

CITY OF WILLARD, MISSOURI
PLANNING AND ZONING
REGULAR MEETING
July 25, 2017
7:00 P.M.

Staff present; City Administrator, Brad Gray; City Clerk, Jennifer Rowe; and Director of Development, Randy Brown;

City Attorney Ken Reynolds was not present.

Citizens present: None.

Meeting opened by Vice-Chairman Lucille Murray at 7:00p.m.

Roll Call

Present: Lucille Murray, Valorie Simpson, Mayor Corey Hendrickson, Jose Casanova and Terry Kathcart. David Helton was absent.

Approval of Agenda

The City Clerk, Jennifer Rowe, requested that item seven (7) be tabled as the plat was not ready. Motion was made by Valorie Simpson with a second by Mayor Hendrickson to approve the Agenda with changes. Motion carried with a vote of 5-0. Voting aye: Lucille Murray, Valorie Simpson, Mayor Hendrickson, Jose Casanova and Terry Kathcart.

Approval of minutes from June 27, 2017

Motion was made by Mayor Hendrickson with a second by Terry Kathcart to approve the Minutes from the June 27, 2017 Planning and Zoning Meeting. Motion carried with a vote of 5-0. Voting aye: Lucille Murray, Valorie Simpson, Mayor Hendrickson, Jose Casanova and Terry Kathcart.

Citizens Input

None.

Discussion on zoning classification.

Randy Brown discussed the zoning classification for the office zoning. He informed the Commission that they each had a copy of a draft version of our code updated to include office zoning. Discussion was made regarding the wording of the code and detailing the descriptions. Discussion was then made on landscaping and parking requirements for this zoning. The Commission requested that Mr. Brown bring back the updated code and a public hearing be held at the August planning and zoning commission meeting.

Discussion/Vote on the building façade for ATM Commercial Square.

Randy Brown discussed the building outline and façade as proposed by ATM Commercial Square. Discussion was made regarding the façade on all sides of the building. Discussion was also made regarding Code regulations. Motion was made by Mayor Hendrickson and seconded by Alderman Snider to table the discussion until further discussion could be made with the property owners. Motion carried with a vote of 5-0. Voting aye: Lucille Murray, Valorie Simpson, Mayor Hendrickson, Jose Casanova and Terry Kathcart.

Discussion on the Traffic Advisory Committee.

City Administrator Brad Gray outlined the Traffic Advisory Committee and recent issues. He informed the Commission of the process that the City will now follow to deal with complaints and street issues.

Discussion on the Comprehensive Plan.

Mr. Gray updated the Commission on the plans for the Comprehensive Plan as well as informed them about the new Citizen Advisory Network.

Old Business

Mr. Brown informed the Commission that he and Mr. Gray had met with Mr. Proctor regarding the extension of Proctor Road. Mr. Gray stated that the discussion was still progressing and he hoped to bring an update soon.

New Business

Mr. Brown informed the Commission that Autumn Brook phase 2 was nearing completion.

Adjourn Meeting

Motion was made by Mayor Hendrickson and seconded by Valorie Simpson to adjourn. Motion carried with a vote of 5-0. Voting aye: Lucille Murray, Valorie Simpson, Mayor Hendrickson, Jose Casanova and Terry Kathcart.

Meeting adjourned at 8:10 p.m.

Valorie Simpson, Secretary

Lucille Murray, Vice-Chair P&Z