INCOME	27500.00	450.88	2291.67	1296.99	11458.35	-10161.36	-26203.01
METER INSTALLATIONS	22500.00	1550.00	1875.00	4250.00	9375.00	-5125.00	-18250.00
MISCELLANEOUS INCOME	1000.00	0.00	83.33	100.00	416.65	-316.65	-900.00
PENALTY INCOME	19000.00	2000.00	1583.33	8809.34	7916.65	892.69	-10190.66
TRASH INCOME	0.00	8746.15	0.00	30945.90	0.00	30945.90	30945.90
WATER SALES - COMMERCIAL	36000.00	2349.32	3000.00	13701.70	15000.00	-1298.30	-22298.30
WATER SALES - RESIDENTIAL	720000.00	55826.26	60000.00	285213.18	300000.00	-14786.82	-434786.82
TOTAL REVENUES	\$ 826000.00	\$ 70922.61	\$ 68833.33	\$ 677224.11	\$ 344166.65	\$ 333057.46	\$ -148775.89
EXPENSES							
ADVERTISING	\$ 750.00	\$ 30.00	\$ 62.50	\$ 768.72	\$ 312.50	\$ -456.22	\$ -18.72
AUDIT	2250.00	0.00	187.50	0.00	937.50	937.50	2250.00
CONTRACT LABOR	2500.00	150.00	208.33	1620.00	1041.65	-578.35	880.00
DEPRECIATION	92400.00	0.00	7700.00	30310.84	38500.00	8189.16	62089.16
DUES AND SUBSCRIPTIONS	750.00	0.00	62.50	105.67	312.50	206.83	644.33
EQUIPMENT	5000.00	0.00	416.67	0.00	2083.35	2083.35	5000.00
FISCAL AGENT FEES	1750.00	130.63	145.83	280.63	729.15	448.52	1469.37
GROUP INSURANCE	23000.00	2136.06	1916.67	8910.62	9583.35	672.73	14089.38
INSURANCE	11000.00	0.00	916.67	16428.28	4583.35	-11844.93	-5428.28
INTEREST EXPENSE	65129.00	0.00	5427.42	30792.45	27137.10	-3655.35	34336.55
LEGAL AND PROFESSIONAL	5000.00	98.00	416.67	3163.00	2083.35	-1079.65	1837.00
PROFESSIONAL (WATER)	25000.00	1752.95	2083.33	13148.41	10416.65	-2731.76	11851.59
MISCELLANEOUS EXPENSE	5000.00	0.00	416.67	76286.33	2083.35	-74202.98	-71286.33
OFFICE SUPPLIES	8500.00	904.06	708.33	6893.86	3541.65	-3352.21	1606.14
PAYROLL TAXES	18000.00	1381.33	1500.00	8273.00	7500.00	-773.00	9727.00
REPAIRS AND MAINTENANCE	18000.00	1275.84	1500.00	28984.23	7500.00	-21484.23	-10984.23
RETIREMENT PLAN	12500.00	0.00	1041.67	3434.02	5208.35	1774.33	9065.98
SALARIES	225500.00	18056.28	18791.67	89252.90	93958.35	4705.45	136247.10
SALARIES-OVERTIME	4000.00	0.00	333.33	1870.92	1666.65	-204.27	2129.08
SUPPLIES	18000.00	10443.92	1500.00	51613.29	7500.00	-44113.29	-33613.29
SUPPLIES - PROJECT	238000.00	98439.54	19833.33	169348.74	99166.65	-70182.09	68651.26
TRASH EXPENSE	0.00	9687.11	0.00	21017.22	0.00	-21017.22	-21017.22
TRAVEL AND TRAINING	3000.00	0.00	250.00	1140.68	1250.00	109.32	1859.32
UTILITIES-ELECTRIC (WATER)	48000.00	4146.93	4000.00	19352.79	20000.00	647.21	28647.21
UTILITIES-OTHER (WATER)	5000.00	933.14	416.67	1936.03	2083.35	147.32	3063.97
VEHICLE EXPENSES-GAS	17500.00	405.25	1458.33	2136.56	7291.65	5155.09	15363.44
VEHICLE EXPENSE-OTHER	5000.00	333.41	416.67	838.16	2083.35	1245.19	4161.84
TOTAL EXPENSES	\$ 860529.00	\$ 150304.45	\$ 71710.76	\$ 587907.35	\$ 358553.80	\$ -229353.55	\$ 272621.65
NET INCOME -LOSS	\$ -34529.00	\$ -79381.84	\$ -2877.43	\$ 89316.76	\$ -14387.15	\$ 103703.91	\$ 123845.76

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
WATER AND SEWER FUND
For the 5 month period ended May 31, 2009

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> TO DATE UNEXPENDED
SEWER DEPARTMENT							
REVENUES							
GAIN -LOSS ON ASSET SALES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CERTIFICATE OF PARTICIPAT	150000.00	0.00	12500.00	0.00	62500.00	-62500.00	-150000.00
HOOK-UP FEES RECEIVED (SE	32500.00	1100.00	2708.33	8754.23	13541.65	-4787.42	-23745.77
INTEREST INCOME	13000.00	150.62	1083.33	-424.61	5416.65	-5841.26	-13424.61
MISCELLANEOUS INCOME	1000.00	0.00	83.33	0.00	416.65	-416.65	-1000.00
PENALTY INCOME	28000.00	3008.80	2333.33	13157.51	11666.65	1490.86	-14842.49
SEWER SALES	707000.00	60961.85	58916.67	306034.69	294583.35	11451.34	-400965.31
TOTAL REVENUES	\$ 931500.00	\$ 65221.27	\$ 77624.99	\$ 327521.82	\$ 388124.95	\$ -60603.13	\$ -603978.18
EXPENSES							
ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 290.72	\$ 0.00	\$ -290.72	\$ -290.72
AUDIT	2250.00	0.00	187.50	0.00	937.50	937.50	2250.00
CONTRACT LABOR	2000.00	150.00	166.67	700.00	833.35	133.35	1300.00
DEPRECIATION	135600.00	0.00	11300.00	44636.40	56500.00	11863.60	90963.60
DUES AND SUBSCRIPTIONS	750.00	0.00	62.50	105.67	312.50	206.83	644.33
EQUIPMENT	20000.00	0.00	1666.67	0.00	8333.35	8333.35	20000.00
FISCAL AGENT FEES	3000.00	130.62	250.00	1030.62	1250.00	219.38	1969.38
GROUP INSURANCE	20000.00	2136.06	1666.67	8910.61	8333.35	-577.26	11089.39
HOOK-UP EXPENSE (SEWER)	15000.00	1500.00	1250.00	1800.00	6250.00	4450.00	13200.00
INSURANCE	11000.00	465.21	916.67	16893.48	4583.35	-12310.13	-5893.48
INTEREST EXPENSE	81891.00	0.00	6824.25	40767.47	34121.25	-6646.22	41123.53
LEGAL AND PROFESSIONAL	5000.00	-2494.00	416.67	1019.00	2083.35	1064.35	3981.00
PROFESSIONAL (SEWER)	15000.00	5254.21	1250.00	19742.19	6250.00	-13492.19	-4742.19
MISCELLANEOUS EXPENSE	5000.00	0.00	416.67	5060.31	2083.35	-2976.96	-60.31
OFFICE SUPPLIES	9000.00	929.82	750.00	6855.07	3750.00	-3105.07	2144.93
PAYROLL TAXES	18000.00	1381.32	1500.00	5597.64	7500.00	1902.36	12402.36
REPAIRS AND MAINTENANCE	15000.00	18469.18	1250.00	22174.94	6250.00	-15924.94	-7174.94
RETIREMENT PLAN	12500.00	0.00	1041.67	3434.00	5208.35	1774.35	9066.00
SALARIES	225500.00	18056.27	18791.67	89252.86	93958.35	4705.49	136247.14
SALARIES-OVERTIME	4000.00	0.00	333.33	937.53	1666.65	729.12	3062.47
SPRINGFIELD SEWER CHARGES	228000.00	20045.68	19000.00	79414.02	95000.00	15585.98	148585.98
SUPPLIES	25000.00	3471.92	2083.33	19494.96	10416.65	-9078.31	5505.04
SUPPLIES - PROJECT	150000.00	0.00	12500.00	0.00	62500.00	62500.00	150000.00
TRAVEL AND TRAINING	5000.00	0.00	416.67	1435.14	2083.35	648.21	3564.86
UTILITIES-ELECTRIC (SEWER)	40000.00	4093.87	3333.33	17384.38	16666.65	-717.73	22615.62
UTILITIES-OTHER (SEWER)	8000.00	925.15	666.67	3708.40	3333.35	-375.05	4291.60
VEHICLE EXPENSE-GAS	15000.00	1334.19	1250.00	3065.47	6250.00	3184.53	11934.53
VEHICLE EXPENSE-OTHER	5000.00	260.54	416.67	2154.40	2083.35	-71.05	2845.60
TOTAL EXPENSES	\$ 1076491.00	\$ 76110.04	\$ 89707.61	\$ 395865.28	\$ 448538.05	\$ 52672.77	\$ 680625.72
NET INCOME -LOSS	\$ -144991.00	\$ -10888.77	\$ -12082.62	\$ -68343.46	\$ -60413.10	\$ -7930.36	\$ 76647.54

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
PARK FUND
May 31, 2009

ASSETS

CURRENT ASSETS

CASH IN BANK - CHECKING	\$	77,264.04	
PARK FUND TDOA		4,110.86	
TAXES RECEIVABLE		39,169.30	
2003 COPS RESERVE		7.77	
PETTY CASH		1,000.00	
DUE FROM GENERAL FUND		2,079.78	
2006 COP FUND		62.59	
DUE FROM WATER/SEWER FUND		6,174.00	
PROJECT PLAYGROUND		- 859.00	
YOUTH SCHOLARSHIPS		-1,400.00	
FACILITY RENOVATION GRANTS		5,038.75	
TOTAL ASSETS	\$		122,570.59

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LIABILITIES AND EQUITY

PAYROLL TAXES PAYABLE	\$	.00	
DUE TO GENERAL FUND		16,584.55	
DUE TO WATER/SEWER FUND		53,000.00	
TOTAL LIABILITIES			\$ 69,584.55

EQUITY

FUND BALANCE	\$	178,083.36	
NET INCOME -LOSS		- 125,097.32	
TOTAL FUND EQUITY			\$ 52,986.04

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TOTAL LIABILITIES AND EQUITY	\$		122,570.59
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UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 5 month period ended May 31, 2009

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	--> UNEXPENDED
REVENUES							
ADULT PROGRAMS	\$ 5000.00	\$ 799.00	\$ 416.67	\$ 5593.00	\$ 2083.35	\$ 3509.65	\$ 593.00
ADVERTISING INCOME	12000.00	0.00	1000.00	15780.00	5000.00	10780.00	3780.00
CERTIFICATE OF PARTICIPAT	2600000.00	0.00	216666.67	0.00	1083333.35	-1083333.35	-2600000.00
COMMUNITY BUILDING	9000.00	0.00	750.00	0.00	3750.00	-3750.00	-9000.00
CONCESSION INCOME	37000.00	4918.99	3083.33	9918.59	15416.65	-5498.06	-27081.41
FOURTH OF JULY	4000.00	25.00	333.33	25.00	1666.65	-1641.65	-3975.00
INTEREST INCOME	9000.00	35.09	750.00	175.76	3750.00	-3574.24	-8824.24
MISCELLANEOUS INCOME	1000.00	6710.69	83.33	6828.19	416.65	6411.54	5828.19
PARK FEES	12500.00	0.00	1041.67	1250.00	5208.35	-3958.35	-11250.00
REAL ESTATE TAXES	47500.00	0.00	3958.33	35754.14	19791.65	15962.49	-11745.86
FACILITY INCOME	18000.00	2695.00	1500.00	11067.50	7500.00	3567.50	-6932.50
SALES TAX	505000.00	37295.89	42083.33	170420.15	210416.65	-39996.50	-334579.85
SALES TAX - CAP IMP	85000.00	0.00	7083.33	0.00	35416.65	-35416.65	-85000.00
SWIM POOL INCOME	35500.00	25157.06	2958.33	25732.56	14791.65	10940.91	-9767.44
TRANSFERS IN -OUT	0.00	85000.00	0.00	85000.00	0.00	85000.00	85000.00
YOUTH PROGRAMS	180000.00	23262.70	15000.00	64453.22	75000.00	-10546.78	-115546.78
TOTAL REVENUES	\$ 3560500.00	\$ 185899.42	\$ 296708.32	\$ 431998.11	\$ 1483541.60	\$ -1051543.49	\$ -3128501.89

UNAUDITED

CITY OF WILLARD
INCOME STATEMENT
PARK FUND
For the 5 month period ended May 31, 2009

	ANNUAL BUDGET	<--CURRENT BALANCE	--> <-- BUDGET	YEAR TO DATE BALANCE	--> <-- BUDGET	BUDGET TO DATE OVER/UNDER	TO DATE UNEXPENDED
EXPENDITURES							
ADVERTISING	\$ 1000.00	\$ 1428.00	\$ 83.33	\$ 5238.43	\$ 416.65	\$ -4821.78	\$ -4238.43
BUILDING MAINTENANCE (PAR	7500.00	510.89	625.00	2011.47	3125.00	1113.53	5488.53
CAPITAL ASSET EXPENDITURE	2600000.00	12996.92	216666.67	36949.60	1083333.35	1046383.75	2563050.40
CAPITAL ASSET EXP-GRANT	-30000.00	0.00	-2500.00	0.00	-12500.00	12500.00	30000.00
CHEMICALS	8500.00	0.00	708.33	0.00	3541.65	3541.65	8500.00
CONCESSIONS	18500.00	4053.21	1541.67	12652.33	7708.35	-4943.98	5847.67
CONTRACT LABOR	9300.00	813.07	775.00	8198.32	3875.00	-4323.32	1101.68
DUES AND SUBSCRIPTIONS	500.00	0.00	41.67	105.66	208.35	102.69	394.34
EQUIPMENT-SPORTS (PARK)	4500.00	0.00	375.00	0.00	1875.00	1875.00	4500.00
FIREWORKS	5500.00	800.00	458.33	5807.49	2291.65	-3515.84	-307.49
FISCAL AGENT FEES	3000.00	2700.00	250.00	3450.00	1250.00	-2200.00	-450.00
GROUP INSURANCE	25000.00	2405.41	2083.33	17703.40	10416.65	-7286.75	7296.60
INSURANCE	18000.00	0.00	1500.00	2056.00	7500.00	5444.00	15944.00
INTEREST EXPENSE	240400.00	153538.52	20033.33	153538.52	100166.65	-53371.87	86861.48
LANDSCAPING	3500.00	0.00	291.67	139.28	1458.35	1319.07	3360.72
LEASE PAYMENTS	105000.00	100000.00	8750.00	100000.00	43750.00	-56250.00	5000.00
LEGAL	1000.00	42.00	83.33	1330.00	416.65	-913.35	-330.00
PROFESSIONAL	7500.00	585.80	625.00	3027.87	3125.00	97.13	4472.13
MISCELLANEOUS EXPENSE	1000.00	85.00	83.33	85.00	416.65	331.65	915.00
OFFICE SUPPLIES	8500.00	2761.25	708.33	8934.04	3541.65	-5392.39	-434.04
PAYROLL TAXES	24000.00	2140.28	2000.00	8458.37	10000.00	1541.63	15541.63
REPAIRS AND MAINTENANCE	11500.00	18893.83	958.33	28607.66	4791.65	-23816.01	-17107.66
RETIREMENT PLAN	9700.00	-399.90	808.33	1028.62	4041.65	3013.03	8671.38
SALARIES	185000.00	17504.26	15416.67	73680.53	77083.35	3402.82	111319.47
SALARIES-SEASONAL	125000.00	9389.54	10416.67	34883.43	52083.35	17199.92	90116.57
SALARIES-OVERTIME	0.00	1083.94	0.00	2004.75	0.00	-2004.75	-2004.75
SUPPLIES-GENERAL (PARK)	14100.00	3576.45	1175.00	9884.39	5875.00	-4009.39	4215.61
SUPPLIES-SPORTS (PARK)	11000.00	1534.68	916.67	4915.82	4583.35	-332.47	6084.18
SUPPLIES-AQUATIC (PARK)	3000.00	138.76	250.00	465.64	1250.00	784.36	2534.36
SUPPLIES-SPECIAL ACTIVITY	5000.00	981.54	416.67	5979.55	2083.35	-3896.20	-979.55
SUPPLIES - GROUNDS	5000.00	0.00	416.67	31.38	2083.35	2051.97	4968.62
TELEPHONE	6400.00	1298.45	533.33	3857.39	2666.65	-1190.74	2542.61
TRAVEL AND TRAINING	5000.00	825.50	416.67	1010.50	2083.35	1072.85	3989.50
TURF MAINTENANCE	4000.00	0.00	333.33	679.27	1666.65	987.38	3320.73
UTILITIES-ELECTRIC (PARK)	24000.00	2386.32	2000.00	11157.41	10000.00	-1157.41	12842.59
UTILITIES-GAS	8500.00	341.04	708.33	4448.63	3541.65	-906.98	4051.37
UTILITIES-OTHER (PARK)	5000.00	204.06	416.67	1425.84	2083.35	657.51	3574.16
VEHICLE EXPENSE-GAS	10000.00	352.32	833.33	1886.87	4166.65	2279.78	8113.13
VEHICLE EXPENSE-OTHER	2500.00	744.77	208.33	1461.97	1041.65	-420.32	1038.03
TOTAL EXPENDITURES	\$ 3556900.00	\$ 343715.91	\$ 296408.32	\$ 557095.43	\$ 1482041.60	\$ 924946.17	\$ 2999804.57
NET INCOME -LOSS	\$ 3600.00	\$ -157816.49	\$ 300.00	\$ -125097.32	\$ 1500.00	\$ -126597.32	\$ -128697.32

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
May 31, 2009

GENERAL FIXED ASSETS

ASSETS

\$ 3,132,701.57

FIXED ASSETS, UNDEPRECIATED

EQUITY

\$ 3,132,701.57

INVESTMENT IN GENERAL FIXED ASSETS

UNAUDITED

CITY OF WILLARD
BALANCE SHEET
ACCOUNT GROUP
May 31, 2009

GENERAL LONG-TERM DEBTS

ASSETS

AMOUNT AVAILABLE FOR DEBT RETIREMENT	\$ 62,452.03
AMOUNT AVAILABLE FOR DEBT RETIREMENT	158,044.38
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT	397,547.97
AMOUNT TO BE PROVIDED FOR DEBT RETIREMENT - 2001	1,366,955.62
AMOUNT TO BE PROVIDED-POLICE STATION	245,000.00
TOTAL ASSETS	<u>\$ 2,230,000.00</u>

LIABILITIES

CERTIFICATES OF PARTICIPATION PAYABLE	460,000.00
CERTIFICATE OF PARTICIPATION - 2001	1,525,000.00
LEASE-PURCHASE-POLICE STATION (2002)	245,000.00
TOTAL LIABILITIES	<u>\$ 2,230,000.00</u>

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Disbursements Journal
May 31, 2009

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
1208	4/30/09	CITY OF WILLARD	1 740	460.50		460.50
1209	4/30/09	CITY OF WILLARD	1 740	129.50		129.50
1210	4/30/09	MO DEPT OF REVENUE	1 1830	92.69		92.69
1211	4/30/09	TREAS, STATE OF MISSOURI	1 1905	13.00		13.00
1212	4/30/09	MO DEPT OF REVENUE	1 1830	91.00		91.00
1213	4/30/09	CITY OF WILLARD	1 740	6,802.85		6,802.85
2008	5/31/09	CITY OF WILLARD	1 740	5,126.73		5,126.73
2009	5/31/09	TREASURER, STATE OF MISSOURI	1 1905	47.00		47.00
2010	5/31/09	MISSOURI DEPT OF REVENUE	1 1830	342.24		342.24
2011	5/31/09	MISSOURI DEPT OF REVENUE	1 1930	315.00		315.00
2017	5/31/09	BILLY J DOYLE	1 740	105.50		105.50
2018	5/31/09	TRACY POPE	1 740	42.50		42.50
2019	5/31/09	ASHTON APPELGATE	1 740	41.00		41.00
2020	5/31/09	MURFINS	1 740	2.00		2.00
2021	5/31/09	LANCE MAGGARD	1 740	77.50		77.50

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
2026	5/31/09	TIMOTHY MARTIN	1 740	2.50		2.50
2027	5/31/09	JOHN R STEVENS	1 740	28.00		28.00
2028	5/31/09	JOHN R. STEVENS	1 740	28.00		28.00
2029	5/31/09	JEALEEN K ARNALL	1 740	28.00		28.00
7180	5/31/09	KENNY SINGER CONSTRUCTION	2 940	44,138.56		44,138.56
7181	5/31/09	MISSOURI DEPT OF REVENUE	2 1876	55.00		55.00
7182	5/31/09	JAMIE SCHOOLCRAFT	2 825 2 959 2 1825	150.00 30.00 150.00		330.00
7183	5/31/09	HOMERUN SIGNS & APPAREL	2 935 2 1935	273.71 273.71		547.42
7184	5/31/09	DUSTIN GOODMAN	2 935	145.27		145.27
7185	5/31/09	TYLER GARRETT	2 935	50.00		50.00
7186	5/31/09	POSTMASTER	2 885 2 1885	532.98 532.98		1,065.96
7187	5/31/09	CITY OF SPRINGFIELD	2 1862 2 1930	1,500.00 20,045.68		21,545.68
9045	5/31/09	TERRI HUGHES	3 938	57.38		57.38

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City of Willard
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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
9046	5/31/09	ANDY FARMER	3 880	85.00		85.00
9047	5/31/09	VILLAGE FLOWERS	3 938	50.00		50.00
9048	5/31/09	CLARITY MASSAGE THERAPY	3 938	70.00		70.00
9049	5/31/09	ALL THAT MUSIC	3 850	800.00		800.00
9050	5/31/09	SPRING RIVER SOD FARM	3 810	496.80		496.80
9051	5/31/09	CASH/START UPS	3 135	600.00		600.00
9052	5/31/09	AMBER CARPENTER	3 825	35.25		35.25
9053	5/31/09	JACK MCGEE	3 755	35.00		35.00
9054	5/31/09	COMMERCE TRUST	3 855	750.00		750.00
9055	5/31/09	COMMERCE BANK	3 855	600.00		600.00
9056	5/31/09	COLLINS DIRT WORKS	3 825	724.25		724.25
9057	5/31/09	SPRING RIVER SODE FARM	3 810	22.80		22.80
9058	5/31/09	SIGN PRO	3 935	180.00		180.00
9059	5/31/09	CASH/ START UP	3 135	200.00		200.00
10970	5/31/09	AC ELECTRICAL SYSTEMS, INC.	2 1900	120.00		

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
10971	5/31/09	HDR INC/ARCHER ENGINEERS	2 876 2 1876	869.40 4,625.26		120.00
10972	5/31/09	ALLIED WASTE SVC/CITY BILLING	2 943	6,140.36		5,494.66
10973	5/31/09	ALEXANDER OPEN SYSTEMS	2 900 2 1900	969.84 969.83		6,140.36
10974	5/31/09	ASH GROVE CONCRETE & SUPPLIES	2 1900	240.00		1,939.67
10975	5/31/09	COMMERCE BANK	2 1885 2 1965	20.90 122.35		240.00
10976	5/31/09	COMMERCE BANK	2 885 2 935 2 965	135.74 1,097.48 72.44		143.25
10977	5/31/09	CONCO QUARRIES, INC.	2 1935	644.60		1,305.66
10978	5/31/09	CONOCO, INC.	2 960 2 1960	246.49 246.48		644.60
10979	5/31/09	CORING & CUTTING - SPRINGFIELD	2 876	434.60		492.97
10980	5/31/09	EMPIRE ELECTRIC	2 955 2 1955	4,146.93 4,093.87		434.60
10981	5/31/09	FOURAKER PRINTING CO.	2 885	64.60		8,240.80
10982	5/31/09	GREENE CO HEALTH DEPT	2 876	90.00		64.60
						90.00

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Disbursements Journal
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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
10983	5/31/09	HARRY COOPER SUPPLY	2 935	240.90		
			2 940	10,162.41		10,403.31
10984	5/31/09	HOWALD'S LLC	2 1935	242.22		242.22
10985	5/31/09	HORTON SUPPLY CO.	2 1935	229.25		229.25
10986	5/31/09	INDEPENDENT ELECTRIC	2 1900	5,683.57		5,683.57
10987	5/31/09	INDUSTRIAL CHEM LABS & SVC	2 1935	458.39		458.39
10988	5/31/09	JCI	2 1900	11,165.00		11,165.00
10989	5/31/09	LAKELAND LABORATORIES	2 1876	155.00		155.00
10990	5/31/09	LOWE'S	2 1935	17.82		17.82
10991	5/31/09	MISSOURI ONE CALL	2 876	62.40		
			2 1876	62.40		124.80
10992	5/31/09	MURFIN'S MARKET	2 1935	43.53		43.53
10993	5/31/09	NORTON POWER SYSTEMS	2 1900	290.78		290.78
10994	5/31/09	NW MEDIA	2 800	30.00		30.00
10995	5/31/09	O'REILLY'S AUTO PARTS	2 965	23.91		
			2 965	27.23		
			2 1965	113.99		165.13

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
10996	5/31/09	PRINCIPAL FINANCIAL GROUP	2 860 2 1860	1,647.12 1,647.12		
10997	5/31/09	R & R BODY SHOP	2 965	173.63		3,294.24
10998	5/31/09	REX SMITH OIL CO.	2 1960	928.96		173.63
10999	5/31/09	RUTH INDUSTRIES	2 1935	310.26		928.96
11000	5/31/09	SCURLOCK INDUSTRIES	2 1935	45.00		310.26
11001	5/31/09	SPRINGFIELD WINWATER	2 935 2 1935	7,893.79 1,077.90		45.00
11002	5/31/09	SPRINGFIELD PUMP & SUPPLY	2 900	306.00		8,971.69
11003	5/31/09	SMARTWARE GROUP	2 876 2 1876	296.55 296.55		306.00
11004	5/31/09	UNIFIRST CORP	2 935 2 1935	129.24 129.24		593.10
11005	5/31/09	UMB BANK USA	2 855 2 1855	130.63 130.62		258.48
11006	5/31/09	VSP	2 860 2 1860	56.99 56.99		261.25
11007	5/31/09	WCA MO - CITY BILLING	2 943	3,546.75		113.98
11008	5/31/09	WESTSIDE PUBLIC HEALTH CENTER	2 1876	60.00		3,546.75
						60.00

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
11009	5/31/09	WILLARD FAST LUBE	2 965 2 1865	12.00 465.21		477.21
13580	5/31/09	ALEXANDER OPEN SYSTEMS, INC.	3 876	262.50		262.50
13581	5/31/09	BAKER MECHANICAL SERVICES	3 900	430.96		430.96
13582	5/31/09	CARSON-MITCHELL, INC.	3 900	16,853.00		16,853.00
13583	5/31/09	CARTRIDGE WORLD	3 885	277.00		277.00
13584	5/31/09	COMMERCE TRUST CO.	3 855	1,350.00		1,350.00
13585	5/31/09	COMMERCE BANK	3 808 3 810 3 820 3 876 3 885 3 900 3 935 3 936 3 938 3 945	36.05 5,058.40 17.20 179.40 380.97 69.13 1,416.63 960.06 924.16 660.50		9,702.50
13587	5/31/09	CONOCO, INC.	3 960	246.48		246.48
13588	5/31/09	DIV OF EMPLOYMENT SECURITY	3 825	53.57		53.57
13589	5/31/09	DIRECTV	3 876	69.32		69.32
13590	5/31/09	EMPIRE ELECTRIC	3 955	2,386.32		2,386.32

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
13591	5/31/09	FASTENAL COMPANY	3 935	240.21		240.21
13592	5/31/09	FROG'S DETAILED SPECIALITIES	3 800	1,320.00		1,320.00
13593	5/31/09	GOTT'S RENT A POTS	3 935	85.00		85.00
13594	5/31/09	HARBELL ATHLETIC GOODS	3 810	4,806.34		4,806.34
13595	5/31/09	HOWALD'S LLC	3 900	855.00		855.00
13596	5/31/09	KEE WES EQUIPMENT CO.	3 808	405.14		405.14
13597	5/31/09	LOWE'S	3 810 3 900 3 935 3 937	399.00 265.74 1,367.95 138.76		2,171.45
13598	5/31/09	MINUTEMAN PRESS	3 885	223.85		223.85
13599	5/31/09	NW MEDIA	3 800	108.00		108.00
13600	5/31/09	O'REILLY'S AUTO PARTS	3 965	35.99		35.99
13601	5/31/09	OZARKS COCA COLA	3 820	2,156.49		2,156.49
13602	5/31/09	OZARK POWER CENTER	3 965	38.75		38.75
13603	5/31/09	PENNINGTON SEED	3 936	2,045.75		2,045.75
13604	5/31/09	PRINCIPAL FINANCIAL GROUP	3 860	2,089.33		2,089.33

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Disbursements Journal
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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
13605	5/31/09	RICE EQUIPMENT SERVICES, INC.	3 900	75.00		75.00
13606	5/31/09	SAM'S CLUB	3 808	69.70		
			3 820	252.36		
			3 820	677.85		
			3 820	520.50		
			3 820	428.81		
			3 876	14.58		
			3 935	84.14		
			3 935	43.40		
			3 935	6.48		
						2,097.82
13607	5/31/09	SPRINGFIELD DOOR CONTROLS	3 900	345.00		345.00
13608	5/31/09	SPRINGFIELD WINWATER WORKS	3 810	1,768.92		1,768.92
13609	5/31/09	SAWYER TIRE INC.	3 965	24.00		24.00
13610	5/31/09	UNIFIRST CORP.	3 935	152.64		152.64
13611	5/31/09	WCA WASTE CORPORATION	3 959	204.06		204.06
13612	5/31/09	WELLS TIRE SUPPLY	3 965	646.03		646.03
16604	5/31/09	MO HWY & TRANS COMM-LOCAL FUND	1 2880	102,033.10		102,033.10
16605	5/31/09	GREENE COUNTY CIRCUIT CLERK	1 355	1,160.00		1,160.00
16606	5/31/09	PETTY CASH	1 140	48.40		48.40
16607	5/31/09	DELTA DENTAL	1 140	348.54		
			1 150	175.86		

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Disbursements Journal
May 31, 2009

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
			1 860	231.14		
			1 1860	521.12		
			1 2860	116.18		
			1 4860	58.82		
16608	5/31/09	MOCFCFOA	1 840	40.00		1,451.66
16609	5/31/09	RANDY BROWN	1 935	5.37		40.00
16610	5/31/09	MISSOURI GAS ENERGY	1 140	22.01		5.37
			1 150	341.04		
			1 958	104.07		
			1 2958	146.64		
16611	5/31/09	A T & T	1 140	344.79		613.76
			1 150	185.60		
			1 940	350.64		
			1 1940	104.11		
			1 4940	270.39		
			1 5940	290.40		
16612	5/31/09	A T & T	1 140	31.01		1,545.93
			1 150	81.54		
			1 1940	300.23		
16613	5/31/09	A T & T	1 140	1,430.48		412.78
			1 150	1,031.31		
			1 940	754.28		
			1 1940	842.46		
			1 2959	161.71		
16614	5/31/09	VOID	1 876		.00	4,220.24
16615	5/31/09	VOID	1 2880		.00	.00
					.00	.00

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
16616	5/31/09	MO HWY & TRANS COMM-LOCAL FUND	1 2880	1,316.70		1,316.70
16617	5/31/09	MISSOURI DEPT OF REVENUE	1 1876	8.50		8.50
16618	5/31/09	WHEELER METALS	1 1900	28.65		28.65
16619	5/31/09	GREENE COUNTY RECORDER	1 876	44.00		44.00
16620	5/31/09	MISSOURI DEPT OF REVENUE	1 350	3,738.00		3,738.00
16621	5/31/09	DONNA GORDON	1 1885	79.96		79.96
16622	5/31/09	TYLER GARRETT	1 880	85.00		85.00
16623	5/31/09	POSTMASTER	1 150	484.00		484.00
24640	5/31/09	AIRE-MASTER OF AMERICA, INC.	1 935	86.55		86.55
24641	5/31/09	APAC-MISSOURI	1 2895	240.72		240.72
24642	5/31/09	AMERICAN RED CROSS	1 150 1 5935	165.00 540.00		705.00
24643	5/31/09	A T & T CAPITAL SERVICES, INC.	1 150 1 810 1 1810	269.84 269.84 269.84		809.52
24644	5/31/09	BAIRD, LIGHTNER, MILLSAP & HAR	1 140 1 150 1 875 1 1875	98.00 42.00 7,987.82 475.00		8,602.82

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
24645	5/31/09	BOIS D'ARC FIRE PROTECTION	1 1935	50.00		50.00
24646	5/31/09	CARTRIDGE WORLD	1 885	16.98		16.98
24647	5/31/09	CITY OF WILLARD	1 959 1 1959	33.89 16.00		49.89
24648	5/31/09	COMMERCE BANK	1 5935	1,086.98		1,086.98
24649	5/31/09	COMMERCE BANK	1 885 1 935	183.53 70.00		253.53
24650	5/31/09	COMMERCE BANK	1 1885 1 1935 1 1945 1 1960 1 1965	86.95 414.71 18.93 95.03 429.31		1,044.93
24651	5/31/09	COMMERCE BANK	1 4935	86.28		86.28
24652	5/31/09	COMMERCE BANK	1 2945 1 2965	16.00 113.99		129.99
24653	5/31/09	CONCO QUARRIES, INC.	1 2935	96.71		96.71
24654	5/31/09	CONCO OF SPRINGFIELD	1 2935	314.80		314.80
24655	5/31/09	CONOCO, INC.	1 1960 1 2960	1,921.31 246.48		2,167.79
24656	5/31/09	COPY PRODUCTS, INC.	1 150 1 885	1,217.11 184.12		

City of Willard
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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
			1 1885	31.70		
			1 1885	59.11		1,492.04
24657	5/31/09	DELTA DENTAL OF MISSOURI	1 140	327.32		
			1 150	285.82		
			1 860	176.46		
			1 1860	521.12		
			1 2860	109.10		
			1 4860	29.41		1,449.23
24658	5/31/09	EMPIRE ELECTRIC	1 955	270.50		
			1 1955	217.29		
			1 2930	4,162.56		
			1 2955	147.35		4,797.70
24659	5/31/09	FOURAKER PRINTING	1 1885	48.50		48.50
24660	5/31/09	FRANK'S UNIFORMS	1 1935	144.00		144.00
24661	5/31/09	GREENE COUNTY HIGHWAY DEPT	1 2895	3,019.50		3,019.50
24662	5/31/09	GREENE COUNTY, MISSOURI	1 845	2,307.07		2,307.07
24663	5/31/09	HOWALD'S LLC	1 140	570.00		570.00
24664	5/31/09	HULSTON, JONES & MARSH	1 1875	56.45		56.45
24665	5/31/09	IKARD & BROWN LAW OFFICES	1 1875	666.25		666.25
24666	5/31/09	INLAND PRINTING CO	1 885	8.58		
			1 1876	50.02		58.60
24667	5/31/09	KRISTOFFER BAREFIELD	1 1875	1,365.00		

06/17/09
09:13:19

City of Willard
Disbursements Journal
May 31, 2009

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
24668	5/31/09	LOWE'S	1 1900	193.90		1,365.00
24669	5/31/09	MEDIACOM	1 876	10.00		193.90
24670	5/31/09	MISSOURI LTAP	1 2945	75.00		10.00
24671	5/31/09	OVERHEAD DOOR CO OF SPFD	1 1900	595.75		75.00
24672	5/31/09	OLSSON ASSC	1 2935	2,669.25		595.75
24673	5/31/09	PRE-PAID LEGAL SERVICES, INC.	1 1876	77.80		2,669.25
24674	5/31/09	PRINCIPAL FINANCIAL GROUP	1 860 1 1860 1 2860 1 4860	2,300.96 4,179.39 1,098.08 348.56		77.80
24675	5/31/09	PURCHASE POWER	1 140 1 150 1 885 1 1885	400.00 150.00 100.02 150.00		7,926.99
24676	5/31/09	SAM'S CLUB	1 935 1 1935 1 2935	57.18 141.76 82.56		800.02
24677	5/31/09	SCHENDEL PEST SERVICES	1 150 1 876 1 1876 1 2959	60.00 30.00 30.00 30.00		281.50
24678	5/31/09	UNIFIRST	1 935	31.40		150.00

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City of Willard
Disbursements Journal
May 31, 2009

Page 15

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
			1 1935	156.15		
			1 4935	66.64		254.19
24679	5/31/09	US BANK	1 150	174.82		
			1 810	174.83		
			1 1810	174.83		524.48
24680	5/31/09	VERIZON WIRELESS	1 1940	172.04		172.04
24681	5/31/09	VSP	1 150	78.34		
			1 860	35.43		
			1 1860	230.29		
			1 2860	37.99		
			1 5860	11.81		393.86
24682	5/31/09	WCA WASTE CORPORATION	1 959	21.08		
			1 1959	17.39		
			1 2959	21.00		59.47
24683	5/31/09	WILLARD CHAMBER OF COMMERCE	1 876	20.00		20.00
24684	5/31/09	WRIGHT EXPRESS	1 140	317.51		
			1 150	105.84		
			1 1960	111.55		534.90
	5/31/09	Contra Entry	1 100	- 163,772.03		.00
	5/31/09	Contra Entry	1 120	-7,589.54		.00
	5/31/09	Contra Entry	1 125	-6,185.97		.00
	5/31/09	Contra Entry	2 100	- 141,578.41		.00

City of Willard
Disbursements Journal
May 31, 2009

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount	NET
	5/31/09	Contra Entry	3 100		-58,232.90	—
						.00

Journal Totals 377,358.85 - 377,358.85

06/17/09
09:13:19

City of Willard
Receipts Journal
May 31, 2009

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Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
c/r 1	5/31/09		1 740		-5,126.73
c/r 2	5/31/09		1 720		- 635.62
c/r 3	5/31/09		1 650		-3,835.54
c/r 4	5/31/09		1 630		-13,289.29
c/r 5	5/31/09		1 700		-10,190.84
c/r 6	5/31/09		1 731		-5,905.42
c/r 7	5/31/09		1 730		-15,232.93
c/r 8	5/31/09		1 710		- 340.00
c/r 9	5/31/09		1 660		-4,631.05
c/r 10	5/31/09		1 680		- 125.00
c/r 11	5/31/09		1 690		- 103,282.01
c/r 12	5/31/09		1 380		- 777.17
c/r 13	5/31/09		1 695		- 880.00
c/r 20	5/31/09		2 705		-1,926.33
c/r 21	5/31/09		2 775		-2,349.32
c/r 22	5/31/09		2 780		-55,483.09
c/r 23	5/31/09		2 370		-1,059.54
c/r 24	5/31/09		2 1735		-60,624.25
c/r 25	5/31/09		2 1705		-2,901.29
c/r 26	5/31/09		2 385		-6.30
c/r 27	5/31/09		2 380		-15.00
c/r 28	5/31/09		2 760		-8,736.75

06/17/09
09:13:19

City of Willard
Receipts Journal
May 31, 2009

Page 18

Reference Number	Date	Transaction Description	Account	Debit Amount	Credit Amount
c/r 29	5/31/09		2 430		- 335.00
c/r 30	5/31/09		3 625		-4,918.99
c/r 31	5/31/09		3 725		-36,518.72
c/r 32	5/31/09		3 723		-2,695.00
c/r 33	5/31/09		3 745		-25,157.06
c/r 34	5/31/09		3 650		-25.00
c/r 35	5/31/09		3 360		-3,958.00
c/r 36	5/31/09		3 690		-6,710.69
c/r 37	5/31/09		3 595		- 576.00
c/r 38	5/31/09		3 755		-22,276.70
c/r 27a	5/31/09		2 390		-2,150.00
c/r 29a	5/31/09		2 420		-1,039.00
c/r 29b	5/31/09		2 685		-1,550.00
c/r 29c	5/31/09		2 1665		-1,100.00
	5/31/09	Contra Entry	1 100	164,251.60	
	5/31/09	Contra Entry	1 125	6,932.54	
	5/31/09	Contra Entry	2 100	139,275.87	
	5/31/09	Contra Entry	3 100	102,836.16	
c/r j's cour	5/31/09		1 740		-6,932.54
Journal Totals				413,296.17	- 413,296.17

City of Willard Waterworks 2009

[illegible]

CITY OF WILLARD SEWER SYSTEM 2009

	Income	Operating Expenses	Balance	Sewer Sales	Treatment Charges	Balance
January	\$59,530.97	\$70,387.35	\$ (10,856.38)	\$57,914.53	\$20,097.51	\$37,817.02
February	\$58,684.32 \$118,215.29	\$51,830.33 \$122,217.68	\$6,853.99 \$ (4,002.39)	\$53,098.10 \$111,012.63	\$19,584.66 \$39,682.17	\$33,513.44 \$71,330.46
March	\$ 81,737.05 \$199,952.34	\$55,938.55 \$178,156.23	\$25,798.50 \$21,796.11	\$58,916.67 \$169,929.30	\$19,686.17 \$59,368.34	\$39,230.50 \$110,560.96
April	\$62,348.21 \$262,300.55	\$51,603.14 \$229,759.37	\$10,745.07 \$32,541.18	\$58,916.67 \$228,845.97	\$20,045.68 \$79,414.02	\$38,870.99 \$149,431.95
May	\$65,221.27 \$327,521.82	\$59,261.47 \$289,020.84	\$5,959.80 \$38,500.98	\$60,961.85 \$289,807.82	\$20,826.83 \$100,240.85	\$40,135.02 \$189,566.97
June						
July						
August						
September						
October						
November						
December						

CITY OF WILLARD COMBINED UTILITIES 2009

	Income	Operating Expenses	Balance	Debt	Gain	Coverage Factor
January	\$113,772.50	\$127,855.04	-\$14,082.54	21,000.00	\$ (35,082.54)	-0.67%
February	\$113,983.44 \$227,755.94	\$94,963.23 \$222,818.27	\$19,020.21 \$4,937.67	21,000.00 42,000.00	\$ (1,979.79) \$ (37,062.33)	-0.96%
March	\$172,769.05 \$400,524.99	\$100,111.80 \$322,930.07	\$72,657.25 \$77,594.92	21,000.00 63,000.00	\$51,657.25 \$14,594.92	1.41% 0.45%
April	\$135,170.06 \$535,695.05	\$97,668.21 \$420,598.28	\$37,501.85 \$115,096.77	21,000.00 84,000.00	\$16,501.85 \$31,096.77	1.79% 1.37%
May	\$136,143.88 \$671,838.93	\$111,126.38 \$531,724.66	\$25,017.50 \$140,114.27	21,000.00 105,000.00	\$4,017.50 \$35,114.27	1.19% 1.33%
June						
July						
August						
September						
October						
November						
December						

CITY OF WILLARD SEWER PUMPING SHEET 2009

	Flow Meter Reading	Pumped	Daily Average	Paid to Springfield	Daily Average	Actual Meter Water
January	9420172 17909097	8488925	282964	8372	279066	10983
February	99385977	8147688	271590	8113	270433	10319
March	36976352	8301806	276727	8223	274100	12992
April	48171587	10098246	336608	9143	304767	14368
May	60052841	11881254	396041	9243	308100	15555
June						
July						
August						
September						
October						
November						
December						

Project Payment Request

Carrothers Construction \$23,594.43

**This will be the final payment to Carrothers. Please see
the following document.**

CERTIFICATE OF FINAL COMPLETION

PROJECT: Willard Aquatic Center DATE: 6-16-2009

TO: City of Willard Missouri

CONTRACTOR: Carrothers Construction Company L.L.C.

ENGINEER: Larkin Aquatics SUBSTANTIAL COMPLETION DATE: 5-18-2009

This Work performed under this contract has been inspected and found to be finally complete. The Date of Final Completion of the Project is hereby established as:

DATE OF FINAL COMPLETION: 6-16-2009

Failure to identify incomplete work items or requirements of Contract Documents prior to issuance of the Certificate does not alter the responsibility of the Contractor to comply with all provisions of Contract Documents.

Based on our inspection and to the best of our knowledge, information and belief, the Work has been completed in accordance with the terms and conditions of the Contract Document and we recommend acceptance of the Work by the City Council.

Except as provided in the Contract Documents attached hereto, the City of Willard Missouri accepts the Project as finally complete and accepts responsibility for security, maintenance, heat, utilities, damage to the Work, and insurance, that has not been previously transferred from the Contractor.

Carrothers Construction Company L.L.C.
Contractor

Leif M. Larson 6/16/09
By Date:

Larkin Aquatics
Engineer

Arden J. Smith 6/16/09
By Date:

Willard Missouri
City

By Date:

END OF DOCUMENT

GENERAL FUND SALES TAX RECEIPT SUMMARY

	2007			2008			2009		
	Cap Imp	Use	City	Cap Imp	Use	City	Cap Imp	Use	City
January	13314.37	2,319.94	28,436.03	\$18,099.61	\$3,959.53	\$43,206.84	\$13,720.33	\$3,566.69	\$31,148.31
February	6938.34	3,045.78	14,779.36	\$7,687.07	\$3,732.71	\$17,323.08	\$5,517.73	\$3,417.03	\$10,926.62
March	19048.37	2,771.02	40,779.90	\$14,851.99	\$2,463.86	\$33,326.70	\$17,574.55	\$2,040.32	\$43,469.47
April	16123.26	7,119.51	36,412.92	\$11,844.07	\$1,622.00	\$24,171.99	\$11,012.84	\$3,640.83	\$25,702.25
May	9764.44	2,075.32	19,531.98	\$5,507.17	\$2,909.69	\$13,800.28	\$5,905.42	\$2,331.50	\$13,678.60
June	23823.16	4,042.58	53,161.24	\$21,586.57	\$1,967.49	\$45,646.22	\$20,608.22	\$2,340.43	\$45,848.66
July	19059.77	2,589.50	40,174.18	\$14,873.22	\$3,339.37	\$33,043.57			
August	5118.87	1,762.50	11,632.52	\$6,842.66	\$2,078.76	\$15,144.40			
September	23277.74	3,780.61	51,151.20	23,467.34	3,786.16	51457.61			
October	15,062.28	2,255.06	33,257.90	15,627.75	2,450.22	33,526.12			
November	6,053.08	3,165.03	13,688.01	8,287.61	2,356.63	18,717.93			
December	19,983.49	3,719.70	43,302.93	19,764.18	1,655.98	41,431.72			
Totals	177,567.17	38,646.55	386,308.17	\$168,439.24	\$32,322.40	\$370,796.46			
		602,521.89			571,558.10				

2008 Annual Water Quality Report

(Consumer Confidence Report)

This report is intended to provide you with important information about your drinking water and the efforts made to provide safe drinking water.

Attention!

Este informe contiene información muy importante. Tradúscalo o pregúntele a alguien que lo entienda bien.

[translated: This report contains very important information. Translate or ask someone who understands this very well.]

What is the source of my water?

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and groundwater wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Our water comes from the following source(s):

Source Name	Type
WELL # 1	Ground Water
WELL # 2	Ground Water

Source Water Assessment:

The Department of Natural Resources conducted a source water assessment to determine the susceptibility of our water source to potential contaminants. This process involved the establishment of source water area delineations for each well or surface water intake and then a contaminant inventory was performed within those delineated areas to assess potential threats to each source. Assessment maps and summary information sheets are available on the internet at <http://maproom.missouri.edu/swipmaps/pwsid.htm>. To access the maps for your water system you will need the State-assigned identification code, which is printed at the top of this report. The Source Water Inventory Project maps and information sheets provide a foundation upon which a more comprehensive source water protection plan can be developed.

Why are there contaminants in my water?

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline (800-426-4791).

Contaminants that may be present in source water include:

- A. Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- B. Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial, or domestic wastewater discharges, oil and gas production, mining, or farming.
- C. Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- D. Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
- E. Radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the Department of Natural Resources prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. Department of Health regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Is our water system meeting other rules that govern our operations?

The Missouri Department of Natural Resources regulates our water system and requires us to test our water on a regular basis to ensure it's safety. Our system has been assigned the identification number MO5010860 for the purposes of tracking our test results. Last year, we tested for a variety of contaminants. The detectable results of these tests are on the following pages of this report. Any violations of state requirements or standards will be further explained later in this report.

How might I become actively involved?

If you would like to observe the decision-making process that affect drinking water quality or if you have any further questions about your drinking water report, please call us at 417-742-3033 to inquire about scheduled meetings or contact persons.

Do I need to take any special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

WILLARD
2008 Annual Water Quality Report
(Consumer Confidence Report)

MO5010860

Contaminants Report

Definitions:

MCLG: Maximum Contaminant Level Goal, or the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
MCL: Maximum Contaminant Level, or the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

AL: Action Level, or the concentration of a contaminant which, when exceeded, triggers treatment or other requirements which a water system must follow.

TT: Treatment Technique, or a required process intended to reduce the level of a contaminant in drinking water.

90th percentile: For lead and Copper testing. 10% of test results are above this level and 90% are below this level.

Level Found: is the average of all test results for a particular contaminant.

Range of Detections: Shows the lowest and highest levels found during a testing period, if only one sample was taken, then this number equals the Level Found.

MRLDG: Maximum Residual Disinfectant Level Goal, or the level of a drinking water disinfectant below which there is no known or expected risk to health.

MRDL: Maximum Residual Disinfectant Level, or the highest level of a disinfectant allowed in drinking water.

Abbreviations:

PPB: parts per billion or micrograms per liter.

ppm: parts per million or milligrams per liter.

n/a: not applicable.

NTU: Nephelometric Turbidity Unit, used to measure cloudiness in drinking water.

MFL: million fibers per liter, used to measure asbestos concentration.

nd: not detectable at testing limits.

The state has reduced monitoring requirements for certain contaminants to less often than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Records with a sample year more than one year old are still considered representative.

Regulated Contaminants

Regulated Contaminants	Collection Date	Highest Value	Range	Unit	MCL	MCLG	Typical Source
BARIUM	4/25/2007	0.0645	0.0539 - 0.0645	ppm	2	2	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits

Lead and Copper	Date	90 TH Percentile	Range	Unit	AL	Sites Over AL	Typical Source
COPPER	2005 - 2007	0.0398	0.00191 - 0.0439	ppm	1.3	0	Corrosion of household plumbing systems
LEAD	2005 - 2007	1.1	1.06 - 3.01	ppb	15	0	Corrosion of household plumbing systems

Microbiological	Result	MCL	MCLG	Typical Source
COLIFORM, TOTAL (TCR)	In the month of February, 1 sample(s) returned as positive	MCL: Systems that Collect Less Than 40 Samples per Month - No more than 1 positive monthly sample	0	Naturally present in the environment

Radionuclides	Collection Date	Highest Value	Range	Unit	MCL	MCLG	Typical Source
GROSS ALPHA PARTICLE ACTIVITY, TOTAL	3/1/2007	4.3	2.7 - 4.3	pCi/l			Erosion of natural deposits
RADIUM, COMBINED (226, 228)	3/1/2007	0.5	0.3 - 0.5	pCi/l	5		Erosion of natural deposits
RADIUM-226	3/1/2007	0.5	0.3 - 0.5	pCi/l	5	0	

2008 Annual Water Quality Report

(Consumer Confidence Report)

Violations and Health Effects Information

During the 2008 calendar year, we had the below noted violation(s) of drinking water regulations.

Type	Category	Analyte	Compliance Period
No Violations Occurred in the Calendar Year of 2008			

Any Additional Required Health Effects Language or Violation Notices
Additional Required Health Effects Language:

Coliforms are bacteria that are naturally present in the environment and are used as an indicator that other, potentially-harmful, bacteria may be present. Coliforms were found in more samples than allowed and this was a warning of potential problems. There are no additional required health effects violation notices.

Optional Monitoring (not required by EPA)

Optional Contaminants

Monitoring is not required for optional contaminants.

Secondary Contaminants	Collection Date	Highest Value	Range	Unit	MCL	MCLG	Typical Source
ALKALINITY, TOTAL	4/25/2007	135	135	MG/L			
CALCIUM	4/25/2007	36.3	36.2 - 36.3	MG/L			
HARDNESS, CARBONATE	4/25/2007	165	165	MG/L			
IRON	4/25/2007	0.0402	0.0191 - 0.0402	MG/L	0.3		
MAGNESIUM	4/25/2007	18.1	18 - 18.1	MG/L			
PH	4/25/2007	7.72	7.64 - 7.72	PH			
POTASSIUM	4/25/2007	1.37	1.31 - 1.37	MG/L			
SODIUM	4/25/2007	2.53	2.5 - 2.53	MG/L		20	
SOLIDS, TOTAL DISSOLVED (TDS)	4/25/2007	168	167 - 168	MG/L	500		
SULFATE	4/25/2007	14.5	14.2 - 14.5	MG/L	250		
ZINC	4/25/2007	0.108	0.00678 - 0.108	MG/L	5		

Copies of this report are available at the Willard City Hall, 224 West Jackson, Monday thru Friday, 8:00 a.m. to 5:00 p.m.

WILLARD MEADOWS WATER COMPANY
2008 Annual Water Quality Report
(Consumer Confidence Report)

MO5036174

This report is intended to provide you with important information about your drinking water and the efforts made to provide safe drinking water.

Attention!

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[translated: This report contains very important information. Translate or ask someone who understands this very well.]

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Our water comes from the following source(s):

Source Name	Type
WELL # 1	Ground Water
WELL # 2	Ground Water

Source Water Assessment:

The Department of Natural Resources conducted a source water assessment to determine the susceptibility of our water source to potential contaminants. This process involved the establishment of source water area delineations for each well or surface water intake and then a contaminant inventory was performed within those delineated areas to assess potential threats to each source. Assessment maps and summary information sheets are available on the internet at <http://maproom.missouri.edu/swipmaps/pwsid.htm>. To access the maps for your water system you will need the State-assigned identification code, which is printed at the top of this report. The Source Water Inventory Project maps and information sheets provide a foundation upon which a more comprehensive source water protection plan can be developed.

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Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline (800-426-4791).

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C. Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.

D. Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.

E. Radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the Department of Natural Resources prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. Department of Health regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Is our water system meeting other rules that govern our operations?

The Missouri Department of Natural Resources regulates our water system and requires us to test our water on a regular basis to ensure it's safety. Our system has been assigned the identification number MO5036174 for the purposes of tracking our test results. Last year, we tested for a variety of contaminants. The detectable results of these tests are on the following pages of this report. Any violations of state requirements or standards will be further explained later in this report.

How might I become actively involved?

If you would like to observe the decision-making process that affect drinking water quality or if you have any further questions about your drinking water report, please call us at 417-742-3033 to inquire about scheduled meetings or contact persons.

Do I need to take any special precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

WILLARD MEADOWS WATER COMPANY

2008 Annual Water Quality Report

(Consumer Confidence Report)

Contaminants Report

MO5036174

Definitions:

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MCL: Maximum Contaminant Level, or the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

AL: Action Level, or the concentration of a contaminant which, when exceeded, triggers treatment or other requirements which a water system must follow..

TT: Treatment Technique, or a required process intended to reduce the level of a contaminant in drinking water.

90th percentile: For lead and Copper testing. 10% of test results are above this level and 90% are below this level.

Level Found: is the average of all test results for a particular contaminant.

Range of Detections: Shows the lowest and highest levels found during a testing period, if only one sample was taken, then this number equals the Level Found.

MRLDG: Maximum Residual Disinfectant Level Goal, or the level of a drinking water disinfectant below which there is no known or expected risk to health.

MRDL: Maximum Residual Disinfectant Level, or the highest level of a disinfectant allowed in drinking water.

Abbreviations:

PPB: parts per billion or micrograms per liter.

ppm: parts per million or milligrams per liter.

n/a: not applicable.

NTU: Nephelometric Turbidity Unit, used to measure cloudiness in drinking water.

MFL: million fibers per liter, used to measure asbestos concentration.

nd: not detectable at testing limits.

The state has reduced monitoring requirements for certain contaminants to less often than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Records with a sample year more than one year old are still considered representative.

Regulated Contaminants

Regulated Contaminants	Collection Date	Highest Value	Range	Unit	MCL	MCLG	Typical Source
BARIUM	8/14/2007	0.094	0.0785 - 0.094	ppm	2	2	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
FLUORIDE	8/14/2007	0.21	0.19 - 0.21	ppm	4.0	4	Natural deposits; Water additive which promotes strong teeth.

Lead and Copper	Date	90 TH Percentile	Range	Unit	AL	Sites Over AL	Typical Source
COPPER	2008 - 2010	0.0344	0.00225 - 0.0368	ppm	1.3	0	Corrosion of household plumbing systems
LEAD	2008-2010	0		ppb	15	0	Corrosion of household plumbing systems

Microbiological	Result	MCL	MCLG	Typical Source
COLIFORM, TOTAL (TCR)	In the month of September, 5 sample(s) returned as positive	MCL: Systems that Collect Less Than 40 Samples per Month - No more than 1 positive monthly sample	0	Naturally present in the environment

Radionuclides	Collection Date	Highest Value	Range	Unit	MCL	MCLG	Typical Source
GROSS ALPHA PARTICLE ACTIVITY, TOTAL	6/24/2004	1.2	1.2	pCi/l			Erosion of natural deposits

WILLARD MEADOWS WATER COMPANY
2008 Annual Water Quality Report
(Consumer Confidence Report)

MO5036174

Violations and Health Effects Information

During the 2008 calendar year, we had the below noted violation(s) of drinking water regulations.

Type	Category	Analysis	Compliance Period
MCL (TCR), MONTHLY	Maximum Contaminant Level Violation	COLIFORM, TOTAL (TCR)	9/1/2008 - 9/30/2008

The bad samples were due to sampling sites that were not properly equipped. Since this period the City of Willard has installed sampling stations to correct this problem.

Three City personnel have also completed advanced training in drinking water procedures and compliance.

Additional Required Health Effects Language:

Coliforms are bacteria that are naturally present in the environment and are used as an indicator that other, potentially-harmful, bacteria may be present. Coliforms were found in more samples than allowed and this was a warning of potential problems. There are no additional required health effects violation notices.

Optional Monitoring (not required by EPA)

Optional Contaminants

Monitoring is not required for optional contaminants.

Secondary Contaminants	Collection Date	Highest Value	Range	Unit	MCL	MCLG	Typical Source
ALKALINITY, TOTAL	8/14/2007	380	123 - 380	MG/L			
ALUMINUM	8/14/2007	0.0269	0.0155 - 0.0269	MG/L	0.05		
CALCIUM	8/14/2007	29.4	29.3 - 29.4	MG/L			
CHLORIDE	8/14/2007	8.9	8.9	MG/L	250		
HARDNESS, CARBONATE	8/14/2007	130	130	MG/L			
IRON	8/14/2007	0.0325	0.0101 - 0.0325	MG/L	0.3		
MAGNESIUM	8/14/2007	13.9	13.7 - 13.9	MG/L			
MANGANESE	8/14/2007	0.00118	0.00118	MG/L	0.05		
PH	8/14/2007	7.88	7.86 - 7.88	PH			
POTASSIUM	8/14/2007	1.08	1.05 - 1.08	MG/L			
SODIUM	8/14/2007	1.97	1.51 - 1.97	MG/L		20	
SOLIDS, TOTAL DISSOLVED (TDS)	8/14/2007	166	156 - 166	MG/L	500		
SULFATE	8/14/2007	12.9	11.7 - 12.9	MG/L	250		
ZINC	8/14/2007	0.0259	0.0134 - 0.0259	MG/L	5		

Copies of this report are available at the Willard City Hall, 224 West Jackson, Monday thru Friday, 8:00 a.m. to 5:00 p.m.

Thursday, June 18, 2009

PROMULGATION STATEMENT

Officials of *City of Willard*, in conjunction with the State Emergency Management Agency, have developed an emergency operations plan that will enhance their emergency response capability. This document is the result of that effort.

It is designed to promote the coordination of statewide emergency services and the use of available resources to minimize the effects of a major disaster (natural or otherwise) on life and property of the citizens of Missouri. It also incorporates the principles and processes of the National Incident Management System (NIMS) and the Incident Command System (ICS).

This plan, when used properly and updated annually, can assist local government officials in responding to and recovering from the effects of natural and man-made disasters. This plan and its' provisions will become official when it has been signed and dated below by the concurring government officials.

Mayor
Jamie Schoolcraft

Date

Alderman
Louie Amodeo

Date

Alderman
Pat Lloyd

Date

Alderman
Doug Johnson

Date

Alderman
Richard Simpson

Date

Alderman
Paul Hood

Date

Alderman
Bryan Vincent

Date

Emergency Management Agency Director
Stacy Winters

Date

City Clerk
Dale Duvall

Date

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE ACCEPTING THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION AMERICAN RECOVERY AND REINVESTMENT ACT TRANSPORTATION ENHANCEMENT PROGRAM AGREEMENT.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: The Missouri Highways and Transportation Commission American Recovery and Reinvestment Act Transportation Enhancement Program Agreement with the Missouri Highways and Transportation Commission, attached hereto as Exhibit A, is hereby accepted, ratified and approved.

Section 2: The Mayor of the City is hereby authorized and directed to execute on behalf of the City the Missouri Highways and Transportation Commission American Recovery and Reinvestment Act Transportation Enhancement Program Agreement with the Missouri Highways and Transportation Commission.

Section 3: The City does hereby further ratify and approve the authority for the appropriate officer of the City to execute the Agreement and make payment pursuant to the terms of the Agreement to fully implement and consummate the agreement.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2009.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

RICHARD SIMPSON

DOUG JOHNSON

BILL NO. _____

ORDINANCE NO. _____

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

PAT LLOYD

PAUL HOOD

LOUIE AMODEO

BRYAN VINCENT

APPROVED BY:

JAMIE SCHOOLCRAFT, MAYOR

ATTEST:

DALE DUVALL, CITY CLERK

CCO Form: RM12-ARRA TE

Approved: 06/09 (MWH)

Revised:

Modified:

CFDA Number:	CFDA #
CFDA Title:	Highway Planning and Construction
Award name/number:	ARRA- ES08(003)
Award Year:	FY2010
Federal Agency:	Federal Highway Administration, Department of Transportation

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
AMERICAN RECOVERY AND REINVESTMENT ACT
TRANSPORTATION ENHANCEMENT
PROGRAM AGREEMENT**

THIS AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Willard (hereinafter, "City").

WITNESSETH:

WHEREAS, the Congress of the United States of America has passed the American Recovery and Reinvestment Act of 2009, which provides specific federal funding for certain projects;

WHEREAS, the Commission administers these funds from the United States of America; and

WHEREAS, the City is the local agency responsible for the construction of the project.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

(1) AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009: The City agrees to abide by the provisions of the American Recovery and Reinvestment Act of 2009 (**ARRA**) (Pub.L. 111-5, 2009 H.R. 1).

(2) SECTION 902 OF ARRA: The U.S. Comptroller General and his representatives shall have the authority:

(A) to examine any records of the contractor or any of its subcontractors, or any State or local agency administering such contract, that directly pertain to, and involve transactions relating to, the contract or subcontract; and

(B) to interview any officer or employee of the contractor or any of its subcontractors, or of any State or local government agency administering the contract, regarding such transactions.

Accordingly, the Comptroller General and his representatives shall have the authority and rights as provided under Section 902 of the ARRA with respect to this contract, which is funded with funds made available under the ARRA. Section 902 further states that nothing in this section shall be interpreted to limit or restrict in any way any existing authority of the Comptroller General.

(3) INCORPORATION OF SECTION 902 PROVISIONS: The City shall include the provisions of paragraph (2) of this Agreement in every subcontract.

(4) SECTION 1515(a) OF ARRA: For each contract or grant awarded using ARRA funds, any representative of an appropriate inspector general appointed under section 3 or 8G of the Inspector General Act of 1978 (5 U.S.C. App.), is authorized:

(A) to examine any records of the contractor or grantee, any of its subcontractors or subgrantees, or any State or local agency administering such contract, that pertain to, and involve transactions relating to, the contract, subcontract, grant, or subgrant; and

(B) to interview any officer or employee of the contractor, grantee, subgrantee, or agency regarding such transactions.

(5) PURPOSE: The purpose of this Agreement is to grant the use of ARRA funds to the City for the transportation enhancement activities described in this Agreement.

(6) PROJECT DESCRIPTION: The activities contemplated by this Agreement and designated as Project ARRA – ES078(003) involve:

Sidewalks along Highway Z.

The City shall be responsible for all aspects of the transportation enhancement activities which are the subject of this Agreement.

(7) LOCATION: The ARRA funds which are the subject of this Agreement are for the project at the following location:

Along Highway Z from the Frisco Highline Trail to the Willard Recreational Center.

The general location of the project is shown on attachment marked "Exhibit A" and

incorporated herein by reference.

(8) REASONABLE PROGRESS POLICY: The project as described in this agreement is subject to the reasonable progress policy set forth in the Local Public Agency Manual. If the project is within a Transportation Management Area that has a reasonable progress policy in place, the project is subject to that policy. If the project is withdrawn for not meeting reasonable progress, the City agrees to repay the Commission for any progress payments made to the City for the project and agrees that the Commission may deduct progress payments made to the City from future payments to the City.

(9) INDEMNIFICATION: The City shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the City's performance of its obligations under this Agreement.

(10) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representatives of the City and the Commission.

(11) COMMISSION REPRESENTATIVE: The Commission's Chief Engineer is designated as the Commission's representative for the purpose of administering the provisions of this Agreement. The Commission's representative may designate by written notice other persons having the authority to act on behalf of the Commission in furtherance of the performance of this Agreement.

(12) NONDISCRIMINATION ASSURANCE: With regard to work under this Agreement, the City agrees as follows:

(A) Civil Rights Statutes: The City shall comply with all state and federal statutes relating to nondiscrimination, including but not limited to Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. §2000d and §2000e, *et seq.*), as well as any applicable titles of the "Americans with Disabilities Act" (42 U.S.C. §12101, *et seq.*). In addition, if the City is providing services or operating programs on behalf of the Department or the Commission, it shall comply with all applicable provisions of Title II of the "Americans with Disabilities Act".

(B) Administrative Rules: The City shall comply with the administrative rules of the United States Department of Transportation relative to nondiscrimination in federally-assisted programs of the United States Department of Transportation (49 C.F.R. Part 21) which are herein incorporated by reference and made part of this Agreement.

(C) Nondiscrimination: The City shall not discriminate on grounds of the race, color, religion, creed, sex, disability, national origin, age or ancestry of any

individual in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The City shall not participate either directly or indirectly in the discrimination prohibited by 49 C.F.R. §21.5, including employment practices.

(D) Solicitations for Subcontracts, Including Procurements of Material and Equipment: These assurances concerning nondiscrimination also apply to subcontractors and suppliers of the City. These apply to all solicitations either by competitive bidding or negotiation made by the City for work to be performed under a subcontract including procurement of materials or equipment. Each potential subcontractor or supplier shall be notified by the City of the requirements of this Agreement relative to nondiscrimination on grounds of the race, color, religion, creed, sex, disability or national origin, age or ancestry of any individual.

(E) Information and Reports: The City shall provide all information and reports required by this Agreement, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Commission or the United States Department of Transportation to be necessary to ascertain compliance with other contracts, orders and instructions. Where any information required of the City is in the exclusive possession of another who fails or refuses to furnish this information, the City shall so certify to the Commission or the United States Department of Transportation as appropriate and shall set forth what efforts it has made to obtain the information.

(F) Sanctions for Noncompliance: In the event the City fails to comply with the nondiscrimination provisions of this Agreement, the Commission shall impose such contract sanctions as it or the United States Department of Transportation may determine to be appropriate, including but not limited to:

1. Withholding of payments under this Agreement until the City complies; and/or
2. Cancellation, termination or suspension of this Agreement, in whole or in part, or both.

(G) Incorporation of Provisions: The City shall include the provisions of paragraph (12) of this Agreement in every subcontract, including procurements of materials and leases of equipment, unless exempted by the statutes, executive order, administrative rules or instructions issued by the Commission or the United States Department of Transportation. The City will take such action with respect to any subcontract or procurement as the Commission or the United States Department of Transportation may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided that in the event the City becomes involved or is threatened with litigation with a subcontractor or supplier as a result of such direction, the City may request the United States to enter into such litigation to protect the interests of the United States.

(13) ASSIGNMENT: The City shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(14) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the State of Missouri. The City shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(15) CANCELLATION: The Commission may cancel this Agreement at any time for a material breach of contractual obligations by providing the City with written notice of cancellation. Should the Commission exercise its right to cancel this Agreement for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the City.

(16) ACCESS TO RECORDS: The City and its contractors must maintain all records relating to this Agreement, including but not limited to invoices, payrolls, etc. These records must be available at no charge to the FHWA and the Commission and/or their designees or representatives during the period of this Agreement and any extension, and for a period of three (3) years after the date on which the City receives reimbursement of their final invoice from the Commission.

(17) ACQUISITION OF RIGHT OF WAY: With respect to the acquisition of right of way necessary for the completion of the project, City shall acquire any additional necessary right of way required for this project and in doing so agrees that it will comply with all applicable federal laws, rules and regulations, including 42 U.S.C. 4601-4655, the Uniform Relocation Assistance and Real Property Acquisition Act, as amended and any regulations promulgated in connection with the Act. [However, upon written request by the City and written acceptance by the Commission, the Commission shall acquire right of way for the City. Upon approval of all agreements, plans and specifications by the Commission and by the Federal Highway Administration, the Commission will file copies of said plans in the office of the County clerk and proceed to acquire by negotiation and purchase or by condemnation any necessary right of way required for the construction of the improvement contemplated herein. All right of way acquired by negotiation and purchase will be acquired in the name of City, and the City will pay to grantors thereof the agreed upon purchase prices. All right of way acquired through condemnation proceedings will be acquired in the name of the State of Missouri and subsequently released to the City. The City shall pay into court all awards and final judgments in favor of any such condemnees. The City shall also reimburse the Commission for any expense incurred by the Commission in acquiring said right of way, including but not limited to the costs of surveying, appraisal, negotiation, condemnation, and relocation assistance benefits. Unless otherwise agreed to in writing the Commission shall have the final decision regarding the settlement amount in condemnation.

(18) MAINTENANCE OF DEVELOPMENT: The City shall maintain the herein contemplated improvements without any cost or expense to the Commission. All maintenance by the City shall be done for the safety of the general public and the

esthetics of the area. In addition, if any sidewalks or bike trails are constructed on the Commission's right-of-way pursuant to this Agreement, the City shall inspect and maintain the sidewalks or bike trails constructed by this project in a condition reasonably safe to the public and, to the extent allowed by law, shall indemnify and hold the Commission harmless from any claims arising from the construction and maintenance of said sidewalks or bike trails. If the City fails to maintain the herein contemplated improvements, the Commission or its representatives, at the Commission's sole discretion shall notify the City in writing of the City's failure to maintain the improvement. If the City continues to fail in maintaining the improvement, the Commission may remove the herein contemplated improvement whether or not the improvement is located on the Commission's right of way. Any removal by the Commission shall be at the sole cost and expense of the City. Maintenance includes but is not limited to mowing and trimming between shrubs and other plantings that are part of the improvement.

(19) PLANS: The City shall prepare preliminary and final plans and specifications for the herein improvements. The plans and specifications shall be submitted to the Commission for the Commission's review and approval. The Commission has the discretion to require changes to any plans and specification prior to any approval by the Commission.

(20) REIMBURSEMENT: The cost of the contemplated improvements will be borne by the United States Government and by the City as follows:

(A) Any federal funds for project activities shall only be available for reimbursement of eligible costs which have been incurred by City. Any costs incurred by City prior to authorization from FHWA and notification to proceed from the Commission are **not** reimbursable costs. All costs incurred by City will be reimbursed up to the lump sum amount of \$125,000.00 not to exceed the legal pro rata share. The legal pro rata share shall be up to one hundred percent (100 %). Any costs for the herein improvements which exceed any federal reimbursement or are not eligible for federal reimbursement shall be the sole responsibility of City. The Commission shall not be responsible for any costs associated with the herein improvement unless specifically identified in this Agreement or subsequent written amendments.

(B) The total reimbursement otherwise payable to the City under this Agreement is subject to reduction, offset, levy, judgment, collection or withholding, if there is a reduction in the available federal funding, or to satisfy other obligations of the City to the Commission, the State of Missouri, the United States, or another entity acting pursuant to a lawful court order, which City obligations or liability are created by law, judicial action, or by pledge, contract or other enforceable instrument. Any costs incurred by the City prior to authorization from FHWA and notification to proceed from the Commission are not reimbursable costs.

(C) The authority to advertise for bids shall be granted by the Commission when all right-of-way clearances, environmental clearances, and the

approval of the Plans, Specification, and Estimate have been completed. Any costs incurred by the City prior to authorization from FHWA and notification to proceed from the Commission are not reimbursable costs.

(21) PROGRESS PAYMENTS: The City may request that progress payments be made during the construction of the herein improvements. The City shall submit to the Commission any invoice for progress payments no less than on a monthly basis. The City shall repay any progress payments which involve ineligible costs.

(22) PERMITS: The City shall secure any necessary approvals or permits from any federal or state agency as required for the completion of the herein improvements. If this improvement is on the right of way of the Commission, the City must secure a permit from the Commission prior to the start of any work on the right of way. The permits which may be required include, but are not limited to, environmental, architectural, historical or cultural requirements of federal or state law or regulation.

(23) INSPECTION OF IMPROVEMENTS AND RECORDS: The City shall assure that representatives of the Commission and FHWA shall have the privilege of inspecting and reviewing the work being done by the City's contractor and subcontractor on the herein project. The City shall also assure that its contractor, and all subcontractors, if any, maintain all books, documents, papers and other evidence pertaining to costs incurred in connection with the ARRA Transportation Enhancement Program Agreement, and make such materials available at such contractor's office at all reasonable times at no charge during this Agreement period, and for three (3) years from the date of final payment under this Agreement, for inspection by the Commission, FHWA or any authorized representatives of the Federal Government and the State of Missouri, and copies shall be furnished, upon request, to authorized representatives of the Commission, State, FHWA, or other Federal agencies.

(24) CREDIT FOR DONATIONS OF FUNDS, MATERIALS, OR SERVICES: A person may offer to donate funds, materials or services in connection with this project. Any donated funds, or the fair market value of any donated materials or services that are accepted and incorporated into this project shall be credited according to 23 U.S.C. §323.

(25) DISADVANTAGED BUSINESS ENTERPRISES: The Commission will advise the City of any required goals for participation by disadvantaged business enterprises to be included in the City proposal for the work to be performed. The City shall submit for Commission approval a disadvantaged business enterprise goal or plan. The City shall comply with the plan or goal that is approved by the Commission and all requirements of 49 C.F.R. Part 26, as amended.

(26) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(27) NOTICE TO BIDDERS: The City shall notify the prospective bidders that disadvantaged business enterprises shall be afforded full and affirmative opportunity to submit bids in response to the invitation and will not be discriminated against on grounds of race, color, sex, or national origin in consideration for an award.

(28) FINAL AUDIT: The Commission may, in its sole discretion, perform a final audit of project costs. The United States Government shall reimburse the City, through the Commission, any monies due. The City shall refund any overpayments as determined by the final audit.

(29) OMB AUDIT: If the City expend(s) five hundred thousand (\$500,000) or more in a year in federal finance assistance it is required to have an independent annual audit conducted in accordance with OMB Circular A-133. A copy of the audit report shall be submitted to the Missouri Department of Transportation (MoDOT) within thirty (30) days of the issuance of the report. Subject to the requirements of OMB Circular A-133, if the City expend(s) less than five hundred thousand dollars (\$500,000) a year, the City may be exempt from auditing requirements for that year but records must be available for review or audit by applicable state and federal authorities.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the City of Willard this ____ day of _____, 20__.

Executed by the Commission this ____ day of _____, 20__.

MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION

WILLARD

Title _____

By _____
Title _____

ATTEST:

ATTEST:

Secretary to the Commission

By _____
Title _____

Approved as to Form:

Approved as to Form:

Commission Counsel

Title _____

Ordinance No _____

Exhibit A



→ N

CITY OF WILLARD
BOARD OF ALDERMEN MEETING
JULY 13, 2009
7:00 P.M.

BOARD MEMBERS:

RICHARD SIMPSON

PAT LLOYD

DOUG JOHNSON

PAUL HOOD

LOUIE AMODEO

BRYAN VINCENT

MAYOR:

JAMIE SCHOOLCRAFT

CITY OF WILLARD
BOARD OF ALDERMEN
July 13, 2009
7:00 P.M.

Notice posted on July 10, 2009.

Notice is hereby given that the City of Willard, Board of Aldermen will conduct a meeting at 7:00 p.m., July 9, 2009, at Willard City Hall, 224 W. Jackson, Willard, Missouri.

The tentative agenda of this meeting includes:

PLEDGE OF ALLEGIANCE

1. Call the meeting to order
2. Roll Call
3. Agenda Amendments/Approval of agenda
4. Approve the minutes:
 - a. Regular meeting on June 22, 2009
 - b. Special meeting on June 18, 2009
5. Citizen Input (*5 minute limit per person*)
6. Financial Report
 - a. Outstanding Bills
 - b. Interconnect/Chlorination Project-Substantial Completion
 - c. Memorandum of Understanding Springfield-Greene County Health Dept.
 - d. Sidewalk Project Pay Request
7. Police Department Report
8. Emergency Management Report
9. Development Report
 - a. T-Mobile Tower
10. Public Works Report
 - a. Ace Pipe Cleaning Meadows Re-Lining Project
11. Parks and Recreation Report
12. Cox Contract
13. Community Relations Report

14. Internal Control Ordinance(1st Reading)
15. Nuisance Ordinance (1st and 2nd Reading)
16. Ordinance Adopting the Property Maintenance Code (1st Reading)
17. Department of Insurance Ordinance (1st and 2nd Reading)
18. Old Business
19. Closed Session (Chapter 610.021 #1- Legal, #2- Real Estate)
20. REOPEN MEETING
21. ADJOURN MEETING

THE TENTATIVE AGENDA OF THIS MEETING ALSO INCLUDES A VOTE TO CLOSE PART OF THE MEETING PURSUANT TO CHAPTER 610.021 (1) LEGAL, (2) REAL ESTATE, REVISED STATUTES OF MISSOURI, THE SUNSHINE LAW, AS NOW EXISTING OR HEREAFTER AMENDED.

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:

Dale Duvall or Kate Gould
224 West Jackson
P O Box 187
Willard, MO 65781

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY CITY PERSONNEL AT CITY HALL. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

Dale Duvall, City Clerk

CITY OF WILLARD
BOARD OF ALDERMEN

June 22, 2009
7:00 P.M.

Board present: Mayor, Jamie Schoolcraft; Aldermen Richard Simpson; Aldermen Doug Johnson; Aldermen Pat Lloyd; Aldermen Paul Hood; Aldermen Louie Amodeo; Aldermen Bryan Vincent.

Also in attendance: Deputy City Clerk, Kate Gould; CFO, Karen Robson; Director of Development, Randy Brown; Director of Public Works, Charlie Jones; Director of Parks and Recreation, Kevin McDonald; Chief of Police, Tom McClain; Park Board President and P&Z Vice Chairman, Lucille Murray; Waste Water Supervisor, Justin Reeves; City Attorney, Doug Harpool; Officer Bill Lingenfiesler.

Guests: Gene Thomas, Debbie Newman, Philip Birky, Terry Kathcart, David Hemphill, Dusty Bacon, Alexander Newman.

Also in attendance was Sarah Overstreet and Lin Schenider with the Cross Country Times newspaper.

Mayor Jamie Schoolcraft led the Pledge of Allegiance.
Mayor Schoolcraft called the meeting to order.

Roll Call

City Clerk, Dale Duvall called roll call-Aldermen Richard Simpson-present; Aldermen Doug Johnson-present; Aldermen Pat Lloyd-present; Mayor Schoolcraft-present; Aldermen Paul Hood-present; Aldermen Louie Amodeo-present; Aldermen Bryan Vincent-present.

Agenda Amendments/Approval of Agenda

Mayor Schoolcraft stated that there were no agenda amendments.

Motion made by Aldermen Lloyd with second by Aldermen Vincent to approve the agenda. Aldermen Simpson-I; Aldermen Johnson -I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All voted aye. Motion carried.

Minutes 06/08/09

Motion made by Aldermen Lloyd with second by Aldermen Johnson to approve the minutes of the regular meeting on June 8, 2009. Aldermen Simpson-I; Aldermen Johnson -I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. Motion carried.

Citizens Input

There was no citizen input.

Financial Report

Outstanding Bills: Motion made by Aldermen Lloyd with second by Aldermen Vincent to approve the bill payments. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Carrothers Pymt: Karen stated that this is the last payment for Carrothers and they are asking that the certificate of final completion be signed. There are two items that are being handled as warranty items. These items are a hot water heater and a seal on the chemical pump. Aldermen Amodeo asked if the punch list has been done. Randy Brown stated that he met with Andy Smith of Larkin and Lyle Parson of Larson and went over a punch list that was created by Harold Clevenger. All items are completed except for the water heater and the seal on the chemical pump. Mayor Schoolcraft stated that the pool has been a tremendous success and that it is amazing that it was all accomplished in such a short period of time. Randy Brown stated that he has complete faith in Carrothers and that they have agreed to help us winterize the pool this Fall. Karen Robson stated that she felt that she was speaking for the city staff in stating that Carrothers is one of the most ethical and easy to work with companies that the city has ever worked with.

Motion made by Aldermen Amodeo with second by Aldermen Simpson to approve the bill payments and sign the certificate of completion. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-Nay. 5 votes aye. 1 vote nay. Motion carried.

Karen stated that she placed the 2008 consumer confidence reports on our water system for Willard and the Meadows in the Aldermen packets and that it will be in the newspaper and available for citizens next week at city hall.

Promulgation Statement: Motion made by Aldermen Lloyd with second by Aldermen Vincent to approve the Promulgation statement. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Ace Pipe Cleaning Presentation: Philip Birkey spoke about his companies services. Aldermen Lloyd requested a list of other cities that Ace Pipe Cleaning has done work for. Mayor Schoolcraft asked about the work that they are doing with Springfield that we have piggy backed on in the past. Philip stated that they just finished their second year contract and that we could possibly do that this year as well. Aldermen Amodeo asked if they also do the lining and Philip stated that it is contracted out. Mayor Schoolcraft asked the board to take some time over the next two weeks about the Meadows system and could be accomplished there. The ideas will be revisited at the next meeting.

Hwy Z Sidewalk Project Agreement Ordinance: Aldermen Lloyd asked if Doug Harpool felt comfortable with the ordinance. Doug Harpool stated that it was fairly standard. City clerk Dale Duvall conducted the 1st reading.

Motion made by Aldermen Vincent with second by Aldermen Lloyd to approve the first reading. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

City clerk Dale Duvall conducted the 2nd reading.

Motion made by Aldermen Simpson with second by Aldermen Johnson to approve the second reading. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Amodeo-I; Aldermen Vincent-I. All votes aye. Motion carried.

Old Business: Aldermen Simpson stated that the meeting with Greene County last week at Willard city hall was very productive. Aldermen Simpson stated that Commissioner Coonrod stated at that meeting that the county and the city of Springfield are willing to work with us on the Meadows project and the lift station. Aldermen Simpson stated that he wants to meet with them to take advantage of this offer. Mayor Schoolcraft stated that he has calls into the city regarding possible sewer connection to Springfield. Doug Harpool stated that the contract between the city of Willard and Springfield prohibits the hook up to the lift station. The Mayor stated that we are waiting to hear back from Springfield to see if they want to do a new contract or amend the one we have. The city has also been in contact with the engineers and is getting prices on the project.

Aldermen Simpson brought up the county's help with the project on Jackson St. and that we should meet with the county to see what they are willing to help with. The attorney stated that when Willard and Springfield have a new contract that a meeting is a great idea. The Mayor stated that there are some extra monies from the Meadows project and that we are waiting for numbers and will hopefully have them for the next meeting. Aldermen Simpson asked if we are using Archer for the project and the Mayor stated that we under contract that is valid until the master sewer plan is finished. This contract was signed before the Mayor was elected into office. Aldermen Simpson asked who had been contacted in Springfield. The attorney stated that Ed Malter, the head of sewer for the city of Springfield, was out at the lagoons two weeks ago. Doug Harpool stated that we are still waiting to hear from the city of Springfield's attorney as to whether they want to renegotiate the contract.

Adjourn Meeting: **Motion** made by Aldermen Amodeo with second by Aldermen Lloyd to close the open session. Aldermen Simpson-I; Aldermen Johnson-I; Aldermen Lloyd-I; Aldermen Hood-I; Aldermen Vincent-I. All votes aye. Motion carried.

Meeting Adjourned.

Dale Duvall, City Clerk

CITY OF WILLARD/GREENE COUNTY
ANNUAL MEETING
JUNE 18, 2009
6:00 PM

Board Present: Mayor Jamie Schoolcraft; Aldermen Louie Amodeo; Aldermen Pay Lloyd; Aldermen Doug Johnson; Aldermen Paul Hood; and Aldermen Richard Simpson.

Also Present: Greene County Presiding Commissioner, Dave Coonrod; Associate Commissioner District 1, Harold Bengsch; Jim Arnott, Sheriff Greene County; Tim Smith, Greene County Administrator; Dan Smith, Greene County Highway Department; Chris Coulter, Greene County Resource Management; Ralph Rognstad Jr., Springfield Planning and Zoning Director; Charlie Jones, Willard Public Works Director; Ryan Nichols, Greene County Emergency Management; Tim Conklin, Executive Director Ozarks Transportation Organization; Kate Gould, Willard Community Relations Officer; Randy Brown, Willard Director of Development; Tom McClain, Willard Chief of Police; Shannon Shipley, Willard Police SGT.; Stacy Winters, Willard Emergency Management Director; Karen Robson, Willard CFO; and Kevin McDonald, Willard Parks and Recreation Director.

Mayor Schoolcraft called the meeting to order at 6:20pm.

Introductions

Staff and officials present from Greene County introduced themselves to Willard staff and officials. Mayor Schoolcraft thanked everyone present for attending and turned the meeting over to Presiding Commissioner Coonrod.

Greene County Update

Commissioner Coonrod stated that he had been discussing Willard's sewer issues with Springfield and had hoped a representative from the City of Springfield would have been able to attend the meeting. He stated that Springfield Mayor Jim O'Neal had expressed his desire for Springfield to be a positive force.

Greene County Emergency Management Director, Ryan Nichols stated that Greene County was very excited about the EOC, Emergency Operations Center, that they hoped to open in a couple of years. They were in the process of interviewing design firms.

Greene County Administrator Tim Smith spoke about the new crime lab and thanked the City of Willard and other municipalities and counties for their assistance. He also described the difficulties the county has had in the past with a morgue, and stated that the county has entered into an agreement with the University Of Missouri School Of Pathology to provide this service.

Sheriff Jim Arnott updated Willard officials on the budget cuts at 911 and the hiring freeze they have in place. Sheriff Arnott also informed the Board of Aldermen about the money that Greene County had raised for D.A.R.E., fundraising for K-9 units, Citizens on Patrol Program, and the new focus on citizen interaction for the Patrol Division.

Sheriff Arnott stated that he thought there was good communication within all the law enforcement departments in Greene County. He also stated that they were still working on the computer connectivity issues, and they were installing GPS units in patrol vehicles and they should be of great assistance.

Chief McClain thanked SGT Shannon Shipley for her outstanding work on a recent burglary case. Chief McClain described for Greene County officials and staff the new Willard Police Athletic League and the mission of the league.

Commissioner Coonrod stated that the Greene County Parks Department was working on the Nathaniel Green Botanical Center and it was going to be built in about 12 months and would be a fantastic facility.

Dan Smith, Greene County Highways Department, stated that they were getting good bids lately and were a good value. Long-term he was concerned about the cost of asphalt. Mr. Smith also noted that the City of Willard would soon be getting the \$25,000 from the County to help with the new intersection at Highway 160 and Jackson Street. Mayor Schoolcraft thanked the county for their assistance with the intersection improvements at Hwy 160 and Jackson Street.

Tim Conklin, Ozarks Transportation Organization spoke about the \$125,000 from the American Recovery and Reinvestment Act that was being used to build 27,000 sq ft of sidewalks along Highway Z from Jackson Street to the Willard Recreation Center. Mr. Conklin also stated that he was aware of the desire for improvements to Highway 160 and had submitted the project to Congressman Blunt's office for consideration as a regional priority.

Chris Coulter, Greene County Resource Management spoke about the number of building permits that the county has issued for the year and stated that he believed that banks were cooperating with developers. He stated that there was not as much decline in building in Greene County as other areas. He stated that they were also working on sinkhole regulations and that they were proud of the county program for sinkholes and that it was one of the strongest in the state.

Ralph Rognstad Jr., Springfield Planning and Zoning Director stated that they had seen a lot of activity lately at Planning and Zoning, but a lot of it was for projects a number of years out and clean-up of previous projects. Currently they have a taskforce looking at the development process and looking at possible improvements. Also, they are in the process of changing the restrictions for the airport district and would be taking that to the council in a few weeks.

Mr. Coulter informed Willard staff and officials that the County would be having a "west hemisphere" meeting to get more feedback on the Greene County Land Use Plan on June 30th, at the Willard High School. They hope to wrap-up the process this year because the current Greene County Land Use plan is 27-28 years old.

Miscellaneous

Commissioner Coonrod stated that the county was doing well despite the national economy. Commissioner Bengsch stated that he was concerned about possible unfunded mandates in the future and that they had been holding their breath during the last legislative session. . Commissioner Coonrod urged city officials to contact legislators when these issues came up.

Mayor Schoolcraft thanked everyone for attending and invited county officials and staff to take a quick tour of the new Willard Aquatic Center.

Meeting adjourned.

Kate Gould, Deputy City Clerk

DRAFT

CITY OF WILLARD
Unpaid Invoice Listing
July 09, 2009

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
ADO170	ADOLPH KIEFER & ASSC	1519538P	5/08/09	7/15/09	SWIMSUITS	3 937	5224.25
ADO170	ADOLPH KIEFER & ASSC	1532227P	6/11/09	7/15/09	SWIMSUITS	3 937	207.83
					Vendor Total		5432.08
ADV405	ADVISOR INSURANCE AGENCY LLC	64876L	6/26/09	7/15/09	AUTO INS	1 1865	58.00
ADV405	ADVISOR INSURANCE AGENCY LLC	64876P	6/26/09	7/15/09	POOL INSURANCE	3 865	2336.00
					Vendor Total		2394.00
ALO100	ALEXANDER OPEN SYSTEM, INC.	130190P	6/17/09	7/15/09	CANCELLATION LINE	3 900	36.25
ALP125	ALPHACARD	220179P	6/24/09	7/15/09	PVC CARDS	3 937	144.33
ALW150	ALLIED WASTE SERVICES #394	2734017ST	6/25/09	7/15/09	RECYCLE HAULING	1 2959	692.61
ALW150	ALLIED WASTE SERVICES #394	39400271488W	5/31/09	7/15/09	TRASH	2 943	12791.33
					Vendor Total		13483.94
AMA150	AIRE-MASTER OF AMERICA, INC.	6070518G	6/04/09	7/15/09	AIR REFRESHERS	1 935	28.85
AMA150	AIRE-MASTER OF AMERICA, INC.	6070518G	6/18/09	7/15/09	AIR REFRESHERS	1 935	28.85
					Vendor Total		57.70
APM100	APAC-MISSOURI, INC.	959748ST	6/29/09	7/15/09	ASPHALT	1 2895	590.00
ARC110	AMERICAN RED CROSS	700002P	6/30/09	7/15/09	TRAINING	3 945	371.00
ARC110	AMERICAN RED CROSS	700002EM	6/30/09	7/15/09	WEATHER RADIOS	1 5935	600.00
					Vendor Total		971.00
AUD105	AUDIO ACOUSTICS, INC.	94382P	6/12/09	7/15/09	SPEAKER ADJUSTMENT	3 876	215.00
BAK565	BAKER MECHANICAL SERVICES	10022544L	6/16/09	7/15/09	A/C REPAIRS	1 1900	105.00
BAK565	BAKER MECHANICAL SERVICES	10022554W	6/15/09	7/15/09	VALVE ADJ	2 900	120.86
					Vendor Total		225.86
BJS110	BJ'S TROPHY SHOP	58712P	10/31/08	7/15/09	FALL SOCCER	3 935	7.90
BJS110	BJ'S TROPHY SHOP	61844P	5/05/09	7/15/09	BOLTON PLAQUE	3 935	20.75
BJS110	BJ'S TROPHY SHOP	63077P	6/19/09	7/15/09	FLAG FOOTBALL	3 935	1474.95
BJS110	BJ'S TROPHY SHOP	05272009P	5/27/09	7/15/09	TROPHY	3 937	10.00
					Vendor Total		1513.60
BLM250	BAIRD, LIGHTNER, MILLSAP	63707G	6/30/09	7/15/09	LEGAL	1 4875	3587.50
BLM250	BAIRD, LIGHTNER, MILLSAP	63707P	6/30/09	7/15/09	LEGAL	3 875	210.00
BLM250	BAIRD, LIGHTNER, MILLSAP	63707WS	6/30/09	7/15/09	LEGAL	2 1875	494.00
					Vendor Total		4291.50
BMC200	BMC POOLS INC.	371P	6/05/09	7/15/09	CHEMICALS	3 815	2875.64
BMC200	BMC POOLS INC.	390P	6/19/09	7/15/09	CHEMICALS	3 815	7797.60
BMC200	BMC POOLS INC.	399P	6/26/09	7/15/09	CHLORINE	3 815	990.00
					Vendor Total		11663.24
BPI150	BALL PAVING INC.	7209W	6/29/09	7/15/09	ASPHALT DELIVERY	2 935	100.00
BRI095	BRIAN ENDICOTT	063009W	6/30/09	7/15/09	HAY	2 935	200.00
CAR160	CARNAHAN-WHITE, INC.	89310WS	6/22/09	7/15/09	SECURITY FENCE	2 1880	11985.00
CAR500	CARTRIDGE WORLD	22336G	6/01/09	7/15/09	INK	1 885	45.96
CAR500	CARTRIDGE WORLD	22442P	6/04/09	7/15/09	INK	3 885	100.00
					Vendor Total		145.96
CIN200	CINTAS FIRST AID & SAFETY	70017002P	6/11/09	7/15/09	FIRST AID	3 937	34.90
CIT105	CITY OF WILLARD	06202009G	6/20/09	7/15/09	UTILITIES	1 959	49.89
CIT105	CITY OF WILLARD	06202009L	6/20/09	7/15/09	UTILITIES	1 1959	14.00
					Vendor Total		63.89
CNA110	CNA SURETY	07312009G	7/31/09	7/15/09	INSURANCE	1 865	1252.50
COL150	COLLINS DIRT WORKS LLC	3068P	6/10/09	7/15/09	HYDROSEEDING	3 937	337.50
COL150	COLLINS DIRT WORKS LLC	3069P	6/10/09	7/15/09	FIELD MIX	3 950	350.00
					Vendor Total		687.50
COM375	THE COMMERCE TRUST COMPANY	07152009S	7/15/09	7/15/09	INTEREST	2 1870	9869.18
COM375	THE COMMERCE TRUST COMPANY	08012009S	8/01/09	7/15/09	INTEREST	2 1870	28689.37
COM375	THE COMMERCE TRUST COMPANY	08012009W	8/01/09	7/15/09	INTEREST	2 870	28689.38
					Vendor Total		67247.93
COM385	COMMERCE TRUST CO	08012009W	8/01/09	7/15/09		2 870	2080.94

09/07/09
12:06:15
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CITY OF WILLARD
Unpaid Invoice Listing
July 09, 2009

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
COM385	COMMERCE TRUST CO	08012009W	8/01/09	7/15/09		2 1870	2080.93
					Vendor Total		4161.87
COMMGN	COMMERCE CREDIT CARD SERVICES	72132G	6/09/09	7/15/09	FILE FOLDERS	1 885	17.97
COMMGN	COMMERCE CREDIT CARD SERVICES	051509G	5/15/09	7/15/09	NOTARY SUPPLIES	1 935	71.85
COMMGN	COMMERCE CREDIT CARD SERVICES	052109G	5/21/09	7/15/09	EVENT TICKETS	1 876	84.00
COMMGN	COMMERCE CREDIT CARD SERVICES	052609G	5/26/09	7/15/09	KEYS	1 935	2.93
COMMGN	COMMERCE CREDIT CARD SERVICES	061109G	6/11/09	7/15/09	POSTAGE	1 885	1.05
COMMGN	COMMERCE CREDIT CARD SERVICES	061809G	6/18/09	7/15/09	COUNTY DINNER	1 935	143.35
COMMGN	COMMERCE CREDIT CARD SERVICES	061809G	6/18/09	7/15/09	COUNTY DINNER	1 935	11.68
COMMGN	COMMERCE CREDIT CARD SERVICES	332850G	5/16/09	7/15/09	NETWORK	1 935	23.75
COMMGN	COMMERCE CREDIT CARD SERVICES	47743129G	6/02/09	7/15/09	SUPPLIES	1 935	7.74
COMMGN	COMMERCE CREDIT CARD SERVICES	89589875G	5/26/09	7/15/09	BATTERIES	1 935	2.69
					Vendor Total		367.01
COMMLW	COMMERCE CREDIT CARD SERVICES	2424L	6/02/09	7/15/09	FUSE REPLACEMENT	1 1965	37.94
COMMLW	COMMERCE CREDIT CARD SERVICES	053009L	5/30/09	7/15/09	CAT FOOD	1 1935	3.98
COMMLW	COMMERCE CREDIT CARD SERVICES	060809L	6/08/09	7/15/09	RIBBON CARTRIDGES	1 1885	43.34
COMMLW	COMMERCE CREDIT CARD SERVICES	061209L	6/12/09	7/15/09	COFFEE	1 1935	18.88
COMMLW	COMMERCE CREDIT CARD SERVICES	351441L	5/21/09	7/15/09	FUSIBLE LINK	1 1965	3.99
COMMLW	COMMERCE CREDIT CARD SERVICES	86342727L	6/09/09	7/15/09	MDT CABLE	1 1900	20.95
					Vendor Total		129.08
COMMPK	COMMERCE CREDIT CARD SERVICES	3365P	5/15/09	7/15/09	T SHIRTS	3 937	510.00
COMMPK	COMMERCE CREDIT CARD SERVICES	3371P	5/20/09	7/15/09	SHIRTS	3 935	202.25
COMMPK	COMMERCE CREDIT CARD SERVICES	3372P	5/20/09	7/15/09	SHIRTS	3 937	39.60
COMMPK	COMMERCE CREDIT CARD SERVICES	3378P	5/21/09	7/15/09	SHIRTS	3 936	88.90
COMMPK	COMMERCE CREDIT CARD SERVICES	3398P	6/03/09	7/15/09	SHIRTS	3 935	44.80
COMMPK	COMMERCE CREDIT CARD SERVICES	3414P	6/10/09	7/15/09	SHIRTS	3 936	241.70
COMMPK	COMMERCE CREDIT CARD SERVICES	5879P	5/20/09	7/15/09	BATTERIES/BACKER	3 935	36.52
COMMPK	COMMERCE CREDIT CARD SERVICES	17299P	5/22/09	7/15/09	SUPPLIES	3 937	3.99
COMMPK	COMMERCE CREDIT CARD SERVICES	17916P	5/22/09	7/15/09	SIGNS	3 937	1285.00
COMMPK	COMMERCE CREDIT CARD SERVICES	22711P	5/24/09	7/15/09	OFFICE SUPPLIES	3 885	187.88
COMMPK	COMMERCE CREDIT CARD SERVICES	30212P	6/03/09	7/15/09	OFFICE SUPPLIES	3 885	20.94
COMMPK	COMMERCE CREDIT CARD SERVICES	33925P	5/20/09	7/15/09	SUPPLIES	3 885	431.62
COMMPK	COMMERCE CREDIT CARD SERVICES	44551P	5/22/09	7/15/09	KEYS	3 808	185.85
COMMPK	COMMERCE CREDIT CARD SERVICES	50707P	5/28/09	7/15/09	FIELD TRIP	3 938	98.00
COMMPK	COMMERCE CREDIT CARD SERVICES	51002P	6/15/09	7/15/09	RETURNS	3 936	241.70
COMMPK	COMMERCE CREDIT CARD SERVICES	52090P	5/20/09	7/15/09	OFFICE SUPPLIES	3 885	101.53
COMMPK	COMMERCE CREDIT CARD SERVICES	52168P	5/24/09	7/15/09	CLIP DISPENSER	3 885	2.66
COMMPK	COMMERCE CREDIT CARD SERVICES	53228P	5/25/09	7/15/09	SHELVES/TIMER	3 935	72.35
COMMPK	COMMERCE CREDIT CARD SERVICES	55373P	5/22/09	7/15/09	CONCESSIONS	3 820	5.40
COMMPK	COMMERCE CREDIT CARD SERVICES	64293P	5/21/09	7/15/09	PAINT/SUPPLIES	3 808	47.56
COMMPK	COMMERCE CREDIT CARD SERVICES	66500P	5/24/09	7/15/09	CONCESSIONS	3 820	21.58
COMMPK	COMMERCE CREDIT CARD SERVICES	69325P	6/16/09	7/15/09	SHIRTS	3 936	188.55
COMMPK	COMMERCE CREDIT CARD SERVICES	82247P	5/30/09	7/15/09	SUPPLIES	3 938	87.97
COMMPK	COMMERCE CREDIT CARD SERVICES	87223P	6/12/09	7/15/09	SHIRTS	3 938	329.45
COMMPK	COMMERCE CREDIT CARD SERVICES	90376P	5/25/09	7/15/09	CONCESSIONS/SUPPLI	3 820	88.34
COMMPK	COMMERCE CREDIT CARD SERVICES	91501P	5/29/09	7/15/09	GAS	3 960	14.00
COMMPK	COMMERCE CREDIT CARD SERVICES	052109P	5/21/09	7/15/09	BALL PUMP	3 936	5.19
COMMPK	COMMERCE CREDIT CARD SERVICES	052209P	5/22/09	7/15/09	PIZZAS	3 938	75.00
COMMPK	COMMERCE CREDIT CARD SERVICES	052209P	5/22/09	7/15/09	BBQ TOOLS	3 937	9.00
COMMPK	COMMERCE CREDIT CARD SERVICES	060409P	6/04/09	7/15/09	TRIATHLON SANCTION	3 938	150.00
COMMPK	COMMERCE CREDIT CARD SERVICES	060409P	6/04/09	7/15/09	TRIATHLON SANCTION	3 938	250.00
COMMPK	COMMERCE CREDIT CARD SERVICES	061009P	6/10/09	7/15/09	POSTAGE	3 885	0.17
COMMPK	COMMERCE CREDIT CARD SERVICES	062209P	6/22/09	7/15/09	MEMBERSHIP	3 840	59.95
COMMPK	COMMERCE CREDIT CARD SERVICES	197227P	5/21/09	7/15/09	SUPPLIES	3 935	12.98
COMMPK	COMMERCE CREDIT CARD SERVICES	762344P	5/22/09	7/15/09	GAS	3 960	10.00
COMMPK	COMMERCE CREDIT CARD SERVICES	061209PK	6/12/09	7/15/09	ROUTER	3 935	61.97
COMMPK	COMMERCE CREDIT CARD SERVICES	1324945P	5/28/09	7/15/09	MOVIES	3 938	1305.00
COMMPK	COMMERCE CREDIT CARD SERVICES	1327161P	6/08/09	7/15/09	MOVIES	3 938	271.00
COMMPK	COMMERCE CREDIT CARD SERVICES	2003086P	5/25/09	7/15/09	POOL LOG	3 937	23.95
COMMPK	COMMERCE CREDIT CARD SERVICES	2004268P	5/20/09	7/15/09	SUPPLIES	3 935	17.43
COMMPK	COMMERCE CREDIT CARD SERVICES	2613003P	6/01/09	7/15/09	GAS	3 960	10.00
COMMPK	COMMERCE CREDIT CARD SERVICES	29244077P	6/16/09	7/15/09	SHIRTS	3 936	327.00
COMMPK	COMMERCE CREDIT CARD SERVICES	62150970P	5/24/09	7/15/09	CONCESSIONS/SUPPLI	3 935	150.70
COMMPK	COMMERCE CREDIT CARD SERVICES	63190216P	5/26/09	7/15/09	SUMMER CAMP SUPPLI	3 935	118.79
COMMPK	COMMERCE CREDIT CARD SERVICES	72386661P	6/15/09	7/15/09	SHIRTS	3 938	1061.05
COMMPK	COMMERCE CREDIT CARD SERVICES	81239632P	5/24/09	7/15/09	SUPPLIES	3 935	246.00
COMMPK	COMMERCE CREDIT CARD SERVICES	88027839P	5/22/09	7/15/09	TRASH CANS/SUPPLIE	3 937	176.51
COMMPK	COMMERCE CREDIT CARD SERVICES	91923296P	6/08/09	7/15/09	SHIRTS	3 938	452.25
COMMPK	COMMERCE CREDIT CARD SERVICES	616213143P	6/17/09	7/15/09	SHIRTS	3 937	507.30
COMMPK	COMMERCE CREDIT CARD SERVICES	90608302415P	6/08/09	7/15/09	SCHEDULE SERVICE	3 876	120.00
					Vendor Total		9515.98
COMMSE	COMMERCE CREDIT CARD SERVICES	42613S	6/04/09	7/15/09	SUPPLIES	2 1935	66.88
COMMSE	COMMERCE CREDIT CARD SERVICES	64341S	5/27/09	7/15/09	POSTAGE	2 1885	3.92
COMMSE	COMMERCE CREDIT CARD SERVICES	823193S	5/27/09	7/15/09	BUFFER/OXYGEN TEST	2 1935	343.99
COMMSE	COMMERCE CREDIT CARD SERVICES	826067S	6/01/09	7/15/09	THERMOMETER	2 1935	230.21
COMMSE	COMMERCE CREDIT CARD SERVICES	9194589341S	6/04/09	7/15/09	OFFICE SUPPLIES	2 1935	162.95
COMMSE	COMMERCE CREDIT CARD SERVICES	9194728228WS	6/09/09	7/15/09	FILE CAB/SUPPLIES	2 885	413.92
					Vendor Total		1221.87
COMMST	COMMERCE CREDIT CARD SERVICES	31118ST	5/19/09	7/15/09	WEEDEATER LINE	1 2935	39.91
COMMST	COMMERCE CREDIT CARD SERVICES	47020ST	6/10/09	7/15/09	TARPS	1 2935	18.58

CITY OF WILLARD
Unpaid Invoice Listing
July 09, 2009

Payee #	Payee Name	Invoice Num	Invoice Date	Due Date	Description	G/L Number	Total Due
COMMST	COMMERCE CREDIT CARD SERVICES	060409ST	6/04/09	7/15/09	PADLOCK/KEYS	1 2935	12.63
COMMST	COMMERCE CREDIT CARD SERVICES	145593ST	6/10/09	7/15/09	SET SCREWS/SIGNS	1 2935	13.89
COMMST	COMMERCE CREDIT CARD SERVICES	278374ST	6/01/09	7/15/09	FUEL FILTERS	1 2965	13.44
Vendor Total							98.45
COMMWA	COMMERCE CREDIT CARD SERVICES	2438W	6/04/09	7/15/09	FUEL PUMP REPAIRS	2 965	556.77
COMMWA	COMMERCE CREDIT CARD SERVICES	23813W	5/22/09	7/15/09	POSTAGE	2 885	0.50
COMMWA	COMMERCE CREDIT CARD SERVICES	70198W	6/01/09	7/15/09	POSTAGE	2 885	7.00
COMMWA	COMMERCE CREDIT CARD SERVICES	053109W	5/31/09	7/15/09	SEWER CONN FEES/DN	2 385	1524.08
COMMWA	COMMERCE CREDIT CARD SERVICES	060909W	6/09/09	7/15/09	POSTAGE	2 885	1.52
COMMWA	COMMERCE CREDIT CARD SERVICES	061509W	6/15/09	7/15/09	POSTAGE	2 885	6.50
COMMWA	COMMERCE CREDIT CARD SERVICES	061909W	9/16/09	7/15/09	POSTAGE	2 885	3.50
COMMWA	COMMERCE CREDIT CARD SERVICES	275378W	5/29/09	7/15/09	PROJECT SUPPLIES	2 940	936.58
COMMWA	COMMERCE CREDIT CARD SERVICES	275379W	5/29/09	7/15/09	HYDRANT	2 935	315.57
COMMWA	COMMERCE CREDIT CARD SERVICES	557879P	5/26/09	6/15/09	GAS	3 960	48.50
COMMWA	COMMERCE CREDIT CARD SERVICES	557879W	5/26/09	6/15/09	GAS	2 960	118.53
COMMWA	COMMERCE CREDIT CARD SERVICES	834193W	6/11/09	7/15/09	CHLORINE SIGNS	2 935	319.30
COMMWA	COMMERCE CREDIT CARD SERVICES	1593874W	6/17/09	7/15/09	DOOR HANGERS	2 935	52.94
COMMWA	COMMERCE CREDIT CARD SERVICES	3363256W	5/26/09	7/15/09	METAL/SOUTH WELL	2 935	56.20
COMMWA	COMMERCE CREDIT CARD SERVICES	24361040W	6/03/09	7/15/09	PUMP RENTAL	2 935	156.41
Vendor Total							4103.90
CON165	CONCO QUARRIES, INC.	341260W	6/05/09	7/15/09	WATERLINE	2 935	476.02
CON165	CONCO QUARRIES, INC.	341405W	6/15/09	7/15/09	WATERLINE	2 935	525.54
CON165	CONCO QUARRIES, INC.	341667W	6/30/09	7/15/09	GRAVEL/WATERLINE	2 935	355.64
Vendor Total							1357.20
CON170	CONCO OF SPRINGFIELD	230310S	6/23/09	7/15/09	MANHOLE REHAB	2 1935	178.00
CON365	CONOCO INC.	5749906L	6/26/09	7/15/09	GAS	1 1960	2372.11
CON365	CONOCO INC.	5749906WS	6/26/09	7/15/09	GAS	2 1960	1368.80
Vendor Total							3740.91
CPI200	COPY PRODUCTS, INC	36361G	6/09/09	7/15/09	COPIER MAINT	1 876	343.66
CPI200	COPY PRODUCTS, INC	36361L	6/09/09	7/15/09	COPIER MAINT	1 1876	18.74
CPI200	COPY PRODUCTS, INC	36361P	6/09/09	7/15/09	COPIER MAINT	3 876	104.06
Vendor Total							466.46
DIR520	DIRECTV	1039298137P	6/30/09	7/15/09	SATELLITE	3 876	74.99
DTB100	DOWNTOWN BAR B QUE	062009P	6/20/09	7/15/09	TRIATHALON LUNCH	3 938	1040.00
EMP210	EMPIRE ELECTRIC	062209P	6/22/09	7/14/09	UTILITIES	3 955	127.56
EMP210	EMPIRE ELECTRIC	062209S	6/22/09	7/14/09	UTILITIES	2 1955	54.56
EMP210	EMPIRE ELECTRIC	062309G	6/23/09	7/15/09	UTILITIES	1 2955	5138.81
EMP210	EMPIRE ELECTRIC	062309P	6/23/09	7/15/09	UTILITIES	3 955	86.51
EMP210	EMPIRE ELECTRIC	062309P	6/23/09	7/15/09	UTILITIES	3 955	2842.15
EMP210	EMPIRE ELECTRIC	062309P	6/23/09	7/15/09	UTILITIES	3 955	3583.25
EMP210	EMPIRE ELECTRIC	062509W	6/25/09	7/15/09	UTILITIES	2 955	37.06
EMP210	EMPIRE ELECTRIC	063009S	6/30/09	7/15/09	UTILITIES	2 1955	51.98
EMP210	EMPIRE ELECTRIC	070109P	7/01/09	7/15/09	UTILITIES	3 955	65.76
EMP210	EMPIRE ELECTRIC	062309WS	6/23/09	7/15/09	UTILITIES	2 1955	9891.68
Vendor Total							21879.32
EWI110	EWING IRRIGATION	1528971P	6/17/09	7/15/09	JUTE STAPLES	3 900	125.02
FED100	FEDERAL PROTECTION INC	454617P	7/01/09	7/15/09	SECURITY	3 876	108.00
FLY200	FLYNN DRILLING CO., INC.	46437W	6/09/09	7/15/09	WELL INSPECTION	2 876	800.00
FOU325	FOURAKER PRINTING CO.	9466P	6/24/09	7/15/09	CAR SHOW FLYERS	3 850	52.00
GOT335	GOTT'S RENT A POTS	49138P	5/19/09	7/15/09	PORTABLE TOILET	3 935	85.00
HAR160	HARRY COOPER SUPPLY COMPANY	2951171P	6/24/09	7/15/09	SUPPLIES	3 935	16.03
HAR160	HARRY COOPER SUPPLY COMPANY	2941399001W	6/03/09	7/15/09	TEE	2 935	10.50
Vendor Total							26.53
HER180	HERTZ EQUIPMENT RENTAL	23452785S	5/15/08	7/15/08	CREDIT MEMO	2 1935	-144.71
HER180	HERTZ EQUIPMENT RENTAL	24367104S	6/05/09	7/15/09	JACKET	2 1935	86.45
HER180	HERTZ EQUIPMENT RENTAL	24312224001S	6/05/09	7/15/09	LAGOON PUMP	2 935	1641.29
Vendor Total							1583.03
HLD100	HILAND DAIRY COMPANY	1948347P	6/24/09	7/15/09	CONCESSIONS	3 820	457.12
HLD100	HILAND DAIRY COMPANY	9008679P	5/29/09	7/15/09	CONCESSIONS	3 820	18.90
HLD100	HILAND DAIRY COMPANY	9011760P	6/05/09	7/15/09	CONCESSIONS	3 820	136.77
HLD100	HILAND DAIRY COMPANY	9016691P	6/17/09	7/15/09	CONCESSIONS	3 820	290.78
Vendor Total							903.57
HOW550	HOWALD'S LLC	780099W	6/26/09	7/15/09	GRAVEL/ROCK BREAKI	2 935	655.00

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HSC150	HORTON SUPPLY COMPANY	149312S	6/17/09	7/15/09	SEWER SUPPLIES	2 1935	911.68
HUM150	HUMMERT INTERNATIONAL	72982P	6/10/09	7/15/09	EROSION BLANKET	3 937	268.50
HWT150	HIGHWAY TECHNOLOGIES	25023051W	6/25/09	7/15/09	SIGNS/STANDS	2 935	120.00
HWT150	HIGHWAY TECHNOLOGIES	65016279W	4/14/09	7/15/09	SIGNS	2 935	57.00
HWT150	HIGHWAY TECHNOLOGIES	65020648W	6/02/09	7/15/09	SIGNS	2 935	420.00
HWT150	HIGHWAY TECHNOLOGIES	65020648W	6/22/09	7/15/09	DETOUR SIGNS	2 935	210.00
HWT150	HIGHWAY TECHNOLOGIES	65020648W	6/29/09	7/15/09	ROAD CLOSED SIGNS	2 935	8.00
HWT150	HIGHWAY TECHNOLOGIES	65020648W	6/29/09	7/15/09	SIGN STANDS	2 935	120.00
HWT150	HIGHWAY TECHNOLOGIES	65023051W	6/24/09	7/15/09	SIGN STANDS	2 935	28.00
Vendor Total							963.00
IBL150	IKARD & BROWN LAW OFFICES	06172009L	6/17/09	7/15/09	JUDGE	1 1875	718.75
INL105	INLAND PRINTING COMPANY	063009G	6/30/09	7/15/09	COPIER MAINTENANCE	1 876	43.30
IP150	INDEPENDENT PRINTING INC.	20726P	6/10/09	7/15/09	POSTERS	3 850	499.92
JCI200	JCI	78758W	6/03/09	7/15/09	CONTROLS	2 876	915.00
JCI200	JCI	061909S	6/19/09	7/15/09	MISSION/D LIFT	2 1876	946.00
Vendor Total							1861.00
JOR595	JORDAN CASH REGISTER	104229P	5/29/09	7/15/09	CASH REGISTER	3 810	387.34
JOR595	JORDAN CASH REGISTER	104265P	6/12/09	7/15/09	CASH REGISTER	3 810	379.00
JOR595	JORDAN CASH REGISTER	104280P	6/22/09	7/15/09	REGISTER TAPE	3 885	45.75
Vendor Total							812.09
KEE100	KEE WES EQUIPMENT CO.	16937P	6/08/09	7/15/09	SUPPLIES	3 808	441.78
KEE100	KEE WES EQUIPMENT CO.	16991P	6/16/09	7/15/09	TISSUE	3 803	35.26
KEE100	KEE WES EQUIPMENT CO.	17010P	6/16/09	7/15/09	TISSUE	3 803	34.52
KEE100	KEE WES EQUIPMENT CO.	17109P	6/30/09	7/15/09	SUPPLIES	3 808	112.70
Vendor Total							624.26
KEN435	KENCO FIRST EXTINGUISHER	94260P	6/18/09	7/15/09	ADAPTERS	3 808	37.90
KEN435	KENCO FIRST EXTINGUISHER	94303P	6/19/09	7/15/09	SAFETY VESTS	3 935	202.50
Vendor Total							240.40
LAK110	LAKELAND LABORATORIES	12245S	6/30/09	7/15/09	TESTS	2 1876	15.00
LOW505	LOWES CREDIT SERVICES	07139P	6/18/09	7/15/09	REPAIRS	3 900	38.91
LOW505	LOWES CREDIT SERVICES	09392P	6/17/09	7/15/09	FREEZER	3 810	448.00
LOW505	LOWES CREDIT SERVICES	10746P	6/09/09	7/15/09	MOLDING TOOL	3 935	8.92
LOW505	LOWES CREDIT SERVICES	12054L	6/01/09	7/15/09	BULBS	1 1808	19.92
LOW505	LOWES CREDIT SERVICES	17205P	6/09/09	7/15/09	RETURN	3 900	227.48
LOW505	LOWES CREDIT SERVICES	24332P	6/16/09	7/15/09	REPAIRS	3 900	115.55
LOW505	LOWES CREDIT SERVICES	39439W	6/12/09	7/15/09	CONCRETE	3 935	74.25
LOW505	LOWES CREDIT SERVICES	39800P	6/03/09	7/15/09	NUTS & BOLTS	3 900	3.34
LOW505	LOWES CREDIT SERVICES	39884P	6/09/09	7/15/09	REPAIRS	3 900	230.93
LOW505	LOWES CREDIT SERVICES	39973P	6/04/09	7/15/09	ELBOWS/SIGN	3 900	19.14
LOW505	LOWES CREDIT SERVICES	40032P	6/04/09	7/15/09	COUPLING	3 900	4.33
LOW505	LOWES CREDIT SERVICES	40166P	6/05/09	7/15/09	PARK SIGN	3 935	1020.94
LOW505	LOWES CREDIT SERVICES	40479P	5/29/09	7/15/09	DRILL BIT/TAPCON	3 935	14.15
LOW505	LOWES CREDIT SERVICES	060109S	6/01/09	7/15/09	CONCRETE MIX	2 1935	59.40
LOW505	LOWES CREDIT SERVICES	061809P	6/18/09	7/15/09	REPAIRS/MAINT	3 900	163.85
LOW505	LOWES CREDIT SERVICES	061909P	6/19/09	7/15/09	LIGHT/CAUTION TAPE	3 900	69.19
Vendor Total							2063.34
MCL100	MISSION COMMUNICATIONS, LLC.	30018734S	5/31/09	7/15/09	MONITORING	2 1876	347.40
MCL100	MISSION COMMUNICATIONS, LLC.	30018734W	5/31/09	7/15/09	MONITORING	2 876	1126.80
Vendor Total							1474.20
MED230	MEDIACOM	062309G	6/23/09	7/15/09	CABLE	1 876	10.00
MIS350	MISSOURI LAGERS	063009G	6/30/09	7/12/09	RETIREMENT	1 4910	6095.61
MIS350	MISSOURI LAGERS	063009P	6/30/09	7/12/09	RETIREMENT	3 910	1544.28
MIS350	MISSOURI LAGERS	063009WS	6/30/09	7/12/09	RETIREMENT	2 1910	2542.51
Vendor Total							10182.40
MIS445	MISSOURI STATE UNIVERSITY	12007964W	10/21/08	7/15/09	TRAINING	2 945	189.00
MIS445	MISSOURI STATE UNIVERSITY	120071319G	3/09/09	7/15/09	TRAINING	1 945	189.00
Vendor Total							378.00
MIS475	MISSOURI STATE AGENCY FOR	9001232L	6/26/09	7/15/09	FILE CABINETS	1 1935	120.25
MOC100	MISSOURI ONE CALL	9060529WS	6/30/09	7/15/09	LOCATES	2 1876	136.80
MUR460	MURFIN'S MARKET	062209P	6/22/09	7/15/09	CONCESSIONS	3 820	31.12
MUR460	MURFIN'S MARKET	062209P	6/22/09	7/15/09	CONCESSIONS	3 820	19.56
MUR460	MURFIN'S MARKET	062709P	6/27/09	7/15/09	CONCESSIONS	3 820	7.56
MUR460	MURFIN'S MARKET	062709P	6/27/09	7/15/09	CONCESSIONS	3 820	25.34

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MUR460	MURFIN'S MARKET	06042009L	6/04/09	7/15/09	CAT FOOD	1 1935	7.96
MUR460	MURFIN'S MARKET	06122009P	6/12/09	7/15/09	CONCESSIONS	3 820	12.42
					Vendor Total		103.96
MYR480	MYRON	68823681G	6/23/09	7/15/09	CALENDARS	1 935	386.20
NEB510	NEBS	992933399WS	6/24/09	7/15/09	ENVELOPES	2 1885	456.05
NWM100	NW MEDIA	06012009S	6/01/09	7/15/09	ADVERTISING	2 1800	36.00
OFF250	OFFICER CPA FIRM LLC	1247WS	6/30/09	7/15/09	2008 AUDIT	2 1805	5484.00
OIS160	ONLINE INFORMATION SERVICES	191664WS	6/30/09	7/15/09	UTILITY EXCHANGE	2 1876	121.50
OLS140	OLSSON ASSC	127761ST	5/19/09	7/15/09	INTERSECTION	1 2876	1015.00
OLS140	OLSSON ASSC	129349PD	6/24/09	7/15/09	ENGINEERING	1 4930	7468.86
OLS140	OLSSON ASSC	129353ST	6/24/09	7/15/09	SIDEWALK PROJECT	1 2876	1695.18
					Vendor Total		10179.04
ORE145	O'REILLY'S AUTO PARTS	426825W	6/19/09	7/15/09	COUPLER	2 935	6.98
ORS100	OZARK RACING SYSTEMS	327P	6/26/09	7/15/09	RACE TIMING	3 938	500.00
OTO150	OZARKS TRANSPORTATION ORG	2009009G	6/30/09	7/31/09	OTO DUES	1 840	1375.14
OZA255	OZARKS COCA COLA	10503978P	6/05/09	7/15/09	CONCESSIONS	3 820	437.91
OZA255	OZARKS COCA COLA	10503979P	6/05/09	7/15/09	CONCESSIONS	3 820	409.13
OZA255	OZARKS COCA COLA	10503980P	6/05/09	7/15/09	CONCESSIONS	3 820	555.05
OZA255	OZARKS COCA COLA	10504100P	6/12/09	7/15/09	CONCESSIONS	3 820	260.98
OZA255	OZARKS COCA COLA	10504101P	6/12/09	7/15/09	CONCESSIONS	3 820	35.90
OZA255	OZARKS COCA COLA	10504102P	6/12/09	7/15/09	CONCESSIONS	3 820	122.18
OZA255	OZARKS COCA COLA	10504205P	6/19/09	7/15/09	CONCESSIONS	3 820	89.75
OZA255	OZARKS COCA COLA	10504206P	6/19/09	7/15/09	CONCESSIONS	3 820	2687.49
OZA255	OZARKS COCA COLA	10504324P	6/26/09	7/15/09	CONCESSIONS	3 820	372.61
OZA255	OZARKS COCA COLA	10504325P	6/26/09	7/15/09	CONCESSIONS	3 820	59.11
					Vendor Total		5030.11
OZA270	OZARK POWER CENTER INC.	259313P	6/03/09	7/15/09	PARTS	3 965	321.08
OZA270	OZARK POWER CENTER INC.	259758P	6/12/09	7/15/09	BELTS	3 965	144.20
					Vendor Total		465.28
OZK300	OZARK LASER & SHORING	1014672S	6/11/09	7/15/09	REGULATOR/SUPPLIES	2 1935	510.59
PAS100	PLAY IT AGAIN SPORTS	8914P	6/09/09	7/15/09	SPORTS SUPPLIES	3 936	1331.00
PBG150	PITNEY BOWES GLOBAL FINANCIAL	8114226WS	6/30/09	7/15/09	FOLDING MACHINE	2 1885	465.27
PIT200	PITNEY BOWES	6386288S	6/13/09	7/15/09	FOLDING MACHINE	2 935	393.50
PIT200	PITNEY BOWES	6386288W	6/13/09	7/15/09	FOLDING MACHINE	2 935	393.50
					Vendor Total		787.00
PIT210	PITNEY BOWES INC	681672WS	6/17/09	7/15/09	TAPE STRIPS	2 1885	84.85
PKI150	P & K IRRIGATION	61209P	6/12/09	7/15/09	PROCEDURES	3 876	60.00
PRE250	PRE-PAID LEGAL SERVICES, INC.	063009L	6/30/09	7/15/09	LEGAL	1 1876	77.80
PTS105	PREMIER TOWING SERVICES, INC	05102009L	5/10/09	7/15/09	TOW	1 1876	90.00
PUR100	PURCHASE POWER	063009G	6/30/09	7/15/09	POSTAGE	1 1885	300.00
PUR100	PURCHASE POWER	063009P	6/30/09	7/15/09	POSTAGE	3 885	200.00
PUR100	PURCHASE POWER	063009WS	6/30/09	7/15/09	POSTAGE	2 1885	700.00
					Vendor Total		1200.00
RAC450	RACE BROS. FARM SUPPLY, INC.	608235S	6/03/09	7/15/09	RAIN GAUGES	2 1935	95.60
RAC450	RACE BROS. FARM SUPPLY, INC.	608961P	6/23/09	7/15/09	SUPPLIES	3 935	43.22
					Vendor Total		138.82
RAM100	RAMSEY ROAD BORING	031709W	3/17/09	7/15/09	BORE	2 876	720.00
REA225	REAVIS WATER WELL	263W	6/24/09	7/15/09	WELL PUMP REPAIR	2 900	8110.00
REA225	REAVIS WATER WELL	264W	6/24/09	7/15/09	WELL VALVE	2 900	1535.00
					Vendor Total		9645.00
REN390	RENEGADE CHEMICALS LLC	5857P	6/03/09	7/15/09	CHEMICALS	3 815	310.00
REX380	REX SMITH OIL CO.	73631S	6/23/09	7/15/09	DIESEL	2 1960	192.50
REX380	REX SMITH OIL CO.	060309P	6/03/09	7/15/09	DIESEL	3 900	176.88
REX380	REX SMITH OIL CO.	53461ST	6/04/09	7/15/09	DIESEL	1 2960	586.08
REX380	REX SMITH OIL CO.	54002ST	6/30/09	7/15/09	DIESEL	1 2960	494.77
REX380	REX SMITH OIL CO.	54003ST	6/30/09	7/15/09	DIESEL	1 2960	600.50
REX380	REX SMITH OIL CO.	050809ST	5/08/09	7/15/09	OIL/GREASE	1 2960	140.00

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REX380	REX SMITH OIL CO.	06022009S	6/02/09	7/15/09	DIESEL	2 960	203.05
REX380	REX SMITH OIL CO.	06022009S	6/02/09	7/15/09	DIESEL	2 960	201.40
					Vendor Total		2595.18
RNS200	R N SMITH	87371P	6/09/09	7/15/09	LOCKS	3 900	254.40
SAM420	SAM'S CLUB	3313G	6/11/09	7/15/09	GATORADE	1 935	62.40
SAM420	SAM'S CLUB	3313L	6/11/09	7/15/09	SUPPLIES	1935	58.44
SAM420	SAM'S CLUB	3313P	6/11/09	7/15/09	COPY PAPER	885	86.58
SAM420	SAM'S CLUB	3315P	6/16/09	7/15/09	CONCESSIONS	820	1002.72
SAM420	SAM'S CLUB	6962P	6/17/09	7/15/09	GIFT BAGS	938	29.50
SAM420	SAM'S CLUB	00776L	6/10/09	7/15/09	BATTERIES	1935	59.64
SAM420	SAM'S CLUB	01655P	6/09/09	7/15/09	SUPPLIES	885	11.88
SAM420	SAM'S CLUB	01655P	6/09/09	7/15/09	SUPPLIES	880	31.28
SAM420	SAM'S CLUB	01655P	6/09/09	7/15/09	CONCESSIONS	820	59.57
SAM420	SAM'S CLUB	03685P	6/11/09	7/15/09	SUPPLIES	939	67.51
SAM420	SAM'S CLUB	08303P	6/17/09	7/15/09	CONCESSIONS	820	54.85
SAM420	SAM'S CLUB	3313ST	6/11/09	7/15/09	GATORADE	2935	74.40
SAM420	SAM'S CLUB	053009P	5/30/09	7/15/09	CONCESSIONS	820	529.22
SAM420	SAM'S CLUB	060809P	6/08/09	7/15/09	CONCESSIONS	820	2.94
SAM420	SAM'S CLUB	060809P	6/08/09	7/15/09	BUILDING MAINT	808	49.00
SAM420	SAM'S CLUB	060909P	6/09/09	7/15/09	CONCESSIONS	820	613.51
SAM420	SAM'S CLUB	061909P	6/19/09	7/15/09	CONCESSIONS	820	265.98
SAM420	SAM'S CLUB	061909P	6/19/09	7/15/09	CONCESSIONS	820	89.64
SAM420	SAM'S CLUB	061909P	6/19/09	7/15/09	OVEN	820	54.81
SAM420	SAM'S CLUB	062309P	6/23/09	7/15/09	CONCESSIONS	820	1125.06
SAM420	SAM'S CLUB	063009P	6/30/09	7/15/09	CONCESSIONS	820	682.77
					Vendor Total		5011.70
SCU425	SCURLOCK INDUSTRIES	70715S	6/22/09	7/15/09	SELF SEAL COVER	2 1935	274.00
SCU425	SCURLOCK INDUSTRIES	70746S	6/23/09	7/15/09	MANHOLE RING	2 1935	34.20
					Vendor Total		308.20
SGH150	SPFLD GREENE CO. HEALTH DEPT.	100W	6/02/09	7/15/09	TEST	2 876	80.00
SGH150	SPFLD GREENE CO. HEALTH DEPT.	102W	6/04/09	7/15/09	WATER TEST	2 876	20.00
SGH150	SPFLD GREENE CO. HEALTH DEPT.	103W	6/09/09	7/15/09	TEST	2 876	10.00
SGH150	SPFLD GREENE CO. HEALTH DEPT.	104W	6/10/09	7/15/09	TEST	2 876	10.00
SGH150	SPFLD GREENE CO. HEALTH DEPT.	105W	6/30/09	7/15/09	WATER TESTS	2 876	10.00
SGH150	SPFLD GREENE CO. HEALTH DEPT.	1196W	6/03/09	7/15/09	TEST	2 876	10.00
SGH150	SPFLD GREENE CO. HEALTH DEPT.	052009L	6/05/09	7/15/09	ANIMAL CONTROL	1 1825	105.00
SGH150	SPFLD GREENE CO. HEALTH DEPT.	05062009S	5/06/09	7/15/09	HEP SHOTS	2 1876	120.00
					Vendor Total		365.00
SNP150	SIGN PRO	17914P	5/21/09	7/15/09	SIGNS	3 937	70.00
SOU485	SOUNDS GREAT	91202P	6/22/09	7/15/09	MICROPHONE	3 935	239.99
SPR275	SPRINGFIELD WINWATER WORKS CO	275247W	6/01/09	7/15/09	WATERLINE	2 940	1846.13
SPR275	SPRINGFIELD WINWATER WORKS CO	275569W	6/30/09	7/15/09	SHEAR	2 935	76.88
SPR275	SPRINGFIELD WINWATER WORKS CO	10879900	6/03/09	7/15/09	STOCK	2 935	22.75
SPR275	SPRINGFIELD WINWATER WORKS CO	27542100	6/03/09	7/15/09	STOCK	2 935	54.00
SPR275	SPRINGFIELD WINWATER WORKS CO	27543000	6/03/09	7/15/09	WATERLINE	2 940	391.04
SPR275	SPRINGFIELD WINWATER WORKS CO	27543100	6/03/09	7/15/09	LIBRARY	2 935	47.12
SPR275	SPRINGFIELD WINWATER WORKS CO	27548700	6/08/09	7/15/09	STOCK/LEAK	2 935	418.95
SPR275	SPRINGFIELD WINWATER WORKS CO	10882600W	6/17/09	7/15/09	STOCK	2 935	252.40
SPR275	SPRINGFIELD WINWATER WORKS CO	27544000W	6/03/09	7/15/09	VALVE BOX CAPS	2 935	82.00
SPR275	SPRINGFIELD WINWATER WORKS CO	27545400W	6/05/09	7/15/09	LEAK REPAIR	2 935	97.87
SPR275	SPRINGFIELD WINWATER WORKS CO	27549100W	6/08/09	7/15/09	WATERLINE	2 940	3595.03
SPR275	SPRINGFIELD WINWATER WORKS CO	27549101W	6/17/09	7/15/09	WATERLINE	2 940	69.84
					Vendor Total		6954.01
SPR410	SPRINGFIELD POOL & SPA	173663P	6/22/09	7/15/09	VACUUM	3 900	167.99
SPR410	SPRINGFIELD POOL & SPA	173990P	6/25/09	7/15/09	VALVE/POLE	3 935	104.50
SPR410	SPRINGFIELD POOL & SPA	174269P	6/29/09	7/15/09	CLARIFIER	3 815	98.95
					Vendor Total		371.44
SPS150	SCHENDEL PEST SERVICES	0630093	6/30/09	7/15/09	PEST CONTROL	1 1876	30.00
SPS150	SCHENDEL PEST SERVICES	063009G	6/30/09	7/15/09	PEST CONTROL	1 876	30.00
SPS150	SCHENDEL PEST SERVICES	063009P	6/30/09	7/15/09	PEST CONTROL	3 876	60.00
SPS150	SCHENDEL PEST SERVICES	063009ST	6/30/09	7/15/09	PEST CONTROL	1 2935	30.00
					Vendor Total		150.00
SSE100	SPRINGFIELD STAMP & ENGRAVING	529967G	6/25/09	7/15/09	NOTARY STAMP	1 935	14.50
STI150	SAWYER TIRE INC.	615145L	5/29/09	7/15/09	TIRES	1 1965	647.12
STI150	SAWYER TIRE INC.	615306ST	6/08/09	7/15/09	OIL AND FILTER	1 2965	23.50
					Vendor Total		670.62
STP150	STILSON PHOTOGRAPHY	3640P	6/06/09	7/15/09	POOL PHOTOS	3 876	230.00
STY105	THE STAYWELL COMPANY	6350540P	4/16/09	7/15/09	LIFEGUARD MANUALS	3 937	282.06

CITY OF WILLARD
Unpaid Invoice Listing
July 09, 2009

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
TKS150	TOMARK SPORTS	93145582P	6/17/09	7/15/09	PITCHING MACHINE	3 810	1339.51
TKS150	TOMARK SPORTS	93157625P	6/19/09	7/15/09	SPORTS EQUIPMENT	3 845	1116.74
Vendor Total							2456.25
UMB100	UMB BANK	061709S	6/17/09	7/15/09	INTEREST	2 1870	562.50
UMB100	UMB BANK	061709W	6/17/09	7/15/09	INTEREST	2 870	562.50
Vendor Total							1125.00
UNI110	UNIFIRST CORP	2485376P	4/29/09	7/15/09	UNIFORM ALLOWANCE	3 935	7.79
UNI110	UNIFIRST CORP	2486394P	4/29/09	7/15/09	UNIFORM ALLOWANCE	3 935	62.32
UNI110	UNIFIRST CORP	2497637P	6/24/09	7/15/09	MATS	3 935	11.50
UNI110	UNIFIRST CORP	2497638L	6/24/09	7/15/09	MATS	1 1935	20.60
UNI110	UNIFIRST CORP	2497639G	6/24/09	7/15/09	UNIFORMS/MATS	1 4935	16.91
UNI110	UNIFIRST CORP	2497640P	6/24/09	7/15/09	MATS/UNIFORMS	3 935	26.66
UNI110	UNIFIRST CORP	2497636WS	6/24/09	7/15/09	UNIFORMS	2 1935	62.32
UNI110	UNIFIRST CORP	2252493403S	6/03/09	7/15/09	UNIFORMS	2 1935	32.31
UNI110	UNIFIRST CORP	2252493403W	6/03/09	7/15/09	UNIFORMS	2 935	32.31
UNI110	UNIFIRST CORP	2252493404P	6/03/09	7/15/09	MATS	3 935	11.50
UNI110	UNIFIRST CORP	2252493405L	6/03/09	7/15/09	MATS	1 1935	22.70
UNI110	UNIFIRST CORP	2252493406P	6/03/09	7/15/09	MATS	1 935	7.85
UNI110	UNIFIRST CORP	2252493407P	6/03/09	7/15/09	MATS/UNIFORMS	3 935	26.66
UNI110	UNIFIRST CORP	2252494833S	6/10/09	7/15/09	UNIFORMS	2 1935	32.31
UNI110	UNIFIRST CORP	2252494833W	6/10/09	7/15/09	UNIFORMS	2 935	32.31
UNI110	UNIFIRST CORP	2252494834P	6/10/09	7/15/09	MATS	3 935	11.50
UNI110	UNIFIRST CORP	2252494835L	6/10/09	7/15/09	MATS	1 1935	22.70
UNI110	UNIFIRST CORP	2252494836G	6/10/09	7/15/09	MATS	1 935	7.85
UNI110	UNIFIRST CORP	2252494837P	6/10/09	7/15/09	MATS/UNIFORMS	3 935	26.66
UNI110	UNIFIRST CORP	2252496225S	6/17/09	7/15/09	UNIFORMS	2 1935	33.56
UNI110	UNIFIRST CORP	2252496225W	6/17/09	7/15/09	UNIFORMS	2 935	33.56
UNI110	UNIFIRST CORP	2252496226P	6/17/09	7/15/09	MATS	2 935	11.50
UNI110	UNIFIRST CORP	2252496227L	6/17/09	7/15/09	MATS	1 1935	22.70
UNI110	UNIFIRST CORP	2252496228G	6/17/09	7/15/09	MATS	1 935	7.85
UNI110	UNIFIRST CORP	2252496229P	6/17/09	7/15/09	MATS/UNIFORMS	3 935	26.66
UNI110	UNIFIRST CORP	2252493406PD	6/03/09	7/15/09	MATS	1 4935	9.06
UNI110	UNIFIRST CORP	2252494836PD	6/10/09	7/15/09	UNIFORMS	1 4935	9.06
UNI110	UNIFIRST CORP	2252496228PD	6/17/09	7/15/09	UNIFORMS	1 4935	9.06
Vendor Total							637.77
UNI120	UNITED RENTALS	10468S	5/30/09	7/15/09	CREDIT MEMO	2 1935	-44.82
UNI120	UNITED RENTALS	101007S	10/12/07	7/15/09	CREDIT MEMO	2 1935	-44.82
UNI120	UNITED RENTALS	81963084001S	6/17/09	7/15/09	PUMP	2 1935	2079.21
Vendor Total							1989.57
USA405	US BANK	127183556G	6/21/09	7/18/09	COPIER LEASES	1 150	524.48
VER100	VERIZON WIRELESS	061809L	6/18/09	7/15/09	DATA CARDS	1 150	252.52
VIC110	VICTOR L PHILLIPS CO.	2251ST	6/23/09	7/15/09	BOOM MOWER REPAIRS	1 2965	962.20
WCA100	WCA MO - CITY BILLING	061709W	6/17/09	7/15/09	TRASH BILLING	2 760	2360.25
WCA100	WCA MO - CITY BILLING	06012009W	6/01/09	7/15/09	TRASH BILLING	2 943	2228.25
Vendor Total							4588.50
WCA150	WCA WASTE CORPORATION	1158327G	6/22/09	7/15/09	TRASH HAULING	1 959	21.89
WCA150	WCA WASTE CORPORATION	1158328P	6/22/09	7/15/09	TRASH HAULING	3 959	109.22
WCA150	WCA WASTE CORPORATION	1158329P	6/22/09	7/15/09	TRASH HAULING	3 959	102.72
WCA150	WCA WASTE CORPORATION	1158330L	6/22/09	7/15/09	TRASH HAULING	1 1959	18.06
WCA150	WCA WASTE CORPORATION	1158331ST	6/22/09	7/15/09	TRASH HAULING	1 2959	21.81
Vendor Total							273.70
WIL295	WILLARD CHAMBER OF COMMERCE	826P	6/12/09	7/15/09	LUNCH	3 935	20.00
Final Total							266643.94

1	150	0	DUE FROM RECREATION FUND	255.26
1	810	0	CAPITAL ASSET EXPENDITURES (GCG)	174.83
1	840	0	DUES AND SUBSCRIPTIONS (GCG)	1375.14
1	865	0	INSURANCE (GCG)	1252.50
1	875	0	LEGAL (GCG)	3293.50
1	876	0	PROFESSIONAL (GCG)	510.96
1	885	0	OFFICE SUPPLIES (GCG)	164.98
1	910	0	RETIREMENT PLAN (GCG)	1232.43
1	935	0	SUPPLIES (GCG)	816.19
1	945	0	TRAVEL AND TRAINING (GCG)	189.00
1	955	0	UTILITIES-ELECTRIC (GCG)	438.99
1	959	0	UTILITIES-OTHER (GCG)	71.78
1	1808	0	BUILDING MAINTENANCE (LAW)	19.92
1	1810	0	CAPITAL ASSET EXP (LAW)	174.83
1	1825	0	CONTRACT LABOR (LAW)	105.00
1	1865	0	INSURANCE (LAW)	58.00
1	1875	0	LEGAL (LAW)	718.75
1	1876	0	PROFESSIONAL (LAW)	388.62
1	1885	0	OFFICE EXPENSE (LAW)	243.34
1	1900	0	REPAIRS & MAINTENANCE (LAW)	125.95

CITY OF WILLARD
Unpaid Invoice Listing
July 09, 2009

Payee #	Payee Name	Invoice Numb	Invoice Date	Due Date	Description	G/L Number	Total Due
1	1910 0				RETIREMENT PLAN (LAW)		3524.62
1	1935 0				SUPPLIES (LAW)		357.85
1	1955 0				UTILITIES-ELECTRIC (LAW)		357.33
1	1959 0				UTILITIES-OTHER (LAW)		32.06
1	1960 0				VEHICLE EXPENSES-GAS		2372.11
1	1965 0				VEHICLE EXPENSE-OTHER		689.05
1	2876 0				HEP SHOTS		2710.18
1	2895 0				PAVING (STREETS)		590.00
1	2910 0				RETIREMENT PLAN (STREETS)		847.50
1	2930 0				STREET LIGHTS (STREETS)		4174.18
1	2935 0				SUPPLIES (STREETS)		189.41
1	2955 0				UTILITIES-ELECTRIC (ST		168.31
1	2959 0				UTILITIES-OTHER (ST)		714.42
1	2960 0				VEHICLE EXPENSE-GAS		1821.35
1	2965 0				VEHICLE EXPENSE-OTHER		999.14
1	4875 0				LEGAL (P&D)		294.00
1	4910 0				RETIREMENT (P&D)		491.06
1	4930 0				STORMWATER/PLANNING		7468.86
1	4935 0				SUPPLIES (P&D)		36.24
1	5935 0				SUPPLIES (EM)		600.00
Total for Fund #: 1							40047.64
2	385 0				SEWER CONNECTION FEES		1524.08
2	760 0				TRASH INCOME		2360.25
2	805 0				AUDIT (WATER)		2742.00
2	870 0				INTEREST EXPENSE (WATER)		31332.82
2	875 0				LEGAL (WATER)		196.00
2	876 0				PROFESSIONAL (WATER)		3830.95
2	880 0				MISCELLANEOUS (WATER)		5992.50
2	885 0				OFFICE SUPPLIES (WATER)		1129.08
2	900 0				REPAIRS AND MAINTENANCE (WATER)		9765.86
2	910 0				RETIREMENT PLAN (WATER)		1271.26
2	935 0				SUPPLIES (WATER)		7876.95
2	940 0				SUPPLIES - PROJECT		6838.62
2	943 0				TRASH EXPENSE		15019.58
2	945 0				TRAVEL AND TRAINING (WATER)		189.00
2	955 0				UTILITIES-ELECTRIC (WATER)		4694.85
2	960 0				VEHICLE EXPENSES-GAS		1207.38
2	965 0				VEHICLE EXPENSE-OTHER		556.77
2	1800 0				ADVERTISING (SEWER)		36.00
2	1805 0				AUDIT (SEWER)		2742.00
2	1870 0				INTEREST EXPENSE (SEWER)		41201.98
2	1875 0				LEGAL (SEWER)		298.00
2	1876 0				PROFESSIONAL (SEWER)		1557.55
2	1880 0				MISCELLANEOUS (SEWER)		5992.50
2	1885 0				OFFICE SUPPLIES (SEWER)		1013.95
2	1910 0				RETIREMENT PLAN (SEWER)		1271.25
2	1935 0				SUPPLIES (SEWER)		4928.15
2	1955 0				UTILITIES-ELECTRIC (SEWER)		5340.43
2	1960 0				VEHICLE EXPENSES-GAS		876.90
Total for Fund #: 2							161786.66
3	803 0				35.26		69.78
3	808 0				BUILDING MAINTENANCE (PARK)		874.79
3	810 0				CAPITAL ASSET EXPENDITURES		2553.85
3	815 0				CHEMICALS		12072.19
3	820 0				CONCESSIONS		10602.55
3	840 0				DUES AND SUBSCRIPTIONS		59.95
3	845 0				EQUIPMENT-SPORTS (PARK)		1116.74
3	850 0				FIREWORKS		551.92
3	865 0				INSURANCE		2336.00
3	875 0				LEGAL AND PROFESSIONAL		210.00
3	876 0				PROFESSIONAL		972.05
3	880 0				MISCELLANEOUS		31.28
3	885 0				OFFICE SUPPLIES		1189.01
3	900 0				REPAIRS AND MAINTENANCE		1178.30
3	910 0				RETIREMENT PLAN		1544.28
3	935 0				SUPPLIES-GENERAL (PARK)		4468.91
3	936 0				SUPPLIES-SPORTS		1940.64
3	937 0				SUPPLIES-AQUATIC		9134.72
3	938 0				SUPPLIES-SPECIAL ACTIVITY (PARK)		5649.22
3	939 0				SUPPLIES - GROUNDS		67.51
3	945 0				TRAVEL AND TRAINING		371.00
3	950 0				TURF MAINTENANCE		350.00
3	955 0				UTILITIES-ELECTRIC (PARK)		6705.23
3	959 0				UTILITIES-OTHER (PARK)		211.94
3	960 0				VEHICLE EXPENSES-GAS		82.50
3	965 0				VEHICLE EXPENSE-OTHER		465.28
Total for Fund #: 3							64809.64

00970 CERTIFICATE OF SUBSTANTIAL COMPLETION

Date Issued: JUNE 18, 2009

CONTRACT: CHLORINATION AND INTERCONNECT PROJECT
CONTRACTOR: KENNY SINGER CONSTRUCTION, INC.
OWNER: CITY OF WILLARD, MO
ENGINEER: ARCHER ENGINEERS Engineer's Contract No. 300000579

A. SCOPE: This certificate of Substantial Completion is for the entire Work: the installation of chlorination systems for four wells operated by the City of Willard or the parts of the Work listed in the Agreement CHLORINATION AND INTERCONNECT PROJECT FOR CITY OF WILLARD, MO

B. DATE OF SUBSTANTIAL COMPLETION: The Work to which this certificate applies has been inspected by authorized representatives of the Owner, the Contractor and the Engineer, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on the following date of Substantial Completion: May 28, 2009.

C. LIST OF ITEMS TO BE COMPLETED OR CORRECTED: A Punch List (of minor incomplete or unsatisfactory items not impairing the usefulness of the Work) to be completed or corrected is attached to this certificate. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of Contractor to complete all the Work in accordance with the Contract Documents. The items in the attached Punch List shall be completed or corrected by the Contractor within 60 days after the date of Substantial Completion fixed by this certificate, that is on or before July 27, 2009. The Owner reserves the right to correct any items not corrected or completed by the specified date, as provided in the General Conditions.

D. DIVISION OF RESPONSIBILITIES: The responsibilities between the Owner and Contractor for security, operation, safety, maintenance, heat & utilities, insurance and warranties and guarantees, pending final payment (or Substantial Completion of the entire Work), shall be as follows:
Before submittal of final pay request, Contractor must supply Lien Waivers.

E. DOCUMENTS ATTACHED: The following documents are attached to and made a part of this Certificate:

F. LIMITATION: This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, it is not a release of Contractor's obligation to complete the Work in accordance with the Contract Documents, nor is it a release of the Surety.

By  Date 6/18/09
The Engineer

By _____ Date _____
The Owner

The Contractor acknowledges receipt of this Certificate of Substantial Completion on:

By _____ Date _____
The Contractor

PLEA



Springfield-Greene County
Health Department
Helping people live longer, healthier, happier lives.

July 1, 2009

City of Willard
Karen Robson, Chief Financial Officer
P O Box 187
Willard, MO 65781

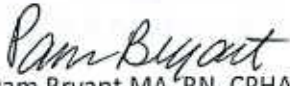
Dear Manager:

Your agency has utilized the Springfield-Greene County Health Department for employee immunizations. Enclosed is a new Memorandum of Understanding for your review.

After reading the MOU, sign and complete the *Request for Administration* information. Indicate which vaccinations your agency is interested in for your employees, sign the document and mail back to me. I will mail you a fully signed MOU for your records. My mailing address is 227 East Chestnut Expressway, Springfield MO 65802. Feel free to contact me at 417.864.1431.

We look forward to serving you and your employees.

Cordially,


Pam Bryant MA, RN, CPHA
Health Programs Administrator
Springfield-Greene County Health Department





Health Department
Helping people live longer, healthier, happier lives.

MEMORANDUM OF UNDERSTANDING
between the
Springfield-Greene County Health Department
And

City of Willard: Public Works and Police Dept.

I. Purpose

The purpose of this Memorandum of Understanding, (MOU) is to establish the terms between the Springfield-Greene County Health Department, (SGCHD) and City of Willard: Public Works and P.D. (employer) for administration of Hepatitis B, Hepatitis A, Tdap (Tetanus, Diphtheria, and Pertussis), or Twinrix (combination of hepatitis A and hepatitis B) vaccine.

II. Period

- A. The MOU is effective upon signature by all parties through June 30, 2010.
- B. The MOU may be renewed annually between April 1 and May 1 to determine if any modifications are required to meet the needs of both parties. The MOU may be amended and/or extended by written agreement signed by all parties.

III. Provision of Services

This agreement provides for the administration of designated vaccine to approved employees.

IV. Organizational Responsibilities

A. SGCHD and the employer agree that the following activities are the responsibility of the SGCHD:

- 1. SGCHD will provide the vaccine series to the employee at the Westside Public Health Center, located at 660 South Scenic in Springfield, Missouri by appointment or at a regularly scheduled walk-in clinic. The telephone number is (417) 874-1220.
- 2. SGCHD will provide the employee documentation of immunization and a date due for the next vaccination.
- 3. SGCHD will provide the employer a monthly invoice with employee's name, date of service and cost of service. Current vaccine cost is per dose with an administration fee and subject to change without prior notice.

B. SGCHD and the employer agree that the following activities are the responsibility of the employer:

- 1. The employer will provide written authorization including social security number for each employee to be vaccinated.
- 2. Employer will instruct minor employees their parent and/or guardian must accompany them to clinic with their immunization record.
- 3. The employer agrees that services rendered to employees without documentation of approval are at the expense of the employee.
- 4. The employer agrees that their employee may utilize the designated walk-in clinics on Wednesdays from 1:30 pm to 3:30 pm.
- 5. The employer will pay the total invoice amount within thirty days of billing. Payment will be mailed to: Fiscal Administrator 227 East Chestnut Expressway Springfield MO 65802.

MOU Vaccine Draft
June 2009



227 E CHESTNUT EXPWY, SPRINGFIELD, MO 65802 417-864-1658 FAX 417-864-1099 [HTTP://HEALTH.SPRINGFIELDMOGOV.ORG](http://HEALTH.SPRINGFIELDMOGOV.ORG)

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. SERVICES PROVIDED ON A NONDISCRIMINATORY BASIS.





V. Confidentiality

The privacy and confidentiality of employee vaccination records will be maintained in accordance with all state and federal laws.

VI. Signatures

Kevin Gipson, Director SGCHD

Date

Employer

Date

Request for Administration

Agency: _____

Address: _____

Contact Person: _____

Telephone Number: _____

Select services requested:

	<u>Vaccine</u>	<u>Price per dose</u>
	Hepatitis A	\$39.00
	Hepatitis A - Food Handlers	\$25.00
	Hepatitis B	\$45.00
	Tdap	\$51.00
X	Twinrix (Hepatitis A and B)	\$61.00

MOU Vaccine Draft
June 2009



227 E CHESTNUT EXPWY, SPRINGFIELD, MO 65802 417-864-1658 FAX 417-864-1099 [HTTP://HEALTH.SPRINGFIELDMOGOV.ORG](http://HEALTH.SPRINGFIELDMOGOV.ORG)

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. SERVICES PROVIDED ON A NONDISCRIMINATORY BASIS.



SIDEWALK PROJECT PAY REQUEST

Hunter Chase & Assoc. \$74,486.97

WILLARD POLICE DEPARTMENT

Monthly Statistical Report

Report Month **June 2009**

Total Incidents for Month **355**

Officer Statistics

1601 Tom McClain, Chief 08
 1602 David Richardson, Major 25
 1603 Shannon Shipley, Sgt./Det. 40
 1604 Robert Bell, Corporal..... 43
 1605 Mike Payne, Officer 24
 1606 Gary Dove, Officer 28
 1607 Casey Broadway, Officer 34
 1608 Amy Fly, Officer..... 67
 1609 Justin Raynes, Officer..... 28
 1610 Christopher Rackley, Officer ... 45
 1630 Glenn Cozzens, SRO 1
 1631 Jeremy Tscherny, SRO..... 0
 1640 Doug Thomas, Reserve 0
 1641 Kevin Vinson, Reserve..... 9
 1642 J.D. Landon, Reserve..... 3
 1643 Paul Griffin, Reserve..... 0
 1644 Bill Lingenfelter, Reserve..... 0
 1645 Joe Crawford, Reserve..... 0

Incident Classification

Felony 10
 Misdemeanors..... 16
 Infraction 131
 Other (Services) 190
 HBO (Handled by Officer) 237

Reserve Hours

1640 Doug Thomas, Reserve..... 0
 1641 Kevin Vinson, Reserve..... 29.5
 1642 J.D. Landon, Reserve 8
 1643 Paul Griffin, Reserve..... 6
 1644 Bill Lingenfelter, Reserve..... 8.5
 1645 Joe Crawford, Reserve..... 0
 TOTAL..... 52

Patrol Vehicle Mileage, Usage, and Maintenance Information

VEHICLE	ODOMETER READING	MONTHLY MILEAGE	SHIFTS USED	MILES PER SHIFT	MAINTENANCE COST
UNIT 1601	99860	760	20	38	0.00
UNIT 1602	84762	915	12	76	0.00
UNIT 1603	21139	1481	46	33	0.00
UNIT 1604	3684	1915	32	60	0.00
UNIT 1605	53721	3034	39	77	\$36.95
UNIT 1608M	2755	373	10	24	0.00
UNIT 1606	92067	842	20	56	0.00

OTHER INFORMATION:

OFFENSE	2008 Jan-June	2009 Jan-June	% INC/DEC
FELONY	40	32	20% decrease
MISDEMEANOR	152	79	48% decrease
INFRACTION	852	1370	60% increase
OTHER (services)	1062	978	8% decrease
10-50	26	36	38% increase
ASSAULT	42	31	26% decrease
BURGLARY	10	15	50% increase
DOMESTIC	30	36	20% increase
DWI	14	13	7% decrease
PCS	11	13	18% increase
STEALING	31	37	19% increase
TRAFFIC CITES	161	200	24% increase

Emergency Management Report

July 2009

All storm sirens are functioning

Have not heard anymore about the storm shelter grant, still waiting on SEMA to reply.

I have been on vacation for the last week.

Still working on the mitigation plan with Greene Co. Emergency Management.

Have been asked to be safety officer for upcoming disaster training being held at the airport

Updated Willard's Emergency Operation Plan.

Still need Alderman to complete NIMS 700

If you have any questions, please feel free to contact me.

Thank You

A handwritten signature in black ink, appearing to read 'Stacy Winters', written over the printed name.

Stacy Winters

Development Report

7-9-09

Building Codes –

Stone Creek Sub. – completed last of 5 rough-in inspections

Park Estates Sub. – several foreclosed houses have been sold or are under contract.

Stone Ridge Sub.- working with Guaranty Bank on vacant houses and lots

We are tracking several vacant properties and contacts.

Development –

Roccas Pizza – We have been told that they will be opening in July.

Taco Bell – Progress continues

Carpenter House Church - Awaiting drawings

AB/160 – Building Pad is complete , we are expecting to here from the Developer or Engineers.

T-Mobile Tower – The Park Board recommended to proceed with negotiations with Selective Site. They indicated that they would like the lease amount to be \$1000.00 per month instead of \$800.00. I would like approval to receive a contract from T-Mobile for the lease of proposed site at the Rec Center property.

Construction Projects – Sidewalk Project Z HWY – Awaiting final plans from Olson

Jackson/160 – Work started this past Monday on the intersection improvement and installation of the signal light.

Idle Reduction Policy- Consider for adoption , see attached

I&I Plan – wrote report for Sewer Dept. and met with DNR to discuss.

Director of Development
Randy Brown

Idle Reduction Policy

Statement of Intent:

City
Reducing the amount of time County vehicles idle lowers fuel consumption and engine emissions which adversely effect air quality. Applying a common sense approach to idle reduction ensures the citizens of Greene County have both a healthier fiscal and physical environment in which to live.

General Provisions:

Willard
Requirement for existing load/unload locations: No vehicle operator shall allow vehicles to idle for a period greater than thirty (30) minutes in any sixty (60) minute period while waiting to load or unload.

CITY
Requirement for all Greene County vehicles: No vehicle operator shall permit vehicles to idle for more than five (5) minutes in any sixty (60) minute period except when engaging in an exempt activity listed below, and except while waiting to load or unload as provided above.

Exempt emission activities. The following activities are exempt:

1. A vehicle idling while forced to remain motionless because of road traffic, an official traffic control device or signal, or at the direction of a law enforcement official.
2. A vehicle idling when operating defrosters, heaters or during extreme temperature and weather conditions.
3. Any vehicle being used in an emergency capacity, idling while in an emergency or training mode, and not for the convenience of the vehicle operator.
4. The primary engine idling for maintenance, servicing, repairing, or diagnostic purposes if idling is necessary for such activity.
5. A vehicle idling as part of a state or federal inspection to verify that all equipment is in good working order, provided idling is required as part of the inspection.
6. A primary engine idling when necessary to power work related mechanical or electrical operations other than driving (e.g. mixing, compressed air, emergency lights, power take-off devices such as hydraulics). This exemption does not apply when idling for cabin comfort or to operate non-essential on-board equipment.
7. A passenger bus idling for fifteen (15) minutes in any sixty (60) minute period to maintain passenger comfort while non-driver passengers are onboard.
8. A vehicle idling due to mechanical difficulties over which the driver has no control.
9. Operating an auxiliary power unit as an alternative to idling the main engine.
10. Where safety may be compromised by shutting down the engine, vehicles and equipment may idle at the discretion of the operator.

PUBLIC WORKS DEPARTMENT PROGRESS REPORT JULY 13, 2009

SEWER REPORT:

- 1.) FOUND AND MARKED 27 MANHOLES. ALL OF WHICH WERE LOCATED UNDER PAVEMENT AT THE MEADOWS.
- 2.) SHUT DOWN THE LAGOONS SMALL CELL. BOUGHT A 4-INCH PUMP AND STARTED PUMPING FROM THE SMALL CELL TO THE LARGE ONE.
- 3.) CHECKED AND GROUTED SEVERAL MANHOLES.
- 4.) RAN CAMERA THROUGH THE SEWER LINE ON FALL CREEK.
- 5.) FIXED A FEW LATERAL LINES THAT WERE LEAKING
- 6.) STOPPED THE LEAK AT THE LAGOONS
- 7.) CONNECTED DIESEL MOTOR TO THE LARGE CELL FOR IRRIGATION
- 8.) MOWED AT LAGOONS
- 9.) CHECKED ALL THE FOOTAGE ON EVERYTHING WE HAVE WITH CAMERA

WATER:

- 1.) COMPLETED WATERLINE EXTENSION FROM JACKSON STREET TO ST. JOHNS CLINIC. ALL BAC TESTS CAME BACK GOOD.
- 2.) DNR ASSISTED IN THE CHLORINE START-UP AT THE MEADOWS WELL ON 6/11
- 3.) OPENED INTERCONNECT LINE BETWEEN WILLARD AND MEADOWS. ALL OF WILLARD SOUTH OF 160 HWY IS NOW GETTING WATER FROM THE MEADOWS
- 4.) OPENED INTERCONNECT AT FRD. 94 AND HUNT RD
- 5.) REPLACED PUMP MOTOR AND DISCONNECT BOX AT WILLARD WELL#1 DUE TO LIGHTNING STRIKE.
- 6.) ROAD BORE AND TAP AT LIBRARY(ALL SAMPLES GOOD)
- 7.) FIXED WATER LEAK AT 111 GRAND PRAIRIE.

STREETS:

- 1.) MOWED RIGHT OF WAYS.
- 2.) INSTALLED STREET SIGNS.

ANIMAL CONTROL:

- 1.) PICKED UP 7 DOGS
- 2.) PICKED UP 2 CATS
- 3.) PICKED UP 1 SNAKE

DIRECTOR OF PUBLIC WORKS
CHARLIE JONES

Ace Pipe Cleaning Meadows Re-lining Project 2009

Section	Footage	Cost Per Foot	Cost per Section
Dogwood	2420	\$ 1.50	\$ 3,630.00
Farm Road 101	4900	\$ 1.50	\$ 7,350.00
Dogwood to Spruce	1851	\$ 1.50	\$ 2,776.50
General Store Field to Manhole	1000	\$ 1.50	\$ 1,500.00
Manhole to Meadows West Liftstation	900	\$ 1.50	\$ 1,350.00
Total			\$ 16,606.50

Board of Mayor & Alderman
Monday July 13th: Willard Parks and Recreation Directors Report

Freedom Fest:

Willard Parks and Recreation hosted its biggest event of the year on Saturday July 4th at Willard Intermediate School. Between 2000 – 3000 people attended the 2009 Freedom Fest. The event included vendors, music, games, a car show, a Parade and a huge fireworks show. Thank you to Alderman Pat Lloyd and Park Board President Lucille Murray for volunteering so much time and energy to make the event a success. Thank you also to the Willard Public Works Department and the Willard Police Department.

Willard's First Triathlon:

Willard Parks hosted its first ever Triathlon on Saturday June 20th at 7:30am. Close to 100 people participated in the race. Thank you to Ridge Runner Sports, CoxHealth, Downtown Bar-B-Que, the Willard Police Department and Willard Park Board Members Stacey Anderson and Lucille Murray. The event was a huge success that featured three hundred yards swimming, twelve miles biking and a 5K run. Look for the 2010 Frisco Runaway Triathlon in June of next year. Next years event will feature the same distances.

Dive in Movie:

Willard Parks hosted its 2nd Dive in Movie at the Willard Aquatic Center on June 26th. Between 400 and 500 people attended the event. Showing was the movie Madagascar 2. People packed in the pool and enjoyed a fun night of entertainment.

Upcoming Dive in Movies:

Saturday July 11th: Shark Tales

Friday July 24th: Free Willy

Saturday August 4th: Bee Movie

Saturday August 15th: The Muppet's Treasure Island

Movie in the Park:

Willard hosted its 2nd Movie in the Park event of 2009. On Saturday June 13th Willard showed the movie IRON MAN. Over 200 people attended the event.

Upcoming Movie in the Park Dates:

July 18th: 8:00pm: Hotel for Dogs

August 8th: 8:00pm: Journey to the Center of the Earth

September 19th: 8:00pm: Bolt

October 17th: 7:00pm (Double Feature): Beetle Juice & Ghostbusters

Upcoming Music in the Park Events:

Participants can enjoy nights at the Park listening to great music. These events are FREE to attend and are held at Jackson St. Park. Concessions will be sold.

2009 Music in the Park Dates:

July 25th: 6:00pm

August 29th: 6:00pm

September 26th: 6:00pm

New Sign at Jackson Street Park:

The new sign at Jackson St. Park is complete. The sign was completed by Scout Dale Hamilton. Dale is in Troop 52. Dale is earning his Eagle Scout.

Program Guide:

The 2009 Fall July – December Program Guide is in production. The guide should be completed in a few days and mailed out to Willard residents.

FREE Soccer Equipment Drive: Saturday September 5th: 9am – 1pm

The Kansas City Wizards Professional Soccer Team has donated hundreds of soccer balls, cleats, shirts, goalie gloves and water bottles to the City of Willard. In turn the City of Willard will be distributing these items for FREE to the community. Participants can come and pick up the free items. Items will be limited to two items per child per family.

Project Playground Auction:

Willard Parks and Recreation will be hosting another Silent Auction on Saturday August 8th from 1pm – 6pm at the Recreation Center. All proceeds will benefit the Willard Project Playground. To date around \$1000 has been raised for Project Playground.

Summer Camp:

Willard Parks and Recreation continues its summer camp program. The summer camp meets every weekday from 7am – 6pm. Every Thursday the campers attend a field trip to local attractions.

Upcoming Out of School Camps: September 25th, October 30th, 12/21/09, 12/22/09, 12/23/09, 12/28/09, 12/29/09, 12/30/09.

Back to School Bash:

Willard Parks and Recreation will be hosting an Out of School Bash on Saturday August 15th 6:00pm – 8:00pm Willard Recreation Center. Participants can enjoy great music to dance to, free cake and much more!

Willard Seniors:

Willard Parks and Recreation has purchased and installed a new wireless microphone at the Willard Community Building for the senior citizens to use for their Wednesday lunches. And now to assist them, we are setting up tables and chair's for them every Wednesday for their lunch.

Spring Sports:

The Willard Parks and Recreation Soccer, Flag Football, Competitive Baseball and Volleyball have come to an end. Over 750 kids participated this spring. All 4 seasons went well this season.

Recreational Baseball & Softball:

Registration for baseball and softball concluded on May 31st. A total of 350 kids on 35 teams are participating this season. Games are played on the newly renovated baseball complex.

Adult Softball:

The Willard Parks and Recreation Inaugural Adult Softball League began on Saturday June 20th. This season a total of 4 teams are participating.

Adult Basketball:

Adult Basketball is on its 4th straight session with 8 teams currently signed up. We will be running this league through the year.

Upcoming Registrations:

Recreational Soccer: Registration August 1st – 31st

Willard Parks and Recreation will be offering Recreational Soccer for ages 3 – 14. Fees are \$35 per player. All games will be played at the NEW Highline Soccer Park. Games are on Saturdays beginning September 12th.

Recreational Volleyball: Registration August 1st – 31st

Willard Parks and Recreation will be offering Recreational Volleyball for kindergarten – 14 years old. All games will be played at the Willard Recreation Center. Fees are \$35 per person. Games are on Thursdays and Fridays beginnings September 11th.

Aquatic Center Update:

The Willard Aquatic Center continues its success this year. Every day when it's good weather hundreds of people pack the pool for swimming. This year also features 6 sessions of swimming lessons, Family Swimming on Mondays, Wednesdays and Fridays and the popular Dive in Movies. Also on Thursday June 18th the Parks Department and the Public Works Department laid sod around the Aquatic Center.

Submitted By: Kevin McDonald

LEASE AGREEMENT

THIS LEASE AGREEMENT ("Agreement" or "Lease"), is made and entered into effective the 1st day of July, 2009 (the "Effective Date"), by and between **City of Willard, a Missouri Municipal Corporation**, (herein after called the "Landlord") and **Lester E. Cox Medical Centers, A Missouri non-profit Corporation, d/b/a Cox Health**, (herein after called the "Tenant").

WITNESSETH:

1. **PREMISES.** Landlord hereby leases to Tenant, and Tenant hereby rents from Landlord, in accordance with the terms, provisions and conditions of this Lease, certain real property described as: **1,700 square feet located within the Willard Sports and Recreation Center, in Willard, MO**, with all improvements thereon (hereinafter referred to as the "Premises"), as more particularly described on Exhibit "1," attached hereto and made a part hereof by this reference.

2. **LEASE TERM.** The term of the Lease (the "Lease Term") shall be for a period of three (3) years, commencing on July 1st, 2009 (the "Commencement Date") and ending at midnight on the day before the three-year anniversary of the Commencement Date.

3. **BASE RENT.** During the Lease Term, Tenant agrees to pay Landlord, without prior demand, set-off or deduction, the following rent, which shall be due and payable in advance on the first day of each month during the Lease Term, commencing on the Commencement Date (the "Base Rent"):

(a) During the First (1st) Lease Year of the Primary Term, the sum of Fourteen Thousand Four Hundred Dollars (\$14,400.00) per Lease Year, in equal monthly installments of One Thousand Two Hundred Dollars (\$1,200.00) per month. If the Lease Term shall commence other than the first day of a calendar month, the rent payable during such initial fractional month shall be prorated based on the actual number of days in that initial fractional month.

(b) During the Second (2nd) Lease Year of the Primary Term, the sum of Fifteen Thousand One Hundred Twenty Dollars (\$15,120.00) per Lease Year, in equal monthly installments of One Thousand Two Hundred Sixty Dollars (\$1,260.00) per month.

(c) During the Third (3rd) Lease Year of the Primary Term, the sum of Fifteen Thousand Eight Hundred Seventy-Six Dollars (\$15,876.00) per Lease Year, in equal monthly installments of One Thousand Three Hundred Twenty-Three Dollars (\$1,323.00) per month.

The rent shall be payable monthly, in advance, commencing as of the Lease Commencement Date and on the first day of each and every month thereafter during the Lease Term. Unless and until Tenant is notified in writing by Landlord, Tenant shall pay all rent and other amounts payable to Landlord under this Agreement, by check or draft made payable to Landlord, and mailed by Tenant to Landlord's address shown on the signature page hereof.

4. **LATE CHARGES.** Tenant's failure to promptly pay sums due under this Lease may cause Landlord to incur unanticipated costs. The exact amount of those costs is impractical or extremely difficult to ascertain. Payments due to Landlord under this Lease are not an extension of credit. Therefore, Landlord may, at Landlord's option, and without any prior notice to Tenant, impose a late charge on any payments which are not received by Landlord on or before the tenth day of the month due at a rate of ten percent (10%) of the past-due amount (a "Late Charge"). A Late Charge may be imposed only once on each past-due amount. If any check tendered to Landlord by Tenant under this Lease is dishonored for any reason, Tenant shall pay to the party receiving payments under this Lease a fee of one hundred dollars (\$100.00), plus (at Landlord's option) a Late Charge as provided above until good funds are received by Landlord. The parties agree that any Late Charge and dishonored check fee represent a fair and reasonable estimate of costs Landlord will incur by reason of the late payment or dishonored check. Payments received from Tenant shall be applied first to any Late Charges, second to Base Rent, and last to other unpaid charges or reimbursements due to Landlord.

5. **HOLDING OVER.** Tenant shall vacate the Premises immediately upon the expiration of the Lease Term or earlier termination of this Lease. Tenant shall reimburse Landlord for and indemnify Landlord against all damages incurred by Landlord as a result of any delay by Tenant in vacating the Premises. If Tenant does not vacate the Premises upon the expiration of the Lease Term or earlier termination of this Lease, Tenant's occupancy of the Premises shall be a day-to-day tenancy, subject to all of the terms of this Lease, except that the Base Rent during the holdover period shall be increased to an amount which is two (2) times the Base Rent in effect on the expiration or termination of this Lease, computed on a daily basis for each day of the holdover period, plus all additional sums due under this Lease. This Paragraph shall not be construed as Landlord's consent for Tenant to hold over or to extend this Lease.

6. **USE AND TITLE.** Tenant shall have the right to use the Premises solely for the purpose of operating Cox Health Fitness Center. Tenant is to provide all fitness equipment in the leased Premises which shall include, at a minimum, the fixtures and equipment indicated on the attached Exhibit "2", which is incorporated herein by reference. Tenant shall promptly comply with all material regulations, orders, ordinances and laws of legally-constituted authorities applicable to the use and occupancy of the Premises. Tenant shall not perform any act or carry on any practice which may injure the Premises or be a nuisance or menace. Tenant shall not permit the leased Premises to be used in any way which would, in the opinion of Landlord, create a fire hazard or other hazard, and/or otherwise which would in any way increase or render void the fire insurance carried by Landlord or any other Tenants in the building. Tenant shall have and hold quiet and peaceable use and possession of the Premises during the entire Lease Term; and Landlord warrants and agrees to defend such use and possession of Tenant against the claims of any and all persons whomsoever.

Tenant shall have the ability to set its own hours of service and may have extended hours that are not the same as Landlord's scheduled hours. The parties agree that should problems develop with these expanded non-mutual hours, the parties will use good faith in addressing said problems to arrive at a mutually agreeable solution. Tenant also further agrees that Landlord shall have the sole right to install, maintain, and receive income from all vending machines located in the Willard Sports and Recreation Center, including the leased Premises.

7. **MEMBERSHIP FEES FOR USE OF FITNESS CENTER.** Tenant will have the right to charge membership fees for the use of the Cox Health Fitness Center at rates to be established each October, but in no event shall rates at the Willard Facility be an amount in excess of those charged by Tenant to its Springfield customers (but excluding Tenant's employees); and, to limit the use of the Fitness Center to such membership. Members of the Cox Health Fitness Center shall have access to the locker facilities in the Willard Sports and Recreation Center.

8. **COVENANT AGAINST LIENS.** If, because of any act or omission of Tenant, any mechanic's lien or other lien, charge or order for the payment of money shall be filed against Landlord or against the Premises or any portion thereof, Tenant shall, at its own cost and expense, cause the same to be discharged of record or bonded in a manner sufficient to allow a title insurer to insure against said claim within ninety (90) days after written notice from Landlord to Tenant of the filing thereof; and Tenant shall indemnify and hold harmless Landlord against and from all costs, liabilities, suits, penalties, claims and demands resulting therefrom, including reasonable fees of Landlord's attorneys.

9. **CONDITION OF PREMISES.** Tenant acknowledges that it is leasing the Premises in an "as is - where is" physical condition and that there has been no representation or warranty made by Landlord in connection with the physical or operational condition of the Premises, and no warranty of any nature shall be implied other than as expressly stated herein.

10. **MAINTENANCE, REPAIRS, AND CLEANING.**

a. **Landlord's Obligation.** Subject to the provisions of the Paragraph titled "Fire or Other Casualty" and Paragraph titled "Condemnation" and except for damage caused by any act or omission of Tenant, or Tenant's employees, agents, invitees or visitors, Landlord shall pay for and maintain the roof in good order, condition and repair. If any repairs are required to be made by Landlord, the Tenant shall, at Tenant's sole cost and expense, promptly remove Tenant's furnishings, fixtures, inventory, equipment and other property, to the extent required to enable Landlord to make repairs unless, however, the required repairs are the result of the negligence of Landlord. Landlord's liability under this Paragraph shall be limited to the cost of the required repairs or corrections. Landlord agrees to bear the cost of maintaining and cleaning the common areas of the Willard Sports and Recreation Center.

b. **Tenant's Obligation.** Subject to the provisions of Paragraph titled "Fire or Other Casualty" and Paragraph titled "Condemnation", Tenant shall, at all times, keep and maintain any and all portions of the Premises, in good order, condition and repair, ordinary wear and tear excepted, and all improvements thereon (including, but not limited to, windows, doors, walls, floors, all heating, air conditioning, plumbing and electrical equipment, and replacement of parts and equipment if necessary) and the interior of the Premises in general. Should Tenant fail to make such repairs or replacements promptly, Landlord may, at its option and among other remedies, enter the Premises without such entering causing or constituting an interference with the possession of the Premises by Tenant, make such repairs

or replacements and Tenant shall pay the cost thereof to Landlord on demand. Tenant shall maintain the Premises in full compliance with all federal, state and/or local laws, codes and regulations applicable to the Premises. Tenant shall be responsible for the costs of maintaining and cleaning the area leased by Tenant known as the leased Premise and Tenant shall at all times provide its own housekeeping services for the leased Premises and maintain the interior of the leased Premises in good condition.

11. **ALTERATIONS:** Tenant may, at its own cost and expense, but only after receiving Landlord's written consent (which shall not be unreasonably withheld), make from time to time such alterations, replacements, additions, changes and improvements, in and to the interior or exterior of the Premises as Tenant may find necessary or convenient for its purposes. Tenant agrees to provide copies of all architectural plans and specifications and related governmental permits to Landlord for aid in its determination for approval of such alterations. Tenant shall pay the costs of any alterations, replacements, additions, changes and improvements done on the Premises, and shall keep the Premises free and clear of liens of any kind. No such alteration or improvement shall impair the structural integrity of any building comprising a part of the Premises. All such alterations and improvements shall be made promptly and in a good workmanlike manner and in compliance with all applicable permits and authorizations.

All alterations and improvements made on the Premises by Tenant shall become the property of Landlord at the expiration or termination of the Lease Term and shall be surrendered with the Premises.

All equipment, furniture and trade fixtures installed or placed in the Premises by Tenant shall remain the property of Tenant and may be removed by Tenant, at its own cost and expense, at any time before the expiration of ten (10) days after the termination of this Lease; provided, however, that (i) such removal shall not impair the structural integrity of the improvements then located on the Premises, or leave the heating, ventilating, cooling, electrical or plumbing systems thereon incomplete, and (ii) if any such damage to improvements results from such removal, Tenant shall repair such damage immediately at its own cost and expense.

12. **SUBORDINATION AND NONDISTURBANCE.** Upon request of Landlord, Tenant agrees to execute and deliver a written agreement subordinating this Lease and Tenant's rights under this Lease to the lien of any real estate mortgage or bond issue on the Premises granted by Landlord to a mortgagee, lender, or other; provided, however, that any such written agreement shall provide that so long as there is not outstanding a continuing event of default by Tenant in any term, condition, covenant, or agreement of this Lease, the leasehold estate of the Tenant, its successors and assigns, created under this Lease and Tenant's peaceful and quiet possession, use, and enjoyment of the Premises shall be undisturbed by any foreclosure of said mortgage or bond issue.

13. **INSURANCE.** Tenant shall pay for and keep in force with an insurance company authorized to do business in the State of Missouri and which has a Best's Insurance Guide Rating of A-XII or greater (a "Qualified Carrier"), a policy of comprehensive public liability insurance, including property damage, with respect to the Premises and the business operated by Tenant and any other occupant of the Premises, in which the limits of Coverage shall not be less than Three Hundred Thousand (\$300,000.00) combined limits coverage per occurrence for bodily injury

liability, One Hundred Thousand (\$100,000.00) combined limits coverage per occurrence for property damage liability, and Two Million Dollars (\$2,000,000.00) general aggregate for bodily injury liability and property damage liability. In addition to Tenant, the Policy shall also name Landlord and any other person, firm, or corporation designated by Landlord and in privity with it, as an additional insured. Tenant shall continually provide Landlord with a certificate or other evidence of such insurance (the first of which shall be provided prior to the Commencement Date), which shall provide that the insurer will give Landlord at least 10 days' written notice prior to any cancellation of, lapse or material change in the insurance.

Tenant shall also pay for and keep in force with a Qualified Carrier, fire insurance (with extended coverage and vandalism and malicious mischief coverage), water damage and sprinkler leakage insurance, on the standard forms, insuring all of Tenant's property in the Premises, and all betterments, additions, repairs, improvements and alterations made to the Premises by Tenant, in an amount equal to 100% of the replacement cost thereof excluding Tenant's personal inventory, during the Lease Term. The proceeds of the policies of such insurance shall be held in trust by Tenant for use in repairing and restoring the items covered thereby. Tenant shall continually provide Landlord with a certificate or other evidence of such insurance (the first of which shall be provided prior to the Commencement Date), which shall provide that the insurer will give Landlord at least 10 days' written notice prior to any lapse, cancellation of or material change in such insurance.

14. **INDEMNIFICATION.** Except with respect to Landlord's willful misconduct or gross negligence, Tenant shall defend all actions against Landlord with respect to, and shall pay, protect, indemnify and save harmless the Landlord from and against, any and all liabilities, lawsuits, damages, costs, expenses (including reasonable attorneys' fees and expenses), causes of action, claims, demands, or judgments of any nature (i) to which the Landlord is subject to because of the Landlord's interest in the Premises, or (ii) arising from (1) injury to or death of any person, or damage to or loss of property, on the Premises or on adjoining sidewalks, streets or ways, or connected with the use, condition or occupancy of the Premises by Tenant, (2) Tenant's violation or breach of this Lease, or (3) any act or omission of Tenant or its agents, contractors, licensees, sub-licensees, invitees or employees.

15. **FIRE OR OTHER CASUALTY.** In the event the Premises is partially or totally destroyed or damaged by fire or other casualty, Landlord may, at its option, terminate this Agreement, and in such event, the Base Rent hereunder shall be prorated for such month during which Landlord's termination occurs and shall not be due thereafter. In the event the Landlord does not so terminate this Lease, then, subject to the following provisions of this Section, Landlord may proceed as soon as is reasonably practicable, at its sole cost and expense to the extent of insurance proceeds available, if any, to repair and restore the Premises to substantially the same condition as that before the damage occurred; provided, further, the Base Rent due from Tenant hereunder shall be abated during the period of restoration to the extent of the unusable portion of the Premises. In the event Landlord does not complete such repair and restoration within six (6) months from the date of damage or destruction, Tenant may terminate this Agreement. In the event the damage or destruction to the Premises through fire or other casualty is directly or indirectly attributable to any act of fault or negligence on the part of Tenant, and/or its agents, employees, licensees, or invitees, then (i) such damage or destruction to the Premises shall be promptly repaired by Tenant, at its sole cost and expense; (ii) the Base Rent shall not abate during such period of restoration and

refurbishment; (iii) Tenant shall not be entitled to terminate this Agreement; and (iv) Tenant shall fully reimburse Landlord for all costs and expenses, including responsible attorneys' fees, incurred by Landlord on behalf of Tenant in connection with undertaking the obligations of Tenant hereunder.

16. **CONDEMNATION.** If, during the Lease Term thereof, all or substantially all of the Premises are taken for any public or quasi-public use under any governmental law, ordinance or regulation or by right of eminent domain, or are conveyed to the condemning authority under threat of condemnation, this Lease shall terminate and the monthly installments of Base Rent shall be abated during the unexpired portion of the Lease Term, effective from the date of the taking. If less than substantially all of the Premises is taken for public or quasi-public use under any governmental law, ordinance or regulation, or by right of eminent domain, or is conveyed to the condemning authority under threat of condemnation, Landlord, at its option, may by written notice terminate this Lease. If Landlord does not terminate this Lease, Landlord shall promptly, at Landlord's expense, restore and reconstruct the buildings and improvements (other than leasehold improvements made by Tenant or any assignee, subtenant or other occupant of the Premises) situated on the Premises in order to make the same reasonably tenantable and suitable for the use for which the Premises is leased. The monthly installments of Base Rent payable under this Lease during the unexpired portion of the Lease Term shall be adjusted equitably. In the event of the termination of this Lease by reason of the total or partial taking of the Premises by eminent domain, then, in any such condemnation proceedings, Landlord shall be free to make claim against the condemning or taking authority for the amount of any damage incurred by either party, and Landlord shall be entitled to all proceeds awarded by the condemning authority (including without limitation any value placed on the leasehold estate); provided, however, Tenant shall be entitled to pursue a separate award for the damage to its personal property and its moving expenses provided Tenant's claim does not reduce Landlord's award. The termination of this Lease shall not affect the rights of the parties to such awards.

17. **DEFAULT.**

(a) **By Tenant.** If Tenant shall be declared bankrupt, be placed in receivership or take advantage of any law for the relief of debtors, or in the event of any failure of Tenant to pay any charges, rents or fees due hereunder for more than five (5) days after due, or any failure by Tenant to perform any other of the terms, conditions or covenants of this Lease to be observed or performed by Tenant for more than twenty (20) days after written notice of such failure shall have been given to Tenant (unless such failure is of such a nature that it cannot be cured within such twenty (20) day period, if Tenant shall not have promptly commenced the cure thereof within such twenty (20) day period and thereafter proceeded with reasonable diligence and in good faith to remedy such failure), Tenant shall be in default hereunder and Landlord shall have the right and option to pursue all of its legal remedies including, without limitation, the right to terminate this Lease, to re-enter the Premises as agent of Tenant, and to evict Tenant and to remove Tenant's possessions, all without being deemed guilty of any trespass and without prejudice to any claim by Landlord for damages for breach of this Lease or for arrears of rent or any other amounts due hereunder.

(b) By Landlord. In the event of any failure by Landlord to perform any of the terms, conditions and covenants of this Lease to be observed or performed by Landlord for more than twenty (20) days after written notice of such failure shall have been given to Landlord (unless such failure is of such a nature that it cannot be cured within such twenty (20) day period, if Landlord shall not have promptly commenced the cure thereof within such twenty (20) day period and thereafter proceeded with reasonable diligence and in good faith to remedy such failure), Landlord shall be in default hereunder, and Tenant may (i) terminate this Lease by giving thirty (30) days written notice to Landlord, or (ii) pursue any remedy at law or in equity that Tenant may have as a result of Landlord's default, including, but not limited to, seeking specific performance of this Agreement.

(c) Mitigation of Damages. Each party agrees that it has a duty to mitigate damages and covenants that it will use commercially reasonable efforts to minimize any damages it may incur as a result of the other party's performance or non-performance of this Agreement.

(d) Limitation of Landlord's Liability. As used in this Lease, the term "Landlord" means only the current owner or owners of the fee title to the Premises at the time in question. Each Landlord is obligated to perform the obligations of Landlord under this Lease only during the time such Landlord owns such interest or title. Any Landlord who transfers its title or interest is relieved of all liability with respect to the obligations of Landlord under this Lease accruing on or after the date of transfer, and Tenant agrees to recognize the transferee as Landlord under this Lease.

18. ENFORCEMENT. In the event either party to this Lease obtains legal counsel and/or commences legal proceedings to enforce any right under this Lease or to obtain relief for the breach of any term, condition or covenant herein, the party ultimately prevailing (or substantially prevailing) in such proceedings shall be entitled to recover from the other party the reasonable costs and expenses of such proceedings, including reasonable attorney fees.

19. NOTICES. Any notice given hereunder shall be in writing and may be delivered in person or be sent by certified or registered mail, postage prepaid, addressed to the party to receive same at the address of such party shown on the signature page hereof or such other address as such party may hereafter furnish to the other in writing. Any notice mailed in accordance with the preceding sentence shall be deemed to have been served at the time it is received.

20. MEMORANDUM OF LEASE. At the request of either party, the parties shall also execute and deliver a short form memorandum of this Lease in the real estate records of Greene County, Missouri.

21. ENVIRONMENTAL MATTERS.

(a) Prohibition Against Hazardous Substances. During the Lease Term, Tenant shall not allow at any time the storage, disposal, discharge, burial, incineration, or use of any Hazardous Substances on the Premises unless otherwise in compliance with any and all applicable laws, statutes, ordinances or regulations, in addition to Environmental Laws. Tenant shall indemnify and hold the Landlord harmless from and against all claims for or on

account of or arising out of any violation of any Environmental Law by Tenant with respect to the Premises, or disposal of or release of any Hazardous Substance on the Premises by Tenant, for any period during the Lease Term. Further, in the event of a violation by Tenant of the terms of this Lease Agreement, the Landlord may elect to terminate this Lease by written notification to Tenant.

(b) Definitions. For purposes of this Paragraph, the following terms shall have the following meanings:

(i) The term "Environmental Law" shall mean and be defined as any federal, state or local law, statute, ordinance, or regulation pertaining to the health, industrial hygiene or the environmental conditions on, under, or about the Premises, including without limitation, the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 ("CERCLA"), as amended, the Resource Conservation and Recovery Act of 1976 ("RCRA"), also known as the Super Fund Amendments and Authorization Act of 1986 ("SARA").

(ii) The term "Hazardous Substance" shall mean and be defined herein as those substances included within the definitions of "hazardous substances", "hazardous materials", "toxic substances", or "solid waste" in CERCLA, RCRA, SARA and the Hazardous Materials Transportation Act, as amended, and in the regulations promulgated pursuant to such laws, together with such substances listed in the United States Department of Transportation Table or by the Environmental Protection Agency (or any successor agency) as hazardous substances, together with any other substances, materials, and wastes which are or become regulated under applicable local, state, or federal law, or which are classified as hazardous or toxic under federal, state, or local law.

22. ASSIGNMENT AND SUBLETTING. Tenant shall not assign this Lease in whole or in part, or sublet all or any part of the Premises, without obtaining the prior written consent of Landlord, which consent shall not be unreasonably withheld. Landlord may assign this Lease without the prior consent of Tenant.

23. SIGNS. Tenant shall have the right to erect and/or replace a suitable, professional sign on the Premises, subject to compliance with all applicable laws, ordinances, orders, rules, regulations or requirements of any applicable governmental entity and also subject to Landlord's prior written approval, which shall not be unreasonably withheld or delayed.

24. UTILITIES. Landlords covenants and agrees to pay for all gas, electric, water, sewer and trash service that serves, or is utilized upon, the Premises during the Lease Term.

25. EXECUTION. This Agreement is executed in multiple originals as of the date first above written and shall be binding upon and shall inure to the benefit of the parties hereto and their respective personal representatives, heirs, successors and assigns. The Paragraph captions used herein are for convenience only and shall not be deemed to have been included for any other purpose.

26. **SEVERABILITY.** A determination by a court of competent jurisdiction that any provision of this Lease is invalid or unenforceable shall not cancel or invalidate the remainder of that provision of this Lease, which shall remain in full force and effect

27. **AMENDMENTS OR MODIFICATIONS.** This Lease is the only agreement between the parties pertaining to the lease of the Premises and no other agreements are effective unless made a part of this Lease. All amendments to this Lease must be in writing and signed by all parties. Any other attempted amendment shall be void.

28. **SURVIVAL.** All obligations of any party to this Lease which are not fulfilled at the expiration or the termination of this Lease shall survive such expiration or termination as continuing obligations of the party.

29. **BINDING EFFECT.** This Lease shall inure to the benefit of, and be binding upon, each of the parties to this Lease and their respective heirs, representatives, successors and assigns. However, Landlord shall not have any obligation to Tenant's successors and assigns unless the rights or interests of the successors or assigns are acquired in accordance with the terms of this Lease.

30. **TIME OF THE ESSENCE.** Time is of the essence of this Lease and each and every covenant, term, condition and provision hereof.

31. **GOVERNING LAW.** The laws of the jurisdiction in which the Premises are located shall govern the validity, performance and enforcement of this Lease.

32. **WAIVER OF JURY TRIAL.** AS A SPECIFICALLY BARGAINED INDUCEMENT FOR LANDLORD TO AGREE TO LEASE THE PREMISES TO TENANT, TENANT HEREBY EXPRESSLY WAIVES THE RIGHT TO TRIAL BY JURY IN ANY LAWSUIT OR PROCEEDING RELATED TO THIS LEASE OR ARISING IN ANY WAY FROM TENANT'S USE OF THE PREMISES OR LANDLORD'S OBLIGATIONS RELATED THERETO.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

LANDLORD:

City of Willard, a Missouri Municipal Corporation

By: Jamie Schoolcraft, Mayor

Notice to:

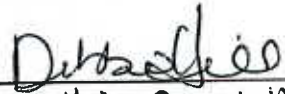
City of Willard
Attn: Karen S. Robson
224 W. Jackson
P.O. Box 187
Willard, MO 65781

With a copy to:

M. Doug Harpool
Baird, Lightner, Millsap & Harpool, P.C.
1901-C S. Ventura Ave.
Springfield, MO 65804

TENANT:

Lester E. Cox Medical Centers, A Missouri non-profit Corporation, d/b/a Cox Health



By: Debbie Hui, Admin Director

Notice to:

Cox Health
Attn: ~~Ron Prenger~~ Debbie Hui
~~Vice President of Clinical Services~~ Admin Director, Rehab Fitness
100 East Walnut Lawn
Springfield, MO 65807

EXHIBIT 1
DESCRIPTION OF PREMISES

1,700 square feet located within the Willard Sports and Recreation Center, in Willard, MO, as agreed upon, which is located on the property described as follows:

TRACT I: ALL OF THE SOUTH THREE HUNDRED SIXTY-THREE (363) FEET OF THE NORTH TWO THOUSAND TWO HUNDRED NINETY-THREE (2293) FEET OF THE EAST HALF (E 1/2) OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION TWENTY-THREE (23), TOWNSHIP THIRTY (30) NORTH, RANGE TWENTY-THREE (23) WEST; EXCEPT STATE ROUTE Z RIGHT-OF-WAY ALONG THE EAST SIDE THEREOF, EXCEPT THAT PART TAKEN OR USED FOR ROADS.

TRACT II: ALL OF THE SOUTH THREE HUNDRED FIFTY-FIVE (355) FEET OF THE EAST HALF (E 1/2) OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION TWENTY-THREE (23), TOWNSHIP THIRTY (30) NORTH, RANGE TWENTY-THREE (23) WEST; EXCEPT STATE ROUTE Z RIGHT-OF-WAY ALONG THE EAST SIDE THEREOF, EXCEPT THAT PART TAKEN OR USED FOR ROADS.



Director, Cox-Henrich Fitness Center

210-09

June 24, 2009

Willard opens cooling center

The City of Willard is designating the Willard Recreation Center at 133 North Route Z as a cooling center today and Thursday.

The center will be open from 8:30 a.m. to 9 p.m.

For information on the Willard Cooling Center, residents can call 417-742-2262.

City of Willard

COPY

Presented to Mr. Dennis Keene

on the twenty-fifth day of June in the year Two Thousand and Nine.

Whereas, Mr. Dennis Keene, fondly known as "Sparky" is a father, husband, and grandfather who has for 42 years respectfully served the customers of the Empire Electric District, and the Citizens of the City of Willard since 1971;

Whereas, he has gone above and beyond in his years of service, especially during natural disasters like the 2007 Ice Storm that greatly affected the citizens of Willard;

Whereas, he has been a tremendous asset, a knowledgeable resource, and has consistently been a dedicated and professional employee;

Therefore be it resolved that I, Mayor Jamie Schoolcraft call on the citizens of Willard to join me in applauding Mr. Keene for his lifetime of service to others and wish him many more years to enjoy his well deserved retirement.

And be it further resolved that Dennis Keene is an Outstanding Citizen of the Willard, Missouri Community.

Mayor Jamie Schoolcraft

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE AUTHORIZING AND ADOPTING AN INTERNAL CONTROL PROCEDURES POLICY REGARDING ALL EMPLOYEES OF THE CITY OF WILLARD, MISSOURI.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section I: Ordinance Number 070910G is hereby repealed.

Section II: ADOPTION OF POLICY STATEMENT. It is hereby adopted by the City of Willard, Missouri, for the purpose of establishing rules and regulations pertaining to Internal Control Procedures for the employees of the City of Willard, Missouri, the City of Willard's Policy Statement, dated the 13th day of July, 2009, copy of which is attached hereto and made a part hereof, and the same is hereby adopted and incorporated as fully as if it were set out in length herein, the provisions thereof to be effective as a policy from the date hereof.

Section III: This ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval by the Mayor.

Section IV: All ordinances in conflict with the provisions herein contained are hereby repealed.

READ TWO TIMES AND PASSED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MO, THIS 27TH DAY OF JULY, 2009.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

RICHARD SIMPSON

PAT LLOYD

DOUG JOHNSON

PAUL HOOD

LOUIE AMODEO

BILL NO. _____

ORDINANCE NO. _____

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

BRYAN VINCENT

APPROVED BY:

JAMIE SCHOOLCRAFT, MAYOR

ATTEST:

DALE DUVALL, CITY CLERK

Internal Control Procedures City of Willard

Court

During court each defendant is issued a payment transmittal with the defendant name, amount due, department, date, and an area for special instructions. The defendant will be directed to the cashier area where all payments will be made to the Head Cashier at the front desk. A receipt will be issued to the person making the payment. All checks are restrictively endorsed at the time of receipt. The transmittals will be reconciled each day for deposit purposes and the deposit will be made by the finance department or the designated representative for that day. A copy of the deposit will be issued to the court clerk.

All court proceeds are receipted in the Justice Information System (JIS) with a numbered receipt issued at the time the payment is received. This receipt will be mailed to the defendant after proof of payment from the deposit report.

The daily deposit is reconciled against the daily receipt journal generated from the JIS system. The monthly cash receipt journal is reconciled against the bank statement by the CFO. Deposits are made daily. As detailed in state municipal court guidelines, the responsibility for receipting and disbursing payments are separated between two city employees.

Certain municipal court costs are disbursed each month to the appropriate state office. All disbursements are notated in the cash disbursements journal generated by the JIS system. Copies of the daily cash receipts journals and the monthly cash disbursement journal will be used by the finance office to reconcile the month and prepare the monthly journal entries.

The City of Willard return check policy as detailed in the Utility Billing Section is followed. Only bonded employees are allowed to handle funds.

Case numbers are assigned to each case. The identifying number used on each cash receipt is the last four digits of the ticket number. The City of Willard Municipal Court accepts cash, personal checks, money orders, certified checks and Visa/Mastercard.

Payments accepted are only those authorized by statute or court rule.

Cash control records and the individual files contain the following information:

1. Date received
2. Case/id number
3. Name of payee
4. Receipt number
5. Type of payment (cash, check, etc)
6. Amount received

All voided receipts are kept and stapled to the back of the monthly cash receipt journal.

Blank receipts and checks are kept in a secure location accessible to designated personnel only. Voided checks are marked "VOID" and notated on the cash disbursements journal.

A separate court checking account is maintained for all court receipts and disbursements.

The court account is reconciled monthly against the bank statement.

Unpaid costs and fines are maintained in each case file with the judge's approval of the payment schedule. The unpaid balance and payment plan is also maintained in the JIS receipts journal after each partial payment. A record of each partial payment is also kept in each cash file. State court procedures are followed by the court clerk for unpaid fines/costs.

Any checks which are outstanding for more than six months are put in an investigative status. The court clerk will follow state recommended guidelines to follow up with the payee at his/her last known address. Subsequent actions will also follow state recommended guidelines.

The police department will be required to maintain a ticket log and track all tickets. This will include any tickets that are voided or damaged. This log should include information such as ticket number, officer name, ticket written to, and whether it is a municipal, county or state ticket. This log is a requirement of the auditor and should include all tickets in each book and which officer that book was issued to.

City Clerk's Office

The City Clerk issues business license and permits, which includes water/sewer hook-ups. A payment transmittal will be issued to the customer, which will then be taken to the Head Cashier for payment. A numbered receipt is written for all funds and the checks/money orders are restrictively endorsed at the time of receipt. The Chief Financial Officer will deposit and post to the receipt journal. Deposits are made on a daily basis.

The City Clerk prepares all accounts receivable billing for planning and zoning charges, meter repairs and replacements, and nuisance violation charges. Accounts receivable schedules are reviewed each month by the Finance Office and the City Clerk.

Utility Clerk

The Utility Clerk prepares all monthly billings for the customers of the Willard Utilities. All monthly billings are reviewed by the CFO before being sent out. Monthly billing and

usage journals are printed for each billing period. These are also reviewed by the CFO and available for each year's independent audit.

Any adjustments to utility bills requested by the customer or the utility clerk are reviewed and authorized by the CFO. Any and all adjustments are entered only by the CFO.

Deposits are made daily by the CFO and posted by the Utility Clerk. The postings and deposits are reviewed by the CFO before posting to the receipts journal. All deposits are reconciled monthly with the bank statements.

The cash drawer is balanced at the beginning of each day. The Head Cashier is responsible for the contents of the cash drawer. At the time she/he leaves for lunch the drawer will be balanced and turned over to the cashier responsible for this time period.

When the Head Cashier returns the cash drawer will be balanced a second time and turned back over to the Cashier. The day's receipts will be balanced by the CFO each afternoon and the day's deposits made. No personal checks are cashed through the city cash drawer.

Return checks are immediately redeposited a second time in the water/sewer fund. If the same check is returned a second time, a letter is sent to the customer with a deadline to take care of the check and pay the \$25.00 returned check fee. If the check is not covered by the date indicated, the customer's water is shut off.

All monies received in payments are accompanied by a payment stub. If the payment is made in cash, it is notated on the stub. Checks are restrictively endorsed at the time of receipt. The stubs are balanced against the cash and checks to ensure accuracy. Posting to customer accounts are done from the payment stubs by the utility clerk.

Deposits/posting reports are verified against the bank statements by the CFO each month.

Investment Accounts

The City of Willard investment accounts have been set up by direction of the Board of Aldermen. Transfers are made by the CFO between the operating accounts and the investment accounts as needed.

In order to maximize the investment return, excess funds in the operating accounts are transferred into the higher yield investment accounts. When needed to cover expenses in the operating accounts, funds are transferred back into the operating accounts.

These transfers are done manually by the CFO online and a report is generated. These reports are used monthly to reconcile all investment and operating accounts.

Petty Cash

A \$50.00 petty cash fund is maintained at City Hall by the Finance Department. It is used for small expenditures usually less than \$5.00. A petty cash slip is filled out for each expenditure with the receipt attached.

When all the funds are used, the receipts are balanced against the petty cash slips. The bag must balance for new funds to be added.

Checking Accounts

An interest-bearing checking account for each fund is maintained – General Fund, Water/Sewer Fund, and Park Fund. A separate account is maintained for the Municipal Court.

The Mayor, Mayor Pro Tem, City Clerk, and Chief Financial Officer will be on all the city accounts. All persons on the city accounts must be bonded. If the person is not bondable, another person will be appointed by the Board of Aldermen to be on the accounts.

A city stamp bearing the mayor's signature may be used on checks. The bill, invoice, or request for payment will then be signed by the mayor and the city administrator or presiding president with the check number issued indicated. If the invoice is on an item/items that were put out for bids, the bid tally sheet will be attached to the invoice for review by the mayor and/or city administrator or presiding president. At any time, further documentation may be requested on any check written. All bank accounts will be reconciled monthly with the report on file for the yearly independent audit.

Each month certain receipts are received by mail or direct deposit. Franchise fees, real estate taxes, law enforcement sales tax, etc. are received by mail and include documentation to verify receipt. All sales tax and motor vehicle funds are received by direct deposit. Verification of funds are sent by mail. All of these receipts are verified through the sender as to accuracy by the independent auditor.

Purchasing/Receiving

Each department head will issue a purchase order for all purchases over \$100.00, except for credit card purchases (see credit card section for guidelines). This purchase order will follow the format of the attached purchase order form. Each department head must approve each purchase and indicate the account to be charged for the purchase. Each department head will be furnished with an approved account list for their department. Each purchase order must indicate the job which the purchase will be used for. Any bid

documentation must be attached to the purchase order following the approved bid guidelines.

When supplies/goods are received into the department, a packing list/invoice must show the items received. This must be signed by the receiving employee. This also must be attached to the appropriate purchase order. Each department will maintain an inventory of all supplies/tools/equipment. This inventory must be kept up to date with additions of all purchases and subtractions of all supplies/goods used. Each city vehicle must maintain an inventory of supplies and equipment carried in that truck. The person responsible for that vehicle must verify the accuracy of the inventory on a periodic basis.

Credit Card Purchases

Department heads will be the only employees who are issued credit cards. They will be responsible for each purchase made on that credit card. Every credit card purchase must have a purchase order attached and completely filled out with the appropriate information. Failure to turn in an invoice with an attached purchase order will be grounds for cancellation of that card.

Disbursements

Accounts Payable – Accounts payable disbursements are made only with an invoice from the vendor. All invoices are posted to an unpaid invoice listing by an accounts payable clerk and must be initialed by the appropriate department head. The listing is reconciled against the outstanding invoices by the CFO each month. The unpaid invoice listing is also published for review by the Board of Aldermen and each department head. Any unusual invoice is selected for review by the department head.

After the invoice listing has been approved by the Board of Aldermen, the checks for each fund are printed. Each check is stamped with the mayor's signature stamp and the signature block stamp is put on each bill. Each check is reconciled to each bill and a check stub is attached to the bill. The CFO signs all the checks and prepares the bills for mailing.

After all of the invoices are reviewed and signed by both the city administrator/presiding president and the mayor, they are filed according to vendor.

Miscellaneous -- Disbursements other than accounts payable are made only with a check request form signed by the department head.

Payroll -- Payroll reports are prepared by each department head for every individual in their departments. These reports are turned in to the Finance Department biweekly on Monday morning for payroll preparation. Each employee is issued a time card badge that they are required to use to clock in and out. Every department has a time clock installed in their facility. If manual time sheets are used, the time sheets shall be original and no modifications of entries will be allowed. Each employee shall sign the original time sheet. Mistakes/corrections shall be attached to the original time sheet and signed by the employee and his/her immediate supervisor.

The payroll reports are reconciled against the time clock reports for FLSA compliance and accuracy by the CFO. A final payroll report is then prepared by the CFO for use in posting time to the payroll system. The checks are then printed and reconciled against the payroll schedule.

Payroll taxes and disbursements by department are then calculated. Payroll taxes are paid online for federal taxes and by coupon for the state payroll withholding. The reports

generated are on file and available for the yearly independent audit. The payroll reports are signed by both the mayor and the mayor protem/city administrator.

Park Dept

Receipts

Front Desk – All payments received at the front desk of the Recreation Center will be receipted in a two part format receipt book. The original shall be given to the customer with the copy retained in the receipt book. The cash drawer shall be balanced daily and no checks will be cashed or payments made out of the cash drawer. All checks will be restrictively endorsed at the time of receipt.

The daily deposit will be balanced against the receipt book and the cash drawer to ensure accuracy. A daily deposit report shall be completed and signed by the preparer of the deposit and checked by another staff member. The original of the daily deposit report shall be submitted to the Finance Department.

Any monies collected by the night monitor will be locked in the park department money drawer before closing for the evening. The day monitor will balance the receipts against the cash drawer before starting the day.

Concession Stand/Gate/Pool – Collections are made at the gate of the sports complex/pool for entry fees. The adult supervisor on duty for the events and at the pool will periodically check with the gatekeeper and any funds over \$150.00 will be collected and locked in the concession stand cash box. The gatekeeper will keep all funds in the cash box at all times and maintain the cash box within immediate reach of their person. The concession stand will also be checked by the adult supervisor for excess cash over \$150.00, which will be locked in the concession stand cash box. At the end of the night, the workers will prepare the money which is then checked by the supervisor. The

supervisor will then lock the money in the park department safe, which is located in the Recreation Center.

Disbursements – The bi-weekly payroll report shall be prepared by the director of parks and recreation and submitted to the CFO for payroll preparation. All time cards, sheets, etc. entered will be originals with any changes initialed by the employee.

Any requests for deposit refunds, etc. will be submitted on a request for refund form to the Finance Department. The form shall state the person to be refunded to, amount, and reason for refund. The date of original deposit of the funds shall also be included on the form.

supervisor will then lock the money in the park department safe, which is located in the Recreation Center.

Disbursements – The bi-weekly payroll report shall be prepared by the director of parks and recreation and submitted to the CFO for payroll preparation. All time cards, sheets, etc. entered will be originals with any changes initialed by the employee.

Any requests for deposit refunds, etc. will be submitted on a request for refund form to the Finance Department. The form shall state the person to be refunded to, amount, and reason for refund. The date of original deposit of the funds shall also be included on the

form.

DRAFT

Police Department

Funds are received at the Police Department to pay for fingerprints, police reports, etc.

The customer requesting the service is provided with a numbered receipt from the department receipt book. The funds are then transferred to the Finance Office.

The department is also provided with a \$50.00 petty cash fund. A petty cash slip is filled out at the time of disbursement and the receipt is attached. Once the cash is expended, the bank bag is returned to the Finance Department. The petty cash slips and receipts are reconciled to the cash balance and a check is written to refill the fund. All petty cash slips are signed by the approving officer. The bag must balance for new funds to be added.

City of Willard

Internal Procedures Purchasing Policies

Purchases up to \$1000.00:

Each department head may make necessary purchases of up to \$1000.00 so long as there are adequate funds in their budget to make those purchases.

Purchases of \$1000.00 to \$5,000.00:

For proposed purchases of more than \$1000.00 but less than \$5,000.00, the department shall obtain quotes for the item by telephone or fax. It is preferable to obtain more than one quote. If it is not possible to get three prices quoted, a notation of the reason three quotes could not be obtained and the efforts to get the same should be noted in the file.

Purchases of \$5,000.00 to \$20,000.00:

Proposed purchases of more than \$5,000.00 but less than \$20,000.00 shall be advertised for unsealed bids twice in a local newspaper, with a specification sheet available at City Hall. Specifications for the purchase will be submitted to the CFO for advertisement. Bids will be opened with the CFO and the department head at a specified time.

Purchases over \$20,000.00:

All proposed purchases for items estimated to cost in excess of \$20,000.00 shall be advertised for three weeks in a legal newspaper for sealed bid. Specification sheets shall be available at City Hall.

Emergencies:

Emergency purchases may be approved by the mayor. The mayor shall decide whether there is an emergency or not.

A budget review and amendment will be conducted each July and December.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT TO SECTION 215.080, SECTION 215.090, SECTION 215.110, AND SECTION 215.120 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO WEEDS, HIGH GRASS AND OTHER VEGETATION.

NOW THEREFORE, BE IT HEREBY ORDAINED AND RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Section 215.080 is hereby amended and shall read as follows:

SECTION 215.080: ~~[CITY INSPECTOR (CHIEF OF POLICE)]~~ DIRECTOR OF DEVELOPMENT OR THE CITY'S DESIGNEE TO DETERMINE WHEN WEEDS, ETC., CONSTITUTE PUBLIC NUISANCE

The growth of weeds, brush or rank vegetation shall constitute a public nuisance when, in the judgment of the ~~[Chief of Police]~~ Director of Development of the City, or the City's designee, any such growth on a lot or piece of land may substantially endanger the health, safety or welfare of the public, having considered those hazards enumerated in Section 215.070 of this Article II of this Chapter. Violation of this Code section shall subject the owner to a Summons to Municipal Court whereupon an entry of a guilty plea or upon a finding of guilt for the violation of this section, may subject the owner to a fine up to and including \$500.00 per offense. Additionally, the property owner may be liable for the cost of abatement as detailed in Section 215.120 of this Article II of this Chapter. (Ord. No. 031110 Art. II §2, 11-10-03)

Section 2: Section 215.090 is hereby amended and shall read as follows:

SECTION 215.090: ~~VEGETATION OVER [EIGHTEEN]~~ TWELVE INCHES IN HEIGHT DECLARED NUISANCE PER SE

The growth of weeds, brush, grass, briars or other rank vegetation in excess of ~~[eighteen (18)]~~ twelve (12) inches in height exclusive of ornamental shrubs, flowers, vegetable crop, fruit trees, berry bushes, cover crops, domestic grains or other cultivated crops is declared to be public nuisance, per se, detrimental to the health, safety and welfare of the public. Violation of this Code section shall subject the owner to a Summons to Municipal Court whereupon an entry of a guilty plea or upon a finding of guilt for the violation of this section, may subject the owner to a fine up to and including \$500.00 per offense. Additionally, the property owner may be liable for the cost of abatement as detailed in Section 215.120 of this Article II of this Chapter. (Ord. No. 031110 Art. II §3, 11-10-03)

Section 3: Section 215.110 is hereby amended and shall read as follows:

SECTION 215.110: NOTICE TO OWNER TO ABATE

Whenever ~~[a Police Officer]~~ **the Director of Development** of the City, **or the City's Designee** has knowledge of and believes that a nuisance, per se, exists **under Section 215.090** or whenever ~~[a Police Officer]~~ **the Director of Development** of the City, **or the City's designee**, shall be of the opinion that a nuisance exists, under Section 215.080 hereof he/she may post a notice containing an order to abate the nuisance on the land where such nuisance exists and shall serve a copy on the person in possession of the premises if occupied and, if vacant, send a copy of such notice to the last known address of the owner **via certified mail**. If the nuisance is not abated within ~~[ten (10)]~~ **seven (7)** days from the date the notice is **posted on the premises or mailed, sent**, then ~~[a Police Officer]~~ **the Director of Development** of the City **or the City's designee** shall issue the appropriate citation therefore. Should the person maintaining the nuisance be unable, unwilling or otherwise fail to abate the nuisance, the ~~[Board of Aldermen]~~ **Director of Development or the City's designee** shall cause such nuisance to be abated by whatever reasonable means are necessary **including use of contracted services**. ~~after due process has been afforded.~~
(Ord. No. 031110 Art. II §5, 11-10-03)

Section 4: Section 215.120 is hereby amended and shall read as follows:

SECTION 215.120: OWNER OF LAND LIABLE FOR COST OF CUTTING WEEDS, ETC.

The cost of **abatement, such as, but not limited to,** cutting and removing weeds, high grass, brush, **briars** and other rank vegetation shall be computed by **the Director of Development of the City or the City's designee and certified to the City Clerk** ~~[who shall certify the amount thereof to the Board of Aldermen]~~. The owner of the property whereon such nuisance was abated shall be liable to the City for the cost of such abatement. **The City Clerk shall cause a special tax bill, therefore, against the property to be prepared and to be collected by the collector, with other taxes assessed against the property. The tax bill from the date of this issuance shall be a first lien on the property until paid and shall be prima facie evidence of the recitals therein and of its validity and no mere clerical error or infirmity in the same, or in the proceedings leading up to the issuance, shall be a defense thereto. Each special tax bill shall be issued by the City Clerk and delivered to the Collector on or before the first day of June each year. Such bills, if not paid when due, shall bear interest at the rate of 8% per annum.** (Ord. No. 031110 Art. II §6, 11-10-03).

Section 5: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED at the meeting of the Board of Aldermen of the City of Willard, Missouri, on the ____ day of _____, 2009.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

RICHARD SIMPSON

DOUG JOHNSON

PAT LLOYD

PAUL HOOD

LOUIE AMODEO

BRYAN VINCENT

APPROVED BY:

JAMIE SCHOOLCRAFT, MAYOR

DALE DUVALL, CITY CLERK

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE ADOPTING MUNICIPAL CODE ARTICLE XI. PROPERTY MAINTENANCE CODE SECTIONS 500.390, 500.400, 500.410, 500.420 AND 500.430 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO ADOPTION OF PROPERTY MAINTENANCE CODE.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: The City does hereby adopt Article XI. Property Maintenance Code Sections 500.390, 500.400, 500.410, 500.420 and 500.430 of the Municipal Code of the City of Willard for the purpose of adopting the International Property Maintenance Code, 2006 edition. The Municipal Code of the City of Willard is hereby amended to add Article XI and Sections 500.390, 500.400, 500.410, 500.420 and 500.430 as follows:

TITLE V. BUILDING AND CONSTRUCTION

CHAPTER 500: BUILDING CODE AND BUILDING REGULATIONS

ARTICLE XI. PROPERTY MAINTENANCE CODE

SECTION 500.390: ADOPTION OF PROPERTY MAINTENANCE CODE

A certain document, three (3) copies of which are on file in the office of the City Clerk of the City of Willard, being marked and designated as the *International Property Maintenance Code*, 2006 edition, as published by the International Code Council, be and is hereby adopted as the Property Maintenance Code of the City of Willard in the State of Missouri; for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for property maintenance; and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code on file in the office of the City Clerk of the City of Willard are hereby referred to, adopted and made a part hereof, as if fully set out in this Article, with the additions, insertions, deletions and changes, if any, prescribed in Section 500.400 of this Article.

SECTION 500.400: ADDITIONS, INSERTIONS AND CHANGES

The following Sections of the Property Maintenance Code adopted in Section 500.390 hereof are hereby revised:

Section 101.1.

Insert: City of Willard.

BILL NO. _____

ORDINANCE NO. _____

Section 304.14.

Insert: January 1; December 31.

Section 602.3.

Insert: September 1; April 30.

SECTION 500.410: EXISTING COURT CASES NOT TO BE AFFECTED

Nothing in this Article or in the Property Maintenance Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 500.420 of this Article; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Article.

SECTION 500.420: INCONSISTENT ORDINANCES REPEALED

All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 500.430: VIOLATION AND PENALTY

Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair a building or structure in violation of an approved plan of or directive of the Code Official, or of a permit or certificate issued under the provision of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than five hundred dollars (\$500.00) or by imprisonment not exceeding ninety (90) days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 2: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF
THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2009.

BILL NO. _____

ORDINANCE NO. _____

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

RICHARD SIMPSON

DOUG JOHNSON

PAT LLOYD

PAUL HOOD

LOUIE AMODEO

BRYAN VINCENT

APPROVED BY:

JAMIE SCHOOLCRAFT, MAYOR

BILL NO. _____

ORDINANCE NO. _____

ATTEST:

DALE DUVALL, CITY CLERK

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE

AN ORDINANCE RE-ADOPTING MUNICIPAL CODE SECTION 505.050 OF THE MUNICIPAL CODE OF THE CITY OF WILLARD PERTAINING TO FAILURE TO ABATE--HEARING--ISSUANCE OF ORDER--SPECIAL TAX BILL.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1: Ordinance No. 900326 was passed on March 26, 1990 providing for mandatory demolition or repair and maintenance of buildings or structures within the corporate limits of the City of Willard which constitutes a nuisance detrimental to the health, safety or welfare of the residents and citizens of Willard, with provisions for penalties and appeals. Said Ordinance was later amended and codified as Section 505.050, FAILURE TO ABATE--HEARING--ISSUANCE OF ORDER--SPECIAL TAX BILL, of the Municipal Code of the City of Willard pursuant to Ordinance No. 081110 passed on November 10, 2008.

Section 2: The City does hereby re-adopt Section 505.050 of the Municipal Code of the City of Willard which is being done for compliance with and pursuant to Section 67.410 RSMo. and Section 67.412, RSMo.

Section 3: This Ordinance shall be in full force and effect from and after the date of its passage by the Board of Aldermen and approval of the Mayor.

READ TWO TIMES AND PASSED AT A MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI ON THE ____ DAY OF _____, 2009.

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

RICHARD SIMPSON

DOUG JOHNSON

BILL NO. _____

ORDINANCE NO. _____

MEMBERS OF THE BOARD OF ALDERMEN:

YES

NO

PAT LLOYD

PAUL HOOD

LOUIE AMODEO

BRYAN VINCENT

APPROVED BY:

JAMIE SCHOOLCRAFT, MAYOR

ATTEST:

DALE DUVALL, CITY CLERK

